

AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS

Tuesday, May 2, 2023

9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance

Call to Order – Chairman Fjeldahl

Order of Business

Roll Call

1. Approve Agenda
2. Review and approve the minutes from the Special Commission Meeting on April 12, 2023 and the Regular Commission Meeting on April 18, 2023
3. Review and approve the regular bills totaling \$158,310.62 and HS Zone direct cost bills totaling \$10,105.82
4. Lolly Gorze, Human Resources Director
 - A.) 20-year Anniversary for Darwin Hedstand, Highway Department
 - B.) Retirement coin for Kim Rossland, Highway Department
5. Lori Johnson – President of Building #15 Stony Ridge Condos
 - A.) Rezoning request
6. Major Paul Olthoff – Juvenile Detention Center
 - A.) Joint Powers Agreement between Golden Valley County and Ward County
7. Noreen Barton – Director of Tax Equalization
 - A.) Tax Roll Adjustments
8. Brian Vangsness – Facility Management Director
 - A.) 425 Building update
9. Doug Diedrichsen – Planning & Zoning Administrator
 - A.) Variance application
 - B.) Plat applications (2)
 - C.) Plat vacation application
10. Dana Larsen – Highway Engineer
 - A.) Construction engineering for bridge replacement in Sawyer Township
 - B.) County wide patching
 - C.) County wide striping
 - D.) US 83 Bypass chip seal project
11. Travis Schmit – Assistant Highway Engineer
 - A.) ARPA Project MOAs
 - B.) Ward County ARPA request
 - C.) First Responder SIRM request for radios
 - D.) Land use authority and the NFIP
12. Lolly Gorze – Human Resources Director
 - A.) Creation of Deputy position for State's Attorney office
 - B.) Creation of Assistant/Foreman position for Facilities
 - C.) Restructure of Sheriff's Department
 - D.) Pay Amendments

13. Marisa Haman – Auditor/Treasurer

- A.) Receive and file the following correspondence: Letter from Trinity Health Foundation dated April 14, 2023; Bylaws for the following: Makoti Threshers Association, Inc. and Berthold Economic Development Corp.
- B.) 2022 Annual Reports for Ward County Highway Department and Ward County Auditor
- C.) Tabled foreclosed property bid
- D.) Bid withdrawal
- E.) Request for duplicate warrants – Ward Title, D. or K. Erber, and Three Affiliated Tribes
- F.) JP Morgan rebate
- G.) Approval of Gaming Site Authorization for Aggie Foundation, Minot Jr. Golf Association, Inc., and MSU Beaver Boosters, Inc.
- H.) Approval of Raffle Permit for Minot's Finest Car Group and Men's Winter Refuge
- I.) Legislative discussion

Recess

14. Interview for board opening

- A.) 10:30 Ernest Medalen

15. 180-day evaluation of Human Resources Director

Special Meeting Minutes of the Board of Ward County Commissioners
April 12, 2023

The special meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 4:30 PM with Commissioners Anderson, Olson, and Wepler present. Also present were department heads Dana Larsen, Kelly Haugan, and Marisa Haman.

Kelly Haugan, Emergency Management Director, gave a brief of current situation regarding flooding in low lying areas near Trestle Valley. Mr. Haugan asked for an emergency declaration signed into effect for emergency funds.

Moved by Comm. Wepler, seconded by Comm. Anderson to have the Chairman sign the emergency declaration. Roll call; all voted yes; motion carried.

Discussion on pumps for moving water and flood issues.

At 4:53 PM with no further business, the meeting was adjourned.

Minutes of the Board of Ward County Commissioners

April 18, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, and Rostad present with Weppler present via telephone. Also present were department heads Bradley Starnes, Brian Vangsness, Dana Larsen, Jason Blowers, Kelly Haugan, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the agenda with the following changes: Add item 10M, Human Service Zone letter and item 10N Electro Watchman, Inc. keyholders; delete item 10K, Joint meeting discussion. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the minutes of the Regular Commission Meeting on April 4, 2023 with the addition to page 3 stating the Liaison committee shall be referred to as Ward County/City of Minot/ Minot City Park/Minot Public School Liaison committee. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the regular bills totaling \$452,502.52 and Human Service Zone direct cost bills totaling \$23,671.11. Roll call; all voted yes; motion carried.

Kyle Patterson, Vision Zero Regional Coordinator, appeared to present Commemorative Coin Awards to Deputy Kayla Powers and Deputy Casey Visocsky. The coin award is from the North Dakota Department of Transportation and recognizes these individuals for their commitment to promoting traffic safety, enforcing traffic safety laws, and their dedication to Vision Zero's mission of reducing motor vehicle fatalities and serious injuries to zero.

Shana Forster, Ph.D., NDSU Extension Center Director, spoke to the Commission about the upcoming retirement of Ellen Bjelland and the next steps necessary to fill her position. Ms. Forster provided a copy of the Financial Partnership between County and State Base Policy and asked for approval to post the job opening.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve advertising to fill the above position due to the terms of the NDSU Extension Financial Partnership between County and State Base Policy. Roll call; all voted yes; motion carried.

Kelly Haugan, Emergency Management Director, appeared to request the Flood Declaration issued last Wednesday, April 12, 2023 be rescinded. Mr. Haugan stated approximately \$3,600.00 was spent on this Flood Declaration.

Moved by Comm. Anderson, seconded by Comm. Olson to rescind the Emergency Flood Declaration as stated above. Roll call; all voted yes; motion carried.

Robert Roed, Ward County Sheriff, presented an amendment to the Tyler Technologies, Inc. Agreement. Mr. Roed stated there are no changes to the agreement, but the fingerprinting background check information was placed in writing.

Moved by Comm. Rostad, seconded by Comm. Olson to approving the Chairman to sign the Tyler Technologies, Inc. Amendment. Roll call; all voted yes; motion carried.

Brian Vangsness, Facility Management Director, came before the committee regarding a request from an individual to use the far west area of the 900 Building for CDL training through Williston State College. Mr. Vangsness stated this gentleman would like to station a truck on the premises for use in training.

State's Attorney Roza Larson spoke to possible liability issues and how to handle requests from others wanting to use the facilities in the same way.

Holly Arnold, NDSU Extension Parent Educator, spoke to having visions of using that area for land judging, horticultural projects, and other 4H programs that may involve livestock and horse trailers for events. Plus, she stated there are youth on the grounds at various times.

Discussion on how the County North Building may be an option for this WSC instructor but would like to have an MOU or contract drawn up as well. Mr. Vangsness will speak to this gentleman again and apprise him of new developments.

Moved by Comm. Anderson, seconded by Comm. Weppler to deny the request to use the 900 Building for CDL training use. Roll call; all voted yes; motion carried.

Human Resource Director Lolly Gorze presented the following payroll amendments: J. Bolen, Jail and M. Coons, Jail.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Anderson, seconded by Comm. Rostad to receive and file the following correspondence: Letter from Department of the Air Force dated March 31, 2023; letter from Widmer Roel dated April 11, 2023 regarding governance planning; Bylaws for the following: Makoti Development Corp. and Ward County Historical Society; Economy at a Glance April 2023; NDSU Quarterly Report Jan-March, 2023; Ward County Department Head meeting minutes for March 15, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file Monthly Reports including financials as presented. Roll call; all voted yes; motion carried.

Ms. Haman presented four (4) County Deeds to be approved for tax sale. A discussion was held on the fourth property listed, Parcel #SW000059900040.

Moved by Comm. Anderson, seconded by Comm. Olson to pull the deed for the Sawyer property and approve the Chairman to sign the remaining three (3) County Deeds for tax sale. Roll call; all voted yes; motion carried.

The pulled parcel will be addressed later in this meeting.

Moved by Comm. Olson, seconded by Comm. Weppler to approve the cancellation of stale-dated checks as presented. Roll call; all voted yes; motion carried.

There was nothing new to report on the tabled foreclosed property bid.

Moved by Comm. Rostad, seconded by Comm. Anderson to receive and file the 2022 Ward County Annual Reports for the Sheriff's Department and Tax Equalization Department. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the Liquor Licenses for Minot Gun Club and Kenmare Country Club. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve Raffle Permits for Souris River Basin Longbeards and North Dakota Equine Association. Roll call; all voted yes; motion carried.

The 2024 Budget Calendar was presented to the Commissioners.

Ms. Haman was contacted by Don Lewis of Industrial Builders, Inc. about parking a vehicle on the east end of the railroad parking lot. They are doing the viaduct project on Burdick. Ms. Haman initially stated that it would be okay to do so, but now there is more than just a vehicle in the lot. Mr. Lewis would be using this area until approximately October 2023.

Brian Vangsness spoke to this issue and stated there were already damages to the asphalt and fence which will need to be fixed.

Dana Larsen, Highway Engineer, recommended a conversation with the project engineer to require a use agreement to cover time of use and what would be expected as well as a restoration agreement with the understanding that it needs to be restored before the project will be released.

Mr. Larsen will talk with the City of Minot regarding an agreement to cover the above issues and bring this agreement forth at the next meeting.

Item 10K is removed from agenda.

In regard to legislative discussion, HB 1040 has had no movement and there is no information regarding the opioid settlement issue.

Kristi Frederick, Human Service Zone Director, presented a letter with cost estimates and preparation needs for the Morgan Building to house youth that do not fall under any other programs.

Moved by Comm. Rostad, seconded by Comm. Weppler to grant use of the Morgan Building to Ward County Human Service Zone and authorize building preparation expenses in the amount of \$10,977.75 to come out of the Commissioner Contingency fund with an approximate timeline of starting this project of May 1, 2023. Roll call; all voted yes; motion carried.

Jason Blowers, Information Technology Director, presented Electro Watchman, Inc. Keyholder Information Sheets for both the fire alarm and burglar alarm.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file the Fire Alarm and Burglar Alarm Keyholder/Code Information Sheet and authorize Mr. Blowers to sign on behalf of Ward County. Roll call; all voted yes; motion carried.

Parcel #SW000059900040 that was pulled from item 10C above was revisited. A discussion was held. The original plat shows no road and there is nothing for the town of Sawyer to vacate.

Moved by Comm. Rostad, seconded by Comm. Olson to deny signing the County Deed for parcel #SW000059900040. Roll call; all voted yes; motion carried.

Comm. Anderson, Comm. Fjeldahl, and Comm. Weppler attended the Ward County Annual Township Officers Association Annual Spring Meeting held on Thursday, April 13, 2023 at 6:30 PM. No action was taken.

Comm. Fjeldahl and Comm. Weppler attended the Liaison Committee Meeting held on Thursday, April 13, 2023, at 1:00 PM. No action was taken.

At 10:27 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 05/02/2023 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	BEKKA'S BUTTONS	HEM OF PANTS--SHERIFF	\$20.00
	BOTTINEAU COUNTY SHERIFF'S OFFICE	NOTICE OF FORECLOSURE OF TAX LIEN PARCEL-SERVICE--GENERAL	\$20.00
	BOTTINEAU COUNTY SHERIFF'S OFFICE	NOTICE OF FORECLOSURE OF TAX LIEN PARCEL-MILEAGE--GENERAL	\$40.80
	BRUMMUND, PAIGE F	DAY TRIPS 02/22/23-02/28/23 FEB DAILY TRAVEL--EXTENSION SERVICE	\$22.93
	BRUMMUND, PAIGE F	DAY TRIPS 03/01/23-03/30/23 MAR DAILY TRAVEL--EXTENSION SERVICE	\$18.34
	BRUMMUND, PAIGE F	OVERNIGHT TRAVEL 03/24/23-03/26/23 FARGO--EXTENSION SERVICE	\$412.75
	BURLEIGH COUNTY SHERIFF'S DEPT	NOTICE OF FORECLOSURE PARCEL - COPY--GENERAL	\$4.00
	BURLEIGH COUNTY SHERIFF'S DEPT	NOTICE OF FORECLOSURE PARCEL - MILEAGE--GENERAL	\$15.00
	BURLEIGH COUNTY SHERIFF'S DEPT	NOTICE OF FORECLOSURE PARCEL - SERVICE--GENERAL	\$30.00
	CARRIZALES, ANN MARIE	TRAINING "THE FIGHT AFTER THE FIGHT" 9/8-9/2023--SHERIFF	\$10,000.00
	DACOTAH PAPER CO	FACIAL TISSUE AND GLOVES--FACILITY MANAGEMENT	\$150.52
	FARGO GLASS & PAINT	GLASS FOR JAIL-2 CELL WINDOW'S/2 XTRA GLASS PIECES--FACILITY	\$9,084.00
	FIRE EXTINGUISHING SYSTEMS INC	INSPECTION & MAINTENANCE OF FIRE SUPPRESSION - JAIL--FACILITY	\$349.85
	GRAPHICS LETTERING & TRIM	REMOVE GRAPHICS & ADHESIVE #14--SHERIFF	\$240.00
	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$313.85
191255	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	\$5.00
	KOSSAN, KENTON	DAY TRIP 04/14/23 KENMARE--EMERGENCY MANAGEMENT	\$73.36
191321	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$1,540.90
191371	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$1,699.97
191321	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MANAGEMENT	\$994.91
191321	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	\$1,480.83
191321	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$176.16
191321	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MANAGEMENT	\$443.24
191371	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$2,970.45
	MINOT'S FINEST COLLISION CENTER	VEHICLE REPAIRS - DEDUCTIBLE - 2014 FOR EXPLORER--SHERIFF	\$1,000.00
	MINOT'S FINEST COLLISION CENTER	VEHICLE REPAIRS - SUPPLEMENT- 2018 FORD POLICE--INSURANCE	\$933.33
	MINOT'S FINEST COLLISION CENTER	VEHICLE REPAIRS - 2014 FOR EXPLORER--INSURANCE	\$4,367.01
	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - APRIL 2023--GENERAL	\$5,754.65
191322	ND ASSOC OF ASSESSING OFFICERS	COURSE 300-E BREWER CERT CLASS 5/8-12/23--TAX EQUALIZATION	\$580.00
	ND STATE RADIO COMM	TERMINAL FEE Q1 (JAN - MAR2023)--STATES ATTORNEY	\$600.00
	ND STATE RADIO COMM	Q1 TELETYPE RENTAL (JAN - MAR 2023)--SHERIFF	\$600.00
	ND STATE RADIO COMM	LETS LICENSE RENEWAL FEE 2023--SHERIFF	\$143.00
	NDSU DEPT 7510	SHARED SALARIES-Q1 2023- HOLLY ARNOLD--EXTENSION SERVICE	\$3,238.15
	NDSU DEPT 7510	SHARED SALARIES-Q1 2023- EB, PB, EB, EH--EXTENSION SERVICE	\$27,538.90
	OLTHOFF, PAUL J	OVERNIGHT TRAVEL 03/15-16/23 BISMARCK--JUVENILE DETENTION	\$38.50
	PEOPLES STATE BANK OF VELVA	SEARCH WARRANT - GARRISON CREEK CONST LLC--SHERIFF	\$186.00
	RAY, CHRISTOPHER B	OVERNIGHT TRAVEL 03/15-16/23 BISMARCK--JUVENILE DETENTION	\$182.60
	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE - APRIL 2023--AUDITOR AND TREASURER	\$506.02
	SCHILLER, TAYLOR S	SHOES - SHOE CARNIVAL 273899--SHERIFF	\$75.23
	SUMMIT FOOD SERVICES LLC	INMATE MEALS - MARCH 2023--JAIL OPERATIONS	\$37,619.46
191372	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - MAY 2023--GENERAL	\$2,000.00
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--JAIL OPERATIONS	\$74.60
	TURNKEY CORRECTIONS	DEBIT CARD FEES--JAIL OPERATIONS	\$76.00
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--JAIL OPERATIONS	\$81.40
	TURNKEY CORRECTIONS	DEBIT CARD FEES--JAIL OPERATIONS	\$91.00
	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$149.00
	TURNKEY CORRECTIONS	CHECK STOCK--JAIL OPERATIONS	\$88.95
	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$154.00
	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$152.00
	TYLER TECHNOLOGIES INC	ERP PRO ANNUAL FEES 05/01/23-04/30/24--HUMAN RESOURCES	\$2,444.90
191373	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$15.74
191373	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$20.79
191373	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$22.10
191373	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$174.80
191373	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$61.41
191373	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$5,660.89
191373	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$337.92
191256	WEX HEALTH, INC.	FSA MONTHLY FEES - MARCH--HUMAN RESOURCES	\$192.50
191374	WILHELM TIM	2023 INDIGENT DEFENSE - MAY 2023--GENERAL	\$2,000.00
191323	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MANAGEMENT	\$135.04
191323	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MANAGEMENT	\$4,051.77
191323	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	\$7,524.72
191375	XCEL ENERGY	ELECTRICITY FOR SOO PARKING LOT--FACILITY MANAGEMENT	\$45.43
191375	XCEL ENERGY	ELECTRICITY FOR 900 BUILDING--FACILITY MANAGEMENT	\$722.08
191375	XCEL ENERGY	ELECTRICITY FOR 900 BUILDING--FACILITY MANAGEMENT	\$84.38
Total General Bills:			\$139,831.13

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	GERDAU	FLAT & SHEET IRON	\$227.05
Total Park Board Bills:			\$227.05

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	AMERICAN TRUCK & TRAILER	REAR ARM ASSY	\$325.59
	CAPITAL ONE TRADE CREDIT	HOOKS, PINKS, ORING REMOVER, SCREWDRIVER	\$22.55
	DAKOTA FLUID POWER INC	GATE HOSE ASSY, COUPLERS	\$386.26
	DAKOTA FLUID POWER INC	GATE HOSE ASSY	\$61.16
	DAKOTA TRUCK & FARM	FRONT CHASSIS, BOLTS, NUTS, SPRINGS	\$788.14
	GERDAU	TUBING	\$69.73
191376	KENMARE CITY OF	WATER - SEWER	\$57.50
	LIEBELT, NORBERT VANCE LAYNE	TEMP EASEMENT NW4NW4 23-154-83 0.106 ACRES	\$660.00
	LIEBELT, NORBERT VANCE LAYNE	TEMP EASEMENT NW4NW4 23-154-83 0.048 ACRES	\$330.00
191377	MDU - BISMARCK OFFICE	UTILITIES BLDG D	\$665.71
191377	MDU - BISMARCK OFFICE	UTILITIES BLDG B	\$1,408.46
191377	MDU - BISMARCK OFFICE	UTILITIES - BLDG A	\$417.70
191377	MDU - BISMARCK OFFICE	UTILITIES - BLDG C	\$1,049.27
191377	MDU - BISMARCK OFFICE	UTILITIES - BLDG E	\$158.65
	MENARDS - MINOT	HOSE, SOCKET, RODENT TRAPS, AIR FRESHENERS	\$141.87
	MENARDS - MINOT	SPRAY PAINT	\$39.92
	MENARDS - MINOT	RESPIRATOR, CHANNEL LOCK, TOWELS, BINS, WAS & DRY	\$85.68
191378	OTTERTAIL POWER CO	UTILITIES - DOUGLAS	\$428.54
	RDO/POWERPLAN	FILTER KIT	\$247.42
	RDO/POWERPLAN	EDGES	\$2,780.00
	SUNDRE SAND & GRAVEL INC	SALT SAND	\$6,233.95
	SWANSTON EQUIPMENT CO	MOTOR	\$1,440.10
	SWANSTON EQUIPMENT CO	DOOR GLASS	\$276.48
	UDE, COLE A	OVERNIGHT TRAVEL 4/11/23-4/12/23 BISMARCK	\$45.50
	WALTER, BRIAN A	OVERNIGHT TRAVEL 4/11/23-4/12/23 BISMARCK	\$45.50
191379	XCEL ENERGY	UTILITIES - ELECTRIC POWER BERTHOLD	\$86.76
Total Road/Highway Bills:			\$18,252.44

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
			\$0.00
Total Vision Zero Bills:			\$0.00

GRAND TOTAL \$158,310.62

WARD COUNTY HUMAN SERVICE ZONE

LISTING OF BILLS

BILLS PAID - May 2, 2023

ZONE BOARD REVIEW- May 16, 2023

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Jamie Irey	FC-Medical Expense Glasses	52.90
Jenna Lyon-Aasand	Employee Travel	116.59
Mountain Plains Youth Service	Safe Beds-Minot March	9900.00
Al and Elisia Sadler	FC-Medical Exp Prescription	36.33
TOTAL		10,105.82

Lynae Schroeder

From: Dana Larsen
Sent: Tuesday, April 25, 2023 5:59 PM
To: Marisa Haman
Cc: Lynae Schroeder
Subject: FW: Rezoning

Marisa

Lori Johnson, who is the President of Building #15 (or condo building 2) located at 15 43rd Ave SW, contact me about a request to change their current zoning from Commercial to Residential. They will need Ward County to sign off or sign the application and agree to the change since we own 24/40^{ths} of the outlot. She has gotten all the signatures from both buildings but the city Planner stated Ward County will need to sign off as well. If you could please put this on the agenda, and I will have Lori or one of their representative attend the meeting. Below is the info she sent me.

Dana G. Larsen, P.E.
Ward County Engineer

From: Lori Johnson <lojohnson_58701@yahoo.com>
Sent: Monday, April 24, 2023 5:37 PM
To: Dana Larsen <Dana.Larsen@co.ward.nd.us>
Subject: Rezoning

EXTERNAL email received. DO NOT open suspicious emails.

Mr. Lattin,

My name is Tony Johnson and I am President of Building #15 Honey Ridge Condoms located at 15 43rd Ave SW. We are trying to get our current zoning changed from C2 (Commercial to RM (Residential)). I am including copies of the plot map with buildings 15 and 16 and the remaining lots currently owned by West County. I have gotten all the signatures for both buildings which I am also sending along with the application. I am working with City Planner John Mac Dyle and you may call him with any questions. Please let me know if there is any more information that you need. Thank you for your time and attention. Below you will find my contact information. Thank you.

Tony Johnson

15 43rd Ave SW # 11

Minot ND 58701

1001-58701@xpress.net

701-221-9951

City of Minot

Planning Department Acknowledgment and Signature

1025 31st St SE
PO Box 5006
Minot, ND 58702
planner@minotnd.org
(701) 857-4122

The undersigned applicant hereby represents upon all of the penalties of the law, for the purpose of inducing the City of Minot to take action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the Ordinance of the City of Minot, and the laws of the State of North Dakota, and that the undersigned applicant will pay all fees and charges incurred by the City for the examination and review of this petition.

[Signature]
Signature of Applicant

Low Johnson
Print Applicant(s) Name

4-24-23
Date

See attached signatures
Signature of Property Owner*

Print Property Owner(s) Name

Date

*If the applicant is different than the property owner, please provide a copy of the Offer to Purchase or other documentation from the property owner giving permission to make the requested changes to the property.

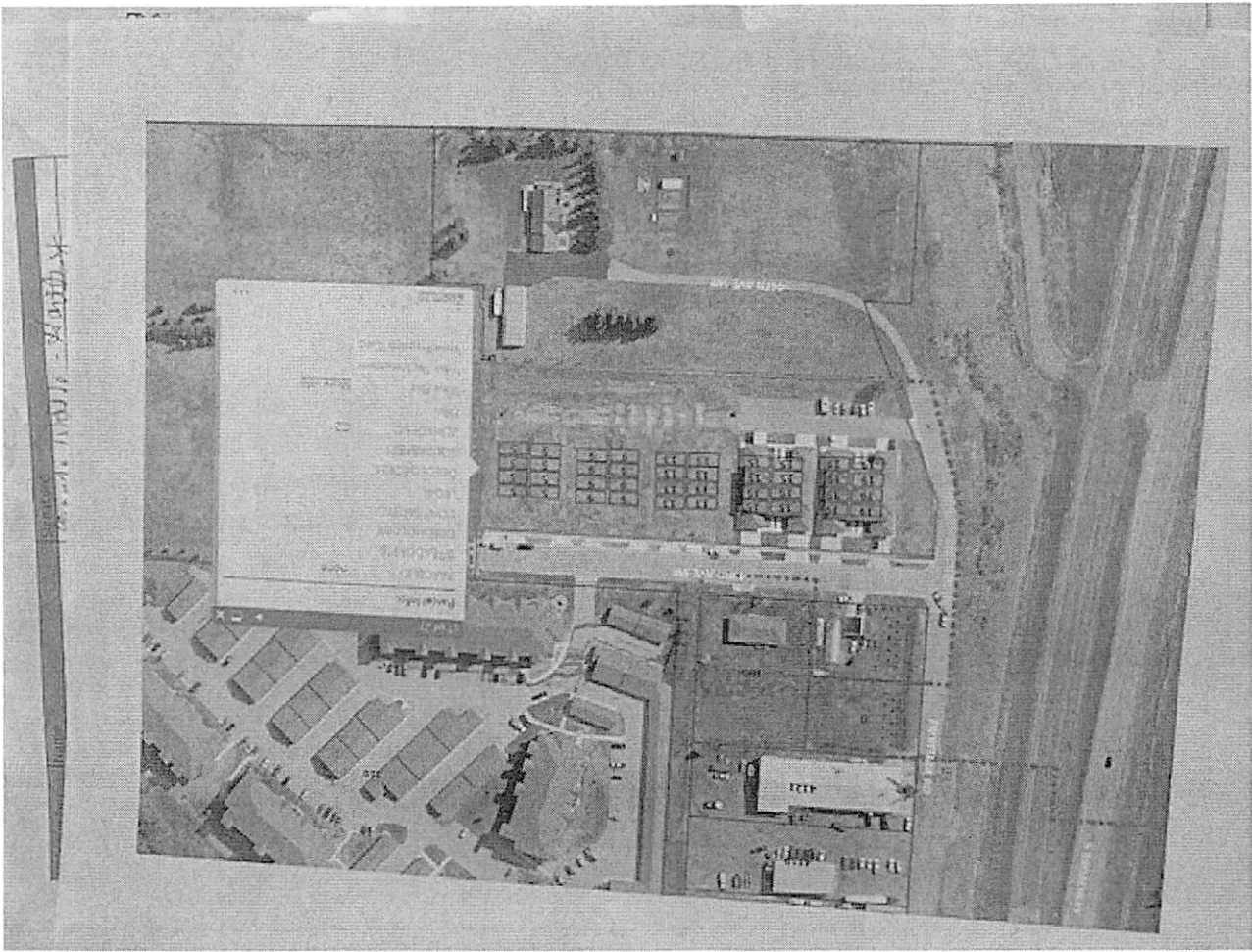
Application Fees and Refunds

Planning application fees cover the following costs: hearing and legal notices. The review deposit will be utilized for the cost of staff review time, consultants, meetings with applicants, neighborhood meetings, preparation of staff review time, reports and legal documents. Refunds of application fees will be one-half of the fee and any remaining review fees if the application is withdrawn prior to publication of the public hearing notice. After publication, no refunds will be given. Any remaining review fees will be refunded after the City Council meeting(s) have taken place and all requirements have been met.

Planning Commission Applications are not complete until all required
submittal documents have been received.

Revised Date: October, 2021

1	Terrell & Walter Hardley	Kenzie Wells - 8/10/18
2	Marlene Gutierrez	Travis Robinson
3	Anders Johnson	Patricia B. B.
4	Hedder Goff	Patricia B. B.
5	Carmel Bort	Patricia B. B.
6	Kelly Guse K. L. S.	Patricia B. B.
7	Donald & Maria Jenkins	Patricia B. B.
8	Larry Brown	Patricia B. B.
9	Larry Brown	Patricia B. B.
10	Aaron Asselt	Patricia B. B.
11	Levi Johnson	Patricia B. B.
12	Drew Sittimer	Patricia B. B.
13	Patricia Jenkins	Patricia B. B.
14	Shawn Stevens & Patricia	Patricia B. B.
15	Robert Nichols & Patricia	Patricia B. B.
16	Patricia and Rocky Hardley	Patricia B. B.



Please let me know if you have any questions.

JOINT POWERS AGREEMENT

CONTRACT FOR GOLDEN VALLEY COUNTY RESIDENTS

This Joint Powers Agreement (hereafter "Agreement") is entered into between Golden Valley County acting through the Golden Valley County Board of County Commissioners (hereafter "Golden Valley") of Beach, North Dakota, and Ward County acting through the Ward County Board of County Commissioners (hereafter "Ward County") of Minot, North Dakota.

WHEREAS, Chapter 54-40.3 N. D. C. C. authorizes any county to enter into an agreement with any other political subdivision of North Dakota upon approval of its respective governing body for the cooperative or joint administration of any power of function that is authorized by law or assigned to one or more of them;

NOW, THEREFORE, the parties agree as follows:

1. Term of Agreement. This contract shall run for a period of May 1, 2023 through December 31, 2024 and shall be subject to cancellation by either of the parties hereto upon 30 days written notice to the other party hereto.
2. Housing of Residents. Ward County Juvenile Detention shall provide for the care and custody of juveniles (hereinafter collectively called residents) from Golden Valley County. Ward County Juvenile Detention shall provide all necessary and incidental services associated with the detention of said residents. Juvenile Detention availability shall be determined exclusively by appropriate Ward County Officials. Ward County does not guarantee any bed availability under this contract.
3. Return of residents out of Ward County: A resident housed at Ward County Juvenile Detention will be returned to the care, custody and control of Golden Valley County at the request of Ward County. If at any time said resident becomes unmanageable or engages in any serious institutional misconduct, Ward County will notify Golden Valley County of the said problem and will provide Golden Valley County any written reports associated with the institutional misconduct.
4. Compensation for Boarding of Residents. Golden Valley County will pay for the services provided by Ward County Juvenile Detention an amount not to exceed:
Effective rate for 05/01/2023-12/31/2024 \$258.50
per resident per day, or any fraction thereof, except there shall be no charge for the final day of detention. Notwithstanding the above there will be a minimum payment of the daily rate per resident detained. Payment for the housing of residents and all associated expenses shall be made to Ward County within 30 days of billing.
5. Mileage. Transportation of a resident provided by Ward County at the request of Golden Valley County, to and from Ward County shall be reimbursed by Golden Valley County at the standard mileage rate issued by the Internal Revenue Service (IRS). This rate is subject to change during the execution of this contract. This charge does not include services of Ward County Personnel in providing such transportation which shall be governed by the following paragraph.
6. Use of Ward County Personnel at Other Locations. If Golden Valley County requests or if circumstances require the Ward County Personnel be used to guard or escort a resident at a location other than at the Ward County Juvenile Detention Center, then Ward County shall be reimbursed for the use of such personnel at the cost of **\$33 per hour** for use of its staff.

7. Medical Expenses of Residents. Golden Valley County shall reimburse Ward County for all medical expenses (e.g., physician care, prescriptions, clinical care, hospitalization, etc.) incurred by Ward County with respect to a resident. Such reimbursement shall not include on-site nursing care provided by Ward County nursing staff. Medical services received off-premises must have prior approval from Golden Valley County. Golden Valley County shall pay for emergency medical services without prior approval; however, Ward County shall notify Golden Valley County as soon as possible after the emergency.
8. Prison Rape Elimination Act (PREA): In accordance with PREA standard, 115.312; Ward County is obligated to comply with PREA standards. At any time during the execution of this Boarding Contract, Golden Valley County can verify compliance through various methods (i.e. on-site review, documentation, and review of official audit report (when completed)). Failure to comply with PREA and applicable PREA Standards may result in termination of the contract.
9. This contract is subject to the provisions of the North Dakota Century Code and all rules and regulations promulgated pursuant thereto governing the care and custody of persons detained hereunder. Golden Valley County agrees to indemnify Ward County for its costs of defense with regard to any lawsuit arising out of Ward County's performance of this contract in the event there is final adjudication absolving Ward County and its Agents and Employees of any liability with regard to the claims stated in the lawsuit.

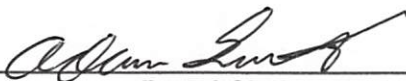
Dated this 4 day of April, 2023

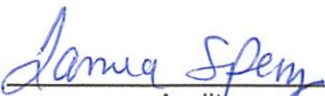
Minot, North Dakota

By _____
Board Chairperson

By _____
Auditor

Beach, North Dakota

By 
Board Chairperson

By 
Auditor



DIRECTOR OF TAX EQUALIZATION

Noreen Barton
Ward County Tax Director
PO Box 5005
Minot, ND 58702-5005
(701) 857-6430
noreen.barton@wardnd.com
www.wardnd.com

MEMO

DATE: 5/2/2023

TO: Ward County Commissioners

FROM: Noreen Barton Director of Tax Equalization

RE: Tax Roll Adjustments & Items for Consideration and Action on May 2, 2023

1. MH is not liveable, remove from tax roll:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Kuglin, Stacy	NE5102844 Prairie Acres MHP Lot 23	5120 Hwy 2 E Lot 23 Minot, ND 58701	2023	\$4,000	\$0.00	\$180	\$0.00
Kuglin, Stacy	NE5102844 Prairie Acres MHP Lot 23	5120 Hwy 2 E Lot 23 Minot, ND 58701	2022	\$4,000	\$0.00	\$180	\$0.00

2. Current Review of the Information with the Owner, reflected a change in the value of the MH:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Meyer, Carla	BD5103940 Berthold MHP Lot 8	7 Tyler St. Lot 8 Berthold, ND 58718	2023	\$9,000	\$5,000	\$405	\$225

3. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Porter, Justin & Breanna	RL5105537 S2NE S2NW Rice Lake	12960 240 th Ave SW Douglas, ND 58735	2023	\$52,000	\$0.00	\$2,340	\$0.00
Porter, Justin & Breanna	RL5105537 S2NE S2NW Rice Lake	12960 240 th Ave SW Douglas, ND 58735	2022	\$53,000	\$0.00	\$2,385	\$0.00

4. Foreclosure Property that should have been Exempt:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ward County	BN130560400040 Highlands Ranch 3 rd Addn. Lot 4 Block 4	Unassigned Burlington, ND 58722	2022	\$28,000	\$0.00	\$1,400	\$0.00
Ward County	BN130560400040 Highlands Ranch 3 rd Addn. Lot 4 Block 4	Unassigned Burlington, ND 58722	2021	\$28,000	\$0.00	\$1,400	\$0.00
Ward County	BN130560400040 Highlands Ranch 3 rd Addn. Lot 4 Block 4	Unassigned Burlington, ND 58722	2020	\$28,000	\$0.00	\$1,400	\$0.00
Ward County	BN130560400030 Highlands Ranch 3 rd Addn. Lot 3 Block 4	Unassigned Burlington, ND 58722	2022	\$34,000	\$0.00	\$1,700	\$0.00
Ward County	BN130560400030 Highlands Ranch 3 rd Addn. Lot 3 Block 4	Unassigned Burlington, ND 58722	2021	\$34,000	\$0.00	\$1,700	\$0.00
Ward County	BN130560400010 Highlands Ranch 3 rd Addn. Lot 1 Block 4	Unassigned Burlington, ND 58722	2022	\$7,000	\$0.00	\$350	\$0.00
Ward County	BN130560400010 Highlands Ranch 3 rd Addn. Lot 1 Block 4	Unassigned Burlington, ND 58722	2021	\$7,000	\$0.00	\$350	\$0.00

5. Reduction is needed to reflect Market Value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Floros Inc	MI19C990000020 Mar-Son 3 rd Addn. Lot 2	2120 Burdick Expy E. Minot, ND 58701	2022	\$1,021,000	\$623,000	\$45,945	\$28,035



Douglas Diedrichsen
Planning and Zoning Admin.
701-857-6405
PO Box 5005
Minot, ND 58702-5005

DATE: April 24, 2023
TO: Ward County Board of Commissioners
FROM: Doug Diedrichsen, Planning and Zoning Administrator
SUBJECT: Planning and Zoning Items from Planning Commission

MEMORANDUM

Plats

1. Fernando & Jessica Almaraz

Application for a **Variance** for the following described property:

Larsons 1st addition lots 10, 11 & 12 Blk 3

The applicant is proposing build on a small residential lot located in the platted town of Foxholm. Applicant has agreed to setbacks at 75' from County Road and 100' from Highway. The lot is too small to accommodate the setback requirements of a state highway. This lot is for future residential purposes. Ward County zoning applies with the township recommending approval.

Planning Commission recommends Approval of the Variance Application based on finding of facts and staff recommendations.

2. Richard Burtch

Application for a **Plat** for the following described property:

Proposed Outlot 2 lying in the SE4NE4 21-157-81

The applicant is proposing to parcel an outlot, proposed outlot 2 is 5.83 acres. This outlot is for future residential purposes. Ward County zoning applies with the township recommending approval

Planning Commission recommends Approval of the Outlot Plat Application based on finding of facts and staff recommendations.

3. Craig McCormack

Application for a **Plat** for the following described property:

Proposed Outlots 1&2 lying in the E2SE4 26-155-85

The applicant is proposing to parcel two outlots, proposed outlet 1 is 10.00 acres, proposed outlet 2 is 7.26 acres. These outlots are for future residential purposes. Ward County zoning applies with the township recommending approval.

Planning Commission recommends Approval of the Outlot Plats Application based on finding of facts and staff recommendations.

4. Dwayne Brandt

Application for a **Plat Vacation** for the following described property:

Outlot 1 lying in the NE4NE4 36-151-86

The applicant is proposing to vacate an outlet, current outlet 1 is 10.00 acres. This outlet was for residential/agricultural purposes. Ward County zoning applies with the township recommending approval.

Planning Commission recommends Approval of the Outlot Plat Vacation Application based on finding of facts and staff recommendations.

Planning & Zoning Administrator
 PO Box 5005
 Minot, ND 58702-5005
 (701) 857-6405

VARIANCE APPLICATION \$100

APPLICANT INFORMATION

Name: **Fernando & Jessica Almaraz**

Email Address: **fernandoalmaraz80@uahoo.com**

Phone: **956-560-8290**

Current Address: **1337 37th ave se**

City: **Minot**

State: **ND**

ZIP Code: **58701**

Legal description of subject property: **LARSONS FIRST ADDN LOTS 10,11 & 12 BLK 3 LESS E'LY 5 FO**

LARSONS FIRST ADDN LOTS 10,11 & 12 BLK 3 LESS E'LY 5 FOR HWY

REASON* FOR VARIANCE

- | | | |
|--|--|---|
| ☐ Exceptional shallowness of parcel | ☐ Oddly shaped parcel | ☐ Exceptional topographical conditions |
| ☐ Reasonable use of parcel is not possible | ☐ Unique preexisting circumstances | ☒ Other: <u>UNBUILDABLE WITH SETBACK</u> |

*Financial inconvenience is NOT an exceptional hardship, thus does not qualify as a reason for a variance.

DESCRIBE THE PROPOSED PROJECT

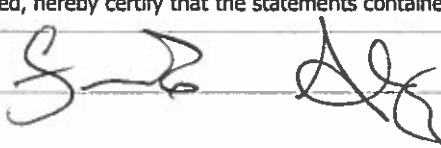
Mobile home with shed or build shop

VARIANCE TO WHAT ORDINANCE

- | | | |
|--|---------------------------------------|--------------------------------------|
| ☒ Set back requirements | ☐ Building height | ☐ Square footage |
| ☐ Parking | ☐ Landscaping | ☐ Other: _____ |

SIGNATURES

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: 

Date: **2/9/2023**

OFFICIAL USE

Date Received by Staff:

Received by:

Paid: Yes No; Type:

Staff Check List:

- ☐ PHN to MDN
- ☐ PHN to Ntfn Area
- ☐ Comment Received Y____ N____
- ☐ Staff report written

PC Action:

CC Action:



Planning & Zoning Administrator
PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

VARIANCE APPLICATION \$100**APPLICANT INFORMATION**Name: **Fernando & Jessica Almaraz**Email Address: **fernandoalmaraz80@uahoo.com**Phone: **956-560-8290**Current Address: **1337 37th ave se**City: **Minot**State: **ND**ZIP Code: **58701**Legal description of subject property: **Larson First Addn Lot 9 BLK 3 Less E'LY 5' for HWY Foxholm****Larson First Addn Lot 9 BLK 3 Less E'LY 5' for HWY Foxholm****REASON* FOR VARIANCE**

- | | | |
|--|--|---|
| ☐ Exceptional shallowness of parcel | ☐ Oddly shaped parcel | ☐ Exceptional topographical conditions |
| ☐ Reasonable use of parcel is not possible | ☐ Unique preexisting circumstances | ☒ Other: <u>UNBUILDABLE WITH SETBACK</u> |

*Financial inconvenience is NOT an exceptional hardship, thus does not qualify as a reason for a variance.

DESCRIBE THE PROPOSED PROJECT**Mobile home with shed or build shop****VARIANCE TO WHAT ORDINANCE**

- | | | |
|--|---------------------------------------|--------------------------------------|
| ☒ Set back requirements | ☐ Building height | ☐ Square footage |
| ☐ Parking | ☐ Landscaping | ☐ Other: _____ |

SIGNATURES

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: 

Date:

2/9/2023**OFFICIAL USE**

Date Received by Staff:

Received by:

Paid: Yes No; Type:

Staff Check List:

PC Action:

CC Action:

- ☐ PHN to MDN
☐ PHN to Ntfn Area
☐ Comment Received Y____ N____
☐ Staff report written

Planning & Zoning Administrator
 PO Box 5005
 Minot, ND 58702-5005
 (701) 857-6405

VARIANCE APPLICATION \$100

APPLICANT INFORMATION

Name: **Fernando & Jessica Almaraz**

Email Address: **fernandoalmaraz80@uahoo.com**

Phone: **956-560-8290**

Current Address: **1337 37th ave se**

City: **Minot**

State: **ND**

ZIP Code: **58701**

Legal description of subject property: **Larson First Addn Lots 5-8 BLK 3 Less E'LY 5" for HWY Foxholm**

Larson First Addn Lots 5-8 BLK 3 Less E'LY 5" for HWY Foxholm

REASON* FOR VARIANCE

- | | | |
|--|--|---|
| ☐ Exceptional shallowness of parcel | ☐ Oddly shaped parcel | ☐ Exceptional topographical conditions |
| ☐ Reasonable use of parcel is not possible | ☐ Unique preexisting circumstances | ☒ Other: <u>UNBUILDABLE WITH SETBACK</u> |

*Financial inconvenience is NOT an exceptional hardship, thus does not qualify as a reason for a variance.

DESCRIBE THE PROPOSED PROJECT

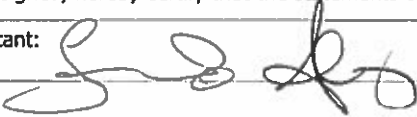
Mobile home with shed or build shop

VARIANCE TO WHAT ORDINANCE

- | | | |
|--|---------------------------------------|--------------------------------------|
| ☒ Set back requirements | ☐ Building height | ☐ Square footage |
| ☐ Parking | ☐ Landscaping | ☐ Other: _____ |

SIGNATURES

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: 

Date: **2/9/2023**

OFFICIAL USE

Date Received by Staff:

Received by:

Paid: Yes No; Type:

Staff Check List:

- ☐ PHN to MDN
- ☐ PHN to Ntfn Area
- ☐ Comment Received Y____ N____
- ☐ Staff report written

PC Action:

CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Item #: 1

Planning Commission Staff Report

1st Reading Meeting Date: March 16th, 2023

2nd Reading Meeting Date: April 20th, 2023

Applicant: Fernando & Jessica Almaraz
1337 37th Ave SE, Minot, ND 58701
956.560.8290

Owner: Fernando & Jessica Almaraz

Current legal description: Larsons 1st addition lots 10, 11 & 12 Blk 3

Address: (if applicable) N/A

Township: Foxholm Township

Current Zoning: Ward County Rural

Zoning Ordinance Reference: Ward County Zoning Dist. 2

PROJECT DESCRIPTION:

The applicant is requesting a setback variance for both front and side yard.

FINDINGS OF FACT:

1. Proposed setback of 100 ft. front yard and 75 ft. side yard setback from township road on lot 12
2. The land is currently residential and will be used for residential purposes.
3. Township Recommending Approval 4/12/23



Highway Department Comments: Need to ensure buildings have adequate setback but understand that Planning Commission has agreed to a 75 foot setback. As future development occurs within areas where setbacks are unattainable, minimum setbacks should be met to help insure area for snow to be pushed during winter months, site distances for oncoming traffic, and future area for utilities to serve said properties

**Planning/Zoning Office**

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT**APPLICANT INFORMATION**

Name: Richard Thomas Burtch Phone: 701-833-1975
Email Address: tomburtch@hotmail.com
Mailing Address: 1321 - 78th St SE Minot ND 58701

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): OL 2
Legal Description: OL 2 SE 4 NE 4
Address: (If Applicable)

Proposed use: Existing Use: Number of Lots Proposed:

OWNER OF RECORD INFORMATION

Name: Address: Same Phone:
Email Address:

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: [Signature] Date: 3-1-2023

**** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must be on the plat.**

OFFICIAL USE

Current Zoning:	Paid: Yes / No	Amount Paid:	Payment method/date:
Date Received:	Received By:		
Staff Check List: ☐ Tnsp rcmd: sent _____ rcvd _____ ☐ WRD rcmd: sent _____ rcvd _____ ☐ Rcdr Rvw: sent _____ rcvd _____ ☐ Staff report written	PC Action:		CC Action:
Certified Mail Tracking #:			



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Planning Commission Staff Report

Item #: 3

Recommendations

Staff: **Approval w/ Conditions**

Township: **Approval w/o conditions**

Water Board: **Approval w/conditions**

Meeting Date: April 20th, 2023

Applicant: Richard Burtch
1321 78th St. SE, Minot, ND 58701
701.833.1975

Owner: Richard Burtch

Current legal description: SE4NE4 21-157-81

Proposed legal description: Outlot 2 lying in the SE4NE4 21-157-81

Address: (if applicable) N/A

Township: Margaret Township

Current Zoning: Ward County Rural

Zoning Ordinance Reference: Ward County Zoning Dist. 2

PROJECT DESCRIPTION:

The applicant is requesting to outlot for a future residential use.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 2 is 5.83 acres.
2. The land is currently residential and will be used for residential purposes.
3. The outlot 2 has access from CR 21 on the east side of the proposed outlot.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is proposing to parcel an outlot for a residential purpose. Outlot 2 is 5.83 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

Existing property has two access points to County Road 21 and no additional access points will be allowed. Any change in access points to be permitted with Ward County Highway Department.

TOWNSHIP RECOMMENDATION:

Based upon review Margaret Township has responded and the Margaret Township Board of Supervisors has recommended the plat be approved without comment or objection.

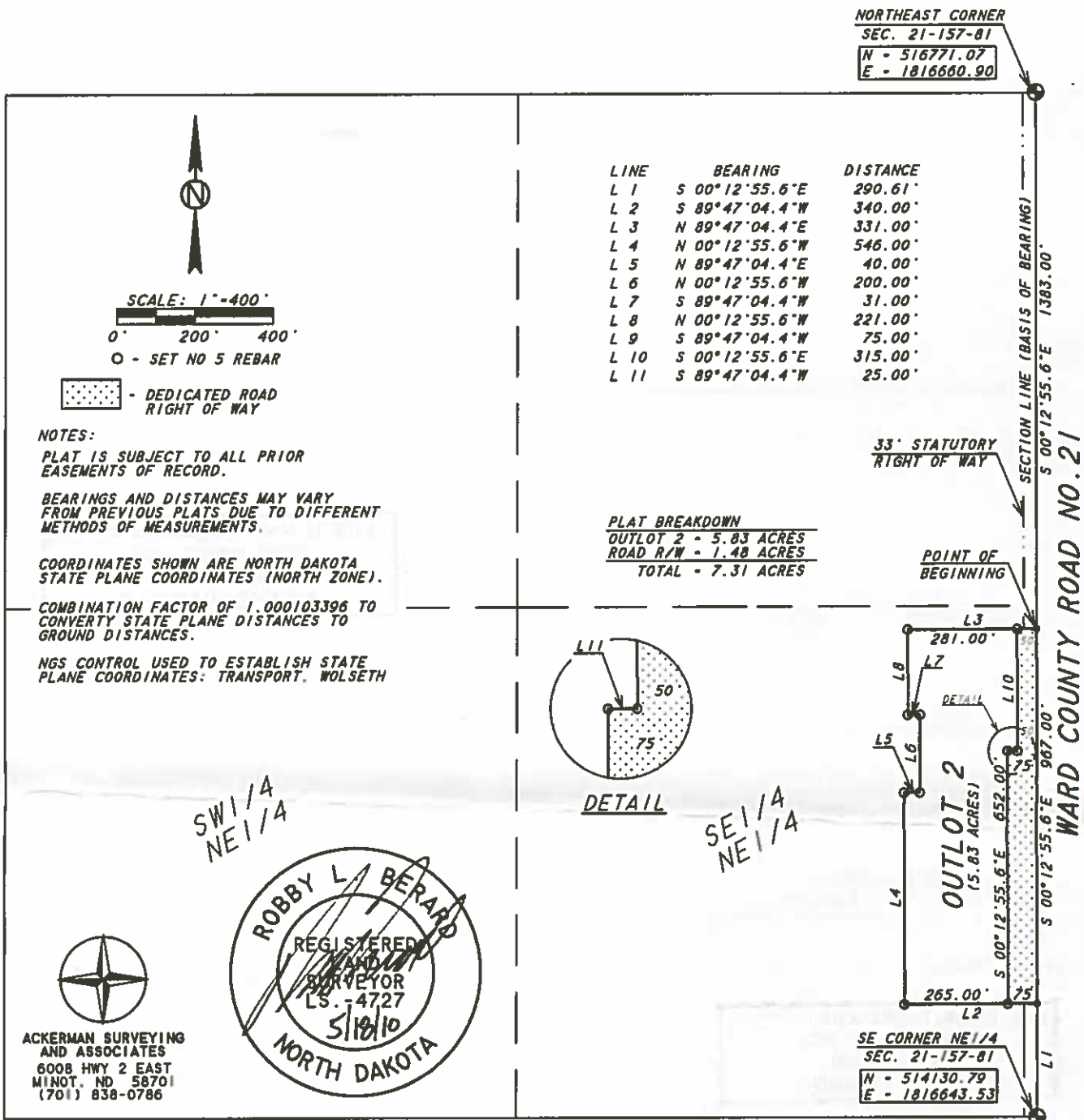
WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

1. A storm water management plan may be required if the subject property:
 - has a special use permit applied for
2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.

PLAT OF OUTLOT 2

of SE1/4NE1/4 . Section 21, Township 157 North, Range 81 West
Owner _____



Outlot 2 of SE1/4NE1/4 . Section 21, Township 157 North, Range 81 West
Described as follows:

Commencing at the Northeast Corner of Section 21, Township 157 North, Range 81 West, Ward County, North Dakota; Thence S 00°12'55.6"E, along the East boundary of Section 21, a distance of 1383.00 feet to the point of beginning. Thence continuing S 00°12'55.6"E, a distance of 967.00 feet; Thence S 89°47'04.4"W, a distance of 340.00 feet; Thence N 00°12'55.6"W, a distance of 546.00 feet; Thence N 89°47'04.4"E, a distance of 40.00 feet; Thence N 00°12'55.6"W, a distance of 200.00 feet; Thence S 89°47'04.4"W, a distance of 31.00 feet; Thence N 00°12'55.6"W, a distance of 221.00 feet; Thence N 89°47'04.4"E, a distance of 331.00 feet to the point of beginning. Tract contains 7.31 acres.

THE UNDERSIGNED, owner of the within described property, in accordance with the provisions of Section 57-02-39 of the North Dakota Century Code, and upon demand of the County Auditor of _____ County, North Dakota, ha caused to be made the within and foregoing plat of said land, with the lots as therein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use.

IN TESTIMONY WHEREOF the said owner ha hereunto set _____ hand and seal this _____ day of _____, 20_____.

Signed in presence of

Paul Thomas Burtch (Seal)
Marilyn E. Burtch (Seal)

_____ (Seal)

STATE OF NORTH DAKOTA } ss.
County of McHenry

On this 3 day of March in the year 2023, before me, a Notary Public in and for said County and State, personally appeared Richard Thomas Burtch and Marilyn E. Burtch

known to me to be the person s who are described in, and who executed the foregoing instrument and acknowledged that they executed the same.

My Commission Expires: 2-18-2024

Kimberly Lovcik

Notary Public
KIMBERLY LOVCIK
Notary Public
State of North Dakota
My Commission Expires Feb. 18, 2024

SURVEYOR'S CERTIFICATE

I, ROBBY L. BERARD, Registered Land Surveyor, do hereby certify that at the request of Tom Burtch

within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

I made the

ROBBY L. BERARD Registered Land Surveyor #4727
NORTH DAKOTA
REGISTERED LAND SURVEYOR
LS: 4/27

Subscribed and sworn to before me this 18th day of May, 2020.

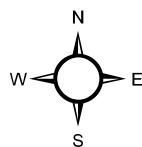
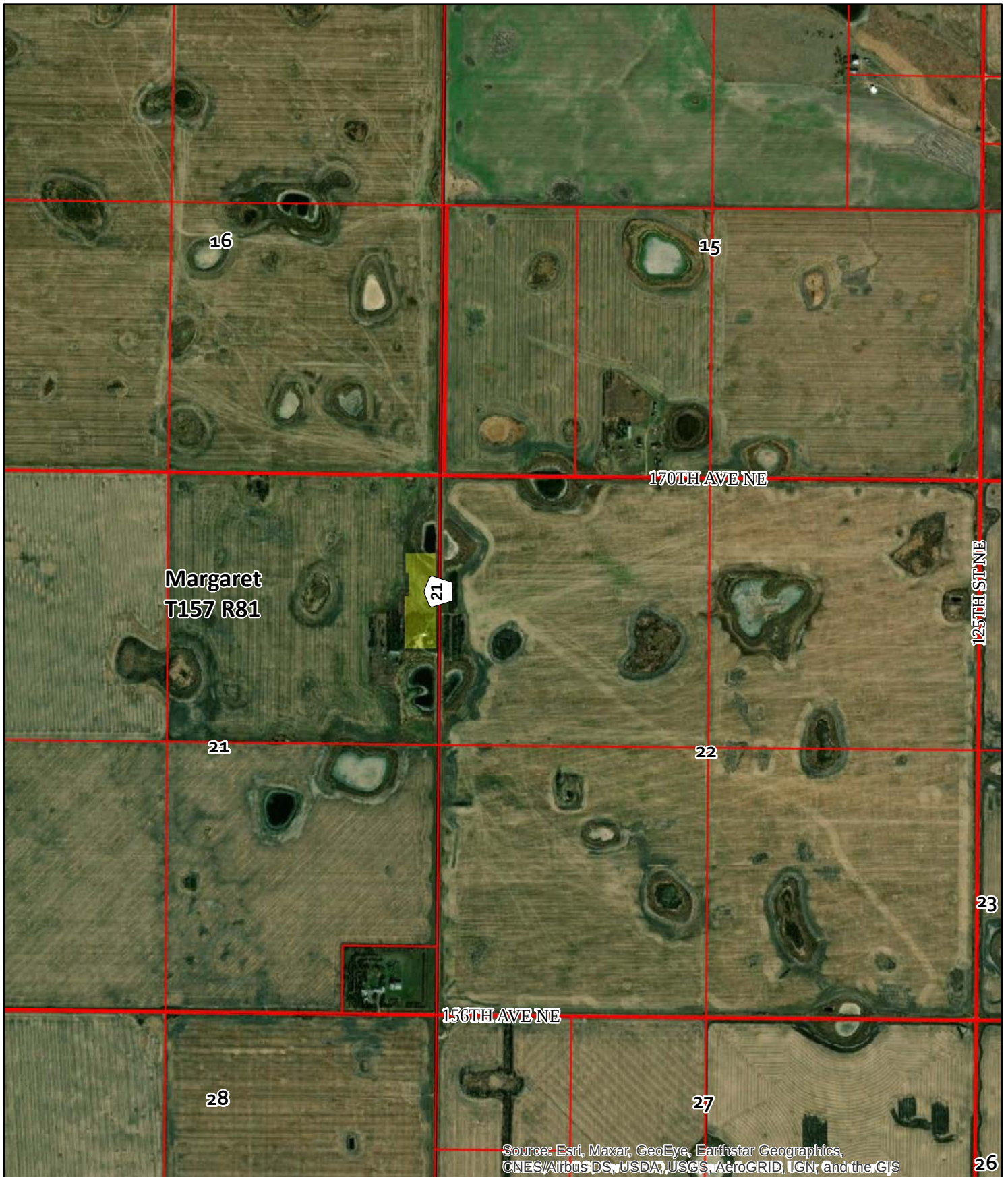
My Commission Expires:

CHAD ATTERTON
Notary Public
State of North Dakota
My Commission Expires Nov. 11, 2014

Chad Atterton
Notary Public

Approved _____, 20_____

Approved _____, 20_____



Richard Burch
Plat Application
21-157-81
Margaret Township



Ward County Parcels

PlatsApplications

0 600 1,200 2,400 Feet



Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT

APPLICANT INFORMATION

Name: Craig McCormack Phone: 701-340-3350
Email Address: _____
Mailing Address: 1610 170th St. SW Des Lacs, ND 58733

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): 04410+1
Legal Description: 26-155-85
Address: (If Applicable) _____
Proposed use: Ag/Residential Existing Use: Ag/Residential Number of Lots Proposed: 1

OWNER OF RECORD INFORMATION

Name: Craig McCormack Phone: 701-340-3350
Address: 1610 170th St. SW Des Lacs ND 58733
Email Address: _____

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: Craig McCormack Date: 3-13-23

**** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.**

OFFICIAL USE

Current Zoning: <u>Rural</u>	Paid: Yes / No	Amount Paid:	Payment method/date:
Date Received:	Received By:		
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____ ☐ WRD rcmd sent _____ Received _____ ☐ Rcdr Rvw sent _____ Received _____ ☐ Staff report written	PC Action:		CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

**Planning Commission
Staff Report**

Item #: 4

Recommendations

Staff: Approval w/ Conditions

Township: Approval w/o conditions

Water Board: Approval w/conditions

Meeting Date: April 20th, 2023

Applicant: Craig McCormack
1610 170th St. SW, Des Lacs, ND 58733
701.340.3350

Owner: Craig McCormack

Current legal description: E2SE4 26-155-85

Proposed legal description: Outlots 1&2 lying in the E2SE4 26-155-85

Address: (if applicable) N/A

Township: Des Lacs Township

Current Zoning: Ward County Rural

Zoning Ordinance Reference: Ward County Zoning Dist. 2

PROJECT DESCRIPTION:

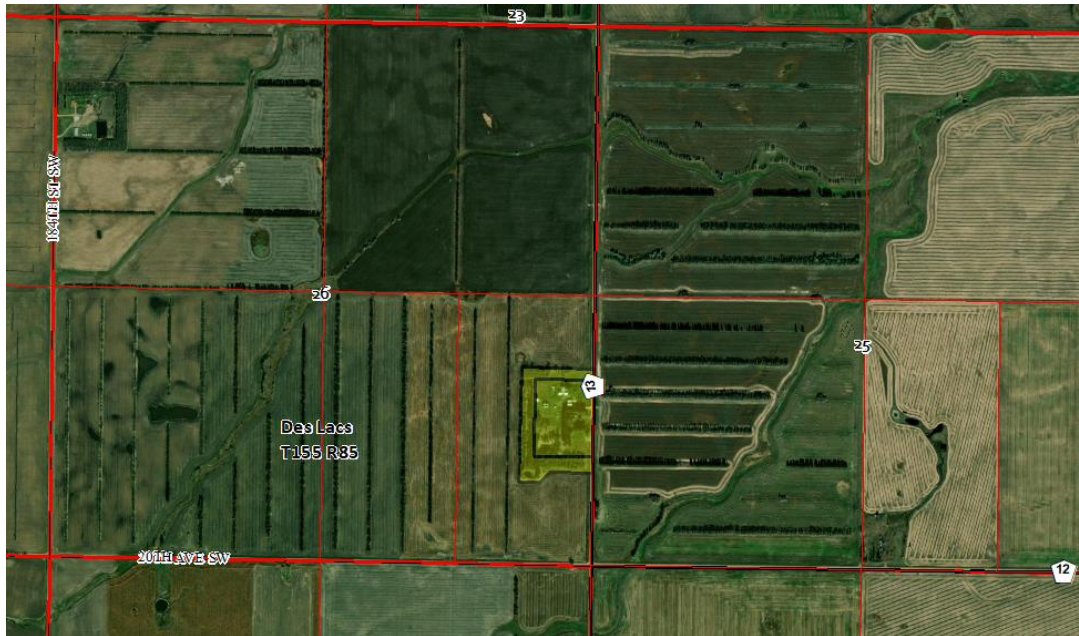
The applicant is requesting to outlot for a future residential use.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 1 is 10.00 acres, Proposed Outlot 2 is 7.26 acres
2. The land is currently residential and will be used for residential purposes.
3. The outlots 1&2 have access from CR 13 on the east side of the proposed outlots.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is proposing to parcel two outlots for a residential purpose. Outlot 1 is 10.00 acres, outlot 2 is 7.26 acres. The proposed outlots meet the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

Outlots 1 & 2 are intended to be combined in PINs and treated as larger lot for tax purposes. Since banks limit to 10 acres or less for mortgages, Ward County Hwy has no concerns other than understanding of additional access points will not be granted to Outlot 2. Any change in access for Outlot 1 will need to be permitted with Ward County Hwy Department.

TOWNSHIP RECOMMENDATION:

Based upon review Des Lacs Township has responded and the Des Lacs Township Board of Supervisors has recommended the plat be approved without comment or objection.

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

1. A storm water management plan may be required if the subject property:
 - has a special use permit applied for
2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.

PLAT OF OUTLOT 1

of lying in the E $\frac{1}{2}$ SE $\frac{1}{4}$, Section 26, Township 155 N, Range 85 W

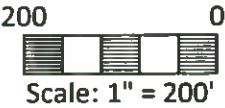
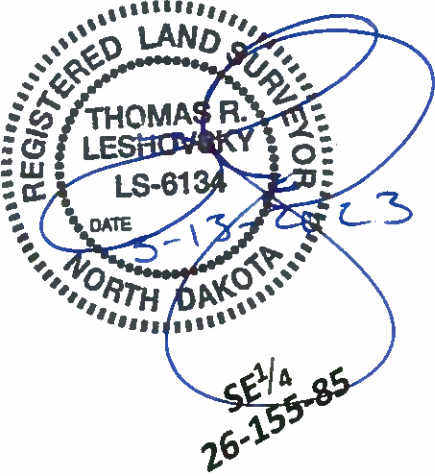
Owners Craig A McCormack

NOTES:

Basis of Bearing and Coordinates obtained from NGS OPUS Solution NAD 83 North Dakota North (3301) Int. Feet.

Bearings and Distances may vary from previous plats due to different methods of measurement.

Plat is subject to all prior Easements of record.



- - Denotes Property Corners Set 18" #5 Rebar with PLS Cap #6134
- ⊗ - Denotes Section Corners
- ⊗ - Denotes Quarter Corners

DESCRIPTION:

Outlot 1 of lying in the E $\frac{1}{2}$ SE $\frac{1}{4}$, Section 26, Township 155 N, Range 85 W described as follows:

Commencing at the Southeast Corner of Section 26, Township 155 N, Range 85 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence N 0°43'26" E, on the East Line, of the Southeast Quarter, of said Section 26, a distance of 1064.00 FT, to the Point of Beginning;

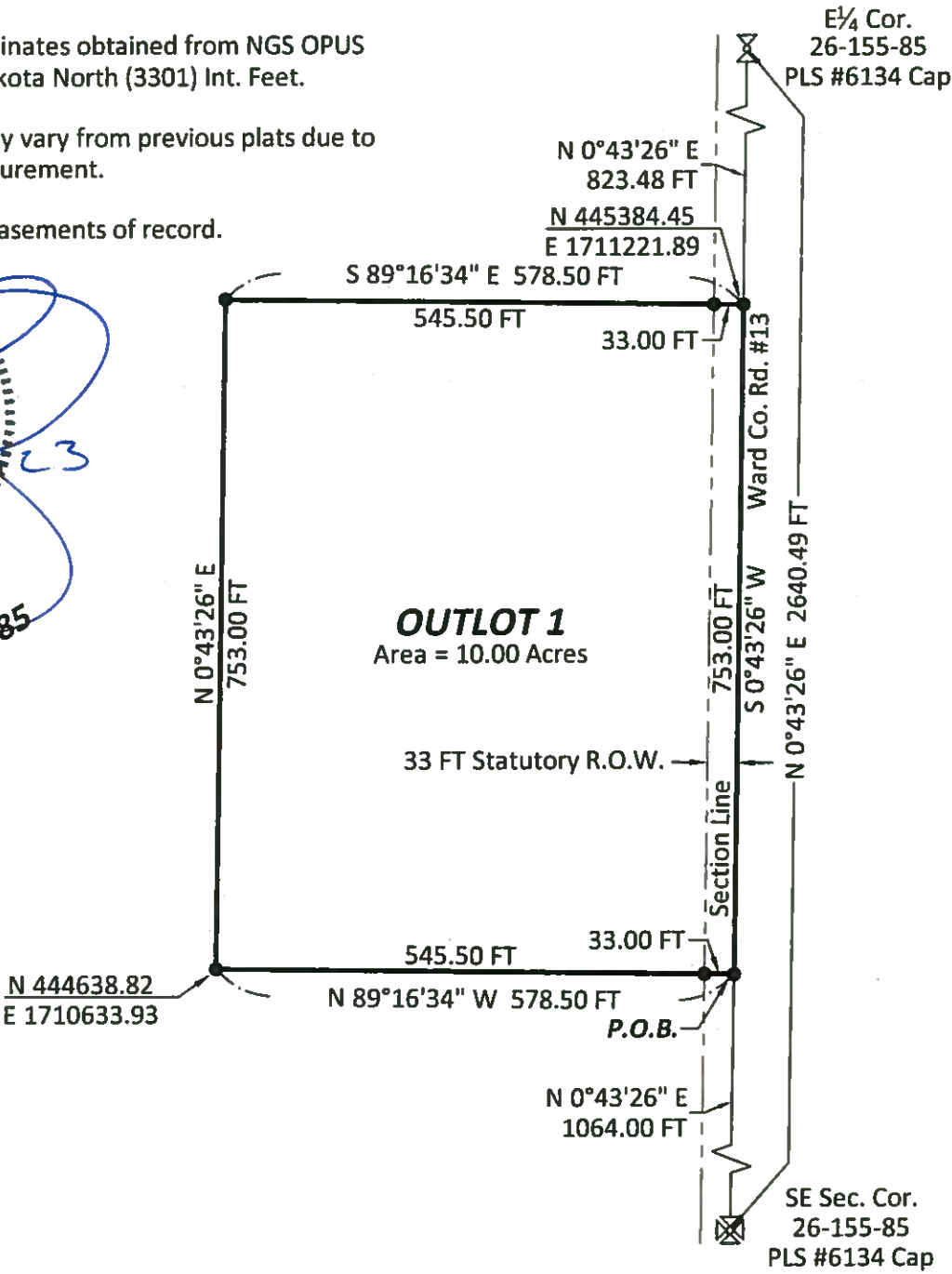
Thence N 89°16'34" W, being Perpendicular to the East Line, of the Southeast Quarter, of said Section 26, a distance of 578.50 FT; Thence N 0°43'26" E, being Parallel with the East Line, of the Southeast Quarter, of said Section 26, a distance of 753.00 FT; Thence S 89°16'34" E, being Perpendicular to the East Line, of the Southeast Quarter, of said Section 26, a distance of 578.50 FT, to a Point being on the East Line, of the Southeast Quarter, of said Section 26; Thence S 0°43'26" W, on the East Line, of the Southeast Quarter, of said Section 26, a distance of 753.00 FT, to the Point of Beginning.

Said described tract of land contains 10.00 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227



THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set _____ hand _____ and seal this _____ day of _____, 20____.

Signed in the presence of _____
(Seal) Craig A. McCormack _____
(Seal) Craig A. McCormack _____
(Seal) _____

STATE OF NORTH DAKOTA }ss
County of Ward
On this 20th day of April in the year 2023 before me, a Notary Public in and for said County and State, personally appeared Craig McCormack

known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.
My Commission Expires:

TIFFANY L. GROSCHKE
Notary Public
State of North Dakota
My Commission Expires June 4, 2023

Tiffany L. Grosche
Notary Public

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Craig McCormack made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA }ss
County of Ward

Subscribed and sworn to before me this 13th day of March, 2023.

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2023

Kimberly J. P. Flaten
Notary Public
My Commission Expires: _____

Approved _____, 20____ Approved _____, 20____

PLAT OF OUTLOT 2

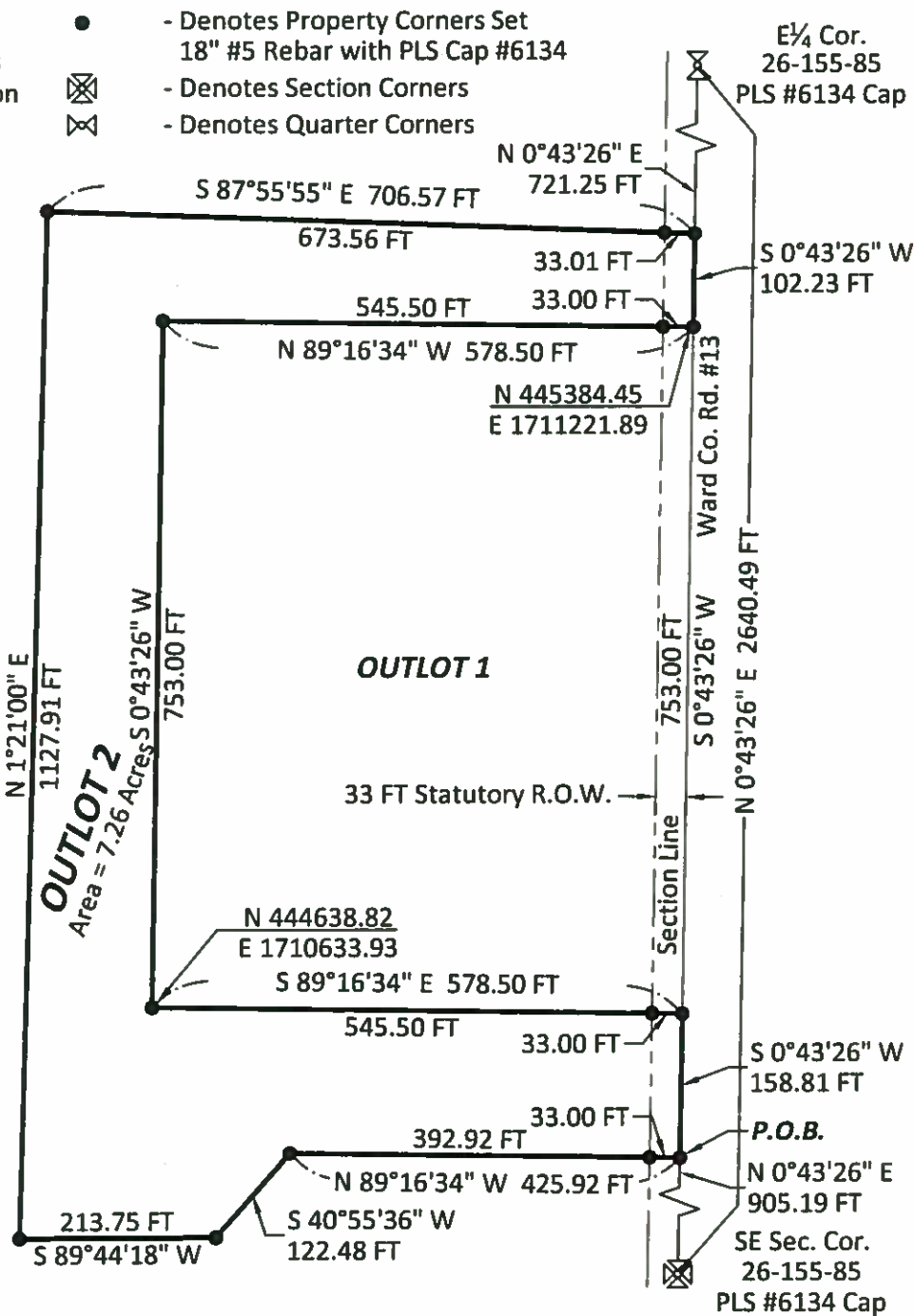
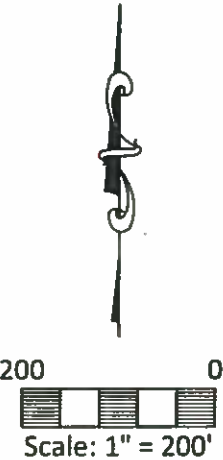
of lying in the E 1/2 SE 1/4, Section 26, Township 155 N, Range 85 W

Owners Craig A McCormack

NOTES:
Basis of Bearing and Coordinates
obtained from NGS OPUS Solution
NAD 83 North Dakota North
(3301) Int. Feet.

Bearings and Distances may vary
from previous plats due to
different methods of
measurement.

Plat is subject to all prior
Easements of record.



DESCRIPTION:

Outlot 2 of lying in the E 1/2 SE 1/4, Section 26, Township 155 N, Range 85 W described as follows:

Commencing at the Southeast Corner of Section 26, Township 155 N, Range 85 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence N 0°43'26" E, on the East Line, of the Southeast Quarter, of said Section 26, a distance of 905.19 FT, to the Point of Beginning;
Thence N 89°16'34" W, being Perpendicular to the East Line, of the Southeast Quarter, of said Section 26, a distance of 425.92 FT; Thence S 40°55'36" W, a distance of 122.48 FT; Thence S 89°44'18" W, a distance of 213.75 FT; Thence N 1°21'00" E, a distance of 1127.91 FT; Thence S 87°55'55" E, a distance of 706.57 FT, to a Point being on the East Line, of the Southeast Quarter, of said Section 26; Thence S 0°43'26" W, on the East Line, of the Southeast Quarter, of said Section 26, a distance of 102.23 FT; Thence N 89°16'34" W, being Perpendicular to the East Line, of the Southeast Quarter, of said Section 26, a distance of 578.50 FT; Thence S 0°43'26" W, being Parallel with the East Line, of the Southeast Quarter, of said Section 26, a distance of 753.00 FT; Thence S 89°16'34" E, being Perpendicular to the East Line, of the Southeast Quarter, of said Section 26, a distance of 578.50 FT, to a Point being on the East Line, of the Southeast Quarter, of said Section 26; Thence S 0°43'26" W, on the East Line, of the Southeast Quarter, of said Section 26, a distance of 158.81 FT, to the Point of Beginning.

Said described tract of land contains 7.26 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227

THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set his hand and seal this 20th day of march, 2023

Signed in the presence of Craig McCormack
(Seal)

(Seal)

(Seal)

STATE OF NORTH DAKOTA }ss
County of Ward

On this 20th day of march in the year 2023, before me, a Notary Public in and for said County and State, personally appeared

Craig A. McCormack
known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission Expires:

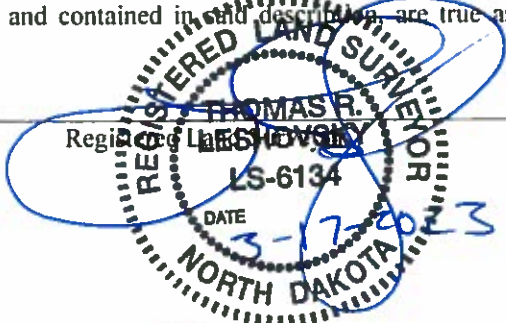
KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2023

[Signature]
Notary Public

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Craig McCormack made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA }ss
County of Ward

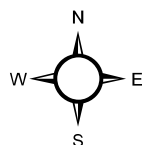
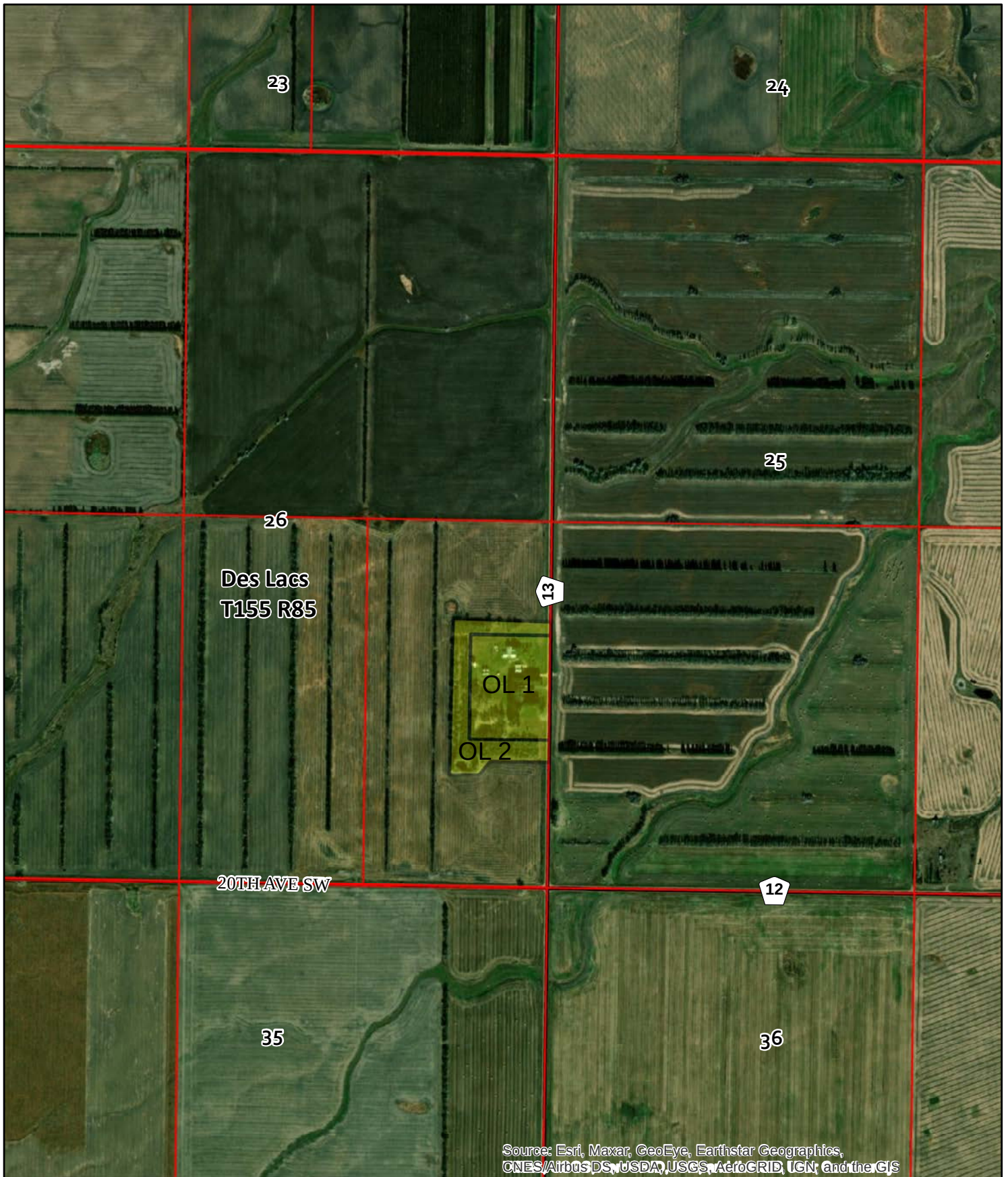


Subscribed and sworn to before me this 17th day of march, 2023.

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2023

[Signature]
Notary Public
My Commission Expires: _____

Approved _____, 20____ Approved _____, 20____



Craig McCormack
Outlot Plat Application
26-155-85
Des Lacs Township

Ward County Parcels

PlatsApplications

0 450 900 1,800 Feet

**Planning/Zoning Office**

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT VACATION APPLICATION**APPLICANT INFORMATION**Name: **Dwayne Brandt**Phone: **701-721-3452**Email Address: **dbrandt@restel.net**Mailing Address: **21301 359 Ave SW, Ryder, ND 58779****SUBJECT PROPERTY INFORMATION**Legal Description Plat(s) to be vacated: **Outlot 1 of NENE in Section 36, Twp. 151 N., Range 86 W.**Proposed Legal Description after vacation: **NE Less Hwy in Section 36, Twp. 151 N., Range 86 W.****OWNER OF RECORD INFORMATION**Name: **Dwayne and Lynda Brandt**Phone: **701-721-3452**Address: **21301 359 Ave SW, Ryder, ND 58779**

Email Address:

REASON FOR VACATING PLAT

Outlot 1 of the NENE is owned by the same record title owner as the remainder of the NE1/4.

SIGNATURE☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant:

Date: **3/16/23****OFFICIAL USE**

Date Received:

Received By:

Staff Check List:

- ☐ Tnsp rcmd sent _____ Received _____
☐ Rcdr Rvw sent _____ Received _____
☐ Staff report written

PC Action:

CC Action:

STATE OF NORTH DAKOTA

COUNTY OF WARD

VACATION OF PLAT

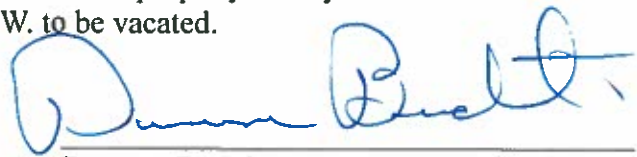
Dwayne Brandt and Lynda Brandt, being first duly sworn upon oath depose and say that they are the sole owners of the following described real property, to-wit:

Property Description: Outlot 1 of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 36, Twp. 151 N., Rge. 86 W.
Acres: 10.00

And that such plat was filed for record in the office of the Register of Deeds of Ward County, North Dakota, on April 27, 1998 and recorded as document number 762290.

That none of the above-described real property belongs to any person other than the Subscribers and that no person or persons have any interest in or to said property.

That the Subscribers hereto, being the sole owners of said property hereby declare Outlot 1 of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 36, Twp. 151 N., Rge. 86 W. to be vacated.

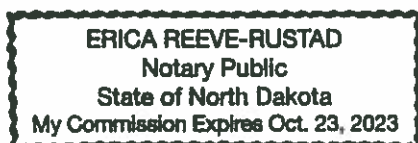


Dwayne Brandt

STATE OF NORTH DAKOTA)
)ss
COUNTY OF WARD)

On this 16 day of March, 2023, before me, a notary public within and for said county and state, personally appeared Dwayne Brandt, known to me to be the person who is described in, and who executed the within and foregoing instrument, and severally acknowledged to me that he executed the same.


Notary Public

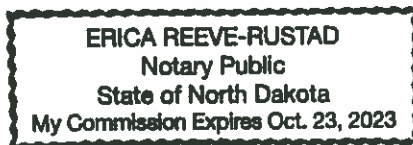


Lynda Brandt
Lynda Brandt

STATE OF NORTH DAKOTA)
)ss
COUNTY OF WARD)

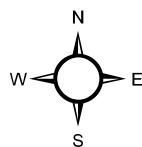
On this 17 day of March, 2023, before me, a notary public within and for said county and state, personally appeared Lynda Brandt, known to me to be the person who is described in, and who executed the within and foregoing instrument, and severally acknowledged to me that she executed the same.

Erica Reeve-Rustad
Notary Public



Approved Ward County Commission, _____

Ward County Chairman



Dwayne Brandty
Plat Vacation Application
36-151-86
Ryder Township

Ward County Parcels
PlatsApplications

0 650 1,300 2,600 Feet



Ward County Highway Department

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

Ward County Agenda Items April 4, 2023

A. Construction Engineering for Bridge Replacement in Sawyer Township

Interviews were held for engineering services to perform the construction engineering for the bridge replacement in Sawyer Township. The existing bridge is located on a township road south of the City of Sawyer and will be replaced with a double box culvert. The project was awarded to Gladen Construction Inc this March and will be either completed late this fall or in 2024 depending on availability of Box Culverts.

Two engineering firms submitted proposals for the construction engineering on project BRP-0051(056) to replace structure number 51-155-50.0. The highway department is recommending selecting Ackerman-Estovold Engineering to perform the construction engineering for the project.

I would need a motion to select Ackerman-Estovold Engineering to perform the construction engineering on the Bridge Replacement in Sawyer Township and authorize the chairman to sign the engineering contract.

B. County Wide Patching

The highway department opened bids for county wide patching on April 17th and I have attached a copy of the bid tabulation. We had three bidders for the patching, with the low bid coming from Minot Paving. The project will consist of patching and repairs to a number of county roads. Some of the repairs will be completed prior to our Micro Surfacing projects on County Road 5W, 13, and 20. We will also be patching and leveling a number of locations where the ground has settled near culverts and will include work on County Road 6, 9, 24 and the NE Bypass.

I would need a motion to approve the low bid of \$315,146.00, from Minot Paving for the county wide patching project

C. County Wide Striping

We will be opening bids for our county wide striping on April 28th. The project will consist of center and edge line striping on all of our county roads with the exception of our Micro and Chip Seal project roads. The striping is to be completed prior to the 4th of July. We will send out copies of the bid tabs after the bid opening on the 28th.

D. US 83 Bypass Chip Seal Project

The ND-DOT is will be chip sealing the US 83 Bypass this summer. As a part of the project they will be chip sealing a small portion of County Road 10 where it ties into to the US 83 Bypass. This section of roadway was modified when they added the four lane. They are asking us to pay for the cost share on the County Road 10 portion, which the DOT is estimating to be around \$1,034

I would need a motion to authorize the chairman to signed the attached cost participation agreement for the project.

2023 County Wide Patching (#8435628)

Ward County, ND - Highway Department

04/17/2023 02:00 PM CDT

2023 County Wide Patching (#8435628)				Engineer Estimate		Minot Paving Co LLC		Keller Paving & Landscaping, Inc.		Bechtold Paving Inc.	
Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
103.01	Contract Bond	LS	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,900.00	\$1,900.00
302.012	(6") Aggregate Base CL-5 Patching	TON	173	\$70.00	\$12,110.00	\$142.00	\$24,566.00	\$365.00	\$63,145.00	\$189.00	\$32,697.00
401.005	Tack Coat	GAL	116	\$6.00	\$696.00	\$30.00	\$3,480.00	\$10.00	\$1,160.00	\$18.00	\$2,088.00
401.007	Fog Seal	GAL	43	\$6.00	\$258.00	\$30.00	\$1,290.00	\$25.00	\$1,075.00	\$25.00	\$1,075.00
430.0042	HBP 5" Patching (Superpave FAA 42)	SF	5024	\$10.00	\$50,240.00	\$35.00	\$175,840.00	\$22.00	\$110,528.00	\$16.50	\$82,896.00
430.0042	HBP 2" Leveling Patching (Superpave FAA 42)	TON	107	\$1,000.00	\$107,000.00	\$370.00	\$39,590.00	\$850.00	\$90,950.00	\$600.00	\$64,200.00
430.0042	HBP 2" Overlay (Superpave FAA 42)	TON	59	\$1,000.00	\$59,000.00	\$320.00	\$18,880.00	\$595.00	\$35,105.00	\$360.00	\$21,240.00
702.01	Mobilization	LS	1	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00	\$15,000.00	\$15,000.00	\$139,000.00	\$139,000.00
Bid Total:					\$260,804.00		\$315,146.00		\$317,963.00		\$345,096.00

Apparent Low Bidder

MEMO TO: Chad Orn
Deputy Director of Planning

FROM: Ardin Striefel, 328-2559
Local Government Division

DATE: 4/18/2023

SUBJECT: Cost Participation and Maintenance Agreement
Project NHU-SU-4-083(155)920 - PCN 23622 - Minot West Bypass
Project

This is a Cost Participation and Maintenance (CPM) agreement with the Ward County concerning the above project for a chip seal on the west bypass around Minot.

The following CPM agreement has noted that the LPA will have a shared cost for this project. This roadway is primary regional. The LPA will continue to do the maintenance on CMC 5138 as noted in this agreement and agree with part IV of Title VI and risk management.

38/as

Contract routing:
Ardin Striefel - Contract Owner
Stacey Hanson
Paul Benning
Shannon Sauer
Dana Larson - Ward County Engineer
Ward County Officials
Ardin Striefel
Legal
Chad Orn

**North Dakota Department of Transportation
COST PARTICIPATION AND MAINTENANCE AGREEMENT**

Federal Award Information – to be provided by NDDOT

Assistance Listing No: 20.205

Assistance Listing Title: Highway Planning & Construction

Award Name: Federal Aid Highway Program

Awarding Fed. Agency: Federal Highway Admin

NDDOT Program Mgr: Striefel, Ardin L.

Telephone: 328-2559

Notice to Subrecipients: Federal awards may have specific compliance requirements. If you are not aware of the specific requirements for your award, please contact your NDDOT Program Manager.

Project No.NHU-SU-4-083(155)920 **PCN:** 23622**Location:** MINOT, US HIGHWAY 83 BYPASS**Type of Improvement:** Chip Seal Coat**Point of Beginning:** RP 920.000**Point of Ending:** RP 925.419

In consideration of the mutual benefits to be derived therefrom, it is agreed between the state of North Dakota, acting by and through its Director of Transportation, hereinafter referred to as NDDOT, whose address is 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700, and the Local Public Agency (LPA) of Ward County, North Dakota, hereinafter referred to as the LPA, the project will be constructed in accordance with the current edition of NDDOT's *Standard Specifications for Road and Bridge Construction* and with the plans incorporated into this agreement by reference.

The LPA

- a. Will be required to pay for 19.07% of any costs for the cross-roadway work outside the highway right of way, outside the City Urban Limits, and in Ward County as shown on the attached plan sheets; and
- b. Will pay 100 percent of the actual construction, preliminary engineering, construction engineering, utility relocation, right of way, and any other costs incurred of all items as requested by the LPA and determined to be non-participating or ineligible for federal aid.

PART I

LPA Obligation:

1. The LPA will pay to NDDOT as the work progresses or when completed its share of the total cost of the project as defined above.
2. It is specifically agreed that if at any time the LPA fails to pay the amount billed to NDDOT within 60 days after billings, this document shall constitute an assignment of funds derived from the State Highway Tax Distribution Fund now or hereafter coming into the hands of the State Treasurer to the credit of the LPA, and the State Treasurer is hereby directed to deliver and pay over to NDDOT all funds credited to the LPA until the total thereof equals the sum billed pursuant to this agreement. The preliminary cost estimate of the project is \$1,131,837, with the LPA's estimated share being \$1,034.



3. All existing LPA right of way within the project limits will be provided by the LPA with clear title and available for use in the project.

PART II

Post Construction

After the project is completed the LPA agrees to:

1. The LPA will control the length and location of curb openings for future entrances and will not permit the length of curb openings for entrances to exceed the length shown on the plans or as shown on a sketch of typical entrances for similar entrances; and will prohibit the construction or use of any entrances along the project within the LPA other than those shown on the plans, without prior approval of NDDOT.
2. The LPA will not change any speed limit signs as shown on the plans without prior approval of NDDOT.
3. The LPA will prohibit double and diagonal parking and will control all parallel parking where allowed within the limits of the project in a manner satisfactory to NDDOT and to the Federal Highway Administration (FHWA), or both.
4. All signs, signals, markings, and other protective structures erected on or in connection with the project, including those installed at the sole cost and expense of the LPA or by others, shall be approved by NDDOT. All traffic control devices will be in conformance with the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways.
5. All right of way for the project will be maintained free of all encroachments except utilities and others in accordance with the current edition of NDDOT's "A Policy for Accommodation of Utilities on State Highway Right-of-Way". All obstructions to, interference with, or hazards to traffic flow will be removed by the LPA at the request of NDDOT. The LPA will be responsible for any consideration, avoidance, and minimization of impacts upon real property related to this project, such as changes in the grades of the streets, inconveniences to property or business, and any loss of light, air, view, access, egress, drainage, support, or nuisance.

PART III

Maintenance

The LPA will continue at its own expense, maintain or cause to be maintained the CMC 5138 roadway as shown on the attached project map. The LPA will continue maintenance from the US 83 right of way, West on CMC 5138. Exact limits of the project and approximate maintenance split is shown on the attached map.

PART IV

General:

1. Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made a part of this agreement.



2. The Risk Management Appendix, attached, is hereby incorporated and made a part of this agreement.
3. Entities that receive federal funds through NDDOT may be required to obtain an audit in accordance with 2 C.F.R. Part 200, Subpart F. A copy of such audit shall be submitted to NDDOT. Entities that spend less than \$750,000 of federal funds from all sources may be subject to reviews by NDDOT at its discretion. Additionally, all entities receiving federal funds through NDDOT shall certify whether a Single Audit has been completed as part of the annual Federal award process. These requirements are applicable to counties, cities, state agencies, Indian tribes, colleges, hospitals, and non profit businesses.
4. The LPA is advised that its signature on this contract or agreement certifies that any person associated therewith is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency within the past three years; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction on any matter involving fraud or official misconduct within the past three years.
5. NDDOT is not responsible for any Property Taxes or Special Assessments on property which has been acquired as part of the roadway reconstruction project. The LPA is responsible to make arrangements for deferral or payment of such Taxes and/or Special Assessments.



Executed by the LPA of _____, at _____,
North Dakota, the last date below signed.

APPROVED:

LPA of _____

LPA ATTORNEY (TYPE OR PRINT)

NAME (TYPE OR PRINT)

SIGNATURE

SIGNATURE

DATE

*
TITLE

DATE

ATTEST:

AUDITOR (TYPE OR PRINT)

SIGNATURE

DATE

Executed for the North Dakota Department of Transportation by the Director at Bismarck, North Dakota,
the last date below signed.

APPROVED as to substance by:

NORTH DAKOTA DEPARTMENT OF
TRANSPORTATION

Paul Benning

DIVISION DIRECTOR (TYPE OR PRINT)

DocuSigned by:

SIGNATURE
A411F817506247A...

DS

SH

4/18/2023

DATE

DIRECTOR (TYPE OR PRINT)

SIGNATURE

DATE

DS

SS

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 10-17, 1-23; C.M. 04/18/2023



Project NHU-SU-4-083(155)920

CERTIFICATION OF LOCAL MATCH

It is hereby certified that the LPA of _____ will provide non-federal funds, whose source is identified below, as match for the amount the LPA is obligated to pay under the terms of the attached agreement with the North Dakota Department of Transportation. The certified amount does not duplicate any federal claims for reimbursement, nor are the funds used to match other federal funds, unless expressly allowed by federal regulation.

Non-Federal Match Funds provided by LPA. Please designate the source(s) of funds in the LPA budget that will be used to match the federal funds obligated for this project through the North Dakota Department of Transportation.

Source:

Executed at _____, North Dakota, the last date below signed.

ATTEST:

AUDITOR (TYPE OR PRINT)

SIGNATURE

DATE

APPROVED:

LPA of _____

NAME (TYPE OR PRINT)

SIGNATURE

*

TITLE

DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)

L.D. Approved 02-18; Rev. 09-22; C.M. 04/18/2023



**NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX A OF THE TITLE VI ASSURANCES**

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.



NORTH DAKOTA DEPARTMENT OF TRANSPORTATION APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



Appendix A

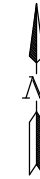
NHU-SU-4-083(155)920 Cost Estimate and Funding Breakdown

Cost Estimate:	Total		Federal	State	City	County
Main Project Cost Split =	\$941,872.37	=	\$762,257.31	\$179,615.06	\$0.00	\$0.00
Construction Engineering Mainline =	\$94,187.24	=	\$76,225.73	\$17,961.51	\$0.00	\$0.00
Railroad Flagging =	\$5,000.00	=	\$4,046.50	\$953.50	\$0.00	\$0.00
Subtotal NHU Main Project Cost =	\$1,041,059.61	=	\$842,529.54	\$198,530.07	\$0.00	\$0.00
City SU Project Cost Split =	\$36,762.41	=	\$29,751.82	\$0.00	\$7,010.59	\$0.00
Construction Engineering City Street =	\$3,676.24	=	\$2,975.18	\$0.00	\$701.06	\$0.00
County SU Project Cost Split =	\$4,930.61	=	\$3,990.34	\$0.00	\$0.00	\$940.27
Construction Engineering County Street =	\$493.06	=	\$399.03	\$0.00	\$0.00	\$94.03
City Street 100% Project Cost =	\$40,832.37	=	\$0.00	\$0.00	\$40,832.37	\$0.00
Construction Engineering City Street =	\$4,083.24	=	\$0.00	\$0.00	\$4,083.24	\$0.00
Total Cost Estimate =	\$1,131,837.54	=	\$879,645.91	\$198,530.07	\$52,627.26	\$1,034.29

Note: The costs above are estimated.

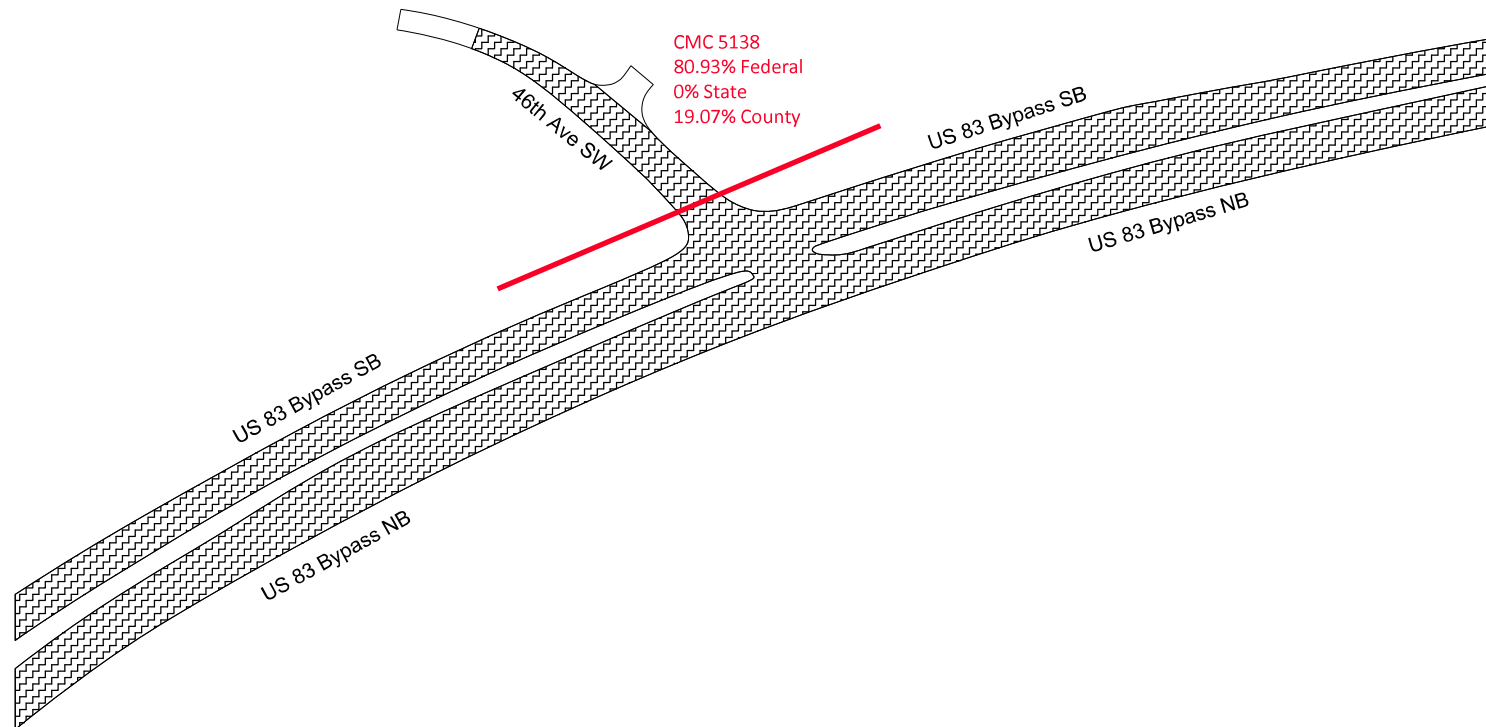
4/4/2023

STATE	PROJECT NO.	SECTION NO.	SHEET NO.
ND	NHU-SU-4-083(155)920	4	7

**LEGEND:**

Seal, Cover, and Fog

*Drawing not to scale



Scope of Work
US 83 Bypass
RP 920.000 to 925.419

Ward County, ND

DESIGN DATA				
Traffic	Average Daily			
Current 2021	Pass: 11470	Trucks: 605	Total: 12075	
Preventive Maintenance				

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

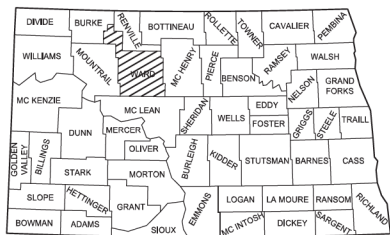
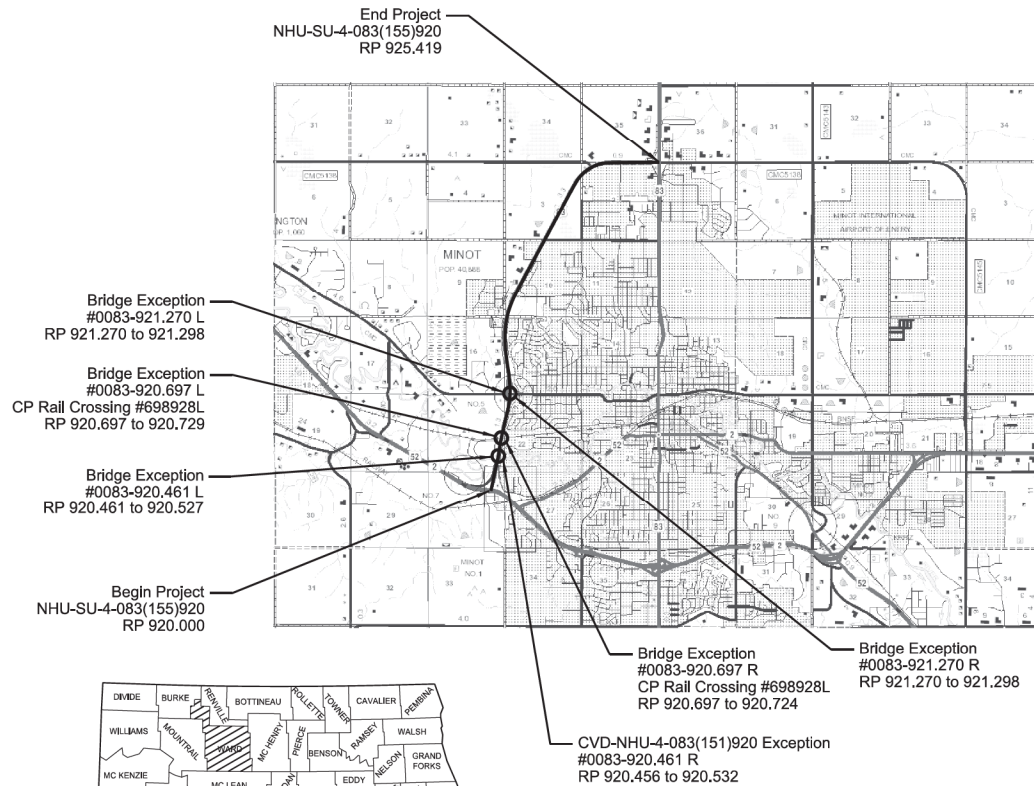
NHU-SU-4-083(155)920

Ward County
Minot US 83 Bypass
Chip Seal Coat

STATE	PROJECT NO.	PCN	SECTION NO.	SHEET NO.
ND	NHU-SU-4-083(155)920	23622	1	1

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	1/1/2022
Supplemental Specifications	NONE

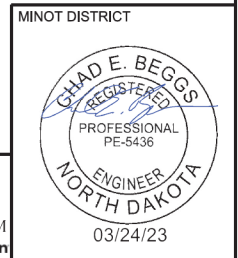
PROJECT NUMBER \ DESCRIPTION	NET MILES	GROSS MILES
NHU-SU-4-083(155)920 NB	5.288	5.419
CVD-NHU-4-083(151)920	-0.076	
Exception #0083-920.697 R	-0.027	
Exception #0083-921.270 R	-0.028	
NHU-SU-4-083(155)920 SB	5.293	5.419
Exception #0083-920.461 L	-0.066	
Exception #0083-920.697 L	-0.032	
Exception #0083-921.270 L	-0.028	
Total	10.324	10.838



STATE COUNTY MAP

DESIGNER Travis Walker
DESIGNER
DESIGNER

ND DEPARTMENT OF TRANSPORTATION MINOT DISTRICT ENGINEER	Seward, Korby R. Mar 27 2023 9:35 AM DocuSign
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Ward County Agenda Item

May 2, 2023

ARPA & NFIP

1. ARPA Project MOAs

In prior Commission meetings, it was requested to have all external projects send back their MOAs in order to retain the funds committed for either projects. As noted in the ARPA report attached, all external projects have signed and returned their respective MOAs. Therefore all funds are still committed as we move forward with ARPA projects.

No action required.

2. Ward County ARPA Request

The initial ARPA request for Project 9 – Binds and Carpet for the Courthouse was approved for \$49,515.44, and total expenses are \$39,506.41. There is \$10,009.03 remaining that the Facilities Director would like to use to purchase and install a new heat pump (estimated cost of \$9,957) for the Juvenile Detention Courtroom in the basement of the Courthouse. The current heat pump is from the 1980's and tends to create a lot of background noise.

Motion to either approve or deny the request to add the heat pump for Juvenile Detention to ARPA Project 9.

3. First Responder SIRN Request for Radios

As requested, our Emergency Management office sent out a letter to all of our first responders to report back by April 30, 2023 for radio needs on the SIRN program. The summary table attached outlines the dollars requested in the column labelled "*ARPA Request 2*". Funds allocated in the first round of ARPA allocations is provided for reference in the column labelled "*ARPA Funded*".

In order to help demonstrate the area of each fire district within Ward County, a map outlining the boundaries of each fire district is attached.

It's anticipated that there will be around \$150,000 from compounding interest that will be available before the ARPA program is completed.

Motion _____

4. Land Use Authority and the NFIP

During the April 4, 2023 Commission meeting, it was requested to survey each of the 16 townships within Ward County that have their own planning and zoning authority. Letters were mailed to each township chairman along with emails to the clerks of each township. Two questions were posed for the townships as presented below.

Would _____ Township be in support of signing a MOA with the County for adopting the County Floodplain Management Ordinance and allowing the County to administer floodplain permitting in _____ Township?

Would _____ Township be in support of a County Ordinance that would govern all townships within the County in respect to the County Floodplain Management Ordinance and allowing the County to administer floodplain permitting in all townships in the County?

Responses were due by April 30, 2023 for each of the 16 affected townships. The summary of results is presented in the table below.

Townships w/ Own Planning/Zoning

Summary of Questionnaire

Township	100-Year Floodplains	Sponsor MOA	Sponsor County Ordinance	Township	100-Year Floodplains	Sponsor MOA	Sponsor County Ordinance
Afton	No			Mandan	No	No	No
Brilliant	No			Maryland	No		
Burt	No			Newman	No	No	No
Carbondale	Yes	Yes	Yes	Passport	No	Yes	No
Eureka	Yes			Shealy	No		
Freedom	No			Surrey	No	Yes	Yes
Gasman	Yes	Yes	Yes	Tolgen	No		
Hiddenwood	No	No	No	Torning	No		

Motion Option 1 – Create a County Floodplain Management Ordinance.

Option 2 – Assist the Townships that wish to adopt the current Ward County Floodplain Zoning Ordinance and draft a MOA outlining the object and duties required between the respective township and Ward County.

Option 3 – Keep things as they are currently (no change).

ARPA Reporting Categories

Category	Committed	Spent	Completed
1. Public Health	\$ 2,375,442.46	\$ 725,653.91	31%
2. Negative Economic Impacts	\$ 683,904.24	\$ 171,738.75	25%
3. Public Sector Capacity	\$ -	\$ -	
4. Premium Pay	\$ -	\$ -	
5. Infrastructure	\$ 4,646,772.35	\$ 79,495.12	2%
6. Revenue Replacement	\$ 5,432,011.81	\$ 645,212.44	12%
7. Administrative	\$ 5,363.99	\$ 5,363.99	100%
	\$ 13,143,494.85	\$ 1,627,464.21	12%

ARPA Reporting Periods

No.	Year	Period	Due Date	Funds Expended	Funds Remaining	Expended
1	2021	3/3 - 12/31	1/31/2022	\$ 11,032.34	\$ 13,127,438.66	0%
2	2022	1/1 - 3/31	4/30/2022	\$ 1,894.37	\$ 13,125,544.29	0%
3	2022	4/1 - 6/30	7/31/2022	\$ 28,350.22	\$ 13,097,194.07	0%
4	2022	7/1 - 9/30	10/31/2022	\$ 689,407.08	\$ 12,407,786.99	6%
5	2022	10/1 - 12/31	1/31/2023	\$ 419,166.84	\$ 11,988,620.15	9%
6	2023	1/1 - 3/31	4/30/2023	\$ 438,491.80	\$ 11,550,128.35	12%
7	2023	4/1 - 6/30	7/31/2023		\$ 11,550,128.35	12%
8	2023	7/1 - 9/30	10/31/2023		\$ 11,550,128.35	12%
9	2023	10/1 - 12/31	1/31/2024		\$ 11,550,128.35	12%
10	2024	1/1 - 3/31	4/30/2024		\$ 11,550,128.35	12%
11	2024	4/1 - 6/30	7/31/2024		\$ 11,550,128.35	12%
12	2024	7/1 - 9/30	10/31/2024		\$ 11,550,128.35	12%
13	2024	10/1 - 12/31	1/31/2025		\$ 11,550,128.35	12%
14	2025	1/1 - 3/31	4/30/2025		\$ 11,550,128.35	12%
15	2025	4/1 - 6/30	7/31/2025		\$ 11,550,128.35	12%
16	2025	7/1 - 9/30	10/31/2025		\$ 11,550,128.35	12%
17	2025	10/1 - 12/31	1/31/2026		\$ 11,550,128.35	12%
18	2026	1/1 - 3/31	4/30/2026		\$ 11,550,128.35	12%
19	2026	4/1 - 6/30	7/31/2026		\$ 11,550,128.35	12%
20	2026	7/1 - 9/30	10/31/2026		\$ 11,550,128.35	12%
21	2026	10/1 - 12/31	4/30/2027		\$ 11,550,128.35	12%
				\$ 1,588,342.65		

Project No.	Full Department	Department	Project	Category	Approved/Adjusted Amount	Vendor	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
1		NDSU Ext.	Appliances for 900 Bld		\$ 5,500.00	Karl's Appliances	12/7/2021	\$ 4,483.92	\$ 41,915.65	10%
						Amazon	2/3/2022	\$ 369.97	\$ 41,545.68	10%
			Elect, Plumb, & Cabinets for 900 Bld		\$ 5,000.00	Marcos	9/6/2022	\$ 745.00	\$ 40,800.68	12%
							7/6/2022	\$ 1,028.44	\$ 39,772.24	14%
								\$	\$ 39,772.24	14%
			SRT Wiring Connection for 900 Bld		\$ 12,778.57	Marcos	12/14/2021	\$ 1,211.29	\$ 38,560.95	17%
							1/18/2022	\$ 1,500.00	\$ 37,060.95	20%
							2/1/2022	\$ 24.40	\$ 37,036.55	20%
						Marcos	5/17/2022	\$ 4,554.48	\$ 32,482.07	30%
						Marcos	5/17/2022	\$ 1,705.00	\$ 30,777.07	34%
						Gefro	6/7/2022	\$ 1,325.00	\$ 29,452.07	37%
						Johns Cabinets	7/6/2022	\$ 650.00	\$ 28,802.07	38%
						Marcos	7/6/2022	\$ 1,902.50	\$ 26,899.57	42%
			Moving Expenses		\$ 8,996.00	Rough Rider Ind.	9/20/2022	\$ 8,996.00	\$ 17,903.57	61%
					\$ 14,125.00	Roger Ward Moving	10/18/2022	\$ 11,931.59	\$ 5,971.98	87%
2		Admin	Administration Costs	7.1	\$ 5,363.99		3/1/2022	\$ 26.86		
							8/1/2021	\$ 5,337.13		
3		Auditor's Off.	Reception Desks	6	\$ 11,775.00	Minot Sash & Door	5/17/2022	\$ 11,775.00	\$ -	100%
4	Ward County	Auditor's Off.	Ballot/Tax Payment Drop Box	6	\$ 1,720.00	AM Secure Cab	6/3/2022	\$ 1,720.00	\$ -	100%
5	Ward County	Commission	Extension/Reconf. Comm. Desk	6	\$ 1,875.00	Minot Sash	8/2/2022	\$ 1,875.00	\$ -	100%
6	Ward County	Auditor's Off.	Voting Booths	6	\$ 12,288.00	Inclusion Solutions LLC	7/13/2022	\$ 11,893.90	\$ 394.10	97%
7	Ward County	Sheriff's Off.	Fuel Tank Conv at 900 Facil.		\$ 20,913.44					
8	Ward County	Sheriff's Off.	Cameras at 900 Facil.	6	\$ 19,500.00	Wheeler Construction Inc.	12/6/2022	\$ 19,500.00	\$ -	100%
9	Ward County	Courts	Blinds & Carpet	6	\$ 49,515.44	Sharon's Interiors Plus	11/1/2022	\$ 20,951.00	\$ 28,564.44	42%
						Tollefson's Contract Flooring	2/21/2023	\$ 18,555.41	\$ 10,009.03	80%
10	Ward County	Hwy Dept.	Loss Revenue		\$ 1,885,548.14					
11	Ward County	Hwy Dept.	Add to Bld. C		\$ 2,000,000.00	Advertisement	6/27/2022	\$ 135.09	\$ 1,999,864.91	0.01%
12	Ward County	Hwy Dept.	Water Service for Sawyer Shop	6	\$ 10,000.00	Depth Well Drilling		\$ 10,000.00	\$ -	100%
13	Ward County	IT	Meeting Room Networking		\$ 4,500.00	Pro IT	6/3/2022	\$ 730.00	\$ 3,770.00	16%
						Pro IT	8/2/2022	\$ 739.99	\$ 3,030.01	33%
14	Ward County	IT	VMware Server	6	\$ 13,495.59	High Point Networks	7/6/2022	\$ 13,495.59	\$ -	100%
15	Ward County	IT	VMware License	6	\$ 5,456.65	High Point Networks	5/17/2022	\$ 5,456.65	\$ -	100%
16	Ward County	Jail	Camera Replacements	6	\$ 46,009.68	Flexidome IP Starlight	12/29/2022	\$ 4,595.60	\$ 41,414.08	10%
						Flexidome IP Starlight	2/13/2023	\$ 18,599.08	\$ 22,815.00	50%
						Main Electric	3/2/2023	\$ 22,815.00	\$ -	0%
17	Ward County	Sheriff's Off.	East Ext. Camera	6	\$ 17,000.00		12/20/2022	\$ 17,000.00	\$ -	100%
18	Ward County	Library	Bookmobile	6	\$ 223,600.00	Minot Daily News	11/3/2022	\$ 26.86	\$ 223,573.14	0.01%
						Summit Bodyworks	2/7/2023	\$ 113,987.67	\$ 109,585.47	51%
19	Ward County	NDSU Ext.	Owl Pro	6	\$ 999.00	Owl Labs	4/24/2022	\$ 949.00	\$ 50.00	100%
20	Ward County	Parks	Security Cameras at OSP	6	\$ 4,500.00	Backstreet Surveillance	1/17/2023	\$ 4,199.50	\$ 300.50	93%
						Home Depot		\$ 300.50	\$ -	100%
21	Ward County	Parks	Water Line Imp.	6	\$ 77,000.00	Haugen Construction	1/11/2023	\$ 62,456.00	\$ 14,544.00	100%

ARPA PROJECT TRACKING

1.3

Project No.	Full Department	Department	Project	Category	Approved/Adjusted Amount	Vendor	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
22	Ward County	Ward County	Olson Apt. Demo		6 \$ 167,123.31	Ackerman-Estvold Bad Lands (KCDC) Minot Daily News Hanson Hanson Hanson	8/16/2022 8/16/2022 8/2/2022 9/6/2022 10/5/2022 10/18/2022	\$ 1,480.00 \$ 1,044.00 \$ 149.31 \$ 40,086.00 \$ 102,024.00 \$ 22,340.00	\$ 164,329.31 \$ 163,285.31 \$ 163,136.00 \$ 123,050.00 \$ 21,026.00 \$ (1,314.00)	1% 2% 2% 26% 87% 100%
23	Ward County	Weed	Drone		\$ 25,000.00					
24	Ward County	Emerg. Mngt.	Dispatch recording Equipment		\$ 28,389.81					
25		IT	Electro Access Control		6 \$ 145,479.99	Otis Elevator	9/6/2022	\$ 4,872.49	\$ 140,607.50	3%
26		Hwy Dept	Salt Storage Shed		6 \$ 337,500.00	MDN MDN	10/4/2022 3/2/2023	\$ 120.87 \$ 135.09	\$ 337,379.13 \$ 337,244.04	0.04% 0.08%
27		Facilities	Break Room Door		\$ 5,913.00	Sherwin Williams	4/4/2023	\$ 138.62	\$ 5,774.38	2%
28		Dive Team	Truck		\$ 12,200.00					
29		NDSU Ext.	Ergonomic Workspace (Stand Up Desk)		6 \$ 1,000.00	Amazon RETURN Amazon Stand Desk Extension	10/4/2022 11/3/2022 12/5/2022	\$ 1,000.00 \$ (553.01) \$ 194.64	\$ - \$ 553.01 \$ 358.37	100% 45% 64%
30		MPYSC Properties LLC	Youthworks Short Term Care and Assessment Center and Transitional Housing Units	Housing (1.14)	\$ 350,000.00	Title Team Scotts/Verendye/Minot Plumb Serv Pro Mold Remediation	8/31/2022 11/15/2022 2/1/2023	\$ 328,630.00 \$ 13,258.00 \$ 4,948.24	\$ 21,370.00 \$ 8,112.00 \$ 3,163.76	94% 98% 99%
			Place Holder for Additiona Funding for Youthworks		\$ 100,000.00					
31		Maryland Township/Ward County	Culvert Instaltn on 167th Street NE - Maryland Twp	Culvert/Bridge	\$ 46,000.00					
32		Afton Township/Ward County	Culvert Instaltn on 16th Street SW - Afton Twp	Culvert/Bridge	\$ 84,250.00					
33		Burlington Township/Ward County	Box Culvert Instaltn on 11th Ave SW - Burlington Twp	Culvert/Bridge	\$ 109,650.00					
34		Tatman Township/Ward County	Culvert Instaltn on 142ND Ave NE - Tatman Twp	Culvert/Bridge	\$ 102,250.00					
35		Eureka Township/Ward County	Box Culvert Instaltn on 13th Street NE - Eureka Twp	Culvert/Bridge	\$ 114,250.00					
36		Brilliant Township/Ward County	Box Culvert Instaltn on 153rd Street SE - Brilliant Twp	Culvert/Bridge	\$ 142,000.00					
37		Newman Township/Ward County	Box Culvert Instaltn on 275 Ave SE - Newman Twp	Culvert/Bridge	\$ 106,400.00					
38		Newman Township/Ward County	Box Culvert Instaltn on 111th Street SE - Newman Twp	Culvert/Bridge	\$ 174,750.00					
39		Burt Township	Burt 9/16 Culvert Replacement	Culvert/Bridge (5.6)	\$ 18,000.00	Hanson	2/7/2023	\$ 18,000.00	\$ -	100%
40		Burt Township	Burt 21/22 Culvert Replacement	Culvert/Bridge (5.6)	\$ 8,000.00	Hanson	2/7/2023	\$ 8,000.00	\$ -	100%
41		carbondale township	culvert project	Culvert/Bridge	\$ 7,500.00					
42		carbondale township	culvert projects 2	Culvert/Bridge (5.6)	\$ 10,000.00	Asmundson Construction	2/7/2023	\$ 10,000.00	\$ -	100%

ARPA PROJECT TRACKING

1.4

Project No.	Full Department	Department	Project	Category	Approved/Adjusted Amount	Vendor	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
43	carbondale township	carbondale township	culvert projects	Culvert/Bridge (5.6)	\$ 7,000.00	Asmundson Construction	3/21/2023	\$ 7,000.00	\$ -	100%
44	Iota Flat Township	Iota Flat Township	Section 3/4 culverts	Culvert/Bridge	\$ 19,772.50					
45	Iota Flat Township	Iota Flat Township	Section 10/15 culvert	Culvert/Bridge	\$ 9,071.32					
46	Kirkelie Township	Kirkelie Township	Culvert Placement Site 1	Culvert/Bridge	\$ 1,805.50					
47	Kirkelie Township	Kirkelie Township	Culvert Placement Site 2	Culvert/Bridge	\$ 1,805.50					
48	Mark Stotsbery	Mark Stotsbery	Margaret Township Culvert Project	Culvert/Bridge	\$ 175,000.00					
49	Rolling Green Township	Rolling Green Township	Culvert Repalcement	Culvert/Bridge	\$ 4,500.00					
50	shealy Township	shealy Township	Shealy culvert replacement	Culvert/Bridge (5.6)	\$ 8,500.00	Hanson's Excavating (#6510)	1/17/2023	\$ 6,800.00	\$ 1,700.00	80%
51	Willis Township	Willis Township	Chip Morlange	Culvert/Bridge	\$ 25,000.00					
52	Afton Township	Afton Township	30th Street Improvement	Graveling	\$ 60,000.00					
53	carbondale township	carbondale township	gravel projects	Graveling (6.1)	\$ 12,250.00	Asmundson Construction	2/7/2023	\$ 12,250.00	\$ -	100%
54	carbondale township	carbondale township	gravel projects	Graveling (6.1)	\$ 12,250.00	Asmundson Construction	2/21/2023	\$ 12,250.00	\$ -	100%
55	Mandan Township	Mandan Township	Road Improvements	Graveling (6.1)	\$ 11,000.00	Hanson's Excavating (#6524) Hanson's Excavating 9#6525)	10/18/2022 2/7/2023	\$ 5,000.00 \$ 6,000.00	\$ 6,000.00 \$ -	45% 100%
56	Surrey and Maryland Township	Surrey and Maryland Township	Surrey-Maryland Township City of Surrey 111th St NE	Graveling	\$ 25,000.00					
57	Berthold Park District	Berthold Park District	Athletic Field Refurbishment	Parks	\$ 21,864.70					
58	Burlington Recreation Commission	Burlington Recreation Commission	Burlington Splash Pad	Parks	\$ 15,000.00					
59	Donnybrook Park District	Donnybrook Park District	City Park Improvements	Parks	\$ 10,000.00					
60	Kenmare Park District	Kenmare Park District	Swimming Pool & Bath House Replacement	Parks	\$ 50,000.00					
61	Minot Family YMCA	Minot Family YMCA	Inclusive Play Area	Parks	\$ 30,000.00					
62	City of Berthold	City of Berthold	Berthold 2022 Sewer Water & Street Improvements	Sewer/Water	\$ 937,467.59					
63	City of Burlington, North Dakota	City of Burlington, North Dakota	City of Burlington Water and Sewer Replacements - Ida Ave. & 1st Ave	Sewer/Water	\$ 376,255.77					
64	City of Carpio	City of Carpio	City of Carpio - WasteWater	Sewer/Water	\$ 1,472,663.71					
65	City of Makoti	City of Makoti	City of Makoti - Sanitary Sewer Improvements	Sewer/Water	\$ 262,351.01	Moore Engineering - PE Services, Bid Moore Engineering - PE Services	12/29/2022 12/29/2022	\$ 25,945.12 \$ 3,750.00	\$ 236,405.89 \$ 232,655.89	10% 11%
66	City of Donnybrook	City of Donnybrook	Donnybrook Sewer System Upgrades	Sewer/Water	\$ 8,169.61					
67	City of Sawyer	City of Sawyer	Sawyer - 2022 Water Sewer & Street Improvements	Sewer/Water	\$ 318,319.22					
68	WEST RIVER WATER AND SEWER DISTRICT	WEST RIVER WATER AND SEWER DISTRICT	WEST RIVER WATER AND SEWER DISTRICT - HYDRANT REPLACEMENT	Sewer/Water	\$ 56,040.62					
69	Burlington Rural Fire District, Incorporated	Burlington Rural Fire District, Incorporated	SNOW EQUIPMENT- TRUCK PLOW	First Responders	\$ 8,000.00	American Truck & Trailer	11/15/2022	\$ 8,000.00	\$ -	100%

ARPA PROJECT TRACKING

1.5

Project No.	Full Department	Department	Project	Category	Approved/Adjusted Amount	Vendor	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
70	Burlington Rural Fire District, Incorporated		Dive Equipment	First Responders	\$ 11,780.00	Scuba One	11/15/2022	\$ 11,780.00	\$ -	100%
71	Burlington Rural Fire District, Incorporated		DIVE BOAT AND TRAILER	First Responders	\$ 7,000.00	Alex Air Apparatus, Inc.	2/7/2023	\$ 7,000.00	\$ -	100%
72	Burlington Rural Fire District, Incorporated		PERSONAL PROTECTIVE EQUIPMENT	First Responders	\$ 26,000.00	Grand Forks Fire Eq. Alex Air Apparatus, Inc.	12/6/2022 3/7/2023	\$ 13,200.00 \$ 10,604.70	\$ 12,800.00 \$ 2,195.30	51% 92%
73	Burlington Rural Fire District, Incorporated		SIRN 20/20 RADIO PURCHASE	First Responders	\$ 31,200.00					
74	Burlington Police Department		Police Vehicles	First Responders	\$ 56,000.00					
75	Des Lacs Fire Protection District		800 Mhz radios	First Responders	\$ 41,721.40		1/11/2023	\$ 41,632.72	\$ 88.68	100%
76	Kenmare Fire Department		Radio Replacement project for all radios	First Responders	\$ 50,000.00					
77	Minot Rural Fire Department		800 Mhz radios	First Responders	\$ 50,000.00	Motorola Solutions	11/15/2022	\$ 50,000.00	\$ -	100%
78	Sawyer Fire Protection District		Radio Replacement	First Responders	\$ 23,558.00					
79	SURREY FIRE PROTECTION DISTRICT		SIRN 2020 RADIO PURCHASE	First Responders	\$ 50,000.00					
80	Ryder-Makoti Rural Fire Protection District		New Radios for Fire Trucks	First Responders	\$ 10,000.00	Motorola Solutions	3/21/2023	\$ 10,000.00	\$ -	100%
81	carbondale township		rip rap project	Road Projects	\$ 4,000.00	Asmundson Construction	2/21/2023	\$ 3,996.00	\$ 4.00	100%
82			Des Lacs Cemetery Retaining Wall	Road Projects	\$ 115,000.00					
83	Kirkelie Township		Project Road Stabilization Site 2	Road Projects	\$ 10,000.00					
84	Kirkelie Township		Project Road Stabilization Site 1	Road Projects	\$ 10,000.00					
85	Kirkelie Township		Project Road Stabilization Site 3	Road Projects	\$ 7,900.00					
86	City of Kenmare		City of Kenmare - Portable Generator	City Imp.	\$ -					
87	City of Kenmare		City of Kenmare - Sanitary Sewer Assessment	City Imp.	\$ 40,000.00					
88	City of Donnybrook		Donnybrook Community Center Update	City Imp.	\$ 7,875.00					
89	Domestic Violence Crisis Center		Emergency Shelter	Public Health	\$ 92,121.60	Emergency Shelter Emergency Shelter	12/20/2022	\$ 12,039.05 \$ 1,857.34	\$ 80,082.55 \$ 78,225.21	13% 15%
90	Domestic Violence Crisis Center		Domestic Violence High-Risk Team (DVHRT)	Public Health	\$ 28,583.70	High Risk Team High Risk Team	12/20/2022	\$ 2,268.15 \$ 890.88	\$ 26,315.55 \$ 25,424.67	8% 11%
91	Kenmare Wheels and Meals		KWM Service Vehicle	Public Health	\$ 13,500.00	Lake GM Auto Center	10/5/2022	\$ 13,500.00	\$ -	100%

ARPA PROJECT TRACKING

1.6

Project No.	Full Department	Department	Project	Category	Approved/Adjusted Amount	Vendor	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
92	Minot Commission on Aging		Title III Equipment	Public Health	\$ 4,161.30	O&C Refrigeration & Kevin's Plumbir	10/5/2022	\$ 4,161.30	\$ -	100%
93	Northern Plains Children's Advocacy Center		Northern Plains Children's Advocacy Center	Public Health	\$ 100,000.00	Operational Costs	11/1/2022	\$ 16,013.07	\$ 83,986.93	16%
						Operational Costs	12/20/2022	\$ 10,620.60	\$ 73,366.33	27%
						Operational Costs	1/17/2023	\$ 11,721.53	\$ 61,644.80	38%
						Operational Costs	2/7/2023	\$ 15,380.33	\$ 46,264.47	54%
						Operational Costs		\$ 14,278.57	\$ 31,985.90	68%
						Operational Costs		\$ 21,956.15	\$ 10,029.75	90%
94	Project BEE		Mobile Shower/Laundry Truck	Public Health	\$ 27,675.00					
95	Souris valley animal Shelter		Animal Welfare Services	Public Health	\$ 20,000.00					
96	The Difference - A Holistic Approach		Healing our Communities	Public Health	\$ 5,000.00					
97	Project BEE		Broadway Circle Completion	Housing	\$ 1,380,270.00					
98	The Sanctuary Sober Living Home for Women		"Secure the Sanctuary" Sober Living Home for Women	Housing (1.13)	\$ 271,792.16	The Title Team	9/15/2022	\$ 271,792.00	\$ 0.16	100%
99	Minot Convention and Visitors Bureau		Visit Minot/Ward County - Tourism Promotion	Tourism	\$ 96,000.00					
100	Ward County Historical Society		Ward County Historical Society Pioneer Village Museum Technology Update	Tourism	\$ 1,860.03	Multiple Stores	3/7/2023	\$ 1,860.03	\$ -	100%
101	Ward County Historical Society		Ward Co Historical Soc. Multi Use Building infrastructure	Tourism	\$ 6,294.00					
102	Ward County Historical Society		Ward Co Historical Soc. Multi Use Building Foundation	Tourism	\$ 21,500.00					
103	Ward County HR		Execu Time		\$ 30,500.00	Tyler Technologies	10/7/2022	\$ 30,500.00	\$ -	100%
Approved Projects					\$ 13,143,494.85			\$ 1,627,464.21	\$ 11,516,030.64	
Unallocated Funds					\$ (5,023.84)					
External Projects					\$ 7,932,929.24					
Internal Projects					\$ 5,210,565.61					

800 mhz Needs Assessment

Organization	Funds Needed	Pending Grants	ARPA Funded	ARPA Request 2
Berthold Ambulance	Unknown			
Garrison Max Ryder Makoti Ambulance	0			
Kenmare Ambulance	0			
Ward County Dive Rescue				\$ 8,711.66
Berthold Fire	\$34,137.30	\$7,500.00		
Burlington Fire	Unknown		\$ 31,200.00	\$ 31,200.00
Carpio Fire	\$16,814			
Des Lacs Fire			\$ 41,721.40	
Donnybrook Fire	\$16,191.90			\$ 16,191.90
Douglas Fire				\$ 2,914.84
Glenburn Fire	Unknown			\$ 26,979.62
Kenmare Fire			\$ 50,000.00	
Max Fire	No needs now			
Minot Rural Fire Department	\$121,500		\$ 50,000.00	\$ 130,674.90
Plaza Fire	No needs now			
Ryder Fire	\$17,230		\$ 10,000.00	\$ 17,230.00
Sawyer Fire			\$ 23,558.00	
Surrey Fire			\$ 50,000.00	
Velva Fire	\$0.00			
Burlington PD				\$ 11,218.02
Berthold PD	Unknown			
Kenmare PD	No needs now			
	<u>\$205,873.20</u>		<u>\$ 256,479.40</u>	<u>\$ 245,120.94</u>





WARD COUNTY HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
RACHEL STEVENSON, SHRM-CP
ASHLEY PERALES

Memorandum

To: Commissioners
From: Lolly Gorze, Human Resources Director
Date: April 26, 2023
Re: Human Resource's Agenda Items for May 2, 2023 Commission Meeting

Human Resources Office's Agenda items for the May 2, 2023 Commission Meeting are as follows:

1. 20 Year Anniversary Darwin Hedstand, Highway Dept
2. Retirement Coin Kim Rossland
3. Creation of Deputy position for State's Attorneys office (Roza)
4. Creation of Assistant/Foreman for Facilities (Brian)
5. Restructure of Sheriff's Department (Sheriff Roed)
6. Pay Amendments

2023 Impact Effective May 1

Red=Existing : Blue=New

	Warrants Clerk (Not used)	\$ 51,975.00
Reclass to	Full time CSO/Evidence Tech	\$ 46,956.00
	CSO/Evidence Tech for remain 2023	\$ 27,391.00
	Budget Excess	\$ 24,584.00
	Appx 2023 Salary Not used for CSO	\$ 21,000.00
Create	Corporal (Salary needed for 2023)	\$ 16,364.84
	Budget Excess	\$ 4,635.16
Step Increase 3 positions	Increase step for office staff that absored warrants clerk position	\$ 2,455.85
	2023 budget excess after restructure	\$ 26,763.32

2024 Impact for all positions w/o COLA increase

Corporal Salary increases	\$ 28,108.20
Office Staff Step Increases	\$ 3,683.77
Total salary increases	\$ 31,791.97
Not used CSO Part time Salary	\$ 28,944.00
Excess from warrants clerk to CSO/Evidence	\$ 5,019.00
Total excess salary from restructuring	\$ 33,963.00
2024 Budget Excess	\$ 2,171.03

Problems

Finding 1 day a week part time CSO for ~\$20 an hours difficult
Narcotics Task Force Coordinator requesting an evidence tech to keep our agents in the field working drug cases instead of in the office processing all of ward county drug arrest evidence.
Minot PD vastly outpaces our retention ability. Sr. Officer 3 yrs, +5%, Master Off. 5 yrs, +5%, then can test for SGT immediately if open.
New HP at 6 months, minimum \$64,200 to maximum \$69,375 DOE plus \$2400 expense allowance. Better retirement multiplier
Deputy starting pay \$51,206, only signifcant advancement is for SGT to leave

This solves

Three fulltime Court Security Officers ensures we have complete coverage.
Evidence Tech keeps agents and investigators working on cases.
Provides incentive for deputies to stay at the department. Retention of law enforcement was discussed by the governor and state law makers. Agencies encouraged to find ways to keep officers.

No budget increase needed to implement through 2024

		Current	Adjusted	Difference	YRS		
All have more then 5 years on	Keith Miller	\$58,535.00	\$61,461.75	\$2,926.75	9		
	Amy Whitehead	\$57,029.00	\$59,880.45	\$2,851.45	7	New Grade Structure	
	Dustin Westerman	\$57,029.00	\$59,880.45	\$2,851.45	6	Grade 7 (Deputy)	\$ 51,206.00
	Andrew Mathieson	\$57,029.00	\$59,880.45	\$2,851.45	6	Grade 8 (Corporal)	\$ 56,303.00
	Habeeb Rafiu	\$57,029.00	\$59,880.45	\$2,851.45	6	Grade 9 (Sergeant)	\$ 60,554.00
	Nicholas Van Pelt	\$55,663.00	\$58,446.15	\$2,783.15	5		
	Christopher Berentson	\$55,663.00	\$58,446.15	\$2,783.15	5		
	Taylor Schiller	\$55,663.00	\$58,446.15	\$2,783.15	5		
	Total Yearly beginning 2024			\$22,682.00			
	May 1 remainder of year			\$15,121.33			
		Months	Salary	Adjusted	Difference	2023 impact	
Will make 4 years this year	Casey Visocsky (Aug 26)	4	\$ 54,262.00	\$ 56,975.10	\$ 2,713.10	\$	904.37
	Kayla Powers (11/4)	1.5	\$ 54,262.00	\$ 56,975.10	\$ 2,713.10	\$	339.14
	Total Yearly beginning 2024				\$ 5,426.20	\$	1,243.50
	2023 Impact for remainder of year				\$ 1,243.50		
			1 Step	Difference			
Kevyn Jemtrud		\$50,487.39	\$51,417.23	\$929.84			
Jennifer Watson		\$50,313.91	\$51,417.23	\$1,103.32			
Christina Botteicher		\$ 44,930.86	\$46,581.47	\$1,650.61			
Total Yearly beginning 2024				\$3,683.77			
May 1 remainder of year				\$ 2,455.85			

Pay Amendments for the meeting on May 2, 2023

Daniel Hanson Correctional Officer (New Hire/backfill for Jake Vermillion)	Jail	Full-Time @\$1956.50/Semi-Month. 04/24/2023
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Status Change

Kevyn Jemtrud Investigations Clerk (Department restructure)	Sheriff	Full-Time @\$2142.38/Semi-Month. 05/01/2023
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Jennifer Watson Civil Process Clerk (Department restructure)	Sheriff	Full-Time @\$2142.38/Semi-Month. 05/01/2023
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Christian Botteicher Office Assistant (Department restructure)	Sheriff	Full-Time @\$1940.89/Semi-Month. 05/01/2023
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Terminations (current and pending)

Mercedes Drechsel	In Home Services Case Manager	HSZ	4.3.23	Resignation - Transfer to State Agency
Rachel Christensen	Patrol Deputy	Sheriff's Office	4.3.23	Resignation - Going to 3 Affiliated Tribes
Haley Ledford	Family Service Specialist	HSZ	4.6.23	Resignation
Steve Fournier		Highway	May	Retirement
Kim Rosslund	Office Manager	Highway	5.15.23	Retirement
Gary Groce	Court Security Officer	Sheriff's Office	5.31.23	Retirement
Gerald Hammers	Equipment Operator III	Highway	6.1.223	
Daniel Raub	Facility	Building & Grounds	Sept/Oct	Retirement

Featured Job Opportunities

Assistant State's Attorney

Posted April 12, 2023 8:00 AM | Closes May 12, 2023 11:59 PM

You can find the Online Ward County Application: [HERE](#) Assistant State's Attorney The Ward County Human Resources Department will be accepting applications for... [Full Description](#)

Captain - Jail

Posted April 20, 2023 11:15 AM | Closes May 4, 2023

Captain - Jail The Ward County Human Resources Department will be accepting applications for the position of Captain available in the Ward County Detention Center. ... [Full Description](#)

Correctional Officer

Posted April 17, 2023 9:45 AM | Closes May 1, 2023 11:59 PM

The Ward County Application Form can be found [HERE](#) GENERAL DESCRIPTION OF POSITION: This position is located at the Ward County Jail. Duties at this level are... [Full Description](#)

Equipment Operator II - With Underfill

Posted April 17, 2023 2:00 PM | Closes May 2, 2023 4:30 PM

Equipment Operator II – with Underfill The Ward County Human Resource Department will be accepting applications for the position of an Equipment Operator II available... [Full Description](#)

Equipment Operator III w/ Motorgrader Experience

Posted April 17, 2023 2:00 PM | Closes May 2, 2023 4:30 PM

Equipment Operator III w/Motorgrader Experience The Ward County Human Resource Department will be accepting applications for the position of an Equipment Operator III w... [Full Description](#)

Library Assistant - Substitute

Posted April 21, 2023 11:30 AM | Closes May 5, 2023 4:30 PM

GENERAL DESCRIPTION OF POSITION: The Library Assistant has the primary duty to serve the Library patrons of the Ward County Public Library in the absence of regular staff... [Full Description](#)

Seasonal Highway Maintenance - Part Time

Posted April 17, 2023 2:15 PM | Closes May 2, 2023 4:30 PM

Seasonal Highway Maintenance - Part Time The Ward County Human Resources Department will be accepting applications for the position of Seasonal Highway Maintenance - Part... [Full Description](#)

Seasonal Park Maintenance

Posted April 17, 2023 2:15 PM | Closes May 2, 2023 4:30 PM

Seasonal Park Maintenance The Ward County Human Resources Department will be accepting applications for the position of Seasonal Park Maintenance available in the Ward... [Full Description](#)



TRINITY HEALTH FOUNDATION

April 14, 2023

Dear Foundation Supporter,

Some events are so momentous they only come around once in a century. Trinity Health is on the cusp of such a moment with our new Healthcare Campus and Medical District, which will allow us to serve the people in our region for years to come.

We invite you to make a lasting tribute to your organization through the brick fundraising campaign sponsored by Trinity Health Foundation. The "Make Your Mark Brick Fundraiser" provides an opportunity for the community partners we serve to make their mark at the new state-of-the-art Healthcare Campus.

Through Trinity Health Foundation's buy-a-brick program, you can be a part of an enduring piece of the "Make Your Mark Brick Fundraiser." With your contribution, you can choose a message or your logo to be laser engraved on one of the bricks paving the chapel outdoor patio at the new Healthcare Campus and Medical District, where patients, families, and staff can go for reflection.

Each 4X8 brick can include up to three lines, 20 characters (including punctuation and spaces) per line. Each 8X8 brick can include up to six lines, 20 characters (including punctuation and spaces) per line. 8x8 corporate bricks are available with your logo. Logo's must be submitted in a high resolution black and white JPG, PNG or PDF file.

Purchase your brick online at www.fundraisingbrick.com/trinityhealth, or via the enclosed order form.

If you have any questions, please contact me at 701.857.2896 or darla.miller@trinityhealth.org.

We are grateful for your generosity and look forward to all the new ways our collective efforts will shape the future of care in our community by **making more possible** for all.

Sincerely,

Darla Miller
Development Officer, Trinity Health Foundation



Brick Order Deadline: May 15, 2023

Make Checks Payable To: Trinity Health Foundation

[illegible]

RESTATED

BYLAWS

OF

MAKOTI THRESHERS ASSOCIATION, INC.

A NORTH DAKOTA NONPROFIT CORPORATION

ARTICLE I NAME AND USE

Section 1. Name

The name of the corporation is "Makoti Threshers Association, Inc." and may be abbreviated as "MTA" or "Makoti Threshers Association, Inc."

Section 2. Use of name

The name "Makoti Threshers Association, Inc." or the abbreviation "MTA" may be used only for activities, events, and organizations officially sponsored or authorized by "MTA", and they shall be used in such cases only where appropriate in order to accurately represent "MTA" involvement.

Section 3. Inappropriate use

In the event of a violation of this policy, "MTA" may first ask that the unauthorized use of its name cease voluntarily, or if necessary, "MTA" shall proceed to use available legal process to stop the unauthorized use of its name.

ARTICLE II MEMBERSHIP

Section 1. Non-Discrimination

Membership eligibility shall be determined without regard to sex, race, religious creed, color, national origin, ancestry, age, handicap or political affiliation.

Section 2. Membership Cost

An applicant shall become a member of "MTA" by paying a lifetime membership fee of ten dollars.

Section 3. Certificate of Membership

Upon acceptance of a lifetime membership fee, the Secretary shall issue a certificate demonstrating membership in "MTA".

Section 4. Charter Members
All members of record as of January 3, 1968, shall be regarded as charter members.

Section 5. Transfer of Membership
No member may transfer a membership or right arising from membership.

Section 6. Liability of Members
No member shall be personally liable for the acts, debts, liabilities, or obligations of MTA.

Section 7. Dues, Assessments or Fees
No member shall be required to pay any dues, assessments or fees except for the cost of admission to facilities or programs of MTA.

Section 8. Resignation
A member may resign at any time by written notice to the Secretary. Resignation shall not entitle a member to a return of the lifetime membership fee.

Section 9. Annual Meeting
A regular meeting of the members of MTA shall be held in March or April of each year. The board of directors shall designate the time and the place of the annual meeting in a written notice to the members no less than ten days prior to the designated time.

Section 10. Fiscal Year
The fiscal year of this corporation shall be the same as the calendar year.

Section 11. Annual Meeting Business
At an annual meeting of members

- A. The president and the treasurer shall report on the activities and financial condition of MTA
- B. The members shall consider and act upon other matters which shall be referred to the membership for a vote.
- C. There must be an election of director and officers whose terms will expire.

Section 12. Special Meetings
A Special meeting of the member of MTA may be called by the board of directors by a written notice to the members designating the time and the place of the special meeting no less than 5 days prior to the designated time.

Section 13. Quorum

A quorum for a meeting is ten members. A quorum is necessary for the election of officers or directors and for the voting upon of matters before the members for consideration. If a quorum has been present at a meeting and members have withdrawn from the meeting so that less than a quorum remains, the members still present may continue to transact business until adjournment.

Section 14. Right to Vote

Each member, who is fifteen years or older, is entitled to one vote on each matter voted on by the members.

Section 15. Proxies

No member may vote by proxy.

Section 16. Act of the Members

The members shall take action on all matters referred by the Board of Directors for consideration and a vote by resolution and by the affirmative vote of a majority of the members present at a duly held meeting.

ARTICLE III BOARD OF DIRECTORS

Section 1. Powers

The business and affairs of MTA shall be managed by a Board of Directors which shall include eight Directors, the President, the Vice-President, the Treasurer, and the Secretary for a total of twelve voting members.

Section 2. Duties

The duties of the Directors shall be:

- A. to participate in all meetings of the Board of Directors;
- B. to participate in all meetings of the members;
- C. to implement resolutions adopted by the members
- D. to administer the business affairs of MTA in a manner consistent with the articles of incorporation and these Bylaws;
- E. to authorize and direct the officers of MTA; and
- F. to chair a committee or committees necessary to the operation of MTA.

Section 3. Election of Directors

At the annual meeting an election of directors to fill expiring terms shall be held.

Section 4. Terms of Office

A directors term shall be for four years. The terms of office of the eight directors shall be staggered so that every two years four director's terms of office shall expire. A director holds office until expiration of the term for which the director was elected and until a successor is elected, or until the earlier death, resignation or removal of the director.

Section 5. Compensation

No Director may be compensated for serving in that capacity.

Section 6. Resignation

A director may resign at any time by giving written notice to the secretary. The resignation is effective without acceptance when notice is given, unless a later effective time is specified in the notice.

Section 7. Vacancies

In the event of a directors death, resignation or removal, the members shall elect a successor at the next meeting of the members at which the matter has been properly noticed. The election of a person to fill an unexpired term shall hold office until the expiration of that term and until a successor is elected.

Section 8. Board Meetings

The board of directors shall hold periodic meetings which shall be open to the members.

Section 9. Notice of Meetings

Notice of the meeting of the board of directors need not include the business to be transacted at, or the purpose of the meeting.

Section 10. Standard of Conduct

A director shall discharge the duties of the position of director in good faith in a manner the director reasonably believes to be in the best interests of MTA and with the care an ordinarily prudent person in a like position would exercise under similar circumstances. A person who so performs those duties is not liable by reason of being or having been a director.

ARTICLE IV COMMITTEES

Section 1. Nominating Committee

The President shall appoint a committee of three persons which shall be approved by the board of directors.

Section 2. Audit Committee

Biannually the board of directors shall appoint an audit committee to review the finances and financial records of MTA. The audit committee shall be composed of no less than one director and no less than one nondirector member.

Section 3. Divisions of Other Committees

The board of directors may establish divisions or committees having the authority of the board in the management of the business of MTA to the extent provided in the resolution. Divisions and committees are subject at all times to the direction and control of the board.

ARTICLE V OFFICERS

Section 1. Terms of Office

All officers shall be elected by a majority vote at each annual meeting for a term of two years with the offices of president and treasure expiring in even numbered years and the offices of vice-president and secretary expiring in odd numbered years.

Section 2. compensation

no officer may be compensated for serving in that capacity.

Section 3. Resignation

An officer may resign at any time by giving written notice to the secretary. The resignation is effective without acceptance when notice is given, unless a later effective time is specified in the notice

Section 4. Vacancies

In the event of an officers death or resignation, the members shall elect a successor at the next meeting of the members which the matter has been properly noticed. An officer elected to fill an unexpired term shall hold office until the expiration of that term and until a successor is elected.

Section 5. Duties of Officers

The president shall

- A. have general active management of the business of MTA;

- B. preside at meetings of board and the members;
- c. see that resolutions and orders of the board are carried into effect;
- d. sign and deliver in the name of MTA and upon the order of the board deeds, mortgages, bonds, contracts, or other instruments pertaining to the business of MTA;
- e. perform other tasks prescribed in these Bylaws;
- f. perform other duties prescribed by the board;
- g. for one year following expiration of the president's term serve as a nonvoting, ex officio participant in meetings of the board of directors

The Vice-President shall

- A. perform all duties of the President in the absence of the President; and
- B. Perform other duties prescribed by the board.

The Secretary shall.

- A. maintain accurate minutes of all meetings of the board of directors and of the members ;
- B. maintains accurate lists of the members;
- c. perform other tasks prescribed in these bylaws; and
- d. perform other duties prescribed by the board.

The Treasure shall:

- a. keep accurate financial records for MTA;
- b. deposit money, drafts, and checks in the name of and to the credit of MTA in the banks and depositories designated by the board;
- c. endorse for deposit notes, check, and drafts received by MTA ordered by the board, making proper vouchers for the deposit;
- d. disburse MTA funds and issue checks and drafts in the name of MTA as ordered by the board;
- e. upon request, provide the president and the board an account of transactions by the treasurer and of the financial condition of MTA; and

- d . perform other duties prescribed by the board or by the president

ARTICLE VI GENERAL PROVISIONS

Section 1. Interpretation

In the event that any clause, sentence, paragraph, section article, or other part of any title of these bylaws shall be adjudged by any court of competent or final jurisdiction to be invalid, such judgment shall not affect, impair, nor invalidate any other clause, sentence, paragraph, section, article, or part of such title of these bylaws, but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgement shall have been rendered.

Section 2. Parliamentary Authority

The rules contained in the most current edition of Robert's Rules of Order shall govern the conduct of business at meetings of the board and the members so long as they are not in conflict with the Article of Incorporation or the Bylaws, or any special rules of order which may be adopted by the board.

Section 3. Definitions

"Majority." For purpose of voting by the board of members, a majority is more than fifty percent of the respective persons present at a duly held meeting.

ARTICLE VII AMENDMENTS

Section 1. The bylaws of this corporation may be amended or revised at any annual meeting providing prior notice of such intent to amend or revise was given, or at the next regular or special meeting following a meeting at which such amendments or revisions were proposed.

An affirmative vote of at least two-thirds of the members present shall be required to amend or revise the bylaws.

ARTICLE VIII DISSOLUTION

If, in the course of time, the members decide that is no longer feasible to operate this corporation, dissolution will take place by the following method:

Section 1. Following any annual meeting upon motion made, seconded and carried that the corporation should be dissolved, the secretary shall give written notice to all members of record, stating clearly the intent to dissolve the corporation at the next annual meeting.

Section 2. At the annual meeting (referred to in section above as next annual meeting) the members present shall vote by secret ballot on the question of dissolution. If carried to dissolve by 2/3 vote of the members present, the dissolution process shall take place within the following sixty days.

Section 3. The Executive Committee of this Corporation shall:

and A. Prepare a complete listing of all the assets and liabilities of the Corporation including buildings and equipment.

B. Shall pay in cash or other legal tender, any and all outstanding loans made to the corporation by any past or present member.

C. Shall pay in cash or other legal tender, as far as possible, all other liabilities of the Corporation to whomever due.

D. Shall cause to be returned to the owner any and all equipment which may have been on loan to this Corporation during its operation.

E. Shall give clear title to all the remaining assets and liabilities if any, of this Corporation, to the State Historical Society of North Dakota, including all books and records and shall declare the affairs finished and the Corporation dissolved.

F. Shall furnish to all members of record, a statement showing all actions taken to complete the dissolution.

WARD CO
PAGE 209

BERTHOLD ECONOMIC DEVELOPMENT CORP.

1. Certificate of Incorporation
2. Irrevocable Consent of Corporation to Use Similar Name
3. Articles of Incorporation
4. Registered Agent Consent
5. Bylaws

Marisa:

The BEDC is in the process of making changes to our by-laws. I wanted to get a copy sent off to you, so when we have all the changes made, I will send those.

Thank you
Deborah Neubauer
BEDC President

May 10, 1999

BY-LAWS
OF
BERTHOLD ECONOMIC DEVELOPMENT CORPORATION

ARTICLE I.

Section 1 - Purpose, Powers and Duties: The Board of Directors has the general power to (1) control and manage the affairs, funds and property of the corporation; (2) disburse the corporation moneys and dispose of its property in fulfillment of its corporation's purpose, and in conformance with its Articles of Incorporation.

Section 2 - Number: The number of Directors, which shall not be less than eight (8), shall be fixed from time to time by the Directors then serving in office, except that a Director's term may not be shortened by a reduction in the Board's size.

Section 3 - Election, Term of Office: Directors shall normally be elected at the annual meeting of the corporation by a majority vote of the Directors then serving in office. Candidates for board membership shall be nominated for office by a nominating committee. Directors shall be elected to office for a term of three years, or until their successors are duly elected and qualified, except in the case of their earlier death, resignation, or removal from office. A Director may be elected to a second consecutive three-year term, but may not be elected to a third consecutive three-year term. A Director may be re-elected to the Board after a lapse of one year following completion of two consecutive full three-year terms in office.

Section 4 - Ex Officio Directors: From time to time, by majority vote of the Directors then serving in office, the Board of Directors may designate ex officio Directors with vote or ex officio Directors without vote. Ex officio Directors with vote shall be counted in determining whether or not a quorum is present at a meeting. Ex officio Directors without vote shall not be counted in determining the presence of a quorum.

Section 5 - Resignation and Removal of Directors: Any Director may resign by giving written notice of his or her resignation to the board or to the President or Secretary of the corporation. Such resignation shall take effect at the time specified in such notice and the acceptance of such resignation shall not be necessary to make it effective. Any Director may be removed from office, with or without cause, by a two-thirds vote of all Directors then serving in office.

Section 6 - Vacancies: Vacancies in the Board, however arising, shall be filled by a majority vote of all Directors then serving in office at any regular meeting of the Board or at a special meeting of the Board called for that purpose. Persons shall be nominated for Directorship by the Nominating Committee and the list of any

such nominees shall be included with the notice of the meeting at which election is proposed.

ARTICLE II.

Section 1 - Annual Meeting: The annual meeting of the corporation shall be held on such date as may be fixed by the Board of Directors.

Section 2 - Notice of Meeting: Notice of each annual or special meeting shall be mailed to each Director in writing not less than 10 days prior to the meeting.

Section 3 - Regular Meetings: The frequency and dates of regular meetings of the Board of Directors shall be fixed by the Board of Directors.

Section 4 - Special Meetings: Special meetings of the Board of Directors may be called by the President or Vice President of the board or shall be called by the Secretary at the request in writing of any three voting Directors then serving in office.

Section 5 - Action Without a Meeting: Action may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by the number of Directors that would be required to take the same action at a meeting of the board at which all directors were present.

Section 6 - Telephone Meetings: Members of the Board or of any organization committee may participate in a Board meeting through use of conference telephone or similar communication equipment, so long as all members participating in such meeting can hear one another. Participation in a meeting pursuant to this provision constitutes presence in person at such meeting.

Section 7 - Notice of Meetings: Written notice of the time and place of the annual and regular meetings shall be sent to each Director at the last known place of business or residence of the Director at least ten days prior to the date of such meetings. Written notice of special meetings shall be sent to each Director at the last known place of business or residence of each Director not less than three days prior to the date of such meeting or by telephone, telegraph, or other electronic communications system.

Section 8 - Quorum: A majority of the Directors serving in office shall constitute a quorum for all meetings of the Board of Directors. In the absence of a quorum, a majority of the Directors present may, without giving notice other than an announcement at the meeting, adjourn the meeting from time to time until a quorum is obtained. At any such adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the meeting as originally called. A meeting at which

a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors if any action taken is approved by at least a majority of the required quorum for such a meeting.

Section 9 - Voting: At any meeting of the Directors, every voting Director present in person at such meeting shall be entitled to one vote and, except as otherwise provided by law or by these By-Laws, the act of a majority of the Directors present in person at any meeting at which a quorum is present shall be the act of the Directors.

ARTICLE III.

Section 1 - Principal Officers: The principal officers of the corporation shall be a President, a Vice President, Treasurer, and a Secretary. All officers shall be elected to office from among the Directors then serving at the time of the election. The Board of Directors at any meeting may by resolution elect or appoint additional officers or engage agents and employees and determine their terms of office and compensation, if any, as it may deem advisable.

