

Minutes of the Board of Ward County Commissioners

September 6, 2022

The regular meeting of the Ward County Commission was called to order by Chairman Rostad at 9:00 AM with Commissioners Anderson, Fjeldahl, Pietsch, and Weppler present. Also present were department heads Bradley Starnes, Brian Vangness, Dana Larsen, Derrill Fick (arrived at 9:43 AM) Emily Burkett, Jason Blowers, Kerrienne Boetcher, Kristi Frederick, Kristin Kowalczyk, Marisa Haman, Noreen Barton, Roza Larson, and Tammy Terras.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the agenda with the following change/additions: 10 B. Executime Invoice & add St. Mary's Catholic Church raffle to 11 I. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the minutes from the Commission Meeting on August 16, 2022; Special Meeting August 22, 2022; and Special Meeting August 23, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the regular bills totaling \$1,825,400.07 and HS Zone direct cost bills totaling \$15,596.07. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 09/06/2022 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189578	AUTO DOCTOR	VEHICLE REPAIRS #4 RADIATOR HOSE--SHERIFF	172.71
189578	AUTO DOCTOR	VEHICLE REPAIRS #7 EVAP CLEAN FILLER PIPE--SHERIFF	40.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #28 FRONT EMERG LITES/SIREN--SHERIFF	100.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #35 FRONT BRAKES/PADS/ROTORS--SHERIFF	489.60
189578	AUTO DOCTOR	VEHICLE REPAIRS #14 CABIN FILTER--SHERIFF	38.49
189578	AUTO DOCTOR	VEHICLE REPAIRS #24 TRANSMISSION COOLER--SHERIFF	347.10
189578	AUTO DOCTOR	VEHICLE REPAIRS #14 TURN SIGNAL BULB--SHERIFF	20.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #17 TENSIONER/SERP BELT/BATT--SHERIFF	407.92
189578	AUTO DOCTOR	VEHICLE REPAIRS #14 REPL #5 COIL & PLUG--SHERIFF	142.73
189578	AUTO DOCTOR	VEHICLE REPAIRS #13 FRNT PADS/ROTORS/SERP BELT--SHERIFF	478.34
189578	AUTO DOCTOR	VEHICLE REPAIRS #14 VEHICLE RUN MODULE--SHERIFF	50.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #13 SIREN SPEAKER--SHERIFF	50.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #15 FRONT DISC PADS & ROTORS--SHERIFF	410.15
189578	AUTO DOCTOR	VEHICLE REPAIRS #20 RADAR & SPEAKER MOUNT--SHERIFF	50.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #24 WELD EXHAUST PIPE--SHERIFF	75.00
189578	AUTO DOCTOR	VEHICLE REPAIRS #19 SPOT LIGHT--SHERIFF	450.00
DD	BARTON, NOREEN A	OVERNIGHT TRAVEL 8/8/22-8/11/22 BISMARCK ND--TAX EQUAL	180.26
DD	BURKETT, EMILY	DAY TRIPS 7/13-7/28/22 JULY MONTHLY TRAVEL--EXTENSION	76.60
DD	BURKETT, EMILY	DAY TRIPS 7/29-7/31/22 JULY MONTHLY TRAVEL--EXTENSION	48.44
189579	COMPUTER STORE INC	REPLACE M377 FUSER - PARTS & LABOR--IT	605.00
189579	COMPUTER STORE INC	REPLACE M377 FUSER - PARTS & LABOR--IT	582.50
189579	COMPUTER STORE INC	REPLACE M377 FUSER - PARTS & LABOR--IT	522.50
189580	DACOTAH PAPER CO	SANITARY NAPKINS FOR JAIL--FACILITY MANAGEMENT	46.30
189580	DACOTAH PAPER CO	CAN LINERS--FACILITY MANAGEMENT	342.02
189581	DAKOTALAND AUTOGLASS	WINDSHIELD #33--SHERIFF	325.00

