

AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS

Tuesday, February 20, 2024

9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance

Call to Order – Chairman Fjeldahl

Order of Business

Roll Call

1. Approve Agenda
2. Review and approve the meeting minutes from the Regular Commission Meeting on February 6th, 2024; Special Commission Meeting on February 13th, 2024 at 8:00 and, Special Commission Meeting on February 13th, 2024 at 9:15.
3. Review and approve the regular bills totaling \$2,517,658.23 and HS Zone direct bills totaling \$48,141.70
4. Souris River Joint Board
 - A.) Progress Update
5. Jason Blowers – IT Department
 - A.) SRT Contract Renewal - PRI Phone Line Pricing
6. Dana Larsen – Highway Engineer
 - A.) Resolution of Support for the RAISE Grant
7. Lolly Gorze – Human Resources Director
 - A.) Pay Amendments
 - B.) Veteran's Service Director Interviews
8. Marisa Haman – Auditor/Treasurer
 - A.) Receive and File the following correspondence: Letter from Jusin Messner, Disaster Recovery Chief from North Dakota Dept. of Emergency Services, dated 2/6/24; Letter from Brian Billingsley, Community & Economic Development Director, City of Minot, dated 2/2/24; Letter from Doug Diedrichsen, Principal Planner, City of Minot, dated 2/8/24; Central Dakota Metropolitan Planning Organization Meeting Minutes, dated 1/25/24
 - B.) Receive and file monthly reports including financials
 - C.) ARPA Project Status Update
 - D.) Board Guidelines
 - E.) Pledged Securities
 - F.) Forensic Audit Quote
 - G.) NDSU Subaward 2023-2024
 - H.) Approval of Raffles – Minot Area Chamber EDC, Minot Association of Builders
 - I.) Approval of Liquor License - Grove Hospitality, Kenmare Country Club

Minutes of the Board of Ward County Commissioners
February 6, 2024

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Jason Blowers, Kelly Haugan, Kerrienne Boetcher, Kristi Frederick, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the agenda with the following additions: Item 12A; Ward County Human Service Zone letter dated February 2, 2024; item 12F, NDCCA Spring Conference; item 11C, Employee Identification Policy; and item 11D, Temporary Promotion Clarification Policy. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the minutes of the Regular Commission Meeting on January 16, 2024 and the Special Commission Meeting on January 29, 2024. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the regular bills totaling \$486,509.72 and HS Zone direct bills totaling \$5,678.96. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to open the public hearing at 9:08 AM regarding Hemphill-Greg Fegley's application for a Special Use Permit for the following described property: W2SE Less Hwy 52 & Otl 4 of Sec. 18-156-84, Kirkelie Twn. Roll call; all voted yes; motion carried.

The applicant is requesting to build a wireless facility to include a 195' self-support tower with 4' lightening rod, and 75'x75' chain link fence compound. Ward County zoning applies with the township recommending approval. Planning Commission recommends Approval of the Special Use Permit Application based on finding of facts.

No one from the public came forward to speak to this issue.

Moved by Comm. Weppler, seconded by Comm. Rostad to close the public hearing at 9:09 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the Special Use Permit request for Hemphill-Greg Fegley as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to open the public hearing at 9:10 AM regarding Orville Nesdahl/Star Rentals, LLC's application for a Subdivision Plat for the following

described property: Proposed Nesdahl Addition Lots 1-3 being Outlots 8&9 of the SWSW of Sec. 32-156-83, Eureka Twn. Roll call; all voted yes; motion carried.

The applicant is proposing to parcel 3 Subdivision lots, proposed lot 1 is 10.06 acres, proposed lot 2 is 2.92 acres and proposed lot 3 is 2.00 acres. These lots are for future residential and agricultural purposes. Eureka Township zoning applies with the township recommending approval. Planning Commission recommends Approval of the Subdivision Plat Application based on finding of facts.

No one from the public came forward to speak to this issue.

Moved by Comm. Rostad, seconded by Comm. Anderson to close the public hearing at 9:11 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the Subdivision Plat Application request for Orville Nesdahl/Star Rentals, LLC as presented. Roll call; all voted yes; motion carried.

Craig Hashbarger, Partner at Widmer Roel PC, appeared to present a review of the Financial Statements for the year ending December 31, 2022.

Mr. Hashbarger discussed the Single Audit report which was conducted. Ward County was in compliance with the Federal Programs regarding ARPA funding. Mr. Hashbarger stated he had two areas of recommendations regarding the Single Audit. In regard to ARPA funds, management needs to develop a process to make sure than any of the subrecipients who receive funds ARPA funds are cleared through a database to make sure they are not prohibited from receiving awards. That process was put in place immediately.

The second recommendation from Mr. Hashbarger is in regard to subrecipient monitoring. Ward County has the responsibility to monitor and make sure money was spent in the purpose for which it was granted. Mr. Hashbarger also stated there should be language in the contract letting the subrecipients know that they may be selected for a single audit by the Federal Government for funds if the dollar amount received by the subrecipient exceeds the \$750,000.00 threshold.

A short discussion was held on the Commission Contingency fund and whether or not it was adequate. Mr. Hashbarger feels that Ward County's contingency is very conservative and within the guidelines recommended.

Moved by Comm. Weppeler, seconded by Comm. Anderson to receive and file the December 31, 2022 audit presented by Mr. Hashbarger from Widmer Roel PC as presented. Roll call; all voted yes; motion carried.

Major Paul Olthoff, Jail Commander, presented the Purchase or Service Agreement with First District Health Unit. The contract has been updated with no changes.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the Purchase or Service Agreement with First District Health District and to authorize the chairman to sign. Roll call; all voted yes; motion carried.

Next, Major Paul Olthoff presented the Contract for Boarding City of Minot's Inmates. There was a change to the paragraph on the top of page 2 regarding disputes and when the bills are due.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the Contract for Boarding City of Minot's Inmates. Roll call; all voted yes; motion carried.

Jason Blowers, IT Department, presented a budget amendment for the jail security camera replacement. Payment from the driver's insurance was received last summer but the bill for the actual camera replacement was received January 17, 2024.

Moved by Comm. Weppler, seconded by Comm. Olson to pay the bill and make the budget amendment to reflect the income and the outflow. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization, presented the Tax Roll Memorandum.

Moved by Comm. Weppler, seconded by Comm. Olson to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie requested a date and time be set for the 2024 County Board of Equalization meeting.

Moved by Comm. Olson, seconded by Comm. Weppler to approve the 2024 County Board of Equalization meeting to be held on June 4, 2024 at 1:00 PM. Roll call; all voted yes; motion carried.

Beth Pietsch, Planning and Zoning Administrator, appeared regarding seven (7) Plat Applications. The Plat Application for Wally Birkeland has been pulled from this agenda, as the original has not been received.

Application for a plat was received from LeRoy Lloyd for the following described property: Proposed Outlot 8 coming out of all of Outlot 3 and a portion of Lot A&B of Outlot 5 in the NENE Sec. 14-153-83, Freedom Twn. The applicant is proposing to parcel an outlot, proposed Outlot 8 is 0.97 acres. This outlot is for residential purposes. Freedom Township zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the Outlot Plat Application from LeRoy Lloyd as presented. Roll call; all voted yes; motion carried.

Application for a plat from Kevin Bonness for the following described property: Proposed Outlot 2 coming out of a portion of SENW Sec. 30-156-83, Eureka Twn. The applicant is proposing to parcel an outlot, proposed Outlot 2 is 2.00 acres. This outlot is for future agricultural purposes. Eureka Township

zoning applies with the township recommending approval. Planning Commission recommends Approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Olson, seconded by Comm. Rostad to approve the Outlot Plat Application from Kevin Bonness as presented. Roll call; all voted yes; motion carried.

Application for a plat from Arlan Irwin for the following described property: Proposed Outlot 6 coming out of a portion of SESE Sec. 26-153-83, Freedom Twn. The applicant is proposing to parcel an outlot, proposed Outlot 5 is 7.48 acres. This outlot is for future residential purposes. Freedom Township zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Olson, seconded by Comm. Weppler to approve the Outlot Plat Application from Arlan Irwin as presented. Roll call; all voted yes; motion carried.

Application for a plat from Shane Cardinal for the following described property: Proposed Outlot 1 coming out of a portion of SW Sec. 13-160-87 Sauk Prairie Twn. The applicant is proposing to parcel an outlot, proposed Outlot 1 is 9.99 acres. This outlot is for future residential/agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Olson, seconded by Comm. Rostad to approve the Outlot Plat Application from Shane Cardinal as presented. Roll call; all voted yes; motion carried.

Application for a plat from Martin Peterson-Steffes Group/Peterson for the following described property: Proposed Outlot 5 coming out of a portion of Gov't Lot 11 Sec. 3-152-85, Rice Lake Twn. The applicant is proposing to parcel an outlot, proposed Outlot 5 is 15.05 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the Outlot Plat Application from Martin Peterson-Steffes Group/Peterson as presented. Roll call; all voted yes; motion carried.

Application for a plat from Martin Peterson-Steffes Group/Peterson for the following described property: Proposed Outlot 6 coming out of a portion of Gov't Lots 10,11,12 & 13 Sec. 3-152-85, Rice Lake Twn. The applicant is proposing to parcel an outlot, proposed Outlot 6 is 46.06 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the Outlot Plat Application from Martin Peterson-Steffes Group/Peterson as presented. Roll call; all voted yes; motion carried.

Application for a plat from Josh Cogdill for the following described property: Proposed Outlot 8 & 9 coming out of a portion of Outlot 7 Sec. 33-156-84, Kirkelie Twn. The applicant is proposing to parcel two outlots, proposed Outlot 8 is 3.90 acres and proposed Outlot 9 is 2.61 acres. These outlots are for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the Outlot Plat Application from Josh Cogdill s presented. Roll call; all voted yes; motion carried.

Dana Larsen, County Highway Engineer, appeared regarding snow plow equipment. Ward County purchased 9 trucks between 2007-2009 and this is the last truck being converted into a snow plow. Mr. Larsen is asking for permission to purchase the remaining items for this conversion totaling approximately \$49,000.00.

Moved by Comm. Rostad, seconded by Comm. Olson to authorize the Highway Department to order a Falls reversible snow plow, a Henke postless snow wing, a Monroe underbody scraper, and a Saltdog stainless steel sander body. Roll call; all voted yes; motion carried.

The second item from Mr. Larsen was in regard to the county road graveling project in the Kenmare area. There will be approximately 3-5 inches of gravel added to the road with an estimated cost of \$4 million.

Moved by Comm. Rostad, seconded by Comm. Anderson to authorize the Highway Department to advertise and bid the Kenmare Area Graveling project to be completed in 2024. Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen brought forth a letter of support for RAISE planning grant. This letter of support will bring the connector corridor project to an approximate 30% design. The quote from Bolton and Menk is \$8,000.00, with it being split 50/50 with the City of Minot.

Moved by Comm. Wepler, seconded by Comm. Olson to authorize the scope and fees from Bolton and Menk to assist the county and city with applying for the 2024 RAISE grant as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to authorize the chairman to sign the letter of support for the 2024 RAISE planning grant. Roll all; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: M. Behles, Highway; A. Baker, Highway; D. Leon, Jail; T. Parisien-Trottier; Jail; and J. Berg, Highway.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Ms. Gorze asked for approval to post the Senior Assistant County Engineer position with a possible underfill listed as an Assistant County Engineer with the ability to hire.

Moved by Comm. Rostad, seconded by Comm. Anderson to post this position with the ability to hire. Roll call; all voted yes; motion carried.

In regard to the Employee Identification Policy, Ms. Gorze is asking to add language to the policy. Mr. Blowers came forward to speak regarding the Employee Identification Policy and stated new fobs will be given out to all employees in the form of an employee badge. This badge will be required to be worn while at work with the exception of law enforcement and court security officers. Language stating badges need to be worn as well as providing additional info regarding badges will be added to the policy.

Moved by Comm. Wepler, seconded by Comm. Anderson to add the employee identification Policy wording to the Ward County Employee Handbook and implement this policy once the new card reader system is in place. Roll call; all voted yes; motion carried.

Lastly Ms. Gorze brought forth a change of wording to the Promotions/Demotions/Lateral Moves/Reclassification section regarding the last sentence which shall now read: This increase in pay will begin when the employee has assumed the assigned responsibilities and until the position is filled or direction of the commission.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the change of the wording of the Promotions/Demotions/Lateral Moves/ Reclassification section as presented above. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Wepler to receive and file the following correspondence: Letter from Court Facilities Improvement Advisory Committee dated January 12, 2024; email/letter from Northern Plains Children's Advocacy Center dated 1-22-2024; Central Dakota Metropolitan Planning Organization minutes dated December 21, 2023; and letter from Ward County Human Service Zone dated February 2, 2024. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve the revised December 2023 financials – including amendments and transfers approved January 16, 2024. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the annual contracts for DeSour Valley Development Corporation and Makoti Threshers Association. Roll call; all voted yes; motion carried.

Ms. Haman led a discussion on the Coroner Contract. Trinity Health does not want to continue the contract after the 1st quarter of 2024.

Moved by Comm. Weppeler, seconded by Comm. Rostad to put out Request for Proposal for the coroner position for 6 weeks and have committee approve what goes into the Request for Proposal. Roll call; all voted yes; motion carried.

Moved by Comm. Weppeler, seconded by Comm. Anderson to approve the Raffle Permits for Fire Fighters Local 1157, Heritage Singers, and Minot Area Men's Winter Refuge. Roll call; all voted yes; motion carried.

Ms. Haman mentioned the North Dakota County Commissioners Association Summit will be held March 19-20, 2024 with a social on Tuesday evening the 19th.

At 10:58 AM with no further business, the meeting was adjourned.

Special Meeting Minutes of the Board of Ward County Commissioners
February 13, 2024

The special meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 8:01 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Jason Blowers, Marisa Haman and by phone Roza Larson.

Moved by Comm. Rostad and seconded by Comm. Weppler to open an executive session at 8:02 AM. Roll Call; all voted yes; motion carried.

Chairman Fjeldahl and Commissioners Anderson, Olson, Rostad and Weppler along with department heads Marisa Haman and Roza Larson and Administrative Assistants Lynae Schroeder and Amanda Mahlum were present.

Moved by Comm. Weppler and seconded by Comm. Olson to close executive session at 8:30 AM. Roll Call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Weppler to have Chairman Fjeldahl and Auditor Marisa Haman visit with Auditor Craig Hashbarger with Widmer Roel regarding completion of a single forensic audit of ARPA funds given to Project Bee and notify NDIRF. Roll Call; all voted yes; motion carried.

At 8:34 AM with no further business, the meeting was adjourned.

Special Meeting Minutes of the Board of Ward County Commissioners
February 13, 2024

The special meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:15 AM with Commissioners Anderson, Olson, and Rostad present. Also present were department heads Brian Vangsness, Jason Blowers, Lolly Gorze, and Marisa Haman.

Comm. Weppler joined by phone at 9:16 AM

Brian Vangsness, Facilities appeared regarding hiring another employee. Two positions were cut for the 2024 year. However, he has noticed that they are falling behind in some areas since having an employee resign approximately a month ago.

Lolly Gorze, Human resources appeared stating that policy states that the position needs to be posted and open to the public for two weeks.

Comm. Weppler exited meeting at 9:26 AM

Moved by Comm. Rostad seconded by Comm. Anderson to add a level II position to the facilities and grounds department. Roll called; all voted yes; motion carried.

Discussion was held regarding calling in retired and past employees for emergency or temporary work.

At 9:37 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 02/20/24 BILL LIST

GENERAL BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	\$103,689.70
	BADGER, MYRA J	DAY TRIP MILEAGE 1/22, 1/23, 1/24, 1/25, 1/26, 1/30, 1/31--EXTENSION	\$193.03
	BADGER, MYRA J	DAY TRIP MILEAGE 1/4, 1/5, 1/8, 1/9, 1/10, 1/11, 1/17, 1/18--EXTENSION	\$53.75
	BALCO UNIFORMS CO INC	CARRIER--SHERIFF	\$275.28
	BURKETT, EMILY	DAY TRIP MILEAGE 4H PROGRAMMING--EXTENSION	\$23.45
	BURKETT, EMILY	DAY TRIP MILEAGE 4H PROGRAMMING--EXTENSION	\$203.35
	CIVICPLUS	CIVICPLUS ANNUAL FEE FOR HOSTING AND SUPPORTING--IT	\$10,856.19
	CIVICPLUS	CIVIC CLERK ANNUAL FEE - AGENDA MINUTES--GENERAL	\$11,641.50
	DAKOTA SUPPLY GROUP	SLOAN REPAIR KIT & AERATORS--FACILITY MGMT	\$38.63
	ELECTRO WATCHMAN INC	ADMIN STAIRWELL ACCESS CONTROL--GENERAL	\$10,774.10
	ENERBASE FARMERS UNION/CENEX	INV #20-25850 DIESEL FOR BOBCATS--FACILITY MGMT	\$79.69
	ENERBASE FARMERS UNION/CENEX	INV #20-25928 DIESEL FOR BOBCATS--FACILITY MGMT	\$161.26
	ENERBASE FARMERS UNION/CENEX	INV #20-26344 DIESEL FOR BOBCATS--FACILITY MGMT	\$224.99
	ENERBASE FARMERS UNION/CENEX	INV #26-21787 DIESEL FOR BOBCATS--FACILITY MGMT	\$64.90
	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$7,955.54
193425	ENERBASE FARMERS UNION/CENEX	INV # 34-2547 GAS--EMERGENCY MGMT	\$30.66
	ENERBASE FARMERS UNION/CENEX	INV #20-25702 - GAS--TAX EQUAL	\$25.43
	ENERBASE FARMERS UNION/CENEX	INV #20-26302 - GAS--TAX EQUAL	\$15.39
	ENERBASE FARMERS UNION/CENEX	INV #20-26353 - GAS--TAX EQUAL	\$31.70
	ENERBASE FARMERS UNION/CENEX	INV #20-26425 - GAS--TAX EQUAL	\$27.84
	ENERBASE FARMERS UNION/CENEX	INV #34-51778 - GAS--TAX EQUAL	\$27.74
	ENTERPRISE FM TRUST	26NTGF-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--FACILITY MGMT	\$76.02
	ENTERPRISE FM TRUST	26NTGF-02/01-02/29/24-LEASE CHARGE: -RENT--FACILITY MGMT	\$791.64
	ENTERPRISE FM TRUST	26LTB3-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	\$45.01
	ENTERPRISE FM TRUST	26LTB3-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$530.92
	ENTERPRISE FM TRUST	26LTBB-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$998.89
	ENTERPRISE FM TRUST	26LTBF-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$997.78
	ENTERPRISE FM TRUST	26LTBL-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$998.89
	ENTERPRISE FM TRUST	26LTBM-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$998.89
	ENTERPRISE FM TRUST	26QW23-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	\$47.28
	ENTERPRISE FM TRUST	26QW23-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$666.85
	ENTERPRISE FM TRUST	26QW3K-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	\$47.28
	ENTERPRISE FM TRUST	26QW3K-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$666.85
	ENTERPRISE FM TRUST	26VJG7-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	\$47.28
	ENTERPRISE FM TRUST	26VJG7-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$609.75
	ENTERPRISE FM TRUST	27BJ85-02/01-02/29/24-LEASE CHARGE: -FULL MAINT.--SHERIFF	\$51.07
	ENTERPRISE FM TRUST	27BJ85-02/01-02/29/24-LEASE CHARGE: -RENT--SHERIFF	\$1,007.50
	HIGH POINT NETWORKS	SUBSCRIPTION VMWARE VSPHERE 6 ESSENTIAL KIT--IT	\$66.96
	HIGH POINT NETWORKS	C51DC SERVER CONFIGURATION--IT	\$337.50
193380	HOFFARTH SANITATION	TRASH SERVICE 1/1/24-1/31/24--FACILITY MGMT	\$600.00
	HOW, EMILY	DAY TRIP MILEAGE 1/22, 1/24, 1/25, 1/26, 1/30--EXTENSION	\$13.87
193426	INFORMATION TECHNOLOGY DEPT	SSL VPN CLIENT--IT	\$5.00
	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$263.45
	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AZURE, EMAIL, VPN, ACTIVE DIRECOTRY--IT	\$1,127.85
	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT RE-IMBURSEMENT--AUDITOR & TREAS	\$3,087.60
	JOHNSON CONTROLS FIRE PROTECTION,	TECH SERVICE WORK ON JAIL FIRE SYSTEM--FACILITY MGMT	\$888.26
	MARCO TECHNOLOGIES, LLC NW7128	CUCM UNITY SECURITY UPGRADE--IT	\$787.50
193427	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$234.13
	NDACVSO	2 - SPRING TRAINING CONFERENCE FEE--VET SERVICES	\$240.00
	NDACVSO	ASSOCIATION ANNUAL DUES--VET SERVICES	\$50.00
	O'DAY EQUIPMENT	FUEL CLOUD REPAIR--SHERIFF	\$885.32
193387	POST BOARD	LICENSE FEE RUSSELL--SHERIFF	\$45.00
193388	POST BOARD	LICENSE FEE KEELEY--SHERIFF	\$45.00
	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR & TREAS	\$503.61
	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DETENTION - JAN 2024--JUVENILE DETENTION	\$537.10

	THORSRUD SUPPLY COMPANY INC	SCHLAGE KEYS CUT--FACILITY MGMT	\$11.30
	THORSRUD SUPPLY COMPANY INC	IC CORES 23-030 626 --GENERAL	\$306.00
	THORSRUD SUPPLY COMPANY INC	KEYED TO EXISTING KEY--GENERAL	\$48.00
	THORSRUD SUPPLY COMPANY INC	OS TRIM 996 - L#17 626 LHR--GENERAL	\$2,481.00
	THORSRUD SUPPLY COMPANY INC	RIM CYLINDER HOUSINGS 20-079 626--GENERAL	\$294.00
193389	UNITED MAILING SERVICES INC	POSTAGE - 01/22 - 02/02--EXTENSION	\$47.90
193389	UNITED MAILING SERVICES INC	POSTAGE BALANCE--EXTENSION	\$170.00
193389	UNITED MAILING SERVICES INC	SERVICE - 01/22 - 02/02--EXTENSION	\$5.19
	UNITED MAILING SERVICES INC	POSTAGE - 01/22/24 - 02/02/2024--GENERAL	\$944.40
	UNITED MAILING SERVICES INC	SERVICES - 01/22/24 - 02/02/24--GENERAL	\$257.20
	US BANK CM-9705	2020 TAX REFUNDING BOND PAYMENT--AUDITOR & TREAS	\$1,880,875.00
	VISIT MINOT	ARPA #99 PAYMENT #2--COMMISSIONERS	\$25,447.60
	WARD CO DIVE RESCUE	ARPA - #107 2 800 MHZ RADIOS--COMMISSIONERS	\$8,437.08
	WARD COUNTY HIGHWAY DEPT	NUISANCE ABATEMENTS - 127 MINOT MOBILE ESTATES--GENERAL	\$3,541.86
	WESTERN AGENCY INC	2024 LIABILITY INSURANCE--INSURANCE	\$319,470.00
	WESTLIE MOTOR CO	KEY PROGRAM--SHERIFF	\$695.82
	WHEELER CONSTRUCTION INC	AVIGILON CAMERA, INSTALLATION, CONFIGURATION--GENERAL	\$4,500.00
	WILKIE, NOREEN	OVERNIGHT MILEAGE WINTER CONFERENCE BISMARCK--TAX EQUAL	\$146.06
	WILKIE, NOREEN	OVERNIGHT PER DIEM WINTER CONFERENCE BISMARCK--TAX EQUAL	\$28.00
	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	\$125.21
	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$5,210.13
	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	\$9,675.96
	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	\$7,923.63
		Total General Bills:	\$2,435,352.26

PARK BOARD BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	\$6,254.05
		Total Park Board Bills:	\$6,254.05

ROAD/HIGHWAY BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2024 TRANSACTIONS--SEE JP BILL LIST	\$16,124.48
	ACME TOOLS GRAND FORKS	INV #12378265 SHOP SUPPLIES	\$414.35
	ACME TOOLS GRAND FORKS	INV #12360528 SUPPLIES FOR UNIT 67	\$271.94
193430	BERTHOLD CITY	BERTHOLD SHOP WATER, SEWER, LANDFILL	\$113.00
	BUTLER MACHINERY	INV #03PS0498767 PARTS FOR UNIT 45A	\$442.57
	CAPITAL ONE TRADE CREDIT	INV #D46634 SHOP SUPPLIES	\$234.02
	CAPITAL ONE TRADE CREDIT	INV #D46387 SUPPLIES FOR UNIT 193	\$35.96
	CAPITAL ONE TRADE CREDIT	INV #D46441 SUPPLIES FOR MINOT SHOP	\$27.92
	CAPITAL ONE TRADE CREDIT	INV #D45808 CHAINS FOR UNIT 67	\$559.96
	DAKOTA FLUID POWER INC	INV #7168419 HYDROLIC HOSE FOR UNIT 155	\$84.42
	DAKOTA FLUID POWER INC	INV #7168451 HYDROLIC HOSE ASSEMBLY FOR UNIT 155	\$180.55
	DAKOTA FLUID POWER INC	INV #7165832 SHOP SUPPLIES	\$41.68
	DAKOTA FLUID POWER INC	INV #7165421 HYDROLIC HOSE ASSEMBLY ON UNIT 145	\$191.86
	DAKOTALAND AUTOGLASS	INV #1270095 PAINTING ON UNIT 158	\$903.48
	DAKOTALAND AUTOGLASS	INV #1270137 PAINTING ON UNIT 158	\$132.86
	ENERBASE FARMERS UNION/CENEX	INV #005991 GASOLINE FILL FOR UNIT 19	\$53.37
	ENERBASE FARMERS UNION/CENEX	INV #006193 GASOLINE FILL FOR UNIT 19	\$46.94
	ENERBASE FARMERS UNION/CENEX	INV #006346 GASOLINE FILL FOR UNIT 19	\$48.95
	ENERBASE FARMERS UNION/CENEX	INV #006624 GASOLINE FILL FOR UNIT 19	\$47.88
	ENERBASE FARMERS UNION/CENEX	INV #006745 GASOLINE FILL FOR UNIT 19	\$39.50
	ENERBASE FARMERS UNION/CENEX	INV #2268 DEF FLUID	\$1,977.14
	ENERBASE FARMERS UNION/CENEX	INV #2373 HYDROLIC OIL	\$2,028.65
	ENERBASE FARMERS UNION/CENEX	INV #2452 10W30 BULK OIL FOR MINOT	\$3,992.85
	ENERBASE FARMERS UNION/CENEX	INV #279502 DIESEL BULK FILL AT DOUGLAS SHOP	\$2,565.60

	ENERBASE FARMERS UNION/CENEX	INV #289489 DIESEL BULK FILL AT SAWYER SHOP	\$2,229.94
	FARMERS UNION OIL CO	INV #1689-10003 GASOLINE FILL FOR UNIT 16A	\$61.03
	FARMERS UNION OIL CO	INV #210275 GASOLINE FILL FOR UNIT 16A	\$54.68
	FARMERS UNION OIL CO	INV #210385 GASOLINE FILL FOR UNIT 16A	\$75.92
	FARMERS UNION OIL CO	INV #210780 GASOLINE FILL FOR UNIT 16A	\$59.57
	FARMERS UNION OIL CO	INV #210860 GASOLINE FILL FOR UNIT 16A	\$60.32
	FARMERS UNION OIL CO	INV #33167 DIESEL FILL FOR BERTHOLD SHOP	\$1,353.34
	FARMERS UNION OIL CO	INV #4080-10003 GASOLINE FILL FOR UNIT 16A	\$59.20
	FARMERS UNION OIL CO	INV #8479-10006 GASOLINE FILL FOR UNIT 16A	\$64.21
	FARMERS UNION OIL CO	INV #864163 SHOP SUPPLIES FOR BERTHOLD	\$10.98
	FARMERS UNION OIL CO - KENMARE	INV #095712 SHOP SUPPLIES FOR KENMARE	\$29.98
	FARMERS UNION OIL CO - KENMARE	INV #09580 POWERSTEERING FLUID FOR UNIT 10	\$6.49
	FARMERS UNION OIL CO - KENMARE	INV #1908 BULK DIESEL FILL KENMARE SHOP	\$2,252.58
	FARMERS UNION OIL CO - KENMARE	INV #2856 PROPANE FOR MINOT SHOP	\$577.50
	FARMERS UNION OIL CO - KENMARE	INV #446299 GASOLINE FILL FOR UNIT 10	\$71.47
	FARMERS UNION OIL CO - KENMARE	INV #446486 GASOLINE FILL FOR UNIT 10	\$74.06
	FARMERS UNION OIL CO - KENMARE	INV #446814 GASOLINE FILL FOR UNIT 10	\$67.89
	FARMERS UNION OIL CO - KENMARE	INV #447057 GASOLINE FILL FOR UNIT 10	\$56.00
	FARMERS UNION OIL CO - KENMARE	INV #447138 GASOLINE FILL FOR UNIT 10	\$126.04
	FARMERS UNION OIL CO - KENMARE	INV #447585 GASOLINE FILL FOR UNIT 10	\$57.47
	FARMERS UNION OIL CO - KENMARE	INV #447744 GASOLINE FILL FOR UNIT 10	\$67.07
	FARMERS UNION OIL CO - KENMARE	INV #62078 HEATER FOR MINOT SHOP	\$499.99
	FARMERS UNION OIL CO - KENMARE	INV #8843 GASOLINE FILL FOR UNIT 10	\$72.93
	FARMERS UNION OIL CO - KENMARE	JANUARY FEDERAL TAX CREDIT	-(38.81)
	GENERAL TRADING CO	INV #309036 SHOP SUPPLIES	\$121.68
	GENERAL TRADING CO	INV #309063 BLACK SILICONE ADHESIVE SEALANT FOR SHOP	\$6.85
	GERDAU	INV #9012968938 PART FOR UNIT 1709	\$35.00
	GERDAU	INV #9012965356 PARTS FOR UNIT 112	\$82.08
	GERDAU	INV #9012950798 PARTS FOR UNIT 1709	\$60.00
	GERDAU	INV #9012921817 PARTS FOR UNIT 1709	\$81.00
	GERDAU	INV #9012893526 PARTS FOR UNIT 158	\$21.43
193381	HOFFARTH SANITATION	TRASH SERVICE 1/1/24-1/31/24	\$195.00
193433	KENMARE CITY OF	KENMARE SHOP WATER	\$57.50
	LARSEN, DANA G	OVERNIGHT PER DIEM - NDACE CONFERENCE FARGO	\$59.00
	MCGEE, HANKLA & BACKES	ACCT #21802-337600M TANNER VIX TRIAL PREPARE	\$666.00
193431	MDU - BISMARCK OFFICE	GAS 201 72ND AVE NE SHOP	\$1,228.62
193382	MDU - BISMARCK OFFICE	GAS BERTHOLD SHOP	\$295.08
	MENARDS - MINOT	INV #51507 SHOP SUPPLIES	\$284.90
	MENARDS - MINOT	INV #51229 SHOP SUPPLIES	\$43.98
	MENARDS - MINOT	INV #51182 PAINT FOR 93A	\$106.95
	MENARDS - MINOT	INV #51067 SHOP SUPPLIES	\$150.25
	MENARDS - MINOT	INV #50992 SUPPLIES FOR UNIT 1709	\$359.99
	MENARDS - MINOT	INV #50786 SHOP SUPPLIES	\$17.47
	MENARDS - MINOT	INV #50787 SUPPLIES FOR UNIT 191	\$127.95
	MENARDS - MINOT	INV #50792 SHOP SUPPLIES	\$45.84
	MENARDS - MINOT	INV #50738 SHOP SUPPLIES	\$30.36
	MENARDS - MINOT	INV #50660 SHOP SUPPLIES	\$24.98
	MENARDS - MINOT	INV #50560 SHOP SUPPLIES	\$44.43
	MENARDS - MINOT	INV #50466 SHOP SUPPLIES	\$100.57
	MENARDS - MINOT	INV #50515 SUPPLIES FOR FRAME FOR MAP	\$139.39
	MINOT CITY OF, LANDFILL	INV #00479779 GARBAGE DISPOSED	\$10.00
	MINOT CITY OF, LANDFILL	INV #00479639 GARBAGE DISPOSED	\$10.00
	NAPA AUTO PARTS	INV #476442 HEADLIGHT SOCKET FOR UNIT 141	\$10.98
	NAPA AUTO PARTS	INV #476502 OIL FILTERS FOR SHOP	\$31.98
	NAPA AUTO PARTS	INV #476551 FILTERS FOR SHOP	\$359.92
	NAPA AUTO PARTS	INV #477492 LIGHT BAR/SUPPLIES FOR UNIT 158	\$386.95
	NAPA AUTO PARTS	INV #478744 SHOP SUPPLIES- CLAMPS	\$28.87
	NAPA AUTO PARTS	INV #479178 TRAILER CABLE FOR UNIT 158	\$822.50
	NAPA AUTO PARTS	INV #479428 ADHESIVE CLEANER FOR SHOP	\$43.69

	NAPA AUTO PARTS	INV #479525 SHOP SUPPLIES- CLEANER	\$38.11
	NAPA AUTO PARTS	INV #479609 FILTERS FOR SHOP	\$623.60
	NAPA AUTO PARTS	INV #479713 FILTERS FOR SHOP	\$424.08
	NAPA AUTO PARTS	INV #480567 IDOL SPEED STABILIZER FOR UNIT 135	\$57.84
	NAPA AUTO PARTS	INV #480568 SHOP SUPPLIES- TIRE VALVES	\$10.14
	NAPA AUTO PARTS	INV #482333 FILTERS FOR SHOP	\$37.32
	NORTHWEST TIRE & RETREAD INC	INV #4342269 NEW TIRE UNIT 142	\$656.25
	NORTHWEST TIRE & RETREAD INC	INV #4342296 TIRE REPAIR UNIT 92A	\$128.02
	NORTHWEST TIRE & RETREAD INC	INV #4342744 TWO NEW TIRES UNIT 191	\$374.22
	NORTHWEST TIRE & RETREAD INC	INV #4342753 TIRE REPAIR ON UNIT 81	\$505.52
193383	OTTERTAIL POWER CO	ELECTRIC - SAWYER SHOP	\$101.27
	PARKLAND USA CORP DBA FARSTAD OIL	INV #899932-24 OIL AND GREASE FOR SHOP	\$943.23
	PROLAWN	2024 LAWN SERVICE	\$892.80
	RDO/POWERPLAN	INV #P9135607 PARTS FOR UNIT 94A	\$78.24
	RDO/POWERPLAN	INV #P9136307 PARTS FOR UNIT 94A	\$392.34
	RDO/POWERPLAN	INV #P9124907 PAINT FOR UNIT 93A	\$75.89
	RDO/POWERPLAN	INV #P9110407 SPLIT PINS FOR UNIT 92A	\$165.18
	RYAN CHEVROLET	INV #5205107 MUD FLAPS FOR UNIT 1709	\$97.00
	SUNDRE SAND & GRAVEL INC	INV #M011424-17 SALT/SAND STOCKPILING	\$18,471.05
	SWANSTON EQUIPMENT CO	INV #P63295 PARTS/REPAIR FOR UNIT 42K	\$363.12
193432	TRI N PROPANE	SAWYER SHOP PROPANE	\$233.06
	TUFF TRUCKS INC	INV #3331 SEAT COVERS FOR UNIT 502	\$679.98
	TUFF TRUCKS INC	INV #3332 SEAT COVERS FOR UNIT 1709	\$679.98
	UDE, COLE A	NDACE CONFERENCE MEAL VOUCHER 01/31, 02/01 & 02/02	\$50.00
	WALTER, BRIAN A	NDACE CONFERENCE MEAL VOUCHER 01/31, 02/01 & 02/02	\$50.00
	WESTLIE MOTOR CO	INV #1139142 REPAIR ON UNIT 2111	\$217.70
	WESTLIE MOTOR CO	INV #1138848 REPAIR ON UNIT 143	\$38.37
	WESTLIE MOTOR CO	INV #1138634 REPAIR ON UNIT 191	\$68.18
	WESTLIE MOTOR CO	INV #1138444 REPAIR ON UNITS 25 & 155 AND SHOP SUPPLIES	\$360.96
	WESTLIE MOTOR CO	INV #1138444 REPAIR ON UNITS 25 & 155 AND SHOP SUPPLIES	\$982.64
	WESTLIE MOTOR CO	INV #1138126 FUEL ADDITIVE FOR SHOP	\$401.04
	WESTLIE MOTOR CO	INV #196768 REPAIR ON UNIT 144	\$448.00
	WESTLIE MOTOR CO	INV #1137814 REPAIR ON UNIT 53	\$1,244.23
	XCEL ENERGY	ELECTRICITY - BERTHOLD	\$94.05
	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	\$64.37
		Total Road/Highway Bills:	\$74,648.75

**JP MORGAN PURCHASE CARD BILL LIST - 02/20/24 MEETING
JANUARY 2024 TRANSACTIONS**

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0002.300.2300	PEOPLEFACTS--BACKGROUND CHECK--AUDITOR	\$ 26.79
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--NOTEBOOKS/STAPLER/TONER--AUDITOR	87.99
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--TONER--AUDITOR	195.99
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--SIGN HERE STICKERS--AUDITOR	13.99
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VISTAPRINT--STAMP/S&H--AUDITOR	19.48
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VERIZON--PHONE 1/9/24--AUDITOR	42.50
GENERAL (COMMISSION BILLS)	001.0002.300.2500	NDRIN--MONTHLY SUBSCRIPTION 1/4/24--AUDITOR	30.00
GENERAL (COMMISSION BILLS)	001.0003.300.2900	NDRIN--MONTHLY SUBSCRIPTION 1/13/24--TAX	30.00
GENERAL (COMMISSION BILLS)	001.0003.300.2900	VERIZON--PHONE 1/9/24--BLDG INSP--TAX	42.50
GENERAL (COMMISSION BILLS)	001.0004.300.2400	AMAZON--USB/HUB--STATES ATTN	45.69
GENERAL (COMMISSION BILLS)	001.0004.300.2400	AMAZON--TAX TONER--STATES ATTN	107.67
GENERAL (COMMISSION BILLS)	001.0004.300.2400	AMAZON--TAX TONER--STATES ATTN	25.29
GENERAL (COMMISSION BILLS)	001.0004.300.2400	COMPUTER STORE--FAX TONER--STATES ATTN	49.99
GENERAL (COMMISSION BILLS)	001.0004.300.2900	SYNCCOM INC--LICENSES X4--STATES ATTN	720.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 1/24/24--STATES ATTN	182.59
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 1/24/24--STATES ATTN	45.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	AT&T--CELL PHONES 1/3/24--STATES ATTN	365.50
GENERAL (COMMISSION BILLS)	001.0004.300.2900	PEOPLEFACTS--BACKGROUND CHECK--STATES ATTN	53.58
GENERAL (COMMISSION BILLS)	001.0005.300.2400	PFC PROD.--MARRIAGE LIC. FOLDERS/S&H--RECORDER	370.28
GENERAL (COMMISSION BILLS)	001.0005.300.2400	PEOPLEFACTS--BACKGROUND CHECK--RECORDER	26.79
GENERAL (COMMISSION BILLS)	001.0006.300.2400	MENARDS--AWARD FRAMES--SHERIFF	19.77
GENERAL (COMMISSION BILLS)	001.0006.300.2400	BATTERIES PLUS--BATTERIES--SHERIFF	58.72
GENERAL (COMMISSION BILLS)	001.0006.300.2400	MENARDS--APPLIANCE CORD--SHERIFF	6.99
GENERAL (COMMISSION BILLS)	001.0006.300.2400	LOWES PRINTING--PLAQUE--SHERIFF	36.95
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CASEYS--FUEL--SHERIFF	51.63
GENERAL (COMMISSION BILLS)	001.0006.300.2403	FUEL CLOUD--KIOSK SERVICE--SHERIFF	330.00
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON--FUEL--SHERIFF	44.00
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX DAKOTA--FUEL--SHERIFF	53.07
GENERAL (COMMISSION BILLS)	001.0006.300.2403	HOLIDAY--FUEL--SHERIFF	55.01
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	53.07
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	36.44
GENERAL (COMMISSION BILLS)	001.0006.300.2403	HOLIDAY--FUEL--SHERIFF	49.00
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	44.46
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON--FUEL--SHERIFF	55.03
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX--FUEL--SHERIFF	59.31
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	39.29
GENERAL (COMMISSION BILLS)	001.0006.300.2405	AMAZON--MOUNTING HARDWARE--SHERIFF	98.93
GENERAL (COMMISSION BILLS)	001.0006.300.2405	AMAZON--BADGE BANDS--SHERIFF	57.69
GENERAL (COMMISSION BILLS)	001.0006.300.2405	EPOLICESUPPLY.COM--BARS/S&H--SHERIFF	124.95
GENERAL (COMMISSION BILLS)	001.0006.300.2405	MENARDS--UNIFORM STORAGE BOXES--SHERIFF	124.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	BOB JOHNSONS--DOCKING STATION/S&H--SHERIFF	282.50
GENERAL (COMMISSION BILLS)	001.0006.300.2405	UNIFORM CENTER--UNIFORMS--SHERIFF	130.89
GENERAL (COMMISSION BILLS)	001.0006.300.2405	UNIFORM CENTER--UNIFORMS--SHERIFF	172.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	UNIFORM CENTER--UNIFORMS--SHERIFF	181.98
GENERAL (COMMISSION BILLS)	001.0006.300.2405	UNIFORM CENTER--UNIFORMS--SHERIFF	190.98
GENERAL (COMMISSION BILLS)	001.0006.300.2405	UNIFORM CENTER--UNIFORMS--SHERIFF	199.98
GENERAL (COMMISSION BILLS)	001.0006.300.2405	VERIZON--CELL/AIRCARDS 1/10/24--SHERIFF	1,550.28
GENERAL (COMMISSION BILLS)	001.0006.300.2500	TRANSUNION--GEO TRACKING 1/1/24--SHERIFF	140.00
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/26--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/18--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/10--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/8--SHERIFF	76.44
GENERAL (COMMISSION BILLS)	001.0006.300.2506	OLSON TOWING--TOW BILL--SHERIFF	242.50
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES--SHERIFF	964.84
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES--SHERIFF	964.84
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES--SHERIFF	591.44
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/9--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES--SHERIFF	670.40
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/22--SHERIFF	52.03
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 12/29--SHERIFF	46.37
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 12/29--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/10--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/12--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 1/16--SHERIFF	52.03
GENERAL (COMMISSION BILLS)	001.0006.301.2110	TRINITY HEALTH--WSI PHYSICALS--SHERIFF	926.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	COURTYARD--LODGING 1/21/24-1/22/24--SHERIFF	107.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	COURTYARD--REFUNDED--ERROR--SHERIFF	5.12
GENERAL (COMMISSION BILLS)	001.0006.301.2300	COURTYARD--LODGING 1/21/24-1/22/24--SHERIFF	107.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	ENTERPRISE TOLL--TOLL CHARGE EXTRAD.--SHERIFF	3.20
GENERAL (COMMISSION BILLS)	001.0006.301.2300	FBI LEEDA--TRAINING--SHERIFF	795.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DOUBLE TREE--LODGING 1/7/24-1/8/24--SHERIFF	107.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	BLUE TO GOLD STORE--TRAINING BOOKS/S&H--SHERIFF	185.35
GENERAL (COMMISSION BILLS)	001.0006.301.2300	ND SEC. STATE--NOTARY APP--SHERIFF	36.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--PLANNER--JAIL	8.90
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--MAGIC ERASER--JAIL	92.52
GENERAL (COMMISSION BILLS)	001.0007.300.2400	RECORD KEEPERS--SHRED BINS 12/31/23--JAIL	37.50
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--PAPER TOWEL/SCRUB PADS--JAIL	47.32
GENERAL (COMMISSION BILLS)	001.0007.300.2400	PRIMARY PRODUCTS--GLOVES--JAIL	1,288.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--MISC. CLEANING SUPPLIES/FRT--JAIL	1,750.69
GENERAL (COMMISSION BILLS)	001.0007.300.2400	CHARMTX--PASTE/BRUSH/SOAP/COMBS--JAIL	609.52
GENERAL (COMMISSION BILLS)	001.0007.300.2400	LOWE'S PRINTING--NOTARY STAMP--JAIL	35.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	MENARDS--BLINDS/EXT. CORD--JAIL	105.29
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--COMMAND STRIPS--JAIL	18.56
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--CLEANING CLOTHS--JAIL	682.16

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--EXT. CORD/COMMAND STRIPS--JAIL	30.55
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--BATTERIES--JAIL	53.82
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--KEYBOARD/MOUSE--JAIL	24.99
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--UNIFORM PANTS/S&H--JAIL	150.35
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--UNIFORM PANTS/S&H--JAIL	152.05
GENERAL (COMMISSION BILLS)	001.0007.300.2405	BALCO--LT. BARS--JAIL	32.80
GENERAL (COMMISSION BILLS)	001.0007.300.2506	DOC--MAINT. CONTRACT 1/10/24--JAIL	267.36
GENERAL (COMMISSION BILLS)	001.0007.300.2812	AED.US--TAX REFUND--JAIL	(21.40)
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--DRUG SCREENING--JAIL	1,001.15
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS/S&H--JAIL	559.36
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	647.67
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--CREDIT - REFUNDED DRUG TEST--JAIL	(249.89)
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS/MED. SUPPLIES--JAIL	224.59
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG BUSINESS SVCS--INMATE MEDICAL DEC '23--JAIL	1,500.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG BUSINESS SVCS--INMATE MEDICAL DEC '23--JAIL	2,314.20
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG BUSINESS SVCS--INMATE MEDICAL DEC '23--JAIL	8,000.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	AED.US--CHILD ELECTROPADS/BATTERY--JAIL	778.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--SALK PACKETS--JAIL	35.91
GENERAL (COMMISSION BILLS)	001.0007.300.2812	THRIFTY RX--INMATE MEDICAL DEC '23--JAIL	13,506.34
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	750.46
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	149.72
GENERAL (COMMISSION BILLS)	001.0007.300.2812	FDHU--INMATE MEDICAL Q4 '23--JAIL	2,526.52
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS--JAIL	559.36
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MPF--MEDS--JAIL	24.39
GENERAL (COMMISSION BILLS)	001.0007.301.2301	PLAQUEMAKER--PLAQUES/AWARD BOARD/S&H--JAIL	322.25
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 1/15/24--JAIL	54.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 1/26/24--JAIL	29.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 1/26/24--JAIL	19.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	PACIFIC TRAINING--TRAINING--JAIL	199.00
GENERAL (COMMISSION BILLS)	001.0007.301.2301	TEEX ECOMMERCE--TRAINING--JAIL	72.00
GENERAL (COMMISSION BILLS)	001.0007.301.2810	ND WSI--INMATE WORK REL. 9/1/23-8/31/24--JAIL	25.88
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--3M EASY TRAP/DUST SHEETS--JUVENILE	53.39
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--DISINFECTANT WIPES--JUVENILE	29.94
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--RETURN - TRAP/DUST SHEETS--JUVENILE	(53.39)
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--TRAP SWEEP/DUST SHEETS--JUVENILE	53.39
GENERAL (COMMISSION BILLS)	001.0008.300.2405	MIDCO--CABLE SVCS 12/18/23--JUVENILE	30.00
GENERAL (COMMISSION BILLS)	001.0008.300.2405	NETFLIX--STREAMING SVC 1/17/24--JUVENILE	22.99
GENERAL (COMMISSION BILLS)	001.0008.300.2500	MAIN ELECTRIC--INST. NEW CAM. CABLES--JUVENILE	1,378.00
GENERAL (COMMISSION BILLS)	001.0008.300.2812	PRIMARY PRODUCTS--GLOVES--JUVENILE	128.80
GENERAL (COMMISSION BILLS)	001.0008.300.2812	CULLIGAN--BOTTLES WATER--JUVENILE	16.00
GENERAL (COMMISSION BILLS)	001.0008.300.2812	CULLIGAN--BOTTLES WATER--JUVENILE	74.00
GENERAL (COMMISSION BILLS)	001.0008.300.2812	THRIFTY RX--INMATE MEDS 12/31/23--JUVENILE	13.08
GENERAL (COMMISSION BILLS)	001.0009.300.2300	NPEN--ANNUAL MEMBERSHIP--EXTENSION	50.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	BRIAN BURKETT--WORKSHOP FAC.--EXTENSION	335.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	TRACFONE--TAX REFUND--EXTENSION	(29.42)
GENERAL (COMMISSION BILLS)	001.0009.300.2300	NDSU-AG & EXT--TRAINING--EXTENSION	25.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	THRIFTY RENTAL--RENTAL CAR--EXTENSION	129.76
GENERAL (COMMISSION BILLS)	001.0009.300.2300	RENAISSANCE--LODGING 1/3/24-1/6/24--EXTENSION	400.77
GENERAL (COMMISSION BILLS)	001.0009.300.2300	LAZ PARKING--PARKING--EXTENSION	48.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	TRACFONE--TAX REFUND--EXTENSION	(29.42)
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--RECEIPT BOOKS 4-H--EXTENSION	58.26
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--JUTE STRING--EXTENSION	5.99
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--PENS--EXTENSION	25.49
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMSTERDAM PRINTING--PENS/S&H--EXTENSION	410.07
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--BINDER CLIPS--EXTENSION	7.62
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--BINDER CLIPS--EXTENSION	17.18
GENERAL (COMMISSION BILLS)	001.0009.300.2400	MENARDS--SOAP--EXTENSION	12.09
GENERAL (COMMISSION BILLS)	001.0009.300.2400	MENARDS--KITCHEN HAND SOAP--EXTENSION	2.11
GENERAL (COMMISSION BILLS)	001.0009.300.2400	OFFICE DEPOT--PAPER--EXTENSION	19.99
GENERAL (COMMISSION BILLS)	001.0009.300.2400	OFFICE DEPOT--PAPER--EXTENSION	22.99
GENERAL (COMMISSION BILLS)	001.0009.300.2400	OFFICE DEPOT--RETURN - PAPER--EXTENSION	(19.99)
GENERAL (COMMISSION BILLS)	001.0012.300.2900	VERIZON--PHONE 1/9/24--FAC. CELL--FACILITY	49.98
GENERAL (COMMISSION BILLS)	001.0013.300.2407	DACOTAH PAPER--TP FOR JAIL--FACILITY	3,949.20
GENERAL (COMMISSION BILLS)	001.0013.300.2407	STEINS--FOAMING HAND SOAP/FRT--FACILITY	147.80
GENERAL (COMMISSION BILLS)	001.0013.300.2407	STEINS--CLEANER/HANDWASH/FRT--FACILITY	678.62
GENERAL (COMMISSION BILLS)	001.0013.300.2407	STEINS--HYDROGEN PEROXIDE--FACILITY	261.52
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--LED LIGHT COURTROOM--FACILITY	39.96
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--LIGHT FIXTURES C.H.--FACILITY	67.98
GENERAL (COMMISSION BILLS)	001.0013.300.2506	M&S SHEET METAL--BOILER REP. 900 BLDG--FACILITY	558.73
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MAIN ELECTRIC--DRYER CORD JAIL--FACILITY	157.00
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MAIN ELECTRIC--DISCON. P.T./INST. RECEP.--FACILITY	108.00
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MAIN ELECTRIC--INSTALL LED IN C.H.--FACILITY	157.89
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	277.66
GENERAL (COMMISSION BILLS)	001.0013.300.2506	FARGO GLASS--CEILING TILES--FACILITY	360.00
GENERAL (COMMISSION BILLS)	001.0013.300.2506	RHI SUPPLY--GLYCOL SYSTEM FILTERS 900--FACILITY	75.60
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	119.74
GENERAL (COMMISSION BILLS)	001.0013.300.2506	RJ KOOL--CREDIT/WARRANTY SWITCH--FACILITY	(31.14)
GENERAL (COMMISSION BILLS)	001.0013.300.2506	RJ KOOL--DRYER SWITCH JAIL/S&H--FACILITY	43.04
GENERAL (COMMISSION BILLS)	001.0013.300.2506	SUPERIOR COAT.--PAINT-TOWER TANK/S&H--FACILITY	2,098.37
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	93.06
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--DRAIN CLEANER/PIPE INSUL.--FACILITY	32.24
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	101.94
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	43.10
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MARKS PLUMBING--WILLOUGHBY VALVES--FACILITY	1,499.85
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	137.65
GENERAL (COMMISSION BILLS)	001.0013.300.2506	RHI SUPPLY--HP FAN MOTOR/FRT--FACILITY	284.99
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--TOGGLE/MICROLOCK/SUPPLIES--FACILITY	93.10
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 12/22/23--HSZ LD--FACILITY	100.11

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 1/22/24--GENERAL--FACILITY	5,239.90
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 1/22/24--SHERIFF--FACILITY	466.73
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 1/22/24--DET. CTR--FACILITY	126.95
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 1/22/24--HSZ LD--FACILITY	112.47
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 1/22/24--EMERG. MGT.--FACILITY	35.04
GENERAL (COMMISSION BILLS)	001.0013.300.2611	VERENDRYE--ELECTRICITY CO. N. 1/4/24--FACILITY	126.00
GENERAL (COMMISSION BILLS)	001.0013.300.2614	CITY/MINOT--WATER 315 C.H. 12/28/23--FACILITY	343.82
GENERAL (COMMISSION BILLS)	001.0013.300.2615	CITY/MINOT--WATER DET. CTR 12/28/23--FACILITY	6,175.07
GENERAL (COMMISSION BILLS)	001.0013.300.2616	NPRWD--WATER FOR CO. N. 12/26/23--FACILITY	55.00
GENERAL (COMMISSION BILLS)	001.0013.300.2617	CITY/MINOT--WATER 225 ADMIN. 12/28/23--FACILITY	621.02
GENERAL (COMMISSION BILLS)	001.0013.300.2618	CITY/MINOT--WATER 425 BLDG 1/4/24--FACILITY	42.86
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-13TH 12/28/23--FACILITY	27.23
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-12TH 12/28/23--FACILITY	141.71
GENERAL (COMMISSION BILLS)	001.0013.300.2705	FASTENAL--FILTERS/S&H--FACILITY	637.63
GENERAL (COMMISSION BILLS)	001.0013.300.2705	M&S SHEET METAL--REP. HEAT PUMPS--FACILITY	2,756.85
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MENARDS--VENTING SUPPLIES--FACILITY	34.76
GENERAL (COMMISSION BILLS)	001.0013.300.2705	DOC--MAINT. CONTRACT 1/10/24--FACILITY	53.50
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MALLOY ELECTR.--MOTOR RM 406 JAIL/FRT--FACILITY	295.75
GENERAL (COMMISSION BILLS)	001.0013.300.2705	OFFICE DEPOT--HEAVY DUTY TRIMMER--FACILITY	69.49
GENERAL (COMMISSION BILLS)	001.0013.300.2705	AMAZON--NO PETS ALLOWED SIGN--FACILITY	8.71
GENERAL (COMMISSION BILLS)	001.0013.300.2705	AMAZON--DOOR LOCK COVERS--FACILITY	172.76
GENERAL (COMMISSION BILLS)	001.0013.300.2709	SWANSTON EQUIP.--HYDRAULIC FLUID--FACILITY	73.77
GENERAL (COMMISSION BILLS)	001.0013.300.2709	MENARDS--ICE CHISEL/HANDLE--FACILITY	37.97
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERENDRYE--ELECTRIC. SVARC 1/4/24--EMERG. MGT	95.00
GENERAL (COMMISSION BILLS)	001.0014.300.2400	CLUTE--MAINT. CONTRACT 12/26/23--EMERG. MGT	57.50
GENERAL (COMMISSION BILLS)	001.0014.300.2400	AMAZON--PENS/CHARGERS/CHIME--EMERG. MGT	50.98
GENERAL (COMMISSION BILLS)	001.0014.300.2400	SRT--PHONES EOC 1/22/24--EMERG. MGT	48.85
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERIZON--CELL PHONES 1/12/24--EMERG. MGT	156.66
GENERAL (COMMISSION BILLS)	001.0015.300.2400	AMAZON--LEGAL PADS/LABELS--PLANNING	35.75
GENERAL (COMMISSION BILLS)	001.0015.300.2400	VISTAPRINT--STAMP/S&H--PLANNING	19.48
GENERAL (COMMISSION BILLS)	001.0015.300.2900	ND PLANNING--MEMBERSHIP DUES--PLANNING	55.00
GENERAL (COMMISSION BILLS)	001.0018.300.2500	CIVICPLUS--AUDIOEYE 12/1/23--1/30/24--GENERAL	4,650.00
GENERAL (COMMISSION BILLS)	001.0018.300.2500	AMAZON--COFFEE MAKER-CHAMBERS--GENERAL	34.99
GENERAL (COMMISSION BILLS)	001.0019.300.2408	USPS--POSTAGE--GENERAL	4.85
GENERAL (COMMISSION BILLS)	001.0019.300.2408	QUADRIANT--LEASE 2/13/24-5/12/24--GENERAL	351.00
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--MTG MINUTES 12-19, 1-25--GENERAL	237.90
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--SP. MTG MINUTES 12-28, 1-25--GENERAL	87.36
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--MTG MINUTES 1-2, 1-25--GENERAL	95.94
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--SP. MTG MINUTES 1-5, 1-25--GENERAL	53.04
GENERAL (COMMISSION BILLS)	001.0019.300.2411	LOWES PRINTING--ELECTION BROCHURES--GENERAL	525.00
GENERAL (COMMISSION BILLS)	001.0019.300.2808	MAIN ELECTRIC--NEW OUTLETS CR 100--GENERAL	4,910.00
GENERAL (COMMISSION BILLS)	001.0019.300.2900	WAL-MART--ERROR--REFUNDED--GENERAL	43.19
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON-LARSON--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON-LARSON--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON-LARSON--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMAS FAMILY--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMAS FAMILY--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON-LARSON--TRANSFER TO M.E.--GENERAL	595.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON-LARSON--TRANSFER TO M.E.--GENERAL	595.00
GENERAL (COMMISSION BILLS)	001.0090.300.2300	ND SAFETY COUNCIL--ANNUAL SAFETY CONF. --HR	425.00
GENERAL (COMMISSION BILLS)	001.0090.300.2400	DOC--MAINT. CONTRACT 1/10/24--HR	60.05
GENERAL (COMMISSION BILLS)	001.0090.300.2400	ZOOM--MONTHLY FEE 1/20/24--HR	15.99
GENERAL (COMMISSION BILLS)	001.0090.300.2400	VERIZON--PHONE 1/9/24--HR	42.73
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--PHONE CASE/PROTECTOR--IT	68.10
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--CABLES--IT	36.91
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--RETURN - PHONE CASE--IT	(38.75)
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--PHONE CASE--IT	31.99
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--CARD READER ADHESIVE--IT	269.46
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--LANYARDS/REELS/HOLDERS--IT	105.56
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--T-SHIRTS--COMMISSARY	127.98
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MIDCO--CABLE SVCS 12/18/23--JAIL	189.94
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--ASSORTED GAMES--COMMISSARY	109.90
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--GAME/NOTEBOOK/PAPER--COMMISSARY	159.57
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--ASSORTED GAMES/socks--COMMISSARY	168.46
GENERAL (COMMISSION BILLS)	166.0037.300.2999	COLE PAPERS--STYROFOAM CUPS/FEE--COMMISSARY	163.96
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--STYROFOAM CUPS--COMMISSARY	124.23
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BUCKETS--COMMISSARY	35.98
GENERAL (COMMISSION BILLS)	166.0037.300.2999	CLEARWATER--PROPERTY BAGS/S&H--COMMISSARY	805.22
GENERAL (COMMISSION BILLS)	166.0037.300.2999	REI--LEGAL LIBRARY--COMMISSARY	380.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--MISC. INMATE ITEMS--COMMISSARY	722.51
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--MIRRORS--COMMISSARY	11.99
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MCKESSON--MEDS--COMMISSARY	343.89
GENERAL (COMMISSION BILLS)	166.0037.300.2999	EASTER SEALS GOODWILL--COATS--COMMISSARY	59.43
GENERAL (COMMISSION BILLS)	166.0037.300.2999	DOLLARTREE--ACTIVITY BOOKS--COMMISSARY	30.63
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--MISC. HAIR PROD.--COMMISSARY	190.23
PARK	001.0016.300.2600	NPRWD--WATER RICE LAKE 12/26/23--PARK	66.00
PARK	001.0016.300.2600	VERENDRYE--ELECTRICITY R.L. & N.C. 1/4/24--PARK	120.00
PARK	001.0016.300.2600	SRT--INTERNET SVC.-OLD SETTLERS. 12/22/23--PARK	99.90
PARK	001.0016.300.2600	RTC--INTERNET SVC.-NELSON CARLSON. 1/1/24--PARK	107.00
PARK	001.0016.300.2800	TREETOP PRODUCTS--PROMO DISCOUNT--PARK	(1,292.26)
PARK	001.0016.300.2800	TREETOP PRODUCTS--GRILLS X18 O.S./S&H--PARK	7,153.41
HIGHWAY (ROAD)	130.0024.300.2300	CDL SCHOOL ONLINE--TRAINING--HIGHWAY	89.00
HIGHWAY (ROAD)	130.0024.300.2300	CDL SCHOOL ONLINE--TRAINING--HIGHWAY	89.00
HIGHWAY (ROAD)	130.0024.300.2300	CDL SCHOOL ONLINE--REFUND - TRAINING--HIGHWAY	(89.00)
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--ERASABLE CALENDARS--HIGHWAY	48.49
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--BATTERIES--HIGHWAY	26.27
HIGHWAY (ROAD)	130.0024.300.2400	ND DMV--MOTOR VEHICLE FEES--HIGHWAY	23.50
HIGHWAY (ROAD)	130.0024.300.2400	MUNICIPAY--DMV SERVICE FEE--HIGHWAY	1.50

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
HIGHWAY (ROAD)	130.0024.300.2400	CDW GOVT--APC BATTERY REPL. & PAPER--HIGHWAY	523.00
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--PRINT HEADS/DIVIDERS--HIGHWAY	405.76
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--FILE FOLDERS--HIGHWAY	18.89
HIGHWAY (ROAD)	130.0024.300.2400	ECRUIT--ADVERTISING-ASSSIT. ENG.--HIGHWAY	849.00
HIGHWAY (ROAD)	130.0024.300.2400	CDW GOVT--HP COATED 24X100 PAPER--HIGHWAY	80.08
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--BINDERS/DIVIDERS--HIGHWAY	50.91
HIGHWAY (ROAD)	130.0024.300.2400	MAINT. PLUS--GEN. CLEAN./SUPPL. 12/31--HIGHWAY	1,385.00
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 12/4/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 12/11/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 12/18/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 12/25/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	NDSU PESTICIDE PROG.--SPRAY RENEW.-JV--HIGHWAY	100.00
HIGHWAY (ROAD)	130.0024.300.2400	NDSU PESTICIDE PROG.--SPRAY RENEW.-DS--HIGHWAY	100.00
HIGHWAY (ROAD)	130.0024.300.2414	FRONTIER PRECISION--TRIMBLE SUBCR.--HIGHWAY	1,650.00
HIGHWAY (ROAD)	130.0024.300.2400	JJ KELLER & ASSOC.--CDL MANUAL/S&H--HIGHWAY	166.55
HIGHWAY (ROAD)	130.0024.300.2414	HOME DEPOT--DOOR SUPPLIES BLDG B--HIGHWAY	199.03
HIGHWAY (ROAD)	130.0024.300.2414	PAYPAL/SAND. MACH.--HOOD/RESPIR./PPE--HIGHWAY	967.92
HIGHWAY (ROAD)	130.0024.300.2414	ECOLAB--PEST ELIMINATION--HIGHWAY	127.02
HIGHWAY (ROAD)	130.0024.300.2414	KEVINS--TOILET REPAIR--HIGHWAY	184.72
HIGHWAY (ROAD)	130.0024.300.2414	ECOLAB--PEST ELIMINATION-ADMIN. BLG--HIGHWAY	294.25
HIGHWAY (ROAD)	130.0024.300.2414	SAFETY KLEEN--SOLVENT CLEAN--HIGHWAY	202.30
HIGHWAY (ROAD)	130.0024.300.2414	LINDE GAS--WELDING ROD--HIGHWAY	161.85
HIGHWAY (ROAD)	130.0024.300.2414	LINDE GAS--WELDING SUPPLIES--HIGHWAY	670.29
HIGHWAY (ROAD)	130.0024.300.2414	LINDE GAS--OXYGEN--HIGHWAY	36.62
HIGHWAY (ROAD)	130.0024.300.2506	GRAVEL PROD.--COAL SLAG-SNOW PLOWS--HIGHWAY	225.00
HIGHWAY (ROAD)	130.0024.300.2600	NPRWD--WATER DOUGLAS 12/26/23--HIGHWAY	56.19
HIGHWAY (ROAD)	130.0024.300.2600	CIRCLE SANITATION--SANITATION K. 1/20--HIGHWAY	18.50
HIGHWAY (ROAD)	130.0024.300.2600	VERENDRYE--ELECTRIC. 200s/201/2900 1/4--HIGHWAY	4,636.00
HIGHWAY (ROAD)	130.0024.300.2600	SRT--OFFICE PHONE/INTERNET 12/22/23--HIGHWAY	535.94
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON--CELL PHONE-HWY 12/28/23--HIGHWAY	259.98
HIGHWAY (ROAD)	130.0024.300.2600	CITY/MINOT--WATER HWY BLDG B 12/28/23--HIGHWAY	882.38
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON--FLEET SUBSCR. 12/1/23--HIGHWAY	388.50
VISION ZERO	132.0024.300.2300	MONTANA INSTITUTE--TRAINING REG.--VISION ZERO	149.00
VISION ZERO	132.0024.300.2300	NDDTSEA--CONF. REGISTRATION--VISION ZERO	115.00
VISION ZERO	132.0024.300.2300	LIFESAVERS--CONF. REGISTRATION--VISION ZERO	625.00
VISION ZERO	132.0024.300.2400	AMAZON--KEYBOARD--VISION ZERO	157.40
VISION ZERO	132.0024.300.2400	AMAZON--PHONE CASE/PROTECTOR--VISION ZERO	40.31
VISION ZERO	132.0024.300.2400	AMAZON--MISC. OFFICE SUPPLIES--VISION ZERO	98.18
VISION ZERO	132.0024.300.2400	GEMAR PHOTOGRAPHY--HEADSHOTS--VISION ZERO	100.00
VISION ZERO	132.0024.300.2400	CANVA--BUSINESS CARDS--VISION ZERO	44.00
VISION ZERO	132.0024.300.2400	PEOPLEFACTS--BACKGROUND CHECK--VISION ZERO	26.79
VISION ZERO	132.0024.300.2600	VERIZON--CELL PHONE-VZ 12/28/23--VISION ZERO	47.49
			\$ 127,471.40

JANUARY 2024 TRANSACTIONS

TRANSACTION BREAKDOWN BY FUND		
GENERAL (COMMISSION BILLS)	\$	103,689.70
PARK		6,254.05
HIGHWAY (ROAD)		16,124.48
VISION ZERO		1,403.17
	\$	127,471.40

WARD COUNTY HUMAN SERVICE ZONE
LISTING OF BILLS
ADDITIONAL BILLS PAID - February 6, 2024
ZONE BOARD REVIEW- February 20, 2024

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
First Western Insurance	Notary Bond Fee-Renaud	50.00
Secretary of State	Notary Application Fee-Renaud	36.00
TOTAL		86.00

WARD COUNTY HUMAN SERVICE ZONE**LISTING OF BILLS****ZONE BOARD REVIEW- February 20, 2024****HUMAN SERVICE ZONE**

VENDOR	DESCRIPTION	AMOUNT
Anderson Funeral Home	GA Burial-JE	3500.00
Luisa DeHerrera	Employee Meals 2/4-2/8/24	216.00
First Western Insurance	Auto&Liability Policies Renewal	14544.00
Kristi Frederick	Employee Travel/Meals 1/9-1/10	195.75
Amanda Garcia-Hughes	Employee Travel 1/9-2/9/24	78.39
Allisen Haynes	Zone Vehicle Gas-Personal CC	44.75
Information Technology Dept	VOIP/Long Distance-January	914.56
Information Technology Dept	Adobe Pro/EDMS User-January	99.00
Bobbie Lattergrass	Employee Meals 2/4-2/8/24	202.00
Nicole Lattergrass	FHRR-Sustain Placement	300.00
Shannon Moser	FHRR-Daycare Term Notice Fee	470.00
Katie Nelson	Employee Travel 12/6-1/22/24	133.34
Katie Nelson	Employee Meals 2/4-2/8/24	202.00
Jodi Schilling	FHRR-FC Bday Party Costs	99.49
United Mailing Services, Inc	1/22-2/2 Postage/Service Fees	195.15
Haley West	Employee Travel 12/20-2/1	271.00
	SUB TOTAL	21,465.43
JP Morgan (FHRR \$0.00)		26,590.27
TOTAL		48,055.70



MOUSE
RIVER
PLAN

Mouse River Plan PROGRESS was developed by the Souris River Joint Board and its' partners to keep project stakeholders, constituents, and the region updated on the progress of the Mouse River Enhanced Flood Protection Project (MREFPP). The MREFPP is a basin-wide endeavor focusing on flood risk reduction along the Mouse River. The estimated \$1 billion project was initiated following the devastating 2011 flood and is anticipated to be completed in 20 years.

WWW.MOUSERIVERPLAN.COM

PROGRESS



VOLUME 4: ISSUE 1 : WINTER 2024

THIS PUBLICATION IS A PERIODIC UPDATE PROVIDED BY THE SOURIS RIVER JOINT BOARD



URBAN ACTIVE PROJECT PHASES

PHASE MI-7 CONSTRUCTION UPDATE

The proposed MI-7 Phase of the MREFPP begins just north of the Roosevelt Park Pool and extends along the right (south) riverbank through Roosevelt Park and Zoo terminating at Burdick Expressway. The project will feature a levee section north of the pool and extending to the existing pedestrian bridge where it transitions to a floodwall. In order to accommodate the proposed improvements, several features within Roosevelt Park and Zoo will need to be modified including the Magic City Express, parking, playgrounds, restrooms, and zoo exhibits. The most notable change will be the relocation of a portion of the zoo from north of the river to reside within Roosevelt Park. The project is currently wrapping up design and construction is expected to extend over 4 years. In order to complete the project efficiently, the overall project is being broken up into several phases.

Although the construction of the levees and floodwalls are not scheduled to begin until late spring, some activities have already begun. If you have visited the park in recent days, a preconsolidation pile has been placed near the pickleball court and restrooms. At this location a sanitary sewer will pass under the proposed levee. The purpose of this pile is to pre-load the soils with a weight equal to the proposed levee so that any potential compression of the soil will occur prior to construction. This is needed to ensure that the sewer will not be damaged by the ground settling after the levee is constructed.

The next phase of the proposed project is tree removal from within Roosevelt Park, not within Roosevelt Zoo, and is expected to start in February 2024. In order to accommodate the proposed flood control features, park modifications and zoo relocation, many of the existing trees will need to be removed. This work will take place over the winter months and be completed by the end of April. It is necessary to remove the trees in the winter months to avoid any impact on endangered migratory species.

As the project moves into full construction this summer, access to the park will be impacted, however, the intention is to keep portions of the Roosevelt Park open throughout construction. The pool will remain open for the duration of the construction project as will the pickleball courts. Access to these two amenities will be from Central Avenue with traffic being coordinated with Phase MI-6 of the MREFPP. Portions of the pool parking lot and the parking lot south of the pickleball courts will remain open to the public. The zoo will also remain open to the public over the duration of the project; however, portions will need to be closed at certain times as construction progresses. In the 2024 summer, there will be no proposed impacts to Roosevelt Zoo except for one zoo specific project being completed by the RPZ.

In order to keep projects on schedule there are several milestones working concurrently and in specific order. The proposed levee section extending from north of Roosevelt pool to the existing pedestrian bridge and the floodwall section from the pedestrian



bridge to the south side of Roosevelt Park are expected to be completed in 2024. In addition to the flood control features, the Magic City Express maintenance building and the pickleball restrooms will be removed and reconstructed. The existing playgrounds and railroad will be removed, and several municipal utilities will be relocated. As the project moves into the fall, the first impact to the zoo will occur with the placement of a preconsolidation pile near Burdick Expressway.

In 2025, the floodwall will be extended through the Zoo closing off access to the North American exhibit located north of the river. Within Roosevelt Park, roadways will be reconstructed along with the playgrounds, picnic shelters, and the Magic City Express Railroad. Utilities will be placed within Roosevelt Park to accommodate the zoo relocation and some new zoo exhibits are expected to begin construction.

In 2026, the construction of the flood control features will be completed, and restoration activities will be underway. In the same year construction will continue on the zoo exhibits being relocated to the new area within Roosevelt Park, they include otters, birds of prey, goats and sheep, bison, wolves, and North American cats. It is anticipated that all work within the zoo will be completed in 2027.

URBAN ACTIVE PROJECT PHASES

PHASE MI-5 CONSTRUCTION UPDATE



The Phase MI-5 NE Tieback Levee phase of the project begins near 3rd Street NE at the eastern end of Phase MI-1. It runs east along the north property line of BNSF Railway's existing yard before tying into high ground east of 13th Street NE.

The project features of this system include concrete floodwalls, earthen levees, arterial roadway changes, a stormwater pump station, and a dry stormwater pond. The concrete floodwalls will be a similar height to the Phase MI-1 floodwalls, extending approximately thirteen feet above the finished grade. Areas south of BNSF Railway's existing yard are slated for seeding after removing roadways and transforming them into a natural green space.



Construction on Phase MI-5 Northeast Tieback Levee started in the summer of 2022 with Wagner Construction as the General Contractor. Work completed during the fall of 2023 through January of 2024 includes finishing municipal utility relocations along Railway Avenue, excavating nearly all floodwall footings, building elements for the stormwater pump station, and completion of nearly 70% of the concrete floodwall stem. The wet, heavy snow received in Minot in early October slowed down progress on site for a few weeks. Still, the eventual melt and favorable winter temperatures have allowed the Contractor to progress significantly on the project. Construction of utilities, roadways, and floodwalls is anticipated to be completed by the end of fall 2024, and the project's final completion will occur by summer 2025.

Railway Avenue will remain closed to traffic from 4th Street NE to 27th Street NE through the winter months while traffic continues to be detoured south to Burdick Expressway. Permanent paving will occur in the summer/fall of 2024, and upon completion, Railway Avenue will be open to traffic.

When completed, the MI-5 phase will integrate with the first four phases of the Minot Region Enhanced Flood Protection Project (MREFPP). This integration aims to exempt approximately 60% of Minot residents from the proposed FEMA floodplain, offering long-term protection against events like the 2011 flood. All ongoing and upcoming flood protection projects are designed to match the 2011 flood levels, with an additional three feet of freeboard for increased safety.

PHASE MI-6 CONSTRUCTION UPDATE

Phase MI-6 spans from Main Street North in the Minot downtown area and continues east along the railroad tracks and river past 8th Street SE. The phase ultimately ends in Roosevelt Park, which will tie into Phase MI-7, a recently completed design with construction anticipated to begin this year. The project features of this phase include

concrete floodwalls, earthen levees, roadway changes, utilities, a gatewell, and a stormwater pump station with gatewell. Some concrete floodwalls will be similar in height, pattern, and color to the Phase MI-1 floodwalls, extending an average of 13 feet above the finished grade. The portion along Central Avenue will still be similar in height but will be a different pattern and color to tie into the pump station and park features. Earthen levees will be seeded and become a natural green space when completed.

When completed and connected to the other phases of Milestone 2 of the MREFPP, the MI-6 phase will help remove downtown Minot from the proposed FEMA floodplain and, most importantly, provide long-term flood protection to the record flood of 2011. All the enhanced flood protection projects currently under construction and those under design provide a level of protection equal to the 2011 flood, plus three feet of freeboard.

This phase will be moving into construction this year and is anticipated to be completed at the end of 2026.

PHASE MI-1 CONSTRUCTION UPDATE

The Phase MI-1 4th Avenue NE has been working through a few remaining punch list and warranty items prior to closing out the contract with Park Construction. We anticipate that all work will be completed by June 2024.

RURAL REPORT

◆ ◆ ◆
Congratulations!
◆ ◆ ◆

Burlington Celebrates Project Completion

There was a monumental event this fall for the City of Burlington and the whole Souris River Basin. The day Burlington has waited for when the community could rest easier knowing flood protection was in place.

When the Souris River Joint Board was created the mission has always been finding solutions to assist in protecting residents of the Mouse River Basin from another 2011 type flood event from ever being realized again. The mission is still the same and we will continue to work until all communities in the region are safe.

We are incredibly proud of reaching a huge milestone and delivering on that promise. A community celebration and project ribbon cutting was held in the middle of Burlington Recreation Complex, which was one of the phases where levees were placed to protect the city. It was a beautiful evening under the canopy of trees in a space that looked very different once flood water subsided. The City of Burlington is the first municipality in the Mouse River Basin to have complete flood protection.

Dave Ashley, Souris River Joint Board Chairman, talked about the fortitude of Burlington and how they moved quickly and with intention to make sure the community was always working toward the end goal. And that goal has now been realized, and it came with a lot of partnership. The State Water Commission, other federal and state stakeholders, engineers, contractors, utilities, city staff, and others made this five year and \$40 million dollar project a reality. This fight and project moves forward as there is more to do, but Tuesday, September 19th was quite simply - a good day!



Construction Updates

SAWYER, ND

This project has met its largest milestone and construction activities are now complete at this site. To celebrate the completion of our first rural bridge project in the Souris River basin, there was a ribbon cutting at the bridge on July 10, 2023, to officially open the bridge. Present at the ribbon cutting were Chairman Ashley and Directors Jonasson and Klein of the Souris River Joint Board, several local Velva residents, representatives of the ND Department of Water Resources, Minot Chamber EDC Ambassadors, the design team (HDR Engineering) and the bridge contractor (Swingen Construction).



MOUSE RIVER PARK, ND

This project was advertised for bidding on three separate occasions: December 2022, October 2023, and January 2024. There are a variety of reasons for this bid to have been advertised for bidding on multiple occasions; remoteness of the construction site, the large number of bridge projects being advertised for bid in ND, and the limited number of bridge contractors, as a result the project received no bids for any of the opportunities. Discussions with the SRJB are ongoing on how to obtain a bid and have a company under contract to construct this bridge. All permitting documents have all been approved.

VELVA, ND

The design and coordination between NDDOT, City of Velva, and the SRJB continue on this project. Plans at 50% completion were submitted to the NDDOT for review. NDDOT provided design and plan comments to HDR Engineering. The plan and specification comments were minor, but an additional request was made by the NDDOT of an analysis of the storm water system in the project area. The Hydraulic analysis information (H&H) was submitted to the North Dakota Department of Water Resources and the review and approval of the H&H is ongoing. The USACE document for permitting is being assembled along with all environmental documentation for permitting. When the project is completed, and an initial bridge inspection takes place the NDDOT will become the owner of the bridge with responsibilities for operations and maintenance.



Headquarters 3615 North Broadway
PO Box 2027 / Minot, ND 58702

701.858.1200 / SRT.COM

THANK YOU for choosing SRT.

Term Discount Pricing Agreement

Page: 1

Quote #: 155227

1. SERVICE: SRT Communications, Inc. (hereinafter called SRT) agrees to maintain the communication services as described in EXHIBIT 1 as a monthly service for WARD COUNTY AUDITOR (herein after called the customer) according to the terms and conditions set forth in the Agreement.

2. TERM: The term of this Agreement shall be (36) months. This Agreement may be cancelled upon not less than thirty (30) days after written notice is given by either party to the other, subject to the termination liability specified as stated in Exhibit 1.

3. RENEWAL: Upon the expiration of the term of this agreement, this agreement may automatically be renewed, unless cancelled in writing by either party thirty (30) days prior to expiration, for the period of one (1) year. Additional renewal terms must be extended under a new term discount pricing agreement.

4. ADDITIONS: If new or additional services are added subsequent to the date of the initial installation, a new monthly charge will be computed to cover additional services, added as specified in future amendments.

5. PAYMENT SCHEDULE: The first payment due under this Agreement will be on the commencement of the Agreement. Following payments will be due on a monthly statement from SRT.

6. EXCLUSIONS: Although SRT will restore service as quickly as possible, it is understood that this Agreement does not cover damages to failure of the facilities, caused by customer misuses, customer negligence, fire, flood, wind, acts of God or public enemy, or improper wiring, installation, repair or alteration by any party other than SRT. Repairs necessitated by any of the above excepted causes and/or service work for moves, changes or facilities, equipment and/or software additions shall be the sole responsibility of the customer.

7. ASSIGNMENT: This Agreement shall not be transferred or assigned by the customer without the express written consent of SRT.

8. PERFORMANCE: In the event of any material breach in the terms of this Agreement by the customer, SRT shall under no circumstances be liable for any special incidental or consequential damages for loss, damage or expense, directly or indirectly, arising from the customers' facilities, equipment and/or software or from any other cause.

9. ENTIRE AGREEMENT: The provisions contained in this Agreement constitute the entire Agreement between SRT and the customer with regard to the subject matter herein and any alterations or modifications hereto must be in writing, referenced to the Agreement, and be executed by the customer and SRT.

Initials:

Term Discount Pricing Agreement

Page: 2

Quote #: 155227

EXHIBIT 1

Term Discount Pricing Agreement between SRT Communication, Inc and WARD COUNTY AUDITOR

Initial Equipment Provided as of: January 1, 2024

SERVICES: For the purpose of this agreement "Services" means 23B+D CHANNEL PRI / 36 MONTH CONTRACT between SRT and WARD COUNTY AUDITOR.

SERVICES CHARGES: During the term of the Agreement, SRT will provide service described for the sum of \$659.37 per month plus taxes and federal charges. If this Agreement is renewed, SRT reserves the right to make adjustments in the charges to compensate for increased costs necessary to reflect the ongoing service requirements. If the rate of the service provided is reduced during the term of this agreement, the customer may renegotiate this agreement at the new rate.

TERMINATION LIABILITY: The basic termination liability of \$23,737.32 will be reduced by \$659.37 for each month service has been provided.

CIRCUIT #: 702-1467

SERVICE LOCATION: 225 3RD ST SE
MINOT ND 58701

IN WITNESS WHEREOF, the parties hereto enter into this Communication Service Term Discount Pricing Agreement.

WARD COUNTY AUDITOR
PO BOX 5005
MINOT, ND 58702 -5005

SRT COMMUNICATIONS, INC
3615 N BROADWAY
PO BOX 2027
MINOT, ND 58702-2027

Authorized by (Signature)

Printed Name

Title

Date



Authorized by (Signature)

Jess MacDonald

Printed Name

Account Executive

Title

2/2/2024

Date

Initials:



Headquarters 3615 North Broadway
PO Box 2027 / Minot, ND 58702

701.858.1200 / SRT.COM

THANK YOU for choosing **SRT.**

Term Discount Pricing Agreement

Page: 1

Quote #: 155227

1. SERVICE: SRT Communications, Inc. (hereinafter called SRT) agrees to maintain the communication services as described in EXHIBIT 1 as a monthly service for WARD COUNTY AUDITOR (herein after called the customer) according to the terms and conditions set forth in the Agreement.

2. TERM: The term of this Agreement shall be (60) months. This Agreement may be cancelled upon not less than thirty (30) days after written notice is given by either party to the other, subject to the termination liability specified as stated in Exhibit 1.

3. RENEWAL: Upon the expiration of the term of this agreement, this agreement may automatically be renewed, unless cancelled in writing by either party thirty (30) days prior to expiration, for the period of one (1) year. Additional renewal terms must be extended under a new term discount pricing agreement.

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Initials:

Term Discount Pricing Agreement

Page: 2

Quote #: 155227

EXHIBIT 1

Term Discount Pricing Agreement between SRT Communication, Inc and WARD COUNTY AUDITOR

Initial Equipment Provided as of: January 1, 2024

SERVICES: For the purpose of this agreement "Services" means 23B+D CHANNEL PRI / 60 MONTH CONTRACT between SRT and WARD COUNTY AUDITOR.

SERVICES CHARGES: During the term of the Agreement, SRT will provide service described for the sum of \$596.83 per month plus taxes and federal charges. If this Agreement is renewed, SRT reserves the right to make adjustments in the charges to compensate for increased costs necessary to reflect the ongoing service requirements. If the rate of the service provided is reduced during the term of this agreement, the customer may renegotiate this agreement at the new rate.

TERMINATION LIABILITY: The basic termination liability of \$35,809.80 will be reduced by \$596.83 for each month service has been provided.

CIRCUIT #: 702-1467

SERVICE LOCATION: 225 3RD ST SE
MINOT ND 58701

IN WITNESS WHEREOF, the parties hereto enter into this Communication Service Term Discount Pricing Agreement.

WARD COUNTY AUDITOR
PO BOX 5005
MINOT, ND 58702 -5005

SRT COMMUNICATIONS, INC
3615 N BROADWAY
PO BOX 2027
MINOT, ND 58702-2027

Authorized by (Signature)

Printed Name

Title

Date


Authorized by (Signature)

Jess MacDonald

Printed Name

Account Executive

Title

2/2/2024

Date

Initials:



Headquarters 3615 North Broadway
PO Box 2027 / Minot, ND 58702

701.858.1200 / SRT.COM

THANK YOU for choosing SRT.

Term Discount Pricing Agreement

Page: 1

Quote #: 155229

1. SERVICE: SRT Communications, Inc. (hereinafter called SRT) agrees to maintain the communication services as described in EXHIBIT 1 as a monthly service for WARD COUNTY AUDITOR (herein after called the customer) according to the terms and conditions set forth in the Agreement.

2. TERM: The term of this Agreement shall be (36) months. This Agreement may be cancelled upon not less than thirty (30) days after written notice is given by either party to the other, subject to the termination liability specified as stated in Exhibit 1.

3. RENEWAL: Upon the expiration of the term of this agreement, this agreement may automatically be renewed, unless cancelled in writing by either party thirty (30) days prior to expiration, for the period of one (1) year. Additional renewal terms must be extended under a new term discount pricing agreement.

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Initials:

Term Discount Pricing Agreement

Page: 2

Quote #: 155229

EXHIBIT 1

Term Discount Pricing Agreement between SRT Communication, Inc and WARD COUNTY AUDITOR

Initial Equipment Provided as of: January 1, 2024

SERVICES: For the purpose of this agreement "Services" means 23B+D CHANNEL PRI / 36 MONTH CONTRACT between SRT and WARD COUNTY AUDITOR.

SERVICES CHARGES: During the term of the Agreement, SRT will provide service described for the sum of \$659.37 per month plus taxes and federal charges. If this Agreement is renewed, SRT reserves the right to make adjustments in the charges to compensate for increased costs necessary to reflect the ongoing service requirements. If the rate of the service provided is reduced during the term of this agreement, the customer may renegotiate this agreement at the new rate.

TERMINATION LIABILITY: The basic termination liability of \$23,737.32 will be reduced by \$659.37 for each month service has been provided.

CIRCUIT #: 702-1469

SERVICE LOCATION: 225 3RD ST SE
MINOT ND 58701

IN WITNESS WHEREOF, the parties hereto enter into this Communication Service Term Discount Pricing Agreement.

WARD COUNTY AUDITOR
PO BOX 5005
MINOT, ND 58702 -5005

SRT COMMUNICATIONS, INC
3615 N BROADWAY
PO BOX 2027
MINOT, ND 58702-2027

Authorized by (Signature)

Printed Name

Title

Date



Authorized by (Signature)

Jess MacDonald

Printed Name

Account Executive

Title

2/2/2024

Date

Initials:



Headquarters 3615 North Broadway
PO Box 2027 / Minot, ND 58702

701.858.1200 / SRT.COM

THANK YOU for choosing **SRT.**

Term Discount Pricing Agreement

Page: 1

Quote #: 155229

- 1. SERVICE:** SRT Communications, Inc. (hereinafter called SRT) agrees to maintain the communication services as described in EXHIBIT 1 as a monthly service for WARD COUNTY AUDITOR (herein after called the customer) according to the terms and conditions set forth in the Agreement.
- 2. TERM:** The term of this Agreement shall be (60) months. This Agreement may be cancelled upon not less than thirty (30) days after written notice is given by either party to the other, subject to the termination liability specified as stated in Exhibit 1.
- 3. RENEWAL:** Upon the expiration of the term of this agreement, this agreement may automatically be renewed, unless cancelled in writing by either party thirty (30) days prior to expiration, for the period of one (1) year. Additional renewal terms must be extended under a new term discount pricing agreement.
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Initials:

Term Discount Pricing Agreement

Page: 2

Quote #: 155229

EXHIBIT 1

Term Discount Pricing Agreement between SRT Communication, Inc and WARD COUNTY AUDITOR

Initial Equipment Provided as of: January 1, 2024

SERVICES: For the purpose of this agreement "Services" means 23B+D CHANNEL PRI / 60 MONTH CONTRACT between SRT and WARD COUNTY AUDITOR.

SERVICES CHARGES: During the term of the Agreement, SRT will provide service described for the sum of \$596.83 per month plus taxes and federal charges. If this Agreement is renewed, SRT reserves the right to make adjustments in the charges to compensate for increased costs necessary to reflect the ongoing service requirements. If the rate of the service provided is reduced during the term of this agreement, the customer may renegotiate this agreement at the new rate.

TERMINATION LIABILITY: The basic termination liability of \$35,809.80 will be reduced by \$596.83 for each month service has been provided.

CIRCUIT #: 702-1489

SERVICE LOCATION: 225 3RD ST SE
MINOT ND 58701

IN WITNESS WHEREOF, the parties hereto enter into this Communication Service Term Discount Pricing Agreement.

WARD COUNTY AUDITOR
PO BOX 5005
MINOT, ND 58702 -5005

SRT COMMUNICATIONS, INC
3615 N BROADWAY
PO BOX 2027
MINOT, ND 58702-2027

Authorized by (Signature)

Printed Name

Title

Date


Authorized by (Signature)

Jess MacDonald

Printed Name

Account Executive

Title

2/2/2024

Date

Initials:



Headquarters 3615 North Broadway
PO Box 2027 / Minot, ND 58702

701.858.1200 / SRT.COM

THANK YOU for choosing **SRT.**

Term Discount Pricing Agreement

Page: 1

Quote #: 155230

- 1. SERVICE:** SRT Communications, Inc. (hereinafter called SRT) agrees to maintain the communication services as described in EXHIBIT 1 as a monthly service for WARD COUNTY COURTHOUSE (herein after called the customer) according to the terms and conditions set forth in the Agreement.
- 2. TERM:** The term of this Agreement shall be (36) months. This Agreement may be cancelled upon not less than thirty (30) days after written notice is given by either party to the other, subject to the termination liability specified as stated in Exhibit 1.
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- 4. ADDITIONS:** If new or additional services are added subsequent to the date of the initial installation, a new monthly charge will be computed to cover additional services, added as specified in future amendments.
- 5. PAYMENT SCHEDULE:** The first payment due under this Agreement will be on the commencement of the Agreement. Following payments will be due on a monthly statement from SRT.
- 6. EXCLUSIONS:** Although SRT will restore service as quickly as possible, it is understood that this Agreement does not cover damages to failure of the facilities, caused by customer misuses, customer negligence, fire, flood, wind, acts of God or public enemy, or improper wiring, installation, repair or alteration by any party other than SRT. Repairs necessitated by any of the above excepted causes and/or service work for moves, changes or facilities, equipment and/or software additions shall be the sole responsibility of the customer.
- 7. ASSIGNMENT:** This Agreement shall not be transferred or assigned by the customer without the express written consent of SRT.
- 8. PERFORMANCE:** In the event of any material breach in the terms of this Agreement by the customer, SRT shall under no circumstances be liable for any special incidental or consequential damages for loss, damage or expense, directly or indirectly, arising from the customers' facilities, equipment and/or software or from any other cause.
- 9. ENTIRE AGREEMENT:** The provisions contained in this Agreement constitute the entire Agreement between SRT and the customer with regard to the subject matter herein and any alterations or modifications hereto must be in writing, referenced to the Agreement, and be executed by the customer and SRT.

Initials:

Term Discount Pricing Agreement

Page: 2

Quote #: 155230

EXHIBIT 1

Term Discount Pricing Agreement between SRT Communication, Inc and WARD COUNTY COURTHOUSE

Initial Equipment Provided as of: January 1, 2024

SERVICES: For the purpose of this agreement "Services" means 23B+D CHANNEL PRI / 36 MONTH CONTRACT between SRT and WARD COUNTY COURTHOUSE.

SERVICES CHARGES: During the term of the Agreement, SRT will provide service described for the sum of \$659.37 per month plus taxes and federal charges. If this Agreement is renewed, SRT reserves the right to make adjustments in the charges to compensate for increased costs necessary to reflect the ongoing service requirements. If the rate of the service provided is reduced during the term of this agreement, the customer may renegotiate this agreement at the new rate.

TERMINATION LIABILITY: The basic termination liability of \$23,737.32 will be reduced by \$659.37 for each month service has been provided.

CIRCUIT #: 702-0360

SERVICE LOCATION: 315 3RD ST SE
MINOT ND 58701

IN WITNESS WHEREOF, the parties hereto enter into this Communication Service Term Discount Pricing Agreement.

WARD COUNTY COURTHOUSE
315 3RD ST SE
MINOT, ND 58701 -3959

SRT COMMUNICATIONS, INC
3615 N BROADWAY
PO BOX 2027
MINOT, ND 58702-2027

Authorized by (Signature)

Printed Name

Title

Date



Authorized by (Signature)

Jess MacDonald

Printed Name

Account Executive

Title

2/2/2024

Date

Initials:



Headquarters 3615 North Broadway
PO Box 2027 / Minot, ND 58702

701.858.1200 / SRT.COM

THANK YOU for choosing **SRT.**

Term Discount Pricing Agreement

Page: 1

Quote #: 155230

- 1. SERVICE:** SRT Communications, Inc. (hereinafter called SRT) agrees to maintain the communication services as described in EXHIBIT 1 as a monthly service for WARD COUNTY COURTHOUSE (herein after called the customer) according to the terms and conditions set forth in the Agreement.
- 2. TERM:** The term of this Agreement shall be (60) months. This Agreement may be cancelled upon not less than thirty (30) days after written notice is given by either party to the other, subject to the termination liability specified as stated in Exhibit 1.
- 3. RENEWAL:** Upon the expiration of the term of this agreement, this agreement may automatically be renewed, unless cancelled in writing by either party thirty (30) days prior to expiration, for the period of one (1) year. Additional renewal terms must be extended under a new term discount pricing agreement.
- 4. ADDITIONS:** If new or additional services are added subsequent to the date of the initial installation, a new monthly charge will be computed to cover additional services, added as specified in future amendments.
- 5. PAYMENT SCHEDULE:** The first payment due under this Agreement will be on the commencement of the Agreement. Following payments will be due on a monthly statement from SRT.
- 6. EXCLUSIONS:** Although SRT will restore service as quickly as possible, it is understood that this Agreement does not cover damages to failure of the facilities, caused by customer misuses, customer negligence, fire, flood, wind, acts of God or public enemy, or improper wiring, installation, repair or alteration by any party other than SRT. Repairs necessitated by any of the above excepted causes and/or service work for moves, changes or facilities, equipment and/or software additions shall be the sole responsibility of the customer.
- 7. ASSIGNMENT:** This Agreement shall not be transferred or assigned by the customer without the express written consent of SRT.
- 8. PERFORMANCE:** In the event of any material breach in the terms of this Agreement by the customer, SRT shall under no circumstances be liable for any special incidental or consequential damages for loss, damage or expense, directly or indirectly, arising from the customers' facilities, equipment and/or software or from any other cause.
- 9. ENTIRE AGREEMENT:** The provisions contained in this Agreement constitute the entire Agreement between SRT and the customer with regard to the subject matter herein and any alterations or modifications hereto must be in writing, referenced to the Agreement, and be executed by the customer and SRT.

Initials:

Term Discount Pricing Agreement

Page: 2

Quote #: 155230

EXHIBIT 1

Term Discount Pricing Agreement between SRT Communication, Inc and WARD COUNTY COURTHOUSE

Initial Equipment Provided as of: January 1, 2024

SERVICES: For the purpose of this agreement "Services" means 23B+D CHANNEL PRI / 60 MONTH CONTRACT between SRT and WARD COUNTY COURTHOUSE.

SERVICES CHARGES: During the term of the Agreement, SRT will provide service described for the sum of \$596.83 per month plus taxes and federal charges. If this Agreement is renewed, SRT reserves the right to make adjustments in the charges to compensate for increased costs necessary to reflect the ongoing service requirements. If the rate of the service provided is reduced during the term of this agreement, the customer may renegotiate this agreement at the new rate.

TERMINATION LIABILITY: The basic termination liability of \$35,809.80 will be reduced by \$596.83 for each month service has been provided.

CIRCUIT #: 702-0360

SERVICE LOCATION: 315 3RD ST SE
MINOT ND 58701

IN WITNESS WHEREOF, the parties hereto enter into this Communication Service Term Discount Pricing Agreement.

WARD COUNTY COURTHOUSE
315 3RD ST SE
MINOT, ND 58701 -3959

SRT COMMUNICATIONS, INC
3615 N BROADWAY
PO BOX 2027
MINOT, ND 58702-2027

Authorized by (Signature)

Printed Name

Title

Date


Authorized by (Signature)

Jess MacDonald

Printed Name

Account Executive

Title

2/2/2024

Date

Initials:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING WARD COUNTY, NORTH DAKOTA TO SUBMIT TO THE US DEPARTMENT OF
TRANSPORTATION A REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY
(RAISE) GRANT APPLICATION**

WHEREAS, the US Department of Transportation (DOT) established the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program and has announced funding availability under said Program for transportation infrastructure grants; and

WHEREAS, the County is an eligible applicant with a proven track record of successfully implementing Federal funding from the DOT; and

WHEREAS, the project total for the 2024 application is estimated at \$4,050,000, of which the County is proposing a RAISE grant of \$4,050,000; and

WHEREAS, the County Commission has reviewed the request and found it to be in the best interest of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF WARD COUNTY, NORTH DAKOTA:

Section 1. The County staff and Chairman is hereby authorized to prepare and submit a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program application for \$4,050,000; and

Section 2. The Commission hereby authorizes staff to accept the award if granted and sign necessary agreements to execute an award; and

Section 3. The Commission hereby provides assurance that Ward County will pay for any unforeseen additional costs associated with the project and that County staff will ensure the study is delivered as proposed and on schedule.

ADOPTED BY COUNTY BOARD OF WARD, NORTH DAKOTA, THIS 20th DAY OF FEBRUARY, 2024



WARD COUNTY HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
MYRNA MOBERG
DANAE GREEK

Memorandum

To: Commissioners
From: Lolly Gorze, Human Resources Director
Date: February 20, 2024
Re: Human Resource's Agenda Items for February 20, 2024 Commission Meeting

Human Resources Office's Agenda items for the February 20, 2024 Commission Meeting are as follows:

1. Pay Amendment
2. Veteran's Service Director Interviews

PAY AMENDMENT APPLICATION

Application is hereby made for a change in pay status for the employee and for the reasons show below.

Employee Name:	Brock Gilstad		
Department:	Veteran's		
Position Title:	Interim Veteran's Service Director		
Effective Date of Change:	1.29.24		
Type of Change (check only one)			
New Hire ☐	Promotion ☐	Demotion ☐	Leave Without Pay ☐ Other ☒ Interim
CURRENT STATUS:			
FT ☒	PT ☐	Temporary ☐	Seasonal ☐
Not on Payroll ☐		On Unpaid Leave ☐	
Rate/Hour: \$26.37		Rate/Semi-Monthly: \$2,285.74	
Level 7	Step 2	Rate/Annual: \$54,857.81	
REQUESTED STATUS:			
FT ☐	PT ☐	Temporary ☐	Seasonal ☐
Not on Payroll ☐		On Unpaid Leave ☐	
Rate/Hour: \$27.69		Rate/Semi-Monthly: \$2,400.03	
Grade 7	Step 4	Rate/Annual: \$57,600.70	
ADDITIONAL EXPLANATION (if necessary):			
Brock will earn a 5% increase while he is the Interim Veteran's Service Director.			
APPROVED BY WARD COUNTY HR DIRECTOR:			
DATE:		HR DIRECTOR:	
APPROVED BY WARD COUNTY DEPARTMENT HEAD:			
DATE:		DEPARTMENT HEAD:	
APPROVED BY WARD COUNTY COMMISSIONERS:			
DATE:		CHAIR:	

Pay Amendments 2/20/2024

2/20/2024

New Hires/Rehires

[illegible]

Dept Change/Promotion

Name	Dept	Title	FT/PT	Pay	Start Date
Brock Gilstad	Veteran's	Interim Veteran's Service Direct	FT	\$27.69	1.29.24

[illegible]

Featured Job Opportunities

Assistant County Engineer

Posted January 18, 2024 3:00 PM | Open Until Filled

Assistant County Engineer Ward County Highway Department is hiring for a Senior Assistant County Engineer and will underfill an Assistant County Engineer for the right... [Full Description](#)

Assistant State's Attorney

Posted January 18, 2024 8:30 AM | Open Until Filled

You can find the Online Ward County Application: HERE Assistant State's Attorney The Ward County Human Resources Department will be accepting applications for... [Full Description](#)

Building & Grounds II: Maintenance

Posted February 13, 2024 9:50 AM | Closes February 27, 2024

Please submit a COVER LETTER, RESUME, and WARD COUNTY APPLICATION by February 27, 2024 at 12:00pm. SCHEDULE: 6:30A-3:30PM, Possible Rotating Weekends & Holidays... [Full Description](#)

[Apply Online](#)

Correctional Officer

Posted January 18, 2024 8:00 AM | Open Until Filled

Correctional Officer The Ward County Human Resources Department will be accepting applications for the position of a Correctional Officer in the Ward County Detention... [Full Description](#)

Patrol Deputy

Posted January 18, 2024 10:45 AM | Open Until Filled

Online Ward County Application The Ward County Sheriff's Department is currently taking applications for the position of Dep Sheriff. Pay will start at... [Full Description](#)

[Apply Online](#)

Senior Assistant County Engineer

Posted January 18, 2024 3:00 PM | Open Until Filled

Senior Assistant County Engineer Ward County Highway Department is hiring for a Senior Assistant County Engineer. Starting Range: \$107,995.37 - \$113,462.64 Annually... [Full Description](#)

February 6, 2024

John Fjeldahl, Chair
Ward County Commission
PO Box 5005
Minot, ND 58702

Dear Chair Fjeldahl:

Congratulations on your communities' successful efforts to increase resilience to emergencies and disasters through the Ward County recent comprehensive mitigation planning initiative, led by Emergency Manager Kelly Haugan.

The N.D. Department of Emergency Services (NDDes) is currently a participant in the federal Program Administration by States (PAS) Pilot Program, which delegates the authority to approve local Multi-Hazard Mitigation Plans (MHMPs) to our office. Per our operational agreement for the PAS Program, we have determined Ward County Multi-Hazard Mitigation Plan meets federal requirements under the Disaster Mitigation Act of 2000 as contained in 44 CFR 201.6.

The plan is approved for the time period of January 5, 2024 through January 4, 2029, for the cities of Berthold, Burlington, Carpio, Des Lacs, Donnybrook, Douglas, Kenmare, Makoti, Minot, Ryder, Sawyer, and Surrey. For your records, we are providing you with the enclosed letter from FEMA supporting our approval of your MHMP and indicating your jurisdictions' eligibility to apply for funding under FEMA's Hazard Mitigation Assistance (HMA) grant programs. We have also included a sample news release regarding your county's achievement for your use as well.

Now that your MHMP has been completed and approved, please submit any eligible costs, in-kind documentation (if applicable), and proof of payments to Hazard Mitigation Specialist Carl Meyer for reimbursement. Carl will review the documentation and, if eligible, reimburse all costs as outlined in the approved scope of work and budget of the project. Carl's contact information is 701-328-8108, carlmeyer@nd.gov.

Once all eligible costs have been reimbursed, the project will be ready for closeout at the State and Federal levels. NDDes will forward a closeout letter template with examples for your use, which will include the final project costs. The county will simply need to copy this template onto its letterhead, sign the document, and resubmit the completed letter back to NDDes. If a final 404 quarterly report form has never been submitted, NDDes will request that as well showing the project is 100% completed with the final approval date including day, month and year. NDDes will submit all closeout paperwork to FEMA once it has been compiled.

During the next five years, we encourage the Ward County Planning Team to ensure the MHMP becomes a living document. We recommend the Planning Team begin that effort by periodically



Doug
Burgum
GOVERNOR

Major General
Alan S. Dohrmann
DIRECTOR - DEPARTMENT
OF EMERGENCY SERVICES

Darin
Hanson
DIRECTOR - DIVISION
OF HOMELAND SECURITY

Darin
Anderson
DIRECTOR - DIVISION
OF STATE RADIO

Ensuring a safe and secure homeland for all North Dakotans

NORTH
Dakota | Emergency Services
Be Legendary.™

updating content and by pursuing mitigation projects, as outlined in the plan. Our planners provided comments and recommended revisions in the enclosed Plan Review Tool, which will help guide update efforts in the future.

We hope Ward County considers pursuing grants currently available through the HMA. Please contact Todd Joersz, State Hazard Mitigation Officer, at 701-328-8261, tjoersz@nd.gov, for additional information.

NDDes staff can also assist your Planning Team move forward with plan implementation. Questions about mitigation planning can be directed to Kathleen Donahue, Planning Section Deputy Chief, at 701-328-8113, kdonahue@nd.gov or Hope Brighton, Mitigation Planning Specialist at hopebrighton@nd.gov at 701-328-8185.

Thanks for all your hard work to keep our state safer.

Sincerely,



Justin Messner
Disaster Recovery Chief
N.D. Division of Homeland Security

Enclosures: Ward County, 2023 FEMA Compliance Letter
Ward County Plan Review Tool
Ward County Plan Review Tool
Sample News Release

cc: Kelly Haugan, Ward Emergency Manager



Doug
Burgum
GOVERNOR

Major General
Alan S. Dohrmann
DIRECTOR - DEPARTMENT
OF EMERGENCY SERVICES

Darin
Hanson
DIRECTOR - DIVISION
OF HOMELAND SECURITY

Darin
Anderson
DIRECTOR - DIVISION
OF STATE RADIO

Ensuring a safe and secure homeland for all North Dakotans

U.S. Department of Homeland Security
Region 8
Denver Federal Center, Building 710
P.O. Box 25267
Denver, CO 80225-0267



FEMA

R8-MT

January 5, 2024

Mr. Justin Messner
Disaster Recovery Chief
North Dakota Department of Emergency Services
Fraine Barracks Lane, Building 35
P.O. Box 5511
Bismarck, North Dakota 58502-5511

Dear Mr. Messner:

We are pleased to inform you that effective January 5, 2024, the Ward County Multi-Hazard Mitigation Plan is in compliance with the Federal hazard mitigation planning requirements resulting from the Disaster Mitigation Act of 2000 as contained in 44 CFR 201.6.

As outlined in the FEMA-State Agreement for FEMA-DR-4323-ND, your office has been delegated the authority to review and approve local mitigation plans under the Program Administration by States Program. Our Agency was recently notified that your office completed its review of the Ward County Multi-Hazard Mitigation Plan and determined it meets the requirements of 44 CFR 201.6.

The plan approval extends to the following participating jurisdictions that have adopted the plan: Ward County and the City of Minot. The approved jurisdictions are eligible for FEMA Hazard Mitigation Assistance grant programs. All requests for funding will be evaluated individually according to the specific eligibility and other requirements of the particular programs under which the application is submitted.

This plan is approved through January 4, 2029. A local jurisdiction must revise its plan to reflect changes in development, progress in local mitigation efforts, changes in priorities, and resubmit for approval within five years to continue to be eligible for mitigation project grant funding.

Sincerely,

NICOLE M. AIMONE
AIMONE

Digitally signed by
NICOLE M. AIMONE
Date: 2024.01.05
09:28:09 -0700

Nicole M. Aimone
Acting Mitigation Division Director

Enclosure

cc: Kathleen Donahue, Planning Section Deputy Chief, North Dakota Department of Emergency Services

Local Mitigation Plan Review Tool

Cover Page

The Local Mitigation Plan Review Tool (PRT) demonstrates how the local mitigation plan meets the regulation in 44 CFR § 201.6 and offers states and FEMA Mitigation Planners an opportunity to provide feedback to the local governments, including special districts.

1. The Multi-Jurisdictional Summary Sheet is a worksheet that is used to document how each jurisdiction met the requirements of the plan elements (Planning Process; Risk Assessment; Mitigation Strategy; Plan Maintenance; Plan Update; and Plan Adoption).
2. The Plan Review Checklist summarizes FEMA's evaluation of whether the plan has addressed all requirements.

For greater clarification of the elements in the Plan Review Checklist, please see Section 4 of this guide. Definitions of the terms and phrases used in the PRT can be found in Appendix E of this guide.

Plan Information	
Jurisdiction(s)	Ward County, Berthold, Burlington, Carpio, Des Lacs, Donnybrook, Douglas, Kenmare, Makoti, Minot, Ryder, Sawyer, Surrey
Title of Plan	Ward County Multi-Hazard Mitigation Plan
New Plan or Update	Click or tap here to enter text.
Single- or Multi-Jurisdiction	Multi-jurisdiction
Date of Plan	9/12/2023
Local Point of Contact	
Title	Director
Agency	Ward County Emergency Management Department
Address	225 3 rd Street SE Box 5005 Minot ND 58702
Phone Number	701-857-6562
Email	kelly.haugan@co.ward.nd.us

Additional Point of Contact

Title	Click or tap here to enter text.
Agency	Click or tap here to enter text.
Address	Click or tap here to enter text.
Phone Number	Click or tap here to enter text.
Email	Click or tap here to enter text.

Review Information

State Review

State Reviewer(s) and Title	Kathleen Donahue, Deputy Planning Chief and Co-Accreditation Manager Hope Brighton, Mitigation Planning Specialist and Individual Assistance Officer
State Review Date	12/20/2023

FEMA Review

FEMA Reviewer(s) and Title	Ariana Borrello, IR, Community Planner Rob Pressly, QC, Community Planner
Date Received In FEMA Region	9/15/2023 12/19/2023
Plan Not Approved	10/6/2023
Plan Approvable Pending Adoption	12/20/2023
Plan Approved	1/5/2023

Multi-Jurisdictional Summary Sheet

In the boxes for each element, mark if the element is met (Y) or not met (N).

#	Jurisdiction Name	A. Planning Process	B. Risk Assessment	C. Mitigation Strategy	D. Plan Maintenance	E. Plan Update	F. Plan Adoption	G. State Requirements
1	Berthold	Y	Y	Y	Y	Y	Y	
2	Burlington	Y	Y	Y	Y	Y	Y	
3	Carpio	Y	Y	Y	Y	Y	Y	
4	Des Lacs	Y	Y	Y	Y	Y	Y	
5	Donnybrook	Y	Y	Y	Y	Y	Y	
6	Douglas	Y	Y	Y	Y	Y	Y	
7	Kenmare	Y	Y	Y	Y	Y	Y	
8	Makoti	Y	Y	Y	Y	Y	Y	
9	Minot	Y	Y	Y	Y	Y	Y	
10	Ryder	Y	Y	Y	Y	Y	Y	
11	Sawyer	Y	Y	Y	Y	Y	Y	
12	Surrey	Y	Y	Y	Y	Y	Y	
13	Ward County	Y	Y	Y	Y	Y	Y	

Plan Review Checklist

The Plan Review Checklist is completed by FEMA. States and local governments are encouraged, but not required, to use the PRT as a checklist to ensure all requirements have been met prior to submitting the plan for review and approval. The purpose of the checklist is to identify the location of relevant or applicable content in the plan by element/sub-element and to determine if each requirement has been "met" or "not met." FEMA completes the "required revisions" summary at the bottom of each element to clearly explain the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is "not met." Sub-elements in each summary should be referenced using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each element and sub-element are described in detail in Section 4: Local Plan Requirements of this guide.

Plan updates must include information from the current planning process.

If some elements of the plan do not require an update, due to minimal or no changes between updates, the plan must document the reasons for that.

Multi-jurisdictional elements must cover information unique to all participating jurisdictions.

Element A: Planning Process

Element A Requirements	Location in Plan (section and/or page number)	Met / Not Met
A1. Does the plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement 44 CFR § 201.6(c)(1))		
A1-a. Does the plan document how the plan was prepared, including the schedule or time frame and activities that made up the plan's development, as well as who was involved?	Ch1, App. B	Met
A1-b. Does the plan list the jurisdiction(s) participating in the plan that seek approval, and describe how they participated in the planning process?	Ch1, App. B	Met

Element A Requirements	Location in Plan (section and/or page number)	Met / Not Met
A2. Does the plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development as well as businesses, academia, and other private and non-profit interests to be involved in the planning process? (Requirement 44 CFR § 201.6(b)(2))	App. B	
A2-a. Does the plan identify all stakeholders involved or given an opportunity to be involved in the planning process, and how each stakeholder was presented with this opportunity?	App. B	Met
A3. Does the plan document how the public was involved in the planning process during the drafting stage and prior to plan approval? (Requirement 44 CFR § 201.6(b)(1))	App. B	
A3-a. Does the plan document how the public was given the opportunity to be involved in the planning process and how their feedback was included in the plan?	App. B, Ch1	Met
A4. Does the plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement 44 CFR § 201.6(b)(3))	App. B	
A4-a. Does the plan document what existing plans, studies, reports and technical information were reviewed for the development of the plan, as well as how they were incorporated into the document?	App. B	Met
ELEMENT A REQUIRED REVISIONS		
Required Revision:		
Click or tap here to enter text.		

Element B: Risk Assessment

Element B Requirements	Location in Plan (section and/or page number)	Met / Not Met
B1. Does the plan include a description of the type, location, and extent of all natural hazards that can affect the jurisdiction? Does the plan also include information on previous occurrences of hazard events and on the probability of future hazard events? (Requirement 44 CFR § 201.6(c)(2)(i))	Ch3	
B1-a. Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area?	Ch3	Met
B1-b. Does the plan include information on the location of each identified hazard?	Ch3	Met
B1-c. Does the plan describe the extent for each identified hazard?	Ch3	Met
B1-d. Does the plan include the history of previous hazard events for each identified hazard?	Ch3, App. C	Met
B1-e. Does the plan include the probability of future events for each identified hazard? Does the plan describe the effects of future conditions, including climate change (e.g., long-term weather patterns, average temperature and sea levels), on the type, location and range of anticipated intensities of identified hazards?	Ch3	Met
B1-f. For participating jurisdictions in a multi-jurisdictional plan, does the plan describe any hazards that are unique to and/or vary from those affecting the overall planning area?	Ch3	Met
B2. Does the plan include a summary of the jurisdiction's vulnerability and the impacts on the community from the identified hazards? Does this summary also address NFIP-Insured structures that have been repetitively damaged by floods? (Requirement 44 CFR § 201.6(c)(2)(ii))	Ch3	
B2-a. Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards?	Ch3	Met
B2-b. For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction?	Ch3	Met

Element B Requirements	Location in Plan (section and/or page number)	Met/ Not Met
B2-c. Does the plan address NFIP-insured structures within each jurisdiction that have been repetitively damaged by floods?	Ch3 pg (3-8)-(3-39)	Met

ELEMENT B REQUIRED REVISIONS

Required Revision:

Element C: Mitigation Strategy

Element C Requirements	Location in Plan (section and/or page number)	Met/ Not Met
C1. Does the plan document each participant's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement 44 CFR § 201.6(c)(3))	Ch1	
C1-a. Does the plan describe how the existing capabilities of each participant are available to support the mitigation strategy? Does this include a discussion of the existing building codes and land use and development ordinances or regulations?	Ch4 pg. 4-1 to 4-2	Met
C1-b. Does the plan describe each participant's ability to expand and improve the identified capabilities to achieve mitigation?	Ch4	Met
C2. Does the plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement 44 CFR § 201.6(c)(3)(II))	Ch4 pg. 4-1	
C2-a. Does the plan contain a narrative description or a table/list of their participation activities?	Ch4 pg. 4-1	Met
C3. Does the plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement 44 CFR § 201.6(c)(3)(I))	Ch4 Pg 4-2	
C3-a. Does the plan include goals to reduce the risk from the hazards identified in the plan?	Ch4 Pg 4-2	Met

Element C Requirements	Location in Plan (section and/or page number)	Met / Not Met
C4. Does the plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement 44 CFR § 201.6(c)(3)(II))	Ch4	
C4-a. Does the plan include an analysis of a comprehensive range of actions/projects that each jurisdiction considered to reduce the impacts of hazards identified in the risk assessment?	Ch4	Met
C4-b. Does the plan include one or more action(s) per jurisdiction for each of the hazards as identified within the plan's risk assessment?	Ch4	Met
C5. Does the plan contain an action plan that describes how the actions identified will be prioritized (including a cost-benefit review), implemented, and administered by each jurisdiction? (Requirement 44 CFR § 201.6(c)(3)(IV)); (Requirement §201.6(c)(3)(III))	Ch4	
C5-a. Does the plan describe the criteria used for prioritizing actions?	Ch4	Met
C5-b. Does the plan provide the position, office, department or agency responsible for implementing/administrating the identified mitigation actions, as well as potential funding sources and expected time frame?	Ch4	Met

ELEMENT C REQUIRED REVISIONS

Required Revision:

Element D: Plan Maintenance

Element D Requirements	Location in Plan (section and/or page number)	Met / Not Met
D1. Is there discussion of how each community will continue public participation in the plan maintenance process? (Requirement 44 CFR § 201.6(c)(4)(III))	Ch5	
D1-a. Does the plan describe how communities will continue to seek future public participation after the plan has been approved?	Ch5	Met
D2. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a five-year cycle)? (Requirement 44 CFR § 201.6(c)(4)(I))	Ch5	
D2-a. Does the plan describe the process that will be followed to track the progress/status of the mitigation actions identified within the Mitigation Strategy, along with when this process will occur and who will be responsible for the process?	Ch5	Met
D2-b. Does the plan describe the process that will be followed to evaluate the plan for effectiveness? This process must identify the criteria that will be used to evaluate the information in the plan, along with when this process will occur and who will be responsible.	Ch 5	Met
D2-c. Does the plan describe the process that will be followed to update the plan, along with when this process will occur and who will be responsible for the process?	Ch5	Met
D3. Does the plan describe a process by which each community will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement 44 CFR § 201.6(c)(4)(II))	Ch5	
D3-a. Does the plan describe the process the community will follow to integrate the ideas, information and strategy of the mitigation plan into other planning mechanisms?	Ch5	Met
D3-b. Does the plan identify the planning mechanisms for each plan participant into which the ideas, information and strategy from the mitigation plan may be integrated?	Ch5	Met
D3-c. For multi-jurisdictional plans, does the plan describe each participant's individual process for integrating information from the mitigation strategy into their identified planning mechanisms?	Ch5	Met

ELEMENT D REQUIRED REVISIONS

Required Revision:

[insert comments]

Element E: Plan Update

Element E Requirements	Location In Plan (section and/or page number)	Met / Not Met
E1. Was the plan revised to reflect changes in development? (Requirement 44 CFR § 201.6(d)(3))	Ch2	
E1-a. Does the plan describe the changes in development that have occurred in hazard-prone areas that have increased or decreased each community's vulnerability since the previous plan was approved?	Ch3	Met
E2. Was the plan revised to reflect changes in priorities and progress in local mitigation efforts? (Requirement 44 CFR § 201.6(d)(3))	Ch4	
E2-a. Does the plan describe how it was revised due to changes in community priorities?	Ch4	Met
E2-b. Does the plan include a status update for all mitigation actions identified in the previous mitigation plan?	Ch4, App. D	Met
E2-c. Does the plan describe how jurisdictions integrated the mitigation plan, when appropriate, into other planning mechanisms?	Ch1, App. B	Met

ELEMENT E REQUIRED REVISIONS

Required Revision:

Element F: Plan Adoption

Element F Requirements	Location in Plan (section and/or page number)	Met / Not Met
F1. For single-jurisdictional plans, has the governing body of the jurisdiction formally adopted the plan to be eligible for certain FEMA assistance? (Requirement 44 CFR § 201.6(c)(5))		
F1-a. Does the participant include documentation of adoption?	Click or tap here to enter text.	Choose an item.
F2. For multi-jurisdictional plans, has the governing body of each jurisdiction officially adopted the plan to be eligible for certain FEMA assistance? (Requirement 44 CFR § 201.6(c)(5))	Ch1	
F2-a. Did each participant adopt the plan and provide documentation of that adoption?	Ch1	Met
ELEMENT F REQUIRED REVISIONS		
Required Revision:		
Click or tap here to enter text.		

Element G: High Hazard Potential Dams (Optional)

HHPD Requirements	Location in Plan (section and/or page number)	Met / Not Met
HHPD1. Did the plan describe the incorporation of existing plans, studies, reports and technical information for HHPDs?	App. B	
HHPD1-a. Does the plan describe how the local government worked with local dam owners and/or the state dam safety agency?	Ch3 Pg (3-64)-(3-66)	Choose an item.
HHPD1-b. Does the plan incorporate information shared by the state and/or local dam owners?	Ch3 Pg (3-64)-(3-66)	Choose an item.
HHPD2. Did the plan address HHPDs in the risk assessment?	Ch3 Pg (3-64)-(3-66)	
HHPD2-a. Does the plan describe the risks and vulnerabilities to and from HHPDs?	Ch3 Pg (3-64)-(3-66)	Choose an item.

HHPD Requirements	Location in Plan (section and/or page number)	Met / Not Met
HHPD2-b. Does the plan document the limitations and describe how to address deficiencies?	Ch3 Pg (3-64)-(3-66)	Choose an item.
HHPD3. Did the plan include mitigation goals to reduce long-term vulnerabilities from HHPDs?	Ch4	
HHPD3-a. Does the plan address how to reduce vulnerabilities to and from HHPDs as part of its own goals or with other long-term strategies?	Ch4	Choose an item.
HHPD3-b. Does the plan link proposed actions to reducing long-term vulnerabilities that are consistent with its goals?	Ch4	Choose an item.
HHPD4-a. Did the plan include actions that address HHPDs and prioritize mitigation actions to reduce vulnerabilities from HHPDs?	Ch4	
HHPD4-a. Does the plan describe specific actions to address HHPDs?	Ch4	Choose an item.
HHPD4-b. Does the plan describe the criteria used to prioritize actions related to HHPDs?	Ch4	Choose an item.
HHPD4-c. Does the plan identify the position, office, department or agency responsible for implementing and administering the action to mitigate hazards to or from HHPDs?	Ch4	Choose an item.
HHPD Required Revisions		
Required Revision:		

Element H: Additional State Requirements (Optional)

Element H Requirements	Location in Plan (section and/or page number)	Met / Not Met
This space is for the State to include additional requirements.		
Click or tap here to enter text.	Click or tap here to enter text.	Choose an item.

Plan Assessment

These comments can be used to help guide your annual/regularly scheduled updates and the next plan update.

Element A. Planning Process

Strengths

FEMA Comments

- This plan provides detailed documentation of the planning process. The sign in sheets from the meetings, contacted stakeholders list, and the list of participating stakeholders in Appendix B detailing how stakeholders were involved in the planning process show a thorough effort to engage a wide array of stakeholders that represent the whole community. In the next plan update, consider reaching out to stakeholders that have a strong showing in the community like the Minot Air Force base, power companies, school districts, and stakeholders in the agricultural sector.
- The Equitable Outcomes section of Chapter 2 shows that this plan made a concerted effort to consider and include representatives of organizations that work directly with and/or provide support to underserved communities and socially vulnerable populations. The planning team is to be congratulated on their level of effort to connect with diverse stakeholders and gain important information from project consultations. A good example where the community was engaged is the Community Coffee at the Minot State University Center for Persons with Disabilities, which had an impressive 49 participants for the discussion.
- The Reviewed Documents & Sources section in Appendix B does a good job documenting existing plans, studies, reports, and technical information that were reviewed and how they were incorporated. There are a few additional documents and sources noted throughout the plan like the Ward County Local Emergency Operations Plan and the Lake Darling Dam Emergency Action Plan that are not included in this list.
- Having Appendix E Monitoring Forms for use during annual LEPC workshops is a good way to include metrics that will be used to evaluate progress towards the goals, objectives, and actions identified in the plan.

State Comments

- The Ward County MHMP outlines a strong basis for working with underserved communities, and we hope in future updates, we will see more involvement with individuals and their service providers throughout the entire planning process instead of as a result of new requirements. Pg. 2-1 highlights the demographics and population in the community as a whole; it may be nice to see information on special groups within the community such as the disabled, active military (considering the annual economic impact, this is a large group that should be targeted), veterans, homeless. etc. It's important to have their voices reflected in the plan.
- The plan features a six-point strategy that serves as a good roadmap for engaging underserved communities in the mitigation planning process. The strategy requires identification of underserved communities in the county; identification of socially vulnerable individuals or social

groups; and identification of organizations providing services to these individuals and groups. The strategy also calls for communicating with organizations to elicit concerns regarding impacts of hazards or disasters on underserved communities, as well as those who represent underserved communities and individuals who may not be served by an organization. Lastly, the strategy calls for identifying specific mitigation actions to include in the plan. We recommend the Planning Team build on this strategy for future updates by collaborating at the onset of plan development with underserved populations and the groups that support them.

- Kudos to the Planning Team for holding a series of community meetings and for collaborating with the Hazen Star editor to promote the mitigation plan update process. Additionally, great idea to consult with the Sakakawea State Park Manager for review. There could be great natural and cultural impacts to the state park. It would be interesting to hear what specific comments they provided.
- We thank Ward County Emergency Management for participating in a Community Coffee with NDES and Minot State University Center for Persons with Disabilities. As noted on p. 2-5, participants provided great insights into concerns with transportation incidents and cyber-attacks at the top of the list. Participants also discussed how climate change could affect resource availability for persons with functional and access needs. The participants articulated the desire for more representation from disabled individuals in local emergency management. We hope Ward County Emergency Management continues its partnership with the Center for Persons with Disabilities to ensure voices of the disabled are heard.
- The plan notes difficulty obtaining a high level of involvement at community meetings, which required direct outreach to stakeholders. Recognizing the time commitment required, the additional consultations, as noted on B-4, no doubt generated needed insights, such as speaking to the ND Department of Water Resources to learn more about the Souris River Basin Study and how it impacts Ward County and its jurisdictions.
- The Community Feedback section of the plan, added after the initial review, does a good job of clarifying data received from the communities. Take it to the next level by explaining specifically how the data was incorporated. Although this aspect of the PLAN, discusses how communities reviewed, the incorporation of how this feedback was used to define the priorities, other than the MSU CPDC.

Opportunities for Improvement

FEMA Comments

- Chapter 2 notes that involvement at community meetings was limited and no comments were received on the draft plan. What additional ways can the plan team engage the public and gain feedback, in addition to opening the annual LEPC workshop to the public? A few options to consider are a survey distributed electronically via social media, email newsletters, and the County website, as well as advertised in the local newspaper with paper copies available at booths at community events or in libraries or community centers. This opportunity for improvement was also noted for the 2018 plan.

- Page B-4 notes that floodplain managers from communities that participate in the NFIP were reached out to get feedback on mitigation strategies for the plan. Did they provide feedback on mitigation strategies? If so, how was their input incorporated?
- Page 2-4 identifies a summary of potentially undeserved and vulnerable populations in the county. This is a good list to start with, and could be strengthened by providing more details on these groups, e.g., percentage of the population they make up for each community, groups concentrated in certain communities or in specific geographic areas that may be at heightened risk to specific hazards, etc.

State Comments

- The Local Mitigation Planning Policy Guide offers a good frame of reference for identifying a whole community approach to mitigation planning on p. 17. The document describes sectors with mitigation capability and community lifelines. For the next plan update, ensure cross representation of these sectors. As stated in the guide, "Efforts mitigate potential impacts to community lifelines are key to building resilience."
- A more robust description of the planning process would have the added benefit of ensuring jurisdictions participating in the National Flood Insurance Program (NFIP) Community Rating system (CRS) maximize points throughout the planning process. The description of meetings and priorities will be invaluable for other planning mechanisms.
- During the G318 Hazard Mitigation Planning course held in June 2023, our FEMA partners provided several equity tools to help identify underserved communities. Use these resources to expand the Population and Demographics Section, p. 2-1, by adding data on underserved population groups. While the demographic data is very strong, it appears that the information may also be slightly dated. There is available information from 2022 at the U.S. Census Data Website. Please refer to this to get the most up-to-date information available.
- It's unfortunate that participation was limited at meetings, requiring a more robust outreach effort involving individual interviews. A way to circumvent this would be to hold meetings in concert with other meetings, such as city commissions and during community events, such as partnering with NDES to host a booth during the State Fair and Norsk Hostfest.
- The only business representative appears to be the Enbridge Midwest Regional Emergency Response Coordinator. For the next update, it will be important to expand involvement to include other businesses and private utility providers.
- We encourage the Planning Team to involve the North Prairie Regional Water District whose staff would be a great resource to describe impacts of flooding and drought.
- It's also imperative that floodplain administrators be more fully engaged in the process given Ward County's and its jurisdictions' history of flooding.
- The description of meetings provides an overview of topics but does not delve into discussion as to which hazards were considered most significant, ideas exchanged for mitigation actions or other concerns of the communities. We strongly recommend for the next update that the meeting descriptions are more robust to serve as a roadmap for plan development. As it applies to future updates, these meeting minutes will assist future Planning Team members to gauge progress in addressing concerns, as well as serve as a starting point and a reminder as to

community priorities. When listing the planning activities (p. 1-2), add the date ranges for each of the bullet points. This will only serve to strengthen the description of activities.

Element B. Risk Assessment

Strengths

FEMA Comments

- There's a good use of FIRMs and RiskMAP data in the Flood hazard profile. Maps help better delineate and locate areas of increased risk. Maps were also used well to show landslide incidence and susceptibility, tornado tracks, wildfires and fuel types, fire districts, and dam locations.
- The Key Issues and Potential Action Items section in each hazard profile does a great job of setting up the Mitigation Strategy.
- The Extreme Weather Variability and Climate Change section in Chapter 3 includes a good overview of climate change in North Dakota with specific hazard analysis in each hazard profile. The discussion of how climate change will impact, and has already impacted, extreme weather variability in North Dakota is well done, though could benefit from being expanded upon with more detail in future plan updates.
- The consideration of especially vulnerable populations in each hazard profile for each jurisdiction is also well done.

State Comments

- Very strong inclusion of elderly populations within the drought threat profile! Senior citizens and children are some of the most impacted by extreme heat. Including additional information regarding impacts on farmers, homeless, elderly, etc. The extreme summer weather threat profile also highlights those who are vulnerable in mobile homes. It may be interesting to explore the impact of severe summer weather on the oil industry, including lightning strikes to saltwater brine tanks.
- The space weather profile is robust! Something to consider would be the impacts of space weather on military activity in the area. If there are areas that are more reliant on radio/satellite communications (rural areas) compared to others, it may be nice to highlight these areas of concern. Otherwise, VERY strong!
- The plan does a good job of accounting for extreme weather variability and climate change, taking a strategic approach by defining and describing what climate change means to North Dakota, determining potential impacts, and establishing potential mitigation actions that could contribute to lessening the impacts of anticipated changes in weather. The drought profile, as an example, discusses how the biggest risk to the county is the increasing intensity of drought conditions, noting a parched landscape increases the risk of dust storms.
- The vulnerability analysis of flooding is one of the strongest in the plan. The use of maps from NDRAM is a strong visual reminder of how pervasive flooding is in many of the jurisdictions. These maps underscore data found in Table 3.4 – Ward County Address Points in the Flood Hazard Zone, which lists residential and non-residential properties in comparison to regulatory floodway, 1 percent annual flood change zone and 0.2 annual flood chance zone. Table 3.5 – Estimated Population in Ward County Jurisdictions to Flooding further supports flood vulnerability analysis. The critical facilities listing points to a potential need to mitigate flood impacts in Burlington (lift station), Minot (three elementary schools and Xcel Energy) and Sawyer (a pump

station and a well house).

- The NFIP Participation Chart is a best practice; it gives a good overview of the status of participation and enforcement.

Opportunities for Improvement

FEMA Comments

- For the next plan update, consider including cascading impacts (ex. Wildfires may increase the flooding potential by changing the landscape). Hazard profiles that address secondary or cascading impacts will be able to better identify additional vulnerabilities and impacts.
- Page 3-3 outlines the planning team's strategy for identifying climate change impacts, including identifying specific change to weather patterns that are indicative of climate change in the state. In addition to exploring existing changes, this strategy would be strengthened by looking at what models predict future climate conditions to look like. Climate change has already, and will continue to, impact hazard frequency, severity and impact, and looking to the past to understand future conditions only provides part of the picture.

State Comments

- The drought profile discusses how the southwestern part of the county is not served by any rural water district. How many residents are impacted? Are these residents the ones who have their own wells? Are there any plans to connect them to the three water districts serving the county?
- The listing of "Primary Impacts" in the hazard profiles is cursory at best. Expand on the impacts. As an example, what roads are likely to flood for each jurisdiction?
- Consider adding that the International Joint Commission seated an International Souris River Study Board to evaluate dam operations to circumvent flooding as occurred in 2011.
- The ND Department of Water Resources has a great resource for determining dam classifications: [hazard classification and legacy dams reg 04 2023.pdf](#) (see page 13).

Element C. Mitigation Strategy

Strengths

FEMA Comments

- There are really strong mitigation actions for flood mitigation included for each jurisdiction with a strong comprehensive range of actions.
- The plan does a good job of reviewing individual jurisdictional vulnerability in each hazard profile.
- The tables that identify capabilities for each jurisdiction provide good insight into what capabilities exist, what needs improvement, what is perceived as not needed, and what may be lacking.

State Comments

- Including the summaries of what each community is responsible for and including the responsible party is a great implementation method. Please continue to move forward to completion of projects!

- Including the potential actions items after each threat profile is a strong method of addressing mitigation actions for each hazard. The ideas are strong and would benefit from an implementation mechanism.
- The goals reflect efforts to reduce risk to life and property, with emphasis on the most pervasive hazard, flooding. The goals also include protecting the county's environmental system, which is a welcome addition as is a mitigation action specifically targeting mitigating potential impacts from high hazard dams.

Opportunities for Improvement

FEMA Comments

- For the next plan update, we will expect to see additional mitigation actions beyond education and outreach for high priority hazards. For example, all jurisdictions include Drought as a high priority hazard, but it is only addressed through education and outreach as a mitigation action. Severe Summer and Winter Weather are also both high priority hazards with limited hazard mitigation actions for most jurisdictions.
- We also suggest considering including nature-based solutions as mitigation actions for the next plan update. FEMA defines nature-based solutions as, "sustainable planning, design, environmental management and engineering practices that weave natural features or processes into the built environment to promote adaptation and resilience." Some examples include utilizing rain gardens and bioswales to address flooding or planting trees to address extreme heat. Please refer to FEMA's Building Community Resilience with Nature-Based Solutions Community Guide and Strategies for Success for additional resources and mitigation strategy ideas.
- In the next plan update, please explicitly state the abilities of each participant to expand and improve upon identified capabilities. If the ability to expand and improve upon identified capabilities doesn't exist for some jurisdictions, please state this. The identified gaps in capabilities can potentially be addressed in the mitigation actions.

State Comments

- Page 4-1 highlights that there were 64 mitigation actions for Ward County with only seven of them being completed. Including a strong implementation method and mechanism to champion for mitigation could increase the success rate of mitigation projects complete. Including a specific timeline and the assigned person/organization to complete with consistent reminders may be helpful to include in the plan.
- Incorporating technological/adversarial threats in the mitigation strategy would provide a wider range of resiliency. Consider assigning actions identified in the cyber-attack, transportation incident, and hazardous materials into the mitigation strategy. Additionally, please review the guidance regarding needing a mitigation action for every natural hazard with every hazard. Consider looking at actions relating to outreach and education for all of the smaller townships. Please incorporate equity when thinking of mitigation actions to be implemented. Including ideas that directly target the diverse populations within the communities, these could include rural groups, senior citizens, new Americans, disabled, etc. Expanding on these efforts would address a wider range of hazards and threats.

- New local plan guidance and new FEMA grant programs will be looking more closely toward nature-based solutions. Analyze the mitigation strategy actions to ensure there is a mixture of planning actions (e.g., land use zoning updates, etc.) and grey and green infrastructure/natural systems, and education and outreach programs.
- We strongly recommend the Planning Team develop a mitigation action to expand the capability of jurisdictions to administer building code and zoning ordinances. This seems to be a priority for the Planning Team, yet it wasn't fully reflected. Discuss how the jurisdictions with building codes are going to strengthen their codes and how the Planning Team will promote adoption of the State Building Codes with the non-participating jurisdictions.
- Given Ward County's moderate ranking for wildfire, it was surprising that there were no actions focused on Firewise or Community Wildfire Protection Plans. Make sure to include these projects in the next update.

Element D. Plan Maintenance

Strengths

FEMA Comments

- The plan does a good job of laying out an agenda for the LEPC to continue plan maintenance annually with the inclusion of the Mitigation Action Progress Report.
- The plan also includes some great ideas on how to engage the public beyond, the Emergency Management Department's annual visits to communities, that can be looped into the education and outreach mitigation strategy.
- ***State Comments***
- The plan clearly outlines the process for plan maintenance through already existing structures, such as the Local Emergency Planning Committee (LEPC). This foundation will serve the planning committee well for advancing mitigation actions if the Planning Team follows through with annual reviews of the plan.
- The plan states, "In addition to the annual review by the LEPC, County Emergency Management staff intend each year to attend a city meeting for all the small communities in Ward County." Review mitigation actions with the communities to determine progress and determine if roadblocks to implementation exist. The State Hazard Mitigation Officer is a good resource for understanding project eligibility under the Hazard Mitigation Assistance Program.
- The plan outlines a strategy of placing posters across the community about a week before attendance at city meetings; this is a unique and effective way to communicate to the public!

Opportunities for Improvement

FEMA Comments

- For the next plan update, what additional public engagement strategies can the planning team implement? The plan states that it can be difficult to gain widespread participation in hazard mitigation planning and that the county has limited resources, making public engagement a main challenge in Ward County. Consider holding public meetings at times that aren't during a

traditional workday so more people can attend, offering childcare or a children's educational activity at public events and meetings, sending out county newsletters via the mail and broadcast on websites, social media, and email blasts that include community calendars with events and opportunities for the community to provide feedback. Think about potential resources like partnering with students or programs at Minot State University during the next plan update or connecting with NDDDES for additional Community Coffees.

State Comments

- Explore metrics and criteria that would provide a solid foundation for understanding the integration and effectiveness of the plan. These could include amount of mitigation projects completed, grant applications submitted and received vs denied, or the amount of successful community outreach done to expand on other planning efforts. Please refer to the FEMA Mitigation Planning handbook for applicable examples.
- Showcase successful plan integration, starting with a list of planning initiatives that Ward County Emergency Management supports and how data from the mitigation plan can support these efforts. Work with Planning Team members to identify the planning projects they support and then work with them on ways to integrate the Ward County MHMP into these mechanisms. Consider adding an agenda item for the LEPC to discuss planning efforts underway and how the mitigation plan can be incorporated into those efforts.
- Integrating efforts and data from the mitigation plan can provide lots of great information and insights overall, such as utilizing the risk assessment data for the local emergency operations plan (LEOP).

Element E. Plan Update

Strengths

FEMA Comments

- The plan summarizes and shows in table format the status of the previous mitigation actions.

State Comments

- Revisions to the plan do a good job connecting building codes to vulnerability reduction.
- You are all making a difference in your communities every day and expanding on resiliency at a large scale. Thank you for everything you do!

Opportunities for Improvement

FEMA Comments

- The status of mitigation actions from the previous plan could be strengthened by including more information on why an action was dropped, what progress has been made for ongoing actions or where challenges have arisen, or any benefits seen from completed mitigation actions.
- In the next plan update, please include a more in depth look at changes in development for each jurisdiction. For example, what are some expected residential and commercial developments for at least those cities with land use plans? What specific development has taken place since the last plan and how does it impact vulnerability?

- There are a lot of good ideas for integrating information from the mitigation strategy into other planning mechanisms, but more specific guidance on how and when each plan participant will integrate this hazard mitigation plan into other planning mechanisms will be needed to fully meet element D3-c. Identifying specific meetings, like the yearly LEPC meeting or when jurisdictions are seeking input for updates on things like comprehensive plans, zoning and subdivision regulations, or land use and emergency operations plans, can help build out the integration schedule for each community.

State Comments

- Most areas of Ward County are expected to have minimal growth, Examine not only the impacts of population growth but also losses in numbers of residents. How will this impact future capability to deliver services and to pursue mitigation projects?

Element G. HHPD Requirements (Optional)

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

Element H. Additional State Requirements (Optional)

Strengths

- [insert comments]

Opportunities for Improvement

- [insert comments]

B. Resources for Implementing Your Approved Plan

FEMA FUNDING SOURCES

Hazard Mitigation Grant Program (HMGP). The HMGP is a post-disaster mitigation program. It is made available to states by FEMA after each Federal disaster declaration. The HMGP can provide up to 75 percent funding for hazard mitigation measures. The HMGP can be used to fund cost-effective projects that will protect public or private property in an area covered by a federal disaster declaration or that will reduce the likely damage from future disasters. Examples of projects include acquisition and demolition of structures in hazard prone areas, flood-proofing or elevation to reduce future damage, minor structural improvements and development of state or local standards. Applicants who are eligible for the HMGP are state and local governments, certain nonprofit organizations or institutions that perform essential government services, and Indian tribes and authorized tribal organizations. Individuals or homeowners cannot apply directly for the HMGP; a local government must apply on their behalf. Applications are submitted to your state and placed in rank order for available funding and submitted to FEMA for final approval. Eligible projects not selected for funding are placed in

an inactive status and may be considered as additional HMGP funding becomes available. More information: <https://www.fema.gov/hazard-mitigation-grant-program>

Building Resilient Infrastructure and Communities (BRIC) Grant Program. The BRIC program supports states, local communities, tribes and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. BRIC is a new FEMA pre-disaster hazard mitigation program that replaces the existing Pre-Disaster Mitigation (PDM) program. The BRIC program guiding principles are supporting communities through capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency: <https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities>

Rehabilitation of High Hazard Potential Dams (HHPD) Grant Program. This program provides technical, planning, design, and construction assistance in the form of grants for rehabilitation of eligible high hazard potential dams. For more information, please visit: <https://www.fema.gov/emergency-managers/risk-management/dam-safety/grants#hHPD>

Flood Mitigation Assistance (FMA) Grant Program. FMA provides funding to assist states and communities in implementing measures to reduce or eliminate the long-term risk of flood damage to buildings, manufactured homes, and other structures insurable under the NFIP. The FMA is funded annually; no federal disaster declaration is required. Only NFIP insured homes and businesses are eligible for mitigation in this program. Funding for FMA is very limited and, as with the HMGP, individuals cannot apply directly for the program. Applications must come from local governments or other eligible organizations. The federal cost share for an FMA project is 75 percent. At least 25 percent of the total eligible costs must be provided by a non-federal source. Of this 25 percent, no more than half can be provided as in-kind contributions from third parties. FMA funds are distributed from FEMA to the state. More information: <https://www.fema.gov/flood-mitigation-assistance-grant-program>

Fire Management Assistance Grant (FMAG) Program. The FMAG program provides grants to states, tribal governments and local governments for the mitigation, management and control of any fire burning on publicly (non-federal) or privately owned forest or grassland that threatens such destruction as would constitute a major disaster. The grants are made in the form of cost sharing with the federal share being 75 percent of total eligible costs. Grant approvals are made within 1 to 72 hours from time of request. More information: <http://www.fema.gov/fire-management-assistance-grant-program>

Hazard Mitigation Grant Program (HMGP) Post Fire Grant Program. FEMA's Hazard Mitigation Grant Program (HMGP) has Post Fire assistance available to help communities implement hazard mitigation measures after wildfire disasters. States, federally-recognized tribes and territories affected by fires resulting in an [Fire Management Assistance Grant \(FMAG\)](#) declaration on or after October 5, 2018, are eligible to apply. More information: <https://www.fema.gov/grants/mitigation/post-fire>

Fire Prevention and Safety (FP&S) Grants. FP&S Grants support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to target high-risk populations and reduce injury and prevent death. Eligibility includes fire departments, national, regional, state, and local organizations, Native American tribal organizations, and/or community organizations recognized for their experience and expertise in fire prevention and safety programs and activities. Private non-profit and public organizations are also eligible. Interested applicants are advised to check the website periodically for announcements of grant availability: <https://www.fema.gov/welcome-assistance-firefighters-grant-program>

OTHER MITIGATION FUNDING SOURCES

Grant funding is available from a variety of federal and state agencies for training, equipment, and hazard mitigation activities. Several of these programs are described below.

Program 15.228: Wildland Urban Interface Community and Rural Fire Assistance. This program is designed to implement the National Fire Plan and assist communities at risk from catastrophic wildland fires. The program provides grants, technical assistance, and training for community programs that develop local capability, including: Assessment and planning, mitigation activities, and community and homeowner education and action; hazardous fuels reduction activities, including the training, monitoring or maintenance associated with such hazardous fuels reduction activities, on federal land, or on adjacent nonfederal land for activities that mitigate the threat of catastrophic fire to communities and natural resources in high risk areas; and, enhancement of knowledge and fire protection capability of rural fire districts through assistance in education and training, protective clothing and equipment purchase, and mitigation methods on a cost share basis.

Secure Rural Schools and Community Self-Determination Act - Title III- County Funds. The Self-Determination Act has recently been reauthorized and now includes specific language regarding the Firewise Communities program. Counties seeking funding under Title III must use the funds to perform work under the Firewise Communities program. Counties applying for Title III funds to implement Firewise activities can assist in all aspects of a community's recognition process, including conducting or assisting with community assessments, helping the community create an action plan, assisting with an annual Firewise Day, assisting with local wildfire mitigation projects, and communicating with the state liaison and the national program to ensure a smooth application process. Counties that previously used Title III funds for other wildfire preparation activities such as the Fire Safe Councils or similar would be able to carry out many of the same activities as they had before. However, with the new language, counties would be required to show that funds used for these activities were carried out under the Firewise Communities program. For more information, [click here](#).

Community Planning Assistance for Wildfire. Established in 2015 by Headwaters Economics and Wildfire Planning International, Community Planning Assistance for Wildfire (CPAW) works with communities to reduce wildfire risks through improved land use planning. CPAW is a grant-funded program providing communities with professional assistance from foresters, planners, economists and wildfire risk modelers to integrate wildfire mitigation into the development planning process. All services and recommendations are site-specific and come at no cost to the community. More information: <http://planningforwildfire.org/what-we-do/>

Urban and Community Forestry (UCF) Program. A cooperative program of the U.S. Forest Service that focuses on the stewardship of urban natural resources. With 80 percent of the nation's population in urban areas, there are strong environmental, social, and economic cases to be made for the conservation of green spaces to guide growth and revitalize city centers and older suburbs. UCF responds to the needs of urban areas by maintaining, restoring, and improving urban forest ecosystems on more than 70 million acres. Through these efforts the program encourages and promotes the creation of healthier, more livable urban environments across the nation. These grant programs are focused on issues and landscapes of national importance and prioritized through state and regional assessments. Information: <http://www.fs.fed.us/managing-land/urban-forests/ucf>

Western Wildland Urban Interface Grants. The National Fire Plan (NFP) is a long-term strategy for reducing the effects of catastrophic wildfires throughout the nation. The Division of Forestry's NFP Program is implemented within the Division's Fire and Aviation Program through the existing USDA Forest Service, State & Private Forestry, State Fire Assistance Program.

Congress has provided increased funding assistance to states through the U.S. Forest Service State and Private Forestry programs since 2001. The focus of much of this additional funding was mitigating risk in WUI areas. In the West, the State Fire Assistance funding is available and awarded through a competitive process with emphasis on hazard fuel reduction, information and education, and community and homeowner action. This portion of the National Fire Plan was developed to assist

interface communities manage the unique hazards they find around them. Long-term solutions to interface challenges require informing and educating people who live in these areas about what they and their local organizations can do to mitigate these hazards.

The 10-Year Comprehensive Strategy focuses on assisting people and communities in the WUI to moderate the threat of catastrophic fire through the four broad goals of improving prevention and suppression, reducing hazardous fuels, restoring fire-adapted ecosystems, and promoting community assistance. The Western States Wildland Urban Interface Grant may be used to apply for financial assistance towards hazardous fuels and educational projects within the four goals of: improved prevention, reduction of hazardous fuels, and restoration of fire-adapted ecosystems and promotion of community assistance. More information: <https://www.westernforesters.org/wui-grants>

U.S. Fish & Wildlife Service, Rural Fire Assistance Grants. Each year, the U.S. Fish & Wildlife Service (FWS) provides Rural Fire Assistance (RFA) grants to neighboring community fire departments to enhance local wildfire protection, purchase equipment, and train volunteer firefighters. Service fire staff also assist directly with community projects. These efforts reduce the risk to human life and better permit FWS firefighters to interact and work with community fire organizations when fighting wildfires. The Department of the Interior (DOI) receives an appropriated budget each year for an RFA grant program. The maximum award per grant is \$20,000. The DOI assistance program targets rural and volunteer fire departments that routinely help fight fire on or near DOI lands. More information: http://www.fws.gov/fire/living_with_fire/rural_fire_assistance.shtml

U.S. Bureau of Land Management, Community Assistance Program. BLM provides funds to communities through assistance agreements to complete mitigation projects, education and planning within the WUI. More information: <https://www.blm.gov/services/financial-assistance-and-grants>

NOAA Office of Education Grants. The Office of Education supports formal, informal and non-formal education projects and programs through competitively awarded grants and cooperative agreements to a variety of educational institutions and organizations in the United States. More information: <http://www.noaa.gov/office-education/grants>

NRCS Environmental Quality Incentives Program (EQIP). The Environmental Quality Incentives Program, administered through the NRCS, is a cost-share program that provides financial and technical assistance to agricultural producers to plan and implement conservation practices that improve soil, water, plant, animal, air and related natural resources on agricultural land and non-industrial private forestland. Owners of land in agricultural or forest production or persons who are engaged in livestock, agricultural or forest production on eligible land and that have a natural resource concern on that land may apply to participate in EQIP. Eligible land includes cropland, rangeland, pastureland, non-industrial private forestland and other farm or ranch lands. EQUIP is another funding mechanism for landowner fuel reduction projects. More information:

<https://www.nrcs.usda.gov/wps/portal/nrcs/main/national/programs/financial/eqip/>

U.S. Department of Agriculture, Community Facilities Loans and Grants. Provides grants (and loans) to cities, counties, states and other public entities to improve community facilities for essential services to rural residents. Projects can include fire and rescue services; funds have been provided to purchase fire-fighting equipment for rural areas. No match is required. More

information: http://www.usda.gov/wps/portal/usda/usdahome?navid=GRANTS_LOANS

General Services Administration, Sale of Federal Surplus Personal Property. This program sells property no longer needed by the federal government. The program provides individuals, businesses and organizations the opportunity to enter competitive bids for purchase of a wide variety of personal property and equipment. Normally, there are no restrictions on the property purchased. More information: <http://www.gsa.gov/portal/category/21045>

Hazardous Materials Emergency Preparedness Grants. Grant funds are passed through to local emergency management offices and HazMat teams having functional and active LEPC groups. More information: <http://www.phmsa.dot.gov/hazmat/grants>

U.S. Department of Homeland Security. Enhances the ability of states, local and tribal jurisdictions, and other regional authorities in the preparation, prevention, and response to terrorist attacks and other disasters, by distributing grant funds. Localities can use grants for planning, equipment, training and exercise needs. These grants include, but are not limited to areas of Critical Infrastructure Protection Equipment and Training for First Responders, and Homeland Security Grants.

Community Development Block Grants (CDBG). The U.S. Department of Commerce administers the CDBG program which are intended to provide low and moderate-income households with viable communities, including decent housing, as suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, roads and infrastructure, housing rehabilitation and preservation, development activities, public services, economic development, planning, and administration. Public improvements may include flood and drainage improvements. In limited instances, and during the times of "urgent need" (e.g. post disaster) as defined by the CDBG National Objectives, CDBG funding may be used to acquire a property located in a floodplain that was severely damaged by a recent flood, demolish a structure severely damaged by an earthquake, or repair a public facility severely damaged by a hazard event. CDBG funds can be used to match FEMA grants. More Information: https://www.hud.gov/program_offices/comm_planning/cdbg

Building Blocks for Sustainable Communities. The EPA Office of Sustainable Communities sometimes offers grants to support activities that improve the quality of development and protect human health and the environment. When these grants are offered, they will always be announced on www.grants.gov. More information: <https://www.epa.gov/smartgrowth/building-blocks-sustainable-communities#2016>

PUBLICLY AVAILABLE TOOLS

FEMA Community Engagement Prioritization Tool (CEPT).

<https://www.fema.gov/floodplain-management/manage-risk/community-engagement-prioritization-tool>

FEMA National Risk Index for Natural Hazards (NRI).

<https://hazards.geoplatform.gov/portal/apps/MapSeries/index.html?appid=ddf915a24fb24dc8863eed96bc3345f8>

FEMA Resilience Analysis and Planning Tool (RAPT).

<https://www.fema.gov/emergency-managers/practitioners/resilience-analysis-and-planning-tool>

FEMA Flood Assessment Structure Tool (FAST).

https://www.fema.gov/sites/default/files/2020-09/hazus_fast-factsheet.pdf

FEMA HAZUS

<https://www.fema.gov/flood-maps/products-tools/hazus>

Decision Support System for Water Infrastructure Security (DSS-WISE):

<https://dsswiseweb.ncche.olemiss.edu/>

CDC/ASTDR Social Vulnerability Index (SVI).

<https://www.atsdr.cdc.gov/placeandhealth/svi/index.html>

U.S. Census Bureau Community Resilience Estimates

[Community Resilience Estimates \(census.gov\)](https://www.census.gov/resilience/)

OTHER RESOURCES

FEMA: Region 8 Mitigation Technical Assistance: FEMA Region 8's BRIC technical assistance team (BRIC TAT) is available to provide hands-on support to State, Local, and Tribal entities interested in implementing long term mitigation actions. In coordination with the State and FEMA HQ, the Region 8 BRIC TAT can provide wide ranging support moving mitigation projects forward. This team helps coordinate the BRIC Direct Technical Assistance Program [BRIC Direct Technical Assistance | FEMA.gov](#) as well as other technical assistance needs that arise.

For additional questions on the Direct Technical Assistance program or other technical assistance needs, please reach out to the team at fema-r8-mit-technical-assistance@fema.dhs.gov to learn more about how they can support you in your efforts to implement your mitigation plan.

FEMA: Grant Application Training. Each year, FEMA partners with the State on training courses designed to help communities be more successful in their applications for grants. Contact your State Hazard Mitigation Officer for course offering schedules. Example Courses:

- Unified Hazard Mitigation Grant Assistance Application Development Course
- [Benefit Cost Analysis \(BCA\)](#) Course

FEMA: Community Assistance Visit. It may be appropriate to set up a Community Assistance Visit with FEMA to provide technical assistance to communities in the review and/or updating of their floodplain ordinances to meet the new model ordinance. Consider contacting your State NFIP Coordinator for more information.

FEMA: Building Science. The Building Science branch develops and produces multi-hazard mitigation publications, guidance materials, tools, technical bulletins, and recovery advisories that incorporate the most up-to-date building codes, floodproofing requirements, seismic design standards, and wind design requirements for new construction and the repair of existing buildings. To learn more, visit:

<https://www.fema.gov/building-science>

NOAA/NIDIS: U.S. Drought Portal. NOAA's National Integrated Drought Information System's [Drought Portal](#) provides resources for communities to understand their drought conditions, vulnerability, and impacts. The Portal includes data and maps down by city, county, state, zip code, and at watershed global scales. Communities can use this information to inform their hazard mitigation plans with up-to-date data regarding drought conditions, vulnerability, and impacts for sectors such as agriculture, water utilities, energy, and recreation.

EPA: Smart Growth In Small Towns and Rural Communities. EPA has consolidated resources just for small towns and rural communities to help them achieve their goals for growth and development while maintaining their distinctive rural character. To learn more, visit:

<https://www.epa.gov/smartgrowth/smart-growth-small-towns-and-rural-communities>

EPA: Hazard Mitigation for Natural Disasters: A Starter Guide for Water and Wastewater Utilities. The EPA released guidance on how to mitigate natural disasters specifically for water and wastewater utilities. For more information, visit: <https://www.epa.gov/waterutilityresponse/hazard-mitigation-natural-disasters>

National Integrated Drought Information System. The National Drought Resilience Partnership may provide some additional resources and ideas to mitigate drought hazards and increase awareness of droughts. Visit: <https://www.drought.gov/drought/what-nidis/national-drought-resilience-partnership>.

STAR Community Rating System. Consider measuring your mitigation success by participating in the STAR Community Rating System. Local leaders can use the STAR Community Rating System to assess

how sustainable they are, set goals for moving ahead and measure progress along the way. To get started, go to <http://www.starcommunities.org/get-started>

Flood Economics. The Economist Intelligence Unit analyzed case studies and state-level mitigation data in order to gain a better understanding of the economic imperatives for investment in flood mitigation. To learn more, visit: <http://floodeconomics.com/>

Headwaters Economics. Headwaters Economics is an independent, nonprofit research group that works to improve community development and land management decisions in the West. To learn more, visit: <https://headwaterseconomics.org/>

Consider sending the news release with a picture of the Planning Team or with the Commission Chair congratulating the Planning Team.

County Multi-Hazard Mitigation Plan Receives Approval

Commission Chair _____ announced approval of the _____ County Multi-Hazard Mitigation Plan on _____ by the North Dakota Department of Emergency Services Homeland Security Division. Plan development, led by Emergency Manager _____, required the expertise of a broad-based team of public and private partners.

"The intent of hazard mitigation planning is to keep communities safer by understanding hazards and threats and then identifying action steps to reduce their impacts," said _____. "Plan approval allows our communities to pursue federal mitigation grant dollars."

Include specifics about the plan you would like your community to know.

"Approval recognizes the hard work of the _____ County planning team planning teams whose members contributed their expertise to assess their communities' risk and vulnerability and then to identify viable mitigation projects," said Justin Messner, N.D. Division of Homeland Security Disaster Recovery chief. "We encourage the planning teams to take the next step and apply for grant and other funding opportunities to enact their mitigation strategies."

The State of North Dakota is one of only three states that has an agreement with the Federal Emergency Management Agency (FEMA) to administer both the planning and the program portions of Hazard Mitigation Grant Program.

Through FEMA's Program Administration by States Pilot Project, states like North Dakota can administer Hazard Mitigation Grant Programs by meeting the following criteria: have a current approved mitigation plan, demonstrate a commitment to mitigation and have a successful track record or effective mitigation program management.

Since 1997, a total of \$253 million in local, tribal, state and federal funding has been leveraged for mitigation projects that have reduced the impacts of flooding, severe winter weather, severe summer weather and other hazards and threats in North Dakota.

According to a study by the National Institute for Building Standards, pre-disaster mitigation saves an average of \$6 for every \$1 spent.



February 2, 2024

Commissioner John Fjeldahl, Chair
Ward County Commission
225 3rd Street SE
Minot, ND 58701

Dear Chairman Fjeldahl,

The City of Minot received an application from Big M Minot, LLC to amend TIF District #2022-1 (Big M Building). They're requesting amendments to the Urban Renewal and Development Plan and the development agreement that would permit additional commercial square footage space in the building. Under the plan that was approved in 2022 by the City of Minot and the other taxing bodies, Big M Minot, LLC proposed to redevelop the building with the bottom two floors having commercial space, the middle four floors having market-rate apartments, and the top two floors having residential condominium units. Big M Minot, LLC is now proposing to redevelop the lower five floors of the building into commercial space and the top three floors with market-rate apartments.

Big M Minot, LLC is not requesting to make any changes to the financial incentives they negotiated with the taxing bodies in 2022. The development agreement will be amended to reflect the land use changes and the minimum assessment agreement will remain intact. Big M Minot, LLC submitted revised floorplans that will be placed in the Urban Renewal and Development Plan. Adding more commercial square footage to the building should raise the property's assessment value. This should allow Big M Minot, LLC to retire the bond debt at a quicker pace.

Ward County's condition of 100% tax abatement for eight (8) years will remain unchanged. The County is not required to take any action on this amendment.

I have been asked by City leadership to inform your organization of this proposed amendment through this letter. The application will be placed on the Tuesday, February 20, 2024 Minot City Council agenda for consideration. Please contact City Manager Harold Stewart (857-4750) or myself (857-4147) if you have any questions.

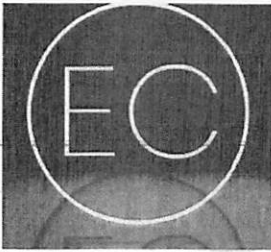
Sincerely,

A handwritten signature in blue ink, appearing to read "B. B.", with a horizontal line extending to the right.

Brian Billingsley, AICP
Community & Economic Development Director

Cc: Harold Stewart, City Manager

Attachment – Application



EPIC Companies

EPICCompaniesND.com

745 31st Ave. E

West Fargo, ND 58078

701.866.1006

11/30/2023

City of Minot

Brian Billingsley, Community & Economic Development Director

PO Box 5006

Minot, ND 58702-5006

Re: M Building Development Agreement

Mr. Billingsley,

We would like to provide an update on the status of the M Building re-development, and to inquire whether the City believes that an amendment to the agreement in accordance with Section 33 of the Agreement is required.

Construction is underway, however it got off to a slower-than-anticipated start due to additional asbestos remediation that wrapped up in April of 2023. Costs came in higher than anticipated and more asbestos was discovered than what was previously identified in the scope of work.

We are not requesting any additional funds but do need to request an extension to the completion date, and amend the residential unit-count & commercial square footage that will make up the interior of the building. Similar to the Maverick building at The Tracks, there is a lot of positive energy with this project. We have a commercial tenant with a pending lease that would take the main floor, and several prospects for other commercial users in the building. We haven't marketed residential units yet, but already have a list of prospects. All of the interior demolition has been completed, the new roof has been installed with the exception of the drive-thru canopy, main floor store front façade and soffit has been ordered and will be installed following fabrication (scheduled to start in December). Steel studs were delivered for floors 2-5 and the replacement of the iconic M sign is scheduled to occur in mid-December. One floor (5th floor) is being considered as both residential or commercial at this point, so that is being modeled both ways currently as we finalize this redevelopment and may go either way depending on demand as we continue to market and finish the build-out.

The new proposed makeup of the building by floor is:

- 1-4 or 5 Commercial/Office (previously floors 1-2)
- 5 or 6-8 Residential apartments (previously floors 3-6 apartments and 7-8 condos)

New anticipated completion date is August of 2024. Please let me know if the City will require an amendment to the agreement and the process for an amendment.

Thanks for your consideration.



Blake Nybakken



Planner@minotnd.gov



www.minotnd.gov



February 8, 2024

Dear Property Owner:

The City of Minot Planning Commission will meet in regular session on Tuesday, March 5th, 2024, at 5:30p.m. in the Council Chambers of City Hall located at 10 3rd Ave. SW. At that meeting, a public hearing request by Abraham Anderson on behalf of the property owner Magic City MHL LLC, property owner for a preliminary plat to consolidate four outlots and an unplatted portion of land into two lots. The proposed subdivision is to be named Gold Nugget 7th Addition, being a replat of Outlot 5, Outlot 16, Outlot 25, Outlot 26 and an unplatted portion of the S 1/2 NE 1/4 NW 1/4 Less the East 33' for Street and 1/2 adjacent Vacated 13th Ave. SE, Section 29, Township 155 N, Range 82 W of the Fifth Principal Meridian, to the City of Minot, County of Ward, State of North Dakota.

The properties include 1305 31st Street SE, and two unaddressed proposed flood buy out properties south of 1305 31st Street SE and one unaddressed property (Outlot 5) northwest of 1305 31st Street SE.

Each item is available for review and on file at the Minot City Public Works building located at 1025 31st St. SE, Minot, ND 58702 between 8:00am and 4:30pm Monday through Friday preceding the public hearing. Chapter 9.1 and Article 10 of the Land Development Ordinance of the City of Minot provides the relevant application procedures pertaining to each application, including protest and appeals available, for each respective application type. Interested members of the public are encouraged to contact the Planning Division by phone at 701-857-4122 or by e-mail at planner@minotnd.gov for additional information on each item and associated protest and appeals procedures available.

Our records indicate that you own property within the notification area surrounding the affected property. **This requested change is only for the subject property. It will not change the zoning/use of the property that you own in the area.**

Any person needing special accommodation for the meeting is requested to notify the Planning Department at 857-4122. Live stream of this meeting is available at <https://www.facebook.com/cityofminot>.

Additional information may have been submitted by the applicant following the mailing of this letter. Should you have any questions concerning this matter, or if you would like to review further maps or information, you may contact the Planning Department at 1025 31st Street SE, 701-857-4122 or by emailing doug.diedrichsen@minotnd.gov.

Regards,

Doug Diedrichsen
Principal Planner



701-857-4122



1025 31st St. SE
Minot, ND. 58701



0 205 410 820 Feet

-  City Limits
-  2024-01-05 Subject Property
-  2024-01-05 Notification Area



CENTRAL DAKOTA METROPOLITAN PLANNING ORGANIZATION
MEETING MINUTES

January 25, 2024 at 4:30 PM

3rd Floor Executive Conference Room, City Hall (10 3rd Ave SW)

Chairman Fjeldahl called the meeting of the Central Dakota MPO to order at 4:30 pm, the following were present:

Burlington City- Zach Walker

Minot City- Lisa Olson, Harold Stewart, Mark Jantzer

Surrey City- Michael Thiesen

Ward County- Bucky Anderson, John Fjeldahl

Others Present: Dana Larsen, Wayne Zacher, Lance Meyer, Stacey Hanson, Kristen Sperry, Michael Johnson, and Mikayla McWilliams

Mark Jantzer moved to add the Executive Director Job Description to the agenda. The motion was seconded by Lisa Olson and carried the following vote: ayes: Anderson, Fjeldahl, Jantzer, Olson, Stewart, Thiesen, Walker; nays: none.

Review/Approval of December Policy Board Meeting Minutes

The December 21, 2023 meeting minutes were presented for review and approval. Michael Thiesen asked to update the minutes with the correct spelling of his last name. It was also mentioned Beth Pietsch is not an alternate for Ward County and the last name was spelled incorrectly. Lisa Olson moved to approve the December 21, 2023 meeting minutes with the changes. The motion was seconded by Mark Jantzer and carried the following vote: ayes: Anderson, Fjeldahl, Jantzer, Olson, Stewart, Thiesen, Walker; nays: none.

UPWP Review and Potential Approval

The UPWP is the Unified Planning Work Program, which is a document describing the items to accomplish within the MPO. The DOT will review the document. The UPWP includes the allotted budget and accounts for staff hours, along with the 2024 planned work activities. Lisa Olson asked about the inland marine insurance, which is the contents insurance such as tables, chairs, etc.

Mark Jantzer moved to approve the Unified Planning Work Program. The motion was seconded by Zach Walker and carried the following vote: ayes: Anderson, Fjeldahl, Jantzer, Olson, Stewart, Thiesen, Walker; nays: none.

Discussion/Potential Approval – Policy Board Agenda/Minutes Staff

Brian Horinka, Transit Superintendent, has a new admin staff member, who could possibly be available to take minutes for the TAC meetings. The discussion was about the interim and allowing the Executive Director to decide whether or not he/she would be able to run the meetings and take minutes. If the future Executive Director decides extra staff would be necessary, an amendment to the UPWP would be needed to account for the extra budget cost. The Unified Planning Work Program as approved is currently under budget.

Harold Stewart moved the City of Minot City Clerk would create the agendas and take the minutes for the Central Dakota MPO Policy Board in the interim. The motion was seconded by Lisa Olson and carried the following vote: ayes: Anderson, Fjeldahl, Jantzer, Olson, Stewart, Thiesen, Walker; nays: none.

MPO To Do List Update

The bylaws were approved in October, but still need to be signed. On January 19, 2024 the SPR Contract was signed with the City of Minot, so the Executive Director position can be posted after discussion on job description. The UPWP just passed and will be submitted to the Federal Highway for the ultimate approval. The policy board can work through the process of the Title VI policy or can adopt the City of Minot's Title VI policy. The MPO Contract will need to have a Tax ID before the Vendor ID can be set up for reimbursements.

The Roadway Functional Class Update is something Lance Meyer and Dana Larsen are working together on. Dana and Lance might need some guidance on the roads in the MPA not UZA and will set up a call with the DOT to ask questions about the roads to identify with certain classifications for funding, such as the major and minor collector roads. It will get brought to the policy board and the final proposal will go to the Federal Highway Department for approval.

The Public Participation Plan will be developed by the Executive Director and should describe how the Central Dakota MPO and Technical Advisory Committee will communicate with the public. The MTP feeds the TIP and need to be completed within four years of being designated an MPO. Dana is looking into the RFP for a consultant. The consultant can help with a branding plan included a logo.

Internal Policies and Procedures are an ongoing process. The website is the avenue to present what the MPO is accomplishing to the public. This could be worked into the MTP to have the consultant develop a branding plan with the website. The City of Minot could also provide a page under the Region Tab on www.minotnd.gov. Also, the City of Minot will create a space on the Agenda Center to allow for a central location for the agendas and minutes. The other cities within the MPO could link to the City of Minot website page for the MPO. The city will draft a sample for the next meeting.

The Tax ID/sam.gov has been submitted and the MPO is awaiting a response. MPO Insurance has a minimum of \$2,000,000/occurrence and \$500,000/person. NDIRF provides this insurance and Wayne will send the board members the risk management appendix. It is a general liability insurance with auto coverage, but should it also include insurance for the board/Executive Director.

Job Description

The policy board discussed how the interview and hiring process would look for the Executive Director position. Places to market the job posting should include LinkedIn, the City of Minot website, Job Service of ND, ICMA site, APWA, Society of Professional Engineers, ND League of Cities, and American MPO sites. The screening committee should be made up of people who are skilled professionals. Harold Stewart offered to assist with this committee. The board also discussed how the NDDOT could assist with the screening process.

Lisa Olson moved to post the job description until March 1, 2024, provide an update at the February meeting, and the screening committee shall consist of three people. The motion was seconded by Zach Walker and carried the following vote: ayes: Anderson, Fjeldahl, Jantzer, Olson, Stewart, Thiesen, Walker; nays: none.

Bucky Anderson left the meeting at 5:30 pm.

SPR Contract Update with City of Minot

This contract was completed on January 19, 2024 for the CDMPO startup costs.

Additional Business

The NDDOT will initiate a DocuSign with Mike Thiesen to complete the bylaws and a fully executed copy will be presented to the board.

There is an upcoming MPO Directors meeting on March 15th, where directors provide each other updates, changes, and discussion on projects. Lance and Dana have been attending greenhouse gas meetings and will continue to until the Executive Director is hired. In these meetings, they discuss new performance measures on greenhouse gas emissions by the Federal Highway. The MPO will have to adopt at minimum the levels of the NDDOT once decided. The MPO will have to report through the planning process how to meet the target greenhouse gas emissions with each project.

Next Scheduled Meeting

The next Policy Board meeting is scheduled for February 22, 2024 at 4:30 pm in the 3rd Floor Executive Conference Room at City Hall.

Adjournment

There being no further business, Mark Jantzer motioned the board meeting be adjourned. Motion was seconded by Lisa Olson and carried unanimously. The meeting adjourned at 5:42 pm.

WARD COUNTY

Fund Balances

Fiscal Year: 2024-2024

Month: January
Year: 2024
Fund Type:

☒ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
001	GENERAL	\$6,042,555.63	\$7,511,312.21	(\$2,090,751.36)	\$0.00	\$11,463,116.48	\$11,203,888.07	\$259,228.41
100	LIBRARY	\$105,367.74	\$179,776.44	(\$36,226.56)	\$0.00	\$248,917.62	\$245,557.62	\$3,360.00
101	BOOKMOBILE REPLACEMENT	\$115,096.65	\$32.70	\$0.00	\$0.00	\$115,129.35	\$115,129.35	\$0.00
110	911 WIRED/WIRELESS	\$1,314,726.46	\$932,762.17	(\$89,757.89)	\$0.00	\$2,157,730.74	\$2,156,680.74	\$1,050.00
111	911 DEPRECIATION	\$640,570.19	\$0.00	\$0.00	\$0.00	\$640,570.19	\$640,570.19	\$0.00
120	24/7 SOBRIETY	\$131,270.66	\$20,138.00	(\$23,354.46)	\$0.00	\$128,054.20	\$128,054.20	\$0.00
130	HIGHWAY	(\$843,719.68)	\$1,465,656.48	(\$437,886.02)	\$0.00	\$184,050.78	\$184,050.78	\$0.00
131	HIGHWAY USERS	\$3,598,398.42	\$441,400.21	\$0.00	\$0.00	\$4,039,798.63	\$4,039,798.63	\$0.00
132	VISION ZERO OUTREACH	(\$10,365.52)	\$13,989.67	(\$6,469.66)	\$0.00	(\$2,845.51)	(\$2,845.51)	\$0.00
133	HIGHWAY-CO INFRASTRUCTURE DIST.	\$1,906,074.68	\$0.00	\$0.00	\$0.00	\$1,906,074.68	\$1,906,074.68	\$0.00
134	HIGHWAY-SALES TAX	\$1,321,340.26	\$502,238.44	\$0.00	\$0.00	\$1,823,578.70	\$1,823,578.70	\$0.00
140	WEED	\$100,381.79	\$150,362.96	(\$15,608.90)	\$0.00	\$235,135.85	\$235,135.85	\$0.00
150	HUMAN SERVICE ZONE	\$1,200,405.99	\$3,779,689.16	(\$510,564.33)	\$0.00	\$4,469,530.82	\$4,469,530.82	\$0.00
151	HUMAN SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
160	STATE ATTORNEY CONTINGENCY	\$9,044.59	\$0.00	(\$70.00)	\$0.00	\$8,974.59	\$8,974.59	\$0.00
161	CRIME/VICTIM WITNESS	\$3,570.77	\$2,609.56	(\$2,298.80)	(\$686.66)	\$3,194.87	\$3,194.87	\$0.00
162	MARRIAGE LICENSE - DVCC	(\$6,615.00)	\$1,715.00	(\$630.00)	\$0.00	(\$5,530.00)	(\$5,530.00)	\$0.00
163	DIST CT REIMBURSEMENTS	(\$31,400.53)	\$8,981.20	(\$2,834.48)	\$0.00	(\$25,253.81)	(\$25,253.81)	\$0.00
164	FOSTER CARE RECRUIT/RETAIN	\$19,622.01	\$0.00	(\$495.89)	\$0.00	\$19,126.12	\$19,126.12	\$0.00
165	EMPLOYEE BENEFITS	\$156,876.98	\$8,515.84	(\$164.50)	\$0.00	\$165,228.32	\$165,228.32	\$0.00
166	JAIL INMATE TRUST (COMMISSARY)	\$432,884.41	\$10,021.33	(\$92.00)	\$0.00	\$442,813.74	\$442,813.74	\$0.00
200	TELECOMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201	DISABLED VETERAN CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203	UTILITIES CENTRAL ASSESS	\$1,283.99	\$0.00	\$0.00	\$0.00	\$1,283.99	\$1,283.99	\$0.00
204	GAS AND OIL PRODUCTION	\$27,964.67	\$0.00	\$0.00	\$0.00	\$27,964.67	\$27,964.67	\$0.00
205	STATE AID DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
206	HAZARDOUS CHEMICAL	\$48,773.21	\$0.00	\$0.00	\$0.00	\$48,773.21	\$48,773.21	\$0.00
207	GAMBLING TAX	\$3,112.52	\$0.00	\$0.00	\$0.00	\$3,112.52	\$3,112.52	\$0.00
208	FIRST DISTRICT HEALTH UNIT	\$62,468.78	\$393,514.78	(\$64,253.47)	\$0.00	\$391,730.09	\$391,730.09	\$0.00
209	STATE MEDICAL CENTER	\$18,454.45	\$180,785.46	(\$26,135.58)	\$0.00	\$173,104.33	\$173,104.33	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2024-2024

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☒ Include Cash Balance
☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
210	STATE FAIR	\$20,117.23	\$148,048.97	(\$23,476.35)	\$0.00	\$144,689.85	\$144,689.85	\$0.00
211	TOWNSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	CITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
213	SCHOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
214	GARRISON DIVERSION	\$4,228.63	\$182,535.86	(\$28,335.07)	\$0.00	\$158,429.42	\$158,429.42	\$0.00
215	WEATHER MODIFICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
216	WATER MANAGEMENT DISTRICT	\$22,854.50	\$461,372.92	(\$60,211.51)	\$0.00	\$424,015.91	\$424,015.91	\$0.00
217	SENIOR CITIZENS	\$4,525.03	\$182,352.72	(\$28,142.21)	\$0.00	\$158,735.54	\$158,735.54	\$0.00
218	SOIL CONSERVATION	\$2,832.73	\$107,585.21	(\$16,582.90)	\$0.00	\$93,835.04	\$93,835.04	\$0.00
219	SOURIS RIVER JOINT BOARD	\$12,139.42	\$327,246.82	(\$47,462.00)	\$0.00	\$291,924.24	\$291,924.24	\$0.00
220	UNORGANIZED TOWNSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221	ASSINIBOINE RIVER BASIN BOARD	(\$68.52)	\$9.66	(\$37.40)	\$0.00	(\$96.26)	(\$96.26)	\$0.00
222	PREPAID TAXES	\$7,845,761.18	(\$7,250,148.77)	(\$190,525.66)	\$0.00	\$405,086.75	\$405,086.75	\$0.00
223	ESTIMATED TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
224	PAID UNDER PROTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
225	TAX DEED SALES	\$103,594.24	\$0.00	(\$5,749.15)	\$0.00	\$97,845.09	\$97,845.09	\$0.00
226	STATE PILT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300	CONSTRUCTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301	SALES TAX BOND	\$1,881,375.00	\$0.00	\$0.00	\$0.00	\$1,881,375.00	\$1,881,375.00	\$0.00
302	BOND SURPLUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	SPECIAL DISTRICT FINANCE	\$173,811.64	\$0.00	\$0.00	\$0.00	\$173,811.64	\$173,811.64	\$0.00
401	APPLE GROVE SPECIALS	\$7,742.28	\$0.00	\$0.00	\$0.00	\$7,742.28	\$7,742.28	\$0.00
402	19TH AVE / 56TH ST	\$110,171.07	\$21,639.27	\$0.00	\$0.00	\$131,810.34	\$131,810.34	\$0.00
403	ROBINWOOD SPECIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	WEST HILLS ACRES SPECIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
405	COUNTRY CLUB HEIGHTS/APPLE GROVE	\$155,460.13	\$23,023.77	\$0.00	\$0.00	\$178,483.90	\$178,483.90	\$0.00
406	Undesignated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
500	EMERGENCY	\$734,876.37	\$0.00	\$0.00	\$0.00	\$734,876.37	\$734,876.37	\$0.00
501	EMERGENCY FEMA TWP	\$68,438.89	\$0.00	\$0.00	\$0.00	\$68,438.89	\$68,438.89	\$0.00
502	EMERGENCY FEMA COUNTY	\$91,388.83	\$0.00	\$0.00	\$0.00	\$91,388.83	\$91,388.83	\$0.00
503	CDBG PROJECTS	(\$31,411.52)	\$0.00	\$0.00	\$0.00	(\$31,411.52)	(\$31,411.52)	\$0.00

WARD COUNTY

Fund Balances

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<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
504	GRANTS - HOMELAND SECURITY (HSGP);	\$2,855.00	\$0.00	\$0.00	\$0.00	\$2,855.00	\$2,855.00	\$0.00
505	GRANTS - DEPT. OF JUSTICE (DOJ)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
506	AMERICAN RESCUE PLAN ACT '21	\$8,369,673.24	\$21,047.52	\$0.00	\$0.00	\$8,390,720.76	\$8,390,720.76	\$0.00
507	OPIOID SETTLEMENT	\$55,056.18	\$0.00	\$0.00	\$0.00	\$55,056.18	\$55,056.18	\$0.00
508	LATCF	\$100,255.17	\$0.00	\$0.00	\$0.00	\$100,255.17	\$100,255.17	\$0.00
601	ASSET FORFEITURES - SHERIFF	\$134,994.13	\$2.07	\$0.00	\$0.00	\$134,996.20	\$134,996.20	\$0.00
602	DRUG PROCEEDS - SA	\$37,820.83	\$0.00	\$0.00	\$0.00	\$37,820.83	\$37,820.83	\$0.00
603	PARK IMPROVEMENT	\$151,939.75	\$0.00	\$0.00	\$0.00	\$151,939.75	\$151,939.75	\$0.00
604	DOC PRESERVATION	\$299,305.69	\$2,313.00	(\$3,503.00)	\$0.00	\$298,115.69	\$298,115.69	\$0.00
605	NDSU EXTENSION ACTIVITIES	\$18,369.24	\$1,542.46	(\$535.80)	\$0.00	\$19,375.90	\$19,375.90	\$0.00
606	MINOT PARENT RESOURCE	\$178.83	\$3,442.42	\$0.00	\$0.00	\$3,621.25	\$3,621.25	\$0.00
701	UNCLAIMED PROPERTY	\$38,541.98	\$47.73	\$0.00	\$0.00	\$38,589.71	\$38,589.71	\$0.00
702	VENDING COMMISSIONS	\$14,193.78	\$146.94	(\$17.21)	\$0.00	\$14,323.51	\$14,323.51	\$0.00
703	GAME & FISH LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780,025.46	(\$780,025.46)
801	AFTON TOWNSHIP	\$7,931.07	\$64,869.73	(\$17,742.36)	\$0.00	\$55,058.44	\$55,058.44	\$0.00
802	ANNA TOWNSHIP	\$5,058.24	\$5,746.31	(\$6,368.21)	\$0.00	\$4,436.34	\$4,436.34	\$0.00
803	BADEN TOWNSHIP	\$7,777.52	\$9,127.74	(\$8,789.64)	\$0.00	\$8,115.62	\$8,115.62	\$0.00
804	BERTHOLD TOWNSHIP	\$7,836.87	\$19,449.29	(\$12,506.29)	\$0.00	\$14,779.87	\$14,779.87	\$0.00
805	BRILLIAN TOWNSHIP	\$8,179.46	\$9,574.57	(\$9,210.39)	\$0.00	\$8,543.64	\$8,543.64	\$0.00
806	BURLINGTON TOWNSHIP	\$4,255.69	\$22,050.60	(\$8,938.07)	\$0.00	\$17,368.22	\$17,368.22	\$0.00
807	BURT TOWNSHIP	\$5,342.05	\$20,907.64	(\$11,813.20)	\$0.00	\$14,436.49	\$14,436.49	\$0.00
808	CAMERON TOWNSHIP	\$4,998.48	\$9,640.88	(\$7,527.84)	\$0.00	\$7,111.52	\$7,111.52	\$0.00
809	CARBONDALE TOWNSHIP	\$5,886.36	\$9,288.16	(\$8,365.36)	\$0.00	\$6,809.16	\$6,809.16	\$0.00
810	CARPIO TOWNSHIP	\$5,322.77	\$11,619.39	(\$8,641.82)	\$0.00	\$8,300.34	\$8,300.34	\$0.00
811	DENMARK TOWNSHIP	\$5,688.91	\$5,762.33	(\$8,422.24)	\$0.00	\$5,029.00	\$5,029.00	\$0.00
812	DES LACS TOWNSHIP	\$6,982.01	\$15,358.44	(\$12,585.58)	\$0.00	\$9,754.87	\$9,754.87	\$0.00
813	ELMDALE TOWNSHIP	\$7,806.75	\$2,168.39	(\$8,051.88)	\$0.00	\$2,023.26	\$2,023.26	\$0.00
814	EUREKA TOWNSHIP	\$7,352.12	\$53,440.67	(\$15,548.46)	\$0.00	\$45,244.33	\$45,244.33	\$0.00
815	EVERGREEN TOWNSHIP	\$4,739.92	\$4,586.17	(\$5,356.58)	\$0.00	\$3,979.51	\$3,979.51	\$0.00
816	FOXHOLM TOWNSHIP	\$5,892.55	\$14,121.39	(\$10,679.60)	\$0.00	\$9,334.34	\$9,334.34	\$0.00

WARD COUNTY

Fund Balances

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817	FREEDOM TOWNSHIP	\$5,807.37	\$13,532.21	(\$7,294.48)	\$0.00	\$12,045.10	\$12,045.10	\$0.00
818	GASMAN TOWNSHIP	\$4,844.80	\$9,084.39	(\$6,868.74)	\$0.00	\$7,080.45	\$7,080.45	\$0.00
819	GREELY TOWNSHIP	\$3,558.64	\$4,571.79	(\$4,175.67)	\$0.00	\$3,954.76	\$3,954.76	\$0.00
820	GREENBUSH TOWNSHIP	\$5,243.80	\$6,151.42	(\$7,035.51)	\$0.00	\$4,359.71	\$4,359.71	\$0.00
821	HARRISON TOWNSHIP	\$11,709.86	\$120,052.68	(\$22,773.88)	\$0.00	\$108,988.66	\$108,988.66	\$0.00
822	HIDDENWOOD TOWNSHIP	\$8,929.52	\$11,916.90	(\$10,005.63)	\$0.00	\$10,840.79	\$10,840.79	\$0.00
823	HILTON TOWNSHIP	\$5,248.37	\$6,568.08	(\$6,808.62)	\$0.00	\$5,007.83	\$5,007.83	\$0.00
824	IOTA FLAT TOWNSHIP	\$5,794.82	\$18,259.21	(\$9,307.46)	\$0.00	\$14,746.57	\$14,746.57	\$0.00
825	KENMARE TOWNSHIP	\$7,122.74	\$14,024.63	(\$9,336.40)	\$0.00	\$11,810.97	\$11,810.97	\$0.00
826	KIRKELIE TOWNSHIP	\$7,021.12	\$29,518.43	(\$10,355.56)	\$0.00	\$26,183.99	\$26,183.99	\$0.00
827	LINTON TOWNSHIP	\$2,452.11	\$3,369.33	(\$2,958.35)	\$0.00	\$2,863.09	\$2,863.09	\$0.00
828	LUND TOWNSHIP	\$7,110.00	\$5,078.63	(\$7,371.27)	\$0.00	\$4,817.36	\$4,817.36	\$0.00
829	MANDAN TOWNSHIP	\$6,205.57	\$10,901.08	(\$9,251.67)	\$0.00	\$7,854.98	\$7,854.98	\$0.00
830	MARGARET TOWNSHIP	\$6,708.08	\$12,041.88	(\$8,358.02)	\$0.00	\$10,391.94	\$10,391.94	\$0.00
831	MARYLAND TOWNSHIP	\$6,446.42	\$14,887.57	(\$10,008.46)	\$0.00	\$11,325.53	\$11,325.53	\$0.00
832	MAYLAND TOWNSHIP	\$6,529.01	\$7,351.23	(\$8,928.18)	\$0.00	\$4,952.06	\$4,952.06	\$0.00
833	MCKINLEY TOWNSHIP	\$7,061.34	\$26,624.21	(\$16,201.13)	\$0.00	\$17,484.42	\$17,484.42	\$0.00
834	NEDROSE TOWNSHIP	\$16,687.44	\$236,750.71	(\$44,012.40)	\$0.00	\$209,425.75	\$209,425.75	\$0.00
835	NEW PRAIRE TOWNSHIP	\$8,313.38	\$20,825.09	(\$10,402.74)	\$0.00	\$18,735.73	\$18,735.73	\$0.00
836	NEWMAN TOWNSHIP	\$6,192.25	\$8,380.98	(\$8,130.54)	\$0.00	\$6,442.69	\$6,442.69	\$0.00
837	ORLIEN TOWNSHIP	\$6,733.26	\$10,446.64	(\$8,801.06)	\$0.00	\$8,378.84	\$8,378.84	\$0.00
838	PASSPORT TOWNSHIP	\$6,175.41	\$8,275.11	(\$9,074.02)	\$0.00	\$5,376.50	\$5,376.50	\$0.00
839	REE TOWNSHIP	\$7,443.64	\$8,341.78	(\$8,997.25)	\$0.00	\$6,788.17	\$6,788.17	\$0.00
840	RICE LAKE TOWNSHIP	\$3,507.29	\$7,415.47	(\$5,202.34)	\$0.00	\$5,720.42	\$5,720.42	\$0.00
842	ROLLING GREEN TOWNSHIP	\$4,160.27	\$12,063.98	(\$7,150.22)	\$0.00	\$9,074.03	\$9,074.03	\$0.00
843	RUSHVILLE TOWNSHIP	(\$76,030.50)	\$10,516.20	\$0.00	\$0.00	(\$65,514.30)	(\$65,514.30)	\$0.00
844	RYDER TOWNSHIP	\$6,052.92	\$16,119.96	(\$7,898.53)	\$0.00	\$14,274.35	\$14,274.35	\$0.00
845	SAUK PRAIRE TOWNSHIP	\$7,464.17	\$13,434.92	(\$10,130.93)	\$0.00	\$10,768.16	\$10,768.16	\$0.00
846	SAWYER TOWNSHIP	\$5,262.30	\$27,673.55	(\$10,174.43)	\$0.00	\$22,761.42	\$22,761.42	\$0.00
847	SHEALY TOWNSHIP	\$3,274.83	\$6,532.47	(\$3,533.05)	\$0.00	\$6,274.25	\$6,274.25	\$0.00
848	SPENCER TOWNSHIP	\$8,269.53	\$4,729.08	(\$8,606.06)	\$0.00	\$4,392.55	\$4,392.55	\$0.00

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849	SPRING LAKE TOWNSHIP	\$3,596.19	\$4,377.28	(\$4,247.10)	\$0.00	\$3,726.37	\$3,726.37	\$0.00
850	ST MARYS TOWNSHIP	\$4,509.22	\$6,662.97	(\$6,814.37)	\$0.00	\$4,357.82	\$4,357.82	\$0.00
851	SUNDRE TOWNSHIP	\$11,109.59	\$59,934.49	(\$17,340.54)	\$0.00	\$53,703.54	\$53,703.54	\$0.00
852	SURREY TOWNSHIP	\$11,239.91	\$44,197.46	(\$16,980.86)	\$0.00	\$38,456.51	\$38,456.51	\$0.00
853	TATMAN TOWNSHIP	\$14,387.60	\$6,062.51	(\$14,387.60)	\$0.00	\$6,062.51	\$6,062.51	\$0.00
854	TOLGEN TOWNSHIP	\$2,473.93	\$4,714.55	(\$3,611.72)	\$0.00	\$3,576.76	\$3,576.76	\$0.00
855	TORNING TOWNSHIP	\$3,661.04	\$6,456.07	(\$5,626.24)	\$0.00	\$4,490.87	\$4,490.87	\$0.00
856	VANG TOWNSHIP	\$4,573.95	\$5,196.90	(\$5,298.02)	\$0.00	\$4,472.83	\$4,472.83	\$0.00
857	WATERFORD TOWNSHIP	\$10,626.69	\$12,035.52	(\$13,240.85)	\$0.00	\$9,421.36	\$9,421.36	\$0.00
858	WILLIS TOWNSHIP	\$10,377.91	\$29,507.55	(\$20,705.98)	\$0.00	\$19,179.48	\$19,179.48	\$0.00
859	BERTHOLD CITY	\$1,139.09	\$83,032.30	(\$7,422.80)	\$0.00	\$76,748.59	\$76,748.59	\$0.00
860	BURLINGTON CITY	\$20,069.43	\$366,382.47	(\$41,649.79)	\$0.00	\$344,802.11	\$344,802.11	\$0.00
861	CARPIO CITY	\$42.55	\$18,996.90	(\$1,401.26)	\$0.00	\$17,638.19	\$17,638.19	\$0.00
862	DES LACS CITY	\$228.00	\$11,012.82	(\$974.53)	\$0.00	\$10,266.29	\$10,266.29	\$0.00
863	DONNYBROOK CITY	\$69.23	\$5,561.77	(\$1,010.09)	\$0.00	\$4,620.91	\$4,620.91	\$0.00
864	DOUGLAS CITY	\$48.95	\$1,544.14	(\$263.47)	\$0.00	\$1,329.62	\$1,329.62	\$0.00
865	KENMARE CITY	\$7,069.91	\$284,272.18	(\$25,142.81)	\$0.00	\$266,199.28	\$266,199.28	\$0.00
866	MAKOTI CITY	\$542.21	\$6,714.38	(\$1,222.09)	\$0.00	\$6,034.50	\$6,034.50	\$0.00
867	MINOT CITY	\$141,488.75	\$13,989,226.34	(\$1,848,603.23)	\$0.00	\$12,282,111.86	\$12,282,111.86	\$0.00
868	RYDER CITY	\$1,088.65	\$6,309.66	(\$2,095.59)	\$0.00	\$5,302.72	\$5,302.72	\$0.00
869	SAWYER CITY	\$8,949.97	\$52,417.73	(\$14,468.73)	\$0.00	\$46,898.97	\$46,898.97	\$0.00
870	SURREY CITY	\$707.88	\$528,188.44	(\$13,576.20)	\$0.00	\$515,320.12	\$515,320.12	\$0.00
871	UNITED AMBULANCE DISTRICT	\$685.41	\$30,036.04	(\$8,227.51)	\$0.00	\$22,493.94	\$22,493.94	\$0.00
872	BERTHOLD RURAL FIRE	\$130.63	\$14,987.99	(\$3,759.19)	\$0.00	\$11,359.43	\$11,359.43	\$0.00
873	BURLINGTON RURAL FIRE	\$1,593.37	\$75,402.62	(\$10,806.64)	\$0.00	\$66,189.35	\$66,189.35	\$0.00
874	CARPIO RURAL FIRE	\$111.50	\$9,291.32	(\$2,906.85)	\$0.00	\$6,495.97	\$6,495.97	\$0.00
875	DEERING RURAL FIRE	\$89.37	\$3,838.74	(\$814.30)	\$0.00	\$3,113.81	\$3,113.81	\$0.00
876	DES LACS RURAL FIRE	\$139.54	\$12,828.06	(\$3,798.46)	\$0.00	\$9,169.14	\$9,169.14	\$0.00
877	DONNYBROOK RURAL FIRE	\$6.79	\$4,363.93	(\$1,290.58)	\$0.00	\$3,080.14	\$3,080.14	\$0.00
878	DOUGLAS RURAL FIRE	\$27.94	\$1,592.62	(\$538.05)	\$0.00	\$1,082.51	\$1,082.51	\$0.00
879	GLENBURN RURAL FIRE	\$284.91	\$5,505.42	(\$1,384.40)	\$0.00	\$4,405.93	\$4,405.93	\$0.00

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880	KENMARE RURAL FIRE	\$19.98	\$12,233.98	(\$2,228.77)	\$0.00	\$10,025.19	\$10,025.19	\$0.00
881	MAX RURAL FIRE	\$446.70	\$17,444.84	(\$3,755.92)	\$0.00	\$14,135.62	\$14,135.62	\$0.00
882	MINOT RURAL FIRE	\$6,814.22	\$320,396.38	(\$47,411.82)	\$0.00	\$279,798.78	\$279,798.78	\$0.00
883	PLAZA RURAL FIRE	\$53.82	\$2,195.93	(\$113.43)	\$0.00	\$2,136.32	\$2,136.32	\$0.00
884	RYDER MAKOTI RURAL FIRE	\$791.68	\$34,223.89	(\$7,862.16)	\$0.00	\$27,153.41	\$27,153.41	\$0.00
885	SAWYER RURAL FIRE	\$363.15	\$4,241.43	(\$1,135.22)	\$0.00	\$3,469.36	\$3,469.36	\$0.00
886	SURREY RURAL FIRE	\$514.49	\$21,539.21	(\$1,764.97)	\$0.00	\$20,288.73	\$20,288.73	\$0.00
887	VELVA RURAL FIRE	\$141.63	\$2,017.88	(\$395.38)	\$0.00	\$1,764.13	\$1,764.13	\$0.00
888	BERTHOLD CITY PARK	\$32.88	\$5,981.74	(\$492.07)	\$0.00	\$5,522.55	\$5,522.55	\$0.00
889	CARPIO CITY PARK	\$3.44	\$1,370.39	(\$101.31)	\$0.00	\$1,272.52	\$1,272.52	\$0.00
890	DES LACS CITY PARK	\$17.69	\$953.05	(\$82.29)	\$0.00	\$888.45	\$888.45	\$0.00
891	DONNYBROOK CITY PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
892	KENMARE CITY PARK	\$874.42	\$31,330.98	(\$3,497.51)	\$0.00	\$28,707.89	\$28,707.89	\$0.00
893	MAKOTI CITY PARK	\$48.43	\$1,502.87	(\$256.69)	\$0.00	\$1,294.61	\$1,294.61	\$0.00
894	MINOT CITY PARK	\$55,403.48	\$5,685,362.07	(\$742,657.83)	\$0.00	\$4,998,107.72	\$4,998,107.72	\$0.00
895	RYDER CITY PARK	\$5.94	\$389.87	(\$68.12)	\$0.00	\$327.69	\$327.69	\$0.00
896	SURREY CITY PARK	\$162.87	\$55,524.60	(\$1,715.48)	\$0.00	\$53,971.99	\$53,971.99	\$0.00
897	MINOT SCHOOL 1	\$173,718.78	\$17,219,329.76	(\$2,224,611.85)	\$0.00	\$15,168,436.69	\$15,168,436.69	\$0.00
898	VELVA SCHOOL 2	\$3,004.87	\$19,526.39	(\$7,023.59)	\$0.00	\$15,507.67	\$15,507.67	\$0.00
899	NEDROSE SCHOOL 4	\$21,255.38	\$1,579,251.25	(\$246,722.38)	\$0.00	\$1,353,784.25	\$1,353,784.25	\$0.00
900	UNITED SCHOOL 7	\$18,602.04	\$1,345,687.18	(\$231,734.18)	\$0.00	\$1,132,555.04	\$1,132,555.04	\$0.00
901	BOWBELLS SCHOOL 14	\$0.00	\$4,556.91	\$0.00	\$0.00	\$4,556.91	\$4,556.91	\$0.00
902	SAWYER SCHOOL 16	\$12,297.44	\$477,540.54	(\$108,356.90)	\$0.00	\$381,481.08	\$381,481.08	\$0.00
903	GLENBURN SCHOOL 26	\$7,340.24	\$167,617.33	(\$39,467.82)	\$0.00	\$135,489.75	\$135,489.75	\$0.00
904	KENMARE SCHOOL 28	\$6,372.79	\$539,744.95	(\$99,349.67)	\$0.00	\$446,768.07	\$446,768.07	\$0.00
905	SURREY SCHOOL 41	\$7,814.28	\$663,470.79	(\$65,715.34)	\$0.00	\$605,569.73	\$605,569.73	\$0.00
906	MAX SCHOOL 50	\$1,097.50	\$155,631.19	(\$31,242.61)	\$0.00	\$125,486.08	\$125,486.08	\$0.00
907	GARRISON SCHOOL 51	\$0.00	\$1,178.00	(\$703.00)	\$0.00	\$475.00	\$475.00	\$0.00
908	SOUTH PRAIRE SCHOOL 70	\$5,481.01	\$1,035,102.29	(\$175,133.98)	\$0.00	\$865,449.32	\$865,449.32	\$0.00
909	LEWIS AND CLARK SCHOOL 161	\$10,727.57	\$975,185.65	(\$222,937.54)	\$0.00	\$762,975.68	\$762,975.68	\$0.00
910	RICE LAKE RECREATION DIST	\$2,460.98	\$90,368.95	(\$17,501.40)	\$0.00	\$75,328.53	\$75,328.53	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2024-2024

Month: January
Year: 2024
Fund Type:

☒ Include Cash Balance
☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
911	RICE LAKE SEWER ASSESSMENT	\$1,255.35	\$67,910.58	(\$15,452.78)	\$0.00	\$53,713.15	\$53,713.15	\$0.00
912	GARRISON MAX AMBULANCE DIST.	\$859.23	\$91,927.61	(\$20,165.18)	\$0.00	\$72,621.66	\$72,621.66	\$0.00
913	VELVA AMBULANCE DIST.	\$0.00	\$7,604.91	\$0.00	\$0.00	\$7,604.91	\$7,604.91	\$0.00
914	PARSHALL AMBULANCE DIST.	\$0.00	\$1,812.89	\$0.00	\$0.00	\$1,812.89	\$1,812.89	\$0.00
Grand Total:		\$37,620,667.99	\$57,149,678.94	(\$10,589,139.32)	(\$686.66)	\$84,180,520.95	\$84,696,908.00	(\$516,387.05)

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2300 - TRAVEL	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$116,075.00	\$116,075.00	\$106,402.00	\$9,673.00	\$9,673.00	8.33%
2101 - RETIREMENT	\$16,553.00	\$16,553.00	\$15,175.60	\$1,377.40	\$1,377.40	8.32%
2102 - SOCIAL SECURITY	\$7,197.00	\$7,197.00	\$6,619.03	\$577.97	\$577.97	8.03%
2103 - MEDICARE	\$1,684.00	\$1,684.00	\$1,548.81	\$135.19	\$135.19	8.03%
2104 - HEALTH INSURANCE	\$99,533.00	\$99,533.00	\$91,238.60	\$8,294.40	\$8,294.40	8.33%
2105 - LIFE INSURANCE	\$18.00	\$18.00	\$16.60	\$1.40	\$1.40	7.78%
0001 - COMMISSIONERS Total:	\$270,560.00	\$270,560.00	\$250,500.64	\$20,059.36	\$20,059.36	7.41%
0002 - AUDITOR						
300 - GENERAL GOVT						
2300 - TRAVEL	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$13,060.00	\$13,060.00	\$12,310.00	\$750.00	\$750.00	5.74%
2500 - OFFICE EQUIPMENT	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$499,842.00	\$499,842.00	\$462,284.30	\$37,557.70	\$37,557.70	7.51%
2101 - RETIREMENT	\$70,992.00	\$70,992.00	\$65,636.30	\$5,355.70	\$5,355.70	7.54%
2102 - SOCIAL SECURITY	\$30,866.00	\$30,866.00	\$28,635.15	\$2,230.85	\$2,230.85	7.23%
2103 - MEDICARE	\$7,219.00	\$7,219.00	\$6,697.25	\$521.75	\$521.75	7.23%
2104 - HEALTH INSURANCE	\$199,066.00	\$199,066.00	\$184,550.80	\$14,515.20	\$14,515.20	7.29%
2105 - LIFE INSURANCE	\$28.00	\$28.00	\$26.04	\$1.96	\$1.96	7.00%
0002 - AUDITOR Total:	\$826,473.00	\$826,473.00	\$765,539.84	\$60,933.16	\$60,933.16	7.37%
0003 - TAX EQUALIZATION						
300 - GENERAL GOVT						
2300 - TRAVEL	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	0.00%
2509 - OFFICE SOFTWARE	\$30,500.00	\$30,500.00	\$30,500.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$5,500.00	\$5,500.00	\$5,375.00	\$125.00	\$125.00	2.27%
304 - PAYROLL						
2000 - SALARIES	\$466,420.00	\$466,420.00	\$427,730.23	\$38,689.77	\$38,689.77	8.30%
2101 - RETIREMENT	\$66,511.00	\$66,511.00	\$60,993.84	\$5,517.16	\$5,517.16	8.30%
2102 - SOCIAL SECURITY	\$28,918.00	\$28,918.00	\$26,545.26	\$2,372.74	\$2,372.74	8.21%

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	\$6,764.00	\$6,764.00	\$6,209.06	\$554.94	\$554.94	8.20%
2104 - HEALTH INSURANCE	\$159,593.00	\$159,593.00	\$146,293.64	\$13,299.36	\$13,299.36	8.33%
2105 - LIFE INSURANCE	\$25.00	\$25.00	\$24.16	\$0.84	\$0.84	3.36%
0003 - TAX EQUALIZATION Total:	\$781,731.00	\$781,731.00	\$721,171.19	\$60,559.81	\$60,559.81	7.75%
0004 - STATES ATTORNEY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$5,410.00	\$5,410.00	\$5,410.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$49,050.00	\$49,050.00	\$48,806.12	\$243.88	\$243.88	0.50%
304 - PAYROLL						
2000 - SALARIES	\$1,705,699.00	\$1,705,699.00	\$1,589,515.81	\$116,183.19	\$116,183.19	6.81%
2101 - RETIREMENT	\$235,531.00	\$235,531.00	\$218,846.00	\$16,685.00	\$16,685.00	7.08%
2102 - SOCIAL SECURITY	\$102,405.00	\$102,405.00	\$95,362.23	\$7,042.77	\$7,042.77	6.88%
2103 - MEDICARE	\$23,949.00	\$23,949.00	\$22,301.87	\$1,647.13	\$1,647.13	6.88%
2104 - HEALTH INSURANCE	\$410,124.00	\$410,124.00	\$383,383.68	\$26,740.32	\$26,740.32	6.52%
2105 - LIFE INSURANCE	\$77.00	\$77.00	\$71.12	\$5.88	\$5.88	7.64%
0004 - STATES ATTORNEY Total:	\$2,547,245.00	\$2,547,245.00	\$2,378,696.83	\$168,548.17	\$168,548.17	6.62%
0005 - RECORDER						
300 - GENERAL GOVT						
2300 - TRAVEL	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$237,802.00	\$237,802.00	\$219,753.04	\$18,048.96	\$18,048.96	7.59%
2101 - RETIREMENT	\$33,911.00	\$33,911.00	\$31,337.22	\$2,573.78	\$2,573.78	7.59%
2102 - SOCIAL SECURITY	\$14,744.00	\$14,744.00	\$13,672.47	\$1,071.53	\$1,071.53	7.27%
2103 - MEDICARE	\$3,449.00	\$3,449.00	\$3,198.40	\$250.60	\$250.60	7.27%
2104 - HEALTH INSURANCE	\$99,533.00	\$99,533.00	\$92,454.44	\$7,078.56	\$7,078.56	7.11%
2105 - LIFE INSURANCE	\$14.00	\$14.00	\$12.88	\$1.12	\$1.12	8.00%
0005 - RECORDER Total:	\$392,453.00	\$392,453.00	\$363,428.45	\$29,024.55	\$29,024.55	7.40%
0006 - SHERIFFS OFFICE						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	0.00%
2403 - FUEL, GAS, OIL	\$147,500.00	\$147,500.00	\$139,060.34	\$8,439.66	\$8,439.66	5.72%
2405 - RADIO/UNIFORM	\$250,573.00	\$250,573.00	\$250,283.00	\$290.00	\$290.00	0.12%
2500 - OFFICE EQUIPMENT	\$62,260.00	\$62,260.00	\$62,260.00	\$0.00	\$0.00	0.00%
2506 - REPAIRS & MAINTENANCE	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	0.00%

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	\$0.00	0.00%
2300 - TRAVEL	\$82,100.00	\$82,100.00	\$81,727.72	\$372.28	\$372.28	0.45%
2503 - AUTO/STREET EQUIPMENT PURCHASES	\$172,500.00	\$172,500.00	\$164,785.76	\$7,714.24	\$7,714.24	4.47%
2510 - K9	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$2,930,434.00	\$2,930,434.00	\$2,710,355.09	\$220,078.91	\$220,078.91	7.51%
2101 - RETIREMENT	\$480,634.00	\$480,634.00	\$446,915.48	\$33,718.52	\$33,718.52	7.02%
2102 - SOCIAL SECURITY	\$169,894.00	\$169,894.00	\$156,538.35	\$13,355.65	\$13,355.65	7.86%
2103 - MEDICARE	\$39,734.00	\$39,734.00	\$36,610.51	\$3,123.49	\$3,123.49	7.86%
2104 - HEALTH INSURANCE	\$872,612.00	\$872,612.00	\$808,558.91	\$64,053.09	\$64,053.09	7.34%
2105 - LIFE INSURANCE	\$147.00	\$147.00	\$131.60	\$15.40	\$15.40	10.48%
0006 - SHERIFFS OFFICE Total:	\$5,276,388.00	\$5,276,388.00	\$4,925,226.76	\$351,161.24	\$351,161.24	6.66%
0007 - JAIL						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$85,000.00	\$85,000.00	\$85,000.00	\$0.00	\$0.00	0.00%
2405 - RADIO/UNIFORM	\$22,000.00	\$22,000.00	\$22,000.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$45,000.00	\$45,000.00	\$45,000.00	\$0.00	\$0.00	0.00%
2506 - REPAIRS & MAINTENANCE	\$197,789.00	\$197,789.00	\$197,789.00	\$0.00	\$0.00	0.00%
2800 - CONTRACTS	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
2812 - MEDICAL	\$764,200.00	\$764,200.00	\$747,757.26	\$16,442.74	\$16,442.74	2.15%
2815 - PRISONER BOARD/MEALS	\$475,000.00	\$475,000.00	\$475,000.00	\$0.00	\$0.00	0.00%
301 - PUBLIC SAFETY						
2301 - TRAINING/STAFF DEVELOPMENT	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	0.00%
2810 - COMMUNITY SERVICE/RESTITUTION	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$3,028,158.00	\$3,028,158.00	\$2,793,941.25	\$234,216.75	\$234,216.75	7.73%
2101 - RETIREMENT	\$513,857.00	\$513,857.00	\$478,736.07	\$35,120.93	\$35,120.93	6.83%
2102 - SOCIAL SECURITY	\$190,937.00	\$190,937.00	\$176,657.75	\$14,279.25	\$14,279.25	7.48%
2103 - MEDICARE	\$44,655.00	\$44,655.00	\$41,315.51	\$3,339.49	\$3,339.49	7.48%
2104 - HEALTH INSURANCE	\$927,476.00	\$927,476.00	\$865,232.77	\$62,243.23	\$62,243.23	6.71%
2105 - LIFE INSURANCE	\$186.00	\$186.00	\$172.00	\$14.00	\$14.00	7.53%
0007 - JAIL Total:	\$6,325,758.00	\$6,325,758.00	\$5,960,101.61	\$365,656.39	\$365,656.39	5.78%
0008 - JUVENILE DETENTION						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	0.00%
2405 - RADIO/UNIFORM	\$13,800.00	\$13,800.00	\$13,800.00	\$0.00	\$0.00	0.00%

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2500 - OFFICE EQUIPMENT	\$12,090.00	\$12,090.00	\$12,090.00	\$0.00	\$0.00	0.00%
2812 - MEDICAL	\$10,840.00	\$10,840.00	\$10,840.00	\$0.00	\$0.00	0.00%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	\$540.00	\$540.00	\$540.00	\$0.00	\$0.00	0.00%
2300 - TRAVEL	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2301 - TRAINING/STAFF DEVELOPMENT	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	0.00%
2815 - PRISONER BOARD/MEALS	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$635,523.00	\$635,523.00	\$585,850.94	\$49,672.06	\$49,672.06	7.82%
2101 - RETIREMENT	\$104,764.00	\$104,764.00	\$96,808.54	\$7,955.46	\$7,955.46	7.59%
2102 - SOCIAL SECURITY	\$37,032.00	\$37,032.00	\$34,002.16	\$3,029.84	\$3,029.84	8.18%
2103 - MEDICARE	\$8,661.00	\$8,661.00	\$7,952.44	\$708.56	\$708.56	8.18%
2104 - HEALTH INSURANCE	\$171,585.00	\$171,585.00	\$156,570.12	\$15,014.88	\$15,014.88	8.75%
2105 - LIFE INSURANCE	\$39.00	\$39.00	\$35.92	\$3.08	\$3.08	7.90%
0008 - JUVENILE DETENTION Total:	\$1,020,874.00	\$1,020,874.00	\$944,490.12	\$76,383.88	\$76,383.88	7.48%
0009 - EXTENSION						
300 - GENERAL GOVT						
2300 - TRAVEL	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$17,500.00	\$17,500.00	\$17,452.40	\$47.60	\$47.60	0.27%
2500 - OFFICE EQUIPMENT	\$8,450.00	\$8,450.00	\$2,131.11	\$6,318.89	\$6,318.89	74.78%
304 - PAYROLL						
2000 - SALARIES	\$112,849.00	\$112,849.00	\$103,445.00	\$9,404.00	\$9,404.00	8.33%
2001 - SHARED SALARIES	\$122,743.00	\$122,743.00	\$122,743.00	\$0.00	\$0.00	0.00%
2101 - RETIREMENT	\$14,964.00	\$14,964.00	\$13,622.98	\$1,341.02	\$1,341.02	8.96%
2102 - SOCIAL SECURITY	\$6,997.00	\$6,997.00	\$6,445.34	\$551.66	\$551.66	7.88%
2103 - MEDICARE	\$1,637.00	\$1,637.00	\$1,507.99	\$129.01	\$129.01	7.88%
2104 - HEALTH INSURANCE	\$35,177.00	\$35,177.00	\$32,245.64	\$2,931.36	\$2,931.36	8.33%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$9.88	\$1.12	\$1.12	10.18%
0009 - EXTENSION Total:	\$348,328.00	\$348,328.00	\$327,603.34	\$20,724.66	\$20,724.66	5.95%
0010 - VET SERVICES						
300 - GENERAL GOVT						
2300 - TRAVEL	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$6,200.00	\$6,200.00	\$6,200.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$168,849.00	\$168,849.00	\$153,726.15	\$15,122.85	\$15,122.85	8.96%
2101 - RETIREMENT	\$24,078.00	\$24,078.00	\$22,215.13	\$1,862.87	\$1,862.87	7.74%
2102 - SOCIAL SECURITY	\$10,469.00	\$10,469.00	\$9,551.93	\$917.07	\$917.07	8.76%

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	\$2,449.00	\$2,449.00	\$2,234.53	\$214.47	\$214.47	8.76%
2104 - HEALTH INSURANCE	\$74,650.00	\$74,650.00	\$68,617.73	\$6,032.27	\$6,032.27	8.08%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$10.16	\$0.84	\$0.84	7.64%
0010 - VET SERVICES Total:	\$292,206.00	\$292,206.00	\$268,055.63	\$24,150.37	\$24,150.37	8.26%
0011 - SUPT SCHOOLS						
300 - GENERAL GOVT						
2300 - TRAVEL	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$650.00	\$650.00	\$625.00	\$25.00	\$25.00	3.85%
2500 - OFFICE EQUIPMENT	\$200.00	\$200.00	\$200.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$200.00	\$200.00	\$200.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$35,804.00	\$35,804.00	\$32,820.40	\$2,983.60	\$2,983.60	8.33%
2101 - RETIREMENT	\$4,565.00	\$4,565.00	\$4,184.60	\$380.40	\$380.40	8.33%
2102 - SOCIAL SECURITY	\$2,220.00	\$2,220.00	\$2,110.57	\$109.43	\$109.43	4.93%
2103 - MEDICARE	\$520.00	\$520.00	\$494.41	\$25.59	\$25.59	4.92%
2104 - HEALTH INSURANCE	\$12,442.00	\$12,442.00	\$11,405.20	\$1,036.80	\$1,036.80	8.33%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$3.72	\$0.28	\$0.28	7.00%
0011 - SUPT SCHOOLS Total:	\$59,105.00	\$59,105.00	\$54,543.90	\$4,561.10	\$4,561.10	7.72%
0012 - FACILITY MGT						
300 - GENERAL GOVT						
2900 - CONTINGENCY MISCELLANEOUS	\$600.00	\$600.00	\$600.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$561,590.00	\$561,590.00	\$511,415.90	\$50,174.10	\$50,174.10	8.93%
2101 - RETIREMENT	\$79,396.00	\$79,396.00	\$72,460.32	\$6,935.68	\$6,935.68	8.74%
2102 - SOCIAL SECURITY	\$34,516.00	\$34,516.00	\$31,473.05	\$3,042.95	\$3,042.95	8.82%
2103 - MEDICARE	\$8,074.00	\$8,074.00	\$7,362.37	\$711.63	\$711.63	8.81%
2104 - HEALTH INSURANCE	\$200,765.00	\$200,765.00	\$183,176.84	\$17,588.16	\$17,588.16	8.76%
2105 - LIFE INSURANCE	\$42.00	\$42.00	\$38.36	\$3.64	\$3.64	8.67%
0012 - FACILITY MGT Total:	\$884,983.00	\$884,983.00	\$806,526.84	\$78,456.16	\$78,456.16	8.87%
0013 - FACILITY UTILITIES						
300 - GENERAL GOVT						
2407 - JANITORIAL SUPPLIES	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	0.00%
2501 - NON-OFFICE EQUIPMENT PURCHASES	\$15,800.00	\$15,800.00	\$14,932.34	\$867.66	\$867.66	5.49%
2502 - TOOLS	\$7,050.00	\$7,050.00	\$7,050.00	\$0.00	\$0.00	0.00%
2506 - REPAIRS & MAINTENANCE	\$183,470.00	\$183,470.00	\$183,470.00	\$0.00	\$0.00	0.00%
2601 - TELEPHONES	\$61,000.00	\$61,000.00	\$61,000.00	\$0.00	\$0.00	0.00%
2603 - GARBAGE & LANDFILL	\$8,000.00	\$8,000.00	\$7,400.00	\$600.00	\$600.00	7.50%

WARD COUNTY

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2604 - GAS COURTHOUSE	\$31,000.00	\$31,000.00	\$28,935.86	\$2,064.14	\$2,064.14	6.66%
2605 - GAS JAIL	\$75,000.00	\$75,000.00	\$68,023.74	\$6,976.26	\$6,976.26	9.30%
2606 - GAS COUNTY NORTH BLDG	\$3,000.00	\$3,000.00	\$2,851.10	\$148.90	\$148.90	4.96%
2607 - GAS ADMIN BLDG	\$22,000.00	\$22,000.00	\$20,435.20	\$1,564.80	\$1,564.80	7.11%
2608 - GAS 425 BUILDING	\$900.00	\$900.00	\$653.81	\$246.19	\$246.19	27.35%
2609 - ELECTRICITY COURTHOUSE	\$60,000.00	\$60,000.00	\$55,121.82	\$4,878.18	\$4,878.18	8.13%
2610 - ELECTRICITY JAIL	\$110,000.00	\$110,000.00	\$100,940.51	\$9,059.49	\$9,059.49	8.24%
2611 - ELECTRICITY COUNTY NORTH	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	\$0.00	0.00%
2612 - ELECTRICITY ADMIN BLDG	\$96,000.00	\$96,000.00	\$88,282.43	\$7,717.57	\$7,717.57	8.04%
2613 - ELECTRICITY 425 BLDG	\$1,500.00	\$1,500.00	\$1,354.34	\$145.66	\$145.66	9.71%
2614 - WATER COURTHOUSE	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	0.00%
2615 - WATER JAIL	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	0.00%
2616 - WATER COUNTY NORTH	\$650.00	\$650.00	\$650.00	\$0.00	\$0.00	0.00%
2617 - WATER ADMIN BLDG	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	0.00%
2618 - WATER 425 BLDG	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	0.00%
2619 - WATER 900 BLDG	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	\$0.00	0.00%
2620 - ELECTRICITY 900 BLDG	\$14,000.00	\$14,000.00	\$13,150.81	\$849.19	\$849.19	6.07%
2621 - GAS 900 BLDG	\$20,000.00	\$20,000.00	\$18,070.67	\$1,929.33	\$1,929.33	9.65%
2705 - OFFICE/JAIL BUILDING	\$179,150.00	\$179,150.00	\$175,960.00	\$3,190.00	\$3,190.00	1.78%
2709 - SNOW REMOVAL	\$44,600.00	\$44,600.00	\$44,319.41	\$280.59	\$280.59	0.63%
0013 - FACILITY UTILITIES Total:	\$1,014,620.00	\$1,014,620.00	\$974,102.04	\$40,517.96	\$40,517.96	3.99%
0014 - EMERGENCY MANAGEMENT						
300 - GENERAL GOVT						
2300 - TRAVEL	\$7,650.00	\$7,650.00	\$7,650.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$9,225.00	\$9,225.00	\$9,225.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00	\$0.00	0.00%
2509 - OFFICE SOFTWARE	\$900.00	\$900.00	\$900.00	\$0.00	\$0.00	0.00%
2800 - CONTRACTS	\$37,658.00	\$0.00	\$37,658.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$12,900.00	\$12,900.00	\$12,900.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$192,912.00	\$192,912.00	\$177,077.82	\$15,834.18	\$15,834.18	8.21%
2101 - RETIREMENT	\$27,509.00	\$27,509.00	\$25,943.54	\$1,565.46	\$1,565.46	5.69%
2102 - SOCIAL SECURITY	\$11,961.00	\$11,961.00	\$10,991.52	\$969.48	\$969.48	8.11%
2103 - MEDICARE	\$2,798.00	\$2,798.00	\$2,571.26	\$226.74	\$226.74	8.10%
2104 - HEALTH INSURANCE	\$60,060.00	\$60,060.00	\$55,055.04	\$5,004.96	\$5,004.96	8.33%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$10.16	\$0.84	\$0.84	7.64%
0014 - EMERGENCY MANAGEMENT Total:	\$374,584.00	\$336,926.00	\$350,982.34	\$23,601.66	\$23,601.66	-4.17%

WARD COUNTY

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0015 - PLANNING AND ZONING						
300 - GENERAL GOVT						
2300 - TRAVEL	\$12,000.00	\$12,000.00	\$11,000.00	\$1,000.00	\$1,000.00	8.33%
2400 - OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2509 - OFFICE SOFTWARE	\$450.00	\$450.00	\$450.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$88,756.00	\$88,756.00	\$82,581.00	\$6,175.00	\$6,175.00	6.96%
2101 - RETIREMENT	\$12,657.00	\$12,657.00	\$11,776.42	\$880.58	\$880.58	6.96%
2102 - SOCIAL SECURITY	\$5,503.00	\$5,503.00	\$5,140.68	\$362.32	\$362.32	6.58%
2103 - MEDICARE	\$1,287.00	\$1,287.00	\$1,202.26	\$84.74	\$84.74	6.58%
2104 - HEALTH INSURANCE	\$24,884.00	\$24,884.00	\$22,810.40	\$2,073.60	\$2,073.60	8.33%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$3.72	\$0.28	\$0.28	7.00%
0015 - PLANNING AND ZONING Total:	\$153,541.00	\$153,541.00	\$142,964.48	\$10,576.52	\$10,576.52	6.89%
0016 - PARK						
300 - GENERAL GOVT						
2300 - TRAVEL	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$1,000.00	\$1,000.00	(\$4,124.89)	\$5,124.89	\$5,124.89	512.49%
2403 - FUEL, GAS, OIL	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2414 - MATERIALS/SERVICES	\$28,000.00	\$28,000.00	\$27,803.65	\$196.35	\$196.35	0.70%
2506 - REPAIRS & MAINTENANCE	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
2600 - UTILITIES	\$13,000.00	\$13,000.00	\$12,903.36	\$96.64	\$96.64	0.74%
2708 - PARK MAINTENANCE	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	0.00%
2800 - CONTRACTS	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	0.00%
2999 - EXPENDITURES	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	0.00%
0016 - PARK Total:	\$185,000.00	\$185,000.00	\$179,582.12	\$5,417.88	\$5,417.88	2.93%
0017 - INSURANCE						
300 - GENERAL GOVT						
2701 - PROPERTY & LIABILITY INSURANCE	\$370,000.00	\$370,000.00	\$369,864.00	\$136.00	\$136.00	0.04%
2702 - WORKFORCE SAFETY	\$303,000.00	\$303,000.00	\$211.79	\$302,788.21	\$302,788.21	99.93%
0017 - INSURANCE Total:	\$673,000.00	\$673,000.00	\$370,075.79	\$302,924.21	\$302,924.21	45.01%
0018 - GEN OFFICE SUPPLIES/EQUIP						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	0.00%
2506 - REPAIRS & MAINTENANCE	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	0.00%
0018 - GEN OFFICE SUPPLIES/EQUIP Total:	\$14,500.00	\$10,000.00	\$14,500.00	\$0.00	\$0.00	-45.00%

WARD COUNTY

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
1166 - COLLECTIONS/JUDGMENTS	\$150.00	\$150.00	\$150.00	\$0.00	\$0.00	0.00%
2408 - POSTAGE	\$99,000.00	\$99,000.00	\$71,620.64	\$27,379.36	\$27,379.36	27.66%
2409 - PUBLISHING PRINTING	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	0.00%
2410 - TECHNOLOGY PURCHASES/MAINT	\$105,400.00	\$105,400.00	\$21,027.42	\$84,372.58	\$84,372.58	80.05%
2411 - ELECTIONS	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	\$0.00	0.00%
2412 - CO OWNED PROPERTY MAINT	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00	\$0.00	0.00%
2413 - NUISANCE ABATEMENTS	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	0.00%
2801 - ANNUAL AUDIT	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	0.00%
2805 - HISTORICAL SOCIETY	\$80,500.00	\$80,500.00	\$15,000.00	\$65,500.00	\$65,500.00	81.37%
2806 - ECONOMIC DEVELOPMENT CORP	\$155,500.00	\$155,500.00	\$30,500.00	\$125,000.00	\$125,000.00	80.39%
2807 - SOURIS BASIN PLANNING	\$39,000.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	0.00%
2808 - DISTRICT COURT	\$94,690.00	\$94,690.00	\$86,690.00	\$8,000.00	\$8,000.00	8.45%
2809 - DOMESTIC VIOLENCE CRISIS CENTER	\$47,259.00	\$47,259.00	\$0.00	\$47,259.00	\$47,259.00	100.00%
2810 - COMMUNITY SERVICE/RESTITUTION	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	\$0.00	0.00%
2813 - ATTENDANT CARE	\$69,600.00	\$69,600.00	\$63,845.35	\$5,754.65	\$5,754.65	8.27%
2900 - CONTINGENCY MISCELLANEOUS	\$120,595.00	\$120,595.00	\$119,800.90	\$794.10	\$794.10	0.66%
5802 - CORONER	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	0.00%
0019 - GENERAL MISCELLANEOUS Total:	\$1,224,194.00	\$1,224,194.00	\$860,134.31	\$364,059.69	\$364,059.69	29.74%
0090 - HUMAN RESOURCE						
300 - GENERAL GOVT						
2300 - TRAVEL	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$11,150.00	\$11,150.00	\$11,150.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$2,860.00	\$2,860.00	\$2,860.00	\$0.00	\$0.00	0.00%
2509 - OFFICE SOFTWARE	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	\$0.00	0.00%
2703 - EMPLOYEE ASSISTANCE PROGRAM	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$8,200.00	\$8,200.00	\$8,200.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$226,526.00	\$226,526.00	\$207,648.92	\$18,877.08	\$18,877.08	8.33%
2101 - RETIREMENT	\$32,303.00	\$32,303.00	\$29,611.12	\$2,691.88	\$2,691.88	8.33%
2102 - SOCIAL SECURITY	\$14,045.00	\$14,045.00	\$12,870.24	\$1,174.76	\$1,174.76	8.36%
2103 - MEDICARE	\$3,285.00	\$3,285.00	\$3,010.25	\$274.75	\$274.75	8.36%
2104 - HEALTH INSURANCE	\$60,060.00	\$60,060.00	\$55,055.04	\$5,004.96	\$5,004.96	8.33%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$10.16	\$0.84	\$0.84	7.64%
0090 - HUMAN RESOURCE Total:	\$385,940.00	\$385,940.00	\$357,915.73	\$28,024.27	\$28,024.27	7.26%
0091 - IT						

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
300 - GENERAL GOVT						
2300 - TRAVEL	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$56,500.00	\$56,500.00	\$56,500.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$280,419.00	\$280,419.00	\$263,014.48	\$17,404.52	\$17,404.52	6.21%
2509 - OFFICE SOFTWARE	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$296,073.00	\$296,073.00	\$271,692.16	\$24,380.84	\$24,380.84	8.23%
2101 - RETIREMENT	\$41,721.00	\$41,721.00	\$38,244.28	\$3,476.72	\$3,476.72	8.33%
2102 - SOCIAL SECURITY	\$18,140.00	\$18,140.00	\$16,638.44	\$1,501.56	\$1,501.56	8.28%
2103 - MEDICARE	\$4,243.00	\$4,243.00	\$3,891.84	\$351.16	\$351.16	8.28%
2104 - HEALTH INSURANCE	\$99,533.00	\$99,533.00	\$91,238.60	\$8,294.40	\$8,294.40	8.33%
2105 - LIFE INSURANCE	\$14.00	\$14.00	\$12.88	\$1.12	\$1.12	8.00%
0091 - IT Total:	\$817,843.00	\$817,843.00	\$762,432.68	\$55,410.32	\$55,410.32	6.78%
001 - GENERAL Total:	\$23,869,326.00	\$23,827,168.00	\$21,778,574.64	\$2,090,751.36	\$2,090,751.36	8.60%
100 - LIBRARY						
0020 - LIBRARY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$14,500.00	\$14,500.00	\$14,500.00	\$0.00	\$0.00	0.00%
2403 - FUEL, GAS, OIL	\$20,500.00	\$20,500.00	\$20,045.98	\$454.02	\$454.02	2.21%
2404 - BOOKS, PERIODICALS, AV MATERIALS	\$38,000.00	\$38,000.00	\$38,000.00	\$0.00	\$0.00	0.00%
2418 - LIBRARY AUTOMATION	\$12,280.00	\$12,280.00	\$12,280.00	\$0.00	\$0.00	0.00%
2501 - NON-OFFICE EQUIPMENT PURCHASES	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00	\$0.00	0.00%
2600 - UTILITIES	\$14,273.00	\$14,273.00	\$9,415.24	\$4,857.76	\$4,857.76	34.03%
2900 - CONTINGENCY MISCELLANEOUS	\$400.00	\$400.00	\$400.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$275,726.00	\$275,726.00	\$255,770.47	\$19,955.53	\$19,955.53	7.24%
2101 - RETIREMENT	\$31,731.00	\$31,731.00	\$28,904.39	\$2,826.61	\$2,826.61	8.91%
2102 - SOCIAL SECURITY	\$17,019.00	\$17,019.00	\$15,891.32	\$1,127.68	\$1,127.68	6.63%
2103 - MEDICARE	\$3,980.00	\$3,980.00	\$3,716.26	\$263.74	\$263.74	6.63%
2104 - HEALTH INSURANCE	\$100,279.00	\$100,279.00	\$93,539.46	\$6,739.54	\$6,739.54	6.72%
2105 - LIFE INSURANCE	\$28.00	\$28.00	\$26.32	\$1.68	\$1.68	6.00%
0020 - LIBRARY Total:	\$544,716.00	\$544,716.00	\$508,489.44	\$36,226.56	\$36,226.56	6.65%
100 - LIBRARY Total:	\$544,716.00	\$544,716.00	\$508,489.44	\$36,226.56	\$36,226.56	6.65%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
300 - GENERAL GOVT						
2505 - BOOKMOBILE REPLACEMENT	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	\$0.00	0.00%
0020 - LIBRARY Total:	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	\$0.00	0.00%
101 - BOOKMOBILE REPLACEMENT Total:	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	\$0.00	0.00%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
300 - GENERAL GOVT						
2300 - TRAVEL	\$9,000.00	\$9,000.00	\$8,911.18	\$88.82	\$88.82	0.99%
2305 - PSAP TRAVEL	\$1,500.00	\$1,500.00	\$1,300.00	\$200.00	\$200.00	13.33%
2420 - QUEST FEDERAL ACCESS/LONG DISTANCE	\$142,570.00	\$142,570.00	\$132,295.99	\$10,274.01	\$10,274.01	7.21%
2421 - 911 SRT UTILITIES	\$58,000.00	\$58,000.00	\$58,000.00	\$0.00	\$0.00	0.00%
2422 - 911 SIGNAGE	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	0.00%
2500 - OFFICE EQUIPMENT	\$3,250.00	\$3,250.00	\$3,150.00	\$100.00	\$100.00	3.08%
2508 - DISPATCH DEPRECIATION	\$135,000.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	0.00%
2602 - CITYWATCH PHONE LINES	\$14,000.00	\$14,000.00	\$0.00	\$14,000.00	\$14,000.00	100.00%
2701 - PROPERTY & LIABILITY INSURANCE	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00	100.00%
2818 - WIRED/WIRELESS SHARE TO NDACO	\$501,000.00	\$501,000.00	\$461,558.08	\$39,441.92	\$39,441.92	7.87%
2819 - CENTRAL DISPATCH OPERATIONS	\$2,050,000.00	\$2,050,000.00	\$2,050,000.00	\$0.00	\$0.00	0.00%
2820 - MOTOROLA TOWER MAINTENANCE	\$95,000.00	\$95,000.00	\$77,967.00	\$17,033.00	\$17,033.00	17.93%
2821 - KENMARE TOWER RENT	\$2,300.00	\$2,300.00	\$2,300.00	\$0.00	\$0.00	0.00%
2999 - EXPENDITURES	\$20,000.00	\$20,000.00	\$19,980.00	\$20.00	\$20.00	0.10%
304 - PAYROLL						
2000 - SALARIES	\$61,175.00	\$61,175.00	\$56,052.16	\$5,122.84	\$5,122.84	8.37%
2101 - RETIREMENT	\$8,724.00	\$8,724.00	\$7,997.04	\$726.96	\$726.96	8.33%
2102 - SOCIAL SECURITY	\$3,793.00	\$3,793.00	\$3,487.90	\$305.10	\$305.10	8.04%
2103 - MEDICARE	\$888.00	\$888.00	\$816.64	\$71.36	\$71.36	8.04%
2104 - HEALTH INSURANCE	\$24,884.00	\$24,884.00	\$22,810.40	\$2,073.60	\$2,073.60	8.33%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$3.72	\$0.28	\$0.28	7.00%
0021 - 911 WIRED/WIRELESS Total:	\$3,146,388.00	\$3,146,388.00	\$3,056,630.11	\$89,757.89	\$89,757.89	2.85%
110 - 911 WIRED/WIRELSS Total:	\$3,146,388.00	\$3,146,388.00	\$3,056,630.11	\$89,757.89	\$89,757.89	2.85%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$164,000.00	\$164,000.00	\$151,630.00	\$12,370.00	\$12,370.00	7.54%
304 - PAYROLL						
2000 - SALARIES	\$59,077.00	\$59,077.00	\$51,870.19	\$7,206.81	\$7,206.81	12.20%
2101 - RETIREMENT	\$10,362.00	\$10,362.00	\$9,197.91	\$1,164.09	\$1,164.09	11.23%

WARD COUNTY

General Ledger - 2024 Monthly Expenses

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2102 - SOCIAL SECURITY	\$3,663.00	\$3,663.00	\$3,225.72	\$437.28	\$437.28	11.94%
2103 - MEDICARE	\$857.00	\$857.00	\$754.74	\$102.26	\$102.26	11.93%
2104 - HEALTH INSURANCE	\$24,884.00	\$24,884.00	\$22,810.40	\$2,073.60	\$2,073.60	8.33%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$3.58	\$0.42	\$0.42	10.50%
0023 - 24/7 SOBRIETY Total:	\$262,847.00	\$262,847.00	\$239,492.54	\$23,354.46	\$23,354.46	8.89%
120 - 24/7 SOBRIETY Total:	\$262,847.00	\$262,847.00	\$239,492.54	\$23,354.46	\$23,354.46	8.89%
130 - HIGHWAY						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2002 - SALARIES	\$0.00	\$0.00	(\$625.68)	\$625.68	\$625.68	0.00%
2300 - TRAVEL	\$15,000.00	\$15,000.00	\$14,800.00	\$200.00	\$200.00	1.33%
2400 - OFFICE SUPPLIES	\$70,000.00	\$70,000.00	\$57,678.73	\$12,321.27	\$12,321.27	17.60%
2403 - FUEL, GAS, OIL	\$550,000.00	\$550,000.00	\$524,146.85	\$25,853.15	\$25,853.15	4.70%
2414 - MATERIALS/SERVICES	\$1,100,000.00	\$1,100,000.00	\$1,079,343.05	\$20,656.95	\$20,656.95	1.88%
2503 - AUTO/STREET EQUIPMENT PURCHASES	\$1,000,000.00	\$1,000,000.00	\$964,270.00	\$35,730.00	\$35,730.00	3.57%
2506 - REPAIRS & MAINTENANCE	\$350,000.00	\$350,000.00	\$314,452.01	\$35,547.99	\$35,547.99	10.16%
2600 - UTILITIES	\$200,000.00	\$200,000.00	\$190,184.88	\$9,815.12	\$9,815.12	4.91%
2704 - INSURANCE DUE TO GENERAL	\$115,000.00	\$115,000.00	\$115,000.00	\$0.00	\$0.00	0.00%
2711 - ROAD CONSTRUCTION	\$5,043,900.00	\$5,043,900.00	\$5,029,018.50	\$14,881.50	\$14,881.50	0.30%
304 - PAYROLL						
2002 - SALARIES	\$2,764,410.00	\$2,764,410.00	\$2,579,087.39	\$185,322.61	\$185,322.61	6.70%
2101 - RETIREMENT	\$350,253.00	\$350,253.00	\$324,395.19	\$25,857.81	\$25,857.81	7.38%
2102 - SOCIAL SECURITY	\$171,392.00	\$171,392.00	\$160,039.55	\$11,352.45	\$11,352.45	6.62%
2103 - MEDICARE	\$40,084.00	\$40,084.00	\$37,428.97	\$2,655.03	\$2,655.03	6.62%
2104 - HEALTH INSURANCE	\$768,782.00	\$768,782.00	\$711,724.64	\$57,057.36	\$57,057.36	7.42%
2105 - LIFE INSURANCE	\$123.00	\$123.00	\$113.90	\$9.10	\$9.10	7.40%
2107 - UNEMPLOYMENT	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	0.00%
0024 - HIGHWAY Total:	\$12,550,944.00	\$12,550,944.00	\$12,113,057.98	\$437,886.02	\$437,886.02	3.49%
130 - HIGHWAY Total:	\$12,550,944.00	\$12,550,944.00	\$12,113,057.98	\$437,886.02	\$437,886.02	3.49%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	0.00%
2400 - OFFICE SUPPLIES	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.00%
2600 - UTILITIES	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2999 - EXPENDITURES	\$1,000.00	\$1,000.00	\$853.00	\$147.00	\$147.00	14.70%
304 - PAYROLL						

WARD COUNTY

General Ledger - 2024 Monthly Expenses

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2000 - SALARIES	\$67,472.00	\$67,472.00	\$62,984.81	\$4,487.19	\$4,487.19	6.65%
2101 - RETIREMENT	\$9,622.00	\$9,622.00	\$8,982.13	\$639.87	\$639.87	6.65%
2102 - SOCIAL SECURITY	\$4,184.00	\$4,184.00	\$3,910.42	\$273.58	\$273.58	6.54%
2103 - MEDICARE	\$979.00	\$979.00	\$915.02	\$63.98	\$63.98	6.54%
2104 - HEALTH INSURANCE	\$24,884.00	\$24,884.00	\$24,026.24	\$857.76	\$857.76	3.45%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$3.72	\$0.28	\$0.28	7.00%
0024 - HIGHWAY Total:	\$119,645.00	\$119,645.00	\$113,175.34	\$6,469.66	\$6,469.66	5.41%
132 - VISION ZERO OUTREACH Total:	\$119,645.00	\$119,645.00	\$113,175.34	\$6,469.66	\$6,469.66	5.41%
140 - WEED						
0025 - WEED						
300 - GENERAL GOVT						
2300 - TRAVEL	\$3,800.00	\$3,800.00	\$3,724.00	\$76.00	\$76.00	2.00%
2400 - OFFICE SUPPLIES	\$5,700.00	\$5,700.00	\$5,700.00	\$0.00	\$0.00	0.00%
2415 - BIO EXPENSES	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2424 - CHEMICALS	\$107,000.00	\$107,000.00	\$107,000.00	\$0.00	\$0.00	0.00%
2425 - SPRAYING EXPENSES	\$49,000.00	\$49,000.00	\$45,123.88	\$3,876.12	\$3,876.12	7.91%
2800 - CONTRACTS	\$76,000.00	\$76,000.00	\$76,000.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$121,866.00	\$121,866.00	\$114,002.22	\$7,863.78	\$7,863.78	6.45%
2101 - RETIREMENT	\$13,457.00	\$13,457.00	\$12,335.64	\$1,121.36	\$1,121.36	8.33%
2102 - SOCIAL SECURITY	\$5,851.00	\$5,851.00	\$5,366.54	\$484.46	\$484.46	8.28%
2103 - MEDICARE	\$1,369.00	\$1,369.00	\$1,255.70	\$113.30	\$113.30	8.28%
2104 - HEALTH INSURANCE	\$24,884.00	\$24,884.00	\$22,810.40	\$2,073.60	\$2,073.60	8.33%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$3.72	\$0.28	\$0.28	7.00%
0025 - WEED Total:	\$412,431.00	\$412,431.00	\$396,822.10	\$15,608.90	\$15,608.90	3.78%
140 - WEED Total:	\$412,431.00	\$412,431.00	\$396,822.10	\$15,608.90	\$15,608.90	3.78%
Grand Total:	\$41,026,297.00	\$40,984,139.00	\$38,326,242.15	\$2,700,054.85	\$2,700,054.85	6.49%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
160 - STATE ATTORNEY CONTINGENCY						
0031 - STATE ATTORNEY CONTINGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$6,000.00	\$6,000.00	\$5,930.00	\$70.00	\$70.00	1.17%
0031 - STATE ATTORNEY CONTINGENCY Total:	\$6,000.00	\$6,000.00	\$5,930.00	\$70.00	\$70.00	1.17%
160 - STATE ATTORNEY CONTINGENCY Total:	\$6,000.00	\$6,000.00	\$5,930.00	\$70.00	\$70.00	1.17%
Grand Total:	\$6,000.00	\$6,000.00	\$5,930.00	\$70.00	\$70.00	1.17%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: **2024-2024** From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$873,786.00	\$873,786.00	\$809,532.53	\$64,253.47	\$64,253.47	7.35%
0046 - FIRST DISTRICT HEALTH UNIT Total:	\$873,786.00	\$873,786.00	\$809,532.53	\$64,253.47	\$64,253.47	7.35%
208 - FIRST DISTRICT HEALTH UNIT Total:	\$873,786.00	\$873,786.00	\$809,532.53	\$64,253.47	\$64,253.47	7.35%
Grand Total:	\$873,786.00	\$873,786.00	\$809,532.53	\$64,253.47	\$64,253.47	7.35%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Expenses

Fiscal Year: **2024-2024** From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
300 - GENERAL GOVT						
2719 - SALES TAX BOND PAYMENT	\$1,881,375.00	\$1,881,375.00	\$1,881,375.00	\$0.00	\$0.00	0.00%
0065 - SALES TAX BOND Total:	\$1,881,375.00	\$1,881,375.00	\$1,881,375.00	\$0.00	\$0.00	0.00%
301 - SALES TAX BOND Total:	\$1,881,375.00	\$1,881,375.00	\$1,881,375.00	\$0.00	\$0.00	0.00%
Grand Total:	\$1,881,375.00	\$1,881,375.00	\$1,881,375.00	\$0.00	\$0.00	0.00%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0000 - GENERAL						
200 - PROPERTY TAXES						
1001 - TAXES	(\$2,586,242.00)	(\$2,586,242.00)	(\$1,315,650.23)	(\$1,270,591.77)	(\$1,270,591.77)	49.13%
1114 - HISTORICAL SOCIETY	(\$80,500.00)	(\$80,500.00)	(\$40,741.90)	(\$39,758.10)	(\$39,758.10)	49.39%
1130 - ADVERTISING & PROMOTION TAX	(\$155,500.00)	(\$155,500.00)	(\$79,604.53)	(\$75,895.47)	(\$75,895.47)	48.81%
1131 - COMPREHENSIVE HEALTH TAX	(\$3,397,266.00)	(\$3,397,266.00)	(\$1,744,094.73)	(\$1,653,171.27)	(\$1,653,171.27)	48.66%
1133 - SOCIAL SECURITY TAX	(\$824,700.00)	(\$824,700.00)	(\$423,541.27)	(\$401,158.73)	(\$401,158.73)	48.64%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	\$0.00	\$0.00	\$1,027.76	(\$1,027.76)	(\$1,027.76)	0.00%
1003 - STATE AID DISTRIBUTION	(\$2,559,170.00)	(\$2,559,170.00)	(\$2,339,170.56)	(\$219,999.44)	(\$219,999.44)	8.60%
1004 - HOMESTEAD CREDIT	(\$46,000.00)	(\$46,000.00)	(\$46,000.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$80,000.00)	(\$80,000.00)	(\$80,000.00)	\$0.00	\$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$90,000.00)	(\$90,000.00)	(\$90,000.00)	\$0.00	\$0.00	0.00%
1026 - FEDERAL AID REIMBURSEMENTS	(\$100,000.00)	(\$100,000.00)	(\$100,000.00)	\$0.00	\$0.00	0.00%
1027 - REIMBURSEMENTS - STATE	\$0.00	\$0.00	\$1,750.00	(\$1,750.00)	(\$1,750.00)	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$93,106.00)	(\$93,106.00)	(\$93,106.00)	\$0.00	\$0.00	0.00%
1009 - PERMITS & LICENSES	(\$35,000.00)	(\$35,000.00)	(\$35,000.00)	\$0.00	\$0.00	0.00%
1010 - POSTAGE, COPIES, PHONES	(\$4,000.00)	(\$4,000.00)	(\$3,927.48)	(\$72.52)	(\$72.52)	1.81%
1011 - ASSESSING SERVICE EQUAL	(\$70,000.00)	(\$70,000.00)	(\$70,000.00)	\$0.00	\$0.00	0.00%
1012 - COUNTY OFFICE FEES	(\$350,000.00)	(\$350,000.00)	(\$321,782.84)	(\$28,217.16)	(\$28,217.16)	8.06%
1015 - CITY TRANSFER FINES/FEES	(\$200.00)	(\$200.00)	(\$160.00)	(\$40.00)	(\$40.00)	20.00%
1016 - CAMPING FEES	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	\$0.00	0.00%
1089 - CRIME VICTIM WITNESS FEES	(\$5,700.00)	(\$5,700.00)	(\$5,013.34)	(\$686.66)	(\$686.66)	12.05%
203 - PUBLIC SAFETY CHARGES						
1017 - HOUSING JUVENILES	(\$130,000.00)	(\$130,000.00)	(\$119,808.50)	(\$10,191.50)	(\$10,191.50)	7.84%
1018 - HOUSING PRISONERS	(\$1,200,000.00)	(\$1,200,000.00)	(\$1,094,524.00)	(\$105,476.00)	(\$105,476.00)	8.79%
1019 - CRIMINAL MILEAGE	(\$140,000.00)	(\$140,000.00)	(\$124,121.26)	(\$15,878.74)	(\$15,878.74)	11.34%
1020 - SPECIAL POLICING	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	\$0.00	\$0.00	0.00%
1087 - CORRECTIONAL REVENUE	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	\$0.00	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$329,500.00)	(\$325,000.00)	(\$320,665.17)	(\$8,834.83)	(\$8,834.83)	1.33%
1030 - CONFERMENT OF BENEFITS	(\$50,000.00)	(\$50,000.00)	(\$50,000.00)	\$0.00	\$0.00	0.00%
1049 - GAMBLING TAX	(\$6,500.00)	(\$6,500.00)	(\$6,500.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$35,000.00)	(\$35,000.00)	(\$33,750.57)	(\$1,249.43)	(\$1,249.43)	3.57%

WARD COUNTY

General Ledger - 2024 Monthly Revenue

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FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1038 - INTEREST EARNINGS	(\$200,000.00)	(\$200,000.00)	(\$135,546.74)	(\$64,453.26)	(\$64,453.26)	32.23%
207 - RENTS						
1039 - COLLECTED RENT	(\$2,000.00)	(\$2,000.00)	(\$1,900.00)	(\$100.00)	(\$100.00)	5.00%
208 - GRANTS						
1027 - REIMBURSEMENTS - STATE	\$0.00	\$0.00	\$29,687.50	(\$29,687.50)	(\$29,687.50)	0.00%
1043 - LAW ENFORCEMENT GRANT	(\$100,000.00)	(\$100,000.00)	(\$100,000.00)	\$0.00	\$0.00	0.00%
210 - PURCHASE CARD REVENUE						
1025 - REIMBURSEMENTS - GENERAL	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	\$0.00	0.00%
0000 - GENERAL Total:	(\$12,731,384.00)	(\$12,726,884.00)	(\$8,803,143.86)	(\$3,928,240.14)	(\$3,928,240.14)	30.83%
0007 - JAIL						
200 - PROPERTY TAXES						
1001 - TAXES	(\$5,162,690.00)	(\$5,162,690.00)	(\$2,649,381.30)	(\$2,513,308.70)	(\$2,513,308.70)	48.68%
1004 - HOMESTEAD CREDIT	(\$31,000.00)	(\$31,000.00)	(\$31,000.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)	\$0.00	\$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$45,000.00)	(\$45,000.00)	(\$45,000.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$20,000.00)	(\$20,000.00)	(\$19,131.56)	(\$868.44)	(\$868.44)	4.34%
0007 - JAIL Total:	(\$5,313,690.00)	(\$5,313,690.00)	(\$2,799,512.86)	(\$2,514,177.14)	(\$2,514,177.14)	47.32%
0009 - EXTENSION						
200 - PROPERTY TAXES						
1001 - TAXES	(\$348,328.00)	(\$348,328.00)	(\$178,459.44)	(\$169,868.56)	(\$169,868.56)	48.77%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	(\$2,100.00)	(\$2,100.00)	(\$2,100.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$3,500.00)	(\$3,500.00)	(\$3,500.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,000.00)	(\$1,000.00)	(\$938.11)	(\$61.89)	(\$61.89)	6.19%
0009 - EXTENSION Total:	(\$354,928.00)	(\$354,928.00)	(\$184,997.55)	(\$169,930.45)	(\$169,930.45)	47.88%
0010 - VET SERVICES						
200 - PROPERTY TAXES						
1001 - TAXES	(\$292,206.00)	(\$292,206.00)	(\$149,458.83)	(\$142,747.17)	(\$142,747.17)	48.85%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	(\$1,700.00)	(\$1,700.00)	(\$1,700.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$3,200.00)	(\$3,200.00)	(\$3,200.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,000.00)	(\$1,000.00)	(\$950.18)	(\$49.82)	(\$49.82)	4.98%
0010 - VET SERVICES Total:	(\$298,106.00)	(\$298,106.00)	(\$155,309.01)	(\$142,796.99)	(\$142,796.99)	47.90%
0016 - PARK						

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
200 - PROPERTY TAXES						
1001 - TAXES	(\$185,000.00)	(\$185,000.00)	(\$94,667.86)	(\$90,332.14)	(\$90,332.14)	48.83%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$1,900.00)	(\$1,900.00)	(\$1,737.04)	(\$162.96)	(\$162.96)	8.58%
1004 - HOMESTEAD CREDIT	(\$1,100.00)	(\$1,100.00)	(\$1,100.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$1,800.00)	(\$1,800.00)	(\$1,800.00)	\$0.00	\$0.00	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$345.00)	(\$345.00)	(\$345.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,200.00)	(\$1,200.00)	(\$1,169.11)	(\$30.89)	(\$30.89)	2.57%
0016 - PARK Total:	(\$191,345.00)	(\$191,345.00)	(\$100,819.01)	(\$90,525.99)	(\$90,525.99)	47.31%
0017 - INSURANCE						
200 - PROPERTY TAXES						
1001 - TAXES	(\$673,000.00)	(\$673,000.00)	(\$346,073.32)	(\$326,926.68)	(\$326,926.68)	48.58%
1007 - CENTRAL ASSESSED UTILITY	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	\$0.00	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	(\$3,500.00)	(\$3,500.00)	(\$3,500.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$6,500.00)	(\$6,500.00)	(\$6,500.00)	\$0.00	\$0.00	0.00%
1090 - INS AUTO, PROPERTY & OTHER	(\$50,000.00)	(\$50,000.00)	\$68,085.63	(\$118,085.63)	(\$118,085.63)	236.17%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$2,000.00)	(\$2,000.00)	(\$1,900.62)	(\$99.38)	(\$99.38)	4.97%
0017 - INSURANCE Total:	(\$740,000.00)	(\$740,000.00)	(\$294,888.31)	(\$445,111.69)	(\$445,111.69)	60.15%
0092 - INDIRECT						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$441,059.62)	(\$441,059.62)	(\$220,529.81)	(\$220,529.81)	(\$220,529.81)	50.00%
0092 - INDIRECT Total:	(\$441,059.62)	(\$441,059.62)	(\$220,529.81)	(\$220,529.81)	(\$220,529.81)	50.00%
001 - GENERAL Total:	(\$20,070,512.62)	(\$20,066,012.62)	(\$12,559,200.41)	(\$7,511,312.21)	(\$7,511,312.21)	37.41%
100 - LIBRARY						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	(\$370,288.00)	(\$370,288.00)	(\$194,927.92)	(\$175,360.08)	(\$175,360.08)	47.36%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$8,100.00)	(\$8,100.00)	(\$7,403.21)	(\$696.79)	(\$696.79)	8.60%
1004 - HOMESTEAD CREDIT	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$4,000.00)	(\$4,000.00)	(\$4,000.00)	\$0.00	\$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$8,000.00)	(\$8,000.00)	(\$8,000.00)	\$0.00	\$0.00	0.00%
1051 - LOCAL GOVT SHARE TO LIBRARY	(\$40,320.00)	(\$40,320.00)	(\$36,960.00)	(\$3,360.00)	(\$3,360.00)	8.33%

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$1,378.00)	(\$1,378.00)	(\$1,378.00)	\$0.00	\$0.00	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$2,500.00)	(\$2,500.00)	(\$2,451.50)	(\$48.50)	(\$48.50)	1.94%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,200.00)	(\$1,200.00)	(\$1,092.70)	(\$107.30)	(\$107.30)	8.94%
1038 - INTEREST EARNINGS	(\$1,000.00)	(\$1,000.00)	(\$796.23)	(\$203.77)	(\$203.77)	20.38%
208 - GRANTS						
1046 - LIBRARY STATE AID	(\$29,000.00)	(\$29,000.00)	(\$29,000.00)	\$0.00	\$0.00	0.00%
0020 - LIBRARY Total:	(\$467,786.00)	(\$467,786.00)	(\$288,009.56)	(\$179,776.44)	(\$179,776.44)	38.43%
100 - LIBRARY Total:	(\$467,786.00)	(\$467,786.00)	(\$288,009.56)	(\$179,776.44)	(\$179,776.44)	38.43%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	\$0.00	\$0.00	\$29.76	(\$29.76)	(\$29.76)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$2.94	(\$2.94)	(\$2.94)	0.00%
208 - GRANTS						
1400 - OTHER GRANTS	(\$35,000.00)	(\$35,000.00)	(\$35,000.00)	\$0.00	\$0.00	0.00%
0020 - LIBRARY Total:	(\$35,000.00)	(\$35,000.00)	(\$34,967.30)	(\$32.70)	(\$32.70)	0.09%
101 - BOOKMOBILE REPLACEMENT Total:	(\$35,000.00)	(\$35,000.00)	(\$34,967.30)	(\$32.70)	(\$32.70)	0.09%
110 - 911 WIRED/WIRELESS						
0021 - 911 WIRED/WIRELESS						
200 - PROPERTY TAXES						
1001 - TAXES	(\$600,512.00)	(\$600,512.00)	(\$307,640.32)	(\$292,871.68)	(\$292,871.68)	48.77%
1004 - HOMESTEAD CREDIT	(\$7,000.00)	(\$7,000.00)	(\$7,000.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$16,000.00)	(\$16,000.00)	(\$16,000.00)	\$0.00	\$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$6,000.00)	(\$6,000.00)	(\$6,000.00)	\$0.00	\$0.00	0.00%
2824 - MINOT 911 TAX	(\$1,005,876.00)	(\$1,005,876.00)	(\$509,337.71)	(\$496,538.29)	(\$496,538.29)	49.36%
201 - INTERGOVERNMENTAL						
1167 - LOAN	\$0.00	\$0.00	\$1,733.33	(\$1,733.33)	(\$1,733.33)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$1,500,000.00)	(\$1,500,000.00)	(\$1,362,056.06)	(\$137,943.94)	(\$137,943.94)	9.20%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,000.00)	(\$1,000.00)	(\$887.72)	(\$112.28)	(\$112.28)	11.23%
1038 - INTEREST EARNINGS	(\$10,000.00)	(\$10,000.00)	(\$6,437.35)	(\$3,562.65)	(\$3,562.65)	35.63%
0021 - 911 WIRED/WIRELESS Total:	(\$3,146,388.00)	(\$3,146,388.00)	(\$2,213,625.83)	(\$932,762.17)	(\$932,762.17)	29.65%

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
110 - 911 WIRED/WIRELESS Total:	(\$3,146,388.00)	(\$3,146,388.00)	(\$2,213,625.83)	(\$932,762.17)	(\$932,762.17)	29.65%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$173,000.00)	(\$173,000.00)	(\$152,862.00)	(\$20,138.00)	(\$20,138.00)	11.64%
0023 - 24/7 SOBRIETY Total:	(\$173,000.00)	(\$173,000.00)	(\$152,862.00)	(\$20,138.00)	(\$20,138.00)	11.64%
120 - 24/7 SOBRIETY Total:	(\$173,000.00)	(\$173,000.00)	(\$152,862.00)	(\$20,138.00)	(\$20,138.00)	11.64%
130 - HIGHWAY						
0024 - HIGHWAY						
200 - PROPERTY TAXES						
1001 - TAXES	(\$2,969,284.00)	(\$2,969,284.00)	(\$1,525,811.39)	(\$1,443,472.61)	(\$1,443,472.61)	48.61%
1154 - COUNTY ROAD DEPT TAX	(\$150,000.00)	(\$150,000.00)	(\$147,994.86)	(\$2,005.14)	(\$2,005.14)	1.34%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	(\$15,000.00)	(\$15,000.00)	(\$15,000.00)	\$0.00	\$0.00	0.00%
1003 - STATE AID DISTRIBUTION	(\$185,000.00)	(\$185,000.00)	(\$170,333.75)	(\$14,666.25)	(\$14,666.25)	7.93%
1004 - HOMESTEAD CREDIT	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$33,000.00)	(\$33,000.00)	(\$33,000.00)	\$0.00	\$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$33,000.00)	(\$33,000.00)	(\$33,000.00)	\$0.00	\$0.00	0.00%
1028 - REIMBURSEMENTS - CITY	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	\$0.00	0.00%
1029 - REIMBURSEMENTS - TWP	(\$60,000.00)	(\$60,000.00)	(\$59,920.00)	(\$80.00)	(\$80.00)	0.13%
203 - PUBLIC SAFETY CHARGES						
1021 - OVERWEIGHT FEES	(\$60,000.00)	(\$60,000.00)	(\$55,479.58)	(\$4,520.42)	(\$4,520.42)	7.53%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$150,000.00)	(\$150,000.00)	(\$149,598.50)	(\$401.50)	(\$401.50)	0.27%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$18,000.00)	(\$18,000.00)	(\$17,489.44)	(\$510.56)	(\$510.56)	2.84%
0024 - HIGHWAY Total:	(\$3,698,284.00)	(\$3,698,284.00)	(\$2,232,627.52)	(\$1,465,656.48)	(\$1,465,656.48)	39.63%
130 - HIGHWAY Total:	(\$3,698,284.00)	(\$3,698,284.00)	(\$2,232,627.52)	(\$1,465,656.48)	(\$1,465,656.48)	39.63%
131 - HIGHWAY USERS						
0024 - HIGHWAY						
208 - GRANTS						
1047 - HIGHWAY USERS GRANT	(\$4,510,000.00)	(\$4,510,000.00)	(\$4,068,599.79)	(\$441,400.21)	(\$441,400.21)	9.79%
0024 - HIGHWAY Total:	(\$4,510,000.00)	(\$4,510,000.00)	(\$4,068,599.79)	(\$441,400.21)	(\$441,400.21)	9.79%
131 - HIGHWAY USERS Total:	(\$4,510,000.00)	(\$4,510,000.00)	(\$4,068,599.79)	(\$441,400.21)	(\$441,400.21)	9.79%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
204 - MISCELLANEOUS						

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1025 - REIMBURSEMENTS - GENERAL	(\$119,645.00)	(\$119,645.00)	(\$105,655.33)	(\$13,989.67)	(\$13,989.67)	11.69%
0024 - HIGHWAY Total:	(\$119,645.00)	(\$119,645.00)	(\$105,655.33)	(\$13,989.67)	(\$13,989.67)	11.69%
132 - VISION ZERO OUTREACH Total:	(\$119,645.00)	(\$119,645.00)	(\$105,655.33)	(\$13,989.67)	(\$13,989.67)	11.69%
134 - HIGHWAY-SALES TAX						
0024 - HIGHWAY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$742,660.00)	(\$742,660.00)	(\$240,421.56)	(\$502,238.44)	(\$502,238.44)	67.63%
0024 - HIGHWAY Total:	(\$742,660.00)	(\$742,660.00)	(\$240,421.56)	(\$502,238.44)	(\$502,238.44)	67.63%
134 - HIGHWAY-SALES TAX Total:	(\$742,660.00)	(\$742,660.00)	(\$240,421.56)	(\$502,238.44)	(\$502,238.44)	67.63%
140 - WEED						
0025 - WEED						
200 - PROPERTY TAXES						
1001 - TAXES	(\$256,531.00)	(\$256,531.00)	(\$131,761.41)	(\$124,769.59)	(\$124,769.59)	48.64%
1031 - LAND OWNER REIMB	(\$20,000.00)	(\$20,000.00)	\$349.20	(\$20,349.20)	(\$20,349.20)	101.75%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$58,400.00)	(\$58,400.00)	(\$53,373.58)	(\$5,026.42)	(\$5,026.42)	8.61%
1004 - HOMESTEAD CREDIT	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$3,000.00)	(\$3,000.00)	(\$3,000.00)	\$0.00	\$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$3,000.00)	(\$3,000.00)	(\$3,000.00)	\$0.00	\$0.00	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$4,500.00)	(\$4,500.00)	(\$4,500.00)	\$0.00	\$0.00	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,000.00)	(\$1,000.00)	(\$949.81)	(\$50.19)	(\$50.19)	5.02%
1038 - INTEREST EARNINGS	(\$500.00)	(\$500.00)	(\$332.44)	(\$167.56)	(\$167.56)	33.51%
208 - GRANTS						
1048 - WEED CONTROL GRANT	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	\$0.00	0.00%
0025 - WEED Total:	(\$354,431.00)	(\$354,431.00)	(\$204,068.04)	(\$150,362.96)	(\$150,362.96)	42.42%
140 - WEED Total:	(\$354,431.00)	(\$354,431.00)	(\$204,068.04)	(\$150,362.96)	(\$150,362.96)	42.42%
Grand Total:	(\$33,317,706.62)	(\$33,313,206.62)	(\$22,100,037.34)	(\$11,217,669.28)	(\$11,217,669.28)	33.66%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: **2024-2024** From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
200 - PROPERTY TAXES						
1001 - TAXES	(\$780,386.00)	(\$780,386.00)	(\$393,705.62)	(\$386,680.38)	(\$386,680.38)	49.55%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$79,400.00)	(\$79,400.00)	(\$72,701.85)	(\$6,698.15)	(\$6,698.15)	8.44%
1004 - HOMESTEAD CREDIT	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	\$0.00	0.00%
1005 - VETERANS CREDIT	(\$9,000.00)	(\$9,000.00)	(\$9,000.00)	\$0.00	\$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$136.25	(\$136.25)	(\$136.25)	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	(\$873,786.00)	(\$873,786.00)	(\$480,271.22)	(\$393,514.78)	(\$393,514.78)	45.04%
208 - FIRST DISTRICT HEALTH UNIT Total:	(\$873,786.00)	(\$873,786.00)	(\$480,271.22)	(\$393,514.78)	(\$393,514.78)	45.04%
Grand Total:	(\$873,786.00)	(\$873,786.00)	(\$480,271.22)	(\$393,514.78)	(\$393,514.78)	45.04%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: 2024-2024 From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$7,000,000.00)	(\$7,000,000.00)	(\$7,000,000.00)	\$0.00	\$0.00	0.00%
0065 - SALES TAX BOND Total:	(\$7,000,000.00)	(\$7,000,000.00)	(\$7,000,000.00)	\$0.00	\$0.00	0.00%
301 - SALES TAX BOND Total:	(\$7,000,000.00)	(\$7,000,000.00)	(\$7,000,000.00)	\$0.00	\$0.00	0.00%
Grand Total:	(\$7,000,000.00)	(\$7,000,000.00)	(\$7,000,000.00)	\$0.00	\$0.00	0.00%

End of Report

WARD COUNTY

General Ledger - 2024 Monthly Revenue

Fiscal Year: **2024-2024** From Date:1/1/2024 To Date:1/31/2024

FUND / DEPT / ELEMENT / OBJECT	2024 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0000 - GENERAL						
206 - INTEREST						
1038 - INTEREST EARNINGS	\$0.00	\$0.00	\$21,047.52	(\$21,047.52)	(\$21,047.52)	0.00%
0000 - GENERAL Total:	\$0.00	\$0.00	\$21,047.52	(\$21,047.52)	(\$21,047.52)	0.00%
506 - AMERICAN RESCUE PLAN ACT '21 Total:	\$0.00	\$0.00	\$21,047.52	(\$21,047.52)	(\$21,047.52)	0.00%
Grand Total:	\$0.00	\$0.00	\$21,047.52	(\$21,047.52)	(\$21,047.52)	0.00%

End of Report

REVENUE VOUCHER

TO THE TREASURER OF WARD COUNTY
NORTH DAKOTA

DEPARTMENT: COUNTY RECORDER

It is hereby certified that the following is a complete and correct account of all fees and moneys collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period December 1, 2023

To December 31, 2023

Signed

Date

SOURCE OF REVENUE RECEIPT

Tender Type Journal Summary

Included Tenders:

ACH, Check, CreditCard, MoneyOrder, OnAccount, cash, overshoot

Ward Recorder

From 12/1/23 12:00 AM To 12/31/23 11:59 PM

ID / Description	Check	Money Order	Cash	Total Deposit	ACH	Credit Card	Over/Short	Total Distribution
Revenue								
001-000-341-1500-001 - Real Estate	14,024.00		231.00	14,255.00	3,824.00	164.00		18,243.00
001-000-341-1500-002 - Copies	884.16		112.00	996.16		236.00		1,212.16
001-000-341-1500-003 - Plats	34.00		17.00	51.00				51.00
001-000-341-1500-004 - Filing Fees	570.00			570.00				570.00
001-000-341-1500-008 - Reports	80.00			80.00				80.00
001-000-341-1500-012 - Wills	10.00			10.00				10.00
001-000-341-1500-013 - Marriage Fees - County			1,290.00	1,290.00				1,290.00
001-000-341-1500-015 - Passports	140.00		560.00	700.00		1,785.00		2,485.00
419-0000-341-1700 - Marriage Fees - State			1,505.00	1,505.00				1,505.00
464-0000-369-0100 - Preservation Fee	1,491.00		42.00	1,533.00	402.00	21.00		1,956.00
Total for Revenue	17,213.16	0.00	3,767.00	20,970.16	4,226.00	2,206.00	0.00	27,402.16
Overages and Shortages								
Change and Adjustments - Cash/Check	10.00		(10.00)					
Total for Overages and Shortages	10.00	0.00	(10.00)	0.00	0.00	0.00	0.00	0.00
Grand Total								
Grand Total	17,223.16	0.00	3,747.00	20,970.16	4,226.00	2,206.00	0.00	27,402.16

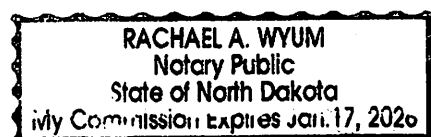
County officer required by law to file a sworn statement of fees collected should execute the following affidavit:

I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.


County Recorder
Title

Subscribed and sworn to before me this 31st day of January, 2024

My Commission expires 1/17/26 
Notary Public



Ward County Sheriff's Office Revenue Voucher

TO THE TREASURER OF WARD COUNTY, MINOT NORTH DAKOTA, FROM THE SHERIFF'S DEPARTMENT

It is hereby certified that the following is a complete and correct account of all fees and monies collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period **January 01, 2024 through January 31, 2024**

<u>SOURCE OF REVENUE RECEIPT</u>	<u>ACCOUNT #</u>	<u>TOTAL FEES COLLECTED</u>
Civil Fees	001-0000-203-1019	14,972.23
Copies	001-0000-202-1010	71.25
Direct Deposits *		630.71
	TOTAL	15,674.19

County Officer required by law to file a sworn statement of fees collected should execute the following affidavit:

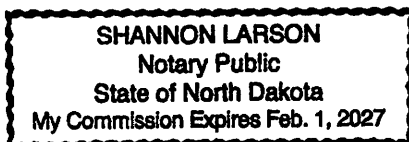
I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

Rh-Red Officer
Sheriff Title

Ward County
North Dakota

Subscribed and sworn to before me this 1 day of February, 2024.

Shannon Larson Notary Public



* Auditor Direct Payment fee adjustments

Ward County Sheriff's Department

Monthly Report

January 2024

Patrol Division

- Patrol submitted 88 cases
- Responded to the Dakota Boys and Girls Ranch 13 times
- 119 arrests were made by Patrol
- A total of 300 citations were issued

K-9

Training hours- 16.8
Detection deployments- 6
Indications- 5
Paraphernalia seized- 3 items
Marijuana- 1 grams
Handgun- 1 items
Arrests- 3

Investigations

- 94 New cases assigned with 139 criminal offences
- 16 Cases assigned out for investigation
- 78 Cases assigned for follow up investigation
- 564 Cases filed inactive
- 9 Cases were closed with no prosecution
- 11 Cases were sent to the States Attorney's Office for review
- 53 Cases cleared by arrest
- 1 Open ICAC investigation
- 9 Domestic Violence Reports were received
- 2 Reports of child abuse and neglect were received
- Search warrants were obtained and executed for numerous cases.

Civil Process

- 551 Papers received for service
- 27 Evictions
- 6 Executions
- 3 Foreclosure sales
- 0 Events Worked
- \$15,674.19 in revenue taken in

Total calls for service

-There were a total of 1,488 calls for service

Bomb Team

-Regular training conducted

SWAT/Crisis Negotiations teams

1/07 Cold Weather Training in Oak Park, working on surveillance and open air take downs

1/24 A team meeting was held to schedule the training calendar for 2024

1/29 Quarterly Rifle/ Pistol Qualification, malfunction drills and rifle engagements while wearing gas mask.

1/31 Training was conducted at the Ward County Law Enforcement Training Center

Transports

- 31 Trips taken

- 41 People moved

Warrants

-15 Individuals arrested on outstanding warrants

-1 Individual was extradited back to Ward County from Mn
Deputy Westerman spent numerous days assisting transports

Deputy Appearances

No events in January

SRO

On January 25th, Sgt. Mahoney met with the Minot Air Force Base Girl Scout Troops. They made several blankets for the Ward County Sheriff's Department to be used for kids in need. They presented the blankets to Sgt. Mahoney and asked that she come back another time to speak with them about being in law enforcement as a female. Sgt. Mahoney is scheduled to present to them on April 18th.

Adopt-An-SRO

- o Deputy Hawkins was out to South Prairie Public School on 1/17/24 for about 2 hours. He is working on building relationships with the students at this time.
- o Deputy Bledsoe was at Dakota Memorial School (DBGR) on 1/9/24 for lunch and recess. He is building a great relationship with the staff there and working on gaining the trust of the children.

Ward County Drug Task Force

Active cases- 9

Search warrants- 3

Total persons arrested- 8

Cocaine HCL- 7 gm/ Street value \$965.00

Marijuana- 19 gm/ Street value \$100.00

Other Depressants- 14 DU/ Street value \$420.00

Other Drugs- 2,999 gm/ street value \$580,200.00

Currency seized- \$107,283.00

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Roed", written in a cursive style.

Sheriff Robert Roed

**Ward County Detention Center
Monthly Report- January 2024**

WCDC January Revenue

		2024 Total
Billing other agencies	\$122,808.20	\$122,808.20
Medical/Medication	\$2,233.79	\$2,233.79
Work release Room and Board	\$220.00	\$220.00
Restitution	\$5,045.65	\$5,045.65
Electronic Monitoring	\$36.00	\$36.00
IBF	\$10,021.33	\$10,021.33

WCDC January Expenses

January Medical Bills

Hazmat Removal		
Dental		
Medication/Medical Supplies	\$17,677.59	\$17,677.59
Medical Bills	\$47,947.71	\$47,947.71
NP Contract and other Physicians Bills	\$22,573.60	\$22,573.60
1st District Contract	\$2,526.52	\$2,526.52
CMT Training		
Psych. Tests		
Month Total	\$90,725.42	\$90,725.42

WCDC January Medical Stats

Sick Call at the Jail	142	142
Doctor's Appointments	28	28
ER Visits	9	9
TB Tests	64	64
Physicals	47	47
Mental Health	68	68

January Booking Numbers

Bookings	313	313	ADP
Average Daily Count	165	165	165
Average at 0000 hours	158	158	158

Ward County State's Attorney Revised Monthly Report

January 2024

Date

237/192 Number of warrantless arrests/jail appearances (Pull from Monthly Stats)

27 Number of new felony victim crimes (v/w)

19 Number of new misdemeanor victim crimes (v/w)

34 Number of felony warrant requests (Pull from Attny Assignment List)

22 Number of misdemeanor warrant requests (Pull from Attny Assignment List)

307 All Subpoenas issued (Admins and v/w)

54 Number of trials scheduled (Case Clerks)

20 Change of plea (v/w) 3 Trials Commenced

16 Continued different case went to trial 3 defendant request

10 State request (v/w) 3 Cont. per Judge
 COVID19

4 Dismissed 1 witnesses not located; insufficient evidence

1 other (v/w) 2 judicial economy

2 Pretrial Diversion (v/w)

21 Victim crime (v/w)

7 Mental Health petitions (Admins)

27 Juvenile hearings (take from Juvenile Calendar)

345 LERMS/Justware downloads per SA number (Case Clerks)

6844 Odyssey notifications (Case Clerks)

98 PHONE CALLS (Front Desk – not including other Admins answering when
front desk is gone)

13 NO LIABILITY INSURANCE DISMISSALS (Admins)

AG's Witness Fee Reimbursement	January	February	March	April	May	June	July	August
Motion/Restitution Hearings	\$ 359.82							
Preliminary Hearings	\$ 525.00							
Jury Trial	\$ 1,830.56							
Juvenile Hearings	\$ 169.10							
Monthly Total	\$ 2,884.48							
Total for 2024	\$ 2,884.48							

Contingency Fund WFR	January	February	March	April	May	June	July	August
Traffic/Juvenile Deprivation / Forfeiture	\$ 243.88							
Total for 2024	\$ 243.88							

Combined Total for 2024	\$3,128.36
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Sepimber October November December

Septmber October November December

ARPA Project Update as of February 20th, 2024

External Projects

Project No.	Department	Project	Approved/Adjusted Amount	Funds Spent	Funds remaining	NOTES
30	MPYSC Properties LLC	Youthworks Short Term Care and Assessment Center and Transitional Housing Units	\$ 350,000.00	\$ 346,836.24	\$ 3,163.76	
		Place Holder for Additional Funding for Youthworks	\$ 100,000.00	\$ -	\$ 100,000.00	
		Total			\$ 103,163.76	
31	Maryland Township/Ward County	Culvert Instalton on 167th Street NE - Maryland Twp	\$ 46,000.00	\$ -	\$ 46,000.00	No contract or mou on file
					\$ -	
32	Afton Township/Ward County	Culvert Instalton on 16th Street SW - Afton Twp	\$ 84,250.00	\$ -	\$ 84,250.00	No contract or mou on file
					\$ -	
33	Burlington Township/Ward County	Box Culvert Instalton on 11th Ave SW - Burlington Twp	\$ 109,650.00	\$ -	\$ 109,650.00	No contract or mou on file
					\$ -	
34	Tatman Township/Ward County	Culvert Instalton on 142ND Ave NE - Tatman Twp	\$ 102,250.00	\$ -	\$ 102,250.00	No contract or mou on file
					\$ -	
35	Eureka Township/Ward County	Box Culvert Instalton on 13th Street NE - Eureka Twp	\$ 114,250.00	\$ -	\$ 114,250.00	No contract or mou on file
					\$ -	
36	Brilliant Township/Ward County	Box Culvert Instalton on 153rd Street SE - Brilliant Twp	\$ 142,000.00	\$ -	\$ 142,000.00	No contract or mou on file
					\$ -	
37	Newman Township/Ward County	Box Culvert Instalton on 275 Ave SE - Newman Twp	\$ 106,400.00	\$ -	\$ 106,400.00	No contract or mou on file
					\$ -	
38	Newman Township/Ward County	Box Culvert Instalton on 111th Street SE - Newman Twp	\$ 174,750.00	\$ -	\$ 174,750.00	No contract or mou on file
					\$ -	
39	Burt Township	Burt 9/16 Culvert Replacement	\$ 18,000.00	\$ 18,000.00	\$ -	
					\$ -	
40	Burt Township	Burt 21/22 Culvert Replacement	\$ 8,000.00	\$ 8,000.00	\$ -	
					\$ -	
41	carbondale township	culvert project	\$ 7,500.00	\$ -	\$ 7,500.00	Need contract
					\$ -	
42	carbondale township	culvert projects 2	\$ 10,000.00	\$ 10,000.00	\$ -	
					\$ -	
43	carbondale township	culvert projects	\$ 7,000.00	\$ 7,000.00	\$ -	
					\$ -	
44	Iota Flat Township	Section 3/4 culverts	\$ 19,772.50	\$ -	\$ 19,772.50	Need contract
					\$ -	
45	Iota Flat Township	Section 10/15 culvert	\$ 9,071.32	\$ 9,071.32	\$ (0.00)	
					\$ -	
46	Kirkelie Township	Culvert Placement Site 1	\$ 1,805.50	\$ -	\$ 1,805.50	Contract on file- expected construction to be complete by 8/30/24
					\$ -	
47	Kirkelie Township	Culvert Placement Site 2	\$ 1,805.50	\$ -	\$ 1,805.50	Contract on file- expected construction to be complete by 8/30/24

					\$ -	
48	Mark Stotsbery	Margaret Township Culvert Project	\$ 175,000.00	\$ -	\$ 175,000.00	waiting for active SAM and copy of cashed check
					\$ -	
49	Rolling Green Township	Culvert Repalcement	\$ 4,500.00	\$ -	\$ 4,500.00	Need contract
					\$ -	
50	Shealy Township	Shealy culvert replacement	\$ 8,500.00	\$ 6,800.00	\$ 1,700.00	
					\$ -	
51	Willis Township	Chip Morlange	\$ 25,000.00	\$ -	\$ 25,000.00	Need contract
					\$ -	
52	Afton Township	30th Street Improvement	\$ 60,000.00	\$ -	\$ 60,000.00	Need contract
					\$ -	
53	carbondale township	gravel projects	\$ 12,250.00	12,250.00	\$ -	
					\$ -	
54	carbondale township	gravel projects	\$ 12,250.00	12,250.00	\$ -	
					\$ -	
55	Mandan Township	Road Improvements	\$ 11,000.00	\$ 11,000.00	\$ -	
					\$ -	
					\$ -	
56	Surrey and Maryland Township	Surrey-Maryland Township City of Surrey 111th St NE	\$ 25,000.00	\$ -	\$ 25,000.00	Need contract
					\$ -	
57	Berthold Park District	Athletic Field Refurbishment	\$ 21,864.70	\$ 21,864.70	\$ -	
					\$ -	
58	Burlington Recreation Commission	Burlington Splash Pad	\$ 15,000.00		\$ 15,000.00	Need contract
					\$ -	
59	Donnybrook Park District	City Park Improvements	\$ 10,000.00		\$ 10,000.00	Need contract
					\$ -	
60	Kenmare Park District	Swimming Pool & Bath House Replacement	\$ 50,000.00	\$ 50,000.00	\$ -	
					\$ -	
61	Minot Family YMCA	Inclusive Play Area	\$ 30,000.00	\$ -	\$ 30,000.00	Need contract
					\$ -	
62	City of Berthold	Berthold 2022 Sewer Water & Street Improvements	\$ 937,467.59	\$ 937,467.59	\$ -	
					\$ -	
63	City of Burlington, North Dakota	Lagoon Modification and Expansion	\$ 376,255.77		\$ 376,255.77	Need contract
					\$ -	
64	City of Carpio	City of Carpio - WasteWater	\$ 1,472,663.71	\$ 350,979.00	\$ 1,121,684.71	
					\$ -	
65	City of Makoti	City of Makoti - Sanitary Sewer Improvements	\$ 262,351.01	\$ 262,348.01	\$ 3.00	
					\$ -	
66	City of Donnybrook	Donnybrook Sewer System Upgrades	\$ 8,169.61		\$ 8,169.61	waiting on active SAM and cashed checks
					\$ -	
67	City of Sawyer	Sawyer - 2022 Water Sewer & Street Improvements	\$ 318,319.22	\$ 63,816.25	\$ 254,502.97	
					\$ -	
68	WEST RIVER WATER AND SEWER DISTRICT	WEST RIVER WATER AND SEWER DISTRICT - HYDRANT REPLACEMENT	\$ 56,040.62	\$ 56,040.00	\$ 0.62	
					\$ -	
69	Burlington Rural Fire District, Incorporated	SNOW EQUIPMENT- TRUCK PLOW	\$ 8,000.00	\$ 8,000.00	\$ -	
					\$ -	
70	Burlington Rural Fire District, Incorporated	Dive Equipment	\$ 11,780.00	\$ 11,780.00	\$ -	
					\$ -	

Burlington Rural Fire District, 71 Incorporated	DIVE BOAT AND TRAILER	\$	7,000.00	\$	7,000.00	\$ - \$ -	
Burlington Rural Fire District, 72 Incorporated	PERSONAL PROTECTIVE EQUIPMENT	\$	26,000.00	\$	23,804.70	\$ 2,195.30 \$ -	listed project as 100%
Burlington Rural Fire District, 73 Incorporated	SIRN 20/20 RADIO PURCHASE	\$	31,200.00	\$	31,200.00	\$ - \$ -	
74 Burlington Police Department	Police Vehicles	\$	56,000.00	\$	-	\$ 56,000.00 \$ -	waiting on clarification on procurement
75 Des Lacs Fire Protection District	800 Mhz radios	\$	41,721.40	\$	41,632.72	\$ 88.68 \$ -	
76 Kenmare Fire Department	Radio Replacement project for all radios	\$	50,000.00	\$	50,000.00	\$ - \$ -	
77 Minot Rural Fire Department	800 Mhz radios	\$	50,000.00	\$	50,000.00	\$ - \$ -	
78 Sawyer Fire Protection District	Radio Replacement	\$	23,558.00			\$ 23,558.00 \$ -	Need contract
79 SURREY FIRE PROTECTION DISTRICT	SIRN 2020 RADIO PURCHASE	\$	50,000.00			\$ 50,000.00 \$ -	Need contract
Ryder-Makoti Rural Fire Protection 80 District	New Radios for Fire Trucks	\$	10,000.00	\$	10,000.00	\$ - \$ -	
81 carbondale township	rip rap project	\$	4,000.00	\$	3,996.00	\$ 4.00 \$ -	
82	Des Lacs Cemetery Retaining Wall	\$	115,000.00			\$ 115,000.00 \$ -	
83 Kirkellie Township	Project Road Stabilization Site 2	\$	10,000.00			\$ 10,000.00 \$ -	Contract on file- expected construction to be complete by 8/30/24
84 Kirkellie Township	Project Road Stabilization Site 1	\$	10,000.00			\$ 10,000.00 \$ -	Contract on file- expected construction to be complete by 8/30/24
85 Kirkellie Township	Project Road Stabilization Site 3	\$	7,900.00			\$ 7,900.00 \$ -	Contract on file- expected construction to be complete by 8/30/24
86 City of Kenmare	City of Kenmare - Portable Generator	\$	-			\$ - \$ -	Cancelled/reallocated to 87
87 City of Kenmare	City of Kenmare - Sanitary Sewer Assessment	\$	40,000.00	\$	40,000.00	\$ - \$ -	
88 City of Donnybrook	Donnybrook Community Center Update	\$	7,875.00			\$ 7,875.00 \$ -	waiting active SAM & cashed checks
89 Domestic Violence Crisis Center	Emergency Shelter	\$	92,121.60	\$	13,896.39	\$ 78,225.21 \$ -	
90 Domestic Violence Crisis Center	Domestic Violence High-Risk Team (DVHRT)	\$	28,583.70	\$	3,159.03	\$ 25,424.67 \$ -	
91 Kenmare Wheels and Meals	KWM Service Vehicle	\$	13,500.00	\$	13,500.00	\$ - \$ -	
92 Minot Commission on Aging	Title III Equipment	\$	4,161.30	\$	4,161.30	\$ - \$ -	
Northern Plains Children's Advocacy 93 Center	Northern Plains Children's Advocacy Center	\$	100,000.00	\$	100,000.00	\$ - \$ -	
94 Project BEE	Mobile Shower/Laundry Truck	\$	27,675.00			\$ 27,675.00 \$ -	
95 Souris valley animal Shelter	Animal Welfare Services	\$	20,000.00			\$ 20,000.00 \$ -	

96	The Difference - A Holistic Approach	Healing our Communities	\$	5,000.00	\$	3,500.00	\$	1,500.00
							\$	-
97	Project BEE	Broadway Circle Completion	\$	1,380,270.00	\$	1,345,755.69	\$	34,514.31
							\$	-
	The Sanctuary Sober Living Home for							
98	Women	"Secure the Sanctuary" Sober Living Home for Women	\$	271,792.16	\$	271,792.00	\$	0.16
							\$	-
99	Minot Convention and Visitors Bureau	Visit Minot/Ward County - Tourism Promotion	\$	96,000.00	\$	95,944.93	\$	55.07
							\$	-
100	Ward County Historical Society	Ward County Historical Society Pioneer Village Museum Technology Update	\$	1,860.03	\$	1,860.03	\$	-
							\$	-
101	Ward County Historical Society	Ward Co Historical Soc. Multi Use Building Infrastructure	\$	6,294.00	\$	6,294.00	\$	-
							\$	-
102	Ward County Historical Society	Ward Co Historical Soc. Multi Use Building Foundation	\$	21,500.00	\$	21,500.00	\$	-
							\$	-
103	Ward County HR	Execu Time	\$	30,500.00	\$	30,500.00	\$	-
							\$	-
			\$	7,963,429.24	\$	4,372,999.90	\$	3,590,429.34

Projects Spent with Interest Funds

Project No.	Department	Project	Approved/Adjusted Amount	Funds Spent	Funds remaining	Notes
105	Berthold Ambulance	All Band Base Station Radio	\$ 5,621.40		\$ 5,621.40	
106	Kenmare Ambulance	SIRN 2020 Radio Upgrade	\$ 6,034.00		\$ 6,034.00	
107	Ward County Dive Team	Ward County 800 MHZ Radio Project	\$ 8,711.66	\$8,437.08	\$ 274.58	
108	Berthold Fire	North Dakota Statewide Interoperable Network (SIRN)	\$ 8,637.50		\$ 8,637.50	
109	Carpio Fire	Emergency Radio Update	\$ 10,000.00		\$ 10,000.00	
110	Donnybrook Fire	Radios	\$ 10,000.00		\$ 10,000.00	
111	Douglas Fire	Portable Motorola Firemen Radios	\$ 2,914.84		\$ 2,914.84	
112	Glenburn Fire	Station Radio Update	\$ 10,000.00	\$10,000.00	\$ -	
113	Burlington PD	Police Car Radio	\$ 10,000.00	\$7,880.41	\$ 2,119.59	
114	Berthold Police	City of Berthold Police Radio Acquisition	\$ 8,000.00		\$ 8,000.00	
			\$ 79,919.40	\$26,317.49	\$ 53,601.91	

ARPA Project Update as of February 20th, 2024

Internal Projects

Project No.	Full Department	Department	Project	Approved/Adjusted				Notes
				Amount	Funds spent	Funds remaining		
1		NDSU Ext.	Moving/remodeling expense for 900 Building	\$ 46,399.57	\$ 40,427.59	\$ 5,971.98		
2		Admin	Administration Costs	\$ 5,363.99	\$ 5,363.99	\$ -		
3		Auditor's Off.	Reception Desks	\$ 11,775.00	\$ 11,775.00	\$ -		
4	Ward County Auditor's Office	Auditor's Off.	Ballot/Tax Payment Drop Box	\$ 1,720.00	\$ 1,720.00	\$ -		
5	Ward County Auditor's Office	Commission	Extension/Reconf. Comm. Desk	\$ 1,875.00	\$ 1,875.00	\$ -		
6	Ward County Auditor's Office	Auditor's Off.	Voting Booths	\$ 12,288.00	\$ 11,893.90	\$ 394.10		
7	Ward County Sheriff's Office	Sheriff's Off.	Fuel Tank Conv at 900 Facil.	\$ 20,913.44	\$ 20,913.44	\$ -		
8	Ward County Sheriff's Office	Sheriff's Off.	Cameras at 900 Facil.	\$ 19,500.00	\$ 19,500.00	\$ -		
9	Ward County Courts	Courts	Blinds & Carpet	\$ 49,515.44	\$ 40,676.41	\$ 8,839.03		
10	Ward County Highway Department	Hwy Dept.	Loss Revenue	\$ 1,885,548.14		\$ 1,885,548.14		
11	Ward County Highway Department	Hwy Dept.	Add to Bld. C	\$ 2,000,000.00	\$ 135.09	\$ 1,999,864.91		
12	Ward County Highway Department	Hwy Dept.	Water Service for Sawyer Shop	\$ 10,000.00	\$ 10,000.00	\$ -		
13	Ward County IT Department	IT	Meeting Room Networking	\$ 4,500.00	\$ 1,469.99	\$ 3,030.01		
14	Ward County IT Department	IT	VMware Server	\$ 13,495.59	\$ 13,495.59	\$ -		
15	Ward County IT Department	IT	VMware License	\$ 5,456.65	\$ 5,456.65	\$ -		
16	Ward County Detention Center	Jail	Camera Replacements	\$ 46,009.68	\$ 46,009.68	\$ -		
17	Ward County Sheriff's Office	Sheriff's Off.	East Ext. Camera	\$ 17,000.00	\$ 17,000.00	\$ -		
18	Ward County Public Library	Library	Bookmobile	\$ 223,600.00	\$ 114,041.39	\$ 109,558.61		
19	Ward County NDSU Extension	NDSU Ext.	Owl Pro	\$ 999.00	\$ 949.00	\$ 50.00		
20	Ward County Parks	Parks	Security Cameras at OSP	\$ 4,500.00	\$ 4,500.00	\$ -		
21	Ward County Parks	Parks	Water Line Imp.	\$ 77,000.00	\$ 62,456.00	\$ 14,544.00		
22	Ward County Commission	Ward County	Olson Apt. Demo	\$ 167,123.31	\$ 167,123.31	\$ -		
23	Ward County Weed Control	Weed	Drone	\$ 25,000.00		\$ 25,000.00	\$14,700 forfeited back to balance, approved 10-3-23	
24	Ward County Emergency Management	Emerg. Mngt.	Dispatch recording Equipment	\$ 28,389.81		\$ 28,389.81	Went a different direction.	
25	IT	IT	Electro Access Control	\$ 145,479.99	\$ 145,479.99	\$ -		
26	Hwy Dept	Hwy Dept	Salt Storage Shed	\$ 337,500.00	\$ 255.96	\$ 337,244.04		
27	Facilities	Facilities	Break Room Door	\$ 5,913.00	\$ 4,822.49	\$ 1,090.51		
28	Dive Team	Dive Team	Truck	\$ 12,200.00		\$ 12,200.00		
29	NDSU Ext.	NDSU Ext.	Ergonomic Workspace (Stand Up Desk)	\$ 1,000.00	\$ 641.63	\$ 358.37		
				\$ 5,180,065.61	\$ 747,982.10	\$ 4,432,083.51		



Guidelines for Those Appointed to Boards or Committees by Ward County Board of Commissioners

Organization

Board or Committee Appointees shall be appointed in the manner prescribed by the Ward County Policy for Handling Board & Commission Appointments and shall be recognized and assume the privileges and obligations of membership upon filing the proper oath of office with the Ward County Auditor and upon the effective date of the appointment, whichever is later.

Meeting Attendance and Professionalism

Meeting attendance by appointed members is important to the successful functioning of the Board or Committee. So that Appointees are reminded of the importance of their attendance, in the event they are absent from three consecutive, regular meetings without notice, the Meeting Administrator shall send the Appointee a letter advising the Appointee of his/her absences and the importance of his/her regular attendance. The letter shall request the Appointee resign if his/her schedule will not permit regular attendance. Included with the letter shall be a resignation form enabling the Appointee to resign with a minimum of effort.

Appointees shall conduct themselves in a professional manner and ethical manner; make informed, unbiased and fair decisions that abide by the North Dakota Century Code.

Adoption

These guidelines have been approved and adopted by the Ward County Board of Commissioners this 20th day of February, 2024.

Chairperson, Ward County Commission

Attest:

Deputy Ward County Auditor and Secretary

WARD COUNTY PLEDGED SECURITIES
INVESTMENTS & CHECKING ACCOUNTS
Dec 31 2023

FIRST INTERNATIONAL BANK		PLEDGED SECURITIE	\$70,647,059.19
CHECKING (INTEREST BEARING)-GENERAL			\$14,664,389.25
CHECKING (NON-INTEREST BEARING)-EMERGENCY			\$159,827.72
INVESTMENTS:			
DESIGNATED:		MONEY MARKET SAVINGS - GENERAL	\$6,816,948.00
		SAVINGS-BUILDING FUNDS 300-301	\$2,522,770.94
		LIBRARY - SAVINGS	\$252,578.47
		WEED CONTROL -SAVINGS	\$212,726.68
		911 WIRELESS FUND - SAVINGS	\$ 2,169,185.59
		SHERIFF ASSET ACCOUNT-SAVINGS	\$ 4,578.01
		K9 SAVINGS	\$ 11,952.67
		FLEX SPENDING	\$ 100,306.89
		AMERICAN RESCUE PLAN ACT-SAVINGS	\$ 8,471,571.37
		LATCF-SAVINGS	\$ 100,255.17
		HUMAN SERVICE ZONE-SAVINGS	\$ 1,818,149.35
		TOTAL	\$37,305,240.11

UNITED COMMUNITY BANK-BURLINGTON NKA BRAVERA		PLEDGE SECURITIES	\$362,469.00	(Pooled Pledging)
INVESTMENTS:				
CERTIFICATES - GENERAL			\$500,000.00	
DESIGNATED:				
EMERGENCY - CERTIFICATE			\$15,000.00	
		TOTAL	\$515,000.00	

TOTALS:		
CHECKING ACCOUNTS-GENERAL		\$14,664,389.25
CHECKING ACCOUNTS - EMERGENCY		\$159,827.72
MONEY MARKET SAVINGS - GENERAL		\$6,816,948.00
MONEY MARKET SAVINGS - DESIGNATED		\$15,664,075.14
CERTIFICATES - GENERAL		\$500,000.00
CERTIFICATES - DESIGNATED		\$15,000.00
GRAND TOTALS		\$37,820,240.11



Marisa Haman
Auditor/Treasurer
February 20th, 2024

NDSU SUBAWARD #FAR0036883

This Subaward is between **Ward County** (hereinafter "Recipient"), and **North Dakota State University** (hereinafter "NDSU").

NDSU and Recipient, intending to be legally bound, hereby agree as follows:

1. **Scope of Work.** This Subaward contract is to provide funds to pay for the Operating Expense, as detailed in the attached budget, of the local Parent Resource Center and as more fully set forth in the attached Prime Award and in its Family Resource Center Network Grant Application. The Parent Resource Center shall provide community-based programs and activities focused on the prevention of child abuse and neglect and on strengthening families in accordance with the attached Action Plan (hereinafter the "Project").
2. **Term.** The Subaward budget period is from July 1, 2023 through June 30, 2024.
3. **Allowable Costs and Payments.** In its performance of the Scope of Work, the Recipient may incur costs up to \$7,500 during the Term. NDSU will reimburse the Recipient for allowable costs after receipt of Recipient's standard invoice, which shall include current and cumulative costs (including cost sharing if applicable). Recipient shall submit invoices at least quarterly, but no more frequently than monthly. The final invoice shall be submitted to NDSU no later than June 30, 2024 and marked "FINAL". All invoices shall include the Subaward number and certification as to the truth and accuracy of the invoice. The invoiced costs shall be in accordance with the approved budget as attached hereto. Invoices for costs shall be identified by the NDSU Subaward # noted above and submitted to Laura.Lutkemeier@ndsu.edu or mailed to the following address: Grant and Contract Accounting, NDSU Department 3130, P. O. Box 6050, Fargo, North Dakota 58108-6050.

All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of lack of Recipient receipts (as requested), disallowed costs, unacceptable technical performance reports or an adverse audit finding against the Recipient. All invoices must include detailed expenditure reports (such as a detailed general ledger or transaction report). Additionally, copies of actual receipts or other supporting documentation of expenditures may be requested by NDSU. No payment will be made until a review of expenditures is complete.

4. **Reporting Requirements.** Recipient will make periodic progress reports as directed by NDSU and will make a final report of project activities. Recipient will disclose inventions in writing to NDSU and a complete a final invention report within 60 days of termination.
5. **Incorporating the Provisions of the Prime Award.** The effort being performed under this Subaward is part of the Prime Award which is defined as:

Sponsor: North Dakota Department of Human Services, Contract No. 455-13278

FAIN: 2201NDCBCAP

CFDA: 93.590

The Prime Award was issued to NDSU on August 10, 2023 in the amount of \$170,000. The general terms and conditions specified by the Prime Award are hereby incorporated by reference and take precedence in the case of any inconsistencies with this Subaward with the exception that Recipient must seek all time extensions and any prior approvals needed directly from NDSU.

6. UEI Number. This Subaward is subject to the requirements of 2 CFR Part 25; as such Recipient is hereby notified that it must provide to NDSU and maintain a unique entity identifier at all times during the Term.
7. Independent Contractor. Recipient, in its performance of the Project, is acting as an independent contractor, not as partner or joint venturer, and may not act as an agent or employee of NDSU. Recipient shall not have any authority, either express or implied, to enter any agreement, incur any obligations on NDSU's behalf, or commit NDSU in any manner whatsoever without NDSU's express prior written consent.
8. Facilities. Recipient has the facilities and equipment necessary to perform its Scope of Work. Recipient may retain title to any supplies, materials, tools or equipment purchased and/or fabricated by it in its performance of the Scope of Work.
9. Intellectual Property. Subject to the rights of the government, each party shall retain all rights to any invention or other creation developed in its performance of this Subaward or Prime Award, as applicable (hereinafter Inventions). A party may seek intellectual property, including patents, copyrights, and/or trademarks in any solely owned Inventions, in its own name and at its own expense. Jointly made or generated intellectual property shall be jointly owned by the parties unless otherwise agreed in writing. Recipient shall promptly notify NDSU of any Inventions arising hereunder. With respect to any Invention in which Recipient retains title, NDSU, shall have a nonexclusive, royalty-free right to use such for educational and research purposes.

Recipient grants to NDSU an irrevocable, royalty-free, non-transferable, non-exclusive right to use, reproduce, and make derivative works of any copyrightable material first developed and delivered under this Subaward solely for the purpose of and only to the extent required to meet NDSU's obligations under its Prime Award. Recipient further grants to NDSU the right to use data created in the performance of this Subaward solely for the purpose of and only to the extent required to meet NDSU's obligations under its Prime Award.

10. Liability. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.

11. Termination. Either party may terminate this Subaward upon thirty days' notice to the other party. Notwithstanding, if the Prime Award is terminated by Prime Awardee, Recipient will terminate in accordance with the Prime Awardee requirements. NDSU may terminate this Subaward at once in the event of default by Recipient and NDSU will provide written notice to Recipient of such termination. In the event of any early termination, NDSU shall pay Recipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable, and Recipient shall take all reasonable steps to minimize termination costs.

12. Audit Requirements.

- A. This Agreement is subject to the provisions of the Uniform Guidance, 2 C.F.R. § 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and Recipient agrees to comply with the requirements of 2 C.F.R. § 200.
- B. Recipient further agrees to provide NDSU with notice of completion of required audits and any adverse findings which impact this Subaward by required by parts 200.501-200.521; provide access to records as required by parts 200.336, 200.337 and 200.201 as applicable; and take such other corrective action as deemed appropriate by NDSU.
- C. Financial reports, supporting documents and other records pertinent to this Subaward shall be retained by the Recipient for a period of three (3) years from the date of final expenditure report; except that records that relate to audits, appeals, litigation or the settlement of claims arising out of performance of this Subaward shall be retained until such audits appeals, litigation or claims have been resolved and final action taken.
- D. Recipient shall permit independent auditors to have access to the records and financial statements as necessary to comply with this Subaward.

13. Services and Equipment. Pursuant to 2 CFR 200.216, Recipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or a renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115- 232, section 889) as a substantial or essential component or any system, or as a critical technology as part of any system.

14. Certification.

- A. Acceptance of this Subaward constitutes certification that the Recipient is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this project by any Federal department or agency.
- B. Acceptance of this Subaward constitutes certification that the Recipient is not delinquent on any Federal debt.
- C. Acceptance of this Subaward constitutes certification that to the best of the Recipient's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," to NDSU in accordance with its instructions.
- D. Acceptance of this Subaward constitutes certification that Recipient: has and will continue to advise its employees working on any federal awards that they are subject to the whistleblower rights and remedies of the pilot program; will inform their employees in writing of the employee whistleblower protections under 41 U.S.C. §4712 in the predominant language of the workforce; and include such requirements in any agreement made with any subcontractor.
- E. Should NDSU approve further subawards, Recipient will require that the language of this certification be included in the award documents of all subawards at all tiers (including subawards, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly.

The Recipient agrees to notify NDSU immediately if there is any change of status in A., B., C., or D. above.

15. Miscellaneous Provisions.

- A. All notices, demands, payments and other communications required to be given or made hereunder shall be in writing and shall be duly given if delivered by hand or if mailed by certified or registered mail, first class postage prepaid or if emailed, and shall be effectively received upon the date of such actual delivery or two (2) days after such mailing, to the respective parties noted below or to such other individuals as NDSU or Recipient shall provide to each other in writing. "Notice" herein shall not include notice of claims for money damages or other legal proceeding against NDSU or the State of North Dakota, which shall instead be governed by applicable law.

- B. This Subaward will be binding on the successors and permitted assigns of the parties hereto.
- C. This Subaward may be executed in multiple original copies, each of which shall be deemed an original and all of which taken together shall be one and the same Subaward.
- D. This Subaward cannot be changed or modified except by a written agreement signed by an authorized representative of each party with the exception of unilateral amendments for non-substantive changes and no-cost extensions granted by NDSU.
- E. No waiver of any breach of any term or provision of this Subaward shall be binding unless in writing and signed by the party waiving the breach.
- F. The captions contained in this Subaward are inserted only as a matter of convenience and in no way define, limit, extend or describe the scope of this Agreement or the intent of any provisions hereof.
- G. In the event one or more of the provisions of this Agreement are declared invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

SUBAWARD APPROVAL:

NDSU:

By _____ Date _____
Authorized Official

Recipient:

By _____ Date _____
Authorized Official
Title _____ UEI: _____

Family Life Education Project Proposed Action Plan for 2023-2024

NDSU Extension will staff the Family Life Education Project (FLEP). The ND Department of Human Services will provide for the FLEP Project through a contract with NDSU Extension.

Goal 1: To facilitate the sharing of information and promotion of collaborative efforts at multiple levels of NDSU Extension and the ND Department of Human Services.

Goal 2: To promote the Parent and Family Resource Center concept as a means of providing educational opportunities, information and support for families.

Objective one: Promote the growth of the Parent Education Network and facilitate sharing at multiple levels within NDSU Extension and ND Department of Human Services.

Action Steps:

- 1.a Promote sharing with other educational efforts in collaboration with ND DHS, including educational packaged programs for use by DHS entities.
- 1.b Provide outreach efforts, education, support, professional development and technical assistance for the formation of a parent and family resource center in each region as funding is available. This includes reservation sites and outreach to reservations as requested.
- 1.c Provide leadership to developing comprehensive Parent and Family Resource Center programming that addresses increased knowledge and behavior change as outcomes, using research-based and evidence informed or evidence-based programs.

Objective two: Coordinate and enhance the established Parent Education Network by providing resources, support and assistance.

Action Steps:

- 2.a Coordinate the participation of the parent and family resource centers (PEN-Parent Education Network), meeting face-to-face at least once during each year of the contract to exchange ideas, share resource information, offer peer support and exchange technical assistance.
- 2.b Facilitate a programmatic peer review meeting among the funded parent and family resource centers. Peer review will focus on identification of training and technical assistance needs, along with identifying and planning strategies to address unmet community needs.

- |
- 2.c Provide knowledge base, tools, support and technical assistance to the six funded/existing parent and family resource centers for the measurement of the outcomes and completion of the final grant reports as outlined in the grant application.**
 - 2.d Provide data reports to the Department as requested. Provide an annual report of network activities, results of the peer reviews and a summary of the impact of the Parent and Family Resource Centers (Parent Education Network). Provide a summary report of all Family Life Education Project activities at the close of the biennium.**

Specific Duties of the PRC Coordinator:

- **Coordinate PFRC calls twice a month via Zoom or TEAMS**
- **Oversee collection of all data and produce reports as requested**
- **Write annual Impact Statement (Extension) and Summary report for federal documentation (DHS)**
- **Review program requests to assure research-based programming is used and relevant research findings are applied to PFRC programming decisions**

GRANT AGREEMENT

The state of North Dakota, acting through its North Dakota Department of Health and Human Services, Human Services Division, Children and Family Services Section (Grantor), has determined the services identified in the Scope of Service paragraph below form an appropriate basis for the expenditure of funds allocated to Grantor.

North Dakota State University (Grantee), PO Box 6050, Department 4000, Fargo, ND 58108-6050, proposes to provide those services.

Grantor and Grantee therefore enter into the following:

1. TERM OF GRANT

This Grant runs from July 1, 2023, through June 30, 2024. This Grant will not automatically renew.

2. SCOPE OF SERVICE

Grantee shall coordinate the Family Life Education Project, coordinate a network of parent and family resource centers, and carry out the provisions of the Family Life Education Project, Proposed Action Plan for 2023-2024, which is made a part of this Grant by its reference here. Grantee shall also monitor compliance of the parent and family resource centers according to each region's Parent Resource Network Grant Application, which are made a part of this Grant by their reference here.

Grantee shall meet the defined measurements of the following outcomes:

- a. At least 60% of the parent/caregivers surveyed agree the parenting education program helped them improve their parenting skills.
- b. At least 60% of the parent/caregivers surveyed agree the parenting education program helped them reach their goals.
- c. At least 60% of the parent/caregivers surveyed agree their ideas and opinions were welcomed and included in the parenting education program.

3. COMPENSATION

Grantor, upon receipt and approval of SFN 1763 Request for Reimbursement or other form required by Grantor, shall reimburse Grantee for allowable expenses incurred. "Allowable expenses" are defined by the Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards cited under Section 11 of this Grant. The total amount paid under this Grant may not exceed \$170,000. No funds will be paid for services until they have been provided. Grantee shall submit its request for reimbursement to Grantor monthly. Grantee shall submit its final reimbursement request to Grantor no later than 30 days after the expiration or termination of this Grant. Grantor may not pay Grantee until Grantee signs and returns to Grantor the Certification of the 2 CFR Part 200 Informational Guide, which is made a part of this Grant by its reference here.

Payment for services under this Grant may include federal monies. Anticipated funding at the time this Grant is executed is listed below. The funding source of actual payments and the federal program can be verified by contacting DHHS' Finance Division.

Anticipated Funding:

Federal	\$170,000	State	\$
Other	\$	Unknown	\$

Assistance Listing Number 93.590, Community-Based Child Abuse Prevention Grants.

Federal Award Identification Number: 2201NDBCAP

Federal Award Date: September 23, 2022

Unique Entity ID Number: EZ4WPGRE1RD5

This award is not for Research and Development.

4. TERMINATION

a. Termination by Mutual Agreement or Notice

This Grant may be terminated at any time by mutual consent of both parties executed in writing, or upon 30-days' written notice by either party, with or without cause.

b. Termination for Lack of Funding or Authority

Grantor may terminate the whole or any part of this Grant, effective upon delivery of written notice to Grantee or on any later date stated in the notice, under any of the following conditions:

- 1) If funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the services or supplies in the indicated quantities or for the indicated term. The Grant may be modified by mutual consent of the parties in writing to accommodate a reduction in funds.
- 2) If federal or state laws or rules are modified or interpreted in a way that the services are no longer allowable or appropriate for purchase under this Grant or are no longer eligible for the funding proposed for payments authorized by this Grant.
- 3) If any license, permit, or certificate required by law or rule, or by the terms of this Grant, is for any reason denied, revoked, suspended, or not renewed.

Termination of this Grant under this subsection is without prejudice to any obligations or liabilities of either party already accrued prior to termination.

c. Termination for Cause

Grantor may terminate this Grant effective upon delivery of written notice to Grantee, or any later date stated in the notice:

- 1) If Grantee fails to provide services required by this Grant within the time specified or within any extension agreed to by Grantor; or
- 2) If Grantee fails to perform any of the other provisions of this Grant, or so fails to pursue the work in a way that endangers performance of this Grant in accordance with its terms.

The rights and remedies of Grantor provided in this section are not exclusive and are in addition to any other rights and remedies provided by law or under this Grant.

5. NONPERFORMANCE

Failure by Grantee to perform the terms of this Grant constitutes a breach of contract and will result in the termination of the Grant. If a breach by Grantee renders the Grant impossible of performance by Grantee and is caused by circumstances beyond the control of Grantee, and through no fault of Grantee, the Grant will be terminated and Grantor may set off, against any liability or obligations owed to Grantee under this Grant or otherwise, any amounts paid for individual items of work which are incomplete at the time of the breach.

6. FORCE MAJEURE

Neither party shall be held responsible for delay or default caused by fire, flood, riot, terrorism, pandemics, acts of God, or war if the event is beyond the party's reasonable control, and the affected party gives notice to the other party immediately upon occurrence of the event that caused, or is reasonably expected to cause, the delay or default.

7. GRANTEE'S UNDERSTANDING OF TERM OF FUNDING

Grantee understands that this Grant is a one-time grant, and acknowledges that it has received no assurances that this Grant may be extended beyond its expiration date.

8. GRANTEE ASSURANCES

Grantee agrees to comply with the applicable assurances set forth in the Grantee Assurances found in Attachment A, which is part of this Grant.

9. AUTHORITY TO CONTRACT

Grantee may subcontract with qualified providers of services, provided that any subcontract acknowledges the binding nature of this Grant, and incorporates this Grant, together with its attachments as appropriate. Grantee is solely responsible for the performance of any subcontractor. Grantee may not contract for or on behalf of or incur obligations on behalf of Grantor. Grantee may not assign or otherwise transfer or delegate any right or duty without Grantor's express written consent.

10. INDEPENDENT ENTITY

Grantee is an independent entity under this Grant. Grantee, its employees, agents, or representatives are not employees of Grantor for any purpose, including the application of the Social Security Act, the Fair Labor Standards Act, the Federal Insurance Contribution Act, the Federal Unemployment Act, the North Dakota Unemployment Compensation Law, and the North Dakota Workforce Safety and Insurance Act. No part of this Grant may be construed to represent the creation of an employer/employee relationship between Grantor and Grantee. Grantee retains sole and absolute discretion in the manner and means of carrying out Grantee's activities and responsibilities under this Grant, except to the extent specified in this Grant.

11. AUDIT RESPONSIBILITY AND EXPENSE ALLOWABILITY

Grantee agrees to keep financial records necessary to fully disclose the complete financial status of the Grant. Grantee must submit documentation supporting requests for reimbursement for review by Grantor or its agents, upon request. If Grantee has expended federal funds (when considering all sources) during Grantee's fiscal year at the amount specified in 2 CFR Part 200 Uniform Grant Guidance, which is made a part of this grant by reference here, that CFR must be followed pursuant to the Single Audit Act of 1984, Public Law 98-502; and the Single Audit Act Amendments of 1996, Public Law 104-156.

Additionally, Grantee agrees to spend all federal assistance received from Grantor in accordance with applicable laws and regulations from the 2 CFR Part 200 Informational Guide.

12. RETENTION OF RECORDS

Grantee agrees to retain records for at least three years following completion of this Grant or, if subject to audit, from the date the audit is completed and closed, whichever occurs later. Program records must be maintained for a period of six years or until an audit is completed and closed, whichever occurs later. All records, regardless of physical form, and the accounting practices and procedures of Grantee relevant to this Grant are subject to examination by the North Dakota State Auditor, the Auditor's designee, or federal auditors and Grantee must be able to provide them at any reasonable time. State, State Auditor, or Auditor's designee shall provide reasonable notice.

13. CONTINGENT LIABILITY

During the term of this Grant, and for three years after this Grant expires or is terminated, Grantee agrees to reimburse Grantor for any claims submitted by Grantor for federal financial participation in the cost of this Grant to the extent those claims are disallowed by any federal agency for failure on the part of Grantee to comply with this Grant or any federal or state statutory or regulatory provisions which govern the source of funding. Grantor agrees to give Grantee prompt written notice of any disallowed claims subject to reimbursement by Grantee. Any amount disallowed as described is a debt owing to Grantor. Action may be brought by Grantor as allowed by law.

14. INDEMNITY

Grantor and Grantee each agree to assume their own liability for any and all claims of any nature, including all costs, expenses, and attorneys' fees which may in any manner result from or arise out of this Grant.

15. INSURANCE

Grantor and Grantee each shall secure and keep in force during the term of this Grant, from an insurance company, government self-insurance pool, or government self-retention fund authorized to do business in North Dakota, commercial general liability with a minimum limit of liability of \$1,625,000 per occurrence.

16. NOTICE

Any notice or other communication required under this Grant must be given by registered or certified mail and is complete on the date mailed when addressed to the parties at the following addresses:

North Dakota State University
PO Box 6050, Department 4000
Fargo, ND 58108-6050

OR

ND Department of Health and Human
Services
Children and Family Services Section
600 East Boulevard Avenue, Dept. 325
Bismarck, ND 58505-0250

Notice provided under this provision does not meet the notice requirements for monetary claims against Grantor found at North Dakota Century Code § 32-12.2-04.

17. INTEGRATION, MODIFICATION, AND CONFLICT IN DOCUMENTS

This Grant constitutes the entire Grant between Grantee and Grantor. There are no understandings, agreements, or representations, oral or written, not specified within this Grant. No alteration, amendment, or modification of this Grant is effective unless it is reduced to writing, signed by the parties, and attached to the Grant.

All terms and conditions contained in any end user agreements (e.g., automated click-throughs, shrink wrap, or browse wrap) are specifically excluded and null and void, and shall not alter the terms of this Grant. Clicking shall not represent acknowledgement or agreement to any terms or conditions contained in those agreements.

If any inconsistency exists between this Grant and other provisions of collateral contractual grants which are made a part of this Grant by reference or otherwise, the provisions of this Grant control.

18. SEVERABILITY

If any term of this Grant is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms will not be affected and, if possible, the rights and obligations of the parties are to be construed and enforced as if the Grant does not contain the illegal or unenforceable term.

19. APPLICABLE LAW AND VENUE

This Grant is governed by and construed according to the laws of the state of North Dakota. Any action to enforce this Grant must be adjudicated exclusively in the state District Court of Burleigh County, North Dakota. Each party consents to the exclusive jurisdiction of such court and waives any claim of lack of jurisdiction or *forum non conveniens*.

20. ASSIGNMENT

Grantee may not assign this Grant without Grantor's express written consent, provided, however, that Grantee may assign its rights and obligations hereunder in the event of a change of control or sale of all or substantially all of its assets related to this Grant, whether by merger, reorganization, operation of law, or otherwise. Should the assignee be a business or entity with whom Grantor is prohibited from conducting business, Grantor shall have the right to terminate without cause. This Grant is equally binding on the respective parties and their successors and assigns.

21. SPOILIATION – PRESERVATION OF EVIDENCE

Grantee shall promptly notify Grantor of all potential claims that arise or result from this Grant. Grantee shall also take all reasonable steps to preserve all physical evidence and information that may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and grants to Grantor the opportunity to review and inspect the evidence, including the scene of an accident.

22. WORK PRODUCT

Both parties shall retain all rights to their respective intellectual property. Rights to intellectual property, particularly patents, copyrights, and trademarks, developed by either party pursuant to work completed in this Grant shall be vested in the party whose personnel conceived the subject matter and diligently pursued reducing the subject matter to practice, and such party may perfect legal protection therein in its own name and at its own expense. Jointly made or generated intellectual property shall be jointly owned by parties unless otherwise agreed in writing. Grantee shall be responsible for authorizing permissions and licensing to entities, other than Grantor and Grantee, who want to use content.

Notwithstanding the foregoing, Grantee shall retain a perpetual, worldwide, non-exclusive, and royalty-free license to use any such work(s) for its own educational, research, scholarly, and archival purposes.

23. CONFIDENTIAL INFORMATION

Grantee shall not use or disclose any information it receives from Grantor under this Grant that Grantor has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Grant or as authorized in advance by Grantor. Grantor shall not disclose any information it receives from Grantee that Grantee has previously identified as confidential and that Grantor determines, in its sole discretion, is protected from mandatory public disclosure under a specific exception to the North Dakota open records law found in N.D.C.C. § 44-04-18. The duty of Grantor and Grantee to maintain confidentiality of information under this section continues beyond the term of this Grant, including any extensions or renewals.

24. COMPLIANCE WITH PUBLIC RECORDS LAWS

Grantee understands that, except for disclosures prohibited in this Grant, Grantor must disclose to the public upon request any records it receives from Grantee. Grantee further understands that any records obtained or generated by Grantee under this Grant, except for records that are confidential under this Grant, may be open to the public upon request under certain circumstances under the North Dakota open records law. Grantee agrees to contact Grantor immediately upon receiving a request for information under the open records law and to comply with Grantor's instructions on how to respond to the request.

25. NONDISCRIMINATION – COMPLIANCE WITH LAWS

Grantee shall comply with all laws, rules, and policies, including those relating to nondiscrimination, accessibility, and civil rights. Grantee shall timely file all required reports, make required payroll deductions, and timely pay all taxes and premiums owed, including sales and use taxes, unemployment compensation, and workers' compensation premiums. Grantee also shall have and keep current at all times during the term of this Grant all licenses and permits required by law. Grantee's failure to comply with this section may be deemed a material breach by Grantor entitling Grantor to terminate in accordance with the Termination for Cause section of this Grant.

26. DIRECT AND INDIRECT RATES

The terms of this Grant provide for an indirect rate. This rate is limited to the rate negotiated for the time frame the direct expenditures were incurred, which is 8%. Grantee may claim such direct and indirect costs provided they are consistent with the 2 CFR Part 200 Informational Guide.

NORTH DAKOTA STATE UNIVERSITY

By Dionna LQ Martel Digitally signed by Dionna LQ Martel
Date: 2023.08.10 09:37:58 -05'00' 8/10/2023
DATE

Its Proposal & Award Officer

45-6002439
Grantee's Federal Taxpayer Identification Number

STATE OF NORTH DAKOTA

NORTH DAKOTA DEPARTMENT OF HEALTH AND
HUMAN SERVICES

By Christopher Jones Christopher Jones (Aug 10, 2023 10:53 CDT) 08/10/2023
CHRISTOPHER D. JONES
EXECUTIVE DIRECTOR
DATE

By Kyle Nelson Kyle Nelson (Aug 10, 2023 12:01 CDT) 08/10/2023
KYLE J. NELSON
CONTRACT OFFICER
Approved for form and content
DATE

GRANTEE ASSURANCES

- A. In connection with furnishing supplies or performing work under this Grant, persons who contract with or receive funds to provide services to Grantor are obligated and agree to comply with all local, state, and federal laws, regulations, and executive orders related to the performance of this Grant, including the following: Fair Labor Standards Act, the North Dakota Human Rights Act, Equal Pay Act of 1963, Titles VI and VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970, the Drug Abuse Prevention, Treatment, and Rehabilitation Act of 1970, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Drug-free Workplace Act of 1988, the Americans with Disabilities Act of 1990, Alcohol, Drug Abuse, and Mental Health Administration Reorganization Act of 1992, the Pro-Children Act of 1994, Title IX of the Education Amendments of 1972, and Section 1557 of the Affordable Care Act.
- B. Unless otherwise authorized by federal law, the charges to be made by Grantee do not include costs financed by federal monies other than those generated by this Grant.
- C. By signing this Grant, Grantee certifies that neither Grantee, Subcontractor, nor their principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions with state or federal government by any department or agency of the state or federal government.
- D. Grantee must be an approved vendor with the Office of Management and Budget within the state of North Dakota as required by N.D.C.C. § 54-44.4-09.
- E. Grantee assures that:
 - 1) No Federal funds from this Grant will be paid by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract; the making of any Federal grant, the making of any Federal loan, the entering of any cooperative agreement; or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - 2) If any grant funds other than Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, Grantee agrees to complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - 3) Grantee shall require that the language of the Grantee Assurances in this Attachment be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall comply with these Grantee Assurances.

455-13278 North Dakota State University

NOV11335

Final Audit Report

2023-08-10

Created:	2023-08-10
By:	Kyle Nelson (kylnelson@nd.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAG4epv94xKBLpSSkrMIWDPwrxZ0f7FP2

"455-13278 North Dakota State University NOV11335" History

 Document digitally presigned by Dionna LQ Martel (dionna.martel@ndsu.edu)

2023-08-10 - 2:37:58 PM GMT

 Document created by Kyle Nelson (kylnelson@nd.gov)

2023-08-10 - 2:48:05 PM GMT

 Document emailed to cdjones@nd.gov for signature

2023-08-10 - 2:48:47 PM GMT

 Email viewed by cdjones@nd.gov

2023-08-10 - 3:53:03 PM GMT

 Signer cdjones@nd.gov entered name at signing as Christopher Jones

2023-08-10 - 3:53:24 PM GMT

 Document e-signed by Christopher Jones (cdjones@nd.gov)

Signature Date: 2023-08-10 - 3:53:26 PM GMT - Time Source: server

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 Document e-signed by Kyle Nelson (kylnelson@nd.gov)

Signature Date: 2023-08-10 - 5:01:25 PM GMT - Time Source: server

 Agreement completed.

2023-08-10 - 5:01:25 PM GMT



Adobe Acrobat Sign

Region 2

Minot

CBCAP Subaward Budget Worksheet

CBCAP Budget Available 7,500

CATEGORY	DESCRIPTION OF BUDGET ITEM	AMOUNT
		Subaward CBCAP
OPERATING		
Travel - PRC Coordinator	In-state travel costs for PRC coordinator to attend annual meeting, in-service training, etc. State rate for mileage is 65.5 cents per mile; state rate for lodging is \$88.20 plus tax, state per diem rate for meals is \$45.00 per day.	500
Travel - Direct Program Delivery	Travel for direct delivery of programming - State rate for mileage is 65.5 cents per mile; state per diem rate for meals is \$45.00 per day.	800
Supplies/Materials	Basic tools, curriculum, educational materials, and demonstration supplies.	1,550
Food	Food will be provided to class participants. Snacks make it possible for families to attend after work. Snacks are based on \$3/participant average.	250
Postage	Postage cost for mailing educational materials to class participants.	0
Printing/Copies	Printing educational materials for distribution to class participants.	0
IT - Communication	Refers to long-distance phone calls only.	0
CS - Facilitators	Contracted facilitators to conduct educational sessions - up to \$35/hour.	3,700
CS - Childcare	Contracted childcare providers to care for children while parents are attending classes - up to \$20 per hour.	700
Advertising		0
	TOTAL OPERATING	7,500

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for (check one)	
☒ Local Permit	☐ Restricted Event Permit*
Games to be conducted	
☐ Bingo	☒ Raffle
☐ Raffle Board	☐ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Minot Area Chamber EDC		Dates of Activity (Does not include dates for the sales of tickets) March 21, 2024	
Organization or Group Contact Person Keli Rosselli-Sullivan	E-mail keli@minotareachamberedc.com	Telephone Number 701-852-6000	
Business Address 1020 20th Ave NW	City Minot	State ND	ZIP Code 58703
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name North Dakota State Fair Center		County Ward	
Site Physical Address 2005 E. Burdick Expy	City Minot	State ND	ZIP Code 58703
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) One event only taking place on Thursday, March 21, 2024.			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	Cash prize of 1/2 the money collected	\$1500.00
Total (limit \$40,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds The Prairie Warrior Auction benefits Team Minot at MAFB. Money raised helps with team building activities and morale boosting.	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Keli Rosselli-Sullivan	Telephone Number 701-852-6000	E-mail Address keli@minotareachamberedc.com
Signature of Organization Group's Permit Organizer 	Title Workforce Development/Military Liaison	Date 2/9/2024



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Minot Association of Builders		Dates of Activity (Does not include dates for the sales of tickets) 3/1 and 3/2	
Organization or Group Contact Person Kayla Johnson	E-mail kayla@minotab.com	Telephone Number 852-0494	
Business Address 1001 Burdick Expy W Suite B	City Minot	State ND	ZIP Code 58701
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name ND State Fair Center	County Ward		
Site Physical Address 2005 Burdick Expy	City Minot	State ND	ZIP Code 58701
Provide the exact date(s) & frequency of each event & type (Ex: Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle 3/1, 3/2			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Smith & Wesson SN 13935	299
Raffle	Springfield SPR XDD91014C	380
Raffle	Ruger Security 9 mm	301
Total (limit \$40,000 per year)		\$ 1950.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Raffle proceeds are used for the MAB mission to promote affordable housing, provide scholarships for students entering careers in trades industry, workforce development.
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No
Has the organization or group received a local permit from any city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☐ No

Printed Name of Organization Group's Permit Organizer Kayla Johnson	Telephone Number 852-0494	E-mail Address kayla@minotab.com
Signature of Organization Group's Permit Organizer 	Title Executive Officer	Date 2/15/24

Raffle - Scheels Gift Card -\$500

Raffle – Dead Air 22LR Silencer - \$470

WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: Minor Association of Builders
2. Type of gaming applied for: circle one
Bingo Raffle(s) Sports Pool
3. Date of event(s): 3/1, 3/2
4. Name of the event (if any): Minors Home and Garden Show
5. Person in charge of gaming event: Kayla Johnson
Weekday telephone number: 701-852-0414
6. Has your organization received a local gaming permit from Ward County in the past? _____
If not, please refer to the attached Ward County gaming resolution and provide with your application the following:
 - a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.
 - b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes of your organization.
7. Attach a permit fee of \$25.00. If a check is used, make it payable to the Ward County Auditor.
8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

Name: _____

Address: _____

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or eight thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$8,000

The retail value of a merchandise prize cannot exceed \$8,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$40,000 per year.

If the value of the planned cash and merchandise prizes exceed \$40,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$40,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney or any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed [Signature]

President
Position, if corporation

Signed [Signature]

Vice President
Position, if corporation

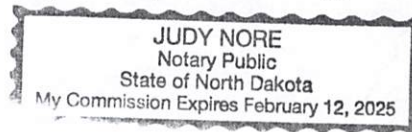
Signed [Signature]

Treasurer
Position, if corporation

Subscribed and sworn to before me this 5th day of Feb, 2024.

[Signature]
Notary Public, Ward County, North Dakota

My Commission Expires: Feb 12, 2025



Auditor/Treasurer's checklist:

- | | |
|---|----------|
| Property Taxes Current? | <u>✓</u> |
| Personal Information Attachments | <u>✓</u> |
| Payment of Fee | <u>✓</u> |
| Township Board Consent (New applications only) | <u>✓</u> |
| Fire Marshall or Chief Approval | <u>✓</u> |
| 1st District Health Unit Approval (existing Bldg. Only) | <u>✓</u> |
| Scale drawing of proposed licensed premises, Square footage | <u>✓</u> |
| Scale drawing of parking area, No. of spaces | <u>✓</u> |

State's Attorney's Review (initial where appropriate)
ea comments attached Rud reviewed without comment

Sheriff's Review: (initial where appropriate)
_____ comments attached _____ reviewed without comment

→ Aren't they supposed to have inspection from 1st District Health?

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to:

Kenmare Country Club
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to:

PO Box 135, Kenmare
(mailing address) ND 58746

The legal description of the proposed licensed premises is:

51400 436th Ave NW, Kenmare ND

Type of license applied for: (circle applicable fees)

LICENSE FEES	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	\$1,000	\$1,000	\$750
Beer and Wine	\$500	\$500	\$375
Supper Club Alcoholic Beverage	n/a	\$750	n/a
Supper Club Beer & Wine	n/a	\$375	n/a
TOTAL FEE			
GOLF COURSE LICENSE FEES	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Golf Course Alcoholic Beverage License (on-sale and off-sale)	\$1,000	\$750	n/a
Beer and Wine Only	\$500	\$375	n/a
TOTAL FEE	\$1,000.00		

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

See Attached Sheet

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

TO: The Ward County Commissioners

I hereby certify that the scale drawing of the licensed premises set forth below, and the parking lot serving said premises, have not changed since I last submitted the drawings to the County Commission.

Sharlet Jensen
Signed (owner, manager or president of a Corporation)

Sharlet Jensen
Printed Name

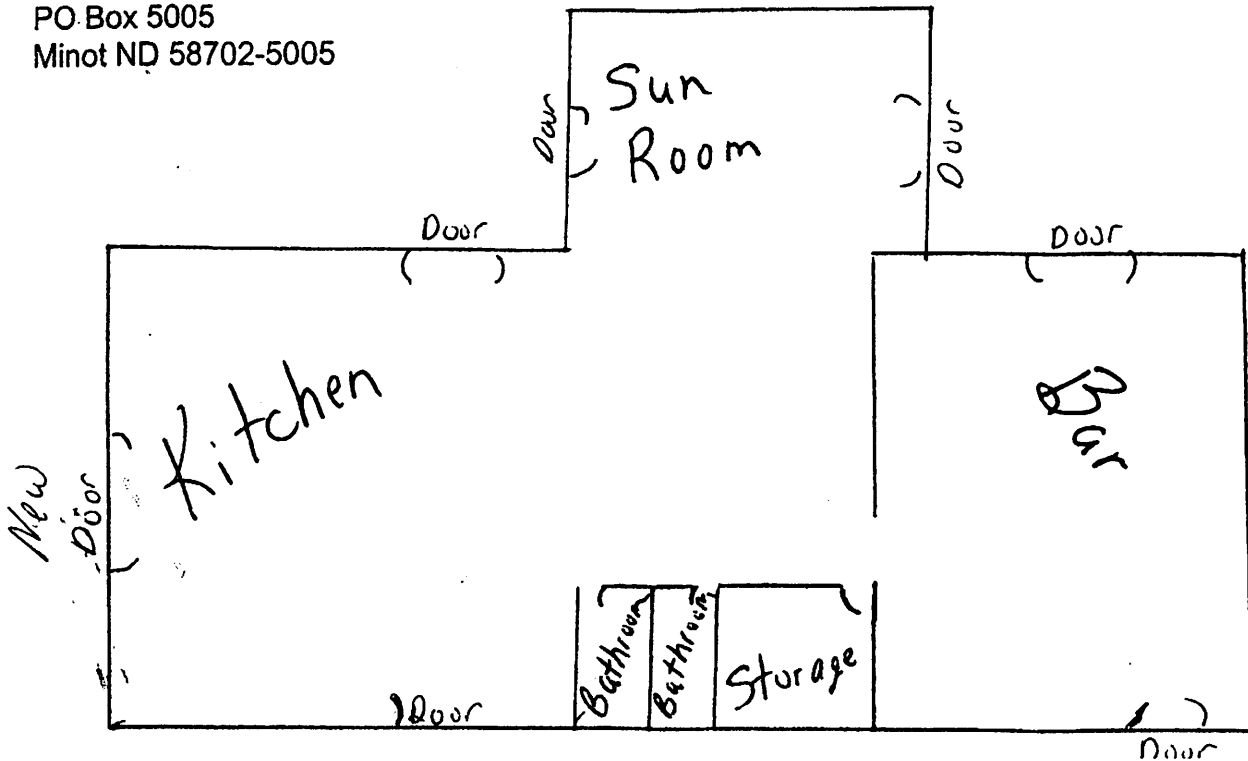
701-240-3847
Daytime Phone Number

11-7-2023
Date

Kenmar Country Club
Name of Licensed Premises

Return to:

Ward County Auditor/Treasurer
PO Box 5005
Minot ND 58702-5005





FIRE SAFETY CHECKLIST FOR ASSEMBLIES/LIQUOR LICENSE

OFFICE OF ATTORNEY GENERAL
NORTH DAKOTA STATE FIRE MARSHAL
SFN 16838 (08-2020)

The International Fire Code (IFC), 2018 Edition has been adopted by the North Dakota State Fire Marshal's Office. Fire code violations shall be corrected immediately. The noted code sections are commonly encountered and generally applicable to commercial buildings being used for assembly purposes.

Facility <i>Kenmare Country Club</i>	Owner/Responsible Party Name <i>Sharlet Jensen</i>		
Address <i>Po Box 135</i>	City <i>Kenmare</i>	State <i>NO</i>	ZIP Code <i>58746</i>
Email Address <i>ndnvelope@restel.net</i>	Telephone Number <i>701-240-3847 (cell- Sharlet)</i>		
The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage of the concentrated use area (i.e. dance floor) and the square footage of the non-concentrated area (i.e. tables and chairs).		A minimum number of exits is required based on the occupant load. IFC 1006.2	
Concentrated Use Area: <i>2295</i> sq ft / 7 = <i>0327</i>	Occupant Load 50-500 501-999 1000 or more	Minimum Number of Exits <i>2</i> 3 4	The exit capacity must be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2. Total Exit Width: <i>6x22 = 168</i> 10.2 Exit Capacity: <i>16840</i>
Non Concentrated Use Area: <i>314</i> sq ft / 15 = <i>020</i>			

	Compliant	Non-compliant
Means of Egress Sizing - IFC 1005 The exit capacity is equal to or greater than the occupant load, as calculated.	☒	☐
Number of Exits Required - IFC 1006.2 Minimum number of exits required are provided.	☒	☐
Exit signs and Egress Lighting - IDFC 1104.3 & 1104.5 Exit signs and egress/emergency lighting are installed as required to mark and light exits, and have emergency power back-up.	☒	☐
Exit Size and Requirements - IFC 1104.7 Exit/Egress doors are at least 28 inches in clear width, require no more than 5 lbs of force to open, and require a single action and no special knowledge or effort to open. Exits are free from any storage impeding the means of egress. IF multiple exits are required, they are located separately (IFC 1007.1.1).	☒	☐
Minimum Aisle Width - IFC 1104.23 Corridors and aisles are a minimum of 36 inches in clear width.	☒	☐
Panic and Fire Exit Hardware - IFC 1010.1.10 New buildings or when a change of occupancy/use has occurred, spaces with an occupant load of 50 or more are equipped with panic hardware or fire exit hardware.	☐	☐
Direction of Swing - IFC 10.1.2.1 Doors swing in the direction of egress travel when serving a room or area where the occupant load is 50 or more.	☒	☐
Fire Rated Separations - IFC 701.2 Where required, existing fire-resistance rated construction is properly maintained.	☐	☐
Combustible Storage - IFC 315 Combustible storage is maintained in a way that does not pose a threat of fire. Attic, under-floor, and concealed spaces used for storage of combustible materials are protected with a fire-rated barrier or fire sprinklers.	☒	☐
Interior Wall and Ceiling Finish in Existing buildings - IFC 803 Materials used as wall and ceiling finish are of non-combustible materials, or meet minimum flame spread criteria.	☒	☐
Electrical Safety - IFC 604 Electrical panels have a working space of 36 inches in front of them. Extension cords shall not be used for permanent wiring. Electrical devices are used in accordance with manufacturer's instructions and IFC. Electrical equipment and covers are properly maintained.	☒	☐
Heating Systems - IFC 603 To reduce likelihood of accidental ignition, combustibles and/or flammables are at least 18" away from heating systems (e.g. furnace, water heater, etc.) Heating systems and equipment are properly maintained to prevent fire and safety hazards.	☒	☐
Fire Extinguishers - IFC 906 The structure has an approved and properly maintained fire extinguisher on each level of the building, and within 75' of any point in the building. Fire extinguisher is accessible and annual maintenance is documented appropriately. Cooking equipment involving solid fuels, or vegetable or animal oils and fats, is protected by a Class K-rated portable extinguisher (IFC 906.4).	☒	☐
Cooking Hood Suppression Systems - IFC 607 Where commercial cooking produces grease laden vapors that accumulate on walls or ceilings presenting a fire hazard, a type I hood ventilation system is installed and protected by a fire suppression system.	☐	☐
Fire Alarm Systems - IFC 907.2.1 In new buildings or change of occupancy/use, a manual fire alarm system is installed in Group A occupancies where the occupant load is 300 or more.	☐	☐
Automatic Sprinkler Systems Group A - IFC 903.2.1 In new buildings or when a change of occupancy/use has occurred, an automatic sprinkler system is installed where the fire area: exceeds 5,000 square feet, or has an occupant load of 100 or more, or is located on a floor other than ground level.	☐	☐
Existing Building/License Sprinkler Requirement Group A-2 - IFC 1103.5.1 Where a State Liquor License is required and the Group A-2 Assembly has an occupant load over 300, the fire area is equipped with an automatic sprinkler system.	☐	☐
Completed by (Fire Authority) <i>Scott Chief</i>	Contact Telephone Number or Email Address <i>240-3855</i>	Date <i>11-7-23</i>

Remarks (reason for inspection, other violations noted, correction process, plan of correction needs, further remarks etc.)

First District  Health Unit		Environmental Health Division 801 11th Ave SW Minot ND 58701 Phone: (701) 852-1376 Fax: (701) 852-5043 www.fdh.org		Food Establishment Inspection Report License #: LR1640 Establishment: KENMARE COUNTRY CLUB Address: 51400 436TH NW AVE City/State/Zip: KENMARE ND 58746-0135 County: Ward Owner: KENMARE COUNTRY CLUB Telephone: (701) 240-3847		Score: 100 Date: 11/09/2023 Time In: 10:30 AM Time Out: 10:45 AM Purpose: 1-Regular Risk Level: 2 EHP Code: 02	
Compliance Status: IN = In Compliance OUT = Out of Compliance		N/O = Not Observed N/A = Not Applicable		COS = Corrected On-Site R = Repeat Violation		No. of Risk Factor/Intervention Violations: 0 No. of Repeat Risk Factor/Intervention Violations: 0	
Foodborne Illness Risk Factors and Public Health Interventions Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury. Public Health Interventions: Control measures to prevent foodborne illness or injury.				Good Retail Practices Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.			
Supervision				Safe Food and Water			
1	IN	PIC present, demonstrates knowledge, & performs duties		30	NA	Pasteurized eggs used where required	
2	IN	Approved food safety education/training/RBS certification		31	IN	Water and ice from approved source	
Employee Health				Food Temperature Control			
3	IN	Management, food employee and conditional employee; knowledge, responsibilities, and reporting		32	NA	Variance obtained for specialized processing methods	
4	IN	Proper use of restriction and exclusion		33	NA	Proper cooling methods used; adequate equipment for temperature control	
5	IN	Procedures for clean-up of diarrheal and vomiting events		34	NA	Plant food properly cooked for hot holding	
Good Hygienic Practice				Food Identification			
6	IN	Proper eating, tasting, drinking, or tobacco use		35	NO	Approved thawing methods used	
7	IN	No discharge from eyes, nose, and mouth		36	IN	Thermometers provided, accurate, and maintained	
Preventing Contamination by Hands				Prevention of Food Contamination			
8	NO	Hands clean and properly washed		37	IN	Food properly labeled; original container	
9	NA	No bare hand contact with ready-to-eat food		38	IN	Insects, rodents, and animals not present	
10	IN	Adequate handwashing facilities supplied and accessible		39	IN	Contamination prevented during food preparation, storage, and display	
Approved Source				Proper Use of Utensils			
11	IN	Food obtained from approved source		40	NA	Personal cleanliness	
12	NA	Food received at proper temperature		41	IN	Wiping cloths; properly used and stored	
13	IN	Food in good condition, safe, and unadulterated		42	NA	Washing fruits and vegetables	
14	NA	Required records available: shellstock tags, parasitedestruction		Proper Use of Utensils			
Protection from Contamination				43	NA	In-use utensils: properly stored	
15	IN	Food separated and protected		44	IN	Utensils, equipment, and linens: properly stored, dried, and handled	
16	IN	Food-contact surfaces; cleaned & sanitized		45	IN	Single-use/single-service articles: properly stored and used	
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food		46	NA	Gloves used properly	
Time/Temperature Control for Safety				Utensils, Equipment and Vending			
18	NA	Proper cooking time and temperatures		47	IN	Food and non-food contact surfaces cleanable, properly designed, constructed, used, and maintained	
19	NA	Proper reheating procedures for hot holding		48	IN	Warewashing facilities: installed, maintained, and used: test strips	
20	NA	Proper cooling times and temperatures		49	IN	Non-food contact surfaces clean	
21	NA	Proper hot holding temperatures		Physical Facilities			
22	NO	Proper cold holding temperatures		50	IN	Hot and cold water available; adequate pressure	
23	NO	Proper date marking and disposition		51	IN	Plumbing installed; proper backflow devices	
24	NA	Time as a Public Health Control; procedures & records		52	IN	Sewage & wastewater properly disposed	
Consumer Advisory				53	IN	Toilet facilities: properly constructed, supplied, & cleaned	
25	NA	Consumer advisory provided for raw/undercooked food		54	IN	Garbage & refuse properly disposed; facilities maintained	
Highly Susceptible Populations				55	IN	Physical facilities installed, maintained, and clean	
26	NA	Pasteurized foods used; prohibited foods not offered		56	IN	Adequate ventilation and lighting; designated areas used	
Food/Color Additives and Toxic Substances				Follow-up Required: No			
27	NA	Food additives: approved and properly used		Received By: <i>Shawn Jensen</i>			
28	IN	Toxic substances properly identified, stored, and used		Inspector's Signature: <i>Allyson Jensen</i>			
Conformance with Approved Procedures							
29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.					
Temperatures, observations, & corrective actions on Page 2.							

Temperature Observations					
Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature

Critical	Code Reference	Line	Observation and Corrective Actions