

Minutes of the Board of Ward County Commissioners

November 1, 2022

The regular meeting of the Ward County Commission was called to order by Chairman Rostad at 9:00 AM with Commissioners Anderson, Fjeldahl, Pietsch, and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Jason Blowers, Jennifer Wiechmann, Kerrienne Boetcher, Kristi Frederick, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the minutes from the Budget Public Hearing October 6, 2022; Special Meeting on October 10, 2022; Special Meeting on October 14, 2022; and regular Commission Meeting on October 18, 2022 with the exception of changing the word reduce to reverse on page 2, line 5. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve the regular bills totaling \$717,976.82 and HS Zone direct cost bills totaling \$3,312.50. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 11/1/2022 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
190020	ACCURATE CONTROLS INC	SERVICE CONTRACT AGREEMENT--JUVENILE DETENTION	\$ 6,200.00
190020	ACCURATE CONTROLS INC	SERVICE CONTRACT AGREEMENT--JAIL OPERATIONS	10,216.04
190021	AUTO DOCTOR	REPAIRS - REAR BRAKES & LF CV SHAFT UNIT #19--SHERIFF	583.35
190021	AUTO DOCTOR	REPAIRS - REPLACE RR REFLECTOR--SHERIFF	51.20
190021	AUTO DOCTOR	REPAIRS - TIRE/SIREN UNIT #20--SHERIFF	60.00
190021	AUTO DOCTOR	REPAIRS - BATTERY UNIT #6--SHERIFF	160.98
190021	AUTO DOCTOR	REPAIRS - BATTERY #33--SHERIFF	187.30
190021	AUTO DOCTOR	REPAIRS - TUNE UP/RPLACE #2 COIL UNIT #14--SHERIFF	268.31
190022	AVI SYSTEMS INC	RESET THE FIRE PANEL IN ADMIN--FACILITY MANAGEMENT	498.75
190023	COLE PAPERS INC	TP FOR JAIL--FACILITY MANAGEMENT	5,291.25
DD	DIGNAN, HEATHER	OVERNIGHT TRAVEL 10/16-19/22 BISMARCK--VET SERVICES	271.26
190024	ECOLAB PEST ELIMINATION INC	PEST CONTROL FOR 900 BLDG--FACILITY MANAGEMENT	102.85
189982	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	399.92
190025	EVANS, CARRIE L	PLANNING COMMISSION PAY Q3 2022 (2)--PLANNING & ZONING	100.00
DD	GILSTAD, BROCK A	OVERNIGHT TRAVEL 10/16-19/22 BISMARCK--VET SERVICES	242.50
DD	GORZE, LOLANDA L	OVERNIGHT TRAVEL 10/3-4/22 BISMARCK--HUMAN RESOURCES	144.12
190026	HELLER, MARVIN	PLANNING COMMISSION PAY Q3 2022 (2)--PLANNING & ZONING	100.00
190027	HENDRICKSON, CRYSTAL	PLANNING COMMISSION PAY Q3 2022 (2)--PLANNING & ZONING	100.00
190028	KIBLER, ROBERT EUGENE	PLANNING COMMISSION PAY Q3 2022 (3)--PLANNING & ZONING	150.00
190029	LIVINGSTON, NORMAN J	PLANNING COMMISSION PAY Q3 2022 (3)--PLANNING & ZONING	150.00
DD	MAHONEY, ROBERT D	OVERNIGHT TRAVEL 10/11/22-10/14/22 WILLISTON--SHERIFF	70.00
189983	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	95.16
189983	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	1,396.03
189983	MDU - BISMARCK OFFICE	NATURAL GAS FOR ADMIN--FACILITY MANAGEMENT	354.42
189983	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	647.09

189983	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	45.66
189983	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	2,020.32
189983	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MANAGEMENT	21.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X2 - KRISTI FREDERICK--GENERAL	70.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X2 - LOLLY GORZE--GENERAL	70.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X2 - RACHEL STEVENSON--GENERAL	70.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X3 - BETH PIETSCH--GENERAL	105.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X3 - KRISTIN KOWALCYK--GENERAL	105.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X3 - MARISA HAMAN--GENERAL	105.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X3 - NOREEN BARTON--GENERAL	105.00
190030	ND ASSOC OF COUNTIES	ILG COURSES X3 - SHELLY WEPPLER--GENERAL	105.00
190031	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	150.00
190032	ND STATE RADIO COMM	TERMINAL FEE--STATES ATTORNEY	600.00
190033	NDAAO	IAAO COURSE 202 AG LAND-E BREWER--TAX EQUALIZATION	175.00
190034	NDSU DEPT 7510	Q3 2022 SHARED SALARIES- H ARNOLD--EXTENSION SERVICE	2,698.86
190034	NDSU DEPT 7510	Q3 2022 SHARED SALARIES/ELLEN,PAIGE,2EMILY'S--EXTENSION	21,202.22
190035	NORTHERN PLAINS CHILDREN'S ADVOCACY CNTR	ARPA PROJ #93 - FORENSIC INTERVIEWS, THERAPY SESSIONS--COMMISSIONERS	16,013.07
190036	NOVA FIRE PROTECTION, INC	SERVICE CALL TO FIX LEAK IN ADMIN--FACILITY MANAGEMENT	375.00
190037	PODRYGULA, STEPHAN	PLANNING COMMISSION PAY Q3 2022 (2)--PLANNING & ZONING	100.00
190038	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR AND TREASURER	515.65
DD	ROSTAD, JAMES A	DAY TRIP 09/12/22 KENMARE--COMMISSIONERS	58.75
190039	SCHUMAKER, MARK D	PLANNING COMMISSION PAY Q3 2022 (3)--PLANNING & ZONING	150.00
190040	SHARON'S INTERIORS PLUS LLC	ARPA PROJ #9 - BLINDS FOR COURT HOUSE--COMMISSIONERS	20,951.00
DD	STARNES, BRADLEY W	OVERNIGHT TRAVEL 10/16-19/22 BISMARCK--VET SERVICES	253.46
DD	STEVENSON, RACHEL J	OVERNIGHT TRAVEL 10/3-4/22 BISMARCK--HUMAN RESOURCES	144.12
190041	STUTSMAN COUNTY	MENTAL HEALTH ATTY FEES 8/26, 8/30 & 9/9 JB--GENERAL	133.00
190042	SUMMIT FOOD SERVICES LLC	SEPTEMBER MEALS FOR JUVENILE--JUVENILE DETENTION	873.18
190042	SUMMIT FOOD SERVICES LLC	INMATE MEALS - SEPTEMBER 2022--JAIL OPERATIONS	36,022.79
190043	SUNSET LAW ENFORCEMENT LLC	9MM LUGAR AMMO--JAIL OPERATIONS	1,843.34
190044	TRI-TECH FORENSICS INC	TRAINING-SHOOTING INCIDENT RECONSTRUCTION-25 STUDENTS--SHERIFF	13,200.00
189984	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	24.20
189984	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	275.27
189984	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	80.68
189984	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	946.07
189984	UNITED MAILING SERVICES INC	SERVICES--GENERAL	246.09
189984	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	267.71
189984	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	79.48
190045	WESTERN AGENCY INC	ADDED 2 2022 FORD EXPLORERS - SHERIFF'S DEPT--INSURANCE	646.00

190046	WESTLIE MOTOR CO	2022 FORD EXPLORER 1FM5K8AB0NGB78659--SHERIFF	34,556.40
190046	WESTLIE MOTOR CO	2022 FORD EXPLORER 1FM5K8AB3NGB780399--SHERIFF	34,556.40
189911	WEX HEALTH, INC.	FSA MONTHLY FEES--HUMAN RESOURCES	157.50
189985	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	32.11
189985	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	1,162.33
189985	XCEL ENERGY	ELECTRICITY RAILROAD PARKING LOT--FACILITY MGMT	50.23
Total General Bills:			\$ 219,202.42

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
190016	ACME TOOLS GRAND FORKS	TRENCHER RENTAL	\$ 187.00
189979	CIRCLE SANITATION	SANITATION SERVICE - NC LAKE	341.25
190017	GOOSENECK IMPLEMENT COMPANY	AIR CLEANER FILTERS #403 & #411	238.02
190018	MENARDS - MINOT	CONDUIT	133.46
190018	MENARDS - MINOT	BLADES	164.98
190018	MENARDS - MINOT	CONDUIT, PLUGS	126.50
190018	MENARDS - MINOT	CRIMPER, CONNECTOR	93.66
190018	MENARDS - MINOT	TOILET TISSUE, REPELLENT	100.51
190018	MENARDS - MINOT	VALVE, LINE	45.35
190018	MENARDS - MINOT	SHELF, CLEANERS	43.45
190018	MENARDS - MINOT	COMPRESSOR, HOSE	184.72
190018	MENARDS - MINOT	CABLE	780.00
190018	MENARDS - MINOT	CONDUIT	366.30
190019	SIGNSTODAY	SIGNS, LETTERS	90.45
189980	VERENDRYE ELECTRIC	SIREN - RL / SECURITY - NC	119.00
189981	XCEL ENERGY	UTILITIES	239.80
Total Park Board Bills:			\$ 3,254.45

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189993	A-1 EVANS SEPTIC TANK SERVICE	PORTABLE TOILET RENTAL	\$ 180.00
189994	ACME TOOLS GRAND FORKS	FILTERS	52.76
189994	ACME TOOLS GRAND FORKS	CHAINSAW OIL	63.06
189994	ACME TOOLS GRAND FORKS	WEED EATER LINE	15.99
189994	ACME TOOLS GRAND FORKS	WEED EATER PARTS	36.99
189994	ACME TOOLS GRAND FORKS	CONCRETE SAW/BLADES	115.50
189995	BUTLER MACHINERY	BATTERIES, RETAINER	1,730.69
189996	CAPITAL ONE TRADE CREDIT	STEP STOOL	49.99
189997	DAKOTA FLUID POWER INC	ELECTRIC OIL PUMP	1,238.85
189997	DAKOTA FLUID POWER INC	CLIP	34.05
189998	HOME OF ECONOMY INC	TORCH KIT	54.99
189999	J & J STRIPING	COUNTY STRIPING	1,249.23
DD	LARSEN, DANA G	OVERNIGHT TRAVEL 10/18/22-10/20/22 RAPID CITY	111.20
190000	MATERIAL TESTING SERVICES LLC	SIEVE ANALYSIS	203.84
189975	MDU - BISMARCK OFFICE	UTILITIES	62.99

189975	MDU - BISMARCK OFFICE	UTILITIES	599.71
189975	MDU - BISMARCK OFFICE	UTILITIES	383.29
189975	MDU - BISMARCK OFFICE	UTILITIES	387.74
189975	MDU - BISMARCK OFFICE	UTILITIES	307.90
189975	MDU - BISMARCK OFFICE	UTILITIES	27.43
190001	MENARDS - MINOT	BATTERIES, LUBRICANT	105.27
190001	MENARDS - MINOT	CAULK GUN	5.99
190001	MENARDS - MINOT	SPRAYERS	31.38
190001	MENARDS - MINOT	TORCH, CYLINDER	130.23
190001	MENARDS - MINOT	DRIVER, LUMBER, SCREWS	482.59
190001	MENARDS - MINOT	SCREWS RTND - ORIG INV 13021 10/12/22	(39.99)
190001	MENARDS - MINOT	SCREWS	80.43
190001	MENARDS - MINOT	GRASS SEED STARTER	50.85
190001	MENARDS - MINOT	GRASS SEED STARTER	101.70
190001	MENARDS - MINOT	FLY RIBBON	3.98
190002	MINOT AUTO SUPPLY	BEARINGS	51.88
190003	ND ASSOC OF COUNTIES	ILG COURSES X3 - DANA LARSEN--AUDITOR AND TREASURER	105.00
190004	ND DEPT OF TRANSPORTATION.	EST #2 KENMARE PROJECT - PROJ SC-5100(022)	387,304.43
190004	ND DEPT OF TRANSPORTATION.	ENGINEERING - BRIDGE PROG EST #5 / PROJ BRO-0051(055) 181ST ST SE	3,852.66
190004	ND DEPT OF TRANSPORTATION.	BRIDGE INSP PROG EST #15/PROJ BRC-BRS-0099(008)	6,139.98
190004	ND DEPT OF TRANSPORTATION.	PROGRESS EST 8 & 9 - BRIDGE / PROJ BRO-0051(055)	79,895.83
190005	NORTH DAKOTA ONE CALL	LOCATES	62.40
190006	NORTHERN PLAINS EQUIPMENT CO I	NUTS	15.80
190007	OLE OLSON'S TOWING & RECOVERY INC	TOWER LEASE 10/1/22-09/30/23	1,575.00
190008	OTTERTAIL POWER CO	UTILITIES	171.60
190009	RDO/POWERPLAN	EDGES #98A	2,780.00
190010	RYAN CHEVROLET	LID #4	218.34
DD	SCHMIT, TRAVIS L	OVERNIGHT TRAVEL 10/18/22-10/20/22 RAPID CITY	111.20
190011	SCHOCKS SAFE & LOCK INC	LOCK KEY - SIGN SHOP	3.25
190012	SIGN SOLUTIONS USA	POST BOLTS	143.77
190012	SIGN SOLUTIONS USA	BLOCK	153.91
190013	SWANSTON EQUIPMENT CO	PIN FLEX	16.12
190014	TRI N PROPANE	UTILITIES	89.86
190015	VALS SCHWINN CYCLING INC	CHAINSAW CHAINS	172.80
189976	VERENDRYE ELECTRIC	UTILITIES	4,158.00
189977	VERIZON CONNECT NWF INC	MONTHLY CHARGE	553.46
189978	XCEL ENERGY	UTILITIES	56.44
189978	XCEL ENERGY	UTILITIES	29.59
Total Road/Highway Bills:			\$ 495,519.95

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
			\$ -
Total Vision Zero Bills:			\$ -

GRAND TOTAL \$ 717,976.82

Moved by Comm. Weppler, seconded by Comm. Anderson to open a public hearing at 9:06 AM regarding a moving permit for Shaun Uleberg.

Aaron Rust, Building Inspector, appeared with a request from Mr. Uleberg to move a ranch style house with attached garage from 15800 16th Street SW, Minot to 311 Rice Lake Road S, Douglas.

No one from the public came forward for or against the moving permit.

Moved by Comm. Pietsch, seconded by Comm. Anderson to close the public hearing at 9:07 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the moving permit for Shaun Uleberg as presented. Roll call; all voted yes; motion carried.

Kerrienne Boetcher, Library Administrator, appeared to request the approval of an Angel Tree in the second floor employee lounge. This tree would benefit the Northern Plains Children’s Advocacy Center and participation would be optional for employees.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve an Angel Tree placement in the employee lounge. Roll call; all voted yes; motion carried.

Robert Roed, Ward County Sheriff, appeared regarding the Fleet Management bids. No bids were received other than the initial bid from Enterprise. Sheriff Roed spoke to some of the local dealers who thought the Fleet Management program was a good idea.

Moved by Comm. Pietsch, seconded by Comm. Anderson to move forward with Enterprise for the Fleet Management Program to be renewable annually. Roll call; all voted yes; motion carried.

Brian Vangsness, Facilities Management Director, appeared with a meeting room request for 1:00-3:00 PM Monday-Thursday as well as 4:00-5:30 pm Monday-Wednesday for an unstated length of time.

Moved by Comm. Weppler, seconded by Comm. Pietsch to have the Auditor’s office send a return email stating that while we recognize the importance of the program being offered, the time commitment asked for does not meet the scheduling requirements for our administration building. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization, appeared regarding the Tax Roll Memorandum.

- 1. Value of residence removed from parcel, structure was a total loss due to the fire 7/21, value has been prorated for tax year 2021:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hardin, Mitchel	NE320990000350 Olt 35 of NWNE SWNE S32-155-82	2785 Hwy 52 S Minot, ND 58701	2022	\$401,000	\$134,000	\$18,045	\$6,030
Hardin, Mitchel	NE320990000350 Olt 35 of NWNE SWNE S32-155-82	2785 Hwy 52 S Minot, ND 58701	2021	\$414,000	\$206,000	\$18,630	\$9,270
Holter, Jessica	BN020220000040 Steen’s 2 nd Addn. Less Rd Lots 3 & 4	3 Colton Ave Burlington, ND 58722	2022	\$282,000	\$37,000	\$12,690	\$1,665
Holter, Jessica	BN020220000040 Steen’s 2 nd Addn. Lots 3 & 4	3 Colton Ave Burlington, ND 58722	2021	\$281,000	\$179,000	\$12,645	\$8,055

2. MH is being taxed separately has been removed from parcel:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Heizelman, Melvin	SW000059900050 Cassedays Addn to Sawyer Olt E	220 Central Ave W Sawyer, ND 58781	2022	\$126,000	\$48,000	\$5,670	\$2,160

3. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hansen, Kevin & Elizabeth	VA5103841 SW W2NW S33-153-85	20600 205 th Ave SW Ryder, ND 58779	2022	\$41,000	\$0.00	\$1,845	\$0.00
Erickson, Arlo & Melissa	HT260010000000 NE S26-152-84	26200 62 nd St SW Douglas, ND 58735	2022	\$173,000	\$76,000	\$8,165	\$3,800
Erickson, Arlo & Melissa	HT260010000000 NE S26-152-84	26200 62 nd St SW Douglas, ND 58735	2021	\$147,000	\$76,000	\$6.995	\$3,800

4. MH was already taxed has been removed from parcel:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hingst, Roger & Rebecca	DS110040300080 Lee's Addn. Lot 7 & ½ Vac. 4 th Ave & All Lot 8 Block 3	335 Owens St Des Lacs, ND 58733	2022	\$46,000	\$28,000	\$2,070	\$1,260

5. MH was moved, without a Moving Permit:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Houston, Curtis	BN020070100080 Coltons Sec Addn. Lot 8 Block 1	108 2 nd Ave Burlington, ND 58722	2022	\$56,000	\$32,000	\$2,520	\$1,440

6. MH is not hooked to utilities has been removed from the tax roll:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Allstate Tower Service	SR5101903 Logan Lot 16 Block 4	8211 93 rd St SE Minot, ND 58701	2022	\$1,000	\$0.00	\$45	\$0.00

7. Property Owner qualifies for Wheelchair Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Fjeld, James & Margaret	MI222490400050 Napa Valley Addn. Lot 5 Block 4	424 21 st St SW Minot, ND 58701	2022	\$180,000	\$80,000	\$8,100	\$3,600
Fjeld, James & Margaret	MI222490400050 Napa Valley Addn. Lot 5 Block 4	424 21 st St SW Minot, ND 58701	2021	\$171,000	\$71,000	\$7,695	\$3,195
Fjeld, James & Margaret	MI222490400050 Napa Valley Addn. Lot 5 Block 4	424 21 st St SW Minot, ND 58701	2020	\$166,000	\$66,000	\$7,470	\$2,970

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning & Zoning Administrator, appeared with a Plat Application from Galen Scheresky for the following described property: Proposed Outlot 2 being all of Outlot 1 and an unplatted portion of the NW4NW4 27-151-83. The applicant is proposing to parcel an outlot, proposed Outlot 2 is 24.49 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the Plat Application for Galen Scheresky as presented. Roll call; all voted yes; motion carried.

Plat Application for Jim Budeau for the following described property: Proposed Outlots 43 & 44 being a portion of Outlot 33 and Outlot 25 lying in the SE4 14-154-82. The applicant is proposing to parcel two Outlots, proposed Outlot 43 is 18.08 acres, proposed Outlot 44 is 27.48 acres. These outlots are for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the Plat Application for Jim Budeau as presented. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared regarding tandem axle truck bids from Westlie Truck Center. Delivery of the trucks will be June 2023. Mr. Larsen is recommending the newer model at a cost of \$1,400.00 more which has an updated engine with additional HP and thermal generation.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the purchase of two Freightliner 114SD Plus Tandem Axle Trucks Chassis from Westlie Truck Center as presented. Roll call; all voted yes; motion carried.

Next Mr. Larsen spoke to a bridge replacement project. Ward County received one proposal from Houston Engineering to replace a bridge located in Newman Township and remove a bridge in Mayland Township.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to select Houston Engineering to complete the preliminary engineering for the replacement of bridge number 51-151-54.1 located south of County Road 20 on 111th Street SE in Newman Township, and the removal of bridge number 51-128-26.0

located 3 miles east and 2 miles south of Carpio, and authorize the chairman to sign the engineering contract. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resources Director, appeared regarding pay amendments.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the following payroll amendments: D. Greek, Human Resources and A. Mindt, Auditor/Treasurer. Roll call; all voted yes; motion carried.

Ms. Gorze presented a packet which shows all the Ward County staff placed on the proposed salary chart. The cost to bring up the remaining 25 employees into Step 1 position is approximately \$26,316.00.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the salary table and to approve bringing up the salaries for the 25 employees below Step 1 to the suggested salary chart. Roll call; all voted yes; motion carried.

Lastly Ms. Gorze discussed giving managers the authority to hire within the first 5 steps rather than the first 3 steps.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to allow managers to hire within the first 5 steps which constitutes a salary increase of 8-10%. Roll call; all voted yes; motion carried.

Auditor/ Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Anderson to receive and file the following correspondence: ARPA funding update; KLJ letter dated October 18, 2022 on structure replacement; Personnel Committee meeting minutes from July 21, 2022; Memorandum dated October 25, 2022 regarding Property transfer from Souris River Joint Board. Roll call; all votes yes; motion carried.

Discussion on ARPA deadlines for the Memorandum of Understanding and will be addressed at the next meeting in November.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve the Duplicate Warrant for M. Park in the amount of \$56.00. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the redemptions on foreclosed property and have the Chairman sign the Quit Claim Deeds as presented. Roll call; all voted yes; motion carried.

Discussion on date and time for board opening interviews, for department head evaluations, and year-end bill meeting.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to open a public hearing at 9:44 AM regarding an abatement requested by Park Place Minot, LLC. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization appeared regarding a property tax abatement. Park Place Minot, LLC is asking for a reduction of the 2021 assessment from \$2,100,000 to \$1,000,000 and a reduction of the 2022 assessment from \$1,651,000 to \$1,000,000. The City of Minot recently assessed the property at \$1,067,000 for 2021 and 2022. The Department of Tax Equalization recommends an approval of \$1,067,000 value for the years 2021 and 2022.

Ms. Barton stated the owner, Shannon Radke, called yesterday stating he would not be able to attend the abatement hearing today but that he was comfortable with the \$1,067,000 assessment.

Moved by Comm. Pietsch, seconded by Comm. Anderson to close the public hearing at 9:48 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to deny the appeal request for an assessment of \$1,000,000 but approve the assessment of \$1,067,000 for 2021 and 2022. Roll call; all voted yes; motion carried.

Recess at 9:49 AM to prepare for an Executive Session.

Meeting reconvened at 9:54 AM.

Moved by Comm. Wepler, seconded by Comm. Anderson to open an executive session at 9:54 AM to discuss the SAFE visit recently completed by the Department of Homeland Security. Present were Chairman Rostad, Comm. Anderson, Comm. Fjeldahl, Comm. Pietsch, Comm. Wepler, Auditor/Treasurer Marisa Haman, Brian Vangsness, Jason Blowers, Jennifer Wiechmann, Kerianne Boetcher, Kristi Frederick, Lolly Gorze, Robert Roed, Roza Larson, Larry Hubbard, Kelly Haugan, Misty Hester, and Administrative Assistant Lynae Schroeder. Roll call; all voted yes; motion carried.

Jennifer Wiechmann, Emergency Management Director, appeared to discuss the SAFE visit results.

Moved by Comm. Wepler, seconded by Comm. Anderson to close the executive session at 10:42 AM. Roll call; all voted yes; motion carried.

Reconvened at 10:43 AM into regular session.

Jennifer Wiechmann appeared and stated a summary had been given on building security issues from the Department of Homeland Security to the Commissioners who will review the findings.

Comm. Pietsch attended the October 20, 2022 Ward County Planning Commission meeting. No final action was taken.

At 10:44 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 15TH DAY OF NOVEMBER, 2022

Chairman, Ward County Commission

ATTEST:
