

Minutes of the Board of Ward County Commissioners
January 16, 2024

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:02 AM with Commissioners Anderson, Olson, Rostad (via phone), and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Jason Blowers, Emily Burkett, Kelly Haugan, Kerrienne Boetcher, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed and Roza Larson.

Moved by Comm. Anderson and seconded by Comm. Weppler to approve the agenda as presented. Roll call; all voted yes, motion carried.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the minutes from the Regular Commission Meeting on December 19, 2023, Special Commission Meeting on December 28, 2023, Regular Commission Meeting on January 2, 2024 and Special Commission Meeting for Board Interviews on January 5, 2024. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Weppler to approve regular bills totaling \$728,082.90 and HS Zone direct cost bills totaling \$32,385.54. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 01/16/24 BILL LIST			
GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	DECEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$243,788.52
193139	BERTHOLD DEVELOPMENT CORP	ECONOMIC DEVELOPMENT CORPORATIONS - BERTHOLD 2024--GENERAL	\$25,000.00
DD	DOMESTIC VIOLENCE CRISIS CENTE	DVCC 2024 ALLOCATION --GENERAL	\$47,259.00
193140	ENERBASE FARMERS UNION/CENEX	INV #025062 DEISEL FOR BOBCATS--FACILITY MGMT	\$206.20
193140	ENERBASE FARMERS UNION/CENEX	INV #025208 DEISEL FOR BOBCATS--FACILITY MGMT	\$74.39
193140	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$8,439.66
DD	ENTERPRISE FM TRUST	26NTGF-01/01-01/31/24-LEASE CHARGE : -FULL MAINT.--FACILITY MGMT	\$76.02
DD	ENTERPRISE FM TRUST	26NTGF-01/01-01/31/24-LEASE CHARGE : -RENT--FACILITY MGMT	\$791.64
DD	ENTERPRISE FM TRUST	26LTB3-01/01-01/31/24-LEASE CHARGE : -FULL MAINT.--SHERIFF	\$45.01
DD	ENTERPRISE FM TRUST	26LTB3-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$530.92
DD	ENTERPRISE FM TRUST	26LTBB-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	26LTBF-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$997.78
DD	ENTERPRISE FM TRUST	26LTBL-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	26LTBM-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	26QW23-01/01-01/31/24-LEASE CHARGE : -FULL MAINT.--SHERIFF	\$47.28
DD	ENTERPRISE FM TRUST	26QW23-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$666.85
DD	ENTERPRISE FM TRUST	26QW3K-01/01-01/31/24-LEASE CHARGE : -FULL MAINT.--SHERIFF	\$47.28
DD	ENTERPRISE FM TRUST	26QW3K-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$666.85
DD	ENTERPRISE FM TRUST	26VJG7-01/01-01/31/24-LEASE CHARGE : -FULL MAINT.--SHERIFF	\$47.28
DD	ENTERPRISE FM TRUST	26VJG7-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$609.75
DD	ENTERPRISE FM TRUST	27BJ85-01/01-01/31/24-LEASE CHARGE : -FULL MAINT.--SHERIFF	\$51.07
DD	ENTERPRISE FM TRUST	27BJ85-01/01-01/31/24-LEASE CHARGE : -RENT--SHERIFF	\$1,007.50
193141	EVANS, CARRIE L	PLANNING COMMISSION PAY OCT, NOV, DEC--PLANNING AND ZONING	\$150.00

193142	GRAPHICS LETTERING & TRIM	ADD GRAPHICS UNIT 31--SHERIFF	\$210.00
193143	HELLER, MARVIN	PLANNING COMMISSION PAY OCT, NOV, DEC-- PLANNING AND ZONING	\$150.00
193144	HENDRICKSON, CRYSTAL	PLANNING COMMISSION PAY OCT, NOV, DEC-- PLANNING AND ZONING	\$150.00
193032	HOFFARTH SANITATION	TRASH SERVICE 12/1/23-12/31/23--FACILITY MGMT	\$600.00
193145	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, STATE EMAIL, VPN, ACTIVE DIRECTORY--IT	\$1,128.05
193145	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
193033	INFORMATION TECHNOLOGY DEPT	SSL VPN CLIENT--IT	\$5.00
193146	KENMARE COMMUNITY DEVELOPMENT	ECONOMIC DEVELOPMENT CORPORATIONS - KENMARE 2024--GENERAL	\$27,000.00
193147	KIBLER, ROBERT EUGENE	PLANNING COMMISSION PAY NOV, DEC-- PLANNING AND ZONING	\$100.00
193148	LAKE COUNTY HISTORICAL SOCIETY	HISTORICAL SOCIETY - LAKE COUNTY 2024-- GENERAL	\$16,000.00
193149	LIVINGSTON, NORMAN J	PLANNING COMMISSION PAY OCT, NOV, DEC-- PLANNING AND ZONING	\$150.00
193150	MAKOTI DEVELOPMENT CORP	ECONOMIC DEVELOPMENT CORPORATIONS - MAKOTI 2024--GENERAL	\$10,000.00
193021	MARCO TECHNOLOGIES	COPIER CONTRACT PAYMENT 01/20/24 - 01/20/25 -- EXTENSION SERVICE	\$6,318.89
193151	MARCO TECHNOLOGIES, LLC NW7128	LABOR TO SET UP 3 NETWORK SWITCHES--IT	\$640.00
193151	MARCO TECHNOLOGIES, LLC NW7128	3 CISCO 9300 NETWORK SWITCHES--IT	\$15,614.72
193152	MINOT AREA CHAMBER ECOMONIC DEVEL	ECONOMIC DEVELOPMENT CORPORATIONS - MINOT 2024--GENERAL	\$63,000.00
193153	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - JAN 2024-- GENERAL	\$5,754.65
193154	ND ASSOC OF COUNTIES	2024 SPECIAL OPERATIONS FUND COUNTY SHARE--GENERAL	\$800.00
193155	ND COUNTY TREASURER ASSOC	2024 ANNUAL DUES--AUDITOR AND TREASURER	\$750.00
193156	PODRYGULA, STEPHAN	PLANNING COMMISSION PAY OCT, NOV, DEC-- PLANNING AND ZONING	\$150.00
193157	PRESORT PLUS	POSTAGE - 2023 PRINTING& POSTAGE TAX STATEMENTS--GENERAL	\$21,032.24
193158	RYDER HISTORICAL SOCIETY	RYDER HISTORICAL SOCIETY 2024 ALLOCATION -- GENERAL	\$2,500.00
193159	SC DEPT OF MOTOR VEHICLES	FOR CERTIFIED DRIVERS ABSTRACT FOR DD-- STATES ATTORNEY	\$6.00
193160	SCHUMAKER, MARK D	PLANNING COMMISSION PAY OCT, NOV, DEC-- PLANNING AND ZONING	\$150.00
193161	SOURIS VALLEY ANIMAL SHELTER	BOARD SELENE - 10/05/23 - 10/09/23--SHERIFF	\$80.00
193162	THOMAS LAW FIRM	2024 INDIGENT DEFENSE - JAN--GENERAL	\$2,000.00
193163	UNITED MAILING SERVICES INC	POSTAGE 12/11/23 - 12/22/23--EXTENSION SERVICE	\$26.48
193163	UNITED MAILING SERVICES INC	SERVICES 12/11/23 - 12/22/23--EXTENSION SERVICE	\$21.12
193163	UNITED MAILING SERVICES INC	POSTAGE - 12/25/23 - 01/05/24--GENERAL	\$1,441.43
193163	UNITED MAILING SERVICES INC	SERVICES -12/25/23 - 01/05/24--GENERAL	\$399.57
193164	WARD CO HISTORICAL SOCIETY	HISTORICAL SOCIETY 2024 ALLOCATION -- GENERAL	\$47,000.00
193165	WILHELM TIM	2024 INDIGENT DEFENSE - JAN--GENERAL	\$2,000.00
Total General Bills:			\$558,694.57

