Minutes of the Board of Ward County Commissioners

November 21, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson via phone, Rostad, and Weppler present. Also present were department heads Derrill Fick, Jason Blowers, Kelly Haugan, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, Roza Larson, Brian Vangsness, Kerrianne Boetcher, Kristi Frederick and Kristin Kowalczyk.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the agenda with item 12 moving up to after item 6 and changing the amount of the regular bills to $830,481.63. Roll call; all voted yes, motion carried.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the minutes of Regular Commission Meeting on November 7, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve regular bills totaling $830,481.63 and HS Zone direct cost bills totaling $49,219.10. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 11/21/2023 BILL LIST

GENERAL BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	OCTOBER 2023 TRANSACTIONS--SEE JP BILL LIST	$175,890.96
DD	BADGER, MYRA J	DAY TRIP MILE. MISC - 10/04, 10/06, 10/11, 10/13, 10/17, 10/23, 10/30--EXTENSION	$19.26
DD	BADGER, MYRA J	OVERNIGHT PER DIEM - CONF FARGO 10/24 - 10/26--EXTENSION	$36.00
DD	BADGER, MYRA J	OVERNIGHT TRAVEL MILEAGE CONF FARGO 10/24 - 10/26--EXTENSION	$196.50
DD	BRUMMUND, PAIGE F	OVERNIGHT TRAVEL PER DIEM - TRAINING FARGO 10/04 - 10/05--EXTENSION	$81.00
DD	BRUMMUND, PAIGE F	OVERNIGHT TRAVEL PER DIEM CONF FARGO 10/23 - 10/26--EXTENSION	$104.00
DD	BRUMMUND, PAIGE F	DAY TRIP MILEAGE - 09/06, 09/12/ 09/19, 09/20--EXTENSION	$195.20
DD	BRUMMUND, PAIGE F	OVERNIGHT TRAVEL MILEAGE TRAINING FARGO 10/04 - 10/05--EXTENSION	$357.64
DD	BRUMMUND, PAIGE F	DAY TRIP MILEAGE - 08/01, 08/03, 08/04, 08/09, 08/21, 08/28--EXTENSION	$421.83
DD	BURKETT, EMILY	OVERNIGHT TRAVEL PER DIEM CONF FARGO 10/23 - 10/27--EXTENSION	$131.00
DD	BURKETT, EMILY	DAY TRIP MILEAGE 10/03, 10/10, 10/18, 10/19--EXTENSION	$168.54
DD	BURKETT, EMILY	OVERNIGHT TRAVEL MILEAGE CONF FARGO 10/23 - 10/27--EXTENSION	$195.58
192676	BUSINESS ORIENTED SOFTWARE SOLUTIONS	HELPDESK SOFTWARE RENEWAL - NOT PER USER, ONE FEE--IT	$4,320.16
DD	CARPIO CITY AUDITOR	ARPA #64 - CARPIO CITY WW PROJECT PAYMENT REQUEST #4--COMMISS.	$22,686.00
192677	CDW GOVERNMENT INC	PORT REPLICATOR FOR DESKTOP--SHERIFF	$301.91
192678	CENTURYLINK	KENMARE LISTING--SHERIFF	$96.00
192679	ENERBASE FARMERS UNION/CENEX	FUEL 34-46410--TAX EQUALIZATION	$21.08
192679	ENERBASE FARMERS UNION/CENEX	FUEL 20-23449--TAX EQUALIZATION	$34.33
192679	ENERBASE FARMERS UNION/CENEX	FUEL 20-23957--TAX EQUALIZATION	$37.66
192679	ENERBASE FARMERS UNION/CENEX	FUEL 20-23603--TAX EQUALIZATION	$37.86
192679	ENERBASE FARMERS UNION/CENEX	FUEL 30-25726--TAX EQUALIZATION	$38.13

192679	ENERBASE FARMERS UNION/CENEX	FUEL 20-23780--TAX EQUALIZATION	$40.02
192679	ENERBASE FARMERS UNION/CENEX	FUEL 34-45627--TAX EQUALIZATION	$51.69
192679	ENERBASE FARMERS UNION/CENEX	20-23990 UNLEADED FOR PICKUP--FACILITY	$74.06
192679	ENERBASE FARMERS UNION/CENEX	2024080 UNLEADED FOR PICKUP--FACILITY	$83.35
192679	ENERBASE FARMERS UNION/CENEX	20-24071 DIESEL FOR BOBCATS--FACILITY	$86.63
192679	ENERBASE FARMERS UNION/CENEX	20-24029 DIESEL FOR BOBCATS--FACILITY	$97.82
192679	ENERBASE FARMERS UNION/CENEX	20-24167 DIESEL FOR BOBCATS--FACILITY	$100.37
192679	ENERBASE FARMERS UNION/CENEX	20-23693 UNLEADED FOR PICKUPS/TANKS--FACILITY	$135.28
192679	ENERBASE FARMERS UNION/CENEX	20-23943 DIESEL FOR BOBCATS--FACILITY	$350.04
192679	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	$10,468.70
DD	ENTERPRISE FM TRUST	27BJ85-10/5/23-INITIAL REG-DMV FEE---SHERIFF	$20.00
DD	ENTERPRISE FM TRUST	26LTB3-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -FULL MAINT.--SHERIFF	$45.01
DD	ENTERPRISE FM TRUST	26QW23-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -FULL MAINT.--SHERIFF	$47.28
DD	ENTERPRISE FM TRUST	26QW3K-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -FULL MAINT.--SHERIFF	$47.28
DD	ENTERPRISE FM TRUST	26VJG7-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -FULL MAINT.--SHERIFF	$47.28
DD	ENTERPRISE FM TRUST	27BJ85-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -FULL MAINT.--SHERIFF	$51.07
DD	ENTERPRISE FM TRUST	26NTGF-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -FULL MAINT.--FACILITY	$76.02
DD	ENTERPRISE FM TRUST	26LTB3-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$530.92
DD	ENTERPRISE FM TRUST	26VJG7-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$609.75
DD	ENTERPRISE FM TRUST	26QW23-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$666.85
DD	ENTERPRISE FM TRUST	26QW3K-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$666.85
DD	ENTERPRISE FM TRUST	26NTGF-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--FACILITY	$795.86
DD	ENTERPRISE FM TRUST	26LTBF-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$997.78
DD	ENTERPRISE FM TRUST	26LTBB-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$998.89
DD	ENTERPRISE FM TRUST	26LTBL-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$998.89
DD	ENTERPRISE FM TRUST	26LTBM-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$998.89
DD	ENTERPRISE FM TRUST	27BJ85-11/01-11/30/23-LEASE CHARGE (FULL MONTH): -RENT--SHERIFF	$1,007.50
192680	HIGH POINT NETWORKS	VEEAM BACKUP LICENSE--IT	$2,382.11
192625	HOFFARTH SANITATION	TRASH SERVICE 10/1/23-10/31/23 --FACILITY	$600.00
DD	HOW, EMILY	DAY TRIP MILEAGE 10/06, 10/09, 10/11, 10/12, 10/19--EXTENSION	$10.28
DD	HOW, EMILY	OVERNIGHT TRAVEL PER DIEM CONF FARGO 10/24 - 10/27--EXTENSION	$67.00
DD	HOW, EMILY	OVERNIGHT TRAVEL MILEAGE CONF FARGO 10/24 - 10/27--EXTENSION	$202.40
192681	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM--IT	$16.75

