

Minutes of the Board of Ward County Commissioners  
December 6, 2022

The Ward County Commission interviewed Tom Klein for the Ward County Water Resource prior to the regular meeting.

The regular meeting of the Ward County Commission was called to order by Chairman Rostad at 9:00 AM. Also present were department heads Bradley Starnes, Dana Larsen, Derrill Fick, Kerianne Boetcher, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Chairman Rostad opened the nominations for Chairperson. Comm. Fjeldahl nominated Comm. Rostad, seconded by Comm. Anderson; Comm. Anderson nominated Comm. Fjeldahl, seconded by Comm. Rostad. Moved by Comm. Weppler for nominations to cease, seconded by Comm. Fjeldahl. The Commissioners cast private ballots; Ms. Haman tallied 3 votes for Comm. Fjeldahl, 2 votes for Comm. Rostad. Chairman Rostad passed the gavel to the new chairman, John Fjeldahl.

Chairman Fjeldahl opened nominations for Vice-Chairperson. Comm. Rostad nominated Comm. Weppler, seconded by Comm. Anderson. Moved by Comm. Rostad, seconded by Comm. Olson for nominations to cease with unanimous ballot cast for Comm. Weppler. All voted aye; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the minutes of the Regular Commission Meeting on November 15, 2022 and the Special Commission Meeting on November 23, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the regular bills totaling \$325,983.22 and Human Service Zone direct cost bills totaling \$55,837.86. Roll call; all voted yes; motion carried.

| REGULAR COMMISSION MEETING 12/6/2022 BILL LIST |                                |                                                                  |           |
|------------------------------------------------|--------------------------------|------------------------------------------------------------------|-----------|
| GENERAL BILLS                                  |                                |                                                                  |           |
| CHECK #                                        | VENDOR                         | DESCRIPTION                                                      | AMOUNT    |
| DD                                             | RHODES, JANET                  | ELECTION MILEAGE CORRECTION--ELECTION                            | \$ 3.37   |
| MULTI                                          | ELECTION WORKERS - MULTIPLE    | ELECTION PAY/MILEAGE ROUNDING CORRECTION--ELECTION               | 0.10      |
| 190263                                         | AMERICAN PLANNING ASSOCIATION  | AMERICAN PLANNING ASSOC MEMBERSHIP 2023--PLANNING AND ZONING     | 310.00    |
| 190263                                         | AMERICAN PLANNING ASSOCIATION  | WESTERN CENTRAL CHAPTER MEMBERSHIP 2023--PLANNING AND ZONING     | 37.00     |
| 190264                                         | AVI SYSTEMS INC                | ALARM MONITORING SERVICES--FACILITY MANAGEMENT                   | 600.00    |
| 190265                                         | BEKKA'S BUTTONS                | ALERATIONS HAWKINS--SHERIFF                                      | 20.00     |
| 190265                                         | BEKKA'S BUTTONS                | PATCH PLACEMENTS (14)--JAIL OPERATIONS                           | 70.00     |
| DD                                             | BREWER, ERICA H                | OVERNIGHT TRAVEL 11/13/22-11/18/22 BISMARCK--TAX EQUALIZATION    | 277.50    |
| DD                                             | BURKETT, EMILY                 | OVERNIGHT TRAVEL 10/9/22-10/14/22 MADISON WI--EXTENSION SERVICE  | 64.00     |
| DD                                             | BURKETT, EMILY                 | OVERNIGHT TRAVEL 10/31/22-11/3/22 FARGO--EXTENSION SERVICE       | 240.19    |
| DD                                             | BURKETT, EMILY                 | DAY TRIPS 10/3/22-10/29-22 OCT MONTHLY TRAVEL--EXTENSION SERVICE | 128.75    |
| 190266                                         | BURLINGTON RURAL FIRE DISTRICT | ARPA PROJ #72 PERSONAL PROTECTIVE EQUIPMENT--COMMISSIONERS       | 13,200.00 |
| 190211                                         | CDHRA                          | CDHRA MEMBERSHIP 2023 - LOLANDA GORZE--HUMAN RESOURCES           | 50.00     |

