

Minutes of the Board of Ward County Commissioners  
December 5, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangness, Dana Larsen, Jason Blowers, Emily Burkett, Kelly Haugan, Lolly Gorze, Marisa Haman via phone, Noreen Wilkie, Robert Roed and Roza Larson.

Misty Hester, Deputy Auditor/Treasurer opened the nominations for new Chairperson. Comm. Rostad nominated Comm. Fjeldahl and Comm. Anderson nominated Comm. Weppler. Comm. Olson made a motion that nominations cease and seconded by Comm. Anderson. Roll call; all voted yes; motion carried. The Commissioners cast private ballots; Ms. Hester tallied 4 votes for Comm. Fjeldahl, 1 vote for Comm. Weppler. Chairman Fjeldahl remained as chairman.

Chairman/ Commissioner Fjeldahl opened the nominations for new Vice-Chair. Comm. Rostad moved that nominations cease with a unanimous ballot cast for Comm. Weppler and Comm. Anderson seconded. Roll call; all voted yes; motion carried. Comm. Weppler remained as Vice-Chairperson.

Moved by Comm. Rostad and seconded by Comm. Olson to approve the agenda as presented. Roll call; all voted yes, motion carried.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the minutes of Regular Commission Meeting on November 21, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Anderson to approve regular bills totaling \$394,655.15 and HS Zone direct cost bills totaling \$55,731.45. Marisa Haman, Auditor/Treasurer pointed out the two items on the bill list for Minot Sash and Door in the amount of \$56,180.00 is the Court Grant that Ward County will get reimbursed at 75% and \$3,825.00 was used out of contingency funds for that project. Roll call; all voted yes; motion carried.

| REGULAR COMMISSION MEETING 12/05/2023 BILL LIST |                                      |                                                                      |             |
|-------------------------------------------------|--------------------------------------|----------------------------------------------------------------------|-------------|
| GENERAL BILLS                                   |                                      |                                                                      |             |
| CHECK #                                         | VENDOR                               | DESCRIPTION                                                          | AMOUNT      |
| 192774                                          | APPLIED CONCEPTS INC                 | RADAR REPAIR--SHERIFF                                                | \$257.50    |
| 192775                                          | BEKKA'S BUTTONS                      | PATCH & HAND HEM--SHERIFF                                            | \$30.00     |
| DD                                              | BERTHOLD CITY                        | ARPA PROJ #62 FINAL PAYMENT--COMMISSIONERS                           | \$29,971.63 |
| 192776                                          | COMPUTER STORE INC                   | CLEANING SA HP M501DN PRINTER - PHBTR64965--IT                       | \$67.50     |
| 192776                                          | COMPUTER STORE INC                   | CLEANING SA HP M501DN PRINTER - PHBTR64960--IT                       | \$67.50     |
| 192777                                          | FARGO GLASS & PAINT                  | LABOR TO REPLACE GLASS IN CELL K-45 -- FACILITY MGMT                 | \$1,770.00  |
| 192723                                          | FREDRIKSON & BYRON PA                | OVERPAYMENT REFUND--GENERAL                                          | \$20.00     |
| DD                                              | HUSTON, KEVIN A                      | OVERNIGHT TRAVEL MILEAGE TRAINING LAS VEGAS 11/05-11/12--STATES ATT  | \$144.10    |
| DD                                              | HUSTON, KEVIN A                      | OVERNIGHT TRAVEL PER DIEM TRAINING LAS VEGAS 11/05-11/12--STATES ATT | \$493.50    |
| 192778                                          | INFOUSA MARKETING INC                | POLK DIRECTORY--RECORDER                                             | \$305.00    |
| 192779                                          | JOHNSON CONTROLS FIRE PROTECTION, LP | SERVICE CALL ON FIRE PANEL--FACILITY MGMT                            | \$815.00    |
| DD                                              | KOSSAN, CONRAD P                     | OVERNIGHT TRAVEL PER DIEM TRAINING DICKINSON 10/16 - 10/20--SHERIFF  | \$158.00    |
| DD                                              | KOSSAN, CONRAD P                     | OVERNIGHT TRAVEL PER DIEM TRAINING DICKINSON10/23 - 10/27--SHERIFF   | \$158.00    |
| 192780                                          | MARCO TECHNOLOGIES, LLC NW7128       | MARCO PO2561 - INFORMACAST RENEWAL--IT                               | \$2,125.00  |
| 192725                                          | MDU - BISMARCK OFFICE                | GAS COURTHOUSE--FACILITY MGMT                                        | \$1,087.78  |
| 192725                                          | MDU - BISMARCK OFFICE                | GAS ADMIN BLDG--FACILITY MGMT                                        | \$594.77    |
| 192701                                          | MDU - BISMARCK OFFICE                | GAS 900 BLDG--FACILITY MGMT                                          | \$917.61    |
| 192725                                          | MDU - BISMARCK OFFICE                | GAS COURTHOUSE--FACILITY MGMT                                        | \$100.67    |