Section 2 - Election and Term of Office: The officers of the corporation shall normally be elected at the annual meeting of the Board of Directors, but may be elected at any meeting of the Board at which a quorum is present, by a vote of the majority of the Directors present in person at the meeting. The Nominating Committee shall prepare a list of nominations for officer positions, and such list shall be mailed to each Director then serving, along with the notice of said meeting. An officer shall be elected to serve a one-year term and shall hold office until the next annual meeting of the Board following election or until his or her successor shall have been elected, except in the case of death, resignation, or removal as provided for in these By-Laws. Election to office shall not be used to extend the eligible period of service on the Board of any Director.

Section 3 - Removal of Officers: Any officer may be removed, with or without cause, at any time at any Board meeting at which a quorum is present by a vote of two-thirds of the number of Directors then serving in office.

Section 4 - Vacancies: Vacancies among the officers, however arising, shall be filled by a majority vote of Directors present at any regular or special meeting of the Board at which a quorum is present. The list of nominations for officer positions, recommended by the Nominating Committee, shall be included with the notice of the meeting at which election is proposed.

Section 5 - President: The President shall preside at all meetings of the Board and of the Executive Committee and generally do and

perform all acts incident to the office of President, and shall have such additional powers and duties as may from time to time be assigned to him or her by the Board. Unless otherwise provided for in these By-Laws, the President shall appoint the chairs of each Board committee and be an ex officio voting member of each Board committee.

Section 6 - Vice President: In the absence, or inability to act, of the President, the Vice President shall exercise the powers and perform the duties of President. The Vice President shall also generally assist the President and shall have such other powers and perform such other duties as may from time to time be designated by the President or by the Board of Directors.

Section 7 - Treasurer: The Treasurer shall act under the supervision of the Board and shall have charge and custody of, and be responsible for, all the funds of the corporation and shall keep or cause to be kept, and shall be responsible for the transactions of the corporation. He or she shall deposit, or cause to be deposited, all moneys and other valuable effects of the corporation and to the credit of the corporation in such banks, trust companies, or other depositories as may be designated from time to time by the Board of Directors. He or she shall disburse, or cause to be disbursed, the funds of the corporation based upon proper vouchers for such disbursement. In general, he or she shall perform all the duties incident to the Office of Treasurer and such other duties as may from time to time be assigned to him or her by the President or the Board.

Section 8 - Secretary: The Secretary shall keep, or cause to be kept, the minutes of all meetings of the Board and of the Executive Committee in one or more books provided for that purpose and shall see that the minutes of meetings of the Board and of the Executive Committee are distributed promptly to all members of the Board of Directors. He or she shall see that all notices are duly given in accordance with these By-Laws and as required by law. He or she shall have charge of the books, records, and papers of the corporation relating to its organization as a corporation and shall see that all reports, statements, and other documents required by law are properly kept or filed, except to the extent that the same are to be kept or filed by the Treasurer. In general, he or she shall perform all duties incident to the office of Secretary and such other duties as may from time to time be assigned to him or her by the President or by the Board of Directors.

ARTICLE IV.

Section 1 - Contracts, Checks, Bank Accounts, Etc.: The Board of Directors is authorized to select such banks of depositories as it shall deem proper for the funds of the corporation. The Board shall determine who shall be authorized from time to time on the corporation's behalf to sign checks, drafts, or other orders for

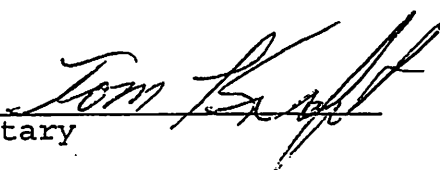
the payment of money, acceptances, notes, or other evidences of indebtedness, to enter into contracts or to execute and deliver other documents and instruments.

Section 2 - Loans: This corporation shall not make any loan of money or property to or guarantee the obligation of any Director, Officer, or Employee; provided, however, that this corporation may advance money to a Director, Officer, or Employee so long as such individual would be entitled to be reimbursed for such expenses absent that advance.

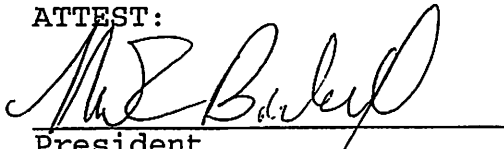
ARTICLE V.

These By-Laws may be altered, amended, or repealed in whole or in part at any duly organized meeting of the Board of Directors of the corporation, by a two-thirds majority vote of the voting Directors then serving in office. Any proposal to amend these By-Laws shall be included with the notice of the meeting at which the amendment is proposed.

Adopted by the ^{Incorporators} ~~Board of Directors~~ at a meeting duly held on
December 1, 1997.


Secretary

ATTEST:


President

December 1, 1997 dated

Annette DeBilt

My commission expires

Aug 8, 2001

Amendment of by-laws by Board of Directors at Annual Meeting held April 12, 2004

Article I

Section 3 Election , term of office:

Change to Director may have unlimited 3 year terms.

Article 2 Section 2 and Section 3 and Section 7

Change to: any meeting may be requested by Officers or Directors by contacting all other Officers and Directors by person, phone , mail or e-mail.

Article 3

Section 2-Election and term of office

(The last sentence to be deleted) Election to Office shall not be used to extend eligible period of service on the Board of any Directors Office.

John W. Larkin Pres.
15 April 04



**REGISTERED AGENT
CONSENT TO SERVE
SECRETARY OF STATE
8FN 7974 (3-95)**

RECEIVED
JAN 07 1998
SEC. OF STATE

FOR OFFICE USE ONLY

ID # 13068900
WO # 587705
Approved By
Filed 1-7-98 By CO

SEE REVERSE SIDE FOR FILING AND MAILING INSTRUCTIONS

1. FILING FEE: \$10.00

2. Name of the Corporation, Limited Liability Company, or Limited Liability Partnership for Which the Registered Agent is to Serve

Berthold Economic Development Corporation

3.A. Name of the Registered Agent

Mark Birdsall

B. Registered Agent is (Check One)

- ☒ An Individual North Dakota Resident
☐ Corporation
☐ A Limited Liability Company
☐ A Limited Liability Partnership

C. Social Security/Federal ID # of Registered Agent

4. The designated registered agent hereby consents to act in that capacity for the above named corporation, limited liability company, or limited liability partnership until removed or resignation is submitted in accordance with North Dakota statutes.

Mr. Birdsal

Signature of Registered Agent

Mark Birdsall

12/1/97
Date

dated December 1, 1997

Annette DeBilt

My Commission expires

Aug 8, 2001

13068400

RECEIVED

DEC 10 1997

SEC. OF STATE

587705

ARTICLES OF INCORPORATION
OF
BERTHOLD ECONOMIC DEVELOPMENT CORPORATION

We, the undersigned natural persons of the age of eighteen years or more, acting as incorporators of a Corporation organized under Chapter 10-33, North Dakota Century Code, adopt the following Articles of Incorporation for such Corporation.

ARTICLE I.

The name of the Corporation shall be Berthold Economic Development Corporation.

ARTICLE II.

The period of its duration is perpetual.

ARTICLE III.

The purposes for which the Corporation is organized are:

1. The general purpose and nature of its business shall be to aid, assist, encourage and promote the development and expansion of business concerns in the City of Berthold, and the County of Ward, State of North Dakota and vicinity; to encourage and assist in the location of new business and industry in this area; to rehabilitate and assist existing business and industry; to accomplish these purposes by making plants or other facilities available to all such business concerns through lease or other means and thereby to contribute to the economic well-being of the area; to cooperate and act in conjunction with other organizations, public or private, the object of which are for the furtherance of the above purposes, all within the meaning of Section 501(c) (6) of the Internal Revenue Code.
2. To finance the activities of this corporation initially from the payment of subscriptions by civic minded residents or others having interest in said City of Berthold, County of Ward, State of North Dakota, and vicinity, as well as to companies located or having interests therein, all of whom desire to participate in fostering an economic development of the area.
3. To lease, purchase, or otherwise acquire, and to sell, mortgage, pledge, or otherwise dispose of real or personal property of every kind or description in furtherance of the above objects, provided that none of such property shall be

acquired or disposed of for speculative purposes, and provided further, that all monies (except such monies as may be required for administrative expenses) derived from the activities of the corporation shall be primarily devoted in furtherance of the civic purposes referred to above.

4. In general to exercise and perform all other powers necessary, incident or convenient to the purposes aforesaid.

ARTICLE IV.

This Corporation is not organized for profit and shall have no capital stock, and shall have no members.

ARTICLE V.

Provisions for the regulation of the internal affairs of the corporation in addition to those contained in the By-Laws of the corporation, are as hereinafter set forth.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its directors, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions infurtherance of the purposes set forth in Article III hereof. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the establishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not permitted to be carried on by (a) by a corporation exempt from federal income tax under § 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under § 171 (c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code. This incorporation shall be effective January 1, 1998.

ARTICLE VI.

The address of the registered office of the Corporation is #21 Rose Ave, P.O. Box 193, Berthold, North Dakota. 58 718

The name of the initial registered agent at such address is Mark Birdsall.

ARTICLE VII.

The number of directors constituting the initial board of directors of the Corporation is eight (8):

Ralph Birdsall	P.O. Box 24, Berthold, North Dakota 58718
Mark Birdsall	P.O. Box 193, Berthold, North Dakota 58718
Tom Kraft	P.O. Box 14, Berthold, North Dakota 58718
Jarrold Borud	P.O. Box 37, Berthold, North Dakota 58718
Rene Ulberg	HC2, Box 9, Berthold, North Dakota 58718
Daniel DeRouchey	P.O. Box 85, Berthold, North Dakota 58718
Donald Black	HC 2, Box 78A, Berthold, North Dakota 58718
Sally Pufahl	615 2nd St. NE, Minot, North Dakota 58701

ARTICLE VIII.

The name and address of each incorporator is:

<u>Name</u>	<u>Address</u>
Ralph Birdsall	P.O. Box 24, Berthold, North Dakota 58718
Mark Birdsall	P.O. Box 193, Berthold, North Dakota 58718
Tom Kraft	P.O. Box 14, Berthold, North Dakota 58718
Jarrold Borud	P.O. Box 37, Berthold, North Dakota 58718
Rene Ulberg	HC2, Box 9, Berthold, North Dakota 58718
Daniel DeRouchey	P.O. Box 85, Berthold, North Dakota 58718
Donald Black	HC 2, Box 78A, Berthold, North Dakota 58718

ARTICLE IX.

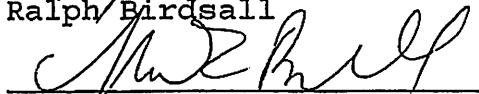
That upon the dissolution and/or final liquidation of the corporation, all assets of the corporation shall be, upon the direction of the Board, donated to an organization(s) organized and operated exclusively for the same purposes as stated in Article III, paragraphs 1-3, within the meaning of Section 501 (c)(6) of the Internal Revenue Code.

We, the above named incorporators, being first duly sworn, say that we each have read the foregoing application and know the contents thereof, and verily believe, the statements made therein to be true

Dated this 1 day of December, 1997.



Ralph Birdsall



Mark Birdsall


Annette DeBelt
My Commission Expires -3-
Aug 8, 2001

Tom Kraft
Tom Kraft
Jarrod L Borud
Jarrod Borud
Renee' Ulberg
Renee Ulberg
Daniel W DeRouchey
Daniel DeRouchey
Donald E Black
Donald Black
Mark A Dostert

IRREVOCABLE CONSENT OF CORPORATION
TO ALLOW CORPORATION TO USE SIMILAR NAME

December 22, 1997

Mr. Alvin A. Jaeger
Secretary of State
Capitol Building
600 E. Boulevard Avenue
Bismarck, ND 58505-0500

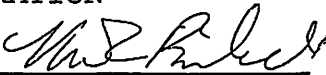
RE: BERTHOLD ECONOMIC DEVELOPMENT CORPORATION

Dear Secretary Jaeger:

This letter serves as our irrevocable consent that the above mentioned corporation may use the name BERTHOLD ECONOMIC DEVELOPMENT CORPORATION, even though it is similar to the name, Berthold Development Corporation. This consent shall be non-exclusive and the undersigned reserves the right to determine whether other entities may use the name "Berthold Development." Thank you for your consideration.

Very truly yours,

BERTHOLD DEVELOPMENT CORPORATION

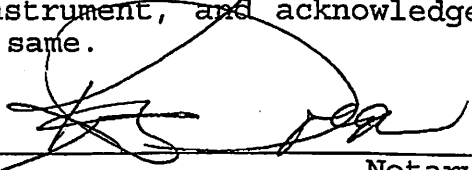

By: MARK BIEDSALL
Its: President

STATE OF NORTH DAKOTA)

COUNTY OF WARD)

) ss.

On this 29th day of DECEMBER, 1997, before me personally appeared Mark Biedsall, known to me to be the President of the corporation that is described in, and that executed the foregoing instrument, and acknowledged to me that such corporation executed the same.


_____, Notary Public
Ward County, North Dakota
My Commission Expires:

KURT M. DOERR
Notary Public, Ward County, N. Dak.
My Commission Expires Nov. 28, 2000

State of North Dakota

SECRETARY OF STATE



CERTIFICATE OF INCORPORATION

OF

BERTHOLD ECONOMIC DEVELOPMENT CORPORATION

The undersigned, as Secretary of State of the State of North Dakota, hereby certifies that Articles of Incorporation for the incorporation of

BERTHOLD ECONOMIC DEVELOPMENT CORPORATION

duly signed and verified pursuant to the North Dakota statutes governing a North Dakota NONPROFIT CORPORATION, have been received in this office and are found to conform to law.

ACCORDINGLY the undersigned, as such Secretary of State, and by virtue of the authority vested in him by law, hereby issues this Certificate of Incorporation to

BERTHOLD ECONOMIC DEVELOPMENT CORPORATION

Effective date of incorporation: January 7, 1998.

Issued: January 7, 1998

A handwritten signature in cursive script, reading "Alvin A. Jaeger".

Alvin A. Jaeger
Secretary of State

Ward County Highway Department 2022-Year End Report



Dana G. Larsen, P.E.

Ward County Engineer

Date April 5th 2023

WARD COUNTY HIGHWAY DEPARTMENT BUDGET SUMMARY

CODE	DESCRIPTION	BUDGET	EXPENSES	BUDGET BALANCE
130.0024.300.2300	TRAVEL	\$15,000.00	\$6,496.70	\$8,503.30
130.0024.300.2400	OFFICE SUPPLIES	\$75,000.00	\$55,631.97	\$19,368.03
130.0024.300.2403	FUEL, GAS, OIL	\$400,000.00	\$628,954.24	(\$228,954.24)
130.0024.300.2414	MATERIALS, SUPPLIES & SERVICES	\$800,000.00	\$679,295.02	\$120,704.98
130.0024.300.2503	CAPITOL IMPROVEMENTS	\$900,000.00	\$536,178.79	\$363,821.21
130.0024.300.2506	EQUIPMENT REPAIRS AND MAINTENANCE	\$350,000.00	\$377,603.54	(\$27,603.54)
130.0024.300.2600	UTILITIES	\$160,000.00	\$159,320.55	\$679.45
130.0024.300.2704	INSURANCE REIMBURSEMENT	\$100,000.00	\$113,846.84	(\$13,846.84)
130.0024.300.2711	ROAD CONSTRUCTION	\$2,768,525.00	\$3,162,616.10	(\$394,091.10)
130.0024.304.2002	LABORERS SALARIES	\$2,571,983.00	\$2,446,860.10	\$125,122.90
130.0024.304.2101	RETIREMENT	\$299,988.00	\$293,263.68	\$6,724.32
130.0024.304.2102	SOCIAL SECURITY	\$158,866.00	\$149,926.37	\$8,939.63
130.0024.304.2103	MEDICARE	\$37,154.00	\$35,063.12	\$2,090.88
130.0024.304.2104	HEALTH INSURANCE	\$664,766.00	\$639,366.38	\$25,399.62
130.0024.304.2105	LIFE INSURANCE	\$124.00	\$117.04	\$6.96
130.0024.304.2107	UNEMPLOYMENT	\$9,000.00	\$10,014.39	(\$1,014.39)
TOTAL		\$9,310,406.00	\$9,294,554.83	\$15,851.17

WARD COUNTY HIGHWAY DEPARTMENT REVENUE

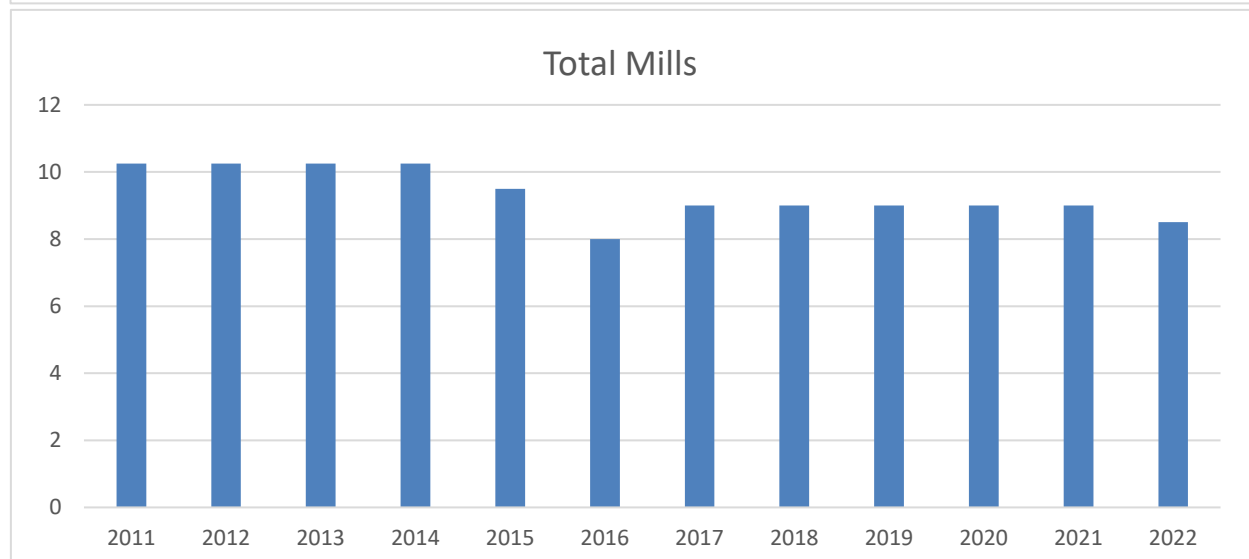
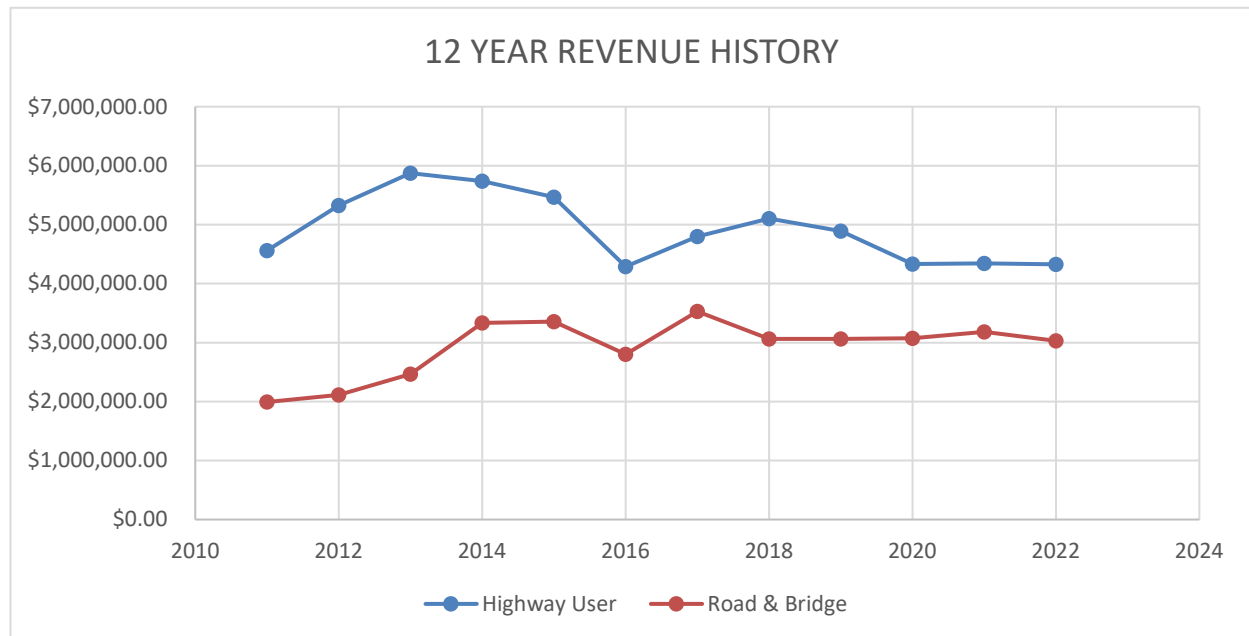
	DESCRIPTION	BUDGET	RECEIPTS	BALANCE
130.0000.208.1400	OTHER GRANTS	\$0.00	\$0.00	\$0.00
130.0024.200.1001	ROAD & BRIDGE MILL LEVY	\$2,848,406.00	\$2,599,605.67	-\$248,800.33
130.0024.200.1153	ROAD & BRIDGE MILL LEVY PREVIOUS	\$0.00	\$6.62	\$6.62
130.0024.200.1154	OTHER MILL LEVY PREVIOUS	\$150,000.00	\$156,629.46	\$6,629.46
130.0024.201.1002	OIL AND GAS TAX	\$10,000.00	\$0.00	-\$10,000.00
130.0024.201.1003	STATE AID DISTRIBUTION	\$160,000.00	\$187,567.20	\$27,567.20
130.0024.201.1004	HOMESTEAD CREDIT	\$24,000.00	\$20,540.79	-\$3,459.21
130.0024.201.1005	VETERANS CREDIT	\$25,000.00	\$32,923.41	\$7,923.41
130.0024.201.1007	CENTRAL ASSESSED UTILITY	\$31,000.00	\$33,195.01	\$2,195.01
130.0024.201.1026	FEDERAL AID REIMBURSEMENTS	\$0.00	\$0.00	\$0.00
130.0024.201.1027	REIMBURSEMENT STATE	\$0.00	\$3,000,000.00	\$3,000,000.00
130.0024.201.1028	REIMBURSEMENT CITY	\$5,000.00	\$61,101.53	\$56,101.53
130.0024.201.1029	REIMBURSEMENT TOWNSHIP	\$60,000.00	\$79,508.57	\$19,508.57
130.0024.203.1021	OVERWEIGHT FEES	\$100,000.00	\$56,051.09	-\$43,948.91
130.0024.204.1025	REIMBURSEMENTS GENERAL	\$575,000.00	\$153,540.88	-\$421,459.12
130.0024.206.1024	INTEREST AND PENALTY PROPERTY TAX	\$22,000.00	\$17,659.55	-\$4,340.45
131.0024.208.1047	HIGHWAY USERS GRANT	\$4,800,000.00	\$4,328,768.67	-\$471,231.33
	YEAR END TRANSFER	\$0.00	\$24,572.00	\$24,572.00
TOTAL		\$8,810,406.00	\$ 10,751,670.45	\$1,941,264.45

WARD COUNTY HIGHWAY DEPARTMENT REVENUE SUMMARY

DESCRIPTION	2019	2020	2021	2022
BALANCE AS OF JANUARY 1	\$8,375,476.82	\$5,509,316.98	\$1,692,179.92	\$1,743,793.14
130.0000.208.1400 OTHER GRANTS		\$1,730.79	\$1,720.39	\$0.00
130.0024.200.1001 ROAD & BRIDGE MILL LEVY	\$2,647,681.53	\$2,664,189.45	\$2,740,070.61	\$2,599,605.67
130.0024.200.1153 ROAD & BRIDGE MILL LEVY PREVIOUS	\$67.88	\$0.00		\$6.62
130.0024.200.1154 OTHER MILL LEVY PREVIOUS	\$156,774.44	\$167,555.13	\$167,038.85	\$156,629.46
130.0024.201.1002 OIL AND GAS TAX				\$0.00
130.0024.201.1003 STATE AID DISTRIBUTION	\$177,485.11	\$158,987.05	\$189,965.81	\$187,567.20
130.0024.201.1004 HOMESTEAD CREDIT	\$24,887.33	\$24,043.74	\$22,119.34	\$20,540.79
130.0024.201.1005 VETERANS CREDIT	\$25,284.94	\$27,024.96	\$31,345.95	\$32,923.41
130.0024.201.1007 CENTRAL ASSESSED UTILITY	\$31,283.26	\$31,040.08	\$31,700.34	\$33,195.01
130.0024.201.1026 FEDERAL AID REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
130.0024.201.1027 REIMBURSEMENT STATE				\$3,000,000.00
130.0024.201.1028 REIMBURSEMENT CITY	\$484.00	\$11,219.01	\$10,320.82	\$61,101.53
130.0024.201.1029 REIMBURSEMENT TOWNSHIP	\$48,777.07	\$56,694.91	\$43,472.22	\$79,508.57
130.0024.203.1021 OVERWEIGHT FEES	\$120,537.22	\$95,120.03	\$60,151.50	\$56,051.09
130.0024.204.1025 REIMBURSEMENTS GENERAL	\$735,774.40	\$178,241.91	\$180,048.36	\$153,540.88
130.0024.206.1024 INTEREST & PENALTY PROPERTY TAX	\$23,137.36	\$22,411.66	\$20,856.85	\$17,659.55
131.0024.208.1047 HIGHWAY USERS GRANT	\$4,891,468.85	\$4,332,116.83	\$4,341,568.40	\$4,328,768.67
YEAR END TRANSFER	\$26,400.00	\$9,920.00	\$15,408.00	\$24,572.00
TOTAL REVENUE	\$8,910,043.39	\$7,780,295.55	\$7,855,787.44	\$10,751,670.45
HIGHWAY DEPARTMENT EXPENSES	\$11,776,203.23	\$11,597,432.61	\$7,804,174.22	\$9,294,554.83
BALANCE AS OF DECEMBER 31	\$5,509,316.98	\$1,692,179.92	\$1,743,793.14	\$3,200,908.76

WARD COUNTY HIGHWAY DEPARTMENT 12 YEAR REVENUE HISTORY

Year	Highway User	Road & Bridge	Total Mills
2011	\$4,562,084.42	\$1,992,237.35	10.25
2012	\$5,325,567.20	\$2,115,601.41	10.25
2013	\$5,873,428.33	\$2,465,406.09	10.25
2014	\$5,735,220.97	\$3,332,073.14	10.25
2015	\$5,466,788.81	\$3,353,451.73	9.5
2016	\$4,289,155.66	\$2,803,275.97	8
2017	\$4,800,616.67	\$3,528,183.04	9
2018	\$5,101,808.84	\$3,060,316.59	9
2019	\$4,891,468.85	\$3,063,464.49	9
2020	\$4,332,116.83	\$3,072,840.41	9
2021	\$4,341,568.40	\$3,182,240.90	9
2022	\$4,328,768.67	\$3,030,461.54	8.5



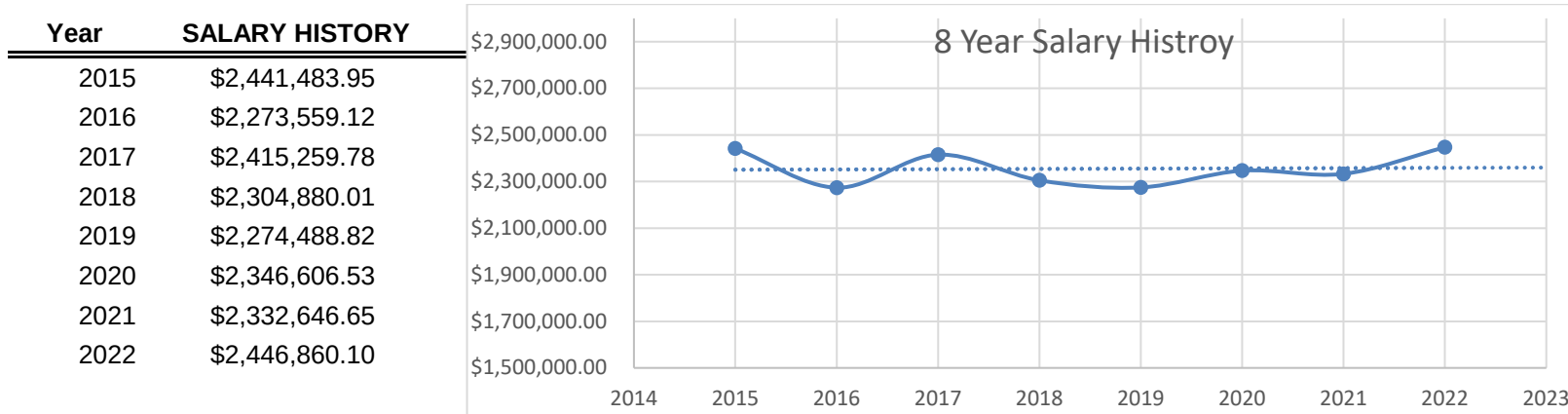
WARD COUNTY HIGHWAY DEPARTMENT
ACCOUNTS PAYABLE
December 31, 2022

NAME	AMOUNT
ARAMARK	\$636.36
BURLINGTON ELECTRIC	\$695.52
BUTLER MACHINERY	\$5,666.22
DAKOTA SALES & SUPPLY	\$335.20
DAKOTALAND AUTO GLASS	\$253.90
ENERBASE	\$21,131.71
FARMERS UNION OIL - BERTHOLD	\$8,857.79
FARMERS UNION OIL - KENMARE	\$3,869.36
FASTENAL	\$104.97
G & P COMMERCIAL SALES	\$24.89
GENERAL TRADING	\$376.70
HOFFARTH SANITATION	\$195.00
KENMARE CITY	\$185.00
LAWSON PRODUCTS	\$1,251.80
MDU	\$472.30
MAC'S/CAPITAL ONE	\$238.08
MAGIC CITY GARAGE DOOR	\$336.00
MAINTENANCE PLUS	\$1,643.08
MENARDS	\$533.64
MINOT CITY WATER DEPT	\$146.54
NAPA AUTO PARTS	\$1,905.49
NDDOT	\$4,705.15
ND ONE CALL	\$16.90
NW TIRE & RETREAD	\$4,110.77
NORTH PRAIRIE RURAL WATER	\$56.17
OTTERTAIL POWER COMPANY	\$83.16
RDO/POWERPLAN	\$1,161.60
SRT	\$550.03
TRI N PROPANE	\$407.00
VERIZON WIRELESS	\$306.92
WARD COUNTY AUDITOR	\$101,889.04
WESTLIE TRUCK CENTER	\$3,190.42
TOTAL	\$165,336.71

WARD COUNTY HIGHWAY DEPARTMENT
ACCOUNTS RECEIVABLES
December 31, 2022

NAME	AMOUNT
LINTON TOWNSHIP	\$900.00
RYDER TOWNSHIP	\$1,200.00
SURREY TOWNSHIP	\$715.00
RICE LAKE ASSOCIATION	\$1,500.00
TOTAL	\$4,315.00

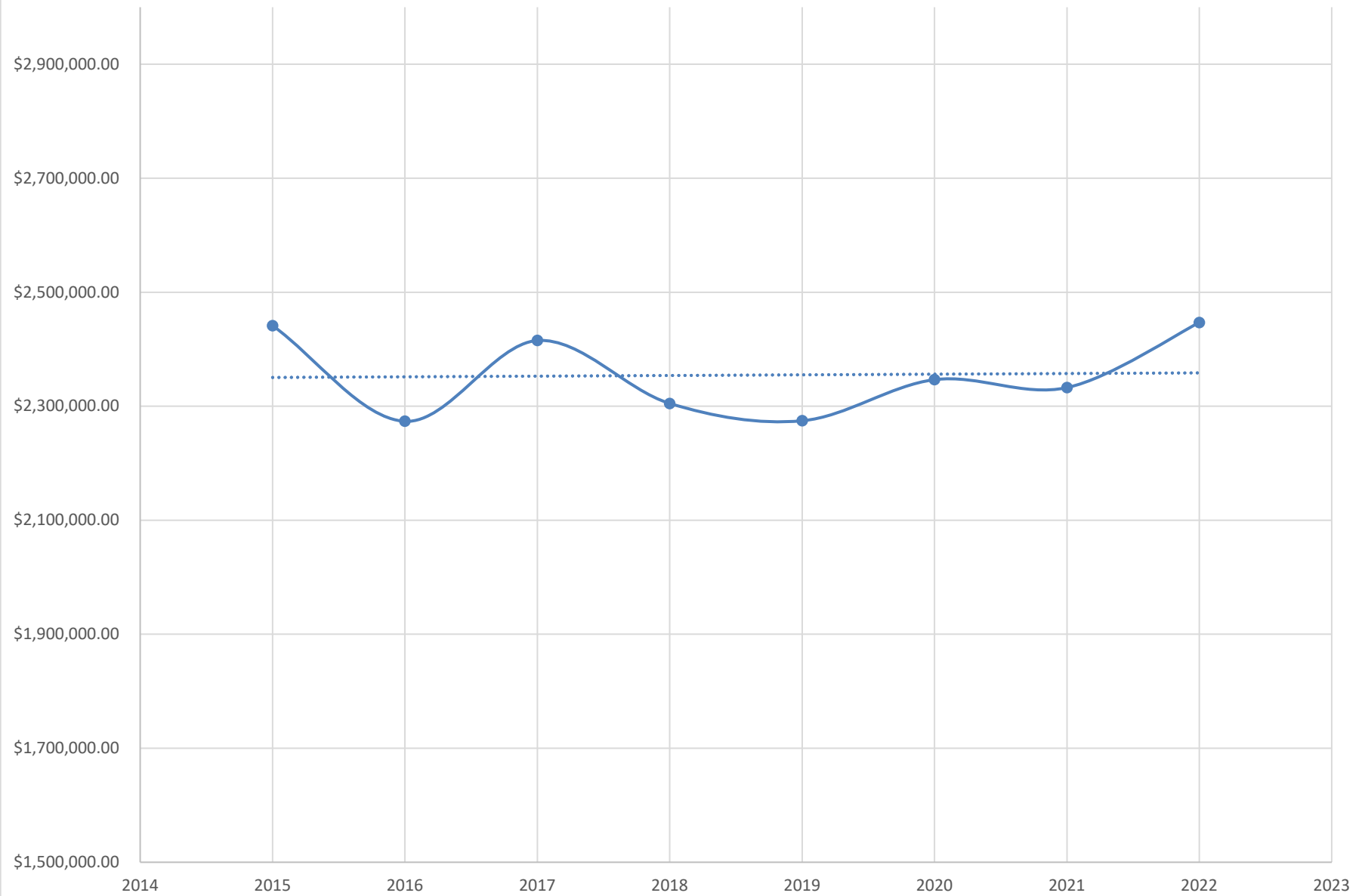
WARD COUNTY HIGHWAY DEPARTMENT SALARY HISTORY



WORKMANS COMPENSATION JOURNAL BY CLASSIFICATION

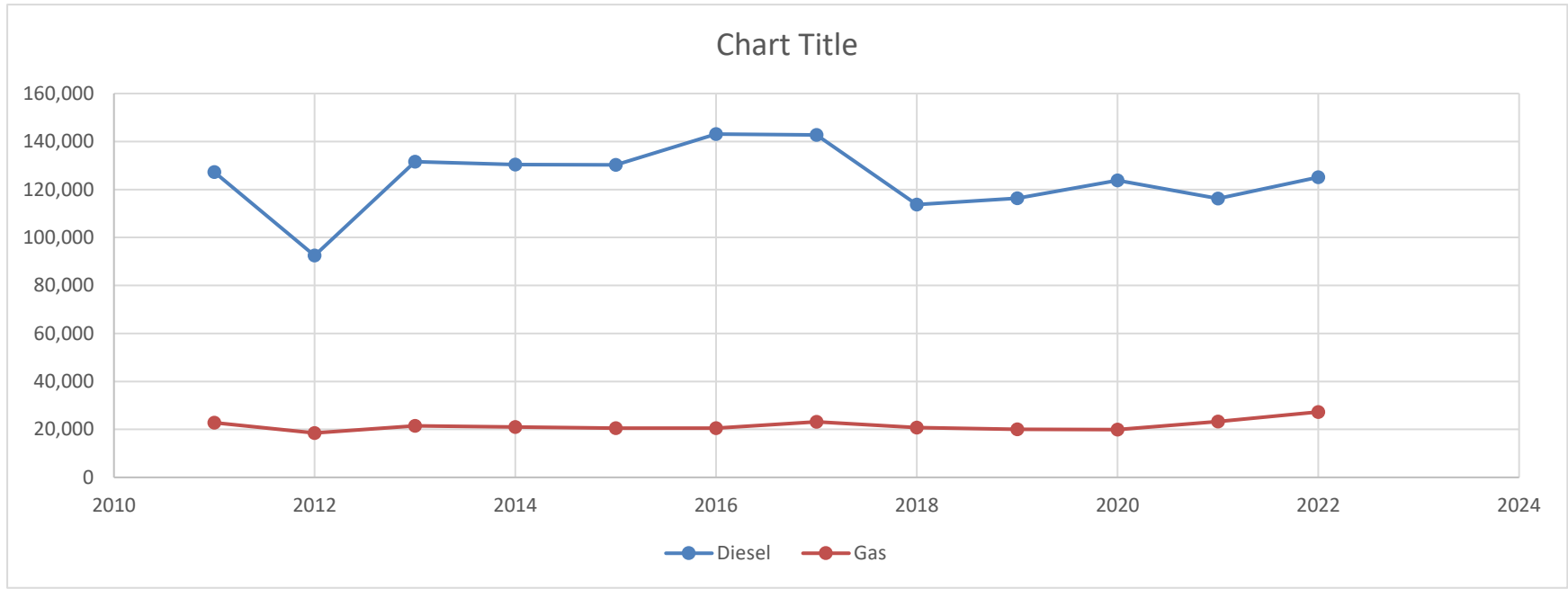
CLASS NUMBER	DESCRIPTION	2022 HOURS	2022 AMOUNT
121	OVERTIME		
122	COVID LEAVE	0	\$0.00
123	VACATION LEAVE	4,657.50	\$149,245.48
124	SICK LEAVE	3,379.50	\$102,826.30
125	HOLIDAY LEAVE	2,512.00	\$77,450.16
126	JURY LEAVE	6.00	\$168.72
128	COUNTY CLOSURE	1,096.00	\$33,189.60
129	FUNERAL LEAVE	103.50	\$3,863.23
5506	RD CONSTR/PAV/SRF/ROW	29,564.00	\$794,414.95
5606	ENG / AST ENG / ROAD SUP	5,291.50	\$276,529.66
8227	OFFICE ENG/SURVEY	1,697.00	\$59,458.65
8380	EQUIPMENT REPAIR	5,144.75	\$164,593.15
8810	CLERICAL OFFICE EMPL	1,584.50	\$54,538.49
9015	ENGINEERING/SURVEYING	4,844.50	\$168,477.84
9402	ST&RD CLN/SNOW/SAND	8,239.50	\$236,666.95
9410	SHOP/REPAIRS/MISC.	10,420.75	\$279,125.37
9552	SIGN CONST/REPAIR	1,453.50	\$46,311.55
TOTAL		79,994.50	\$2,446,860.10

8 Year Salary Histroy



FUEL QUANTITIES

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
BERTHOLD	14452	10298	13902	13665	13428	15140	14496	11267	12978	10,561	11,484	14,318
DOUGLAS	7500	7702	6148	5635	5122	6331	6576	5205	5848	4,351	4,291	6,378
MINOT	72714	54070	79498	80858.5	82219	82607	80202	65630	73228	77,881	71,927	87,225
KENMARE	5195	3947	4257	4279	4301	5466	5835	4126	4613	4,619	4,335	6,311
SAWYER	5909	7095	8102	7185.5	6269	8074	8153	6011	5691	6,762	6,142	6,794
UNIT #29	7856	0	18459	18703.5	18948	25477	27426	21467	13995	19,619	17,994	4,037
UNIT #30	13696	9324	1172									
TOTAL DIESEL	127,322	92,436	131,538	130,327	130,287	143,095	142,688	113,706	116,353	123,793	116,173	125,063
TOTAL GAS	22,807	18,508	21,471	20,973	20,475	20,475	23,117	20,803	20,000	19,906	23,262	27,284

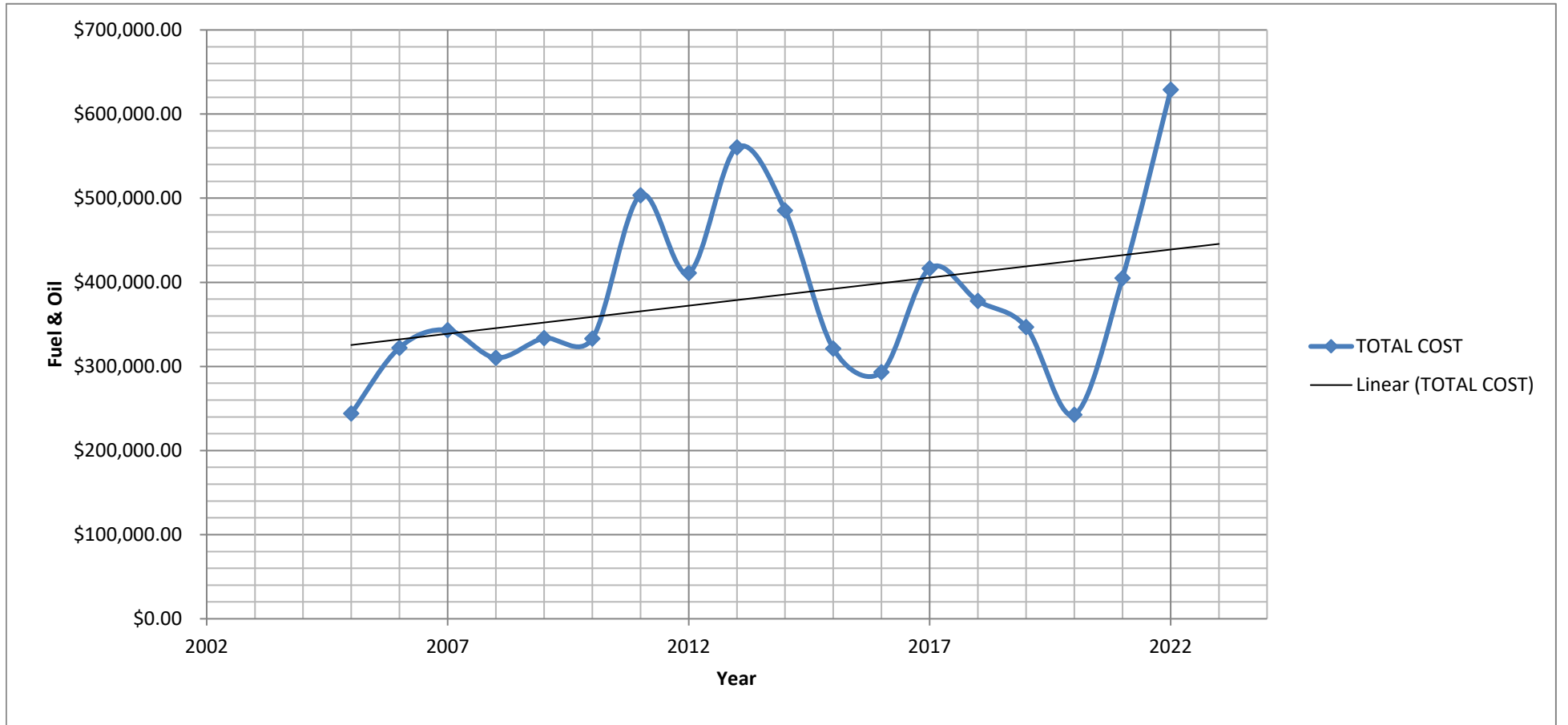


**WARD COUNTY HIGHWAY DEPARTMENT
GAS, DIESEL FUEL, OIL, AND ETC.**

YEAR	TOTAL COST	MINOT DIESEL	GAS	OIL & GREASE & ANTIF. & DEF FLUID	BERTHOLD DIESEL	DOUGLAS DIESEL	KENMARE DIESEL	SAWYER DIESEL	MISC. DIESEL	UNIT 30 DIESEL	UNIT 29 DIESEL
2005	\$244,080.89	\$93,561.30	\$29,063.51	\$14,653.90	\$22,573.92	\$8,735.85	\$9,259.40	\$11,142.53	\$1,807.42	\$28,172.23	\$25,110.83
2006	\$322,286.69	\$95,578.77	\$35,969.91	\$13,101.67	\$21,659.21	\$11,282.88	\$10,063.99	\$14,809.85	\$0.00	\$39,841.71	\$79,978.70
2007	\$343,266.16	\$110,550.57	\$48,230.41	\$10,604.04	\$19,357.83	\$13,096.12	\$9,612.02	\$18,473.56	\$0.00	\$53,839.38	\$59,502.23
2008	\$310,206.66	\$119,075.97	\$46,683.57	\$16,050.09	\$23,109.78	\$15,028.98	\$11,926.38	\$20,797.70	\$0.00	\$48,909.74	\$8,624.45
2009	\$333,591.22	\$ 132,810.82	\$ 35,196.49	\$ 20,944.10	\$32,475.81	\$19,585.43	\$11,023.14	\$24,110.85	\$ 831.43	\$46,971.35	\$ 9,641.80
2010	\$333,059.53	\$ 139,619.50	\$ 43,950.83	\$ 19,089.87	\$35,991.69	\$17,859.49	\$13,490.48	\$20,968.24	\$ 256.85	\$27,348.28	\$14,484.30
2011	\$503,615.71	\$ 219,538.21	\$ 68,302.34	\$ 21,803.78	\$52,743.01	\$40,536.88	\$18,214.95	\$20,306.11	\$ 349.06	\$34,729.27	\$27,092.10
2012	\$ 411,191.20	\$ 187,626.44	\$ 60,854.10	\$ 24,090.36	\$38,630.11	\$22,657.86	\$14,830.54	\$19,847.03	\$0.00	\$27,998.76	\$14,656.00
2013	\$ 560,348.72	\$ 278,897.82	\$ 71,455.10	\$ 27,628.81	\$48,559.69	\$17,693.68	\$15,749.68	\$26,511.93	\$1,114.51	\$14,762.99	\$57,974.51
2014	\$ 485,605.63	\$ 193,721.53	\$ 69,578.80	\$ 35,269.02	\$43,264.63	\$16,410.47	\$16,673.69	\$26,352.69	\$408.35	\$21,411.36	\$62,515.09
2015	\$ 321,198.58	\$ 138,939.80	\$ 45,777.85	\$ 20,724.33	\$31,133.84	\$ 9,997.57	\$ 9,579.19	\$11,476.05	\$1,356.24	\$ 8,219.69	\$43,994.02
2016	\$ 293,130.22	\$ 115,542.18	\$ 44,048.28	\$ 30,046.47	\$27,062.00	\$ 8,348.40	\$10,591.76	\$13,355.13	\$0.00	\$0.00	\$44,136.00
2017	\$ 416,699.93	\$ 171,347.24	\$ 49,082.65	\$ 40,213.23	\$34,748.46	\$17,738.63	\$16,277.65	\$20,878.13	\$177.56	\$ 4,840.00	\$61,396.38
2018	\$ 377,866.46	\$ 154,741.01	\$ 53,363.75	\$ 33,031.65	\$31,063.84	\$15,145.21	\$10,332.61	\$16,919.42	\$237.48	\$ 5,898.00	\$57,133.49
2019	\$ 346,790.52	\$ 166,297.93	\$ 45,682.99	\$ 25,183.80	\$34,510.44	\$14,585.93	\$15,953.10	\$12,651.92	\$0.00	\$0.00	\$31,924.41
2020	\$ 242,762.11	\$ 95,237.71	\$ 36,972.68	\$ 32,017.43	\$21,332.09	\$ 7,023.36	\$ 7,482.08	\$11,045.27	\$0.00	\$0.00	\$31,651.49

WARD COUNTY HIGHWAY DEPARTMENT GAS, DIESEL FUEL, OIL, AND ETC.

YEAR	TOTAL COST	MINOT DIESEL	GAS	OIL & GREASE & ANTIF. & DEF FLUID	BERTHOLD DIESEL	DOUGLAS DIESEL	KENMARE DIESEL	SAWYER DIESEL	MISC. DIESEL	UNIT 30 DIESEL	UNIT 29 DIESEL
2021	\$ 405,125.37	\$ 198,457.65	\$ 66,022.71	\$ 33,744.67	\$28,729.19	\$11,162.58	\$10,833.07	\$14,949.15	\$ 437.20	\$0.00	\$40,789.15
2022	\$ 628,954.24	\$ 198,457.65	\$ 66,022.71	\$ 33,744.67	\$28,729.19	\$11,162.58	\$10,833.07	\$14,949.15	\$ 437.20	\$0.00	\$40,789.15



WARD COUNTY HIGHWAY DEPARTMENT CAPITAL IMPROVEMENTS - FIXED ASSEST

BEGINNING INVENTORY BALANCE **\$15,042,823.00**

CAPITAL ADDITIONS:

DESCRIPTION	
2022 FORD F150 PICKUP (UNIT #1108)	\$55,900.00
2022 FORD F250 CREWCAB PICKUP (UNIT #1410)	\$53,755.00
2022 FORD F250 CREWCAB PICKUP (UNIT #1411)	\$53,949.00
2023 MIDLAND SIDE DUMP TRAILER (UNIT#3402)	\$70,635.00
2023 MIDLAND SIDE DUMP TRAILER (UNIT#3403)	\$70,635.00
2022 CAT EXCAVATOR (UNIT #5503)	\$122,448.00
2022 HONDA SNOWBLOWER (UNIT #575)	\$2,949.00
2022 WALK N ROLL (UNIT #5928)	\$25,500.00
2022 WALK N ROLL (UNIT #5929)	\$25,500.00
2022 WALK N ROLL (UNIT #5930)	\$23,800.00
2022 WALK N ROLL (UNIT #5931)	\$23,800.00
DELL 365 COMPUTER (BRIAN) (09481)	\$2,554.00
DELL 7760 COMPUTER (TRAVIS) (09482)	\$4,892.00
DELL 365 COMPUTER (JARED) (09473)	\$2,554.00
DESIGN JET PLOTTER (09472)	\$11,235.00

SUB TOTAL \$550,106.00

CAPITAL DELETIONS

DESCRIPTION	
MINOT (OLD SHOP) 13TH STREET TRANSFER	\$77,000.00
MINOT (MAIN SHOP) 13TH STREET TRANSFER	\$1,398,590.00
MINOT (COLD STGE) 13TH STREET TRANSFER	\$24,830.00
MINOT (SALT SHED) 13TH STREET TRANSFER	\$12,130.00
MINOT (STORAGE BLDG) 13TH STREET TRANSFER	\$202,471.00
2004 DODGE CLUBCAB PICKUP (UNIT #17)	\$23,599.00
EASTON ROCK TRAILER (UNIT #66)	\$17,500.00
2005 JD TRACTOR/BACKHOE (UNIT #126)	\$112,994.00
WEAVER AIR COMPRESSOR (01683) 13TH STREET	\$3,000.00
BTU PROPANE HEATER (06067)	\$550.00
MAXON FURNITURE 13TH STREET TRANSFER	\$2,160.00
VELOCITY WORKSTATION 13TH STREET TRANSFER	\$3,925.00
TELECOM PHONE SYSTEM 13TH STREET TRANSFER	\$8,798.00
ROSEMOUNT FURNITURE 13TH STREET TRANSFER	\$9,103.00
DELL COMPUTER (09123)	\$2,000.00
DELL 3620 COMPUTER TOWER (09124)	\$2,000.00
MAXON DESK SET (08518) 13TH STREET TRANSFER	\$4,189.00
WALKER AIR JACK (01617)	\$675.00
15 TON NORCO TRANS JACK (01869)	\$695.00
PROPANE STORAGE TANK (05284) 13TH STREET TRANSFER	\$5,074.00
AALADIN 430 PT PRESSURE WASHER (06919)	\$3,099.00
GASBOY FUEL PUMP 13TH STREET TRANSFER	\$3,600.00
AALADIN POWER WASHER (08217)	\$5,500.00
T23009S PLOTTER (08517)	\$8,151.00
PASSAGE OFFICE UNIT (06916) 13TH STREET TRANSFER	\$3,998.00

SUB TOTAL \$1,935,631.00

YEAR END INVENTORY BALANCE: \$13,657,298.00

CONSTRUCTION COST BY PROJECT

CR	PROJECT NO.	MILES OR SITE	DESCRIPTION	ENG & SURVEYING & INSPEC	FEDERAL AID PAID BY NDDOT	CONST.	MATERIALS, ROW AND MISC.	TOTAL COST	COST PER MILE
23	51-155-49.1	1	Sawyer Bridge - Phase SA1			\$5,538,432.55		\$5,538,432.55	
twp	51-156-49.1	1	Sawyer/Velva Township Bridge	\$46,957.68	\$1,792,012.64	375304.5339		\$2,214,274.85	
14	Sliver Widening	2	CR 14-30TH ST - CR17 - Farden	\$25,440.61		\$207,783.14		\$233,223.75	\$116,611.88
14	Sliver Widening	2	CR 14-30TH ST - CR17 - WCHD			\$50,275.21		\$50,275.21	\$25,137.61
6	CP-0683(22)	22	CR 6 Crack Seal and Chip Seal	\$9,926.03		\$782,961.52		\$792,887.55	\$36,040.34
9&10	Micro Surface	12.7	CR 9, 10 & 9A Micro Surfacing	\$21,769.53		\$1,013,648.69		\$1,035,418.22	\$81,528.99
1&2	SC5100(022)	19.7	CR 1 & 2 Hot Bituminous Paving	\$138,121.65	\$2,541,463.85	\$546,619.31		\$3,226,204.81	\$163,766.74
20	Inslope Imprv.	2	CR 20 Inslope Flatting - WCHD			\$522,866.91		\$522,866.91	\$261,433.46
22	Graveling	4	CR 22 Graveling - WCHD			\$213,303.01		\$213,303.01	\$53,325.75
	Striping	222.6	County Wide Striping	\$1,339.11		\$62,461.69		\$63,800.80	\$286.62
	SW-SE-STUDY	1	SW & SE CONNECTOR STUDY		\$120,904.92	\$34,375.46		\$155,280.38	\$155,280.38
TOTAL				\$243,554.61	\$4,454,381.41	\$9,348,032.02		\$14,045,968.04	

The Ward County Highway Department did not receive any direct reimbursements from Federal Highway.

WARD COUNTY HIGHWAY DEPARTMENT

ANNUAL AMOUNT OF WORK FOR OTHERS

CODE	AGENCY	2021 AMOUNT	2021 AMOUNT	CODE	AGENCY	2021 AMOUNT	2021 AMOUNT
1	AFTON TOWNSHIP	\$0.00	\$325.32	40	ROLLING GREEN TOWNSHIP	\$0.00	\$0.00
2	ANNA TOWNSHIP	\$0.00	\$0.00	41	RUSHVILLE TOWNSHIP	\$8,443.19	\$70,686.00
3	BADEN TOWNSHIP	\$0.00	\$0.00	42	RYDER TOWNSHIP	\$6,870.00	\$6,650.00
4	BERTHOLD TOWNSHIP	\$0.00	\$2,242.00	43	SAUK PRAIRIE TOWNSHIP	\$0.00	\$0.00
5	BRILLIAN TOWNSHIP	\$0.00	\$0.00	44	SAWYER TOWNSHIP	\$35.00	\$0.00
6	BURLINGTON TOWNSHIP	\$0.00	\$0.00	45	SHEALY TOWNSHIP	\$0.00	\$0.00
7	BURT TOWNSHIP	\$0.00	\$0.00	46	SPENCER TOWNSHIP	\$0.00	\$0.00
8	CAMERON TOWNSHIP	\$0.00	\$0.00	47	SPRING LAKE TOWNSHIP	\$0.00	\$0.00
9	CARBONDALE TOWNSHIP	\$0.00	\$8,230.00	48	ST, MARY'S TOWNSHIP	\$0.00	\$0.00
10	CARPIO TOWNSHIP	\$0.00	\$0.00	49	SUNDRE TOWNSHIP	\$0.00	\$0.00
11	DENMARK TOWNSHIP	\$745.00	\$1,130.00	50	SURREY TOWNSHIP	\$0.00	\$0.00
12	DESLACS TOWNSHIP	\$2,840.00	\$0.00	51	TATMAN TOWNSHIP	\$3,870.00	\$3,490.00
13	ELMDALE TOWNSHIP	\$0.00	\$0.00	52	TOLGEN TOWNSHIP	\$0.00	\$0.00
14	EUREKA TOWNSHIP	\$7,740.00	\$2,131.00	53	TORNING TOWNSHIP	\$0.00	\$0.00
15	EVERGREEN TOWNSHIP	\$0.00	\$0.00	54	VANG TOWNSHIP	\$0.00	\$974.60
16	FOXHOLM TOWNSHIP	\$0.00	\$9,810.00	55	WATERFORD TOWNSHIP	\$0.00	\$0.00
17	FREEDOM TOWNSHIP	\$0.00	\$0.00	56	WILLIS TOWNSHIP	\$0.00	\$0.00
18	GASMAN TOWNSHIP	\$0.00	\$150.00	57	BERTHOLD CITY	\$0.00	\$0.00
19	GREELY TOWNSHIP	\$0.00	\$0.00	60	BURLINGTON CITY	\$0.00	\$0.00
20	GREENBUSH TOWNSHIP	\$0.00	\$0.00	61	CARPIO CITY	\$0.00	\$0.00
21	HARRISON TOWNSHIP	\$0.00	\$0.00	62	DESLACS CITY	\$0.00	\$0.00
22	HIDDENWOOD TOWNSHIP	\$0.00	\$0.00	63	DONNYBROOK CITY	\$0.00	\$0.00
23	HILTON TOWNSHIP	\$1,548.70	\$0.00	64	DOUGLAS CITY	\$0.00	\$0.00
24	IOTA FLAT TOWNSHIP	\$0.00	\$0.00	65	KENMARE CITY	\$3,821.74	\$2,548.07
25	KENMARE TOWNSHIP	\$0.00	\$0.00	66	MAKOTI CITY	\$0.00	\$0.00
26	KIRKELIE TOWNSHIP	\$0.00	\$0.00	67	MINOT CITY	\$2,650.00	\$0.00
27	LINTON TOWNSHIP	\$1,330.00	\$2,950.00	68	RYDER CITY	\$0.00	\$0.00
28	LUND TOWNSHIP	\$0.00	\$0.00	69	SAWYER CITY	\$0.00	\$0.00
29	MANDAN TOWNSHIP	\$0.00	\$0.00	70	SURREY CITY	\$0.00	\$0.00
30	MARGARET TOWNSHIP	\$0.00	\$0.00	71	COURTHOUSE	\$11,333.57	\$10,791.15
31	MARYLAND TOWNSHIP	\$1,290.00	\$0.00	72	WATER RESOURCE BOARD	\$5,456.66	\$4,600.03
32	MAYLAND TOWNSHIP	\$0.00	\$0.00	73	MINOT-AFBASE PATHWAY	\$0.00	\$2,475.00
33	McKINLEY TOWNSHIP	\$0.00	\$0.00	74	MISCELLANEOUS	\$375.00	\$9,356.79
34	NEDROSE TOWNSHIP	\$0.00	\$0.00	80	PARK MAINTENANCE GENERAL	\$14,958.02	\$37,925.45
35	NEWMAN TOWNSHIP	\$2,245.00	\$30.00	81	OLD SETTLERS PARK	\$48,544.05	\$14,698.15
36	NEW PRAIRIE TOWNSHIP	\$80.40	\$3,037.65	82	RICE LAKE PARK	\$26,003.22	\$7,404.92
37	ORLIEN TOWNSHIP	\$0.00	\$0.00	83	NELSON CARLSON LAKE PARK	\$13,120.15	\$3,884.31
38	PASSPORT TOWNSHIP	\$2,840.00	\$0.00	84	FRISBEE GOLF PARK	\$4,993.32	\$4,295.62
39	REE TOWNSHIP	\$0.00	\$0.00	85	TRAILS	\$6,898.14	\$5,576.86
40	RICE LAKE TOWNSHIP	\$0.00	\$0.00	86	EASTSIDE ESTATES	\$8,553.76	\$2,610.86

PARK EXPENDITURES - 2022

MONTH	GENERAL	OLD SETTLERS	RICE LAKE	NELSON CARLSON	FRISBEE GOLF	TRAILS	EASTSIDE ESTATES	TALBOTT	WATER BOARD	MONTHLY TOTAL	GRAND TOTAL
JANUARY		\$ 904.70	\$ 5,331.79	\$ 200.95						\$ 6,437.44	\$ 6,437.44
FEBRUARY		\$ 578.83	\$ 13,761.00	\$ 69.00			\$ 221.78			\$ 14,630.61	\$ 21,068.05
MARCH	\$ 200.00	\$ 115.78	\$ 40.00	\$ 308.93			\$ 29.61			\$ 694.32	\$ 21,762.37
APRIL	\$ 1,799.83	\$ 1,352.31	\$ 40.00	\$ 175.00						\$ 3,367.14	\$ 25,129.51
MAY	\$ 221.97	\$ 8,647.57	\$ 405.92	\$ 173.00						\$ 9,448.46	\$ 34,577.97
JUNE	\$ 1,842.40	\$ 7,205.64	\$ 47,933.66	\$ 975.17	\$ 742.68	\$ 330.19	\$ 1,161.63	\$ 3,200.97	\$ 658.36	\$ 64,050.70	\$ 98,628.67
JULY	\$ 520.31	\$ 69,174.85	\$ 8,357.56	\$ 14,962.38	\$ 1,507.00	\$ 1,461.63	\$ 807.95		\$ 1,784.73	\$ 98,576.41	\$ 197,205.08
AUGUST	\$ 347.89	\$ 5,529.83	\$ 32,423.39	\$ 1,195.50	\$ 424.46	\$ 1,630.26	\$ 926.04	\$ 4,690.02	\$ 1,153.43	\$ 48,320.82	\$ 245,525.90
SEPTEMBER	\$ 5,133.54	\$ 7,192.84	\$ 1,599.11	\$ 1,130.80	\$ 822.99	\$ 635.22	\$ 805.39		\$ 784.39	\$ 18,104.28	\$ 263,630.18
OCTOBER	\$ 437.34	\$ 7,105.13	\$ 2,754.27	\$ 1,122.67	\$ 258.12	\$ 361.51	\$ 1,716.10	\$ 2,202.66	\$ 219.12	\$ 16,176.92	\$ 279,807.10
NOVEMBER	\$ 1,044.32	\$ 8,543.72	\$ 1,376.87	\$ 588.91	\$ 129.06	\$ 129.06	\$ 465.77	\$ 629.33		\$ 12,907.04	\$ 292,714.14
DECEMBER	\$ 148.06	\$ 804.32	\$ 115.00	\$ 2,212.09			\$ 129.06			\$ 3,408.53	\$ 296,122.67
TOTAL	\$ 11,695.66	\$ 117,155.52	\$ 114,138.57	\$ 23,114.40	\$ 3,884.31	\$ 4,547.87	\$ 6,263.33	\$ 10,722.98	\$ 4,600.03	\$ 296,122.67	

BUDGET AMT \$ 160,000.00

AMENDNT \$ 135,730.77

BALANCE

REMAINING \$ (391.90)

MONTH	TRAVEL	OFFICE SUP	FUEL/OIL/GAS	MATL/SERV	EQUIPMENT REP/MAINT	UTILITIES	PK MAINT	CONTRACT	EXPENDITURE	TOTALS
BUDGET	\$ 1,000.00	\$ 6,000.00	\$ 1,000.00	\$ 15,000.00	\$ 30,000.00	\$ 7,000.00	\$ 100,000.00	\$ 135,730.77		\$ 295,730.77
JANUARY				\$ 166.90		\$ 242.53	\$ 903.12		\$ 5,124.89	\$ 6,437.44
FEBRUARY				\$ 571.98		\$ 338.63		\$ 13,720.00		\$ 14,630.61
MARCH		\$ 200.00		\$ 29.61		\$ 464.71				\$ 694.32
APRIL				\$ 109.67		\$ 215.00	\$ 3,042.47			\$ 3,367.14
MAY		\$ 100.00		\$ 4,571.33		\$ 419.34	\$ 4,357.79			\$ 9,448.46
JUNE				\$ 17,098.03	\$ 161.04	\$ 1,445.15	\$ 11,291.48	\$ 34,055.00		\$ 64,050.70
JULY				\$ 13,297.80	\$ 156.30	\$ 1,089.61	\$ 21,576.70	\$ 62,456.00		\$ 98,576.41
AUGUST		\$ 50.00		\$ 5,716.35		\$ 1,395.11	\$ 10,504.71	\$ 30,654.65		\$ 48,320.82
SEPTEMBER				\$ 885.03	\$ 27.94	\$ 954.51	\$ 16,236.80			\$ 18,104.28
OCTOBER				\$ 1,263.58	\$ 170.70	\$ 1,827.59	\$ 12,915.05			\$ 16,176.92
NOVEMBER				\$ 3,908.20	\$ 238.02	\$ 647.72	\$ 8,113.10			\$ 12,907.04
DECEMBER		\$ 180.00				\$ 913.70	\$ 2,314.83			\$ 3,408.53
TOTAL	\$ -	\$ 530.00	\$ -	\$ 47,618.48	\$ 754.00	\$ 9,953.60	\$ 91,256.05	\$ 140,885.65	\$ 5,124.89	\$ 296,122.67
BALANCE	\$ 1,000.00	\$ 5,470.00	\$ 1,000.00	\$ (32,618.48)	\$ 29,246.00	\$ (2,953.60)	\$ 8,743.95	\$ (5,154.88)	\$ (5,124.89)	\$ (391.90)

PARK REVENUE - 2022

MONTH	TAXES	STATE AID HOMESTEAD/ VETERAN CR	TELECOM	INTEREST PENALTY	PARK GRANT	RENT	GENERAL REIMB	CAMPING FEES	TOTAL
BUDGET	\$ 160,000.00	\$ 4,600.00	\$ 350.00	\$ 1,200.00		\$ 5,000.00		\$ 5,000.00	\$ 176,150.00
JANUARY	\$ 78,539.08	\$ 146.00		\$ 59.75					\$ 78,744.83
FEBRUARY	\$ 60,961.38	200.43		\$ 49.20		\$ 5,000.00			\$ 66,211.01
MARCH	\$ 3,390.90	131.65	344.93	\$ 151.00					\$ 4,018.48
APRIL	\$ 1,176.44	133.05		\$ 74.15			\$ (5,645.00)		\$ (4,261.36)
MAY	\$ 558.34	\$ 142.19		\$ 41.28			\$ 27.02	\$ 179.00	\$ 947.83
JUNE	\$ 823.80	\$ 3,144.03		\$ 56.02			\$ 29.00	\$ 1,594.10	\$ 5,646.95
JULY	\$ 295.26	\$ 171.27		\$ 31.57			\$ 208.00	\$ 2,132.77	\$ 2,838.87
AUGUST	\$ 607.46	\$ 175.17		\$ 75.85				\$ 2,756.00	\$ 3,614.48
SEPTEMBER	\$ 1,217.78	\$ 224.12		\$ 189.21			\$ 44.00	\$ 1,941.88	\$ 3,616.99
OCTOBER	\$ 2,838.16	\$ 206.50		\$ 64.28				\$ 796.00	\$ 3,904.94
NOVEMBER	\$ 849.31	\$ 189.11		\$ 73.39			\$ 18,300.00		\$ 19,411.81
DECEMBER	\$ 820.27	\$ 189.42		\$ 83.74					\$ 1,093.43
TOTAL	\$ 152,078.18	\$ 5,052.94	\$ 344.93	\$ 949.44	\$ -	\$ 5,000.00	\$ 12,963.02	\$ 9,399.75	\$ 185,788.26



Ward County Highway Department

200 72nd St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810

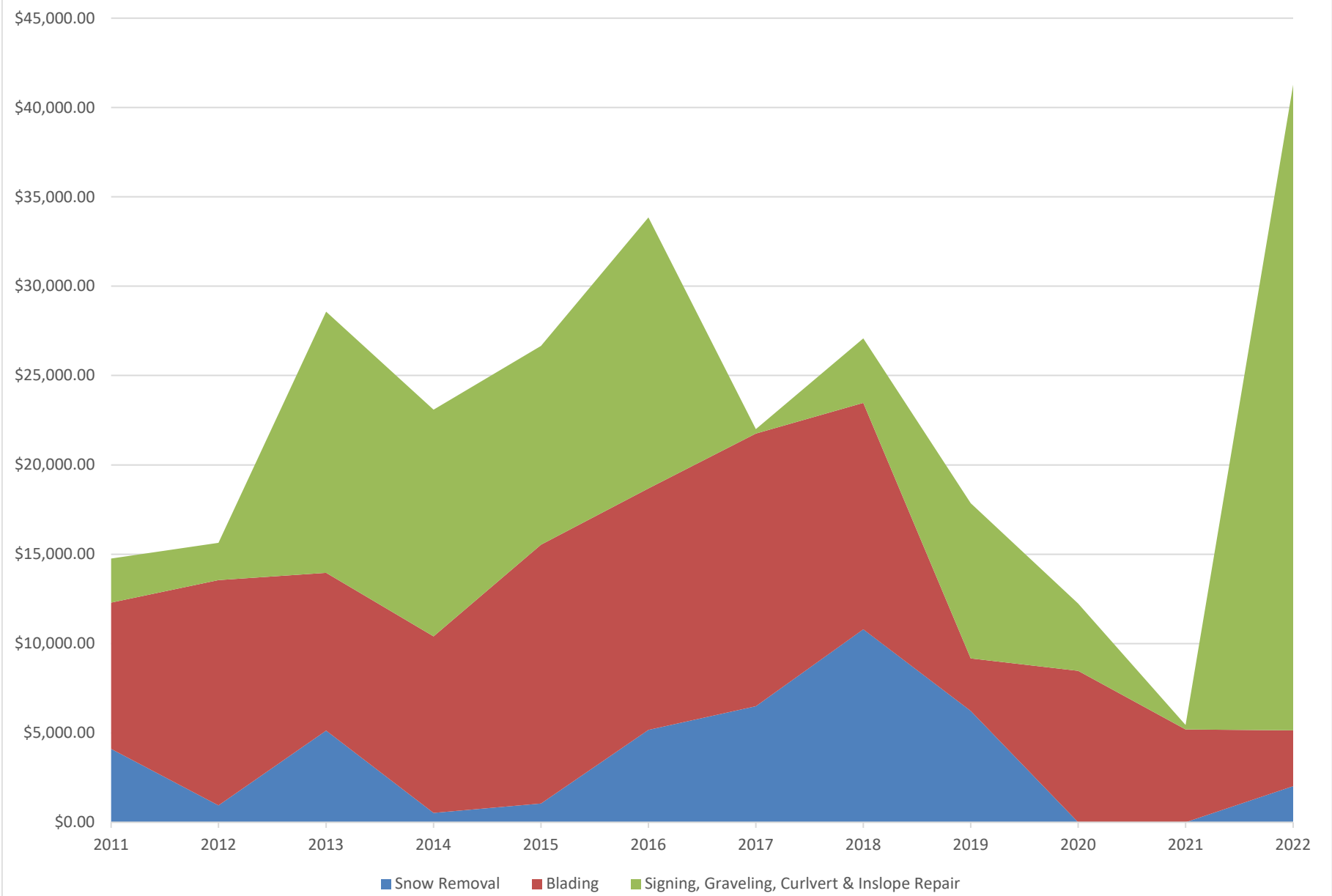
To: Ward County Board of Commissioners
From: Kim Rossland
Subject: Year End Report on Rushville Township
Date: December, 2022

The following work has been done in 2022:

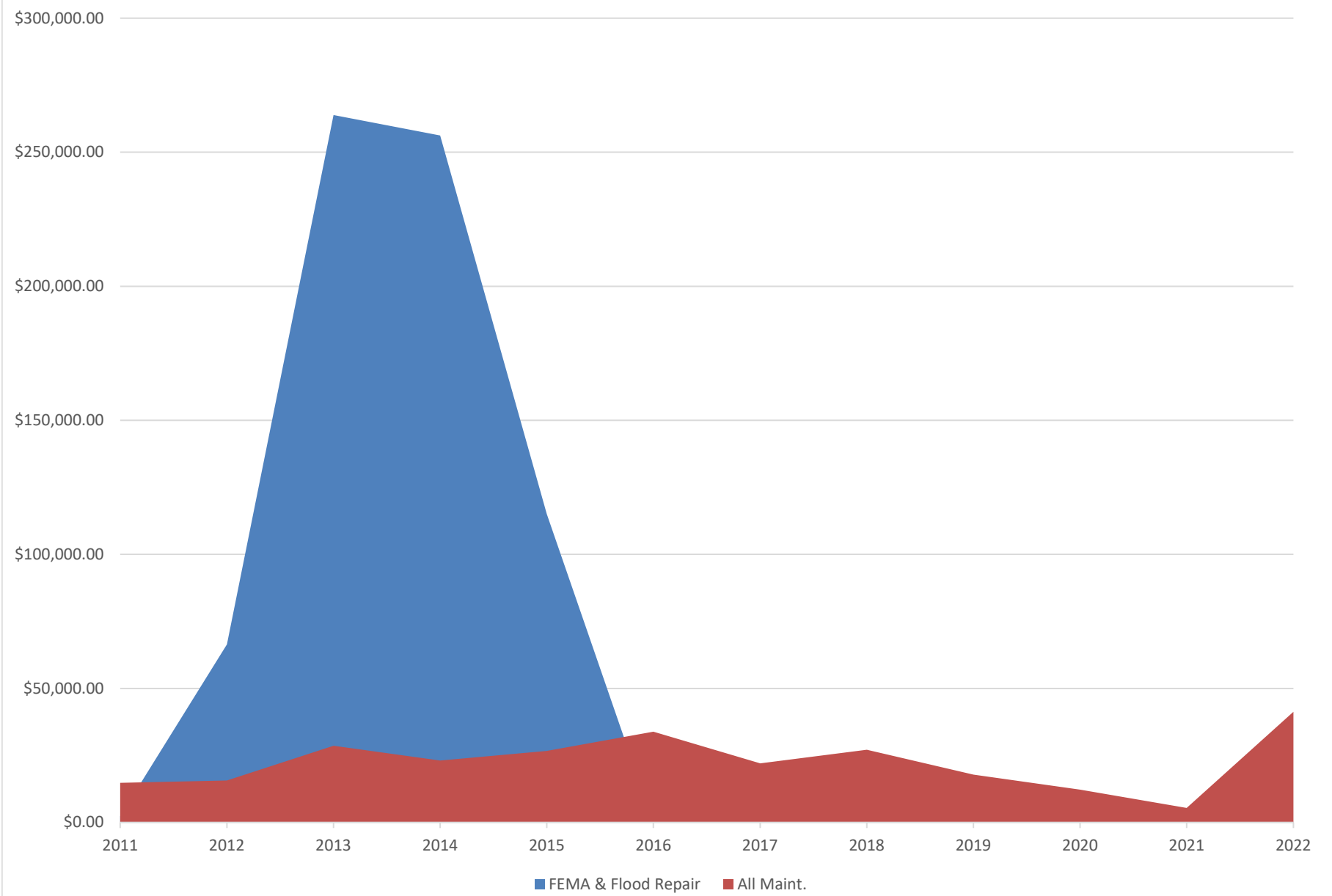
• January – Snow Removal	\$ 975.00
• April – Snow Removal	\$ 1,050.00
• May – Blading	\$ 3,120.00
• July – Graveling	\$ 35,343.00

Year End Total **\$ 40,488.00**

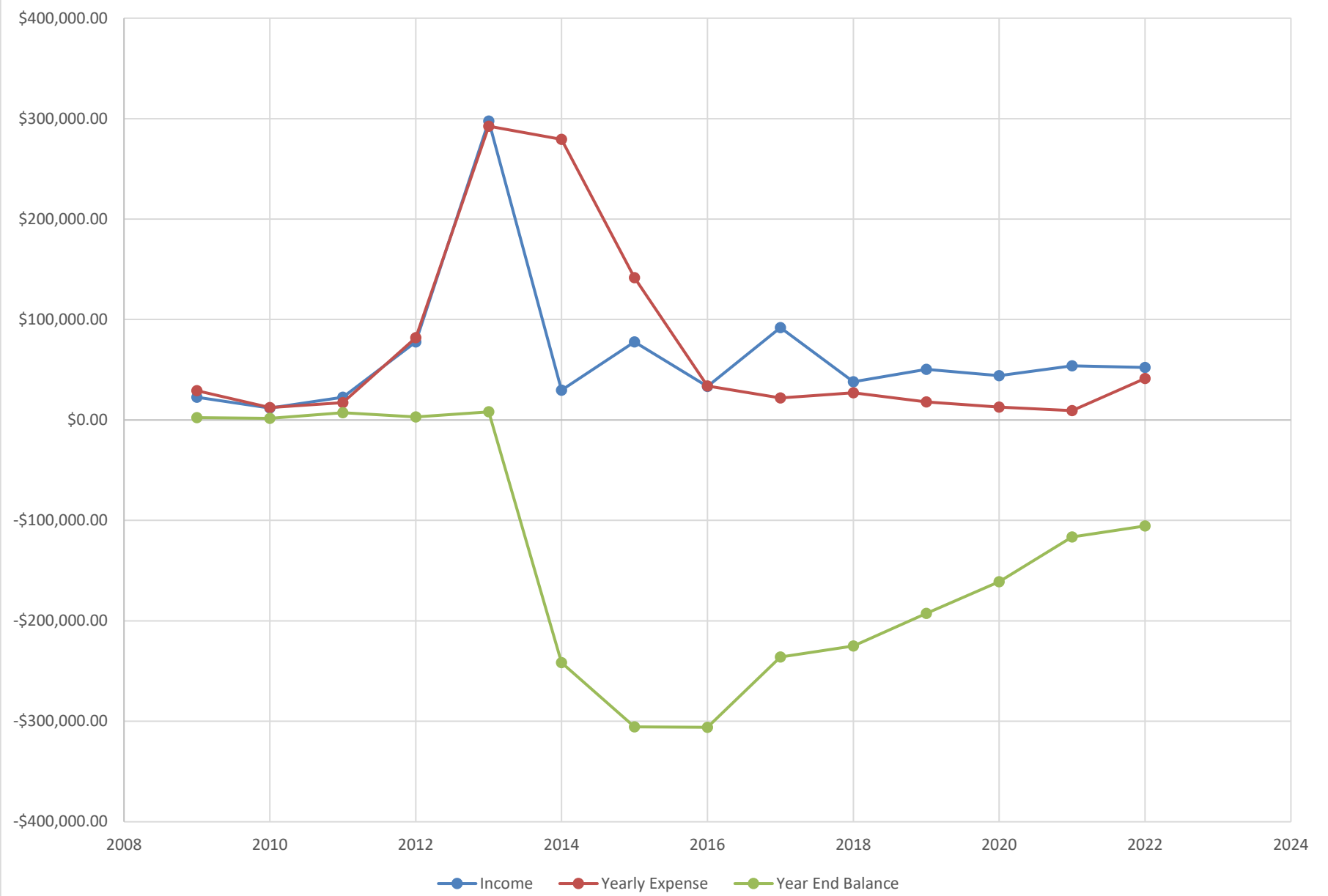
Rushville Maintenance - Not Including FEMA



Total Funds Spent - Rushville Township



Rushville Income, Expense, Year End Balance



WARD COUNTY HIGHWAY SYSTEM VALUATION

DESCRIPTION	VALUATION
CAPITAL - FIXED ASSESTS:	\$13,657,298.00
HIGHWAY SYSTEM:	\$150,948,748.00
BRIDGE SYSTEM:	\$ 20,784,899.59
HIGHWAY MAINTENANCE MATERIAL INVENTORY:	
GRAVEL STOCKPILES:	\$570,931.54
CUTTING EDGES:	\$14,803.80
COLD MIX:	\$3,174.45
GEOTEXTILE FABRIC & EROSION BLANKETS	\$824.14
GAS	\$605.78
DIESEL	\$32,032.73
DEF FUEL ADDITIVE	\$12,057.50
OIL	\$47,232.81
OIL FILTERS	\$8,393.65
AIR FILTERS	\$7,708.71
FUEL FILTERS	\$4,611.34
CULVERTS	\$399,154.40
TIMBER BRIDGE STRINGERS & PLANK	\$2,839.00
HIGHWAY MAINTENANCE MATERIAL INVENTORY TOTAL:	\$1,104,369.85
TOTAL VALUATION:	\$186,495,315.44

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR GRADED	YEAR PAVED or AGG SURFACED	ESTIMATED VALUE/MILE	ESTIMATED TOTAL VALUE
1A	0101			2.8	From Co. Hwy 1 to Co. Hwy 4	?	14	\$52,000	\$145,600
1A	0101		1		From Co. Hwy 1 South 1 mile		04,22	\$295,000	\$295,000
1	0102			8	From US Hwy 52 to Co. Hwy 2	01	14	\$103,000	\$824,000
1	0104	CMC	5		From Co. Hwy 2 to Co. Hwy 4	77	90,01,04,22	\$335,000	\$1,675,000
1	0150	CMC	5		From Co. Hwy 4 to S.H. 50	77	90,01,04,22	\$335,000	\$1,675,000
2	0201	CMC	8.8		From Co. Line to Co. Hwy 1 South	72	72,84,01,22	\$335,000	\$2,948,000
2A	0202			3	From US Hwy 52 to Co. Line	?	14	\$63,000	\$189,000
2	0203	CMC	4.5		From US Hwy 52 to Co. Hwy 3	80	84,90,99, 08	\$282,000	\$1,269,000
2	0205	CMC	2		From Co. Hwy 3 to Co. Hwy 5	80	84,90,99, 08	\$282,000	\$564,000
2	0207	CMC	4		From Co. Hwy 5 to Co. Hwy 7	80	84,90,99, 08	\$282,000	\$1,128,000
2	0252	CMC	1		From Co. Hwy 1 to US Hwy 52	2014	2014	\$4,350,000	\$4,350,000
3	0302	CMC		3	From Co. Line to Co. Hwy 2	92	14	\$110,000	\$330,000
3	0304			4	From Co. Hwy 2 to Co. Hwy 4	?	14	\$65,000	\$260,000
4	0401			5	From Co. Hwy 2 to Co. Hwy 1	2003	14	\$75,000	\$375,000
4	0405	CMC		5	From US Hwy 52 to Co. Hwy 5	00		\$45,000	\$225,000
4	0407	CMC		2	From US Hwy 5 to Co. Line	00	14	\$75,000	\$150,000
4	0452			7.2	From Co. Hwy 1 to US Hwy 52	?	2016	\$53,000	\$381,600
4	0452		0.5		From Co. Hwy 1 to US Hwy 52	?	?	\$100,000	\$50,000
5	0504			4	From Co. Hwy 2 to Co. Hwy 4	?	14	\$57,000	\$228,000
5W	0505	CMC	5		From Co. Line to US Hwy 2	?	2010	\$242,630	\$1,213,150
5	0506	CMC		4	From US Hwy 52 to Co. Hwy 6	92	15	\$110,000	\$440,000
5	0506	CMC	2.1		From US Hwy 52 to Co. Hwy 6	92	94,97,00, 09	\$335,000	\$703,500
5	0507	CMC		6.5	From Co. Hwy 4 to Co. Hwy 7	92	14	\$75,000	\$487,500
5	0508			2	From Co. Hwy 6 to Co. Hwy 8	98	12,19	\$135,000	\$270,000
5	0510			6	From Co. Hwy 8 to Co. Hwy 10	98,01	12,19	\$140,000	\$840,000
5	0520			7	From Co. Hwy 14 to Co. Hwy 20	?	19	\$70,000	\$490,000
5	0520			8	From Co. Hwy 14 to Co. Hwy 20	90	19	\$80,000	\$640,000
5	0552	CMC	1.7		From Co. Hwy 7 to US Hwy 52	92	94,00, 09	\$335,000	\$569,500

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR GRADED	YEAR PAVED or AGG SURFACED	ESTIMATED VALUE/MILE	ESTIMATED TOTAL VALUE
6	0605	CMC		4	From Co. Hwy 5 North to Co. Hwy 5 South	91	15	\$85,000	\$340,000
6	0611	CMC	5.7		From State Hwy 28 to Co. Hwy 11	77	97,98,10,20,22	\$324,000	\$1,846,800
6	0615	CMC	5.2		From Co. Hwy 11 to Co. Hwy 15	77	97,98,10,20,22	\$324,000	\$1,684,800
6	0617	CMC	4		From Co. Hwy 15 to Co. Hwy 17	77	97,98,10,20,22	\$324,000	\$1,296,000
6	0628	CMC		5	From Co. Hwy 5 to State Hwy 28	91	15	\$103,000	\$515,000
6	0683	CMC	5		From Co. Hwy 17 to US Hwy 83	77	97,98,10,20,22	\$324,000	\$1,620,000
7	0705			1.5	From Co. Hwy 5 to Co. Line	92	14	\$80,000	\$120,000
8	0805			7.5	From Co. Line to Co. Hwy 5	?	19	\$60,000	\$450,000
8	0815	CMC	0.3		From US Hwy 52 to Co. Hwy 15 North	?	02,06	\$170,000	\$51,000
8	0815	CMC	4.3		From US Hwy 52 to Co. Hwy 15 North	90	02,06	\$170,000	\$731,000
8	0817	CMC	3.1		From Co. Hwy 15 to Co. Hwy 17 South	90	02,06	\$170,000	\$527,000
8	0819	CMC	2.8		From US Hwy 83 to Co. Hwy 19 North	79	80,98,11	\$445,000	\$1,246,000
8	0821	CMC	5		From Co. Hwy 19 North to Co. Hwy 21	79	2013	\$650,000	\$3,250,000
8	0823	CMC	3		From Co. Hwy 21 to Co. Hwy 23	79	2013	\$650,000	\$1,950,000
8	0828			4	From Co. Hwy 5 to State Hwy 28	4	15	\$112,000	\$448,000
8	0883	CMC	5		From Co. Hwy 17 South to US Hwy 83	89	02,06	\$170,000	\$850,000
9A	0909			8.8	From Co. Hwy 10 to Co. Hwy 14	88	19	\$70,000	\$616,000
9A	0910		0.6		From Co. Hwy 2 to Co. Hwy 10	?	92,94,07,22	\$235,000	\$141,000
9	0914	CMC	10		From US Hwy 2 to Co. Hwy 14	?	06,07,22	\$280,000	\$2,800,000
9	0918	CMC	8		From Co. Hwy 14 to Co. Hwy 18 East	94	03,12	\$420,000	\$3,360,000
9	0920	CMC	4.7		From Co. Hwy 18 to Co. Hwy 20 West	94,95	03,12	\$420,000	\$1,974,000
9	0922	CMC	4		From State Hwy 23 to Co. Hwy 22 East	?	82,88,99,15	\$300,000	\$1,200,000
9	0923	CMC	3		From Co. Hwy 20 West to State Hwy 23	86	03,12	\$420,000	\$1,260,000
9	0924	CMC	5		From Co. Hwy 22 East to Co. Line	?	88,99,15	\$300,000	\$1,500,000
10	1005			6	From Co. Line to Co. Hwy 5 North	?	15	\$80,000	\$480,000
10	1009	CMC	2		From Co. Hwy 5 North to Co. Hwy 9A	?	92,94,07,22	\$235,000	\$470,000
10	1009	CMC		2	From Co. Hwy 5 North to Co. Hwy 9A	00,07	15	\$150,000	\$300,000
10A	1010	CMC	2		From US Hwy 83 to Co. Hwy 19	2012	03,13	\$500,000	\$1,000,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR GRADED	YEAR PAVED or AGG SURFACED	ESTIMATED VALUE/MILE	ESTIMATED TOTAL VALUE
NE	1012	CMC	5		From CR 19 East and South to CR 12	2012	2012	\$1,800,000	\$9,000,000
10	1011	CMC	4.5		From Co. Hwy 9A to Co. Hwy 11	?	94,10,16,19	\$375,000	\$1,687,500
10	1013	CMC	5.1		From Co. Hwy 11 to Co. Hwy 13	93	94,10,16,19	\$375,000	\$1,912,500
10	1017	CMC	4		From Co. Hwy 10 West to Co. Hwy 17 North	89,92	94,12, 14	\$600,000	\$2,400,000
10	1019		0.9		From US Hwy 83 to Co. Hwy 19	00	14	\$360,000	\$324,000
10	1019		1.1		From US Hwy 83 to Co. Hwy 19	?	03, 14	\$360,000	\$396,000
10	1021		0.5	5.5	From Co. Hwy 19 then East 6 Miles	95,96,00		\$45,000	\$270,000
10	1052	CMC	7		From Co. Hwy 13 to US Hwy 2/52	93	94,16,19	\$375,000	\$2,625,000
10	1083	CMC	4.1		From Co. Hwy 17 North to US 83 Bypass	? & 11	89,98,12	\$390,000	\$1,599,000
11	1110			7.8	From US Hwy 52 to Co. Hwy 10	98,99,00		\$45,000	\$351,000
11	1110		0.5		From US Hwy 52 to Co. Hwy 10	?	94	\$100,000	\$50,000
11	1114			7	From Co. Hwy 10 to Co. Hwy 14	91		\$35,000	\$245,000
11	1118			6	From Co. Hwy 14 to Co. Hwy 18 East	91,01	17	\$92,000	\$552,000
11	1120			3	From Co. Hwy 18 to Co. Hwy 20	91	17	\$68,000	\$204,000
11	1123			5.2	From Co. Hwy 18 to State Hwy 23	?	16	\$60,000	\$312,000
11	1152		4.8		From Co. Hwy 6 to US Hwy 52	97,98	02,06	\$170,000	\$816,000
12	1202	CMC	6		From Co. Hwy 19 to US Hwy 2 (Surrey)	?	80,95, 08	\$290,000	\$1,740,000
12A	1212		2		From US 2 to Co. Hwy 14	99,00	97,99,00, 10	\$230,000	\$460,000
12	1219	CMC	1		From Minot City Limits to Co. Hwy 19	?	80,98	\$140,000	\$140,000
12	1252			7.3	From Co. Hwy 13 to US Hwy 2/52	?	19,21	\$90,186	\$658,360
12	1252		2.2		From Co. Hwy 13 to US Hwy 2/52	?	89,93, 10	\$300,000	\$660,000
13	1310			4.7	From US 2 to Co. Hwy 10	95,97		\$45,000	\$211,500
13	1312			3	From Co. Hwy 10 to Co. Hwy 12	80	19	\$72,000	\$216,000
13	1314			2	From Co. Hwy 12 to Co. Hwy 14	80		\$35,000	\$70,000
13	1318			6	From Co. Hwy 14 to Co. Hwy 18 East	01		\$80,000	\$480,000
13	1320			3	From Co. Hwy 18 to Co. Hwy 20	?	17	\$72,000	\$216,000
13	1322	CMC		4	From State Hwy 23 to Co. Hwy 22	88	19	\$95,000	\$380,000
13	1323	CMC	7		From Co. Hwy 18 to State Hwy 23 & West	86	87,98,07	\$186,000	\$1,302,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR GRADED	YEAR PAVED or AGG SURFACED	ESTIMATED VALUE/MILE	ESTIMATED TOTAL VALUE
13	1324			5	From Co. Hwy 22 to Co. Line (Douglas)	82	19	\$50,000	\$250,000
13	1324	CMC	0.5		From Co. Hwy 22 to Co. Line (Douglas)	82	95,99, 14	\$420,000	\$210,000
14	1402		4		From US Hwy 52 to US Hwy 2	94	00,10,15,18	\$350,000	\$1,400,000
14	1405	CMC		5	From Co. Line to Co. Hwy 5 South	90	12,19	\$175,000	\$875,000
14	1409	CMC		1.9	From Co. Hwy 5 South to Co. Hwy 9A North	90	12,19	\$175,000	\$332,500
14	1409	CMC	2.1		From Co. Hwy 5 South to Co. Hwy 9A North	90	99,12	\$400,000	\$840,000
14	1411	CMC	4		From Co. Hwy 9A to Co. Hwy 11	90	99,12	\$400,000	\$1,600,000
14	1413	CMC	4		From Co. Hwy 11 to Co. Hwy 13	80	82,92,97, 10	\$330,000	\$1,320,000
14	1415	CMC	5		From Co. Hwy 13 to Co. Hwy 15 South	80	82,92,97,10	\$330,000	\$1,650,000
14	1417	CMC	4		From Co. Hwy 15 to Co. Hwy 17	75	17,90,97	\$150,000	\$600,000
14	1452		5.8		From Co. Hwy 14 (16th St SE) to US Hwy 52	93,94	95,96,99,11	\$165,000	\$957,000
14	1483	CMC	2		From Co. Hwy 17 to US Hwy 83	75	92,97,04,21,22	\$521,250	\$1,042,500
15	1508			7	From Co. Line to Co. Hwy 8	89		\$35,000	\$245,000
15	1510			5.5	From Co. Hwy 8 to Co. Hwy 10 East	5	16	\$100,000	\$550,000
15	1510		2		From Co. Hwy 8 to Co. Hwy 10 East	96	98,12	\$370,000	\$740,000
15	1516			3	From Co. Hwy 14 to Co. Hwy 16	92	16	\$80,000	\$240,000
15	1517	CMC	2.6		From Co. Hwy 10 (Burlington) to Co. Hwy 17	?	78,98,12	\$390,000	\$1,014,000
15	1518			3	From Co. Hwy 16 to Co. Hwy 18	92	16	\$80,000	\$240,000
15	1522			4	From State Hwy 23 to Co. Hwy 22	?	19	\$60,000	\$240,000
15	1523			5.1	From Co. Hwy 18 to State Hwy 23	?, 05	19	\$105,000	\$535,500
15	1524			6	From Co. Hwy 22 to Co. Line	75	19	\$60,000	\$360,000
15	1583	CMC	1.7		From Co. Hwy 17 So. to US Hwy 83 Bypass	?	78,98,12	\$390,000	\$663,000
16	1623	CMC		6.3	From US Hwy 52 to Co. Line	94	2020	\$85,000	\$535,500
16	1623		0.9		From US Hwy 52 to Co. Line	?	2003	\$170,000	\$153,000
16	1652	CMC		6.8	From US Hwy 83 to US Hwy 52	95,97,19	20	\$388,000	\$2,638,400
16	1683			9	From 2 M. West of Co. Hwy 15 to US Hwy 83	93,94,95	16	\$70,000	\$630,000
17	1708			6	From Co. Line to Co. Hwy 8	99		\$45,000	\$270,000
17	1710			6	From Co. Hwy 8 to Co. Hwy 10	98		\$45,000	\$270,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR GRADED	YEAR PAVED or AGG SURFACED	ESTIMATED VALUE/MILE	ESTIMATED TOTAL VALUE
17	1714		2.2		From Co. Hwy 12 to Co. Hwy 14	91	94,96,12	\$465,000	\$1,023,000
17	1752	CMC	1.2		From Co. Hwy 15 to US Hwy 2/52	?	89,93,12	\$370,000	\$444,000
18	1811			8.4	From Co. Hwy 9 to Co. Hwy 11	?	16	\$65,000	\$546,000
18	1813			6	From Co. Hwy 11 to Co. Hwy 13 South	99,00,01	16	\$85,000	\$510,000
18	1815			3	From Co. Hwy 13 South to Co. Hwy 15 North	?	16	\$85,000	\$255,000
18	1852	CMC	4		From US Hwy 83 to US Hwy 52	?		\$25,000	\$100,000
18	1852	CMC	5		From US Hwy 83 to US Hwy 52	2017	2017	\$745,000	\$3,725,000
18	1883			7	From Co. Hwy 15 to Us Hwy 83	91,00	16	\$70,000	\$490,000
19	1908			6	From Co. Line to Co. Hwy 8	92	21	\$162,500	\$975,000
19	1910	CMC	6		From Co. Hwy 8 to Co. Hwy 10A	?	91,94,11	\$380,000	\$2,280,000
19	1912	CMC	3		From Co. Hwy 10A to Co. Hwy 12	?	03	\$150,000	\$450,000
19	1916		3		From US Hwy 52 (Logan) to US Hwy 52	92	95	\$115,000	\$345,000
19	1952	CMC	3.2		From US Hwy 2/52 Bypass to US Hwy 52	?	91,95, 10,11	\$260,000	\$832,000
20	2009		4.2		From Co. Line to Co. Hwy 9 South	90	12,17,19	\$540,000	\$2,268,000
20	2011	CMC		6.9	From Co. Hwy 9 North to Co. Hwy 11 North	80	17	\$147,862	\$1,020,250
20	2011	CMC	0.1		From Co. Hwy 9 North to Co. Hwy 11 North	80	00	\$165,000	\$16,500
20	2013	CMC		6	From Co. Hwy 11 North to Co. Hwy 13	?	17	\$72,250	\$433,500
20	2015	CMC	5		From Co. Hwy 13 to Co. Hwy 15	82,11	86,98, 07	\$295,000	\$1,475,000
20	2023			10	From US Hwy 83 to Co. Hwy 23	89	18	\$64,000	\$640,000
20	2025			3	From Co. Hwy 23 to Co. Line	?		\$25,000	\$75,000
20	2083		5		From Co. Hwy 15 to US Hwy 83	82	86,98,07	\$220,000	\$1,100,000
21	2108			6	From Co. Line to Co. Hwy 8	96	21	\$89,000	\$534,000
21	2122			3	From State Hwy 23 to Co. Hwy 22	?	18	\$57,000	\$171,000
21	2124			6	From Co. Hwy 22 to Co. Line	?	18	\$46,000	\$276,000
22	2209			3	From Co. Line to Co. Hwy 9	?		\$25,000	\$75,000
22	2213	CMC		7.5	From State Hwy 28 to Co. Hwy 13	,11	22	\$155,000	\$1,162,500
22	2213	CMC	0.5		From State Hwy 28 to Co. Hwy 13	?	81,97,98	\$140,000	\$70,000
22	2215	CMC		6.1	From Co. Hwy 13 to Co. Hwy 15	86	19	\$50,000	\$305,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR GRADED	YEAR PAVED or AGG SURFACED	ESTIMATED VALUE/MILE	ESTIMATED TOTAL VALUE
22	2221			7	From US Hwy 83 to Co. Hwy 21	80	18	\$64,000	\$448,000
22A	2222		0.5		Ryder to State 28			\$80,000	\$40,000
22	2223			3	From Co. Hwy 21 to Co. Hwy 23	96	18	\$70,000	\$210,000
22	2228	CMC	6		From Co. Hwy 9 to State Hwy 28	85	90,96,98,14	\$270,000	\$1,620,000
22	2283	CMC		4	From Co. Hwy 15 to US Hwy 83	86	20	\$85,000	\$340,000
23	2302	CMC	9		From Co. Hwy 8 to US Hwy 2	91	98, 05,09,15	\$435,000	\$3,915,000
23	2308	CMC	1.5		From Co. Line (Deering) to Co. Hwy 8	79	81,98,13	\$305,000	\$457,500
23	2316	CMC		6	From US Hwy 2 to Co. Hwy 16	?	20	\$130,000	\$780,000
23	2320	CMC	4.7		From US Hwy 52 to Co. Hwy 20	73	17,19	\$537,785	\$2,527,590
23	2322	CMC	3.1		From State Hwy 23 to Co. Hwy 22	75	89,99,09,17,19	\$482,785	\$1,496,634
23	2323	CMC	3		From Co. Hwy 20 to State Hwy 23	73	17,19	\$537,785	\$1,613,355
23	2324	CMC	6		From Co. Hwy 22 to Co. Line	75	89,92, 09,17,19	\$427,785	\$2,566,710
23	2352	CMC		4.5	From Co. Hwy 16 to US Hwy 52	?	20,21	\$130,000	\$585,000
23	2352	CMC	1.3		From Co. Hwy 16 to US Hwy 52	?	70,98, 10	\$275,000	\$357,500
24	2409			3	From Co. Line to Co. Hwy 9	?		\$25,000	\$75,000
24	2413	CMC	8.2		From State Hwy 28 to Co. Hwy 13	?	99,14	\$310,000	\$2,542,000
24	2415	CMC	4.8		From Co. Hwy 13 to Co. Hwy 15 North	?	99,14	\$310,000	\$1,488,000
24	2421			7	From US Hwy 83 to Co. Hwy 21	?,11	18	\$126,000	\$882,000
24	2423			3	From Co. Hwy 21 to Co. Hwy 23	?	18	\$47,000	\$141,000
24	2425			5	From Co. Hwy 23 to Co. Line	?	18	\$50,000	\$250,000
24	2483	CMC	5		From Co. Hwy 15 to US Hwy 83	?	99,14	\$440,000	\$2,200,000
25	2520			4	From US Hwy 52 to Co. Hwy 20	?		\$25,000	\$100,000
25	2523			2	From Co. Hwy 20 to State Hwy 23	?		\$25,000	\$50,000
25	2552		1		From Co. Hwy 23 (Sawyer) to US Hwy 52	?	98	\$245,000	\$245,000
Total Miles			314.1	396.8	TOTAL ROAD VALUE				\$150,948,748
Grand Total Miles			710.9						

WARD COUNTY BRIDGE SYSTEM VALUATION

COUNTY											12/31/2019
BRIDGE	YEAR	STRUCTURE	LENGTH	WIDTH	WARD	COUNTY	OVER	POSTED	REPLACEMENT	SUFF.	ESTIMATED
NO.	BUILT	TYPE	FT.	FT.	SEGMENT	HWY #	WHAT?	IN "TONS"	VALUE	RATING	VALUATION
51-101-07.1	1940	CONCRETE BOX	3-9X9	32	0201	02	CREEK	NO	\$97,000.00	80.4	\$77,988.00
51-105-01.0	2014	CONCRETE BOX	3-12X8	132	0102	01	CREEK	NO	\$1,640,000.00	100	\$1,640,000.00
51-107-08.1	1983	CONCRETE BOX BM	47	31.6	0201	02	DESLACS	NO	\$110,000.00	99.8	\$109,780.00
51-107-08.2	2016	CONCRETE SLAB	80	36	0452	04	CREEK	NO	\$2,388,745.00	93.9	\$2,243,031.56
51-107-12.0	2021	CONCRETE BOX	2-9x9	72	0452	04	CREEK	NO	\$445,300.78	100	\$445,300.78
51-117-20.1	1960	CONCRETE BEAM	31	28.7	0552	05	DESLACS	NO	\$65,000.00	75.8	\$49,270.00
51-125-24.0	2010	CONCRETE SLAB	100	36	0611	06	DESLACS	NO	\$826,400.00	99.9	\$825,573.60
51-130-29.0	1972	CONCRETE BOX BM	55	30.3	1152	11	DESLACS	NO	\$120,000.00	73.8	\$88,560.00
51-131-29.0	1954	CONCRETE BEAM	31	29.1	0815	08	DESLACS	NO	\$65,000.00	91.5	\$59,475.00
51-134-29.0	1979	CONCRETE BOX BM	120	37.5	0815	08	SOURIS	NO	\$325,000.00	97.9	\$318,175.00
51-138-36.0	2019	CONCRETE BOX BM	275	36	1017	10	SOURIS	NO	\$4,920,000.00	98.8	\$4,860,960.00
51-139-39.1	1979	CONCRETE BOX	4-10X6	52	1714	17	CREEK	NO	\$120,000.00	100	\$120,000.00
51-140-38.0	1988	CONCRETE BOX BM	138	30.5	1715	17	DESLACS	NO	\$290,000.00	99.9	\$289,710.00
51-142-23.0	2013	CONCRETE BOX	3 -13X4	76	0683	06	CREEK	NO	\$560,000.00	100	\$560,000.00
51-146-41.0	2015	CONCRETE BOX	2-14x14	96	1452	14	CREEK	NO	\$1,160,000.00	95.5	\$1,107,800.00
51-146-41.1	1979	CONCRETE BOX	4-10X6	42	1452	14	CREEK	NO	\$110,000.00	100	\$110,000.00
51-147-41.0	1997	CONCRETE BOX BM	208	36.5	1402	14	SOURIS	NO	\$410,000.00	100	\$410,000.00
51-150-44.1	1967	CONCRETE BOX BM	111	30.7	1623	16	SOURIS	NO	\$1,003,300.00	90.7	\$909,993.10
51-151-25.0	1965	CONCRETE BOX BM	35	30.3	2108	21	CREEK	NO	\$75,000.00	81.4	\$61,050.00
51-151-44.0	1979	CONCRETE TEE BM	92	30.9	1623	16	SOURIS	NO	\$200,000.00	96.5	\$193,000.00
51-151-49.1	2007	CONCRETE BOX	2-14x10	64	1852	18	CREEK	NO	\$250,000.00	99	\$247,500.00
51-153-53.0	2008	CONCRETE BEAM	25	28.4	2023	20	CREEK	NO	\$180,000.00	96	\$172,800.00
51-153-53.1	2008	CONCRETE BOX	2-14x14	64	2320	23	CREEK	NO	\$290,000.00	99	\$287,100.00
51-154-31.0	1971	CONCRETE BEAM	25	33.4	2302	23	CREEK	NO	\$60,000.00	99	\$59,400.00
51-155-49.0	2022	CONCRETE BOX BM	277	36	2352	23	SOURIS	NO	\$5,538,432.55	100	\$5,538,432.55
GRAND TOTAL										\$ 20,784,899.59	

The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern and dynamic visual effect.

Ward Co Auditor / Treasurer Annual Report 2022

2022 Statistics

- ▶ Issued 2,867 checks totaling \$20,147,658.56.
- ▶ Disbursed 936 ACHs totaling \$113,536,636.39.
- ▶ Mailed 34,398 Tax Estimates
- ▶ Mailed 1,864 Delinquent Notices.
- ▶ Mailed 39,317 Tax Statements.
- ▶ JP Morgan purchase card transactions totaled \$1,922,768.19 with the county receiving a rebate total of \$35,271.95 for transactions from Feb. 2022 through Jan. 2023.
- ▶ Sales Tax collections in 2022 were \$7,320,365.69, an increase of 352,215.20 over prior year.

2022 Statistics, cont.

► Tax Foreclosures

	2021	2022	Increase/Decrease
Initial notices mailed to property owners	964	854	-110
Number of properties transferred into Ward Co's Name as of Oct. 2nd	26	193	-167
Number of properties listed for sale at tax auction	16	10	-6
Number of properties sold at tax auction	2	4	2
Number of prior year foreclosed properties sold throughout the year	10	14	4

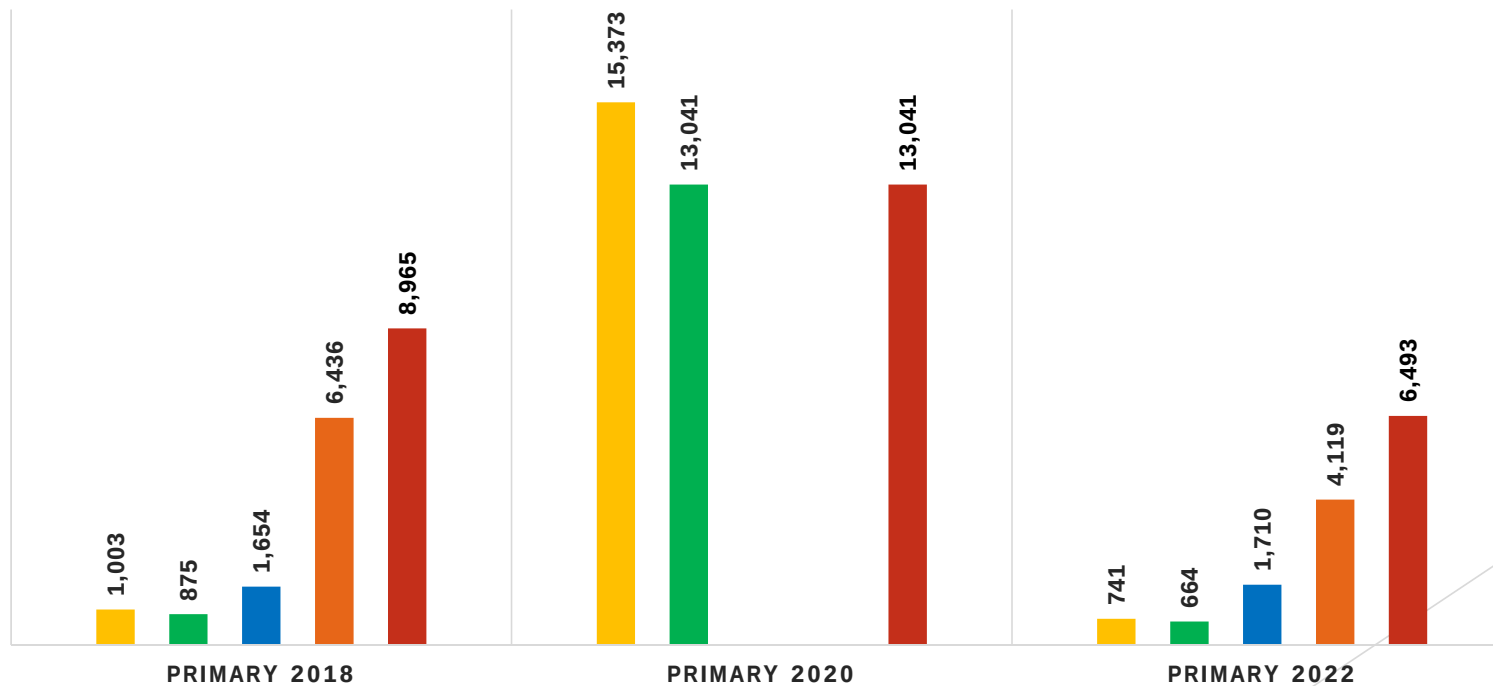
2022 Highlights

- ▶ Received the second installment of ARPA funds in the amount along with an additional \$69,731.03 accrued in interest. Many projects have been started and some completed with \$1,144,513.72 being spent in 2021/22.
- ▶ Completed 2021 Audit with Widmer Roel.
- ▶ Attended Annual Auditor/Treasurer's Conference in July and the NDACo Annual Conference in October.

Primary Election

COMPARISON 2018-2022

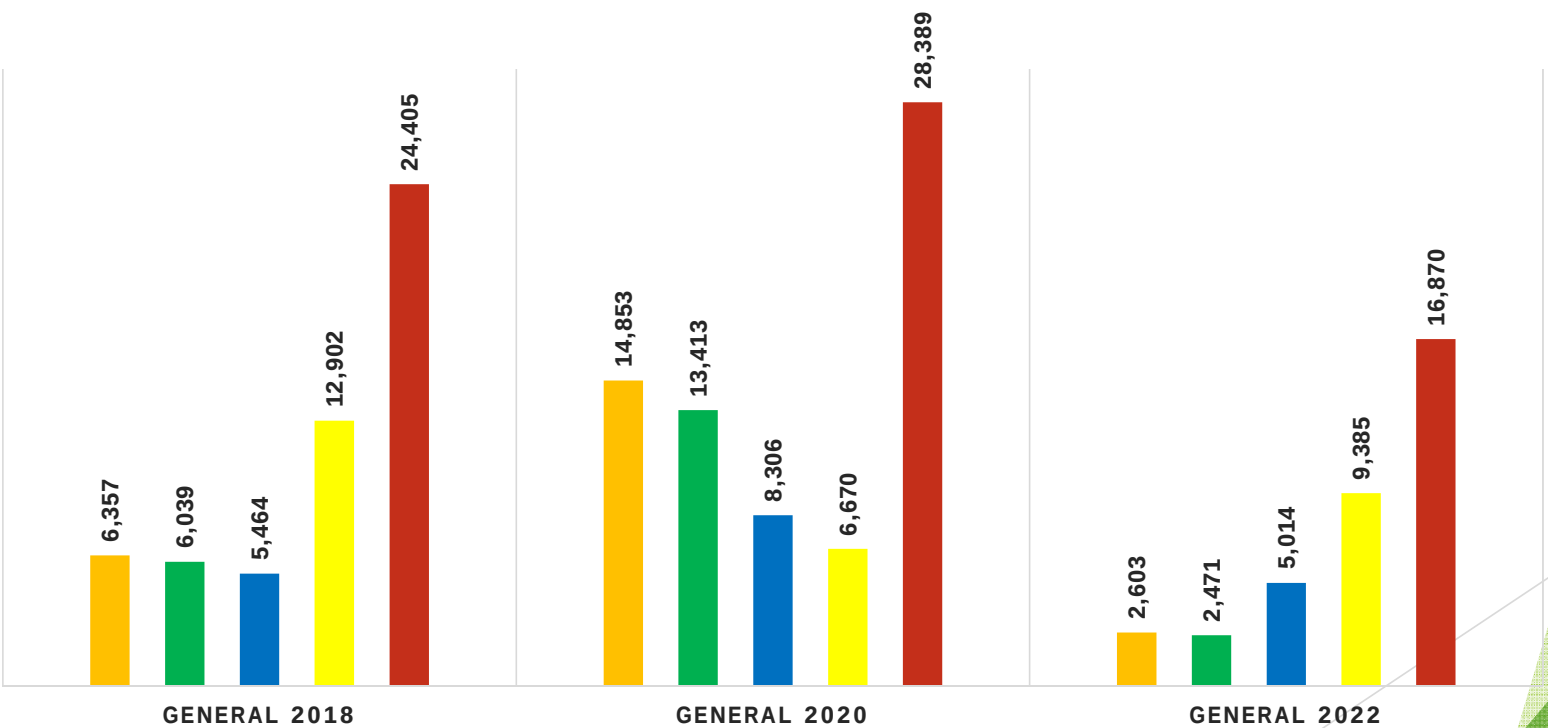
■ Absentee Ballots Mailed ■ Absentee/Vote By Mail Ballots Accepted ■ Early Voting ■ Election Day ■ Total Ballots Cast



General Election

COMPARISON 2018-2022

Absentee Ballots Mailed Absentee/Vote By Mail Ballots Accepted Early Voting Election Day Total Ballots Cast



Staffing

- Todd Ness, Acct Tech II resigned in March, 2022.
- April Mindt, Acct Tech II was hired in April, 2022.

Sarah Walker

From: Jamie Chitolie <JChitolie@msn.com>
Sent: Wednesday, April 26, 2023 1:07 PM
To: Sarah Walker
Subject: RE: Purchased Properties

EXTERNAL email received. DO NOT open suspicious emails.

Thank you. Please withdraw my bid for the Sawyer parcel. I will stop in tomorrow to make payment.
JC

Carpe diem!

----- Original message -----

From: Sarah Walker <Sarah.Walker@co.ward.nd.us>
Date: 4/26/23 12:48 PM (GMT-06:00)
To: Jamie Chitolie <JChitolie@msn.com>
Subject: Purchased Properties

Three of your deeds are ready to be paid for as follows:

Parcel #BN130520100020 in the amount of \$1,195.56
Parcel #BN130520200010 in the amount of \$1,195.56
Parcel #KM200062300070 in the amount of \$452.19

Payment for the properties (total of \$2,843.31) is to be made to the Ward County Treasurer. There is also a \$20.00 recording fee per property (total of \$60.00) payable to the Ward County Recorder.

As I mentioned in the earlier email, the property in Sawyer has some issues (e.g., the road through the property). You can withdraw your bid if you would like or can wait until we do some additional research. Let me know how you would like to proceed on this.

Thank you.

Sarah L. Walker
Account Technician, Ward County
Auditor/Treasurer Department

Ward County Administrative Building
225 3rd St SE, PO Box 5005
Minot, ND 58702
P: 701.857.6418
F: 701.857.6424
sarah.walker@wardnd.com

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: WARD TITLE
Address: 1370 20TH AVE SW
MINOT, ND 58701

Lost, mutilated, defaced or destroyed warrant information:

<u>Check No:</u> 189964	<u>Date issued:</u> 10/21/2022	<u>Amount:</u> \$19.11
<u>Check No:</u> 18965	<u>Date issued:</u> 10/21/2022	<u>Amount:</u> \$102.75

AGREEMENT

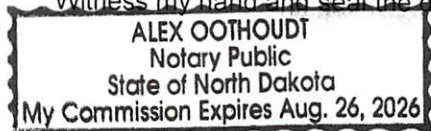
The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 21st day of April, 2023.
Marie Hailor
Applicant

STATE OF NORTH DAKOTA)
COUNTY OF WARD) SS

On this 21st day of April, 2023, before me the undersigned, personally appeared Marie Hailor, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.



Alex Othoudt
Notary Public, Ward County, North Dakota

My commission expires: _____

Application approved this _____ day of _____, 20____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this _____ day of _____, 20____.

Duplicate warrant number _____

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: ERBER, DENNIS OR KAREN
Address: 2900 184TH AVE NE
GLENBURN ND 58740

Lost, mutilated, defaced or destroyed warrant information:

Check No: 188204 Date issued: 3/8/2022 Amount: \$1076.22

AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 25 day of April, 2023.

Dennis Erber
Applicant

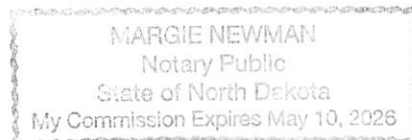
STATE OF NORTH DAKOTA)
) SS
COUNTY OF WARD)

On this 25 day of April, 2023, before me the undersigned, personally appeared Dennis Erber, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.

Margie Newman
Notary Public, Ward County, North Dakota

My commission expires: 5/10/26



Application approved this 25 day of April, 2023.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this _____ day of _____, 20____.

Duplicate warrant number _____

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: THREE AFFILIATED TRIBES
Address: 404 FRONTAGE RD
NEW TOWN, ND 58763

Lost, mutilated, defaced or destroyed warrant information:

Check No: 186092 Date issued: 7/8/2021 Amount: \$21.29

AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 25 day of April, 2023.

Sarah A. Billing
Applicant Internal Auditor
Three Affiliated Tribes

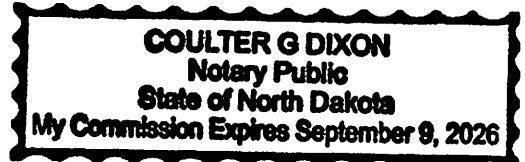
STATE OF NORTH DAKOTA)
) SS
COUNTY OF WARD)

On this 25th day of April, 2023, before me the undersigned, personally appeared Sarah Billing, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.

Coulter G. Dixon
Notary Public, Ward County, North Dakota

My commission expires: September 9th, 2026



Application approved this ____ day of _____, 20____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this ____ day of _____, 20____.

Duplicate warrant number _____

JP MORGAN REBATE
COSTS AND ALLOCATION--FEB 2022-JAN 2023

	ACCOUNT	AMT SPENT	ALLOCATION	
COMMISSIONERS	001.0001	\$ 2,324.20	\$ 41.66	0.12%
AUDITOR	001.0002	6,909.27	123.83	0.35%
TAX	001.0003	8,713.25	156.17	0.44%
STATES ATTORNEY	001.0004	33,012.76	591.68	1.68%
RECORDER	001.0005	2,206.52	39.55	0.11%
SHERIFF	001.0006	147,390.61	2,641.64	7.49%
JAIL	001.0007	713,210.10	12,782.63	36.24%
JUVENILE	001.0008	39,520.75	708.32	2.01%
EXTENSION	001.0009	18,094.20	324.30	0.92%
VET	001.0010	2,605.20	46.69	0.13%
SUPT SCHOOLS	001.0011	2,560.03	45.88	0.13%
FACILITY	001.0013	327,881.54	5,876.52	16.66%
EMERG. MGT.	001.0014	9,354.74	167.66	0.48%
PLANNING	001.0015	2,730.66	48.94	0.14%
PARK	001.0016	34,236.46	613.61	1.74%
GENERAL	001.0018	223.72	4.01	0.01%
GENERAL	001.0019	80,529.48	1,443.31	4.09%
HUM. RESOURCES	001.0090	9,345.12	167.49	0.47%
IT	001.0091	29,811.18	534.30	1.51%
INDIRECT	001.0092	43,522.17	780.04	2.21%
LIBRARY	100.0020	73,813.25	1,322.93	3.75%
911	110.0021	92,479.81	1,657.49	4.70%
24/7	120.0023	38,348.68	687.31	1.95%
HIGHWAY	130.0024	57,942.10	1,038.48	2.94%
VISION ZERO	132.0024	3,554.98	63.71	0.18%
WEED	140.0025	5,716.13	102.45	0.29%
SOCIAL WELFARE	150.0026	2,368.00	42.44	0.12%
PARENT AID	150.0027	8,866.37	158.91	0.45%
WRAP AROUND MGT	150.0028	10,354.39	185.58	0.53%
HUMAN SERVICES	150.0030	11,435.01	204.95	0.58%
FOSTER CARE RECRUIT/RETAIN	150.0035	25,490.67	456.86	1.30%
SAFETY/PERMANENCY	150.0093	2,664.53	47.76	0.14%
FOSTER CARE TRANSPORTATION	150.0094	4,788.46	85.82	0.24%
FOSTER CARE NON IV-E TRANS	150.0096	5,982.26	107.22	0.30%
GA BURIALS	150.0098	12,743.00	228.39	0.65%
SAFE BEDS	150.0099	1,077.36	19.31	0.05%
PARENT AID	150.0100	3,369.60	60.39	0.17%
S.T. CONTING.	160.0031	526.64	9.44	0.03%
FOSTER CARE RECRUIT/RETAIN	164.0035	390.50	7.00	0.02%
COMMISSARY	166.0037	49,906.84	894.47	2.54%
AMERICAN RESCUE PLAN ACT '21	506.0009	8,007.96	143.52	0.41%
ASSET FORFEITURES - SHERIFF	601.0077	8,825.20	158.17	0.45%
DRUG PROCEEDS - SA	602.0078	4,169.69	74.73	0.21%
DOC PRESERVATION	604.0080	12,198.41	218.63	0.62%
NDSU EXTENSION ACTIVITIES	605.0081	4,154.97	74.47	0.21%
MINOT PARENT RESOURCE	606.0082	4,586.73	82.21	0.23%
RUSHVILLE TOWNSHIP	843.0049	60.04	1.08	0.00%
		\$ 1,968,003.54	\$ 35,271.95	100.00%

REVENUE

001.0000.210.1025	GENERAL	\$ 28,794.95	81.64%
100.0020.204.1025	LIBRARY	1,322.93	3.75%
110.0021.204.1025	911	1,657.49	4.70%
120.0023.204.1025	24/7	687.31	1.95%
130.0024.204.1025	HIGHWAY	1,038.48	2.94%
132.0024.204.1025	VISION ZERO	63.71	0.18%
140.0025.204.1025	WEED	102.45	0.29%
150.0030.204.1025	HUM. SVCS.	1,604.63	4.55%
		\$ 35,271.95	100.00%

1.79% RETURN

	February 2021 - January 2022				February 2022 - January 2023			Increase/Decrease Compared to Previous Year		
	Transactions	Amount	Rebate		Transactions	Amount	Rebate	Transactions	Amount	Rebate
ND Association of Counties	1,598	\$ 2,446,956.15	\$ 43,350.05		1,475	\$ 2,284,492.58	\$ 40,944.30	-123	\$ (162,463.57)	\$ (2,405.75)
Bottineau County	258	\$ 21,281.99	\$ 377.03		1,837	\$ 205,491.90	\$ 3,682.97	1,579	\$ 184,209.91	\$ 3,305.94
Cavalier County					28	\$ 5,999.36	\$ 107.52	28	\$ 5,999.36	\$ 107.52
Dunn County	898	\$ 130,242.34	\$ 2,307.36		987	\$ 183,402.09	\$ 3,287.06	89	\$ 53,159.75	\$ 979.70
Golden Valley County	93	\$ 7,366.76	\$ 130.51		131	\$ 11,263.77	\$ 201.88	38	\$ 3,897.01	\$ 71.37
Grand Forks County	2,289	\$ 385,035.71	\$ 6,821.26		2,761	\$ 499,229.93	\$ 8,947.55	472	\$ 114,194.22	\$ 2,126.29
Griggs County	129	\$ 11,460.11	\$ 203.03		229	\$ 19,387.40	\$ 347.47	100	\$ 7,927.29	\$ 144.44
McLean County	599	\$ 640,270.95	\$ 11,342.98		850	\$ 580,207.90	\$ 10,398.90	251	\$ (60,063.05)	\$ (944.08)
Morton County	3,135	\$ 1,352,934.99	\$ 23,968.47		3,098	\$ 1,687,786.98	\$ 30,249.71	-37	\$ 334,851.99	\$ 6,281.24
Mountrail County	487	\$ 44,487.69	\$ 788.14		674	\$ 83,640.90	\$ 1,499.07	187	\$ 39,153.21	\$ 710.93
Pierce County	335	\$ 25,548.08	\$ 452.61		343	\$ 24,525.93	\$ 439.57	8	\$ (1,022.15)	\$ (13.04)
Ramsey County	2,997	\$ 152,959.41	\$ 2,709.81		3,207	\$ 194,253.76	\$ 3,481.55	210	\$ 41,294.35	\$ 771.74
Ransom County	384	\$ 144,124.41	\$ 2,553.29		562	\$ 117,803.72	\$ 2,111.36	178	\$ (26,320.69)	\$ (441.93)
Rolette County	1,813	\$ 119,903.44	\$ 2,124.20		2,204	\$ 132,506.95	\$ 2,374.88	391	\$ 12,603.51	\$ 250.68
Rolette County Public Health District	115	\$ 13,187.18	\$ 233.62		127	\$ 23,318.04	\$ 417.92	12	\$ 10,130.86	\$ 184.30
Sioux County	150	\$ 12,293.52	\$ 217.79		241	\$ 26,963.06	\$ 483.25	91	\$ 14,669.54	\$ 265.46
Slope County	245	\$ 21,738.28	\$ 385.11		437	\$ 41,346.23	\$ 741.04	192	\$ 19,607.95	\$ 355.93
Steele County	1,299	\$ 321,234.98	\$ 5,690.97		1,639	\$ 554,956.41	\$ 9,946.32	340	\$ 233,721.43	\$ 4,255.35
Towner County	216	\$ 22,933.72	\$ 406.29		331	\$ 34,738.20	\$ 622.60	115	\$ 11,804.48	\$ 216.31
Traill County	1,546	\$ 216,253.32	\$ 3,831.12		1,966	\$ 366,182.31	\$ 6,562.98	420	\$ 149,928.99	\$ 2,731.86
Traill County Economic Development	199	\$ 15,425.66	\$ 273.28		247	\$ 20,068.46	\$ 359.68	48	\$ 4,642.80	\$ 86.40
Ward County	2,951	\$ 1,044,298.30	\$ 18,500.69		4,220	\$ 1,968,003.54	\$ 35,271.95	1,269	\$ 923,705.24	\$ 16,771.26
Wells County	679	\$ 61,095.76	\$ 1,082.37		845	\$ 74,609.85	\$ 1,337.21	166	\$ 13,514.09	\$ 254.84
TOTAL	22,415	\$ 7,211,032.75	\$ 127,749.98		28,439	\$ 9,140,179.27	\$ 163,816.74	6,024	\$ 1,929,146.52	\$ 36,066.76



GAMING SITE AUTHORIZATION
OFFICE OF ATTORNEY GENERAL
SFN 17996 (02/2018)

G - _____ (_____)_____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Aggie Foundation

The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location <i>Wildwood Country Club</i>			
Street <i>8401 County Rd 15W</i>	City <i>Minot</i>	ZIP Code <i>58701</i>	County <i>Ward</i>
Beginning Date(s) Authorized <i>7/1/23</i>	Ending Date(s) Authorized <i>6/30/24</i>		Number of twenty-one tables if zero, enter "0": <i>0</i>
Specific location where games of chance will be conducted and played at the site (required) <i>Etabs machines inside clubhouse on West wall/dispensing device on East wall</i>			
If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known			

RESTRICTIONS (City/County Use Only)

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☒ Bingo	☐ Club Special	☒ Sports Pools
☒ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☒ Twenty-One
☒ Raffles	☐ Seal Board	☒ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☒ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheels with Tickets
☒ Pull Tab Dispensing Device	☒ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ ELECTRONIC Pull Tab Device		

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County-Retain a **copy** of the Site Authorization for your files.
2. City/County-Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

New application

Renewal

Requested effective date: July 1st 2023

1. Applicant: Aggie Foundation

2. Address of primary business office for the State of North Dakota:

501 Main St
Velva, ND 58790

3. Phone number at primary business office: (701) 527-0235

4. Ward County business address (if different):

5. Ward County phone number: (701) _____

6. Proposed gaming site: Wildwood Country Club

7. Address: 8401 County Rd 15W
Burlington, ND 58722

8. Owner of proposed gaming site: Aaron Faken

9. Business owner proposed site (if different): _____



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) <u>Aaron Faken</u>		Site Name <u>Wildwood Country Club</u>		Site Phone Number <u>701-725-4653</u>	
Site Address <u>8401 County Rd 15W</u>		City <u>Minot</u>		State <u>ND</u>	Zip Code <u>58701</u>
Organization (Lessee) <u>Aggie Foundation</u>		Rental Period <u>7/1/23</u> to <u>6/30/24</u>		County <u>Ward</u>	
1. Is Bingo going to be conducted at this site? ☒ No ☐ Yes 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts. ☒ No ☐ Yes				\$	
2. Is Twenty-One conducted at this site? ☒ No ☐ Yes Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$	
3. Is Paddlewheels conducted at this site? ☒ No ☐ Yes Number of Tables _____ X Rent per Table \$ _____				\$	
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site? ☐ No ☒ Yes Please check: ☐ Jar Bar ☒ Standard Dispensing Device				\$	
☒ Electronic Dispensing Device Number of Electronic Devices <u>5</u>				\$ <u>500</u>	
Total Monthly Rent				\$ <u>600</u>	
5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐					

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <u>[Signature]</u>	Title <u>Manager</u>	Date <u>3-8-23</u>
Signature of Lessee <u>[Signature]</u>	Title <u>Gaming Manager</u>	Date <u>3-8-23</u>

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
<u>Terry Peterson</u>	<u>President</u>
<u>Lance Selzler</u>	<u>VP</u>
<u>David Buen</u>	<u>Secretary</u>
<u>Wade Kittelson</u>	<u>Board member</u>
<u>Josh Stahlecker</u>	<u>Treasurer</u>
<u>Josh Oster</u>	<u>Board member</u>
<u>Trewor Kittelson</u>	<u>Board member</u>
<u>Mindy Norton</u>	<u>Gaming Manager</u>

Are any paid staff members or members of your organization's Board of Directors related to one another? No If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? No If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>0</u>	part-time	<u>0</u>
2.	gaming	full-time	<u>2</u>	part-time	<u>1</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>0</u>	part-time	<u>0</u>
2.	gaming:	full-time	<u>2</u>	part-time	<u>1</u>

12. How long has the applicant's organization been in existence in North Dakota?
20 years (tax exempt status since 2012)

13. Is your organization a chapter of a national organization? No
If so, what organization? _____

14a. What games are you applying to operate at the site applied for?

Pulltab dispensing device and Electronic
pulltab machines

14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? _____

15. What is the seating capacity of the site? 119

16. What is the total square footage of the building for which you are applying for this Site Authorization? 2324 sq. ft.

How many square feet will your gaming operation occupy? 56 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ 10.71
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

_____/mo.

_____/mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

_____/mo.

_____/mo.

18. What is the total off street automobile parking capacity of this site? 150

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? No
If so, identify them:

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

Monday - Saturday 7am - 2am
Sunday 11am - 12am

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of Aggie Foundation certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

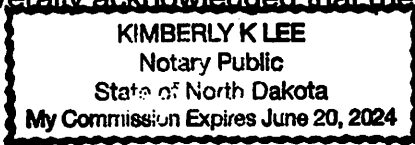
Signed: [Signature]
Name: Mindy Norton
Title: Gaming Manager
Daytime Phone Number: 701-527-0235
Date: 04/11/2023

STATE OF NORTH DAKOTA

} ss

COUNTY OF WARD

On this 11 day of April, 2023, before me, personally appeared Mindy Norton known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.



[Signature]
Notary Public
Ward County, North Dakota

My Commission expires: 6.20.2024



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (2-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Minot Junior Golf Association, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Vardon Golf Course

Street	City	ZIP Code	County
7101 Sounty Road 15 W	Minot	58703	Ward

Beginning Date(s) Authorized	Ending Date(s) Authorized	Number of Twenty-One tables, if zero, enter "0"
07/01/2023	06/30/2024	0

Specific location where games of chance will be conducted and played at the site (required)

Entire Bar Area Excluding Restrooms

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☐ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☒ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
------------------	------

Signature of City/County Official	Date
-----------------------------------	------

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

☐ New application

☒ Renewal

Requested effective date: 7/1/23

1. Applicant: Minot Jr. Golf Assoc. Inc
2. Address of primary business office for the State of North Dakota:
817 16th St. NW
Minot ND 58703
3. Phone number at primary business office: (701) 839-1337
4. Ward County business address (if different):

5. Ward County phone number: (701) _____
6. Proposed gaming site: Vardon Golf Club
7. Address: _____
7101 Co. Rd 15W
Minot ND 58701
8. Owner of proposed gaming site: Vardon Golf Club
9. Business owner proposed site (if different): _____

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
<u>- See attached -</u>	

Are any paid staff members or members of your organization's Board of Directors related to one another? NO If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? NO If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming	full-time	<u>10</u>	part-time	<u>10</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming:	full-time	<u>10</u>	part-time	<u>10</u>

12. How long has the applicant's organization been in existence in North Dakota?
24 years

13. Is your organization a chapter of a national organization? No
If so, what organization? _____

- 14a. What games are you applying to operate at the site applied for?

Dispensing device, Calcutta, Raffle

- 14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? 0

15. What is the seating capacity of the site? 175

16. What is the total square footage of the building for which you are applying for this Site Authorization? 4100 sq. ft.

How many square feet will your gaming operation occupy? 10 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ N/A
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

N/A \$ _____/mo.

_____ \$ _____/mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

N/A \$ _____/mo.

_____ \$ _____/mo.

18. What is the total off street automobile parking capacity of this site? 215

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? NO
If so, identify them:

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

Sunday - Saturday

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of Minot Jr. Golf Assoc Inc. certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

Signed: Carrie Weisenberger
Name: Carrie Weisenberger
Title: Asst. Controller
Daytime Phone Number: 701-839-1337
Date: 4/19/23

STATE OF NORTH DAKOTA

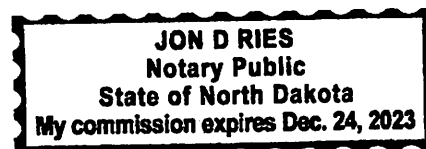
} ss

COUNTY OF WARD

On this 19th day of 2023 April, 2023, before me, personally appeared Carrie WEISENBERGER known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.

[Signature]
Notary Public
Ward County, North Dakota

My Commission expires: Dec. 24, 2023





**STATE GAMING LICENSE
REAPPLICATION FORM**
OFFICE OF ATTORNEY GENERAL
SFN 53838 (Rev. 10-2017)

License Number: (Office Use) G -
License Year Ending: June 30, _____

1. Official, Legal Name of Organization: (Do Not Abbreviate) Minot Junior Golf Association, Inc.		Business Telephone Number: 701-839-1337	
Business Address: (Street) 317 16h St. NW	City: Minot	State: ND	Zip Code: 58703
Mailing Address:	City:	State:	Zip Code:
Address where gaming accounting records are kept: 317 16th St. NW	City:	State:	Zip Code:
E-mail Address: weelinks@srl.com	Contact Person: Carol Gefre	Official Position of Contact Person: Comptroller	
2. Is organization recognized as tax exempt by the Internal Revenue Service? ☒ YES ☐ NO		3. Provide organization's Federal Employer Identification Number (EIN): 45-0436257	
4. Name and Title of Organization's Top Executive Official: (i.e., Cmdr., Pres., etc.) Reed Argent		Daytime Telephone Number: 701-721-3344	
5. Name of Gaming Manager: Jon Ries		Daytime Telephone Number: 701-720-1056	
6. Signature of Gaming Manager:		Date:	
7. List the Full Governing Board of the Organization - The full governing board is primarily responsible and may be held accountable for the proper determination and use of net proceeds.			
Name: Reed Argent	Telephone Number: (701) 721-3344	Name: Dan Langemo	Telephone Number: (701) 240-3522
Name: Roland Aarayan	Telephone Number: (701) 839-3815	Name: Kelsey Holt	Telephone Number: (701) 720-0819
Name: Erika Kelly	Telephone Number: (701) 833-1083	Name: Steve Fundingsland	Telephone Number: (701) 833-1532
Name: Chuck Kranz	Telephone Number: (701) 852-8290	Name:	Telephone Number:
Name: Steve Kottsick	Telephone Number: (701) 240-0593	Name:	Telephone Number:
Name: Todd Cresap	Telephone Number: (701) 838-3260	Name:	Telephone Number:
8. Does the Organization Own or Rent the Premises at Which the Games of Chance will be Conducted? ☐ Own ☒ Rent			

AFFIDAVIT:

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official: 	Date: 4-19-23
--	--	------------------



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) 28 Club L L C Dba Vardon Club		Site Name Vardon Golf Club		Site Phone Number (701) 858-0312	
Site Address 7101 County Road 15 W		City Minot	State ND	Zip Code 58703	County Ward
Organization (Lessee) Minot Junior Golf Association, Inc.			Rental Period 7/1/2023 to 6/30/2024		Monthly Rent Amount
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				☒ No ☐ Yes ☐ No ☐ Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				☒ No ☐ Yes	\$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____				☒ No ☐ Yes	\$
4. Is Pull Tabs Involving either a jar bar, standard, or electronic dispensing device conducted at this site? Please check: ☐ Jar Bar ☒ Standard Dispensing Device ☒ Electronic Dispensing Device Number of Electronic Devices _____				☐ No ☒ Yes	\$
Total Monthly Rent					\$ 0.00

5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Owner	Date 4/13/23
Signature of Lessee 	Title Board President	Date 4-19-23

(over)



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (2-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

MSU Beaver Boosters, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Pink's Bar and Grill

Street

102 128th St NW

City

Minot

ZIP Code

58703

County

Ward

Beginning Date(s) Authorized

7-1-2023

Ending Date(s) Authorized

6-30-2024

Number of Twenty-One
tables, if zero, enter "0"

2

Specific location where games of chance will be conducted and played at the site (required)

Entire Bar Area Excluding Restrooms

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)



Bingo



Club Special



Sports Pools



ELECTRONIC Quick Shot Bingo



Tip Board



Twenty-One



Raffles



Seal Board



Poker



ELECTRONIC 50/50 Raffle



Punchboard



Calcuttas



Pull Tab Jar



Prize Board



Paddlewheel with Tickets



Pull Tab Dispensing Device



Prize Board Dispensing Device



Paddlewheel Table



ELECTRONIC Pull Tab Device

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

☐ New application

☒ Renewal

Requested effective date: 7/1/23

1. Applicant: MSU Beaver Boosters Inc

2. Address of primary business office for the State of North Dakota:

317 16th St. NW
Moor ND 58703

3. Phone number at primary business office: (701) 839-1337

4. Ward County business address (if different):

5. Ward County phone number: (701) _____

6. Proposed gaming site: Pinks

7. Address: _____

102 128th Ave NW
Moor ND 58703

8. Owner of proposed gaming site: Pinks

9. Business owner proposed site (if different): _____

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
<u>- See Attached -</u>	

Are any paid staff members or members of your organization's Board of Directors related to one another? NO If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? NO If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming	full-time	<u>10</u>	part-time	<u>10</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming:	full-time	<u>10</u>	part-time	<u>10</u>

12. How long has the applicant's organization been in existence in North Dakota?
4 years

13. Is your organization a chapter of a national organization? NO
If so, what organization? _____

14a. What games are you applying to operate at the site applied for?

Blackjack, Paddle Wheel, Bingo, Pulltabs, Dispensing device, Electronic device, Raffle, Poker, Calcutta

14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? 2

15. What is the seating capacity of the site? 75

16. What is the total square footage of the building for which you are applying for this Site Authorization? 2000 sq. ft.

How many square feet will your gaming operation occupy? 50 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ N/A
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

N/A \$ _____/mo.

_____ \$ _____/mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

N/A \$ _____/mo.

_____ \$ _____/mo.

18. What is the total off street automobile parking capacity of this site? 100

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? No
If so, identify them:

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

Sunday - Saturday

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of MSU Beaver Boosters Inc. certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

Signed: Carrie Weisenberger
Name: Carrie Weisenberger
Title: Asst. Comptroller
Daytime Phone Number: 701-839-1337
Date: 4/19/23

STATE OF NORTH DAKOTA

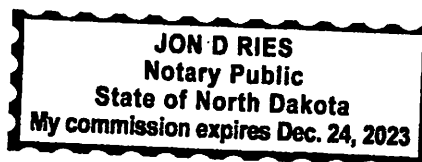
} ss

COUNTY OF WARD

On this 19th day of April, 20 23, before me, personally appeared Carrie WEISENBERGER known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.

[Signature]
Notary Public
Ward County, North Dakota

My Commission expires: Dec. 24th, 2023





RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) Shannon Michels		Site Name Pinks		Site Phone Number (701) 852-2385	
Site Address 102 128th Ave N W		City Minot		State ND	Zip Code 58703
Organization (Lessee) M S U Beaver Boosters, Inc.		Rental Period 7/1/2023 to 6/30/2024		County Ward	
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				☐ No ☒ Yes ☐ No ☐ Yes \$	
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 <u>2</u> X Rent per Table \$ <u>100.00</u>				☐ No ☒ Yes \$ \$ 200.00	
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____				☒ No ☐ Yes \$	
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site? Please check: ☒ Jar Bar ☒ Standard Dispensing Device				☐ No ☒ Yes \$ 200.00	
☒ Electronic Dispensing Device Number of Electronic Devices <u>3</u>				\$ 300.00	
Total Monthly Rent				\$ 700.00	

5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

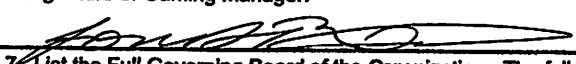
Signature of Lessor 	Title Owner	Date 4-18-23
Signature of Lessee 	Title Board President	Date 4-19-23

(over)



**STATE GAMING LICENSE
REAPPLICATION FORM**
OFFICE OF ATTORNEY GENERAL
SFN 53838 (Rev. 10-2017)

License Number: (Office Use) G -
License Year Ending: June 30, _____

1. Official, Legal Name of Organization: (Do Not Abbreviate) M S U Beaver Boosters, Inc		Business Telephone Number: 701-839-1337	
Business Address: (Street) 317 16th St N W	City: Minot	State: ND	Zip Code: 58703
Mailing Address:	City:	State:	Zip Code:
Address where gaming accounting records are kept: 317 16th St NW	City: Minot	State: ND	Zip Code: 58703
E-mail Address: weelinks@srt.com	Contact Person: Carol Gefre	Official Position of Contact Person: Comptroller	
2. Is organization recognized as tax exempt by the Internal Revenue Service? ☒ YES ☐ NO		3. Provide organization's Federal Employer Identification Number (EIN): 36-3884433	
4. Name and Title of Organization's Top Executive Official: (i.e., Cmdr., Pres., etc.) Cameron Stone		Daytime Telephone Number: 701-240-6417	
5. Name of Gaming Manager: Jon Ries		Daytime Telephone Number: 701-720-1056	
6. Signature of Gaming Manager: 		Date: 4-19-23	
☒ List the Full Governing Board of the Organization - The full governing board is primarily responsible and may be held accountable for the proper determination and use of net proceeds.			
Name: See Attached	Telephone Number:	Name:	Telephone Number:
Name:	Telephone Number:	Name:	Telephone Number:
Name:	Telephone Number:	Name:	Telephone Number:
Name:	Telephone Number:	Name:	Telephone Number:
Name:	Telephone Number:	Name:	Telephone Number:
Name:	Telephone Number:	Name:	Telephone Number:
8. Does the Organization Own or Rent the Premises at Which the Games of Chance will be Conducted? ☐ Own ☒ Rent			

AFFIDAVIT:

The Top Executive Official declares that the information is correct and authorizes the Attorney General to inspect the organization's bank and accounting records.	Signature of Top Executive Official: 	Date: 4-19-23
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Beaver Booster Board of Directors

##	First	Last	Address	City	ST	ZIP	Cell	E-mail	Business
1	Kim	Albert	1905 1st Ave SW	Minot	ND	58701	720-8625	kalbert@srt.com	Allstate Insurance
2	Zach	Burdick	901 Harmondy St. NW	Minot	ND	58703	720-4860	zach.burdick@fwbt.com	First Western Bank
3	Dave	Forthun	1914 Westfield Ave	Minot	ND	58701	721-3515	fatdave2010@hotmail.com	Minot Restaurant Supply
4	Logan	Gundersen	606 19th Ave. SE Apt. 1	Minot	ND	58701	240-5678	logan.gunderson@fwbt.com	First Western Bank
5	Jerry	Obenauer	PO Box 643	Hazen	ND	58545	891-9381	jobenauer@universalathletic.com	Universal Athletic
6	Cameron	Stone	712 23rd Ave. NW	Minot	ND	58703	720-6417	cameron.stone95@gmail.com	Edward Jones
7	Cole	Stober	625 3rd St. Se	Minot	ND	58701	509-3311	colestober@gatecity.bank	Gate City Bank



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

OFFICE OF ATTORNEY GENERAL

SFN 9338 (08/2019)

Application for: ☐ Local Permit ☒ Restricted Event Permit (one event per year)

Name of Nonprofit Organization or group of people permit is issued to Minot's Finest Car Group	Date(s) of Activity 5/13/2023 to 5/13/2023	For a raffle, provide drawing date(s): 5-13-2023	
Person Responsible for the Gaming Operation and Disbursement of Net Income Chris Ecker	Title Event Manager	Business Phone Number 701 340 4283	
Business Address 1720 10th St SW	City Minot	State ND	Zip Code 58701
Mailing Address (if different)	City	State	Zip Code
Name of Site Where Game(s) will be Conducted Minot Fair Grounds	Site Address 2005 E Burdick Expy		
City Minot	State ND	Zip Code 58701	County Ward
Check the Game(s) to be Conducted: * Poker, Twenty-one, and Paddlewheels may be Conducted only by a Restricted Event Permit. ☒ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker * ☐ Twenty-one * ☐ Paddlewheels *			

DESCRIPTION AND RETAIL VALUE OF PRIZES TO BE AWARDED

Game Type	Description of Prize	Retail Value of Prize	Game Type	Description of Prize	Retail Value of Prize
Raffle	Subwoofer/Enclos	\$300.00			
Raffle	Drill/Impact	\$200.00			
Raffle	Tool box small	\$100.00			
Raffle	Car Care Kit	\$100.00			
Raffle	Tool Kit	\$100.00			
Raffle	Wooden Flag Sign	\$45.00			
Raffle	Car Wash Books	\$80.00			
			Total: (Limit \$40,000 per year) \$ 925.00		

Intended uses of gaming proceeds: United Way Back Pack Buddies program

Does the organization presently have a state gaming license? ☒ No ☐ Yes - If "Yes," the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240.

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1-June 30? ☒ No ☐ Yes-If "Yes," the organization or group does not qualify for a local permit or restricted event permit.

Has the organization or group received a local permit from any city or county for the fiscal year July 1-June 30? ☒ No ☐ Yes-If "Yes," indicate the total value of all prizes previously awarded: \$ _____. This amount is part of the total prize limit of \$40,000 per year.

Signature of Organization or Group's Top Official 	Date Apr 15 2023	Title Manager	Business Phone Number 701 340 4283
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PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$8,000.

The retail value of a merchandise prize cannot exceed \$8,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$40,000 per year.

If the value of the planned cash and merchandise prizes exceeds \$40,000, the organization must reduce the prizes to this limit or apply for a state license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT:

The major differences between a local permit and restricted event permit are:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	No	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports pools	Bingo Raffles Sports pools Poker Twenty-one Paddlewheels

Compared to a "Local Permit," an organization with a "Restricted Event permit" may conduct 3 more game types, but is restricted to 1 event per year, must file an information report with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code § 53-06.1-11.1(2) and North Dakota Administrative Code § 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$40,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is not a prize.

INFORMATION REQUIRED TO BE PREPRINTED ON A STANDARD RAFFLE TICKET:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or eight thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on a same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the department of transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of minimum age, a statement that a person must be at least " _ " years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: Minot's Finest

2. Type of gaming applied for: circle one

Bingo

Raffle(s)

Sports Pool

3. Date of event(s): 13 MAY 23

4. Name of the event (if any): Season Opener

5. Person in charge of gaming event: Christopher Ecker

Weekday telephone number: 701 340 4283

6. Has your organization received a local gaming permit from Ward County in the past? No
If not, please refer to the attached Ward County gaming resolution and provide with your application the following:

a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.

b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes of your organization.

7. Attach a permit fee of \$25.00. If a check is used, make it payable to the Ward County Auditor.

8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

Name: _____

Address: _____



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Men's Winter Refuge		Dates of Activity (Does not include dates for the sales of tickets) June 17, 2023	
Organization or Group Contact Person Mike Zimmer	E-mail winterrefuge@srt.com	Telephone Number 701-822-2585	
Business Address 1038 43rd St. SE	City Minot	State ND	ZIP Code 58701
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Magic City Harley-Davidson	County Ward
Site Physical Address 6701 US-83 NW S.	City Minot
	State ND
	ZIP Code 58701
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 1-day event on June 17	

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Basket raffle	20-25 gift baskets - contestants buy tickets then choose which basket(s) they want to enter for	\$500 to \$1,000
	Total (limit \$40,000 per year)	\$ 20k to 25k

Intended Uses of Gaming Proceeds

Operations of our men's homeless shelter

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name Mike Zimmer	Title Executive Dir.	Telephone Number 701-822-2585	E-mail Address winterrefuge@srt.com
Signature of Organization or Group's Top Official Mike Zimmer		Title Executive Director	Date 4/20/23

WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: Minot Area Men's Winter Refuge
2. Type of gaming applied for: circle one
Bingo Raffle(s) Sports Pool
3. Date of event(s): June 17, 2023
4. Name of the event (if any): Refuge Ride
5. Person in charge of gaming event: Mike Zimmer
Weekday telephone number: 701-822-2585
6. Has your organization received a local gaming permit from Ward County in the past? Yes
If not, please refer to the attached Ward County gaming resolution and provide with your application the following:
- a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.
- b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes of your organization.
7. Attach a permit fee of \$25.00. If a check is used, make it payable to the Ward County Auditor.
8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

Name: _____

Address: _____

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 24 2014

MINOT AREA MENS WINTER REFUGE
430 N BROADWAY
MINOT, ND 58703

Employer Identification Number:
46-4794800
DLN:
17053168314024
Contact Person:
SARA S REPENNING ID# 31797
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 7, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations



Making a difference

Services provided by the Minot Area Men's Winter Refuge:

■ **Men's homeless shelter:** We can provide shelter, food, clothing, basic nursing care, shower & laundry facilities, and transportation assistance for men ages 18 & over who are experiencing homelessness. Since our inception in 2013, we have provided shelter for more than 1,300 individuals.

■ **Emergency transportation:** For men, women and children in need of relocating to find shelter or reconnect with family, we can help with the cost of bus and train tickets.

■ **Men's clothing:** We can provide free adult men's clothing, shoes, boots, coats, winter hats, gloves, etc., to any individual in need who reaches out to us.

■ **Food pantry bus:** Every Wednesday, we donate the use of our bus and volunteer drivers to transport individuals to the Lord's Cupboard food pantry to pick up a box of food. Our pick-up sites are Milton Young Tower and Henry Tower, and anyone is welcome to meet our bus there to go to the pantry. In the past 4 years, we have provided rides to more than 3,500 individuals.

► *For information on these services or how you can help the Men's Winter Refuge continue these services, contact executive director Mike Zimmer at 701-822-2585*

The Minot Area Men's Winter Refuge is a 501(c)3 nonprofit men's homeless shelter which opened in 2013.

The shelter is open from Nov. 1 through April 30 to provide a warm bed, food, clothing, transportation, basic nursing care, and laundry and shower facilities for up to 12 men per night. Our year-round services include emergency lodging, emergency travel assistance, and free bus rides (every Wednesday) to a local food pantry.

VOLUNTEER OPPORTUNITIES

► **Overnight attendants:** Each night from Nov. 1 thru April 30, men or women age 21-over are needed from 7 pm to 5 am. A comfortable living room with WiFi, a desktop PC, big-screen TV, Roku system and a large selection of DVD/blue-ray movies are provided.

► **Donate a meal:** Prepare a meal to be served hot at 7 pm or earlier to be reheated. For info or to sign up, visit meal-train.com/trains/2ymy7q

*For information, call executive director
Mike Zimmer at 701-822-2585.*

Our Mission

"To offer shelter from the cold and to provide assistance referrals to men coming to our area."

Thank You to our financial supporters

- Individual & corporate donors
- Area churches & service clubs
- City of Minot
- St. Joseph's Community Health Foundation
- Minot Area Community Foundation
- Otto Bremer Trust
- Souris Valley United Way
- Minot Air Force Base
- North Dakota Department of Commerce
- Rural Community Grant Fund

Donation Wish List

- Financial donations
- Organize a fundraiser/donation drive
- Donate a hot meal (6 pm, Nov. thru April)
- Bedding (twin size), pillows
- Bath towels, wash cloths
- Men's winter clothing (coats, boots, gloves, hats, long johns)
- Men's socks, underwear, t-shirts, pajamas, slippers
- New or used backpacks/duffle bags
- New or used DVD/blue ray movies
- Microwave food (canned or boxed) such as soup, stew, chili, ramen, pasta, rice
- Breakfast food (cereal, instant oatmeal)
- Snacks (granola bars, fruit bars, pop tarts, pudding, applesauce, peanut butter)
- Toiletries (shampoo, men's body wash, toothbrushes/toothpaste, deodorant, disposable shavers)
- Cleaning products (liquid laundry soap, liquid dishwasher soap)
- Paper and kitchen products (paper towels, toilet paper, napkins, paper plates)
- Trash bags (13 gallon), ziploc bags

Donations can be delivered to:
1038 43rd St. SE, Minot, ND 58701

Mike Zimmer, executive director
Phone: 701-822-2585
E-mail: winterrefuge@srt.com

www.menswinterrefuge.com
facebook.com/menswinterrefuge



Non-profit men's
homeless shelter
Established 2013

1038 43rd St. SE
Minot, ND 58701

Phone: 701-822-2585

Email: winterrefuge@srt.com
www.menswinterrefuge.com

[facebook.com/](https://facebook.com/menswinterrefuge)
[menswinterrefuge](https://facebook.com/menswinterrefuge)



Board or Commission Application Form

Candidates must complete and sign this application to be considered for appointment or reappointment.

Name: Medalen Ernest
Last First Preferred

Home address: 912 18th Avenue S.W. Minot N.Dak. 58701
Street City State Zip Code

Telephone: Cell (701) 721-1431 Other (-) Fax (-)

Email address: emedalen@srt.com

Preferred method(s) of contact: ☒ Cell phone ☐ Other phone ☐ Email

Preference on which commission or committee you would like to serve? Tuition Appeals Committee

Have you previously served on a Ward County commission or committee? Yes

If yes, please list the commission(s) or committee(s) and the date(s) of service: School Reorganization Board - 2000-2022 Tuition Appeals Committee 2001 - Present

Have you applied for an appointment previously? ☒ Yes ☐ No

If yes, are you reapplying for another term? ☒ Yes ☐ No

Briefly explain why you would like to be considered for a Ward County volunteer commission or committee and what you hope to accomplish if appointed: My goal as a member of the committee would be to review the Appeals Requests that come before the committee, give equal consideration to input from both sides, and make a decision based on the North Dakota Century Code regulations for appeal requests.

Are you able to regularly attend the scheduled meetings of the appointed body? ☒ Yes ☐ No

Educational background: Master's Degree in School Administration from U.N.D.

Professional and employment background: Retired now - Had 40 years in Education as a teacher and Admin.: Rural School, Glenburn, Newtown & Minot.

Community volunteer experience: Church and several civic organizations and sporting events over the years.

List below any additional skills or qualifications you feel you could bring to this Board or Commission if selected to serve:

Served 8 years on the Minot City Council and was on several boards and committees connected with position.

Please include a list of references. Jim Rostad

Jim Blomberg

Dr. Mark Vollmer

Signature of applicant Ernest O. Medalen Date April 11, 2023