189424	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	208.03
189582	FIRST WESTERN INSURANCE	NOTARY BOND J WATSON--SHERIFF	50.00
189582	FIRST WESTERN INSURANCE	NOTARY BOND K JEMTRUD--SHERIFF	50.00
189582	FIRST WESTERN INSURANCE	NOTARY BOND - L SCHACHTSCHNEIDER--JAIL OPERATIONS	50.00
189583	HANSON EXCAVATING	ARPA PROJ #22 OLSON APT/YB BLDG-EST #1--COMMISSIONERS	40,086.00
189584	HESI	MANIFEST/TRANSPORT #215038 6-17-22--JAIL OPERATIONS	128.60
189585	HIGH POINT NETWORKS	PO 2492 HP NEW BACKUP/REPLICATION SERVER--IT	15,253.42
189585	HIGH POINT NETWORKS	SHIPPING--IT	143.03
189586	HITS INC	TRAINING-VEHICLE CONTRABAND CONCEALMENT--SHERIFF	885.00
189507	INFORMATION TECHNOLOGY DEPT	DP 521 - WAN ACCESS--IT	510.00
189507	INFORMATION TECHNOLOGY DEPT	DP 602 - AZURE AD PLAN 2--IT	56.50
189507	INFORMATION TECHNOLOGY DEPT	DP 645 - STATE EXCHANGE EMAIL--IT	78.50
189507	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	290.00
189507	INFORMATION TECHNOLOGY DEPT	DP 853 - ACTIVE DIRECTORY USER FEE--IT	133.65
189507	INFORMATION TECHNOLOGY DEPT	TC 381 - PEXIP VIRTUAL MEETING ROOM (AUDIO CONF)--IT	16.75
189587	INTERNATIONAL TRAVEL AGENCY	CLIENT FEE-NON REFUND-N JOHNSON--STATES ATTORNEY	80.00
189588	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 7/11/22 - 8/14/22--STATES ATTORNEY	944.39
189589	MARCO TECHNOLOGIES, LLC NW7128	ARPA PROJ #1-NDSU MOVE MERAKI CONFIG--EXTENSION	745.00
189517	MDU - BISMARCK OFFICE	NATURAL GAS FOR COURTHOUSE--FACILITY MANAGEMENT	94.91
189517	MDU - BISMARCK OFFICE	NATURAL GAS FOR JAIL--FACILITY MANAGEMENT	552.70
189517	MDU - BISMARCK OFFICE	NATURAL GAS FOR ADMIN BLDG--FACILITY MANAGEMENT	108.81
189517	MDU - BISMARCK OFFICE	NATURAL GAS FOR 900 BUILDING--FACILITY MANAGEMENT	298.77
189517	MDU - BISMARCK OFFICE	NATURAL GAS FOR COURTHOUSE--FACILITY MANAGEMENT	23.25
189497	MDU - BISMARCK OFFICE	NATURAL GAS FOR COUNTY NORTH--FACILITY MANAGEMENT	23.65
189517	MDU - BISMARCK OFFICE	NATURAL GAS FOR JAIL--FACILITY MANAGEMENT	1,555.03
DD	MILLER, MICHAEL K	OVERNIGHT TRAVEL 8/15-8/20/22 ORLANDO FL--SHERIFF	380.00
189590	MINOT CITY OF, LANDFILL	DISPOSAL OF OLD CHAIRS--FACILITY MANAGEMENT	9.10
189591	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT AUGUST 2022--GENERAL	5,754.65
189518	ND ASSOC OF COUNTIES	2022 1ST QTR WORKERS COMP ASSESS--HUMAN RESOURCES	350.00
189524	ND ASSOC OF COUNTIES	2022 2ND QTR WORKERS COMP ASSESS--HUMAN RESOURCES	350.00
189525	ND ASSOC OF COUNTIES	WOW ONBOARDING TRAIN-STEVENSON--HUMAN RESOURCES	35.00
189425	ND DEPT OF ENVIRONMENTAL QUALITY	PTRCF REGISTRATION FEE - HWY--FACILITY MANAGEMENT	100.00
189592	NDSU DEPT 3110	OUTDOOR DECAL--EXTENSION SERVICE	51.00
189593	NDSU DEPT 7510	SHARED SALARIES - H ARNOLD 3.16.22-6.30.22--EXTENSION	3,718.86
189593	NDSU DEPT 7510	SHARED SALARIES - 3 EMPLOYEES 3.16.22-6.30.22--EXTENSION	26,100.12
189594	OTIS ELEVATOR CO INC	YRLY SERV CONTRACT 8/1/22-7/31/23--FACILITY MANAGEMENT	31,393.80
189594	OTIS ELEVATOR CO INC	RESET ELEVATOR IN ADMIN & JAIL--FACILITY MANAGEMENT	1,008.75
189594	OTIS ELEVATOR CO INC	ARPA PROJ #25 - ELEVATOR CARD READER INSTALLATION--IT	4,872.49
189595	PECKA, SHAN	TRIAL TRANSCRPT M. BLEIAUM 51-2021-CR-1558--STATES ATTY	350.00
DD	PHILLIPS, JOHANNA M	COURT ROOM SECURITY 7/25/22 --SHERIFF	213.18

189596	PRESORT PLUS	PRINTING/POSTAGE FOR IND TAX ESTIMATES--GENERAL	13,449.59
189519	REHAB SERVICES, INC.	2022 ALLOCATION 1ST QTR--GENERAL	3,000.00
189519	REHAB SERVICES, INC.	2022 ALLOCATION 2ND QTR--GENERAL	3,000.00
189519	REHAB SERVICES, INC.	2022 ALLOCATION 3RD QTR--GENERAL	3,000.00
189597	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR AND TREASURER	520.47
189598	SCHMIDT, KRIS	TRANSCRIPT OF DCRO HEARING LS VS BC 8/5/22--STATES ATTY	148.00
189599	STREICHER'S, INC	AMMO 9MM--SHERIFF	1,424.49
189600	STUTSMAN COUNTY	MENTAL HEALTH ATTY FEES - 8/4/2022 C.V.--GENERAL	190.00
189601	SUMMIT FOOD SERVICES LLC	JULY MEALS FOR JUVENILES--JUVENILE DETENTION	1,063.37
189601	SUMMIT FOOD SERVICES LLC	INMATE MEALS - JULY 2022--JAIL OPERATIONS	35,252.39
189602	SUNSET LAW ENFORCEMENT LLC	BRASS & AMMO--SHERIFF	3,080.50
WIRE	THE TITLE TEAM	ARPA PROJ #30 - YOUTHWORKS BLDG--COMMISSIONERS	328,630.00
189520	THOMAS LAW FIRM	2022 INDIGENT DEFENSE - SEPT 2022--GENERAL	2,000.00
189603	THORSRUD SUPPLY COMPANY INC	CLOSER-RECORDERS VAULT DOOR--FACILITY MANAGEMENT	487.50
189604	TURNKEY CORRECTIONS	DEBIT CARD FEES--INMATE TRUST (COMMISSARY)	115.00
189498	TYLER TECHNOLOGIES INC	EXECUTIME PROJECT--HUMAN RESOURCES	1,300.00
189499	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	29.59
189508	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	22.70
189426	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	572.04
189426	UNITED MAILING SERVICES INC	SERVICES--GENERAL	135.37
189508	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	1,934.27
189508	UNITED MAILING SERVICES INC	SERVICES--GENERAL	396.08
189605	US BANK CM-9690	GO TAX BOND 2017 PAYMENT--BOND	145,200.00
189605	US BANK CM-9690	TAX REFUNDING BOND 2020 PAYMENT--BOND	185,875.00
DD	VAN PELT, NICHOLAS M	CLOTHING ALLOWANCE - JC PENNEYS--SHERIFF	300.00
189606	WARD CO SHERIFF'S DEPT.	CHECK REORDER FOR TRUST ACCOUNT--SHERIFF	113.00
189500	WESTERN AGENCY INC	2022 HMI TRLR & 2 2022 WALK N ROLL PACKERS--INSURANCE	762.00
189415	WEX HEALTH, INC.	FSA MONTHLY FEES--HUMAN RESOURCES	161.00
189607	WIDMER ROEL PC	2021 AUDIT - SERVICES RENDERED THRU 7/31/22--GENERAL	1,250.00
DD	WIECHMANN, JENNIFER A	DAY TRIP 08/11/22 SURREY ND--EMERGENCY MANAGEMENT	10.00
189521	WILHELM TIM	2022 INDIGENT DEFENSE - SEPT 2022--GENERAL	2,000.00
189427	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	17,741.22
189427	XCEL ENERGY	ELECTRICITY FOR ADMIN BUILDING--FACILITY MANAGEMENT	10,979.80
189501	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	1,096.76
189501	XCEL ENERGY	ELECTRICITY 900 COLD STORAGE--FACILITY MANAGEMENT	28.34
189427	XCEL ENERGY	ELECTRICITY SOO LINE PARK LOT--FACILITY MANAGEMENT	34.08
Total General Bills:			\$908,406.16

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189514	CIRCLE SANITATION	SANITATION PICKUP - OLD SETTLERS PARK	209.50
189523	CIRCLE SANITATION	SANITATION SERVICES NC PARK	341.25
189575	GOOSENECK IMPLEMENT COMPANY	WHEEL UNIT #410	27.94

189576	MENARDS - MINOT	CONCRETE MIX	268.16
189576	MENARDS - MINOT	RODS, STAIN, NUTS, WASHERS, PAINT BRUSH	136.92
189576	MENARDS - MINOT	HOSE, SPRAYER, CLEANER, TOILET PAPER	102.83
189577	MINOT RESTAURANT SUPPLY	TRASH CAN LINERS	110.20
189515	SRT	INTERNET	114.89
Total Park Board Bills:			\$1,311.69

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189548	ACME TOOLS GRAND FORKS	BATTERY PACK	169.00
189548	ACME TOOLS GRAND FORKS	GREASE GUN	229.00
189549	ARAMARK UNIFORM SERICES	JANITORIAL SERVICES JULY 2022	636.36
189550	ASTECH INC	CRACK SEAL & SEAL COAT EST 2	717,000.41
189550	ASTECH INC	CRACK SEAL & SEAL COAT EST 1	65,052.15
189551	B & G ELECTRIC LLC	GARAGE DOOR ELECTRICAL REPAIRS	160.00
189552	BASIN SERVICE COMPANY	BRINE WATER	540.00
189553	BECHTOLD PAVING INC	HOT MIX	1,450.24
189553	BECHTOLD PAVING INC	HOT MIX	3,704.40
189554	BUTLER MACHINERY	BATTERY UNIT #129A	506.96
189555	CAPITAL ONE TRADE CREDIT	SCREW PINS, BATTERIES	110.93
189555	CAPITAL ONE TRADE CREDIT	CHAIN PROOF COIL	36.48
189555	CAPITAL ONE TRADE CREDIT	PLUGS, WRENCH	53.52
189556	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	180.38
189557	DAKOTA SALES & SUPPLY	STEEL CHAIN, GRAB HOOKS	225.16
189557	DAKOTA SALES & SUPPLY	LIGHT BAR MOUNT UNIT #1411	160.00
189558	FARDEN CONSTRUCTION INC	SLIVER WIDENING	26,221.93
189559	FARMERS UNION OIL CO	PLIERS	29.68
189559	FARMERS UNION OIL CO	UNLEADED GAS	94.27
189559	FARMERS UNION OIL CO	OIL	10.99
189559	FARMERS UNION OIL CO	OIL	21.98
189560	LAWSON PRODUCTS INC	SCREWS, NUTS, BOLTS	415.88
189560	LAWSON PRODUCTS INC	MARKING PAINT	205.49
189561	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT	72.00
189562	MATERIAL TESTING SERVICES LLC	PAVEMENT MIX TESTING	7,544.16
189563	MAYO CONSTRUCTION CO, INC	MICRO SURFACING	32,131.41
189516	MDU - BISMARCK OFFICE	NATURAL GAS - KENMARE SHOP	55.15
189516	MDU - BISMARCK OFFICE	NATURAL GAS - BLD D	143.39
189516	MDU - BISMARCK OFFICE	NATURAL GAS - BLD B	142.14
189516	MDU - BISMARCK OFFICE	NATURAL GAS - BLD A	254.62
189516	MDU - BISMARCK OFFICE	NATURAL GAS - BLD C	125.43
189516	MDU - BISMARCK OFFICE	NATURAL GAS - BLD E	26.42
189494	MDU - BISMARCK OFFICE	UTILITIES	61.77
189564	MENARDS - MINOT	RATCHET, TOWELS, GLOVES	100.91
189564	MENARDS - MINOT	SURGE PROTECTOR/EXTENSION CORD	14.99
189565	ND DEPT OF TRANSPORTATION.	BRIDGE INSPECTION/LOAD RATING	18,593.25
189565	ND DEPT OF TRANSPORTATION.	BRIDGE INSPECTION/LOAD RATING	547.83
189566	NORTHERN PLAINS EQUIPMENT CO I	EQUIPMENT REPAIR	437.05

189503	OTTERTAIL POWER CO	DOUGLAS SHOP POWER	96.99
189567	PARKLAND USA DBA FARSTAD OIL	DIESEL	33,313.76
189568	RYAN CHEVROLET	VENT VALVE, CANISTER & REROUTED FILTER AIR UNIT 19	1,050.59
189569	SIGN SOLUTIONS USA	SIGN MATERIAL	460.29
189522	SRT	PHONE/INTERNET	545.61
189570	SUNDRE SAND & GRAVEL INC	WASHED ROCK	257.46
189571	SWANSTON EQUIPMENT CO	BLADE UNIT 42U	135.44
189572	TECTA AMERICA	KENMARE SHOP ROOF REPAIR	659.78
189573	TUFF TRUCKS INC	SEAT COVERS UNIT 1410	329.99
189573	TUFF TRUCKS INC	SEAT COVERS UNIT 1411	659.98
189574	UPPER GREAT PLAINS TRANSPORT INT	TRAFFIC CONTROL TRAINING	200.00
189495	VERIZON CONNECT NWF INC	MONTHLY FEE	478.25
189496	XCEL ENERGY	UTILITIES	28.35
Total Road/Highway Bills:			\$915,682.22

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
			0.00
Total Vision Zero Bills:			\$0.00

GRAND TOTAL \$1,825,400.07

Building Inspector Aaron Rust appeared with an application for a moving permit from Andrew Sebastian.

Moved by Comm. Weppler, seconded by Comm. Pietsch to open the public hearing 9:18 AM for the moving permit application from Andrew Sebastian to relocate a home from 4659 107th St NW, Sherwood to 10461 County Rd 15W, Minot. Roll call; all voted yes; motion carried.

No one from the public appeared for or against the moving permit.

Moved by Comm. Fjeldahl, seconded by Comm. Anderson to close the public hearing at 9:19 AM. Roll call; all voted yes.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the moving permit application from Andrew Sebastian to relocate a home form 4659 107th St NW, Sherwood to 10461 County Rd 15W, Minot. Roll call; all voted yes; motion carried.

Tammy Terras, Human Resources Director, appeared and asked County Recorder Kristin Kowalczyk to present a 10-year Employee Service Award to Jade Feldner and Comm. Pietsch to present County Auditor/Treasurer Marisa Haman her 10-Year Employee Service Award.

Representing the Ward County Water Resource Board, Tom Klein and Dennis Reep appeared to present the Commission with their 2023 budget and answer any questions the Commission may have.

Moved by Comm. Weppler, seconded by Comm. Pietsch to receive and file the information regarding the Ward County Water Resource Board 2023 budget. Roll call; all voted yes; motion carried.

Noreen Barton Director of Tax Equalization appeared regarding Memorandum of Tax Roll Adjustments.

1. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Huff, Blaine	CD210990000010 Olt 1 of NE & SE S21-158-87	24401 394 th St NW Donnybrook, ND 58734	2022	\$48,000	\$6,000	\$2,190	\$300
Workman, Darrell & Lillian	RE06005U020000 Lots 1 & 2 S6-157-87	21101 422 nd St NW Donnybrook, ND 58734	2022	\$132,000	\$36,000	\$6,115	\$1,800
Liebelt, Norbert	AF230020000000 NW Less Olt 2 S23-154-83	1501 79 th Ave SW Minot, ND 58701	2022	\$779,000	\$102,000	\$38,950	\$5,100
Dahle, Gregg & Kyhlene	MN05005U04000 Lot 4 S5-157-85	25400 198 th Ave NW Carpio, ND 58725	2022	\$262,000	\$27,000	\$11,925	\$1,350

2. Removed MH from tax roll, being taxed as Real Estate on parcel MA26005U030000:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Fjeldahl, Todd & Marlene	MA510355700000 E2SE S26-155-86	1902 254 th St SW Berthold, ND 58718	2022	\$25,000	\$0.00	\$1,125	\$0.00

3. Residence was burned down 2/22, value prorated for 2 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Gagner, Mark & Tina	NE150990000070 Olt 7 of NENE S15-155-82	1761 72nd St NE Minot, ND 58703	2022	\$282,000	\$130,000	\$12,690	\$5,850

4. MH removed from Park without a Moving Permit:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Calip, Brandon	MI5104450 Jefferson MHP Lot A19	3100 11 th Ave SE Lot A19 Minot, ND 58701	2022	\$8,000	\$0.00	\$360	\$0.00
Lopez Villanueva, Marisol	MI5104556 Jefferson MHP Lot B46	3100 11 th Ave SE Lot B46 Minot, ND 58701	2022	\$6,000	\$0.00	\$270	\$0.00
Peterson, Kenneth	MI5102362 Jefferson MHP Lot E21	3100 11 th Ave SE Lot E21 Minot, ND 58701	2022	\$9,000	\$0.00	\$405	\$0.00
Perry, Jessica	MI5105329 Wheatland Village MHP Lot 335	1752 48 th St SE Minot, ND 58701	2022	\$10,000	\$0.00	\$450	\$0.00
Gaginer, Judith	MI5105111 Wheatland Village MHP Lot 157	4901 Unity Dr. Minot, ND 58701	2022	\$10,000	\$0.00	\$450	\$0.00

5. Remove from tax roll MH is no longer livable:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Gibson, Jessica	MI5105330 Wheatland Village MHP Lot 337	1749 52 nd St SE Minot, ND 58701	2022	\$10,000	\$0.00	\$450	\$0.00
Gibson, Jessica	MI5105330 Wheatland Village MHP Lot 337	1749 52 nd St SE Minot, ND 58701	2021	\$10,000	\$0.00	\$450	\$0.00
Gibson, Jessica	MI5105330 Wheatland Village MHP Lot 337	1749 52 nd St SE Minot, ND 58701	2020	\$10,000	\$0.00	\$450	\$0.00
Gibson, Jessica	MI5105330 Wheatland Village MHP Lot 337	1749 52 nd St SE Minot, ND 58701	2019	\$10,000	\$0.00	\$450	\$0.00

6. Property damaged by fire in May 2022:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Stewart, Travis	MI132860200050 Oen's Addn. S/D of Blocks 2 & 3 Lot 5 Block 2	511 7 th St NE Minot, ND 58703	2022	\$43,000	\$31,000	\$1,935	\$1,395

7. Property sold to the City of Minot 7/22 prorate value for 7 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI27B770000090 Brekke's S/D Lot 9 & 10	1215 28 th St SW Minot, ND 58701	2022	\$290,000	\$145,000	\$13,050	\$6,525

8. Owner qualifies for Blind Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Zheng, Wenjing & Cao, Xuyang	MI02F470000020 Ramstad Heights 9 th Addn. Lot 2	3416 14 th St NW Minot, ND 58703	2022	\$251,000	\$91,000	\$11,295	\$4,095

9. Property was estimated for 2022, after recent inspection property has less basement finished than previously estimated:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Benest-Wilson, Daniel	MI353050300010 Prairie Green 3 rd Addn Lot 1 Block 3	1300 33 rd Ave SW Minot, ND 58701	2022	\$297,000	\$280,000	\$13,365	\$12,600

10. Correction submitted for 2022 base on additional review:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Selfors, Catherine	MI130160001190 Belmont Addn. Lot 119	1202 5 th Ave NE Minot, ND 58703	2022	\$15,000	\$14,000	\$750	\$700

11. Property is owned by a non-profit school:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bishop Ryan Catholic School	MI13C490000020 Broadway Heights 2 nd Addn. Lot 2	N/A	2022	\$1,034,000	\$7,000	\$51,700	\$350

12. Property sold from city 7/22, no longer exempt, return to tax roll, prorate for 6 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Evans, Jeremy	MI190880001112 Elbow Park Manor Addn. W ½ Lots 107-111	1613 1 st Ave SE Minot, ND 58701	2022	\$0.00	\$1,000	\$0.00	\$50

13. Recent Inspections concluded that reduction is needed to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Zietz, Gary & Barbara	MI251630000090 Home Acres Addn. R/A of West ½ Block 1 Lot 9	1634 1 st St SE Minot, ND 58701	2022	\$214,000	\$181,000	\$9,630	\$8,145
Zietz, Gary & Barbara	MI251630000090 Home Acres Addn. R/A of West ½ Block 1 Lot 9	1634 1 st St SE Minot, ND 58701	2021	\$200,000	\$167,000	\$9,000	\$7,515

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve the Memorandum of Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

Planning and Zoning Administrator Doug Diedrichsen appeared with five plat applications for Commission approval.

Melvin Haider submitted an application for a plat for the following described property: Proposed Outlot 20 lying a portion of Outlot 13 and a unplatted portion of NW4NW4 34-156-84. The applicant is proposing to parcel an Outlot, proposed Outlot 20 is 3.21 acres. This Outlot is for future residential purposes. Ward County zoning applies with the township recommendation pending. Planning Commission recommends approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Fjeldahl to approve Melvin Haider’s plat application pending approval of the Township or until October 9th when the 60-day response period is over. Roll call; all voted yes; motion carried.

John Jermiasen submitted an application for a plat for the following described property: Proposed Outlot 3 lying a unplatted portion of the SW4NW4 & NW4SW-15-153-83. The applicant is proposing to parcel an Outlot, proposed Outlot 3 is 29.08 acres. This Outlot is for future residential purposes. Freedom Township zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve John Jermiasen's plat application as presented. Roll call; all voted yes; motion carried.

Michelle Petersen submitted an application for a plat for the following described property: Proposed Outlot 4 lying being a portion of the W2NE4 27-154-82. The applicant is proposing to parcel an Outlot, proposed Outlot 4 is 45.68 acres. This Outlot is for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve Michelle Petersen's plat application as presented. Roll call; all voted yes; motion carried.

Hilman Anderson submitted an application for a plat for the following described property: Proposed Outlot 1 lying in an unplatted portion of the SW4SW4 17-151-87. The applicant is proposing to parcel an Outlot, proposed Outlot 1 is 5.83 acres. This Outlot is for future residential purposes. Hiddenwood Township zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve Hilman Anderson's plat application as presented. Roll call; all voted yes; motion carried.

Wayne Hornberger submitted an application for a plat for the following described property: Application for a plat for the following described property: Proposed Outlot 1 lying in the S2 4-154-86. The applicant is proposing to parcel an Outlot, proposed Outlot 1 is 11.98 acres. This Outlot is for future residential purposes. Tolgen Township zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve Wayne Hornberger's plat application as presented. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared with three items for the Commission approval. Mr. Larsen's first item is a request to approve the bid from Clean Span Fabric Structures International for a salt/sand storage shed.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the bid from Clear Span Fabric Structures International for \$111,389.00 for the 65x84 salt/sand fabric storage building. Roll call; all voted yes; motion carried.

Mr. Larsen continued with a request to authorize him to advertise for two tandem axel truck chassis.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve advertising for two Tandem Axle Truck Chassis to be delivered sometime in 2023. Roll call; all voted yes; motion carried.

Mr. Larsen's final item requesting approval to select KLJ Engineering to complete a bridge design for a bridge replacement located on the north side of Donnybrook on County Rd 5.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve selecting KLJ Engineering to complete the preliminary engineering for the replacement of bridge number 51-117-20.1 located on the north side of Donnybrook on County Road 5, and authorize the chairman to sign the engineering contract. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared with two items for the Commission consideration.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the following payroll amendments: S. Lage-Correctional Officer; J. Lisle- Correctional Officer; L. Gorze- Human Resource Director. Roll call; all voted yes; motion carried.

Ms. Terras informed the Commission the software invoice from Executime in the amount of \$42,075 is due at this time. The contract was signed in 2021 and the funds was in her 2021 department budget but were not spent in 2021 and were rolled into the general fund at the end of 2021. Ms. Terras is asking the Commission to approve paying the invoice using funds from another account.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve paying the invoice from Executime using funds from the contingency fund, unless there are ARPA funds available and eligible to cover the cost. Roll call; all voted yes; motion carried.

Auditor/ Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Anderson to receive and file the following correspondence: City of Minot Planning Department letter dated August 15, 2022; email from North Dakota Department of Environmental Quality dated August 30, 2022 regarding Makoti Lake; letter from Court Facilities Improvement Advisory Committee regarding grant applications dated August 22, 2022; Memorandum of Agreement dated July 19, 2022 between Youthworks and Ward County Government; letter from City of Surrey dated August 1, 2022 regarding polling site; Public Service Commission statement regarding Order on Tree and Shrub Mitigation Specifications. Roll call; all votes yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve Ms. Haman to set up a new account for funds received from the Opioid settlement. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve participating in the Magic City Discovery Center Wall of Honor, if big enough use the County Seal if it is too small use the wording Ward County. Roll call; all voted yes; motion carried.

Weed Control Officer Derrill Fick appeared regarding the weeds located in the vacant lot south 32nd Ave NW and west of 10th St NW which was viewed at the special meeting August 23rd, 2022. He stated he did not see any noxious weed in the photographs, but there may be some located underneath the taller weeds. The Commission discussed along with Highway Engineer Dana Larsen and State's Attorney Roza Larson what legal options the County has to mow and spray these weeds. After the discussion the Commission decided to have Mr. Fick contact the owner informing them to mow the weeds.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the following duplicate warrants: T. Demarrias \$21.00, R. Doering \$25.74, A. Haner \$53.51, Surrey Municipal Court \$500.00, Nels Standley Saugstad Res \$455.14, D. Henderson \$100.00, L. Cartwright \$150.00, Ward County Clerk of Court \$150.00. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the County deed for sale of foreclosed property pending the expiring of the 30-day redemption period. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, second by Comm. Pietsch to approve the special event permit for the Hunters Den. Roll call; all voted yes; motion carried,

Moved by Comm. Anderson, seconded by Comm. Fjeldahl to approve the gaming site authorizations for Souris Valley Bowmen, Pheasants for the Future and North Dakota State Fair Foundation.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve raffle permits for South Prairie Athletic Boosters, Project Bee and St. Mary’s Catholic Church. Roll call; all voted yes; motion carried.

At 10:44 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 20TH DAY OF SEPTEMBER, 2022

Chairman, Ward County Commission

ATTEST:
