AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS
Tuesday, December 19, 2023
9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance | Call to Order – Chairman Fjeldahl | Order of Business

Roll Call

1. Approve Agenda

2. Review and approve the minutes from the Special Commission Meetings on November 29, 2023 and November 30, 2023 for Department Head Evaluations and Regular Commission Meeting on December 5, 2023

3. Review and approve the regular bills totaling $684,381.51 and HS Zone direct cost bills totaling $39,267.02

4. Newman Township Section Line Obstruction

5. Ward County Sheriff's Department
   A.) Approval for purchase of Hydraulic Lift

6. Noreen Wilkie – Director of Tax Equalization
   A.) Tax Roll Adjustments & Items for Consideration and Action

7. Major Paul Olthoff – Chief Deputy of the Ward County Detention Center
   A.) Contract for Boarding Renville County Inmates and Joint Powers Agreement Contract for Stutsman County Residents

8. Lolly Gorze – Human Resources Director
   A.) Pay Amendments and Current Job Openings

9. Marisa Haman – Auditor/Treasurer
   A.) Receive and file Monthly Reports including financials
   B.) Coroner Contract Discussion
   C.) Approve 2024 Contracts for Berthold Development Corporation, Domestic Violence Crisis Center (amended), Inc., Lake County Historical Society, Makoti Development Corporation, Minot Area Chamber (MACEDC), and Ryder Historical Society
   D.) Approval of Grant Agreement between Ward County and Youthworks for 2024
   E.) Approve Contract for Legal Services for Mental Health Cases in Ward County – Agreement between Thomas Law Firm and the Timothy C. Wilhelm Law Firm
   F.) Approval of 2024 Liquor Licenses for HOPR, LLC, Minot VFW Post 753, Inc., Pinks Bar & Grill, LLC and The Hunter's Den, Inc.
   G.) Approval of Raffle Permit for Habitat for Humanity Northern Lights
   H.) Omitted Property Assessment
   I.) 2024 Polling Places and Precincts
   J.) Commission Reorganization
      i. Establish meeting dates
      ii. Authorize Chairman to sign notice of 2024 Commission Meetings and Agenda
      iii. Appointments of Commissioners to Department Boards and other boards
   K.) Memo of Current Board Openings that have expired or are expiring in December 2023
      i. Scheduling interviews for existing committee members or just new applicants

Special Meeting Minutes of the Board of Ward County Commissioners

November 29, 2023

The special meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 1:00 PM with Commissioners Anderson, Olson and Weppler present.

Purpose of the meeting was for Department Head Evaluations.

The Commission met with Department Heads Kristen Kowalczyk, Noreen Wilkie, Jodi Johnson, Marisa Haman and Dana Larsen.

At 4:30 PM with no further business the meeting was adjourned.

Special Meeting Minutes of the Board of Ward County Commissioners
November 30, 2023

The special meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners Anderson, Olson and Weppler present.

Purpose of the meeting was for Department Head Evaluations.

The Commission met with Department Heads, Kelly Haugen, Lolly Gorze, Brad Starnes, Brian Vangsness and Jason Blowers.

At 1:30 PM with no further business the meeting was adjourned.

Minutes of the Board of Ward County Commissioners
December 5, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Jason Blowers, Emily Burkett, Kelly Haugan, Lolly Gorze, Marisa Haman via phone, Noreen Wilkie, Robert Roed and Roza Larson.

Misty Hester, Deputy Auditor/Treasurer opened the nominations for new Chairperson. Comm. Rostad nominated Comm. Fjeldahl and Comm. Anderson nominated Comm. Weppler. Comm. Olson made a motion that nominations cease and seconded by Comm. Anderson. Roll call; all voted yes; motion carried. The Commissioners cast private ballots; Ms. Hester tallied 4 votes for Comm. Fjeldahl, 1 vote for Comm. Weppler. Chairman Fjeldahl remained as chairman.

Chairman/ Commissioner Fjeldahl opened the nominations for new Vice-Chair. Comm. Rostad moved that nominations cease with a unanimous ballot cast for Comm. Weppler and Comm. Anderson seconded. Roll call; all voted yes; motion carried. Comm. Weppler remained as Vice-Chairperson.

Moved by Comm. Rostad and seconded by Comm. Olson to approve the agenda as presented. Roll call; all voted yes, motion carried.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the minutes of Regular Commission Meeting on November 21, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Anderson to approve regular bills totaling $394,655.15 and HS Zone direct cost bills totaling $55,731.45. Marisa Haman, Auditor/Treasurer pointed out the two items on the bill list for Minot Sash and Door in the amount of $56,180.00 is the Court Grant that Ward County will get reimbursed at 75% and $3,825.00 was used out of contingency funds for that project. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Services Director asked Highway Engineer, Dana Larsen to present the retirement coin to Robert Gasmann after serving 32 years on the Highway Department.

Highway Engineer, Dana Larsen, spoke regarding the Galusha Ranch Paving Project regarding the design plans of engineering and cost of hiring Ackerman Estvold to complete the project.

Justin Ahmann from Ackerman Estvold came forward stating Ackerman Estvold and Ready Builders designed the original Galusha Ranch Subdivision in 2018 with the intent to have it paved later. Mr. Larsen stated the costs would be bonded and paid through special assessments and would come back to the Ward County Commissioners for approval.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the agreement between Ward County and Ackerman Estvold Engineering Management Consulting, Inc. for Galusha Ranch Paving District. Roll call; all voted yes, except Comm. Olson voted no; motion carried.

Further discussion was held regarding the Galusha Ranch Paving Project.

Moved by Comm. Weppler and seconded by Comm. Anderson to open the public hearing regarding the Application for Special Use Permit for Daryl Sangray at 9:29 AM. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented the Application for Special Use Permit received from Daryl Sangray for the following described property: Outlot 37 of N2NE Less ROW S-11-155-85. The applicant is requesting a special use permit to place an accessory dwelling on Outlot 37 which is 2 acres. Ward County zoning applies with Township recommending approval. Planning Commission recommends approval of the Special Use Permit application based on the finding of facts and documentation from First District Health Unit approving the septic minimum standards.

No one came forward to speak regarding the Application for Special Use Permit.

Moved by Comm. Weppler and seconded by Comm. Olson to close the public hearing at 9:30 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Olson to approve the Application for Special Use Permit for Daryl Sangray as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie, also presented the Application for Subdivision Plat received from Dave Kohlman for the following described property: Lots 1 & 2 Dakota Ridge Estates 6th Addition. The applicant is requesting to adjust a lot line within a subdivision. The lot will continue to be used for future residential purposes. Ward County Zoning applies with township recommending approval of the subdivision plat. Planning Commission recommends approval of the Subdivision plat based on the find of facts and staff recommendation.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the Application for Subdivision Plat for Dave Kohlman as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie, presented the Application for Plat received from Joanne Rademacher for the following described property: Proposed Outlot 1 of the NW4NE4 and the SW4NE4 Sec 15-156-85. The applicant is proposing to parcel an outlot, proposed outlot 1 is 28.59 acres. This outlot is for future agricultural purposes. Ward County zoning applies and township approval was just received on December 4, 2023. Planning Commission recommends approval of the Outlot application based on finding of facts and staff recommendation and township approval.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the Application for Joanne Rademacher as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie, presented the Application for a Plat received from Amanda and Don Aasen for the following described property: Proposed Outlot 1 and Outlot 2 of the N2SW4SW4 Sec 21-154-82. The applicant is proposing to parcel Outlots 1 and 2. Proposed Outlot 1 is 14.11 acres and Outlot 2 is 4.65 acres. This is outlot is for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot applications based on finding of facts and staff recommendation.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Application for Plat for Amanda and Don Aasen as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie presented the Application for a Plat received from Deb Fogarty for the following described property: Proposed Outlot 11 lying in an unplatted portion of the SW4NW4, SE4NW4 and the NE4SE4 Sec 8-154-83. The applicant is proposing to parcel an outlot, proposed outlot 11 is 14.31 acres. This outlot is for future residential purposes. Ward County zoning applies with township recommending approval. Planning Commission recommends approval of the Outlot application based on finding of facts and staff recommendation.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve the Application for Plat for Deb Fogarty. Roll call; all voted yes; motion carried.

Lastly, Ms. Wilkie presented the Application for Variance received from Robert and Penny Solar for the following described property: 247 Rice Lake Rd N, Douglas, ND 58735 (Carlson's Addition Lot 2 Rice Lake). The applicant is requesting relief of side yard setback requirements on their property at Rice Lake. Ward County zoning applies with the township recommending approval. Planning Commission recommends Approval of the Variance Application with conditions based on finding of facts. Updated pictures are attached verifying the removal of the Highway Engineers recommendations.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Application for Variance for Robert and Penny Solar but the other items in the yard that need to be addressed. Roll call; all voted yes; motion carried

Robert Roed, Sheriff presented the Back the Blue Grant. The amount awarded is $130,581.00. Mr. Roed stated the retention bonus will be paid in the sum of $600.00 to all law enforcement and detention officers who have been with the department for six months. A second payment of $600.00 to those officers six months later for staying for a full year. New Officers will receive a $600.00 payment when they reach six months and again at the one year as time allows, as a hiring incentive. Some funds will be allotted for moving expenses for new hires depending on the distance in a case by case basis. Any funds left at the end of the period will be distributed in the form of a bonus to those officers remaining with the department. Also, this funding was appropriated by the 2023 ND Legislative Session and may be

used for providing hiring and retention bonuses to new and current law enforcement and correctional officers and providing tuition and fee payments on behalf of law enforcement trainees.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the use of the Back the Blue Grant funds as presented for retention and recruitment. Roll call; all voted yes; motion carried.

Major Paul Olthoff, Detention Center presented the Contract for Boarding City of Garrison's Inmates.

Moved by Comm. Anderson and seconded by Comm. Weppler to approve the Contract for Boarding City of Garrison's Inmates as presented. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented the Tax Roll Adjustments.

Moved by Comm. Rostad and seconded by Comm. Olson to approve the Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, City of Kenmare Planning and Zoning Administrator, spoke on behalf of the Kenmare City Council wishing to have their Renaissance Zone re-established and is requesting Auditor/Treasurer draft a letter of support for the Chairman to sign.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve Auditor/Treasurer drafting a letter of support of re-establishing the Renaissance Zone in the City of Kenmare. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer presented the Minot to Burlington Multi-Use Path Overlay Project.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the bid of $697,016.40 from Bechtold Paving for the Bituminous Overlay of the Shared Use Path between Minot and Burlington and authorize the Chairman to sign the contracts. Roll call; all voted yes; motion carried.

Also, Mr. Larsen presented the Maintenance Certification County Federal Aid Project.

Moved by Comm. Weppler and seconded by Comm. Olson to approve and authorize the Chairman to sign the Maintenance Certification County Federal Aid Project as presented. Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen presented the Cleanup Order from FDHU regarding a property in Minot Mobile Estates Condo 217.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Cleanup Order from FDHU for 1717 47th St SE – Minot Mobile Estates Condo 127 Nedrose-S4 as presented. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: O'Dell, P., Jail; Simons, L., State's Attorney; James, S., Library; Pietsch, E., Tax; Ritchie, D., Recorder and Powers. K., Sheriff.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the pay amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer, Marisa Haman presented receive and file correspondence and asked to pull the Agreement to Provide Assistance to the Domestic Violence Crisis Center to have it approved separately.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the receive and file correspondence: Letter dated November 21, 2023 regarding GSS Project # D23806-ND and Letter from US Department of Interior regarding Reclamation's Release of the Draft Programmatic Environmental Assessment for Phase III of Funding of Design, Construction, Operation and Maintenance of Water Infrastructure Projects: Fort Berthold Rural Water System, Fort Berthold Indian Reservation, North Dakota. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Weppler to approve the Agreement to Provide Assistance to the Domestic Violence Crisis Center. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the redemption of the tax foreclosure property.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the redemption of the tax foreclosure property as presented and Chairman will sign Quit Claim Deed. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer also presented the bid for a foreclosed property.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the bid of $250.00 for foreclosed property tax parcel MI130160000682. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer also presented the foreclosed properties that were sold at the auction.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the foreclosed properties that were sold at auction on November 21, 2023 (14 Quit Claim Deeds in total) and Chairman will sign. Roll call; all voted; motion carried.

Ms. Haman, Auditor/Treasurer presented the Court Facilities Improvement Grant Funds Application.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the Court Facilities Improvement Grant Funds Application as presented. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer requested the Grant Agreement between Ward County and Youthworks 2024 be tabled.

Moved by Comm. Weppler and seconded by Comm. Rostad to the table the Grant Agreement between Ward County and Youthworks 2024. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the Raffle Permits.

Moved by Comm. Olson and seconded by Comm. Anderson to approve the Raffle Permits for Minot Curling Club and Souris River Basin Longbeards. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the Liquor Licenses.

Moved my Comm. Anderson and seconded by Comm. Rostad to approve Liquor License for M&S Concessions, Inc. Motion was tabled by Comm. Anderson and seconded by Comm. Weppler to table the Liquor License for M&S Concessions, Inc. for more clarification regarding on & off sale at the ND State Fairgrounds. Roll call; all voted yes; motion carried.

A discussion was held regarding the On & Off Sale and clarification is needed.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve Liquor License for Wildwood Country Club. Roll call; all voted; motion carried.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve Liquor License for M&S Concessions, Inc. for On & Off Sale. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Gaming Site Authorization for North Dakota Cowboy Hall of Fame as presented. Roll call; all voted yes; motion carried.

At 10:28 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 12/19/2023 BILL LIST

GENERAL BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	$117,906.09
	ACCURATE CONTROLS INC	BOSCH NIN-63023-A3 CAMERA--JUVENILE DET	$1,217.16
	AUTO DOCTOR	REPAIR REAR DIFFERENTIAL & RIGHT CV SHAFT--SHERIFF	$767.30
	AUTO DOCTOR	REPLACE RS CONVERTER & CONVERTER ASSEMBLY--SHERIFF	$1,067.50
	AUTO DOCTOR	REPAIR EMERGENCY LIGHTS & SIREN--SHERIFF	$75.00
	AUTO DOCTOR	REPLACE LEFT EXHAUST PIPE --SHERIFF	$425.80
	AUTO DOCTOR	INSTALL UNMARKED POLICE EQUIPMENT--SHERIFF	$450.00
	AUTO DOCTOR	REPLACE BATTERY & BATTERY--SHERIFF	$185.90
	AUTO DOCTOR	LABOR & PARTS PADS, ROTORS, & WIPER BLADES--SHERIFF	$346.65
	AUTO DOCTOR	REPAIR REAR DIFFERENTIAL PROBLEMS--SHERIFF	$500.00
	AUTO DOCTOR	REPAIR EMERGENCY LIGHT AND LICENSE LIGHTS--SHERIFF	$25.00
	AUTO DOCTOR	REPLACE BATTERY & BATTERY--SHERIFF	$204.92
	AUTO DOCTOR	REMOVAL OF EQUIPMENT--SHERIFF	$150.00
	AVI SYSTEMS INC	2023 GRANT - REMOVAL & REINSTALL OF COURT BENCH EQUIP.--GENERAL	$17,583.68
	BADGER, MYRA J	MILEAGE 11/2, 11/6, 11/13, 11/14, 11/20, 11/21, 11/27, 11/28--EXTENSION	$200.94
	BADGER, MYRA J	DAY TRIP MILEAGE 11/30--EXTENSION	$3.01
	BALCO UNIFORMS CO INC	COURT SERVICES PATCHES AND NAMETAG--SHERIFF	$40.75
	BEKKA'S BUTTONS	ZIPPER REPLACEMENT/PATCHES--JAIL OPS	$55.00
	BURKETT, EMILY	DAY TRIP MILEAGE 11/01, 11/02, 11/04, 11/07, 11/15, 11/19, 11/21--EXTENSION	$160.09
	BURKETT, EMILY	OVERNIGHT MILEAGE 11/28 - 11/30 4H PLANNING--EXTENSION	$228.74
	BURKETT, EMILY	OVERNIGHT PER DIEM 11/28 - 11/30 4H PLANNING--EXTENSION	$58.00
	CARPIO CITY AUDITOR	ARPA # 64 CARPIO WASTEWATER PMT #5--ARPA	$64,255.00
	DAKOTA FIRE EXTINGUISHER INC	SERVICED FIRE EXTINGUISHERS AT THE 900 BUILDING--FACILITY MGMT	$221.06
	EATON CORPORATION	EATON 9390-80 MODEL 50 POWERTRUST--IT	$8,905.00
	ENERBASE FARMERS UNION/CENEX	INVOICE 20-24662 - DIESEL FOR BOBCAT--FACILITY MGMT	$82.57
	ENERBASE FARMERS UNION/CENEX	INV #20-24502 GAS--TAX EQUALIZATION	$37.64
	ENERBASE FARMERS UNION/CENEX	INV #20-24609 GAS--TAX EQUALIZATION	$30.20
	ENERBASE FARMERS UNION/CENEX	INV #20-24610 GAS--TAX EQUALIZATION	$36.22
	ENERBASE FARMERS UNION/CENEX	INV #30-26641 GAS--TAX EQUALIZATION	$41.94
	ENERBASE FARMERS UNION/CENEX	INV #30-26871 GAS--TAX EQUALIZATION	$37.77
	ENERBASE FARMERS UNION/CENEX	INV #34-47826 GAS--TAX EQUALIZATION	$32.27
	ENERBASE FARMERS UNION/CENEX	INV #34-47914 GAS--TAX EQUALIZATION	$31.50
	ENTERPRISE FM TRUST	26NTGF-12/01-12/31/23-LEASE CHARGE: -FULL MAINT.--FACILITY MGMT	$76.02
	ENTERPRISE FM TRUST	26NTGF-12/01-12/31/23-LEASE CHARGE: -RENT--FACILITY MGMT	$795.86
	ENTERPRISE FM TRUST	26LTB3-12/01-12/31/23-LEASE CHARGE: -FULL MAINT.--SHERIFF	$45.01
	ENTERPRISE FM TRUST	26LTB3-12/01-12/31/23-LEASE CHARGE: -RENT--SHERIFF	$530.92
	ENTERPRISE FM TRUST	26LTBB-12/01-12/31/23-LEASE CHARGE: -RENT--SHERIFF	$998.89
	ENTERPRISE FM TRUST	26LTBF-12/01-12/31/23-LEASE CHARGE: -RENT --SHERIFF	$997.78
	ENTERPRISE FM TRUST	26LTBL-12/01-12/31/23-LEASE CHARGE: -RENT --SHERIFF	$998.89
	ENTERPRISE FM TRUST	26LTBM-12/01-12/31/23-LEASE CHARGE : -RENT --SHERIFF	$998.89
	ENTERPRISE FM TRUST	26QW23-12/01-12/31/23-LEASE CHARGE: -FULL MAINT. --SHERIFF	$47.28
	ENTERPRISE FM TRUST	26QW23-12/01-12/31/23-LEASE CHARGE: -RENT --SHERIFF	$666.85
	ENTERPRISE FM TRUST	26QW3K-12/01-12/31/23-LEASE CHARGE: -FULL MAINT.--SHERIFF	$47.28
	ENTERPRISE FM TRUST	26QW3K-12/01-12/31/23-LEASE CHARGE: -RENT --SHERIFF	$666.85
	ENTERPRISE FM TRUST	26VJG7-11/01-11/30/23-LEASE CHARGE: -FULL MAINT.--SHERIFF	$47.28
	ENTERPRISE FM TRUST	26VJG7-11/01-11/30/23-LEASE CHARGE: -RENT--SHERIFF	$609.75
	ENTERPRISE FM TRUST	27BJ85-12/01-12/31/23-LEASE CHARGE: -FULL MAINT.--SHERIFF	$51.07
	ENTERPRISE FM TRUST	27BJ85-12/01-12/31/23-LEASE CHARGE: -RENT--SHERIFF	$1,007.50
	FIRST WESTERN INSURANCE	NOTARY BOND - L EIDE--JAIL OPS	$50.00
	FIRST WESTERN INSURANCE	NOTARY BOND - S HELGESON--JAIL OPS	$50.00
	HOFFARTH SANITATION	TRASH SERVICE 11/1/23-11/30/23--FACILITY MGMT	$600.00
	HR COLLABORATIVE	HR COLLABORATIVE ND COUNTIES--HUMAN RESOURCES	$50.00
	HURTEAU, CHARLES G	MILEAGE HSEEP CLASS BISMARCK--EMERGENCY MANAGEMENT	$144.10
	HURTEAU, CHARLES G	MILEAGE 12/04 - 12/07 ND DES CLASS BISMARCK--EMERGENCY MGMT	$144.10
	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AZURE, EMAIL, VPN CLIENT, ACTIVE DIRECTORY--IT	$1,045.35
	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM--IT	$16.75

	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY - 10/30/23 - 12/03/23--STATES ATTORNEY	$1,337.43
	MARCO TECHNOLOGIES, LLC NW7128	CISCO DNA LICENSE --IT	$6,020.31
192844	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	$310.83
192736	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	$1,806.29
192736	MDU - BISMARCK OFFICE	GAS JAIL BLDG SUP.--FACILITY MGMT	$2,483.00
	MINOT AREA SAFETY ASSOCIATION	MINOT AREA SAFETY ASSOCIATION MEMBERSHIP 2024--HUMAN RESOURCES	$200.00
	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - DEC 2023--GENERAL	$5,754.65
	NDAAEA	NDAAEA 2024 MEMBERSHIP RENEWAL P BRUMMUND--EXTENSION	$75.00
	NDEAFCS	H ARNOLD - 2024 NDEAFCS MEMBERSHIP DUES --EXTENSION	$125.00
	PRAIRIE ENGINEERING PC	ELECTRICAL DESIGN/CONSTRUCTION COURTROOM GRANT--GENERAL	$2,425.00
	RIVERSIDE TECHNOLOGIES, INC	40 HP 24" MONITORS & 20 SOUNDBARS--IT	$8,980.00
	SAWYER CITY	ARPA PROJ #67 SAWYER SEWER REHAB PMT #4--ARPA	$5,807.50
	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DETENTION--JUVENILE DET	$1,333.78
	TARRANT COUNTY CONSTABLES OFFICE	FOR SERVICE OF ASSET FORFIETURE PAPERWORK--STATES ATTORNEY	$75.00
	TYLER TECHNOLOGIES INC	VETRASPEC SUBSCRIPTION - 3 EMPLOYEES --VET SERVICES	$1,347.00
	TYLER TECHNOLOGIES INC	TYLER TECH W-2 --HUMAN RESOURCES	$150.00
	UNITED MAILING SERVICES INC	POSTAGE 11/27 - 12/08--GENERAL	$662.71
	UNITED MAILING SERVICES INC	SERVICES 11/27 - 12/08--GENERAL	$166.66
	UNITED MAILING SERVICES INC	POSTAGE 11/13 - 11/24--EXTENSION	$15.88
	UNITED MAILING SERVICES INC	SERVICES 11/13 - 11/24--EXTENSION	$19.54
	UNITED MAILING SERVICES INC	POSTAGE 11/13 - 11/24--HUMAN SERVICES	$125.73
	UNITED MAILING SERVICES INC	SERVICES 11/13 - 11/24--HUMAN SERVICES	$47.20
	US POSTAL SERVICE	ANNUAL FEE PO BOX 5005--GENERAL	$1,580.00
	WARD CO LAW ENFORCEMENT RANGE	ANNUAL DUES - CITY OF MINOT--GENERAL	$1,500.00
192836	WEX HEALTH, INC.	FSA MONTHLY FEES - NOVEMBER 2023--HUMAN RESOURCES	$164.50
	WRAP TECHNOLOGIES INC	BOLA WRAP--SHERIFF	$14,913.92
192845	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	$116.78
192845	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	$4,883.15
192845	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	$9,068.71
192845	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	$7,092.88
		Total General Bills:	**$304,637.57**

PARK BOARD BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	$47,255.47
	FIRST DISTRICT HEALTH UNIT	INV #RV23-02880 LICENSE RENEWAL	$195.00
	WARD COUNTY HIGHWAY DEPT	INV #10040 PARK MAINTENANCE - NOVEMBER 2023	$1,922.50
		Total Park Board Bills:	**$49,372.97**

ROAD/HIGHWAY BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	$15,099.22
	ACME ELECTRIC INC	INV #12074064 SHOP SUPPLIES- CHAINSAW, CHAINS, SAWS & OIL	$785.45
	ACME TOOLS GRAND FORKS	INV #12074076 SHOP SUPPLIES- SPARE CHAIN & CHAIN LOOP	$75.98
	AMERICAN TRUCK & TRAILER	INV #33088 DROP LEG FOR UNIT 191	$264.39
	B & G ELECTRIC LLC	INV #2195 WASH BAY LIGHTS	$793.66
192842	BERTHOLD CITY	BERTHOLD SHOP WATER, SEWER, LANDFILL	$113.00
	BUTLER MACHINERY	INV #03PS0495583 AIR FILTER FOR UNIT 129A	$131.27
	CAPITAL ONE TRADE CREDIT	INV #D37708 SHOP SUPPLIES-SCREWDRIVER, HAMMER	$39.64
	CAPITAL ONE TRADE CREDIT	INV #D36257 WELD ON REPAIR ENDS (4) FOR UNIT 96A	$43.96
	DAKOTA FLUID POWER INC	INV #7148287 PARTS FOR UNIT 158	$324.26
	DAKOTA FLUID POWER INC	INV #7145200 30 GALLON HYRAULIC TANK FOR UNIT 158	$2,040.27
	DAKOTA FLUID POWER INC	INV #7144028 FILLER BREATHER CAP FOR UNIT 82	$32.95
	DAKOTALAND AUTOGLASS	INV #1248193 WINDOW REPAIR ON UNIT 140	$49.50
	D-WARE INC.	INV #1204 HIGHWAY & SIGN SOFTWARE	$6,860.00
	EAPC ARCHITECTS ENGINEERS	INV #55229 ARCHITECT SERVICES FOR BLDG C ADDITION	$1,868.03
	ENERBASE FARMERS UNION/CENEX	INV #003429 GASOLINE FILL UNIT 19INV #003429 GASOLINE FILL UNIT 19	$42.42
	ENERBASE FARMERS UNION/CENEX	INV #003511 GASOLINE FILL UNIT 19	$35.00
	ENERBASE FARMERS UNION/CENEX	INV #003801 GASOLINE FILL UNIT 19	$42.00
	ENERBASE FARMERS UNION/CENEX	INV #50476 DIESEL BULK FILL AT DOUGLAS SHOP	$3,324.84
	FARMERS UNION OIL CO	INV #1966 GASOLINE FOR UNIT 16	$19.80
	FARMERS UNION OIL CO	INV #206941 GASOLINE FILL UNIT 16	$71.47

	FARMERS UNION OIL CO	INV #207096 GASOLINE FILL UNIT 16	$89.23
	FARMERS UNION OIL CO	INV #2414-10001 GASOLINE FOR UNIT 16	$77.51
	FARMERS UNION OIL CO	INV #32999 BULK DIESEL FILL AT BERTHOLD SHOP	$2,743.00
	FARMERS UNION OIL CO	INV #72549 GASOLINE FILL UNIT 16	$83.29
	FARMERS UNION OIL CO	INV #862200 BROOM FOR BERTHOLD SHOP	$8.99
	FARMERS UNION OIL CO	INV #863018 SHOP SUPPLIES- GREASE AND WRENCH	$14.56
	FARMERS UNION OIL CO - KENMARE	FEDERAL TAX CREDIT	-($33.99)
	FARMERS UNION OIL CO - KENMARE	INV #093419 RECIPROCATING SAW BLADE FOR KENMARE SHOP	$38.49
	FARMERS UNION OIL CO - KENMARE	INV #093456 BATTERY AND SHOVEL FOR KENMARE SHOP	$60.97
	FARMERS UNION OIL CO - KENMARE	INV #2483 332 GALLONS LP HEATING-KENMARE SHOP	$464.80
	FARMERS UNION OIL CO - KENMARE	INV #442452 GASOLINE FILL UNIT 10	$88.54
	FARMERS UNION OIL CO - KENMARE	INV #44273 GASOLINE FILL UNIT 10	$98.24
	FARMERS UNION OIL CO - KENMARE	INV #442847 GASOLINE FILL UNIT 10	$102.25
	FARMERS UNION OIL CO - KENMARE	INV #443266 GASOLINE FILL UNIT 10	$84.39
	FARMERS UNION OIL CO - KENMARE	INV #443472 GASOLINE FILL UNIT 10	$78.84
	FARMERS UNION OIL CO - KENMARE	INV #443793 GASOLINE FILL UNIT 10	$86.93
	FARMERS UNION OIL CO - KENMARE	INV #60732 CUTTING WHEEL FOR KENMARE SHOP	$48.41
	FARMERS UNION OIL CO - KENMARE	INV #60998 SHOP SUPPLIES- TOILET PAPER, CLEANER	$16.98
	FARMERS UNION OIL CO - KENMARE	INV #61148 SHOP SUPPLIES- RODENT REPELLENT	$19.99
	FARMERS UNION OIL CO - KENMARE	INV #7931 GASOLINE FILL UNIT 10	$80.76
	HOFFARTH SANITATION	INV #11931 MINOT SHOP TRASH SERVICE	$195.00
	HOME OF ECONOMY INC	INV #3704284 SHOP SUPPLIES-CHAIN/CHAINSAW	$75.98
	JIMS WELDING INC	INV #29268 PATCH FUEL TANK & PRESSURE TEST FOR UNIT 21	$145.35
192843	KENMARE CITY OF	UTILITIES - WATER, SEWER, LANDFILL	$57.50
	LOCATORS AND SUPPLIES INC	INV #0311258 SAFETY JACKETS	$318.15
	MAINTENANCE PLUS INC	INV #210124 MONTHLY GENERAL CLEANING-NOV	$1,593.31
	MDU - BISMARCK OFFICE	NORTH BUILDING GAS	$934.87
192797	MDU - BISMARCK OFFICE	GAS BERTHOLD SHOP	$190.20
	MENARDS - MINOT	INV #46618 SHOP SUPPLIES	$95.13
	MENARDS - MINOT	INV #46453 SHOP SUPPLIES	$140.47
	MENARDS - MINOT	INV #46473 PAPER TOWELS FOR SHOP	$67.76
	MINOT CITY OF, LANDFILL	INV #00473096 DUMP AT LANDFILL FROM DOUGLAS	$29.52
	NAPA AUTO PARTS	INV #462595 SHOPS SUPPLIES-AIR FRESHENER, GLOVES, CLEANER	$434.52
	NAPA AUTO PARTS	INV #465190 STOCK ORDER-FILTERS	$1,231.61
	NAPA AUTO PARTS	INV #465192 STOCK ORDER-FILTERS	$180.67
	NAPA AUTO PARTS	INV #465251 STOCK ORDER-FILTERS	$55.32
	NAPA AUTO PARTS	INV #465654 CREDIT ON INVOICE 465190	-($51.96)
	NAPA AUTO PARTS	INV #466641 SHOP SUPPLIES- DIESEL FUEL SUPPLEMENT	$311.76
	NAPA AUTO PARTS	INV #467286 SHOP SUPPLIES	$136.17
	NAPA AUTO PARTS	INV #468315 SHOP SUPPLIES- RAZOR BLADE, SCRAPERS	$42.33
	ND DEPT OF TRANSPORTATION.	BRIDGE INSPECTION	$30,928.96
	NORTHWEST TIRE & RETREAD INC	INV #10155019 TIRES FOR UNIT 40	$929.94
	NORTHWEST TIRE & RETREAD INC	INV #10155020 TIRES FOR UNIT 48	$929.94
	NORTHWEST TIRE & RETREAD INC	INV #10157528 TIRE REPAIR ON UNIT 1411	$37.01
	NORTHWEST TIRE & RETREAD INC	INV #4339867 TIRES FOR UNIT 80	$2,272.92
	NORTHWEST TIRE & RETREAD INC	INV #4340186 TIRES FOR UNIT 81	$1,794.10
	NORTHWEST TIRE & RETREAD INC	INV #4340495 VEHICLE REPAIR UNIT 52	$2,338.46
	NORTHWEST TIRE & RETREAD INC	INV #4341104 TIRE REPLACEMENT ON UNIT 96A	$3,681.08
	NORTHWEST TIRE & RETREAD INC	INV #4341170 MOUNT/DEMOUNT, VALVE STEM INSTALLATION UNIT 96A	$128.02
	NORTHWEST TIRE & RETREAD INC	INV #4341171 TIRES FOR UNIT 94A	$256.04
	NORTHWEST TIRE & RETREAD INC	INV #4341473 FLAT REPAIR ON UNIT 96A	$107.03
	NORTHWEST TIRE & RETREAD INC	INV #4341523 MOUNT/DEMOUNT, VALVE STEM INSTALLTION ON UNIT 94A	$1,735.54
192798	OTTERTAIL POWER CO	ELECTRIC - SAWYER SHOP	$82.35
	RDO/POWERPLAN	INV #P8932507 PARTS FOR UNIT 95A & 96A	$2,772.00
	RDO/POWERPLAN	INV #P8932707 JACK SWIVEL FOR UNIT 96A	$92.65
	RDO/POWERPLAN	INV #P8891207 ELBOW FITTING FOR UNIT 92A	$23.76
192739	RYDELL AUTO CENTER INC	2023 CHEVROLET CREW CAB 4500 1HTKJPVK2PH239282	$65,179.00
	SIGN SOLUTIONS USA	INV #409539 SCHOOL BUS TURN SIGN	$251.46
	SUNDRE SAND & GRAVEL INC	INV #M111223-31 SALT SAND STOCKPILING	$823.49
	SWANSTON EQUIPMENT CO	INV #E04672 SNOWBLOWER	$11,400.00
	TEAM ELECTRONICS INC	INV #17946 RADIO INSTALL KIT FOR UNIT 145	$7.00
	TRI N PROPANE	INV #102060 SAWYER PROPANE	$159.00
	VALS SCHWINN CYCLING INC	INV #019209 CHAINS FOR SHOP	$145.60
	WAGNER CONSTRUCTION INC	PROGRESS ESTIMATE FOR BRIDGE PROJECTS 142-44.0 & 155-35.0	$150,421.75
	WESTLIE MOTOR CO	INV # 1135420 TRUCK SUPPLIES FOR UNIT 25	$2,232.74
	WESTLIE MOTOR CO	INV #1135096 BRAKE CHAMBER FOR UNIT 33	$192.28
	WESTLIE MOTOR CO	INV #1135097 WELDED CLEVIS FOR UNIT 33	$195.84
	WESTLIE MOTOR CO	INV #1135106 TRUCK REPAIR UNIT 145	$1,932.41
	WESTLIE MOTOR CO	INV #1135136 TRUCK REPAIR UNIT 25	$3,394.96
	WESTLIE MOTOR CO	INV #1135186 TRUCK REPAIR UNIT 27	$158.67
	WESTLIE MOTOR CO	INV #1135695 COMBO-BULK NO CLEVIS UNIT 145	$74.18
	WESTLIE MOTOR CO	INV #1135696 TRUCK SUPPLIES FOR UNIT 24	$1,817.62
	WESTLIE MOTOR CO	INV #1135700 DASH PANEL FOR UNIT 24	$85.85
	WESTLIE MOTOR CO	INV #1135701 SHIFT CONTROL COVER FOR UNIT 24	$193.96

	WESTLIE MOTOR CO	INV #1135787 AIR FILTER UNIT 84	$365.69
	WESTLIE MOTOR CO	INV #1135788 FILTERS FOR UNIT 141	$289.49
	WESTLIE MOTOR CO	INV #1136104 FENDER FOR UNIT 145	$274.50
192825	XCEL ENERGY	ELECTRICITY - BERTHOLD	$61.24
192799	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	$64.00
		Total Road/Highway Bills:	**$330,323.48**

VISION ZERO BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	NOVEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	$47.49
		Total Vision Zero Bills:	**$47.49**

GRAND TOTAL	**$684,381.51**

WARD COUNTY HUMAN SERVICE ZONE
LISTING OF BILLS
ZONE BOARD REVIEW- December 19, 2023

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Lindsay Coca	Employee Travel 11/6-12/11	119.87
Kimberly Dyke	Employee Travel 8/31-12/7	540.38
Kimberly Harris	FHRR-Oct,Nov,Dec-Sustain Plcm	600.00
Shelby Hysjulien	Employee Travel 11/15-12/11	124.45
Information Technology Dept	VOIP/Long Distance-November	865.17
Information Technology Dept	VPN/Adobe Pro-November	317.50
Allison Kosanda	Employee Travel 10/6-12/7	39.30
Bobbie Lattergrass	Employee Travel 11/27-12/11	28.17
Jenna Lyon-Aasand	Employee Travel 11/1-11/30	149.34
Kim McCarty	Employee Travel 9/7-11/29	189.30
Marissa Mutschler	Employee Travel 11/22-12/8	167.03
Katie Nelson	Employee Travel 11/2-11/9	446.45
Shalisha Norton	Employee Travel 10/3-11/28	171.61
Bekka Oswill/Little B's Daycare	FHRR-Child Care 9/17-11/4	1730.00
Jamie Parsons	Emplee Travel/Meals 10/11-11/30	433.51
Valerie Potter	Employee Travel 11/20-11/30	28.82
Ashley Powers	Employee Travel 11/27-11/29	20.96
Ryann Rafferty	Employee Travel 9/27-11/29	246.28
Kerena Saltzgiver	FHRR-Hotel Stay-Pick up clients	368.29
Karen Schultz	Employee Travel 1/4-12/4/23	143.45
Kristy Voecks	Emplee Travel/Meals 10/20-11/22	376.62
Lindsay Welsh	Employee Travel 7/7-8/31	75.98
Lindsay Welsh	Employee Travel 9/5-9/28	48.47
Lindsay Welsh	Employee Travel 11/1-11/30	87.12
	SUB TOTAL	**7,318.07**
JP Morgan (FHRR $ 229.94)		31,948.95
TOTAL		**39,267.02**

December 12, 2023

Ward County Commissioners,

In the past there have been discussions with Trinity staff, Minot area Funeral Homes, and Ward County representatives about obtaining a Hydraulic lift to have at the 900 13th ST SE County building. This will be used to assist in getting bodies in and out of the body cooler located at that location. We have worked with the funeral homes and we have identified the two best options that are attached to this request.

After reviewing the information, we feel that the Hydraulic Scissor Lift (manual lift) is more than suitable for what we would need. It is the least expensive of the options, lowers closer to the ground and has a larger surface area.

The cost of the unit is $4195.00 with an estimated shipping cost of $985.00. We have attached a quote for all three options and we would have the tax removed prior to completing any order.

We are requesting approval to purchase this item.

