AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS
Tuesday, March 19, 2024
9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance   Call to Order – Chairman Fjeldahl   Order of Business

Roll Call

1. Approve Agenda

2. Review and approve the meeting minutes from the Regular Commission Meeting on March 5th, 2024 and Special Meeting Minutes on March 14th, 2024.

3. Review and approve the regular bills totaling $480,549.90 and HS Zone direct bills totaling $18,863.34.

4. Brian Billingsly – City of Minot
   A. Tabled Item – Minot Renaissance Zone

5. Captain Anthony Owens – Jail
   A. MOU between WCDC and GTFJC

6. Dana Larsen – Highway Engineer
   A. Approval of Plans and Specification for Galusha Ranch Paving District
   B. Advertisement of Flexible Farm Lease – Park Land and Rice Lake
   C. Approval to Bid Pavement Striping and Crack Seal

7. Beth Pietsch – Planning and Zoning Administrator
   A. Outlot Plat Applications

8. Lolly Gorze – Human Resources Director
   A. Pay Amendments

9. Marisa Haman – Auditor/Treasurer
   A. Receive and file the following correspondence: Invite to Public Health Week Open House, dated April 1, 2024; Verisk letter, dated March 4, 2024
   B. Receive and file: Ward County Public Library Annual Report
   C. Receive and file Monthly Reports including financials
   D. Approval of Raffles – South Prairie Athletic Boosters, Nodak Racing Club Inc.
   E. Authorization to submit Pre-Award Information Sheet for EECBG Program Grant with $75,420 eligibility
   F. Call for bids – Spring Lake Ag Land Lease

10. Executive Session
   A. Veteran’s Services Investigation Update
   B. Project Bee ARPA Forensic Audit Update

Minutes of the Board of Ward County Commissioners

March 5, 2024

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brock Gilstad, Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugan, Kerrianne Boetcher, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Marisa Haman, Auditor/Treasurer, added Sentinel Program Meeting notes to agenda item 11A – Receive and File.

Moved by Comm. Rostad and seconded by Comm. Anderson to approve the agenda with added Receive and File document. Roll called; all voted yes; motion carried.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the minutes from the Regular Commission Meeting on February 26, 2024, the Special Commission Meeting for Interviews on February 26, 2024, and the Special Commission Meeting on February 26, 2024 with two grammatical revisions. Roll called; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve regular bills totaling $126,383.65 and HS Zone direct bills totaling $13,287.99.

Chairman Fjeldahl questioned the payment made to EPAC Architects Engineers and Vision Zero bills from the Ag Expo in Bismarck.

Dana Larsen, Highway Engineer, came forward to explain that the payment to EPAC is for the addition being added to building C that is just getting started. Mr. Larsen also confirmed that Molly Schoen, Vision Zero Coordinator will sometimes travel outside the county to work with the other 4 Vision Zero Coordinators and that the funds are reimbursed as a pass though from the state.

Roll called; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to open the public hearing at 9:09 AM regarding Petersen application for outlot 4 plat and variance for the following described property: Proposed Outlot 4 being a portion of Gov't Lot 12 of Sec 3-152-85 Rice Lake Twp. Roll called; all voted yes, motion carried.

The applicant is proposing to create a parcel containing 0.50 acres for future residential use. The variance is required as proposed parcel is less than Ward County 2.00 acre requirement. Planning Commission recommends approval of the variance application based on finding of facts.

No one from the public came forward to speak to this issue.

Moved by Comm. Rostad, seconded by Comm. Weppler to close the public hearing at 9:10 AM. Roll called; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the outlot 4 plat and variance for Petersen as presented. Roll called; all voted yes; motion carried.

Comm. Rostad spoke about LithTec™ a new road construction product that was presented at North Central ELMER JESME meeting. He would like to see if the product could be demonstrated on one of the Ward County roads.

Dana Larsen, Hwy Engineer, came forward to state that the Highway Department is currently working with a consultant, Federal Highway and the NDDOT on a demonstration project for five different types of products on a 5-mile stretch of highway.

Jay Fischer, VP of L&Q International, came forward and gave a brief introduction on the product LithTec™. The product is not currently being used in the state of North Dakota but they currently are waiting on approval for grant money from the NDDOT.

Mr. Larsen suggests bringing the discussion on LithTec™ to the next Highway Meeting and all were in agreeance.

Brian Billingsley, AICP, City of Minot Community & Economic Development Director, came forward to speak on proposed updates to the Minot Renaissance Zone. Mr. Billingsley presented four proposed amendments and a change to the Renaissance Zone Map.

There was discussion on the proposed changes to the Renaissance Zone Map and the amount of residential properties that would be included in zone 2F. Comm. Olson questioned the purpose of the Renaissance Zone and if such a big block with a large amount of residential properties meets that purpose.

Chair. Fjeldahl questioned the tax abatement for 5 and 8 years for commercial properties and 5 years for a residential property that has increased the true and full value by 20%. The tax abatement for properties that qualify would be 100%.

Comm. Weppler posed a question regarding accessibility issues and if a change has been made to requirements when getting Renaissance approval that accessibility is available for all. Mr. Billingsley stated that it is not in the state legislation but it is a condition that could be put into the development plan by local government.

Moved by Comm. Weppler, seconded by Comm. Rostad to pull Amendment 3 for further discussion and approve all other amendments as presented. Motion withdrawn.

There was discussion on wanting more time to review the proposed amendments.

Moved by Comm. Anderson, seconded Comm. Weppler to table discussion on proposed updates to the Minot Renaissance Zone until the next meeting and more information can be obtained. Roll called; all voted yes; motion carried.

Kelly Haugan, Emergency Management Director, came forward to present the updated Ward County Emergency Operations Plan.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the Ward County Emergency Operations Plan as presented. Roll called; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the tax roll adjustments as presented. Roll call; all voted yes; motion carried.

Beth Pietsch, Planning and Zoning Administrator, appeared regarding three Outlot Plat Applications.

Application for an Outlot Plat from Clinton Olafson for the following described property: Proposed Outlot 1 being a port of NWSW & SWSW Sec 10-156-82, McKinley Twp. The applicant is requesting to parcel an outlot containing 10.56 acres for future agricultural use. Ward County zoning applies, with the township recommending approval. Planning Commission recommends Approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the Outlot Plat Application from Clinton Olafson as presented. Roll called; all voted yes; motion carried.

Application for an Outlot Plat from Al Zahursky for the following described property: Proposed Outlot 3 being a portion of SW of Sec 15-151-83 Rushville Twp. The applicant it proposing to create parcel containing 7.07 acres for agricultural use to expand farmyard. Ward County zoning applies and Rushville is an unorganized township. Planning Commission recommends Approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the Outlot Plat Application from Al Zahursky as presented. Roll Called; all voted yes; motion carried.

Application for an Outlot Plat from Alex and James Degenstein for the following described property: Proposed Outlot 6 being a portion of Outlot 1 and an unplatted port. of SWSE Sec 27-157-85 Mayland twp. Planning Commission recommends Approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the Outlot Plat Application from Alex and James Degenstein as presented. Roll called; all voted yes; motion carried.

Lolly Gorze, Human Recourses Director, appeared with the following pay amendments: L. Fixsal, Jail; J. Hannah, Facilities; B. Gilstad, Veteran's; M. Shearer, HSZ; and L. Peterson, Facilities.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the payroll amendments as presented. Roll called; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer appeared.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file the following correspondence: Economy at a Glance dated February 2024 and Sentinel Program Meeting notes. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Weppler to receive and file the Ward County Recorder Annual Report. Roll call; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer presented an email from Minot Central Dispatch requesting reallocation for ARPA funds they had previously been awarded.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the change to use ARPA funds for a call/training simulator.

There was discussion regarding the letters being sent to the applicants of ARPA funds and knowing the amount of ARPA funds available for reallocation before approving the request.

Roll call; Comm. Weppler voted yes; Comm. Rostad, Olson, Anderson and Chair. Fjeldahl voted no, motion Failed.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve raffle for Souris Valley Amateur Radio Club. Roll called; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the Board Guidelines and have them sent out to all current boards and members. Roll called; all voted yes; motion carried.

Comm. Olson gave update on the continuing coroner services discussion. In roughly half of the counties the sheriff is named the coroner. It was discussed and agreed upon to continue with posting the Request for Proposal for Coroner Services.

At 10:10 AM with no further business, the meeting was adjourned.

Special Meeting Minutes of the Board of Ward County Commissioners

March 14, 2024

The special meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 8:30 AM with Commissioners Rostad and Weppler present and Commissioners Anderson and Olson present by phone. Also present was department head Marisa Haman.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the raffle permit for the North Dakota Youth Archery Advisory Committee. Roll called; all voted yes, motion carried.

At 8:32 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 03/19/24 BILL LIST			
GENERAL BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	FEBRUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$90,880.53
	ADVANCED BUSINESS METHODS	YEARLY EQUIPMENT SERVICES--VET SERVICES	$264.27
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$232.35
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$100.00
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$352.49
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$189.90
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$100.00
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$142.70
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$128.96
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$264.27
	AUTO DOCTOR	VEHICLE MAINTENANCE--SHERIFF	$450.35
	BADGER, MYRA J	DAY TRIP MILEAGE--EXTENSION	$28.01
	BADGER, MYRA J	DAY TRIP MILEAGE--EXTENSION	$249.25
	BEKKA'S BUTTONS	PATCHES (4)--SHERIFF	$20.00
	BEKKA'S BUTTONS	UNIFORM HEM - WESTERMAN--SHERIFF	$20.00
	BEKKA'S BUTTONS	UNIFORM HEM - GORZE--SHERIFF	$20.00
	BIRKELAND, WALLACE	REFUND OF OVERPAYMENT BY CUSTOMER--PLANNING & ZONING	$50.00
	BRUMMUND, PAIGE F	DAY TRIP MILEAGE--EXTENSION	$127.97
	BRUMMUND, PAIGE F	DAY TRIP MILEAGE JAN 2024--EXTENSION	$32.16
	BRUMMUND, PAIGE F	OVERNIGHT MILEAGE 4-H ROUDUP CONFERENCE DENVER--EXTENSION	$3.36
	BRUMMUND, PAIGE F	OVERNIGHT PER DIEM 4-H ROUDUP CONFERENCE DENVER--EXTENSION	$170.30
	BURKETT, EMILY	DAY TRIP MILEAGE 4-H PROGRAMMING--EXTENSION	$170.25
	BURKETT, EMILY	OVERNIGHT MILEAGE BLACK HILLS STOCK SHOW RAPID CITY--EXTENSION	$3.88
	BURKETT, EMILY	OVERNIGHT PER DIEM BLACK HILLS STOCK SHOW RAPID CITY--EXTENSION	$97.20
	BURKETT, EMILY	DAY TRIP MILEAGE 4-H PROGRAMMING--EXTENSION	$113.09
	BURLINGTON CITY	ARPA #74 - BURLINGTON PD VEHICLE--COMMISSIONERS	$56,000.00
	COLE PAPERS INC	GLASS CLEANER--FACILITY MGMT	$104.25
	COLE PAPERS INC	HAND SOAP, HAND SANITIZER--FACILITY MGMT	$645.34
	COVERTTRACK GROUP INC	TRACKING SOFTWARE--SHERIFF	$604.85
	DAKOTA SUPPLY GROUP	LIGHT BULBS--FACILITY MGMT	$134.23
	DAKOTALAND AUTOGLASS	WINDSHIELD--SHERIFF	$385.00
	DOMESTIC VIOLENCE CRISIS CENTE	ARPA #90 PMT 3 DOMESTIC VILOENCE HIGH RISK TEAM EXP.--COMMISSIONERS	$2,068.96
	ENERBASE FARMERS UNION/CENEX	INV 20-27222 DIESEL FOR BOBCATS--FACILITY MGMT	$176.91
	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	$6,203.90
	ENERBASE FARMERS UNION/CENEX	INV 20-26500 GAS--TAX EQUALIZATION	$22.00
	ENERBASE FARMERS UNION/CENEX	INV 30-28992 GAS--TAX EQUALIZATION	$38.36
	ENERBASE FARMERS UNION/CENEX	INV 34-51908 GAS--TAX EQUALIZATION	$30.74
	ENERBASE FARMERS UNION/CENEX	INV 34-52076 GAS--TAX EQUALIZATION	$32.01
	ENERBASE FARMERS UNION/CENEX	INV 34-53128 GAS--TAX EQUALIZATION	$25.81
	ENERBASE FARMERS UNION/CENEX	INV 34-53340 CAR WASH--TAX EQUALIZATION	$12.00
	ENTERPRISE FM TRUST	26NTGF-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--FACILITY	$76.02
	ENTERPRISE FM TRUST	26NTGF-03/01-03/31/24-LEASE (FULL MONTH): -RENT--FACILITY MGMT	$791.64
	ENTERPRISE FM TRUST	26LTB3-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--SHERIFF	$45.01
	ENTERPRISE FM TRUST	26LTB3-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$530.92
	ENTERPRISE FM TRUST	26LTBB-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$998.89
	ENTERPRISE FM TRUST	26LTBF-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$997.78
	ENTERPRISE FM TRUST	26LTBL-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$998.89
	ENTERPRISE FM TRUST	26LTBM-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$998.89
	ENTERPRISE FM TRUST	26QW23-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--SHERIFF	$47.28
	ENTERPRISE FM TRUST	26QW23-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$666.85
	ENTERPRISE FM TRUST	26QW3K-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--SHERIFF	$47.28
	ENTERPRISE FM TRUST	26QW3K-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$666.85
	ENTERPRISE FM TRUST	26VJG7-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--SHERIFF	$47.28
	ENTERPRISE FM TRUST	26VJG7-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$609.75
	ENTERPRISE FM TRUST	27BJ64-03/01-03/31/24-DELIVERY TO MINOT ND-MISC. - DELIVERY--SHERIFF	$745.00
	ENTERPRISE FM TRUST	27BJ64-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--SHERIFF	$51.07
	ENTERPRISE FM TRUST	27BJ64-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$718.83
	ENTERPRISE FM TRUST	27BJ64-03/01-03/31/24-LEASE (PARTIAL MONTH): -FULL MAINT.--SHERIFF	$36.98
	ENTERPRISE FM TRUST	27BJ64-03/01-03/31/24-LEASE (PARTIAL MONTH): -RENT--SHERIFF	$520.53
	ENTERPRISE FM TRUST	27BJ85-03/01-03/31/24-LEASE (FULL MONTH): -FULL MAINT.--SHERIFF	$51.07
	ENTERPRISE FM TRUST	27BJ85-03/01-03/31/24-LEASE (FULL MONTH): -RENT--SHERIFF	$1,007.50
	GORZE, LOLANDA L	OVERNIGHT MILEAGE SAFETY COUNCIL CONFERENCE--HR	$154.10
	GORZE, LOLANDA L	OVERNIGHT SAFETY COUNCIL CONFERENCE - ROOM --HR	$112.67
	HAMAN, MARISA M	OVERNIGHT MILEAGE ELECTION TRAINING BISMARCK--AUDITOR & TREAS	$150.08
	HAMAN, MARISA M	OVERNIGHT PER DIEM ELECTION TRAINING BISMARCK--AUDITOR & TREAS	$45.00
193805	HOFFARTH SANITATION	TRASH SERVICE 2/1/24-2/29/24--FACILITY MGMT	$600.00
	IOTA FLAT TOWNSHIP	ARPA #44 - SECTION 3/4 CULVERTS--COMMISSIONERS	$19,772.50
	JOHNSON CONTROLS FIRE PROTECTION	TRIPS TO WORK ON JAIL ALARM--FACILITY MGMT	$3,272.79
	MOSS, DANIEL J	OVERNIGHT PER DIEM TRANING BISMARCK--JAIL OPERATIONS	$180.00
	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - MARCH 2024--GENERAL	$5,754.65

	ND ASSOC OF COUNTIES	FAC - 4TH QTR W/C ASSESSMENTS--FACILITY MGMT	$700.00
	ND ASSOC OF COUNTIES	JAIL - 4TH QTR W/C ASSESSMENTS--JAIL OPERATIONS	$350.00
	ND DEPT HUM SERV	INMATE MEDICAL DEC 2023--JAIL OPERATIONS	$31,558.89
	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	$75.00
	ND DEPT OF CORRECTIONS & REHAB	INTRESTATE COMPACT--SHERIFF	$150.00
	ND SHERIFFS & DEPUTIES ASSOC	2024 DUES--SHERIFF	$950.00
	O'DAY EQUIPMENT	FUEL CLOUD HOOK UP/PROBE INSTALL--SHERIFF	$4,045.23
	SAWYER CITY	ARPA #67 PMT 6 SAWYER SANITARY SEWER REHAB--COMMISSIONERS	$1,503.75
	SAWYER CITY	ARPA #67 PMT 7 SAWYER SANITARY SEWER REHAB--COMMISSIONERS	$7,157.20
	SAWYER CITY	ARPA #67 PMT 8 SAWYER SANITARY SEWER REHAB--COMMISSIONERS	$119,101.17
	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DETENTION - FEB 2024--JUVENILE DETENTION	$367.18
	TURNKEY CORRECTIONS	LAW LIBRARY DECEMBER 2023--JAIL OPERATIONS	$168.00
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES DECEMBER 2023--JAIL OPERATIONS	$135.95
	TURNKEY CORRECTIONS	LAW LIBRARY NOVEMBER 2023--JAIL OPERATIONS	$162.00
	TYLER TECHNOLOGIES INC	TRAINING SEMINAR--HUMAN RESOURCES	$1,200.00
	UNITED MAILING SERVICES INC	POSTAGE 02/19 - 03/01--EXTENSION	$15.72
	UNITED MAILING SERVICES INC	SERVICE 02/19 - 03/01--EXTENSION	$12.58
	UNITED MAILING SERVICES INC	POSTAGE - 02/19 - 03/01--GENERAL	$199.88
	UNITED MAILING SERVICES INC	SERVICES - 02/19 - 03/01--GENERAL	$190.68
	WYUM, RACHAEL A	OVERNIGHT PER DIEM ELECTION TRAINING BISMARCK--AUDITOR & TREAS	$45.00
		Total General Bills:	**$369,479.98**

PARK BOARD BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	FEBRUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$392.90
	MENARDS - MINOT	INV #52777 PARK SUPPLIES	$134.58
	MENARDS - MINOT	INV #53472 PARK SUPPLIES	$5.94
	MINOT CITY OF, LANDFILL	INV #482058 RECYCLING CARD BOARD	$8.75
	WARD COUNTY HIGHWAY DEPT	FEBRUARY PARK MAINTENANCE	$4,887.11
		Total Park Board Bills:	**$5,429.28**

ROAD/HIGHWAY BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	FEBRUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$14,203.68
	ACME TOOLS GRAND FORKS	INV #12498321 SHOP SUPPLIES	$107.49
	ACME TOOLS GRAND FORKS	INV #12466147 SHOP SUPPLIES	$378.00
	ACME TOOLS GRAND FORKS	INV #12462834 SHOP SUPPLIES	$89.98
	B & G ELECTRIC LLC	INV #2239 EXHAUST FANS WASH BAY	$872.86
193801	BERTHOLD CITY	BERTHOLD SHOP WATER, SEWER, LANDFILL	$113.75
	BOLTON & MENK, INC	INV #0330839 GRANT APPLICATION ASSISTANCE FOR SWSE BYPASS PROJECT	$951.00
	BUTLER MACHINERY	INV #03PS0500067 SAFETY SHIELD FOR UNIT 105	$516.94
	BUTLER MACHINERY	INV #03PS0500068 SAFETY SHIELD FOR UNIT 113	$516.94
	CAPITAL ONE TRADE CREDIT	INV #D50723 SHOP SUPPLIES	$72.89
	CAPITAL ONE TRADE CREDIT	INV #D50766 SHOP SUPPLIES	$71.96
	DAKOTA FLUID POWER INC	INV #7177731 HYDRAULIC HOSE ASSEMBLY ON UNIT 56	$46.51
	DAKOTA FLUID POWER INC	INV #7177263 HYDRAULIC HOSE ASSEMBLY ON UNIT 26	$83.16
	DICKINSON TRUCK EQUIPMENT	INV #022661 SPINNER MOTOR FOR UNIT 26	$727.47
	ENERBASE FARMERS UNION/CENEX	INV #007077 GASOLINE FOR UNIT 19	$53.47
	ENERBASE FARMERS UNION/CENEX	INV #007232 GASOLINE FOR UNIT 19	$52.60
	ENERBASE FARMERS UNION/CENEX	INV #007307 GASOLINE FOR UNIT 19	$15.81
	ENERBASE FARMERS UNION/CENEX	INV #007844 GASOLINE FOR UNIT 19	$55.95
	FARMERS UNION OIL CO	INV #211263 GASOLINE FOR UNIT 11A	$74.09
	FARMERS UNION OIL CO	INV #211429 GASOLINE FOR UNIT 11A	$70.69
	FARMERS UNION OIL CO	INV #211580 GASOLINE FOR UNIT 11A	$59.41
	FARMERS UNION OIL CO	INV #211770 GASOLINE FOR UNIT 11A	$79.75
	FARMERS UNION OIL CO	INV #33272 BULK DIESEL FOR BERTHOLD SHOP	$2,250.62
	FARMERS UNION OIL CO	INV #9240 GASOLINE FOR UNIT 11A	$77.94
	FARMERS UNION OIL CO	INV #9479 GASOLINE FOR UNIT 11A	$76.41
	FARMERS UNION OIL CO - KENMARE	INV #1329 GASOLINE FOR UNIT 10	$72.07
	FARMERS UNION OIL CO - KENMARE	INV #2098 GASOLINE FOR UNIT 10	$68.77
	FARMERS UNION OIL CO - KENMARE	INV #2938 GASOLINE FOR UNIT 10	$83.62
	FARMERS UNION OIL CO - KENMARE	INV #3112 PROPANE FOR KENMARE SHOP	$356.40
	FARMERS UNION OIL CO - KENMARE	INV #3453 GASOLINE FOR UNIT 10	$70.99
	FARMERS UNION OIL CO - KENMARE	INV #8552 FEDERAL TAX CREDITS	-($22.29)
	FARMERS UNION OIL CO - KENMARE	INV #946 GASOLINE FOR UNIT 10	$69.89
	FARMERS UNION OIL CO - KENMARE	INV #96790 BELT TENSIONER ASSEMBLY FOR UNIT 10	$101.98

	FARMERS UNION OIL CO - KENMARE	INV #96792 SOCKET SET FOR SHOP	$70.00
	GENERAL TRADING CO	INV #309440 SHOP SUPPLIES	$175.20
193802	HOFFARTH SANITATION	TRASH SERVICE 2/1/24-2/29/24	$195.00
	HOME OF ECONOMY INC	INV #3728993 SHOP SUPPLIES	$31.96
	HOUSTON ENGINEERING INC	INV #69758 BRIDGE COLLAPSE INVESTIGATION-TRIAL	$6,031.20
	JIMS WELDING INC	INV #29416 REPAIR ON UNIT 34	$82.51
193806	KENMARE CITY OF	UTILITIES - WATER, SEWER, LANDFILL	$57.50
	LARSEN, DANA G	NDDOT MEAL REIMBURSEMENT	$36.00
	MARCO TECHNOLOGIES, LLC NW7128	INV #12226205 CISCO MERAKI WIRELESS ACCESS- 5 YEAR PLAN	$2,430.00
	MCGEE, HANKLA & BACKES	INV #29 TANNER VIX TRIAL	$21,033.50
193807	MDU - BISMARCK OFFICE	GAS 201 72ND AVE NE SHOP	$990.32
	MENARDS - MINOT	INV #53308 BREAK AWAY KIT FOR UNIT 193	$110.46
	MENARDS - MINOT	INV #53226 SHOP SUPPLIES	$75.73
	MENARDS - MINOT	INV #53178 SHOP SUPPLIES	$92.55
	MENARDS - MINOT	INV #53010 SHOP SUPPLIES	$169.73
	MENARDS - MINOT	INV #52852 BATTERIES	$30.93
	MENARDS - MINOT	INV #52512 SHOP SUPPLIES	$114.17
	MINOT CITY OF, LANDFILL	INV #481612 GARBAGE DISPOSAL	$40.05
	MINOT CITY OF, LANDFILL	INV #481649 GARBAGE DISPOSAL	$41.85
	MINOT CITY OF, LANDFILL	INV #481696 GARBAGE DISPOSAL	$43.95
	MINOT CITY OF, LANDFILL	INV #481729 GARBAGE DISPOSAL	$80.25
	NAPA AUTO PARTS	INV #483117 SHOP SUPPLIES	$23.78
	NAPA AUTO PARTS	INV #483243 LIGHT BAR FOR UNIT 1709	$319.56
	NAPA AUTO PARTS	INV #483908 SHOP SUPPLIES	$45.80
	NAPA AUTO PARTS	INV #484085 ALTERNATOR FOR UNIT 16	$202.37
	NAPA AUTO PARTS	INV #484214 CREDIT ON INV #484085	-($39.38)
	NAPA AUTO PARTS	INV #484496 SHOP SUPPLIES	$137.82
	NAPA AUTO PARTS	INV #484537 SHOP SUPPLIES	$301.94
	NAPA AUTO PARTS	INV #484638 PARTS FOR UNIT 158	$93.13
	NAPA AUTO PARTS	INV #485417 MIRROR FOR UNIT 158	$251.98
	NAPA AUTO PARTS	INV #486344 TRANSFER PUMP FOR UNIT 1709	$596.55
	NAPA AUTO PARTS	INV #486976 SHOP SUPPLIES	$15.78
	NAPA AUTO PARTS	INV #487308 SHOP SUPPLIES	$408.22
	NAPA AUTO PARTS	INV #488027 SHOP SUPPLIES	$39.98
	NAPA AUTO PARTS	INV #488613 LIGHTS AND TURN SIGNAL FOR UNIT 191	$235.85
	NAPA AUTO PARTS	INV #489156 LAMP GROMMET FOR UNIT 191	$18.50
	NORTHWEST TIRE & RETREAD INC	INV #10160240 NEW TIRES FOR UNIT 502	$860.46
	NORTHWEST TIRE & RETREAD INC	INV #10160267 NEW TIRE FOR UNIT 019	$232.74
	NORTHWEST TIRE & RETREAD INC	INV #4342496 NEW TIRE FOR UNIT 93A	$3,106.00
	NORTHWEST TIRE & RETREAD INC	INV #4342909 NEW TIRES ON UNIT 80A	$391.52
	NORTHWEST TIRE & RETREAD INC	INV #4342910 NEW TIRES/RIMS ON UNIT 25	$1,236.24
	NORTHWEST TIRE & RETREAD INC	INV #4342926 TIRE REPAIR ON UNIT 192	$168.16
	NORTHWEST TIRE & RETREAD INC	INV #4343020 NEW TIRE ON UNIT 191	$187.11
	NORTHWEST TIRE & RETREAD INC	INV #4343096 TIRES FOR UNIT 93A	$7,765.00
	NORTHWEST TIRE & RETREAD INC	INV #4343101 TIRE REPAIR ON UNIT 157	$40.26
	NORTHWEST TIRE & RETREAD INC	INV #4343354 4343354 TIRE REPAIR FOR UNIT 95A	$112.03
	NORTHWEST TIRE & RETREAD INC	INV#4342991 TIRE REPAIR ON UNIT 158	$187.02
193803	OTTERTAIL POWER CO	ELECTRIC - SAWYER SHOP	$69.18
	RDO/POWERPLAN	INV #P9217707 PARTS FOR UNIT 95A	$284.72
	RDO/POWERPLAN	INV #P9186907 PLOW BOLTS WITH NUTS UNIT 90A	$122.60
	RDO/POWERPLAN	INV #P9127407 PAINT FOR UNIT 92A	$75.89
	RDO/POWERPLAN	INV #P8987007 WINDOW PANES/WINDSHIELD FOR UNIT 94A	$2,257.45
	SUNDRE SAND & GRAVEL INC	INV #M022524-10 SALT SAND STOCKPILING	$26,998.73
	SWANSTON EQUIPMENT CO	INV #P63595 GASS DOOR REPLACEMENT FOR UNIT 5204	$276.48
	TJD SERVICE	INV #1986 HVAC REPAIR IN KENMARE SHOP	$331.60
193804	TRI N PROPANE	SAWYER SHOP PROPANE	$262.29
	UDE, COLE A	NDDOT MEAL REIMBURSEMENT	$36.00
	WALTER, BRIAN A	NDDOT MEAL REIMBURSEMENT	$36.00
	WESTLIE MOTOR CO	INV #1139497 AIR SPRING SUSPENSION FOR UNIT 141	$263.57
	WESTLIE MOTOR CO	INV #1139521 BRAKE SLACK FOR UNIT 136	$74.91
	WESTLIE MOTOR CO	INV #1139665 MUD FLAPS FOR UNIT 1709	$94.14
	WESTLIE MOTOR CO	INV #1139690 PUMP MOTOR FOR UNIT 147	$40.00
	WESTLIE MOTOR CO	INV #1139695 MIRROR FOR UNIT 158	$26.98
	WESTLIE MOTOR CO	INV #1139758 BRAKE SHOE KIT FOR UNIT 2111	$291.74
	WESTLIE MOTOR CO	INV #1139789 OIL FOR UNIT 27	$44.19
	WESTLIE MOTOR CO	INV #1139845 CAPTAIN SEAT FOR UNIT 158	$847.40
	WESTLIE MOTOR CO	INV #197096 CHECK ENGINE LIGHT REPAIR UNIT 25	$677.33
	WESTLIE MOTOR CO	INV #197150 REPAIR ON UNIT 158	$224.00
	XCEL ENERGY	BERTHOLD SHOP ELECTRIC	$84.79
DD-1204	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	$64.41
		Total Road/Highway Bills:	**$104,776.48**

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	FEBRUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$864.16
		Total Vision Zero Bills:	**$864.16**

GRAND TOTAL	**$480,549.90**

JP MORGAN PURCHASE CARD BILL LIST - 03/19/24 MEETING
FEBRUARY 2024 TRANSACTIONS

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--ADDRESS LABELS--AUDITOR	$ 13.62
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--KB/MOUSE/FOLDERS/SORTER--AUDITOR	144.98
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--LIGHT COVERS/NOTES/OPENERS--AUDITOR	38.96
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--REFUND - FOLDERS--AUDITOR	(20.87)
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--TONER--AUDITOR	181.50
GENERAL (COMMISSION BILLS)	001.0002.300.2400	CLUTE--RUBBER BANDS/RIBBON--AUDITOR	66.66
GENERAL (COMMISSION BILLS)	001.0002.300.2400	CLUTE--RUBBER BANDS--AUDITOR	39.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	NDRIN --MONTHLY SUBSCIPTION 2/4/24--AUDITOR	30.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	NORTH DAKOTA ENVELOPE--ENVELOPES--AUDITOR	205.65
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VERIZON--PHONE 10/9/24--AUDITOR	42.50
GENERAL (COMMISSION BILLS)	001.0003.300.2300	BISMARCK HOTEL--LODGING 2/7/24-2/8/24--TAX	96.30
GENERAL (COMMISSION BILLS)	001.0003.300.2900	NDRIN --MONTHLY SUBSCIPTION 2/13/24--TAX	30.00
GENERAL (COMMISSION BILLS)	001.0003.300.2900	VERIZON--PHONE 2/9/24--BLDG INSP--TAX	42.50
GENERAL (COMMISSION BILLS)	001.0004.300.2400	AMAZON--MOUSE PADS/FA KIT/S&H--STATES ATTNY	36.86
GENERAL (COMMISSION BILLS)	001.0004.300.2400	AMAZON--MOUSE PAD--STATES ATTNY	26.97
GENERAL (COMMISSION BILLS)	001.0004.300.2400	MPF--TRIAL-COFFEE/CUPS/WATER--STATES ATTNY	28.15
GENERAL (COMMISSION BILLS)	001.0004.300.2400	NORTH DAKOTA ENVELOPE--ENV.--STATES ATTNY	64.02
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 2/23/24--STATES ATTNY	45.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 2/23/24--STATES ATTNY	182.59
GENERAL (COMMISSION BILLS)	001.0004.300.2900	AT&T--CELL PHONES 2/3/24--STATES ATTNY	365.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	JIMMY JOHNS--WITNESS LUNCHES--STATES ATTNY	47.45
GENERAL (COMMISSION BILLS)	001.0005.300.2400	NORTH DAKOTA ENVELOPE--ENVELOPES--RECORDER	85.36
GENERAL (COMMISSION BILLS)	001.0006.300.2400	AMAZON--SD CARDS--SHERIFF	148.99
GENERAL (COMMISSION BILLS)	001.0006.300.2400	LOWE'S PRINTING--INK--SHERIFF	240.00
GENERAL (COMMISSION BILLS)	001.0006.300.2400	LOWE'S PRINTING--NOTARY STAMP--SHERIFF	35.00
GENERAL (COMMISSION BILLS)	001.0006.300.2400	NORTH DAKOTA ENVELOPE--ENVELOPES--SHERIFF	332.18
GENERAL (COMMISSION BILLS)	001.0006.300.2400	OFFICE DEPOT--FILE FOLDERS--SHERIFF	53.97
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX--FUEL--SHERIFF	48.00
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX--FUEL--SHERIFF	52.47
GENERAL (COMMISSION BILLS)	001.0006.300.2403	LOAF N JUG--FUEL--SHERIFF	59.52
GENERAL (COMMISSION BILLS)	001.0006.300.2405	AMAZON--DUTY BELT--SHERIFF	94.80
GENERAL (COMMISSION BILLS)	001.0006.300.2405	AMAZON--PANTS--SHERIFF	65.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	ATLANTIC TACTICAL--SHIRTS/S&H--SHERIFF	172.97
GENERAL (COMMISSION BILLS)	001.0006.300.2405	CIOX--RECORDS REQ.--SHERIFF	20.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	DMV DATA--DRIVING RECORD--SHERIFF	22.99
GENERAL (COMMISSION BILLS)	001.0006.300.2405	GALLS--COAT--SHERIFF	160.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	OLE OLSONS TOWING--TOW BILL--SHERIFF	183.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	TRINITY CORP.--BAC TESTING--SHERIFF	10.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	VERIZON--CELL/AIRCARDS 2/10/24--SHERIFF	1,550.28
GENERAL (COMMISSION BILLS)	001.0006.300.2500	CHALLENGE TARGETS--OVERLAYS/S&H--SHERIFF	80.60
GENERAL (COMMISSION BILLS)	001.0006.300.2500	MENARDS--STAPLER RANGE--SHERIFF	27.95
GENERAL (COMMISSION BILLS)	001.0006.300.2500	MENARDS--TARGET SUPPLIES--SHERIFF	549.06
GENERAL (COMMISSION BILLS)	001.0006.300.2500	TRANSUNION--GEO TRACKING 2/1/24--SHERIFF	140.00
GENERAL (COMMISSION BILLS)	001.0006.300.2500	ULINE --EVIDENCE BAGS/S&H--SHERIFF	42.00
GENERAL (COMMISSION BILLS)	001.0006.300.2506	MAC'S--WASHER FLUID--SHERIFF	6.58
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/31--SHERIFF	54.06
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 2/15--SHERIFF	54.06
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 2/20--SHERIFF	53.43
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 2/20--SHERIFF	53.43
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 2/3--SHERIFF	54.06
GENERAL (COMMISSION BILLS)	001.0006.301.2110	TMG BUSINESS SVCS--PHYSICAL--SHERIFF	138.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	ALADDIN CORP--ACADEMY MEALS--SHERIFF	2,115.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	IPTM--TRAINING--SHERIFF	1,095.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	KAMINSKY,SULLENBERGER--TRAINING--SHERIFF	400.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	KAMINSKY,SULLENBERGER--TRAINING--SHERIFF	800.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	LLRMI--TRAINING--SHERIFF	200.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	MSU-BUSINESS OFFICE--JOB FAIR--SHERIFF	100.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	SOTAMIDWEST.ORG--TRAINING--SHERIFF	365.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	SOTAMIDWEST.ORG--TRAINING--SHERIFF	365.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	TACO BELL--INMATE MEAL--SHERIFF	9.93
GENERAL (COMMISSION BILLS)	001.0006.301.2510	HIGH PLAINS FEED--K-9 DOG FOOD--SHERIFF	194.85
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--COIN/CASH ENVELOPES--JAIL	107.16
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--INDEX BOX WITH CARDS--JAIL	14.99
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--MAGIC ERASER--JAIL	111.87
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BOB BARKER--SHAVING CREAM--JAIL	427.56
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BRIARWOOD--BROOMS/S&H--JAIL	244.15
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BRIARWOOD--DUST MOPS/POLES/S&H--JAIL	1,260.09
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BRIARWOOD--PLUNGERS/BRUSHS/S&H--JAIL	1,291.78
GENERAL (COMMISSION BILLS)	001.0007.300.2400	MENARDS--MISC. CLEANING SUPPLIES--JAIL	108.81
GENERAL (COMMISSION BILLS)	001.0007.300.2400	OFFICE DEPOT--NOTE PADS--JAIL	34.77
GENERAL (COMMISSION BILLS)	001.0007.300.2400	OFFICE DEPOT--PENCILS/CERTS./STRIPS--JAIL	60.49
GENERAL (COMMISSION BILLS)	001.0007.300.2400	RECORD KEEPERS--SHRED BINS 1/31/24--JAIL	37.50
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--MISC. CLEANING SUPPLIES--JAIL	528.90
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--MOPS--JAIL	403.59
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--BATTERIES--JAIL	5.47
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--CLEANING SUPPLIES/PENS--JAIL	91.68
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--CLEANING SUPPLIES--JAIL	161.43
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--CLEANING SUPPLIES--JAIL	221.15
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--HANGERS/SHARPIES--JAIL	38.10
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--RUBBER BANDS--JAIL	12.49
GENERAL (COMMISSION BILLS)	001.0007.300.2405	BALCO UNIFORM--NAME TAGS/CHEV/S&H--JAIL	137.40
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--PANTS/S&H--JAIL	58.40
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--PANTS/SHIRTS/S&H--JAIL	1,451.69
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS/S&H--JAIL	1,127.57

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS/S&H--JAIL	1,486.82
GENERAL (COMMISSION BILLS)	001.0007.300.2500	AMAZON--BATTERY CHARGER--JAIL	116.52
GENERAL (COMMISSION BILLS)	001.0007.300.2500	BEST BUY--WEBCAMS--JAIL	279.96
GENERAL (COMMISSION BILLS)	001.0007.300.2506	DOC--MAINT. CONTRACT 2/10/24--JAIL	383.17
GENERAL (COMMISSION BILLS)	001.0007.300.2812	AMAZON--BIO BAGS--JAIL	13.87
GENERAL (COMMISSION BILLS)	001.0007.300.2812	KEYCARE MEDICAL--MED. SUPPLIES--JAIL	339.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--DRUG TEST KITS--JAIL	1,001.15
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	258.44
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	333.94
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	524.52
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MPF--MEDS--JAIL	5.39
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MPF--MEDS--JAIL	50.38
GENERAL (COMMISSION BILLS)	001.0007.300.2812	THRIFTY RX--INMATE MEDS 1/31/24--JAIL	7,544.01
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG--INMATE MEDICAL 2/1/24--JAIL	1,259.40
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG--INMATE MEDICAL 2/1/24--JAIL	1,500.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG--INMATE MEDICAL 2/1/24--JAIL	8,000.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--MEDS--JAIL	19.92
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--MEDS--JAIL	51.27
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 2/15/24--JAIL	19.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 2/25/24--JAIL	54.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 2/26/24--JAIL	29.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	BLUE SHIELD TACTICAL--REFUND - CANCELLED--JAIL	(1,400.00)
GENERAL (COMMISSION BILLS)	001.0007.301.2301	CENEX--FUEL--JAIL	51.50
GENERAL (COMMISSION BILLS)	001.0007.301.2301	CHALLENGE COIN--CALLENGE COINS X100--JAIL	627.00
GENERAL (COMMISSION BILLS)	001.0007.301.2301	HAMPTON INNS--LODGING 2/18/24-2/23/24--JAIL	481.50
GENERAL (COMMISSION BILLS)	001.0007.301.2810	ND WSI--WORK RELEASE PROG. 2/22/24--JAIL	91.96
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--FOLDERS--JUVENILE	43.99
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--WALL CALENDARS--JUVENILE	43.80
GENERAL (COMMISSION BILLS)	001.0008.300.2400	DOC--MAINT. CONTRACT 1/10/24--JUVENILE	87.32
GENERAL (COMMISSION BILLS)	001.0008.300.2405	MIDCO--CABLE SVCS 1/18/24--JUVENILE	30.00
GENERAL (COMMISSION BILLS)	001.0008.300.2405	NETFLIX--STREAMING SVC 2/17/24--JUVENILE	22.99
GENERAL (COMMISSION BILLS)	001.0008.300.2500	AMAZON--CHARGER/DOME MIRROR--JUVENILE	88.55
GENERAL (COMMISSION BILLS)	001.0008.300.2500	MAIN ELECTRIC--CABLE REPLACEMENT--JUVENILE	402.00
GENERAL (COMMISSION BILLS)	001.0008.300.2812	CULLIGAN WATER--WATER BOTTLES--JUVENILE	46.25
GENERAL (COMMISSION BILLS)	001.0008.300.2812	CULLIGAN WATER--WATER BOTTLES--JUVENILE	64.75
GENERAL (COMMISSION BILLS)	001.0008.300.2812	WAL-MART--SHAMPOO--JUVENILE	11.47
GENERAL (COMMISSION BILLS)	001.0009.300.2300	CENEX--FUEL--EXTENSION	33.64
GENERAL (COMMISSION BILLS)	001.0009.300.2300	CENEX--FUEL--EXTENSION	42.69
GENERAL (COMMISSION BILLS)	001.0009.300.2300	CENEX--FUEL--EXTENSION	45.03
GENERAL (COMMISSION BILLS)	001.0009.300.2300	MAGIC CITY CAR WASH--CAR WASH--EXTENSION	16.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	NDSU-AG & EXT--CONF. REG. X3--EXTENSION	450.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	STAYBRIDGE--LODGING 2/2/24-2/4/24--EXTENSION	210.50
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--CARD STOCK PAPER--EXTENSION	27.15
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--DATE STAMP PAD REPL.--EXTENSION	27.20
GENERAL (COMMISSION BILLS)	001.0010.300.2400	CLUTE--TONER/PAPER--VET	976.40
GENERAL (COMMISSION BILLS)	001.0010.300.2400	OFFICE DEPOT--BUSINESS CARDS--VET	46.00
GENERAL (COMMISSION BILLS)	001.0011.300.2400	OFFICE DEPOT--PENS/SHARP./NOTES--SUPT. SCHOOLS	61.41
GENERAL (COMMISSION BILLS)	001.0012.300.2900	VERIZON--PHONE 2/9/24--FAC. CELL--FACILITY	49.98
GENERAL (COMMISSION BILLS)	001.0013.300.2502	DAKOTA SUPPLY--LIGHT METER--FACILITY	84.97
GENERAL (COMMISSION BILLS)	001.0013.300.2502	HOME DEPOT--BRAD NAILER--FACILITY	89.00
GENERAL (COMMISSION BILLS)	001.0013.300.2502	MENARDS--NAILER--FACILITY	39.99
GENERAL (COMMISSION BILLS)	001.0013.300.2506	BATTERIES PLUS--BATTERY--FACILITY	7.63
GENERAL (COMMISSION BILLS)	001.0013.300.2506	KEVINS--DRAIN BACKUP C.H. BOILER--FACILITY	292.50
GENERAL (COMMISSION BILLS)	001.0013.300.2506	KEVINS--INLET PLATE JAIL RM 405--FACILITY	165.00
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MARKS PLUMBING--DIVERTER VALVE--FACILITY	134.07
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--ALUMINUM CHANNEL--FACILITY	5.98
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--BRACKET--FACILITY	7.98
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--CEILING TILE SUPPLIES--FACILITY	51.61
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--GALV. HANGERS--FACILITY	25.42
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--GRIP TOOL/ANCHOR/CONNECT--FACILITY	68.04
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--HSZ WALL REMOVAL SUPPLIES--FACILITY	405.65
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	85.34
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	148.11
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--NAILS/WRENCH/OIL--FACILITY	40.88
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--RETURN - HANGERS--FACILITY	(12.70)
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--SCALE--FACILITY	30.59
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MOWBRAY--HP COURTROOM 305--FACILITY	7,497.00
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/24--DET. CTR--FACILITY	140.01
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/24--EMERG. MGT.--FACILITY	35.53
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/24--GENERAL--FACILITY	312.59
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/24--HSZ LD--FACILITY	121.49
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/24--SHERIFF--FACILITY	469.71
GENERAL (COMMISSION BILLS)	001.0013.300.2611	VERENDRYE--ELECTRICITY CO. N 2/5/24--FACILITY	102.00
GENERAL (COMMISSION BILLS)	001.0013.300.2614	CITY/MINOT--WATER 315 C.H. 1/25/24--FACILITY	225.02
GENERAL (COMMISSION BILLS)	001.0013.300.2615	CITY/MINOT--WATER DET. CTR 1/25/24--FACILITY	4,828.67
GENERAL (COMMISSION BILLS)	001.0013.300.2616	NPRWD--WATER FOR CO. N. 1/24/24--FACILITY	55.00
GENERAL (COMMISSION BILLS)	001.0013.300.2617	CITY/MINOT--WATER 225 ADMIN. 1/25/24--FACILITY	240.86
GENERAL (COMMISSION BILLS)	001.0013.300.2618	CITY/MINOT--WATER 425 BLDG 2/8/24--FACILITY	42.86
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-12TH 1/25/24--FACILITY	189.23
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-13TH 1/25/24--FACILITY	27.23
GENERAL (COMMISSION BILLS)	001.0013.300.2705	ECOLAB--EXTERMINATION AT 900 BLDGS--FACILITY	110.05
GENERAL (COMMISSION BILLS)	001.0013.300.2705	ECOLAB--EXTERMINATION AT JAIL--FACILITY	344.50
GENERAL (COMMISSION BILLS)	001.0013.300.2705	FASTENAL--FILTERS/S&H--FACILITY	1,437.87
GENERAL (COMMISSION BILLS)	001.0013.300.2705	HOME DEPOT--SQUEGEE/BULBS/FIXTURES--FACILITY	342.55
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS PLUMBING--LAWLER REP. KIT--FACILITY	2,369.54
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS PLUMBING--SECURITY TOWEL HOOK--FACILITY	345.62
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MENARDS--LIGHT BULBS--FACILITY	194.55
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MENARDS--PVC FITTING/LED LIGHTS--FACILITY	64.79

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0013.300.2705	RHI SUPPLY--ETHYLENE GLYCOL FOR FAIL--FACILITY	721.28
GENERAL (COMMISSION BILLS)	001.0013.300.2705	SCHOCKS--RE-KEY BATHROOMS--FACILITY	75.50
GENERAL (COMMISSION BILLS)	001.0013.300.2705	STATE CHEM.--ALGESIDE/SUPER COOL. JAIL--FACILITY	3,353.31
GENERAL (COMMISSION BILLS)	001.0013.300.2705	STATE CHEM.--CANCEL PROG. 11/30 C.H.--FACILITY	308.37
GENERAL (COMMISSION BILLS)	001.0013.300.2705	STATE CHEM.--TREAT. PROG. 1/31 JAIL--FACILITY	266.99
GENERAL (COMMISSION BILLS)	001.0013.300.2705	STATE CHEM.--TREAT. PROG. 10/1 C.H.--FACILITY	266.99
GENERAL (COMMISSION BILLS)	001.0013.300.2705	STATE CHEM.--TREAT. PROG. 11/30 JAIL--FACILITY	266.99
GENERAL (COMMISSION BILLS)	001.0013.300.2705	STATE CHEM.--TREAT. PROG. 12/31 JAIL--FACILITY	266.99
GENERAL (COMMISSION BILLS)	001.0013.300.2709	HOME OF ECONOMY--GAS BLOWER--FACILITY	201.78
GENERAL (COMMISSION BILLS)	001.0013.300.2709	SIGN SOLUTIONS--SOCKET-BASE REMOVAL--FACILITY	144.99
GENERAL (COMMISSION BILLS)	001.0013.300.2709	SWANSTON--BC ARM/BLADE/ANTENNA--FACILITY	157.28
GENERAL (COMMISSION BILLS)	001.0014.300.2400	CLUTE--MAINT. CONTRACT 1/26/24--EMERG. MGT	57.50
GENERAL (COMMISSION BILLS)	001.0014.300.2400	CLUTE--METER CREDIT 1/15/24--EMERG. MGT	(16.69)
GENERAL (COMMISSION BILLS)	001.0014.300.2400	NORTH DAKOTA ENVELOPE--ENVELOPES--EMERG. MGT	21.34
GENERAL (COMMISSION BILLS)	001.0014.300.2400	SRT--PHONES EOC 2/22/24--EMERG. MGT	48.85
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERENDRYE--ELECTRIC. SVARC 2/5/24--EMERG. MGT	126.00
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERIZON--CELL PHONES 2/12/24--EMERG. MGT	156.66
GENERAL (COMMISSION BILLS)	001.0015.300.2400	NORTH DAKOTA ENVELOPE--ENVELOPES--PLANNING	42.68
GENERAL (COMMISSION BILLS)	001.0019.300.2408	QUADIENT--FOLDER/INSERTER LEASE--GENERAL	734.40
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--HEMPHILL/RADAIR VARIANCE 1-5--GENERAL	29.64
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--NESDAHL VARIANCE 1-5--GENERAL	30.42
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--PETERSON VARIANCE 1-30--GENERAL	29.64
GENERAL (COMMISSION BILLS)	001.0019.300.2900	APPLE.COM/UK--FRAUD--REFUNDED--GENERAL	2,426.16
GENERAL (COMMISSION BILLS)	001.0019.300.2900	FUEL CLOUD--ERROR--REFUNDED--GENERAL	(330.00)
GENERAL (COMMISSION BILLS)	001.0019.300.2900	FUEL CLOUD--ERROR--REFUNDED--GENERAL	330.00
GENERAL (COMMISSION BILLS)	001.0019.300.2900	JP MORGAN--FRAUD--REFUNDED--GENERAL	(2,426.16)
GENERAL (COMMISSION BILLS)	001.0019.300.2900	LOAF N JUG--ERROR--REFUNDED--GENERAL	51.91
GENERAL (COMMISSION BILLS)	001.0019.300.2900	THE FOUNDRY--ERROR--REFUNDED--GENERAL	44.40
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMAS FAMILY--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	TMG--CORONER CONTRACT Q1 '24--GENERAL	11,250.00
GENERAL (COMMISSION BILLS)	001.0090.300.2400	AMAZON--WALL CALENDAR/PROTECTORS--HR	41.55
GENERAL (COMMISSION BILLS)	001.0090.300.2400	DOC--MAINT. CONTRACT 2/10/24--HR	89.03
GENERAL (COMMISSION BILLS)	001.0090.300.2400	NORTH DAKOTA ENVELOPE--ENVELOPES--HR	156.93
GENERAL (COMMISSION BILLS)	001.0090.300.2400	RECORD KEEPERS--SHREDDING 12/31/23--HR	17.50
GENERAL (COMMISSION BILLS)	001.0090.300.2400	VERIZON--PHONE 2/9/24--HR	42.73
GENERAL (COMMISSION BILLS)	001.0090.300.2400	ZOOM--MONTHLY FEE 2/20/24--HR	15.99
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--PAPER CLIPS/STAPLERS/REFILL--IT	85.30
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--RETURN - LANYARDS--IT	(30.79)
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--RETURN - ULTRACARD--IT	(229.04)
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--RIBBON CARTRIDGE--IT	48.00
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--SURGE PROTECTOR--IT	39.71
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--TONER--IT	429.60
GENERAL (COMMISSION BILLS)	001.0091.300.2400	DOC--MAINT. CONTRACT 1/10/24--IT	59.44
GENERAL (COMMISSION BILLS)	001.0091.300.2400	DOC--MAINT. CONTRACT 2/10/24--IT	53.53
GENERAL (COMMISSION BILLS)	001.0091.300.2400	UPS STORE--POSTAGE--IT	40.68
GENERAL (COMMISSION BILLS)	001.0091.300.2500	AMAZON--SCANNER ROLLER REPL. KIT--IT	37.68
GENERAL (COMMISSION BILLS)	001.0091.300.2500	AMAZON--TOUGHBOOK AC ADAPT.--IT	104.16
GENERAL (COMMISSION BILLS)	001.0091.300.2500	VERIZON--PHONE 1/9/24--IT	442.50
GENERAL (COMMISSION BILLS)	001.0091.300.2500	VERIZON--PHONE 2/9/24--IT	142.50
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	18.21
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--COL. PENCILS/DEODERANT--COMMISSARY	270.62
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--COMBS--COMMISSARY	44.95
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--PAPER BAGS--COMMISSARY	184.75
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--PLAYING CARDS/S&H--COMMISSARY	267.64
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--PLAYING CARDS--COMMISSARY	149.94
GENERAL (COMMISSION BILLS)	166.0037.300.2999	HBD INC.--PROPERTY BAGS--COMMISSARY	675.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MCKESSON--MEDS--COMMISSARY	171.15
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MCKESSON--MEDS--COMMISSARY	416.64
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MIDCO--CABLE SVCS 1/18/24--COMMISSARY	189.94
GENERAL (COMMISSION BILLS)	166.0037.300.2999	REI--LAW LIBRARY 12/1/24--COMMISSARY	380.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--MISC. SNACKS--COMMISSARY	173.94
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--PUZZLES/GEL/CONTAIN.--COMMISSARY	218.57
PARK	001.0016.300.2600	NPRWD--WATER RICE LAKE 1/24/24--PARK	66.00
PARK	001.0016.300.2600	RTC--INTERNET SVC.-NELSON CARLSON. 2/1/24--PARK	107.00
PARK	001.0016.300.2600	SRT--INTERNET SVC.-OLD SETTLERS. 1/22/24--PARK	99.90
PARK	001.0016.300.2600	VERENDRYE--ELECTRICITY R.L. & N.C. 2/5/24--PARK	120.00
HIGHWAY (ROAD)	130.0024.300.2300	ATSSA-EXPO--CONF. REG. X8--HIGHWAY	1,560.00
HIGHWAY (ROAD)	130.0024.300.2300	CASEYS--FUEL FOR UNIT 3--HIGHWAY	52.08
HIGHWAY (ROAD)	130.0024.300.2300	DAPA--TCP RENEW. ASPHALT MIX--HIGHWAY	200.00
HIGHWAY (ROAD)	130.0024.300.2300	DAPA--TCP RENEW. ASPHALT PAV. INSP.--HIGHWAY	150.00
HIGHWAY (ROAD)	130.0024.300.2300	DAPA--TCP RENEW. ASPHALT PAV. INSP.--HIGHWAY	150.00
HIGHWAY (ROAD)	130.0024.300.2300	DAPA--WEBINAR. ASPHALT PAV.--HIGHWAY	150.00
HIGHWAY (ROAD)	130.0024.300.2300	HOLIDAY INN--LODGING 1/31/24-2/2/24--HIGHWAY	192.60
HIGHWAY (ROAD)	130.0024.300.2300	HOLIDAY INN--LODGING 1/31/24-2/2/24--HIGHWAY	192.60
HIGHWAY (ROAD)	130.0024.300.2300	HOLIDAY INN--LODGING 1/31/24-2/2/24--HIGHWAY	192.60
HIGHWAY (ROAD)	130.0024.300.2300	JJ KELLER--CDL TRAINING MANUAL/S&H--HIGHWAY	60.94
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--BINDER--HIGHWAY	8.76
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--COMPUTER/CALBES--HIGHWAY	543.51
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--MONITORS/KB CABLES--HIGHWAY	348.24
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 1/1/24--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 1/15/24--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 1/22/24--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 1/29/24--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 1/8/24--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	CDW-G--TAX REFUND--HIGHWAY	(36.48)
HIGHWAY (ROAD)	130.0024.300.2400	CDW-G--TAX REFUND--HIGHWAY	(5.59)
HIGHWAY (ROAD)	130.0024.300.2400	MAINT. PLUS--GEN. CLEAN./SUPPL. 1/31--HIGHWAY	1,488.25
HIGHWAY (ROAD)	130.0024.300.2400	NDDOT-DL-MINOT--CDL PERMIT EXAM #1--HIGHWAY	5.00

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
HIGHWAY (ROAD)	130.0024.300.2400	NDDOT-DL-MINOT--CDL PERMIT EXAM #2--HIGHWAY	5.00
HIGHWAY (ROAD)	130.0024.300.2400	NDDOT-DL-MINOT--CDL PERMIT INSUR.--HIGHWAY	15.00
HIGHWAY (ROAD)	130.0024.300.2400	PEOPLEFACTS--BACKGROUND CHECKS--HIGHWAY	53.58
HIGHWAY (ROAD)	130.0024.300.2414	AMAZON--AIR COMP. OIL FILTERS--HIGHWAY	73.60
HIGHWAY (ROAD)	130.0024.300.2414	AMAZON--SALES ORDER BOOKS--HIGHWAY	39.95
HIGHWAY (ROAD)	130.0024.300.2414	AMAZON--SANBLAST. HOOD LENS/S&H--HIGHWAY	49.95
HIGHWAY (ROAD)	130.0024.300.2414	HARBOR FREIGHT--MISC. SHOP SUPPLIES--HIGHWAY	60.95
HIGHWAY (ROAD)	130.0024.300.2414	HARBOR FREIGHT--MISC. SHOP SUPPLIES--HIGHWAY	105.94
HIGHWAY (ROAD)	130.0024.300.2414	HARBOR FREIGHT--MISC. SHOP SUPPLIES--HIGHWAY	220.90
HIGHWAY (ROAD)	130.0024.300.2506	GRAVEL PROD.--COAL SLAG FOR UNIT 191--HIGHWAY	267.81
HIGHWAY (ROAD)	130.0024.300.2506	GRAVEL PROD.--COAL SLAG-SNOW PLOWS--HIGHWAY	184.50
HIGHWAY (ROAD)	130.0024.300.2506	GRAVEL PROD.--COAL SLAG-SNOW PLOWS--HIGHWAY	184.86
HIGHWAY (ROAD)	130.0024.300.2600	CIRCLE SANITATION--SANITATION K. 2/20--HIGHWAY	18.50
HIGHWAY (ROAD)	130.0024.300.2600	CITY/MINOT--WATER HWY BLDG B 1/25/24--HIGHWAY	288.38
HIGHWAY (ROAD)	130.0024.300.2600	NPRWD--WATER DOUGLAS 1/24/24--HIGHWAY	66.56
HIGHWAY (ROAD)	130.0024.300.2600	SRT--OFFICE PHONE/INTERNET 1/22/24--HIGHWAY	546.51
HIGHWAY (ROAD)	130.0024.300.2600	VERENDRYE--ELECTRIC. 200s/201/2900 2/5--HIGHWAY	5,243.00
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON--CELL PHONE-HWY 1/28/24--HIGHWAY	187.63
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON--FLEET SUBSCR. 1/2/24--HIGHWAY	388.50
VISION ZERO	132.0024.300.2300	CENEX--GASOLINE FOR UNIT 1--VISION ZERO	67.33
VISION ZERO	132.0024.300.2300	EVENTBRIGHT--CPS TECH. CERT. TICKET--VISION ZERO	33.46
VISION ZERO	132.0024.300.2300	FAIRFIELD INN--LODGING 2/6/24-2/8/24--VISION ZERO	192.60
VISION ZERO	132.0024.300.2300	HOME 2 SUITE--LODGING 2/20/24-2/22/24--VISION ZERO	192.60
VISION ZERO	132.0024.300.2300	SAFE KIDS W.W.--CPS TECH. CERT.--VISION ZERO	95.00
VISION ZERO	132.0024.300.2400	CANVA--TAX REFUND--VISION ZERO	(2.30)
VISION ZERO	132.0024.300.2600	VERIZON--CELL PHONE-VZ 1/28/24--VISION ZERO	197.49
VISION ZERO	132.0024.300.2999	K AND D TOWING--BATTERY--JUMP--VISION ZERO	87.98
			$ 106,341.27

FEBRUARY 2024 TRANSACTIONS

TRANSACTION BREAKDOWN BY FUND	
GENERAL (COMMISSION BILLS)	$ 90,880.53
PARK	392.90
HIGHWAY (ROAD)	14,203.68
VISION ZERO	864.16
	$ 106,341.27
	-

WARD COUNTY HUMAN SERVICE ZONE
LISTING OF BILLS
ZONE BOARD REVIEW- March 19, 2024

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Amanda Hanson	FC-Meals 2/22-2/26	18.08
Information Technology Dept	VOIP/Long Distance Chg Feb	855.39
Information Technology Dept	EDMS Credit/Adobe Pro Fed	-36.50
Slim Lee	Employee Travel 1/23-3/7	93.80
Jared Mitchell	S&P-Help with Exterminator Cost	200.00
Ashley Powers	Employee Travel 2/1-2/29	56.95
Souris Basin Transit	Bus Tokens-Client Transport	300.00
United Mailing Services	Postage/Service 2/19-3/1/24	137.35
Crystal Walker	FHRR-Compensation for 5 nights	552.00
Lindsay Welsh	Employee Travel 12/29-2/26	75.67
	SUB TOTAL	**2,252.74**
JP Morgan (FHRR $218.24)		16,610.60
TOTAL		**18,863.34**

TO: Ward County Commissioners

FROM: Brian Billingsley, AICP, Community & Economic Development Director

DATE: February 26, 2024

SUBJECT: **Updates to the Minot Renaissance Zone** BB

With the cooperation and support of the Ward County Commissioners and Minot Public Schools Board, the City of Minot approved a five-year extension to the Minot Renaissance Zone on November 3, 2021. During the 68th legislative assembly in 2023, the State of North Dakota adopted SB 2391, which enacted several changes to the renaissance zone program. SB 2391 gives local government the ability to adopt new provisions to the local renaissance zone. The changes include:

- Allowing local governments to provide an eight (8) year property tax abatement when 75% of the true and current value of a property is improved.
- Adding a second "island" to the renaissance zone.
- Allowing an extension to the duration of the renaissance zone from five (5) to ten (10) years.
- Allowing a specific property to receive another benefit after 30 years have lapsed from the completion date of the most recent project.

The City is asking the taxing bodies to support four major (4) amendments to the Minot Development Plan and boundary amendments to the Minot Renaissance Zone map.

<u>Amendment #1</u>

Adopt a new benefit that would grant an eight (8) year property tax abatement benefit when a property owner invests 75% of the site's true and current value into building improvements.

The City wishes to retain the five (5) year property tax abatement benefit at 50% of the site's true and current value. Offering a higher threshold of 75% could help make a major remodel project "pencil out" for a property developer. The cost of building rehabilitation and new construction is at an all-time high due to supply chain issues and labor shortages. Extending the lifespan of an old building requires a major investment. Offering a second benefit option with a higher threshold makes sense for Minot during this time of higher interest rates and construction prices.

<u>Amendment #2</u>

Adopt a second island to the Minot Renaissance Zone.

An island is an area that is not attached or contiguous to the main area of the renaissance zone. Minot renaissance zone currently does not have an island, but we are proposing to create a first island under Amendment #5.

Amendment #3

Grant a ten (10) year extension to the Minot Renaissance Zone.

In the past it was customary to extend the renaissance zone up to five years. The City is requesting a ten-year extension, but would not object if either taxing body supports a five-year extension.

Amendment #4

Allow a specific property to receive another benefit after thirty (30) years have lapsed from the completion date of the last project.

Minot's renaissance zone was launched in 2001. Project No. 1 (Planet Pizza) was completed in 2003; therefore this provision, if adopted, will not take effect until the year 2033.

Amendment #5

Amend the Minot Renaissance Zone Map to declare blocks 2C and 40C as completed blocks and add blocks 1F and 2F to the Minot Renaissance Zone.

Block 2C is located at the southwest corner of Broadway and Burdick. The property contains a strip mall that was the recipient of renaissance zone benefits several years ago after the building was constructed. Block 40C contains the Minot Housing Authority office and the Center for Technical Education (CTE), which is currently under construction. Both entities are either publicly owned or non-profit.

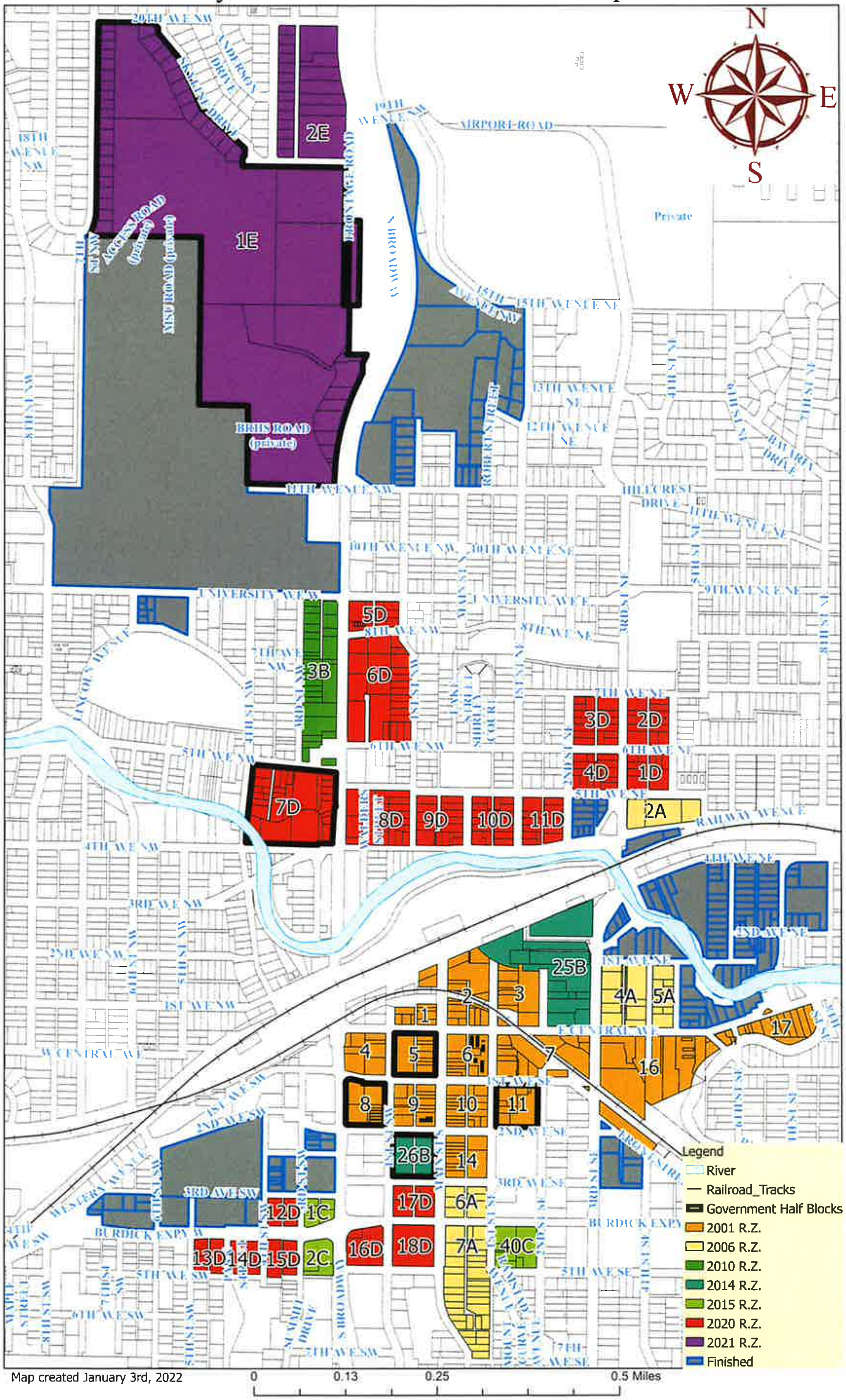
Block 1F located on the west side of Broadway between 21st Ave. NW and 22nd Ave. NW and contains the Economy Hotel, Pinkerton Animal Hospital, Watt Alterations, and two vacant buildings. Block 2F is located on the west side of Broadway between 22nd Ave. NW and 24th Ave. NW and contains the Vegas Hotel, Hardees, vacant property, a church, and several single-family dwellings.

Annexing blocks 1F and 2F would constitute an "island". This annexation would constitute Minot's first renaissance zone island. Maps of the current Minot Renaissance Zone boundary and proposed boundary changes are attached to this memo. The Century Code allows Minot to have up to 42 blocks. The reduction of two blocks and annexation of two blocks will give Minot a grand total of 42 blocks.

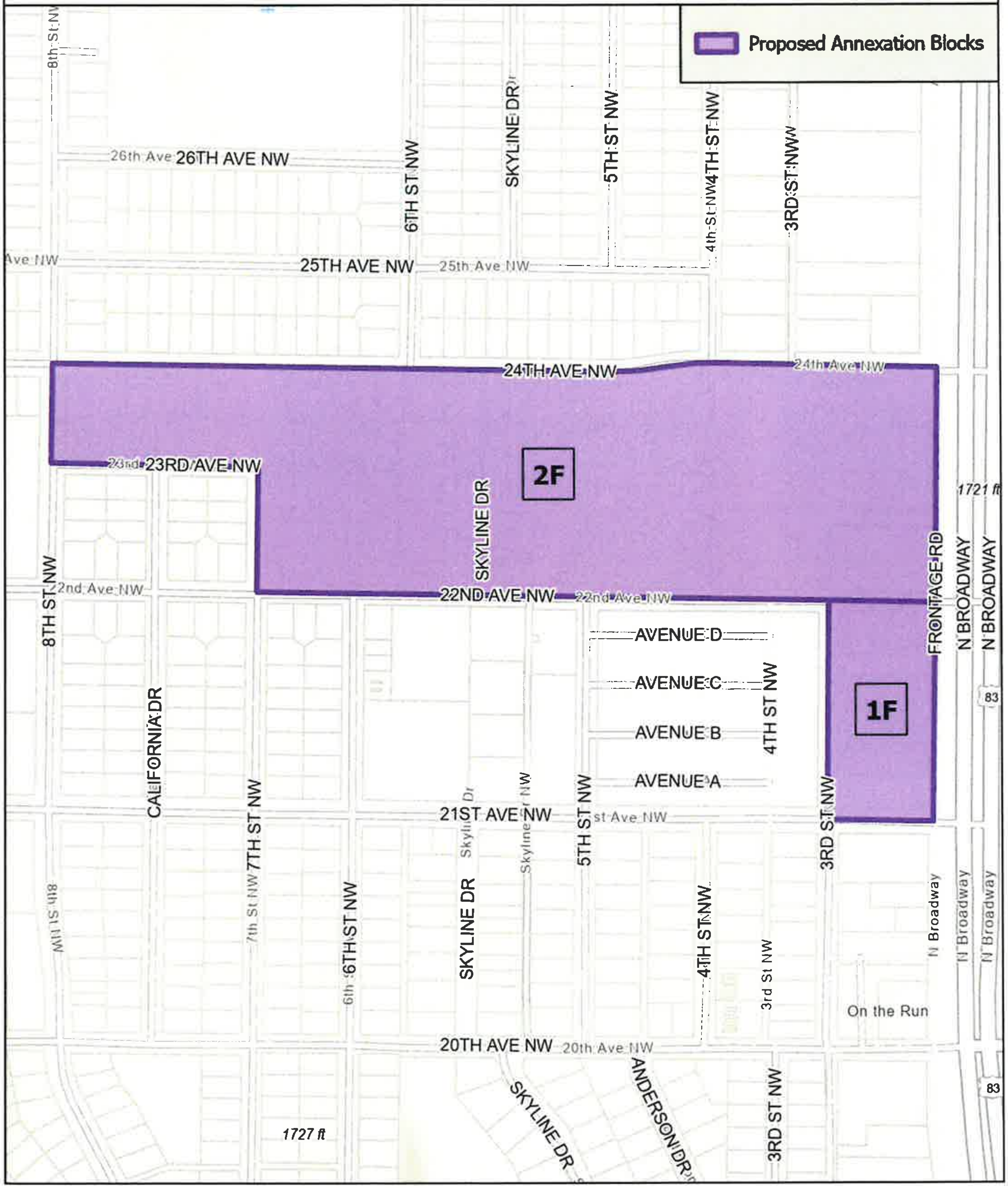
Conclusion

In addition to the five (5) major amendments, staff will be updating the goals and parcel information within the Development Plan to meet current economic and demographic conditions. I can be reached at 701-857-4147 should you have any questions.

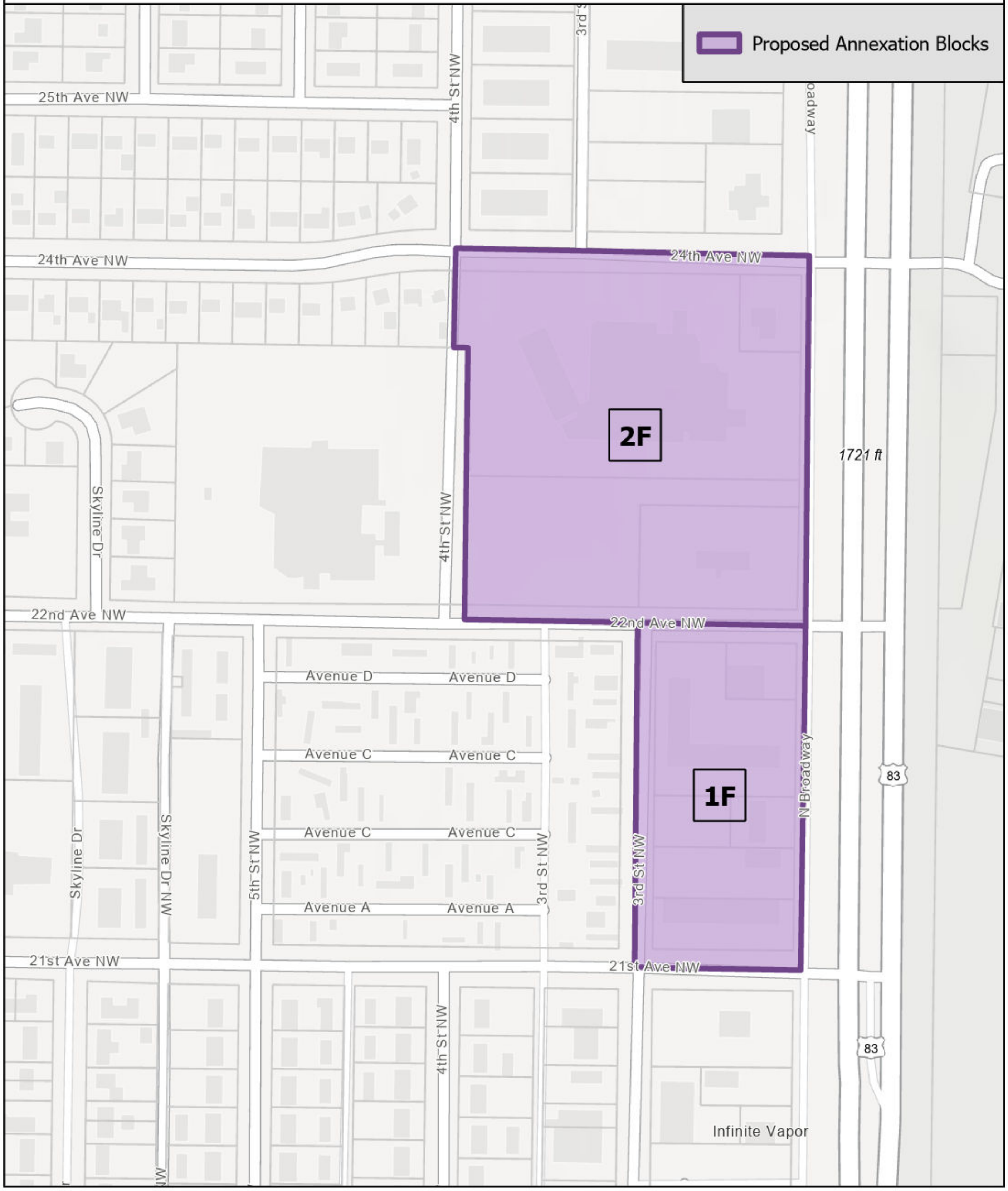
City of Minot Renaissance Zone Map



Proposed Renaissance Zone Annexation



Proposed Renaissance Zone Annexation



This MOU is between the Ward County Detention Center (WCDC) and the Three Affiliated Tribes Gerald Tex Fox Justice Center (GTFJC), for housing pretrial detainees and offenders, beginning April 1, 2024 through March 31, 2026:

1. Housing of Inmates. shall provide for the care and custody of pretrial detainees and offenders sentenced (hereinafter "inmate(s)") from the GTFJC. WCDC shall provide all necessary and incidental services associated with the detention of inmates. Correctional facility availability shall be determined exclusively by appropriate WCDC officials. WCDC does not guarantee any bed availability under this MOU.
2. In the event an inmate from GTFJC causes a major disturbance or becomes unmanageable while housed at WCDC, WCDC may request the inmate be transported to another correctional facility at GTFJC's expense. WCDC shall first notify GTFJC and request that the offender be transferred. Whenever possible, WCDC shall provide 24 hours' notice to GTFJC with a written report to follow.
3. Compensation for Boarding of Inmates. GTFJC will pay for the services provided by WCDC in an amount not to exceed: Effective rate $90.00 per inmate per day or any fraction thereof. Payment for the housing of inmates and all associated expenses shall be made to WCDC within 30 days of billing. GTFJC will pay $50 per hour for any outside-the-facility medical appointments.
4. Medical Expenses of Inmates. GTFJC shall reimburse WCDC for all medical expenses (e.g., physician care, prescriptions, clinical care, hospitalization, etc.) incurred by WCDC with respect to an inmate. Such reimbursement shall not include on-site nursing care provided by WCDC nursing staff. Medical services received off-premises and prescription medications must have prior approval from GTFJC. GTFJC shall pay for emergency medical services without prior approval; however, WCDC shall notify GTFJC as soon as possible after the emergency.
5. Prison Rape Elimination Act (PREA): In accordance with PREA standard 115.12, WCDC is obligated to comply with PREA standards. At any time during the execution of this WCDC, GTFJC may verify compliance through various methods (i.e., on-site review, documentation, and review of the official audit report (when completed)). Failure to comply with PREA and applicable PREA Standards may result in termination of this MOU.
6. The care and custody of persons detained hereunder at WCDC is subject to the provisions of the North Dakota Century Code and all rules and regulations promulgated pursuant thereto governing the care and custody of persons. The Three Affiliated Tribes agrees to indemnify Ward County for its costs of defense with regard to any lawsuit arising out of WCDC's performance of this MOU in the event there is final adjudication absolving WCDC and its Agents and Employees of any liability with regard to the claims stated in the lawsuit.
7. This MOU may be terminated without cause by mutual consent of both parties or by either party with written notice 30 days in advance.

Sheriff's Department

Robert Roed
Sheriff

Pbl Pell 2/29/24

Ward County Commission Chairperson

Date

~~Chairman~~ Public Safety Administrator
Three Affiliated Tribes/MHA
Phil Packineau

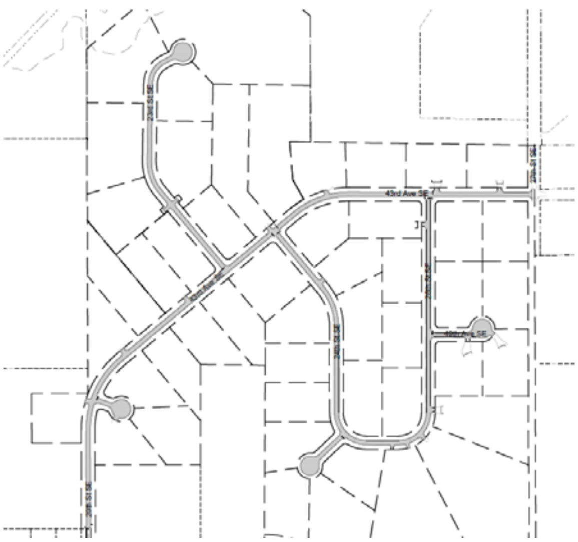
Date

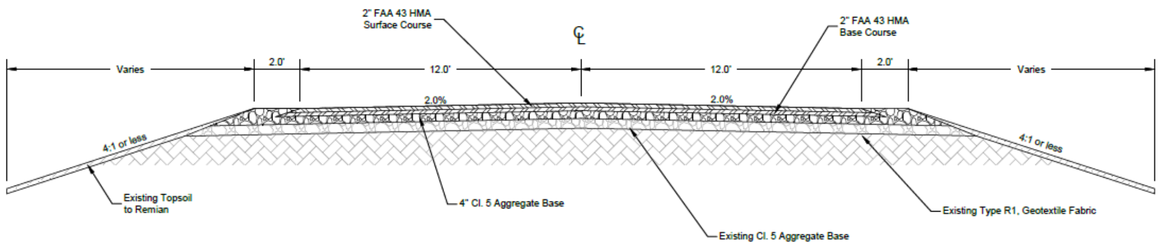
Ward County Highway Department
900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

Ward County Agenda Items
February 6, 2024

A. Approval of Plans and Specification for Galusha Ranch Paving District

Ackerman-Estvold has been working on completing the Plans and Specifications for the Galusha Ranch Paving District. The Roadways were originally constructed in 2018. The roadway was graded and a layer of R1 geotextile fabric and 6 inches of gravel was placed on the surface with a 3% cross slope when originally constructed. The Paving project will reshape the existing gravel surface, place an additional 4 inches of aggregate and 4 inches of Hot Bituminous Pavement on existing gravel roadways within the district. We will email out a copy of the plans once we receive them from the Engineer. The project will be advertised for two week and plans will be open and a bid tab will be prepared and brought to the commission for final approval. We would be looking approval of the plans and authorization to advertise for the project.





I would need a motion to approve the plans and authorize the engineer to bid the Galusha Ranch Paving District Project.

B. Advertisement of Flexible Farm Lease – Park Land at Rice Lake

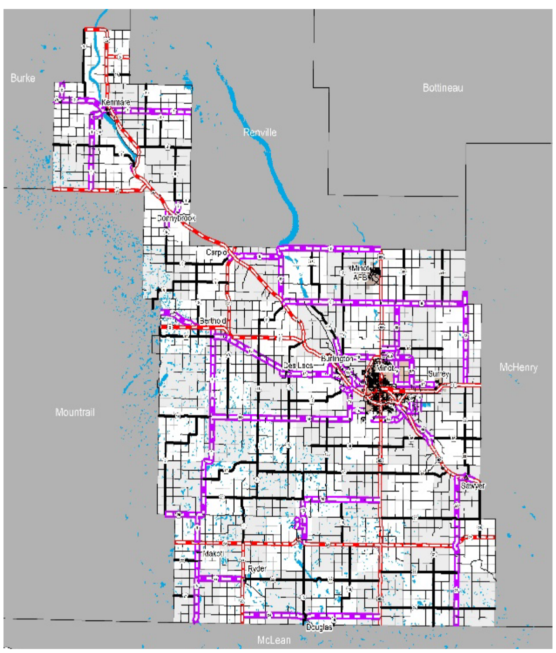
Attached is a copy of the previous Flexible Farm Lease for the County Owned land at Rice Lake. Before we advertised the property for rent, I wanted to review the rental agreement and land area with the commission. If there are no changes proposed to the lease agreement or the area identified in the map I would be looking for a motion to approve the advertisement.

I would need a motion <u>to approve to advertise the farm lease agreement for the county owned property described as W1/2 lying East of platted portion and access road of Section 2-152-85 (Rice Lake Township) and consisting of approximately two hundred twenty five (225) acres of which, approximately one hundred eighty (180) acres are tillable and is shown in Figure 1 of the lease agreement.</u>

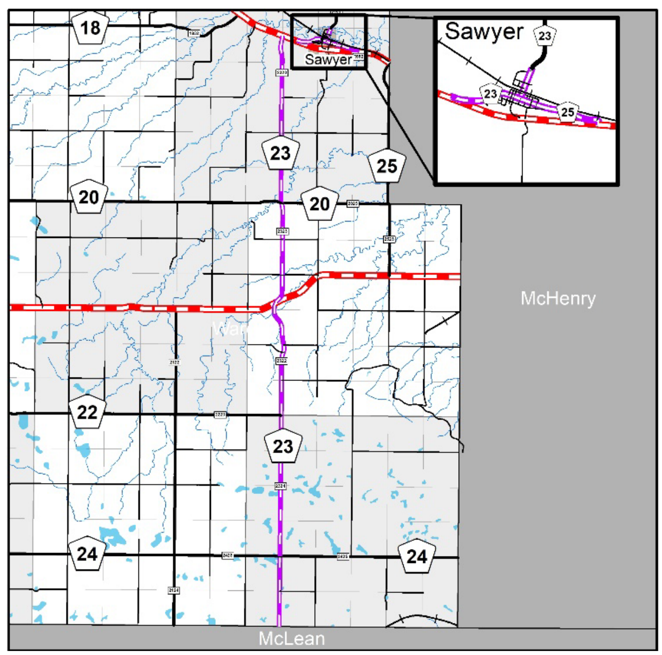
C. Approval to Bid Pavement Striping and Crack Seal

I would be looking for approval to advertise for two maintenance projects; County Wide Center and Edge Line striping project, and Crack Sealing of County Road 23 and 25 in Sawyer and County Road 23 from Sawyer south to the county line near Benedict

County Wide Center and Edge Line Striping



Crack Seal on County Road 23 & 25



I would need a motion <u>to authorize the Highway Department advertise for the County Wide Center and Edge Line striping project, and Crack Sealing of County Road 23 and 25 in Sawyer and County Road 23 from Sawyer south to the county line near Benedict.</u>

FLEXIBLE FARM LEASE

This lease is entered into this 5 day of March, 2019, between the Ward County Commission, Landlord of Minot, North Dakota and ___*Name & Address*___.

The Landlord, in consideration of the agreements set forth in this Lease, to be kept and performed by the Tenant, rents and leases to the Tenant, with the freedom of operation necessary for efficient production and quiet enjoyment for agricultural purposes, the following real estate in the County of Ward and the State of North Dakota, described as: W1/2 lying East of platted portion and access road of Section 2-152-85 (Rice Lake Township) and consisting of approximately two hundred twenty five (225) acres of which, approximately one hundred eighty (180) acres are tillable and is shown in Figure 1.

The Landlord reserves the right of entry for himself, his agents, his successors, his heirs, his executors and assigns upon said premises at reasonable times for the purpose of inspecting the same property for minerals and gravel, preserving the premises, making repairs, mitigation measures as needed and improvements thereon as seen fit by the Landlord. Landlord also reserves the right to use non-tillable acres for recreational purposes.

The term of this Lease shall be for five (5) years commencing on the 5 day of March, 2019 and terminating on March 4, 2024.

This Lease may be terminated before the end of the agreed term for the following reasons:

1. By the Landlord when the Tenant has used the premises for purposes other than agricultural production, or has failed to pay the agreed rent, or has not made repairs which he hereinafter agrees to make within a reasonable time or has violated any other provisions of the Lease.
2. By the Tenant when the Landlord has failed to provide the Tenant with possession, use and quiet enjoyment of the premises.
3. By mutual written agreement.

The Tenant will pay the Landlord, as annual rental for the above-described property, the sum of ___*Total Yearly Payment*___ dollars per year payable on or before the 15th day of March of each year commencing on the 15th day of March, 2019. Payments shall be timely made to the Office of the Ward County Auditor.

The Tenant further agrees at his own expense:

a. To maintain the productivity of the land, except for unavoidable erosion and normal depletion and to protect improvements against loss or waste.
b. To furnish all necessary equipment and pay all operating costs.
c. To protect trees and shrubs and to not cut live trees without the written consent of the Landlord.
d. To maintain established watercourses, grass waterways, contour lines, terraces, dams and other soil or water structures which may be on the land.
e. The tenant shall follow approved farm practices to prevent soil erosion and control noxious weeds from going to seed.

f. To prevent injury to the land or pasture by livestock.
g. Not to petition the inclusion of the land in the Conservation Reserve Program, assign this Lease or sublet any part of the premises without written consent of the Landlord.
h. To avoid all fire hazards.
i. No to erect or permit to be erected, any commercial advertising signs on the property.
j. To refrain from mining minerals or gravel.

The Tenant agrees to make all repairs necessary to keep the premises in as good condition as it was at the beginning of the Lease.

This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute one and the same instrument.

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner except when mutually agreed to and incorporated in a written amendment to this Agreement which is signed by both parties.

IN WITNESS WHEREOF, Both undersigned parties acknowledge they have read and understand this Agreement (Flexible Farm Lease) and agree to be bound by its terms and conditions as evidenced by their respective signatures on the dates indicated below.

____
Chairman
Ward County Commission
Date of Signature: ____________________

ATTEST:

____

____

____
Tenant
Date of signature: ____________________

FLEXIBLE FARM LEASE (Figure 1)

FLEXIBLE FARM LEASE BID DOCUMENT

CALL FOR BIDS

The Ward County Commission will be accepting bids for the leasing of the following property: W1/2 laying East of platted portion and access road Section 2-152-85 (Rice Lake Township) and consisting of approximately two hundred twenty five (225) acres of which, approximately one hundred eighty (180) acres are tillable. This would be a 5 year lease beginning March 1 5, 2019. The lease will have the option of paying all at once or in 5 equal installments. A copy of the lease is available at the Ward County Auditor's office or on the county website under www.co.ward.nd.us/. Written and sealed bids maybe submitted to the Ward County Auditor/Treasurer, PO Box 5005, Minot, ND 58702-5005 and are due by 4:00 pm February 13, 2019. Ward County reserves the right to refuse any and all bids

(Publish January 13 & 20)

BID

The term of this Lease shall be for five (5) years commencing on the 5 day of March, 2019 and terminating on March 4, 2024 and subject to the terms in the Lease agreement. The Tenant will pay the Landlord, as annual rental for the above-described property, the sum of $ 5000 00 **per year** payable on or before the 15th day of March of each year commencing on the 15th day of March, 2019. Payments shall be timely made to the Office of the Ward County Auditor. $5000 00

BIDDER'S INFORMATION

Name Robert Magandy

Address 18001 142nd St SW

Minot ND 58701

Phone Number 722-5514 home

721-1226 cell

FEB 13 2019

PLANNING AND ZONING ADMINISTRATOR

Planning and Zoning Dept.
701-857-6405
PO Box 5005
Minot, ND 58702-5005

DATE: March 19, 2024
TO: Ward County Board of Commissioners
FROM Beth Pietsch, Planning and Zoning Dept.
SUBJECT: Planning and Zoning Items from Planning Commission

MEMORANDOM

Regular Agenda:

1. **Adam Knudsvig- Outlot Plat**

Application for a **Outlot Plat** for the following described property:

Proposed Outlot 3 being a port of SESW Sec 8-157-86, Carpio Twp

The applicant is requesting to parcel an outlot containing 2.19 acres for future rural residential use. Ward County zoning applies, with the township recommending approval.

Planning Commission recommends Approval of the Outlot Plat Application based on finding of facts and staff recommendations.

WARD COUNTY 1885

Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION $50/LOT

APPLICANT INFORMATION

Name: Adam Knudsvig

Phone: 701-578-5451

Email Address:

Mailing Address: 1060 South Sean Drive Chandler, AZ 85286

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): Outlot 3

Legal Description: 8-157-86

Address: (If Applicable)

Proposed use:	Existing Use:	Number of Lots Proposed: 1

OWNER OF RECORD INFORMATION

Name: Adam Knudsvig

Phone: 701-578-5451

Address: 1060 South Sean Drive Chandler, AZ 85286

Email Address:

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: Tom Lesnovsky - Ward Engineering

Date: 1-19-24

** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.

OFFCIAL USE

Current Zoning:	Paid: Yes / No	Amount Paid:	Payment method/date:
Date Received:	Received By:		
Staff Check List: ○ Tnsp rcmd sent_____ Received _____ ○ WRD rcmd sent_____ Received_____ ○ Rcdr Rvw sent_____ Received_____ ○ Staff report written	PC Action:	CC Action:	

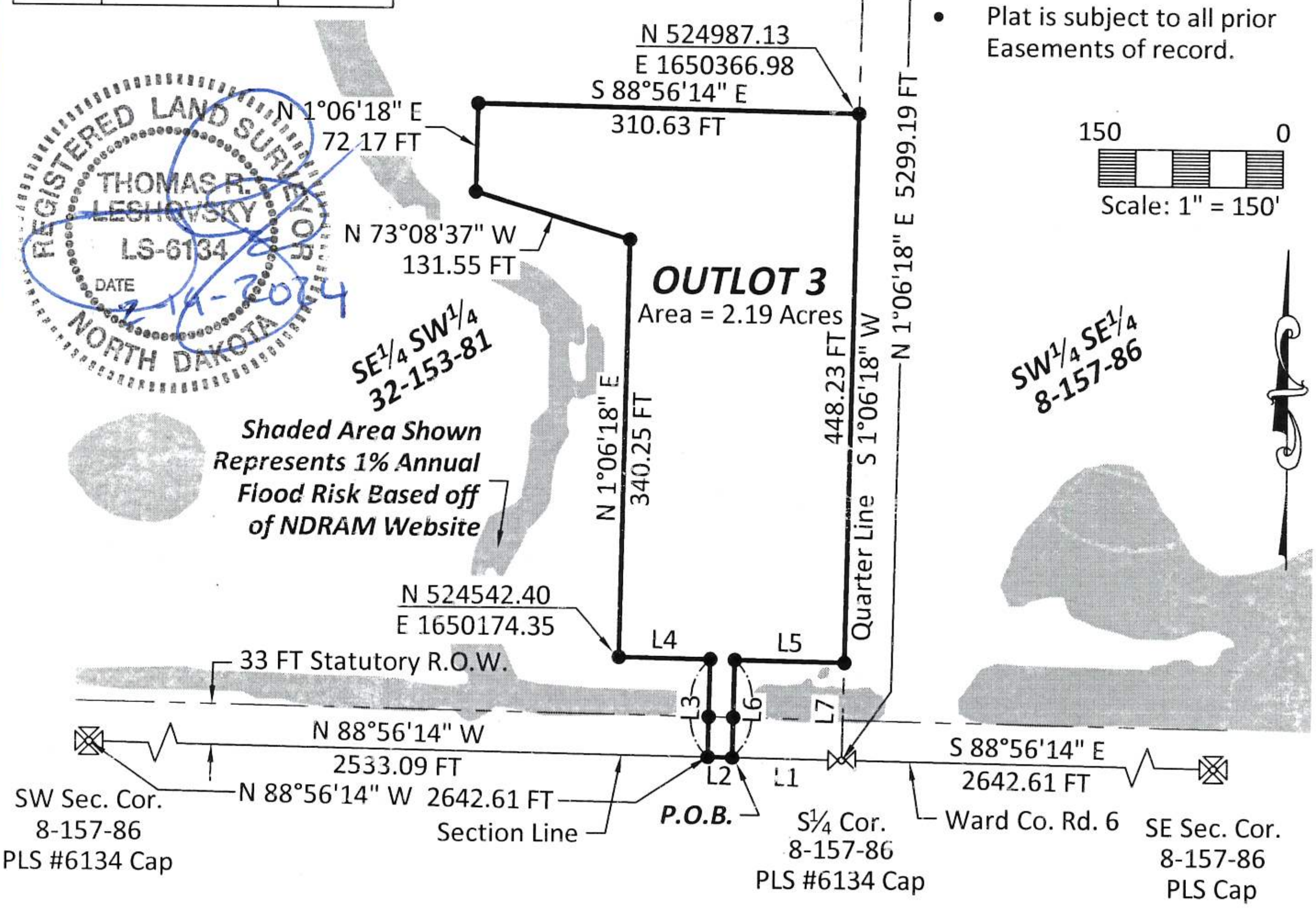
PLAT OF OUTLOT 3

an Unplatted
of Portion of the SE¼SW¼, Section 8, Township 157 N, Range 86 W
Owners Craig & Deann Birdsall

Line Table		
Line #	Direction	Length
L1	N 88°56'14" W	89.51 FT
L2	N 88°56'14" W	20.00 FT
L3	N 1°06'18" E	80.00 FT
L4	N 88°56'14" W	74.50 FT
L5	N 88°56'14" W	89.51 FT
L6	S 1°06'18" W	80.00 FT
L7	N 1°06'18" E	80.00 FT

● - Denotes Property Corners Set 18" #5 Rebar with PLS Cap #6134
☒ - Denotes Section Corners
⋈ - Denotes Quarter Corners

NOTES:
- Basis of Bearing and Coordinates obtained from NGS OPUS Solution NAD 83 North Dakota North (3301) Int. Feet.
- Bearings and Distances may vary from previous plats due to different methods of measurement.
- Plat is subject to all prior Easements of record.



DESCRIPTION:

an Unplatted
Outlot 3 of Portion of the SE¼SW¼ Section 8, Township 157 N, Range 86 W described as follows:

Commencing at the South Quarter Corner of Section 8, Township 157 N, Range 86 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence N 88°56'14" W, on the South Line, of the Southwest Quarter, of said Section 8, a distance of 89.51 FT, to the Point of Beginning;

Thence N 88°56'14" W, on the South Line, of the Southwest Quarter, of said Section 8, a distance of 20.00 FT; Thence N 1°06'18" E, being Parallel with the North-South Quarter Line, of said Section 8, a distance of 80.00 FT; Thence N 88°56'14" W, being Parallel with the South Line, of the Southwest Quarter, of said Section 8, a distance of 74.50; Thence N 1°06'18" E, being Parallel with the North-South Quarter Line, of said Section 8, a distance of 340.25 FT; Thence N 73°08'37" W, a distance of 131.55 FT; Thence N 1°06'18" E, being Parallel with the North-South Quarter Line, of said Section 8, a distance of 72.17 FT; Thence S 88°56'14" E, being Parallel with the South Line, of the Southwest Quarter, of said Section 8, a distance of 310.63 FT, to a Point being on the North-South Quarter Line, of said Section 8; Thence S 1°06'18" W, on the North-South Quarter Line, of said Section 8, a distance of 448.23 FT; Thence N 88°56'14" W, being Parallel with the South Line, of the Southwest Quarter, of said Section 8, a distance of 89.51 FT; Thence S 1°06'18" W, being Parallel with the North-South Quarter Line, of said Section 8, a distance of 80.00 FT, to the Point of Beginning.

Said described tract of land contains 2.19 Acres more or less.

WOLD ENGINEERING, P.C.
Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227

THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hands and seal this 26th day of Feb, 2024.

Signed in the presence of

(Seal) ______________________ Craig Birdsall

(Seal) ______________________ DeAnn Birdsall

(Seal) ______________________ ______________________

STATE OF ~~NORTH DAKOTA~~ Arizona }ss

County of Maricopa

On this 26th day of Feb. in the year 2024, before me, a Notary Public in and for said County and State, personally appeared Craig Birdsall and DeAnn Birdsall

known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission Expires: 3/21/2024

Elizabeth Franklin
Notary Public

ELIZABETH FRANKLIN
Notary Public - Arizona
MARICOPA COUNTY
COMMISSION # 579585
My Commission Expires Mar. 21 2024

SURVEYOR'S CERTIFICATE

I, **Thomas R. Leshovsky** Registered Land Surveyor, do hereby certify that at the request of **Adam Knudsvig** made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

____
Registered Land Surveyor

REGISTERED LAND SURVEYOR
THOMAS R. LESHOVSKY
LS-6134
DATE 2-19-2024
NORTH DAKOTA

STATE OF NORTH DAKOTA }ss

County of Ward

Subscribed and sworn to before me this 19th day of February, 2024.

____
Notary Public

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2027

My Commission Expires:

Approved ______________________, 20____ Approved ______________________, 20____

______________________ ______________________

PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Item #: 1
Recommendations
Staff: **Approved w/conditions**
Township: **Approved w/o conditions**
Water Board: **Approved w/conditions**

Planning Commission
Staff Report

Meeting Date: February 15th, 2024

Applicant: Adam Knudsvig
1060 South Dean Drive
Chandler, AZ 85286
701-578-5451

Owner: Craig & Deann Birdsall

Current legal description: Portion of the SESW Sec. 8-157-86

Proposed legal description: Outlot 3 coming out a portion of the SESW Sec. 8-157-86 Carpio Township

Address: (if applicable) N/A

Township: Carpio Township

Current Zoning: Ward County District #2

Zoning Ordinance Reference: Ward County Zoning #2

PROJECT DESCRIPTION:

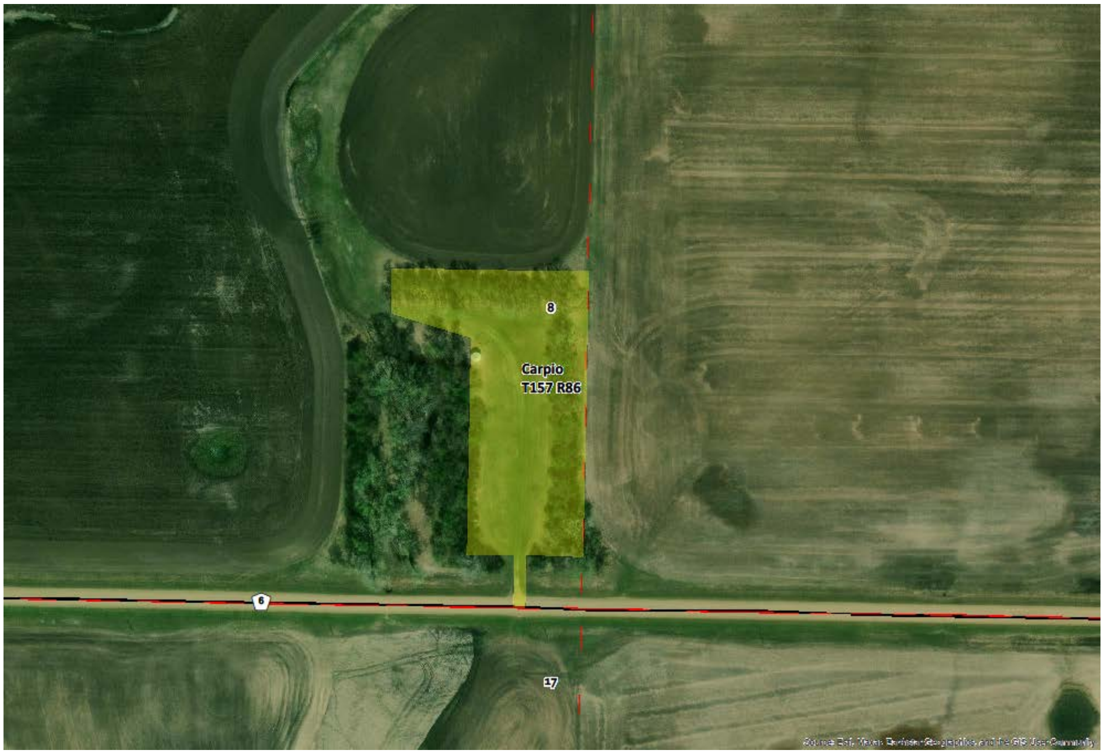
The applicant is requesting to outlot parcel for future residential use.

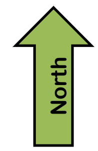
RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 3 is 2.19 acres
2. The land is currently agricultural and will be used for rural residential purposes.
3. The proposed outlot 3 has access from Co. Rd. 6.





PLANNING AND ZONING CONSIDERATIONS:

The applicant is requesting to outlot parcel for rural residential use.
Outlot 3 is 2.19 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

The proposed outlot 3 has an existing to the property and it appears the survey has included the access within the flag lot. Please note there is an "Flood Zone A" located on the west side of the proposed outlot and the surveyor has shown the impacted area just west of the proposed outlot.

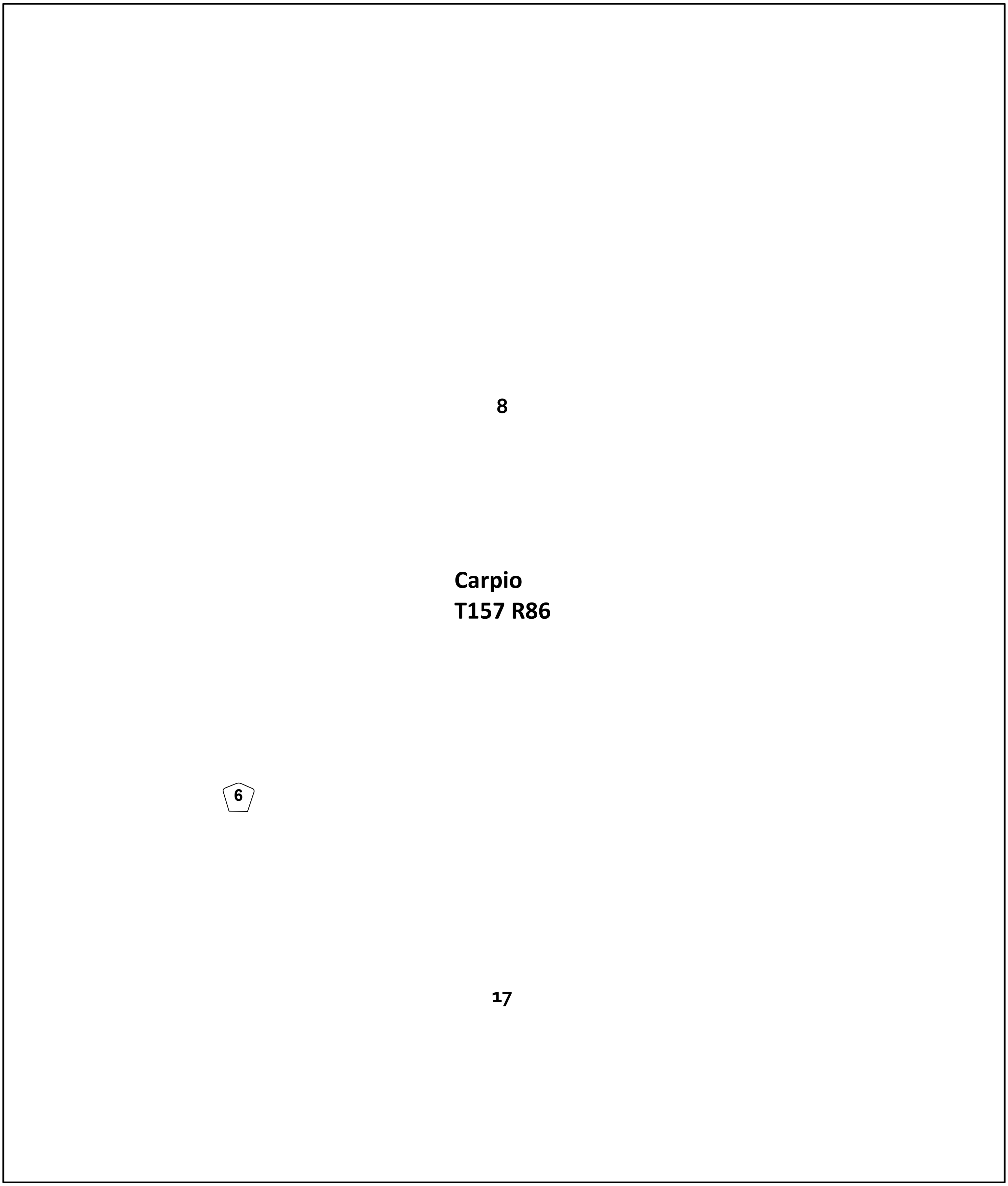
TOWNSHIP RECOMMENDATION:

Based upon review Carpio Township has responded and the Carpio Township Board of Supervisors has recommended the plat be approved without comment or objection.

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

1. A storm water management plan may be required if the subject property:
- has a special use permit applied for
2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.



N
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S

Adam Knudsvig
Outlot Plat Application
8-157-86
Carpio Township

Ward County Parcels

PlatsApplications

0 200 400
Feet

SESW

OL3 8-157-86

BIRDSALL, CRAIG & DEANN

Recorders Outlot Plat Checklist:

Property Outlot coming out of looks to be correct	YES	NO
Signed by parties we show on deed Doc # 3072519	YES	NO
Signed by Surveyor	YES	NO
Notarized (signer(s) & surveyor)	YES	NO
Surveyor's Seal on drawing on front And on back with signatures	YES	NO
Outlot Number Available	YES	NO

Additional Comments:

LACKING SIGNATURES - OWNERS

- SURVEYOR & SEAL

PAGE 2?

Final Recorder Review 1-24-24 **Date**

RECEIVED
JAN 26 2024
BY: ecp

Township Board Plat Recommendation

TO: Board of Ward County Commissioners

The Carpio Township Board, Ward County, North Dakota has reviewed the plat for which Adam Knudsvig, has requested approval.

The plat is described as:

Proposed Outlot 3 port of SESW Sec 8-157-86, Carpio Township

It is the conclusion of the Township Board of Supervisors that:

✓ the plat be approved

___ the plat not be approved, because ______________________________

____

Comments or suggestions for amendment: ______________________________

____

____

____

Signed: Craig Birdsall
Chairman Carpio Township Board of Supervisors

Date: Jan 25-2024

WARD COUNTY
HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
MYRNA MOBERG
DANAE GREEK

Memorandum

To: Commissioners

From: Lolly Gorze, Human Resources Director

Date: March 19, 2024

Re: Human Resource's Agenda Items for March 19, 2024 Commission Meeting

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Human Resources Office's Agenda items for the March 19, 2024 Commission Meeting are as follows:

1. Pay Amendments
2. Service Awards
   a. Kristin Kowalczyk 3.1.2024 (20 years) Recorders Department
   b. Steven Hammer 3.10.24 (10 years) Highway Department

Pay Amendments 3/19/2024

New Hires/Rehires

Name	Dept	Title	FT/PT	Pay	Start Date

Dept Change/Promotion

Name	Dept	Title	FT/PT	Pay	Start Date
Heather Dignan	Veteran's	Assistant Veteran's Officer	FT	$26.44	3.1.24

Seperations	Dept	Title			End Date
Christopher Ellis	HSZ				3.21.24

COLA - 6 Month Step

Increase	Dept	Title			Start Date
Michelle Redmer	Library	Librarian II - Kenmare		$21.28	2.15.24
Mary Brooks	Library	Librarian II - Bookmobile		$20.49	3.15.24
Kari Barille	State's Attorn	Legal Case Clerk		$19.70	3.1.24

PAY AMENDMENT APPLICATION

Application is hereby made for a change in pay status for the employee and for the reasons show below.

Employee Name:	Redmer, Michelle			
Department:	Library			
Position Title:	Librarian II Kenmare Branch			
Effective Date of Change:	2.15.2024			
Type of Change (check only one)				
New Hire ☐	Promotion ☐	Demotion ☐	Leave Without Pay ☐	Other ☒
CURRENT STATUS:				
FT ☐	PT ☒21hrs week		Temporary ☐	Seasonal ☐
Not on Payroll ☐			On Unpaid Leave ☐	
Rate/Hour: 20.75			Rate/Semi-Monthly: $944.33	
Grade 4	Step 2		Rate/Annual: $22,663.95	
REQUESTED STATUS:				
FT ☐	PT ☒		Temporary ☐	Seasonal ☐
Not on Payroll ☐			On Unpaid Leave ☐	
Rate/Hour: $21.28			Rate/Semi-Monthly: $967.94	
Grade 4	Step 3		Rate/Annual: $23,230.55	
ADDITIONAL EXPLANATION (if necessary):				
2.5% not awarded Jan 1, 2024 until 6 months of employment				
APPROVED BY WARD COUNTY HR DIRECTOR:				
DATE: 3/12/24			**HR DIRECTOR:** Kelly Hoyer	
APPROVED BY WARD COUNTY DEPARTMENT HEAD:				
DATE: 3/7/24			**DEPARTMENT HEAD:** Kelly Anne Bradley	
APPROVED BY WARD COUNTY COMMISSIONERS:				
DATE:			**CHAIR:**	

PAY AMENDMENT APPLICATION

Application is hereby made for a change in pay status for the employee and for the reasons show below.

Employee Name:	Barille, Kari			
Department:	State's Attorney			
Position Title:	Legal Case Clerk			
Effective Date of Change:	3.1.2024			
Type of Change (check only one)				
New Hire ☐	Promotion ☐	Demotion ☐	Leave Without Pay ☐	Other ☒
CURRENT STATUS:				
FT ☒	PT ☐		Temporary ☐	Seasonal ☐
Not on Payroll ☐			On Unpaid Leave ☐	
Rate/Hour: 19.22			Rate/Semi-Monthly: $1665.64	
Grade 3	Step 3		Rate/Annual: $39975.28	
REQUESTED STATUS:				
FT ☒	PT ☐		Temporary ☐	Seasonal ☐
Not on Payroll ☐			On Unpaid Leave ☐	
Rate/Hour: $19.70			Rate/Semi-Monthly: $1,707.28	
Grade 3	Step 4		Rate/Annual: $40,974.67	
ADDITIONAL EXPLANATION (if necessary):				
2.5% not awarded Jan 1, 2024 until 6 months of employment				
APPROVED BY WARD COUNTY HR DIRECTOR:				
DATE: 3/12/24			**HR DIRECTOR:** Kelly Hoye	
APPROVED BY WARD COUNTY DEPARTMENT HEAD:				
DATE: 3/11/2024			**DEPARTMENT HEAD:** [signature]	
APPROVED BY WARD COUNTY COMMISSIONERS:				
DATE:			**CHAIR:**	

PAY AMENDMENT APPLICATION

Application is hereby made for a change in pay status for the employee and for the reasons show below.

Employee Name:	Heather Dignan			
Department:	Veteran's			
Position Title:	Assistant Veterans Service Officer			
Effective Date of Change:	3.1.2024			
Type of Change (check only one)				
New Hire ☐	Promotion ☒	Demotion ☐	Leave Without Pay ☐	Other ☐
CURRENT STATUS:				
FT ☒	PT ☐	Temporary ☐	Seasonal ☐	
Not on Payroll ☐		On Unpaid Leave ☐		
Rate/Hour: $21.25		Rate/Semi-Monthly: $1,841.48		
Grade 4	Step 3	Rate/Annual: $44,195.57		
REQUESTED STATUS:				
FT ☒	PT ☐	Temporary ☐	Seasonal ☐	
Not on Payroll ☐		On Unpaid Leave ☐		
Rate/Hour: $26.44		Rate/Semi-Monthly: $ 2,291.67		
Grade 7	Step 2	Rate/Annual: $55,000.00		
ADDITIONAL EXPLANATION (if necessary):				
Backfill for Brock Gilstad				
APPROVED BY WARD COUNTY HR DIRECTOR:				
DATE: 3/12/24		**HR DIRECTOR:**		
APPROVED BY WARD COUNTY DEPARTMENT HEAD:				
DATE: 3-5-2024		**DEPARTMENT HEAD:**		
APPROVED BY WARD COUNTY COMMISSIONERS:				
DATE:		**CHAIR:**		

PAY AMENDMENT APPLICATION

Application is hereby made for a change in pay status for the employee and for the reasons show below.

Employee Name:	Brooks, Mary			
Department:	Library			
Position Title:	Librarian II/Bookmobile Driver			
Effective Date of Change:	3.15.2024			
Type of Change (check only one)				
New Hire ☐	Promotion ☐	Demotion ☐	Leave Without Pay ☐	Other ☒
CURRENT STATUS:				
FT ☐	PT ☒	Temporary ☐	Seasonal ☐	
Not on Payroll ☐		On Unpaid Leave ☐		
Rate/Hour: 19.99		Rate/Semi-Monthly: $1385.82		
Grade 4	Step 1	Rate/Annual: $33,259.56		
REQUESTED STATUS:				
FT ☐	PT ☒	Temporary ☐	Seasonal ☐	
Not on Payroll ☐		On Unpaid Leave ☐		
Rate/Hour: $20.49		Rate/Semi-Monthly: $1,420.46		
Grade 4	Step 2	Rate/Annual: $34,091.05		
ADDITIONAL EXPLANATION (if necessary):				
2.5% not awarded Jan 1, 2024 until 6 months of employment				
APPROVED BY WARD COUNTY HR DIRECTOR:				
DATE: 3/12/24		**HR DIRECTOR:** [signature]		
APPROVED BY WARD COUNTY DEPARTMENT HEAD:				
DATE: 3/7/24		**DEPARTMENT HEAD:** [signature]		
APPROVED BY WARD COUNTY COMMISSIONERS:				
DATE:		**CHAIR:**		

Featured Job Opportunities

Assistant County Engineer

Posted March 12, 2024 2:00 PM | Open Until Filled

Assistant County Engineer Ward County Highway Department is hiring for a Senior Assistant County Engineer and will underfil an Assistant County Engineer for the right... Full Description

Assistant State's Attorney

Posted March 12, 2024 8:30 AM | Open Until Filled

You can find the Online Ward County Application: HERE Assistant State's Attorney The Ward County Human Resources Department will be accepting applications for... Full Description

Correctional Officer

Posted March 12, 2024 8:00 AM | Open Until Filled

Correctional Officer The Ward County Human Resources Department will be accepting applications for the position of a Correctional Officer in the Ward County Detention... Full Description

Patrol Deputy

Posted March 12, 2024 10:45 AM | Open Until Filled

Online Ward County Application The Ward County Sheriff's Department is currently taking applications for the position of Dep Sheriff. Pay will start at approximately ... Full Description

Apply Online

Senior Assistant County Engineer

Posted March 12, 2024 2:00 PM | Open Until Filled

Senior Assistant County Engineer Ward County Highway Department is hiring for a Senior Assistant County Engineer. Starting I Range: $107,995.37 - $113,462.64 Annually,... Full Description

Veteran's Services Administrative Assistant

Posted March 7, 2024 4:30 PM | Closes March 21, 2024 4:30 PM

Administrative Assistant The Ward County Human Resources Department will be accepting applications for the position of an Administrative Assistant in the Ward County... Full Description

Marisa Haman

From: Brekhus, Holly I. <hibrekhus@nd.gov>
Sent: Monday, March 11, 2024 10:52 AM
To: Carpenter, Darlene K.; Deschamp, Emily R.; Knutson, Beth A.; Marisa Haman; Murray, Shirley; Pollman, LeAnn M.; Vandegraft, Amie
Subject: Invitation to Public Health Week Open House
Attachments: Join us for Public Health Week! - Invite.pdf

Please forward to County Commissioners.

April 1-7th is National Public Health Week. Every day, public health is working – often behind the scenes – to keep people and communities healthy and safe.
I'd like to take this opportunity to invite County Auditors and Commissioners to our Public Health Week Open House. It will be held on Monday, April 1, 2024, from 3pm-6pm at our Minot Office at 801 11th Ave SW in our conference room (Door B). Come tour our facilities and meet our staff. We will showcase what we do for the communities we serve.
Thank you for your continued support.

Holly Brekhus
First District Health Unit
Executive Director
701-837-5105
fdhu.org

Join us for Public Health Week
Open House

Date: April 1, 2024

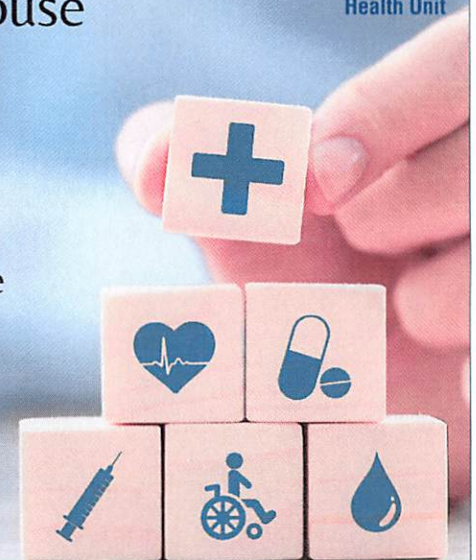
Time: 3pm-6pm

Location: First District Health Unit

801 11th Avenue SW - Minot Office

Conference Room - Door B

- Come see what public health does for your communities
- Meet Staff
- Tour facilities/mobile unit



1000 Bishops Gate Blvd., Suite 300
Mt. Laurel, NJ 08054

tel. 1 800 444-4554

March 4, 2024

Mr. John Fjeldahl, County Commissioner
Rushville Ts
225 SE 3rd St
Minot, ND 58701

RE: Building Code Effectiveness Grading Schedule Program
Rushville Ts, Ward County, ND

Dear Mr. Fjeldahl:

ISO is in the process of evaluating building code enforcement departments throughout the United States. The legacy code organizations and the insurance industry worked cooperatively to develop ISO's Building Code Effectiveness Grading Schedule (BCEGS®) program in 1995. The advisory program assesses adopted building codes and the degree of enforcement of those codes, with a focus on natural hazard mitigation. That assessment translates into a classification of 1 to 10, with class 1 representing excellent code enforcement and adoption efforts.

ISO has completed an analysis of the building codes adopted by Rushville Ts and the efforts put forth by Rushville Ts to enforce those codes. The resulting BCEGS Class 05 for commercial and industrial properties and Class 05 for one- and two-family residential properties will apply to your community.

Insurers may use the BCEGS classifications to help them determine premium credits. While individual insurers may use different credits or different effective dates to assess risk, the ISO BCEGS program will apply credits to new construction within Rushville Ts where the building code department has issued a Certificate of Occupancy in the year of publication and thereafter.

If you're planning on any future changes to your building codes or their enforcement, please advise us, as those changes may affect our analysis and your community's classification. If you have questions about the classifications that we developed, feel free to contact us at the phone number on our letterhead.

Sincerely,

National Processing Center
BCEGS Building Codes Department

WARD COUNTY PUBLIC LIBRARY ANNUAL REPORT FOR THE WARD COUNTY COMMISSION

March 2024

WARD COUNTY PUBLIC LIBRARY
225 3rd St SE
http://www.wardnd.com/161/Library

2023 ANNUAL REPORT OF ACTIVITY

LIBRARY BOARD MEMBERS: Bucky Anderson, County Commissioner
Deborah Aamot, Makoti, Secretary
Tami Ware, Kenmare, Chair
Isaac Blevins, Minot, Vice-Chair
Short one board member for 2023

LIBRARY STAFF:
Kerrianne Boetcher, Library Director
Janice Sweeney, Librarian II – Bookmobile (Left in March)
Jennifer Brodal, Librarian II – Bookmobile (April to July)
Mary (Chole) Brooks, Librarian II – Bookmobile (September)
Carissa Boteler, Librarian I – Bookmobile
Linda Brunner, Library Associate Director
Breanna Raines, Librarian II – Kenmare (Left in March)
Nicole Michalenko, Librarain II – Kenmare (April to June)
Michelle Redmer, Librarian II – Kenmare (August)
Alyssa Ellet, Library Assistant (January to September)
Alejandro Reyes, Library Assistant (May to September)
Amanda Rathbun, Librarian I - Minot

****

COMMUNITIES SERVED: During the past school year, our bookmobile stops included: Bell School, Berthold School & Downtown, Blaisdell, Burlington School, Carpio, Des Lacs School, Douglas, Hove's Corner, Kenmare Elementary, Kenmare High School (Fall 2023, both were in same building), Kenmare Daycare, Lostwood, Makoti, Nedrose School (Elementary and High School), Our Savior's Church, Palermo, Parshall School & Downtown, Plaza School & Downtown, Pursuit Preschool (Fall 2023), Ross, Ryder, Sawyer School, South Prairie School (Fall 2023), Surrey School, Stanley, Tagus, and White Earth.

In the Summer our stops include: Apple Grove, Berthold Downtown, Blaisdell, Carpio, Country Club Acres, Country Club Heights, Des Lacs, Donnybrook, Douglas, Foxholm, Hope Lutheran Church (Surrey), Hove's Corner, Laker Zone (Burlington), Lostwood, Makoti, Minot Mobile Estates, Our Savior's Church, Palermo, Parshall Downtown, Plaza Downtown, Prairie Bluffs, Pursuit Preschool, Ross, Ryder, Sorenson Addition, Surrey Daycare, Stanley, Tagus, and White Earth.

We also serve Senior Citizen Centers in Kenmare, Makoti, Berthold, and Plaza; the Ward County Jail and the Juvenile Detention Center.

Highlights of 2023 at the Ward County Public Library

- At the beginning of 2023, we signed an agreement with Summit Bodyworks to purchase a new bookmobile. At the latest update; Summit has the bookmobile and is starting their work on it. It is estimated to arrive in May of 2024. We have applied for several grants for the bookmobile and have been awarded over $30,000 towards it. This is in addition to the amount that was in the replacement fund and the $223,600 that was awarded in ARPA funds.

- The school that elected to have the bookmobile not come in the 2022-2023 school year did want the bookmobile to come back for this school year. We hope to continue working with that school. We aim to be flexible in what our schools need from us. We also started going to the Pursuit Preschool on 20th Ave in Minot. We did check with the Minot Public Library before we started the stop. We figured that would be best in order to not step on anyone's toes and to maintain a good relationship between the libraries.

- Janice Sweeney retired from the bookmobile in March of 2023. We hired Jennifer Brodal in April to replace her. Jennifer took a new job in July and we ran shorthanded until September when Mary (Chole) Brooks started. We wanted to take our time in hiring this position.

- Breanna Raines left Kenmare in March of 2023. Nicole Michalenko was her replacement until June when she went back to a previous position. Michelle Redmer started in Kenmare in August. A BIG BIG Thank You to Barbara Scherbenske and Cynthia Miller who are our subs in Kenmare. They kept the library going while we were trying to hire up there.

- Alyssa Ellet started in the evening in January 2023. She went on an internship for schooling from May to September and Alejandro Reyes started for those months. At the end of September; they both left to seek other opportunities. As another position had changed and no longer worked evenings. We have not had evening and weekend hours since the end of September.

- We are still having virtual Crafty Crew and the protective glass is still up in the library. There are several patrons that appreciate having a virtual option.

- 57,396 items were checked out in 2023. This is an increase of about 5,000 over 2022.

- In 2022, we began tracking visitors on the bookmobile in response to questions on the federal level. The total visitors for Minot, Kenmare, and the bookmobile was 21,943 – 30,110. Of those visits, 12,467 were in Minot and Kenmare compared to 11,001 in 2022. The bookmobile had 17,643 compared to 10,942 in 2022.

- 6,441 reference questions answered in Minot and Kenmare. This is an increase of just over 1,000 from 2022.

- 0 interlibrary loans were sent out and 67 were requested from other libraries. This is a decrease from 2022.

- We continue to have great support from the community in Kenmare. The Ward County Library Board went over and renewed the agreement with the city of Kenmare with a few minor changes.

- Internet usage was up in 2023 from 2,443 to 3,034.

- 2023 saw 30,072 wireless internet sessions combined for Minot and Kenmare. This is down around 5,000 from 2022.

- The library offers appointment-based test proctoring. We did not have any patrons utilize this service in 2023.

- Events Attended Included:
  - Summer Reading Wrap-ups
  - School Visits –Summer and Fall
  - Virtual Events

- Collaborations for Events Included:
  - Minot Public Library
  - Minot Parks and Recreation Department
  - Minot Public Schools

- Events Hosted:
  - Family Movies
  - Crafty Crew
  - Craft Nights in Kenmare
  - Movies in Kenmare
  - Story Time

- The theme for 2023 Summer Reading was All Together Now.

- The Bank of North Dakota held a contest in conjunction with the North Dakota State Library where everyone who finished our programs during Summer Reading received $25 for a College Save account. 10 children across the state won $250 for their account. Ward County did not have a winner this year. We had one in the previous four years.

- The library had 2,490 items checked out from Library2Go (Overdrive). This is up slightly over 2022.

- In 2023, the bookmobile was awarded the 2023 Wheelie Award from the North Dakota State Library. This is the sixth year in a row for Ward County receiving this award for recognition of outstanding service beyond the walls of the library. It is awarded to the library with the best overall performance in terms of circulation per capita, stops made, and miles travelled.

- We would like to extend a Thank You to the residents of Ward and Mountrail Counties and the Ward County Commissioners for their support of the library and its services.

Kerrianne Boetcher, Director – Ward County Public Library

2023 stats	January	February	March	1st Qtr	April	May	June	2nd Qtr
Visits Minot	909	789	1,015	2,713	875	937	1,203	3,015
Visits Kenmare	106	99	126	331	110	116	105	331
Visits Bookmobile	1,994	1,993	1,992	5979	1,961	1,129	127	3217
Total Visits	3009	2881	3,133	9,023	2946	2182	1,435	6,563
Bookmobile Stops	43	43	43	129	38	27	47	112
circulation children	3443	3630	3,523	10596	3210	2305	1,617	7132
circulation adult	1791	1660	2027	5478	1700	1389	1556	4645
total monthly circulation	5234	5290	5550	16074	4910	3694	3173	11777
Overdrive	228	184	231	643	200	187	173	560
Combined physical and electronic				16717				12337
computer sessions	244	232	323	799	263	243	324	830
wireless usage	4,432	2,649	3,255	10,336	2,732	3,265	2,283	8,280
new patrons	35	23	22	80	20	34	45	99
new materials added	133	104	130	367	132	188	232	552
materials weeded	0	0	634	634	0	0	4	4
ILL sent	0	0	0	0	0	0	0	0
ILL received	14	13	4	31	8	6	3	17
postage spent	$57.12	$53.04	$16.32	$126.48	$32.64	$24.48	$12.24	69.36
programs children 0-5	7	6	6	19	9	9	7	25
program attendance childrens 0-5	15	19	18	52	53	69	40	162
programs children 6-11	2	2	2	6	2	82	4	88
program attendance childrens 6-11	3	3	6	12	4	1234	49	1287
programs teen 12-18	0	0	0	0	0	0	1	1
program attendance teen 12-18	0	0	0	0	0	0	2	2
programs adult	1	1	1	3	1	1	1	3
program attendance adult	5	9	10	24	17	8	9	34
programs general interest	0	0	0	0	0	0	0	0
program attendance general interest	0	0	0	0	0	0	0	0
total programs	10	9	9	28	12	92	13	117
total program attendance	23	31	34	88	74	1311	100	1485
Facebook Reach*	838	849	795	2,482	2,216	1,718	2,096	6,030
Instagram Reach*	147	79	145	371	149	120	73	342
Website hits	253	304	319	876	345	269	333	947
OPAC searches Main	2,504	1,199	1,547	5250	1,523	1,262	1,052	3837
OPAC searches KidZviZ	0	0	0	0	0	0	0	0
OPAC searches Mobile	5	14	7	26	17	4	22	43
*Facebook reach: number of people who saw any page post								
Directional Questions	63	55	83	201	96	138	145	379
Basic Reference	66	60	68	194	61	77	83	221
How To?	91	84	100	275	108	108	127	343
Do You Have?	110	105	122	337	130	149	144	423
ILLs	8	3	2	13	3	3	4	10
Other	117	104	117	338	130	147	178	455
total questions	455	411	492	1358	528	622	681	1831
Copy/Fax	$100.50	$0.00	$67.00	$167.50	$40.50	$49.00	$113.00	$202.50
ILL	$0.00	$0.00	$0.00	$0.00	$0.00	$6.00	$0.00	$6.00
Kenmare	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Lost/Damaged	$0.00	$0.00	$38.98	$38.98	$108.94	$0.00	$0.00	$108.94
Mountrail County	$3,360.00	$3,360.00	$3,360.00	$10,080.00	$3,360.00	$3,360.00	$3,360.00	$10,080.00
Reimbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Used Book Sales	$0.00	$0.00	$0.00	$0.00	$30.00	$0.00	$259.00	$289.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
total deposits	$3,460.50	$3,360.00	$3,465.98	$10,286.48	$3,539.44	$3,415.00	$3,732.00	$10,686.44
Bookmobile Days	14	14	14	42	13	9	11	33
Bookmobile Miles	1,090	1,094	739	2,923	834	831	1,169	2834
Mileage to Date	143,315	144,409	145,148		145,148	146,813	147,982	
Test Proctoring	0	0	0	0	0	0	0	0

	July	August	September	3rd Qtr	October	November	December	4th Qtr	Year end
Visits Minot	986	1,032	854	2872	814	800	696	2310	10910
Visits Kenmare	128	152	167	447	173	180	95	448	1557
Visits Bookmobile	129	74	2,347	2550	2,281	2,281	1,335	5897	17643
Total Visits	1243	1258	3368	5869	3268	3261	2126	8655	30,110
Bookmobile Stops	46	29	46	121	38	38	31	107	469
circulation children	1478	1127	3807	6412	4502	4472	3670	12644	36784
circulation adult	1728	1585	1771	5084	1781	1851	1773	5405	20612
total monthly circulation	3206	2712	5578	11496	6283	6323	5443	18049	57396
Overdrive	200	201	178	579	229	274	205	708	2490
Combined physical and electronic				12075				18757	59886
computer sessions	276	299	175	750	232	232	191	655	3034
wireless usage	1,840	3,099	1,549	6,488	2,177	1,352	1,439	4,968	30,072
new patrons	20	27	324	371	44	27	16	87	637
new materials added	130	220	256	606	148	159	138	445	1970
materials weeded	1	0	0	1	7	3	8	18	657
ILL sent	0	0	0	0	0	0	0	0	0
ILL received	1	4	0	5	6	6	2	14	67
postage spent	$4.08	$16.32	$0.00	20.4	$24.48	$24.48	$8.16	57.12	273.36
programs children 0-5	13	10	9	32	9	10	9	28	104
program attendance childrens 0-5	52	36	36	124	24	21	20	65	403
programs children 6-11	3	4	21	28	1	4	1	6	128
program attendance childrens 6-11	14	80	291	385	17	26	2	45	1729
programs teen 12-18	0	0	0	0	0	0	0	0	1
program attendance teen 12-18	0	0	0	0	0	0	0	0	2
programs adult	2	2	2	6	2	2	2	6	18
program attendance adult	10	11	6	27	10	7	14	31	116
programs general interest	0	0	0	0	0	0	0	0	0
program attendance general interest	0	0	0	0	0	0	0	0	0
total programs	18	16	32	66	12	16	12	40	251
total program attendance	76	127	333	536	51	54	36	141	2250
Facebook reach*	3,538	1,023	779	5,340	584	678	385	1647	15499
Instagram Reach*	75	8	38	121	90	63	38	191	1025
Website hits	341	303	320	964	340	304	249	893	3680
OPAC searches Main	638	916	548	2102	544	608	703	1855	13044
OPAC searches KidZviZ	0	0	0	0	0	0	0	0	0
OPAC searches Mobile	4	24	10	38	7	9	14	30	137
Directional Questions	109	100	76	285	97	87	95	279	1144
Basic Reference	72	63	50	185	57	62	67	186	786
How To?	114	130	88	332	91	138	127	356	1306
Do You Have?	123	111	90	324	95	140	126	361	1445
ILLs	2	0	0	2	2	2	2	6	31
Other	168	157	116	441	149	177	169	495	1729
total questions	588	561	420	1569	491	606	586	1683	6441
Copy/Fax	$100.00	$98.00	$57.50	$255.50	$100.00	$170.00	$48.50	$318.50	$944.00
ILL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$6.00
Kenmare	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Lost/Damaged	$69.97	$0.00	$44.99	$114.96	$26.94	$48.98	$0.00	$75.92	$338.80
Mountrail County	$3,360.00	$3,360.00	$3,360.00	$10,080.00	$3,360.00	$3,360.00	$3,360.00	$10,080.00	$40,320.00
Reimbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Used Book Sales	$0.00	$120.00	$50.00	$170.00	$0.00	$20.00	$0.00	$20.00	$479.00
Other (Donations, State Aid, Etc)	$43,473.22	$0.00	$0.00	$43,473.22	$0.00	$101.52	$0.00	$101.52	$43,574.74
total deposits	$47,003.19	$3,578.00	$3,512.49	$54,093.68	$3,486.94	$3,700.50	$3,408.50	$10,595.94	$85,662.54
Bookmobile Days	10	7	16	33	14	14	10	38	146
Bookmile Miles	841	672	1,217	2730	1,094	989	859	2942	11429
total Mileage	148,823	149,495	150,712		151,806	152,795	153,564		
Test Proctoring	0	0	0	0	0	0	0	0	0

WARD COUNTY

Fund Balances

Fiscal Year: 2024-2024

Month: February
Year: 2024
Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
001	GENERAL	$6,042,555.63	$12,481,830.15	($4,166,089.52)	$0.00	$14,358,296.26	$14,251,421.56	$106,874.70
100	LIBRARY	$105,367.74	$302,242.99	($77,103.13)	$0.00	$330,507.60	$327,147.60	$3,360.00
101	BOOKMOBILE REPLACEMENT	$115,096.65	$1,337.34	$0.00	$0.00	$116,433.99	$116,433.99	$0.00
110	911 WIRED/WIRELSS	$1,314,726.46	$1,463,461.65	($157,685.46)	$0.00	$2,620,502.65	$2,618,769.32	$1,733.33
111	911 DEPRECIATION	$640,570.19	$0.00	$0.00	$0.00	$640,570.19	$640,570.19	$0.00
120	24/7 SOBRIETY	$131,270.66	$41,401.00	($48,266.62)	$0.00	$124,405.04	$124,405.04	$0.00
130	HIGHWAY	($843,719.68)	$2,457,662.15	($963,997.66)	$0.00	$649,944.81	$649,944.81	$0.00
131	HIGHWAY USERS	$3,598,398.42	$829,772.88	$0.00	$0.00	$4,428,171.30	$4,428,171.30	$0.00
132	VISION ZERO OUTREACH	($10,365.52)	$22,407.30	($16,072.48)	$0.00	($4,030.70)	($4,030.70)	$0.00
133	HIGHWAY-CO INFRASTRUCTURE DIST.	$1,906,074.68	$0.00	$0.00	$0.00	$1,906,074.68	$1,906,074.68	$0.00
134	HIGHWAY-SALES TAX	$1,321,340.26	$1,438,104.27	$0.00	$0.00	$2,759,444.53	$2,759,444.53	$0.00
140	WEED	$100,381.79	$239,434.69	($27,659.12)	$0.00	$312,157.36	$312,157.36	$0.00
150	HUMAN SERVICE ZONE	$1,200,405.99	$3,784,240.16	($1,071,172.05)	$0.00	$3,913,474.10	$3,913,474.10	$0.00
151	HUMAN SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
160	STATE ATTORNEY CONTINGENCY	$9,044.59	$0.00	($95.00)	$0.00	$8,949.59	$8,949.59	$0.00
161	CRIME/VICTIM WITNESS	$3,570.77	$5,243.47	($4,308.16)	($1,286.86)	$3,219.22	$3,219.22	$0.00
162	MARRIAGE LICENSE - DVCC	($6,615.00)	$3,080.00	($2,345.00)	$0.00	($5,880.00)	($5,880.00)	$0.00
163	DIST CT REIMBURSEMENTS	($31,400.53)	$8,981.20	($3,184.48)	$0.00	($25,603.81)	($25,603.81)	$0.00
164	FOSTER CARE RECRUIT/RETAIN	$19,622.01	$0.00	($1,365.38)	$0.00	$18,256.63	$18,256.63	$0.00
165	EMPLOYEE BENEFITS	$156,876.98	$18,616.46	($381.50)	$0.00	$175,111.94	$175,111.94	$0.00
166	JAIL INMATE TRUST (COMMISSARY)	$432,884.41	$19,037.66	($3,715.92)	$0.00	$448,206.15	$448,206.15	$0.00
200	TELECOMMUNICATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
201	DISABLED VETERAN CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
202	HOMESTEAD CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
203	UTILITIES CENTRAL ASSESS	$1,283.99	$0.00	$0.00	$0.00	$1,283.99	$1,283.99	$0.00
204	GAS AND OIL PRODUCTION	$27,964.67	$0.00	$0.00	$0.00	$27,964.67	$27,964.67	$0.00
205	STATE AID DISTRIBUTION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
206	HAZARDOUS CHEMICAL	$48,773.21	$0.00	$0.00	$0.00	$48,773.21	$48,773.21	$0.00
207	GAMBLING TAX	$3,112.52	$0.00	$0.00	$0.00	$3,112.52	$3,112.52	$0.00
208	FIRST DISTRICT HEALTH UNIT	$62,468.78	$655,470.97	($406,185.79)	$0.00	$311,753.96	$311,753.96	$0.00
209	STATE MEDICAL CENTER	$18,454.45	$298,502.52	($182,814.59)	$0.00	$134,142.38	$134,142.38	$0.00

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
210	STATE FAIR	$20,117.23	$245,960.42	($152,001.14)	$0.00	$114,076.51	$114,076.51	$0.00
211	TOWNSHIPS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
212	CITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
213	SCHOOLS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
214	GARRISON DIVERSION	$4,228.63	$302,898.66	($186,764.48)	$0.00	$120,362.81	$120,362.81	$0.00
215	WEATHER MODIFICATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
216	WATER MANAGEMENT DISTRICT	$22,854.50	$760,141.58	($465,673.06)	$0.00	$317,323.02	$317,323.02	$0.00
217	SENIOR CITIZENS	$4,525.03	$608,412.53	($186,393.91)	$0.00	$426,543.65	$426,543.65	$0.00
218	SOIL CONSERVATION	$2,832.73	$178,429.82	($109,946.24)	$0.00	$71,316.31	$71,316.31	$0.00
219	SOURIS RIVER JOINT BOARD	$12,139.42	$540,423.30	($331,080.32)	$0.00	$221,482.40	$221,482.40	$0.00
220	UNORGANIZED TOWNSHIP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
221	ASSINIBOINE RIVER BASIN BOARD	($68.52)	$32.44	($47.06)	$0.00	($83.14)	($83.14)	$0.00
222	PREPAID TAXES	$7,845,761.18	($6,826,780.39)	($424,995.33)	$0.00	$593,985.46	$593,985.46	$0.00
223	ESTIMATED TAXES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
224	PAID UNDER PROTEST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
225	TAX DEED SALES	$103,594.24	$2,920.80	($8,470.01)	$0.00	$98,045.03	$98,045.03	$0.00
226	STATE PILT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
300	CONSTRUCTION FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
301	SALES TAX BOND	$1,881,375.00	$13.08	($1,880,875.00)	$0.00	$513.08	$513.08	$0.00
302	BOND SURPLUS	$0.00	$10.70	$0.00	$0.00	$10.70	$10.70	$0.00
400	SPECIAL DISTRICT FINANCE	$173,811.64	$0.00	($3,512.50)	$0.00	$170,299.14	$170,299.14	$0.00
401	APPLE GROVE SPECIALS	$7,742.28	$0.00	$0.00	$0.00	$7,742.28	$7,742.28	$0.00
402	19TH AVE / 56TH ST	$110,171.07	$34,020.59	$0.00	$0.00	$144,191.66	$144,191.66	$0.00
403	ROBINWOOD SPECIALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
404	WEST HILLS ACRES SPECIALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
405	COUNTRY CLUB HEIGHTS/APPLE GROVE	$155,460.13	$29,923.62	$0.00	$0.00	$185,383.75	$185,383.75	$0.00
406	Undesignated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
500	EMERGENCY	$734,876.37	$3.51	$0.00	$0.00	$734,879.88	$734,879.88	$0.00
501	EMERGENCY FEMA TWP	$68,438.89	$0.00	$0.00	$0.00	$68,438.89	$68,438.89	$0.00
502	EMERGENCY FEMA COUNTY	$91,388.83	$0.00	$0.00	$0.00	$91,388.83	$91,388.83	$0.00
503	CDBG PROJECTS	($31,411.52)	$0.00	$0.00	$0.00	($31,411.52)	($31,411.52)	$0.00

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504	GRANTS - HOMELAND SECURITY (HSGP)	$2,855.00	$0.00	$0.00	$0.00	$2,855.00	$2,855.00	$0.00
505	GRANTS - DEPT. OF JUSTICE (DOJ)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
506	AMERICAN RESCUE PLAN ACT '21	$8,369,673.24	$39,380.67	($72,391.84)	$0.00	$8,336,662.07	$8,336,662.07	$0.00
507	OPIOID SETTLEMENT	$55,056.18	$0.00	$0.00	$0.00	$55,056.18	$55,056.18	$0.00
508	LATCF	$100,255.17	$0.00	($13,903.10)	$0.00	$86,352.07	$86,352.07	$0.00
601	ASSET FORFEITURES - SHERIFF	$134,994.13	$3.89	$0.00	$0.00	$134,998.02	$134,998.02	$0.00
602	DRUG PROCEEDS - SA	$37,820.83	$0.00	($397.92)	$0.00	$37,422.91	$37,422.91	$0.00
603	PARK IMPROVEMENT	$151,939.75	$0.00	$0.00	$0.00	$151,939.75	$151,939.75	$0.00
604	DOC PRESERVATION	$299,305.69	$15,880.05	($13,329.77)	$0.00	$301,855.97	$301,855.97	$0.00
605	NDSU EXTENSION ACTIVITIES	$18,369.24	$1,655.42	($1,442.79)	$0.00	$18,581.87	$18,581.87	$0.00
606	MINOT PARENT RESOURCE	$178.83	$3,442.42	($1,395.95)	$0.00	$2,225.30	$2,225.30	$0.00
701	UNCLAIMED PROPERTY	$38,541.98	$47.73	$0.00	$0.00	$38,589.71	$38,589.71	$0.00
702	VENDING COMMISSIONS	$14,193.78	$146.94	($17.21)	$0.00	$14,323.51	$14,323.51	$0.00
703	GAME & FISH LICENSES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
800	PAYROLL	$0.00	$0.00	$0.00	$0.00	$0.00	$802,762.30	($802,762.30)
801	AFTON TOWNSHIP	$7,931.07	$95,216.01	($72,800.80)	$0.00	$30,346.28	$30,346.28	$0.00
802	ANNA TOWNSHIP	$5,058.24	$8,560.04	($10,804.55)	$0.00	$2,813.73	$2,813.73	$0.00
803	BADEN TOWNSHIP	$7,777.52	$21,346.35	($16,905.26)	$0.00	$12,218.61	$12,218.61	$0.00
804	BERTHOLD TOWNSHIP	$7,836.87	$41,355.38	($27,286.16)	$0.00	$21,906.09	$21,906.09	$0.00
805	BRILLIAN TOWNSHIP	$8,179.46	$15,189.79	($17,754.03)	$0.00	$5,615.22	$5,615.22	$0.00
806	BURLINGTON TOWNSHIP	$4,255.69	$30,641.24	($26,306.29)	$0.00	$8,590.64	$8,590.64	$0.00
807	BURT TOWNSHIP	$5,342.05	$40,001.15	($26,249.69)	$0.00	$19,093.51	$19,093.51	$0.00
808	CAMERON TOWNSHIP	$4,998.48	$16,880.05	($14,639.36)	$0.00	$7,239.17	$7,239.17	$0.00
809	CARBONDALE TOWNSHIP	$5,886.36	$14,464.66	($15,174.52)	$0.00	$5,176.50	$5,176.50	$0.00
810	CARPIO TOWNSHIP	$5,322.77	$17,738.12	($16,942.16)	$0.00	$6,118.73	$6,118.73	$0.00
811	DENMARK TOWNSHIP	$5,688.91	$9,927.10	($11,451.24)	$0.00	$4,164.77	$4,164.77	$0.00
812	DES LACS TOWNSHIP	$6,982.01	$23,830.32	($22,340.45)	$0.00	$8,471.88	$8,471.88	$0.00
813	ELMDALE TOWNSHIP	$7,906.75	$3,423.91	($10,075.14)	$0.00	$1,255.52	$1,255.52	$0.00
814	EUREKA TOWNSHIP	$7,352.12	$85,918.35	($61,139.97)	$0.00	$32,130.50	$32,130.50	$0.00
815	EVERGREEN TOWNSHIP	$4,739.92	$6,123.51	($9,336.09)	$0.00	$1,527.34	$1,527.34	$0.00
816	FOXHOLM TOWNSHIP	$5,892.55	$23,756.35	($20,013.94)	$0.00	$9,634.96	$9,634.96	$0.00

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817	FREEDOM TOWNSHIP	$5,807.37	$22,737.47	($18,992.40)	$0.00	$9,552.44	$9,552.44	$0.00
818	GASMAN TOWNSHIP	$4,844.80	$13,311.69	($13,929.19)	$0.00	$4,227.30	$4,227.30	$0.00
819	GREELY TOWNSHIP	$3,558.64	$6,383.04	($8,130.43)	$0.00	$1,811.25	$1,811.25	$0.00
820	GREENBUSH TOWNSHIP	$5,243.80	$10,822.07	($11,395.22)	$0.00	$4,670.65	$4,670.65	$0.00
821	HARRISON TOWNSHIP	$11,709.86	$189,285.52	($131,762.54)	$0.00	$69,232.84	$69,232.84	$0.00
822	HIDDENWOOD TOWNSHIP	$8,929.52	$19,214.34	($20,846.42)	$0.00	$7,297.44	$7,297.44	$0.00
823	HILTON TOWNSHIP	$5,248.37	$9,679.65	($11,816.45)	$0.00	$3,111.57	$3,111.57	$0.00
824	IOTA FLAT TOWNSHIP	$5,794.82	$27,311.88	($24,054.03)	$0.00	$9,052.67	$9,052.67	$0.00
825	KENMARE TOWNSHIP	$7,122.74	$19,984.46	($21,147.37)	$0.00	$5,959.83	$5,959.83	$0.00
826	KIRKELIE TOWNSHIP	$7,021.12	$48,511.59	($36,539.55)	$0.00	$18,993.16	$18,993.16	$0.00
827	LINTON TOWNSHIP	$2,452.11	$6,383.73	($5,821.44)	$0.00	$3,014.40	$3,014.40	$0.00
828	LUND TOWNSHIP	$7,110.00	$9,725.89	($12,188.63)	$0.00	$4,647.26	$4,647.26	$0.00
829	MANDAN TOWNSHIP	$6,205.57	$18,992.54	($17,106.65)	$0.00	$8,091.46	$8,091.46	$0.00
830	MARGARET TOWNSHIP	$6,708.08	$18,162.54	($18,749.96)	$0.00	$6,120.66	$6,120.66	$0.00
831	MARYLAND TOWNSHIP	$6,446.42	$23,288.81	($21,333.99)	$0.00	$8,401.24	$8,401.24	$0.00
832	MAYLAND TOWNSHIP	$6,529.01	$11,070.13	($13,880.24)	$0.00	$3,718.90	$3,718.90	$0.00
833	MCKINLEY TOWNSHIP	$7,061.34	$47,791.12	($33,685.55)	$0.00	$21,166.91	$21,166.91	$0.00
834	NEDROSE TOWNSHIP	$16,687.44	$429,842.08	($253,438.15)	$0.00	$193,091.37	$193,091.37	$0.00
835	NEW PRAIRE TOWNSHIP	$8,313.38	$29,399.42	($29,138.47)	$0.00	$8,574.33	$8,574.33	$0.00
836	NEWMAN TOWNSHIP	$6,192.25	$14,435.87	($14,573.23)	$0.00	$6,054.89	$6,054.89	$0.00
837	ORLIEN TOWNSHIP	$6,733.26	$15,151.09	($17,179.90)	$0.00	$4,704.45	$4,704.45	$0.00
838	PASSPORT TOWNSHIP	$6,175.41	$14,532.12	($14,450.52)	$0.00	$6,257.01	$6,257.01	$0.00
839	REE TOWNSHIP	$7,443.64	$13,563.99	($15,785.42)	$0.00	$5,222.21	$5,222.21	$0.00
840	RICE LAKE TOWNSHIP	$3,507.29	$13,225.99	($10,922.76)	$0.00	$5,810.52	$5,810.52	$0.00
842	ROLLING GREEN TOWNSHIP	$4,160.27	$20,667.62	($16,224.25)	$0.00	$8,603.64	$8,603.64	$0.00
843	RUSHVILLE TOWNSHIP	($76,030.50)	$15,259.77	$0.00	$0.00	($60,770.73)	($60,770.73)	$0.00
844	RYDER TOWNSHIP	$6,052.92	$36,055.65	($22,172.88)	$0.00	$19,935.69	$19,935.69	$0.00
845	SAUK PRAIRE TOWNSHIP	$7,464.17	$22,160.30	($20,899.09)	$0.00	$8,725.38	$8,725.38	$0.00
846	SAWYER TOWNSHIP	$5,262.30	$34,889.47	($32,935.85)	$0.00	$7,215.92	$7,215.92	$0.00
847	SHEALY TOWNSHIP	$3,274.83	$9,957.32	($9,807.30)	$0.00	$3,424.85	$3,424.85	$0.00
848	SPENCER TOWNSHIP	$8,269.53	$10,043.03	($12,998.61)	$0.00	$5,313.95	$5,313.95	$0.00

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849	SPRING LAKE TOWNSHIP	$3,596.19	$7,836.13	($7,973.47)	$0.00	$3,458.85	$3,458.85	$0.00
850	ST MARYS TOWNSHIP	$4,509.22	$10,986.79	($11,083.47)	$0.00	$4,412.54	$4,412.54	$0.00
851	SUNDRE TOWNSHIP	$11,109.59	$90,152.05	($71,044.08)	$0.00	$30,217.56	$30,217.56	$0.00
852	SURREY TOWNSHIP	$11,239.91	$93,186.29	($55,437.37)	$0.00	$48,988.83	$48,988.83	$0.00
853	TATMAN TOWNSHIP	$14,387.60	$12,993.19	($20,450.11)	$0.00	$6,930.68	$6,930.68	$0.00
854	TOLGEN TOWNSHIP	$2,473.93	$7,455.92	($7,277.20)	$0.00	$2,652.65	$2,652.65	$0.00
855	TORNING TOWNSHIP	$3,661.04	$10,397.07	($10,117.11)	$0.00	$3,941.00	$3,941.00	$0.00
856	VANG TOWNSHIP	$4,573.95	$7,837.45	($9,770.85)	$0.00	$2,640.55	$2,640.55	$0.00
857	WATERFORD TOWNSHIP	$10,626.69	$20,768.73	($22,662.21)	$0.00	$8,733.21	$8,733.21	$0.00
858	WILLIS TOWNSHIP	$10,377.91	$43,499.91	($39,885.46)	$0.00	$13,992.36	$13,992.36	$0.00
859	BERTHOLD CITY	$1,139.09	$265,489.09	($84,171.39)	$0.00	$182,456.79	$182,456.79	$0.00
860	BURLINGTON CITY	$20,069.43	$521,117.88	($386,451.90)	$0.00	$154,735.41	$154,735.41	$0.00
861	CARPIO CITY	$42.55	$36,083.13	($19,039.45)	$0.00	$17,086.23	$17,086.23	$0.00
862	DES LACS CITY	$228.00	$15,473.98	($11,240.82)	$0.00	$4,461.16	$4,461.16	$0.00
863	DONNYBROOK CITY	$69.23	$12,896.25	($5,631.00)	$0.00	$7,334.48	$7,334.48	$0.00
864	DOUGLAS CITY	$48.95	$3,955.36	($1,593.09)	$0.00	$2,411.22	$2,411.22	$0.00
865	KENMARE CITY	$7,069.91	$391,552.84	($291,342.09)	$0.00	$107,280.66	$107,280.66	$0.00
866	MAKOTI CITY	$542.21	$10,819.86	($7,256.59)	$0.00	$4,105.48	$4,105.48	$0.00
867	MINOT CITY	$141,488.75	$23,809,048.14	($14,127,120.94)	$0.00	$9,823,415.95	$9,823,415.95	$0.00
868	RYDER CITY	$1,088.65	$10,519.49	($7,398.31)	$0.00	$4,209.83	$4,209.83	$0.00
869	SAWYER CITY	$8,949.97	$69,525.72	($61,367.70)	$0.00	$17,107.99	$17,107.99	$0.00
870	SURREY CITY	$707.88	$663,132.89	($528,896.32)	$0.00	$134,944.45	$134,944.45	$0.00
871	UNITED AMBULANCE DISTRICT	$685.41	$67,882.75	($30,721.45)	$0.00	$37,846.71	$37,846.71	$0.00
872	BERTHOLD RURAL FIRE	$130.63	$37,833.38	($15,118.62)	$0.00	$22,845.39	$22,845.39	$0.00
873	BURLINGTON RURAL FIRE	$1,593.37	$111,193.94	($76,995.99)	$0.00	$35,791.32	$35,791.32	$0.00
874	CARPIO RURAL FIRE	$111.50	$15,825.10	($9,402.82)	$0.00	$6,533.78	$6,533.78	$0.00
875	DEERING RURAL FIRE	$89.37	$6,575.79	($3,928.11)	$0.00	$2,737.05	$2,737.05	$0.00
876	DES LACS RURAL FIRE	$139.54	$20,298.29	($12,967.60)	$0.00	$7,470.23	$7,470.23	$0.00
877	DONNYBROOK RURAL FIRE	$6.79	$7,589.10	($4,370.72)	$0.00	$3,225.17	$3,225.17	$0.00
878	DOUGLAS RURAL FIRE	$27.94	$3,391.89	($1,620.56)	$0.00	$1,799.27	$1,799.27	$0.00
879	GLENBURN RURAL FIRE	$284.91	$9,295.75	($5,790.33)	$0.00	$3,790.33	$3,790.33	$0.00

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880	KENMARE RURAL FIRE	$19.98	$25,158.15	($12,253.96)	$0.00	$12,924.17	$12,924.17	$0.00
881	MAX RURAL FIRE	$446.70	$26,626.08	($17,891.54)	$0.00	$9,181.24	$9,181.24	$0.00
882	MINOT RURAL FIRE	$6,814.22	$525,872.60	($327,210.60)	$0.00	$205,476.22	$205,476.22	$0.00
883	PLAZA RURAL FIRE	$53.82	$3,981.54	($2,249.75)	$0.00	$1,785.61	$1,785.61	$0.00
884	RYDER MAKOTI RURAL FIRE	$791.68	$60,148.94	($35,015.57)	$0.00	$25,925.05	$25,925.05	$0.00
885	SAWYER RURAL FIRE	$363.15	$6,153.34	($4,604.58)	$0.00	$1,911.91	$1,911.91	$0.00
886	SURREY RURAL FIRE	$514.49	$32,104.05	($22,053.70)	$0.00	$10,564.84	$10,564.84	$0.00
887	VELVA RURAL FIRE	$141.63	$3,363.80	($2,159.51)	$0.00	$1,345.92	$1,345.92	$0.00
888	BERTHOLD CITY PARK	$32.88	$25,055.48	($6,014.62)	$0.00	$19,073.74	$19,073.74	$0.00
889	CARPIO CITY PARK	$3.44	$2,568.33	($1,373.83)	$0.00	$1,197.94	$1,197.94	$0.00
890	DES LACS CITY PARK	$17.69	$1,339.17	($970.74)	$0.00	$386.12	$386.12	$0.00
891	DONNYBROOK CITY PARK	$0.00	$3.27	$0.00	$0.00	$3.27	$3.27	$0.00
892	KENMARE CITY PARK	$874.42	$46,171.40	($32,205.40)	$0.00	$14,840.42	$14,840.42	$0.00
893	MAKOTI CITY PARK	$48.43	$2,422.32	($1,607.14)	$0.00	$863.61	$863.61	$0.00
894	MINOT CITY PARK	$55,403.48	$9,338,100.78	($5,740,765.55)	$0.00	$3,652,738.71	$3,652,738.71	$0.00
895	RYDER CITY PARK	$5.94	$649.86	($395.81)	$0.00	$259.99	$259.99	$0.00
896	SURREY CITY PARK	$162.87	$67,899.13	($55,687.47)	$0.00	$12,374.53	$12,374.53	$0.00
897	MINOT SCHOOL 1	$173,718.78	$27,903,013.95	($17,393,048.54)	$0.00	$10,683,684.19	$10,683,684.19	$0.00
898	VELVA SCHOOL 2	$3,004.87	$25,289.10	($22,531.26)	$0.00	$5,762.71	$5,762.71	$0.00
899	NEDROSE SCHOOL 4	$21,255.38	$2,765,620.45	($1,600,506.63)	$0.00	$1,186,369.20	$1,186,369.20	$0.00
900	UNITED SCHOOL 7	$18,602.04	$2,111,045.60	($1,364,289.22)	$0.00	$765,358.42	$765,358.42	$0.00
901	BOWBELLS SCHOOL 14	$0.00	$8,556.50	($4,556.91)	$0.00	$3,999.59	$3,999.59	$0.00
902	SAWYER SCHOOL 16	$12,297.44	$682,939.02	($489,837.98)	$0.00	$205,398.48	$205,398.48	$0.00
903	GLENBURN SCHOOL 26	$7,340.24	$286,137.71	($174,957.57)	$0.00	$118,520.38	$118,520.38	$0.00
904	KENMARE SCHOOL 28	$6,372.79	$969,980.81	($546,117.74)	$0.00	$430,235.86	$430,235.86	$0.00
905	SURREY SCHOOL 41	$7,814.28	$987,353.44	($671,285.07)	$0.00	$323,882.65	$323,882.65	$0.00
906	MAX SCHOOL 50	$1,097.50	$287,319.62	($156,728.69)	$0.00	$131,688.43	$131,688.43	$0.00
907	GARRISON SCHOOL 51	$0.00	$5,223.04	($1,178.00)	$0.00	$4,045.04	$4,045.04	$0.00
908	SOUTH PRAIRE SCHOOL 70	$5,481.01	$1,786,824.11	($1,040,583.30)	$0.00	$751,721.82	$751,721.82	$0.00
909	LEWIS AND CLARK SCHOOL 161	$10,727.57	$2,050,033.74	($985,913.22)	$0.00	$1,074,848.09	$1,074,848.09	$0.00
910	RICE LAKE RECREATION DIST	$2,460.98	$170,435.82	($92,829.93)	$0.00	$80,066.87	$80,066.87	$0.00

Fund Balances

Fiscal Year: 2024-2024

Month: February
Year: 2024
Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
911	RICE LAKE SEWER ASSESSMENT	$1,255.35	$139,827.26	($69,165.93)	$0.00	$71,916.68	$71,916.68	$0.00
912	GARRISON MAX AMBULANCE DIST.	$859.23	$155,150.16	($92,498.15)	$0.00	$63,511.24	$63,511.24	$0.00
913	VELVA AMBULANCE DIST.	$0.00	$11,091.34	$0.00	$0.00	$11,091.34	$11,091.34	$0.00
914	PARSHALL AMBULANCE DIST.	$0.00	$3,192.18	$0.00	$0.00	$3,192.18	$3,192.18	$0.00
	Grand Total:	$37,620,667.99	$98,555,273.40	($59,172,820.67)	($1,286.86)	$77,001,833.86	$77,692,628.13	($690,794.27)

End of Report

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2300 - TRAVEL	$4,500.00	$4,500.00	$4,500.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$25,000.00	$25,000.00	$25,000.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$116,075.00	$116,075.00	$96,729.00	$9,673.00	$19,346.00	16.67%
2101 - RETIREMENT	$16,553.00	$16,553.00	$13,794.19	$1,381.41	$2,758.81	16.67%
2102 - SOCIAL SECURITY	$7,197.00	$7,197.00	$6,041.06	$577.97	$1,155.94	16.06%
2103 - MEDICARE	$1,684.00	$1,684.00	$1,413.62	$135.19	$270.38	16.06%
2104 - HEALTH INSURANCE	$99,533.00	$99,533.00	$82,944.20	$8,294.40	$16,588.80	16.67%
2105 - LIFE INSURANCE	$18.00	$18.00	$15.20	$1.40	$2.80	15.56%
0001 - COMMISSIONERS Total:	$270,560.00	$270,560.00	$230,437.27	$20,063.37	$40,122.73	14.83%
0002 - AUDITOR						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,000.00	$3,000.00	$2,938.64	$61.36	$61.36	2.05%
2400 - OFFICE SUPPLIES	$13,060.00	$13,060.00	$10,192.83	$2,117.17	$2,867.17	21.95%
2500 - OFFICE EQUIPMENT	$2,400.00	$2,400.00	$2,370.00	$30.00	$30.00	1.25%
304 - PAYROLL						
2000 - SALARIES	$499,842.00	$499,842.00	$417,694.91	$44,589.39	$82,147.09	16.43%
2101 - RETIREMENT	$70,992.00	$70,992.00	$59,718.18	$5,918.12	$11,273.82	15.88%
2102 - SOCIAL SECURITY	$30,866.00	$30,866.00	$26,214.82	$2,420.33	$4,651.18	15.07%
2103 - MEDICARE	$7,219.00	$7,219.00	$6,131.18	$566.07	$1,087.82	15.07%
2104 - HEALTH INSURANCE	$199,066.00	$199,066.00	$165,888.40	$18,662.40	$33,177.60	16.67%
2105 - LIFE INSURANCE	$28.00	$28.00	$23.52	$2.52	$4.48	16.00%
0002 - AUDITOR Total:	$826,473.00	$826,473.00	$691,172.48	$74,367.36	$135,300.52	16.37%
0003 - TAX EQUALIZATION						
300 - GENERAL GOVT						
2300 - TRAVEL	$15,000.00	$15,000.00	$14,556.80	$443.20	$443.20	2.95%
2400 - OFFICE SUPPLIES	$2,000.00	$2,000.00	$2,000.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$500.00	$500.00	$500.00	$0.00	$0.00	0.00%
2509 - OFFICE SOFTWARE	$30,500.00	$30,500.00	$30,500.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$5,500.00	$5,500.00	$4,907.15	$467.85	$592.85	10.78%
304 - PAYROLL						
2000 - SALARIES	$466,420.00	$466,420.00	$388,985.63	$38,744.60	$77,434.37	16.60%
2101 - RETIREMENT	$66,511.00	$66,511.00	$55,468.86	$5,524.98	$11,042.14	16.60%
2102 - SOCIAL SECURITY	$28,918.00	$28,918.00	$24,185.11	$2,360.15	$4,732.89	16.37%

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	$6,764.00	$6,764.00	$5,657.07	$551.99	$1,106.93	16.37%
2104 - HEALTH INSURANCE	$159,593.00	$159,593.00	$131,778.44	$14,515.20	$27,814.56	17.43%
2105 - LIFE INSURANCE	$25.00	$25.00	$22.20	$1.96	$2.80	11.20%
0003 - TAX EQUALIZATION Total:	$781,731.00	$781,731.00	$658,561.26	$62,609.93	$123,169.74	15.76%
0004 - STATES ATTORNEY						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$9,738.78	$261.22	$261.22	2.61%
2500 - OFFICE EQUIPMENT	$5,410.00	$5,410.00	$5,410.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$49,050.00	$49,050.00	$46,814.45	$1,991.67	$2,235.55	4.56%
304 - PAYROLL						
2000 - SALARIES	$1,705,699.00	$1,705,699.00	$1,473,226.91	$116,288.90	$232,472.09	13.63%
2101 - RETIREMENT	$235,531.00	$235,531.00	$202,242.31	$16,603.69	$33,288.69	14.13%
2102 - SOCIAL SECURITY	$102,405.00	$102,405.00	$88,435.86	$6,926.37	$13,969.14	13.64%
2103 - MEDICARE	$23,949.00	$23,949.00	$20,681.95	$1,619.92	$3,267.05	13.64%
2104 - HEALTH INSURANCE	$410,124.00	$410,124.00	$358,716.96	$24,666.72	$51,407.04	12.53%
2105 - LIFE INSURANCE	$77.00	$77.00	$65.80	$5.32	$11.20	14.55%
0004 - STATES ATTORNEY Total:	$2,547,245.00	$2,547,245.00	$2,210,333.02	$168,363.81	$336,911.98	13.23%
0005 - RECORDER						
300 - GENERAL GOVT						
2300 - TRAVEL	$1,500.00	$1,500.00	$1,300.00	$200.00	$200.00	13.33%
2400 - OFFICE SUPPLIES	$1,500.00	$1,500.00	$1,102.93	$397.07	$397.07	26.47%
304 - PAYROLL						
2000 - SALARIES	$237,802.00	$237,802.00	$200,670.94	$19,082.10	$37,131.06	15.61%
2101 - RETIREMENT	$33,911.00	$33,911.00	$28,616.10	$2,721.12	$5,294.90	15.61%
2102 - SOCIAL SECURITY	$14,744.00	$14,744.00	$12,536.89	$1,135.58	$2,207.11	14.97%
2103 - MEDICARE	$3,449.00	$3,449.00	$2,932.82	$265.58	$516.18	14.97%
2104 - HEALTH INSURANCE	$99,533.00	$99,533.00	$85,375.88	$7,078.56	$14,157.12	14.22%
2105 - LIFE INSURANCE	$14.00	$14.00	$11.76	$1.12	$2.24	16.00%
0005 - RECORDER Total:	$392,453.00	$392,453.00	$332,547.32	$30,881.13	$59,905.68	15.26%
0006 - SHERIFFS OFFICE						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$9,877.57	$122.43	$122.43	1.22%
2403 - FUEL, GAS, OIL	$147,500.00	$147,500.00	$129,349.17	$9,711.17	$18,150.83	12.31%
2405 - RADIO/UNIFORM	$250,573.00	$250,573.00	$245,254.28	$5,028.72	$5,318.72	2.12%
2500 - OFFICE EQUIPMENT	$62,260.00	$62,260.00	$29,996.12	$32,263.88	$32,263.88	51.82%
2506 - REPAIRS & MAINTENANCE	$50,000.00	$50,000.00	$44,729.67	$5,270.33	$5,270.33	10.54%

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	$5,500.00	$5,500.00	$4,574.00	$926.00	$926.00	16.84%
2300 - TRAVEL	$82,100.00	$82,100.00	$79,082.85	$2,644.87	$3,017.15	3.67%
2503 - AUTO/STREET EQUPMENT PURCHASES	$172,500.00	$172,500.00	$157,071.52	$7,714.24	$15,428.48	8.94%
2510 - K9	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$2,930,434.00	$2,930,434.00	$2,494,271.73	$216,083.36	$436,162.27	14.88%
2101 - RETIREMENT	$480,634.00	$480,634.00	$411,222.76	$35,692.72	$69,411.24	14.44%
2102 - SOCIAL SECURITY	$169,894.00	$169,894.00	$143,442.57	$13,095.78	$26,451.43	15.57%
2103 - MEDICARE	$39,734.00	$39,734.00	$33,547.80	$3,062.71	$6,186.20	15.57%
2104 - HEALTH INSURANCE	$872,612.00	$872,612.00	$740,204.99	$68,353.92	$132,407.01	15.17%
2105 - LIFE INSURANCE	$147.00	$147.00	$120.40	$11.20	$26.60	18.10%
0006 - SHERIFFS OFFICE Total:	$5,276,388.00	$5,276,388.00	$4,525,245.43	$399,981.33	$751,142.57	14.24%
0007 - JAIL						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$85,000.00	$85,000.00	$80,215.18	$4,784.82	$4,784.82	5.63%
2405 - RADIO/UNIFORM	$22,000.00	$22,000.00	$21,664.80	$335.20	$335.20	1.52%
2500 - OFFICE EQUIPMENT	$45,000.00	$45,000.00	$42,635.23	$2,364.77	$2,364.77	5.26%
2506 - REPAIRS & MAINTENANCE	$197,789.00	$197,789.00	$191,561.64	$6,227.36	$6,227.36	3.15%
2800 - CONTRACTS	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2812 - MEDICAL	$764,200.00	$764,200.00	$667,503.17	$80,254.09	$96,696.83	12.65%
2815 - PRISONER BOARD/MEALS	$475,000.00	$475,000.00	$428,447.25	$46,552.75	$46,552.75	9.80%
301 - PUBLIC SAFETY						
2301 - TRAINING/STAFF DEVELOPMENT	$25,000.00	$25,000.00	$24,201.78	$798.22	$798.22	3.19%
2810 - COMMUNITY SERVICE/RESTITUTION	$1,500.00	$1,500.00	$1,474.12	$25.88	$25.88	1.73%
304 - PAYROLL						
2000 - SALARIES	$3,028,158.00	$3,028,158.00	$2,568,988.75	$224,952.50	$459,169.25	15.16%
2101 - RETIREMENT	$513,857.00	$513,857.00	$440,898.54	$37,837.53	$72,958.46	14.20%
2102 - SOCIAL SECURITY	$190,937.00	$190,937.00	$162,950.31	$13,707.44	$27,986.69	14.66%
2103 - MEDICARE	$44,655.00	$44,655.00	$38,109.79	$3,205.72	$6,545.21	14.66%
2104 - HEALTH INSURANCE	$927,476.00	$927,476.00	$803,674.21	$61,558.56	$123,801.79	13.35%
2105 - LIFE INSURANCE	$186.00	$186.00	$156.52	$15.48	$29.48	15.85%
0007 - JAIL Total:	$6,325,758.00	$6,325,758.00	$5,477,481.29	$482,620.32	$848,276.71	13.41%
0008 - JUVENILE DETENTION						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$8,000.00	$8,000.00	$7,916.67	$83.33	$83.33	1.04%
2405 - RADIO/UNIFORM	$13,800.00	$13,800.00	$13,747.01	$52.99	$52.99	0.38%

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2500 - OFFICE EQUIPMENT	$12,090.00	$12,090.00	$10,712.00	$1,378.00	$1,378.00	11.40%
2812 - MEDICAL	$10,840.00	$10,840.00	$10,608.12	$231.88	$231.88	2.14%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	$540.00	$540.00	$540.00	$0.00	$0.00	0.00%
2300 - TRAVEL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2301 - TRAINING/STAFF DEVELOPMENT	$4,000.00	$4,000.00	$4,000.00	$0.00	$0.00	0.00%
2815 - PRISONER BOARD/MEALS	$13,000.00	$13,000.00	$11,590.92	$1,409.08	$1,409.08	10.84%
304 - PAYROLL						
2000 - SALARIES	$635,523.00	$635,523.00	$533,620.28	$52,230.66	$101,902.72	16.03%
2101 - RETIREMENT	$104,764.00	$104,764.00	$88,428.84	$8,379.70	$16,335.16	15.59%
2102 - SOCIAL SECURITY	$37,032.00	$37,032.00	$30,813.70	$3,188.46	$6,218.30	16.79%
2103 - MEDICARE	$8,661.00	$8,661.00	$7,206.79	$745.65	$1,454.21	16.79%
2104 - HEALTH INSURANCE	$171,585.00	$171,585.00	$141,555.24	$15,014.88	$30,029.76	17.50%
2105 - LIFE INSURANCE	$39.00	$39.00	$32.84	$3.08	$6.16	15.79%
0008 - JUVENILE DETENTION Total:	$1,020,874.00	$1,020,874.00	$861,772.41	$82,717.71	$159,101.59	15.58%
0009 - EXTENSION						
300 - GENERAL GOVT						
2300 - TRAVEL	$28,000.00	$28,000.00	$26,314.36	$1,685.64	$1,685.64	6.02%
2400 - OFFICE SUPPLIES	$17,500.00	$17,500.00	$16,165.47	$1,286.93	$1,334.53	7.63%
2500 - OFFICE EQUIPMENT	$8,450.00	$8,450.00	$2,131.11	$0.00	$6,318.89	74.78%
304 - PAYROLL						
2000 - SALARIES	$112,849.00	$112,849.00	$94,041.00	$9,404.00	$18,808.00	16.67%
2001 - SHARED SALARIES	$122,743.00	$122,743.00	$91,639.06	$31,103.94	$31,103.94	25.34%
2101 - RETIREMENT	$14,964.00	$14,964.00	$12,281.96	$1,341.02	$2,682.04	17.92%
2102 - SOCIAL SECURITY	$6,997.00	$6,997.00	$5,908.25	$537.09	$1,088.75	15.56%
2103 - MEDICARE	$1,637.00	$1,637.00	$1,382.39	$125.60	$254.61	15.55%
2104 - HEALTH INSURANCE	$35,177.00	$35,177.00	$29,314.28	$2,931.36	$5,862.72	16.67%
2105 - LIFE INSURANCE	$11.00	$11.00	$9.04	$0.84	$1.96	17.82%
0009 - EXTENSION Total:	$348,328.00	$348,328.00	$279,186.92	$48,416.42	$69,141.08	19.85%
0010 - VET SERVICES						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,500.00	$5,500.00	$5,260.00	$240.00	$240.00	4.36%
2400 - OFFICE SUPPLIES	$6,200.00	$6,200.00	$6,200.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$0.00	$0.00	($50.00)	$50.00	$50.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$168,849.00	$168,849.00	$145,517.45	$8,208.70	$23,331.55	13.82%
2101 - RETIREMENT	$24,078.00	$24,078.00	$21,044.58	$1,170.55	$3,033.42	12.60%

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2102 - SOCIAL SECURITY	$10,469.00	$10,469.00	$9,063.06	$488.87	$1,405.94	13.43%
2103 - MEDICARE	$2,449.00	$2,449.00	$2,120.20	$114.33	$328.80	13.43%
2104 - HEALTH INSURANCE	$74,650.00	$74,650.00	$64,651.64	$3,966.09	$9,998.36	13.39%
2105 - LIFE INSURANCE	$11.00	$11.00	$9.60	$0.56	$1.40	12.73%
0010 - VET SERVICES Total:	$292,206.00	$292,206.00	$253,816.53	$14,239.10	$38,389.47	13.14%
0011 - SUPT SCHOOLS						
300 - GENERAL GOVT						
2300 - TRAVEL	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$650.00	$650.00	$600.00	$25.00	$50.00	7.69%
2500 - OFFICE EQUIPMENT	$200.00	$200.00	$200.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$200.00	$200.00	$200.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$35,804.00	$35,804.00	$29,836.80	$2,983.60	$5,967.20	16.67%
2101 - RETIREMENT	$4,565.00	$4,565.00	$3,804.20	$380.40	$760.80	16.67%
2102 - SOCIAL SECURITY	$2,220.00	$2,220.00	$2,004.55	$106.02	$215.45	9.70%
2103 - MEDICARE	$520.00	$520.00	$469.61	$24.80	$50.39	9.69%
2104 - HEALTH INSURANCE	$12,442.00	$12,442.00	$10,368.40	$1,036.80	$2,073.60	16.67%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.44	$0.28	$0.56	14.00%
0011 - SUPT SCHOOLS Total:	$59,105.00	$59,105.00	$49,987.00	$4,556.90	$9,118.00	15.43%
0012 - FACILITY MGT						
300 - GENERAL GOVT						
2900 - CONTINGENCY MISCELLANEOUS	$600.00	$600.00	$550.02	$49.98	$49.98	8.33%
304 - PAYROLL						
2000 - SALARIES	$561,590.00	$561,590.00	$464,851.00	$46,564.90	$96,739.00	17.23%
2101 - RETIREMENT	$79,396.00	$79,396.00	$65,841.58	$6,618.74	$13,554.42	17.07%
2102 - SOCIAL SECURITY	$34,516.00	$34,516.00	$28,653.86	$2,819.19	$5,862.14	16.98%
2103 - MEDICARE	$8,074.00	$8,074.00	$6,703.08	$659.29	$1,370.92	16.98%
2104 - HEALTH INSURANCE	$200,765.00	$200,765.00	$166,446.44	$16,730.40	$34,318.56	17.09%
2105 - LIFE INSURANCE	$42.00	$42.00	$35.00	$3.36	$7.00	16.67%
0012 - FACILITY MGT Total:	$884,983.00	$884,983.00	$733,080.98	$73,445.86	$151,902.02	17.16%
0013 - FACILITY UTILITIES						
300 - GENERAL GOVT						
2407 - JANITORIAL SUPPLIES	$30,000.00	$30,000.00	$24,767.06	$5,232.94	$5,232.94	17.44%
2501 - NON-OFFICE EQUIPMENT PURCHASES	$15,800.00	$15,800.00	$14,064.68	$867.66	$1,735.32	10.98%
2502 - TOOLS	$7,050.00	$7,050.00	$7,050.00	$0.00	$0.00	0.00%
2506 - REPAIRS & MAINTENANCE	$183,470.00	$183,470.00	$177,112.61	$6,357.39	$6,357.39	3.47%
2601 - TELEPHONES	$61,000.00	$61,000.00	$54,918.80	$6,081.20	$6,081.20	9.97%

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2603 - GARBAGE & LANDFILL	$8,000.00	$8,000.00	$6,800.00	$600.00	$1,200.00	15.00%
2604 - GAS COURTHOUSE	$31,000.00	$31,000.00	$27,371.84	$1,564.02	$3,628.16	11.70%
2605 - GAS JAIL	$75,000.00	$75,000.00	$63,540.58	$4,483.16	$11,459.42	15.28%
2606 - GAS COUNTY NORTH BLDG	$3,000.00	$3,000.00	$2,616.97	$234.13	$383.03	12.77%
2607 - GAS ADMIN BLDG	$22,000.00	$22,000.00	$19,292.44	$1,142.76	$2,707.56	12.31%
2608 - GAS 425 BUILDING	$900.00	$900.00	$463.73	$190.08	$436.27	48.47%
2609 - ELECTRICITY COURTHOUSE	$60,000.00	$60,000.00	$49,911.69	$5,210.13	$10,088.31	16.81%
2610 - ELECTRICITY JAIL	$110,000.00	$110,000.00	$91,264.55	$9,675.96	$18,735.45	17.03%
2611 - ELECTRICITY COUNTY NORTH	$2,200.00	$2,200.00	$2,074.00	$126.00	$126.00	5.73%
2612 - ELECTRICITY ADMIN BLDG	$96,000.00	$96,000.00	$80,320.14	$7,962.29	$15,679.86	16.33%
2613 - ELECTRICITY 425 BLDG	$1,500.00	$1,500.00	$1,229.13	$125.21	$270.87	18.06%
2614 - WATER COURTHOUSE	$4,000.00	$4,000.00	$3,656.18	$343.82	$343.82	8.60%
2615 - WATER JAIL	$40,000.00	$40,000.00	$33,824.93	$6,175.07	$6,175.07	15.44%
2616 - WATER COUNTY NORTH	$650.00	$650.00	$595.00	$55.00	$55.00	8.46%
2617 - WATER ADMIN BLDG	$3,000.00	$3,000.00	$2,378.98	$621.02	$621.02	20.70%
2618 - WATER 425 BLDG	$500.00	$500.00	$457.14	$42.86	$42.86	8.57%
2619 - WATER 900 BLDG	$1,800.00	$1,800.00	$1,631.06	$168.94	$168.94	9.39%
2620 - ELECTRICITY 900 BLDG	$14,000.00	$14,000.00	$12,280.05	$870.76	$1,719.95	12.29%
2621 - GAS 900 BLDG	$20,000.00	$20,000.00	$16,726.81	$1,343.86	$3,273.19	16.37%
2705 - OFFICE/JAIL BUILDING	$179,150.00	$179,150.00	$171,028.86	$4,931.14	$8,121.14	4.53%
2709 - SNOW REMOVAL	$44,600.00	$44,600.00	$43,676.83	$642.58	$923.17	2.07%
0013 - FACILITY UTILITIES Total:	$1,014,620.00	$1,014,620.00	$909,054.06	$65,047.98	$105,565.94	10.40%
0014 - EMERGENCY MANAGEMENT						
300 - GENERAL GOVT						
2300 - TRAVEL	$7,650.00	$7,650.00	$7,548.72	$101.28	$101.28	1.32%
2400 - OFFICE SUPPLIES	$9,225.00	$9,225.00	$8,816.01	$408.99	$408.99	4.43%
2500 - OFFICE EQUIPMENT	$11,000.00	$11,000.00	$11,000.00	$0.00	$0.00	0.00%
2509 - OFFICE SOFTWARE	$900.00	$900.00	$900.00	$0.00	$0.00	0.00%
2800 - CONTRACTS	$37,658.00	$37,658.00	$37,658.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$12,900.00	$12,900.00	$2,400.00	$10,500.00	$10,500.00	81.40%
304 - PAYROLL						
2000 - SALARIES	$192,912.00	$192,912.00	$161,243.64	$15,834.18	$31,668.36	16.42%
2101 - RETIREMENT	$27,509.00	$27,509.00	$24,378.08	$1,565.46	$3,130.92	11.38%
2102 - SOCIAL SECURITY	$11,961.00	$11,961.00	$10,026.26	$965.26	$1,934.74	16.18%
2103 - MEDICARE	$2,798.00	$2,798.00	$2,345.50	$225.76	$452.50	16.17%
2104 - HEALTH INSURANCE	$60,060.00	$60,060.00	$50,050.08	$5,004.96	$10,009.92	16.67%
2105 - LIFE INSURANCE	$11.00	$11.00	$9.32	$0.84	$1.68	15.27%

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0014 - EMERGENCY MANAGEMENT Total:	$374,584.00	$374,584.00	$316,375.61	$34,606.73	$58,208.39	15.54%
0015 - PLANNING AND ZONING						
300 - GENERAL GOVT						
2300 - TRAVEL	$12,000.00	$12,000.00	$11,000.00	$0.00	$1,000.00	8.33%
2400 - OFFICE SUPPLIES	$2,000.00	$2,000.00	$1,944.77	$55.23	$55.23	2.76%
2500 - OFFICE EQUIPMENT	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2509 - OFFICE SOFTWARE	$450.00	$450.00	$450.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$5,000.00	$5,000.00	$4,945.00	$55.00	$55.00	1.10%
304 - PAYROLL						
2000 - SALARIES	$88,756.00	$88,756.00	$76,406.00	$6,175.00	$12,350.00	13.91%
2101 - RETIREMENT	$12,657.00	$12,657.00	$10,895.84	$880.58	$1,761.16	13.91%
2102 - SOCIAL SECURITY	$5,503.00	$5,503.00	$4,793.74	$346.94	$709.26	12.89%
2103 - MEDICARE	$1,287.00	$1,287.00	$1,121.12	$81.14	$165.88	12.89%
2104 - HEALTH INSURANCE	$24,884.00	$24,884.00	$20,736.80	$2,073.60	$4,147.20	16.67%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.44	$0.28	$0.56	14.00%
0015 - PLANNING AND ZONING Total:	$153,541.00	$153,541.00	$133,296.71	$9,667.77	$20,244.29	13.18%
0016 - PARK						
300 - GENERAL GOVT						
2300 - TRAVEL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$1,000.00	$1,000.00	($4,124.89)	$0.00	$5,124.89	512.49%
2403 - FUEL, GAS, OIL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2414 - MATERIALS/SERVICES	$28,000.00	$28,000.00	$27,803.65	$0.00	$196.35	0.70%
2506 - REPAIRS & MAINTENANCE	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2600 - UTILITIES	$13,000.00	$13,000.00	$12,414.10	$489.26	$585.90	4.51%
2708 - PARK MAINTENANCE	$90,000.00	$90,000.00	$89,125.71	$874.29	$874.29	0.97%
2800 - CONTRACTS	$40,000.00	$40,000.00	$34,138.85	$5,861.15	$5,861.15	14.65%
2999 - EXPENDITURES	$6,000.00	$6,000.00	$6,000.00	$0.00	$0.00	0.00%
0016 - PARK Total:	$185,000.00	$185,000.00	$172,357.42	$7,224.70	$12,642.58	6.83%
0017 - INSURANCE						
300 - GENERAL GOVT						
2701 - PROPERTY & LIABILITY INSURANCE	$370,000.00	$370,000.00	$50,394.00	$319,470.00	$319,606.00	86.38%
2702 - WORKFORCE SAFETY	$303,000.00	$303,000.00	$211.79	$0.00	$302,788.21	99.93%
0017 - INSURANCE Total:	$673,000.00	$673,000.00	$50,605.79	$319,470.00	$622,394.21	92.48%
0018 - GEN OFFICE SUPPLIES/EQUIP						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$0.00	$0.00	($4,684.99)	$4,684.99	$4,684.99	0.00%

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2506 - REPAIRS & MAINTENANCE	$4,500.00	$4,500.00	$0.00	$4,500.00	$4,500.00	100.00%
0018 - GEN OFFICE SUPPLIES/EQUIP Total:	$14,500.00	$14,500.00	$5,315.01	$9,184.99	$9,184.99	63.34%
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
1166 - COLLECTIONS/JUDGMENTS	$150.00	$150.00	$150.00	$0.00	$0.00	0.00%
2408 - POSTAGE	$99,000.00	$99,000.00	$68,823.84	$2,796.80	$30,176.16	30.48%
2409 - PUBLISHING PRINTING	$15,000.00	$15,000.00	$14,525.76	$474.24	$474.24	3.16%
2410 - TECHNOLOGY PURCHASES/MAINT	$105,400.00	$105,400.00	$21,027.42	$0.00	$84,372.58	80.05%
2411 - ELECTIONS	$150,000.00	$150,000.00	$149,475.00	$525.00	$525.00	0.35%
2412 - CO OWNED PROPERTY MAINT	$23,000.00	$23,000.00	$23,000.00	$0.00	$0.00	0.00%
2413 - NUISANCE ABATEMENTS	$2,000.00	$2,000.00	($1,541.86)	$3,541.86	$3,541.86	177.09%
2801 - ANNUAL AUDIT	$50,000.00	$50,000.00	$41,500.00	$8,500.00	$8,500.00	17.00%
2805 - HISTORICAL SOCIETY	$80,500.00	$80,500.00	$0.00	$15,000.00	$80,500.00	100.00%
2806 - ECONOMIC DEVELOPMENT CORP	$155,500.00	$155,500.00	$500.00	$30,000.00	$155,000.00	99.68%
2807 - SOURIS BASIN PLANNING	$39,000.00	$39,000.00	$39,000.00	$0.00	$0.00	0.00%
2808 - DISTRICT COURT	$94,690.00	$94,690.00	$77,780.00	$8,910.00	$16,910.00	17.86%
2809 - DOMESTIC VIOLENCE CRISIS CENTER	$47,259.00	$47,259.00	$0.00	$0.00	$47,259.00	100.00%
2810 - COMMUNITY SERVICE/RESTITUTION	$12,500.00	$12,500.00	$12,500.00	$0.00	$0.00	0.00%
2813 - ATTENDANT CARE	$69,600.00	$69,600.00	$63,845.35	$0.00	$5,754.65	8.27%
2900 - CONTINGENCY MISCELLANEOUS	$120,595.00	$120,595.00	$119,754.02	$46.88	$840.98	0.70%
5802 - CORONER	$160,000.00	$160,000.00	$156,310.00	$3,690.00	$3,690.00	2.31%
304 - PAYROLL						
2102 - SOCIAL SECURITY	$0.00	$0.00	($148.80)	$148.80	$148.80	0.00%
2103 - MEDICARE	$0.00	$0.00	($34.80)	$34.80	$34.80	0.00%
307 - INTERGOV. EXPENSE						
2115 - BACK THE BLUE - STATE GRANT	$0.00	$0.00	($2,400.00)	$2,400.00	$2,400.00	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$1,224,194.00	$1,224,194.00	$784,065.93	$76,068.38	$440,128.07	35.95%
0090 - HUMAN RESOURCE						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$4,575.00	$425.00	$425.00	8.50%
2400 - OFFICE SUPPLIES	$11,150.00	$11,150.00	$11,031.23	$118.77	$118.77	1.07%
2500 - OFFICE EQUIPMENT	$2,860.00	$2,860.00	$2,860.00	$0.00	$0.00	0.00%
2509 - OFFICE SOFTWARE	$12,500.00	$12,500.00	$12,500.00	$0.00	$0.00	0.00%
2703 - EMPLOYEE ASSISTANCE PROGRAM	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$8,200.00	$8,200.00	$8,200.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$226,526.00	$226,526.00	$188,771.84	$18,877.08	$37,754.16	16.67%

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2101 - RETIREMENT	$32,303.00	$32,303.00	$26,919.24	$2,691.88	$5,383.76	16.67%
2102 - SOCIAL SECURITY	$14,045.00	$14,045.00	$11,730.19	$1,140.05	$2,314.81	16.48%
2103 - MEDICARE	$3,285.00	$3,285.00	$2,743.63	$266.62	$541.37	16.48%
2104 - HEALTH INSURANCE	$60,060.00	$60,060.00	$50,050.08	$5,004.96	$10,009.92	16.67%
2105 - LIFE INSURANCE	$11.00	$11.00	$9.32	$0.84	$1.68	15.27%
0090 - HUMAN RESOURCE Total:	$385,940.00	$385,940.00	$329,390.53	$28,525.20	$56,549.47	14.65%
0091 - IT						
300 - GENERAL GOVT						
2300 - TRAVEL	$15,000.00	$15,000.00	$15,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$56,500.00	$56,500.00	$44,385.23	$12,114.77	$12,114.77	21.44%
2500 - OFFICE EQUIPMENT	$280,419.00	$280,419.00	$250,604.23	$12,410.25	$29,814.77	10.63%
2509 - OFFICE SOFTWARE	$1,200.00	$1,200.00	$1,200.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$5,000.00	$5,000.00	$4,212.50	$787.50	$787.50	15.75%
304 - PAYROLL						
2000 - SALARIES	$296,073.00	$296,073.00	$247,311.32	$24,380.84	$48,761.68	16.47%
2101 - RETIREMENT	$41,721.00	$41,721.00	$34,767.56	$3,476.72	$6,953.44	16.67%
2102 - SOCIAL SECURITY	$18,140.00	$18,140.00	$15,168.61	$1,469.83	$2,971.39	16.38%
2103 - MEDICARE	$4,243.00	$4,243.00	$3,548.10	$343.74	$694.90	16.38%
2104 - HEALTH INSURANCE	$99,533.00	$99,533.00	$82,944.20	$8,294.40	$16,588.80	16.67%
2105 - LIFE INSURANCE	$14.00	$14.00	$11.76	$1.12	$2.24	16.00%
0091 - IT Total:	$817,843.00	$817,843.00	$699,153.51	$63,279.17	$118,689.49	14.51%
001 - GENERAL Total:	$23,869,326.00	$23,869,326.00	$19,703,236.48	$2,075,338.16	$4,166,089.52	17.45%
100 - LIBRARY						
0020 - LIBRARY						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$14,500.00	$14,500.00	$11,277.60	$3,222.40	$3,222.40	22.22%
2403 - FUEL, GAS, OIL	$20,500.00	$20,500.00	$18,736.90	$1,309.08	$1,763.10	8.60%
2404 - BOOKS, PERIODICALS, AV MATERIALS	$38,000.00	$38,000.00	$36,030.74	$1,969.26	$1,969.26	5.18%
2418 - LIBRARY AUTOMATION	$12,280.00	$12,280.00	$9,763.65	$2,516.35	$2,516.35	20.49%
2501 - NON-OFFICE EQUIPMENT PURCHASES	$11,000.00	$11,000.00	$10,425.00	$575.00	$575.00	5.23%
2600 - UTILITIES	$14,273.00	$14,273.00	$9,358.03	$57.21	$4,914.97	34.44%
2900 - CONTINGENCY MISCELLANEOUS	$400.00	$400.00	$400.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$275,726.00	$275,726.00	$235,528.59	$20,241.88	$40,197.41	14.58%
2101 - RETIREMENT	$31,731.00	$31,731.00	$26,077.77	$2,826.62	$5,653.23	17.82%
2102 - SOCIAL SECURITY	$17,019.00	$17,019.00	$14,742.46	$1,148.86	$2,276.54	13.38%

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2103 - MEDICARE	$3,980.00	$3,980.00	$3,447.57	$268.69	$532.43	13.38%
2104 - HEALTH INSURANCE	$100,279.00	$100,279.00	$86,799.92	$6,739.54	$13,479.08	13.44%
2105 - LIFE INSURANCE	$28.00	$28.00	$24.64	$1.68	$3.36	12.00%
0020 - LIBRARY Total:	$544,716.00	$544,716.00	$467,612.87	$40,876.57	$77,103.13	14.15%
100 - LIBRARY Total:	$544,716.00	$544,716.00	$467,612.87	$40,876.57	$77,103.13	14.15%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
300 - GENERAL GOVT						
2505 - BOOKMOBILE REPLACEMENT	$120,000.00	$120,000.00	$120,000.00	$0.00	$0.00	0.00%
0020 - LIBRARY Total:	$120,000.00	$120,000.00	$120,000.00	$0.00	$0.00	0.00%
101 - BOOKMOBILE REPLACEMENT Total:	$120,000.00	$120,000.00	$120,000.00	$0.00	$0.00	0.00%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
300 - GENERAL GOVT						
2300 - TRAVEL	$9,000.00	$9,000.00	$8,882.13	$29.05	$117.87	1.31%
2305 - PSAP TRAVEL	$1,500.00	$1,500.00	$1,300.00	$0.00	$200.00	13.33%
2420 - QUEST FEDERAL ACCESS/LONG DISTANCE	$142,570.00	$142,570.00	$122,021.98	$10,274.01	$20,548.02	14.41%
2421 - 911 SRT UTILITIES	$58,000.00	$58,000.00	$53,290.00	$4,710.00	$4,710.00	8.12%
2422 - 911 SIGNAGE	$15,000.00	$15,000.00	$15,000.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$3,250.00	$3,250.00	$3,050.00	$100.00	$200.00	6.15%
2508 - DISPATCH DEPRECIATION	$135,000.00	$135,000.00	$135,000.00	$0.00	$0.00	0.00%
2602 - CITYWATCH PHONE LINES	$14,000.00	$14,000.00	$0.00	$0.00	$14,000.00	100.00%
2701 - PROPERTY & LIABILITY INSURANCE	$300.00	$300.00	$0.00	$0.00	$300.00	100.00%
2818 - WIRED/WIRELESS SHARE TO NDACO	$501,000.00	$501,000.00	$418,003.71	$43,554.37	$82,996.29	16.57%
2819 - CENTRAL DISPATCH OPERATIONS	$2,050,000.00	$2,050,000.00	$2,050,000.00	$0.00	$0.00	0.00%
2820 - MOTOROLA TOWER MAINTENANCE	$95,000.00	$95,000.00	$77,967.00	$0.00	$17,033.00	17.93%
2821 - KENMARE TOWER RENT	$2,300.00	$2,300.00	$1,340.00	$960.00	$960.00	41.74%
2999 - EXPENDITURES	$20,000.00	$20,000.00	$19,980.00	$0.00	$20.00	0.10%
304 - PAYROLL						
2000 - SALARIES	$61,175.00	$61,175.00	$50,929.32	$5,122.84	$10,245.68	16.75%
2101 - RETIREMENT	$8,724.00	$8,724.00	$7,270.08	$726.96	$1,453.92	16.67%
2102 - SOCIAL SECURITY	$3,793.00	$3,793.00	$3,182.80	$305.10	$610.20	16.09%
2103 - MEDICARE	$888.00	$888.00	$745.28	$71.36	$142.72	16.07%
2104 - HEALTH INSURANCE	$24,884.00	$24,884.00	$20,736.80	$2,073.60	$4,147.20	16.67%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.44	$0.28	$0.56	14.00%
0021 - 911 WIRED/WIRELESS Total:	$3,146,388.00	$3,146,388.00	$2,988,702.54	$67,927.57	$157,685.46	5.01%
110 - 911 WIRED/WIRELSS Total:	$3,146,388.00	$3,146,388.00	$2,988,702.54	$67,927.57	$157,685.46	5.01%

General Ledger - 2024 Monthly Expenses

Fiscal Year: **2024-2024** From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$164,000.00	$164,000.00	$139,350.00	$12,280.00	$24,650.00	15.03%
304 - PAYROLL						
2000 - SALARIES	$59,077.00	$59,077.00	$43,365.28	$8,504.91	$15,711.72	26.60%
2101 - RETIREMENT	$10,362.00	$10,362.00	$7,788.87	$1,409.04	$2,573.13	24.83%
2102 - SOCIAL SECURITY	$3,663.00	$3,663.00	$2,703.96	$521.76	$959.04	26.18%
2103 - MEDICARE	$857.00	$857.00	$632.73	$122.01	$224.27	26.17%
2104 - HEALTH INSURANCE	$24,884.00	$24,884.00	$20,736.80	$2,073.60	$4,147.20	16.67%
2105 - LIFE INSURANCE	$4.00	$4.00	$2.74	$0.84	$1.26	31.50%
0023 - 24/7 SOBRIETY Total:	$262,847.00	$262,847.00	$214,580.38	$24,912.16	$48,266.62	18.36%
120 - 24/7 SOBRIETY Total:	$262,847.00	$262,847.00	$214,580.38	$24,912.16	$48,266.62	18.36%
130 - HIGHWAY						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2002 - SALARIES	$0.00	$0.00	($625.68)	$0.00	$625.68	0.00%
2300 - TRAVEL	$15,000.00	$15,000.00	$14,552.00	$248.00	$448.00	2.99%
2400 - OFFICE SUPPLIES	$70,000.00	$70,000.00	$49,655.24	$8,023.49	$20,344.76	29.06%
2403 - FUEL, GAS, OIL	$550,000.00	$550,000.00	$502,448.68	$21,698.17	$47,551.32	8.65%
2414 - MATERIALS/SERVICES	$1,100,000.00	$1,100,000.00	$1,030,480.99	$48,862.06	$69,519.01	6.32%
2503 - AUTO/STREET EQUPMENT PURCHASES	$1,000,000.00	$1,000,000.00	$956,970.00	$7,300.00	$43,030.00	4.30%
2506 - REPAIRS & MAINTENANCE	$350,000.00	$350,000.00	$290,606.50	$23,845.51	$59,393.50	16.97%
2600 - UTILITIES	$200,000.00	$200,000.00	$175,326.10	$14,858.78	$24,673.90	12.34%
2704 - INSURANCE DUE TO GENERAL	$115,000.00	$115,000.00	$3,956.61	$111,043.39	$111,043.39	96.56%
2711 - ROAD CONSTRUCTION	$5,043,900.00	$5,043,900.00	$5,029,018.50	$0.00	$14,881.50	0.30%
304 - PAYROLL						
2002 - SALARIES	$2,764,410.00	$2,764,410.00	$2,388,848.90	$190,238.49	$375,561.10	13.59%
2101 - RETIREMENT	$350,253.00	$350,253.00	$297,482.50	$26,912.69	$52,770.50	15.07%
2102 - SOCIAL SECURITY	$171,392.00	$171,392.00	$148,451.22	$11,588.33	$22,940.78	13.38%
2103 - MEDICARE	$40,084.00	$40,084.00	$34,718.78	$2,710.19	$5,365.22	13.38%
2104 - HEALTH INSURANCE	$768,782.00	$768,782.00	$652,951.76	$58,772.88	$115,830.24	15.07%
2105 - LIFE INSURANCE	$123.00	$123.00	$104.24	$9.66	$18.76	15.25%
2107 - UNEMPLOYMENT	$12,000.00	$12,000.00	$12,000.00	$0.00	$0.00	0.00%
0024 - HIGHWAY Total:	$12,550,944.00	$12,550,944.00	$11,586,946.34	$526,111.64	$963,997.66	7.68%
130 - HIGHWAY Total:	$12,550,944.00	$12,550,944.00	$11,586,946.34	$526,111.64	$963,997.66	7.68%
132 - VISION ZERO OUTREACH						

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	$8,000.00	$8,000.00	$6,878.30	$1,121.70	$1,121.70	14.02%
2400 - OFFICE SUPPLIES	$2,500.00	$2,500.00	$2,033.32	$466.68	$466.68	18.67%
2600 - UTILITIES	$1,000.00	$1,000.00	$952.51	$47.49	$47.49	4.75%
2999 - EXPENDITURES	$1,000.00	$1,000.00	$853.00	$0.00	$147.00	14.70%
304 - PAYROLL						
2000 - SALARIES	$67,472.00	$67,472.00	$57,151.47	$5,833.34	$10,320.53	15.30%
2101 - RETIREMENT	$9,622.00	$9,622.00	$8,150.31	$831.82	$1,471.69	15.30%
2102 - SOCIAL SECURITY	$4,184.00	$4,184.00	$3,550.78	$359.64	$633.22	15.13%
2103 - MEDICARE	$979.00	$979.00	$830.91	$84.11	$148.09	15.13%
2104 - HEALTH INSURANCE	$24,884.00	$24,884.00	$23,168.48	$857.76	$1,715.52	6.89%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.44	$0.28	$0.56	14.00%
0024 - HIGHWAY Total:	$119,645.00	$119,645.00	$103,572.52	$9,602.82	$16,072.48	13.43%
132 - VISION ZERO OUTREACH Total:	$119,645.00	$119,645.00	$103,572.52	$9,602.82	$16,072.48	13.43%
140 - WEED						
0025 - WEED						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,800.00	$3,800.00	$3,435.10	$288.90	$364.90	9.60%
2400 - OFFICE SUPPLIES	$5,700.00	$5,700.00	$5,595.46	$104.54	$104.54	1.83%
2415 - BIO EXPENSES	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2424 - CHEMICALS	$107,000.00	$107,000.00	$107,000.00	$0.00	$0.00	0.00%
2425 - SPRAYING EXPENSES	$49,000.00	$49,000.00	$45,123.88	$0.00	$3,876.12	7.91%
2800 - CONTRACTS	$76,000.00	$76,000.00	$76,000.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$121,866.00	$121,866.00	$106,138.44	$7,863.78	$15,727.56	12.91%
2101 - RETIREMENT	$13,457.00	$13,457.00	$11,214.28	$1,121.36	$2,242.72	16.67%
2102 - SOCIAL SECURITY	$5,851.00	$5,851.00	$4,882.08	$484.46	$968.92	16.56%
2103 - MEDICARE	$1,369.00	$1,369.00	$1,142.40	$113.30	$226.60	16.55%
2104 - HEALTH INSURANCE	$24,884.00	$24,884.00	$20,736.80	$2,073.60	$4,147.20	16.67%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.44	$0.28	$0.56	14.00%
0025 - WEED Total:	$412,431.00	$412,431.00	$384,771.88	$12,050.22	$27,659.12	6.71%
140 - WEED Total:	$412,431.00	$412,431.00	$384,771.88	$12,050.22	$27,659.12	6.71%
Grand Total:	$41,026,297.00	$41,026,297.00	$35,569,423.01	$2,756,819.14	$5,456,873.99	13.30%

End of Report

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
160 - STATE ATTORNEY CONTINGENCY						
0031 - STATE ATTORNEY CONTINGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$6,000.00	$6,000.00	$5,905.00	$25.00	$95.00	1.58%
0031 - STATE ATTORNEY CONTINGENCY Total:	$6,000.00	$6,000.00	$5,905.00	$25.00	$95.00	1.58%
160 - STATE ATTORNEY CONTINGENCY Total:	$6,000.00	$6,000.00	$5,905.00	$25.00	$95.00	1.58%
Grand Total:	$6,000.00	$6,000.00	$5,905.00	$25.00	$95.00	1.58%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$873,786.00	$873,786.00	$467,600.21	$341,932.32	$406,185.79	46.49%
0046 - FIRST DISTRICT HEALTH UNIT Total:	$873,786.00	$873,786.00	$467,600.21	$341,932.32	$406,185.79	46.49%
208 - FIRST DISTRICT HEALTH UNIT Total:	$873,786.00	$873,786.00	$467,600.21	$341,932.32	$406,185.79	46.49%
Grand Total:	$873,786.00	$873,786.00	$467,600.21	$341,932.32	$406,185.79	46.49%

End of Report

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
300 - GENERAL GOVT						
2719 - SALES TAX BOND PAYMENT	$1,881,375.00	$1,881,375.00	$500.00	$1,880,875.00	$1,880,875.00	99.97%
0065 - SALES TAX BOND Total:	$1,881,375.00	$1,881,375.00	$500.00	$1,880,875.00	$1,880,875.00	99.97%
301 - SALES TAX BOND Total:	$1,881,375.00	$1,881,375.00	$500.00	$1,880,875.00	$1,880,875.00	99.97%
Grand Total:	$1,881,375.00	$1,881,375.00	$500.00	$1,880,875.00	$1,880,875.00	99.97%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($63,954.76)	$63,954.76	$63,954.76	0.00%
0001 - COMMISSIONERS Total:	$0.00	$0.00	($63,954.76)	$63,954.76	$63,954.76	0.00%
0014 - EMERGENCY MANAGEMENT						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($8,437.08)	$8,437.08	$8,437.08	0.00%
0014 - EMERGENCY MANAGEMENT Total:	$0.00	$0.00	($8,437.08)	$8,437.08	$8,437.08	0.00%
506 - AMERICAN RESCUE PLAN ACT '21 Total:	$0.00	$0.00	($72,391.84)	$72,391.84	$72,391.84	0.00%
508 - LATCF						
0000 - GENERAL						
300 - GENERAL GOVT						
2997 - LATCF	$0.00	$0.00	($13,903.10)	$13,903.10	$13,903.10	0.00%
0000 - GENERAL Total:	$0.00	$0.00	($13,903.10)	$13,903.10	$13,903.10	0.00%
508 - LATCF Total:	$0.00	$0.00	($13,903.10)	$13,903.10	$13,903.10	0.00%
Grand Total:	$0.00	$0.00	($86,294.94)	$86,294.94	$86,294.94	0.00%

End of Report

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0000 - GENERAL						
200 - PROPERTY TAXES						
1001 - TAXES	($2,586,242.00)	($2,586,242.00)	($488,623.52)	($827,026.71)	($2,097,618.48)	81.11%
1114 - HISTORICAL SOCIETY	($80,500.00)	($80,500.00)	($14,868.16)	($25,873.74)	($65,631.84)	81.53%
1130 - ADVERTISING & PROMOTION TAX	($155,500.00)	($155,500.00)	($30,229.28)	($49,375.25)	($125,270.72)	80.56%
1131 - COMPREHENSIVE HEALTH TAX	($3,397,266.00)	($3,397,266.00)	($669,225.30)	($1,074,869.43)	($2,728,040.70)	80.30%
1133 - SOCIAL SECURITY TAX	($824,700.00)	($824,700.00)	($162,654.44)	($260,886.83)	($662,045.56)	80.28%
1159 - OVER/UNDER TAXES	$0.00	$0.00	$6.00	($6.00)	($6.00)	0.00%
1165 - STABILIZATION	$0.00	$0.00	$0.96	($0.96)	($0.96)	0.00%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	$0.00	$0.00	$1,486.66	($458.90)	($1,486.66)	0.00%
1003 - STATE AID DISTRIBUTION	($2,559,170.00)	($2,559,170.00)	($2,006,642.12)	($332,528.44)	($552,527.88)	21.59%
1004 - HOMESTEAD CREDIT	($46,000.00)	($46,000.00)	($46,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($80,000.00)	($80,000.00)	($80,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($90,000.00)	($90,000.00)	($90,000.00)	$0.00	$0.00	0.00%
1026 - FEDERAL AID REIMBURSEMENTS	($100,000.00)	($100,000.00)	($100,000.00)	$0.00	$0.00	0.00%
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$1,750.00	$0.00	($1,750.00)	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($93,106.00)	($93,106.00)	($93,106.00)	$0.00	$0.00	0.00%
1009 - PERMITS & LICENSES	($35,000.00)	($35,000.00)	($28,235.30)	($6,764.70)	($6,764.70)	19.33%
1010 - POSTAGE, COPIES, PHONES	($4,000.00)	($4,000.00)	($3,663.48)	($264.00)	($336.52)	8.41%
1011 - ASSESSING SERVICE EQUAL	($70,000.00)	($70,000.00)	($70,000.00)	$0.00	$0.00	0.00%
1012 - COUNTY OFFICE FEES	($350,000.00)	($350,000.00)	($291,084.52)	($30,698.32)	($58,915.48)	16.83%
1015 - CITY TRANSFER FINES/FEES	($200.00)	($200.00)	($160.00)	$0.00	($40.00)	20.00%
1016 - CAMPING FEES	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
1089 - CRIME VICTIM WITNESS FEES	($5,700.00)	($5,700.00)	($4,413.14)	($600.20)	($1,286.86)	22.58%
203 - PUBLIC SAFETY CHARGES						
1017 - HOUSING JUVENILES	($130,000.00)	($130,000.00)	($109,100.00)	($10,708.50)	($20,900.00)	16.08%
1018 - HOUSING PRISONERS	($1,200,000.00)	($1,200,000.00)	($967,668.67)	($126,855.33)	($232,331.33)	19.36%
1019 - CRIMINAL MILEAGE	($140,000.00)	($140,000.00)	($113,093.63)	($11,027.63)	($26,906.37)	19.22%
1020 - SPECIAL POLICING	($30,000.00)	($30,000.00)	($30,000.00)	$0.00	$0.00	0.00%
1087 - CORRECTIONAL REVENUE	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	$0.00	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($329,500.00)	($329,500.00)	($306,223.16)	($14,442.01)	($23,276.84)	7.06%
1030 - CONFERMENT OF BENEFITS	($50,000.00)	($50,000.00)	($50,000.00)	$0.00	$0.00	0.00%
1049 - GAMBLING TAX	($6,500.00)	($6,500.00)	($6,500.00)	$0.00	$0.00	0.00%

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($35,000.00)	($35,000.00)	($30,484.95)	($3,265.62)	($4,515.05)	12.90%
1038 - INTEREST EARNINGS	($200,000.00)	($200,000.00)	($73,726.10)	($61,820.64)	($126,273.90)	63.14%
207 - RENTS						
1039 - COLLECTED RENT	($2,000.00)	($2,000.00)	($1,900.00)	$0.00	($100.00)	5.00%
208 - GRANTS						
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$29,687.50	$0.00	($29,687.50)	0.00%
1043 - LAW ENFORCEMENT GRANT	($100,000.00)	($100,000.00)	($78,908.21)	($21,091.79)	($21,091.79)	21.09%
210 - PURCHASE CARD REVENUE						
1025 - REIMBURSEMENTS - GENERAL	($25,000.00)	($25,000.00)	($25,000.00)	$0.00	$0.00	0.00%
0000 - GENERAL Total:	($12,731,384.00)	($12,731,384.00)	($5,944,578.86)	($2,858,565.00)	($6,786,805.14)	53.31%
0007 - JAIL						
200 - PROPERTY TAXES						
1001 - TAXES	($5,162,690.00)	($5,162,690.00)	($1,015,035.94)	($1,634,345.36)	($4,147,654.06)	80.34%
1004 - HOMESTEAD CREDIT	($31,000.00)	($31,000.00)	($31,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($55,000.00)	($55,000.00)	($55,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($45,000.00)	($45,000.00)	($45,000.00)	$0.00	$0.00	0.00%
1132 - CAPITAL PROJECT TAX	$0.00	$0.00	$2.28	($2.28)	($2.28)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($20,000.00)	($20,000.00)	($16,900.22)	($2,231.34)	($3,099.78)	15.50%
0007 - JAIL Total:	($5,313,690.00)	($5,313,690.00)	($1,162,933.88)	($1,636,578.98)	($4,150,756.12)	78.11%
0009 - EXTENSION						
200 - PROPERTY TAXES						
1001 - TAXES	($348,328.00)	($348,328.00)	($67,951.83)	($110,507.61)	($280,376.17)	80.49%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($2,100.00)	($2,100.00)	($2,100.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($3,500.00)	($3,500.00)	($3,500.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($779.12)	($158.99)	($220.88)	22.09%
0009 - EXTENSION Total:	($354,928.00)	($354,928.00)	($74,330.95)	($110,666.60)	($280,597.05)	79.06%
0010 - VET SERVICES						
200 - PROPERTY TAXES						
1001 - TAXES	($292,206.00)	($292,206.00)	($56,629.57)	($92,829.26)	($235,576.43)	80.62%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($1,700.00)	($1,700.00)	($1,700.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($3,200.00)	($3,200.00)	($3,200.00)	$0.00	$0.00	0.00%
206 - INTEREST						

General Ledger - 2024 Monthly Revenue

Fiscal Year: **2024-2024** From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($822.93)	($127.25)	($177.07)	17.71%
0010 - VET SERVICES Total:	($298,106.00)	($298,106.00)	($62,352.50)	($92,956.51)	($235,753.50)	79.08%
0016 - PARK						
200 - PROPERTY TAXES						
1001 - TAXES	($185,000.00)	($185,000.00)	($35,931.44)	($58,736.42)	($149,068.56)	80.58%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($1,900.00)	($1,900.00)	($1,490.73)	($246.31)	($409.27)	21.54%
1004 - HOMESTEAD CREDIT	($1,100.00)	($1,100.00)	($1,100.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($1,800.00)	($1,800.00)	($1,800.00)	$0.00	$0.00	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($345.00)	($345.00)	($345.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,200.00)	($1,200.00)	($1,089.31)	($79.80)	($110.69)	9.22%
0016 - PARK Total:	($191,345.00)	($191,345.00)	($41,756.48)	($59,062.53)	($149,588.52)	78.18%
0017 - INSURANCE						
200 - PROPERTY TAXES						
1001 - TAXES	($673,000.00)	($673,000.00)	($133,660.39)	($212,412.93)	($539,339.61)	80.14%
1007 - CENTRAL ASSESSED UTILITY	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($3,500.00)	($3,500.00)	($3,500.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($6,500.00)	($6,500.00)	($6,500.00)	$0.00	$0.00	0.00%
1090 - INS AUTO, PROPERTY & OTHER	($50,000.00)	($50,000.00)	$68,085.63	$0.00	($118,085.63)	236.17%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($2,000.00)	($2,000.00)	($1,645.56)	($255.06)	($354.44)	17.72%
0017 - INSURANCE Total:	($740,000.00)	($740,000.00)	($82,220.32)	($212,667.99)	($657,779.68)	88.89%
0092 - INDIRECT						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$11.60	($11.60)	($11.60)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($441,059.62)	($441,059.62)	($220,529.81)	$0.00	($220,529.81)	50.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$8.73	($8.73)	($8.73)	0.00%
0092 - INDIRECT Total:	($441,059.62)	($441,059.62)	($220,509.48)	($20.33)	($220,550.14)	50.00%
001 - GENERAL Total:	($20,070,512.62)	($20,070,512.62)	($7,588,682.47)	($4,970,517.94)	($12,481,830.15)	62.19%
100 - LIBRARY						
0020 - LIBRARY						
200 - PROPERTY TAXES						

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1001 - TAXES	($370,288.00)	($370,288.00)	($77,908.41)	($117,019.51)	($292,379.59)	78.96%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($8,100.00)	($8,100.00)	($6,350.02)	($1,053.19)	($1,749.98)	21.60%
1004 - HOMESTEAD CREDIT	($2,000.00)	($2,000.00)	($2,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($4,000.00)	($4,000.00)	($4,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($8,000.00)	($8,000.00)	($8,000.00)	$0.00	$0.00	0.00%
1051 - LOCAL GOVT SHARE TO LIBRARY	($40,320.00)	($40,320.00)	($33,600.00)	($3,360.00)	($6,720.00)	16.67%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($1,378.00)	($1,378.00)	($1,378.00)	$0.00	$0.00	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($2,500.00)	($2,500.00)	($2,247.50)	($204.00)	($252.50)	10.10%
1164 - DONATION	$0.00	$0.00	$500.00	($500.00)	($500.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,200.00)	($1,200.00)	($918.24)	($174.46)	($281.76)	23.48%
1038 - INTEREST EARNINGS	($1,000.00)	($1,000.00)	($640.84)	($155.39)	($359.16)	35.92%
208 - GRANTS						
1046 - LIBRARY STATE AID	($29,000.00)	($29,000.00)	($29,000.00)	$0.00	$0.00	0.00%
0020 - LIBRARY Total:	($467,786.00)	($467,786.00)	($165,543.01)	($122,466.55)	($302,242.99)	64.61%
100 - LIBRARY Total:	($467,786.00)	($467,786.00)	($165,543.01)	($122,466.55)	($302,242.99)	64.61%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$79.27	($49.51)	($79.27)	0.00%
204 - MISCELLANEOUS						
1164 - DONATION	$0.00	$0.00	$1,250.00	($1,250.00)	($1,250.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$8.07	($5.13)	($8.07)	0.00%
208 - GRANTS						
1400 - OTHER GRANTS	($35,000.00)	($35,000.00)	($35,000.00)	$0.00	$0.00	0.00%
0020 - LIBRARY Total:	($35,000.00)	($35,000.00)	($33,662.66)	($1,304.64)	($1,337.34)	3.82%
101 - BOOKMOBILE REPLACEMENT Total:	($35,000.00)	($35,000.00)	($33,662.66)	($1,304.64)	($1,337.34)	3.82%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
200 - PROPERTY TAXES						
1001 - TAXES	($600,512.00)	($600,512.00)	($116,972.30)	($190,668.02)	($483,539.70)	80.52%
1004 - HOMESTEAD CREDIT	($7,000.00)	($7,000.00)	($7,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($16,000.00)	($16,000.00)	($16,000.00)	$0.00	$0.00	0.00%

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1007 - CENTRAL ASSESSED UTILITY	($6,000.00)	($6,000.00)	($6,000.00)	$0.00	$0.00	0.00%
2824 - MINOT 911 TAX	($1,005,876.00)	($1,005,876.00)	($190,800.62)	($318,537.09)	($815,075.38)	81.03%
201 - INTERGOVERNMENTAL						
1167 - LOAN	$0.00	$0.00	$3,466.66	($1,733.33)	($3,466.66)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($1,500,000.00)	($1,500,000.00)	($1,345,659.06)	($16,397.00)	($154,340.94)	10.29%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($613.28)	($274.44)	($386.72)	38.67%
1038 - INTEREST EARNINGS	($10,000.00)	($10,000.00)	($3,347.75)	($3,089.60)	($6,652.25)	66.52%
0021 - 911 WIRED/WIRELESS Total:	($3,146,388.00)	($3,146,388.00)	($1,682,926.35)	($530,699.48)	($1,463,461.65)	46.51%
110 - 911 WIRED/WIRELSS Total:	($3,146,388.00)	($3,146,388.00)	($1,682,926.35)	($530,699.48)	($1,463,461.65)	46.51%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($173,000.00)	($173,000.00)	($131,599.00)	($21,263.00)	($41,401.00)	23.93%
0023 - 24/7 SOBRIETY Total:	($173,000.00)	($173,000.00)	($131,599.00)	($21,263.00)	($41,401.00)	23.93%
120 - 24/7 SOBRIETY Total:	($173,000.00)	($173,000.00)	($131,599.00)	($21,263.00)	($41,401.00)	23.93%
130 - HIGHWAY						
0024 - HIGHWAY						
200 - PROPERTY TAXES						
1001 - TAXES	($2,969,284.00)	($2,969,284.00)	($670,712.37)	($855,099.02)	($2,298,571.63)	77.41%
1154 - COUNTY ROAD DEPT TAX	($150,000.00)	($150,000.00)	($63,064.63)	($84,930.23)	($86,935.37)	57.96%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	($15,000.00)	($15,000.00)	($15,000.00)	$0.00	$0.00	0.00%
1003 - STATE AID DISTRIBUTION	($185,000.00)	($185,000.00)	($148,165.76)	($22,167.99)	($36,834.24)	19.91%
1004 - HOMESTEAD CREDIT	($20,000.00)	($20,000.00)	($20,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($33,000.00)	($33,000.00)	($33,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($33,000.00)	($33,000.00)	($33,000.00)	$0.00	$0.00	0.00%
1028 - REIMBURSEMENTS - CITY	($5,000.00)	($5,000.00)	($2,872.89)	($2,127.11)	($2,127.11)	42.54%
1029 - REIMBURSEMENTS - TWP	($60,000.00)	($60,000.00)	($59,920.00)	$0.00	($80.00)	0.13%
203 - PUBLIC SAFETY CHARGES						
1021 - OVERWEIGHT FEES	($60,000.00)	($60,000.00)	($33,541.82)	($21,937.76)	($26,458.18)	44.10%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($150,000.00)	($150,000.00)	($145,182.35)	($4,416.15)	($4,817.65)	3.21%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($18,000.00)	($18,000.00)	($16,162.03)	($1,327.41)	($1,837.97)	10.21%
0024 - HIGHWAY Total:	($3,698,284.00)	($3,698,284.00)	($1,240,621.85)	($992,005.67)	($2,457,662.15)	66.45%

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
130 - HIGHWAY Total:	($3,698,284.00)	($3,698,284.00)	($1,240,621.85)	($992,005.67)	($2,457,662.15)	66.45%
131 - HIGHWAY USERS						
0024 - HIGHWAY						
208 - GRANTS						
1047 - HIGHWAY USERS GRANT	($4,510,000.00)	($4,510,000.00)	($3,680,227.12)	($388,372.67)	($829,772.88)	18.40%
0024 - HIGHWAY Total:	($4,510,000.00)	($4,510,000.00)	($3,680,227.12)	($388,372.67)	($829,772.88)	18.40%
131 - HIGHWAY USERS Total:	($4,510,000.00)	($4,510,000.00)	($3,680,227.12)	($388,372.67)	($829,772.88)	18.40%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($119,645.00)	($119,645.00)	($97,237.70)	($8,417.63)	($22,407.30)	18.73%
0024 - HIGHWAY Total:	($119,645.00)	($119,645.00)	($97,237.70)	($8,417.63)	($22,407.30)	18.73%
132 - VISION ZERO OUTREACH Total:	($119,645.00)	($119,645.00)	($97,237.70)	($8,417.63)	($22,407.30)	18.73%
134 - HIGHWAY-SALES TAX						
0024 - HIGHWAY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($742,660.00)	($742,660.00)	$695,444.27	($935,865.83)	($1,438,104.27)	193.64%
0024 - HIGHWAY Total:	($742,660.00)	($742,660.00)	$695,444.27	($935,865.83)	($1,438,104.27)	193.64%
134 - HIGHWAY-SALES TAX Total:	($742,660.00)	($742,660.00)	$695,444.27	($935,865.83)	($1,438,104.27)	193.64%
140 - WEED						
0025 - WEED						
200 - PROPERTY TAXES						
1001 - TAXES	($256,531.00)	($256,531.00)	($50,484.02)	($81,277.39)	($206,046.98)	80.32%
1031 - LAND OWNER REIMB	($20,000.00)	($20,000.00)	$349.20	$0.00	($20,349.20)	101.75%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($58,400.00)	($58,400.00)	($45,776.16)	($7,597.42)	($12,623.84)	21.62%
1004 - HOMESTEAD CREDIT	($1,500.00)	($1,500.00)	($1,500.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($3,000.00)	($3,000.00)	($3,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($3,000.00)	($3,000.00)	($3,000.00)	$0.00	$0.00	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($4,500.00)	($4,500.00)	($4,500.00)	$0.00	$0.00	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($824.79)	($125.02)	($175.21)	17.52%
1038 - INTEREST EARNINGS	($500.00)	($500.00)	($260.54)	($71.90)	($239.46)	47.89%
208 - GRANTS						

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1048 - WEED CONTROL GRANT	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
0025 - WEED Total:	($354,431.00)	($354,431.00)	($114,996.31)	($89,071.73)	($239,434.69)	67.55%
140 - WEED Total:	($354,431.00)	($354,431.00)	($114,996.31)	($89,071.73)	($239,434.69)	67.55%
Grand Total:	($33,317,706.62)	($33,317,706.62)	($14,040,052.20)	($8,059,985.14)	($19,277,654.42)	57.86%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: **2024-2024** From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
200 - PROPERTY TAXES						
1001 - TAXES	($780,386.00)	($780,386.00)	($142,223.02)	($251,482.60)	($638,162.98)	81.78%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($79,400.00)	($79,400.00)	($62,577.62)	($10,124.23)	($16,822.38)	21.19%
1004 - HOMESTEAD CREDIT	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($9,000.00)	($9,000.00)	($9,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$485.61	($349.36)	($485.61)	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	($873,786.00)	($873,786.00)	($218,315.03)	($261,956.19)	($655,470.97)	75.02%
208 - FIRST DISTRICT HEALTH UNIT Total:	($873,786.00)	($873,786.00)	($218,315.03)	($261,956.19)	($655,470.97)	75.02%
Grand Total:	($873,786.00)	($873,786.00)	($218,315.03)	($261,956.19)	($655,470.97)	75.02%

End of Report

General Ledger - 2024 Monthly Revenue

Fiscal Year: **2024-2024** From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$9.26	($9.26)	($9.26)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($7,000,000.00)	($7,000,000.00)	($7,000,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$3.82	($3.82)	($3.82)	0.00%
0065 - SALES TAX BOND Total:	($7,000,000.00)	($7,000,000.00)	($6,999,986.92)	($13.08)	($13.08)	0.00%
301 - SALES TAX BOND Total:	($7,000,000.00)	($7,000,000.00)	($6,999,986.92)	($13.08)	($13.08)	0.00%
302 - BOND SURPLUS						
0066 - BOND SURPLUS						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$7.56	($7.56)	($7.56)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$3.14	($3.14)	($3.14)	0.00%
0066 - BOND SURPLUS Total:	$0.00	$0.00	$10.70	($10.70)	($10.70)	0.00%
302 - BOND SURPLUS Total:	$0.00	$0.00	$10.70	($10.70)	($10.70)	0.00%
Grand Total:	($7,000,000.00)	($7,000,000.00)	($6,999,976.22)	($23.78)	($23.78)	0.00%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: **2024-2024** From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$2.28	($2.28)	($2.28)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$1.23	($1.23)	($1.23)	0.00%
0072 - EMERGENCY Total:	$0.00	$0.00	$3.51	($3.51)	($3.51)	0.00%
500 - EMERGENCY Total:	$0.00	$0.00	$3.51	($3.51)	($3.51)	0.00%
Grand Total:	$0.00	$0.00	$3.51	($3.51)	($3.51)	0.00%

End of Report

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date2/1/2024 To Date:2/29/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0000 - GENERAL						
206 - INTEREST						
1038 - INTEREST EARNINGS	$0.00	$0.00	$39,380.67	($18,333.15)	($39,380.67)	0.00%
0000 - GENERAL Total:	$0.00	$0.00	$39,380.67	($18,333.15)	($39,380.67)	0.00%
506 - AMERICAN RESCUE PLAN ACT '21 Total:	$0.00	$0.00	$39,380.67	($18,333.15)	($39,380.67)	0.00%
Grand Total:	$0.00	$0.00	$39,380.67	($18,333.15)	($39,380.67)	0.00%

End of Report

REVENUE VOUCHER

TO THE TREASURER OF WARD COUNTY
NORTH DAKOTA

DEPARTMENT: COUNTY RECORDER

It is hereby certified that the following is a complete and correct account of all fees and moneys collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period January 1, 2024 Signed Keith Young
To January 31, 2024 Date February 27, 2024

SOURCE OF REVENUE RECEIPT

Tender Type Journal Summary

Included Tenders:
ACH, Check, CreditCard, MoneyOrder, OnAccount, cash, overshort
Ward Recorder
From 1/1/24 12:00 AM To 1/31/24 11:59 PM

ID / Description	Check	Money Order	Cash	Total Deposit	ACH	Credit Card	Over/Short	Total Distribution
Revenue								
001-000-341-1500-001 - Real Estate	10,551.00		234.00	10,785.00	3,709.00	122.00		14,616.00
001-000-341-1500-002 - Copies	714.32		90.00	804.32		172.00		976.32
001-000-341-1500-004 - Filing Fees	500.00			500.00				500.00
001-000-341-1500-008 - Reports	80.00			80.00				80.00
001-000-341-1500-012 - Wills			10.00	10.00				10.00
001-000-341-1500-013 - Marriage Fees - County			660.00	660.00				660.00
001-000-341-1500-015 - Passports	70.00		840.00	910.00		2,415.00		3,325.00
001-000-341-1500-017 - Passport Card						35.00		35.00
419-0000-341-1700 - Marriage Fees - State			770.00	770.00				770.00
464-0000-369-0100 - Preservation Fee	1,185.00		36.00	1,221.00	483.00	18.00		1,722.00
Total for Revenue	13,100.32	0.00	2,640.00	15,740.32	4,192.00	2,762.00	0.00	22,694.32

County officer required by law to file a sworn statement of fees collected should execute the following affidavit:

I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

ELIZABETH PIETSCH
Notary Public
State of North Dakota
My commission expires Oct. 19, 2025

Keith Young
Officer

County Recorder
Title

Subscribed and sworn to before me this 27 day of February, 2024

My Commission expires 10-19-2025 Elizabeth Pietsch
Notary Republic

Printed: 3/4/2024 2:51:07PM
By: shannon.larson

Ward County Sheriff's Office
Revenue Voucher

TO THE TREASURER OF WARD COUNTY, MINOT NORTH DAKOTA, FROM THE SHERIFF'S DEPARTMENT

It is hereby certified that the following is a complete and correct account of all fees and monies collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period **February 01, 2024 through February 29, 2024**

SOURCE OF REVENUE RECEIPT	ACCOUNT #	TOTAL FEES COLLECTED
Civil Fees	001-0000-203-1019	10,672.11
Copies	001-0000-202-1010	264.00
Direct Deposits *		355.52
	TOTAL	**11,291.63**

County Officer required by law to file a sworn statement of fees collected should execute the following affidavit:
I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

Robert Roed
Officer

Sheriff
Title

Ward County
North Dakota

Subscribed and sworn to before me this 4 day of March, 2024.

SHANNON LARSON
Notary Public
State of North Dakota
My Commission Expires Feb. 1, 2027

Shannon Larson
Notary Public

** Auditor Direct Payment fee adjustments*

Ward County Sheriff's Department
Monthly Report
February 2024

Patrol Division

-Patrol submitted 63 cases
-Responded to the Dakota Boys and Girls Ranch 8 times
-127 arrests were made by Patrol
- A total of 326 citations were issued

K-9

Training hours- 16.5
Detection deployments- 9
Indications- 9
Paraphernalia seized- 18 items
Methamphetamines- 29.6 grams
Marijuana- 1 grams
Fentanyl 1 item
Arrests- 2

Investigations

- 65 New cases assigned with 127 criminal offences
- 8 Cases assigned out for investigation
- 578 Cases assigned for follow up investigation
- 14 Cases filed inactive
- 8 Cases were closed with no prosecution
- 10 Cases were sent to the States Attorney's Office for review
- 0 Cases cleared by arrest
- 0 Open ICAC investigation
- 4 Domestic Violence Reports were received
- 5 Reports of child abuse and neglect were received
- Search warrants were obtained and executed for numerous cases.

Civil Process

- 558 Papers received for service
- 18 Evictions
- 2 Executions
- 1 Foreclosure sales
- 0 Events Worked
- $11,291.63 in revenue taken in

Total calls for service

-There were a total of 1,521 calls for service

Bomb Team

-Regular training conducted

SWAT/Crisis Negotiations teams

2/4 Cold weather familiarization and outdoor surveillance
2/7 Training conducted at the Ward County Law Enforcement Range
2/12 Quarterly qualification on rifle and pistol
2/16 Assisted WCNTF with mobile surveillance
2/18 SWAT overview with Crisis Negotiations Team training
2/22 Training conducted at the Ward County LE Range

Transports

- 25 Trips taken
- 35 People moved

Warrants

Deputy Westerman filling in for transports this month

Deputy Appearances

No events in February

SRO

The Minot Public School board has had several meetings this past month and it was decided to close Bell and McKinley Elementary schools. Bell is one of Sgt. Mahoney's assigned schools which she will no longer have for the 2024-2025 school year. In early April, they will be having a "Month of a Military Child Proclamation" at Memorial Middle School. The governor of ND along with several of his cabinet members and several high ranking military personnel will be attending. With that being said, Memorial has been working on several projects to make sure they are ready for the big day here. The counselor and Sgt. Mahoney have been coordinating with students during home room and painting ceiling tiles to decorate the school. It's been a fun project and the Ward County badge along with the SRO logo will even make its mark on one of the ceiling tiles.

Adopt-An-SRO

- Deputy Smith was out to Des Lacs-Burlington High school on 2/2/24. The principal mentioned to him that he thinks having an SRO out there every now and again really calms behaviors. They see a lot of positivity and like having the SRO program out there.
- Deputy Hawkins was out to South Prairie Public School on 2/28/24. He said he had lunch with all the student and talked to too many kids to count. Deputy Hawkins answered all the questions that they had.
- Deputy Tollefson was out to Sawyer Public School on 2/20/24. He met with every class and spoke with the students. He was also able to play badminton with the high school students during gym class which helps build relationships with the students.

Ward County Drug Task Force

Active cases- 12
Search warrants- 0
Total persons arrested- 12
Methamphetamine- 118 gm/ Street value $2,400
Cocaine HCL- 29 gm/ Street value $2,600.00
Marijuana- 586 gm/ Street value $5,500.00
Other Hallucinogens- 4 DU/ Street value $400.00
Other Drugs- 43 gm/ street value $9,900.00
Unknown drug type- 601 gm/ $605.00
Vehicles seized- 1/ Street value $3,500
Currency seized- $10,212.00
Firearms seized- 3/ Street value $1,420

Respectfully submitted,

Rob Roed

Sheriff Robert Roed

Ward County Detention Center
Monthly Report- February 2024

WCDC February Revenue

		2024 Total
Billing other agencies	$134,984.00	$257,792.00
Medical/Medication	$2,172.02	$4,405.81
Work release Room and Board	$100.00	$320.00
Restitution		$5,045.65
Electronic Monitoring	$24.00	$60.00
IBF	$9,016.33	$19,037.66

WCDC February Expenses

Febuary Medical Bills

Hazmat Removal		
Dental		
Medication/Medical Supplies	$10,620.50	$28,298.09
Medical Bills	$45,206.36	$93,154.07
NP Contract and other Physicians Bills	$13,069.40	$35,643.00
1st District Contract	$0.00	$2,526.52
CMT Training		
Psych.Tests		
Month Total	**$68,896.26**	**$159,621.68**

WCDC February Medical Stats

Sick Call at the Jail	133	275
Doctor's Appointments	12	40
ER Visits	7	18
TB Tests	70	134
Physicals	66	113
Mental Health	62	130

February Booking Numbers

			ADP
Bookings	279	592	
Average Daily Count	174	339	170
Average at 0000 hours	167	325	163

Ward County Juvenile Detention Housing Bill for the Month of
February 2024

Damage of Property	
Medication	
Postage	
Hospital Visit	
Total Out of County Housing Bill	
Total Monthly Bill	$6,715.50
Year To Date Billing 2024	$17,941.00

February Medical Stats		**2024 Total**
Sick call	2	3
ER Visits	1	1
Mental Health	2	2

February Booking Numbers		**2024 Total**
Bookings	3	10

Ward County State's Attorney Revised Monthly Report

February 2024
Date

236/166 Number of warrantless arrests/jail appearances **(Pull from Monthly Stats)**

__37__Number of new felony victim crimes **(v/w)**

__35__Number of new misdemeanor victim crimes **(v/w)**

____22____Number of felony warrant requests **(Pull from Attny Assignment List)**

____28____Number of misdemeanor warrant requests **(Pull from Attny Assignment List)**

__202___All Subpoenas issued **(Admins and v/w)**

___64__Number of trials scheduled **(Case Clerks)**

_24__Change of plea **(v/w)** __3__ Trials Commenced

_22_Continued ____different case went to trial _7_defendant request

_5_State request **(v/w)** _10__Cont. per Judge

____COVID19

_11_Dismissed _1_witnesses not located; _3_insufficient evidence

_6_other **(v/w)** __1_ judicial ecomony

__1___ Pretrial Diversion **(v/w)**

__35___Victim crime **(v/w)**

____10___Mental Health petitions **(Admins)**

___30____Juvenile hearings **(take from Juvenile Calendar)**

__779____LERMS/Justware downloads per SA number **(Case Clerks)**

___7234___Odyssey notifications **(Case Clerks)**

___226___PHONE CALLS **(Front Desk – not including other Admins answering when front desk is gone)**

___24____NO LIABILITY INSURANCE DISMISSALS **(Admins)**

AG's Witness Fee Reimbursement	January	February	March	April	May	June	July	August
Motion/Restitution Hearings	$ 359.82							
Preliminary Hearings	$ 525.00	$ 175.00						
Jury Trial	$ 1,830.56	$ 9,390.98						
Juvenile Hearings	$ 169.10							
Monthly Total	$ 2,884.48	$ 9,565.98						
Total for 2024	*$ 2,884.48*	$ 12,450.46						

Contingency Fund WFR	January	February	March	April	May	June	July	August
Traffic/Juvenile Deprivation / Forfeiture	$ 243.88	$ 25.00						
Total for 2024	$ 243.88	$ 268.88						

Combined Total for 2024	*$ 3,128.36*	$ 12,719.34

Septmber October November December

Septmber October November December

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☒ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

******See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group			Dates of Activity *(Does not include dates for the sales of tickets)*	
South Prairie Athletic Boosters			**April 1, 2024 and April 13, 2024**	
Organization or Group Contact Person: **Bryan Kramer**	E-mail: **bryan.kramer@k12.nd.us**		Telephone Number: **(701) 722-3537**	
Business Address: **100 177th Ave. SW**	City: **Minot**		State: **ND**	ZIP Code: **58701**
Mailing Address (if different): **Same**	City:		State:	ZIP Code:

SITE INFO

Site Name			County
South Prairie School			**Ward**
Site Physical Address: **100 177th Ave. SW**	City: **Minot**	State: **ND**	ZIP Code: **58701**

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

April 1, 2024 - Cash Raffle
April 13, 2024 - 50/50 Raffle and Bingo

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	**Cash**	**5,000.00**
50/50	**Cash**	Unknown
Bingo	**See Attached List**	**1,009.26**
	Total *(limit $40,000 per year)*	$ **6,009.26**

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
To be used for student activities and equipment

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☐ No ☒ Yes - Total Retail Value: **2,185.00** (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address
Bryan Kramer	**(701) 722-3537**	**bryan.kramer@k12.nd.us**
Signature of Organization Group's Permit Organizer: Bryan Kramer	Title: **Athletic Director**	Date: 3/04/24

Bingo Prizes - PTO

11 - Silly Sand - $5.00 each
16 - Farm Credit Services plastic drinking cup - $1.00 aech
8 - TY beanie babies - $3.00 each
5 - used stuffed animals - $1.00 each
5 - O'Reilly plastic frisbee - $1.00 each
3 - Magnetic Sports Notepad - $3.00 each
1 - First Western Bank and Trust plastic piggy bank - $2.00 each
1 - Roxx Reflectorzz - $5.00 each
12 - Business logo t-shirts sizes M - 2XL - $5.00 each
2 - Business logo long sleeved t-shirt size S - $7.00 each
62 - Business logo trucker cap - $5.00 each
7 - Business logo knit stocking cap - $5.00 each
8 - Business logo can coozie - $2.00 each
2 - LED camping light - $7.00 each
24 - Nuverra ceramic coffee cup filled with a coozie, foam football, environmental solutions notepad, fidget spinner, and a pen - $6.00 each
1 - BAUER lanyard - $5.00
3 - Business logo waterbottle - $2.00 each
4 - Business logo coffee tumbler - $5.00 each
5 - Business logo zippered double handled bag - $5.00 each
2 - Cat lookin' velvet backpack - $9.88 each
1 - Hershey's Holiday Favorites cookbook - $5.00 each
1 - plastic lunch dish with lid, fork, and knfe - $7.00
1 - Red and Black beaded necklace with earring set - $7.50
1 - Black and White knit fashion scarf - $7.00
1 - Business logo zippered cooler bag with plastic straw tumbler and ice scraper - $5.00
2 - metal credit card organizer - $1.00 each
10 - North Hill Bowl youth only BOGO free bowling game - $5.00 each
4 - O'Reilly keychain - $0.50 each
2 - Nuverra deck of cards - $1.00 each
2 - Ackerman Estvold hair chalk - $1.00 each
2 - O'Reilly keychain tire pressure gauge - $3.00 each

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group	**Nodak Racing Club, Inc.**
Dates of Activity *(Does not include dates for the sales of tickets)*	**4/21/2024**
Organization or Group Contact Person	**Justin Medler**
E-mail	**racenodak@gmail.com**
Telephone Number	**701-578-4049**
Business Address	**2005 East Burdick Expressway**
City	**Minot**
State	**ND**
ZIP Code	**58701**
Mailing Address (if different)	**PO Box 702**
City	**Minot**
State	**ND**
ZIP Code	**58702**

SITE INFO

Site Name	**ND State Fair Grounds All Seasons Arena**
County	**Ward**
Site Physical Address	**2005 East Burdick Expressway**
City	**Minot**
State	**ND**
ZIP Code	**58701**

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Raffle Sales 4/01/24 to 4/21/24. 100 tickets only to be sold. Drawing to be held 4/21/24 at All Seasons Arena.

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	**New IMCA Sport Compact Race Car**	**4000**
	Total *(limit $40,000 per year)*	$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Sport Compact Class Sponsorship

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☐ No ☒ Yes - Total Retail Value: **15000** (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address
Colleen Bertsch	**701-340-0449**	**colleenmbertsch@hotmail.com**

Signature of Organization Group's Permit Organizer	Title	Date
Colleen Bertsch	**Secretary**	**3/07/2024**

Printed: 03/07/2024 15:58:55 CST

TRANSACTION SUMMARY

TRANSACTION TYPE: SALE

PAYMENT ITEM	**REFERENCE NUMBER**	**AMOUNT**
MuniciPay*Service Fee Ward County		$3.00
Permit	Nodak Racing Club Inc- Sport Compact Class Sponsor	$25.00
	Total:	**$28.00**

Transaction Number:	24067610360014650
Date Processed:	03/07/2024 15:58:52 CST
Transaction Type:	CREDIT CARD
Card Type:	MASTERCARD
Card Number:	************7845
Cardholder Name:	KELLY BERTSCH

Ward County General
315 3rd St SE
Minot, ND 58701
701 857-6420

Authorization:	055851
Reference Number:	6E8BC05BC8

Permit	$25.00
Total:	**$25.00**

I agree to pay above total amount according to the card issuer agreement & understand this convenience fee will be charged to allow my payment via credit card.
Signature:

MuniciPay*Service Fee

MuniciPay*Service Fee Ward County
10 Dynamic Drive
Suite 201
Scarborough, ME 04074
(877) 590-5097

Authorization:	055852
Reference Number:	6E8BC05CC8

MuniciPay*Service Fee Ward County	$3.00
Total:	**$3.00**

I agree to pay above total amount according to the card issuer agreement & understand this non-refundable service fee will be charged to allow my payment via credit card.
Signature:
Thank You

EECBG PROGRAM NOTICE 23-01
EFFECTIVE DATE: April 25, 2023

SUBJECT: GUIDANCE FOR ELIGIBILITY OF ACTIVITIES UNDER THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM

Contents

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PURPOSE

To provide guidance on the eligibility of activities under the Department of Energy's (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program.

SCOPE

The provisions of this guidance apply to recipients of Infrastructure Investment and Jobs Act (IIJA) and American Recovery and Reinvestment Act (ARRA) EECBG Program funds.

LEGAL AUTHORITY AND BACKGROUND

The EECBG Program is authorized under Title V, Subtitle E of the Energy Independence and Security Act of 2007 (EISA), as amended,[1] and signed into Public Law (PL 110-140) on December 19, 2007. All awards made under this program shall comply with applicable laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR Part 200 and 2 CFR Part 910 and Section 40552 of IIJA.

GUIDANCE

The purpose of the EECBG Program is to assist eligible state, local, and tribal governments (collectively referred to as "eligible entities") in implementing strategies to:

- Reduce fossil fuel emissions in a manner that is environmentally sustainable and, to the maximum extent practicable, maximizes benefits for local and regional communities;
- Reduce the total energy use of the eligible entities;
- Improve energy efficiency in the transportation sector, the building sector, and other appropriate sectors;[2]
- Build a clean and equitable energy economy that prioritizes disadvantaged communities and promotes equity and inclusion in workforce opportunities and deployment activities, consistent with the Justice40 Initiative.

These stated purposes describe the overall intent of the EECBG Program. Entities may develop various programs and projects that address one or more of the purposes and each activity an entity undertakes is not required to meet all the stated purposes. Entities may choose from a range of eligible activities, as defined in Section 544 of EISA[3] as amended by Section 40552(a) of the IIJA (Public Law 117-58).

DOE updated this guidance from the version issued in 2011 (EECBG Program Notice 10-021) to reflect the changes Congress made to EISA when it signed IJJA into law. This updated version provides guidance to EECBG Program grantees regarding the types of eligible activities that are considered allowable use of funds under one or more of the 14 eligible activity categories for the EECBG Program.[4] Recipients of EECBG Program grants (including entities receiving sub-grants) or vouchers can use this guidance to determine eligible activities that support EECBG Program goals and implementation strategies. The

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[1] 42 U.S.C. 17151 et seq.
[2] 42 U.S.C. 17152(b).
[3] 42 U.S.C. 17154
[4] This guidance only addresses categories 1-14 outlined in Section 544 of EISA. Category 15 is defined in law as "any other appropriate activity, as determined by the Secretary, in consultation with the Administrator of the Environmental Protection Agency, the Secretary of Transportation, and the Secretary of Housing and Urban Development."

guidance also identifies activities that are prohibited or where limitations on use of funds exist, as established by the EECBG statute or determined by DOE. This guidance is not intended to be exhaustive. If an eligible entity has a question regarding the eligibility of a specific activity, the eligible entity should contact the EECBG Program at eecbg@hq.doe.gov or their Project Officer.

In general, the overall objective of each eligible activity should be the attainment of, or the plan to attain, increased energy efficiency and conservation, or fossil fuel reduction. These activities should bear in mind an equitable distribution of community investment and projects serving disadvantaged communities, in line with the Justice40 Initiative.

Projects related to regular maintenance or repairs are not eligible. Eligible entities may apply their funds to one or more projects, as long as each project falls within one of the 14 categories of eligible uses of funds.

Equity and Environmental Justice

Per President Biden's Executive Order 14008, the Federal Government has established the goal that 40 percent of the overall benefits of certain Federal investments flow to disadvantaged communities[5] ("DACs").[6] This government-wide effort is called the Justice40 Initiative. The EECBG Program is a Justice40-covered program and thus contributes to the goal that 40 percent of the overall benefits of federal investments in clean energy and climate solutions flow to DACs. DOE has released General Guidance on Justice40 Implementation designed to help eligible entities and other interested parties incorporate Justice40 Initiative goals into DOE-funded projects.[7]

DOE has identified the following benefits that can flow to DACs as a result of EECBG Program funding. Specifically, benefits include, but are not limited to measurable direct or indirect or positive project outcomes that achieve or contribute to the following in DACs:

1) a decrease in energy burden;
2) a decrease in environmental exposure and burdens;
3) an increase in access to low-cost capital;
4) an increase in job creation, the clean energy job pipeline, and job training for individuals;
5) increases in clean energy enterprise creation and contracting (e.g., minority-owned or disadvantaged business enterprises);
6) increases in energy democracy, including community ownership;
7) increased parity in clean energy technology access and adoption; and
8) an increase in energy resilience.

[5] Also referred to as underserved, overburdened, and frontline communities.
[6] Pursuant to Executive Order (EO) 14008, "Tackling the Climate Crisis at Home and Abroad," January 27, 2021, and the Office of Management and Budget's Interim Justice40 Implementation Guidance M-21-28, DOE recognizes DACs as defined and identified by the White House Council of Environmental Quality's Climate and Economic Justice Screening Tool (CEJST), which can be located at https://screeningtool.geoplatform.gov/.
[7] Final DOE Justice40 General Guidance 072522.pdf (energy.gov)

Further, the EECBG Program encourages eligible entities to include the participation of underserved communities[8] and underrepresented groups in the activities they undertake with EECBG Program funds. EECBG Program eligible entities are highly encouraged to include contractors and sub-contractors from historically underrepresented groups[9,10] in their project scoping. Further, Minority Serving Institutions,[11] Minority Business Enterprises, Minority Owned Businesses, Woman Owned Businesses, Veteran Owned Businesses, or entities located in an underserved community that meet EECBG Program eligibility requirements are encouraged to be considered as sub-recipients for proposed EECBG Program-funded projects.

Blueprints and Technical Assistance

DOE has developed or identified resources to assist EECBG Program recipients with development of their energy efficiency and conservation strategies and project implementation plans, including Blueprints and Technical Assistance available from the EECBG Program and other DOE programs. These resources are intended to supplement the award funding received through either a formula or competitive award from DOE.

Blueprints are step-by-step roadmaps of energy project and programs that guide EECBG Program entities to success. While not an exclusive list, the blueprints highlight a select number high-impact projects and programs based on proven practices that entities can choose to follow. Though entities may use their EECBG Program funds for a wide array of energy-related activities, those that choose to spend their EECBG Program funds exclusively on “key activities” listed in the blueprints should expect a streamlined and expedited application review because these key activities fall within eligible uses of EECBG Program funds, and most of the blueprint activities are covered by NEPA Statements of Work.

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[8] The Office of Management and Budget Interim Implementation Guidance for Justice40 defines a disadvantaged community as either: (1) a group of individuals living in geographic proximity (such as census tract), or (2) a geographically dispersed set of individuals (such as migrant workers or Native Americans), where either type of group experiences common conditions.

[9] According to the National Science Foundation’s 2019 report titled, “Women, Minorities and Persons with Disabilities in Science and Engineering”, women, persons with disabilities, and underrepresented minority groups— blacks or African Americans, Hispanics or Latinos, and American Indians or Alaska Natives—are vastly underrepresented in the STEM (science, technology, engineering, and math) fields that drive the energy sector. For example, in the U.S., Hispanics, African Americans and American Indians or Alaska Natives make up 24 percent of the overall workforce, yet only account for 9 percent of the country’s science and engineering workforce. DOE seeks to inspire underrepresented Americans to pursue careers in energy and support their advancement into leadership positions. https://www.energy.gov/articles/introducing-minorities-energy-initiative

[10] Note that Congress recognized in section 305 of the American Innovation and Competitiveness Act of 2017, Public Law 114-329: “[I]t is critical to our Nation’s economic leadership and global competitiveness that the United States educate, train, and retain more scientists, engineers, and computer scientists; (2) there is currently a disconnect between the availability of and growing demand for STEM-skilled workers; (3) historically, underrepresented populations are the largest untapped STEM talent pools in the United States; and (4) given the shifting demographic landscape, the United States should encourage full participation of individuals from underrepresented populations in STEM fields.”

[11] Minority Serving Institutions (MSIs), including Historically Black Colleges and Universities/Other Minority Institutions as educational entities recognized by the Office of Civil Rights (OCR), U.S. Department of Education, and identified on the OCR's Department of Education U.S. accredited postsecondary minorities’ institution list.

The blueprints span a wide variety of topic areas: energy planning, energy efficiency, renewable energy, transportation infrastructure, workforce development, and financing. For more information, see the Blueprints webpage.

Blueprint Topics:[12]

- Blueprint 1. Energy Planning
- Blueprint 2A. Energy Efficiency - Energy Audits and Building Upgrades
- Blueprint 2B: Energy Efficiency and Electrification in Buildings - Energy Savings Performance Contracts:
- Blueprint 2C: Building Efficiency & Electrification Campaign
- Blueprint 2D: Building Performance Standards & Stretch Codes
- Blueprint 3A: Solar + Storage Power Purchase Agreements and Direct Ownership
- Blueprint 3B: Community Solar
- Blueprint 3C: Solarize Campaign
- Blueprint 3D: Renewable Resource Planning
- Blueprint 4A: Electric Vehicles for Fleets and Fleet Electrification
- Blueprint 4B: Electric Vehicle Charging Infrastructure for the Community
- Blueprint 5: Unlocking Sustainable Financing Solutions for Energy Projects and Programs - Revolving Loan Funds
- Blueprint 6: Workforce Development Community

National Environmental Protection Act Requirements

DOE must comply with the National Environmental Policy Act (NEPA) prior to authorizing the use of Federal funds. DOE must also consider the effects on historic properties, pursuant to Section 106 of the National Historic Preservation Act (NHPA). Additionally, DOE must consider the impacts to floodplains and wetlands, pursuant to 10 CFR Part 1022—Compliance with Floodplain and Wetland Environmental Review Requirements. To streamline these required reviews, DOE carries out each of these reviews under the umbrella of its NEPA review. Grantees should review and follow the NEPA determination (the form that DOE uses to document NEPA reviews) in their award documents for restrictions, and the list of activities that have been categorically excluded from further NEPA review.

NEPA Statements of Work (SOW) have been created and placed on the EECBG Program Formula Application Hub webpage to provide expedited reviews of blueprints and other activities. The NEPA SOWs apply to different applicants and include either ground disturbing activities or nonground disturbing activities. Applicants should review the SOWs to ensure the correct one is selected, if applicable. SOWs with ground disturbing activities require quarterly reporting for all activities. DOE staff will require submission of an Environmental Questionnaire (EQ1) for a NEPA review through the Project Management Center (PMC) if a NEPA SOW is not utilized.

[12] This list shows proposed Blueprints by topic area as of April 2023. Blueprint topic areas may be added or revised, based on grantee and stakeholder interests, and effectiveness in achieving program goals. For additional information, visit the Blueprints webpage.

ELIGIBLE ACTIVITY CATEGORIES

EISA, as revised by Section 40552 of IIJA, specifies 14 categories of eligible uses of EECBG Program funds. DOE is providing guidance below regarding the types of eligible activities that are covered by the 14 categories, including examples of eligible activities, technical assistance opportunities, and items for consideration. This guidance on eligible activities is not intended to be comprehensive. If an eligible entity has a question regarding the eligibility or allowability of a specific activity, the eligible entity should contact their Project Officer, or email the EECBG Program at eecbg@hq.doe.gov.

Category (1) Strategy Development and Implementation

STATUTORY LANGUAGE

Development and implementation of an energy efficiency and conservation strategy

PROGRAM GUIDANCE

- This category only applies to eligible local and tribal governments. State governments are ineligible to apply their EECBG Program funds to strategy development.
- The activity must be for the development, in support of the development, or in support of the implementation of either a strategy submitted pursuant to the EECBG Program or a general strategy that outlines goals for energy efficiency or conservation.

EXAMPLE ELIGIBLE ACTIVITIES

- Development of an energy efficiency and conservation strategy if one is not submitted with application
- Development of the energy efficiency and conservation elements of an energy-related plan such as a climate action plan or local or tribal government's sustainability plan
- Expansion of an existing strategy to address new goals

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint 1: Energy Planning
- The National Renewable Energy Laboratory (NREL) is providing interested EECBG Program grantees one-on-one technical assistance and customized support to develop their Energy Efficiency and Conservation Strategies. Grantees can sign up by emailing NREL directly at: EECS_TA@nrel.gov. Funding is limited; requests will be considered based on available funding and type of support requested.

IITEMS FOR CONSIDERATION

- Develop strategies around clearly defined, measurable, and ambitious goals for advancing energy efficiency and clean energy.
- Ensure that strategies are informed by stakeholder feedback and include opportunities for continued stakeholder engagement, with a particular focus on soliciting feedback from underrepresented and disadvantaged communities. EECBG Program recipients are encouraged to actively seek participation and feedback from a diverse range of stakeholders that reflects the demographics of their community.
- Incorporate equity and environmental justice objectives in developing energy efficiency and conservation goals and associated implementation strategies.
- Take a holistic approach that incorporates a variety of technologies and addresses the needs of different populations within the community leveraging tools such as the DOE State and Local Planning for Energy (SLOPE) Platform, a free, easy-to-use online platform to support data-driven state and local energy and decarbonization planning.

Category (2) Retaining Technical Consulting Services

STATUTORY LANGUAGE

Retaining technical consultant services to assist the eligible entity in the development of such a strategy, including—

A. Formulation of energy efficiency, energy conservation, and energy usage goals;
B. Identification of strategies to achieve those goals—
    a. through efforts to increase energy efficiency and reduce energy consumption; and
    b. by encouraging behavioral changes among the population served by the eligible entity;
C. Development of methods to measure progress in achieving the goals;
D. Development and publication of annual reports to the population served by the eligible entity describing—
    a. the strategies and goals; and
    b. the progress made in achieving the strategies and goals during the preceding calendar year; and
E. Other services to assist in the implementation of the energy efficiency and conservation strategy

PROGRAM GUIDANCE

- This activity area refers to retaining technical consultant services to assist the eligible entity in the development and implementation of an energy efficiency and conservation strategy, including developing methods to measure progress in achieving the goals identified in the strategy, and developing and publishing annual reports, such as dissemination of energy plans and progress updates.
- This category is only available to eligible entities that are units of local government or tribes that received funds under the EECBG Program.
- The activity for which the eligible entity is seeking to retain technical consulting services must support one or more elements of strategy development and implementation developed under Category 1.

EXAMPLE ELIGIBLE ACTIVITIES

- Formulation of energy efficiency, energy conservation, and energy usage goals, methods to achieve those goals or measure progress, and the publication of annual reports discussing progress
- Identification and development of an equity-centered strategy to achieve 2030 carbon neutral goals through the energy efficiency and conservation strategy
- Developing a detailed roadmap, as part of the energy efficiency and conservation strategy, to reduce costs and improve energy efficiency in communities and households with high energy burdens
- Development of internal metrics and evaluation system for strategies and measures in the energy efficiency and conservation strategy that address clean energy and climate resiliency objectives in the community
- Strategic planning for electrification of government transportation fleets

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprints 1-6: Each of these blueprints can be used as a guide towards select EECBG Program activities. The key activities described in each blueprint, including planning and data analysis, can be conducted either by a member of the EECBG Program grantee's internal staff or by external contractors or consultants.
- The National Renewable Energy Laboratory can provide interested EECBG Program eligible entities with direct technical assistance and customized support around energy planning including goal development and options analysis. Eligible entities can submit a request for TA by emailing NREL directly at EECS_TA@nrel.gov. Funding is limited; requests will be considered based on available funding and type of support requested.
- The technical assistance voucher pathway may also be a good option for entities that are primarily interested in obtaining technical support services, such as planning, analysis, and strategy development related to this category.[13]
- Additional technical assistance around specific technology areas is available through various DOE offices and national laboratories. For additional information, visit the EECBG Technical Assistance webpage.

ITEMS FOR CONSIDERATION

- Consider local objectives, staff capacity, and support needs when selecting consultants. Look for firms with prior expertise and knowledge of local or tribal government energy efficiency, renewable energy, electrification or sustainability programs, including development of place-based strategies.
- Consider selecting eligible firms that reflect diversity in their business ownership and staff, understand local community needs, and are experienced in place-based approaches.
- Engage underrepresented or underserved groups to ensure that their needs are considered and addressed during technical consultant service delivery (e.g., community input sessions, equitable access to programs and financial opportunities.)

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[13] For formula-eligible local governments and tribes only. Entities must select either a grant or voucher for their EECBG formula award.

Category (3) Residential and Commercial Building Audits

STATUTORY LANGUAGE

Conducting residential and commercial building energy audits

PROGRAM GUIDANCE

- The activity should be for conducting energy audits of residential and commercial buildings;[14,15]
- The activity must occur within the jurisdiction of the eligible entity; and
- Upgrades or improvements to buildings associated with the audits are an eligible use of funds.

EXAMPLE ELIGIBLE ACTIVITIES

- Energy assessments to understand usage patterns in a portfolio of buildings and benchmark performance, including benchmarking building energy performance in the ENERGY STAR® Portfolio Manager Tool
- Installing energy upgrades in homes or commercial businesses recommended as the result of an audit
- Any activities that support or facilitate the conduct of energy assessments of residential or commercial buildings

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint #2A: Energy Efficiency - Energy Audits and Building Upgrades
- The federal government maintains several tools to assist with building energy efficiency, which are described in the blueprint, including ENERGY STAR® Portfolio Manager, DOE Building Energy Asset Score, and Home Energy Score™, which are online platforms to collect, organize and analyze energy data for commercial and residential buildings, and identify and prioritize energy efficiency improvements. In addition, DOE developed the Energy Data Management Guide designed to support state and local governments in developing a data-driven approach to energy management.

ITEMS FOR CONSIDERATION

- Consider ensuring that energy assessments are implemented in communities that have traditionally experienced energy injustice or have disproportionate energy burdens by using

[14] Energy audits include assessments of residential and commercial buildings to evaluate the energy performance of the building, and identify and prioritize energy savings opportunities, including operational or behavioral changes. Assessments may include recommendations for installation of energy efficiency measures, renewable energy and/or grid-interactive systems, such as battery storage, and energy monitoring systems.

[15] For the purpose of eligibility under the EECBG Program, "building" generally means a usually roofed and walled structure built for permanent use. Commercial buildings include all buildings in which at least half of the of floor space is used for a purpose that is not residential (used as a dwelling for one or more households), manufacturing/industrial (used for processing or procurement of goods, merchandise, raw materials or food) or agricultural (used for the production, processing, sale, storage, or housing of agriculture process, including livestock), so they include building types that might not traditionally be considered "commercial," such as schools, correctional institutions, and building uses for religious worship.

tools such as the Climate and Economic Justice Screening Tool and Low-Income Energy Affordability Data (LEAD) Tool and partnering with relevant community stakeholders.

- Coordinate energy assessment activities with existing federal, state, local, and utility energy efficiency programs, as well as existing and anticipated sources of additional funding. Many utilities offer free or discounted energy assessments (i.e., 'audits') for residential and commercial buildings. Energy assessments can serve as a first step to further energy-saving, clean energy, and electrification measures that could be otherwise publicly funded.
- Coordinate energy assessment activities with energy efficiency and conservation elements of any existing or planned energy-related plan, such as a climate action plan or local or tribal government's sustainability plan. Factor in the energy impacts of long-lifetime building upgrades, and their implications for existing climate or sustainability plans.
- Consider conducting an initial energy assessment to better understand energy usage patterns across a given portfolio of buildings and identify and prioritize buildings for further assessment.