192681	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	$268.45
192681	INFORMATION TECHNOLOGY DEPT	WAN ACC., AZURE AD PLAN, STATE EXCH. EMAIL, VPN CLIENT, ACTIVE DIR.--IT	$1,190.60
192682	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 09/18/23 - 10/29/23--STATES ATTORNEY	$1,775.86
192683	MAGIC CITY COLLISION LLC	PROPERTY & LIABILITY INSURANCE--INSURANCE	$480.29
192683	MAGIC CITY COLLISION LLC	REPAIRS & MAINTENANCE--SHERIFF	$1,000.00
192684	MARCO TECHNOLOGIES, LLC NW7128	HPE DL380 BACKUP SERVER MXQ74008NY--IT	$1,371.00
192626	MDU - BISMARCK OFFICE	GAS CO. NORTH BLDG--FACILITY	$84.42
DD	MILLER, KEITH D	UNIFORM ALLOWANCE/ PANTS --SHERIFF	$81.00
192685	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT--GENERAL	$5,754.65
192686	MUNICIPAY LLC	CREDIT CARD READER--RECORDER	$229.00
192687	NARDINI FIRE EQUIPMENT	SYSTEM INSPECTION --FACILITY	$1,340.00
192688	ND ASSOC OF COUNTIES	2023 2ND QTR ASSESSMENT - PSYCHOLOGICAL TESTING--SHERIFF	$350.00
192688	ND ASSOC OF COUNTIES	2024 COUNTY DUES--GENERAL	$39,817.00
192689	ND COUNTY COMMISS. ASSN	2024 NDCCA DEUES--GENERAL	$1,725.00
192690	NDAE4-HWY	EMILY BURKETT - STATE & NATIONAL MEMBERSHIP DUES--EXTENSION	$100.00
192691	NDEMA	NDEMA MEMBERSHIP CHARLIE HURTEAU FOR 2024--EMERG. MGT.	$50.00
192691	NDEMA	NDEMA MEMBERSHIP JULIE EISENBRAUN FOR 2024--EMERG. MGT.	$50.00
192691	NDEMA	NDEMA MEMBERSHIP KELLY HAUGEN FOR 2024--EMERG. MGT.	$50.00
192692	NDSU DEPT 3110	ENCLOSURES 300 COUNT--EXTENSION	$28.00
192693	O'DAY EQUIPMENT	FUEL TANK VALVES TESTED--SHERIFF	$643.50
DD	OLSON, JENNIFER L	OVERNIGHT TRAVEL PER DIEM EXTRADITION KOKOMO IN 11/07-11/08--SHERIFF	$82.00
DD	OTT, SHIRRELL W	DAY TRIP MILEAGE BISMARCK 10/20--EXTENSION	$92.75
192694	PARKLAND USA CORP DBA FARSTAD OIL	6201 GALLONS OF FUEL--SHERIFF	$16,480.35
DD	RIVERSIDE TECHNOLOGIES, INC	HP USB-C NB DOCK G5--IT	$169.00
DD	RIVERSIDE TECHNOLOGIES, INC	HP G4 TWR WITH BLUE RAY--IT	$31,772.00
DD	SAWYER CITY	ARPA #67 - SAWYER CITY SEWER REHAB PMT REQ. #3--COMMISS.	$6,455.00
192695	SMITH COUNTYSHERIFF'S OFFICE	SERVICE ATTEMPTS IN CASE 51-2023-JV-00202--STATES ATTORNEY	$80.00
192696	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DETENTION--JUVENILE DETENTION	$1,827.11
192634	THOMAS LAW FIRM	2023 INDIGENT DEFENSE NOVEMBER 2023--GENERAL	$2,000.00
192697	THOMAS LAW FIRM	2023 INDIGENT DEFENSE DECEMBER 2023--GENERAL	$2,000.00
192698	UNITED MAILING SERVICES INC	SERVICES--EXTENSION	$22.93
192698	UNITED MAILING SERVICES INC	SERVICES 10-30-23 - 11-06-23--EXTENSION	$25.57
192698	UNITED MAILING SERVICES INC	POSTAGE 10-30-23 - 11-06-23--EXTENSION	$56.42
192698	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION	$64.41
192698	UNITED MAILING SERVICES INC	SERVICES 10/30 - 11/10--GENERAL	$244.75
192698	UNITED MAILING SERVICES INC	POSTAGE 10/30 - 11/10--GENERAL	$964.78
192596	WARD CO RECORDER	RECORDING FEE FORECLOSURE - MI203640000310--GENERAL	$20.00
192591	WARD CO RECORDER	RECORDING FEE FORECLOSURE - MI191050300141--GENERAL	$20.00

192594	WARD CO RECORDER	RECORDING FEE FORECLOSURE - MK000010900010--GENERAL	$20.00
192595	WARD CO RECORDER	RECORDING FEE FORECLOSURE - SW000010200170--GENERAL	$20.00
192592	WARD CO RECORDER	RECORDING FEE FORECLOSURE - SR040460200040--GENERAL	$20.00
192593	WARD CO RECORDER	RECORDING FEE FORECLOSURE - RL030090000140--GENERAL	$20.00
DD	WESTERMAN, DUSTIN R	INMATE MEAL WHILE EXTRADITION/IN 11/08/23--SHERIFF	$22.21
DD	WESTERMAN, DUSTIN R	OVERNIGHT TRAVEL PER DIEM EXTRAD. KOKOMO 11/07-11/08--SHERIFF	$82.00
192699	WESTERN AGENCY INC	ADD 2023 SNOW PUSHER - HWY DEPT--INSURANCE	$5.00
192700	WILHELM TIM	2023 INDIGENT DEFENSE DEC 2023--GENERAL	$2,000.00
192632	WILHELM TIM	2023 INDIGENT DEFENSE NOV 2023--GENERAL	$2,000.00
192627	XCEL ENERGY	ELECTRICITY SOO LINE PARKING LOT--FACILITY	$42.24
192627	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY	$77.68
192627	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY	$4,896.84
192627	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY	$7,105.14
192627	XCEL ENERGY	ELECTRICITY JAIL--FACILITY	$9,094.13
		Total General Bills:	**$372,914.34**