Respectfully,

Major Larry Hubbard, Chief Deputy

Ward County Sheriff's Department

Crescent Memorial
4975 West Main St.
Tupelo, MS 38801
1.888.856.4516

Quotation #		Quotation Date	Page
2506227A		12/12/23	1

Customer No.	Sales I.D.	Reference #	Source	Terms
60234	TMR/TMR		/	QUOTATION

Ordered By	Warehouse	Phone Number	Total Wt.	Zone	Pkg	Ship Via
		(701) 838-2832	0.0 Lbs		0	

Bill To

Brian, Mark
Ppls
Thomas Family Funeral Home
304 S. Main St
Minot, ND 58701-3918

Ship To

CALL IMMEDIATELY if there are any missing or damaged items.
Carefully inspect contents in ALL packages upon receipt of shipment.
We can assist you and file any damage/lost claims. 1-888-856-4516

Qty	B/O	Ship	Item #	Description	Un. Price	Ds	Amount
1			70-550 W SCALE	Battery Steel Scissor Lift With Scale SHIPPING: $985.00 LEAD TIME: 6 Weeks	6394.0000	--	6394.00
1			70-550 WO SCALE	Battery Steel Scissor Lift Without Scale SHIPPING: $985.00 LEAD TIME: 6 Weeks	5595.0000	--	5595.00
1			70-500	Scissor Lift With Manual Foot Pump SHIPPING: $985.00 LEAD TIME: 6 Weeks	4195.0000	--	4195.00

MERCHANDISE QUOTATION TOTAL $	16184.00
STATE SALES TAX $	809.20
COUNTY SALES TAX $	80.92
CITY SALES TAX $	323.68
QUOTATION TOTAL $	17397.80

1.888.856.4516

Shopping Cart | 0 Items | $0.00 | Login

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Electronic Scissor Lift

Item Number #70-550



$5,595.00 -- No Scale

$6,394.00 - With Scale

Shipping estimated between $300-$500.

Description Shipping Review Comments

Made in USA

The HD lift is made from welded steel, has multi-directional rollers for both side load and end load capabilities, is outfitted with industrial strength hydraulic pump cylinders capable of well over 1000 lbs. The top table surface is ideal for body trays, caskets, cremation boxes and more.

- Universal for easy handling of caskets cremation boxes & body trays
- Made specific for crematory and mortuary use
- LCD digital weight scale
- Over 1000 lbs weight capacity
- Industrial Strength
- 12V DC Power
- Roller Locks

DIMENSIONS
Top Surface: 62.5" x 25"
Minimum Height: 22.5"
Maximum Height: 76"
CALL FOR PRICING

Size/Color: With Scale $0.00 - In Stock

Quantity: 1

Add to Cart Add to Wishlist

1.888.856.4516

Home About Us Crescent Products Crescent Services Catalog Marketing Download

Product Search

Home > Prep-Room / Equipment / Body Handling

Hydraulic Scissor Lift

Item Number #70-500



Manual Lift—$4,195.00

Shipping estimated between $300-$500.

Description Shipping Review Comments

Made in USA

The Heavy Duty Hydraulic Scissor Lift is built to last, made from welded steel framing, heavy-duty chromed rolling bars, industrial strength hydraulic pump cylinder capable of over 1000 lbs. The low height is 20.5" with a top load height of 76". The top surface accommodates both bariatric and standard sized trays, caskets and cremation boxes. The unit is easy to maneuver on high impact castors with wheel locks. • 1300 lbs Weight Capacity

- Double Scissor Lift, Industrial Strength
- Made specific for Crematory and Mortuary Use
- Ideal for easy handling of Caskets, Cremation Boxes & Body Trays
- Multi-directional top

DIMENSIONS
Overall Size: 72" x 31"
Minimum Height: 20.5"
Maximum Height: 76"
CALL FOR PRICING

Unit Price: $0.00

In Stock

Quantity: 1

Add to Cart Add to Wishlist

mobimedical®
MANUFACTURING



MOBI POWER
Crematory Scissor Lift

MOBI POWER
Low-Profile Crematory Scissor Lift

Manual Crematory Scissor Lift



MOBI POWER

Low -Profile Crematory Scissor Lift

MOBIMEDICAL Manufacturing engineered, designed and builds the HD Electric Crematory Scissor Lift in the US at our facility in SC.

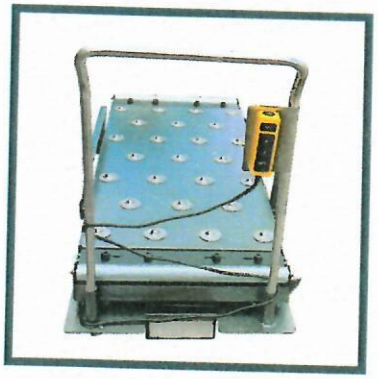
Our HD lift is made from welded steel, has multi-directional rollers for both Side load and End load capabilities, is outfitted with industrial strength hydraulic pump cylinders capable of well over 1000 lbs.





The standard low height is 12" (approximately 12.5" with scale) with a standard top load height of 69+". The top table surface is ideal for body trays, caskets, cremation boxes, and more.





REFERENCE:

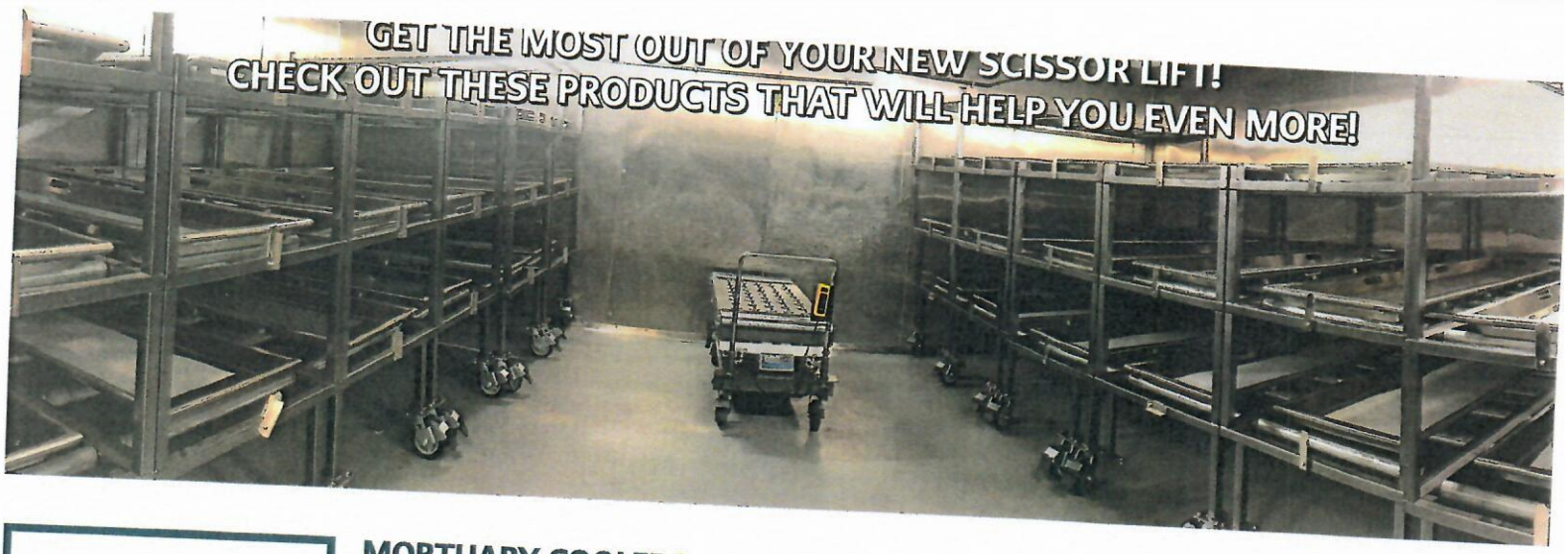
- *Item Number Standard: HDSL-B-LP*
- *Item Number With Scale: HDSL-BDS-LP*





Dimensions and Specs

- *Weight Capacity: 1,000+ lbs.*
- *Height: Up to 69+/-"*
- *Low: 12" (12.5" with scale)*
- *Top Surface 67" x 27"*





MORTUARY COOLERS

One of our most requested products are our mortuary coolers.

We offer 2, 3, and 4 body coolers, that can maximize your facilities holding needs.

We also offer a roll-in cooler option, for easy storage for a small table or mortuary cot.

We offer a wide array of additional features for your new cooler.



STORAGE RACKS

Body storage racks are used in just about any death care facility. We offer 2, 3, 4, and 5 tier racks with 3 different load options, end loading, side loading and our newest option, multi-directional loading that will maximize any space.

Our storage racks come in two different styles, a durable power-coat finish and stainless steel.



STAINLESS STEEL TRAYS

Mobimedical stainless steel trays are the perfect product to pair with your crematory scissor lift.

Our trays come in three different standard sizes: 23", 27" and 30" widths.

We manufacture these trays in our Columbia, SC location, and customization options are available.



EMBALMING AND DISSECTION TABLES

We offer a wide range of autopsy, embalming and dissection tables.

Mobimedical can even manufacture custom tables to fit almost any need.

Call us for more details!

mobimedical®

10 YEARS



mobimedical® SUPPLY.COM

mobifab® & LASERFORM

mobimedical® MANUFACTURING GSA

mobivet®

Mobimedical

1 Mauney Court, Columbia, SC 29201

TF: 800-577-4851 • O: 803-758-1001 • Fax: 877-821-9504

sales@mobimedical.com

medical-stretchers.com • mobimedical.com

GSA Schedule
Contract # 47QSMA20D08PU

MOBI POWER

Steel Crematory Scissor Lift



The Mobimedical Steel Crematory Scissor Lift is our best-selling model Lift! It features a Battery Operation using a hand-held pendant, and a multi-directional roller Top design, which allows for both end-loading and side-loading capabilities. Constructed using durable carbon steel materials, it can hold up to 1000 lbs.! Our double-scissor design allows the Lift to reach just over 80" high, which is helpful for reaching 4-tier high Storage Racks!





It comes standard with our manual Side-rails for security and safety, and also features our Braking System to slightly raise the Top to securely hold items in place with rubber stops when maneuvering the Lift. All Lifts come with our heavy-duty 6" Casters for ease of steering (2 are swivel and locking). Our optional Digital Scale is available for it, which weighs up to 2,000 lbs.





REFERENCE:

- *Item Number Standard: HDSL-B*
- *Item Number With Scale: HDSL-BDS*





Dimensions and Specs

- *Weight Capacity: Up to 1,000+ lbs.*
- *Height: Up to 80+"*
- *Low: 21"*
- *Top Surface 67" x 27"*

(800) 577-4851 • (803) 758-1001 • sales@mobimedical.com



MOBI POWER

Aluminum Crematory Scissor Lift

The Mobimedical Battery Marine Grade Aluminum Crematory Scissor Lift is 50% lighter than our steel frame models.

The lighter weight construction makes it easier to maneuver and operate than our steel scissor lift, which is a huge benefit in higher volume crematories.

Even though marine grade aluminum is lighter and non-corrosive, it is still a very strong material, which is why this model can handle loads of up to 800+ lbs.

The unique multi-directional rolling system allows for both side loading and end loading.

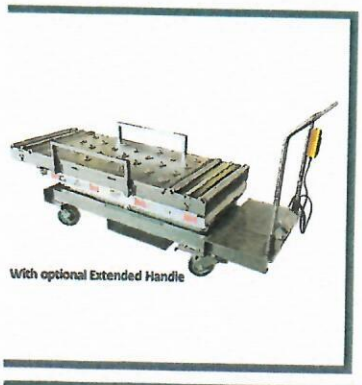
It comes standard with our manual Side-rails for security and safety. The braking system, on the top, adds security in holding items in place when maneuvering the lift.













REFERENCE:

- *Item Number Standard: HDSL-B-A*
- *Item Number With Scale: HDSL-B-ADS*

Dimensions and Specs

- *Weight Capacity: Up to 800+ lbs.*
- *Height: Up to 80+"*
- *Low: 21"*
- *Top Surface 67" x 27"*

For Parts and Customer Service: (800) 577-4851 • (803) 758-1001 • service@mobimedical









MOBI POWER

Stainless Steel Crematory Scissor Lift

Our very popular Lift is now available in 304-Stainless-steel construction, which is ideal for use in hospitals, labs, and educational facilities. Grade 304 Stainless-steel allows for ease of cleaning and provides strong resistance to corrosion and resistance to oxidation. Featuring Battery Operation using a hand-held pendant, a 1000-lbs load capacity, and multi-directional roller Top design, which allows for both end-loading and side-loading capabilities. The lift can reach just over 80" high, which is helpful for reaching 4-tier high Storage Racks!

It comes standard with our manual Side-rails for security and safety, and features our Braking System to slightly raise the Top to securely hold items in place with rubber stops when maneuvering the Lift. All Lifts come with our heavy-duty 6" Casters for ease of steering (2 are swivel and locking). Our optional Digital Scale is available for it, which weighs up to 2,000 lbs.

REFERENCE:

- *Item Number Standard: HDSL-B-SS*

Manual Crematory Scissor Lift

The Manual crematory Hydraulic Scissor Lift is made from high-strength steel and is operated by a foot-powered pump. The industrial strength hydraulic pump cylinder is capable of up to 1,000 lbs. The low height is 21" with a top load height of 80+".

The top surface accommodates standard-sized trays, caskets, and cremation boxes. The unit is easy to maneuver and comes standard with high-impact castors with wheel locks.

REFERENCE:

- *Item Number Standard: HDSL-FP*



MADE IN THE U.S.A.
mobimedical

The entire Mobimedical scissor lift line of products
Are made in the United States.
AMERICAN INGENUITY AND CRAFTMANSHIP!







(800) 577-4851 • (803) 758-1001 • sales@mobimedical.com

FEATURES AND ACCESSORIES



HANDHELD LIFT CONTROL PENDANT

The handheld lift control pendant makes raising and lowering simple and easy. The cord is 8' long for added maneuverability, and magnetically adheres to the lift control pad.



BRAKE ASSEMBLY

Our newly designed brake assembly offers superior control and safety, for a load on the top, to allow for confidence and safety when moving into and out of storage.



MULTI-DIRECTIONAL ROLLERS

The Mobimedical multi-directional roller balls are patent pending and allow for loading and unloading from the side or end of the lift.



DIGITAL SCALE (optional)

Our optional Digital Scale gives you almost instant weight information for the load and has a display capacity of 2,000lbs.



LOCKING CASTERS

The casters that are installed on all our Lifts are ready for just about any load! Each lift comes with, swivel locking casters on the back and straight on the front.

All swivel casters are an option for all of our scissor lifts.



HEAVY DUTY HYDRAULIC CYLINDERS

Welded tube ends, honed cold-drawn tubing, hard chrome plated rod and top quality piston seals allow the cylinders to work in extreme conditions.



12V BATTERY CHARGER

12 Volt Battery Charger/Maintainer is a direct-mount battery charger and battery maintainer engineered to be securely mounted nearby the battery.



12V DEEP CYCLE RECHARGEABLE BATTERY

The battery and charger give you the option to keep the unit plugged in for long periods of time, with no lasting damage to the battery.



SIDE RAILS

Manually set and locks into place with a quick release pin.

DIRECTOR OF TAX EQUALIZATION

Noreen Wilkie
Ward County Tax Director
PO Box 5005
Minot, ND 58702-5005
(701) 857-6430
noreen.barton@wardnd.com
www.wardnd.com

MEMO

DATE: 12/19/2023

TO: Ward County Commissioners

FROM: Noreen Wilkie, Director of Tax Equalization

RE: Tax Roll Adjustments & Items for Consideration and Action on December 19, 2023

1. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Leavitt, Matthew & Ashley	KK17005U050000 NWNENE & Por of NENE Lying W of RD S17-156-84	10001 128th St NW Burlington, ND 58722	2023	$190,000	$10,000	$8,595	$500
Leavitt, Matthew & Ashley	KK17005U050000 NWNENE & Por of NENE Lying W of RD S17-156-84	10001 128th St NW Burlington, ND 58722	2022	$136,000	$9,000	$6,165	$450
Christianson, Michael	SN15005U020000 NWNW S15-159-89	56101 352nd Ave NW Kenmare, ND 58746	2023	$142,000	$33,000	$6,555	$1,650

2. Reassessment of Property clarified the style of the residence to be Manufactured Home instead of a Single Family Residence:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ibach, Steven & Summer	BD210160200030 Lot 3 Block 2 Sweetwater Addn.	221 Rose Ave NE Berthold, ND 58718	2022	$244,000	$180,000	$10,980	$8,100

3. MH has been removed from Park without a Moving Permit:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Atkinson, Brian & Amanda	MI5102108 Jefferson MHP Lot 19	3100 11th Ave SE Lot 19 Minot, ND 58701	2023	$5,000	$0.00	$225	$0.00

4. Property qualifies for exemption for 8 months, value prorated from date of sale 5/23:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
ND State Board of Higher Education	MI264300000016 SW Knolls Addn. Lot 1 Less S90' of W439.91' for Street and Less Tract of Land 20' in Width & Running Parallel with & Adjoining the E Boundary of Sblot A of Lot 1 of SW Knolls Addn. (Tract is 20' x 160') & less Sblot C & Less Sblot D	1201 11th Ave SW Minot, ND 58701	2023	$829,000	$345,000	$41,450	$17,250

5. Trinity no longer leases space for YMCA:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ward County	MI359050000011 Prairie Green 7th Addn. YMCA Lease Site on Lot 1	YMCA Trinity Sports Kinetics Minot, ND 58701	2023	$116,000	$0.00	$5,800	$0.00

6. Property is below normal condition & needs a reduction to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Myers, Glen	MI132580000020 2nd S/D Lot 31 Nordstrom & Hanson S/D Lots 17-31 Lot 2 Less Sblot A & Plus Sblot A of Lot 1	1304 3rd St NE Minot, ND 58703	2022	$146,000	$104,000	$6,570	$4,680

7. Property not repaired for 2022, property needs reduction to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Myers, Glen	MI01D430000010 North Side 3rd Addn. Lot 1	3700 N Broadway Minot, ND 58703	2022	$495,000	$251,000	$24,750	$12,550

8. Remove Blind Exemption. Property sold, qualifies for exemption for 3 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Williamson, Matthew & Anne	MI253000000070 S/D Lots 29 & 30 Prospect Heights Addn. Lot 7	4 16th Ave SW Minot, ND 58701	2023	$54,000	$154,000	$2,430	$6,930

Contract for Boarding Renville County Inmates

This Joint Powers Agreement (hereafter "Agreement") is entered into between Renville County acting through the Renville County Board of County Commissioners (hereafter "Renville County") of Mohall, North Dakota, and Ward County acting through the Ward County Board of County Commissioners (hereafter "Ward County") of Minot, North Dakota. It is made pursuant to Chapter 54-40.3 and 12-44.1 of the North Dakota Century Code

The parties agree as follows:

1. Term of Contract: This contract shall commence on January 1, 2024 and end on December 31, 2025. This contract shall be subject to cancellation by either of the parties hereto upon 60 (sixty) days written notice to the other party hereto.

2. Housing of Inmates: Ward County shall provide for the use of Renville County, a Jail for the holding of pretrial inmates (being detained to respond to Renville County charges only), sentenced inmates (sentenced by the Renville County Judge only) and individuals being held for detoxification (at the request of the Renville County authorities only), hereinafter called "inmates" and shall provide all necessary and incidental services associated with the detention of inmates (including but not limited to providing Correctional Officers) when and if the provision of detention services hereunder does not interfere with or hinder Ward County's ability to house other inmates, as determined in the sole discretion of the appropriate County Officials.

3. Acceptance of Inmates: Ward County does not guarantee any bed availability under this contract. The acceptance of Inmates is based on the overall health and wellness of such Inmate needing to be housed. An assessment will be made upon entering the Ward County Detention Center. The Sergeant or his/her designee on duty will be present at the time of entering the Ward County Detention Center. The Sergeant or his/her designee will make an assessment of the Inmate to determine if the Inmate will be accepted or refused. If an Inmate is refused for any reason it will require a medical clearance. This medical clearance must be signed off by a medical physician stating that the Inmate is medically cleared to be incarcerated. The assessment made by the Sergeant or his/her designee will be based on but not limited to the Inmate's:
    a. Ability to stand and walk: If an Inmate cannot walk or stand on their own the Inmate will be refused and will require the transporting Officer to get a medical clearance before an acceptance will be granted.
    b. Alcohol level: If the BAC reading is .300 or greater the Inmate will be refused and will require the transporting Officer to get a medical clearance before an acceptance will be granted.
    c. Drug consumption: If the Inmate admits to using two (2) or more drugs the Inmate will be refused and will require the transporting Officer to get a medical clearance before an acceptance will be granted.
    d. Withdrawals: If an Inmate appears to be withdrawing from any type of substance the Inmate will be refused and will require the transporting Officer to get a medical clearance before an acceptance will be granted.
    e. Open cuts/sores: If an Inmate has an open cut or sore that is deemed to have medical attention the Inmate will be refused and will require the transporting Officer to get a medical clearance before an acceptance will be granted.
    f. Car Accident: If an Inmate has been in a car accident recently (especially if it happened right before coming into County) the Inmate will be refused and will require the transporting Officer to get a medical clearance before an acceptance will be granted.

4. Compensation for Boarding of Inmates: Renville County agrees to pay Ward County $90 a day for the housing of their inmates. For Inmates with a charge of Public Intoxication as pursuant to NDCC 5-01-05.1, the compensation will be $100 per day.

5. Mileage: Transportation of an inmate provided by Ward County to and from Jail shall be reimbursed by Renville County at the standard mileage rate issued by the Internal Revenue Service (IRS). This charge does not include services of Ward County Personnel in providing such transportation which shall be govern by the following paragraph.

6. Use of County Personnel at other locations: If Renville County requests or if circumstances require that Ward County Personnel be used to guard or escort an Inmate at a location other than at the Ward County Detention Center or Courthouse, Ward County shall be reimbursed for the use of such Personnel at the rate of $37 per County Employee per hour or fraction thereof.

7. Medical expenses of Inmates: Renville County shall reimburse Ward County for all medical expenses incurred by Ward County with respect to an Inmate except for those attributable to medical treatment received by the Inmate at the Jail during Sick Call.

8. Prison Rape Elimination Act (PREA): In accordance with PREA standard, 115.12; Ward County is obligated to comply with PREA standards. At any time during the execution of this Boarding Contract, The County of Renville can verify compliance through various methods (i.e. on-site review, documentation, and review of official audit report (when completed). Failure to comply with PREA and applicable PREA Standards may result in termination of the contract.

This contract is subject to the provisions of the North Dakota Century Code and all rules and regulations promulgated pursuant thereto governing the care and custody of persons detained hereunder. Renville County agrees to indemnify Ward County for its costs of defense with regard to any Lawsuit arising out of Ward County's performance of this contract in the event there is a final adjudication absolving the County and its Employees of any liability with regards to the claims stated in the lawsuit.

Dated this 24th day of October, 2023

Ward County, North Dakota

By _____
County Commissioner

By _____
Auditor

Renville County, North Dakota

By _____
County Commissioner

By _____
Auditor

JOINT POWERS AGREEMENT

CONTRACT FOR STUTSMAN COUNTY RESIDENTS

This Joint Powers Agreement (hereafter "Agreement") is entered into between Stutsman County acting through the Stutsman County Board of County Commissioners of Jamestown, North Dakota, and Ward County acting through the Ward County Board of County Commissioners (hereafter "Ward County") of Minot, North Dakota.

WHEREAS, Chapter 54-40.3 N. D. C. C. authorizes any county to enter into an agreement with any other political subdivision of North Dakota upon approval of its respective governing body for the cooperative or joint administration of any power of function that is authorized by law or assigned to one or more of them;

NOW, THEREFORE, the parties agree as follows:

1. Term of Agreement. This contract shall run for a period of June 1, 2023 through December 31, 2024 and shall be subject to cancellation by either of the parties hereto upon 30 days written notice to the other party hereto.

2. Housing of Residents. Ward County Juvenile Detention shall provide for the care and custody of juveniles (hereinafter collectively called residents) from Stutsman County. Ward County Juvenile Detention shall provide all necessary and incidental services associated with the detention of said residents. Juvenile Detention availability shall be determined exclusively by appropriate Ward County Officials. Ward County does not guarantee any bed availability under this contract.

3. Return of residents out of Ward County: A resident housed at Ward County Juvenile Detention will be returned to the care, custody and control of Stutsman County at the request of Ward County. If at any time said resident becomes unmanageable or engages in any serious institutional misconduct, Ward County will notify Stutsman County of the said problem and will provide Stutsman County any written reports associated with the institutional misconduct.

4. Compensation for Boarding of Residents. Stutsman County will pay for the services provided by Ward County Juvenile Detention an amount not to exceed:
Effective rate for 05/01/2023-12/31/2024 $258.50
per resident per day, or any fraction thereof, except there shall be no charge for the final day of detention. Notwithstanding the above there will be a minimum payment of the daily rate per resident detained. Payment for the housing of residents and all associated expenses shall be made to Ward County within 30 days of billing.

5. Mileage. Transportation of a resident provided by Ward County at the request of Stutsman County, to and from Ward County shall be reimbursed by Stutsman County at the standard mileage rate issued by the Internal Revenue Service (IRS). This rate is subject to change during the execution of this contract. This charge does not include services of Ward County Personnel in providing such transportation which shall be governed by the following paragraph.

6. Use of Ward County Personnel at Other Locations. If Stutsman County requests or if circumstances require the Ward County Personnel be used to guard or escort a resident at a location other than at the Ward County Juvenile Detention Center, then Ward County shall be reimbursed for the use of such personnel at the cost of **$33 per hour** for use of its staff.

7. Medical Expenses of Residents Stutsman County shall reimburse Ward County for all

medical expenses (e.g., physician care, prescriptions, clinical care, hospitalization, etc.) incurred by Ward County with respect to a resident. Such reimbursement shall not include on-site nursing care provided by Ward County nursing staff. Medical services received off-premises must have prior approval from Stutsman County. Stutsman County shall pay for emergency medical services without prior approval; however, Ward County shall notify Stutsman County as soon as possible after the emergency.

8. Prison Rape Elimination Act (PREA): In accordance with PREA standard, 115.312; Ward County is obligated to comply with PREA standards. At any time during the execution of this Boarding Contract, Stutsman County can verify compliance through various methods (i.e. on-site review, documentation, and review of official audit report (when completed). Failure to comply with PREA and applicable PREA Standards may result in termination of the contract.

9. This contract is subject to the provisions of the North Dakota Century Code and all rules and regulations promulgated pursuant thereto governing the care and custody of persons detained hereunder. Stutsman County agrees to indemnify Ward County for its costs of defense with regard to any lawsuit arising out of Ward County's performance of this contract in the event there is final adjudication absolving Ward County and its Agents and Employees of any liability with regard to the claims stated in the lawsuit.

Dated this 5 day of December, 2023 ~~2021~~

Jamestown
~~Minot~~, North Dakota

By _____
Board Chairperson

By Jessica R. Alonge
Auditor

Jamestown, North Dakota

By _____
Board Chairperson

By _____
Auditor

WARD COUNTY
HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
MYRNA MOBERG
DANAE GREEK

Memorandum

To: Commissioners

From: Lolly Gorze, Human Resources Director

Date: December 19, 2023

Re: Human Resource's Agenda Items for December 19, 2023 Commission Meeting

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Human Resources Office's Agenda items for the December 19, 2023 Commission Meeting are as follows:

1. Pay Amendments

Pay Amendments 12.19.23

New Hires/Rehires

Name	Dept	Title	FT/PT	Pay	Start Date
Todd Kubas	Highway	Equipment Operator	FT	$25.50	12.4.23
Darwin Bachmeier	Highway	Equipment Operator	FT	$27.17	12.11.23
Sierra Schiele	States Attorn	Legal Case Clerk	FT	$17.67	12.18.23
Laura Connell	Jail	Correctional Officer	FT	$23.25	12.18.23
Lakyn Morgan	Jail	Correctional Officer	FT	$23.25	1.1.2024

Dept Change/Promotion

Name	Dept	Title	FT/PT	Pay	Start Date
Thomas Crowe	Jail	Sergeant	FT	$29.11	12.1.23
Linda Brunner	Library	Assoc Library Director		$22.55	1.1.24

Seperations

Featured Job Opportunities

Assistant State's Attorney

Posted August 15, 2023 8:30 AM | Open Until Filled

You can find the Online Ward County Application: HERE Assistant State's Attorney The Ward County Human Resources Department will be accepting applications for... Full Description

Civil Engineer

Posted September 6, 2023 5:00 PM | Open Until Filled

Civil Engineer The Ward County Human Resources Department will be accepting applications for the position of a Civil Engine in the Ward County Highway Department. ... Full Description

Apply Online

Correctional Officer

Posted September 5, 2023 8:00 AM | Open Until Filled

Correctional Officer The Ward County Human Resources Department will be accepting applications for the position of a Correctional Officer in the Ward County Detention... Full Description

Equipment Operator II - With Underfill

Posted September 5, 2023 8:00 AM | Open Until Filled

Equipment Operator II – with Underfill The Ward County Human Resource Department will be accepting applications for the position of an Equipment Operator II available in... Full Description

Equipment Operator III w/ Motorgrader Experience

Posted September 5, 2023 8:00 AM | Open Until Filled

Equipment Operator III w/Motorgrader Experience The Ward County Human Resource Department will be accepting applicatio for the position of an Equipment Operator III w... Full Description

Library Assistant

Posted November 30, 2023 2:30 PM | Closes December 15, 2023 4:30 PM

GENERAL DESCRIPTION OF POSITION: Assists with the day-to-day operation of the branch including circulation, reference, material selection and processing, special... Full Description

Patrol Deputy

Posted September 15, 2023 10:45 AM | Open Until Filled

Online Ward County Application The Ward County Sheriff's Department is currently taking applications for the position of Dep Sheriff. Pay will start at... Full Description

Apply Online

REVENUE VOUCHER

TO THE TREASURER OF WARD COUNTY
NORTH DAKOTA

DEPARTMENT: COUNTY RECORDER

It is hereby certified that the following is a complete and correct account of all fees and moneys collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period October 1, 2023
To October 31, 2023

Signed [signature]
Date November 30, 2023

SOURCE OF REVENUE RECEIPT

Tender Type Journal Summary

Included Tenders:
ACH, Check, CreditCard, MoneyOrder, OnAccount, cash, overshort
Ward Recorder
From 10/1/23 12:00 AM To 10/31/23 11:59 PM

ID / Description	Check	Money Order	Cash	Total Deposit	ACH	Credit Card	Over/Short	Total Distribution
Revenue								
001-000-341-1500-001 - Real Estate	15,901.00		327.00	16,228.00	4,671.00	263.00		21,162.00
001-000-341-1500-002 - Copies	1,028.32		163.00	1,191.32		260.00		1,451.32
001-000-341-1500-004 - Filing Fees	440.00			440.00				440.00
001-000-341-1500-008 - Reports	80.00			80.00				80.00
001-000-341-1500-013 - Marriage Fees - County			1,500.00	1,500.00				1,500.00
001-000-341-1500-015 - Passports	210.00		805.00	1,015.00		1,890.00		2,905.00
001-000-341-1500-017 - Passport Card						70.00		70.00
419-0000-341-1700 - Marriage Fees - State	7.00		1,743.00	1,750.00				1,750.00
484-0000-369-0100 - Preservation Fee	1,821.00		48.00	1,869.00	510.00	27.00		2,406.00
Total for Revenue	**19,487.32**	**0.00**	**4,586.00**	**24,073.32**	**5,181.00**	**2,510.00**	**0.00**	**31,764.32**

County officer required by law to file a sworn statement of fees collected should execute the following affidavit:

I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

[signature]
Officer

County Recorder
Title

ELIZABETH PIETSCH
Notary Public
State of North Dakota
My commission expires Oct. 19, 2025

Subscribed and sworn to before me this 30 day of November 2023

My Commission expires 10-19-2025 [signature]
Notary Republic

Printed: 12/4/2023 11:51:57AM
By: shannon.larson

Ward County Sheriff's Office
Revenue Voucher

TO THE TREASURER OF WARD COUNTY, MINOT NORTH DAKOTA, FROM THE SHERIFF'S DEPARTMENT

It is hereby certified that the following is a complete and correct account of all fees and monies collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period **November 01, 2023 through November 30, 2023**

SOURCE OF REVENUE RECEIPT	ACCOUNT #	TOTAL FEES COLLECTED
Civil Fees	001-0000-203-1019	8,959.21
Copies	001-0000-202-1010	43.50
Direct Deposits *		164.35
	TOTAL	**9,167.06**

County Officer required by law to file a sworn statement of fees collected should execute the following affidavit:
I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

Officer

Sheriff
Title

Ward County
North Dakota

Subscribed and sworn to before me this 4 day of December, 2023.

SHANNON LARSON
Notary Public
State of North Dakota
My Commission Expires Feb. 1, 2027

Notary Public

** Auditor Direct Payment fee adjustments*

Ward County Sheriff's Department
Monthly Report
November 2023

Patrol Division

-Patrol submitted 78 cases
-Responded to the Dakota Boys and Girls Ranch 10 times
-117 arrests were made by Patrol
- A total of 355 citations were issued

K-9

Training hours- 16.5
Detection deployments- 11
Indications- 10
Paraphernalia seized- 11 items
Methamphetamine- 12 grams
Marijuana- 5.5 grams
Arrests- 6

Investigations

- 89 new cases assigned with 139 criminal offences
- 16 cases assigned out for investigation
- 73 cases assigned for follow up investigation
- 4 cases filed inactive
- 2 cases were closed with no prosecution
- 11 cases were sent to the States Attorney's Office for review
- 1 cases cleared by arrest
- 1 open ICAC investigations
- 13 Domestic Violence Reports were received
- 10 Reports of child abuse and neglect were received
- Search warrants were obtained and executed for numerous cases.

Civil Process

- 472 Papers received for service
- 18 Evictions
- 9 Executions
- 9 Foreclosure sales
- 0 Events Worked
- $9,167.06 in revenue taken in

Total calls for service

-There were a total of 1,593 calls for service

Bomb Team

-Regular training conducted

SWAT/Crisis Negotiations teams

11/6 Training was conducted at the Ward County Law Enforcement Training Center

Transports

- 24 trips taken
- 38 people moved

Warrants

-5 individuals arrested on outstanding warrants
-1 individual is awaiting extradition in MN
-2 individuals were extradited back to Ward County from Indiana and Florida
Deputy Westerman spent numerous days assisting transports

Deputy Appearances
SRO

There were no cards punched in November. Overall things went very smoothly this month. Sgt. Mahoney assisted the counselor at North Plains in teaching her lessons on two different days. Sgt. Mahoney helped the students at Bell School decorate the school. Overall this month, Sgt. Mahoney was on vacation for 1 week and the student had Veterans Day and Thanksgiving break. This worked out to not be many school days. The Memorial counselor and Sgt. Mahoney have been working hard putting together a few fun projects for this kids in December.

Adopt-An-SRO

- Deputy Smith was out to Des Lacs-Burlington High school on November 2nd. He had lunch with all students grades 7-12. He also checked in with the office and they had no concerns at this time.
- Deputy Hawkins was out to South Prairie Public School on November 22nd. He had lunch with the kids and answered some of their questions about different traffic safety laws.
- Deputy Bledsoe was out at Dakota Memorial School (DBGR) on November 8th. He met the principal and then she brought Deputy Bledsoe around the school to be introduced to all the student and staff. DBGR provided Deputy Bledsoe with a lunch and gym schedule and encouraged him to come out anytime he can.