|        |                                |                                                                  |           |
|--------|--------------------------------|------------------------------------------------------------------|-----------|
| 190267 | CENTURYLINK                    | KENMARE PHONE BOOK PUBLICATION--SHERIFF                          | 96.00     |
| 190268 | COMPUTER STORE INC             | REPLACE FUSER FILM PARTS & LABOR--IT                             | 565.00    |
| 190269 | DAKOTA BUSINESS SOLUTIONS INC  | ANNUAL MAINTENANCE DS70 12/1/22-11/30/23--GENERAL                | 1,195.00  |
| 190270 | DS SOLUTIONS INC               | BALLOT TEST DECK & EDIT FILE--GENERAL                            | 518.70    |
| 190271 | EATON CORPORATION              | ADMIN BLDG EATON UPS POWER TRUST PM PER YEAR 5X8--IT             | 8,382.00  |
| 190192 | ENERBASE FARMERS UNION/CENEX   | FUEL--SHERIFF                                                    | 11,813.39 |
| 190192 | ENERBASE FARMERS UNION/CENEX   | FUEL FOR COUNTY VEHICLE INV 13513 10.13.22--EMERGENCY MANAGEMENT | 45.74     |
| 190192 | ENERBASE FARMERS UNION/CENEX   | FUEL FOR COUNTY VEHICLE INV 16671 10.5.22--EMERGENCY MANAGEMENT  | 29.83     |
| 190192 | ENERBASE FARMERS UNION/CENEX   | MONTHLY GAS BILL--TAX EQUALIZATION                               | 145.75    |
| 190272 | FIRST WESTERN INSURANCE        | NOTARY BOND - CARLA CLIFFORD--JAIL OPERATIONS                    | 50.00     |
| 190272 | FIRST WESTERN INSURANCE        | NOTARY BOND - ROXANNE HOUIM--JAIL OPERATIONS                     | 50.00     |
| 190272 | FIRST WESTERN INSURANCE        | NOTARY BOND - GAVIN WEIAND--JAIL OPERATIONS                      | 50.00     |
| 190273 | HIGH POINT NETWORKS            | LOG STORAGE ISSUE FILLING UP EXCHANGE SERVER--IT                 | 190.00    |
| DD     | HOW, EMILY                     | DAY TRIPS 10/4/22-10/29/22 OCT MONTHLY TRAVEL--EXTENSION SERVICE | 188.71    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | NETMOTION--SHERIFF                                               | 325.40    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | DP 521 - WAN ACCESS--IT                                          | 510.00    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | DP 601 - OFFICE 365 / INTUNE--IT                                 | 101.25    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | DP 602 - AZURE AD PLAN 2--IT                                     | 56.50     |
| 190274 | INFORMATION TECHNOLOGY DEPT    | DP 650 - SSL VPN CLIENT--IT                                      | 300.00    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | DP 853 - ACTIVE DIRECTORY USER FEE--IT                           | 141.75    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | DP 950 - MISC BILLING--IT                                        | 139.00    |
| 190274 | INFORMATION TECHNOLOGY DEPT    | PEXIP VIRTUAL MEETING ROOM (AUDIO CONFERENCE)--IT                | 16.75     |
| DD     | JEMTRUD, KEVYN E               | OVERNIGHT TRAVEL 11/14/22-11/18/22 CLEARWATER FL--SHERIFF        | 210.70    |
| 190275 | JOHNSON CONTROLS               | YEARLY MAINT FOR 900 BLDG 7/1/22-6/30/23--FACILITY MANAGEMENT    | 3,796.00  |
| 190276 | MARCO TECHNOLOGIES, LLC NW7128 | CISCO FIREPOWER--IT                                              | 281.25    |
| 190277 | MARQUART, ANDREW               | INVOLUNTARY COMMITMENT CASE 47-2022-MH-00087--GENERAL            | 198.00    |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR COURTHOUSE--FACILITY MANAGEMENT                  | 1,287.90  |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR JAIL--FACILITY MANAGEMENT                        | 2,125.30  |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR ADMIN--FACILITY MANAGEMENT                       | 829.60    |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR 900 BUILDING--FACILITY MANAGEMENT                | 1,213.03  |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR COURTHOUSE--FACILITY MANAGEMENT                  | 145.50    |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR JAIL--FACILITY MANAGEMENT                        | 2,661.00  |
| 190193 | MDU - BISMARCK OFFICE          | NATURAL GAS FOR COUNTY NORTH--FACILITY MANAGEMENT                | 20.25     |
| 190278 | MID-AMERICA BUSINESS SYSTEMS   | GUN LOCKER--JAIL OPERATIONS                                      | 2,137.35  |
| DD     | MILLER, KEITH D                | CLOTHING ALLOWANCE--SHERIFF                                      | 154.75    |
| 190279 | MOUNTAIN PLAINS YOUTH SERVICES | MONTHLY SHELTER CONTRACT - NOV 2022--GENERAL                     | 5,754.65  |

|        |                                   |                                                                  |           |
|--------|-----------------------------------|------------------------------------------------------------------|-----------|
| 190280 | ND ASSOC OF COUNTIES              | 2023 NDACO COUNTY DUES--GENERAL                                  | 38,836.00 |
| 190280 | ND ASSOC OF COUNTIES              | CONVENTION REGISTRATION - BARTON--GENERAL                        | 255.00    |
| 190280 | ND ASSOC OF COUNTIES              | CONVENTION REGISTRATION - GORZE & STEVENSON--GENERAL             | 340.00    |
| 190280 | ND ASSOC OF COUNTIES              | CONVENTION REGISTRATION - HAMAN--GENERAL                         | 255.00    |
| 190280 | ND ASSOC OF COUNTIES              | CONVENTION REGISTRATION - KOWALCZYK & PIETSCH--GENERAL           | 510.00    |
| 190280 | ND ASSOC OF COUNTIES              | CONVENTION REGISTRATION - ROSTAD/WEPLER--GENERAL                 | 510.00    |
| 190281 | ND COUNTY COMMISSIONERS ASSN      | 2023 NDCCA DUES--GENERAL                                         | 1,650.00  |
| 190282 | ND DEPT HUM SERV                  | INMATE MEDICAL MAY 2022--JAIL OPERATIONS                         | 7,742.03  |
| 190282 | ND DEPT HUM SERV                  | INMATE MEDICAL JUNE 2022--JAIL OPERATIONS                        | 8,858.46  |
| 190282 | ND DEPT HUM SERV                  | INMATE MEDICAL JULY 2022--JAIL OPERATIONS                        | 4,702.77  |
| 190282 | ND DEPT HUM SERV                  | INMATE MEDICAL AUGUST 2022--JAIL OPERATIONS                      | 18,883.32 |
| 190283 | OTIS ELEVATOR CO INC              | FIX ADMIN ELEVATOR AFTER POWER OUTAGE 8/4/22--FACILITY MGMT      | 615.00    |
| 190283 | OTIS ELEVATOR CO INC              | FIX JAIL ELEVATOR AFTER POWER OUTAGE 8/4/22--FACILITY MANAGEMENT | 525.00    |
| 190284 | OUTDOOR-FIT EXERCISE SYSTEMS INC. | MISC EXCERCISE EQUIPMENT--INMATE TRUST (COMMISSARY)              | 23,355.00 |
| 190214 | POST BOARD                        | EXAM FEE BRYCE HAUG--SHERIFF                                     | 25.00     |
| 190215 | POST BOARD                        | EXAM FEE JUSTIN MERCK--SHERIFF                                   | 25.00     |
| 190212 | POST BOARD                        | LICENSE RENEWAL - G WEIAND--SHERIFF                              | 45.00     |
| 190285 | PRESORT PLUS                      | DELQ TAX NOTICES - PRIINTING/INSERTING/POSTAGE--GENERAL          | 1,079.26  |
| 190286 | ROCHESTER ARMORED CAR CO INC      | ARMORED CAR SERVICE--AUDITOR AND TREASURER                       | 515.65    |
| 190287 | STATE BOARD OF LAW EXAMINERS      | 2023 BAR LICENSE FEES - BREEZY SCHMIDT--STATES ATTORNEY          | 380.00    |
| 190287 | STATE BOARD OF LAW EXAMINERS      | 2023 BAR LICENSE FEES - CHRISTOPHER NELSON--STATES ATTORNEY      | 380.00    |
| 190287 | STATE BOARD OF LAW EXAMINERS      | 2023 BAR LICENSE FEES - LEAH VISTE--STATES ATTORNEY              | 380.00    |
| 190287 | STATE BOARD OF LAW EXAMINERS      | 2023 BAR LICENSE FEES - ROZANNA LARSON--STATES ATTORNEY          | 380.00    |
| 190287 | STATE BOARD OF LAW EXAMINERS      | 2023 BAR LICENSE FEES - TINA SNELLINGS--STATES ATTORNEY          | 350.00    |
| 190287 | STATE BOARD OF LAW EXAMINERS      | 2023 BAR LICENSE FEES - TIFFANY SORGEN--STATES ATTORNEY          | 350.00    |
| 190288 | STEINS INC                        | GLASS & FLOOR CLEANER--FACILITY MANAGEMENT                       | 364.76    |
| 190289 | SUMMIT FOOD SERVICES LLC          | OVTOBER MEALS FOR JUVENIL--JUVENILE DETENTION                    | 600.28    |
| 190289 | SUMMIT FOOD SERVICES LLC          | INMATE MEALS - OCTOBER 2022--JAIL OPERATIONS                     | 36,369.49 |
| 190290 | TYLER TECHNOLOGIES INC            | VETRASPEC RENEWAL 1/2/23-1/1/24 3 USERS--VET SERVICES            | 1,347.00  |
| 190216 | UNITED MAILING SERVICES INC       | POSTAGE--GENERAL                                                 | 1,073.56  |
| 190216 | UNITED MAILING SERVICES INC       | SERVICES--GENERAL                                                | 228.05    |
| 190216 | UNITED MAILING SERVICES INC       | POSTAGE--HUMAN SERVICES                                          | 216.15    |
| 190216 | UNITED MAILING SERVICES INC       | SERVICES--HUMAN SERVICES                                         | 60.55     |
| 190194 | UNITED MAILING SERVICES INC       | POSTAGE--EXTENSION SERVICE                                       | 64.48     |
| 190194 | UNITED MAILING SERVICES INC       | SERVICES--EXTENSION SERVICE                                      | 23.74     |
| 190194 | UNITED MAILING SERVICES INC       | POSTAGE--GENERAL                                                 | 571.41    |
| 190194 | UNITED MAILING SERVICES INC       | SERVICES--GENERAL                                                | 134.65    |
| 190291 | VANGUARD APPRAISALS INC           | YEARLY FEE FOR THE SOFTWARE--TAX EQUALIZATION                    | 14,250.00 |
| DD     | VISTE, LEAH J                     | DAY TRIP 10/4/22 BISMARCK--STATES ATTORNEY                       | 137.50    |

|                      |                          |                                                                  |               |
|----------------------|--------------------------|------------------------------------------------------------------|---------------|
| 190292               | WARD CO SHERIFF'S DEPT.  | NOTICE OF FORECLOSURE SERVICE - STMT 11/17/22--GENERAL           | 1,427.37      |
| 190293               | WHEELER CONSTRUCTION INC | ARPA PROJ #8, 900 BLDG SECURITY CAMERAS - WHEELER CONST--SHERIFF | 19,500.00     |
| 190217               | XCEL ENERGY              | ELECTRICITY JAIL--FACILITY MANAGEMENT                            | 13,714.44     |
| 190195               | XCEL ENERGY              | ELECTRICITY FOR 425 BUILDING--FACILITY MANAGEMENT                | 92.02         |
| 190195               | XCEL ENERGY              | ELECTRICITY FOR SOO LINE PARKING LOT--FACILITY MANAGEMENT        | 48.95         |
| 190195               | XCEL ENERGY              | ELECTRICITY FOR 900 BUILDING--FACILITY MANAGEMENT                | 845.90        |
| 190195               | XCEL ENERGY              | ELECTRICITY FOR 900 BUILDING--FACILITY MANAGEMENT                | 30.41         |
|                      |                          |                                                                  |               |
| Total General Bills: |                          |                                                                  | \$ 262,775.16 |

| PARK BOARD BILLS        |                            |                                               |           |
|-------------------------|----------------------------|-----------------------------------------------|-----------|
| CHECK #                 | VENDOR                     | DESCRIPTION                                   | AMOUNT    |
| 190260                  | CIRCLE SANITATION          | SANITATION SERVICE - NELSON CARLSON           | \$ 255.50 |
| 190261                  | FIRST DISTRICT HEALTH UNIT | LICENSE RENEWAL 2023 - OLD SETTLERS PARK      | 180.00    |
| 190191                  | VERENDRYE ELECTRIC         | SIREN - RICE LAKE / SECURITY - NELSON CARLSON | 117.00    |
|                         |                            |                                               |           |
| Total Park Board Bills: |                            |                                               | \$ 552.50 |

| ROAD/HIGHWAY BILLS |                               |                                          |           |
|--------------------|-------------------------------|------------------------------------------|-----------|
| CHECK #            | VENDOR                        | DESCRIPTION                              | AMOUNT    |
| 190237             | A-1 EVANS SEPTIC TANK SERVICE | PORTABLE TOILET RENTAL                   | \$ 145.00 |
| 190238             | AAA HEATING & SHEET METAL INC | FURNACE REPAIR                           | 356.00    |
| 190239             | ACME TOOLS GRAND FORKS        | BITS                                     | 23.11     |
| 190239             | ACME TOOLS GRAND FORKS        | SAW HORSES WITH METAL LEGS               | 139.98    |
| 190239             | ACME TOOLS GRAND FORKS        | BITS                                     | 15.88     |
| 190239             | ACME TOOLS GRAND FORKS        | STRAPS                                   | 13.12     |
| 190240             | ASTECH INC                    | CRACK SEAL & SEAL COAT EST 3 FINAL       | 15,960.26 |
| 190184             | BERTHOLD CITY                 | UTILITIES                                | 116.20    |
| 190241             | BROCK WHITE COMPANY           | CULVERT WRAP                             | 575.00    |
| 190242             | BUTLER MACHINERY              | BATTERY, RETAINER, SWITCH                | 842.85    |
| 190243             | CAPITAL ONE TRADE CREDIT      | REGULATOR                                | 56.98     |
| 190243             | CAPITAL ONE TRADE CREDIT      | MALLET, FASTENERS                        | 31.41     |
| 190244             | DAKOTA FLUID POWER INC        | CAP                                      | 6.53      |
| 190244             | DAKOTA FLUID POWER INC        | HOSE                                     | 58.31     |
| 190244             | DAKOTA FLUID POWER INC        | HOSES                                    | 156.22    |
| 190245             | EAPC ARCHITECTS ENGINEERS     | PROFESSIONAL SERVICES - 9/25/22-10/29/22 | 11,346.61 |
| 190246             | FARMERS UNION HARDWARE        | MAILBOX - SUPPLIES                       | 62.89     |
| 190246             | FARMERS UNION HARDWARE        | ELEMNET, WRENCH                          | 35.97     |
| 190247             | HOME OF ECONOMY INC           | SNOW SHOVEL, SCRAPERS                    | 111.97    |
| 190248             | JOHNSON CONTROLS              | REPAIR FLOOR HEAT                        | 1,198.63  |
| 190185             | KENMARE CITY OF               | UTILITIES                                | 92.50     |

|                           |                                |                                                      |              |
|---------------------------|--------------------------------|------------------------------------------------------|--------------|
| 190249                    | MARCO TECHNOLOGIES, LLC NW7128 | PLOTTER PRINTHEAD REPAIRS                            | 195.00       |
| 190249                    | MARCO TECHNOLOGIES, LLC NW7128 | WEBROOT                                              | 72.00        |
| 190186                    | MDU - BISMARCK OFFICE          | UTILITIES                                            | 961.51       |
| 190186                    | MDU - BISMARCK OFFICE          | UTILITIES                                            | 939.78       |
| 190186                    | MDU - BISMARCK OFFICE          | UTILITIES                                            | 530.67       |
| 190186                    | MDU - BISMARCK OFFICE          | UTILITIES                                            | 1,351.57     |
| 190186                    | MDU - BISMARCK OFFICE          | UTILITIES                                            | 80.66        |
| 190186                    | MDU - BISMARCK OFFICE          | UTILITIES                                            | 560.35       |
| 190250                    | MENARDS - MINOT                | MOUSE TRAPS                                          | 18.85        |
| 190250                    | MENARDS - MINOT                | RETURNED PIPE, COUPLING                              | (29.68)      |
| 190250                    | MENARDS - MINOT                | VALVES, TILE, COUPLINGS, SUPPLIES                    | 306.80       |
| 190250                    | MENARDS - MINOT                | STUDS, COUPLINGS                                     | 82.50        |
| 190250                    | MENARDS - MINOT                | BOLTS, CABLES, GLUE                                  | 78.55        |
| 190250                    | MENARDS - MINOT                | BINS, ADAPTERS                                       | 60.91        |
| 190250                    | MENARDS - MINOT                | SAWYER BRIDGE MATERIAL                               | 1,369.12     |
| 190250                    | MENARDS - MINOT                | CLEANERS                                             | 165.04       |
| 190250                    | MENARDS - MINOT                | PAPER TOWELS, PADS                                   | 17.52        |
| 190250                    | MENARDS - MINOT                | POST, SCREWS                                         | 39.45        |
| 190250                    | MENARDS - MINOT                | POST                                                 | 31.99        |
| 190251                    | MINOT CITY OF, LANDFILL        | DUMPING FEE                                          | 20.30        |
| 190252                    | ND DEPT OF TRANSPORTATION.     | DRIVERS LICENSE CHECKS                               | 60.00        |
| 190252                    | ND DEPT OF TRANSPORTATION.     | BRIDGE EST #10 - BRO-0015(055)                       | 3,753.05     |
| 190252                    | ND DEPT OF TRANSPORTATION.     | PAVING EST #3 - SC-5100(022)                         | 10,348.70    |
| 190253                    | NDACE - GENNY DIENSTMANN       | MEMBERSHIP & CONFERNCE REGISTRATION - JARED JOHNSON  | 150.00       |
| 190253                    | NDACE - GENNY DIENSTMANN       | MEMBERSHIP & CONFERNCE REGISTRATION - COLE UDE       | 150.00       |
| 190253                    | NDACE - GENNY DIENSTMANN       | MEMBERSHIP & CONFERNCE REGISTRATION - BRIAN WALTER   | 150.00       |
| 190253                    | NDACE - GENNY DIENSTMANN       | MEMBERSHIP & CONFERNCE REGISTRATION - JUSTIN VOLLMER | 150.00       |
| 190253                    | NDACE - GENNY DIENSTMANN       | MEMBERSHIP & CONFERNCE REGISTRATION - TRAVIS SCHMIT  | 150.00       |
| 190253                    | NDACE - GENNY DIENSTMANN       | MEMBERSHIP & CONFERNCE REGISTRATION - DANA LARSEN    | 150.00       |
| 190254                    | NDSPLS ADM OFFICE              | SURVEYOR DUES 2023                                   | 75.00        |
| 190255                    | NEWMAN TRAFFIC SIGNS           | SIGNS                                                | 2,800.00     |
| 190256                    | NORTHERN PLAINS EQUIPMENT CO I | REFUND SALES TAX - ORIG INV IC94658 11/15/22         | (42.90)      |
| 190256                    | NORTHERN PLAINS EQUIPMENT CO I | OIL +TAX                                             | 822.90       |
| 190256                    | NORTHERN PLAINS EQUIPMENT CO I | HOSE                                                 | 265.65       |
| 190187                    | OTTERTAIL POWER CO             | UTILITIES                                            | 400.14       |
| 190257                    | SAFETY KLEEN                   | SOLVENT CLEAN                                        | 207.59       |
| 190258                    | SCHOCKS SAFE & LOCK INC        | KEYS                                                 | 10.50        |
| 190259                    | THORSRUD SUPPLY COMPANY INC    | SWEEPS                                               | 94.50        |
| 190188                    | TRI N PROPANE                  | UTILITIES                                            | 163.20       |
| 190188                    | TRI N PROPANE                  | UTILITIES                                            | 192.58       |
| 190189                    | VERENDRYE ELECTRIC             | UTILITIES                                            | 4,113.00     |
| 190190                    | XCEL ENERGY                    | UTILITIES                                            | 65.33        |
| 190190                    | XCEL ENERGY                    | UTILITIES                                            | 33.01        |
|                           |                                |                                                      |              |
| Total Road/Highway Bills: |                                |                                                      | \$ 62,460.56 |

VISION ZERO BILLS

| CHECK # | VENDOR         | DESCRIPTION              | AMOUNT    |
|---------|----------------|--------------------------|-----------|
| 190262  | LOWES PRINTING | HALLOWEEN FLYERS         | \$ 195.00 |
|         |                |                          |           |
|         |                | Total Vision Zero Bills: | \$ 195.00 |

GRAND TOTAL

\$ 325,983.22

County Recorder Kristin Kowalczyk appeared with applications for Right of Way Reversal. Moved by Comm. Weppler, seconded by Comm. Anderson to approve George McLaughlin application for ROW reversal from 75 feet to the 33 statutory feet; George & Michele Severson application for ROW reversal from 40 feet to the 33 statutory feet; and Brent Johnson application for ROW reversal from 42 feet to the 33 statutory feet. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve Daryl & Nancy Becker application for ROW reversal from 75 feet to the 33 statutory feet and compensate \$8,371.61.

A discussion was held. County Engineer Dana Larsen and Assistant Engineer Travis Schmit answered questions regarding this.

Moved by Comm. Rostad, seconded by Comm. Weppler to amend the original motion for Daryl & Nancy Becker application for ROW reversal from 75 feet to the 33 statutory feet removing the fixed amount of \$8,371.61 and instruct the Highway Committee to make a recommendation regarding the appropriate amount for compensation. Roll call; all voted yes; amendment carried.

Roll call on the original motion with amendment. Roll call; all voted yes; motion carried.

Ms. Kowalczyk presented a letter from Gerald Stoklund to the Commission requesting reconsideration of his application for Right of Way reversal. Moved by Comm. Rostad, seconded by Comm. Weppler to deny Mr. Stoklund’s request for consideration and receive and file the letter. Roll call; all voted yes; motion carried.

Ms. Kowalczyk inquired if a meeting has been scheduled with the City of Minot regarding two applications for Right of Way reversal with property located within the City’s extraterritorial area. Moved by Comm. Weppler, seconded by Comm. Olson to approve the ROW issues regarding these parcels be added to the next liaison committee January 4, 2023. Roll call; all voted yes; motion carried.

Building Inspector Aaron Rust appeared on behalf of Planning and Zoning Commission with two plat applications for Commission consideration.

The first plat application is from Drew Fegley for the following described property: Proposed Outlot 2 being all of Outlot 1 and an unplatted portion of the NW4SE4 & SW4SE4 35-157-85. The applicant is proposing to parcel an Outlot, proposed Outlot 2 is 16.24 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommendation pending. Planning Commission recommends Approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the plat application from Drew Fegley contingent on township approval. Roll call; all voted yes; motion carried.

The last plat application is from Seth Larson Application for a Plat for the following described property: Proposed Outlot 3 being a portion of the SW4SW4 33-151-86. The applicant is proposing to parcel an outlot, proposed Outlot 3 is 19.43 acres. This outlot is for future residential purposes. Ward

County zoning applies with the township recommending approval. Planning Commission recommends Approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the plat application for Seth Larson as presented. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared with a request to purchase a Road Weather Information System. Mr. Larsen's request was to add 4 or 5 remote Road Weather Information Systems (RWIS) out on Ward County Roads. The system would be able to give up to date weather information in different areas of the county.

Moved by Comm. Wepler, seconded by Comm. Olson to approve Ward County accepting the proposal from Frost Solutions to provide four Road Weather Information Systems for three years at a price of \$7,500 per unit and a total cost of \$30,000 for all four units for three years.

A discussion was held.

Roll call; all voted no, except Comm. Wepler who voted yes; motion failed

Human Resource Director Lolly Gorze appeared with the following payroll amendments for the Commission consideration: J. English; J. Horn; K. Snively and A. Harris.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file the following correspondence: Department Head Minutes from August 17, 2022, September 21, 2022, and October 19, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to approve and Chairman sign the following contracts for 2023: Minot Area Chamber Economic Development Corporation and Lake County Historical Society. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Rostad to approve the request for Duplicate Warrant from A. Kunnanz. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to cancel outstanding check as presented by Auditor/Treasurer Marisa Haman. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the offer to purchase foreclosed property HA17001000060 in the amount of \$11,111.00. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the offer to purchase foreclosed property MI15435000012 in the amount of \$12,671.90. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the offer from the City of Kenmare to purchase foreclosed property KM200062000050 in the amount of \$10.00 and property KM200062000090 in the amount of \$10.00.

A discussion was held and Comm. Rostad rescinded his motion.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve requesting letters from all entities who receive tax money from the Kenmare foreclosed properties KM200062000050 and

KM200062000090 for their approval to way taxes and to get a breakdown of the taxes owed to the County on these properties. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve and have the Chairman sign the County deeds for foreclosed properties sold at public auction. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to approve and have the Chairman sign deeds for foreclosed properties redeemed by owner. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the Court Facilities Improvement Grand Funds application. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve and have the Chairman sign the contract between Ward County and NDSU. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to approve and have the Chairman sign as a concurring party the Sentinel Final Check Copy Programmatic Agreement. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the raffle permit application for Souris River Basin Longbeards. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve advertising for the current board openings: Water Resource Board; Special Assessment Board and First District Health. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to recess at 10:25 AM.

Reconvened meeting at 10:32 AM.

The Commission interviewed Louis McLeod for the Human Service Zone Board.

Moved by Comm. Rostad, seconded by Comm. Wepler to appoint Tom Klein to the Water Resource Board and Louis McLeod to the Human Service Zone Board. Roll call; all voted yes; motion carried.

At 10:52 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 20TH DAY OF DECEMBER, 2022

---

Chairman, Ward County Commission

ATTEST:

---