PARK BOARD BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	OCTOBER 2023 TRANSACTIONS--SEE JP BILL LIST	$494.75
192673	KEVINS PLUMBING & HEATING INC	INV #I41961 TOILET REPAIR AT OLD SETTERS	$99.71
192674	OLSON, DARRELL D	PARK BOARD MEETING	$50.00
192675	WARD COUNTY HIGHWAY DEPT	PARK MAINTENANCE-OCTOBER 2023	$4,889.55
		Total Park Board Bills:	**$5,534.01**

ROAD/HIGHWAY BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	OCTOBER 2023 TRANSACTIONS--SEE JP BILL LIST	$18,958.14
192647	BECHTOLD PAVING INC	PAVEMENT ON DRIVEWAYS CP1402(23)	$7,566.00
DD	BERTHOLD CITY	BERTHOLD SHOP WATER, SEWER, LANDFILL	$113.00
192648	BORDER STATES INDUSTRIES INC	BALLAST RESISTORS FOR BUILDING B	$60.32
192649	BUTLER MACHINERY	INV #03PS0493763 BATTERIES FOR UNIT 25	$477.92
192649	BUTLER MACHINERY	INV #03PS0493597 CLUTCH LININGS FOR SCHULTE MOWERS	$746.41
192649	BUTLER MACHINERY	INV #03PS0494262 CUTTING EDGE BLADE FOR MOTORGRADERS	$5,647.43
192650	CAPITAL ONE TRADE CREDIT	ULTIMATE SCRAPER	$69.99
192651	DAKOTA FIRE EXTINGUISHER INC	ANNUAL SERVICE	$115.73
192652	DAKOTA FLUID POWER INC	HYDROLIC HOSE ASSEMBLY	$1,206.60
192653	DAKOTALAND AUTOGLASS	WINDSHEILD FOR UNIT 147	$195.00
192654	ENERBASE FARMERS UNION/CENEX	INV #3429 GASOLINE FILL FOR UNIT 19	$38.31
192654	ENERBASE FARMERS UNION/CENEX	INV #003265 GASOLINE FOR UNIT 19	$38.36
192654	ENERBASE FARMERS UNION/CENEX	INV #002669 GASOLINE FOR UNIT 39	$82.02
192654	ENERBASE FARMERS UNION/CENEX	INV #1785 HYDROLIC FLUID FILL	$1,553.20
192654	ENERBASE FARMERS UNION/CENEX	INV #1484 BULK DEF FLUID FILL	$1,977.14