Ward County Drug Task Force

Active cases- 10
Search warrants- 1
Total persons arrested- 5
Methamphetamine- 3 gm/ Street value $90.00
Cocaine HCL- 5 gm/ Street value $600
Marijuana- 3731 gm/ Street value $20,000.00
Other Drugs- 15 gm/ street value $3,800.00
Currency seized- $24,781.00
Firearms seized- 0

Respectfully submitted,



Sheriff Robert Roed

Ward County Detention Center
Monthly Report- November 2023

WCDC November Revenue

		2023 Total
Billing other agencies	$112,448.50	$1,126,626.43
Medical/Medication	$2,554.78	$25,355.54
Work release Room and Board	$285.00	$1,145.00
Restitution	$0.00	$140.00
Electronic Monitoring	$0.00	$1,320.00
IBF	$7,860.41	$103,735.33

WCDC NovemberExpenses

November Medical Bills		2023 Total
Hazmat Removal	$465.70	$1,342.85
Dental		$16,957.00
Medication/Medical Supplies	$1,716.95	$120,201.49
Medical Bills	$8,831.58	$72,024.57
NP Contract and other Physicians Bills	$11,036.60	$131,085.52
1st District Contract		$15,189.63
CMT Training	$1,600.00	$1,765.00
Psych.Tests		$2,700.00
Month Total	**$23,650.83**	**$361,266.06**

WCDC November Medical Stats

		2023 Total
Sick Call at the Jail	97	1123
Doctor's Appointments	20	212
ER Visits	6	92
TB Tests	49	592
Physicals	49	577
Mental Health	45	560

November Booking Numbers

		2023 Total	
Bookings	286	3614	ADP
Average Daily Count	169	1860	169
Average at 0000 hours	160	1754	159

Ward County Juvenile Detention Housing Bill for the Month of November 2023

Damage of Property
Medication
Postage
Hospital Visit
Total Out of County Housing Bill
Total Monthly Bill $28,721.00
Year To Date Billing 2023 $201,053.00

November Medical Stats		2023 Total
Sick call	2	51
ER Visits	0	0
Mental Health	0	49

November Booking Numbers		2023 Total
Bookings	3	86

Ward County State's Attorney Revised Monthly Report

November 2023
Date

194/146 Number of warrantless arrests/jail appearances **(Pull from Monthly Stats)**

36 Number of new felony victim crimes **(v/w)**

28 Number of new misdemeanor victim crimes **(v/w)**

29 Number of felony warrant requests **(Pull from Attny Assignment List)**

5 Number of misdemeanor warrant requests **(Pull from Attny Assignment List)**

224 All Subpoenas issued **(Admins and v/w)**

64 Number of trials scheduled **(Case Clerks)**

19 Change of plea **(v/w)** 3 Trials Commenced

16 Continued 1 different case went to trial 3 defendant request

4 State request **(v/w)** 8 Cont. per Judge
COVID19

12 Dismissed witnesses not located; 2 insufficient evidence

8 other **(v/w)** 2 judicial economy

Pretrial Diversion **(v/w)**

23 Victim crime **(v/w)**

3 Mental Health petitions **(Admins)**

29 Juvenile hearings **(take from Juvenile Calendar)**

631 LERMS/Justware downloads per SA number **(Case Clerks)**

7203 Odyssey notifications **(Case Clerks)**

133 PHONE CALLS **(Front Desk – not including other Admins answering when front desk is gone)**

14 NO LIABILITY INSURANCE DISMISSALS **(Admins)**

WARD COUNTY

Fund Balances

Fiscal Year: 2023-2023

Month: November
Year: 2023
Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
001	GENERAL	$6,982,438.99	$19,048,519.36	($18,411,954.22)	$0.00	$7,599,004.13	$7,499,444.64	$99,559.49
100	LIBRARY	$42,508.65	$495,485.68	($397,217.51)	$0.00	$140,776.82	$137,416.82	$3,360.00
101	BOOKMOBILE REPLACEMENT	$85,094.55	$29,871.99	$0.00	$0.00	$114,966.54	$114,966.54	$0.00
110	911 WIRED/WIRELSS	$776,565.47	$3,030,533.78	($2,334,389.51)	$0.00	$1,472,709.74	$1,471,426.41	$1,283.33
111	911 DEPRECIATION	$518,875.94	$135,000.00	($13,305.75)	$0.00	$640,570.19	$640,570.19	$0.00
120	24/7 SOBRIETY	$179,385.35	$172,996.74	($212,805.93)	$0.00	$139,576.16	$139,576.16	$0.00
130	HIGHWAY	$121,236.52	$3,205,188.59	($8,834,704.59)	$5,400,000.00	($108,279.48)	($108,279.48)	$0.00
131	HIGHWAY USERS	$3,079,672.24	$4,056,629.85	$0.00	($5,400,000.00)	$1,736,302.09	$1,736,302.09	$0.00
132	VISION ZERO OUTREACH	($3,572.97)	$90,789.53	($103,035.19)	$0.00	($15,818.63)	($15,818.63)	$0.00
133	HIGHWAY-CO INFRASTRUCTURE DIST.	$0.00	$5,554,776.84	($3,569,606.93)	$0.00	$1,985,169.91	$1,985,169.91	$0.00
134	HIGHWAY-SALES TAX	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
140	WEED	$77,018.80	$449,668.07	($314,114.52)	$0.00	$212,572.35	$212,572.35	$0.00
150	HUMAN SERVICE ZONE	$906,825.45	$6,123,455.51	($5,219,344.33)	$0.00	$1,810,936.63	$1,810,936.63	$0.00
151	HUMAN SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
160	STATE ATTORNEY CONTINGENCY	$10,547.80	$0.00	($1,043.42)	$0.00	$9,504.38	$9,504.38	$0.00
161	CRIME/VICTIM WITNESS	$2,586.80	$23,679.72	($17,903.31)	($5,347.72)	$3,015.49	$3,015.49	$0.00
162	MARRIAGE LICENSE - DVCC	($6,160.00)	$19,600.00	($18,830.00)	$0.00	($5,390.00)	($5,390.00)	$0.00
163	DIST CT REIMBURSEMENTS	($23,158.99)	$5,330.66	($9,660.89)	$0.00	($27,489.22)	($27,489.22)	$0.00
164	FOSTER CARE RECRUIT/RETAIN	$47,960.51	$156.00	($20,167.63)	$0.00	$27,948.88	$27,948.88	$0.00
165	EMPLOYEE BENEFITS	$99,329.27	$82,677.66	($32,284.33)	$0.00	$149,722.60	$149,722.60	$0.00
166	JAIL INMATE TRUST (COMMISSARY)	$390,516.51	$121,556.34	($147,462.08)	$0.00	$364,610.77	$364,610.77	$0.00
200	TELECOMMUNICATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
201	DISABLED VETERAN CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
202	HOMESTEAD CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
203	UTILITIES CENTRAL ASSESS	$1,283.99	$0.00	$0.00	$0.00	$1,283.99	$1,283.99	$0.00
204	GAS AND OIL PRODUCTION	$27,964.67	$0.00	$0.00	$0.00	$27,964.67	$27,964.67	$0.00
205	STATE AID DISTRIBUTION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
206	HAZARDOUS CHEMICAL	$44,923.21	$3,850.00	$0.00	$0.00	$48,773.21	$48,773.21	$0.00
207	GAMBLING TAX	$3,112.52	$8,501.09	$0.00	$0.00	$11,613.61	$11,613.61	$0.00
208	FIRST DISTRICT HEALTH UNIT	$61,565.89	$813,768.41	($811,444.79)	$0.00	$63,889.51	$63,889.51	$0.00
209	STATE MEDICAL CENTER	$16,848.09	$339,687.42	($338,130.53)	$0.00	$18,404.98	$18,404.98	$0.00

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210	STATE FAIR	$19,947.42	$389,068.61	($388,608.08)	$0.00	$20,407.95	$20,407.95	$0.00
211	TOWNSHIPS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
212	CITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
213	SCHOOLS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
214	GARRISON DIVERSION	$3,952.08	$370,060.37	($369,435.38)	$0.00	$4,577.07	$4,577.07	$0.00
215	WEATHER MODIFICATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
216	WATER MANAGEMENT DISTRICT	$24,506.31	$874,800.82	($876,589.58)	$0.00	$22,717.55	$22,717.55	$0.00
217	SENIOR CITIZENS	$4,261.95	$659,361.23	($658,783.64)	$0.00	$4,839.54	$4,839.54	$0.00
218	SOIL CONSERVATION	$1,619.92	$216,109.53	($214,706.90)	$0.00	$3,022.55	$3,022.55	$0.00
219	SOURIS RIVER JOINT BOARD	$12,084.83	$649,744.52	($649,785.28)	$0.00	$12,044.07	$12,044.07	$0.00
220	UNORGANIZED TOWNSHIP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
221	ASSINIBOINE RIVER BASIN BOARD	($87.53)	$6,810.55	($6,792.14)	$0.00	($69.12)	($69.12)	$0.00
222	PREPAID TAXES	$19,639,157.86	($18,917,718.49)	($345,536.23)	$0.00	$375,903.14	$375,903.14	$0.00
223	ESTIMATED TAXES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
224	PAID UNDER PROTEST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
225	TAX DEED SALES	$103,944.47	$80,679.46	($55,913.91)	$0.00	$128,710.02	$128,710.02	$0.00
226	STATE PILT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
300	CONSTRUCTION FUND	$871,291.51	$0.00	$0.00	($871,291.51)	$0.00	$0.00	$0.00
301	SALES TAX BOND	$7,608,543.81	$7,413,526.49	($13,378,659.70)	$871,291.51	$2,514,702.11	$2,514,702.11	$0.00
302	BOND SURPLUS	($0.42)	$55.85	$0.00	$0.00	$55.43	$55.43	$0.00
400	SPECIAL DISTRICT FINANCE	$173,311.64	$500.00	$0.00	$0.00	$173,811.64	$173,811.64	$0.00
401	APPLE GROVE SPECIALS	$4,326.27	$3,416.01	$0.00	$0.00	$7,742.28	$7,742.28	$0.00
402	19TH AVE / 56TH ST	$75,552.98	$34,618.09	$0.00	$0.00	$110,171.07	$110,171.07	$0.00
403	ROBINWOOD SPECIALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
404	WEST HILLS ACRES SPECIALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
405	COUNTRY CLUB HEIGHTS/APPLE GROVE	$121,747.52	$33,038.58	$0.00	$0.00	$154,786.10	$154,786.10	$0.00
406	Undesignated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
500	EMERGENCY	$738,145.56	$326.82	($3,599.97)	$0.00	$734,872.41	$734,872.41	$0.00
501	EMERGENCY FEMA TWP	$68,438.89	$0.00	$0.00	$0.00	$68,438.89	$68,438.89	$0.00
502	EMERGENCY FEMA COUNTY	$91,388.83	$0.00	$0.00	$0.00	$91,388.83	$91,388.83	$0.00
503	CDBG PROJECTS	($31,411.52)	$0.00	$0.00	$0.00	($31,411.52)	($31,411.52)	$0.00

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504	GRANTS - HOMELAND SECURITY (HSGP)	$2,855.00	$0.00	$0.00	$0.00	$2,855.00	$2,855.00	$0.00
505	GRANTS - DEPT. OF JUSTICE (DOJ)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
506	AMERICAN RESCUE PLAN ACT '21	$12,071,481.72	$204,271.53	($3,823,131.81)	$0.00	$8,452,621.44	$8,452,621.44	$0.00
507	OPIOID SETTLEMENT	$15,794.97	$39,261.21	$0.00	$0.00	$55,056.18	$55,056.18	$0.00
508	LATCF	$0.00	$100,117.94	$0.00	$0.00	$100,117.94	$100,117.94	$0.00
601	ASSET FORFEITURES - SHERIFF	$148,014.28	$195.36	($6,979.50)	$0.00	$141,230.14	$141,230.14	$0.00
602	DRUG PROCEEDS - SA	$37,895.83	$0.00	$0.00	$0.00	$37,895.83	$37,895.83	$0.00
603	PARK IMPROVEMENT	$81,229.29	$116,975.89	$0.00	$0.00	$198,205.18	$198,205.18	$0.00
604	DOC PRESERVATION	$358,760.63	$48,920.30	($110,070.24)	$0.00	$297,610.69	$297,610.69	$0.00
605	NDSU EXTENSION ACTIVITIES	$19,912.94	$4,701.68	($5,300.80)	$0.00	$19,313.82	$19,313.82	$0.00
606	MINOT PARENT RESOURCE	$1,526.02	$9,139.23	($8,531.75)	$0.00	$2,133.50	$2,133.50	$0.00
701	UNCLAIMED PROPERTY	$36,213.73	$6,617.10	($4,632.85)	$0.00	$38,197.98	$38,197.98	$0.00
702	VENDING COMMISSIONS	$13,375.08	$818.70	$0.00	$0.00	$14,193.78	$14,193.78	$0.00
703	GAME & FISH LICENSES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
800	PAYROLL	$50.00	($50.00)	$0.00	$0.00	$0.00	$934,499.06	($934,499.06)
801	AFTON TOWNSHIP	$868.08	$132,323.11	($131,206.84)	$0.00	$1,984.35	$1,984.35	$0.00
802	ANNA TOWNSHIP	$133.90	$21,419.68	($21,278.69)	$0.00	$274.89	$274.89	$0.00
803	BADEN TOWNSHIP	$156.76	$45,715.79	($45,320.78)	$0.00	$551.77	$551.77	$0.00
804	BERTHOLD TOWNSHIP	$267.79	$72,040.93	($71,966.85)	$0.00	$341.87	$341.87	$0.00
805	BRILLIAN TOWNSHIP	$395.99	$34,681.03	($34,747.65)	$0.00	$329.37	$329.37	$0.00
806	BURLINGTON TOWNSHIP	$1,012.77	$61,295.92	($61,600.42)	$0.00	$708.27	$708.27	$0.00
807	BURT TOWNSHIP	$244.93	$58,657.14	($58,252.11)	$0.00	$649.96	$649.96	$0.00
808	CAMERON TOWNSHIP	$179.62	$32,085.85	($32,036.17)	$0.00	$229.30	$229.30	$0.00
809	CARBONDALE TOWNSHIP	$294.76	$33,556.76	($33,447.91)	$0.00	$403.61	$403.61	$0.00
810	CARPIO TOWNSHIP	$277.59	$35,367.12	($35,283.05)	$0.00	$361.66	$361.66	$0.00
811	DENMARK TOWNSHIP	$305.17	$24,533.03	($24,460.01)	$0.00	$378.19	$378.19	$0.00
812	DES LACS TOWNSHIP	$274.33	$45,248.42	($45,170.65)	$0.00	$352.10	$352.10	$0.00
813	ELMDALE TOWNSHIP	$298.52	$26,526.91	($26,510.40)	$0.00	$315.03	$315.03	$0.00
814	EUREKA TOWNSHIP	$1,172.06	$113,210.00	($113,732.14)	$0.00	$649.92	$649.92	$0.00
815	EVERGREEN TOWNSHIP	$96.65	$20,128.24	($20,137.34)	$0.00	$87.55	$87.55	$0.00
816	FOXHOLM TOWNSHIP	$335.23	$45,432.19	($45,074.42)	$0.00	$693.00	$693.00	$0.00

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817	FREEDOM TOWNSHIP	$650.90	$42,486.43	($42,323.24)	$0.00	$814.09	$814.09	$0.00
818	GASMAN TOWNSHIP	$531.69	$48,196.61	($48,398.93)	$0.00	$329.37	$329.37	$0.00
819	GREELY TOWNSHIP	$111.42	$19,539.98	($19,538.83)	$0.00	$112.57	$112.57	$0.00
820	GREENBUSH TOWNSHIP	$294.71	$26,214.78	($26,255.17)	$0.00	$254.32	$254.32	$0.00
821	HARRISON TOWNSHIP	$3,743.07	$254,429.30	($255,103.15)	$0.00	$3,069.22	$3,069.22	$0.00
822	HIDDENWOOD TOWNSHIP	$281.84	$38,349.48	($38,265.64)	$0.00	$365.68	$365.68	$0.00
823	HILTON TOWNSHIP	$37.27	$25,362.85	($25,262.54)	$0.00	$137.58	$137.58	$0.00
824	IOTA FLAT TOWNSHIP	$310.25	$51,261.93	($51,176.11)	$0.00	$396.07	$396.07	$0.00
825	KENMARE TOWNSHIP	$384.85	$41,125.47	($40,687.27)	$0.00	$823.05	$823.05	$0.00
826	KIRKELIE TOWNSHIP	$544.42	$81,773.24	($81,620.75)	$0.00	$696.91	$696.91	$0.00
827	LINTON TOWNSHIP	$124.10	$20,151.79	($20,117.46)	$0.00	$158.43	$158.43	$0.00
828	LUND TOWNSHIP	$163.29	$26,437.79	($26,392.62)	$0.00	$208.46	$208.46	$0.00
829	MANDAN TOWNSHIP	$244.93	$32,974.47	($32,400.71)	$0.00	$818.69	$818.69	$0.00
830	MARGARET TOWNSHIP	$235.14	$50,697.47	($50,363.23)	$0.00	$569.38	$569.38	$0.00
831	MARYLAND TOWNSHIP	$432.96	$40,186.67	($40,227.73)	$0.00	$391.90	$391.90	$0.00
832	MAYLAND TOWNSHIP	$488.69	$34,749.97	($34,942.65)	$0.00	$296.01	$296.01	$0.00
833	MCKINLEY TOWNSHIP	$421.29	$44,793.66	($44,677.13)	$0.00	$537.82	$537.82	$0.00
834	NEDROSE TOWNSHIP	$3,470.83	$332,853.65	($329,692.85)	$0.00	$6,631.63	$6,631.63	$0.00
835	NEW PRAIRE TOWNSHIP	$785.87	$57,280.91	($57,455.84)	$0.00	$610.94	$610.94	$0.00
836	NEWMAN TOWNSHIP	$1,267.59	$31,941.77	($32,850.81)	$0.00	$358.55	$358.55	$0.00
837	ORLIEN TOWNSHIP	$218.81	$31,072.38	($31,010.89)	$0.00	$280.30	$280.30	$0.00
838	PASSPORT TOWNSHIP	$189.42	$41,540.30	($41,283.35)	$0.00	$446.37	$446.37	$0.00
839	REE TOWNSHIP	$173.09	$29,549.11	($29,458.03)	$0.00	$264.17	$264.17	$0.00
840	RICE LAKE TOWNSHIP	$177.70	$25,200.92	($25,032.75)	$0.00	$345.87	$345.87	$0.00
842	ROLLING GREEN TOWNSHIP	$1,174.13	$39,268.72	($40,171.85)	$0.00	$271.00	$271.00	$0.00
843	RUSHVILLE TOWNSHIP	($105,473.34)	$49,617.86	($24,814.69)	$0.00	($80,670.17)	($80,670.17)	$0.00
844	RYDER TOWNSHIP	$897.04	$45,213.74	($45,086.00)	$0.00	$1,024.78	$1,024.78	$0.00
845	SAUK PRAIRE TOWNSHIP	$396.25	$38,809.61	($38,661.77)	$0.00	$544.09	$544.09	$0.00
846	SAWYER TOWNSHIP	$813.48	$51,207.01	($51,539.86)	$0.00	$480.63	$480.63	$0.00
847	SHEALY TOWNSHIP	$163.29	$23,649.53	($23,562.37)	$0.00	$250.45	$250.45	$0.00
848	SPENCER TOWNSHIP	$377.48	$30,313.50	($30,274.06)	$0.00	$416.92	$416.92	$0.00

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849	SPRING LAKE TOWNSHIP	$167.85	$19,963.61	($20,077.26)	$0.00	$54.20	$54.20	$0.00
850	ST MARYS TOWNSHIP	$317.63	$24,154.30	($24,264.25)	$0.00	$207.68	$207.68	$0.00
851	SUNDRE TOWNSHIP	$1,558.23	$154,483.67	($153,711.85)	$0.00	$2,330.05	$2,330.05	$0.00
852	SURREY TOWNSHIP	$623.76	$135,106.91	($134,339.69)	$0.00	$1,390.98	$1,390.98	$0.00
853	TATMAN TOWNSHIP	$5,329.76	$75,411.30	($73,936.96)	$0.00	$6,804.10	$6,804.10	$0.00
854	TOLGEN TOWNSHIP	$14.16	$20,602.67	($20,580.47)	$0.00	$36.36	$36.36	$0.00
855	TORNING TOWNSHIP	$422.45	$22,808.76	($23,008.47)	$0.00	$222.74	$222.74	$0.00
856	VANG TOWNSHIP	$154.01	$22,211.88	($22,186.62)	$0.00	$179.27	$179.27	$0.00
857	WATERFORD TOWNSHIP	$2,860.83	$75,379.25	($74,587.88)	$0.00	$3,652.20	$3,652.20	$0.00
858	WILLIS TOWNSHIP	$244.93	$61,422.98	($61,355.22)	$0.00	$312.69	$312.69	$0.00
859	BERTHOLD CITY	$797.88	$459,756.23	($457,503.69)	$0.00	$3,050.42	$3,050.42	$0.00
860	BURLINGTON CITY	$1,879.99	$614,853.92	($614,518.54)	$0.00	$2,215.37	$2,215.37	$0.00
861	CARPIO CITY	$328.48	$67,499.07	($67,637.87)	$0.00	$189.68	$189.68	$0.00
862	DES LACS CITY	$0.00	$23,342.95	($22,946.35)	$0.00	$396.60	$396.60	$0.00
863	DONNYBROOK CITY	$117.06	$13,175.47	($13,135.74)	$0.00	$156.79	$156.79	$0.00
864	DOUGLAS CITY	$12.94	$7,071.49	($6,734.34)	$0.00	$350.09	$350.09	$0.00
865	KENMARE CITY	$2,754.83	$524,540.73	($523,400.56)	$0.00	$3,895.00	$3,895.00	$0.00
866	MAKOTI CITY	$350.22	$18,205.30	($17,516.19)	$0.00	$1,039.33	$1,039.33	$0.00
867	MINOT CITY	$201,275.39	$26,894,231.44	($26,940,117.82)	$0.00	$155,389.01	$155,389.01	$0.00
868	RYDER CITY	$28.19	$17,018.27	($16,745.07)	$0.00	$301.39	$301.39	$0.00
869	SAWYER CITY	$576.50	$91,967.76	($90,410.85)	$0.00	$2,133.41	$2,133.41	$0.00
870	SURREY CITY	$632.26	$803,620.94	($803,642.03)	$0.00	$611.17	$611.17	$0.00
871	UNITED AMBULANCE DISTRICT	$317.81	$160,760.71	($160,368.38)	$0.00	$710.14	$710.14	$0.00
872	BERTHOLD RURAL FIRE	$134.09	$1,811.51	($1,786.13)	$0.00	$159.47	$159.47	$0.00
873	BURLINGTON RURAL FIRE	$1,242.11	$134,135.52	($134,350.31)	$0.00	$1,027.32	$1,027.32	$0.00
874	CARPIO RURAL FIRE	$199.10	$9,302.79	($9,384.31)	$0.00	$117.58	$117.58	$0.00
875	DEERING RURAL FIRE	$71.76	$8,823.65	($8,791.03)	$0.00	$104.38	$104.38	$0.00
876	DES LACS RURAL FIRE	$355.75	$27,282.19	($27,457.53)	$0.00	$180.41	$180.41	$0.00
877	DONNYBROOK RURAL FIRE	$42.39	$9,717.93	($9,741.58)	$0.00	$18.74	$18.74	$0.00
878	DOUGLAS RURAL FIRE	$1.06	$4,303.32	($4,264.12)	$0.00	$40.26	$40.26	$0.00
879	GLENBURN RURAL FIRE	$110.65	$12,304.03	($12,295.92)	$0.00	$118.76	$118.76	$0.00

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880	KENMARE RURAL FIRE	$101.83	$32,878.53	($32,674.22)	$0.00	$306.14	$306.14	$0.00
881	MAX RURAL FIRE	$431.65	$54,269.53	($54,430.18)	$0.00	$271.00	$271.00	$0.00
882	MINOT RURAL FIRE	$5,059.51	$630,105.48	($627,694.57)	$0.00	$7,470.42	$7,470.42	$0.00
883	PLAZA RURAL FIRE	$39.19	$4,840.94	($4,818.38)	$0.00	$61.75	$61.75	$0.00
884	RYDER MAKOTI RURAL FIRE	$820.19	$71,117.20	($70,675.83)	$0.00	$1,261.56	$1,261.56	$0.00
885	SAWYER RURAL FIRE	$339.46	$9,795.10	($9,811.76)	$0.00	$322.80	$322.80	$0.00
886	SURREY RURAL FIRE	$209.31	$39,939.09	($39,773.41)	$0.00	$374.99	$374.99	$0.00
887	VELVA RURAL FIRE	$74.60	$4,566.39	($4,595.13)	$0.00	$45.86	$45.86	$0.00
888	BERTHOLD CITY PARK	$16.83	$24,285.48	($24,218.76)	$0.00	$83.55	$83.55	$0.00
889	CARPIO CITY PARK	$25.57	$3,110.66	($3,120.83)	$0.00	$15.40	$15.40	$0.00
890	DES LACS CITY PARK	$0.00	$1,797.09	($1,767.00)	$0.00	$30.09	$30.09	$0.00
891	DONNYBROOK CITY PARK	$10.92	$16.47	($27.39)	$0.00	$0.00	$0.00	$0.00
892	KENMARE CITY PARK	$250.62	$53,117.78	($52,919.18)	$0.00	$449.22	$449.22	$0.00
893	MAKOTI CITY PARK	$4.54	$3,623.84	($3,466.64)	$0.00	$161.74	$161.74	$0.00
894	MINOT CITY PARK	$59,724.41	$10,660,547.55	($10,657,944.84)	$0.00	$62,327.12	$62,327.12	$0.00
895	RYDER CITY PARK	$1.64	$968.20	($950.85)	$0.00	$18.99	$18.99	$0.00
896	SURREY CITY PARK	$101.78	$74,013.69	($73,974.85)	$0.00	$140.62	$140.62	$0.00
897	MINOT SCHOOL 1	$155,306.73	$31,466,687.24	($31,436,247.21)	$0.00	$185,746.76	$185,746.76	$0.00
898	VELVA SCHOOL 2	$582.15	$28,790.25	($29,372.40)	$0.00	$0.00	$0.00	$0.00
899	NEDROSE SCHOOL 4	$6,896.53	$3,219,738.93	($3,200,939.03)	$0.00	$25,696.43	$25,696.43	$0.00
900	UNITED SCHOOL 7	$17,826.09	$2,636,759.16	($2,644,393.76)	$0.00	$10,191.49	$10,191.49	$0.00
901	BOWBELLS SCHOOL 14	$422.24	$8,481.69	($8,903.93)	$0.00	$0.00	$0.00	$0.00
902	SAWYER SCHOOL 16	$11,929.56	$844,515.46	($853,685.45)	$0.00	$2,759.57	$2,759.57	$0.00
903	GLENBURN SCHOOL 26	$3,052.90	$433,589.11	($434,530.44)	$0.00	$2,111.57	$2,111.57	$0.00
904	KENMARE SCHOOL 28	$5,495.41	$1,256,640.48	($1,252,320.93)	$0.00	$9,814.96	$9,814.96	$0.00
905	SURREY SCHOOL 41	$1,305.40	$1,177,461.59	($1,175,543.97)	$0.00	$3,223.02	$3,223.02	$0.00
906	MAX SCHOOL 50	$559.38	$413,997.07	($413,460.52)	$0.00	$1,095.93	$1,095.93	$0.00
907	GARRISON SCHOOL 51	$0.00	$5,514.82	($5,514.82)	$0.00	$0.00	$0.00	$0.00
908	SOUTH PRAIRE SCHOOL 70	$4,490.64	$3,068,312.88	($3,062,001.06)	$0.00	$10,802.46	$10,802.46	$0.00
909	LEWIS AND CLARK SCHOOL 161	$5,094.71	$2,612,024.63	($2,601,766.51)	$0.00	$15,352.83	$15,352.83	$0.00
910	RICE LAKE RECREATION DIST	$13,511.01	$201,210.43	($210,762.11)	$0.00	$3,959.33	$3,959.33	$0.00

Fund Balances

Fiscal Year: 2023-2023

Month: November
Year: 2023
Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
911	RICE LAKE SEWER ASSESSMENT	$16,050.56	$162,972.80	($176,512.76)	$0.00	$2,510.70	$2,510.70	$0.00
912	GARRISON MAX AMBULANCE DIST.	$0.00	$160,802.44	($159,938.51)	$0.00	$863.93	$863.93	$0.00
913	VELVA AMBULANCE DIST.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Grand Total:	$56,193,805.17	$128,527,326.29	($154,052,891.19)	($5,347.72)	$30,662,892.55	$31,493,188.79	($830,296.24)

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2300 - TRAVEL	$4,500.00	$4,500.00	$3,848.63	$341.16	$651.37	14.47%
2900 - CONTINGENCY MISCELLANEOUS	$250,000.00	$250,000.00	$231,612.33	$0.00	$18,387.67	7.36%
304 - PAYROLL						
2000 - SALARIES	$116,075.00	$116,075.00	$9,826.30	$9,658.30	$106,248.70	91.53%
2101 - RETIREMENT	$15,392.00	$15,392.00	$1,303.33	$1,280.70	$14,088.67	91.53%
2102 - SOCIAL SECURITY	$7,197.00	$7,197.00	$845.69	$575.89	$6,351.31	88.25%
2103 - MEDICARE	$1,683.00	$1,683.00	$197.85	$134.66	$1,485.15	88.24%
2104 - HEALTH INSURANCE	$75,780.00	$75,780.00	($10,984.80)	$8,294.40	$86,764.80	114.50%
2105 - LIFE INSURANCE	$17.00	$17.00	$1.60	$1.40	$15.40	90.59%
0001 - COMMISSIONERS Total:	$470,644.00	$470,644.00	$236,650.93	$20,286.51	$233,993.07	49.72%
0002 - AUDITOR						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,000.00	$3,000.00	$1,732.03	$192.60	$1,267.97	42.27%
2400 - OFFICE SUPPLIES	$12,400.00	$12,400.00	$2,741.11	$553.08	$9,658.89	77.89%
2500 - OFFICE EQUIPMENT	$4,160.00	$4,160.00	$4,160.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$465,575.00	$465,575.00	$61,964.17	$35,460.71	$403,610.83	86.69%
2101 - RETIREMENT	$61,470.00	$61,470.00	$8,396.20	$4,702.09	$53,073.80	86.34%
2102 - SOCIAL SECURITY	$28,742.00	$28,742.00	$5,294.33	$2,051.57	$23,447.67	81.58%
2103 - MEDICARE	$6,722.00	$6,722.00	$1,238.10	$479.81	$5,483.90	81.58%
2104 - HEALTH INSURANCE	$164,576.00	$164,576.00	$8,053.84	$14,515.20	$156,522.16	95.11%
2105 - LIFE INSURANCE	$27.00	$27.00	$3.76	$1.96	$23.24	86.07%
0002 - AUDITOR Total:	$746,672.00	$746,672.00	$93,583.54	$57,957.02	$653,088.46	87.47%
0003 - TAX EQUALIZATION						
300 - GENERAL GOVT						
2300 - TRAVEL	$20,000.00	$20,000.00	$8,582.22	$846.36	$11,417.78	57.09%
2400 - OFFICE SUPPLIES	$1,700.00	$1,700.00	$1,456.71	$153.13	$243.29	14.31%
2500 - OFFICE EQUIPMENT	$1,200.00	$1,200.00	$420.41	$0.00	$779.59	64.97%
2509 - OFFICE SOFTWARE	$29,150.00	$29,150.00	$18,540.00	$0.00	$10,610.00	36.40%
2900 - CONTINGENCY MISCELLANEOUS	$5,500.00	$5,500.00	$2,313.88	$932.49	$3,186.12	57.93%
304 - PAYROLL						
2000 - SALARIES	$437,405.00	$437,405.00	$39,497.03	$36,667.90	$397,907.97	90.97%
2101 - RETIREMENT	$58,000.00	$58,000.00	$5,237.41	$4,862.16	$52,762.59	90.97%
2102 - SOCIAL SECURITY	$27,119.00	$27,119.00	$2,621.79	$2,257.16	$24,497.21	90.33%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	$6,342.00	$6,342.00	$612.75	$527.88	$5,729.25	90.34%
2104 - HEALTH INSURANCE	$129,360.00	$129,360.00	($4,106.12)	$13,299.36	$133,466.12	103.17%
2105 - LIFE INSURANCE	$24.00	$24.00	$2.44	$1.96	$21.56	89.83%
0003 - TAX EQUALIZATION Total:	$715,800.00	$715,800.00	$75,178.52	$59,548.40	$640,621.48	89.50%
0004 - STATES ATTORNEY						
300 - GENERAL GOVT						
2300 - TRAVEL	$7,000.00	$7,000.00	$4,952.03	$0.00	$2,047.97	29.26%
2400 - OFFICE SUPPLIES	$25,000.00	$25,000.00	$13,953.48	$4,240.66	$11,046.52	44.19%
2500 - OFFICE EQUIPMENT	$2,310.00	$2,310.00	$1,541.05	$0.00	$768.95	33.29%
2900 - CONTINGENCY MISCELLANEOUS	$49,020.00	$49,020.00	$17,698.33	$2,005.03	$31,321.67	63.90%
304 - PAYROLL						
2000 - SALARIES	$1,480,822.00	$1,480,822.00	$274,960.01	$110,430.24	$1,205,861.99	81.43%
2101 - RETIREMENT	$190,655.00	$190,655.00	$35,793.48	$14,461.44	$154,861.52	81.23%
2102 - SOCIAL SECURITY	$89,827.00	$89,827.00	$18,387.59	$6,535.08	$71,439.41	79.53%
2103 - MEDICARE	$21,008.00	$21,008.00	$4,300.50	$1,528.38	$16,707.50	79.53%
2104 - HEALTH INSURANCE	$365,881.00	$365,881.00	$74,417.47	$24,352.16	$291,463.53	79.66%
2105 - LIFE INSURANCE	$71.00	$71.00	$13.18	$5.04	$57.82	81.44%
0004 - STATES ATTORNEY Total:	$2,231,594.00	$2,231,594.00	$446,017.12	$163,558.03	$1,785,576.88	80.01%
0005 - RECORDER						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,000.00	$3,000.00	$1,475.52	$326.22	$1,524.48	50.82%
2400 - OFFICE SUPPLIES	$3,000.00	$3,000.00	$1,785.64	$229.00	$1,214.36	40.48%
2900 - CONTINGENCY MISCELLANEOUS	$500.00	$500.00	$500.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$226,917.00	$226,917.00	$22,067.44	$18,694.96	$204,849.56	90.28%
2101 - RETIREMENT	$30,089.00	$30,089.00	$3,065.15	$2,478.96	$27,023.85	89.81%
2102 - SOCIAL SECURITY	$14,069.00	$14,069.00	$2,232.81	$1,078.42	$11,836.19	84.13%
2103 - MEDICARE	$3,290.00	$3,290.00	$521.82	$252.22	$2,768.18	84.14%
2104 - HEALTH INSURANCE	$88,797.00	$88,797.00	$2,032.20	$12,441.60	$86,764.80	97.71%
2105 - LIFE INSURANCE	$14.00	$14.00	$1.68	$1.12	$12.32	88.00%
0005 - RECORDER Total:	$369,676.00	$369,676.00	$33,682.26	$35,502.50	$335,993.74	90.89%
0006 - SHERIFFS OFFICE						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$3,427.01	($3,632.49)	$6,572.99	65.73%
2403 - FUEL, GAS, OIL	$160,000.00	$160,000.00	$14,406.36	$28,794.77	$145,593.64	91.00%
2405 - RADIO/UNIFORM	$262,906.00	$262,906.00	$61,929.33	$64,651.15	$200,976.67	76.44%
2500 - OFFICE EQUIPMENT	$40,810.00	$40,810.00	$19,206.48	$3,189.35	$21,603.52	52.94%

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2506 - REPAIRS & MAINTENANCE	$50,000.00	$50,000.00	$3,461.40	$5,298.33	$46,538.60	93.08%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	$5,500.00	$5,500.00	$2,876.00	$350.00	$2,624.00	47.71%
2300 - TRAVEL	$86,600.00	$86,600.00	$49,167.34	$6,626.14	$37,432.66	43.22%
2503 - AUTO/STREET EQUPMENT PURCHASES	$175,000.00	$175,000.00	$127,167.39	$7,734.24	$47,832.61	27.33%
2510 - K9	$2,500.00	$2,500.00	($11,649.62)	$191.85	$14,149.62	565.98%
304 - PAYROLL						
2000 - SALARIES	$2,808,557.00	$2,808,557.00	$383,581.81	$207,518.47	$2,424,975.19	86.34%
2101 - RETIREMENT	$393,984.00	$393,984.00	$61,964.07	$30,172.01	$332,019.93	84.27%
2102 - SOCIAL SECURITY	$162,278.00	$162,278.00	$14,676.24	$12,415.53	$147,601.76	90.96%
2103 - MEDICARE	$37,952.00	$37,952.00	$3,432.17	$2,903.63	$34,519.83	90.96%
2104 - HEALTH INSURANCE	$822,879.00	$822,879.00	$108,361.06	$66,107.91	$714,517.94	86.83%
2105 - LIFE INSURANCE	$138.00	$138.00	$14.19	$11.05	$123.81	89.72%
0006 - SHERIFFS OFFICE Total:	$5,019,104.00	$5,019,104.00	$842,021.23	$432,331.94	$4,177,082.77	83.22%
0007 - JAIL						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$85,000.00	$85,000.00	$10,895.32	$1,056.20	$74,104.68	87.18%
2405 - RADIO/UNIFORM	$27,000.00	$27,000.00	$15,878.47	$1,535.45	$11,121.53	41.19%
2500 - OFFICE EQUIPMENT	$78,000.00	$78,000.00	$34,591.59	$1,002.49	$43,408.41	55.65%
2506 - REPAIRS & MAINTENANCE	$67,515.00	$67,515.00	($12,537.90)	$70,990.19	$80,052.90	118.57%
2800 - CONTRACTS	$5,000.00	$5,000.00	$4,679.79	$0.00	$320.21	6.40%
2812 - MEDICAL	$784,200.00	$784,200.00	$335,169.36	$88,686.65	$449,030.64	57.26%
2815 - PRISONER BOARD/MEALS	$475,000.00	$475,000.00	$148,344.40	$42,740.04	$326,655.60	68.77%
301 - PUBLIC SAFETY						
2301 - TRAINING/STAFF DEVELOPMENT	$25,000.00	$25,000.00	$10,618.90	$1,486.29	$14,381.10	57.52%
2810 - COMMUNITY SERVICE/RESTITUTION	$1,500.00	$1,500.00	$805.25	$0.00	$694.75	46.32%
304 - PAYROLL						
2000 - SALARIES	$2,802,568.00	$2,802,568.00	$467,637.90	$220,954.44	$2,334,930.10	83.31%
2101 - RETIREMENT	$420,431.00	$420,431.00	$76,059.46	$31,355.88	$344,371.54	81.91%
2102 - SOCIAL SECURITY	$173,759.00	$173,759.00	$31,828.82	$13,444.28	$141,930.18	81.68%
2103 - MEDICARE	$40,637.00	$40,637.00	$7,443.17	$3,144.22	$33,193.83	81.68%
2104 - HEALTH INSURANCE	$875,653.00	$875,653.00	$176,923.54	$63,662.97	$698,729.46	79.80%
2105 - LIFE INSURANCE	$172.00	$172.00	$27.71	$13.45	$144.29	83.89%
0007 - JAIL Total:	$5,861,435.00	$5,861,435.00	$1,308,365.78	$540,072.55	$4,553,069.22	77.68%
0008 - JUVENILE DETENTION						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$8,000.00	$8,000.00	$1,906.16	$658.43	$6,093.84	76.17%

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2405 - RADIO/UNIFORM	$13,800.00	$13,800.00	$1,279.69	$139.97	$12,520.31	90.73%
2500 - OFFICE EQUIPMENT	$17,490.00	$17,490.00	$4,352.51	$11,090.00	$13,137.49	75.11%
2812 - MEDICAL	$10,000.00	$10,000.00	$4,916.64	$195.38	$5,083.36	50.83%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	$540.00	$540.00	$0.00	$0.00	$540.00	100.00%
2300 - TRAVEL	$1,000.00	$1,000.00	$709.60	$290.40	$290.40	29.04%
2301 - TRAINING/STAFF DEVELOPMENT	$4,000.00	$4,000.00	$3,394.54	$0.00	$605.46	15.14%
2815 - PRISONER BOARD/MEALS	$13,000.00	$13,000.00	$1,457.68	$3,402.99	$11,542.32	88.79%
304 - PAYROLL						
2000 - SALARIES	$572,952.00	$572,952.00	$49,505.47	$48,559.30	$523,446.53	91.36%
2101 - RETIREMENT	$88,834.00	$88,834.00	$13,422.80	$6,928.40	$75,411.20	84.89%
2102 - SOCIAL SECURITY	$35,523.00	$35,523.00	$3,623.97	$2,964.37	$31,899.03	89.80%
2103 - MEDICARE	$8,308.00	$8,308.00	$847.82	$693.26	$7,460.18	89.80%
2104 - HEALTH INSURANCE	$178,107.00	$178,107.00	$44,216.80	$12,583.20	$133,890.20	75.17%
2105 - LIFE INSURANCE	$37.00	$37.00	$2.84	$3.08	$34.16	92.32%
2107 - UNEMPLOYMENT	$0.00	$0.00	($3,888.00)	$0.00	$3,888.00	0.00%
0008 - JUVENILE DETENTION Total:	$951,591.00	$951,591.00	$125,748.52	$87,508.78	$825,842.48	86.79%
0009 - EXTENSION						
300 - GENERAL GOVT						
2300 - TRAVEL	$28,000.00	$28,000.00	$7,993.17	$4,066.26	$20,006.83	71.45%
2400 - OFFICE SUPPLIES	$19,000.00	$19,000.00	$5,742.90	$452.73	$13,257.10	69.77%
2500 - OFFICE EQUIPMENT	$6,400.00	$6,400.00	$2,878.00	$0.00	$3,522.00	55.03%
304 - PAYROLL						
2000 - SALARIES	$106,462.00	$106,462.00	$8,873.59	$8,871.66	$97,588.41	91.67%
2001 - SHARED SALARIES	$131,754.00	$131,754.00	$14,152.49	$21,527.51	$117,601.51	89.26%
2101 - RETIREMENT	$14,117.00	$14,117.00	$1,176.89	$1,176.36	$12,940.11	91.66%
2102 - SOCIAL SECURITY	$6,601.00	$6,601.00	$765.91	$522.78	$5,835.09	88.40%
2103 - MEDICARE	$1,544.00	$1,544.00	$179.37	$122.27	$1,364.63	88.38%
2104 - HEALTH INSURANCE	$31,382.00	$31,382.00	$718.24	$2,931.36	$30,663.76	97.71%
2105 - LIFE INSURANCE	$11.00	$11.00	$2.04	$0.84	$8.96	81.45%
2300 - TRAVEL	$0.00	$0.00	($884.45)	$0.00	$884.45	0.00%
0009 - EXTENSION Total:	$345,271.00	$345,271.00	$41,598.15	$39,671.77	$303,672.85	87.95%
0010 - VET SERVICES						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,500.00	$5,500.00	$680.16	$866.70	$4,819.84	87.63%
2400 - OFFICE SUPPLIES	$6,200.00	$6,200.00	$5,016.54	$260.00	$1,183.46	19.09%
2500 - OFFICE EQUIPMENT	$0.00	$0.00	($381.82)	$0.00	$381.82	0.00%

