

Special Meeting Minutes of the Board of Ward County Commissioners
December 28, 2023

The special meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Jason Blowers, Kelly Haugan, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, and Robert Roed.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the agenda as presented along with adding the CivicPlus Quote under miscellaneous year-end items. Roll call; all voted yes, motion carried.

Moved by Comm. Olson and seconded by Comm. Weppler to approve regular bills totaling \$241,678.92 and HS Zone direct cost bills totaling \$9,445.77. Ms. Haman, pointed out that the sander spreader and the grinder teeth descriptions are switched around. Anthony Owens, Assistant Jail Commander came forward to speak regarding the inmate medical bills as he advised they were disputed so these are updated bills. Roll call; all voted yes; motion carried.

Patrick Samson, Vice President of Ackerman Estvold and City Engineer for Burlington came forward to speak regarding Ward County ARPA Project No. 63 City of Burlington, Lagoon Modification.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve option #2 with a May 1, 2024 deadline for documentation for the Ward County ARPA Project No. 63 City of Burlington, Lagoon Modification. Roll call; all voted yes; motion carried.

Kelly Haugan, Director of Emergency Management presented a resolution adopting the Multi-Hazard Mitigation Plan Resolution.

Moved by Comm. Rostad and seconded by Comm. Olson to adopt the Multi-Hazard Mitigation Plan Resolution as presented. Roll call; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer appeared.

Moved by Moved by Comm. Weppler and seconded by Comm. Anderson to receive and file the list of JP bills from December 19, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Olson to cancel the checks that have been outstanding for 90 days or longer as of December 28, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the 2024 Liquor License as presented for Farmers Union Oil of Minot DBA Enerbase Cooperative Resources. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Weppler to approve the Contract for Coroner Services for the first quarter of 2024 as presented. Roll call; all voted yes; motion carried.

Ms. Haman and Mr. Blowers spoke regarding the CivicPlus Quote for CivicClerk and CivicAgenda. These modules would be used for streaming and storage of meeting videos as well as agenda management tools.

A discussion was held regarding the equipment in the lower level meeting rooms along with the dual cameras and training of employees.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the CivicPlus Quote as presented at \$11,641.50. Roll call; all voted yes; motion carried.

Mr. Blowers presented replacing the stairwell door readers in the amount of \$62,000.00.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve replacing the stairwell door readers in the amount of \$62,000.00. Roll call; all voted yes; motion carried.

At 9:45 AM with no further business, the meeting was adjourned.