192654	ENERBASE FARMERS UNION/CENEX	INV #48777 DIESEL FILL AT DOUGLAS SHOP	$3,333.98
192654	ENERBASE FARMERS UNION/CENEX	INV #289391 DIESEL FILL AT SAWYER SHOP	$3,574.83
192654	ENERBASE FARMERS UNION/CENEX	INV #381188 DIESEL AND GASOLINE BULK FILL AT MINOT SHOP	$36,540.00
192655	FARMERS UNION OIL CO	INV #861025 WASHERS, TEFLONTAPE & SCREWS FOR BERTHOLD SHOP	$3.56
192655	FARMERS UNION OIL CO	INV #861935 BATTERY FOR FURNACE THERMOSTAT BERTHOLD SHOP	$6.58
192655	FARMERS UNION OIL CO	INV #861038 GARDEN HOSE WASHERS & WRENCH FOR BERTHOLD SHOP	$10.97
192655	FARMERS UNION OIL CO	INV #6117-10002 GASOLINE FOR UNIT 16	$65.46
192655	FARMERS UNION OIL CO	INV #205640 GASOLINE FOR UNIT 16	$76.27
192655	FARMERS UNION OIL CO	INV #206048 GASOLINE FOR UNIT 16	$81.50
192655	FARMERS UNION OIL CO	INV #32925 DIESEL FILL FOR BERTHOLD	$2,259.50
192655	FARMERS UNION OIL CO	INV #32890 DIESEL FILL FOR BERTHOLD	$2,873.56
192656	FARMERS UNION OIL CO - KENMARE	FEDERAL TAX GAS CREDIT FOR OCTOBER 2023	-($31.04)
192656	FARMERS UNION OIL CO - KENMARE	INV #092390 CREDIT ON INVOICE 92389	-($18.00)
192656	FARMERS UNION OIL CO - KENMARE	INV #69851 GRADE 5 BOLTS FOR UNIT 98A	$0.68
192656	FARMERS UNION OIL CO - KENMARE	INV #69839 GRADE 5 BOLTS FOR UNIT 98A	$2.00
192656	FARMERS UNION OIL CO - KENMARE	INV #69837 GRADE 8 BOLTS FOR UNIT 98A	$2.79
192656	FARMERS UNION OIL CO - KENMARE	INV #092137 OIL DRY	$14.49
192656	FARMERS UNION OIL CO - KENMARE	INV #092017 AAA BATTERIES FOR KENMARE SHOP	$15.49
192656	FARMERS UNION OIL CO - KENMARE	INV #60195 WEED WACKER SUPPLIES	$26.48
192656	FARMERS UNION OIL CO - KENMARE	INV #091996 FLASHLIGHT FOR KENMARE SHOP	$39.99
192656	FARMERS UNION OIL CO - KENMARE	INV #092094 FILTERS FOR UNIT 10	$48.98
192656	FARMERS UNION OIL CO - KENMARE	INV #440706 GASOLINE FOR UNIT 10	$52.37
192656	FARMERS UNION OIL CO - KENMARE	INV #69884 OIL FOR UNIT 10	$83.97
192656	FARMERS UNION OIL CO - KENMARE	INV #440377 GASOLINE FOR UNIT 10	$85.43
192656	FARMERS UNION OIL CO - KENMARE	INV #440902 GASOLINE FOR UNIT 10	$92.14
192656	FARMERS UNION OIL CO - KENMARE	INV #440154 GASOLINE FOR UNIT 10	$92.57
192656	FARMERS UNION OIL CO - KENMARE	INV #441891 GASOLINE FILL FOR UNIT 10	$98.25
192656	FARMERS UNION OIL CO - KENMARE	INV #2480 GASOLINE FILL FOR UNIT 10	$102.76
192656	FARMERS UNION OIL CO - KENMARE	INV #441307 GASOLINE FILL FOR UNIT 10	$105.34
192656	FARMERS UNION OIL CO - KENMARE	INV #092389 2 YR WARRANTY BATTERY	$207.99
192656	FARMERS UNION OIL CO - KENMARE	INV #1749 DIESEL FILL AT KENMARE SHOP	$2,598.06
192657	GENERAL TRADING CO	WINDSHEILD WASHER FLUID	$111.60
192657	GENERAL TRADING CO	ROLL OF ABSORBENT MATERIAL	$120.00
192658	GRAVEL PRODUCTS INC	GRAVEL SCREENS FOR SHOP YARD	$150.00
192659	HOFFARTH SANITATION	TRASH SERVICE 10/1/23-10/31/23	$195.00
192660	KENMARE CITY OF	UTILITIES - WATER, SEWER, LANDFILL	$57.50
192619	MDU - BISMARCK OFFICE	GAS 201 72ND AVE NE SHOP	$463.21
192661	MENARDS - MINOT	MAILBOX REPAIR SUPPLIES	$3.74
192661	MENARDS - MINOT	MAILBOX REPAIR SUPPLIES	$21.87

192661	MENARDS - MINOT	MAILBOX REPAIR SUPPLIES	$25.56
192661	MENARDS - MINOT	MAILBOX REPAIR SUPPLIES	$26.84
192661	MENARDS - MINOT	MAILBOX REPAIR SUPPLIES	$29.99
192661	MENARDS - MINOT	SHOP SUPPLIES- SCRAPER, GLOVES, DISH SOAP, HAND SOAP	$204.81
192662	MINOT PAVING CO INC	PROGRESS ESTIMATE FOR PA2023-FINAL	$8,751.11
192663	NAPA AUTO PARTS	INV #459725 CORE HOUSING VALVE FOR UNIT 97A	$3.49
192663	NAPA AUTO PARTS	INV #457144 DOUGLAS SHOP SUPPLIES- GREASE HOSE COUPLER	$11.58
192663	NAPA AUTO PARTS	INV #457725 SNAP RING PLIERS	$39.99
192663	NAPA AUTO PARTS	INV #460046 WINDOW LIFT SUPPORTS (2)	$47.98
192663	NAPA AUTO PARTS	INV #458344 MINOT SHOP SUPP.- HEADLIGHT LIGHTBULB & MINI HEAD LIGHT	$59.23
192663	NAPA AUTO PARTS	INV #457692 MINOT SHOP SUPPLIES- 4PLY BLUE WIPES	$99.98
192663	NAPA AUTO PARTS	INV #458710 OIL FILTERS	$133.00
192663	NAPA AUTO PARTS	INV #460252 CAR WASH SOLUTION AND PADS	$137.48
192663	NAPA AUTO PARTS	INV #457674 MINOT SHOP SUPPLIES- WIPER BLADES	$148.92
192663	NAPA AUTO PARTS	INV #459735 100' EXTENSION CORD	$189.99
192663	NAPA AUTO PARTS	INV #454909 MINOT SHOP SUPPLIES- CLEANER, GLOVES, GASKET MAKERS	$241.89
192663	NAPA AUTO PARTS	INV #456150 MINOT SHOP SUPPLIES- GLOVES, HEAT SHRINK, CRIMP TOOL	$330.95
192663	NAPA AUTO PARTS	INV #460649 LEVER HOIST FOR SHOP	$368.99
192664	NORTHWEST TIRE INC	INV #4340099 FLAT REPAIR ON UNIT 280	$22.81
192664	NORTHWEST TIRE INC	INV #4340618 FLAT REPAIR ON UNIT 141	$45.62
192664	NORTHWEST TIRE INC	INV #4339908 TIRE REPAIR ON UNIT 192	$115.43
192664	NORTHWEST TIRE INC	INV #4340354 NEW TIRE INSTALL ON UNIT 281	$118.89
192664	NORTHWEST TIRE INC	INV #4339959 TIRE REPAIR ON UNIT 096A	$128.22
192664	NORTHWEST TIRE INC	INV #4340143 TIRE REPLACEMENT ON UNIT 93A	$128.22
192664	NORTHWEST TIRE INC	INV #4340314 TIRE MOUNT ON UNIT 20	$146.71
192664	NORTHWEST TIRE INC	INV #4340184 NEW TIRE ON UNIT 280	$367.68
192664	NORTHWEST TIRE INC	INV #4339960 TIRE MOUNT/REPAIR ON UNIT 81	$453.81
192664	NORTHWEST TIRE INC	INV #10155538 TIRES FOR UNIT 28	$795.08
192664	NORTHWEST TIRE INC	INV #10155667 BRAKES/BRAKE PADS ON UNIT 28	$968.07
192664	NORTHWEST TIRE INC	INV #4340233 NEW TIRES/MOUNT ON UNIT 52	$1,290.54
192664	NORTHWEST TIRE INC	INV #4339874 TIRE REPAIR ON UNIT 20	$1,550.27
192664	NORTHWEST TIRE INC	INV #4339036 4 NEW TIRES UNIT 96A	$6,430.08
192665	OTTERTAIL POWER CO	ELECTRIC - SAWYER SHOP	$54.95
192666	RDO/POWERPLAN	INV #8843207 RETURN ON INV#8832807- WRONG RIM	-($2,112.88)
192666	RDO/POWERPLAN	INV #P8819107 SENSOR	$139.43
192666	RDO/POWERPLAN	INV #P8836807 RIMS FOR UNIT 94A	$2,000.00
192666	RDO/POWERPLAN	INV #P8832807 RIM AND WHEEL FOR UNIT 94A	$2,112.88
192666	RDO/POWERPLAN	INV #P8651107 CUTTING EDGES FOR UNIT 91A	$2,780.00
192667	RHI SUPPLY REFRIGERATION	INV #1301681 SIX 5-GALLON ANTIFREEZE	$953.57
192668	RUBBELKE, BLAINE	HAUL CLAY FOR CTY 20 - PER DANA BUYING OUTRIGHT NOT BORROWING	$7,712.40
192669	SAFETY KLEEN	INV #92814792 SOLVENT CLEAN	$204.95
192670	TEAM LABORATORY CHEMICAL CO	INV #0038612 COLD MIX BULK ORDER	$1,760.00

192620	TRI N PROPANE	SAWYER SHOP PROPANE	$238.50
192671	WAGNER CONSTRUCTION INC	PROGRESS ESTIMATE FOR BRIDGE REPLACEMENT 142-44 & 155-35	$299,350.75
192672	WESTLIE MOTOR CO	INV #1134563 CLIP ROD FOR UNIT 76	$0.75
192672	WESTLIE MOTOR CO	INV #1134429 SWITCH ROCKER POWER TAKE OFF FOR UNIT 143	$37.83
192672	WESTLIE MOTOR CO	INV #1133821 AIR SPRING FOR UNIT 52	$191.69
192672	WESTLIE MOTOR CO	INV #1134084 STABILIZER FOR UNIT 53	$259.74
192672	WESTLIE MOTOR CO	INV #1134442 CAPTAIN SEAT FOR UNIT 143	$807.26
192672	WESTLIE MOTOR CO	INV #1133323 TARP AND TARP REPAIR ON UNIT 151	$854.41
192672	WESTLIE MOTOR CO	INV #1133569 TARP MOTOR FOR UNIT 150	$1,347.14
192672	WESTLIE MOTOR CO	INV #195991 COOLING SYSTEM REPAIR AND ENGINE REPAIR ON UNIT 52	$1,476.59
192672	WESTLIE MOTOR CO	INV #196005 ENGINE REPAIR ON UNIT 33	$1,609.54
192672	WESTLIE MOTOR CO	INV # 196042 BRAKE REPAIR ON UNIT 26	$4,348.61
192672	WESTLIE MOTOR CO	INV # 196016 OIL LEAK IN FRONT OF ENGINE REPAIR ON UNIT 26	$4,545.58
192672	WESTLIE MOTOR CO	INV #195901 COOLING SYSTEM REPAIR AND ENGINE REPAIR ON UNIT 51	$4,817.35
192604	XCEL ENERGY	ELECTRICITY - BERTHOLD	$59.22
192604	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	$64.31
		Total Road/Highway Bills:	**$451,443.22**

