

Minutes of the Board of Ward County Commissioners
December 20, 2022

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners Olson and Rostad present. Also present were department heads Bradley Starnes, Dana Larsen, Jason Blowers, Kerrienne Boetcher, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve the minutes of the Regular Commission Meeting on December 6, 2022 and the Special Commission Meeting on December 7, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the regular bills totaling \$390,000.74 and Human Service Zone direct cost bills totaling \$6,706.49. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 12/20/2022 BILL LIST			
GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2022 TRANSACTIONS--SEE JP BILL LIST	\$ 150,363.15
	ACCURATE CONTROLS INC	FLEXIDOME IP STARLIGHT--JAIL OPERATIONS	4,595.60
190353	AUTO DOCTOR	MAINT - REAR BRAKES #3--SHERIFF	288.10
190353	AUTO DOCTOR	MAINT - FRONT ROTORS & BRAKES #17--SHERIFF	410.15
190353	AUTO DOCTOR	MAINT - REPLACE 2 WHEELS #33 (LEFT SIDE BENT)--SHERIFF	60.00
190353	AUTO DOCTOR	MAINT - FRONT ROTORS & BRAKES, REAR BRAKES #14--SHERIFF	760.00
190353	AUTO DOCTOR	MAINT - COILS, SPARK PLUGS, PURGE SOLENOID #17--SHERIFF	445.26
190353	AUTO DOCTOR	MAINT - REPAIR SPOT LITE/MOVE RADIO SPEAKER #32--SHERIFF	50.00
190353	AUTO DOCTOR	INSTALL POLICE EQUIP - NEW UNIT (CASEY)--SHERIFF	2,000.00
DD	BURKETT, EMILY	OVERNIGHT TRAVEL 11/30/22-12/02/22 BISMARCK--EXTENSION SERVICE	158.89
DD	BURKETT, EMILY	DAY TRIPS 11/8/22-11/23/22 NOV TRAVEL--EXTENSION SERVICE	170.77
DD	BURKETT, EMILY	OVERNIGHT TRAVEL 12/5/22-12/6/22 JAMESTOWN--EXTENSION SERVICE	253.76
190354	CDW GOVERNMENT INC	DISPLAY PORT - HP COMPUTER - SB Z2 G5 W-1250 512/16 WP--SHERIFF	1,482.10
190354	CDW GOVERNMENT INC	2 PORT DISPLAY - KVM SWITCH--SHERIFF	654.98
DD	CLEMENS, DALE H	CLOTHING ALLOWANCE - INSULATED PANTS--SHERIFF	278.43
190355	COLE PAPERS INC	PROCESSING FEE FOR INV 102083484 10.12.22--FACILITY MANAGEMENT	7.00
DD	DIEDRICHSSEN, DOUGLAS C	OVERNIGHT TRAVEL 12/4/22-12/9/22 FEMA, BALTIMORE MD--PLANNING AND ZONING	62.50
DD	DOMESTIC VIOLENCE CRISIS CENTE	ARPA PROJ #89 EMERGENCY SHELTER JULY THRU OCT 2022--COMMISSIONERS	12,039.05
DD	DOMESTIC VIOLENCE CRISIS CENTE	ARPA PROJ #90 HIGH RISK INTERVENTION JULY - OCT 2022--COMMISSIONERS	2,268.15
190307	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MANAGEMENT	885.18
190307	ENERBASE FARMERS UNION/CENEX	TRANMISSION FLUID - 2 QTS--FACILITY MANAGEMENT	8.78
190307	ENERBASE FARMERS UNION/CENEX	FUEL - NOVEMBER--SHERIFF	10,305.58

190356	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	88.50
190357	ES & S INC	ELECTION LAYOUT CHARGE--GENERAL	523.45
190357	ES & S INC	ELECTION MEDIA--GENERAL	3,266.53
190357	ES & S INC	AUDIO PROGRAMMING ELECTION--GENERAL	1,461.40
190358	FIRST WESTERN INSURANCE	INSURANCE ADDED FOR 2022 HONDA PILOT - POLICY BA000244702--HUMAN SERVICES	71.00
DD	HELGESON, STEPHANIE K	OVERNIGHT TRAVEL 11/1/22-11/3/22 DICKINSON--JAIL OPERATIONS	252.50
190359	HERC-U-LIFT	ANNUAL INSPECTION FOR SCISSOR LIFT--FACILITY MANAGEMENT	280.00
190308	HOFFARTH SANITATION	TRASH SERVICE - COURTHOUSE--FACILITY MANAGEMENT	600.00
DD	HOW, EMILY	DAY TRIPS 11/14/22-11/29/22 NOV TRAVEL--EXTENSION SERVICE	138.50
190360	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	325.40
190361	INFOUSA MARKETING INC	POLK DIRECTORY--RECORDER	295.00
190362	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 10/24/22-11/27/22--STATES ATTORNEY	946.11
DD	MILLER, KEITH D	CLOTHING ALLOWANCE - HOE OVERALLS--SHERIFF	92.75
190363	MINOT AUTOMOTIVE CENTER	DOWN PMT - 2022 CHRYSLER PACIFICA 2C4RC1BG3NR217117--INMATE TRUST (COMMISSARY)	1,000.00
190364	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT--GENERAL	5,754.65
190365	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT TRANSFERS 51-21-CR-00177 RR --SHERIFF	150.00
190366	NDEAFCS	2023 MEMBERSHIP DUES - STATE & NATIONAL - ELLEN BJELLAND--EXTENSION SERVICE	115.00
190366	NDEAFCS	2023 MEMBERSHIP DUES - STATE & NATIONAL - HOLLY ARNOLD--EXTENSION SERVICE	115.00
190367	NORTHERN PLAINS CHILDREN'S ADVOCACY CNTR	ARPA PROJ #93 FORENSIC INTERVIEWS, THERAPY SESSIONS, ADVOCACY SERVICES - OCT 2022--COMMISSIONERS	10,620.60
190368	NOVA FIRE PROTECTION, INC	ANNUAL INSPECTION IN JAIL--FACILITY MANAGEMENT	325.00
190368	NOVA FIRE PROTECTION, INC	REPLACE SPRINKLER IN JAIL--FACILITY MANAGEMENT	525.00
DD	POWERS, KAYLA D	OVERNIGHT TRAVEL 11/27/22-12/2/22 WEST FARGO--SHERIFF	157.50
190369	RELIANCE TELEPHONE OF GRAND FORKS INC	PHONE CARDS--INMATE TRUST (COMMISSARY)	200.00
DD	ROED, ROBERT W	OVERNIGHT TRAVEL 11/29/22-11/30/22 BISMARCK--SHERIFF	17.50
190370	SAFE RESTRAINTS INC	WRAP RESTRAINT W/ HELMET--JAIL OPERATIONS	4,897.12
DD	SCHACHTSCHNEIDER, LAURIE M	OVERNIGHT TRAVEL 11/1/22-11/3/22 DICKINSON--JAIL OPERATIONS	35.00
190371	STUTSMAN COUNTY	MENTAL HEALTH ATTY FEES - 11/1/22 JB--GENERAL	114.00
190372	SUMMIT FOOD SERVICES LLC	NOVEMBER MEALS FOR JUVENILE--JUVENILE DETENTION	1,055.74
190231	THOMAS LAW FIRM	2022 INDIGENT DEFENSE - DECEMBER 2022--GENERAL	2,000.00
190309	TYLER TECHNOLOGIES INC	EXECUTIME PROF SVCS 10/3/22--HUMAN RESOURCES	260.00
190309	TYLER TECHNOLOGIES INC	EXECUTIME PROF SVCS 10/26/22--HUMAN RESOURCES	260.00
190309	TYLER TECHNOLOGIES INC	EXECUTIME PROF SVCS 10/31/22--HUMAN RESOURCES	260.00
190310	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	18.81
190310	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	278.95
190310	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	86.54

190373	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	2,335.05
190373	UNITED MAILING SERVICES INC	SERVICES--GENERAL	419.40
190374	US POSTAL SERVICE	ANNUAL PO BOX CHARGE--GENERAL	1,340.00
DD	VISOCSKY, CASEY W	OVERNIGHT TRAVEL 11/27/22-12/2/22 WEST FARGO--SHERIFF	157.50
190375	WARD COUNTY HIGHWAY DEPT	DUMPING FEES--GENERAL	62.80
190375	WARD COUNTY HIGHWAY DEPT	DELIVERY OF 2022 GENERAL ELECTION EQUIP--GENERAL	1,202.75
190319	WEX HEALTH, INC.	FSA MONTHLY FEES--HUMAN RESOURCES	161.00
190376	WHEELER CONSTRUCTION INC	ARPA PROJ #17, DETENSION CENTER EAST CAMERA--SHERIFF	17,000.00
190232	WILHELM TIM	2022 INDIGENT DEFENSE - DECEMBER 2022--GENERAL	2,000.00
DD	WOOSTER, NICHOLAS H	CLOTHING ALLOWANCE - CANVAS WORK PANTS--SHERIFF	37.61
190311	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MANAGEMENT	8,922.93
190311	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	13,201.56
Total General Bills:			\$ 270,975.58

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2022 TRANSACTIONS--SEE JP BILL LIST	\$ -
190352	WARD COUNTY HIGHWAY DEPT	MAINTENANCE 11/30/22	719.33
Total Park Board Bills:			\$ 719.33

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2022 TRANSACTIONS--SEE JP BILL LIST	\$ 2,008.01
190324	ACME TOOLS GRAND FORKS	OSCILLATING TOOL	253.97
190325	ARAMARK UNIFORM SERICES	JANITORIAL SERVICES	636.36
190312	BERTHOLD CITY	UTILITIES	117.80
190326	BUTLER MACHINERY	ELEMENT & BATTERY	833.16
190326	BUTLER MACHINERY	FILTERS	105.07
190328	DAKOTA FLUID POWER INC	GATES HOSE ASSEMBLY	68.55
190328	DAKOTA FLUID POWER INC	HOSE ASSEMBLY, JIC PLUG, SEAL	25.92
190328	DAKOTA FLUID POWER INC	FACE CAP, PLUG KIT, HOSE ASSEMBLY	277.47
190328	DAKOTA FLUID POWER INC	HOSE ASSEMBLY	60.41
190328	DAKOTA FLUID POWER INC	HOSE ASSEMBLY	400.06
190329	DAKOTALAND AUTOGLASS	WINDSHIELD REPLACEMENT #25	250.00
190329	DAKOTALAND AUTOGLASS	REPLACE BACK GLASS	350.85
190327	D-WARE INC.	HWY & SIGN SOFTWARE	6,600.00
190330	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	118.71
190330	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	275.00
190331	ENERBASE FARMERS UNION/CENEX	GASOLINE, DIESEL	37,049.26
190332	FARMERS UNION OIL CO	GASOLINE, DIESEL	3,278.62

190333	FARMERS UNION OIL CO - KENMARE	EXTENSION CORD	42.02
190333	FARMERS UNION OIL CO - KENMARE	GASOLINE, DIESEL	4,454.57
190333	FARMERS UNION OIL CO - KENMARE	WIPER BLADES & CLEANER	69.97
190334	GENERAL TRADING CO	CLEANERS, FLUID, TOWELS, BALL VALVES	429.91
190334	HOFFARTH SANITATION	SANITATION SERVICE	195.00
190336	JOHNSON CONTROLS	REPLACE DRAFT INDUCER ASSEMBLY BLDG E	1,950.00
190336	JOHNSON CONTROLS	REPLACE RELIEF VALVE ON BOILER - BLDG C	2,220.38
190337	KLJ ENGINEERING LLC	ENGINEERING SERVICE - CR 18 - PROJ #1315113	1,512.92
190338	MAINTENANCE PLUS INC	GENERAL CLEANING & SUPPLIES	1,419.15
190339	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT SUBSCRIPTION	72.00
190313	MDU - BISMARCK OFFICE	UTILITIES	301.52
190313	MDU - BISMARCK OFFICE	UTILITIES	95.65
190340	MENARDS - MINOT	SILICONE	89.98
190340	MENARDS - MINOT	WEDGE, ANCHOR, BUSHINGS, ABS TRAP ADAPTER	34.58
190340	MENARDS - MINOT	PARTS - 20A ST GFCI - UNIT #243	37.98
190340	MENARDS - MINOT	CORDS	223.93
190340	MENARDS - MINOT	TANKS, SAW, PIPE	1,131.69
190340	MENARDS - MINOT	SAW RETURN - ORIG INV 17417 12.2.22	(199.00)
190340	MENARDS - MINOT	WIRE, CONNECTORS	305.89
190340	MENARDS - MINOT	PANELS, LUMBER	1,004.40
190340	MENARDS - MINOT	BATTERIES, CORDS	197.91
190340	MENARDS - MINOT	VANITY, CEILING, PIPE	837.99
190340	MENARDS - MINOT	WRENCH, VALVE	36.82
190340	MENARDS - MINOT	THERMOSTAT, FITTINGS	40.49
190340	MENARDS - MINOT	SQUEEGE, COPPER	44.21
190340	MENARDS - MINOT	ADAPTER	8.36
190340	MENARDS - MINOT	VANITY, CONNECTORS	214.62
190341	MINOT AUTO SUPPLY	BEARING	42.10
190342	NAPA AUTO PARTS	FILTERS, SOCKET, HOSE, TOWELS, BROOM	1,627.29
190342	NAPA AUTO PARTS	LAMP, WIPER BLADE, VALVE, RADIATOR CAP	266.69
190343	ND DEPT OF TRANSPORTATION.	BRIDGE INSPECTIONS - PROJ BRC-099(012)	1,643.47
190344	NORTHERN PLAINS EQUIPMENT CO I	CHECK TRANSMISSIONS ON 2 TRACTORS	500.56
190344	NORTHERN PLAINS EQUIPMENT CO I	REFUND TAX FROM INV IC94839 11.28.22	(57.20)
190344	NORTHERN PLAINS EQUIPMENT CO I	OIL (TAX TO BE REFUNDED)	1,097.20
190344	NORTHERN PLAINS EQUIPMENT CO I	GRILL, FILTERS	387.70
190345	NORTHWEST TIRE & RETREAD INC	TIRES, MOUNTING, ALIGNMENT & REPAIRS	7,645.62
190314	OTTERTAIL POWER CO	UTILITIES	59.63
190346	RDO/POWERPLAN	WINDOWS, WIPER BLADES #91	1,996.26
190347	SUNDRE SAND & GRAVEL INC	493 TONS SALT SAND	15,252.47
190347	SUNDRE SAND & GRAVEL INC	301 TONS SALT SAND	9,335.76
190348	SWANSTON EQUIPMENT CO	COUPLER	101.93
190349	THORSRUD SUPPLY COMPANY INC	DOOR - CLOSER CYLINDER & SWEEP	441.20
190350	TRI N PROPANE	PROPANE HEAT	306.18
190351	WESTLIE MOTOR CO	FILTERS	322.96
190351	WESTLIE MOTOR CO	SEAT, HOSES, SENSOR & OIL LEAK REPAIR	6,022.42
190351	WESTLIE MOTOR CO	REPLACE SENSOR & SOLENOID ASSEMBLY	1,565.19
DD	WEX BANK	GASOLINE	71.24
Total Road/Highway Bills:			\$ 118,110.83

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	NOVEMBER 2022 TRANSACTIONS--SEE JP BILL LIST	\$ 195.00
		Total Vision Zero Bills:	\$ 195.00

GRAND TOTAL

\$ 390,000.74

Ward County Sheriff Robert Roed appeared regarding a budget amendment. Sheriff Roed is looking for an amendment to increase the K-9 account by \$1,741.61 to cover the costs of the building materials for a K9 obstacle course.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the budget amendment in the amount of \$1,741.61 as presented. Roll call; all voted yes; motion carried.

John Klug, Minot Chief of Police, appeared regarding a contract amendment with Tyler Technologies. Mr. Klug would like to amend the clause from the 1991 contract that requires both parties to agree to changes that may only impact one party. This proposed amendment would change the clause to state that either party may sign individually if it only impacts that one party.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the Tyler Technologies Amendment which will allow consent for only one party regarding a change that impacts only that party rather than have both parties consent. Roll call; all voted yes; motion carried.

County Recorder Kristin Kowalczyk appeared with applications for Right of Way Reversal. Moved by Comm. Rostad, seconded by Comm. Olson to approve the two applications from Curtis and Michelle Saari for ROW reversal from 40 feet to the 33 statutory feet. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization, appeared regarding the Tax Roll Memorandum.

1. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hanna, Ryan & Susan	EV170990000010 Olt 1 of NENE Less ROW S17-155-87	38015 19 th Ave NW Berthold, ND 58718	2021	\$351,000	\$8,000	\$15,835	\$400

2. Property was part of the 2020 review area. Recent inspection concluded that property was estimated to be in better condition than it was at review:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Score, Bradley	MI358340000020 Dakota South Condo #14 on Lot 1 Thompson's 14 th Plat Unit B	425 32 nd Ave SW Unit B Minot, ND 58701	2022	\$281,000	\$223,000	\$12,645	\$10,035

Moved by Comm. Olson, seconded by Comm. Rostad to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Ms. Barton continued regarding a possible Planning and Zoning Administrator conflict of interest for outside employment.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the Planning and Zoning Administrator to work for the City of Kenmare per proposal given by Mr. Diedrichsen, to have Mr. Diedrichsen execute a statement stating this position will be outside of the county time and not using county resources, and to not allow this position to automatically continue if Mr. Diedrichsen is replaced. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared with medium and heavy duty truck bids. Low bids were from Westlie Ford on a Ford F250 in the amount of \$59,275.00 and Rydell on a Chevy 4500 in the amount of \$64,893.00.

Moved by Comm. Rostad, seconded by Comm. Olson to award the bid for the Ford F250 pickup to Westlie Ford, and the bid for the Chevy 4500 truck chassis to Rydell Chevrolet Buick GMC. Roll call; all voted yes; motion carried.

Kyle Patterson, Vision Zero Regional Coordinator, appeared with a status update and also to invite the Ward County Commissioners to attend the Vision Zero School Kickoff at the Des Lacs-Burlington High School Gym on January 4, 2023 at 10:00 AM.

Assistant Highway Engineer Travis Schmit appeared with an ARPA update. There are 28 nonresponsive entities and it was agreed upon to send an email to these entities around the first part of January 2023, make a phone call to these entities in February, place a reminder in township budget paperwork, and finally send an email in March with reminders of the April 1, 2023 deadline.

Human Resource Director Lolly Gorze appeared with the following payroll amendments for the Commission consideration: K. Huston, State's Attorney; S. Davis, State's Attorney; K. Haugen, Emergency Management.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Ms. Gorze spoke to attending the SHRM Conference June 11-14, 2023 with a cost of approximately \$3,000.00 for the conference registration and airfare.

Moved by Comm. Rostad, seconded by Comm. Olson to approve Ms. Gorze attending the SHRM Conference as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file the following correspondence: Economy at a Glance December 2022; email dated December 1, 2022 regarding Harmful Algal Bloom - 2022 Wrap-Up; Memorandum dated December 8, 2022 regarding 2023 North Dakota Building Code; email from Nikki Olson at Ulteig regarding Environmental Justice Analysis Guidance document. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to receive and file Monthly Reports including financials. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the request for Duplicate Warrant from A. Williamson in the amount of \$1,020.00. Roll call; all voted yes; motion carried.

The foreclosed property bids will be put on hold until the Special Meeting on December 29, 2022 or the first meeting in January, 2023.

Moved by Comm. Olson, seconded by Comm. Rostad to approve and have the Chairman sign the following contracts for 2023: Makoti Development Corporation, Ryder Historical Society, Ward County Historical Society, and Berthold Development Corporation. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve and have the Chairman sign the Agreement to Provide Assistance for Domestic Violence Crisis Center, Inc. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve and authorize the Chairman to sign the letter dated December 20, 2022 which cancels the Memorandum of Understanding between Ward County Commission and Youthworks. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve applying for funds (up to \$100,000.00) from Local Assistance and Tribal Consistency Fund for any type of government services. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file Ward County, ND's Opioid Distributors Settlement Contingent Fee Agreement and List of Attorneys Representing Ward County, ND. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to waive the 2020 taxes as requested per the letter dated November 30, 2022, from Seventh-Day Adventist Church. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the Liquor Licenses as presented contingent upon the First District Health Inspection report being received for each entity. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve the event permit for Pinks Bar & Grill LLC. Roll call; all voted yes; motion carried.

Discussion on rental of meeting rooms. It was decided to have the Building & Grounds department, IT department, and Auditor's department hold a meeting after the first of the year to discuss further.

Moved by Comm. Rostad, seconded by Comm. Olson to authorize Chairman to sign Notice of Meetings of the Board of Ward County Commissioners for 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the 2023 Commissioner Appointments. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization, appeared to conduct an abatement hearing from Floros, Inc. regarding tax years 2020 and 2021. Due to the applications not being filled out correctly according to NDCC 57-23-04 (the land and improvement values should have been listed separately rather than one lump sum), it is Ms. Barton's recommendation to deny the 2020 and 2021 Applications for Abatement or Refund of Taxes for Parcel #MI9.C99.000.0020.

Attorney Ryan Quarne of Olson & Burns spoke to the issue on behalf of Floros, Inc. Mr. Quarne stated he believed the abatement request was filled out properly. Prior to the City Council meeting Mr. Quarne spoke with the City Assessor's office and the recommendation they requested was approval of \$610,000.00 in which the City Assessor's office broke down into land value of \$535,000.00 and site improvements of \$75,000.00.

A discussion was held.

Moved by Comm. Rostad, seconded by Comm. Olson to accept abatement request of \$610,000.00 based on findings presented at the hearing today. Roll call; all voted yes; motion carried.

At 10:46 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 3RD DAY OF JANUARY, 2023

Chairman, Ward County Commission

ATTEST:
