Minutes of the Board of Ward County Commissioners

February 20, 2024

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:05 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugan, Kerrianne Boetcher, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the agenda with no changes. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Olson to approve the minutes from the Regular Commission Meeting on February 6th, 2024; Special Commission Meeting on February 13th, 2024 at 8:00 and, Special Commission Meeting on February 13th, 2024 at 9:15. Roll call; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer, pointed out that the US Bank payment for 1,880,875.00 is the last bond payment for the 2020 refunding bond, and that the SRT payment on the JP bill is slightly higher than normal as our contract expired, but it should go back to normal once the new contract is signed.

Moved by Comm. Anderson and seconded by Comm. Weppler approve the regular bills totaling $2,517,658.23 and HS Zone direct bills totaling $48,141.70 Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 02/20/24 BILL LIST

GENERAL BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$103,689.70
DD	BADGER, MYRA J	DAY TRIP MILEAGE 1/22, 1/23, 1/24, 1/25, 1/26, 1/30, 1/31--EXTENSION	$193.03
DD	BADGER, MYRA J	DAY TRIP MILEAGE 1/4, 1/5, 1/8, 1/9, 1/10, 1/11, 1/17, 1/18--EXTENSION	$53.75
193532	BALCO UNIFORMS CO INC	CARRIER--SHERIFF	$275.28
DD	BURKETT, EMILY	DAY TRIP MILEAGE 4H PROGRAMMING--EXTENSION	$23.45
DD	BURKETT, EMILY	DAY TRIP MILEAGE 4H PROGRAMMING--EXTENSION	$203.35
193533	CIVICPLUS	CIVICPLUS ANNUAL FEE FOR HOSTING AND SUPPORTING--IT	$10,856.19
193533	CIVICPLUS	CIVIC CLERK ANNUAL FEE - AGENDA MINUTES--GENERAL	$11,641.50
193534	DAKOTA SUPPLY GROUP	SLOAN REPAIR KIT & AERATORS--FACILITY MGMT	$38.63
193535	ELECTRO WATCHMAN INC	ADMIN STAIRWELL ACCESS CONTROL--GENERAL	$10,774.10
193536	ENERBASE FARMERS UNION/CENEX	INV #20-25850 DIESEL FOR BOBCATS--FACILITY MGMT	$79.69
193536	ENERBASE FARMERS UNION/CENEX	INV #20-25928 DIESEL FOR BOBCATS--FACILITY MGMT	$161.26
193536	ENERBASE FARMERS UNION/CENEX	INV #20-26344 DIESEL FOR BOBCATS--FACILITY MGMT	$224.99
193536	ENERBASE FARMERS UNION/CENEX	INV #26-21787 DIESEL FOR BOBCATS--FACILITY MGMT	$64.90
193536	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	$7,955.54
193425	ENERBASE FARMERS UNION/CENEX	INV # 34-2547 GAS--EMERGENCY MGMT	$30.66

193536	ENERBASE FARMERS UNION/CENEX	INV #20-25702 - GAS--TAX EQUAL	$25.43
193536	ENERBASE FARMERS UNION/CENEX	INV #20-26302 - GAS--TAX EQUAL	$15.39
193536	ENERBASE FARMERS UNION/CENEX	INV #20-26353 - GAS--TAX EQUAL	$31.70
193536	ENERBASE FARMERS UNION/CENEX	INV #20-26425 - GAS--TAX EQUAL	$27.84
193536	ENERBASE FARMERS UNION/CENEX	INV #34-51778 - GAS--TAX EQUAL	$27.74
DD	ENTERPRISE FM TRUST	26NTGF-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--FACILITY MGMT	$76.02
DD	ENTERPRISE FM TRUST	26NTGF-02/01-02/29/24-LEASE CHARGE : -RENT--FACILITY MGMT	$791.64
DD	ENTERPRISE FM TRUST	26LTB3-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	$45.01
DD	ENTERPRISE FM TRUST	26LTB3-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$530.92
DD	ENTERPRISE FM TRUST	26LTBB-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$998.89
DD	ENTERPRISE FM TRUST	26LTBF-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$997.78
DD	ENTERPRISE FM TRUST	26LTBL-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$998.89
DD	ENTERPRISE FM TRUST	26LTBM-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$998.89
DD	ENTERPRISE FM TRUST	26QW23-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	$47.28
DD	ENTERPRISE FM TRUST	26QW23-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$666.85
DD	ENTERPRISE FM TRUST	26QW3K-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	$47.28
DD	ENTERPRISE FM TRUST	26QW3K-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$666.85
DD	ENTERPRISE FM TRUST	26VJG7-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	$47.28
DD	ENTERPRISE FM TRUST	26VJG7-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$609.75
DD	ENTERPRISE FM TRUST	27BJ85-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	$51.07
DD	ENTERPRISE FM TRUST	27BJ85-02/01-02/29/24-LEASE CHARGE : -RENT--SHERIFF	$1,007.50
193537	HIGH POINT NETWORKS	SUBSCRIPTION VMWARE VSPHERE 6 ESSENTIAL KIT--IT	$66.96
193537	HIGH POINT NETWORKS	C51DC SERVER CONFIGURATION--IT	$337.50
193380	HOFFARTH SANITATION	TRASH SERVICE 1/1/24-1/31/24--FACILITY MGMT	$600.00
DD	HOW, EMILY	DAY TRIP MILEAGE 1/22, 1/24, 1/25, 1/26, 1/30--EXTENSION	$13.87
193426	INFORMATION TECHNOLOGY DEPT	SSL VPN CLIENT--IT	$5.00
193538	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	$263.45
193538	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AZURE, EMAIL, VPN, ACTIVE DIRECOTRY--IT	$1,127.85
193538	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM--IT	$16.75
193539	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT RE-IMBURSEMENT--AUDITOR & TREAS	$3,087.60
193540	JOHNSON CONTROLS FIRE PROTECTION, LP	TECH SERVICE WORK ON JAIL FIRE SYSTEM--FACILITY MGMT	$888.26
193541	MARCO TECHNOLOGIES, LLC NW7128	CUCM UNITY SECURITY UPGRADE--IT	$787.50
193427	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	$234.13
193542	NDACVSO	2 - SPRING TRAINING CONFERENCE FEE--VET SERVICES	$240.00

193542	NDACVSO	ASSOCIATION ANNUAL DUES--VET SERVICES	$50.00
193543	O'DAY EQUIPMENT	FUEL CLOUD REPAIR--SHERIFF	$885.32
193387	POST BOARD	LICENSE FEE RUSSELL--SHERIFF	$45.00
193388	POST BOARD	LICENSE FEE KEELEY--SHERIFF	$45.00
193544	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR & TREAS	$503.61
193545	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DETENTION - JAN 2024--JUVENILE DETENTION	$537.10
193546	THORSRUD SUPPLY COMPANY INC	SCHLAGE KEYS CUT--FACILITY MGMT	$11.30
193546	THORSRUD SUPPLY COMPANY INC	IC CORES 23-030 626 --GENERAL	$306.00
193546	THORSRUD SUPPLY COMPANY INC	KEYED TO EXISTING KEY--GENERAL	$48.00
193546	THORSRUD SUPPLY COMPANY INC	OS TRIM 996 - L#17 626 LHR--GENERAL	$2,481.00
193546	THORSRUD SUPPLY COMPANY INC	RIM CYLINDER HOUSINGS 20-079 626--GENERAL	$294.00
193389	UNITED MAILING SERVICES INC	POSTAGE - 01/22 - 02/02--EXTENSION	$47.90
193389	UNITED MAILING SERVICES INC	POSTAGE BALANCE--EXTENSION	$170.00
193389	UNITED MAILING SERVICES INC	SERVICE - 01/22 - 02/02--EXTENSION	$5.19
193547	UNITED MAILING SERVICES INC	POSTAGE - 01/22/24 - 02/02/2024--GENERAL	$944.40
193547	UNITED MAILING SERVICES INC	SERVICES - 01/22/24 - 02/02/24--GENERAL	$257.20
193548	US BANK CM-9705	2020 TAX REFUNDING BOND PAYMENT--AUDITOR & TREAS	$1,880,875.00
193549	VISIT MINOT	ARPA #99 PAYMENT #2--COMMISSIONERS	$25,447.60
193550	WARD CO DIVE RESCUE	ARPA - #107 2 800 MHZ RADIOS--COMMISSIONERS	$8,437.08
193550	WARD COUNTY HIGHWAY DEPT	NUISANCE ABATEMENTS - 127 MINOT MOBILE ESTATES--GENERAL	$3,541.86
193552	WESTERN AGENCY INC	2024 LIABILITY INSURANCE--INSURANCE	$319,470.00
193552	WESTLIE MOTOR CO	KEY PROGRAM--SHERIFF	$695.82
193554	WHEELER CONSTRUCTION INC	AVIGILON CAMERA, INSTALLATION, CONFIGURATION--GENERAL	$4,500.00
DD	WILKIE, NOREEN	OVERNIGHT MILEAGE WINTER CONFERENCE BISMARCK--TAX EQUAL	$146.06
DD	WILKIE, NOREEN	OVERNIGHT PER DIEM WINTER CONFERENCE BISMARCK--TAX EQUAL	$28.00
DD	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	$125.21
DD	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	$5,210.13
DD	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	$9,675.96
DD	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	$7,923.63
		Total General Bills:	**$2,435,352.26**

PARK BOARD BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$6,254.05
		Total Park Board Bills:	**$6,254.05**

ROAD/HIGHWAY BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$16,124.48

193509	ACME TOOLS GRAND FORKS	INV #12378265 SHOP SUPPLIES	$414.35
193509	ACME TOOLS GRAND FORKS	INV #12360528 SUPPLIES FOR UNIT 67	$271.94
193430	BERTHOLD CITY	BERTHOLD SHOP WATER, SEWER, LANDFILL	$113.00
193510	BUTLER MACHINERY	INV #03PS0498767 PARTS FOR UNIT 45A	$442.57
193511	CAPITAL ONE TRADE CREDIT	INV #D46634 SHOP SUPPLIES	$234.02
193511	CAPITAL ONE TRADE CREDIT	INV #D46387 SUPPLIES FOR UNIT 193	$35.96
193511	CAPITAL ONE TRADE CREDIT	INV #D46441 SUPPIES FOR MINOT SHOP	$27.92
193511	CAPITAL ONE TRADE CREDIT	INV #D45808 CHAINS FOR UNIT 67	$559.96
193512	DAKOTA FLUID POWER INC	INV #7168419 HYDROLIC HOSE FOR UNIT 155	$84.42
193512	DAKOTA FLUID POWER INC	INV #7168451 HYDROLIC HOSE ASSEMBLY FOR UNIT 155	$180.55
193512	DAKOTA FLUID POWER INC	INV #7165832 SHOP SUPPLIES	$41.68
193512	DAKOTA FLUID POWER INC	INV #7165421 HYDROLIC HOSE ASSEMBLY ON UNIT 145	$191.86
193513	DAKOTALAND AUTOGLASS	INV #1270095 PAINTING ON UNIT 158	$903.48
193513	DAKOTALAND AUTOGLASS	INV #1270137 PAINTING ON UNIT 158	$132.86
193514	ENERBASE FARMERS UNION/CENEX	INV #005991 GASOLINE FILL FOR UNIT 19	$53.37
193514	ENERBASE FARMERS UNION/CENEX	INV #006193 GASOLINE FILL FOR UNIT 19	$46.94
193514	ENERBASE FARMERS UNION/CENEX	INV #006346 GASOLINE FILL FOR UNIT 19	$48.95
193514	ENERBASE FARMERS UNION/CENEX	INV #006624 GASOLINE FILL FOR UNIT 19	$47.88
193514	ENERBASE FARMERS UNION/CENEX	INV #006745 GASOLINE FILL FOR UNIT 19	$39.50
193514	ENERBASE FARMERS UNION/CENEX	INV #2268 DEF FLUID	$1,977.14
193514	ENERBASE FARMERS UNION/CENEX	INV #2373 HYDROLIC OIL	$2,028.65
193514	ENERBASE FARMERS UNION/CENEX	INV #2452 10W30 BULK OIL FOR MINOT	$3,992.85
193514	ENERBASE FARMERS UNION/CENEX	INV #279502 DIESEL BULK FILL AT DOUGLAS SHOP	$2,565.60
193514	ENERBASE FARMERS UNION/CENEX	INV #289489 DIESEL BULK FILL AT SAWYER SHOP	$2,229.94
193515	FARMERS UNION OIL CO	INV #1689-10003 GASOLINE FILL FOR UNIT 16A	$61.03
193515	FARMERS UNION OIL CO	INV #210275 GASOLINE FILL FOR UNIT 16A	$54.68
193515	FARMERS UNION OIL CO	INV #210385 GASOLINE FILL FOR UNIT 16A	$75.92
193515	FARMERS UNION OIL CO	INV #210780 GASOLINE FILL FOR UNIT 16A	$59.57
193515	FARMERS UNION OIL CO	INV #210860 GASOLINE FILL FOR UNIT 16A	$60.32
193515	FARMERS UNION OIL CO	INV #33167 DIESEL FILL FOR BERTHOLD SHOP	$1,353.34
193515	FARMERS UNION OIL CO	INV #4080-10003 GASOLINE FILL FOR UNIT 16A	$59.20
193515	FARMERS UNION OIL CO	INV #8479-10006 GASOLINE FILL FOR UNIT 16A	$64.21

193515	FARMERS UNION OIL CO	INV #864163 SHOP SUPLIES FOR BERTHOLD	$10.98
193516	FARMERS UNION OIL CO - KENMARE	INV #095712 SHOP SUPPLIES FOR KENMARE	$29.98
193516	FARMERS UNION OIL CO - KENMARE	INV #09580 POWERSTEERING FLUID FOR UNIT 10	$6.49
193516	FARMERS UNION OIL CO - KENMARE	INV #1908 BULK DIESEL FILL KENMARE SHOP	$2,252.58
193516	FARMERS UNION OIL CO - KENMARE	INV #2856 PROPANE FOR MINOT SHOP	$577.50
193516	FARMERS UNION OIL CO - KENMARE	INV #446299 GASOLINE FILL FOR UNIT 10	$71.47
193516	FARMERS UNION OIL CO - KENMARE	INV #446486 GASOLINE FILL FOR UNIT 10	$74.06
193516	FARMERS UNION OIL CO - KENMARE	INV #446814 GASOLINE FILL FOR UNIT 10	$67.89
193516	FARMERS UNION OIL CO - KENMARE	INV #447057 GASOLINE FILL FOR UNIT 10	$56.00
193516	FARMERS UNION OIL CO - KENMARE	INV #447138 GASOLINE FILL FOR UNIT 10	$126.04
193516	FARMERS UNION OIL CO - KENMARE	INV #447585 GASOLINE FILL FOR UNIT 10	$57.47
193516	FARMERS UNION OIL CO - KENMARE	INV #447744 GASOLINE FILL FOR UNIT 10	$67.07
193516	FARMERS UNION OIL CO - KENMARE	INV #62078 HEATER FOR MINOT SHOP	$499.99
193516	FARMERS UNION OIL CO - KENMARE	INV #8843 GASOLINE FILL FOR UNIT 10	$72.93
193516	FARMERS UNION OIL CO - KENMARE	JANUARY FEDERAL TAX CREDIT	-($38.81)
193517	GENERAL TRADING CO	INV #309036 SHOP SUPPLIES	$121.68
193517	GENERAL TRADING CO	INV #309063 BLACK SILICONE ADHESIVE SEALANT FOR SHOP	$6.85
193518	GERDAU	INV #9012968938 PART FOR UNIT 1709	$35.00
193518	GERDAU	INV #9012965356 PARTS FOR UNIT 112	$82.08
193518	GERDAU	INV #9012950798 PARTS FOR UNIT 1709	$60.00
193518	GERDAU	INV #9012921817 PARTS FOR UNIT 1709	$81.00
193518	GERDAU	INV #9012893526 PARTS FOR UNIT 158	$21.43
193381	HOFFARTH SANITATION	TRASH SERVICE 1/1/24-1/31/24	$195.00
193433	KENMARE CITY OF	KENMARE SHOP WATER	$57.50
DD	LARSEN, DANA G	OVERNIGHT PER DIEM - NDACE CONFERENCE FARGO	$59.00
193519	MCGEE, HANKLA & BACKES	ACCT #21802-337600M TANNER VIX TRIAL PREPARE	$666.00
193431	MDU - BISMARCK OFFICE	GAS 201 72ND AVE NE SHOP	$1,228.62
193382	MDU - BISMARCK OFFICE	GAS BERTHOLD SHOP	$295.08
193520	MENARDS - MINOT	INV #51507 SHOP SUPPLIES	$284.90
193520	MENARDS - MINOT	INV #51229 SHOP SUPPLIES	$43.98
193520	MENARDS - MINOT	INV #51182 PAINT FOR 93A	$106.95
193520	MENARDS - MINOT	INV #51067 SHOP SUPPLIES	$150.25
193520	MENARDS - MINOT	INV #50992 SUPPLIES FOR UNIT 1709	$359.99
193520	MENARDS - MINOT	INV #50786 SHOP SUPPLIES	$17.47
193520	MENARDS - MINOT	INV #50787 SUPPLIES FOR UNIT 191	$127.95
193520	MENARDS - MINOT	INV #50792 SHOP SUPPLIES	$45.84
193520	MENARDS - MINOT	INV #50738 SHOP SUPPLIES	$30.36
193520	MENARDS - MINOT	INV #50660 SHOP SUPPLIES	$24.98
193520	MENARDS - MINOT	INV #50560 SHOP SUPPLIES	$44.43
193520	MENARDS - MINOT	INV #50466 SHOP SUPPLIES	$100.57
193520	MENARDS - MINOT	INV #50515 SUPPLIES FOR FRAME FOR MAP	$139.39
193521	MINOT CITY OF, LANDFILL	INV #00479779 GARBAGE DISPOSED	$10.00
193521	MINOT CITY OF, LANDFILL	INV #00479639 GARBAGE DISPOSED	$10.00

193522	NAPA AUTO PARTS	INV #476442 HEADLIGHT SOCKET FOR UNIT 141	$10.98
193522	NAPA AUTO PARTS	INV #476502 OIL FILTERS FOR SHOP	$31.98
193522	NAPA AUTO PARTS	INV #476551 FILTERS FOR SHOP	$359.92
193522	NAPA AUTO PARTS	INV #477492 LIGHT BAR/SUPPLIES FOR UNIT 158	$386.95
193522	NAPA AUTO PARTS	INV #478744 SHOP SUPPLIES- CLAMPS	$28.87
193522	NAPA AUTO PARTS	INV #479178 TRAILER CABLE FOR UNIT 158	$822.50
193522	NAPA AUTO PARTS	INV #479428 ADHESIVE CLEANER FOR SHOP	$43.69
193522	NAPA AUTO PARTS	INV #479525 SHOP SUPPLIES- CLEANER	$38.11
193522	NAPA AUTO PARTS	INV #479609 FILTERS FOR SHOP	$623.60
193522	NAPA AUTO PARTS	INV #479713 FILTERS FOR SHOP	$424.08
193522	NAPA AUTO PARTS	INV #480567 IDOL SPEED STABILIZER FOR UNIT 135	$57.84
193522	NAPA AUTO PARTS	INV #480568 SHOP SUPPLIES- TIRE VALVES	$10.14
193522	NAPA AUTO PARTS	INV #482333 FILTERS FOR SHOP	$37.32
193523	NORTHWEST TIRE & RETREAD INC	INV #4342269 NEW TIRE UNIT 142	$656.25
193523	NORTHWEST TIRE & RETREAD INC	INV #4342296 TIRE REPAIR UNIT 92A	$128.02
193523	NORTHWEST TIRE & RETREAD INC	INV #4342744 TWO NEW TIRES UNIT 191	$374.22
193523	NORTHWEST TIRE & RETREAD INC	INV #4342753 TIRE REPAIR ON UNIT 81	$505.52
193383	OTTERTAIL POWER CO	ELECTRIC - SAWYER SHOP	$101.27
193524	PARKLAND USA CORP DBA FARSTAD OIL	INV #899932-24 OIL AND GREASE FOR SHOP	$943.23
193525	PROLAWN	2024 LAWN SERVICE	$892.80
193526	RDO/POWERPLAN	INV #P9135607 PARTS FOR UNIT 94A	$78.24
193526	RDO/POWERPLAN	INV #P9136307 PARTS FOR UNIT 94A	$392.34
193526	RDO/POWERPLAN	INV #P9124907 PAINT FOR UNIT 93A	$75.89
193526	RDO/POWERPLAN	INV #P9110407 SPLIT PINS FOR UNIT 92A	$165.18
193527	RYAN CHEVROLET	INV #5205107 MUD FLAPS FOR UNIT 1709	$97.00
193528	SUNDRE SAND & GRAVEL INC	INV #M011424-17 SALT/SAND STOCKPILING	$18,471.05
193529	SWANSTON EQUIPMENT CO	INV #P63295 PARTS/REPAIR FOR UNIT 42K	$363.12
193432	TRI N PROPANE	SAWYER SHOP PROPANE	$233.06
193530	TUFF TRUCKS INC	INV #3331 SEAT COVERS FOR UNIT 502	$679.98
193530	TUFF TRUCKS INC	INV #3332 SEAT COVERS FOR UNIT 1709	$679.98
DD	UDE, COLE A	NDACE CONFERENCE MEAL VOUCHER 01/31, 02/01 & 02/02	$50.00
DD	WALTER, BRIAN A	NDACE CONFERENCE MEAL VOUCHER 01/31, 02/01 & 02/02	$50.00
193531	WESTLIE MOTOR CO	INV #1139142 REPAIR ON UNIT 2111	$217.70
193531	WESTLIE MOTOR CO	INV #1138848 REPAIR ON UNIT 143	$38.37
193531	WESTLIE MOTOR CO	INV #1138634 REPAIR ON UNIT 191	$68.18
193531	WESTLIE MOTOR CO	INV #1138444 REPAIR ON UNITS 25 & 155 AND SHOP SUPPLIES	$360.96
193531	WESTLIE MOTOR CO	INV #1138444 REPAIR ON UNITS 25 & 155 AND SHOP SUPPLIES	$982.64
193531	WESTLIE MOTOR CO	INV #1138126 FUEL ADDITIVE FOR SHOP	$401.04
193531	WESTLIE MOTOR CO	INV #196768 REPAIR ON UNIT 144	$448.00
193531	WESTLIE MOTOR CO	INV #1137814 REPAIR ON UNIT 53	$1,244.23
DD	XCEL ENERGY	ELECTRICITY - BERTHOLD	$94.05
DD	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	$64.37
		Total Road/Highway Bills:	**$74,648.75**

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	$1,403.17
DD	SCHOEN, MOLLY C	MEAL VOUCHER- ELLENDALE VISION ZERO DAY	50.00
DD	SCHOEN, MOLLY C	TRAVEL VOUCHER- MCCLUSKY PUBLIC SCHOOL	140.70
		Total Vision Zero Bills:	**$1,403.17**
		GRAND TOTAL	**$2,517,658.23**

Ryan Ackerman, Administrator for the Souris River Joint Board, appeared to present a progress update on the Mouse River Plan.

Mr. Ackerman gave completion update on Burlington flood project and Sawyer bridge. For the ongoing construction side, the MI-5 project is about one year ahead of schedule and should be substantially completed by the end of 2024. Phases MI-6 and MI-7 have the design stage completed and the bidding for those projects will start in the upcoming months with construction projected to be starting in June 2024. These phases will be the first work started on the south side of the river.

The Maple Diversion or MI-4 project has about 18 months left in the design phase. Mr. Ackerman described the hurdles of this particular part of the projects as it crosses or runs adjacent to both the BNSF and CPKC Railroads and runs through the Amtrak platform. This part of the project is partially funded by the Federal Government at the amount of $65,000,000. Construction for the Maple Diversion will likely begin towards the end of 2025 or the beginning of 2026.

Chairman Fjeldahl questioned how the funding level is and if there are any delays in the projects due to funding. Mr. Ackerman responded that in the current biennium they have a commitment of 76.1 million from the State of North Dakota that is coupled with bond proceeds from a City of Minot bond sale.

Next, Jason Blowers, IT Director, came forward with a cost assessment and three PRI Line contract renewals through SRT. The previous contract has expired and we have made one payment at the non-contract rate. Currently Ward County holds three PRIs equaling 72 lines, Mr. Blowers recommended signing the 60 month contract for $596.83 per PRI.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the 60 month contract with three PRIs through SRT. Roll called; all voted yes; motion carried.

Dana Larsen, Hwy. Engineer, appeared requesting a resolution of support to apply for the 2024 RAISE Grant estimated at $4,050,000. Short discussion was held regarding what the grant covers. Mr. Larsen advised that Ward County would be the lead agency, but would be working with the City of Minot and the State.

The Fire alarm went off at 9:27 AM, and the meeting took pause.

All clear was given at 9:35 AM, and the commission meeting resumed.

Moved by Comm. Weppler, seconded by Comm. Olson to approve application for the RAISE grant and have it signed if needed. Roll Called; all voted yes; motion carried.

Lolly Gorze, HR Director appeared with one pay amendment for B. Gilstad, Veteran's Service.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve payroll amendment as presented. Roll called; all voted yes; motion carried.

Next Ms. Gorze presented application scores for the Veteran's Service Director position, that had eleven applicants.

Moved by Comm. Weppler, seconded by Comm. Anderson to interview top two applicants. Roll called; all voted yes, motion carried.

Discussion on scheduling interviews was held. Interviews were scheduled for Monday, February 26th starting at 10:00 AM.

Auditor/Treasurer Marisa Haman Appeared.

Moved by Comm. Weppler, seconded by Comm. Anderson to receive and file the following correspondence: Letter from Jusin Messner, Disaster Recovery Chief from North Dakota Dept. of Emergency Services, dated 2/6/24; Letter from Doug Diedrichsen, Principal Planner, City of Minot, dated 2/8/24; Central Dakota Metropolitan Planning Organization Meeting Minutes, dated 1/25/24.

Letter from Brian Billingsley, Community & Economic Development Director, City of Minot, dated 2/2/24 was pulled from the receive and file correspondence for further discussion. Chairman Fjeldahl inquired if it matters that the use of the building changed after TIF had been approved. Comm. Weppler stated that the building qualified and was approved for TIF because it was a blighted property and that purpose of the building does not affect the TIF.

Moved by Comm. Weppler, seconded by Comm. Olson to receive and file correspondence letter from Brian Billingsley, Community & Economic Development Director, City of Minot, dated 2/2/24. Roll called; all voted yes; motion carried.

Moved by Comm. Anderson; seconded by Comm. Rostad to receive and file monthly reports including financials. Roll called; all voted yes; motion carried.

Ms. Haman provided an update on ARPA Projects. A letter had been sent out by Travis Schmitt towards the end June letting the applicants know that if their contracts were not submitted by December 31st, 2023 they would lose all funding.

Moved by Comm. Weppler, seconded by Comm. Olson to send a letter to all internal and external applicants who have not submitted reimbursement requests and request they advise on project status by April 1st, 2024. Also the letter should state that we didn't receive response by December 31, 2023 and if no response is received by April first, funds will not be dispersed. Roll called; all voted yes; motion carried.

Marisa Haman presented Guidelines for Those Appointed to Boards or Committees by Ward County Board of Commissioners. There was discussion on changing the wording of the guidelines to make sure that it would cover meetings that happen monthly meetings vs. meetings that happen less often. The board supported having appointees attend at least two thirds of meetings be added to the guidelines.

Move by Comm. Rostad, seconded by Comm. Weppler to receive and file pledged securities. Roll called; all voted yes, motion carried.

Agenda item 8F moved to last item on agenda; okayed by commission.

Moved by Comm. Weppler, seconded by Comm. Olson to have Chairman Fjeldahl sign NDSU Subaward 2023-2024. Roll called; all voted yes, motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve raffles for Minot Area Chamber EDC and Minot Association of Builders. Roll called; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve liquor licenses for Grove Hospitality and Kenmare Country Club. Roll called; all voted yes, motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to accept the Widmer Roel proposal with costs not to exceed $15,000 for forensic audit of ARPA funds dispersed to Project Bee.

At 10:28 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 5th DAY OF MARCH, 2024

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Chairman, Ward County Commission

ATTEST:

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