VISION ZERO BILLS			
CHECK #	**VENDOR**	**DESCRIPTION**	**AMOUNT**
DD	JP MORGAN	OCTOBER 2023 TRANSACTIONS--SEE JP BILL LIST	$590.06
		Total Vision Zero Bills:	**$590.06**

GRAND TOTAL	**$830,481.63**

Lolly Gorze, Human Resources Director announced the first 10 Year Service Award for Keith Miller and Sherriff Robert Roed presented him with his 10-year coin. Ms. Gorze announced the second 10 Year Service Award for Joshua Reichenbach and Major Paul Olthoff presented him with his 10-year coin.

Dana Larsen, Highway Engineer entered the meeting at 9:05 AM.

Kyle Patterson, Vision Zero Northwest Region Coordinator gave a 2022- 2023 recap and comparison thus far and touched on the 4 E's - Engineering, Enforcement, EMS and Education (and Outreach) to get down to zero fatalities on our roads.

Emily Burkett, NDSU Extension Agent entered the meeting at 9:09 AM.

Mr. Patterson spoke that surrounding schools are stepping up and having their students engage in the Vision Zero Program and becoming leaders for their school and community. He also touched on the Buckle Up Phone Down Challenge and there is QR code to share.

Lastly, Mr. Patterson mentioned that he is resigning from his current position for a new opportunity and his last day will be November 30, 2023.

Briselda Hernandez, Executive Director of Souris Basin Planning Council spoke regarding the Regional Livestock Development & Planning Grant Program. The program assists counties and regional planning councils in livestock development planning. The uses include site analysis, coordinating strategic planning, and accommodating and encouraging investment in livestock production.

Tom Bodine, Deputy Commissioner of the North Dakota Department of Agriculture spoke stating this partnership will help promote animal and agricultural development in the State of North Dakota. The grants awarded are up to $12,000 for every county and up to $500 for every township.

Mark Lyman of the Minot Area Chamber EDC also came forward to speak regarding the Regional Livestock Development & Planning Grant Program and stated this great for our region to help grow agriculture and Minot Area Chamber EDC supports this.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the Regional Livestock Development & Planning Grant Program as presented and have the Chairman sign the resolution. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: Konrad, R., Sheriff; Struckmeyer, M., Jail; Vera, O., Highway; Charbonneau, D., Highway; Madsen, L., Highway; and Wyum, R., Auditor (added on).

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the pay amendments as presented along with the addition of Wyum, R., Auditor. Roll call; all voted yes; motion carried.

Ms. Gorze spoke on placing keypad locks on the 1st and 2nd floor of the individual/employee bathrooms with a cost of roughly $800.00.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve placing the keypad locks on the individual/employee bathrooms as presented. Roll call; all voted yes; motion carried.

Ms. Gorze, presented changing the overall score from 42 to 39 on the Annual Performance Appraisals.

Moved by Comm. Weppler and seconded by Comm. Anderson to change the Annual Performance Appraisal score from 42 to 39. Roll call; all voted yes; motion carried.

Ms. Gorze, is requesting to remove the second paragraph under the heading "HOLDING RAISE DURING NEW HIRE EVALUATION PERIOD" on current page 19 and change the wording under the heading "COST OF LIVING ADJUSTMENT (COLA)" current page 82 in the employee handbook to read: Increases for the cost of living adjustments will be considered by the WARD COUNTY Commissioners on a yearly basis and adjusted through the budgetary process as they see fit. COLA increases will take effect January 1st of the year following approval for all employees, except new hires in established evaluation period, in accordance with the "HOLDING RAISE DURING NEW HIRE EVALUATION PERIOD" currently found on page 19 and also note this policy is not applicable to Human Service Zone employees.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the changes Ms. Gorze presented. Roll call; all voted yes; motion carried.

Lastly, Ms. Gorze suggested times for scheduling Department Head Appraisals.

Kerrianne Boetcher, Library Administrator presented placing the Angel Tree in the Employee Lounge with all gifts and donations going to the Northern Plains Children's Advocacy Center and this is strictly voluntary. Comm. Weppler mentioned they are part of the Twice Blessed Program as well.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve placing the Angel Tree in the Employee Lounge as presented. Roll call; all voted yes; motion carried.

Brian Vangness, Facility Management Director discussed the Generator Switch Installation at the Courthouse as the cost was never in the budget. Cost is around $35,000.00 range.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the cost of the Generator Switch Installation and use Contingency funds if needed at the end of the year. Roll call; all voted yes; motion carried.

Jason Blowers, Information Technology Administrator presented the request to sell computer monitors to employees.

Moved by Comm. Rostad and seconded by Comm. Weppler to sell the computer monitors to employees. Roll call; all voted yes; motion carried.

Mr. Blowers presented the CivicPlus Website Accessibility managed by AudioEye.

Moved by Comm. Rostad and seconded by Comm. Anderson to approve the CivicPlus Website Accessibility managed by AudioEye as presented with the stipulation that Ms. Haman and Mr. Blowers take out of the appropriate fund. Roll call; all voted yes; motion carried.

Lastly, Mr. Blowers presented the Electro Watchman Stairwell Access Control Proposal.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the Electro Watchman Stairwell Access Control Proposal as presented. Roll call; all voted yes; motion carried.

Comm. Weppler exited the meeting at 10:00 AM.

Major Paul Olthoff of the Detention Center presented Contracts for Boarding Inmates of Burke County, City of Burlington, City of Kenmare, City of Surrey and McHenry County and Joint Powers Agreements for Residents of McKenzie County, McLean County and Williams County.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve the Contracts for Boarding Inmates and Joint Powers Agreements as presented. Roll call; all voted yes; motion carried.

Major Paul Olthoff presented the price quotation for the Ward County Detention Center to update Juvenile BVMS Systems to combine the adult and juvenile BVMS Systems (Bosch Video Management Software).

Jason Blowers came forward to speak regarding the BVMS System.

Moved by Comm. Rostad and seconded by Comm. Anderson to approve the price quotation for the Ward County Detention Center to update Juvenile BVMS Systems to combine with the adult and juvenile BVMS Systems as presented and will use contingency funds first and hold off on funding until installation is updated and completed. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer presented the edge line rumble strips project which covers 67 miles.

Moved by Comm. Anderson and seconded by Comm. Olson to approve the 67 miles of edge line and centerline rumble strips as presented. Roll call; all voted yes; motion carried.

Roza Larson, State's Attorney exited the meeting at 10:15 AM.

Next, Mr. Larsen presented lighting at the following intersections: County Road 10A/19, County Road 15/17, County Road 9/14 and County Road 12 & 55th Street and will work with Verendrye Electric Cooperative.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve the lighting at the intersections as presented and to work with Verendrye Electric Cooperative. Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen presented to advertise for engineering services for round-about at intersection of County Road 14 and 17 located west of Minot.

Moved by Comm. Rostad and seconded by Comm. Anderson to approve advertising for engineering services for round-about as presented. Roll call; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer appeared.

Moved by Comm. Rostad and seconded by Comm. Anderson to receive and file documents: Ward County Highway Committee Meeting Minutes dated October 31, 2023, Minot Area Chamber Economy at a Glance dated November 2023 and a Letter from the City of Minot dated November 8, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson and seconded by Comm. Rostad to receive and file monthly reports including financials as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Anderson to approve the two redemptions of foreclosed properties as presented and have chairman sign deeds back to prior owners. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad and seconded by Comm. Anderson to accept the bids for ten foreclosed properties as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson and seconded by Comm. Rostad to approve the Raffle Permit for Minot Asian American Pacific Islanders as presented. Roll call; all voted yes; motion carried.

Ms. Haman mentioned the Current Board Openings of terms expiring in December of 2023.

Moved by Comm. Rostad and seconded by Comm. Anderson to approve the three properties for Omitted Property Assessment as presented. Roll call; all voted yes; motion carried.

Ms. Haman presented the Grant Agreement between the North Dakota Department of Corrections and Rehabilitation and its Division of Juvenile Services (DJS) (STATE), the North Dakota Association of Counties (NDACo), Ward County and Youthworks. A discussion was held and more confirmation is needed on the Ward County piece so it will be brought to the next commission meeting.

A special meeting for Year-End Bill approval, will be held on Thursday, December 28th, 2023 at 9:00 AM.

At 10:45 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 5th DAY OF DECEMBER, 2023

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Chairman, Ward County Commission

ATTEST:

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