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
304 - PAYROLL						
2000 - SALARIES	$159,291.00	$159,291.00	$17,016.42	$9,228.70	$142,274.58	89.32%
2101 - RETIREMENT	$21,122.00	$21,122.00	$2,256.31	$1,223.72	$18,865.69	89.32%
2102 - SOCIAL SECURITY	$9,876.00	$9,876.00	$1,285.45	$555.95	$8,590.55	86.98%
2103 - MEDICARE	$2,310.00	$2,310.00	$300.85	$130.02	$2,009.15	86.98%
2104 - HEALTH INSURANCE	$66,598.00	$66,598.00	$3,053.68	$5,184.00	$63,544.32	95.41%
2105 - LIFE INSURANCE	$11.00	$11.00	$1.90	$0.70	$9.10	82.73%
0010 - VET SERVICES Total:	$270,908.00	$270,908.00	$29,229.49	$17,449.79	$241,678.51	89.21%
0011 - SUPT SCHOOLS						
300 - GENERAL GOVT						
2300 - TRAVEL	$2,500.00	$2,500.00	$1,804.65	$0.00	$695.35	27.81%
2400 - OFFICE SUPPLIES	$650.00	$650.00	$292.37	$53.98	$357.63	55.02%
2500 - OFFICE EQUIPMENT	$200.00	$200.00	$200.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$200.00	$200.00	($673.84)	$237.32	$873.84	436.92%
304 - PAYROLL						
2000 - SALARIES	$33,777.00	$33,777.00	$2,815.08	$2,814.72	$30,961.92	91.67%
2101 - RETIREMENT	$4,479.00	$4,479.00	$531.32	$358.88	$3,947.68	88.14%
2102 - SOCIAL SECURITY	$2,095.00	$2,095.00	$997.37	$96.58	$1,097.63	52.39%
2103 - MEDICARE	$490.00	$490.00	$233.36	$22.58	$256.64	52.38%
2104 - HEALTH INSURANCE	$11,100.00	$11,100.00	$254.40	$1,036.80	$10,845.60	97.71%
2105 - LIFE INSURANCE	$4.00	$4.00	$0.92	$0.28	$3.08	77.00%
0011 - SUPT SCHOOLS Total:	$55,495.00	$55,495.00	$6,455.63	$4,621.14	$49,039.37	88.37%
0012 - FACILITY MGT						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$700.00	$700.00	($2.96)	$252.83	$702.96	100.42%
304 - PAYROLL						
2000 - SALARIES	$602,183.00	$602,183.00	$55,674.05	$47,259.14	$546,508.95	90.75%
2101 - RETIREMENT	$79,319.00	$79,319.00	$7,272.07	$6,243.34	$72,046.93	90.83%
2102 - SOCIAL SECURITY	$37,087.00	$37,087.00	$4,086.64	$2,854.48	$33,000.36	88.98%
2103 - MEDICARE	$8,674.00	$8,674.00	$956.45	$667.56	$7,717.55	88.97%
2104 - HEALTH INSURANCE	$184,455.00	$184,455.00	($14,639.88)	$17,588.16	$199,094.88	107.94%
2105 - LIFE INSURANCE	$48.00	$48.00	$5.44	$3.64	$42.56	88.67%
0012 - FACILITY MGT Total:	$917,466.00	$917,466.00	$58,351.81	$74,869.15	$859,114.19	93.64%
0013 - FACILITY UTILITIES						
300 - GENERAL GOVT						
2407 - JANITORIAL SUPPLIES	$24,360.00	$24,360.00	($4,040.97)	$1,996.43	$28,400.97	116.59%

General Ledger - 2023 MONTHLY EXPENSES

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2500 - OFFICE EQUIPMENT	$960.00	$960.00	$960.00	$0.00	$0.00	0.00%
2501 - NON-OFFICE EQUIPMENT PURCHASES	$47,000.00	$47,000.00	$25,195.22	$871.88	$21,804.78	46.39%
2502 - TOOLS	$7,250.00	$7,250.00	$2,876.00	$1,462.48	$4,374.00	60.33%
2506 - REPAIRS & MAINTENANCE	$226,515.00	$226,515.00	$125,602.95	$13,803.49	$100,912.05	44.55%
2601 - TELEPHONES	$33,000.00	$33,000.00	$7,941.27	$2,439.21	$25,058.73	75.94%
2603 - GARBAGE & LANDFILL	$8,000.00	$8,000.00	$691.05	$600.00	$7,308.95	91.36%
2604 - GAS COURTHOUSE	$14,400.00	$14,400.00	$889.01	$1,188.45	$13,510.99	93.83%
2605 - GAS JAIL	$38,400.00	$38,400.00	$912.64	$0.00	$37,487.36	97.62%
2606 - GAS COUNTY NORTH BLDG	$2,400.00	$2,400.00	($1,079.28)	$84.42	$3,479.28	144.97%
2607 - GAS ADMIN BLDG	$16,800.00	$16,800.00	$7,858.31	$594.77	$8,941.69	53.22%
2608 - GAS 425 BUILDING	$2,160.00	$2,160.00	$1,803.40	$0.00	$356.60	16.51%
2609 - ELECTRICITY COURTHOUSE	$55,400.00	$55,400.00	$1,455.07	$4,896.84	$53,944.93	97.37%
2610 - ELECTRICITY JAIL	$82,000.00	$82,000.00	($18,183.47)	$9,094.13	$100,183.47	122.17%
2611 - ELECTRICITY COUNTY NORTH	$1,400.00	$1,400.00	($2.00)	$96.00	$1,402.00	100.14%
2612 - ELECTRICITY ADMIN BLDG	$93,900.00	$93,900.00	$4,796.40	$7,147.38	$89,103.60	94.89%
2613 - ELECTRICITY 425 BLDG	$2,050.00	$2,050.00	$760.35	$77.68	$1,289.65	62.91%
2614 - WATER COURTHOUSE	$10,000.00	$10,000.00	$2,859.27	$1,861.82	$7,140.73	71.41%
2615 - WATER JAIL	$50,000.00	$50,000.00	$8,766.07	$5,303.87	$41,233.93	82.47%
2616 - WATER COUNTY NORTH	$500.00	$500.00	($50.59)	$55.10	$550.59	110.12%
2617 - WATER ADMIN BLDG	$12,000.00	$12,000.00	$1,487.45	$1,991.18	$10,512.55	87.60%
2618 - WATER 425 BLDG	$900.00	$900.00	$511.00	$34.94	$389.00	43.22%
2619 - WATER 900 BLDG	$3,200.00	$3,200.00	$1,313.60	$232.30	$1,886.40	58.95%
2620 - ELECTRICITY 900 BLDG	$30,000.00	$30,000.00	$18,939.69	$795.49	$11,060.31	36.87%
2621 - GAS 900 BLDG	$19,200.00	$19,200.00	$7,417.52	$917.61	$11,782.48	61.37%
2705 - OFFICE/JAIL BUILDING	$187,150.00	$187,150.00	$64,232.65	$6,897.00	$122,917.35	65.68%
2709 - SNOW REMOVAL	$40,000.00	$40,000.00	$8,255.24	$927.55	$31,744.76	79.36%
0013 - FACILITY UTILITIES Total:	$1,008,945.00	$1,008,945.00	$272,167.85	$63,370.02	$736,777.15	73.02%
0014 - EMERGENCY MANAGEMENT						
300 - GENERAL GOVT						
2300 - TRAVEL	$8,500.00	$8,500.00	$5,965.56	$0.00	$2,534.44	29.82%
2400 - OFFICE SUPPLIES	$10,250.00	$10,250.00	$5,919.31	$721.31	$4,330.69	42.25%
2500 - OFFICE EQUIPMENT	$16,000.00	$16,000.00	$12,015.04	$0.00	$3,984.96	24.91%
2509 - OFFICE SOFTWARE	$600.00	$600.00	$600.00	$0.00	$0.00	0.00%
2800 - CONTRACTS	$37,657.51	$37,657.51	$37,657.51	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$22,900.00	$22,900.00	$11,248.00	$652.00	$11,652.00	50.88%
304 - PAYROLL						
2000 - SALARIES	$178,455.00	$178,455.00	$22,113.44	$15,048.56	$156,341.56	87.61%

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2101 - RETIREMENT	$23,663.00	$23,663.00	$3,627.05	$1,373.28	$20,035.95	84.67%
2102 - SOCIAL SECURITY	$11,064.00	$11,064.00	$1,530.75	$918.86	$9,533.25	86.16%
2103 - MEDICARE	$2,588.00	$2,588.00	$358.48	$214.90	$2,229.52	86.15%
2104 - HEALTH INSURANCE	$40,564.00	$40,564.00	($9,717.36)	$5,004.96	$50,281.36	123.96%
2105 - LIFE INSURANCE	$11.00	$11.00	$2.04	$0.84	$8.96	81.45%
0014 - EMERGENCY MANAGEMENT Total:	$352,252.51	$352,252.51	$91,319.82	$23,934.71	$260,932.69	74.08%
0015 - PLANNING AND ZONING						
300 - GENERAL GOVT						
2300 - TRAVEL	$12,000.00	$12,000.00	$9,000.00	$850.00	$3,000.00	25.00%
2400 - OFFICE SUPPLIES	$2,000.00	$2,000.00	$1,602.01	$0.00	$397.99	19.90%
2500 - OFFICE EQUIPMENT	$1,000.00	$1,000.00	$562.43	$0.00	$437.57	43.76%
2509 - OFFICE SOFTWARE	$700.00	$700.00	$260.00	$0.00	$440.00	62.86%
2900 - CONTINGENCY MISCELLANEOUS	$5,000.00	$5,000.00	$2,694.30	$0.00	$2,305.70	46.11%
304 - PAYROLL						
2000 - SALARIES	$83,731.00	$83,731.00	$10,069.91	$3,885.09	$73,661.09	87.97%
2101 - RETIREMENT	$11,103.00	$11,103.00	$1,722.68	$128.12	$9,380.32	84.48%
2102 - SOCIAL SECURITY	$5,191.00	$5,191.00	$713.32	$240.88	$4,477.68	86.26%
2103 - MEDICARE	$1,214.00	$1,214.00	$166.87	$56.33	$1,047.13	86.25%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$508.80	$2,073.60	$21,691.20	97.71%
2105 - LIFE INSURANCE	$4.00	$4.00	$0.92	$0.28	$3.08	77.00%
0015 - PLANNING AND ZONING Total:	$144,143.00	$144,143.00	$27,301.24	$7,234.30	$116,841.76	81.06%
0016 - PARK						
300 - GENERAL GOVT						
2300 - TRAVEL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$4,000.00	$4,000.00	($1,513.14)	$50.00	$5,513.14	137.83%
2403 - FUEL, GAS, OIL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2414 - MATERIALS/SERVICES	$18,000.00	$18,000.00	($59,019.62)	$159.30	$77,019.62	427.89%
2506 - REPAIRS & MAINTENANCE	$10,000.00	$10,000.00	$7,489.36	$99.71	$2,510.64	25.11%
2600 - UTILITIES	$10,000.00	$10,000.00	($681.97)	$590.07	$10,681.97	106.82%
2708 - PARK MAINTENANCE	$100,000.00	$100,000.00	$9,754.89	$4,889.55	$90,245.11	90.25%
2800 - CONTRACTS	$20,000.00	$20,000.00	$20,000.00	$0.00	$0.00	0.00%
2999 - EXPENDITURES	$6,000.00	$6,000.00	$6,000.00	$0.00	$0.00	0.00%
0016 - PARK Total:	$170,000.00	$170,000.00	($15,970.48)	$5,788.63	$185,970.48	109.39%
0017 - INSURANCE						
300 - GENERAL GOVT						
2701 - PROPERTY & LIABILITY INSURANCE	$400,000.00	$400,000.00	($883.53)	$485.29	$400,883.53	100.22%
2702 - WORKFORCE SAFETY	$145,000.00	$145,000.00	($24,945.16)	$0.00	$169,945.16	117.20%

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0017 - INSURANCE Total:	$545,000.00	$545,000.00	($25,828.69)	$485.29	$570,828.69	104.74%
0018 - GEN OFFICE SUPPLIES/EQUIP						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$4,038.39	$1,595.00	$5,961.61	59.62%
0018 - GEN OFFICE SUPPLIES/EQUIP Total:	$10,000.00	$10,000.00	$4,038.39	$1,595.00	$5,961.61	59.62%
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
1166 - COLLECTIONS/JUDGMENTS	$0.00	$0.00	($107.41)	$0.00	$107.41	0.00%
1168 - LAW ENFORCEMENT RANGE (LER)	$0.00	$0.00	($1,000.00)	$0.00	$1,000.00	0.00%
2408 - POSTAGE	$99,000.00	$99,000.00	$50,672.27	$2,726.30	$48,327.73	48.82%
2409 - PUBLISHING PRINTING	$15,000.00	$15,000.00	$6,874.10	$544.54	$8,125.90	54.17%
2410 - TECHNOLOGY PURCHASES/MAINT	$100,000.00	$100,000.00	($194.37)	$0.00	$100,194.37	100.19%
2411 - ELECTIONS	$8,000.00	$8,000.00	$7,820.12	$0.00	$179.88	2.25%
2412 - CO OWNED PROPERTY MAINT	$25,000.00	$25,000.00	$22,094.25	$0.00	$2,905.75	11.62%
2413 - NUISANCE ABATEMENTS	$0.00	$0.00	($726.97)	$0.00	$726.97	0.00%
2801 - ANNUAL AUDIT	$50,000.00	$50,000.00	$23,907.08	$0.00	$26,092.92	52.19%
2805 - HISTORICAL SOCIETY	$85,000.00	$85,000.00	$0.00	$0.00	$85,000.00	100.00%
2806 - ECONOMIC DEVELOPMENT CORP	$155,500.00	$155,500.00	$500.00	$0.00	$155,000.00	99.68%
2807 - SOURIS BASIN PLANNING	$39,000.00	$39,000.00	$0.00	$0.00	$39,000.00	100.00%
2808 - DISTRICT COURT	$102,650.00	$102,650.00	$29,292.00	$8,000.00	$73,358.00	71.46%
2809 - DOMESTIC VIOLENCE CRISIS CENTER	$50,118.00	$50,118.00	$0.00	$0.00	$50,118.00	100.00%
2810 - COMMUNITY SERVICE/RESTITUTION	$12,500.00	$12,500.00	$0.00	$0.00	$12,500.00	100.00%
2811 - COMMUNITY PARTNERS	$34,850.00	$34,850.00	$0.00	$0.00	$34,850.00	100.00%
2813 - ATTENDANT CARE	$70,000.00	$70,000.00	$6,698.85	$5,754.65	$63,301.15	90.43%
2900 - CONTINGENCY MISCELLANEOUS	$119,550.00	$119,550.00	$61,745.77	$43,759.38	$57,804.23	48.35%
5802 - CORONER	$80,000.00	$80,000.00	($2,013.40)	$1,684.00	$82,013.40	102.52%
312 - GRANTS						
1303 - DET. & MIT. COVID-19 CONFINEMENT FAC.	$0.00	$0.00	($9,631.86)	$0.00	$9,631.86	0.00%
1400 - OTHER GRANTS	$0.00	$0.00	($2,394.00)	$0.00	$2,394.00	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$1,046,168.00	$1,046,168.00	$193,536.43	$62,468.87	$852,631.57	81.50%
0090 - HUMAN RESOURCE						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$2,462.89	$192.60	$2,537.11	50.74%
2400 - OFFICE SUPPLIES	$23,550.00	$23,550.00	$20,131.08	$131.94	$3,418.92	14.52%
2500 - OFFICE EQUIPMENT	$2,360.00	$2,360.00	$2,142.52	$0.00	$217.48	9.22%
2509 - OFFICE SOFTWARE	$0.00	$0.00	($2,964.90)	$0.00	$2,964.90	0.00%
2703 - EMPLOYEE ASSISTANCE PROGRAM	$10,000.00	$10,000.00	$1,330.00	$0.00	$8,670.00	86.70%

General Ledger - 2023 MONTHLY EXPENSES

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2900 - CONTINGENCY MISCELLANEOUS	$13,200.00	$13,200.00	$11,501.43	$390.00	$1,698.57	12.87%
304 - PAYROLL						
2000 - SALARIES	$227,948.00	$227,948.00	$32,442.91	$17,808.56	$195,505.09	85.77%
2101 - RETIREMENT	$30,226.00	$30,226.00	$4,520.26	$2,361.44	$25,705.74	85.05%
2102 - SOCIAL SECURITY	$14,133.00	$14,133.00	$2,276.07	$1,078.87	$11,856.93	83.90%
2103 - MEDICARE	$3,305.00	$3,305.00	$531.96	$252.32	$2,773.04	83.90%
2104 - HEALTH INSURANCE	$66,598.00	$66,598.00	$6,745.84	$5,004.96	$59,852.16	89.87%
2105 - LIFE INSURANCE	$11.00	$11.00	$1.48	$0.84	$9.52	86.55%
0090 - HUMAN RESOURCE Total:	$396,331.00	$396,331.00	$81,121.54	$27,221.53	$315,209.46	79.53%
0091 - IT						
300 - GENERAL GOVT						
2300 - TRAVEL	$15,000.00	$15,000.00	$1,240.00	$4,760.00	$13,760.00	91.73%
2400 - OFFICE SUPPLIES	$38,550.00	$38,550.00	$28,098.68	$1,456.19	$10,451.32	27.11%
2500 - OFFICE EQUIPMENT	$273,853.00	$273,853.00	$15,735.64	$55,142.54	$258,117.36	94.25%
2509 - OFFICE SOFTWARE	$1,200.00	$1,200.00	$753.81	$0.00	$446.19	37.18%
2900 - CONTINGENCY MISCELLANEOUS	$5,000.00	$5,000.00	$3,355.21	$312.50	$1,644.79	32.90%
304 - PAYROLL						
2000 - SALARIES	$271,167.00	$271,167.00	$26,661.63	$23,000.78	$244,505.37	90.17%
2101 - RETIREMENT	$35,493.00	$35,493.00	$3,437.59	$3,049.90	$32,055.41	90.31%
2102 - SOCIAL SECURITY	$16,595.00	$16,595.00	$1,849.23	$1,388.54	$14,745.77	88.86%
2103 - MEDICARE	$3,881.00	$3,881.00	$432.59	$324.72	$3,448.41	88.85%
2104 - HEALTH INSURANCE	$66,598.00	$66,598.00	($16,466.96)	$8,294.40	$83,064.96	124.73%
2105 - LIFE INSURANCE	$14.00	$14.00	$2.80	$1.12	$11.20	80.00%
0091 - IT Total:	$727,351.00	$727,351.00	$65,100.22	$97,730.69	$662,250.78	91.05%
0092 - INDIRECT						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,700.00	$3,700.00	$2,099.22	$236.95	$1,600.78	43.26%
2400 - OFFICE SUPPLIES	$36,700.00	$36,700.00	$24,651.88	$511.49	$12,048.12	32.83%
2500 - OFFICE EQUIPMENT	$27,000.00	$27,000.00	$21,032.21	$570.09	$5,967.79	22.10%
2601 - TELEPHONES	$18,500.00	$18,500.00	$5,250.68	$1,110.63	$13,249.32	71.62%
2701 - PROPERTY & LIABILITY INSURANCE	$12,500.00	$12,500.00	($411.00)	$0.00	$12,911.00	103.29%
2900 - CONTINGENCY MISCELLANEOUS	$100.00	$100.00	$100.00	$0.00	$0.00	0.00%
0092 - INDIRECT Total:	$98,500.00	$98,500.00	$52,722.99	$2,429.16	$45,777.01	46.47%
001 - GENERAL Total:	$22,454,346.51	$22,454,346.51	$4,042,392.29	$1,825,635.78	$18,411,954.22	82.00%
100 - LIBRARY						
0020 - LIBRARY						
300 - GENERAL GOVT						

General Ledger - 2023 MONTHLY EXPENSES

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2300 - TRAVEL	$5,000.00	$5,000.00	$2,409.40	$0.00	$2,590.60	51.81%
2400 - OFFICE SUPPLIES	$14,500.00	$14,500.00	$6,317.33	$2,688.25	$8,182.67	56.43%
2403 - FUEL, GAS, OIL	$20,500.00	$20,500.00	$2,704.55	$711.99	$17,795.45	86.81%
2404 - BOOKS, PERIODICALS, AV MATERIALS	$38,000.00	$38,000.00	$10,390.31	$3,258.38	$27,609.69	72.66%
2418 - LIBRARY AUTOMATION	$12,280.00	$12,280.00	$5,031.30	$311.95	$7,248.70	59.03%
2501 - NON-OFFICE EQUIPMENT PURCHASES	$11,000.00	$11,000.00	$11,000.00	$0.00	$0.00	0.00%
2600 - UTILITIES	$14,273.00	$14,273.00	$888.74	$55.28	$13,384.26	93.77%
2900 - CONTINGENCY MISCELLANEOUS	$400.00	$400.00	$400.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$243,245.00	$243,245.00	$30,977.85	$18,696.06	$212,267.15	87.26%
2101 - RETIREMENT	$29,355.00	$29,355.00	$3,443.76	$2,474.22	$25,911.24	88.27%
2102 - SOCIAL SECURITY	$15,081.00	$15,081.00	$2,896.44	$1,053.53	$12,184.56	80.79%
2103 - MEDICARE	$3,527.00	$3,527.00	$677.24	$246.39	$2,849.76	80.80%
2104 - HEALTH INSURANCE	$89,463.00	$89,463.00	$22,288.05	$6,739.54	$67,174.95	75.09%
2105 - LIFE INSURANCE	$21.00	$21.00	$2.52	$1.68	$18.48	88.00%
0020 - LIBRARY Total:	$496,645.00	$496,645.00	$99,427.49	$36,237.27	$397,217.51	79.98%
100 - LIBRARY Total:	$496,645.00	$496,645.00	$99,427.49	$36,237.27	$397,217.51	79.98%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
300 - GENERAL GOVT						
2505 - BOOKMOBILE REPLACEMENT	$85,000.00	$85,000.00	$85,000.00	$0.00	$0.00	0.00%
0020 - LIBRARY Total:	$85,000.00	$85,000.00	$85,000.00	$0.00	$0.00	0.00%
101 - BOOKMOBILE REPLACEMENT Total:	$85,000.00	$85,000.00	$85,000.00	$0.00	$0.00	0.00%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$3,113.38	$35.56	$1,886.62	37.73%
2305 - PSAP TRAVEL	$750.00	$750.00	$573.60	$0.00	$176.40	23.52%
2420 - QUEST FEDERAL ACCESS/LONG DISTANCE	$132,570.00	$132,570.00	$63,202.03	$11,632.62	$69,367.97	52.33%
2421 - 911 SRT UTILITIES	$58,000.00	$58,000.00	$10,900.00	$4,710.00	$47,100.00	81.21%
2422 - 911 SIGNAGE	$15,000.00	$15,000.00	$13,619.42	$0.00	$1,380.58	9.20%
2500 - OFFICE EQUIPMENT	$3,250.00	$3,250.00	$1,254.35	$0.00	$1,995.65	61.40%
2508 - DISPATCH DEPRECIATION	$135,000.00	$135,000.00	$0.00	$0.00	$135,000.00	100.00%
2602 - CITYWATCH PHONE LINES	$14,000.00	$14,000.00	$0.00	$0.00	$14,000.00	100.00%
2701 - PROPERTY & LIABILITY INSURANCE	$300.00	$300.00	$9.36	$0.00	$290.64	96.88%
2818 - WIRED/WIRELESS SHARE TO NDACO	$498,000.00	$498,000.00	$42,075.59	$41,397.11	$455,924.41	91.55%
2819 - CENTRAL DISPATCH OPERATIONS	$1,788,888.00	$1,788,888.00	$432,981.30	$104,334.03	$1,355,906.70	75.80%

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2820 - MOTOROLA TOWER MAINTENANCE	$49,400.00	$49,400.00	$0.00	$0.00	$49,400.00	100.00%
2821 - KENMARE TOWER RENT	$2,300.00	$2,300.00	$1,340.00	$0.00	$960.00	41.74%
2999 - EXPENDITURES	$100,000.00	$100,000.00	$39,735.06	$56,155.00	$60,264.94	60.26%
304 - PAYROLL						
2000 - SALARIES	$65,524.00	$65,524.00	$9,706.25	$4,834.28	$55,817.75	85.19%
2101 - RETIREMENT	$8,689.00	$8,689.00	$1,674.30	$637.70	$7,014.70	80.73%
2102 - SOCIAL SECURITY	$4,063.00	$4,063.00	$651.86	$295.22	$3,411.14	83.96%
2103 - MEDICARE	$950.00	$950.00	$152.27	$69.04	$797.73	83.97%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$508.80	$2,073.60	$21,691.20	97.71%
2105 - LIFE INSURANCE	$4.00	$4.00	$0.92	$0.28	$3.08	77.00%
307 - INTERGOV. EXPENSE						
1167 - LOAN	$0.00	$0.00	($52,000.00)	$0.00	$52,000.00	0.00%
0021 - 911 WIRED/WIRELESS Total:	$2,903,888.00	$2,903,888.00	$569,498.49	$226,174.44	$2,334,389.51	80.39%
110 - 911 WIRED/WIRELSS Total:	$2,903,888.00	$2,903,888.00	$569,498.49	$226,174.44	$2,334,389.51	80.39%
111 - 911 DEPRECIATION						
0022 - 911 DEPRECIATION						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$0.00	$0.00	($13,305.75)	$0.00	$13,305.75	0.00%
0022 - 911 DEPRECIATION Total:	$0.00	$0.00	($13,305.75)	$0.00	$13,305.75	0.00%
111 - 911 DEPRECIATION Total:	$0.00	$0.00	($13,305.75)	$0.00	$13,305.75	0.00%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$164,000.00	$164,000.00	$38,843.40	$12,361.10	$125,156.60	76.32%
304 - PAYROLL						
2000 - SALARIES	$55,732.00	$55,732.00	$2,269.42	$6,601.22	$53,462.58	95.93%
2101 - RETIREMENT	$8,889.00	$8,889.00	$410.67	$1,004.01	$8,478.33	95.38%
2102 - SOCIAL SECURITY	$3,455.00	$3,455.00	$202.01	$403.67	$3,252.99	94.15%
2103 - MEDICARE	$808.00	$808.00	$47.13	$94.41	$760.87	94.17%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$508.80	$2,073.60	$21,691.20	97.71%
2105 - LIFE INSURANCE	$4.00	$4.00	$0.64	$0.56	$3.36	84.00%
0023 - 24/7 SOBRIETY Total:	$255,088.00	$255,088.00	$42,282.07	$22,538.57	$212,805.93	83.42%
120 - 24/7 SOBRIETY Total:	$255,088.00	$255,088.00	$42,282.07	$22,538.57	$212,805.93	83.42%
130 - HIGHWAY						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	$15,000.00	$15,000.00	$8,402.36	$1,654.48	$6,597.64	43.98%

General Ledger - 2023 MONTHLY EXPENSES

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2400 - OFFICE SUPPLIES	$75,000.00	$75,000.00	$20,759.44	$4,626.34	$54,240.56	72.32%
2403 - FUEL, GAS, OIL	$550,000.00	$550,000.00	$29,281.04	$56,720.73	$520,718.96	94.68%
2414 - MATERIALS/SERVICES	$900,000.00	$900,000.00	$37,152.90	$16,573.47	$862,847.10	95.87%
2503 - AUTO/STREET EQUPMENT PURCHASES	$900,000.00	$900,000.00	$168,006.41	$31,499.00	$731,993.59	81.33%
2506 - REPAIRS & MAINTENANCE	$350,000.00	$350,000.00	($82,788.36)	$56,836.82	$432,788.36	123.65%
2600 - UTILITIES	$200,000.00	$200,000.00	$77,120.17	$7,492.80	$122,879.83	61.44%
2704 - INSURANCE DUE TO GENERAL	$100,000.00	$100,000.00	($1,889.04)	$0.00	$101,889.04	101.89%
2711 - ROAD CONSTRUCTION	$3,104,806.70	$3,104,806.70	$362,281.85	$1,195,001.41	$2,742,524.85	88.33%
304 - PAYROLL						
2000 - SALARIES	$0.00	$0.00	($11,113.44)	$0.00	$11,113.44	0.00%
2002 - SALARIES	$2,628,326.00	$2,628,326.00	$432,211.68	$191,787.25	$2,196,114.32	83.56%
2101 - RETIREMENT	$308,736.00	$308,736.00	$46,319.56	$22,600.56	$262,416.44	85.00%
2102 - SOCIAL SECURITY	$162,956.00	$162,956.00	$27,515.72	$11,702.79	$135,440.28	83.11%
2103 - MEDICARE	$38,111.00	$38,111.00	$6,435.33	$2,736.92	$31,675.67	83.11%
2104 - HEALTH INSURANCE	$659,817.00	$659,817.00	$41,296.24	$59,917.92	$618,520.76	93.74%
2105 - LIFE INSURANCE	$118.00	$118.00	$14.82	$9.24	$103.18	87.44%
2107 - UNEMPLOYMENT	$9,000.00	$9,000.00	$6,159.43	$0.00	$2,840.57	31.56%
0024 - HIGHWAY Total:	$10,001,870.70	$10,001,870.70	$1,167,166.11	$1,659,159.73	$8,834,704.59	88.33%
130 - HIGHWAY Total:	$10,001,870.70	$10,001,870.70	$1,167,166.11	$1,659,159.73	$8,834,704.59	88.33%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	$8,000.00	$8,000.00	($2.56)	$206.60	$8,002.56	100.03%
2400 - OFFICE SUPPLIES	$2,500.00	$2,500.00	$2,015.13	$0.00	$484.87	19.39%
2600 - UTILITIES	$1,000.00	$1,000.00	$526.09	$47.46	$473.91	47.39%
2999 - EXPENDITURES	$1,000.00	$1,000.00	$600.00	$350.00	$400.00	40.00%
304 - PAYROLL						
2000 - SALARIES	$63,653.00	$63,653.00	$4,986.58	$5,383.94	$58,666.42	92.17%
2101 - RETIREMENT	$8,440.00	$8,440.00	$660.80	$713.92	$7,779.20	92.17%
2102 - SOCIAL SECURITY	$3,950.00	$3,950.00	$305.37	$334.67	$3,644.63	92.27%
2103 - MEDICARE	$923.00	$923.00	$70.62	$78.27	$852.38	92.35%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	($528.00)	$3,110.40	$22,728.00	102.38%
2105 - LIFE INSURANCE	$4.00	$4.00	$0.78	$0.42	$3.22	80.50%
0024 - HIGHWAY Total:	$111,670.00	$111,670.00	$8,634.81	$10,225.68	$103,035.19	92.27%
132 - VISION ZERO OUTREACH Total:	$111,670.00	$111,670.00	$8,634.81	$10,225.68	$103,035.19	92.27%
133 - HIGHWAY-CO INFRASTRUCTURE DIST.						
0024 - HIGHWAY						

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
307 - INTERGOV. EXPENSE						
2999 - EXPENDITURES	$0.00	$0.00	($3,569,606.93)	$0.00	$3,569,606.93	0.00%
0024 - HIGHWAY Total:	$0.00	$0.00	($3,569,606.93)	$0.00	$3,569,606.93	0.00%
133 - HIGHWAY-CO INFRASTRUCTURE DIST. Total:	$0.00	$0.00	($3,569,606.93)	$0.00	$3,569,606.93	0.00%
140 - WEED						
0025 - WEED						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,800.00	$3,800.00	$2,577.96	$192.60	$1,222.04	32.16%
2400 - OFFICE SUPPLIES	$5,500.00	$5,500.00	$517.21	$1,683.48	$4,982.79	90.60%
2415 - BIO EXPENSES	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2424 - CHEMICALS	$105,000.00	$105,000.00	$4,274.35	$0.00	$100,725.65	95.93%
2425 - SPRAYING EXPENSES	$48,000.00	$48,000.00	$32,766.64	$0.00	$15,233.36	31.74%
2800 - CONTRACTS	$75,000.00	$75,000.00	$14,853.70	$2,460.00	$60,146.30	80.20%
2900 - CONTINGENCY MISCELLANEOUS	$2,500.00	$2,500.00	$1,662.43	$0.00	$837.57	33.50%
304 - PAYROLL						
2000 - SALARIES	$116,524.00	$116,524.00	$25,040.10	$7,418.66	$91,483.90	78.51%
2101 - RETIREMENT	$11,805.00	$11,805.00	$984.08	$983.72	$10,820.92	91.66%
2102 - SOCIAL SECURITY	$5,520.00	$5,520.00	($126.95)	$457.68	$5,646.95	102.30%
2103 - MEDICARE	$1,291.00	$1,291.00	($29.76)	$107.04	$1,320.76	102.31%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$508.80	$2,073.60	$21,691.20	97.71%
2105 - LIFE INSURANCE	$4.00	$4.00	$0.92	$0.28	$3.08	77.00%
0025 - WEED Total:	$398,144.00	$398,144.00	$84,029.48	$15,377.06	$314,114.52	78.89%
140 - WEED Total:	$398,144.00	$398,144.00	$84,029.48	$15,377.06	$314,114.52	78.89%
Grand Total:	$36,706,652.21	$36,706,652.21	$2,515,518.06	$3,795,348.53	$34,191,134.15	93.15%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY EXPENSES

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
160 - STATE ATTORNEY CONTINGENCY						
0031 - STATE ATTORNEY CONTINGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$6,000.00	$6,000.00	$4,956.58	$0.00	$1,043.42	17.39%
0031 - STATE ATTORNEY CONTINGENCY Total:	$6,000.00	$6,000.00	$4,956.58	$0.00	$1,043.42	17.39%
160 - STATE ATTORNEY CONTINGENCY Total:	$6,000.00	$6,000.00	$4,956.58	$0.00	$1,043.42	17.39%
Grand Total:	$6,000.00	$6,000.00	$4,956.58	$0.00	$1,043.42	17.39%

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0040 - HOMESTEAD CREDIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$830,512.00	$830,512.00	$830,512.00	$0.00	$0.00	0.00%
0040 - HOMESTEAD CREDIT Total:	$830,512.00	$830,512.00	$830,512.00	$0.00	$0.00	0.00%
0046 - FIRST DISTRICT HEALTH UNIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$0.00	$0.00	($811,444.79)	$18,535.30	$811,444.79	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	$0.00	$0.00	($811,444.79)	$18,535.30	$811,444.79	0.00%
208 - FIRST DISTRICT HEALTH UNIT Total:	$830,512.00	$830,512.00	$19,067.21	$18,535.30	$811,444.79	97.70%
Grand Total:	$830,512.00	$830,512.00	$19,067.21	$18,535.30	$811,444.79	97.70%

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
300 - GENERAL GOVT						
2719 - SALES TAX BOND PAYMENT	$5,832,250.00	$5,832,250.00	$0.00	$500.00	$5,832,250.00	100.00%
2720 - GO TAX BOND PAYMENT	$290,850.00	$290,850.00	($7,255,559.70)	$0.00	$7,546,409.70	2594.61%
0065 - SALES TAX BOND Total:	$6,123,100.00	$6,123,100.00	($7,255,559.70)	$500.00	$13,378,659.70	218.49%
301 - SALES TAX BOND Total:	$6,123,100.00	$6,123,100.00	($7,255,559.70)	$500.00	$13,378,659.70	218.49%
Grand Total:	$6,123,100.00	$6,123,100.00	($7,255,559.70)	$500.00	$13,378,659.70	218.49%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$700,000.00	$700,000.00	$696,400.03	$0.00	$3,599.97	0.51%
0072 - EMERGENCY Total:	$700,000.00	$700,000.00	$696,400.03	$0.00	$3,599.97	0.51%
500 - EMERGENCY Total:	$700,000.00	$700,000.00	$696,400.03	$0.00	$3,599.97	0.51%
Grand Total:	$700,000.00	$700,000.00	$696,400.03	$0.00	$3,599.97	0.51%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($3,404,570.13)	$129,141.00	$3,404,570.13	0.00%
0001 - COMMISSIONERS Total:	$0.00	$0.00	($3,404,570.13)	$129,141.00	$3,404,570.13	0.00%
0006 - SHERIFFS OFFICE						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($20,913.44)	$0.00	$20,913.44	0.00%
0006 - SHERIFFS OFFICE Total:	$0.00	$0.00	($20,913.44)	$0.00	$20,913.44	0.00%
0007 - JAIL						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($41,414.08)	$0.00	$41,414.08	0.00%
0007 - JAIL Total:	$0.00	$0.00	($41,414.08)	$0.00	$41,414.08	0.00%
0013 - FACILITY UTILITIES						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($5,992.49)	$0.00	$5,992.49	0.00%
0013 - FACILITY UTILITIES Total:	$0.00	$0.00	($5,992.49)	$0.00	$5,992.49	0.00%
0016 - PARK						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($66,956.00)	$0.00	$66,956.00	0.00%
0016 - PARK Total:	$0.00	$0.00	($66,956.00)	$0.00	$66,956.00	0.00%
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($18,555.41)	$0.00	$18,555.41	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$0.00	$0.00	($18,555.41)	$0.00	$18,555.41	0.00%
0020 - LIBRARY						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($113,987.67)	$0.00	$113,987.67	0.00%
0020 - LIBRARY Total:	$0.00	$0.00	($113,987.67)	$0.00	$113,987.67	0.00%
0024 - HIGHWAY						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($10,135.09)	$0.00	$10,135.09	0.00%
0024 - HIGHWAY Total:	$0.00	$0.00	($10,135.09)	$0.00	$10,135.09	0.00%
0091 - IT						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($140,607.50)	$0.00	$140,607.50	0.00%
0091 - IT Total:	$0.00	$0.00	($140,607.50)	$0.00	$140,607.50	0.00%