Category (4) Financial Incentives for Energy Efficiency

STATUTORY LANGUAGE

Establishment of financial incentive programs for energy efficiency improvements

PROGRAM GUIDANCE

- The activity must be for a financial incentive program, such as a rebate, loan, energy savings performance contracts, or other financing program.
- The financial incentive program must be for the purpose of improving energy efficiency; and
- The financial incentives must be limited to resident, non-profits, government entities, or businesses within the jurisdiction of the eligible entity.
- The activity may include financial incentive programs established by states, including sub-grants from states to local governments or tribes, such as a revolving loan fund.
- For local governments and Indian tribes only: there is a limitation on utilizing EECBG Program formula grant funds for the development and capitalization of a Revolving Loan Fund of the greater of 20% of the award allocation or $250,000. Eligible entities may contribute grant funding to an existing revolving loan fund – they need not establish a new one.
- EECBG Program funds used for financing programs must be tracked and reported separately from non-EECBG Program funds, including other federal financing programs, such as the Energy Efficiency Revolving Loan Fund Capitalization Grant Program available to States.
- While this Category addresses financial incentives specifically for energy efficiency, financing for renewable energy systems may be an eligible activity under Category 14.

EXAMPLE ELIGIBLE ACTIVITIES

- Energy Savings Performance Contracts (ESPCs)
- Loan programs such as: revolving loan funds, loan guarantees, loan-loss reserves or credit enhancements, on-bill financing, and energy efficient mortgage programs
- Non-loan financial assistance programs such as: grants, rebates, tax credits, tax exemptions, fee waivers, interest rate buydowns, bonds
- Other financial incentive program for energy efficiency improvements, such as formulation of 501(c)3 Green Bank Entities

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint #2B: Energy Efficiency and Electrification in Buildings - Energy Savings Performance Contracts
- Blueprint #2C: Building Electrification Campaign
- Blueprint #5: Unlocking Sustainable Financing Solutions for Energy Projects and Programs – Revolving Loan Funds

ITEMS TO CONSIDER

- Financial incentive programs should be designed to be self-sustaining.
- Consider opportunities to leverage or coordinate EECBG formula funds with rebates, financial incentives and financing programs funded by the IIJA or Inflation Reduction Act (IRA), such as

SEP Revolving Loan Funds, Home Energy Rebates, and the U.S. EPA's Greenhouse Gas Pollution Reduction Fund.

- Leverage private capital to achieve greater impact by partnering with non-profit Green Banks or other sources of private capital.
- Coordinate financial incentive activities with energy efficiency and conservation elements of any existing energy-related plan, such as a climate action plan or local or tribal government's sustainability plan. Factor in the energy impacts of long-lifetime building upgrades, and their implications for existing climate or sustainability plans.
- Seek to design programs to mitigate historical inequities in access to capital and financing to further environmental justice by addressing barriers to accessing capital, such as credit score and debt-to-income ratios. See the State and Local Solution Center for program design resources and examples, such as:
    - Clean Energy for Low-Income Communities Accelerator (CELICA) Toolkit;
    - State and Local Planning for Energy (SLOPE) Platform; and
    - Energy Efficiency Financing for Low- and Moderate-Income Households: Current State of the Market, Issues, and Opportunities.

Category (5) Energy Efficiency Retrofit Grants for Government Agencies and Nonprofit Organizations

STATUTORY LANGUAGE

The provision of grants to nonprofit organizations and governmental agencies for the purpose of performing energy efficiency retrofits

PROGRAM GUIDANCE

- The activity is for energy efficiency retrofits performed by government agencies or nonprofit organizations (these retrofits may be in residential buildings as long as the government or nonprofit is performing the retrofit). The retrofit may be of equipment (e.g., an HVAC system and associated controls, appliances, or lighting) or a building;
- The retrofit must result in energy savings (e.g., kwh/BTUs) or improved energy efficiency;
- The activity must not be for new construction or non-replacement equipment;
- The activity must occur within the jurisdiction of the eligible entity.

EXAMPLE ELIGIBLE ACTIVITIES

- Energy efficiency retrofit measures, including weatherization, installation of efficient heating and cooling systems and appliances, cool roofs, and water efficiency measures
- Energy management systems, including grid-interactive equipment such as smart thermostats, battery storage systems, and building energy management systems
- Building electrification measures, including the installation of heat pumps, heat pump water heaters, residential or commercial cooking equipment, and associated wiring and panel upgrades

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint #2A: Energy Efficiency - Energy Audits and Building Upgrades
- Blueprint #2B: Energy Efficiency and Electrification in Buildings - Energy Savings Performance Contracts
- Blueprint #5: Unlocking Sustainable Financing for Energy Projects and Programs – Revolving Loan Funds

ITEMS TO CONSIDER

- Take a whole-building approach to retrofits that recognizes the interactive effects and co-benefits of different technologies, rather than focusing on a specific technology or end use.
- Consider coordinating (also referred to as 'braiding') EECBG Program grant funding with other local, state, and federal programs such as the Better Buildings Initiative, Weatherization Assistance Program, U.S. Environmental Protection Agency's Climate Pollution Reduction Grants, IRA Home Energy Rebates (forthcoming), federal tax incentives or USDA's Community Facilities Program; or utility energy efficiency programs, including financing and incentives for energy efficiency improvements.
- Consider the energy impacts of long-lifetime building retrofits and their broader implications for existing climate or sustainability plans. Perform energy assessments and retrofits in

communities that have traditionally experienced energy injustice or have disproportionate household energy burdens by using tools such as the Climate and Economic Justice Screening Tool and Low-Income Energy Affordability Data (LEAD) Tool and partnering with relevant community stakeholders.

Category (6) Energy Efficiency and Conservation Programs for Buildings and Facilities

STATUTORY LANGUAGE

Development and implementation of energy efficiency and conservation programs for buildings and facilities within the jurisdiction of the eligible entity, including—

A. Design and operation of the programs;
B. Identifying the most effective methods for achieving maximum participation and efficiency rates;
C. Public education;
D. Measurement and verification protocols; and
E. Identification of energy efficient technologies

PROGRAM GUIDANCE

- The activity must be for the development and/or implementation of an energy efficiency or energy conservation program. An eligible use of funds may include the design and operation of the program and installation of energy efficiency equipment, including building energy management systems and controls.
- The activity must be related to buildings or facilities;[16] and
- The activity must impact buildings or facilities within the jurisdiction of the eligible entity.

EXAMPLE ELIGIBLE ACTIVITIES

- Workforce development/training programs supporting eligible activities, such as training community members on green technology installation or residential and commercial energy audits
- Programs for public education including training or workshops
- Development and implementation of building performance standards, including benchmarking and disclosure requirements for the purpose of promoting energy efficiency in commercial buildings
- Development and implementation of measures and verification protocols
- Programs to partner with local non-profits and community organizations to support weatherization, efficiency retrofits and technologies, and installations
- Programs to promote architecture, design, and engineering work for energy efficient buildings
- Non-capital strategies to improve facility efficiency through an Energy Data Management Program and/or operations and maintenance strategies such as Strategic Energy Management (or similar methods)
- Development of an energy rating, disclosure and/or labeling system for the purpose of promoting energy efficiency in residential or commercial buildings

[16] For the purpose of eligibility under the EECBG Program, “facility” generally means an installation, building, group of buildings, or group of structures designed to support a related purpose.

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint 2A: Energy Efficiency – Energy Assessments and Building Upgrades
- Blueprint 2B: Efficiency for portfolio of government buildings: Energy Saving Performance Contracts
- Blueprint 2C: Building Electrification Campaign
- Blueprint 3: Building Performance Standards and Stretch Codes
- Blueprint 5: Unlocking Sustainable Financing Solutions for Energy Projects and Programs - Revolving Loan Funds
- In addition to providing one-on-one customized technical assistance for governments pursuing building code updates, the DOE Building Energy Codes Program also provides technical assistance for jurisdictions interested in exploring Building Performance Standards programs.
- The federal government maintains several tools to assist with building energy efficiency, which are described in the blueprints, including ENERGY STAR® Portfolio Manager and DOE Building Energy Asset Score which are online platforms to collect and organize building energy data. In addition, DOE developed the Energy Data Management Guide designed to support state and local governments in developing a data-driven approach to energy management.

ITEMS TO CONSIDER

- Achieve a double bottom line of economic justice and energy justice by prioritizing disadvantaged communities in workforce development training programs.
- Design programs that can leverage other local, state, and federal funding, such as the DOE Better Buildings Initiative, Weatherization Assistance Program, and EPA Climate Pollution Reduction Grants.
- Coordinate buildings and facilities programs with energy efficiency and conservation elements of any existing energy-related plan such as a climate action plan or local or tribal government's sustainability plan. Factor in the energy impacts of long-lifetime building upgrades and their implications for existing climate or sustainability plans.

Category (7) Conservation of Transportation Energy

STATUTORY LANGUAGE

Development and implementation of programs to conserve energy used in transportation, including—

A. Use of flex time by employers;
B. Satellite work centers;
C. Development and promotion of zoning guidelines or requirements that promote energy efficient development;
D. Development of infrastructure, such as bike lanes and pathways and pedestrian walkways;
E. Synchronization of traffic signals; and
F. Other measures that increase energy efficiency and decrease energy consumption

PROGRAM GUIDANCE

- The activity must result in or support the conservation of transportation fuel within the jurisdiction of the eligible entity.
- Conservation of transportation fuel may be for the population (e.g., privately owned vehicles) within the jurisdiction of the eligible entity or for government purposes (e.g., government fleets)
- Eligible alternative fuel vehicles (AFVs) can span a range of transportation fuel conservation technologies and fuel types (e.g., light and medium duty electric vehicles (EVs) and hybrid vehicles).
- A reduction in greenhouse gas emissions that result from transportation fuel may also be considered conservation of transportation fuel.

EXAMPLE ELIGIBLE ACTIVITIES

- Improvement of energy efficiency of government vehicle fleets through the purchase of electric, hybrid, or alternative fuel vehicles such as buses, recycling / waste collection vehicles, etc.
- Micromobility programs, devices and associated facilities, including conventional bicycles, e-bicycles, e-scooters, and other personal transport devices for public use[17]
- Addition of bike lanes, pathways, or other alternative transportation infrastructure
- Geomapping for ideal placement of electric vehicle charging stations and infrastructure
- Purchase and installation of electric vehicle charging stations and equipment
- Enhancing commuter lots to encourage increased use of public transportation
- Strategies to reduce vehicle miles travelled, including the use of satellite offices, flex time, telecommuting policies, and implementation of carpooling or vanpooling strategies
- Development and promotion of zoning and siting guidelines or requirements that promote energy efficient development
- Implementing planning measures to improve transportation efficiency, including the development and promotion of alternative transportation infrastructure, synchronizing traffic

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[17] For more information on micromobility devices and transportation systems, see: https://highways.dot.gov/public-roads/spring-2021/02# and https://nap.nationalacademies.org/catalog/26386/transit-and-micromobility

signals, and mapping the ideal placement of vehicle charging and other alternative fueling infrastructure

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint #5: Unlocking Sustainable Financing Solutions for Energy Projects and Programs – Revolving Loan Funds

ITEMS TO CONSIDER

- For a project to qualify for EECBG Program funds under Category 7, its focus must be for the conservation of transportation fuel within the jurisdiction of the eligible entity.
- Consider equity and environmental justice in determining placement of EV charging stations and ensure stations are affordable and accessible to all residents (including multifamily households), to promote equitable access to electric vehicle charging infrastructure.
- An alternative fuel vehicle (AFV) refers to a vehicle that does not rely on traditional gasoline, but rather other power sources, including battery electric vehicles (BEVs), plug-in hybrid vehicles (PHEVs) and hybrid vehicles. Vehicles utilizing biodiesel, ethanol, or natural gas are also considered alternative fuel vehicles.[18] When determining AFVs for purchase, be sure to consider which have the lowest carbon emissions and operational costs.
- Complementary federal funding for transportation efficiency and electrification measures may become available from additional programs, including grant programs administered by DOE, the DOE/DOT Joint Office of Energy and Transportation, the U.S. Department of Transportation, and the U.S. Environmental Protection Agency.
- Many current state and federal programs offer funds for the development and placement of electric vehicle charging. Efforts to place additional alternative fueling infrastructure should be in coordination with these programs to ensure rural and disadvantaged communities and households not yet being served are prioritized.

[18] For additional information on alternative fuel vehicles by fuel type and technology, visit the Alternative Fuels Data Center at: https://afdc.energy.gov/.

Category (8) Building Codes and Inspection Services

STATUTORY LANGUAGE

Development and implementation of building codes and inspection services to promote building energy efficiency

PROGRAM GUIDANCE

- The activity must be for the development, adoption and/or implementation of building codes, inspection services or trainings/workshops to promote building energy efficiency.
- Programs for development, adoption and implementation of stretch codes that exceed baseline energy codes, such as green building standards, are eligible under this category.
- The development of energy efficiency rating and/or labeling systems for the purpose of promoting energy efficient devices, equipment, or buildings are eligible under this category.
- The activity must occur within the jurisdiction of the eligible entity.

EXAMPLE ELIGIBLE ACTIVITIES

- Adoption and implementation of building energy codes, including supporting the adoption and implementation of model building energy codes or stretch codes for energy efficient residential and commercial buildings
- Training and certification support for architects, builders, building inspectors, code officials, and other stakeholders that are responsible for implementing building codes
- Development, adoption, and implementation of a Building Performance Standard, including benchmarking and disclosure requirements
- Conducting an energy code field study, which would document typical design and construction practices, target areas for improvement through workforce education and training initiatives, and quantify energy efficiency and environmental impacts in buildings

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint #2D: Building Performance Standards & Stretch Codes
- The Office of Energy Efficiency and Renewable Energy (EERE) provides technical assistance grants to support the implementation of updated building energy codes to encourage more efficient and resilient buildings. For more information on EERE funding opportunities and resources available to support implementation of updated building energy codes, visit: the EERE Building Codes webpage.
- The Office of State and Community Energy Programs (SCEP) plans to provide technical assistance grants to assist states and units of local government that have authority to adopt and implement the latest model energy codes (i.e., 2021 IECC & ASHRAE Standard 90.1-2019), zero energy building codes, or other codes or standards that achieve equivalent or greater energy savings. Up to $1 billion in funding is available, through 9/30/29.
- The DOE Building Energy Codes Program provides $225 million in technical assistance grants to support building code development and implementation, as well as promoting alignment about building codes and performance standards.

ITEMS TO CONSIDER

- The legal authority for local government entities to develop, adopt, or implement more stringent building energy codes varies by state, with some states prohibiting or limiting local code adoption, whereas others delegate code adoption to local jurisdictions. Other states may provide either a uniform model Stretch Energy Code for municipal adoption, or Reach Codes, which provide optional standards for energy efficiency that exceed the state's mandatory code requirements.[19] The DOE Building Energy Codes Program (BECP) provides information on state and local code adoption, including information on the status of code adoption by state[20] and state code adoption laws (which also includes status of code adoption by jurisdiction).[21] BECP has also developed stretch code modules based on technologies, measures, or practices (or optimized combinations) that can be adopted as a stretch code or directly into state and local building energy codes.[22]
- Due to the limited capacity of local code enforcement officials, eligible entities may consider energy codes with alternative compliance pathways or explore strategies to reduce building officials' workload, such as third-party enforcement procedures.
- Prioritize resources to increase inspection capacity in historically energy-burdened and disadvantaged communities as identified using the Justice40 tools, such as CEJEST.

[19] For additional information on stretch and reach codes, see Stretch Codes (Advanced Codes) - New Buildings Institute. https://newbuildings.org/code_policy/stretch-codes-advanced-codes/
[20] BECP Status of State Energy Code Adoption: https://www.energycodes.gov/state-portal
[21] BECP Municipal Building Energy Policies: https://public.tableau.com/views/Top100MetroDatabase-PrimaryCityCode-V4/MetroResidentialCodeMinandHR_1?:language=en-US&:display_count=n&:origin=viz_share_link
[22] BECP Stretch Codes: https://www.energycodes.gov/stretch-codes

Category (9) Energy Distribution Technologies

STATUTORY LANGUAGE

Application and implementation of energy distribution technologies that significantly increase energy efficiency, including—

A. Distributed resources; and
B. District heating and cooling systems

PROGRAM GUIDANCE

- The application and implementation of energy distribution technologies that significantly increase energy efficiency, including distributed resources and district heating and cooling systems.
- The activity must result in a significant increase in energy efficiency within the jurisdiction of the eligible activity.

EXAMPLE ELIGIBLE ACTIVITIES

- Microgrid technologies
- District heating and cooling systems
- Combined heat and power systems (CHP)
- Cogeneration systems
- Energy Storage systems

TECHNICAL ASSISTANCE OPPORTUNITY

- Blueprint: Solar + Storage: Power Purchase Agreements and Direct Ownership
- Blueprint 6: Unlocking Sustainable Financing for Energy Projects and Programs - Revolving Loan Funds
- Resources around CHP are available from DOE Better Buildings Program can be found here.
- Resources around grid modernization are available through the DOE Grid Deployment Office can be found here.
- Additional technical assistance around specific technology areas may be available through various DOE offices and national laboratories. For the latest, visit the EECBG Technical Assistance webpage.

ITEMS TO CONSIDER

- Renewable energy, storage, and CHP can provide revenue streams while grid-connected, and these energy and cost savings may lower the overall cost of a microgrid and allow for the incorporation of additional microgrid components. When integrated into a microgrid, distributed energy technologies can also increase survival time during a grid outage when fuel supplies are limited.

- Implementing energy efficiency measures in conjunction with renewable energy, storage, and/or CHP can reduce the cost of each of these systems by allowing a smaller system to meet the reduced energy needs of the facility.
- Leverage federal tax incentives where feasible, such as the Inflation Reduction Act Home Energy Credits.
- CHP technologies are most applicable to sites that have a reliable gas supply and steady thermal and electric loads such as industrial operations; commercial operations such as hospitals, nursing homes, or hotels; and institutional and residential sites such as schools, universities, prisons, or multi-family buildings. If CHP with gas is considered, be sure to consider the expected lifetime of the CHP system and how it aligns with broader jurisdictional goals in existing climate and/or sustainability plans.
- Consider district heating configurations that further reduce emissions, such as combined renewable energy configurations (e.g., solar, wind, steam, sustainably sourced fuels) and power systems or geothermal district heating.
- Prioritize sites that directly serve the community and that provide one or more infrastructure and services to the community, such as community centers, water and wastewater treatment facilities, police and fire stations, schools, libraries, and other facilities. These sites could benefit from microgrid, CHP and/or storage systems by lowering energy costs and enhancing community resilience, such as providing backup power or emergency shelter in the event of a natural disaster or extended power outage, especially when combined with onsite renewable investments described in Category 14.

Category (10) Material Conservation Programs

STATUTORY LANGAUGE

Activities to increase participation and efficiency rates for material conservation programs, including source reduction, recycling, and recycled content procurement programs that lead to increases in energy efficiency

PROGRAM GUIDANCE

- The activity must be for the purpose of increasing the participation in and/or the efficiency rates of a material conservation program (e.g., source reduction, recycling, and recycled content procurement programs); and
- The activity must occur within the jurisdiction of the eligible entity.
- If the activity is a recycled content procurement program within the jurisdiction of the eligible entity, there must be an associated increase in energy efficiency and/or conservation of fuel.

EXAMPLE ELIGIBLE ACTIVITIES

- The cost of vehicles required for a materials conservation/recycling program, such as recycling trucks
- Municipal waste reduction programs, including education and outreach
- Establishing or expanding policies and programs for materials reuse and recycling, including equipment and facilities and associated tracking and reporting systems.
- Organic and food waste recovery and recycling via food waste recovery programs, and organics recycling, such as composting, and anaerobic digesters for clean renewable electricity generation)
- Expanding infrastructure and/or participation in existing recycling programs

ITEMS TO CONSIDER

- Consider the energy consumption associated with producing and recycling different materials, as well as the environmental implications of their disposal.
- Consider coordination with other local jurisdictions to develop facilities that can serve multiple jurisdictions.

Category (11) Reduction, Capture, and Use of Landfill Gases

STATUTORY LANGUAGE

The purchase and implementation of technologies to reduce, capture, and, to the maximum extent practicable, use methane and other greenhouse gases generated by landfills or similar sources

PROGRAM GUIDANCE

- The activity must be for the purchase and implementation of technology, for the purpose of reducing, capturing, or using methane or other greenhouse gases generated by landfills or similar sources; and
- The activity must occur within the jurisdiction of the eligible entity.

EXAMPLE ELIGIBLE ACTIVITIES

- Reducing the carbon emissions of landfills or similar waste-related sources, including wastewater treatment plants, operations producing food waste, dairy farms, and other animal operations, through measures to reduce, capture and use methane and other greenhouse gases
- Anaerobic digestion systems
- Utilization of landfill gas for electricity generation
- Direct use of landfill gas to offset the use of other fuels
- Conversion of landfill gas to renewable natural gas

ITEMS TO CONSIDER

- Activities in this category may present an opportunity to lessen the burden of environmental regulatory requirements through the reduction, capture, and use of landfill gases.
- Cogeneration systems, like those discussed in Category 9 of this document, can use landfill gas to generate electricity and thermal energy.
- Additional information, including tools and resources for reducing or avoiding landfill methane emissions, is available from the U.S. EPA's Landfill Methane Outreach Program (LMOP). Additional information on renewable natural gas systems and a database of renewable natural gas projects are available from the Alternative Fuels Data Center and the Renewable Natural Gas Database.

Category (12) Replacement of Traffic Signals and Street Lighting

STATUTORY LANGUAGE

Replacement of traffic signals and street lighting with energy efficient lighting technologies, including—

A. Light emitting diodes; and
B. Any other technology of equal or greater energy efficiency

PROGRAM GUIDANCE

- The activity must be for the replacement of traffic signals, street lights[23] or street signs;
- The replacement of traffic signals or street lights must be light emitting diodes (LEDs) or other technology of equal or greater energy efficiency. Traffic signals and street light replacements may include solar panels that power the street lights so long as the panels are part of a replacement effort that installs LEDs or other technology of equal or greater efficiency for lamps;
- Generally, only the cost of replacement lamp is eligible unless replacement/upgrade of supporting structure (e.g., posts) is necessary to support the replacement of the lamps.
- The activity must occur within the jurisdiction of the eligible entity.

EXAMPLE ELIGIBLE ACTIVITIES

- LEDs and any other technology of equal or greater energy efficiency
- Computerized traffic management systems, installed on street lights, to minimize vehicle-based traffic congestion during peak driving hours

TECHNICAL ASSISTANCE OPPORTUNITY

- The Better Buildings Outdoor Lighting Accelerator Toolkit provides tools and resources, including a decision tree for upgrading or replacing public outdoor lighting systems, technical support resources, and lessons learned.
- The Municipal Solid-State Street Lighting Consortium (MSSLC) helps local governments make informed decisions on the purchase of LED street lighting and maximize the energy savings. Resources include lighting specifications, financing resources, technical reports, presentations, and FAQs on outdoor street lighting, including resources on lighting selection and design considerations.

ITEMS TO CONSIDER

- The replacement of a lighting fixture, an arm, a pole, or any part of a light is an eligible use of funds if the more efficient lighting technology necessitates such a replacement. However, regular maintenance is an ineligible cost. For example, EECBG Program funds cannot be used to replace a rotten pole due to insufficient maintenance. LED lights should be procured with strong

[23] A “street light” is an outdoor source of light that is raised and that is intended to provide functional illumination to the area below the light.

warranty terms and meet certifications (e.g., ENERGY STAR or otherwise) to ensure energy performance, longevity and lighting quality over time.

- When considering which locations to make street light improvements, consider incorporating approaches to ensure equitable access to street light improvements, such as scoring criteria that consider equity, safety, and access.

Category (13) On-site Renewable Energy On or In a Government Building

STATUTORY LANGUAGE

Development, implementation, and installation on or in any government building of the eligible entity of onsite renewable energy technology that generates electricity from renewable resources, including—

A. Solar energy;
B. Wind energy;
C. Fuel cells; and
D. Biomass.

PROGRAM GUIDANCE

- The activity must be for the development, implementation, and installation of onsite renewable energy technology (e.g., solar energy, wind energy, fuel cells, or biomass);
- The installation of the renewable energy technology must be on, in or under a government building[24] of the eligible entity (the renewable technology is considered installed on a government building if it is installed on a government-owned site and connected to the government building behind the meter); and
- The renewable energy technology must be for the generation of electricity, or result in more efficient heating/cooling. The renewable energy source need not provide a building's entire electricity usage and not all of the electricity needs to physically go into the government building.
- The installation of renewable energy technologies on commercial buildings, or other non-government buildings or sites, is not an eligible use of funds under Category 13. Renewable energy technologies, however, are eligible for installation on non-governmental buildings under Category 14, as part of programs for financing and installing energy efficiency, renewable energy, and zero emissions transportation systems, including financing programs, grants, incentives or rebates.[25]

EXAMPLE ELIGIBLE ACTIVITIES

- Financing mechanisms that enable this activity such as power purchase agreements for solar PV installations on multiple government buildings

[24] For the purpose of eligible under the EECBG Program, "government building of the eligible entity" generally means a building built by or for the use of the government that is the grantee/recipient of award funds. This includes buildings owned or leased by the eligible entity. This does NOT include state, Federal, or other government buildings that are not government buildings of the eligible entity.

In the case of tribal governments, exclusions from the definition of tribal government buildings are privately owned tribal housing and commercial buildings; facilities owned by 501(c) (3) entities (unless the organization was chartered and delegated by the Tribe to act on its behalf); and those owned by a Federal Agency (e.g., U.S. Department of Housing and Urban Development, U.S. Department of the Interior, Bureau of Indian Affairs, etc.)

[25] Entities proposing to purchase and install renewable energy technologies on government buildings may include the proposed activities under either Category 13 or 14.

- Installation of renewable energy technologies (e.g., solar energy, wind energy, fuel cells, or biomass) at or on government property

TECHNICAL ASSISTANCE OPPORTUNITY

- Blueprint 4A: Solar + Storage - Power Purchase Agreements and Direct Ownership
- Blueprint 4D: Renewable Resource Planning
- National Renewable Energy Lab provide technical assistance to Local Governments around Waste-to-Energy
- Additional technical assistance around specific technology areas, including solar, may be available through various DOE offices and national laboratories. For the latest, visit the EECBG Technical Assistance webpage.

ITEMS TO CONSIDER

- In addition to locational and structural characteristics (such as roof conditions, shading, orientation, etc.), considering the projects' proximity to electrical infrastructure is critical for solar and wind projects (behind-the-meter projects exempted).
- Leveraging eligible energy efficiency and conservation activities can reduce the cost of on-site renewable energy investments by meeting a government building's energy requirements with less on-site generation capacity.
- Activities under this category should align with the local policy context, including siting limitations; utility-specific requirements for interconnections; state policies and programs such as renewable energy credits, rebates, and net metering; and available federal incentives, including tax credits.[26]
- Prioritize sites that directly serve the community and that provide one or more infrastructure and services to the community. For example, consider community centers, water and wastewater treatment facilities, police and fire stations, schools, libraries, and other facilities that could benefit from on-site renewable energy systems by lowering energy costs, and enhancing community resilience, such as providing backup power or emergency shelter in the event of a natural disaster or extended power outage (including when combined with energy storage systems, as described in Category 9).

[26] Consider exploring siting resources provided by the National Renewable Energy Laboratory, such as the Clean Energy to Communities Program.

Category (14) Programs for Financing, Purchasing, and Installing Energy Efficiency, Renewable Energy, and Zero-emission Transportation (and associated infrastructure) Measures and Capital Investments, Projects, and Programs for Leveraging Public and Private Sector Funds

STATUTORY LANGUAGE

Programs for financing energy efficiency, renewable energy, and zero-emission transportation (and associated infrastructure), capital investments, projects, and programs, which may include loan programs and performance contracting programs, for leveraging of additional public and private sector funds, and programs that allow rebates, grants, or other incentives for the purchase and installation of energy efficiency, renewable energy, and zero-emission transportation (and associated infrastructure) measures

PROGRAM GUIDANCE

- This category may include the purchase and deployment of energy efficiency, renewable energy, and zero emissions technologies. This may include technologies that promote the electrification of buildings and transportation.
- Projects and programs in this category include efforts to develop and/or implement programs that encourage and promote the use of energy efficiency, renewable energy, and zero emissions technologies. These programs may also include financing and loan programs to support energy efficiency, renewable energy, and zero emissions transportation.
- Projects may leverage public and private funds, including partnerships with third-party lenders, co-lending, third-party administration of loans, loan loss reserves, and partnerships with utilities.
- Equipment acquisitions and installations for infrastructure projects will be subject to restrictions and review as outlined in statute under the National Environmental Protection Act (NEPA). NEPA will apply to equipment acquisition and installation, and to all other activities outlined in the Administrative and Legal Requirements Document.
- Equipment acquisitions and installations may also be subject to restrictions and review as outlined in statute under the Build America, Buy America Act (BABA). When necessary, exemptions under BABA may be possible.

EXAMPLE ELIGIBLE ACTIVITIES:

Transportation:

- Infrastructure development to support electric vehicles (EV), EV charging stations, rural EV infrastructure, and increasing EV charging access in underserved communities and communities with high energy burdens
- The purchase or lease of zero-emission vehicles, including electric buses, bikes, and scooters, as well as the acquisition, construction, and leasing of required supporting facilities

Energy Efficient & Renewable Technology

- Pre-development planning costs for further energy efficiency and conservation projects and programs.

- Infrastructure improvements to support the deployment of energy efficiency measures, renewable energy, and sustainable transportation
- The purchase, deployment, and infrastructure development of energy efficient and renewable energy technologies, including projects occurring in or on non-government buildings or privately owned land and facilities.
- The purchase and deployment of a battery storage system if combined with a renewable energy generation system and/or energy efficiency at government and/or non-government buildings or facilities
- Grid modernization efforts necessary to support renewable energy and electrification initiatives, such as upgrading metering infrastructure, grid-interactive equipment and appliances, and interconnection of local renewable energy systems (e.g., community solar systems, wind turbines and other renewable energy systems)

Clean Energy Programs

- Loan programs, such as revolving loan funds, on-bill financing programs, energy savings performance contracting, or solar lending programs
- Credit enhancements, such as loan loss reserves and financial incentives, interest rate buy downs, or rebates
- Programs for public education, training, workshops, technical assistance, measurement and verification, and energy management systems to support the use of energy efficiency, renewable energy and zero emissions transportation
- Innovative deployment and financing models for renewable energy, including community solar and solarize campaigns

TECHNICAL ASSISTANCE OPPORTUNITIES

- Blueprint 2A: Energy Efficiency – Energy Assessments and Building Upgrades
- Blueprint 2B: Efficiency and Electrification of Buildings -- Energy Savings Performance Contracts
- Blueprint 2C: Building Electrification Campaign
- Blueprint 3A: Solar + Storage - Power Purchase Agreements and Direct Ownership
- Blueprint 3B: Community Solar
- Blueprint 3C: Solarize Campaign
- Blueprint 3D: Renewable Resource Planning
- Blueprint 4A: Electric Vehicles and Fleet Electrification
- Blueprint 4B: EV Charging Infrastructure for Communities
- Blueprint 5: Unlocking Sustainable Financing Solutions for Energy Projects and Programs – Revolving Loan Funds
- Blueprint 6: Workforce Development
- Additional technical assistance may be available through various DOE offices and national laboratories. For the latest, visit the EECBG Technical Assistance webpage.

ITEMS TO CONSIDER

- Community solar projects mitigate some of the physical and siting barriers to solar installation by enabling multiple subscriber customers to receive bill credits for electricity generated from solar power without having to host a solar installation on their property. DOE resources for community solar projects are available through the National Community Solar Partnership.
- Seek opportunities to leverage EECBG Program funds with private capital or design programs to deliver ongoing energy savings by reinvesting funds from loans or energy savings (e.g., a municipal revolving loan fund or energy savings performance contracting).
- Larger-scale installation projects may require extended time to go through the NEPA review and approval process. Be sure to schedule in ample time for this important process.
- Entities pursuing EV charging projects under this category should consider strategies to ensure equitable distribution of EV infrastructure to disadvantaged communities. Likewise, EV charging placement would ideally align with other state and federal efforts per category 7 above.

LIMITATIONS ON THE USE OF EECBG PROGRAM FUNDS

There are several limitations on the use of EECBG Program funds. Eligible entities must consult their award agreements for more information about those limitations.

Limitations for funds:

Local and tribal governments:

- Use up to 20 percent or $250,000, whichever is greater, of the grant funds for the establishment of revolving loan funds.
- Use up to 20 percent or $250,000, whichever is greater, of grant funds for the provision of sub-grants to nongovernmental organizations for the purpose of assistance with overseeing, establishing, and monitoring the EECBG Program activities of the applicant.

  Sub-granting Requirements & Notes:
    - This limitation applies only to subgrants. Sub-contracts to address specific needs of the recipient to fully implement its energy efficiency and conservation strategy are not bound by this limitation, subject to approval by DOE. However, recipients must ensure that the majority of the grant funding is used to achieve the objectives of their EECBG Program grant.
    - In addition, funding that is intended to be used for implementation of measures described in the recipients EECS and / or grant award may be passed-through a support subgrantee without counting against the limitation on subgrants.
    - All pass-through entities are responsible for administration of sub-granted funds, including flow-down requirements (i.e., award special terms & conditions), monitoring and oversight and reporting on sub-grantee activities.[27]
- Use up to 10% or $75,000 of their funds for administrative expenses (excluding the cost of the reporting requirements).[28]

States and territories:

- Are required to subgrant not less than 60% of the amount provided to the State to ineligible local governments within the state.
    - American Samoa, Guam, Hawaii, the Commonwealth of the Mariana Islands, the District of Columbia, and the U.S. Virgin Islands are exempt from the 60% sub-grant requirement.
- Use up to 10% of their funds for administrative expenses.

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[27] Requirements for pass-through entities may be found in [2 CFR 200.332](2 CFR 200.332).

[28] Grantees should use their established definitions of "administrative expenses". States may not use more than 10 percent of amounts provided under the program for administrative expenses (42 USC 17155 (c)(4)). Units of local government and Indian tribes may not use more than 10 percent or $75,000, whichever is greater, for administrative expenses (42 USC 17155 (b)(3)(A)). EECBG funds may be used for compensation of employees or contractors. Whether or not the administrative cost cap applies depends on the nature of the responsibilities of the staff hired. Administrative activities are those that cannot be identified with any single program but are necessary to the general conduct of the activities of the entity organization; this could include such items as the overall direction of the organization, record keeping, budgeting, and business management.

Programs or Activities Using American Recovery and Reinvestment Act (ARRA) funds:
For recipients that are administering programs or activities through EECBG Program funds received under ARRA, such as financing programs, the ARRA prohibitions on use of funds still apply. Specifically, ARRA prohibits, without exception, the use of funds for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool. Any buildings or infrastructure supporting the above establishments are also ineligible.

Questions regarding the eligibility of a specific activity, measure, or program under the EECBG Program should directed to the EECBG Program Project Officer assigned to your award.

/s/ Michael Li

Michael Li
Acting Deputy Director, Community Energy Programs
Office of State and Community Energy Programs

CALL FOR BIDS

The Ward County Commission will be accepting bids for the leasing of the following property: SESE 29-151-84 (Spring Lake Township) and consisting of approximately 40 acres of pastureland. This would be a 5 year lease beginning May 1, 2024. The lease will have the option of paying all at once or in 5 equal installments. Written and sealed bids maybe submitted to the Ward County Auditor/Treasurer, PO Box 5005, Minot, ND 58702-5005 and are due by 4:00 pm April 10th, 2024. Ward County reserves the right to refuse any and all bids

(publish March 16 &23)

Agricultural Land Lease

Lease agreement entered into this _____day of April, 2024 between Ward County, a political subdivision of the State of North Dakota (lessor), PO Box 5005, Minot ND 58702-5005, and_________________________ (Lessee). The Lessor rents and leases the lessee for agricultural purposes the following described property consisting of 40 acres, more or less, of pasture land in Ward County, North Dakota, to-wit: **SE1/4SE1/4, Section 29, Township 151 North, Range 84 West**.

1. The term of this lease shall be for 5 years, commencing on May 1, 2024 and ending on April 30, 2029. The Lessee agrees to pay to the Lessor the sum of $______ annual for the rental of the property on May 1 of each year. The annual payment is bases up the Lessee's bid of $______ per acres that was accepted by Ward County Board of Commissioners on April 16, 2024.
2. The Lessee's use of the property is limited to agricultural purposes only and the lessee shall maintain the fencing of pasture land.
3. The Lessor reserves for itself, its agents, successors, and assigns the right to enter upon the property at any reasonable time for the following purposes: Inspection of the property; exploration, drilling for oil and gas; and exploration and mining for gravel.
4. The terms if this lease shall be binding upon the heirs, personal representatives, successors, and assigns of the Lessee and the successors and assigns of the Lessor.
5. The relationship between the parties is strictly one of Lessor and Lessee and this lease shall not be deemed to give rise to a partnership relation between the parties. Neither party shall have the authority to bind the other party without that party's express written consent. Each party agrees that the other party shall in no way be responsible for the debt, liabilities, or accidents of the other party.
6. The Lessee shall not assign this lease or sublet the property or any part thereof during the term of this lease or any extension without the prior written consent of the Lessor.
7. It shall be lawful for the Lessor, its successors, and assigns, to re-enter and take full possession of the property and to hold and enjoy the same without such re-entry working as a forfeiture of the rents to be paid and the covenants to be performed by the Lessee under the terms of this lease in the event the tenant, his heirs personal representatives, successors, and assigns fail to make the annual payments required of him under this lease or fail to perform any of the covenants contained in this lease.

Dated this _____ day of April, 2024

Lessor

BY: ___________________________________

John Fjeldahl, Chairman of the
Ward County Board of County Commissioners

Lessee

____