AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS
Thursday, December 28, 2023
9:00 a.m. – Special Commission Meeting

Pledge of Allegiance   Call to Order – Chairman Fjeldahl   Order of Business

Roll Call

1. Approve Agenda

2. Review and approve the regular bills totaling $241,678.92 and HS Zone direct cost bills totaling $9,445.77

3. Patrick Samson, PE – Vice-President/City Engineer of Ackerman Estvold
   A.) Ward County ARPA Project No. 63, City of Burlington, Lagoon Modification

4. Kelly Haugan – Director of Ward County Emergency Management
   A.) Ward County Multi-Hazard Mitigation Plan

5. Marisa Haman – Auditor/Treasurer
   A.) JP Bill List from December 19, 2023
   B.) Approve to Cancel the Outstanding Checks over 90 days or longer
   C.) Approval of 2024 Liquor License for Farmers Union Oil of Minot DBA Enerbase Cooperative Resources
   D.) 2024 Quarter 1 Coroner Contract

6. Miscellaneous Year-End Items

REGULAR COMMISSION MEETING 12/28/2023 BILL LIST			
GENERAL BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
	ACCURATE CONTROLS INC	JUVENILE BVMS SYSTEM UPDATE 2023--JUVENILE DETENTION	$40,784.84
	ARNOLD, HOLLY	OVERNIGHT MILEAGE FARGO TRAINING 10/04 - 10/05--EXTENSION	$372.04
	ARNOLD, HOLLY	OVERNIGHT PER DIEM FARGO TRAINING 10/04 - 10/05--EXTENSION	$50.00
	BADGER, MYRA J	DAY TRIP MILEAGE 11/29/23 - 12/13/23--EXTENSION	$169.76
	BADGER, MYRA J	DAY TRIP MILEAGE 12/14/23 - 12/19/23--EXTENSION	$14.21
	BRUMMUND, PAIGE F	DAY TRIP MILEAGE 11/09/2023 - 12/20/2023--EXTENSION	$86.47
	BRUMMUND, PAIGE F	OVERNIGHT MILEAGE - DISASTER PREPAREDNESS BISMARCK--EXTENSION	$146.73
	BRUMMUND, PAIGE F	OVERNIGHT PER DIEM - DISASTER PREPAREDNESS BISMARCK--EXTENSION	$22.00
	BURKETT, EMILY	DAY TRIP MILEAGE - 12/05 - 12/12--EXTENSION	$28.95
	BURKETT, EMILY	DAY TRIP MILEAGE - 12/13 - 12/20--EXTENSION	$13.82
	COMPUTER STORE INC	(5) HP 2 PACK PRINTER CARTRIDGES--STATES ATTORNEY	$3,149.95
	DAKOTA SUPPLY GROUP	100 PSI GAUGES--FACILITY MGMT	$102.06
	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	$8,714.96
	FIRE EXTINGUISHING SYSTEMS INC	SERVICE OF FIRE SUPPRESSION SYSTEM--FACILITY MGMT	$349.85
	FIRST WESTERN INSURANCE	NOTARY BOND - MATHIESON--SHERIFF	$50.00
	HOW, EMILY	DAY TRIP MILEAGE 11/14/23 - 12/11/23--EXTENSION	$21.43
	INFORMATION TECHNOLOGY DEPT	NETMOTION VPN --SHERIFF	$273.60
	INTERSTATE POWER SYSTEMS INC	SWITCH INSTALLED ON GENERATOR--FACILITY MGMT	$9,088.30
	INTERSTATE POWER SYSTEMS INC	COURTHOUSE KOHLER GENERATOR YEARLY MAINTENANCE--FACILITY MGMT	$2,057.04
	INTERSTATE POWER SYSTEMS INC	ADMIN GENERATOR YEARLY MAINTENANCE--FACILITY MGMT	$2,270.49
	INTERSTATE POWER SYSTEMS INC	JAIL GENERATOR YEARLY MAINTENANCE--FACILITY MGMT	$1,865.07
	JESSEN ROOFING	LOOKING FOR LEAK IN SHERIFF'S DEPT FROM INMATES--FACILITY MGMT	$600.00
	KALIX	DOCUMENT DESTRUCTION --STATES ATTORNEY	$53.28
	KALIX	DOCUMENT DESTRUCTION --STATES ATTORNEY	$48.00
	KAYLOR, NICOLE J	DAY TRIP MILEAGE 11/17/23 - 12/11-23--EXTENSION	$7.59
	LARSON, ROZANNA C	DAY TRIP MILEAGE SUPREME COURT ARGUMENTS BISMARCK--STATES ATT.	$142.79
192859	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	$1,124.71
192945	MDU - BISMARCK OFFICE	GAS JAIL BLDG SUP.--FACILITY MGMT	$2,359.51
192859	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	$739.76
192859	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MGMT	$1,016.92
192859	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	$119.11
192945	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	$2,042.61
	MINOT'S FINEST COLLISION CENTER	DEDUCTIBLE INV #61913--SHERIFF	$1,000.00
	MINOT'S FINEST COLLISION CENTER	INV #61913--INSURANCE	$5,838.71
	MORELLI, LAURA L	DAY TRIP MILEAGE 10/05/23 - 11/20/2023--EXTENSION	$10.48
	MORELLI, LAURA L	DAY TRIP MILEAGE - 11/21/23 - 12/27/23--EXTENSION	$14.28
	MOSS, DANIEL J	TRAINING GRAFTON 12/17/23 - 12/18/23 --JAIL OPS	$81.00
	NATIONAL ASSOCIATION OF COUNTIES	2024 ANNUAL DUES--GENERAL	$1,234.00
	ND DEPT HUM SERV	INMATE MEDICAL - SEPTEMBER 2023--JAIL OPS	$14,271.70
	ND DEPT HUM SERV	INMATE MEDICAL OCTOBER 2023--JAIL OPS	$14,117.32
	O'DAY EQUIPMENT	HOSE RETRACTORS FOR PUMPS--SHERIFF	$3,767.43
	OLSON, JENNIFER L	OVERNIGHT PER DIEM EXTRADITION MIAMI, FL--SHERIFF	$138.00
	OUTBACK AUTOBODY INC	JOB #14492 2021 DODGE DURANGO--INSURANCE	$1,713.99
	OUTBACK AUTOBODY INC	JOB #14492 2021 DODGE DURANGO DEDUCTIBLE--SHERIFF	$1,000.00
	PAUSIG, DYLAN J	OVERNIGHT PER DIEM TRAINING GRAFTON--JAIL OPS	$81.00
	RAUB, DANIEL J	CHANGED OUT SHOWER FAUCET IN 900 BUILDING--FACILITY MGMT	$200.00
	REINHARDT SANDRA	CMT TRAINING & RECERT--JAIL OPS	$1,275.00
	ROED, ROBERT W	OVERNIGHT PER DIEM CONFERENCE MANDAN--SHERIFF	$59.00
	ROSTAD, JAMES A	DAY TRIP MILEAGE KENMARE MEETING--COMMISSIONERS	$62.88
	SCHILLER, TAYLOR S	OVERNIGHT PER DIEM TRAINING WILLISTON--SHERIFF	$14.00
	SUMMIT FOOD SERVICES LLC	INMATE MEALS - NOVEMBER 2023--JAIL OPS	$40,506.26
	SUNSET LAW ENFORCEMENT LLC	AMMO--SHERIFF	$11,016.70
	SUNSET LAW ENFORCEMENT LLC	AMMO--SHERIFF	$1,234.40
	SUNSET LAW ENFORCEMENT LLC	AMMO--JAIL OPS	$2,777.40
	THORSRUD SUPPLY COMPANY INC	VACANT DEADBOLT LOCKS--FACILITY MGMT	$210.00
	TURNKEY CORRECTIONS	LAW LIBRARY - AUGUST 2023--COMMISSSARY	$184.00
	TURNKEY CORRECTIONS	LAW LIBRARY - SEPTEMBER 2023--COMMISSARY	$168.00
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES - AUGUST 2023--COMMISSARY	$160.30
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--COMMISSARY	$144.90
	UNITED MAILING SERVICES INC	POSTAGE 11/27 - 12/08--EXTENSION	$73.37
	UNITED MAILING SERVICES INC	SERVICES 11/27 - 12/08--EXTENSION	$39.01
	UNITED MAILING SERVICES INC	POSTAGE 11/27 - 12/08--HUMAN SERVICES	$126.96
	UNITED MAILING SERVICES INC	SERVICES 11/27 - 12/08--HUMAN SERVICES	$49.14
	WESTERMAN, DUSTIN R	OVERNIGHT PER DIEM EXTRADITION MIAMI, FL--SHERIFF	$138.00
192849	WESTERN AGENCY INC	ADD 23 DURANGO SHERIFF--INSURANCE	$389.00
192858	XCEL ENERGY	ELECTRICITY SOO LINE PARKING LOT--FACILITY MGMT	$38.44
192860	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MGMT	$770.58
192860	XCEL ENERGY	ELECTRICITY 900 BLDG - COLD STORAGE--FACILITY MGMT	$74.94
		Total General Bills:	**$180,866.04**

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
192952	XCEL ENERGY	OLD SETTLERS CAMPGROUND ELECTRIC	$37.74
192850	XCEL ENERGY	ELECTRICITY - O.S. PARK PUMP 401 PARK RD	$58.44
		Total Park Board Bills:	**$96.18**

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	ACME TOOLS GRAND FORKS	INV #12187881 SHOP SUPPLIES	$59.97
	CAPITAL ONE TRADE CREDIT	INV #D38345 ALLOY MASTER LINK FOR UNIT 157	$149.98
	DAKOTA FLUID POWER INC	INV #7148841 HYDROLIC HOSE ASSEMBLY FOR UNIT 157	$117.85
	DAKOTA FLUID POWER INC	INV #7149577 HYDROLIC HOSE FITTING FOR UNIT 157	$154.32
	DAKOTA FLUID POWER INC	INV #7150066 HYDROLIC HOSE ASSEMBLY FOR UNIT 42D	$40.72
	DAKOTA FLUID POWER INC	INV #7151179 PARTS FOR UNIT 158	$439.84
	EAPC ARCHITECTS ENGINEERS	INV #55905 ARCHITECT SERVICES FOR BLDG C ADDN	$3,900.00
	FASTENAL COMPANY	INV #NDMIN245286 NUTS & BOLTS 2"-4-1/2 FOR UNIT 51	$25.84
	GENERAL TRADING CO	INV #308284 SHOP SUPPLIES-SHOP TOWELS, CLEANER	$236.40
	GRAVEL PRODUCTS INC	INV #441168 SANDBLASTING SAND	$234.00
	LOCATORS AND SUPPLIES INC	INV #0311491 SAFETY JACKETS	$191.10
	MAGIC CITY GARAGE DOOR INC	INV #I23-3282 BUILDING D SERVICE	$136.50
192950	MDU - BISMARCK OFFICE	KENMARE ELECTRIC	$114.18
192950	MDU - BISMARCK OFFICE	BLDG D GAS	$500.80
192950	MDU - BISMARCK OFFICE	BLDG B GAS	$951.82
192950	MDU - BISMARCK OFFICE	BLDG A GAS	$411.97
192950	MDU - BISMARCK OFFICE	BLDG C GAS	$791.82
192950	MDU - BISMARCK OFFICE	BLDG E GAS	$154.80
	MENARDS - MINOT	INV #47092 SHOP SUPPLIES	$125.90
	MENARDS - MINOT	INV #47162 SHOP SUPPLIES	$144.12
	MENARDS - MINOT	INV #47514 SHOP SUPPLIES	$62.40
	MENARDS - MINOT	INV #47522 SUPPLIES FOR ROCK REMOVAL AT SUNDSBAK FIELD	$294.32
	MENARDS - MINOT	INV #47591 SHOP SUPPLIES	$95.73
	MENARDS - MINOT	INV #47607 PARTS FOR UNIT 158	$145.63
	MINOT CITY OF, LANDFILL	INV #00474157 DUMPING FEE 12/13/23	$71.04
	MINOT CITY OF, LANDFILL	INV #00474240 DUMPING FEE 12/14/23	$42.24
	MINOT CITY OF, LANDFILL	INV #00474244 DUMPING FEE 12/14/23	$45.12
	MINOT CITY OF, LANDFILL	INV #00474273 DUMPING FEE 12/14/23	$26.95
	MINOT CITY OF, LANDFILL	INV #00474305 DUMPING FEE 12/14/23	$83.04
	MINOT CITY OF, LANDFILL	INV #00474312 DUMPING FEE 12/14/23	$52.05
192951	OTTERTAIL POWER CO	DOUGLAS SHOP ELECTRIC	$339.85
	RDO/POWERPLAN	INV #P8970607 SCREW JACK SWIVEL FOR UNIT 93A	$92.65
	SWANSTON EQUIPMENT CO	INV #E04709 SANDER SPREADER FOR UNIT 158	$586.88
	SWANSTON EQUIPMENT CO	INV #P62466 FEMALE COUPLER FOR UNIT 5203	$314.82
	SWANSTON EQUIPMENT CO	INV #P62497 WIPER BLADE AND REPLACEMENT GLASS DOOR FOR UNIT 5204	$102.69
	SWANSTON EQUIPMENT CO	INV #P62513 GRINDER TOOTHS FOR UNIT 42D	$49,264.07
	TRI N PROPANE	INV #102108 DOUGLAS PROPANE	$135.31
	TRI N PROPANE	INV #102170 SAWYER PROPANE	$79.98
		Total Road/Highway Bills:	**$60,716.70**

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
			$0.00
		Total Vision Zero Bills:	**$0.00**

GRAND TOTAL	**$241,678.92**

WARD COUNTY HUMAN SERVICE ZONE
LISTING OF BILLS
BILLS PAID - December 28, 2023
ZONE BOARD REVIEW- January 16, 2023

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Amy Boyle	Employee Travel 9/5-12/19	15.07
Nicole Domres	Employee Travel 11/9-12/13	135.59
Kristi Frederick	Employee Travel/Meals 12/5-13	633.21
Shelby Hysjulien	Employee Travel 12/12-12/13	8.52
Slim Lee	Employee Travel 12/12-12/13	69.43
Jenna Lyon-Aasand	Employee Travel 12/1-12/19	111.35
Shalisha Norton	Employee Travel 12/1-12/13	55.02
Valerie Potter	Employee Travel/FC Meal 12/5-1	79.95
Ashley Powers	Employee Travel 12/7-12/19	38.65
Ryann Rafferty	Employee Travel 12/1-12/7	66.81
Riverside Technologies Dept	HP Docks w/ 3 yr Warranty	8,204.00
Lindsay Welsh	Employee Travel 12/1-12/18	28.17
TOTAL		**9,445.77**

December 21, 2023

Board of Ward County Commissioners
225 Third Street, SE
Minot, ND 58701

Re: Ward County ARPA Project No. 63
City of Burlington, Lagoon Modification

Dear Commissioners,

The City of Burlington is requesting an extension to the allocation deadline of the end of December 2023 to allow for the project to be rebid.

The City advertised the project for bids on November 24, 2023 and opened bids on December 15, 2023. The low bid for the project was $1,966,899.00. On December 21, 2023, the City held a special Council meeting to review the bids received. The Council moved to reject all bids and rebid the project. The justification for the motion to reject bids along with the other options considered are outlined below.

On December 20, 2023, the Department of Environmental Quality reached out to the design team and expressed some concerns on the design and are requesting some additional clarification. The proposed lagoons were designed to meet the 10 States Standards and to allow for conversion to an aerated system without needing to reconstruct lagoon embankments. The DEQ expressed concerns with overbuilding the lagoon embankments now since it would allow for the City to operate the lagoon in excess of its design capacity. Furthermore, the DEQ requested that the lagoon volume be limited to 5 feet as opposed to 6 feet allowed under 10 States Standards. The design team expressed concerns with the DEQ that limiting the system to 5 feet of volume would not allow for the required storage capacity to be met and would make the proposed project unjustifiable.

A meeting was held with the DEQ on December 20, 2023 to review the project and the concerns of both DEQ and the design team. The result of the meeting was that the design team would provide additional calculations showing how the lagoon will meet permitted requirements to satisfy the DEQ's concerns with a 6-foot volume. The design team also agreed that the scope could be reduced to limit the embankment to only what is needed in the proposed Phase 1 conditions (no aeration). The revisions will remove utility modifications, reduce/remove the over excavation of existing lagoon cells (wet material), and reduce the embankment volume by approximately 40%.

The options the City considered are as follows:

Option 1 – Award the bid to Strata Corporation (low bidder) and change order the reduced scope. This options allows for the project to be awarded prior to the Ward County ARPA allocation deadline and would provide a cost savings based on reduced scope. However, the proposed change in scope would be large enough that the low bid contractor would have the option to adjust unit pricing under the terms of the general conditions. Additionally, the award could make the City liable for any cost the contractor incurs should the contract need to be canceled.

Option 2 – Reject all bids and rebid the project. This option allows for the design to be modified to address the DEQ's concerns and rebid. The rebid would allow for more competitive bids based on a reduced scope possible providing additional financial savings. However, the rebid of the project would not allow for award within the timeframe specified under the Ward County ARPA Grant.

The City moved to proceed with Option 2 so that all of the concerns with the DEQ could be incorporated into a revised bid package allowing for all contractors to review the revised scope as it is likely that the reduced handling of wet material could have an impact of the bid pricing.

Sincerely,

Patrick Samson, PE
Vice President / City Engineer

Ward County Multi-Hazard Mitigation Plan

Whereas, Ward County recognizes the threat that natural, man-made or technological hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce and/or eliminate the potential for harm to people and property from future hazard occurrences; and

Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

Whereas, Ward County participated in the preparation of this plan in accordance with the Disaster Mitigation Act of 2000; and

Whereas, adoption of the Ward County Multi-Hazard Mitigation Plan demonstrates the commitment to hazard mitigation; and

Now, therefore, be it resolved, that the Ward County adopts the 2023 County Multi-Hazard Mitigation Plan pending final approval by the North Dakota Department of Emergency Services and the Federal Emergency Management Agency.

Signed this 28th day of December, 2023.

Attested: ______________________ Signed: ______________________

Auditor Commission Chairperson

JP MORGAN PURCHASE CARD BILL LIST - 12/19/2023 MEETING
NOVEMBER 2023 TRANSACTIONS

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--PAPER CLIPS--AUDITOR	$ 15.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--CALEND./HIGHLIGHT./TAPE--AUDITOR	54.82
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--WIRELESS KEYBOARD--AUDITOR	24.70
GENERAL (COMMISSION BILLS)	001.0002.300.2400	CLUTE--CALENDARS/TAPE/STICKERS--AUDITOR	184.34
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--CALCULATOR RIBBON--AUDITOR	5.60
GENERAL (COMMISSION BILLS)	001.0002.300.2400	NDRIN--MONTHLY SUBSCIPTION 11/4/23--AUDITOR	30.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--PENS--AUDITOR	28.06
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--TONER--AUDITOR	196.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--CARD STOCK--AUDITOR	10.99
GENERAL (COMMISSION BILLS)	001.0002.300.2400	LOWE'S PRINTING--AUD./TRE. LETTERHEAD--AUDITOR	298.85
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VISTAPRINT--STAMPERS X3--AUDITOR	47.06
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VERIZON--PHONE 10/9/23--AUDITOR	42.49
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VERIZON--PHONE 11/9/23--AUDITOR	42.49
GENERAL (COMMISSION BILLS)	001.0002.300.2500	ABM--ANNUAL COPIER SVC CONTRACT--AUDITOR	1,186.26
GENERAL (COMMISSION BILLS)	001.0003.300.2900	NDRIN--MONTHLY SUBSCIPTION 11/3/23--TAX	30.00
GENERAL (COMMISSION BILLS)	001.0003.300.2900	VERIZON--PHONE 11/1/23--BLDG INSP--TAX	42.49
GENERAL (COMMISSION BILLS)	001.0004.300.2300	CURB LV TAXI--TRAINING TRAVEL--STATES ATTNY	50.36
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	29.92
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	7.40
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	3.00
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	12.97
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	5.00
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	19.95
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	5.00
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	14.94
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	5.00
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	22.95
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	22.93
GENERAL (COMMISSION BILLS)	001.0004.300.2300	UBER--TRAINING TRAVEL--STATES ATTNY	3.43
GENERAL (COMMISSION BILLS)	001.0004.300.2300	BISMARCK AIRPORT--PARKING--STATES ATTNY	70.00
GENERAL (COMMISSION BILLS)	001.0004.300.2300	PALACE STATION--LODGING 11/5-11/12--STATES ATTNY	878.65
GENERAL (COMMISSION BILLS)	001.0004.300.2400	BLUE360 MEDIA--ND CRIM./TRAFFIC--STATES ATTNY	770.15
GENERAL (COMMISSION BILLS)	001.0004.300.2900	LEXISNEXIS--MTH CONTRACT 10/31--STATES ATTNY	580.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	NDAA--DUES 2024 RL--STATES ATTNY	255.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	SUBMITTABLE /SBLE--BAR LIC. RL--STATES ATTNY	395.20
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 11/22/23--STATES ATTNY	182.59
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 11/22/23--STATES ATTNY	45.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	AT&T--CELL PHONES 11/3/23--STATES ATTNY	365.44
GENERAL (COMMISSION BILLS)	001.0004.300.2900	SUBMITTABLE /SBLE--BAR LIC. SD--STATES ATTNY	393.92
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ND SEC. STATE--NOTARY RENEW.-LD--STATES ATTNY	36.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	WESTERN NAT'L INS.--NOT. BOND LD--STATES ATTNY	50.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	WESTERN NAT'L INS.--NOT. BOND KW--STATES ATTNY	50.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ND SEC. STATE--NOTARY RENEW.-KW--STATES ATTNY	36.00
GENERAL (COMMISSION BILLS)	001.0006.300.2400	CLUTE--CALENDARS--SHERIFF	262.27
GENERAL (COMMISSION BILLS)	001.0006.300.2400	LOWE'S PRINTING--BOND ENVELOPES--SHERIFF	291.15
GENERAL (COMMISSION BILLS)	001.0006.300.2400	DATA AXLE--POLK DIRECTORY--SHERIFF	222.40
GENERAL (COMMISSION BILLS)	001.0006.300.2400	MENARDS--STAPLES/STAPLES--SHERIFF	38.54
GENERAL (COMMISSION BILLS)	001.0006.300.2400	OFFICE DEPOT--MISC. OFFICE SUPPLIES--SHERIFF	76.33
GENERAL (COMMISSION BILLS)	001.0006.300.2400	COAST TO COAST--TONER--SHERIFF	258.00
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX--FUEL--SHERIFF	48.46
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	52.47
GENERAL (COMMISSION BILLS)	001.0006.300.2403	HOLIDAY--FUEL--SHERIFF	66.52
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	44.79
GENERAL (COMMISSION BILLS)	001.0006.300.2403	HOLIDAY--FUEL--SHERIFF	54.42
GENERAL (COMMISSION BILLS)	001.0006.300.2403	EXXON JAMESTOWN I-94--FUEL--SHERIFF	44.79
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX--FUEL--SHERIFF	53.72
GENERAL (COMMISSION BILLS)	001.0006.300.2405	GALLS--SPIKES--SHERIFF	202.93
GENERAL (COMMISSION BILLS)	001.0006.300.2405	STREICHERS--AMMO--SHERIFF	894.80
GENERAL (COMMISSION BILLS)	001.0006.300.2405	CELLEBRITE--SUBSCRIP. 3/24/24-3/23/25--SHERIFF	6,127.50
GENERAL (COMMISSION BILLS)	001.0006.300.2405	GALLS--SPIKES--SHERIFF	87.02
GENERAL (COMMISSION BILLS)	001.0006.300.2405	PINKERTON--EUTHANIZATION--SHERIFF	190.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	TRANSUNION--GEO TRACKING 11/1/23--SHERIFF	148.00
GENERAL (COMMISSION BILLS)	001.0006.300.2500	AXON--CARTRIDGES--SHERIFF	2,915.50
GENERAL (COMMISSION BILLS)	001.0006.300.2500	DYNAMIC RANGE--AMMO--SHERIFF	491.80
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/1/23--SHERIFF	52.03
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/2/23--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--REFUND OIL CHANGE--SHERIFF	(75.23)
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/20/23--SHERIFF	75.23
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES--SHERIFF	1,084.92
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/28/23--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/8/23--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES--SHERIFF	1,044.96
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/13/23--SHERIFF	70.92
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 10/30/23--SHERIFF	(89.08)
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/27/23--SHERIFF	75.23
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/17/23--SHERIFF	89.08
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--REFUND TAX/DISCOUNT--SHERIFF	(36.42)
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 11/2/23--SHERIFF	52.66
GENERAL (COMMISSION BILLS)	001.0006.301.2110	TRINITY BUS. SVCS.--WSI PHYSICALS--SHERIFF	709.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	NATIONAL TACTICAL--TRAINING--SHERIFF	701.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	NJ CRIMINAL--TRAINING--SHERIFF	299.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	NJ CRIMINAL--TRAINING--SHERIFF	249.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	STREET --TRAINING JH--SHERIFF	225.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	PREFERRED TRAVEL--FLIGHT-EXTRADITION--SHERIFF	1,344.60
GENERAL (COMMISSION BILLS)	001.0006.301.2300	PREFERRED TRAVEL--FLIGHT-EXTRADITION--SHERIFF	492.60
GENERAL (COMMISSION BILLS)	001.0006.301.2300	COURTYARD--LODGING 10/07/23-10/08/23--SHERIFF	123.05

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0006.301.2300	PREFERRED TRAVEL--FLIGHT-EXTRADITION--SHERIFF	1,344.60
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INNS--LODGING 10/29/23-11/3/23--SHERIFF	481.50
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INNS--LODGING 10/29/23-11/3/23--SHERIFF	481.50
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INNS--LODGING 11/05/23-11/10/23--SHERIFF	481.50
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INNS--LODGING 11/05/23-11/10/23--SHERIFF	240.75
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INN--REFUND--SHERIFF	(240.75)
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INNS--LODGING 11/12/23-11/17/23--SHERIFF	240.75
GENERAL (COMMISSION BILLS)	001.0006.301.2300	HAMPTON INNS--LODGING 11/12/23-11/17/23--SHERIFF	481.50
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DELTA--FLIGHT--SHERIFF	1,106.79
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DELTA--FLIGHT--SHERIFF	553.40
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DELTA--FLIGHT--SHERIFF	1,106.79
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DELTA--FLIGHT SVC FEE--SHERIFF	30.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DELTA--FLIGHT SVC FEE--SHERIFF	30.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	DELTA--FLIGHT SVC FEE--SHERIFF	30.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	ENTERPRISE--CAR RENTAL-EXTRAD.--SHERIFF	95.01
GENERAL (COMMISSION BILLS)	001.0006.301.2300	STARBUCKS--INMATE DRINK-EXTRAD.--SHERIFF	9.10
GENERAL (COMMISSION BILLS)	001.0006.301.2300	COURTYARD--LODGING 10/07/23-10/08/23--SHERIFF	123.05
GENERAL (COMMISSION BILLS)	001.0006.301.2300	SHELL OIL--FUEL-EXTRAD.--SHERIFF	30.25
GENERAL (COMMISSION BILLS)	001.0006.301.2300	STREET --TRAINING CV--SHERIFF	225.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	GLOCK PROF.--TRAINING--SHERIFF	250.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--FRAMES--JAIL	48.59
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--SPRAY NOZZLES/DISINF./RAGS--JAIL	622.70
GENERAL (COMMISSION BILLS)	001.0007.300.2400	ND SEC. STATE--NOTARY APP. LE--JAIL	36.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--PLANNERS/ADDRESS BOOKS--JAIL	27.55
GENERAL (COMMISSION BILLS)	001.0007.300.2400	COAST TO COAST--TONER--JAIL	1,339.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	LOWE'S PRINTING--NOTARY STAMP SH--JAIL	35.00
GENERAL (COMMISSION BILLS)	001.0007.300.2400	LOWE'S PRINTING--NOTARY STAMP AC--JAIL	35.00
GENERAL (COMMISSION BILLS)	001.0007.300.2405	AMAZON--RADIOS--JAIL	978.00
GENERAL (COMMISSION BILLS)	001.0007.300.2405	NORTH COUNTRY--HEADBANDS/BEANIES--JAIL	678.75
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS/FRT--JAIL	278.04
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS/FRT--JAIL	358.02
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS/FRT--JAIL	68.45
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS--JAIL	146.20
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--SHIRTS/FRT--JAIL	39.43
GENERAL (COMMISSION BILLS)	001.0007.300.2405	BALCO UNIFORM--CIT PINS--JAIL	51.00
GENERAL (COMMISSION BILLS)	001.0007.300.2405	BALCO UNIFORM--NAMETAPES/PINS--JAIL	265.80
GENERAL (COMMISSION BILLS)	001.0007.300.2500	MID STATES WIRELESS--RADIOS X10--JAIL	8,038.30
GENERAL (COMMISSION BILLS)	001.0007.300.2500	AXON--TRAINING--JAIL	990.00
GENERAL (COMMISSION BILLS)	001.0007.300.2506	DOC--MAINT. CONTRACT 11/9/23--JAIL	350.75
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	111.65
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS/MED. SUPPLIES--JAIL	726.86
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL--JAIL	306.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS--JAIL	60.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--TEST KITS/SCREENS--JAIL	1,166.52
GENERAL (COMMISSION BILLS)	001.0007.300.2812	PRIMARY PROD.--GLOVES--JAIL	379.56
GENERAL (COMMISSION BILLS)	001.0007.300.2812	EATON AND ASSOCIATES--PSYCH TESTING--JAIL	730.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	THRIFY RX--INMATE MEDS 10/31/23--JAIL	11,370.76
GENERAL (COMMISSION BILLS)	001.0007.300.2812	HESI--MANIFEST WASTE/TRANSP.--JAIL	168.55
GENERAL (COMMISSION BILLS)	001.0007.300.2812	HESI--MANIFEST WASTE/TRANSP.--JAIL	128.60
GENERAL (COMMISSION BILLS)	001.0007.300.2812	HESI--MANIFEST WASTE/TRANSP.--JAIL	168.55
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MPF--MEDS--JAIL	16.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE *CLOUD--MONTHLY FEE 11/25/23--JAIL	54.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE *STOCK--MONTHLY FEE 11/26/23--JAIL	29.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 11/15/23--JAIL	21.49
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--TAX REFUND 10/15/23--JAIL	(1.50)
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--TAX REFUND - 11/15/23 INVOICE--JAIL	(1.50)
GENERAL (COMMISSION BILLS)	001.0008.300.2400	BOB BARKER--BOXERS--JUVENILE	43.66
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--PENCIL ERASER TOPS--JUVENILE	6.98
GENERAL (COMMISSION BILLS)	001.0008.300.2400	DOC--MAINT. CONTRACT 11/9/23--JUVENILE	99.59
GENERAL (COMMISSION BILLS)	001.0008.300.2405	MIDCO--CABLE SVCS 10/18/23--JUVENILE	30.00
GENERAL (COMMISSION BILLS)	001.0008.300.2405	GALLS--SHIRTS/FRT--JUVENILE	657.90
GENERAL (COMMISSION BILLS)	001.0008.300.2405	GALLS--NAMETAGS/FRT--JUVENILE	154.65
GENERAL (COMMISSION BILLS)	001.0008.300.2405	NETFLIX--STREAMING SVC 11/17/23--JUVENILE	19.99
GENERAL (COMMISSION BILLS)	001.0008.300.2500	BOB BARKER--BLANKETS/BAR SOAP--JUVENILE	520.15
GENERAL (COMMISSION BILLS)	001.0008.300.2500	ULINE --MISC. CLEANING SUPPLIES--JUVENILE	627.16
GENERAL (COMMISSION BILLS)	001.0008.300.2812	THRIFY RX--INMATE MEDS 10/31/23--JUVENILE	44.87
GENERAL (COMMISSION BILLS)	001.0008.300.2812	CULLIGAN--WATER BOTTLES--JUVENILE	46.25
GENERAL (COMMISSION BILLS)	001.0008.300.2812	THRIFTY RX--INMATE MEDS 10/31/23--JUVENILE	16.07
GENERAL (COMMISSION BILLS)	001.0009.300.2300	UNITED AIRLINES--FLIGHT--EXTENSION	595.33
GENERAL (COMMISSION BILLS)	001.0009.300.2300	TRAVEL GUARD GROUP--FLIGHT INSUR.--EXTENSION	38.70
GENERAL (COMMISSION BILLS)	001.0009.300.2300	HOLIDAY INN--LODGING 10/24/23-10/26/23--EXTENSION	168.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	SCIENCE SOC.--CERT. CROP ADV. RENEW.--EXTENSION	120.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	HERTZ--CAR RENTAL--EXTENSION	355.72
GENERAL (COMMISSION BILLS)	001.0009.300.2300	UNITED AIRLINES--FLIGHT--EXTENSION	553.40
GENERAL (COMMISSION BILLS)	001.0009.300.2300	EPSILON SIGMA PHI--MEMBERSHIP DUES--EXTENSION	70.00
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--FRAMES 4-H PHOTOS--EXTENSION	19.99
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--LEDGER PAPER--EXTENSION	72.29
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--DISH DETERGENT--EXTENSION	12.90
GENERAL (COMMISSION BILLS)	001.0009.300.2400	CANVA--ANNUAL SUBSCRIPTION--EXTENSION	119.99
GENERAL (COMMISSION BILLS)	001.0009.300.2400	MENARDS--TOTES/TOOL/ BAKING SODA--EXTENSION	62.27
GENERAL (COMMISSION BILLS)	001.0009.300.2400	AMAZON--POST-IT NOTES--EXTENSION	18.71
GENERAL (COMMISSION BILLS)	001.0012.300.2900	VERIZON--PHONE 11/9/23--FAC. CELL--FACILITY	49.97
GENERAL (COMMISSION BILLS)	001.0013.300.2407	FASTENAL--10/20 CAN LINERS--FACILITY	44.99
GENERAL (COMMISSION BILLS)	001.0013.300.2407	DAKOTAH PAPER--VACUUM BAGS--FACILITY	97.60
GENERAL (COMMISSION BILLS)	001.0013.300.2407	DAKOTAH PAPER--HAND TOWELS--FACILITY	2,399.60
GENERAL (COMMISSION BILLS)	001.0013.300.2407	DACOTAH PAPER--CAN LINERS--FACILITY	45.02
GENERAL (COMMISSION BILLS)	001.0013.300.2506	BUTLER MACHINERY--ANTIFREEZE GENER.--FACILITY	36.46
GENERAL (COMMISSION BILLS)	001.0013.300.2506	FASTENAL--10/27 O RINGS--FACILITY	14.92
GENERAL (COMMISSION BILLS)	001.0013.300.2506	FASTENAL--10/5 O RINGS/DRILL BITS--FACILITY	28.46

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0013.300.2506	FASTENAL--10/27 JET LUBE--FACILITY	347.88
GENERAL (COMMISSION BILLS)	001.0013.300.2506	FASTENAL--10/10 INTERCOMS--FACILITY	848.71
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	76.32
GENERAL (COMMISSION BILLS)	001.0013.300.2506	HOME DEPOT--IMPACT BIT SET--FACILITY	26.97
GENERAL (COMMISSION BILLS)	001.0013.300.2506	RHI SUPPLY--SIDE STREAM FILTERS--FACILITY	75.60
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--WRENCH--FACILITY	4.44
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	400.90
GENERAL (COMMISSION BILLS)	001.0013.300.2506	GENERAL TRADING--O-RING/PULLER--FACILITY	6.62
GENERAL (COMMISSION BILLS)	001.0013.300.2506	SHERWIN-WILLIAMS--COURTHOUSE PAINT--FACILITY	337.50
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--ASST. BUNGEES & VINEGAR--FACILITY	32.51
GENERAL (COMMISSION BILLS)	001.0013.300.2506	GOOSENECK--SPRING--FACILITY	94.37
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--TOWELS/BROOM--FACILITY	46.94
GENERAL (COMMISSION BILLS)	001.0013.300.2506	SHERWIN-WILLIAMS--COURTHOUSE PAINT--FACILITY	139.11
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--HANDRAIL/TREATED 4X4--FACILITY	138.85
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MAC'S--BOLTS/NUTS PLOW BLADE--FACILITY	23.47
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--WATERPROOFING/MIN. SPIRITS--FACILITY	680.93
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--STRUTS/GREASE--FACILITY	40.12
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MARKS--WILLOUGHBY CHECK STOP--FACILITY	227.70
GENERAL (COMMISSION BILLS)	001.0013.300.2506	SUREBOND--TAMPERPROOF CAULK JAIL--FACILITY	642.37
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MARKS--BASE/FLOW RESTRICTER--FACILITY	93.90
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MARKS--DUAL VALVES--FACILITY	579.62
GENERAL (COMMISSION BILLS)	001.0013.300.2506	RHI SUPPLY--FAN MOTOR COURTHOUSE--FACILITY	239.80
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--EDGING/PAINT SUPPLIES--FACILITY	70.90
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--MISC. SUPPLIES--FACILITY	47.92
GENERAL (COMMISSION BILLS)	001.0013.300.2506	AMAZON--FOAM--FACILITY	333.00
GENERAL (COMMISSION BILLS)	001.0013.300.2506	AMAZON--LIGHT COVERS/ENDISCOPE--FACILITY	77.97
GENERAL (COMMISSION BILLS)	001.0013.300.2506	AMAZON--FOAM GLUE GUN/FRT--AUDITOR	25.58
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 10/22/23--GENERAL--FACILITY	1,844.08
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 10/22/23--SHERIFF--FACILITY	477.83
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 10/22/23--DET. CTR--FACILITY	143.85
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 10/22/23--EMERG. MGT.--FACILITY	33.73
GENERAL (COMMISSION BILLS)	001.0013.300.2611	VERENDRYE--ELECTRICITY CO. N 11/5/23--FACILITY	116.00
GENERAL (COMMISSION BILLS)	001.0013.300.2614	CITY/MINOT--WATER 315 C.H. 10/25/23--FACILITY	555.02
GENERAL (COMMISSION BILLS)	001.0013.300.2614	CITY/MINOT--WATER 315 C.H. 11/22/23--FACILITY	335.90
GENERAL (COMMISSION BILLS)	001.0013.300.2615	CITY/MINOT--WATER DET. CTR 10/25/23--FACILITY	4,511.87
GENERAL (COMMISSION BILLS)	001.0013.300.2615	CITY/MINOT--WATER DET. CTR 11/22/23--FACILITY	3,561.47
GENERAL (COMMISSION BILLS)	001.0013.300.2616	NPRWD--WATER FOR CO. N. 10/24/23--FACILITY	57.53
GENERAL (COMMISSION BILLS)	001.0013.300.2617	CITY/MINOT--WATER 225 ADMIN. 10/25/23--FACILITY	739.82
GENERAL (COMMISSION BILLS)	001.0013.300.2617	CITY/MINOT--WATER 225 ADMIN. 11/22/23--FACILITY	668.54
GENERAL (COMMISSION BILLS)	001.0013.300.2618	CITY/MINOT--WATER 425 BLDG 11/2/23--FACILITY	42.86
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-13TH 10/25/23--FACILITY	27.23
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-12TH 10/25/23--FACILITY	165.47
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-12TH 11/22/23--FACILITY	212.99
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-13TH 11/22/23--FACILITY	27.23
GENERAL (COMMISSION BILLS)	001.0013.300.2705	ECOLAB--JAIL PEST CONTROL--FACILITY	344.50
GENERAL (COMMISSION BILLS)	001.0013.300.2705	FASTENAL--10/27 FILTERS--FACILITY	318.31
GENERAL (COMMISSION BILLS)	001.0013.300.2705	FASTENAL--10/31 FILTERS--FACILITY	744.31
GENERAL (COMMISSION BILLS)	001.0013.300.2705	KEVINS--8/10 ADMIN HP 67--FACILITY	112.85
GENERAL (COMMISSION BILLS)	001.0013.300.2705	KEVINS--8/3 S JAIL RM 405--FACILITY	146.78
GENERAL (COMMISSION BILLS)	001.0013.300.2705	KEVINS--10/2 HP 22--FACILITY	220.16
GENERAL (COMMISSION BILLS)	001.0013.300.2705	KEVINS--10/5 HP 9--FACILITY	285.70
GENERAL (COMMISSION BILLS)	001.0013.300.2705	KEVINS--9/25 JUVENILE DRAIN--FACILITY	450.86
GENERAL (COMMISSION BILLS)	001.0013.300.2705	KEVINS--8/17 HP 21--FACILITY	1,211.05
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MOWBRAY--JAIL DRYER GASLINE--FACILITY	356.07
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MAIN ELECTRIC--CHECK FIRE ALARMS--FACILITY	705.94
GENERAL (COMMISSION BILLS)	001.0013.300.2705	DOC--MAINT. CONTRACT 11/9/23--FACILITY	49.08
GENERAL (COMMISSION BILLS)	001.0013.300.2705	BUTLER--SVC GENERATOR SWITCH--FACILITY	570.02
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MAIN ELECTRIC--REPL. FUSE LIGHT I-361--FACILITY	108.00
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MAIN ELECTRIC--CHECK FIRE ALARMS X2--FACILITY	206.00
GENERAL (COMMISSION BILLS)	001.0013.300.2705	BORDER STATES--BULBS COURTROOM 101--FACILITY	36.30
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS--WILLOUGHBY DUAL TEMP VALVE--FACILITY	869.43
GENERAL (COMMISSION BILLS)	001.0013.300.2705	RHI SUPPLY--MISC. SUPPLIES--FACILITY	1,992.80
GENERAL (COMMISSION BILLS)	001.0013.300.2705	TARGET--LICE SPRAY--FACILITY	29.97
GENERAL (COMMISSION BILLS)	001.0013.300.2709	FASTENAL--10/12 ICE MELT--FACILITY	725.50
GENERAL (COMMISSION BILLS)	001.0013.300.2709	NAPA--TRAILER GREASE CAP--FACILITY	10.88
GENERAL (COMMISSION BILLS)	001.0013.300.2709	NAPA--DEEP CREEP--FACILITY	8.49
GENERAL (COMMISSION BILLS)	001.0014.300.2400	AMAZON--MISC. OFFICE SUPPLIES--EMERG. MGT	47.66
GENERAL (COMMISSION BILLS)	001.0014.300.2400	AMAZON--COMPRESSED AIR--EMERG. MGT	15.99
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERENDRYE--ELECTRIC. SVARC 11/3/23--EMERG. MGT	67.00
GENERAL (COMMISSION BILLS)	001.0014.300.2400	AMAZON--TONER--EMERG. MGT	79.00
GENERAL (COMMISSION BILLS)	001.0014.300.2400	DOC--MAINT. CONTRACT 11/9/23--EMERG. MGT	20.65
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERIZON--CELL PHONES 11/12/23--EMERG. MGT	156.63
GENERAL (COMMISSION BILLS)	001.0014.300.2400	SRT--PHONES EOC 11/22/23--EMERG. MGT	48.84
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VISTAPRINT--BUSINESS CARDS--EMERG. MGT	36.79
GENERAL (COMMISSION BILLS)	001.0014.300.2400	OFFICE DEPOT--BINDER RINGS--EMERG. MGT	4.19
GENERAL (COMMISSION BILLS)	001.0019.300.2408	QUADIENT--CERTIFIED MAIL NOV 23-FEB 24--GENERAL	351.00
GENERAL (COMMISSION BILLS)	001.0019.300.2408	UPS STORE--POSTAGE--GENERAL	14.82
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--MTG MINUTES 10-17, 11-17--GENERAL	124.80
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--MTG MINUTES 9-19, 10-30--GENERAL	157.56
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--MULTI. BOARD OPENINGS 11-15--GENERAL	15.60
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--SP. MTG MINUTES 9-11, 10-30--GENERAL	89.70
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--BUDGET HEARING MIN. 9-19, 10-30--GENERAL	202.80
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--SP. MTG MINUTES 9-26, 10-30--GENERAL	53.82
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--MTG MINUTES 10-3, 10-30--GENERAL	275.34
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--2020 AUCTION LIST 11-9--GENERAL	106.08
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--ASA COMM. OPENING 11-10--GENERAL	17.16
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--BOARD POSITION - SP. A. 11-10--GENERAL	16.38
GENERAL (COMMISSION BILLS)	001.0019.300.2409	COLUMN--PHN SANGRAY 11-10--GENERAL	38.48
GENERAL (COMMISSION BILLS)	001.0019.300.2900	WAL-MART--ERROR-REFUNDED--GENERAL	88.00

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0019.300.2900	WAL-MART--ERROR-REFUNDED--GENERAL	(88.00)
GENERAL (COMMISSION BILLS)	001.0019.300.5802	TRINITY HOSP.--CORONER 10/31/23--GENERAL	5,654.20
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMAS FAMILY--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON LARSON--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON LARSON--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.312.1303	PRIMARY PROD.--GLOVES--GENERAL	1,881.14
GENERAL (COMMISSION BILLS)	001.0090.300.2400	DOC--MAINT. CONTRACT 10/11/23--HR	57.86
GENERAL (COMMISSION BILLS)	001.0090.300.2400	RECORD KEEPERS--SHREDDING 10/31/23--HR	17.50
GENERAL (COMMISSION BILLS)	001.0090.300.2400	VERIZON--PHONE 10/9/23--HR	42.72
GENERAL (COMMISSION BILLS)	001.0090.300.2400	ZOOM--MONTHLY FEE 11/20/23--HR	15.99
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--PHONE CORD/CASE--IT	35.62
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--REMOTE/LABEL MAKER CASE--IT	48.93
GENERAL (COMMISSION BILLS)	001.0091.300.2400	DOC--MAINT. CONTRACT 11/9/23--IT	55.34
GENERAL (COMMISSION BILLS)	001.0091.300.2500	SOLARWINDS--DAMEWARE MINI REMOTE--IT	210.00
GENERAL (COMMISSION BILLS)	001.0091.300.2500	VERIZON--PHONE 11/9/23--IT	142.47
GENERAL (COMMISSION BILLS)	001.0091.300.2500	VERIZON--PHONE 11/9/23--IT	420.95
GENERAL (COMMISSION BILLS)	001.0092.300.2300	NW TIRE--NEW TIRES RED VAN--HUM. SVCS	780.99
GENERAL (COMMISSION BILLS)	001.0092.300.2300	HOLIDAY--CAR WASH--HUM. SVCS	13.00
GENERAL (COMMISSION BILLS)	001.0092.300.2300	RED CARPET WASH--CAR WASH--HUM. SVCS	12.00
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	371.99
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	371.99
GENERAL (COMMISSION BILLS)	001.0092.300.2400	WAL-MART--NAPKINS--HUM. SVCS	25.28
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	371.99
GENERAL (COMMISSION BILLS)	001.0092.300.2400	MPF--POSTAGE--HUM. SVCS	1.59
GENERAL (COMMISSION BILLS)	001.0092.300.2400	KALIX/PAYPAL--CONF. SHREDDING 10/12--HUM. SVCS	67.34
GENERAL (COMMISSION BILLS)	001.0092.300.2400	KALIX/PAYPAL--CONF. SHREDDING 10/26--HUM. SVCS	56.24
GENERAL (COMMISSION BILLS)	001.0092.300.2400	KALIX/PAYPAL--CONF. SHRED. 9/14 & 9/18--HUM. SVCS	123.21
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	80.97
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	338.91
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 10/25/23--HUM. SVCS	57.70
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 10/25/23--HUM. SVCS	63.38
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 10/25/23--HUM. SVCS	69.49
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 10/25/23--HUM. SVCS	70.91
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 10/27/23--HUM. SVCS	123.60
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 10/25/23--HUM. SVCS	127.31
GENERAL (COMMISSION BILLS)	001.0092.300.2601	SRT--PHONE LD 10/22/23--HUM. SVCS	151.36
GENERAL (COMMISSION BILLS)	001.0092.300.2601	SRT--PHONE 10/22/23--HSZ--HUM. SVCS	964.47
GENERAL (COMMISSION BILLS)	166.0037.300.2999	PHOENIX SUPPLY--PANTS--COMMISSARY	114.95
GENERAL (COMMISSION BILLS)	166.0037.300.2999	COLE PAPERS--CUPS--COMMISSARY	111.64
GENERAL (COMMISSION BILLS)	166.0037.300.2999	USPS--POSTATE--COMMISSARY	19.90
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MIDCO--CABLE SVCS 10/18/23--COMMISSARY	186.57
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--TV--COMMISSARY	88.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MCKESSON--MEDS--COMMISSARY	487.17
GENERAL (COMMISSION BILLS)	166.0037.300.2999	BOB BARKER--HOT POTS/BAR SOAP--COMMISSARY	936.64
GENERAL (COMMISSION BILLS)	166.0037.300.2999	USPS--REFUND POSTATE--COMMISSARY	(14.75)
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--PLAYING CARDS--COMMISSARY	130.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	20.56
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	90.55
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--TV'S/ORGANIZER--COMMISSARY	203.99
GENERAL (COMMISSION BILLS)	166.0037.300.2999	DOLLAR GENERAL--HAIR CARE--COMMISSARY	39.45
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--CANDY/COFFEE/RAMEN--COMMISSARY	259.73
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--MISC. SUPPLIES--COMMISSARY	397.23
PARK	001.0016.300.2414	AM. LANDSC. STRUCT.--R.L. PAVILION-FINAL--PARK	46,865.00
PARK	001.0016.300.2600	NPRWD--WATER RICE LAKE 10/24/23--PARK	66.57
PARK	001.0016.300.2600	VERENDRYE--ELECTRICITY R.L. & N.C. 11/3/23--PARK	117.00
PARK	001.0016.300.2600	SRT--INTERNET SVC.-OLD SETTLERS. 10/22/23--PARK	99.90
PARK	001.0016.300.2600	RTC--INTERNET SVC.-NELSON CARLSON. 11/1/23--PARK	107.00
HIGHWAY (ROAD)	130.0024.300.2400	ESRI--GIS SOFTWARE MAINT. RENEW.--HIGHWAY	5,720.00
HIGHWAY (ROAD)	130.0024.300.2400	OFFICE DEPOT--LAMINAT. SHEETS/RINGS--HIGHWAY	48.38
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 10/2/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 10/9/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 10/16/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 10/23/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2400	ARAMARK--CLEANING/SUPPLIES 10/30/23--HIGHWAY	190.01
HIGHWAY (ROAD)	130.0024.300.2403	CENEX--GASOLINE FOR 1412--HIGHWAY	110.73
HIGHWAY (ROAD)	130.0024.300.2414	AMAZON--BATTERY TENDER--HIGHWAY	59.99
HIGHWAY (ROAD)	130.0024.300.2414	AMAZON--FLASHLIGHTS/CHARGERS--HIGHWAY	395.67
HIGHWAY (ROAD)	130.0024.300.2414	BECHTOLD--HOT MIX PICKED UP 9/14--HIGHWAY	1,935.45
HIGHWAY (ROAD)	130.0024.300.2414	LINDE GAS--MISC. SHOP SUPPLIES--HIGHWAY	237.80
HIGHWAY (ROAD)	130.0024.300.2600	NPRWD--WATER DOUGLAS 10/24/23--HIGHWAY	55.40
HIGHWAY (ROAD)	130.0024.300.2600	CIRCLE SANITATION--SANITATION K. 11/20--HIGHWAY	18.50
HIGHWAY (ROAD)	130.0024.300.2600	VERENDRYE--ELECTRIC. 200s/201/2900 12/5--HIGHWAY	4,275.00
HIGHWAY (ROAD)	130.0024.300.2600	SRT--OFFICE PHONE/INTERNET 10/22/23--HIGHWAY	537.55
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON--CELL PHONE-HWY 10/28/23--HIGHWAY	259.98
HIGHWAY (ROAD)	130.0024.300.2600	CITY/MINOT--WATER HWY BLDG B 10/25/23--HIGHWAY	106.22
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON CONNECT--FLEET SUBSCR. 11/1/23--HIGHWAY	388.50
VISION ZERO	132.0024.300.2600	VERIZON--CELL PHONE-VZ 10/28/23--VISION ZERO	47.49
			$ 180,308.27

NOVEMBER 2023 TRANSACTIONS

TRANSACTION BREAKDOWN BY FUND		
GENERAL (COMMISSION BILLS)	$	117,906.09
PARK		47,255.47
HIGHWAY (ROAD)		15,099.22
VISION ZERO		47.49
	$	**180,308.27**
		-

December 28, 2023

Board of County Commissioners
Ward County
Minot, ND 58701

Dear Commissioners:

I hereby request authorization to cancel the following checks which will have been outstanding for ninety days or longer, as of December 28, 2023:

Drawn On First International Bank & Trust

Check #	Payee	Amount $	Check Date
192228	HAT CREEK PROPERTIES LLC	$ 31.49	09/08/2023
192137	BLEVINS, ISAAC	$ 16.24	08/21/2023
		$ 47.73	

Marisa Haman
Ward County Auditor/Treasurer

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: Farmers Union Oil of Minot DBA Enerbase Cooperative Resources
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to: Drawer F Minot ND 58702
(mailing address)

The legal description of the proposed licensed premises is:

SCT: 16 TWN: 152 RNG: 87 OLT2 of SESE S16-152-87 ORLEIN-S161 A 5.00

Type of license applied for: (circle applicable fees)

LICENSE FEES	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	$500	$500	$375
Supper Club Alcoholic Beverage	n/a	$750	n/a
Supper Club Beer & Wine	n/a	$375	n/a
TOTAL FEE			
GOLF COURSE LICENSE FEES	**ON & OFF SALE**	**ON-SALE ONLY**	**OFF-SALE ONLY**
Golf Course Alcoholic Beverage License (on-sale and off-sale)	$1,000	$750	n/a
Beer and Wine Only	$500	$375	n/a
TOTAL FEE			

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

Darren Sletten - President - Board of Directors
Tony Bernhardt - CEO
Jay Harstad - Vice President - Board of Directors
Robert Schmidt - Sec/Tres - Board of Directors

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney of any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed Tony M. Bernhardt

CEO

Position, if corporation

Signed ______________________

____

Position, if corporation

LAVON WOLF
Notary Public
State of North Dakota
My Commission Expires Sept. 9, 2024

Signed ______________________

____

Position, if corporation

Subscribed and sworn to before me this 30 day of Nov, 2023.

Lavon Wolf

Notary Public, Ward County, North Dakota

My Commission Expires: 9-9-24

Auditor/Treasurer's checklist:

Property Taxes Current?	X
Personal Information Attachments	X - rcvd 12/19/23
Payment of Fee	X
Township Board Consent (New applications only)	—
Fire Marshall or Chief Approval	X - rcvd 12/21/23
1st District Health Unit Approval (existing Bldg. Only)	X
Scale drawing of proposed licensed premises, Square footage	X
Scale drawing of parking area, No. of spaces	X

State's Attorney's Review (initial where appropriate)

RM comments attached ________ reviewed without comment

Sheriff's Review: (initial where appropriate)

X comments attached ________ reviewed without comment

RWR 1. Must obtain Fire Inspection 2. Tony Bernhardt must complete personal information regarding criminal convictions.

RCr same comments cannot get until the above is completed

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Tony M. Bernhardt
Applicant's signature

Tony M. Bernhardt
Applicant's printed name

701-852-2501
Applicant's daytime phone number

LAVON WOLF
Notary Public
State of North Dakota
My Commission Expires Sept. 9, 2024

Subscribed and sworn to before me this 30 day of Nov., 2023.

Lavon Wolf

My Commission expires: 9-9-24

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

LAVON WOLF
Notary Public
State of North Dakota
My Commission Expires Sept. 9, 2024

Applicant's signature

Jay Hastad
Applicant's printed name

701-898-3387
Applicant's daytime phone number

Subscribed and sworn to before me this 19 day of December, 2023.

My Commission expires: 9-9-24

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Applicant's signature

Robert Schmidt
Applicant's printed name

701-301-1332
Applicant's daytime phone number

LAVON WOLF
Notary Public
State of North Dakota
My Commission Expires Sept. 9, 2024

Subscribed and sworn to before me this 12 day of December, 20 23.

Lavon Wolf

My Commission expires: 9-9-24

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Darren Sletten
Applicant's signature

Darren Sletten
Applicant's printed name

...VON WOLF
Notary Public
State of North Dakota
My Commission Expires Sept. 9, 2024

701-897-1283
Applicant's daytime phone number

Subscribed and sworn to before me this 12 day of December, 2023.

Laron Wolf

My Commission expires: 9-9-24

TO: The Ward County Commissioners

I hereby certify that the scale drawing of the licensed premises set forth below, and the parking lot serving said premises, have not changed since I last submitted the drawings to the County Commission.

Tony M. Bernhardt

Signed (owner, manager or president of a Corporation)

Tony M. Bernhardt

Printed Name

701-852-2501

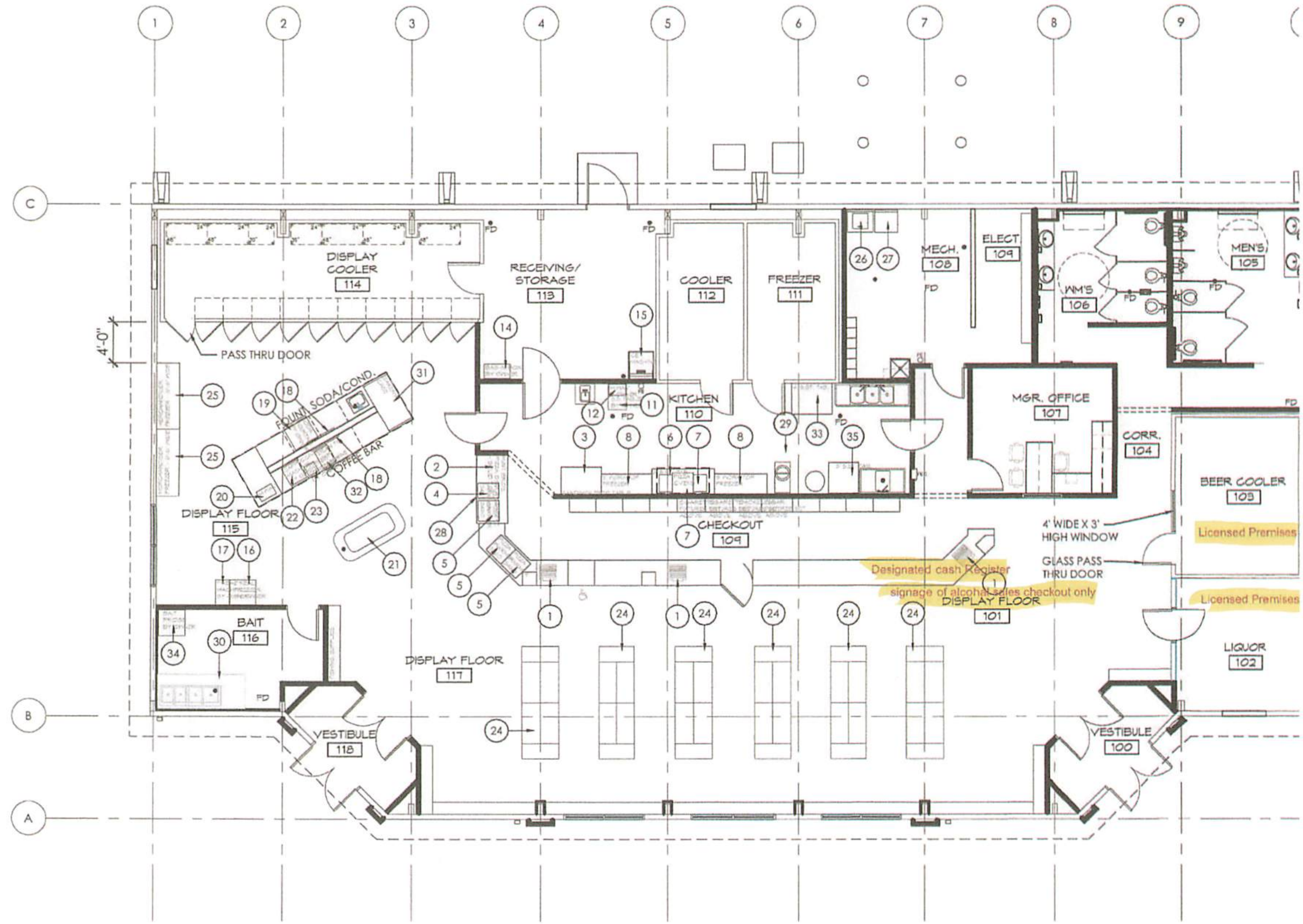
Daytime Phone Number

Date

Name of Licensed Premises

Return to:

Ward County Auditor/Treasurer
PO Box 5005
Minot ND 58702-5005



1 A102 EQUIPMENT PLAN
SCALE: 1/8" = 1'-0"

FIRE SAFETY INSPECTION
OFFICE OF ATTORNEY GENERAL
NORTH DAKOTA STATE FIRE MARSHAL
SFN 61161 (01-2022)

North Dakota Century Code 18-01-04 requires the State Fire Marshal to make rules for the prevention of fires. The International Fire Code 2018 Edition has been adopted under Administrative Rules Chapter 10-07-01. Buildings/properties in the State of North Dakota are required to maintain compliance with the stated rules and all other applicable rules under the North Dakota State Century Code.

Buildings/Property Inspection Information

Date of Inspection	Region	Fire Department Name	Inspection Type
12/19/2023	5	Ryder-Makoti Rural Fire Protection District	Bar/Liquor License

Address	City	County	State	ZIP Code
33800 ND-23	Plaza	Ward	ND	58771

Building/Property Name	Occupancy Type/Use	North Dakota Insurance Number
Makoti Enerbase	Mercantile	

Building /Property Changes/Updates

New liquor sale area.

At the Time of Inspection the Following Violations Were Identified

Section 606 Commercial cooking equipment and systems.

606.2 Where required.
--A type 1 hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors. The hood that is currently installed is a type 2 hood. This type of hood is used for appliances such as dishwashers,steamers,kettles and pasta cookers. They are not intended to be used for appliances that produce grease or smoke such as griddles, fryers, etc.

904.2.2 Commercial hood and duct systems.
--Each required commercial kitchen exhaust hood and duct system required by section 606 to have a type 1 hood shall be protected with an approved automatic fire-extinguishing system installed in accordance with this code.

Inspector Remarks
Occupancy Classification: Mercantile

Reason for inspection: State Liquor License inspection.

The following were noted during the inspection:
The fire extinguishers were serviced
The Class K fire extinguisher was serviced

During the inspection I spoke with The Broaster Company tech support. They informed me that it is recommended that this particular broaster be be placed under a class 1 hood with a fire suppression system.

A plan of action to correct the problems with the ventilation hood and broaster in the kitchen will need to be submitted to the state fire marshals office. Below are the items that will need to be addressed in that plan.

A. Proposals for the kitchen hood and fire suppression system from a qualified contractor.
B. Proposal agreements signed with a contractor for the new hood and suppression system.
C. Planned construction/repair start date for the hood and suppression system.
D. Planned completion date of the items listed in line C.

In order to keep using the broaster, a fire watch will need to be conducted while using it. You would need to have a second person in the kitchen with the person using the broaster that is trained on how to properly use a class K fire extinguisher in the event of a fire.

Buildings Inspected: 1

Facility Contact: Tony Bernhardt - General Manager

Present at the time of inspection:
Jordan VanBerkum, Deputy State Fire Marshal

Contact Information:
DFM Jordan VanBerkum
Cell: 701-220-5063
Email: jvanberkum@nd.gov

Report To Be Sent To

Email Addresses of Other Entities Involved

Email Address tonybern@srt.com	Email Address Jsinerius@nd.gov
Email Address bleintz@nd.gov	Email Address Ecotto@nd.gov

Mailing Address (if needed)

Name (entry field across page)			
Address	City	State	ZIP Code

Inspected By Jordan VanBerkum, Deputy State Fire Marshal - District 5	Received By Sent via email only on

First District Health Unit (PUBLIC HEALTH)
Environmental Health Division
801 11th Ave SW
Minot ND 58701
Phone: (701) 852-1376
Fax: (701) 852-5043
www.fdhu.org

Food Establishment Inspection Report

License #: FD21-02404	Score: 94
Establishment: ENERBASE MAKOTI	Date: 06/14/2023
Address: 33800 HWY 23	Time In: 10:30 AM
City/State/Zip: PLAZA ND 58771	Time Out: 11:30 AM
County: MOUNTRAIL	Purpose: 1-Regular
Owner: ENERBASE COOPERATIVE RESOURCES	Risk Level: 2
Telephone: (701) 726-5711	EHP Code: 08

Compliance Status: IN = In Compliance; OUT = Out of Compliance; N/O = Not Observed; N/A = Not Applicable; COS = Corrected On-Site; R = Repeat Violation

No. of Risk Factor/Intervention Violations: 1
No. of Repeat Risk Factor/Intervention Violations: 0

Foodborne Illness Risk Factors and Public Health Interventions

Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury.

Public Health Interventions: Control measures to prevent foodborne illness or injury.

		Supervision		
1	IN	PIC present, demonstrates knowledge, & performs duties		
2	IN	Approved food safety education/training/RBS certification		
		Employee Health		
3	IN	Management, food employee and conditional employee;knowledge, responsibilities, and reporting		
4	IN	Proper use of restriction and exclusion		
5	IN	Procedures for clean-up of diarrheal and vomiting events		
		Good Hygienic Practice		
6	IN	Proper eating, tasting, drinking, or tobacco use		
7	IN	No discharge from eyes, nose, and mouth		
		Preventing Contamination by Hands		
8	IN	Hands clean and properly washed		
9	IN	No bare hand contact with ready-to-eat food		
10	IN	Adequate handwashing facilities supplied and accessible		
		Approved Source		
11	IN	Food obtained from approved source		
12	NO	Food received at proper temperature		
13	IN	Food in good condition, safe, and unadulterated		
14	NA	Required records available: shellstock tags, parasitedestruction		
		Protection from Contamination		
15	IN	Food separated and protected		
16	OUT	Food-contact surfaces; cleaned & sanitized		
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food		
		Time/Temperature Control for Safety		
18	NO	Proper cooking time and temperatures		
19	NO	Proper reheating procedures for hot holding		
20	NO	Proper cooling times and temperatures		
21	IN	Proper hot holding temperatures		
22	IN	Proper cold holding temperatures		
23	IN	Proper date marking and disposition		
24	IN	Time as a Public Health Control; procedures & records		
		Consumer Advisory		
25	NA	Consumer advisory provided for raw/undercooked food		
		Highly Susceptible Populations		
26	NA	Pasteurized foods used; prohibited foods not offered		
		Food/Color Additives and Toxic Substances		
27	NA	Food additives: approved and properly used		
28	IN	Toxic substances properly identified, stored, and used		
		Conformance with Approved Procedures		
29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.		

Temperatures, observations, & corrective actions on Page 2.

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

		Safe Food and Water		
30	NA	Pasteurized eggs used where required		
31	IN	Water and ice from approved source		
32	NA	Variance obtained for specialized processing methods		
		Food Temperature Control		
33	NO	Proper cooling methods used; adequate equipment for temperature control		
34	NA	Plant food properly cooked for hot holding		
35	IN	Approved thawing methods used		
36	IN	Thermometers provided, accurate, and maintained		
		Food Identification		
37	IN	Food properly labeled; original container		
		Prevention of Food Contamination		
38	IN	Insects, rodents, and animals not present		
39	IN	Contamination prevented during food preparation,storage, and display		
40	IN	Personal cleanliness		
41	IN	Wiping cloths; properly used and stored		
42	NA	Washing fruits and vegetables		
		Proper Use of Utensils		
43	IN	In-use utensils: properly stored		
44	IN	Utensils, equipment, and linens: properly stored, dried, and handled		
45	IN	Single-use/single-service articles: properly stored andused		
46	IN	Gloves used properly		
		Utensils, Equipment and Vending		
47	IN	Food and non-food contact surfaces cleanable, properlydesigned, constructed, used, and maintained		
48	OUT	Warewashing facilities: installed, maintained, and used: test strips		R
49	IN	Non-food contact surfaces clean		
		Physical Facilities		
50	IN	Hot and cold water available; adequate pressure		
51	IN	Plumbing installed; proper backflow devices		
52	IN	Sewage & wastewater properly disposed		
53	IN	Toilet facilities: properly constructed, supplied, & cleaned		
54	IN	Garbage & refuse properly disposed; facilities maintained		
55	OUT	Physical facilities installed, maintained, and clean		
56	IN	Adequate ventilation and lighting; designated areas used		

Follow-up Required: No

Received By:

Inspector's Signature:

Temperature Observations					
Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature
BEEF/Hot-Hold Unit	170+°F	PORK/Hot-Hold Unit	170+°F	DELI MEAT/Cold-Hold Unit	40°F
/Hot-Hold Unit	148+°F	/Cold-Hold Unit	28°F		

Critical	Code Reference	Line	Observation and Corrective Actions
X	4-607	16	Sanitizer not registering Per 4-607 C. Quaternary ammonium compounds shall: 1. Have a minimum temperature of 75°F; and 2. Have a concentration as specified in 40 CFR 180.940 Tolerance exemptions for active and inert ingredients for use in antimicrobial formulations (Food-contact surface sanitizing solutions) and as indicated by the manufacturer's use directions included in the labeling; and 3. Be used only in water with 500 ppm hardness or less or in water having a hardness no greater than specified by the EPA-registered label use instructions Correct By: 06/14/2023
X	4-317	48	No test strips Per 4-317 A. A test kit or other device that accurately measures the concentration in ppm or mg/L of sanitizing solutions shall be obtained by the license holder and available for use. Correct By: 06/14/2023
		55	Broaster needs to be moved inter the hood vent and cold holding unit could be moved to make space Per 4-383 All cooking equipment shall be protected by an approved pre-engineered fire suppression system. An approved pre-engineered fire suppression system shall be designed, installed, operated, and maintained in complete compliance with the ND Building Code and the NFPA Uniform Fire Code or legally adopted fire code of ND, whichever is most strict. Correct By: 06/14/2023

Inspector Comment(s):	brooke41414@Gmail.com

CONTRACT FOR CORONER SERVICES

AGREEMENT, dated January 1, 2024 between Ward County and Trinity Health whereby Trinity Health agrees to provide a duly licensed physician or qualified death investigator to act as Ward County's coroner.

Now, therefore, the parties hereto agree as follows:

1. Trinity Health will provide a duly licensed physician or qualified death investigator to meet duties and responsibilities as described in Chapter 11-19.1, NDCC.

2. The term for this agreement shall begin on January 1st, 2024 and end on December 31st ,2029 in accordance with Section 11-19.1-03, NDCC. Either party may terminate this Agreement upon 90-day written notice to the other party.

3. Regarding the instance of an unattended death, or suspicious death, Law Enforcement personnel shall have authority over the scene, including the remains. Coroner shall follow all Law Enforcement protocol regrading access to a crime scene or the remains thereof.

4. When the Coroner deems it necessary to obtain the assistance of a forensic pathologist, Trinity Health may, with the advice and consent of the Ward County Sheriff or State's Attorney, arrange for post-mortem examination by the Office of North Dakota Medical Examiner, Bismarck, North Dakota. Transportation will be arranged by the Ward County Sheriff's Department.

5. In return for the services outlined above. Ward County will pay Trinity Health $35,500 per quarter, for a total of $142,000 per year, with first payment due March 1st, 2024. Any costs incurred in utilizing the above services will be the responsibility of Ward County apart from this Agreement.

6. This agreement may be modified by the parties, in writing, at any time mutually agreed upon. This agreement is also subject to modification or cancellation through actions of the North Dakota legislature which may bear upon the office of the Coroner.

Dated ____________________

Dated ____________________

____
County Chairman

____
Trinity Health, Chief Financial Officer

____
County Auditor