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21 Total:	$0.00	$0.00	($3,823,131.81)	$129,141.00	$3,823,131.81	0.00%
Grand Total:	$0.00	$0.00	($3,823,131.81)	$129,141.00	$3,823,131.81	0.00%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0000 - GENERAL						
200 - PROPERTY TAXES						
1001 - TAXES	($2,415,790.00)	($2,415,790.00)	($30,660.67)	($13,287.58)	($2,385,129.33)	98.73%
1114 - HISTORICAL SOCIETY	($85,000.00)	($85,000.00)	($5,110.59)	($435.23)	($79,889.41)	93.99%
1130 - ADVERTISING & PROMOTION TAX	($155,500.00)	($155,500.00)	($8,972.02)	($799.50)	($146,527.98)	94.23%
1131 - COMPREHENSIVE HEALTH TAX	($3,092,548.00)	($3,092,548.00)	($201,998.21)	($15,804.82)	($2,890,549.79)	93.47%
1133 - SOCIAL SECURITY TAX	($771,962.00)	($771,962.00)	($52,416.93)	($3,942.94)	($719,545.07)	93.21%
1159 - OVER/UNDER TAXES	$0.00	$0.00	$12.84	$0.00	($12.84)	0.00%
1165 - STABILIZATION	$0.00	$0.00	$3.86	$0.00	($3.86)	0.00%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	($17,500.00)	($17,500.00)	($13,790.94)	($1,251.80)	($3,709.06)	21.19%
1003 - STATE AID DISTRIBUTION	($2,800,000.00)	($2,800,000.00)	$129,402.08	($326,455.20)	($2,929,402.08)	104.62%
1004 - HOMESTEAD CREDIT	($49,500.00)	($49,500.00)	($5,610.29)	$0.00	($43,889.71)	88.67%
1005 - VETERANS CREDIT	($75,000.00)	($75,000.00)	$13,906.87	$0.00	($88,906.87)	118.54%
1007 - CENTRAL ASSESSED UTILITY	($105,000.00)	($105,000.00)	($10,895.31)	$0.00	($94,104.69)	89.62%
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$529.20	$0.00	($529.20)	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($93,107.00)	($93,107.00)	($0.43)	$0.00	($93,106.57)	100.00%
1009 - PERMITS & LICENSES	($40,000.00)	($40,000.00)	($7,987.98)	($100.00)	($32,012.02)	80.03%
1010 - POSTAGE, COPIES, PHONES	($1,000.00)	($1,000.00)	($4,026.78)	($43.50)	$3,026.78	-302.68%
1011 - ASSESSING SERVICE EQUAL	($78,000.00)	($78,000.00)	($11,922.60)	$0.00	($66,077.40)	84.71%
1012 - COUNTY OFFICE FEES	($360,000.00)	($360,000.00)	($27,928.97)	($28,375.32)	($332,071.03)	92.24%
1014 - ELECTION REIMBURSEMENT	($8,000.00)	($8,000.00)	($8,000.00)	$0.00	$0.00	0.00%
1015 - CITY TRANSFER FINES/FEES	($200.00)	($200.00)	$133.75	$0.00	($333.75)	166.88%
1016 - CAMPING FEES	($5,000.00)	($5,000.00)	$6,604.44	$0.00	($11,604.44)	232.09%
1089 - CRIME VICTIM WITNESS FEES	($5,600.00)	($5,600.00)	($252.28)	($429.44)	($5,347.72)	95.50%
203 - PUBLIC SAFETY CHARGES						
1017 - HOUSING JUVENILES	($100,000.00)	($100,000.00)	$95,365.04	($38,112.88)	($195,365.04)	195.37%
1018 - HOUSING PRISONERS	($1,250,000.00)	($1,250,000.00)	($113,988.68)	($104,815.49)	($1,136,011.32)	90.88%
1019 - CRIMINAL MILEAGE	($140,000.00)	($140,000.00)	($4,588.95)	($9,123.56)	($135,411.05)	96.72%
1020 - SPECIAL POLICING	($20,000.00)	($20,000.00)	$9,782.50	$0.00	($29,782.50)	148.91%
1087 - CORRECTIONAL REVENUE	$0.00	$0.00	$8,400.00	$0.00	($8,400.00)	0.00%
1163 - K9	$0.00	$0.00	$5,513.00	$0.00	($5,513.00)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($275,000.00)	($275,000.00)	$56,191.31	($5,319.01)	($331,191.31)	120.43%
1030 - CONFERMENT OF BENEFITS	($50,000.00)	($50,000.00)	($50,000.00)	$0.00	$0.00	0.00%

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1049 - GAMBLING TAX	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
1166 - COLLECTIONS/JUDGMENTS	$0.00	$0.00	$193.45	$0.00	($193.45)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($40,000.00)	($40,000.00)	($8,948.24)	($2,951.51)	($31,051.76)	77.63%
1038 - INTEREST EARNINGS	($45,000.00)	($45,000.00)	$419,285.69	($18,454.47)	($464,285.69)	1031.75%
207 - RENTS						
1039 - COLLECTED RENT	($560.00)	($560.00)	$3,100.00	$0.00	($3,660.00)	653.57%
208 - GRANTS						
1026 - FEDERAL AID REIMBURSEMENTS	$0.00	$0.00	$39,280.05	($39,280.05)	($39,280.05)	0.00%
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$2,182.22	($2,182.22)	($2,182.22)	0.00%
1043 - LAW ENFORCEMENT GRANT	($100,000.00)	($100,000.00)	$1,006.91	($4,634.34)	($101,006.91)	101.01%
1400 - OTHER GRANTS	$0.00	$0.00	$24,358.19	$0.00	($24,358.19)	0.00%
210 - PURCHASE CARD REVENUE						
1025 - REIMBURSEMENTS - GENERAL	($15,000.00)	($15,000.00)	$13,794.95	$0.00	($28,794.95)	191.97%
0000 - GENERAL Total:	**($12,199,267.00)**	**($12,199,267.00)**	$256,946.48	($615,798.86)	($12,456,213.48)	102.11%
0007 - JAIL						
200 - PROPERTY TAXES						
1001 - TAXES	($4,735,247.00)	($4,735,247.00)	($272,988.89)	($24,424.37)	($4,462,258.11)	94.23%
1004 - HOMESTEAD CREDIT	($32,000.00)	($32,000.00)	($838.26)	$0.00	($31,161.74)	97.38%
1005 - VETERANS CREDIT	($50,000.00)	($50,000.00)	$13,448.08	$0.00	($63,448.08)	126.90%
1007 - CENTRAL ASSESSED UTILITY	($46,000.00)	($46,000.00)	$1,833.23	$0.00	($47,833.23)	103.99%
1132 - CAPITAL PROJECT TAX	$0.00	$0.00	$16.84	$0.00	($16.84)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($32,000.00)	($32,000.00)	($11,285.46)	($2,078.71)	($20,714.54)	64.73%
0007 - JAIL Total:	**($4,895,247.00)**	**($4,895,247.00)**	($269,814.46)	($26,503.08)	($4,625,432.54)	94.49%
0009 - EXTENSION						
200 - PROPERTY TAXES						
1001 - TAXES	($340,138.00)	($340,138.00)	($20,550.68)	($1,748.48)	($319,587.32)	93.96%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($2,000.00)	($2,000.00)	$229.42	$0.00	($2,229.42)	111.47%
1005 - VETERANS CREDIT	($3,000.00)	($3,000.00)	$1,542.98	$0.00	($4,542.98)	151.43%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	$455.87	($148.59)	($1,455.87)	145.59%
0009 - EXTENSION Total:	**($346,138.00)**	**($346,138.00)**	($18,322.41)	($1,897.07)	($327,815.59)	94.71%
0010 - VET SERVICES						
200 - PROPERTY TAXES						
1001 - TAXES	($269,568.00)	($269,568.00)	($16,418.55)	($1,388.82)	($253,149.45)	93.91%

General Ledger - 2023 MONTHLY REVENUE

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($1,800.00)	($1,800.00)	($26.79)	$0.00	($1,773.21)	98.51%
1005 - VETERANS CREDIT	($3,000.00)	($3,000.00)	$606.54	$0.00	($3,606.54)	120.22%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	$176.80	($118.31)	($1,176.80)	117.68%
0010 - VET SERVICES Total:	($275,368.00)	($275,368.00)	($15,662.00)	($1,507.13)	($259,706.00)	94.31%
0016 - PARK						
200 - PROPERTY TAXES						
1001 - TAXES	($167,500.00)	($167,500.00)	($7,676.94)	($874.02)	($159,823.06)	95.42%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($1,800.00)	($1,800.00)	$369.88	($241.81)	($2,169.88)	120.55%
1004 - HOMESTEAD CREDIT	($1,000.00)	($1,000.00)	$115.15	$0.00	($1,115.15)	111.52%
1005 - VETERANS CREDIT	($1,500.00)	($1,500.00)	$770.66	$0.00	($2,270.66)	151.38%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($300.00)	($300.00)	$44.93	$0.00	($344.93)	114.98%
1016 - CAMPING FEES	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,200.00)	($1,200.00)	($460.66)	($74.05)	($739.34)	61.61%
0016 - PARK Total:	($178,300.00)	($178,300.00)	($11,836.98)	($1,189.88)	($166,463.02)	93.36%
0017 - INSURANCE						
200 - PROPERTY TAXES						
1001 - TAXES	($536,000.00)	($536,000.00)	($26,596.43)	($2,789.43)	($509,403.57)	95.04%
1007 - CENTRAL ASSESSED UTILITY	($5,000.00)	($5,000.00)	$461.49	$0.00	($5,461.49)	109.23%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($3,500.00)	($3,500.00)	$55.03	$0.00	($3,555.03)	101.57%
1005 - VETERANS CREDIT	($5,500.00)	($5,500.00)	$1,749.37	$0.00	($7,249.37)	131.81%
1090 - INS AUTO, PROPERTY & OTHER	($50,000.00)	($50,000.00)	$49,431.30	($6,278.71)	($99,431.30)	198.86%
204 - MISCELLANEOUS						
1090 - INS AUTO, PROPERTY & OTHER	$0.00	$0.00	$3,017.00	($163.00)	($3,017.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($2,000.00)	($2,000.00)	$334.01	($237.18)	($2,334.01)	116.70%
0017 - INSURANCE Total:	($602,000.00)	($602,000.00)	$28,451.77	($9,468.32)	($630,451.77)	104.73%
0019 - GENERAL MISCELLANEOUS						
204 - MISCELLANEOUS						
1168 - LAW ENFORCEMENT RANGE (LER)	$0.00	$0.00	$1,000.00	$0.00	($1,000.00)	0.00%
208 - GRANTS						
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$130,581.00	($130,581.00)	($130,581.00)	0.00%

General Ledger - 2023 MONTHLY REVENUE

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FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1303 - DET. & MIT. COVID-19 CONFINEMENT FAC.	$0.00	$0.00	$9,631.86	$0.00	($9,631.86)	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$0.00	$0.00	$141,212.86	($130,581.00)	($141,212.86)	0.00%
0092 - INDIRECT						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$96.26	$0.00	($96.26)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($440,000.00)	($440,000.00)	$1,059.62	$0.00	($441,059.62)	100.24%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$68.22	$0.00	($68.22)	0.00%
0092 - INDIRECT Total:	($440,000.00)	($440,000.00)	$1,224.10	$0.00	($441,224.10)	100.28%
001 - GENERAL Total:	($18,936,320.00)	($18,936,320.00)	$112,199.36	($786,945.34)	($19,048,519.36)	100.59%
100 - LIBRARY						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	($408,325.00)	($408,325.00)	($19,697.42)	($2,058.70)	($388,627.58)	95.18%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($7,000.00)	($7,000.00)	$2,278.09	($1,033.96)	($9,278.09)	132.54%
1004 - HOMESTEAD CREDIT	($2,500.00)	($2,500.00)	($329.87)	$0.00	($2,170.13)	86.81%
1005 - VETERANS CREDIT	($4,000.00)	($4,000.00)	$877.35	$0.00	($4,877.35)	121.93%
1007 - CENTRAL ASSESSED UTILITY	($5,000.00)	($5,000.00)	$5,810.43	$0.00	($10,810.43)	216.21%
1051 - LOCAL GOVT SHARE TO LIBRARY	($38,400.00)	($38,400.00)	($1,440.00)	($3,360.00)	($36,960.00)	96.25%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($1,378.00)	($1,378.00)	($0.27)	$0.00	($1,377.73)	99.98%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($2,500.00)	($2,500.00)	$660.87	$0.00	($3,160.87)	126.43%
1164 - DONATION	$0.00	$0.00	$1,000.00	$0.00	($1,000.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,200.00)	($1,200.00)	$573.23	($200.83)	($1,773.23)	147.77%
1038 - INTEREST EARNINGS	($200.00)	($200.00)	$1,877.05	($268.21)	($2,077.05)	1038.53%
208 - GRANTS						
1046 - LIBRARY STATE AID	($29,000.00)	($29,000.00)	$4,373.22	$0.00	($33,373.22)	115.08%
0020 - LIBRARY Total:	($499,503.00)	($499,503.00)	($4,017.32)	($6,921.70)	($495,485.68)	99.20%
100 - LIBRARY Total:	($499,503.00)	($499,503.00)	($4,017.32)	($6,921.70)	($495,485.68)	99.20%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	($20,000.00)	($20,000.00)	($1,038.48)	($92.60)	($18,961.52)	94.81%

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201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	$0.00	$0.00	$95.52	$0.00	($95.52)	0.00%
1005 - VETERANS CREDIT	$0.00	$0.00	$220.86	$0.00	($220.86)	0.00%
1007 - CENTRAL ASSESSED UTILITY	$0.00	$0.00	$533.82	$0.00	($533.82)	0.00%
204 - MISCELLANEOUS						
1164 - DONATION	$0.00	$0.00	$10,000.00	$0.00	($10,000.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$60.27	($8.09)	($60.27)	0.00%
0020 - LIBRARY Total:	($20,000.00)	($20,000.00)	$9,871.99	($100.69)	($29,871.99)	149.36%
101 - BOOKMOBILE REPLACEMENT Total:	($20,000.00)	($20,000.00)	$9,871.99	($100.69)	($29,871.99)	149.36%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
200 - PROPERTY TAXES						
1001 - TAXES	($731,388.00)	($731,388.00)	($39,044.25)	($3,663.01)	($692,343.75)	94.66%
1004 - HOMESTEAD CREDIT	($7,000.00)	($7,000.00)	$3,533.77	$0.00	($10,533.77)	150.48%
1005 - VETERANS CREDIT	($10,000.00)	($10,000.00)	$11,363.47	$0.00	($21,363.47)	213.63%
1007 - CENTRAL ASSESSED UTILITY	($2,500.00)	($2,500.00)	$5,851.71	$0.00	($8,351.71)	334.07%
2824 - MINOT 911 TAX	($650,000.00)	($650,000.00)	$132,376.71	($4,668.15)	($782,376.71)	120.37%
201 - INTERGOVERNMENTAL						
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$617.40	$0.00	($617.40)	0.00%
1167 - LOAN	$0.00	$0.00	$8,666.65	($1,733.33)	($8,666.65)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($1,500,000.00)	($1,500,000.00)	($33,610.64)	($142,161.89)	($1,466,389.36)	97.76%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	$837.22	($290.55)	($1,837.22)	183.72%
1038 - INTEREST EARNINGS	($2,000.00)	($2,000.00)	$36,053.74	($3,975.41)	($38,053.74)	1902.69%
0021 - 911 WIRED/WIRELESS Total:	($2,903,888.00)	($2,903,888.00)	$126,645.78	($156,492.34)	($3,030,533.78)	104.36%
110 - 911 WIRED/WIRELSS Total:	($2,903,888.00)	($2,903,888.00)	$126,645.78	($156,492.34)	($3,030,533.78)	104.36%
111 - 911 DEPRECIATION						
0022 - 911 DEPRECIATION						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	$0.00	$0.00	$135,000.00	$0.00	($135,000.00)	0.00%
0022 - 911 DEPRECIATION Total:	$0.00	$0.00	$135,000.00	$0.00	($135,000.00)	0.00%
111 - 911 DEPRECIATION Total:	$0.00	$0.00	$135,000.00	$0.00	($135,000.00)	0.00%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
204 - MISCELLANEOUS						

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1025 - REIMBURSEMENTS - GENERAL	($205,000.00)	($205,000.00)	($32,003.26)	($20,222.00)	($172,996.74)	84.39%
0023 - 24/7 SOBRIETY Total:	($205,000.00)	($205,000.00)	($32,003.26)	($20,222.00)	($172,996.74)	84.39%
120 - 24/7 SOBRIETY Total:	($205,000.00)	($205,000.00)	($32,003.26)	($20,222.00)	($172,996.74)	84.39%
130 - HIGHWAY						
0024 - HIGHWAY						
200 - PROPERTY TAXES						
1001 - TAXES	($2,620,814.00)	($2,620,814.00)	($252,140.44)	($13,841.04)	($2,368,673.56)	90.38%
1153 - FARM TO MARKET	$0.00	$0.00	$0.86	$0.00	($0.86)	0.00%
1154 - COUNTY ROAD DEPT TAX	($150,000.00)	($150,000.00)	($13,747.88)	$0.00	($136,252.12)	90.83%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	($10,000.00)	($10,000.00)	($10,000.00)	$0.00	$0.00	0.00%
1003 - STATE AID DISTRIBUTION	($160,000.00)	($160,000.00)	$35,288.50	($21,763.13)	($195,288.50)	122.06%
1004 - HOMESTEAD CREDIT	($22,000.00)	($22,000.00)	($4,221.54)	$0.00	($17,778.46)	80.81%
1005 - VETERANS CREDIT	($30,000.00)	($30,000.00)	$5,898.48	$0.00	($35,898.48)	119.66%
1007 - CENTRAL ASSESSED UTILITY	($31,000.00)	($31,000.00)	($4,227.64)	$0.00	($26,772.36)	86.36%
1028 - REIMBURSEMENTS - CITY	($10,000.00)	($10,000.00)	($5,118.35)	$0.00	($4,881.65)	48.82%
1029 - REIMBURSEMENTS - TWP	($40,000.00)	($40,000.00)	$34,130.68	($300.59)	($74,130.68)	185.33%
203 - PUBLIC SAFETY CHARGES						
1021 - OVERWEIGHT FEES	($60,000.00)	($60,000.00)	$99,826.37	($38,617.89)	($159,826.37)	266.38%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($200,000.00)	($200,000.00)	($27,418.80)	($10,234.55)	($172,581.20)	86.29%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($21,000.00)	($21,000.00)	($7,895.65)	($1,200.14)	($13,104.35)	62.40%
0024 - HIGHWAY Total:	($3,354,814.00)	($3,354,814.00)	($149,625.41)	($85,957.34)	($3,205,188.59)	95.54%
130 - HIGHWAY Total:	($3,354,814.00)	($3,354,814.00)	($149,625.41)	($85,957.34)	($3,205,188.59)	95.54%
131 - HIGHWAY USERS						
0024 - HIGHWAY						
208 - GRANTS						
1047 - HIGHWAY USERS GRANT	($4,400,000.00)	($4,400,000.00)	($343,370.15)	($364,030.95)	($4,056,629.85)	92.20%
0024 - HIGHWAY Total:	($4,400,000.00)	($4,400,000.00)	($343,370.15)	($364,030.95)	($4,056,629.85)	92.20%
131 - HIGHWAY USERS Total:	($4,400,000.00)	($4,400,000.00)	($343,370.15)	($364,030.95)	($4,056,629.85)	92.20%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($111,670.00)	($111,670.00)	($20,880.47)	$0.00	($90,789.53)	81.30%
0024 - HIGHWAY Total:	($111,670.00)	($111,670.00)	($20,880.47)	$0.00	($90,789.53)	81.30%
132 - VISION ZERO OUTREACH Total:	($111,670.00)	($111,670.00)	($20,880.47)	$0.00	($90,789.53)	81.30%

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
133 - HIGHWAY-CO INFRASTRUCTURE DIST.						
0024 - HIGHWAY						
201 - INTERGOVERNMENTAL						
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$5,554,776.84	$0.00	($5,554,776.84)	0.00%
0024 - HIGHWAY Total:	$0.00	$0.00	$5,554,776.84	$0.00	($5,554,776.84)	0.00%
133 - HIGHWAY-CO INFRASTRUCTURE DIST. Total:	$0.00	$0.00	$5,554,776.84	$0.00	($5,554,776.84)	0.00%
140 - WEED						
0025 - WEED						
200 - PROPERTY TAXES						
1001 - TAXES	($342,144.00)	($342,144.00)	($22,029.70)	($1,685.66)	($320,114.30)	93.56%
1031 - LAND OWNER REIMB	($20,000.00)	($20,000.00)	$11,171.77	($1,666.98)	($31,171.77)	155.86%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($50,000.00)	($50,000.00)	$16,929.32	($7,458.66)	($66,929.32)	133.86%
1004 - HOMESTEAD CREDIT	($1,500.00)	($1,500.00)	$607.76	$0.00	($2,107.76)	140.52%
1005 - VETERANS CREDIT	($1,500.00)	($1,500.00)	$2,912.77	$0.00	($4,412.77)	294.18%
1007 - CENTRAL ASSESSED UTILITY	($2,000.00)	($2,000.00)	$1,462.57	$0.00	($3,462.57)	173.13%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($4,500.00)	($4,500.00)	$14.08	$0.00	($4,514.08)	100.31%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($1,000.00)	($1,000.00)	$760.85	$0.00	($1,760.85)	176.09%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$965.77	($133.43)	($965.77)	0.00%
1038 - INTEREST EARNINGS	($500.00)	($500.00)	$1,128.88	($167.30)	($1,628.88)	325.78%
208 - GRANTS						
1048 - WEED CONTROL GRANT	($5,000.00)	($5,000.00)	$7,600.00	$0.00	($12,600.00)	252.00%
0025 - WEED Total:	($428,144.00)	($428,144.00)	$21,524.07	($11,112.03)	($449,668.07)	105.03%
140 - WEED Total:	($428,144.00)	($428,144.00)	$21,524.07	($11,112.03)	($449,668.07)	105.03%
Grand Total:	($30,859,339.00)	($30,859,339.00)	$5,410,121.43	($1,431,782.39)	($36,269,460.43)	117.53%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
200 - PROPERTY TAXES						
1001 - TAXES	($747,512.00)	($747,512.00)	($48,430.03)	($3,827.02)	($699,081.97)	93.52%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($76,000.00)	($76,000.00)	$13,189.22	($9,939.33)	($89,189.22)	117.35%
1004 - HOMESTEAD CREDIT	$0.00	$0.00	$4,878.77	$0.00	($4,878.77)	0.00%
1005 - VETERANS CREDIT	$0.00	$0.00	$9,939.20	$0.00	($9,939.20)	0.00%
1007 - CENTRAL ASSESSED UTILITY	($7,000.00)	($7,000.00)	$496.26	$0.00	($7,496.26)	107.09%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$3,182.99	($325.39)	($3,182.99)	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	($830,512.00)	($830,512.00)	($16,743.59)	($14,091.74)	($813,768.41)	97.98%
208 - FIRST DISTRICT HEALTH UNIT Total:	($830,512.00)	($830,512.00)	($16,743.59)	($14,091.74)	($813,768.41)	97.98%
Grand Total:	($830,512.00)	($830,512.00)	($16,743.59)	($14,091.74)	($813,768.41)	97.98%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$38.03	($0.03)	($38.03)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	$0.00	$0.00	$5.08	$0.00	($5.08)	0.00%
1005 - VETERANS CREDIT	$0.00	$0.00	$11.68	$0.00	($11.68)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($6,600,000.00)	($6,600,000.00)	$731,717.52	($898,997.10)	($7,331,717.52)	111.09%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$13.68	($0.01)	($13.68)	0.00%
1038 - INTEREST EARNINGS	$0.00	$0.00	$81,740.50	$0.00	($81,740.50)	0.00%
0065 - SALES TAX BOND Total:	($6,600,000.00)	($6,600,000.00)	$813,526.49	($898,997.14)	($7,413,526.49)	112.33%
301 - SALES TAX BOND Total:	($6,600,000.00)	($6,600,000.00)	$813,526.49	($898,997.14)	($7,413,526.49)	112.33%
302 - BOND SURPLUS						
0066 - BOND SURPLUS						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$30.94	($0.02)	($30.94)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	$0.00	$0.00	$4.14	$0.00	($4.14)	0.00%
1005 - VETERANS CREDIT	$0.00	$0.00	$9.54	$0.00	($9.54)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$11.23	($0.01)	($11.23)	0.00%
0066 - BOND SURPLUS Total:	$0.00	$0.00	$55.85	($0.03)	($55.85)	0.00%
302 - BOND SURPLUS Total:	$0.00	$0.00	$55.85	($0.03)	($55.85)	0.00%
Grand Total:	($6,600,000.00)	($6,600,000.00)	$813,582.34	($898,997.17)	($7,413,582.34)	112.33%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$248.22	($1.60)	($248.22)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	$0.00	$0.00	$6.82	$0.00	($6.82)	0.00%
1005 - VETERANS CREDIT	$0.00	$0.00	$4.23	$0.00	($4.23)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$67.55	($0.52)	($67.55)	0.00%
0072 - EMERGENCY Total:	$0.00	$0.00	$326.82	($2.12)	($326.82)	0.00%
500 - EMERGENCY Total:	$0.00	$0.00	$326.82	($2.12)	($326.82)	0.00%
Grand Total:	$0.00	$0.00	$326.82	($2.12)	($326.82)	0.00%

End of Report

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:11/1/2023 To Date:11/30/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0000 - GENERAL						
206 - INTEREST						
1038 - INTEREST EARNINGS	$0.00	$0.00	$204,271.53	($21,944.81)	($204,271.53)	0.00%
0000 - GENERAL Total:	$0.00	$0.00	$204,271.53	($21,944.81)	($204,271.53)	0.00%
506 - AMERICAN RESCUE PLAN ACT '21 Total:	$0.00	$0.00	$204,271.53	($21,944.81)	($204,271.53)	0.00%
507 - OPIOID SETTLEMENT						
0019 - GENERAL MISCELLANEOUS						
204 - MISCELLANEOUS						
1401 - OTHER REVENUES	$0.00	$0.00	$39,261.21	$0.00	($39,261.21)	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$0.00	$0.00	$39,261.21	$0.00	($39,261.21)	0.00%
507 - OPIOID SETTLEMENT Total:	$0.00	$0.00	$39,261.21	$0.00	($39,261.21)	0.00%
508 - LATCF						
0000 - GENERAL						
201 - INTERGOVERNMENTAL						
1026 - FEDERAL AID REIMBURSEMENTS	$0.00	$0.00	$50,000.00	$0.00	($50,000.00)	0.00%
206 - INTEREST						
1038 - INTEREST EARNINGS	$0.00	$0.00	$50,117.94	$0.00	($50,117.94)	0.00%
0000 - GENERAL Total:	$0.00	$0.00	$100,117.94	$0.00	($100,117.94)	0.00%
508 - LATCF Total:	$0.00	$0.00	$100,117.94	$0.00	($100,117.94)	0.00%
Grand Total:	$0.00	$0.00	$343,650.68	($21,944.81)	($343,650.68)	0.00%

End of Report

CONTRACT

THIS AGREEMENT entered into this 3rd day of December, 2023, by and between WARD COUNTY, North Dakota, hereinafter called County, and BERTHOLD

DEVELOPMENT CORPORATION, Berthold, North Dakota, hereinafter called BDC:

WHEREAS, County does not have sufficient staff and personnel to carry on an effective advertising and promotional campaign within the limit of funds available to them; and

WHEREAS, BDC is staffed and experienced in advertising and promoting industrial and business expansion in Ward County;

WITNESSETH:

1. County hereby agrees to hire BDC to conduct an advertising and promotion campaign for Ward County.
2. BDC hereby agrees to use its best efforts to advertise and promote the advantages of Ward County to business and industry and agrees to use its best efforts to attract and assist industry and business in locating within Ward County.
3. County hereby agrees to pay to BDC the sum of $25,000 in 2024 as full compensation, payable on or before April 15, 2024. BDC hereby agrees to accept the same. BDC agrees to certify to Ward County by July 31, 2024 that said funds were expended in the manner set out in paragraph two above or return the funds to Ward County prior to December 31, 2024.
4. BDC hereby agrees that a member of the County Board shall be a member of the BDC Board of Directors and shall approve or disapprove the conduct of BDC in fulfilling this Agreement.
5. This Agreement shall continue in force for calendar year 2024, and may be renewed at the discretion of both parties for periods beyond 2024.

WARD COUNTY

BY: _____
Chair, Ward County Commissioners

ATTEST: _____
Ward County Auditor/Treasurer

BERTHOLD DEVELOPMENT CORP

BY: Alechia Neubauer
Chair, BDC

ADDRESS: Box 414
Berthold, ND 58718

PHONE: 701-453-3305

ATTEST: _____
Secretary

AGREEMENT TO PROVIDE ASSISTANCE

Providing shelter to the victims of domestic violence is a goal common to Ward County, a political subdivision of the State of North Dakota, and Domestic Violence Crisis Center, Inc. of Minot, North Dakota, a private, non-profit agency. As Section 11-11-63 NDCC requires a contract covering County expenditures to domestic violence programs, Domestic Violence Crisis Center, Inc. and Ward County enter into the following agreement:

I. TERM. This Agreement shall be in effect beginning January 1, 2024 and continuing through December 31, 2024.

II. COMPENSATION. Ward County agrees to pay Domestic Violence Crisis Center, Inc. for and in consideration of the sum of $47,259.00 to help defray general shelter operating expenses including, but not limited to, the following: house parents' wages, utilities, maintenance, alarm and food for shelter residents.

III. SCOPE OF SERVICE. Domestic Violence Crisis Center, Inc. provides, at no charge, emergency shelter, counseling, community education, support groups, 24-hour-crisis lines, referral services and food to victims of domestic violence and their children. In addition and without the use of Ward County funds, the Domestic Violence Crisis Center provides transitional housing on a percentage adjusted income basis. The participants share in transitional housing costs is no greater than 30% of their adjusted gross income and is administered in the same manner as federally subsidized housing programs.

IV. ACCEPTANCE. The parties of this agreement are aware of the conditions referred to in the Agreement and do hereby agree to maintain responsibilities under this Agreement.

APPROVED:

Domestic Violence Crisis Center, Inc.

Dated at Minot, North Dakota, this 12 day of December, 2023

Signed: _____
Executive Director, Domestic Violence Crisis Center, Inc.

Ward County

Dated at Minot, North Dakota, this _____ day of _____, 20___.

Signed: _____
Chairman, Ward County Commissioners

CONTRACT

THIS AGREEMENT is made and entered into this 29 day of November, 2023, by and between WARD COUNTY, a political subdivision of the State of North Dakota, hereinafter called County, and the LAKE COUNTY HISTORICAL SOCIETY, a North Dakota Corporation, hereinafter called Society, as is as follows:

1. County desires to promote historical work within the borders of Ward County, and to defray the expense of carrying on such historical work pursuant to Section 11-11-53 of the North Dakota Century Code.

2. For and in consideration of the payment of funds to Society, Society agrees:

   a. To collect, restore, and store those artifacts and archives useful in preserving the history of Ward County, North Dakota.

   b. To preserve and display such material in such a manner and in such places that it is accessible for research and education and maintain educational facilities for that purpose.

   c. To disseminate historical information and the product of research.

   d. To accept and hold funds in trust for the above purposes; and to make grants therefrom for historical research regarding the history of Ward County and its residents and the publication of the results of such research; and for the purchase, moving, maintenance, cataloging, and display of artifacts and archives.

   e. To sponsor and conduct pageants and other recreations of historical events.

3. Society shall restrict its expenditure of funds received from County to the geographical area of Ward County.

4. In recognition of the varying historical interests and distinct geographical areas within Ward County, it is agreed that the Society shall provide the services required in paragraph #3, through its own efforts.

5. Contracts with the sectional societies shall provide that:

   a. No funds received by them from Society shall be expended except for purposes within the borders of Ward County.

b. Said sectional societies shall provide County with an accounting of the expenditures made by them each calendar year of the funds received from County.

6. This contract shall continue from the date of execution for a term of one year.

7. It is specifically agreed that if the services of another sectional society appear to be required to best serve the interests of the citizens of Ward County, County shall have the right to re-negotiate this contract to include said additional sectional society; and further, that if any sectional society contracting with Society ceases to exist, County shall cease to provide funds to that sectional society.

8. The appropriation by Ward County for the calendar year ending December 31st in 2024 is $16,000 to the Lake County Historical Society.

9. Each contracting party shall submit a budget to the Board of Ward County Commissioners each year prior to the disbursement of the annual appropriation. In the event that the Board of County Commissioners, upon review, deems a disbursement to any of the contracting parties unnecessary because the budget does not show a need for funds, the amount withheld from that contracting party shall be divided proportionately between the remaining contracting parties.

WARD COUNTY BOARD OF COMMISSIONERS

By: _____ Attest _____
Chairman Auditor/Treasurer

LAKE COUNTY HISTORICAL SOCIETY

By: _____ Attest _____
President Secretary

Board President Board Secretary

CONTRACT

THIS AGREEMENT entered into this 1st day of December, 2023, by and between WARD COUNTY, North Dakota, hereinafter called County, and MAKOTI DEVELOPMENT CORPORATION, Makoti, North Dakota, hereinafter called MDC:

WHEREAS, County does not have sufficient staff and personnel to carry on an effective advertising and promotional campaign within the limit of funds available to them; and

WHEREAS, MDC is staffed and experienced in advertising and promoting industrial and business expansion in Ward County;

WITNESSETH:

1. County hereby agrees to hire MDC to conduct an advertising and promotion campaign for Ward County.
2. MDC hereby agrees to use its best efforts to advertise and promote the advantages of Ward County to business and industry and agrees to use its best efforts to attract and assist industry and business in locating within Ward County.
3. County hereby agrees to pay to MDC the sum of $10,000 in 2024 as full compensation, payable on or before April 15, 2024. MDC hereby agrees to accept the same. MDC agrees to certify to Ward County by July 31, 2024 that said funds were expended in the manner set out in paragraph two above or return the funds to Ward County prior to December 31, 2024.
4. MDC hereby agrees that a member of the County Board shall be a member of the MDC Board of Directors and shall approve or disapprove the conduct of MDC in fulfilling this Agreement.
5. This Agreement shall continue in force for calendar year 2024, and may be renewed at the discretion of both parties for periods beyond 2024.

WARD COUNTY

BY: _____
Chair, Ward County Commissioners

ATTEST: _____
Ward County Auditor/Treasurer

MAKOTI DEVELOPMENT CORP

BY: _____
Chair, MDC Glen Hauf

ADDRESS: PO Box 214
Makoti ND 58756

PHONE: 898-1183

ATTEST: _____
Secretary

CONTRACT

THIS AGREEMENT entered into this 7 day of December, 2023, by and between WARD COUNTY, North Dakota, hereinafter called County, and MINOT AREA CHAMBER EDC, Minot, North Dakota, hereinafter called MACEDC:

WHEREAS, County does not have sufficient staff and personnel to carry on an effective advertising and promotional campaign within the limit of funds available to them; and

WHEREAS, MACEDC is staffed and experienced in advertising and promoting industrial and business expansion in Ward County;

WITNESSETH:

1. County hereby agrees to hire MACEDC to conduct an advertising and promotion campaign for Ward County.
2. MACEDC hereby agrees to use its best efforts to advertise and promote the advantages of Ward County to business and industry and agrees to use its best efforts to attract and assist industry and business in locating within Ward County.
3. County hereby agrees to pay to MACEDC the sum of $63,000 in 2024 as full compensation, payable on or before April 15, 2024. MACEDC hereby agrees to accept the same. MACEDC agrees to certify to Ward County by July 31, 2024 that said funds were expended in the manner set out in paragraph two above or return the funds to Ward County prior to December 31, 2024.
4. MACEDC hereby agrees that the Chairman of the Ward County Commission or his/her designee from the same Commission shall be a member of the MACEDC Board of Directors and its Executive Committee.
5. This Agreement shall continue in force for calendar year 2024, and may be renewed at the discretion of both parties for periods beyond 2024.

WARD COUNTY

BY: _____
Chair, Ward County Commissioners

ATTEST: _____
Ward County Auditor/Treasurer

MINOT AREA CHAMBER EDC

BY: Brekka Kramer
President, MACEDC

ADDRESS: 1020 20th Ave SW
Minot, ND 58701

PHONE: 701-852-6000

ATTEST: Jaime Hauge
Secretary

CONTRACT

THIS AGREEMENT is made and entered into this 27 day of November, 2023, by and between WARD COUNTY, a political subdivision of the State of North Dakota, hereinafter called County, and the RYDER HISTORICAL SOCIETY, a North Dakota Corporation, hereinafter called Society, as is as follows:

1. County desires to promote historical work within the borders of Ward County, and to defray the expense of carrying on such historical work pursuant to Section 11-11-53 of the North Dakota Century Code.

2. For and in consideration of the payment of funds to Society, Society agrees:

   a. To collect, restore, and store those artifacts and archives useful in preserving the history of Ward County, North Dakota.

   b. To preserve and display such material in such a manner and in such places that it is accessible for research and education and maintain educational facilities for that purpose.

   c. To disseminate historical information and the product of research.

   d. To accept and hold funds in trust for the above purposes; and to make grants therefrom for historical research regarding the history of Ward County and its residents and the publication of the results of such research; and for the purchase, moving, maintenance, cataloging, and display of artifacts and archives.

   e. To sponsor and conduct pageants and other recreations of historical events.

3. Society shall restrict its expenditure of funds received from County to the geographical area of Ward County.

4. In recognition of the varying historical interests and distinct geographical areas within Ward County, it is agreed that the Society shall provide the services required in paragraph #3, through its own efforts.

5. Contracts with the sectional societies shall provide that:

   a. No funds received by them from Society shall be expended except for purposes within the borders of Ward County.

   b. Said sectional societies shall provide County with an accounting of the expenditures made by them each calendar year of the funds received from County.

6. This contract shall continue from the date of execution for a term of one year.

7. It is specifically agreed that if the services of another sectional society appear to be required to best serve the interests of the citizens of Ward County, County shall have the right to re-negotiate this contract to include said additional sectional society; and further, that if any sectional society contracting with Society ceases to exist, County shall cease to provide funds to that sectional society.

8. The appropriation by Ward County for the calendar year ending December 31st in 2024, is $2,500.00 to the Ryder Historical Society.

9. Each contracting party shall submit a budget to the Board of Ward County Commissioners each year prior to the disbursement of the annual appropriation. In the event that the Board of County Commissioners, upon review, deems a disbursement to any of the contracting parties unnecessary because the budget does not show a need for funds, the amount withheld from that contracting party shall be divided proportionately between the remaining contracting parties.

WARD COUNTY BOARD OF COMMISSIONERS

By: _____ Attest _____
Chairman Auditor/Treasurer

RYDER HISTORICAL SOCIETY

By: John Warner Attest Janice J. Warner
President Secretary

GRANT AGREEMENT

This Agreement is made by and between the North Dakota Department of Corrections and Rehabilitation and its Division of Juvenile Services (DJS) (STATE), the North Dakota Association of Counties (NDACo), Ward County, and Youthworks (GRANTEE), Unique Entity Identifier # KCSJVSNHZZL5.

WHEREAS, DJS has determined the Attendant Care services referred to in the paragraph below entitled "Scope of Services" form an appropriate basis for the expenditure of Federal grant funds (CFDA number 16.540) from the Office of Juvenile Justice and Delinquency Prevention (OJJDP); and

WHEREAS, NDACo has agreed to assist DJS in obtaining, coordinating, and administrating these services; and

WHEREAS, Ward County has identified and supports GRANTEE as an agency authorized to provide services for youth picked up by law enforcement that need a temporary placement option;

WHEREAS, GRANTEE is an appropriate agency to provide Attendant Care services for delinquent youth as defined in the North Dakota Attendant Care Program Guidelines (Guidelines), found at https://www.ndaco.org/programs_and_services/jj/statewide-detention-support-services-sdss/, as well as short-term shelter services for Children in Need of Services (CHINS).

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

I. **TERM OF THE AGREEMENT**

The term of this agreement shall be from January 1, 2024 until terminated pursuant to section IX. This agreement supersedes all previous agreements associated with the scope of services.

II. **SCOPE OF SERVICES**

The GRANTEE shall:

1. Provide a placement facility that law enforcement can access twenty-four hours a day, seven days a week for delinquent youth ages 10-17 who need a non-secure short-term placement option.
2. Provide services to delinquent youth in conformance with all provisions of the Guidelines, including the development of policies and procedures for the supervision of youth.
3. Provide Attendant Care services to surrounding jurisdictions if space and staff allows.
4. Screen youth for appropriateness, including assessing for immediate mental health needs, history of violence and/or sexual aggression, and current affect and behavior.
5. Notify the Juvenile Court of any youth placed in the facility within 24 hours of being placed.
6. Submit to NDACo all reports and documentation required by the Guidelines;

7. Allow NDACo to conduct on-site programmatic monitoring of the Attendant Care services, as required pursuant to federal guidelines.

   Youth may need to be medically-cleared prior to entry into the facility and/or may not be appropriate due to aggressive behaviors that are likely to occur while at the facility (threatening or aggressive behavior, or non-compliance with the staff).

   In the event that more than two youth are referred for placement at the same time, GRANTEE will make every effort to take the additional youth. GRANTEE may provide services to other agencies, but priority will be given to WARD COUNTY.

III. **COMPENSATION**

DJS, through NDACo, shall provide reimbursement to the GRANTEE for Attendant Care services outlined in the Guidelines.

Ward County shall provide $5,754.65 per month to GRANTEE to cover Attendant Care expenses not eligible for reimbursement pursuant to the Guidelines.

The GRANTEE agrees to account for any and all grant funds that may be in possession of the GRANTEE throughout the term of this grant and to return any unexpended funds within 30 days after final closing of the grant.

IV. GRANTEE ASSURANCES

The GRANTEE agrees to comply with North Dakota Century Code chapters 27-20.2, 27-20.3, and 27-20.4, and the applicable grant conditions and assurances established by OJJDP for subgrant recipients of these federal funds as fully detailed in Appendix A.

The GRANTEE agrees to comply (and will require any subgrantees or contractors to comply) with any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 USC § 10228(c) & 10221(a)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 USC § 11182(b)); 28 CFR Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures), including Title VI of the Civil Rights Act of 1964, as amended, Section 815(c)(1) of the Justice System Improvement Act of 1979, Equal Employment Opportunity Program Guidelines, Section 504 of the Rehabilitation Act of 1973, as amended, and the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990 (42 USC §§ 12131-34); Title IX of the Education Amendments of 1972 (20 USC §§ 1681, 1683, 1685-86); and 28 CFR Part 38 (U.S. Department of Justice Regulations – Partnerships with Faith-Based and Other Neighborhood Organizations).

To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, GRANTEE agrees to take steps to ensure the persons with Limited English Proficiency (LEP) have meaningful access to its programs. Meaningful access may entail providing language assistance, including oral and written translation, where necessary. GRANTEE is encouraged to consider the need for language services for LEP persons both in developing its budgets and in conducting its programs and activities.

Additional assistance and information regarding LEP obligations can be found at http://www.lep.gov.

The GRANTEE agrees to designate a civil rights contact person who has lead responsibility in insuring that all applicable civil rights requirements, assurances, and conditions are met and who shall act as a liaison in all civil rights matters with the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs and the Office for Civil Rights, Office of Justice Programs.

The GRANTEE is required to complete Federal Civil Rights Non-Discrimination Training developed the Office of Civil Rights (OCR) found at www.ojp.gov/program/civil-rights/video-training-grantees/overview.

The GRANTEE will inform the public and subgrantees of affected persons' rights to file a complaint of discrimination with the Office for Civil Rights, Office of Justice Programs for investigation. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs and the North Dakota Department of Corrections and Rehabilitation, Division of Juvenile Services (DJS).

The GRANTEE will develop an Equal Employment Opportunity Plan (EEOP) and submit an EEOP Utilization Report to the Office for Civil Rights, Office of Justice Programs, if it is a government agency or private business that is receiving an award of $25,000 or greater and has 50 or more employees. The GRANTEE, if not required to submit an EEOP Utilization Report, will certify that it is exempt from this requirement by submitting an EEOP Certification Form.

The GRANTEE shall not retaliate against individuals for taking action or participating in action to secure rights protected by the above referenced laws.

V. AUTHORITY TO CONTRACT

The GRANTEE shall not have the authority to contract on behalf of or incur obligations on behalf of NDACo or DJS without written approval of NDACo and DJS. If such subcontract is approved, it shall acknowledge the binding nature of this agreement, and incorporate this agreement, together with its attachments as appropriate.

VI. INDEPENDENT ENTITY

The GRANTEE shall perform as an independent entity under this agreement. The GRANTEE, its employees, agents or representatives are not employees of NDACo or DJS. No part of this agreement shall be construed to represent the creation of an employer/employee relationship.

not good

VII. AUDIT RESPONSIBILITY

The GRANTEE agrees to keep such financial records as are required for sub-grants of OJJDP grant awards, as detailed in the Office of Justice Programs, Financial Guide and associated Federal Circulars. These records shall be made available to NDACo, DJS, or their agents,

upon request at any time during normal business hours. The GRANTEE agrees to include these funds in the annual audit of its organization, and further agrees to allow NDACo, DJS, or their agents, to conduct an audit at the expense of NDACo, DJS, or their agents.

VIII. **RETENTION/PRIVACY OF RECORDS**

The GRANTEE agrees to retain the financial records identified in paragraph VII above, for a period of three years or until an audit is completed and closed, whichever occurs later. The GRANTEE further agrees to assure the privacy and confidentiality of client records in conformance with all applicable State and federal laws and regulations. The GRANTEE understands that except for the records that are confidential or that have been identified as exempt, this Agreement, and any records generated pursuant to this Agreement may be subject to disclosure under applicable state and federal law.

IX. **TERMINATION OF AGREEMENT**

If through good cause, the GRANTEE shall fail to fulfill in a timely and proper manner its obligations under this agreement, NDACo or DJS shall thereupon have the right to terminate this agreement by giving written notice 30 days prior to termination to the GRANTEE of such termination. Notwithstanding a termination pursuant to this paragraph, the GRANTEE shall not be relieved of liability to NDACo or DJS, and NDACo or DJS may withhold any payment otherwise due to the GRANTEE.

DJS and NDACo may terminate this Agreement upon delivery of written notice to the GRANTEE, or on any later date stated on the notice under any of the following conditions:

a. If funding from federal, state, or other sources is not obtained and continued at levels sufficient for the services specified in the Agreement. The Agreement may be modified by the consent of the parties in writing to accommodate any reduction in funds;
b. If federal or state laws or rules are modified or interpreted in a way that the funding or services are no longer allowable or appropriate or are no longer eligible for funding or payment authorized by this Agreement;
c. If any license, permit or certificate required by rule or law, or by the terms of the Agreement between the parties, is for any reason denied, revoked, suspended or not renewed.

X. **INTERACTING AND MODIFICATION**

This agreement constitutes the entire agreement between the GRANTEE, NDACo and DJS. No alteration or amendment shall be effective unless it is reduced to writing, signed by the parties and attached hereto.

XI. **APPLICABLE LAW**

This agreement shall be governed by and construed in accordance with the laws of the state of North Dakota.

XII. **CAPTIONS**

The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.

XIII. **EXECUTION AND COUNTERPARTS**

This agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

XIV. **NOTICES**

All notices, certificates or other communications shall be sufficiently given when delivered or mailed, postage prepaid, to the parties at their respective places of business.

XV. **ASSIGNMENT**

This agreement shall not be assigned or transferred without the expressed written consent of the parties.

XVI. **SUCCESSORS IN INTEREST**

The provisions of the agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective successors and permitted assigns.

XVII. **FORCE MAJEURE**

The GRANTEE shall not be held responsible for delay or default caused by fire, riot, acts of God and war and other events that are beyond the GRANTEE's reasonable control, provided notice is given to NDACo and DJS of any such delay or default.

XVIII. **SEVERABILITY**

The parties agree that if any term or provision of this agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular term or provision held to be invalid.

XIX. **INDEMNITY**

GRANTEE agrees to defend, indemnify, and hold harmless the State of North Dakota, its agencies, officers and employees (STATE), from and against claims based on the vicarious liability of the STATE or its agents, but not against claims based on the STATE'S contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. This obligation to defend, indemnify, and hold harmless does not extend to professional liability claims arising from professional errors and omissions. The legal defense provided by GRANTEE for the STATE under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the STATE is necessary. Any attorney appointed to represent the STATE must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. § 54-12-08. GRANTEE also agrees to reimburse the STATE for all costs, expenses and attorneys' fees incurred if the STATE prevails in an action against GRANTEE in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this Contract.

XX. **INSURANCE**

If GRANTEE is a political subdivision, then GRANTEE shall have liability coverage pursuant to N.D.C.C. 32-12.1. If GRANTEE is not a political subdivision then GRANTEE shall secure and keep in force during the term of this Contract and GRANTEE shall require all subcontractors, prior to commencement of an agreement between GRANTEE and the subcontractor, to secure and keep in force during the term of this Contract, from insurance companies, government self-insurance pools or government self-retention funds, authorized to do business in North Dakota, the following insurance coverages:

1. Commercial general liability, including premises or operations, contractual, and products or completed operations coverages (if applicable), with minimum liability limits of $2,000,000 per occurrence.
2. Automobile liability, including Owned (if any), Hired, and Non-Owned automobiles, with minimum liability limits of $500,000 per person and $2,000,000 per occurrence.
3. Workers compensation coverage meeting all statutory requirements. The policy shall provide coverage for all states of operation that apply to the performance of this Contract.

The insurance coverages listed above must meet the following additional requirements:

1. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the GRANTEE.
2. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and must be placed with insurers rated "A- "or better by A.M. Best Company, Inc., provided any excess policy follows form for coverage. Less than an "A- "rating must be approved by the STATE. The policies shall be in form and terms approved by the STATE.
3. The duty to defend, indemnify, and hold harmless the STATE under this Contract shall not be limited by the insurance required in this Contract.
4. The State of North Dakota and its agencies, officers, and employees (STATE) shall be endorsed on the commercial general liability policy, including any excess policies (to the extent applicable), as additional insured. The STATE shall have all the benefits, rights and coverages of an additional insured under these policies that shall not be limited to the minimum limits of insurance required by this Contract or by the contractual indemnity obligations of the GRANTEE.
5. A "Waiver of Subrogation" waiving any right to recovery the insurance company may have against the STATE.
6. The GRANTEE shall furnish a certificate of insurance to the undersigned State representative prior to commencement of this Contract. All endorsements shall be provided as soon as practicable.
7. Failure to provide insurance as required in this Contract is a material breach of contract entitling the STATE to terminate this Contract immediately.
8. GRANTEE shall provide at least 30-day notice of any cancellation or material change to the policies or endorsements. GRANTEE shall provide on an ongoing basis, current certificates of insurance during the term of this Contract. A renewal certificate will be provided 10 days prior to coverage expiration.

XXI. **SPOILATION**

GRANTEE shall promptly notify STATE of all potential claims that arise or result from this Contract. GRANTEE shall also take all reasonable steps to preserve all physical evidence and information that may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and grants to STATE the opportunity to review and inspect the evidence, including the scene of an accident.

GRANTEE:

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION FOR LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

_____

Name of Grantee

_____

Signature of Authorized Official Date

_____

Printed Name and Title of Authorized Official

Signatures
In Witness Whereof the parties hereto have entered into this Agreement as evidenced by their signatures below:

For the Department of Corrections and Rehabilitation:

Michele Zander, Chief Financial Officer	Date

For the North Dakota Association of Counties:

Aaron Birst, Executive Director	Date

For Ward County:

Commission Chair	Date

For Youthworks:

Executive Director	Date

APPENDIX A

Grant Award Conditions

1

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

2

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

3

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2022 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the

recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

4

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

5

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

6

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative

Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

7

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees.

8

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

9

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability

required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

10

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2022)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at https://www.ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

11

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

12

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

13

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after October 15, 2020, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after October 15, 2020, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://onlinegfmt.training.ojp.gov/. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

14

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

15

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

16

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

19

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

20

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

21

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

22

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

23

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

CONTRACT FOR LEGAL SERVICES FOR MENTAL HEALTH CASES IN WARD COUNTY

This **CONTRACT** is between the **THOMAS LAW FIRM** (consisting of attorney(s)), and the **TIMOTHY C. WILHELM LAW FIRM** (consisting of attorney(s)), hereafter referred to as **"CONTRACTORS"**, and the County of Ward through its authorized representative, John Fjeldahl, Chairman, Board of Commissioners, hereafter referred to as **"COUNTY"**. It is understood that Robert S. Thomas and Timothy C. Wilhelm are each separate entities practicing law. It is mutually understood that the **CONTRACTORS** are not employees of Ward County. Any additional attorneys associated with the **CONTRACTORS** may participate in this contract, subject to prior approval of Ward County and the Presiding Judge of the North Central Judicial District.

1. SERVICES RENDERED:

The **CONTRACTORS** will undertake and be responsible for the representation of mental health respondents in District Court and the North Dakota Supreme Court in cases arising in Ward County, North Dakota. The **CONTRACTORS** shall provide legal services for respondents in

a. All mental health proceedings pursuant to Chapter 25-03.1, N.D.C.C.;

b. Appeals to the North Dakota Supreme Court;

c. Remands required by the North Dakota Supreme Court; and

d. No more than three (3) cases on appeal to the North Dakota Supreme Court which were not tried in the lower courts by the **CONTRACTORS.**

2. SERVICES EXCLUDED:

The following service is excluded from this contract: Any cases on appeal to the North Dakota Supreme Court which were not tried in the lower courts by the **CONTRACTORS** with the exception of three (3) cases addressed in paragraph 1(d) of this contract.

3. **REPRESENTATION:**

Representation will be made at all stages of the proceedings until completion. The **CONTRACTORS** shall provide professional services that include necessary representation of each indigent defendant in matters of investigation; trial preparation; preparation and filing of motions; arguments of motions; personal counsel and referral to other agencies when appropriate; trial, post-trial motions, and motions, briefing of arguments in the North Dakota Supreme Court and any retrials following an appeal. This includes preparation of all briefs, documents, letters, research, and any and all things regarded as adequate representation of the indigent party.

4. **SUPERVISORY AUTHORITY:**

The Ward County Board of Commissioners has final authority over this contract and is the supervisory authority of this contract.

5. **INTERVIEW SCHEDULE:**

For client defendants who are being involuntarily held in custody or treatment facilities, the **CONTRACTORS** shall provide initial interviews with clients within twenty-four (24) hours of the time when appointments are made on normal working days (Monday through Friday), or by the next working day if the appointment is made on a weekend or holiday.

For client defendants who are not in custody, the **CONTRACTORS** shall provide an initial interview with clients within seventy-two (72) hours of the time when appointments are made.

6. **CONFLICT OF INTEREST:**

If at any time after an appointment has been made, the **CONTRACTORS** discover a conflict of interest pursuant to the North Dakota Rules of Professional Responsibility, the **CONTRACTORS** shall promptly notify either the Judge who made the appointment or the Clerk of the Court in which the matter is pending. If the Judge agrees there is a conflict of

interest, the Judge shall revoke the appointment and appoint other counsel for the indigent person from within the **CONTRACTORS**, where possible, or by outside assigned counsel. If outside counsel is appointed in the event of a conflict of interest, no deductions may be made from compensation to be received by the **CONTRACTORS** for monies paid to appointed counsel.

7. CONTRACT TERM:

The duration of this contract will be twelve (12) months, from January 1, 2024, through December 31, 2024. All necessary counsel services listed in paragraph 1 above for cases or proceedings for which appointments are made to the **CONTRACTORS** on or before December 31, 2024, are to be completed as part of this contract.

8. FINANCIAL TERMS:

The **CONTRACTORS** will be paid the total sum of $48,000.00. The **COUNTY** agrees to pay the **CONTRACTORS** this total sum at the rate of $4,000.00 per month.

a. To the **THOMAS LAW FIRM,** the sum of $2,000.00 per month for handling 50% of the cases.

b. To the **TIMOTHY C. WILHELM LAW FIRM,** the sum of $2,000.00 per month for handling 50% of the cases.

The **CONTRACTORS** shall not receive compensation in any form from or on behalf of persons represented under this contract.

The Ward County Auditor may withhold partial or full monthly payments if the **CONTRACTORS** are not in compliance with the record keeping requirements under Section 11, until the reporting requirements are met.

9. COSTS AND EXPENSES:

The **CONTRACTORS** will pay for all costs, fees and expenses incurred in providing the contract services, except for the following per case expenses which will be paid by the COUNTY:

a. Witness fees and expenses, including expert witnesses (court approval required for expenses over $500);

b. Investigative services (court approval required for expenses over $500);

c. Depositions;

d. Transcripts;

e. Copying charges for briefs on appeal;

f. Costs of medical and psychiatric evaluations when ordered or approved by the Court;

g. Interpreters for foreign languages and for the visually impaired or hearing impaired;

h. Necessary travel outside the city of Minot, meals and lodging expenses incurred while investigating or trying cases or proceedings, including cases removed from the county covered in this contract and tried in any other county.

The compensation provided under paragraph 8 covers administrative costs or expenses incurred by the **CONTRACTORS**, including telephone charges, copying charges, and postage.

CONTRACTORS shall provide office space, all secretarial services, photocopying, law library expenses, and any incidental expenses for maintaining their offices and providing the contract services.

10. PROFESSIONAL LIABILITY INSURANCE:

The **STATE** shall have no liability and is indemnified for malpractice claims which may be made by persons represented by the **CONTRACTORS** under this contract. For each attorney furnishing services under this contract, the bidder shall furnish evidence of primary professional liability insurance coverage of at least $100,000 per claim and $300,000 aggregate. Proof of such insurance will be filed with the Ward County Auditor within thirty (30) days of the effective date of this contract.

11. RECORD-KEEPING AND REPORTING:

The **CONTRACTORS** shall maintain individual case records showing services

provided and hours served on each appointment which shall be available for inspection by the presiding Judge of the Judicial North Central District or Ward County Auditor upon request.

The **CONTRACTORS** shall provide a report to the Ward County Auditor within thirty (30) days of the entry of judgment in each case or as requested by the Ward County Auditor.

12. NOTICE TO CONTRACTORS:

All notices to the **CONTRACTORS** regarding this contract shall be made by contact with:

Robert S. Thomas, PO Box 2298, Minot, ND 58702-22980 (address)

Timothy C. Wilhelm, 1577 16th St NW, Minot, ND 58701 (address)

13. CONTRACT MODIFICATIONS:

Any modification to this contract must be in writing and approved by all parties. There are no oral agreements accompanying this contract.

14. CONTRACT DISPUTES:

Any contract dispute must be resolved through recourse first to the Presiding Judge of the North Central Judicial District, second to Alan Walter, Chairman, County Board of Commissioners, and third by appropriate legal remedies, if necessary.

15. ASSIGNMENTS:

It is mutually understood and agreed that none of the **CONTRACTORS** shall assign, transfer, convey, or otherwise dispose of this contract or the right, title, or interest therein, or the power to execute such contract, to any person, company or corporation, without the prior consent, in writing, of the Presiding Judge of the North Central Judicial District. Any **CONTRACTOR** may assign the proceeds of the contract.

16. TERMINATION OF CONTRACT:

Any party may terminate this CONTRACT immediately for cause at any time. Any party may terminate the contract without cause by thirty (30) days written notice.

In the absence of an agreement between the **CONTRACTORS** and the Ward County Commissioners regarding alternative representation in cases assigned to the **CONTRACTORS** and not completed at the time of the termination of the CONTRACT, **CONTRACTORS** and not completed at the time of the termination of the CONTRACT, CONTRACTORS shall complete all cases assigned prior to termination of the CONTRACT.

17. APPROVAL

Dated at Ward County, North Dakota, this _____ day of _____, 20_____.

STATE OF NORTH DAKOTA

By: _____ 12/4/24
Gary Lee, Presiding Judge

WARD COUNTY

By: _____
Chairman, Board of Commissioners

THOMAS LAW FIRM

By: _____
Robert S. Thomas

TIMOTHY C. WILHELM LAW FIRM

By: _____
Timothy C. Wilhelm

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: HOPR, LLC
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to: 1808 20th Ave SE, Minot, ND 58701
(mailing address)

The legal description of the proposed licensed premises is:
See Attached

Type of license applied for: (circle applicable fees)

LICENSE	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	500	500	375
Supper Club Alcoholic Beverage	N/A	750	N/A
Supper Club Beer & Wine	N/A	375	N/A
Sunday Event Permits (see separate application)			
TOTAL FEE	$1500.00		

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

Byron A Newnam, HOPR President

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney of any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed _____

HOPR President
Position, if corporation

Signed _____

Position, if corporation

Signed _____

Position, if corporation

Subscribed and sworn to before me this 28th day of November, 2023

BEVERLY SMITH NOTARY MY COMMISSION EXPIRES NOV. 9, 2025 PUBLIC NORTH DAKOTA

Beverly Smith
Notary Public, Ward County, North Dakota

My Commission Expires: 11/9/2025

Auditor/Treasurer's check list:

Property Taxes Current?	X
Personal Information Attachments	X
Payment of Fee	X
Township Board Consent (New applications only)	—
Fire Marshall or Chief Approval	X
1st District Health Unit Approval (existing Bldg. Only)	X
Scale drawing of proposed licensed premises, Square footage	X
Scale drawing of parking area, No. of spaces	X

State's Attorney's Review (initial where appropriate)
_____ comments attached
RA reviewed without comment

Sheriff's Review: (initial where appropriate)
_____ comments attached
reviewed without comment

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Applicant's signature

Byron A. Newsom
Applicant's printed name

(701) 721-7061
Applicant's daytime phone number

BEVERLY SMITH
NOTARY
MY COMMISSION EXPIRES NOV. 9, 2025
PUBLIC
NORTH DAKOTA

Subscribed and sworn to before me this 28th day of November, 2023.

Beverly Smith

My Commission expires: 11/9/2025

ASSEMBLY OCCUPANCY INSPECTION
MINOT RURAL FIRE DEPARTMENT
400 31ST Ave SW
Minot, ND 58701

Facility Grain Hopper (HOPR, LLC.)	Date 11-21-2023
Location 2212 Valley St SE	Type of Usage (bar, drinking/dining) Bar
Inspector Darrin Mineke	Accompanied by Brenda Hawkins 719-627-1388

Occupant Load

The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage for the concentrated use area (i.e. dance floor) and the square footage for the nonconcentrated area

Concentrated Use Area: _____ sq ft ÷ 7 = ☐

Nonconcentrated Use Area: 2432 sq ft ÷ 15 = ☐

Occupant Load 162

Minimum Number of Exits

A minimum number of exits are required based on the occupant load.

Occupant Load	Minimum Number of Exits
50 – 599	2
600 – 699	3
1000 or more	4

Exit Capacity

The Exit Capacity needs to be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2

Total Exit Width: 108

÷ 0.2

Exit Capacity: 540

Inspection Point	Yes	No	N/A	Inspection Point	Yes	No	N/A
1. The minimum number of exits are provided	X			14. Vertical openings are enclosed and have a door. (including basements)			X
2. Exits are separated from each other	X			15. Storage area underneath an exit stairway is of 1 hour fire resistive construction.			X
3. Exits are free of obstructions.	X			16. Hazardous rooms, i.e. furnace, storage rooms, are of 1 hour fire resistive construction. (excluding basement only)	X		
4. Exit doors ar at least 28 inches in clear width.	X			17. Finishes on walls and ceilings are of noncombustible or fire rated materials (i.e. sheetrock)	X		
5. The Exit capacity is equal to or greater than the occupant load as calculated above.	X			18. Normal lighting is provided.	X		
6. The travel distance to any exit is less or equal to 200 feet.	X			19. Emergency lighting is provided.	X		
7. Front doors with deadbolt locks are unlocked and have a sign indicating that they are to be unlocked during business hours.	X			20. Exit signs are lighted externally or internally.	X		
8. Exits common with other occupancies within the same building are adequate for all.			X	21. Electrical extension cords/outlets are used properly and not overloaded.	X		
9. Exit signs are provided.	X			22. Food preparation areas producing grease laden vapors have a hood venting system protected by an automatic extinguishing system.			X
10. Directional exit signs are provided, if needed.			X	23. The hood venting and extinguishing system is inspected on a regular basis. (minimum once a year)			X
11. Corridors and aisles are 36 inches in clear width.	X			24. At least one 2A rated fire extinguisher is provided, and K Type for kitchen with hood systems.	X		
12. For more than 100 occupants, secondary exit doors are unlocked or are provided with panic hardware.	X			25. The extinguishers are maintained on a regular basis.	X		
13. All exit doors swing in the direction of travel (including screen/storm doors).	X			26. General housekeeping is consistent with good fire safety practices.	X		

Comments:
Extension cords should be temporary use only. (Remove cord to copier)
Emergency light and exit sign on south wall need to be serviced.
Several multi-plugs are in use. Multi-plugs should only be for temporary use only.

bhawkins@dbld.org

Important: A plan of correction is to be submitted to the inspection agency within 90 days of the inspection date. The plan of correction is to address the intended method used to correct each inspection point checked "No".

Owner/Occupant Signature	Date:
Brenda Hawkins	11-21-2023

First District Health Unit
Environmental Health Division
801 11th Ave SW
Minot ND 58701
Phone: (701) 852-1376
Fax: (701) 852-5043
www.fdhu.org

Food Establishment Inspection Report

Score: 97

License #: FD18-02093	
Establishment: GRAIN HOPPER LOUNGE	Date: 11/17/2023
Address: 2212 VALLEY ST	Time In: 3:45 PM
City/State/Zip: MINOT ND 58701	Time Out: 4:15 PM
County: Ward	Purpose: 1-Regular
Owner: HOPR LLC	Risk Level: 2
Telephone: (701) 838-4017	EHP Code: 04

Compliance Status: **IN** = In Compliance; **OUT** = Out of Compliance; **N/O** = Not Observed; **N/A** = Not Applicable; **COS** = Corrected On-Site; **R** = Repeat Violation

No. of Risk Factor/Intervention Violations: 1
No. of Repeat Risk Factor/Intervention Violations: 0

Foodborne Illness Risk Factors and Public Health Interventions

Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury.

Public Health Interventions: Control measures to prevent foodborne illness or injury.

Supervision				
1	IN	PIC present, demonstrates knowledge, & performs duties		
2	IN	Approved food safety education/training/RBS certification		
Employee Health				
3	IN	Management, food employee and conditional employee;knowledge, responsibilities, and reporting		
4	IN	Proper use of restriction and exclusion		
5	IN	Procedures for clean-up of diarrheal and vomiting events		
Good Hygienic Practice				
6	IN	Proper eating, tasting, drinking, or tobacco use		
7	IN	No discharge from eyes, nose, and mouth		
Preventing Contamination by Hands				
8	IN	Hands clean and properly washed		
9	IN	No bare hand contact with ready-to-eat food		
10	IN	Adequate handwashing facilities supplied and accessible		
Approved Source				
11	IN	Food obtained from approved source		
12	NO	Food received at proper temperature		
13	IN	Food in good condition, safe, and unadulterated		
14	NA	Required records available: shellstock tags, parasitedestruction		
Protection from Contamination				
15	IN	Food separated and protected		
16	IN	Food-contact surfaces; cleaned & sanitized		
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food		
Time/Temperature Control for Safety				
18	NO	Proper cooking time and temperatures		
19	NA	Proper reheating procedures for hot holding		
20	NA	Proper cooling times and temperatures		
21	NA	Proper hot holding temperatures		
22	IN	Proper cold holding temperatures		
23	IN	Proper date marking and disposition		
24	NA	Time as a Public Health Control; procedures & records		
Consumer Advisory				
25	NA	Consumer advisory provided for raw/undercooked food		
Highly Susceptible Populations				
26	NA	Pasteurized foods used; prohibited foods not offered		
Food/Color Additives and Toxic Substances				
27	NA	Food additives: approved and properly used		
28	OUT	Toxic substances properly identified, stored, and used		
Conformance with Approved Procedures				
29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.		

Temperatures, observations, & corrective actions on Page 2.

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Safe Food and Water				
30	NA	Pasteurized eggs used where required		
31	IN	Water and ice from approved source		
32	NA	Variance obtained for specialized processing methods		
Food Temperature Control				
33	IN	Proper cooling methods used; adequate equipment for temperature control		
34	NA	Plant food properly cooked for hot holding		
35	NA	Approved thawing methods used		
36	IN	Thermometers provided, accurate, and maintained		
Food Identification				
37	IN	Food properly labeled; original container		
Prevention of Food Contamination				
38	IN	Insects, rodents, and animals not present		
39	IN	Contamination prevented during food preparation,storage, and display		
40	IN	Personal cleanliness		
41	IN	Wiping cloths; properly used and stored		
42	IN	Washing fruits and vegetables		
Proper Use of Utensils				
43	IN	In-use utensils: properly stored		
44	IN	Utensils, equipment, and linens: properly stored, dried, and handled		
45	IN	Single-use/single-service articles: properly stored andused		
46	NA	Gloves used properly		
Utensils, Equipment and Vending				
47	IN	Food and non-food contact surfaces cleanable, properlydesigned, constructed, used, and maintained		
48	IN	Warewashing facilities: installed, maintained, and used: test strips		
49	IN	Non-food contact surfaces clean		
Physical Facilities				
50	IN	Hot and cold water available; adequate pressure		
51	IN	Plumbing installed; proper backflow devices		
52	IN	Sewage & wastewater properly disposed		
53	IN	Toilet facilities: properly constructed, supplied, & cleaned		
54	IN	Garbage & refuse properly disposed; facilities maintained		
55	IN	Physical facilities installed, maintained, and clean		
56	IN	Adequate ventilation and lighting; designated areas used		

Follow-up Required: No

Received By:

Inspector's Signature:

Temperature Observations					
Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature
/Walk-In Cooler	36°F				

Critical	Code Reference	Line	Observation and Corrective Actions
		2	Completing food safety certification as needed.
X	4-602	28	Per 4-602 B. Working containers used for storing poisonous or toxic materials such as cleaners and sanitizers taken from bulk supplies shall be clearly and individually identified with the common name of the material. Correct By: 11/17/2023
		55	November 2022

TO: The Ward County Commissioners

I hereby certify that the scale drawing of the licensed premises set forth below, and the parking lot serving said premises, have not changed since I last submitted the drawings to the County Commission.

Signed (owner, manager or president of a Corporation)

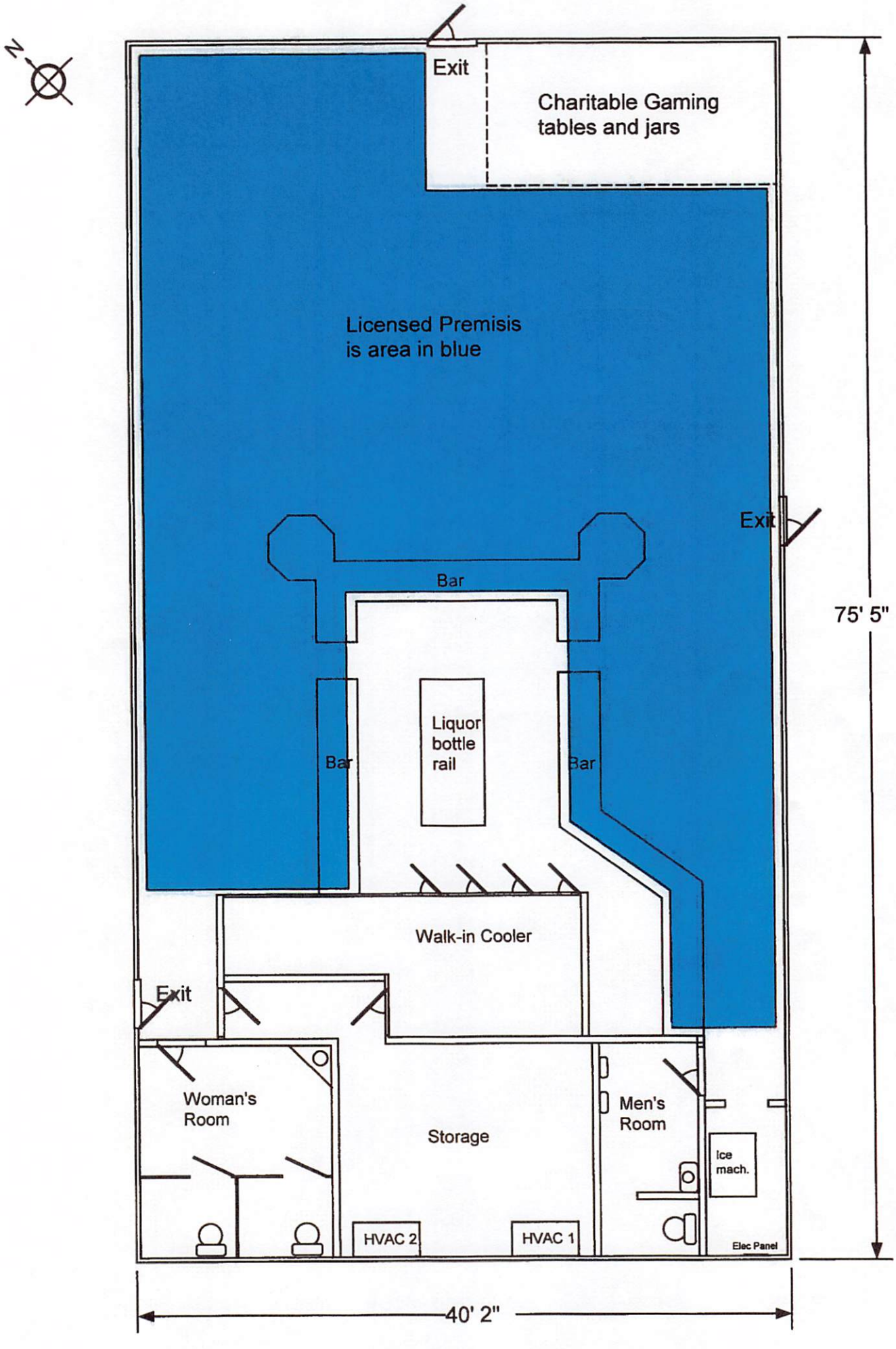
Byron A. Newsom
Printed Name

(701) 721-7061
Daytime Phone Number

11/28/2023
Date

Grain hopper
Name of Licensed Premises

Return to:
Ward County Auditor/Treasurer
PO Box 5005
Minot ND 58702-5005


N
Exit
Charitable Gaming
tables and jars
Licensed Premisis
is area in blue
Exit
Bar
Liquor
bottle
rail
Bar
Bar
Walk-in Cooler
Exit
Woman's
Room
Storage
Men's
Room
Ice
mach.
HVAC 2
HVAC 1
Elec Panel
75' 5"
40' 2"

Legal description of Grasshopper

DS Don Santer
Tue 8/21, 9:39 AM
Byron Newnam

Reply all

Inbox

You replied on 8/21/2018 9:41 AM.

Part of Outlot Twenty-one (21) of the Plat of a portion of the NE¼SE¼ and the S½NE¼ of Section Thirty (30), Township One Hundred Fifty-five (155), Range Eighty-two (82) described asfollows: Beginning at the most northerly corner of said Outlot, thence southwesterly 150 feet along the northwesterly line; thence southeasterly to a point on the southeasterly line; thence northeasterly 130 feet along the southeasterly line to the most easterly corner; thence northwesterly 155 feet to the most northerly corner of said Outlot, which is the point of beginning, containing ½acre more or less, according the plat thereof on file and of record.

Thanks

Don Santer, MBA
Chief Executive Officer
NDAD
2660 S Columbia Rd
Grand Forks, ND 58201

Main: 701.775.5577
Direct: 701.795.6608
Mobile: 701.212.7984

ndad_logo

www.NDAD.org

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: Minot VFW Club Post 753 Inc 501 C19 Corporation
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to: P.O. Box 753 Minot ND 58702
(mailing address)

The legal description of the proposed licensed premises is:

Liquor License VFW Post 753 Inc

Type of license applied for: (circle applicable fees)

LICENSE FEES	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	$500	$500	$375
Supper Club Alcoholic Beverage	n/a	$750	n/a
Supper Club Beer & Wine	n/a	$375	n/a
TOTAL FEE			
GOLF COURSE LICENSE FEES	**ON & OFF SALE**	**ON-SALE ONLY**	**OFF-SALE ONLY**
Golf Course Alcoholic Beverage License (on-sale and off-sale)	$1,000	$750	n/a
Beer and Wine Only	$500	$375	n/a
TOTAL FEE			

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

Trent Thomas
Becky Alt
James Bowman Jr
Loren Hendrick
Jerald L. Darling

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney of any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed James J Brosman Jr

Quartermaster / GM

Position, if corporation

Signed _____

_____

Position, if corporation

Signed _____

_____

Position, if corporation

Subscribed and sworn to before me this 29th day of November, 2023.

TIFFANY L. GROSCHE
Notary Public
State of North Dakota
My commission expires June 4, 2027

Tiffany L Grosche

Notary Public, Ward County, North Dakota

My Commission Expires: _____

Auditor/Treasurer's checklist:

Property Taxes Current?	X
Personal Information Attachments	X
Payment of Fee	X
Township Board Consent (New applications only)	—
Fire Marshall or Chief Approval	X
1st District Health Unit Approval (existing Bldg. Only)	X
Scale drawing of proposed licensed premises, Square footage	X
Scale drawing of parking area, No. of spaces	X

State's Attorney's Review (initial where appropriate)

_____comments attached RA reviewed without comment

Sheriff's Review: (initial where appropriate)

_____ comments attached _____ reviewed without comment

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Loren M Headrick
Applicant's signature

Loren M. Headrick
Applicant's printed name

701 721 9122
Applicant's daytime phone number

JAMES J BOWMAN JR
Notary Public
State of North Dakota
My Commission Expires May 27, 2026

Subscribed and sworn to before me this 29 day of November, 2023.

James J Bowman Jr

My Commission expires: May 27, 2026

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Becky Alt
Applicant's signature

Becky Alt
Applicant's printed name

406-544-2722
Applicant's daytime phone number

JAMES J BOWMAN JR
Notary Public
State of North Dakota
My Commission Expires May 27, 2026

Subscribed and sworn to before me this 28 day of Nov, 2023.

James J Bowman Jr.

My Commission expires: May 27, 2026

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Applicant's signature

Trent M. Thomas

Applicant's printed name

701-500-3650

Applicant's daytime phone number

JAMES J BOWMAN JR
Notary Public
State of North Dakota
My Commission Expires May 27, 2026

Subscribed and sworn to before me this 28 day of Nov, 2023.

My Commission expires: May 27 2026

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

James J Bowman Jr
Applicant's signature

James J Bowman Jr
Applicant's printed name

808 462 2173
Applicant's daytime phone number

Subscribed and sworn to before me this 29 day of November, 2023.

Blake A Krabseth

My Commission expires: Aug 3, 2026

BLAKE A KRABSETH
Notary Public
State of North Dakota
My Commission Expires Aug. 3, 2026

BLAKE A KRABSETH
Notary Public
State of North Dakota
My Commission Expires Aug. 3, 2026

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Jerald L Darling
Applicant's signature

JERALD L. DARLING
Applicant's printed name

(701) 721-8193
Applicant's daytime phone number

JAMES J BOWMAN JR
Notary Public
State of North Dakota
My Commission Expires May 27, 2026

Subscribed and sworn to before me this 28 day of November, 2023.

James J Bowman Jr

My Commission expires: May 27, 2026

ASSEMBLY OCCUPANCY INSPECTION
MINOT RURAL FIRE DEPARTMENT
400 31ST Ave SW
Minot, ND 58701

Facility VFW Club 753	Date 11-30-2023
Location 1100 31st St SE	Type of Usage (bar, drinking/dining) Bar
Inspector Darrin Mineke/Sarah Potts	Accompanied by Jim

Occupant Load

The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage for the concentrated use area (i.e. dance floor) and the square footage for the nonconcentrated area

Concentrated Use Area: _____ sq ft ÷ 7 = ☐

Nonconcentrated Use Area: 4060 sq ft ÷ 15 = ☐

Occupant Load 270

Minimum Number of Exits

A minimum number of exits are required based on the occupant load.

Occupant Load	Minimum Number of Exits
50 – 599	2
600 – 699	3
1000 or more	4

Exit Capacity

The Exit Capacity needs to be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2

Total Exit Width: 72

÷ 0.2
Exit Capacity: 360

Inspection Point	Yes	No	N/A	Inspection Point	Yes	No	N/A
1. The minimum number of exits are provided	X			14. Vertical openings are enclosed and have a door. (including basements)	X		
2. Exits are separated from each other	X			15. Storage area underneath an exit stairway is of 1 hour fire resistive construction.	X		
3. Exits are free of obstructions.	X			16. Hazardous rooms, i.e. furnace, storage rooms, are of 1 hour fire resistive construction. (excluding basement only)	X		
4. Exit doors ar at least 28 inches in clear width.	X			17. Finishes on walls and ceilings are of noncombustible or fire rated materials (i.e. sheetrock)	X		
5. The Exit capacity is equal to or greater than the occupant load as calculated above.	X			18. Normal lighting is provided.	X		
6. The travel distance to any exit is less or equal to 200 feet.	X			19. Emergency lighting is provided.	X		
7. Front doors with deadbolt locks are unlocked and have a sign indicating that they are to be unlocked during business hours.			X	20. Exit signs are lighted externally or internally.	X		
8. Exits common with other occupancies within the same building are adequate for all.			X	21. Electrical extension cords/outlets are used properly and not overloaded.		X	
9. Exit signs are provided.	X			22. Food preparation areas producing grease laden vapors have a hood venting system protected by an automatic extinguishing system.	X		
10. Directional exit signs are provided, if needed.			X	23. The hood venting and extinguishing system is inspected on a regular basis. (minimum once a year)	X		
11. Corridors and aisles are 36 inches in clear width.	X			24. At least one 2A rated fire extinguisher is provided, and K Type for kitchen with hood systems.	X		
12. For more than 100 occupants, secondary exit doors are unlocked or are provided with panic hardware.	X			25. The extinguishers are maintained on a regular basis.	X		
13. All exit doors swing in the direction of travel (including screen/storm doors).	X			26. General housekeeping is consistent with good fire safety practices.	X		

Comments:
Emergency light by gaming machines needs to be serviced.
Multiple extension cords and multi-plugs are in use. Extension cords are temporary use only and multi-plugs should be replaced by surge protected power strips.

Important: A plan of correction is to be submitted to the inspection agency within 90 days of the inspection date. The plan of correction is to address the intended method used to correct each inspection point checked "No".

Owner/Occupant Signature	Date:
Jim	11-30-2023

First District Health Unit
Environmental Health Division
801 11th Ave SW
Minot ND 58701
Phone: (701) 852-1376
Fax: (701) 852-5043
www.fdhu.org

Food Establishment Inspection Report

Score: 88

License #: RE1634	
Establishment: MINOT VFW CLUB	Date: 11/17/2023
Address: 1100 31ST SE ST	Time In: 3:00 PM
City/State/Zip: MINOT ND 58701	Time Out: 3:30 PM
County: Ward	Purpose: 1-Regular
Owner: MINOT VFW POST 753 INC	Risk Level: 3
Telephone: (701) 839-6772	EHP Code: 04

Compliance Status: **IN** = In Compliance; **OUT** = Out of Compliance; **N/O** = Not Observed; **N/A** = Not Applicable; **COS** = Corrected On-Site; **R** = Repeat Violation

No. of Risk Factor/Intervention Violations: 2
No. of Repeat Risk Factor/Intervention Violations: 1

Foodborne Illness Risk Factors and Public Health Interventions

Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury.

Public Health Interventions: Control measures to prevent foodborne illness or injury.

Supervision					
1	IN	PIC present, demonstrates knowledge, & performs duties			
2	OUT	Approved food safety education/training/RBS certification			
Employee Health					
3	IN	Management, food employee and conditional employee;knowledge, responsibilities, and reporting			
4	IN	Proper use of restriction and exclusion			
5	IN	Procedures for clean-up of diarrheal and vomiting events			
Good Hygienic Practice					
6	NA	Proper eating, tasting, drinking, or tobacco use			
7	NO	No discharge from eyes, nose, and mouth			
Preventing Contamination by Hands					
8	NO	Hands clean and properly washed			
9	NA	No bare hand contact with ready-to-eat food			
10	OUT	Adequate handwashing facilities supplied and accessible			R
Approved Source					
11	IN	Food obtained from approved source			
12	NO	Food received at proper temperature			
13	IN	Food in good condition, safe, and unadulterated			
14	NA	Required records available: shellstock tags, parasitedestruction			
Protection from Contamination					
15	IN	Food separated and protected			
16	IN	Food-contact surfaces; cleaned & sanitized			
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food			
Time/Temperature Control for Safety					
18	NO	Proper cooking time and temperatures			
19	NO	Proper reheating procedures for hot holding			
20	NO	Proper cooling times and temperatures			
21	NO	Proper hot holding temperatures			
22	IN	Proper cold holding temperatures			
23	IN	Proper date marking and disposition			
24	NA	Time as a Public Health Control; procedures & records			
Consumer Advisory					
25	NA	Consumer advisory provided for raw/undercooked food			
Highly Susceptible Populations					
26	NA	Pasteurized foods used; prohibited foods not offered			
Food/Color Additives and Toxic Substances					
27	NA	Food additives: approved and properly used			
28	IN	Toxic substances properly identified, stored, and used			
Conformance with Approved Procedures					
29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.			

Temperatures, observations, & corrective actions on Page 2.

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Safe Food and Water					
30	NA	Pasteurized eggs used where required			
31	IN	Water and ice from approved source			
32	NA	Variance obtained for specialized processing methods			
Food Temperature Control					
33	IN	Proper cooling methods used; adequate equipment for temperature control			
34	NO	Plant food properly cooked for hot holding			
35	NO	Approved thawing methods used			
36	IN	Thermometers provided, accurate, and maintained			
Food Identification					
37	IN	Food properly labeled; original container			
Prevention of Food Contamination					
38	IN	Insects, rodents, and animals not present			
39	IN	Contamination prevented during food preparation,storage, and display			
40	NA	Personal cleanliness			
41	IN	Wiping cloths; properly used and stored			
42	IN	Washing fruits and vegetables			
Proper Use of Utensils					
43	NA	In-use utensils: properly stored			
44	IN	Utensils, equipment, and linens: properly stored, dried, and handled			
45	IN	Single-use/single-service articles: properly stored andused			
46	NA	Gloves used properly			
Utensils, Equipment and Vending					
47	IN	Food and non-food contact surfaces cleanable, properlydesigned, constructed, used, and maintained			
48	IN	Warewashing facilities: installed, maintained, and used: test strips			
49	OUT	Non-food contact surfaces clean			R
Physical Facilities					
50	IN	Hot and cold water available; adequate pressure			
51	IN	Plumbing installed; proper backflow devices			
52	IN	Sewage & wastewater properly disposed			
53	NO	Toilet facilities: properly constructed, supplied, & cleaned			
54	IN	Garbage & refuse properly disposed; facilities maintained			
55	IN	Physical facilities installed, maintained, and clean			
56	IN	Adequate ventilation and lighting; designated areas used			

Follow-up Required: No

Received By: Becky Quam

Inspector's Signature:

Temperature Observations					
Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature

Critical	Code Reference	Line	Observation and Corrective Actions
X	4-201	2	No food workers with food safety certification. Per 4-201 A. All food employees are required to take and pass an approved food education course. 1. The FDHU Food Safety for Food Service Employees course shall be an approved course for completing this requirement. Correct By: 11/17/2023
X	4-201	2	No certifications on-site at time of inspection. Per 4-201 I. All employees that serve beverages containing alcohol to customers are required to take and pass an approved Responsible Beverage Server training, and to maintain proof that they have a current certification. Such certification shall be obtained within 45 days of beginning employment in a position that involves serving beverages containing alcohol to customers. Correct By: 12/31/2023
	4-419 A, B, C, E, F, G	10	Per 4-419 F. A sign or poster that notifies food employees to wash their hands shall be provided at all handwashing sinks used by food employees and shall be clearly visible to food employees. Correct By: 11/17/2023
	4-345 C	49	Soda nozzle holders located at bar have accumulated debris. Per 4-345 C. Nonfood-contact surfaces of equipment shall be kept free of an accumulation of dust, dirt, food residue, and other debris. Correct By: 11/17/2023

Inspector Comment(s):	Fire extinguisher not stamped, needs follow-up. Food Safety & Responsible Beverage Certification shall be completed as soon as possible with copies sent over to inspector.

APPLICATION FOR EVENT PERMIT
Ward County, North Dakota

(Must be filed with County Auditor/Treasurer at least 14 days before event)

Application is hereby made for an Event Permit for the retail on-sale of alcoholic beverages by licensee as follows: (please type or print)

Name of Licensee: **Minot, VFW Club Post 753, Inc.**

Name of Business: **Minot, VFW Club**

Site of Event: **1100 31st St. SE, Minot, ND 58701**

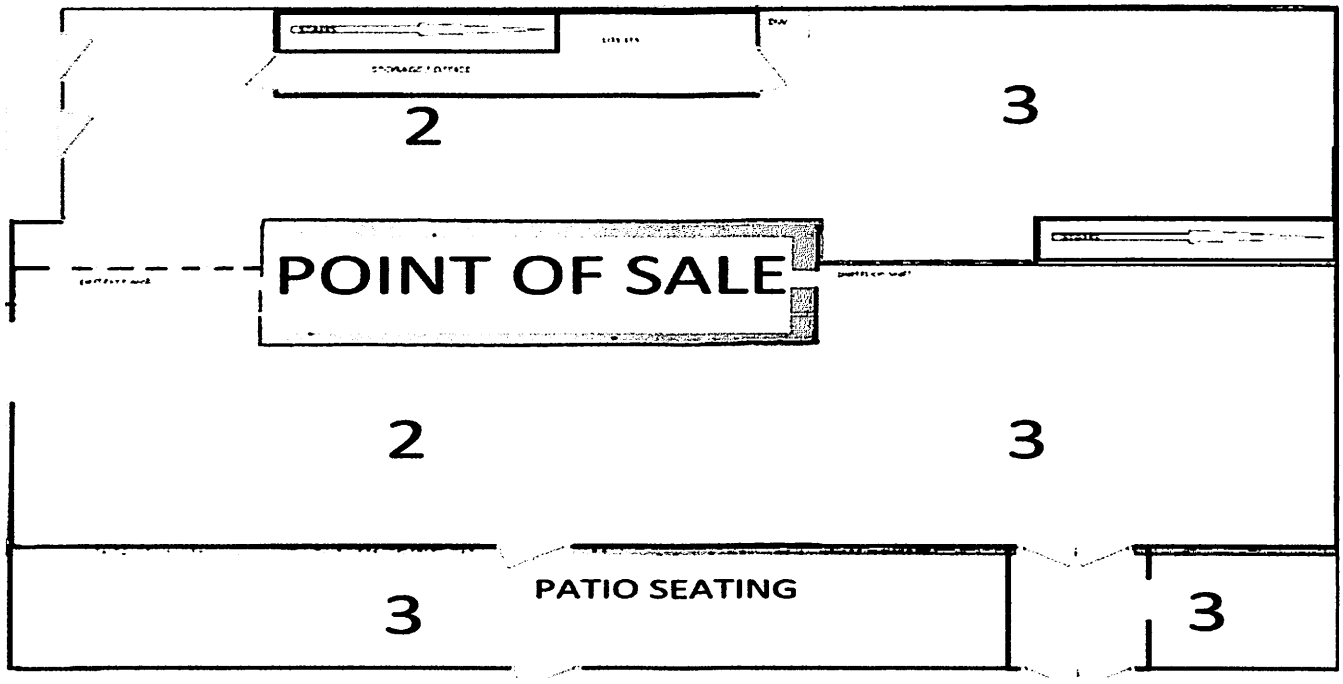
Name of Event: _____

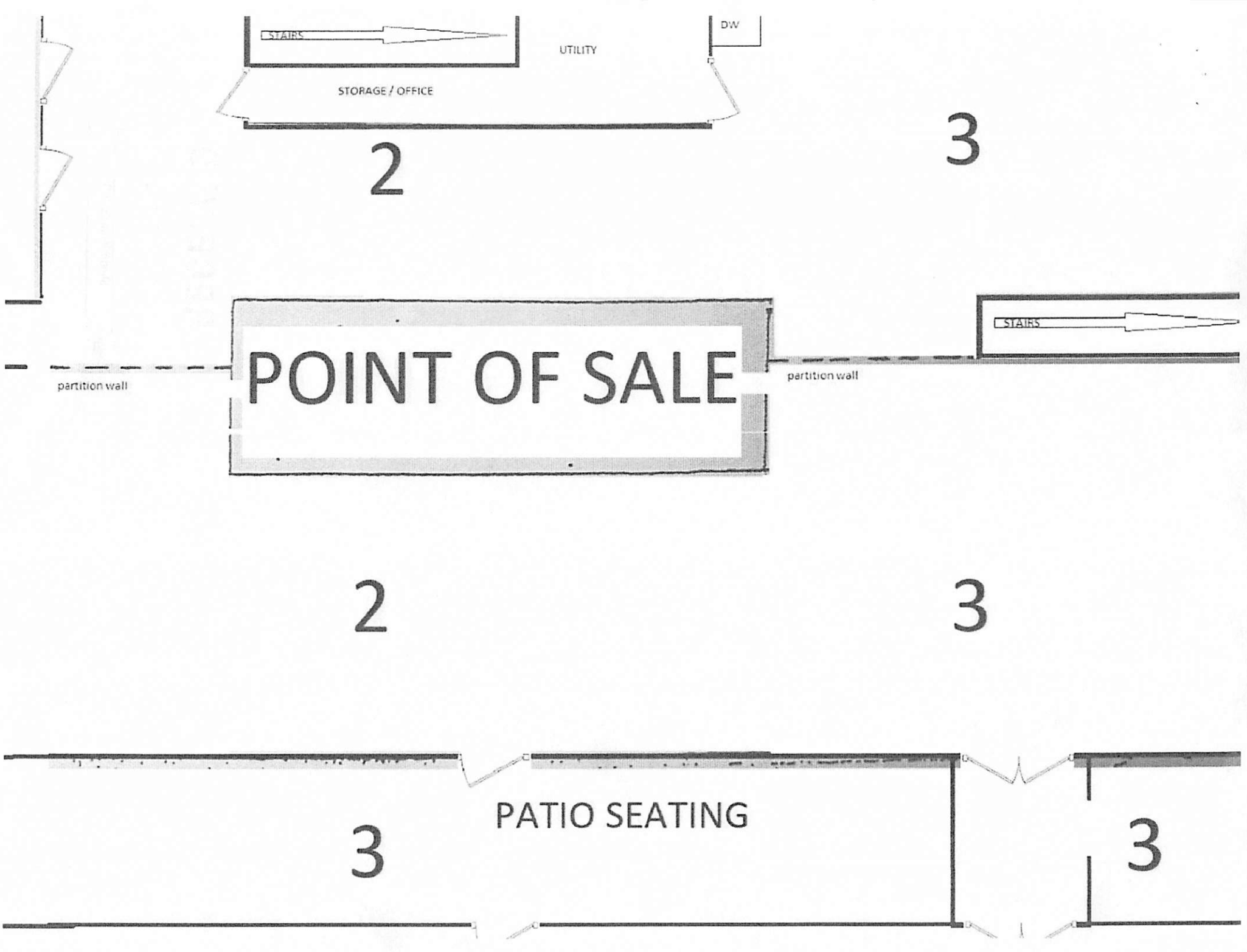
Date(s) of Event: _____
(Up to 14 consecutive days including Sundays)

Hours Alcohol to be served: **12:00 PM (Noon) to.1:00 AM**

Type(s) of beverages to be served: **Alcoholic and Non-alcoholic Beers, Liquors, Wine, Soda Pop, Coffee**

Provided below is a diagram of the Event Permitted Premises, showing: (1) the point of sale, (2) the area where tile delivery and consumption of on-sale alcoholic beverages will be allowed, and (3) the area of similar quality seating for alcohol and non-alcohol consumption:




STAIRS
UTILITY
DW
STORAGE / OFFICE
2
3
POINT OF SALE
partition wall
partition wall
STAIRS
2
3
PATIO SEATING
3
3

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: Pinks Bar & Grill LLC
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to: 102 128th AVE NW Minot ND 58703
(mailing address)

The legal description of the proposed licensed premises is:

_____

Type of license applied for: (circle applicable fees)

LICENSE FEES	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	$500	$500	$375
Supper Club Alcoholic Beverage	n/a	$750	n/a
Supper Club Beer & Wine	n/a	$375	n/a
TOTAL FEE	1500.00		
GOLF COURSE LICENSE FEES	**ON & OFF SALE**	**ON-SALE ONLY**	**OFF-SALE ONLY**
Golf Course Alcoholic Beverage License (on-sale and off-sale)	$1,000	$750	n/a
Beer and Wine Only	$500	$375	n/a
TOTAL FEE			

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

Shannon Michels _____ _____

_____ _____

_____ _____

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney of any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed _____

OWNER
Position, if corporation

Signed _____

Position, if corporation

Signed _____

Position, if corporation

Subscribed and sworn to before me this 27th day of November, 2023.

_____
Notary Public, Ward County, North Dakota

BLAIR SLAUGHTER
Notary Public
State of North Dakota
My Commission Expires May 18, 2026

My Commission Expires

Auditor/Treasurer's checklist:

Property Taxes Current?	yes
Personal Information Attachments	X
Payment of Fee	X
Township Board Consent (New applications only)	—
Fire Marshall or Chief Approval	X
1st District Health Unit Approval (existing Bldg. Only)	X rcvd 12/5 RW
Scale drawing of proposed licensed premises, Square footage	X
Scale drawing of parking area, No. of spaces	X

State's Attorney's Review (initial where appropriate)

RCL comments attached _____ reviewed without comment

Sheriff's Review: (initial where appropriate)

AHL comments attached _____ reviewed without comment

with 1st District Health unit approval. AHL → rcvd 12/5 RW

→ needs 1st District Health approval RCL

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Applicant's signature

Shannon Michels
Applicant's printed name

701-340-8202
Applicant's daytime phone number

Subscribed and sworn to before me this 27th day of November, 2023.

BLAIR SLAUGHTER
Notary Public
State of North Dakota
My Commission Expires May 18, 2026

My Commission expires: _____

FIRE SAFETY CHECKLIST FOR ASSEMBLIES/LIQUOR LICENSE

OFFICE OF ATTORNEY GENERAL
NORTH DAKOTA STATE FIRE MARSHAL
SFN 16838 (12-2020)

The International Fire Code (IFC), 2018 Edition has been adopted by the North Dakota State Fire Marshal's Office as rules for the fire prevention of the State of North Dakota . Fire code violations shall be corrected immediately. Fire codes listed are not a comprehensive list and do not encompass all applicable codes. The noted code sections are commonly encountered and generally applicable to commercial buildings being used for assembly purposes.

Facility	Owner/Responsible Party Name		
Pink's Bar and Grill	Shannon Michels		
Address: 102 128th Ave NW	City: Minot	State: ND	ZIP Code: 58703
Email Address: matt@karmastores.com	Telephone Number: 701-500-1507		

The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage of the concentrated use area (i.e. dance floor) and the square footage of the non-concentrated area (i.e. tables and chairs).

Concentrated Use Area: 1064 sq ft / 7 = 152

Non Concentrated Use Area: 1560 sq ft / 15 = 104

A minimum number of exits is required based on the occupant load. IFC 1006.2

Occupant Load	Minimum Number of Exits
50-500	2
501-999	3
1000 or more	4

The exit capacity must be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2.

Total Exit Width: ~~800~~ 80 / 0.2

Exit Capacity: 400

	Compliant	Non-compliant
Means of Egress Sizing - IFC 1005 The exit capacity is equal to or greater than the occupant load, as calculated.	☒	☐
Number of Exits Required - IFC 1006.2 Minimum number of exits required are provided.	☒	☐
Exit signs and Egress Lighting - IDFC 1104.3 & 1104.5 Exit signs and egress/emergency lighting are installed as required to mark and light exits, and have emergency power back-up.	☒	☐
Exit Size and Requirements - IFC 1104.7 Exit/Egress doors are at least 28 inches in clear width, require no more than 5 lbs of force to open, and require a single action and no special knowledge or effort to open. Exits are free from any storage impeding the means of egress. IF multiple exits are required, they are located separately (IFC 1007.1.1).	☒	☐
Minimum Aisle Width - IFC 1104.23 Corridors and aisles are a minimum of 36 inches in clear width.	☒	☐
Panic and Fire Exit Hardware - IFC 1010.1.10 New buildings or when a change of occupancy/use has occurred, spaces with an occupant load of 50 or more are equipped with panic hardware or fire exit hardware.	☒	☐
Direction of Swing - IFC 10.1.2.1 Doors swing in the direction of egress travel when serving a room or area where the occupant load is 50 or more.	☒	☐
Fire Rated Separations - IFC 701.2 Where required, existing fire-resistance rated construction is properly maintained.	☒	☐
Combustible Storage - IFC 315 Combustible storage is maintained in a way that does not pose a threat of fire. Attic, under-floor, and concealed spaces used for storage of combustible materials are protected with a fire-rated barrier or fire sprinklers.	☒	☐
Interior Wall and Ceiling Finish in Existing buildings - IFC 803 Materials used as wall and ceiling finish are of non-combustible materials, or meet minimum flame spread criteria.	☒	☐
Electrical Safety - IFC 604 Electrical panels have a working space of 36 inches in front of them. Extension cords shall not be used for permanent wiring. Electrical devices are used in accordance with manufacturer's instructions and IFC. Electrical equipment and covers are properly maintained.	☒	☐
Heating Systems - IFC 603 To reduce likelihood of accidental ignition, combustibles and/or flammables are at least 18" away from heating systems (e.g. furnace, water heater, etc.) Heating systems and equipment are properly maintained to prevent fire and safety hazards.	☒	☐
Fire Extinguishers - IFC 906 The structure has an approved and properly maintained fire extinguisher on each level of the building, and within 75' of any point in the building. Fire extinguisher is accessible and annual maintenance is documented appropriately. Cooking equipment involving solid fuels, or vegetable or animal oils and fats, is protected by a Class K-rated portable extinguisher (IFC 906.4).	☒	☐
Cooking Hood Suppression Systems - IFC 607 Where commercial cooking produces grease laden vapors that accumulate on walls or ceilings presenting a fire hazard, a type I hood ventilation system is installed and protected by a fire suppression system.	☒	☐
Fire Alarm Systems - IFC 907.2.1 In new buildings or change of occupancy/use, a manual fire alarm system is installed in Group A occupancies where the occupant load is 300 or more.	☐	☐
Automatic Sprinkler Systems Group A - IFC 903.2.1 In new buildings or when a change of occupancy/use has occurred, an automatic sprinkler system is installed where the fire area: exceeds 5,000 square feet, or has an occupant load of 100 or more, or is located on a floor other than ground level.	☐	☐
Existing Building/License Sprinkler Requirement Group A-2 - IFC 1103.5.1 Where a State Liquor License is required and the Group A-2 Assembly has an occupant load over 300, the fire area is equipped with an automatic sprinkler system.	☐	☐

Completed by (Fire Authority)	Contact Telephone Number or Email Address	Date
Mike Overton / Chief, Glenburn Rural Fire Prot. Dist.	701-833-1193	Nov 21, 2023

Remarks (reason for inspection, other violations noted, correction process, plan of correction needs, further remarks etc.)

- Exit sign has burnt out lights which are on back order. Estimated fix date un known. Owner will contact me when repaired.

First District Health Unit
Environmental Health Division
801 11th Ave SW
Minot ND 58701
Phone: (701) 852-1376
Fax: (701) 852-5043
www.fdhu.org

Food Establishment Inspection Report

Score: 80

License #: FD18-02115	
Establishment: PINKS BAR & GRILL LLC	Date: 09/18/2023
Address: 102 128TH NW AVE	Time In: 12:00 PM
City/State/Zip: RUTHVILLE ND 58703	Time Out: 1:00 PM
County: Ward	Purpose: 1-Regular
Owner: SHANNON MICHELS	Risk Level: 3
Telephone: (701) 340-8202	EHP Code: 06

Compliance Status: **IN** = In Compliance; **OUT** = Out of Compliance; **N/O** = Not Observed; **N/A** = Not Applicable; **COS** = Corrected On-Site; **R** = Repeat Violation

No. of Risk Factor/Intervention Violations: 5
No. of Repeat Risk Factor/Intervention Violations: 3

Foodborne Illness Risk Factors and Public Health Interventions

Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury.

Public Health Interventions: Control measures to prevent foodborne illness or injury.

Supervision				
1	IN	PIC present, demonstrates knowledge, & performs duties		
2	IN	Approved food safety education/training/RBS certification		
Employee Health				
3	IN	Management, food employee and conditional employee;knowledge, responsibilities, and reporting		
4	IN	Proper use of restriction and exclusion		
5	IN	Procedures for clean-up of diarrheal and vomiting events		
Good Hygienic Practice				
6	IN	Proper eating, tasting, drinking, or tobacco use		
7	IN	No discharge from eyes, nose, and mouth		
Preventing Contamination by Hands				
8	NO	Hands clean and properly washed		
9	IN	No bare hand contact with ready-to-eat food		
10	OUT	Adequate handwashing facilities supplied and accessible		R
Approved Source				
11	IN	Food obtained from approved source		
12	NO	Food received at proper temperature		
13	OUT	Food in good condition, safe, and unadulterated		R
14	NA	Required records available: shellstock tags, parasitedestruction		
Protection from Contamination				
15	IN	Food separated and protected		
16	IN	Food-contact surfaces; cleaned & sanitized		
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food		
Time/Temperature Control for Safety				
18	NO	Proper cooking time and temperatures		
19	NO	Proper reheating procedures for hot holding		
20	NO	Proper cooling times and temperatures		
21	OUT	Proper hot holding temperatures		
22	OUT	Proper cold holding temperatures		
23	OUT	Proper date marking and disposition		R
24	NA	Time as a Public Health Control; procedures & records		
Consumer Advisory				
25	IN	Consumer advisory provided for raw/undercooked food		
Highly Susceptible Populations				
26	NA	Pasteurized foods used; prohibited foods not offered		
Food/Color Additives and Toxic Substances				
27	NA	Food additives: approved and properly used		
28	IN	Toxic substances properly identified, stored, and used		
Conformance with Approved Procedures				
29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.		

Temperatures, observations, & corrective actions on Page 2.

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Safe Food and Water				
30	NA	Pasteurized eggs used where required		
31	IN	Water and ice from approved source		
32	NA	Variance obtained for specialized processing methods		
Food Temperature Control				
33	OUT	Proper cooling methods used; adequate equipment for temperature control		
34	NO	Plant food properly cooked for hot holding		
35	IN	Approved thawing methods used		
36	IN	Thermometers provided, accurate, and maintained		
Food Identification				
37	OUT	Food properly labeled; original container		R
Prevention of Food Contamination				
38	IN	Insects, rodents, and animals not present		
39	OUT	Contamination prevented during food preparation,storage, and display		
40	IN	Personal cleanliness		
41	IN	Wiping cloths; properly used and stored		
42	NA	Washing fruits and vegetables		
Proper Use of Utensils				
43	OUT	In-use utensils: properly stored		
44	IN	Utensils, equipment, and linens: properly stored, dried, and handled		
45	IN	Single-use/single-service articles: properly stored andused		
46	NA	Gloves used properly		
Utensils, Equipment and Vending				
47	IN	Food and non-food contact surfaces cleanable, properlydesigned, constructed, used, and maintained		
48	IN	Warewashing facilities: installed, maintained, and used: test strips		
49	IN	Non-food contact surfaces clean		
Physical Facilities				
50	IN	Hot and cold water available; adequate pressure		
51	OUT	Plumbing installed; proper backflow devices		
52	IN	Sewage & wastewater properly disposed		
53	NO	Toilet facilities: properly constructed, supplied, & cleaned		
54	IN	Garbage & refuse properly disposed; facilities maintained		
55	OUT	Physical facilities installed, maintained, and clean		R
56	IN	Adequate ventilation and lighting; designated areas used		

Follow-up Required: No

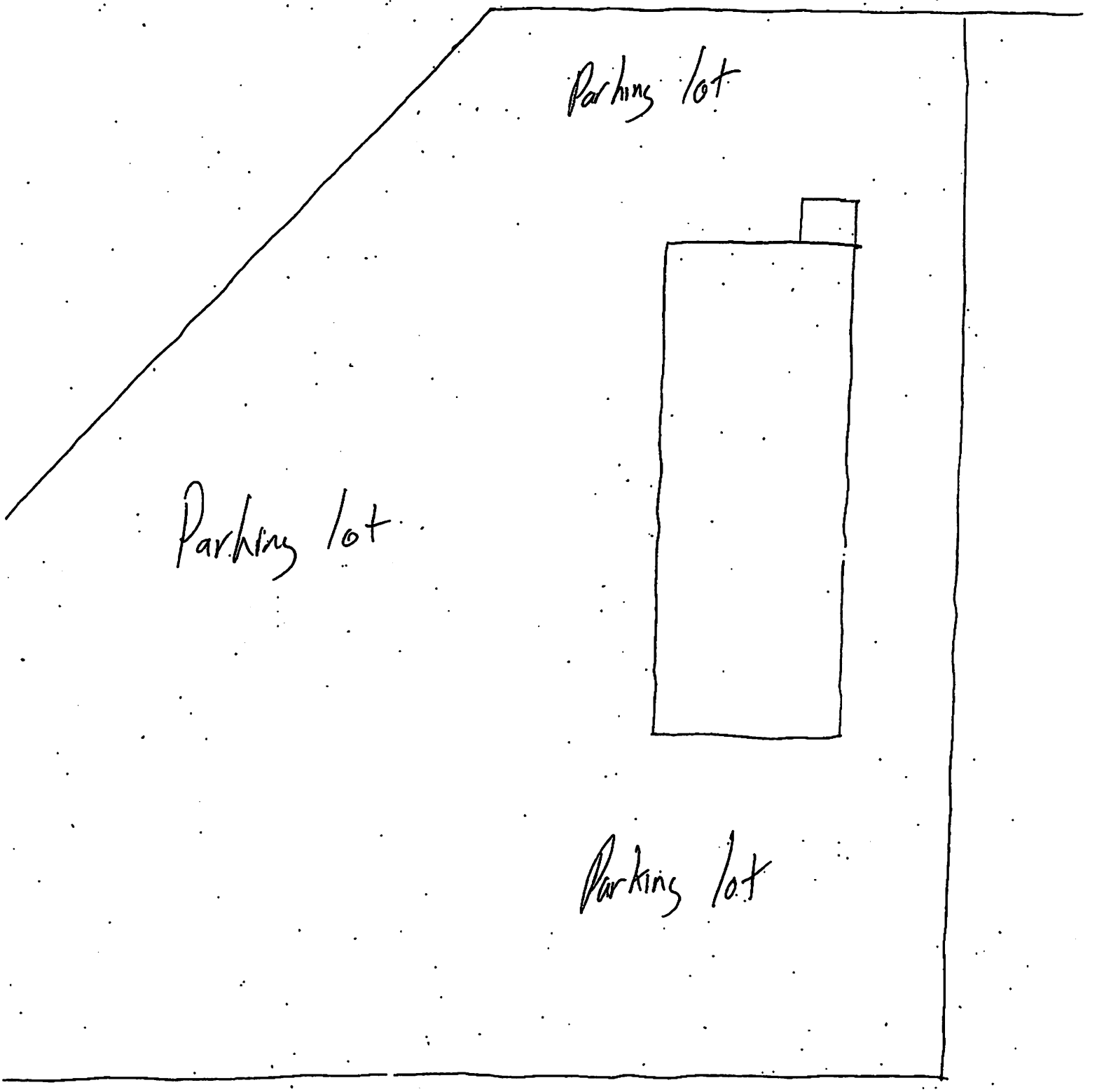
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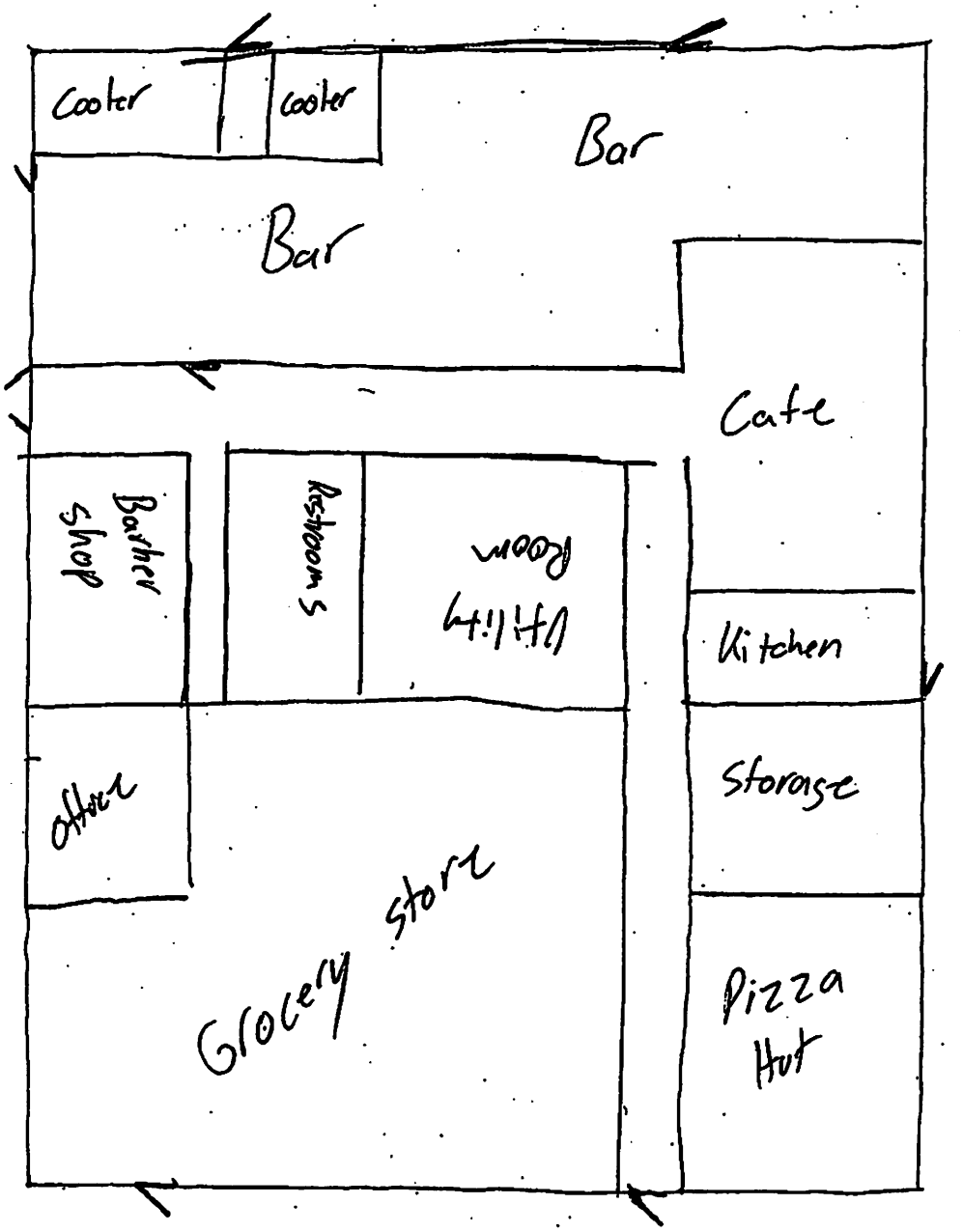
Inspector's Signature:

Temperature Observations					
Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature
AU JUS/Hot-Hold Unit	163°F	QUESO/Hot-Hold Unit	125°F	/Refrigerator	50°F
CHEESE/Cold-Hold Unit	45°F	CUT TOMATOES/Cold-Hold Unit	41°F	/Walk-In Cooler	36°F

Critical	Code Reference	Line	Observation and Corrective Actions
		2	Copies will be emailed to inspector.
	4-419 A, B, C, E, F, G	10	No paper towels in employee bathroom. Per 4-419 B. Each handwashing sink or group of adjacent handwashing sinks shall be provided with: 1. Individual, disposable towels; or 2. A continuous towel system that supplies the user with a clean towel; or 3. A heated-air hand drying device; or 4. A hand drying device that employs an air-knife system that delivers high velocity, pressurized air at ambient temperatures. Correct By: 09/18/2023
		11	cashwa
X	4-101 B, C	13	Mold on potatoes and bell peppers. Per 4-101 B. Food shall be in sound condition, free from spoilage, filth, or other contamination and shall be safe for human consumption. Correct By: 09/18/2023
X	4-118 A1	21	Queso in hot holding temped at 125. Per 4-118 A. 1., Except during preparation, cooking, or cooling, or when time is used as the public health control as specified under Section 4-119 and except as specified in Parts B and C of this section, TCS food shall be maintained at 135°F or above; except that roasts cooked to a temperature and for a time specified under Section 4-122(G) or reheated as specified in Section 4-133(E) may be held at a temperature of 130°F or above. Correct By: 09/18/2023
X	4-118 A2	22	Sliced cheese temped at 45. Per 4-118 A. 2. Except during preparation, cooking, or cooling, or when time is used as the public health control as specified under Section 4-119 and except as specified in Parts B and C of this section, TCS food shall be maintained at 41°F or less. Correct By: 09/18/2023
X	4-129	23	Date marking on noodles and sauces needed, chili and queso dated past 7 days. Per 4-129 A. Except when packaging food using a reduced oxygen packaging method as specified in Section 4-108, and except as specified in this section, refrigerated, ready-to-eat TCS food prepared and held in a food establishment for more than 24 hours shall be clearly marked to indicate the date or day by which the food shall be consumed on the premises, sold, or discarded when held at a temperature of 41°F or less for a maximum of 7 days. The day of preparation shall be counted as Day 1. Correct By: 09/18/2023
X	4-118 C, D, E	33	Clear glass door fridge ambient temp is 50. Per 4-118 C. Adequate refrigeration facilities shall be provided to assure the maintenance of all TCS food stored or served under refrigeration in a food establishment at 41°F or less. Correct By: 09/18/2023
	4-105 F	37	Sauces in prep fridge need labels. Per 4-105 F. Except for containers holding food that can be readily and unmistakably recognized such as dry pasta, working containers holding food or food ingredients that are removed from their original packages for use in the food establishment, such as cooking oils, flour, herbs, potato flakes, salt, spices, and sugar shall be identified with the common name of the food. Correct By: 09/18/2023
	4-105 A, B, C, D, E, G, H	39	Au Jus Sauce in fridge needs lid on container. Per 4-105 A. All food containers, including hermetically sealed containers, shall be kept clean. Food, whether raw or prepared, if removed from the container or package in which it was obtained, shall be stored in a covered container except during necessary periods of preparation or service. Container covers shall be impervious and nonabsorbent. Correct By: 09/18/2023
	4-304	43	Scoop stored with handle in food contact (parsley). Per 4-304 A. During pauses in food preparation or dispensing, food preparation and dispensing utensils shall be stored except as specified in this section, in the food with their handles above the top of the food and the container. Correct By: 09/18/2023
X	4-503 A, B	51	Leak under three compartment sink. Per 4-503 A. All parts of the plumbing system shall be maintained in good repair. Correct By: 09/18/2023
	4-405	55	Tiles broken in cooler. Per 4-405 Physical facilities shall be maintained in good repair. Correct By: 09/18/2023

Inspector Comment(s):	Fire July 2023 Inspector will follow-up with menu needing asterisks at the end of this year. Bacon is kept at room temperature, it need to be in either hot holding, cold holding, following time as a public health control, or cooked bacon can be sent to a lab to test the ph and water activity to see if its rendered non-TCS.


Parking lot
Parking lot
Parking lot


Cooler
cooler
Bar
Bar
Cafe
Barber shop
Bathrooms
Utility room
Kitchen
office
Storage
Grocery store
Pizza Hut

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: The Hunters Den Inc
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to: 12700 Highway 52 N
(mailing address)

The legal description of the proposed licensed premises is:

12700 Highway 52 N Foxholm ND 58718

Type of license applied for: (circle applicable fees)

LICENSE FEES	**ON & OFF SALE**	**ON-SALE ONLY**	**OFF-SALE ONLY**
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	$500	$500	$375
Supper Club Alcoholic Beverage	n/a	$750	n/a
Supper Club Beer & Wine	n/a	$375	n/a
TOTAL FEE			
GOLF COURSE LICENSE FEES	**ON & OFF SALE**	**ON-SALE ONLY**	**OFF-SALE ONLY**
Golf Course Alcoholic Beverage License (on-sale and off-sale)	$1,000	$750	n/a
Beer and Wine Only	$500	$375	n/a
TOTAL FEE			

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

Roy Brekhus _____

_____ _____

_____ _____

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney of any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed _____

Owner, President
Position, if corporation

Signed _____

Position, if corporation

Signed _____

Position, if corporation

Subscribed and sworn to before me this 28th day of November, 2023.

_____
Notary Public, Ward County, North Dakota

BLAIR SLAUGHTER
Notary Public
State of North Dakota
My Commission Expires May 18, 2026

My Commission Expires:

Auditor/Treasurer's checklist:

Property Taxes Current?	X
Personal Information Attachments	X
Payment of Fee	X
Township Board Consent (New applications only)	—
Fire Marshall or Chief Approval	X
1st District Health Unit Approval (existing Bldg. Only)	rcvd 12/5 RW
Scale drawing of proposed licensed premises, Square footage	X
Scale drawing of parking area, No. of spaces	X

State's Attorney's Review (initial where appropriate)

RCL comments attached _____ reviewed without comment

Sheriff's Review: (initial where appropriate)

_____ comments attached _____ reviewed without comment

Pending 1st District Health Unit approval

Pending 1st District Health approval RCL

rcvd 12/5 RW

I hereby acknowledge that I have read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County, North Dakota, and Title 5 of the North Dakota Century Code and understand the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon me and the licensee by virtue of holding a Ward County license and selling alcoholic beverages to the public.

R Brekke

Applicant's signature

Ron Brekke

Applicant's printed name

208-215-4992

Applicant's daytime phone number

Subscribed and sworn to before me this 28th day of November, 2023.

Tiffany L Grosche

My Commission expires: _____

TIFFANY L. GROSCHE
Notary Public
State of North Dakota
My commission expires June 4, 2027

FIRE SAFETY INSPECTION

OFFICE OF ATTORNEY GENERAL
NORTH DAKOTA STATE FIRE MARSHAL
SFN 61161 (01-2022)

North Dakota Century Code 18-01-04 requires the State Fire Marshal to make rules for the prevention of fires. The International Fire Code 2018 Edition has been adopted under Administrative Rules Chapter 10-07-01. Buildings/properties in the State of North Dakota are required to maintain compliance with the stated rules and all other applicable rules under the North Dakota State Century Code.

Buildings/Property Inspection Information

Date of Inspection	Region	Fire Department Name	Inspection Type
11/28/2023	1	Carpio Rural Fire Protection District	Bar/Liquor License

Address	City	County	State	ZIP Code
12700 Highway 52 North	Foxholm	Ward	ND	58718

Building/Property Name	Occupancy Type/Use	North Dakota Insurance Number
Fox Den	Assembly	N/A

Building /Property Changes/Updates

No changes or updates

At the Time of Inspection the Following Violations Were Identified

108 Maintenance

-- The provided smoke alarm was not prperly intalled or was disconnected. Smoke alarms need to be maintained, in place, and in operable condition at all times.
Location: Mechanical Room

604.5 Extension Cords

-- Extension cords were being used for permanent wiring including to operate appliances and or equipment. Extension cords are for temporary use and cannot be used as permanent wiring and cannot extend through walls, ceilings or doorways. Replace extension cords with acceptable power tap where approved or install permanent wiring.
- Location: Mechanical Room, Register, Hallway

604.7 Equipment and fixtures

-- Gaming machines and a refrigerator were plugged into extension cords and/or power strips. Extension cords and/or power strips cannot be utilized to provide electrical service to unapproved appliances. Please provide documentation verifying approved method per manufacturer's instructions or plug appliances directly into approved receptacles.
- Location: Gaming Machines, Mechanical Room

906 Portable Fire Extinguishers

-- Fire extinguishers were not visually inspected monthly by personnel. Fire extinguishers need to be visually inspected monthly by personnel and documented on extinguisher tag with date and initials.
- Location: Throughout the Building

1104.5 Illumination Emergency Power

-- Emergency lights did not illuminate when tested. Emergency lighting needs to be maintained and operable.
- Location: Throughout the Building

Inspector Remarks

Occupancy Classification: Assembly A-2

Maximum Occupancy - 81 Occupants

Bar - 16 Occupants
3 Booths - 4 foot benches (24 inches per person) = 12 Occupants
Gaming - 17 Chairs = 17 Occupants
North Seating - 14x14 (15 net) = Occupants

South Seating - 20x17 (15 net) = 23 Occupants
Patio - 39x32 (15 net) = 83 Occupants (not included on the maximum occupancy total, two gates for egress are provided)

Reason for inspection: Annual Liquor License Renewal

The following were noted during the inspection:
The fire extinguishers were serviced - October 2023
The Class K fire extinguishers were serviced - October 2023
The hood suppression system was serviced - November 2023

Buildings Inspected: 1

Facility Contact:
Ron Brekhus 208.215.4992

Present at the time of inspection:
Ron Brekhus, Owner
Jess Sinerius, Deputy State Fire Marshal

Contact Information:
DFM Jess Sinerius
Cell: 701-220-2762
Email: jsinerius@nd.gov

Reference: Codes reference from 2018 International Fire Code unless otherwise noted.

Report To Be Sent To

infofm@nd.gov

Email Addresses of Other Entities Involved

Email Address ronalddbrekhus@gmail.com	Email Address amart@srt.com
Email Address blientz@nd.gov	Email Address

Mailing Address (if needed)

Name (entry field across page)			
Address	City	State	ZIP Code

Inspected By Jess Sinerius, Deputy State Fire Marshal - District 1	Received By Sent via email only on 11.28.2023

First District Health Unit
Environmental Health Division
801 11th Ave SW
Minot ND 58701
Phone: (701) 852-1376
Fax: (701) 852-5043
www.fdhu.org

Food Establishment Inspection Report

Score: 95

License #: FD19-02170	
Establishment: THE HUNTERS DEN INC	Date: 06/23/2023
Address: 12700 HWY 52 N	Time In: 2:45 PM
City/State/Zip: FOXHOLM ND 58718-3800	Time Out: 3:30 PM
County: Ward	Purpose: 1-Regular
Owner: THE HUNTERS DEN INC	Risk Level: 2
Telephone: (701) 468-9995	EHP Code: 06

Compliance Status: **IN** = In Compliance; **OUT** = Out of Compliance; **N/O** = Not Observed; **N/A** = Not Applicable; **COS** = Corrected On-Site; **R** = Repeat Violation

No. of Risk Factor/Intervention Violations: 1
No. of Repeat Risk Factor/Intervention Violations: 0

Foodborne Illness Risk Factors and Public Health Interventions

Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury.

Public Health Interventions: Control measures to prevent foodborne illness or injury.

Supervision				
1	IN	PIC present, demonstrates knowledge, & performs duties		
2	OUT	Approved food safety education/training/RBS certification		
Employee Health				
3	IN	Management, food employee and conditional employee;knowledge, responsibilities, and reporting		
4	IN	Proper use of restriction and exclusion		
5	IN	Procedures for clean-up of diarrheal and vomiting events		
Good Hygienic Practice				
6	IN	Proper eating, tasting, drinking, or tobacco use		
7	IN	No discharge from eyes, nose, and mouth		
Preventing Contamination by Hands				
8	NO	Hands clean and properly washed		
9	IN	No bare hand contact with ready-to-eat food		
10		Adequate handwashing facilities supplied and accessible		
Approved Source				
11	IN	Food obtained from approved source		
12	NO	Food received at proper temperature		
13	IN	Food in good condition, safe, and unadulterated		
14	NA	Required records available: shellstock tags, parasitedestruction		
Protection from Contamination				
15	IN	Food separated and protected		
16	IN	Food-contact surfaces; cleaned & sanitized		
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food		
Time/Temperature Control for Safety				
18	IN	Proper cooking time and temperatures		
19	NA	Proper reheating procedures for hot holding		
20	NA	Proper cooling times and temperatures		
21	NA	Proper hot holding temperatures		
22	IN	Proper cold holding temperatures		
23	IN	Proper date marking and disposition		
24	NA	Time as a Public Health Control; procedures & records		
Consumer Advisory				
25	NA	Consumer advisory provided for raw/undercooked food		
Highly Susceptible Populations				
26	NA	Pasteurized foods used; prohibited foods not offered		
Food/Color Additives and Toxic Substances				
27	NA	Food additives: approved and properly used		
28	IN	Toxic substances properly identified, stored, and used		
Conformance with Approved Procedures				
29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.		

Temperatures, observations, & corrective actions on Page 2.

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Safe Food and Water				
30	NA	Pasteurized eggs used where required		
31	IN	Water and ice from approved source		
32	NA	Variance obtained for specialized processing methods		
Food Temperature Control				
33	IN	Proper cooling methods used; adequate equipment for temperature control		
34	NA	Plant food properly cooked for hot holding		
35	NO	Approved thawing methods used		
36	IN	Thermometers provided, accurate, and maintained		
Food Identification				
37	IN	Food properly labeled; original container		
Prevention of Food Contamination				
38	IN	Insects, rodents, and animals not present		
39	IN	Contamination prevented during food preparation,storage, and display		
40	IN	Personal cleanliness		
41	IN	Wiping cloths; properly used and stored		
42	IN	Washing fruits and vegetables		
Proper Use of Utensils				
43	IN	In-use utensils: properly stored		
44	IN	Utensils, equipment, and linens: properly stored, dried, and handled		
45	IN	Single-use/single-service articles: properly stored andused		
46	NA	Gloves used properly		
Utensils, Equipment and Vending				
47	IN	Food and non-food contact surfaces cleanable, properlydesigned, constructed, used, and maintained		
48	IN	Warewashing facilities: installed, maintained, and used: test strips		
49	IN	Non-food contact surfaces clean		
Physical Facilities				
50	IN	Hot and cold water available; adequate pressure		
51	IN	Plumbing installed; proper backflow devices		
52	IN	Sewage & wastewater properly disposed		
53	IN	Toilet facilities: properly constructed, supplied, & cleaned		
54	IN	Garbage & refuse properly disposed; facilities maintained		
55	IN	Physical facilities installed, maintained, and clean		
56	IN	Adequate ventilation and lighting; designated areas used		

Follow-up Required: No

Received By:

Inspector's Signature:

Temperature Observations					
Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature
/Cold-Hold Unit	41°F	BURGER/Grill	188°F		

Critical	Code Reference	Line	Observation and Corrective Actions
X	4-201	2	3 employees need to renew fsc. Per 4-201 A. All food employees are required to take and pass an approved food education course. 1. The FDHU Food Safety for Food Service Employees course shall be an approved course for completing this requirement. Correct By: 06/23/2023
		11	Us foods

Inspector Comment(s):	Ansul 2022 Nov Fire 2022 Nov

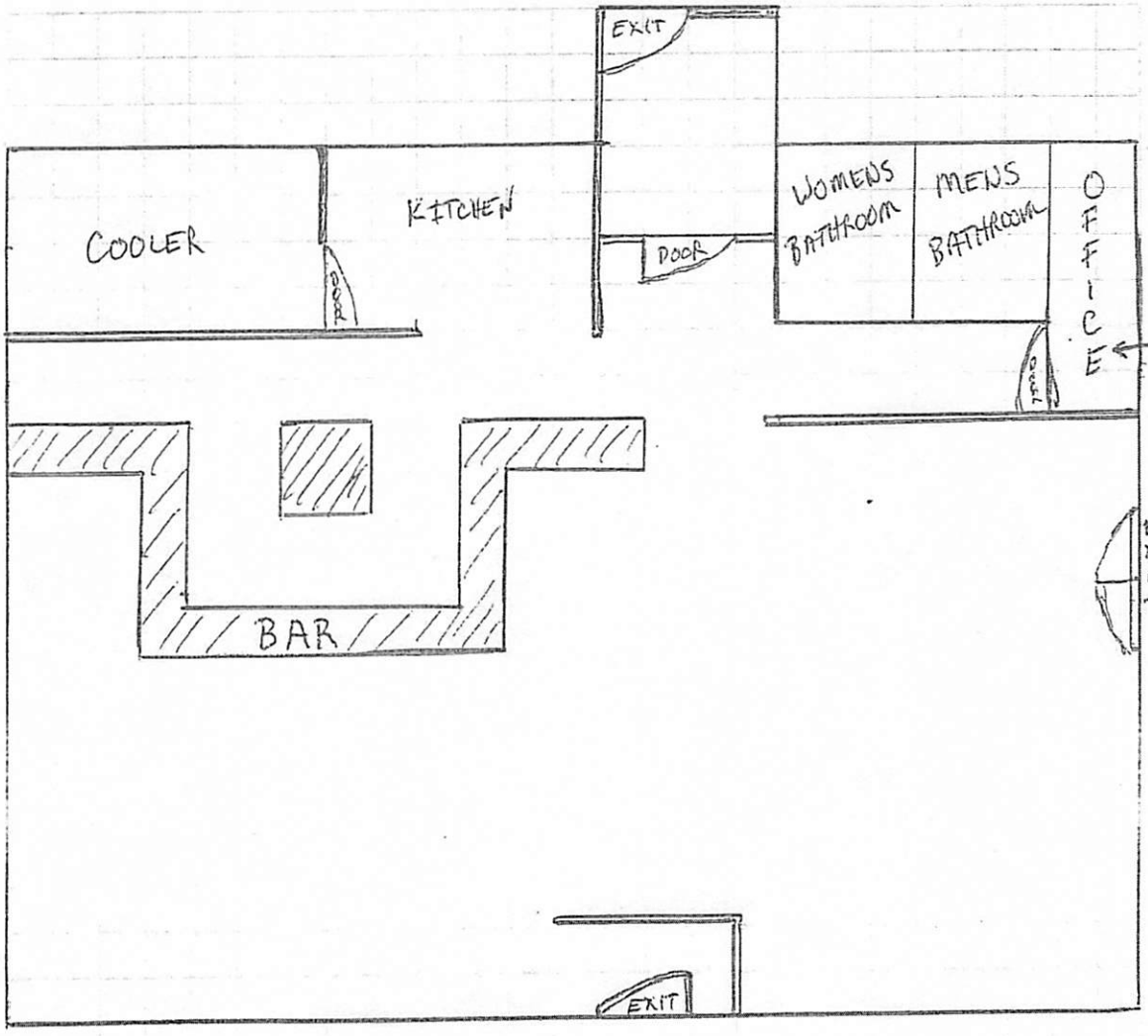
Contractor Support

Date

THE HUNTER'S DEN



Keep your team in the loop and the project on task with full color or black and white engineering copies, spec books, binding services, forms, displays and all your printing needs.



2011

January
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February
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December
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2012

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March 2012
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APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for *(check one)*

[X] Local Permit [ ] Restricted Event Permit*

Games to be conducted [ ] Raffle by a Political or Legislative District Party

[ ] Bingo [X] Raffle [ ] Raffle Board [ ] Calendar Raffle [ ] Sports Pool [ ] Poker* [ ] Twenty-One* [ ] Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity *(Does not include dates for the sales of tickets)*	
Habitat for Humanity Northern Lights		March 2, 2024	
Organization or Group Contact Person	**E-mail**	**Telephone Number**	
Roxy Volk	minot.habitat@hotmail.com	701-721-7699	
Business Address	**City**	**State**	**ZIP Code**
618-3 Street NE	Minot	ND	58703
Mailing Address (if different)	**City**	**State**	**ZIP Code**

SITE INFO

Site Name		County	
ND State Fairgrounds		Ward	
Site Physical Address	**City**	**State**	**ZIP Code**
2005 Burdick Expy E.	Minot	ND	58701

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Raffle drawing March 2, 2024

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
	please see attached	
	Total *(limit $40,000 per year)*	$ 1409.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds

Funds used to help build & repair houses for low to moderate income families.

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

[ ] Yes [X] No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

[ ] Yes [X] No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

[X] No [ ] Yes - Total Retail Value: _____ (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

[ ] Yes [X] No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
Roxy Volk	701-721-7699	minot.habitat@hotmail.com	
Signature of Organization Group's Permit Organizer	**Title**		**Date**
Roxy Volk	Executive Director		11-29-23

WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: Habitat for Humanity Northern Lights

2. Type of gaming applied for: circle one

   Bingo (Raffle(s)) Sports Pool

3. Date of event(s): Sales mid December to drawing March 2, 2024

4. Name of the event (if any): Home Show Raffle

5. Person in charge of gaming event: Roxy Volk

   Weekday telephone number: 701-721-7699

6. Has your organization received a local gaming permit from Ward County in the past? Yes
   If not, please refer to the attached Ward County gaming resolution and provide with your application the following:

   a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.

   b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes or your organization.

7. Attach a permit fee of $25.00. If a check is used, make it payable to the Ward County Auditor.

8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

   Name: _____

   Address: _____

   _____

Raffle - Slumberland/Carpetland/Carpet Garage gift card	$500.00
Raffle - Scheels gift cards	$500.00
Raffle - Town & Country Credit Union VISA gift card	$250.00
Raffle - Solar Powered Camera & Spotlight	$159.00

Auditor / Treasurer's Office

To: Commissioners

From: Marisa Haman/Auditor-Treasurer

Date: December 19th, 2023

Re: Omitted Property Assessment

Action requested: Motion to approve addition of below valuation to the 2023 tax roll.

Omitted Property Assessments

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Johnson, Mathias & Stacey	SE180990000020 OLT 2 OF NENW LESS ROW S18-153-81	15100 104TH St SE SAWYER, ND 58781	2023	$8,000	$355,000	$400	$16,010

DATE: December 19th, 2023
TO: Ward County Commission
FROM: Marisa Haman, Ward County Auditor
RE: Designation of Precincts and Polling Locations

ACTION REQUESTED:

Approve the establishment of precincts and polling locations for the 2024 election cycle per NDCC 16.1-04, 16.1-07, and 16.1-11.1.

BACKGROUND:

Currently, under state law, the Board of County Commissioners, in cooperation with the county auditor, shall set precinct boundaries by December 31st of the year preceding an election. Polling locations must be established by the 64th day before the election though traditionally, Ward County has set polling locations in December prior to election years.

The Ward Auditor is committed to providing a positive voting experience to all voters within Ward County while simultaneously upholding the security and integrity of elections. Precinct boundaries were determined using logical boundaries within the county. Proximity, accessibility, and availability of locations were considered when selecting polling locations. The recommendation includes establishing 16 precincts and 9 polling locations in Ward County.

RECOMMENDATION:

It is recommended that the Ward County Board of Commissioners adopt the proposed resolution.

PROPOSED RESOLUTION:

THEREFORE, BE IT RESOLVED that the Ward County Commission approves the establishment of precincts and polling locations for the 2024 election cycle as presented (attached); and authorizes the Ward County Auditor to establish early vote and absentee ballot precinct, as necessary.

2024 Polling Locations

Location Type	Polling Location
Absentee	Ward County Administrative Building
Early Voting	Ward County Administrative Building
Election Day-vote center	Berthold Senior Center
Election Day-vote center	Burlington City Hall
Election Day-vote center	Kenmare Memorial Hall
Election Day-vote center	Minot Municipal Auditorium-Armory
Election Day-vote center	Ryder City Hall
Election Day-vote center	State Fair Center
Election Day-vote center	Sawyer City Hall
Election Day-vote center	Surrey City Hall
Election Day-vote center	Ward County Administrative Building

2024 Precinct Descriptions

District 3

As described in HB1504: District 3 consists of New Prairie, Sundre, and Surrey Townships in Ward County; and that part of the city of Minot and Nedrose Township in Ward County bound by a line commencing at the point where the centerline of twenty-seventh street northeast intersects with the north boundary of Nedrose Township, also identified as forty-sixth avenue northeast, then east on the north boundary of Nedrose Township until its intersection with the east boundary of Nedrose Township, then south on the east boundary of Nedrose Township until its intersection with the south boundary of Nedrose Township, then west on the south boundary of Nedrose Township until its intersection with the Minot city limit, then south and west on the Minot city limit until its intersection with the west boundary of Sundre Township, then north on the west boundary of Sundre Township until its intersection with the centerline of thirteenth street southeast, then north on thirteenth street southeast until its intersection with the centerline of soo street southeast, then north and west on soo street southeast until its intersection with the centerline of seventh street southeast, then north on seventh street southeast until its intersection with the centerline of valley street, then north and west on valley street until its intersection with the centerline of burdick expressway, then west on burdick expressway until its intersection with the centerline of United States highway 83, also identified as south broadway, then north on United States highway 83 until its intersection with the centerline of nineteenth avenue, then east on nineteenth avenue until its intersection with airport road, then east on airport road until its intersection with the centerline of nineteenth avenue northeast, then east on nineteenth avenue northeast and an extended straight line until its intersection with the centerline of twenty-seventh street northeast, then north on twenty-seventh street northeast to the point of beginning.

District 3 has been divided into 4 precincts as follows:

Precinct 0301: All of Surrey Township including Surrey City

Precinct 0302: All that portion of Nedrose & Harrison Townships within Legislative District 3 outside the corporate city limits of Minot City & Surrey City.

Precinct 0303: All of New Prairie Township and all that portion of Sundre Township within Legislative District 3 outside the corporate limits of Minot City.

Precinct 0304: All of Minot City lying in District 3 better described as follows: Within Minot City Limits starting at the intersection of thirty-seventh Ave SE and thirteenth street southeast then north on thirteenth street southeast until its intersection with the centerline of soo street southeast, then north and west on soo street southeast until its intersection with the centerline of seventh street southeast, then north on seventh street southeast until its intersection with the centerline of valley street, then north and west on valley street until its intersection with the centerline of burdick expressway, then west on burdick expressway until its intersection with the centerline of United States highway 83, also identified as south Broadway, then north on United States highway 83 until its intersection with the centerline of nineteenth avenue, then east on nineteenth avenue until its intersection with airport road, then east on airport road until its intersection with the centerline of nineteenth avenue northeast, then east on nineteenth

avenue northeast and an extended straight line until its intersection with the corporate city limits of Minot City.

District 4

As described in HB1504: District 4 consists of those portions of Dunn County, McKenzie County, McLean County, Mercer County, Mountrail County, and Ward County within the Fort Berthold reservation; all of Mountrail County except those portions contained in District 2; all of Ward County except those portions contained in Districts 3, 5, 6, 38, and 40; and that part of McLean County bound by a line commencing at the intersection of the Fort Berthold reservation boundary and the north boundary of McLean County, then east on the north boundary of McLean County until its intersection with the centerline of United States highway 83, then south on United States highway 83 until its intersection with the south boundary of Snow Township, then west on the south boundary of Snow Township until its intersection with the southeast corner of North Central McLean Unorganized Township, then west and south on the south boundary of North Central McLean Unorganized Township until its intersection with the south boundary of McLean County, then west on the south boundary of McLean County until its intersection with the Fort Berthold reservation boundary, then north, west, and north on the Fort Berthold reservation boundary to the point of beginning.

A. District 4A consists of those portions of Dunn County, McKenzie County, McLean County, Mercer County, Mountrail County, and Ward County within the Fort Berthold reservation.
B. District 4B consists of all of Mountrail County except those portions contained in Districts 2 and 4A; all of Ward County except those portions contained in Districts 3, 4A , 5, 6, 38, and 40; and that part of McLean County bound by a line commencing at the intersection of the Fort Berthold reservation boundary and the north boundary of McLean County, then east on the north boundary of McLean County until its intersection with the centerline of United States highway 83, then south on United States highway 83 until its intersection with the south boundary of Snow Township, then west on the south boundary of Snow Township until its intersection with the southeast corner of North Central McLean Unorganized Township, then west and south on the south boundary of North Central McLean Unorganized Township until its intersection with the south boundary of McLean County, then west on the south boundary of McLean County until its intersection with the Fort Berthold reservation boundary, then north, west, and north on the Fort Berthold reservation boundary to the point of beginning.

District 4 has been divided into four precincts as follows:

Precinct 0405: All of Denmark, Elmdale, Kenmare, Sauk Prairie, Spencer, Baden, Greenbush and Carbondale Townships including Kenmare City & Donnybrook City

Precinct 0406: All of Ree, Carpio, Mayland, Passport, Berthold, Evergreen, Mandan, Shealy, Tolgen, Lund, Linton Townships and the eastern portion of Orlien Township lying in Legislative District 4B including Berthold City, Carpio City and Makoti City

Precinct 0407: Consists of those portions of Orlien and Hiddenwood Townships within the Fort Berthold reservation also known as District 4A

Precinct 0408: All of Vang, Torning, Anna, Rice Lake, Hilton, Ryder, Cameron and Spring Lake Townships. All those portions of Hiddenwood, Freedom, Gasman & Rushville Townships bound by Legislative District 4B lines (West of Hwy 83) and including Douglas City and Ryder City

District 5

As described in HB1504: District 5 consists of that part of the city of Minot and Harrison Township in Ward County bound by a line commencing at the point where the centerline of sixteenth street northwest intersects with the centerline of fourth avenue northwest, then east on fourth avenue northwest until it becomes third avenue northwest, then east on third avenue northwest until its intersection with the centerline of United States highway 83, also identified as north Broadway, then south on United States highway 83 until its intersection with burdick expressway, then east on burdick expressway until its intersection with the centerline of valley street, then south and east on valley street until its intersection with the centerline of seventh street southeast, then south on seventh street southeast until its intersection with the centerline of soo street, then south and east on soo street until its intersection with the centerline of thirteenth street southeast, then south on thirteenth street southeast until its intersection with the centerline of eleventh avenue southeast, then east on eleventh avenue southeast until its intersection with the centerline of thirteenth street southeast, then south on thirteenth street southeast until its intersection with the centerline of Untied States highway 2, also identified as United States highway 52, until its intersection with the centerline of United States highway 83, also identified as south Broadway, then south on United States highway 83 until its intersection with the centerline of thirty-seventh avenue southwest, then west on thirty-seventh avenue southwest until its intersection with the centerline of thirtieth street southwest, then north on thirtieth street southwest until its intersection with the centerline of twentieth avenue southwest, then north and west on twentieth avenue southwest until its intersection with the centerline of thirty-third street southwest, then north on thirty-third street southwest until its intersection with the centerline of United States highway 2, then east on United States highway 2 until its intersection with the centerline of the United States highway 83 bypass, then north on the United States highway 83 bypass until its intersection with the centerline of the Canadian Pacific railway company right of way, then east on the Canadian Pacific railway right of way until its intersection with the centerline of sixteenth street northwest, then north on sixteenth street northwest to the point of beginning.

District 5 has *not* been divided and is described as follows:

Precinct 0509: All that portion of Harrison Township and Minot City bound by a line on the north, south, east and west by Legislative District 5.

District 6

As described in HB1504: District 6 consists of all of Bottineau County, McHenry County, and Renville County; all of McLean County except those portions contained in Districts 4 and 33; and that part of Ward County bound by a line commencing at the point where the centerline of United States highway 83 intersects with the north boundary of Freedom Township, also identified as one hundred twenty-first avenue southeast, then east on the north boundaries of Freedom, Sawyer, and Willis Townships to the

east boundary of Ward County, then south on the east boundary of Ward County to the south boundary of Ward County, then west on the south boundary of Ward County until its intersection with the centerline of United States highway 83, then north on United States highway 83 to the point of beginning.

District 6 has *not* been divided into separate precincts and is described as follows:

Precinct 0610: Consists of that part of Ward County bound by a line commencing at the point where the centerline of United States highway 83 intersects with the north boundary of Freedom Township, also identified as one hundred twenty-first avenue southeast, then east on the north boundaries of Freedom, Willis and Sawyer Townships to the east boundary of Ward County, then south on the east boundary of Ward County to the south boundary of Ward County, then west on the south boundary of Ward County until its intersection with the centerline of United States highway 83, then north on United States highway 83 to the point of beginning .

District 38

As described in HB1504: District 38 consists of all of Afton, Burlington, Burt, Des Lacs, Foxholm, Kirkelie, Rolling Green, and St. Mary's Townships in Ward County; and those parts of Afton, Eureka, Harrison, and Waterford Townships and those portions of the city of Minot in Ward County not contained in Districts 3, 5, and 40.

District 38 has been divided into four precincts as follows:

Precinct 3811: Consists of all of St. Mary's Township and all those portions of Eureka and Waterford Township lying in the 38th District.

Precinct 3812: Portion within Minot City limits bound by a line on the north, south, east and west by Legislative District 38.

Precinct 3813: Consists of all of Burt, Des Lacs and Rolling Green Townships as well as Des Lacs City; and those portions of Afton and Harrison Township lying in the 38th District but outside the corporate limits of Minot City.

Precinct 3814: Consist of all Burlington, Foxholm, Kirkelie Townships including Burlington City.

District 40

As described in HB1504: District 40 consists of all of Margaret, Maryland, McKinley, and Tatman Townships in Ward County, that part of Waterford Township and the Minot air force base bound by a line commencing at the point where the east boundary of Waterford Township intersects with the centerline of bomber boulevard, then northwest on bomber boulevard until its intersection with the centerline of peacekeeper place, then northeast on peacekeeper place until its intersection with the east boundary of Waterford Township, and then south on the east boundary of Waterford Township to the point of beginning; and those parts of Eureka, Harrison, and Nedrose Townships, and that part of the city of Minot bound by a line commencing at the point where the centerline of thirtieth street northwest intersects with the north boundary of Eureka Township, also identified as one hundred twenty-eighth avenue northwest, then east and south on the north boundary of Eureka Township until its

intersection with the northwest corner of Nedrose Township, then east on the north boundary of Nedrose Township until its intersection with the centerline of twenty-seventh street northeast, then south on twenty-seventh street northeast until its intersection with an extended line from the centerline of nineteenth avenue, then west on a straight line extended from nineteenth avenue and on nineteenth avenue until its intersection with the centerline of airport road, then west on airport road until its intersection with the centerline of nineteenth avenue, then west on nineteenth avenue until its intersection with the centerline of north broadway, also identified as United States highway 83, then south on north broadway until its intersection with the centerline of third avenue northwest until it becomes fourth avenue northwest, then west on fourth avenue northwest until its intersection with the centerline of sixteenth street northwest, then north on sixteenth street northwest until its intersection with the centerline of twenty-first avenue northwest, then west on twenty-first avenue northwest until its intersection with the centerline of thirtieth street northwest, then north on thirtieth street northwest to the point of beginning.

District 40 has been divided into two precincts as follows:

Precinct 4015: Consists of all of Margaret, Maryland, McKinley, and Tatman Townships and that portion of Eureka Township lying east of Thirtieth Street.

Precinct 4016: All that portion of Nedrose Township, Harrison Townships and Minot City bound by a line on the north, south, east and west by Legislative District 40.

NOTICE OF MEETINGS OF THE BOARD OF WARD COUNTY COMMISSIONERS
(Section 44-04-20 NDCC)

1. The Board of Ward County Commissioners will meet in regular session at 9 a.m. on the 1st and 3rd Tuesday each month in 2024 in the Commissioner's Chambers in the Ward County Administration Building.

2. If the above dates fall on a legal holiday, the Board meetings will be on the following Wednesday, or as scheduled by Board motion.

3. Special meetings, as established by State Law, will be held as follows:

   a. On the first Tuesday in June for the purpose of equalization of County assessments.
   b. A date to be determined in late summer for a hearing on the annual County budget.

4. Special and emergency meetings to be designated in advance as needed.

AGENDA – ORDER OF BUSINESS
(Section 11-11-36 NDCC)

The Board of County Commissioners shall conduct the business of its meetings under the following order of business:

1. Meeting called to order by Chairman of the Board.
2. Roll of members.
3. Reading of minutes of previous meeting, corrections to be made, if any, and approval.
4. Signing of minutes of previous meeting by the Chairman of the Board, and attesting of the same by the County Auditor/Treasurer.
5. Auditing and disposition of claims against the County either by approval or rejection.
6. Such other business as may properly come before the Board.

ACCEPTED AND APPROVED THIS 19th DAY OF DECEMBER, 2023.

_____
Chairman, Ward County Commissioners

ATTEST:

_____
Ward County Auditor/Treasurer

2024 Department Commissioner Appointments

Auditor/Treasurer - 12-1-24
John Fjeldahl

Sheriff's Office/Jail - 12-1-24
Jason Olson

Tax Equalization/Building Inspector - 12-1-24
Jim Rostad

Recorder - 12-1-24
Bucky Anderson

Extension Service - 12-1-24
Bucky Anderson

Veteran's Services - 12-1-24
Shelly Weppler

State's Attorney Office - 12-1-24
Jim Rostad

Emergency Management - 12-1-24
Jason Olson

Facilities Management - 12-1-24
John Fjeldahl

Superintendent of Schools - 12-1-24
Bucky Anderson

Human Resources - 12-1-24
Shelly Weppler

IT Department - 12-1-24
Jim Rostad

Weed Control = Weed Board **Human Services = Human Service Zone**
Library = Library Board **Highway = Highway Committee**

**If you are unable to attend a meeting, please call a fellow commissioner of your choice to take your place.

Commissioner Appointments 2024

All Seasons Arena: 1 year term all to expire 12-1-24	
1	John Fjeldahl
2	Jim Rostad
Alternate	

Berthold EDC: 1 year term all to expire 12-1-24	
1	John Fjeldahl
Alternate	

DeSour Valley EDC: 1 year term all to expire 12-1-24	
1	Shelly Weppler
Alternate	

Kenmare Community Development Corporation #2: 1 year term all to expire 12-1-24	
1	Jim Rostad
Alternate	

Makoti Development Corporation: 1 year term all to expire 12-1-24	
1	Bucky Anderson
Alternate	

Minot Area Chamber EDC: 1 year term all to expire 12-1-24	
1	Jason Olson
Alternate	

Carpio Area Development Corporation: 1 year term all to expire 12-1-24	
1	Jim Rostad
Alternate	

City/County Liaison Committee: 2 year term all to expire 12-1-24	
1	Bucky Anderson
2	Shelly Weppler
Alternate	Jim Rostad

First District Health Unit: 2 year term all to expire 12-1-24	
1	Shelly Weppler
Alternate	John Fjeldahl

ARBI & Flood Planning and Recovery Committee: 1 year term all to expire 12-1-24	
1	John Fjeldahl
Alternate	Jim Rostad

Emergency Resources Steering Committee: 1 year term all to expire 12-1-24	
1	Jim Rostad
2	Jason Olson
Alternate	Bucky Anderson

Highway Committee: 1 year term all to expire 12-1-24	
1	John Fjeldahl
2	Bucky Anderson
Alternate	Jim Rostad

Personnel Committee: 1 year term all to expire 12-1-24	
1	John Fjeldahl
2	Shelly Weppler
Alternate	Jason Olson

Building & Grounds: 1 year term all to expire 12-1-24	
1	Jim Rostad
2	John Fjeldahl
Alternate	

Human Service Zone Board: 2 year term to expire 12-1-24	
1	Jason Olson
2	Shelly Weppler
Alternate	

Central Dakota MPO: 2 year term all to expire 12-1-24	
1	Bucky Anderson
2	John Fjeldahl
Alternate	Shelly Weppler

Soils Committee: 1 year term all to expire 12-1-24	
1	Bucky Anderson
2	John Fjeldahl
Alternate	

Souris Basin Planning Council: 2 year term all to expire 12-1-25	
1	Jim Rostad
Alternate	John Fjeldahl

Ward County Library Board: 2 year term all to expire 12-1-24	
1	Bucky Anderson
Alternate	

Ward County Planning Commission: 2 year term all to expire 12-1-24	
1	Bucky Anderson
2	John Fjeldahl
Alternate	

MEMO

To: Ward County Commissioners

From: Marisa Haman

Date: December 19, 2023

Subject: Current Board Openings expired or expiring in December 2023

Committee Name	Members Name	Date term expires
All Seasons Arena	Nathan Amick	12/02/2023
First District Health	Dawn Ystaas	12/31/2023
Library	Deb Aamot	12/31/2023
Human Zone Board	Hiedi Miller	12/31/2023
Human Zone Board	Richard Berg	12/21/2023
Weed	Shaun Sipma (area 5)	12/31/2023
Water Resource	Travis Zablotney	12/31/2023
Soils Committee	Stephanie Hagen	12/31/2023
Soils Committee	Arden Haner	12/31/2023
Special Assessments	Open	