|                      |                                      |                                                                     |              |
|----------------------|--------------------------------------|---------------------------------------------------------------------|--------------|
| 192781               | MINOT SASH & DOOR INC                | ADDN OF BULLETPROOF MATERIALS & FRONT WALL--GENERAL                 | \$3,825.00   |
| 192781               | MINOT SASH & DOOR INC                | OAK COURT ROOM WALLS/DECK FINISHED & INSTAL--GENERAL                | \$56,180.00  |
| 192782               | ND ASSOC OF COUNTIES                 | ILG COURSES - M HAMAN X3--AUDITOR AND TREASURER                     | \$105.00     |
| 192782               | ND ASSOC OF COUNTIES                 | NDACo CONFERENCE - M HAMAN--AUDITOR AND TREASURER                   | \$255.00     |
| 192782               | ND ASSOC OF COUNTIES                 | ILG COURSES - WEPPLER X3-- COMMISSIONERS                            | \$105.00     |
| 192782               | ND ASSOC OF COUNTIES                 | ILG COURSES - B PIETSCH X3--RECORDER                                | \$105.00     |
| 192782               | ND ASSOC OF COUNTIES                 | NDACo CONFERENCE - B PIETSCH-- RECORDER                             | \$275.00     |
| 192782               | ND ASSOC OF COUNTIES                 | 2023 3RD QRT WC ASSESSMENT--JAIL OPS                                | \$113.74     |
| 192711               | ND ASSOC OF COUNTIES                 | 2023 2ND QTR ASSESSMENT--JAIL OPS                                   | \$236.26     |
| 192782               | ND ASSOC OF COUNTIES                 | ILG COURSES - WILKIE X3--TAX EQUALIZATION                           | \$105.00     |
| 192782               | ND ASSOC OF COUNTIES                 | NDACo CONFERENCE - N WILKIE--TAX EQUALIZATION                       | \$255.00     |
| 192782               | ND ASSOC OF COUNTIES                 | ILG COURSES - L GORZE X3--HUMAN RESOURCES                           | \$105.00     |
| 192782               | ND ASSOC OF COUNTIES                 | NDACo CONFERENCE - L GORZE--HUMAN RESOURCES                         | \$255.00     |
| 192783               | ND DEPT OF ENVIRONMENTAL QUALITY     | BOILER INSPECTION AT 900 BUILDING-- FACILITY MGMT                   | \$330.00     |
| 192784               | NDSU DEPT 3110                       | LAPTOP H. ARNOLD - SPLIT BETWEEN CBCAP & COUNTY--EXTENSION SERVICE  | \$571.75     |
| 192784               | NDSU DEPT 3110                       | 2 - COST SHARE LAPTOPS - EMILY B & EMILY H--EXTENSION SERVICE       | \$1,211.70   |
| 192785               | PRESORT PLUS                         | 2023 REAL ESTATE DELQ NOTICES - PRINT & POSTAGE--GENERAL            | \$982.78     |
| 192702               | REINHARDT SANDRA                     | CORRECTIONS OFFICER MED ADMIN & RECERT.TRAINING --JAIL OPS          | \$1,600.00   |
| 192786               | ROCHESTER ARMORED CAR CO INC         | ARMORED CAR SERVICE --AUDITOR AND TREASURER                         | \$503.61     |
| 192787               | STEPHANIE A SMITH INC                | COURT REPORTING APPEARENCE FEE AND MILEAGE --STATES ATTORNEY        | \$385.00     |
| 192788               | SUMMIT FOOD SERVICES                 | INMATE MEALS - OCTOBER 23 - COMMISSARY                              | \$42,591.97  |
| 192789               | THE DIFFERENCE - A HOLISTIC APPROACH | ARPA PROJ #96 PM #2 AUG-- COMMISSIONERS                             | \$486.00     |
| 192789               | THE DIFFERENCE - A HOLISTIC APPROACH | ARPA PROJ #96 PM #3 SEPT/OCT-- COMMISSIONERS                        | \$1,378.00   |
| 192720               | TRINITY HEALTH FOUNDATION            | 2023 NO SHAVE NOVEMBER SHERIFF'S OFFICE DONATIONS--GENERAL          | \$1,580.00   |
| 192703               | TURNKEY CORRECTIONS                  | INDIGENT SUPPLIES--COMMISSARY                                       | \$121.55     |
| 192703               | TURNKEY CORRECTIONS                  | LAW LIBRARY--COMMISSARY                                             | \$161.00     |
| 192790               | TYLER TECHNOLOGIES                   | EXECUTIME -- HUMAN RESOURCE                                         | \$8,434.13   |
| 192791               | UNITED MAILING SERVICES INC          | POSTAGE 10/30 - 11/10--HUMAN SERVICES                               | \$82.99      |
| 192791               | UNITED MAILING SERVICES INC          | SERVICES 10/30 - 11/10--HUMAN SERVICES                              | \$39.30      |
| 192791               | UNITED MAILING SERVICES INC          | POSTAGE 11/13 - 11/24--GENERAL                                      | \$496.30     |
| 192791               | UNITED MAILING SERVICES INC          | SERVICES 11/13 - 11/24--GENERAL                                     | \$118.67     |
| 192792               | VANGUARD APPRAISALS INC              | YEARLY SOFTWARE FEEDS--TAX EQUALIZATION                             | \$14,250.00  |
| 192724               | WARD CO RECORDER                     | REFUND OF OVERPAYMENT FREDRICKSON & BYRON PA--GENERAL               | \$20.00      |
| 192793               | WARD CO SHERIFF'S DEPT.              | 2020 FORECLOSURE SERVICE THROUGH 10/26/2023--GENERAL                | \$20,075.35  |
| 192704               | WEX HEALTH, INC.                     | FSA MONTHLY FEES - OCT 2023--HUMAN RESOURCES                        | \$164.50     |
| 192794               | WIDMER ROEL PC                       | 2022 AUDIT OF FIN STMTS & SINGLE AUDIT PERIOD ENDING 10/31/23--GEN. | \$2,500.00   |
| 192633               | XCEL ENERGY                          | ELECTRICITY 900 BLDG COLD STORAGE-- FACILITY MGMT                   | \$32.04      |
| 192633               | XCEL ENERGY                          | ELECTRICITY 900 BLDG--FACILITY MGMT                                 | \$763.45     |
| Total General Bills: |                                      |                                                                     | \$199,883.65 |

| PARK BOARD BILLS        |             |                                          |         |
|-------------------------|-------------|------------------------------------------|---------|
| CHECK #                 | VENDOR      | DESCRIPTION                              | AMOUNT  |
| 192635                  | XCEL ENERGY | ELECTRIC FOR OLD SETTLERS                | \$57.84 |
| 192642                  | XCEL ENERGY | ELECTRICITY - O.S. PARK PUMP 401 PARK RD | \$37.48 |
| Total Park Board Bills: |             |                                          | \$95.32 |

| ROAD/HIGHWAY BILLS |                                   |                                                                        |             |
|--------------------|-----------------------------------|------------------------------------------------------------------------|-------------|
| CHECK #            | VENDOR                            | DESCRIPTION                                                            | AMOUNT      |
| 192746             | A-1 EVANS SEPTIC TANK SERVICE     | INV #114674 PORTABLE AT ENDRESON PIT                                   | \$100.00    |
| 192747             | ACME ELECTRIC INC                 | INV #12024189 SAW FOR UNIT 20                                          | \$32.97     |
| 192748             | AMERICAN TRUCK & TRAILER          | INV #32948 HUB COVER DUST CAP FOR UNIT 192                             | \$16.38     |
| 192749             | ASTECH INC                        | PROGRESS ESTIMATE FOR PROJECT 5100(23)                                 | \$79,095.23 |
| 192750             | B & G ELECTRIC LLC                | INV #2163 OUTLET REPAIR                                                | \$716.24    |
| 192751             | BUTLER MACHINERY                  | INV #03CS0051216 CREDIT ON INVOICE 03PS0494966                         | -\$57.30    |
| 192751             | BUTLER MACHINERY                  | INV #03PS0495101 COOLANT TEMPERATURE SENDER FOR UNIT 109               | \$23.39     |
| 192751             | BUTLER MACHINERY                  | INV #03PS0494966 COOLANT TEMPERATURE SENDER FOR UNIT 109               | \$57.30     |
| 192752             | CAPITAL ONE TRADE CREDIT          | INV #D34690 SHOP SUPPLIES                                              | \$175.70    |
| 192752             | CAPITAL ONE TRADE CREDIT          | INV #D34957 SHOP SUPPLIES- BULK FASTENERS                              | \$16.40     |
| 192752             | CAPITAL ONE TRADE CREDIT          | INV #D33828 GRAB HOOKS FOR MINOT SHOP                                  | \$21.98     |
| 192753             | DAKOTA FLUID POWER INC            | INV #7140600 HYDROLIC HOSES FOR UNIT 145                               | \$747.73    |
| 192754             | DAKOTA PIPE & STEEL               | INV #10141 PIPE FOR UNIT 145                                           | \$26.52     |
| 192755             | ECOLAB PEST ELIMINATION INC       | INV #3900246 NOV DEC SERVICE                                           | \$127.02    |
| 192756             | GENERAL TRADING CO                | INV #307741 SHOP SUPPLIES                                              | \$351.40    |
| 192756             | GENERAL TRADING CO                | INV #307858 BATTERY FOR UNIT 260                                       | \$819.80    |
| 192756             | GENERAL TRADING CO                | INV #307766 SHOP TOWELS AND GLASS CLEANER                              | \$272.17    |
| 192757             | GERDAU                            | INV #9012588539 EQUIPMENT FOR MOTOGRADERS                              | \$866.55    |
| 192757             | GERDAU                            | INV #9012568285 EQUIPMENT FOR UNIT 5933                                | \$55.13     |
| 192757             | GERDAU                            | INV #9012561721 EQUIPMENT FOR UNIT 5933                                | \$1,192.25  |
| 192758             | HOUSTON ENGINEERING INC           | INV #68230 SOFTWARE IMPLEMENT                                          | \$135.75    |
| 192759             | IHEARTMEDIA                       | INV #8820733812 ADVERTISING FROM 10/23/23 THRU 10/28/23                | \$877.00    |
| 192759             | IHEARTMEDIA                       | INV #8820745660 ADVERTISING FROM 11/01/23 THRU 11/05/2023              | \$715.00    |
| 192760             | LAWSON PRODUCTS INC               | INV #9311094545 SHOP SUPPLIES                                          | \$835.55    |
| 192761             | LOCATORS AND SUPPLIES INC         | INV #0311190 SAFETY JACKETS                                            | \$777.25    |
| 192761             | LOCATORS AND SUPPLIES INC         | INV #0309866 GLOVES FOR EMPLOYEES                                      | \$657.70    |
| 192762             | MARCO TECHNOLOGIES, LLC NW7128    | INV #11877275 MONTHLY SUBSCRIPTIONS                                    | \$36.00     |
| 192763             | MDU - BISMARCK OFFICE             | GAS KENMARE SHOP                                                       | \$105.63    |
| 192763             | MDU - BISMARCK OFFICE             | GAS 200 72ND ST SE BLDG D                                              | \$360.63    |
| 192763             | MDU - BISMARCK OFFICE             | GAS 200 72ND ST SE BLDG B                                              | \$1,030.01  |
| 192763             | MDU - BISMARCK OFFICE             | GAS 200 72ND ST SE BLDG A                                              | \$331.46    |
| 192763             | MDU - BISMARCK OFFICE             | GAS 200 72ND ST SE BLDG C                                              | \$706.56    |
| 192763             | MDU - BISMARCK OFFICE             | GAS 200 72ND ST SE BLDG E                                              | \$112.68    |
| 192764             | MENARDS - MINOT                   | INV #45431 SHOP SUPPLIES-COUPPLINGS, GLUE, CHAIN/CABLE LUBE, BATTERIES | \$142.93    |
| 192764             | MENARDS - MINOT                   | INV #45459 FALL LAWN FOOD FOR 1202                                     | \$14.99     |
| 192765             | MINOT CITY OF, LANDFILL           | INV #000669 GARBAGE PICKUP ON 1415                                     | \$10.00     |
| 192766             | ND ASSOC OF COUNTIES              | NDACo ANNUAL CONFERENCE                                                | \$290.00    |
| 192767             | NORTHERN PLAINS EQUIPMENT CO I    | INV #IC06963 FILTERS FOR UNITS 216 & 217                               | \$2,028.55  |
| 192767             | NORTHERN PLAINS EQUIPMENT CO I    | INV #IC06963A PARTS FOR UNIT 216                                       | \$73.08     |
| 192721             | OTTERTAIL POWER CO                | DOUGLAS SHOP ELECTRIC                                                  | \$176.69    |
| 192768             | PARKLAND USA CORP DBA FARSTAD OIL | INV #790308-23 BULK DIESEL AND GASOLINE FILL AT MINOT SHOP             | \$28,217.18 |

|                           |                          |                                           |              |
|---------------------------|--------------------------|-------------------------------------------|--------------|
| 192769                    | RDO/POWERPLAN            | INV #P8854807 CUTTING EDGES FOR UNIT 91A  | \$2,780.00   |
| 192769                    | RDO/POWERPLAN            | INV #P8857907 HYDROLIC HOSES FOR UNIT 120 | \$1,947.81   |
| 192770                    | SHERWIN-WILLIAMS         | INV #7129-9 PAINT FOR UNIT 5933           | \$212.01     |
| 192771                    | SUNDRE SAND & GRAVEL INC | INV #M110523-24 HAUL SALT & SAND          | \$21,599.18  |
| 192771                    | SUNDRE SAND & GRAVEL INC | INV #M103123-75 HAUL SALT & SAND          | \$1,639.74   |
| 192771                    | SUNDRE SAND & GRAVEL INC | INV #M102923-37 HAUL SALT & SAND          | \$43,695.48  |
| 192772                    | SWANSTON EQUIPMENT CO    | INV #P62122 COUPLER FOR UNIT 42P          | \$42.66      |
| 192772                    | SWANSTON EQUIPMENT CO    | INV #P61942 CLAMPING KNOBS FOR UNIT 5205  | \$21.96      |
| 192773                    | TRI N PROPANE            | SAWYER SHOP PROPANE                       | \$191.44     |
| 192773                    | TRI N PROPANE            | DOUGLAS SHOP PROPANE                      | \$254.40     |
| Total Road/Highway Bills: |                          |                                           | \$194,676.18 |

| VISION ZERO BILLS        |        |             |        |
|--------------------------|--------|-------------|--------|
| CHECK #                  | VENDOR | DESCRIPTION | AMOUNT |
|                          |        |             | \$0.00 |
| Total Vision Zero Bills: |        |             | \$0.00 |

|             |              |
|-------------|--------------|
| GRAND TOTAL | \$394,655.15 |
|-------------|--------------|

Lolly Gorze, Human Services Director asked Highway Engineer, Dana Larsen to present the retirement coin to Robert Gasmann after serving 32 years on the Highway Department.

Highway Engineer, Dana Larsen, spoke regarding the Galusha Ranch Paving Project regarding the design plans of engineering and cost of hiring Ackerman Estvold to complete the project.

Justin Ahmann from Ackerman Estvold came forward stating Ackerman Estvold and Ready Builders designed the original Galusha Ranch Subdivision in 2018 with the intent to have it paved later. Mr. Larsen stated the costs would be bonded and paid through special assessments and would come back to the Ward County Commissioners for approval.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the agreement between Ward County and Ackerman Estvold Engineering Management Consulting, Inc. for Galusha Ranch Paving District. Roll call; all voted yes, except Comm. Olson voted no; motion carried.

Further discussion was held regarding the Galusha Ranch Paving Project.

Moved by Comm. Weppler and seconded by Comm. Anderson to open the public hearing regarding the Application for Special Use Permit for Daryl Sangray at 9:29 AM. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented the Application for Special Use Permit received from Daryl Sangray for the following described property: Outlot 37 of N2NE Less ROW S-11-155-85. The applicant is requesting a special use permit to place an accessory dwelling on Outlot 37 which is 2 acres. Ward County zoning applies with Township recommending approval. Planning Commission recommends approval of the Special Use Permit application based on the finding of facts and documentation from First District Health Unit approving the septic minimum standards.

No one came forward to speak regarding the Application for Special Use Permit.

Moved by Comm. Weppler and seconded by Comm. Olson to close the public hearing at 9:30 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Olson to approve the Application for Special Use Permit for Daryl Sangray as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie, also presented the Application for Subdivision Plat received from Dave Kohlman for the following described property: Lots 1 & 2 Dakota Ridge Estates 6<sup>th</sup> Addition. The applicant is requesting to adjust a lot line within a subdivision. The lot will continue to be used for future residential purposes. Ward County Zoning applies with township recommending approval of the subdivision plat. Planning Commission recommends approval of the Subdivision plat based on the find of facts and staff recommendation.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the Application for Subdivision Plat for Dave Kohlman as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie, presented the Application for Plat received from Joanne Rademacher for the following described property: Proposed Outlot 1 of the NW4NE4 and the SW4NE4 Sec 15-156-85. The applicant is proposing to parcel an outlot, proposed outlot 1 is 28.59 acres. This outlot is for future agricultural purposes. Ward County zoning applies and township approval was just received on December 4, 2023. Planning Commission recommends approval of the Outlot application based on finding of facts and staff recommendation and township approval.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the Application for Joanne Rademacher as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie, presented the Application for a Plat received from Amanda and Don Aasen for the following described property: Proposed Outlot 1 and Outlot 2 of the N2SW4SW4 Sec 21-154-82. The applicant is proposing to parcel Outlots 1 and 2. Proposed Outlot 1 is 14.11 acres and Outlot 2 is 4.65 acres. This is outlot is for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot applications based on finding of facts and staff recommendation.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Application for Plat for Amanda and Don Aasen as presented. Roll call; all voted yes; motion carried.

Ms. Wilkie presented the Application for a Plat received from Deb Fogarty for the following described property: Proposed Outlot 11 lying in an unplatted portion of the SW4NW4, SE4NW4 and the NE4SE4 Sec 8-154-83. The applicant is proposing to parcel an outlot, proposed outlot 11 is 14.31 acres. This outlot is for future residential purposes. Ward County zoning applies with township recommending approval. Planning Commission recommends approval of the Outlot application based on finding of facts and staff recommendation.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve the Application for Plat for Deb Fogarty. Roll call; all voted yes; motion carried.

Lastly, Ms. Wilkie presented the Application for Variance received from Robert and Penny Solar for the following described property: 247 Rice Lake Rd N, Douglas, ND 58735 (Carlson's Addition Lot 2 Rice Lake). The applicant is requesting relief of side yard setback requirements on their property at Rice Lake. Ward County zoning applies with the township recommending approval. Planning Commission recommends Approval of the Variance Application with conditions based on finding of facts. Updated pictures are attached verifying the removal of the Highway Engineers recommendations.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Application for Variance for Robert and Penny Solar but the other items in the yard that need to be addressed. Roll call; all voted yes; motion carried

Robert Roed, Sheriff presented the Back the Blue Grant. The amount awarded is \$130,581.00. Mr. Roed stated the retention bonus will be paid in the sum of \$600.00 to all law enforcement and detention officers who have been with the department for six months. A second payment of \$600.00 to those officers six months later for staying for a full year. New Officers will receive a \$600.00 payment when they reach six months and again at the one year as time allows, as a hiring incentive. Some funds will be allotted for moving expenses for new hires depending on the distance in a case by case basis. Any funds left at the end of the period will be distributed in the form of a bonus to those officers remaining with the department. Also, this funding was appropriated by the 2023 ND Legislative Session and may be used for providing hiring and retention bonuses to new and current law enforcement and correctional officers and providing tuition and fee payments on behalf of law enforcement trainees.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the use of the Back the Blue Grant funds as presented for retention and recruitment. Roll call; all voted yes; motion carried.

Major Paul Olthoff, Detention Center presented the Contract for Boarding City of Garrison's Inmates.

Moved by Comm. Anderson and seconded by Comm. Weppler to approve the Contract for Boarding City of Garrison's Inmates as presented. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented the Tax Roll Adjustments.

1. Property Owner qualifies for Farm Residence Exemption:

| Property Owner         | Description                                           | Physical Address                                        | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|------------------------|-------------------------------------------------------|---------------------------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Klein, Michael & Donna | SR340990000010<br>Olt 1 of SESW<br>SWSE<br>S34-154-82 | 6201 121 <sup>st</sup> Ave<br>SE<br>Minot, ND 58701     | 2023           | \$230,000       | \$1,000         | \$10,355          | \$50              |
| Novak, Richard         | BU010040000000<br>SE Less<br>County RD<br>S1-154-84   | 7200 54 <sup>th</sup> Ave SE<br>Burlington, ND<br>58722 | 2023           | \$347,000       | \$90,000        | \$16,065          | \$4,500           |

2. Property was gifted to an exempt entity, value prorated:

| Property Owner   | Description                                                        | Physical Address                     | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|------------------|--------------------------------------------------------------------|--------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| City of Des Lacs | DS110020400121<br>Des Lacs<br>Original E2<br>Lots 10-12<br>Block 4 | 130 Main St<br>Des Lacs, ND<br>58733 | 2023           | \$23,000        | \$16,000        | \$1,150           | \$800             |

3. Property is owned by an Exempt Entity:

| Property Owner | Description                                                                                  | Physical Address                             | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------|----------------------------------------------------------------------------------------------|----------------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Ward County    | SW110041500022<br>Cassedays Addn<br>to Sawyer All Exc.<br>E140' of<br>Lots 1 & 2<br>Block 15 | Unassigned<br>Address<br>Sawyer, ND<br>58781 | 2023           | \$6,000         | \$0.00          | \$300             | \$0.00            |

4. MH Removed without a moving permit:

| Property Owner    | Description                                     | Physical Address                                   | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|-------------------|-------------------------------------------------|----------------------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Metzger, Patricia | HT5105858<br>Olt 1 of E2NW & S2NE<br>S10-152-84 | 7901 219 <sup>th</sup> Ave SW<br>Douglas, ND 58735 | 2023           | \$2,000         | \$0.00          | \$90              | \$0.00            |

5. Property destroyed by fire, value prorated 9 months:

| Property Owner | Description                                                                           | Physical Address                               | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------|---------------------------------------------------------------------------------------|------------------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Prasedium LLC  | MI140850200110<br>EHR'S 5 <sup>th</sup> Addn.<br>S3 ½' Lot 10 & All of Lot 11 Block 2 | 1113 10 <sup>th</sup> St NW<br>Minot, ND 58703 | 2023           | \$167,000       | \$79,000        | \$7,515           | \$3,555           |

6. Property no longer qualifies for Exemption, value prorated 3 months:

| Property Owner                | Description                                                                      | Physical Address                  | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|-------------------------------|----------------------------------------------------------------------------------|-----------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Providence Holdings Minot LLC | MI243120200150<br>Ramstads 1 <sup>st</sup> Addn.<br>Lots 13, 14 & 15 Block 2     | 423 Main St. S<br>Minot, ND 58701 | 2023           | \$0.00          | \$16,000        | \$0.00            | \$800             |
| Providence Holdings Minot LLC | MI243120200180<br>Ramstads 1 <sup>st</sup> Addn.<br>Lots 16, 17, 18 & 19 Block 2 | 415 Main St S<br>Minot, ND 58701  | 2023           | \$0.00          | \$155,000       | \$0.00            | \$7,750           |

7. Property needs a reduction to reflect market value:

| Property Owner   | Description                                                           | Physical Address                               | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|------------------|-----------------------------------------------------------------------|------------------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| BRD Holdings LLC | MI27A640200051<br>Elk Heights 2 <sup>nd</sup> Addn.<br>Lot 5A Block 2 | 1928 28 <sup>th</sup> St SW<br>Minot, ND 58701 | 2023           | \$338,000       | \$255,000       | \$15,210          | \$11,475          |
| Volk, Roxanne    | MI241430200030<br>Harmons 1 <sup>st</sup> Addn.<br>Lot 3 Block 2      | 1218 Soo St.<br>Minot, ND 58701                | 2023           | \$134,000       | \$100,000       | \$6,030           | \$4,500           |

8. Property needs reduction to reflect Market Value:

| Property Owner             | Description                                                                 | Physical Address                               | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------------------|-----------------------------------------------------------------------------|------------------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Blake, David & Marina      | MI220570800190<br>Dacotah Homes 2 <sup>nd</sup> Addn.<br>Lot 19 Block 8     | 2809 2 <sup>nd</sup> Ave SW<br>Minot, ND 58701 | 2023           | \$264,000       | \$233,000       | \$11,880          | \$10,485          |
| Thomas, Benjamin & Royanna | MI15C470200510<br>Eagles Landing Addn.<br>Lot 51 Block 2                    | 2740 Heritage Dr. NW<br>Minot, ND 58703        | 2023           | \$436,000       | \$415,000       | \$19,620          | \$18,675          |
| Fjeldahl, Chance           | MI022882530020<br>OltS S2-155-83 SWSE<br>Olt 2                              | 700 30 <sup>th</sup> Ave NW<br>Minot, ND 58703 | 2023           | \$293,000       | \$233,000       | \$13,185          | \$10,485          |
| Lowther, Dorris & George   | MI222920100040<br>Oak Park Homes Addn.<br>1 <sup>st</sup> S/D Lot 4 Block 1 | 1709 1 <sup>st</sup> Ave SW<br>Minot, ND 58701 | 2023           | \$203,000       | \$185,000       | \$9,135           | \$8,325           |

|                                       |                                                                            |                                                |      |           |           |         |         |
|---------------------------------------|----------------------------------------------------------------------------|------------------------------------------------|------|-----------|-----------|---------|---------|
| Tweten,<br>David &<br>Parizek,<br>Pam | MI133900200060<br>Stolars 1 <sup>st</sup> Addn.<br>Lot 6 Block 2           | 522 9 <sup>th</sup> Ave NE<br>Minot, ND 58703  | 2023 | \$207,000 | \$119,000 | \$9,315 | \$5,355 |
| Jones, Scott                          | MI243960000093<br>Sundbys S/D<br>E131' of W135'<br>Lot 9                   | 820 Soo St.<br>Minot, ND 58701                 | 2023 | \$143,000 | \$101,000 | \$6,435 | \$4,545 |
| Duchsherer,<br>Melissa &<br>Casey     | MI230217400180<br>Brooklyn Addn.<br>Lot 17 & 18<br>Block 74                | 805 5 <sup>th</sup> St SW<br>Minot, ND 58701   | 2023 | \$152,000 | \$87,000  | \$6,840 | \$3,915 |
| Schafer,<br>Donald &<br>Annette       | MI220570100210<br>Dacotah Homes<br>2 <sup>nd</sup> Addn. Lot 21<br>Block 1 | 2604 1 <sup>st</sup> Ave SW<br>Minot, ND 58701 | 2023 | \$206,000 | \$177,000 | \$9,270 | \$7,965 |

Moved by Comm. Rostad and seconded by Comm. Olson to approve the Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, City of Kenmare Planning and Zoning Administrator, spoke on behalf of the Kenmare City Council wishing to have their Renaissance Zone re-established and is requesting Auditor/Treasurer draft a letter of support for the Chairman to sign.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve Auditor/Treasurer drafting a letter of support of re-establishing the Renaissance Zone in the City of Kenmare. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer presented the Minot to Burlington Multi-Use Path Overlay Project.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the bid of \$697,016.40 from Bechtold Paving for the Bituminous Overlay of the Shared Use Path between Minot and Burlington and authorize the Chairman to sign the contracts. Roll call; all voted yes; motion carried.

Also, Mr. Larsen presented the Maintenance Certification County Federal Aid Project.

Moved by Comm. Weppler and seconded by Comm. Olson to approve and authorize the Chairman to sign the Maintenance Certification County Federal Aid Project as presented. Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen presented the Cleanup Order from FDHU regarding a property in Minot Mobile Estates Condo 217.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the Cleanup Order from FDHU for 1717 47<sup>th</sup> St SE – Minot Mobile Estates Condo 127 Nedrose-S4 as presented. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: O'Dell, P., Jail; Simons, L., State's Attorney; James, S., Library; Pietsch, E., Tax; Ritchie, D., Recorder and Powers. K., Sheriff.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the pay amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer, Marisa Haman presented receive and file correspondence and asked to pull the Agreement to Provide Assistance to the Domestic Violence Crisis Center to have it approved separately.

Moved by Comm. Wepler and seconded by Comm. Olson to approve the receive and file correspondence: Letter dated November 21, 2023 regarding GSS Project # D23806-ND and Letter from US Department of Interior regarding Reclamation's Release of the Draft Programmatic Environmental Assessment for Phase III of Funding of Design, Construction, Operation and Maintenance of Water Infrastructure Projects: Fort Berthold Rural Water System, Fort Berthold Indian Reservation, North Dakota. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Wepler to approve the Agreement to Provide Assistance to the Domestic Violence Crisis Center. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the redemption of the tax foreclosure property.

Moved by Comm. Wepler and seconded by Comm. Olson to approve the redemption of the tax foreclosure property as presented and Chairman will sign Quit Claim Deed. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer also presented the bid for a foreclosed property.

Moved by Comm. Rostad and seconded by Comm. Wepler to approve the bid of \$250.00 for foreclosed property tax parcel M1130160000682. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer also presented the foreclosed properties that were sold at the auction.

Moved by Comm. Wepler and seconded by Comm. Anderson to approve the foreclosed properties that were sold at auction on November 21, 2023 (14 Quit Claim Deeds in total) and Chairman will sign. Roll call; all voted; motion carried.

Ms. Haman, Auditor/Treasurer presented the Court Facilities Improvement Grant Funds Application.

Moved by Comm. Wepler and seconded by Comm. Rostad to approve the Court Facilities Improvement Grant Funds Application as presented. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer requested the Grant Agreement between Ward County and Youthworks 2024 be tabled.

Moved by Comm. Wepler and seconded by Comm. Rostad to the table the Grant Agreement between Ward County and Youthworks 2024. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the Raffle Permits.

Moved by Comm. Olson and seconded by Comm. Anderson to approve the Raffle Permits for Minot Curling Club and Souris River Basin Longbeards. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the Liquor Licenses.

Moved my Comm. Anderson and seconded by Comm. Rostad to approve Liquor License for M&S Concessions, Inc. Motion was tabled by Comm. Anderson and seconded by Comm. Wepler to table the Liquor License for M&S Concessions, Inc. for more clarification regarding on & off sale at the ND State Fairgrounds. Roll call; all voted yes; motion carried.

A discussion was held regarding the On & Off Sale and clarification is needed.

Moved by Comm. Wepler and seconded by Comm. Rostad to approve Liquor License for Wildwood Country Club. Roll call; all voted; motion carried.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve Liquor License for M&S Concessions, Inc. for On & Off Sale. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler and seconded by Comm. Olson to approve the Gaming Site Authorization for North Dakota Cowboy Hall of Fame as presented. Roll call; all voted yes; motion carried.

At 10:28 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 19<sup>th</sup> DAY OF DECEMBER, 2023

\_\_\_\_\_  
Chairman, Ward County Commission

ATTEST:  
  
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