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	DECEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$7,775.80
193137	SIGNSTODAY	INV #16073 SIGN FOR OLD SETTERS BATHROOM	\$196.35
193138	WARD CO AUDITOR	RICE LAKE SPECIALS FOR RL020010200130	\$1,682.78
193138	WARD CO AUDITOR	RICE LAKE SPECIALS FOR RL020010300080	\$1,147.37
193138	WARD CO AUDITOR	RICE LAKE SPECIALS FOR RL020010500130	\$1,147.37
193138	WARD CO AUDITOR	RICE LAKE SPECIALS FOR RL100030000150	\$1,147.37

Total Park Board Bills:			\$13,097.04

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	DECEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$10,058.25
193100	ACME TOOLS GRAND FORKS	INV #12251479 ALL TERRAIN VISE FOR UNIT 1709	\$305.99
193100	ACME TOOLS GRAND FORKS	INV #12218346 TITANIUM METAL BLADE	\$39.97
193100	ACME TOOLS GRAND FORKS	INV #12206521 CHAIN SAW RENTAL AND CHAIN PURCHASE	\$424.00
193101	AMERICAN TRUCK & TRAILER	INV #33263 PART FOR UNIT 1709	\$43.68
193101	AMERICAN TRUCK & TRAILER	INV #33251 BLADE GUIDE KIT FOR UNIT 93	\$62.60
193102	BERTHOLD CITY	BERTHOLD SHOP WATER	\$113.40
193103	BUTLER MACHINERY	INV #03PS0496499 CV BODY FOR UNIT 112A	\$659.44
193104	CAPITAL ONE TRADE CREDIT	INV #D41600 PARTS FOR UNIT 93A	\$55.44
193104	CAPITAL ONE TRADE CREDIT	INV #D40762 SHOP SUPPLIES- TARP STRAPS	\$212.31
193104	CAPITAL ONE TRADE CREDIT	INV #D40466 FASTENERS AND PAINT BRUSH	\$4.07
193104	CAPITAL ONE TRADE CREDIT	INV #D40121 SHOP SUPPLIES- SCREWS	\$5.37
193104	CAPITAL ONE TRADE CREDIT	INV #D39675 SHOP SUPPLIES- LIFT ARM REPAIR, BULK FASTENER	\$15.64
193104	CAPITAL ONE TRADE CREDIT	INV #D39753 SHOP SUPPLIES- HEX KEY SETS	\$75.57
193105	DAKOTA FLUID POWER INC	INV #7153308 SOLENOID VALVE FOR UNIT 26	\$107.45
193105	DAKOTA FLUID POWER INC	INV #7151954 SWIVELS FOR HYDROLOGICS FOR SHOP	\$349.69
193105	DAKOTA FLUID POWER INC	INV #7151955 SOLENOID VALVE COIL FOR UNIT 26	\$21.43
193106	DAKOTALAND AUTOGLASS	INV #1254747 WINDSHEILD FOR UNIT 142	\$450.00
193107	EAPC ARCHITECTS ENGINEERS	INV #1 CONSTRUCTION ON BUILDING C ADDITION	\$35,730.00
193108	ENERBASE FARMERS UNION/CENEX	INV #005054 GASOLINE FOR UNIT 19	\$37.60
193108	ENERBASE FARMERS UNION/CENEX	INV #005164 GASOLINE FOR UNIT 19	\$50.00
193108	ENERBASE FARMERS UNION/CENEX	INV #005721 GASOLINE FOR UNIT 19	\$51.78
193108	ENERBASE FARMERS UNION/CENEX	INV #005910 GASOLINE FOR UNIT 80A	\$80.50
193108	ENERBASE FARMERS UNION/CENEX	INV #020995 GASOLINE FOR CHAINSAW	\$3.35
193108	ENERBASE FARMERS UNION/CENEX	INV #021145 GASOLINE FOR CHAINSAW	\$3.25
193108	ENERBASE FARMERS UNION/CENEX	INV #050097 GASOLINE FILL FOR UNIT 80A	\$29.25
193108	ENERBASE FARMERS UNION/CENEX	INV #050102 GASOLINE FILL ON UNIT 34	\$163.88
193108	ENERBASE FARMERS UNION/CENEX	INV #50096 GASOLINE FILL FOR UNIT 19	\$31.56
193108	ENERBASE FARMERS UNION/CENEX	INV #5471 GASOLINE FOR UNIT 19	\$30.00
193108	ENERBASE FARMERS UNION/CENEX	INV #5862 DIESEL FILL	\$324.53
193109	FACTORY MOTOR PARTS COMPANY	INV #93-234176 SHOP SUPPLIES	\$241.68
193110	FARDEN CONSTRUCTION INC	PROGRESS ESTIMATE # 4 ON CP 1402(23)	\$14,881.50
193111	FARMERS UNION OIL CO	INV #208368 GASOLINE FILL FOR UNIT 11A	\$63.70
193111	FARMERS UNION OIL CO	INV #208378 GASOLINE FILL FOR UNIT 16A	\$67.90
193111	FARMERS UNION OIL CO	INV #208422 GASOLINE FILL FOR UNIT 16A	\$66.76

193111	FARMERS UNION OIL CO	INV #208641 GASOLINE FILL FOR UNIT 16A	\$80.00
193111	FARMERS UNION OIL CO	INV #208730 GASOLINE FILL FOR UNIT 16A	\$59.47
193111	FARMERS UNION OIL CO	INV #33097 BULK DIESEL FILL BERTHOLD SHOP	\$2,216.40
193111	FARMERS UNION OIL CO	INV #863872 SCRAPER FOR BERTHOLD SHOP	\$6.99
193112	FARMERS UNION OIL CO - KENMARE	FEDERAL TAX CREDIT	-\$35.08
193112	FARMERS UNION OIL CO - KENMARE	INV #2665 PROPANE FOR KENMARE SHOP	\$357.00
193112	FARMERS UNION OIL CO - KENMARE	INV #444414 GASOLINE FOR UNIT 10	\$67.01
193112	FARMERS UNION OIL CO - KENMARE	INV #444739 GASOLINE FOR UNIT 10	\$87.95
193112	FARMERS UNION OIL CO - KENMARE	INV #445053 GASOLINE FOR UNIT 10	\$75.27
193112	FARMERS UNION OIL CO - KENMARE	INV #445195 GASOLINE FOR UNIT 10	\$71.06
193112	FARMERS UNION OIL CO - KENMARE	INV #445505 GASOLINE FOR UNIT 10	\$101.70
193112	FARMERS UNION OIL CO - KENMARE	INV #445716 GASOLINE FOR UNIT 10	\$96.75
193112	FARMERS UNION OIL CO - KENMARE	INV #446054 GASOLINE FOR UNIT 10	\$67.81
193113	G & P COMMERCIAL SALES	INV #61281 BUTYL CLEANER & ACID CLEANER	\$22.44
193114	GERDAU	INV #9012761847 SUPPLIES FOR UNIT 1709	\$614.80
193114	GERDAU	INV #9012767045 SUPPLIES FOR UNIT 1709	\$355.63
193114	GERDAU	INV #9012756866 SUPPLIES FOR UNIT 1709	\$908.90
193114	GERDAU	INV #9012732108 SUPPLIES FOR ONE WAY PLOWS	\$64.00
193114	GERDAU	INV #9012726011 SUPPLIES FOR ONE WAY PLOWS	\$238.15
193115	GOOSENECK IMPLEMENT COMPANY	INV #11008048 HARROW TINE FOR UNIT 95A	\$1,120.00
193028	HOFFARTH SANITATION	TRASH SERVICE 12/1/23-12/31/23	\$195.00
193116	IHEARTMEDIA	INV #8820870692 ADVERTISEMENT	\$897.50
193117	JOHNSON CONTROLS	IINV #1-131682443855 BOILER REPAIR IN BLDGS B & C	\$6,634.39
193118	LAWSON PRODUCTS INC	INV #9311166320 SHOP SUPPLIES	\$2,222.95
193119	MARCO TECHNOLOGIES, LLC NW7128	INV #12020287 2024 CONTRACT	\$10,044.77
193119	MARCO TECHNOLOGIES, LLC NW7128	INV #11992217 YEARLY CONTRACT	\$1,235.00
193119	MARCO TECHNOLOGIES, LLC NW7128	INV #11981018 MONTHLY SUBSCRIPTION	\$36.00
193120	MCGEE, HANKLA & BACKES	INV #27 TANNER VIX LITIGATION	\$108.00
193029	MDU - BISMARCK OFFICE	GAS BERTHOLD SHOP	\$197.73
193121	MENARDS - MINOT	INV #47655 SUPPLIES FOR DOOR INSTALLATION IN BLDG B	\$183.91
193121	MENARDS - MINOT	INV #47721 RETURNED ITEM ON INV #47655	-\$48.99
193121	MENARDS - MINOT	INV #48145 SUPPLIES FOR DOOR INSTALLATION IN BLDG B	\$401.26
193121	MENARDS - MINOT	INV #48580 RETURN OF ITEMS ON INV #48145	-\$118.27
193121	MENARDS - MINOT	INV #48588 SHOP SUPPLIES	\$308.96
193121	MENARDS - MINOT	INV #48496 SHOP SUPPLIES	\$91.49
193121	MENARDS - MINOT	INV #48531 SUPPLIES FOR UNIT 158	\$22.89
193121	MENARDS - MINOT	INV #47986 SHOP SUPPLIES	\$166.76
193122	NAPA AUTO PARTS	INV #470999 SHOP SUPPLIES- FUNNELS	\$143.54
193122	NAPA AUTO PARTS	INV #470999 SHOP SUPPLIES-HEADLIGHT BULB	\$265.15
193122	NAPA AUTO PARTS	INV #471740 BACK UP ALARM FOR UNIT 146	\$242.30
193122	NAPA AUTO PARTS	INV #472811 SHOP SUPPLIES- CAR WASH/ELECTRICAL TAPE	\$216.87
193122	NAPA AUTO PARTS	INV #473514 DEGREASER FOR SHOP	\$77.98

193122	NAPA AUTO PARTS	INV #474052 SHOP SUPPLIES- AIR FRESHENER & CLEANER	\$217.23
193122	NAPA AUTO PARTS	INV #474770 SHOP SUPPLIES- WIPER BLADES	\$151.71
193123	ND DEPT OF TRANSPORTATION.	INV #2397194 BRIDGE INSPECTION PROGRESS BILL BRC-NB23(003) ESTIMATE 1 OF 3	\$1,786.21
193123	ND DEPT OF TRANSPORTATION.	INV #2396594 BRIDGE INSPECTION PROGRESS BILL BRC-0099(12) ESTIMATE 1 OF 8	\$570.50
193124	ND SURPLUS PROPERTY	INV #WAR0005 WATER PUMPS	\$1,000.00
193125	NDSU EXTENSION PESTICIDE PROGRAM	KIM SALMI RENEWAL OF PESTICIDE TREATMENT	\$100.00
193125	NDSU EXTENSION PESTICIDE PROGRAM	LESTER MALNAA RENEWAL OF PESTICIDE TREATMENT	\$100.00
193126	NORTHERN PLAINS EQUIPMENT CO I	INV #IC07522 VEHICLE REPAIR UNIT 107	\$257.95
193126	NORTHERN PLAINS EQUIPMENT CO I	INV #IC07527 CREDIT ON INV #IC07522	-\$86.36
193126	NORTHERN PLAINS EQUIPMENT CO I	INV #WC15013 VEHICLE REPAIR ON UNIT 107	\$1,035.72
193126	NORTHERN PLAINS EQUIPMENT CO I	INV #IC07470 BLOCK HEATER INSTALL ON UNIT 107	\$136.97
193127	NORTHWEST TIRE & RETREAD INC	INV #10157646 TIRE INSTALL ON UNIT 40	\$203.94
193127	NORTHWEST TIRE & RETREAD INC	INV #10157660 TIRE INSTALL ON UNIT 48E	\$203.94
193127	NORTHWEST TIRE & RETREAD INC	INV #10157926 TIRE PURCHASE ON UNIT 16	\$865.95
193127	NORTHWEST TIRE & RETREAD INC	INV #4341309 TIRE REPAIR ON UNIT 216	\$2,714.42
193127	NORTHWEST TIRE & RETREAD INC	INV #4341604 TIRE REPAIR ON UNIT 145	\$43.99
193127	NORTHWEST TIRE & RETREAD INC	INV #4341650 TIRE REPAIR ON UNIT 14	\$28.76
193127	NORTHWEST TIRE & RETREAD INC	INV #4341864 TIRES FOR UNIT 93A	\$6,430.08
193127	NORTHWEST TIRE & RETREAD INC	INV #4341865 CREDIT ON INV #4341864- RETURNING TIRES	-\$7,018.56
193127	NORTHWEST TIRE & RETREAD INC	INV #4341930 TIRE REPLACEMENT FOR UNIT 96A	\$1,719.55
193030	OTTERTAIL POWER CO	ELECTRIC - SAWYER SHOP	\$66.44
193128	PARKLAND USA CORP DBA FARSTAD OIL	INV #863284-24 GASOLINE AND DIESEL FILL FOR MINOT SHOP	\$21,960.75
193129	RDO/POWERPLAN	INV #P9003107 SWIVELS FOR MOTORGRADERS	\$833.85
193129	RDO/POWERPLAN	INV #P9005007 SPLIT PIN FOR UNIT 93A	\$18.32
193129	RDO/POWERPLAN	INV #P8757307HY=GARD	\$3,448.80
193129	RDO/POWERPLAN	INV #P8741107 WINDOW REPAIR ON UNIT 92A	\$5,424.42
193130	SCHOCKS SAFE & LOCK INC	INV #223421 KEYS FOR UNIT 34	\$16.79
193131	SHERWIN-WILLIAMS	INV #7534-0 PAINT AND SUPPLIES FOR GRADERS	\$151.34
193131	SHERWIN-WILLIAMS	INV #7579-9 PAINT AND SUPPLIES FOR GRADERS	\$399.80
193132	SUNDRE SAND & GRAVEL INC	INV #M121023-34 SALT SAND TO KENMARE	\$1,518.34
193133	SWANSTON EQUIPMENT CO	INV #P62762 MOTOR FOR UNIT 42L	\$1,440.10
193133	SWANSTON EQUIPMENT CO	INV #P62586 GLASS DOOR REPLACEMENT ON UNIT 5205	\$276.48
193134	TEAM ELECTRONICS INC	INV #17977 RADIO FOR UNIT 126	\$859.94
193135	WESTLIE MOTOR CO	INV #1135137 V ROD FOR UNIT 145	\$1,630.19
193135	WESTLIE MOTOR CO	INV #1136257 FUEL TANK BRACKET FOR UNIT 21	\$38.98
193135	WESTLIE MOTOR CO	INV #1136582 FUNNELS FOR SHOP	\$20.43
193135	WESTLIE MOTOR CO	INV #1136712 HYDRAULIC HOSE ASSEMBLY FOR UNIT 27	\$178.39
193135	WESTLIE MOTOR CO	INV #1136742 PUSH PULL SWITCH FOR UNIT 146	\$302.44

193135	WESTLIE MOTOR CO	INV #1136743 PUSH PULL SWITCHES FOR UNITS 144 & 146	\$1,159.76
193135	WESTLIE MOTOR CO	INV #1136882 TOTAL POWER DIESEL TREAMENT FOR SHOP	\$360.96
193135	WESTLIE MOTOR CO	INV #1136883 TURN SIGNAL SWITCH FOR UNIT 26	\$78.53
193135	WESTLIE MOTOR CO	INV #12-18051-000 AIR VALVE BLOCK FOR UNIT 158	\$85.85
193135	WESTLIE MOTOR CO	INV #196535 TRUCK REPAIR ON UNIT 156	\$2,205.96
193135	WESTLIE MOTOR CO	INV #196546 TRUCK REPAIR ON UNIT 147	\$6,323.08
193135	WESTLIE MOTOR CO	INV #791427 TRUCK REPAIR ON UNIT 10	\$1,472.92
193135	WESTLIE MOTOR CO	INV #92305 PRETENSIONER SEAT BELT FOR UNIT 500	\$480.84
193136	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	\$65.12
Total Road/Highway Bills:			\$156,243.80

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	DECEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$47.49
Total Vision Zero Bills:			\$47.49

GRAND TOTAL	\$728,082.90
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Dana Larsen, Highway Engineer presented the first agreement.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the Cooperative Purchasing Agreement as presented and authorize the chairman to sign the Joint Powers Agreement with the State of Minnesota and Sourcewell authorizing the Cooperative Purchasing Agreement with each entity. Roll call; all voted yes; motion carried.

Next, Dana Larsen presented the second agreement for gravel crushing.

Moved by Comm. Weppler and seconded by Comm. Olson to approve as presented and award the gravel crushing of 60,000 CY of Class 13 SSP 6 gravel to Sundre Sand and Gravel at a rate of \$13.10/CY out of the Endreson Pit located in Section 23-153-85 and the completion date be extended to July 15, 2024. Roll call; all voted yes; motion carried.

Major Paul Olthoff, Jail Commander presented a contract for boarding.

Moved by Comm. Olson and seconded by Comm. Anderson to approve the Contract for Boarding City of Berthold's Inmates as presented and have the chairman sign. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented the Agricultural Land Valuations.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Agricultural Land Valuations as presented with the commission adopting an average valuation of \$576.63, which represents a tolerance level of 94%, which meets the allowed tolerance level set by the State Board of Equalization. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director appeared with the following pay amendments: Owens, S., States Attorney; Schoen, M., Highway; Mogard, S., Recorder; Mahlum, A.; Auditors; Bonn, J., Jail; Russel, I.; Sheriff; and Keeley, L., Sheriff.

Moved by Comm. Anderson and seconded by Comm. Weppler to approve the Pay Amendments as presented. Roll call; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer appeared.

Moved by Comm. Anderson and seconded by Comm. Rostad to receive and file monthly reports including financials and Letter from Garrison Diversion dated January 2, 2024 as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the 2023/2024 Budget Amendments as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Weppler to approve the County Depositories as First International Bank and Trust for 2024 as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the ten County Deeds from the Tax Sale as presented. Roll call; all voted yes; motion carried.

A discussion was held regarding the Committee Appointee Guidelines and the Auditor/Treasurer's office will look into and draft a policy for board appointments and guidelines and will look at the Planning and Zoning Committee as a starting point.

A discussion was held regarding the 4th Floor Rental. Ms. Haman advised that in conversation with a realtor, the rental rates for this type of space are between \$14.00 to \$25.00 per square foot. Minot Municipal Court is currently interested in the smaller side and would need to remodel to suit their needs. In regard to possible security for Municipal Court, Jason Blowers, Information Technology Director came forward to state he did price out two x-ray machines at \$150,000.00 should they be needed. Sheriff Robert Roed stated anyone in jail needing to appear in Minot Municipal Court would walk across the skywalk.

Noreen Wilkie, Director of Tax Equalization presented the Remanded Abatement for Stonehaven Development, Inc./55th Holdings, LLC. Ryan Kamrowski, Minot City Assessor came forward to speak as well.

A Discussion was held.

Moved by Comm. Weppler and seconded by Comm. Anderson to Rejected pursuant to NDCC 57-01-01 property does not qualify as agricultural land as the below conditions exist:

- (1) The land is platted by the owner.
- (2) Public improvements, including sewer, water, or streets, are in place.
- (3) Topsoil is removed or topography is disturbed to the extent that the property cannot be used to raise crops or graze farm animals.
- (4) Property is zoned other than agricultural.
- (5) Property has assumed an urban atmosphere because of adjacent residential or commercial development on three or more sides.
- (6) The parcel is less than ten acres [4.05 hectares] and not contiguous to agricultural property.

Additionally, rejected as the information presented reflects the properties were assessed at the true and full value. The price per sq. ft. the applicant was requesting was not supported and would result in an assessment below market value.

Roll call; all voted yes; motion carried.

At 10:03 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 6th DAY OF FEBRUARY, 2024

Chairman, Ward County Commission

ATTEST:
