

Minutes of the Board of Ward County Commissioners

August 2, 2022

The regular meeting of the Ward County Commission was called to order by Chairman Rostad at 9:00 AM with Commissioners Anderson, Fjeldahl, Pietsch, and Wepler present. Also present were department heads Bradley Starnes, Brian Vangsness, Dana Larsen, Jason Blowers, Jennifer Wiechmann, Kerriane Boetcher, Kristi Frederick, Kristin Kowalczyk, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the agenda with the following addition: Item 3.5 – Public Hearing for a moving permit. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Fjeldahl to approve the minutes from the regular Commission Meeting on July 19, 2022 and Special Joint meeting with Ward County Planning Commission on July 21, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve the regular bills totaling \$276,948.95 and HS Zone direct cost bills totaling \$6,225.57. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 08/02/2022 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189314	DAKOTALAND AUTOGLASS	WINDSHIELD UNIT #32--SHERIFF	\$ 275.00
189314	DAKOTALAND AUTOGLASS	WINDSHIELD UNIT #35--SHERIFF	325.00
189252	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	484.95
189315	EVANS, CARRIE L	PLANNING COMMISSION PAY Q2 2022 (2)--PLANNING AND ZONING	100.00
189316	HELLER, MARVIN	PLANNING COMMISSION PAY Q2 2022 (3)--PLANNING AND ZONING	150.00
189317	HENDRICKSON, CRYSTAL	PLANNING COMMISSION PAY Q2 2022 (3)--PLANNING AND ZONING	150.00
DD	HESTER, MISTY L	OVERNIGHT TRAVEL 06/12/22 - 06/14/22--AUDITOR AND TREASURER	266.26
189266	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	343.90
189318	JEROMES COLLISION CENTER INC	VEHICLE REPAIR CLAIM 22055705--SHERIFF	1,000.00
189318	JEROMES COLLISION CENTER INC	VEHICLE REPAIR CLAIM 22055705--INSURANCE	4,457.20
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT CLAIMS TP, BS--HIGHWAY ROAD OPERATION	45.03
189319	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 6/6/22 - 7/10/22--STATES ATTORNEY	1,251.68
189320	KIBLER, ROBERT EUGENE	PLANNING COMMISSION PAY Q2 2022 (2)--PLANNING AND ZONING	100.00
189321	LIVINGSTON, NORMAN J	PLANNING COMMISSION PAY Q2 2022 (3)--PLANNING AND ZONING	150.00
DD	MAHONEY, SAMANTHA N	OVERNIGHT TRAVEL 7/10/22-7/14/22 SIOUX FALLS SD--SHERIFF	259.20
189322	MARQUART, ANDREW	MENTAL HEALTH ATTY FEES CV 7/4-7/5/22 47-22-MH-00051--GENERAL	243.00
189253	MDU - BISMARCK OFFICE	NATURAL GAS COURTHOUSE BASEMENT--FACILITY MANAGEMENT	78.96
189267	MDU - BISMARCK OFFICE	NATURAL GAS FOR JAIL--FACILITY MANAGEMENT	596.82
189253	MDU - BISMARCK OFFICE	NATURAL GAS FOR ADMIN BUILDING--FACILITY MANAGEMENT	111.04
189253	MDU - BISMARCK OFFICE	NATURAL GAS FOR 900 BUILDING--FACILITY MANAGEMENT	159.37
189253	MDU - BISMARCK OFFICE	NATURAL GAS FOR COURTHOUSE--FACILITY MANAGEMENT	21.75
189267	MDU - BISMARCK OFFICE	NATURAL GAS FOR JAIL--FACILITY MANAGEMENT	1,378.57
189323	MIDSTATES WIRELESS	STRIP VEHICLE--SHERIFF	945.00
189323	MIDSTATES WIRELESS	MOBILE MIC--SHERIFF	120.00
189324	MINOT'S FINEST COLLISION CENTER	VEHICLE REPAIR CLAIM #22055744--SHERIFF	1,000.00

189324	MINOT'S FINEST COLLISION CENTER	VEHICLE REPAIR CLAIM #22055744--INSURANCE	4,739.44
189254	ND DEPT OF ENVIRONMENTAL QUALITY	2023 PTRCF REGISTRATION-COURTHOUSE #478 --FACILITY MGMT	100.00
189325	ND STATE RADIO COMM	TERMINAL FEE 4/1/22 - 6/30/22--STATES ATTORNEY	600.00
189325	ND STATE RADIO COMM	TERMINAL FEE 4/1/22-6/30/22--SHERIFF	600.00
189326	NDSU DEPT 3110	10 X 13 ENVELOPES--EXTENSION SERVICE	152.00
189268	NDWEF	WATER TOUR REGISTRATION - WEPPLER--AUDITOR/TREASURER	30.00
DD	OLSON, JENNIFER L	OVERNIGHT TRAVEL 5/15/22 - 5/18/22 FARGO ND--SHERIFF	84.00
DD	OLTHOFF, PAUL J	OVERNIGHT TRAVEL 7/13-7/15 ST CLOUD MN--JUVENILE DETENTION	632.20
189327	P & C ELECTRIC MOTOR REPAIR IN	SEAL KIT & SHAFT FOR ADMIN COOLING TOWER--FACILITY MGMT	450.00
189257	PALM BEACH COUNTY SHERIFF'S OFFICE	EXPENDITURES-- - VOIDED CHECK 129257 FOR SUBPEONA	(80.00)
189257	PALM BEACH COUNTY SHERIFF'S OFFICE	SUBPEONA SERVICE FOR ST V. 3 INDIVIDUALS--STATES ATTORNEY	80.00
189328	PODRYGULA, STEPHAN	PLANNING COMMISSION PAY Q2 2022 (3)--PLANNING AND ZONING	150.00
189329	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE - JULY--AUDITOR AND TREASURER	520.47
189330	SANFORD HEALTHCARE ACCESSORIES	AFO WALKER--JAIL OPERATIONS	24.45
189331	SCHUMAKER, MARK D	PLANNING COMMISSION PAY Q2 2022 (3)--PLANNING AND ZONING	150.00
189332	SECRETARY OF STATE	NOTARY RENEWAL C. BOTTEICHER--SHERIFF	36.00
189333	SECRETARY OF STATE	NOTARY RENEWAL K. JEMTRUD--SHERIFF	36.00
189334	SECRETARY OF STATE	NOTARY - J WATSON--SHERIFF	36.00
DD	STOHLQUIST, JASON M	POSTAGE REIMBURSEMENT 07/15/22--GENERAL	1.34
189335	SUMMIT FOOD SERVICES LLC	INMATE MEALS - JUNE 2022--JAIL OPERATIONS	36,261.44
189335	SUMMIT FOOD SERVICES LLC	JUNE MEALS FOR JUVENILES--JUVENILE DETENTION	1,519.73
189271	THOMAS LAW FIRM	2022 INDIGENT DEFENSE AUG 2022--GENERAL	2,000.00
189336	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--INMATE TRUST (COMMISSARY)	47.25
189336	TURNKEY CORRECTIONS	LAW LIBRARY--INMATE TRUST (COMMISSARY)	147.00
189269	TYLER TECHNOLOGIES INC	EXECUTIME PROJECT--HUMAN RESOURCES	780.00
189255	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	151.64
189255	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	56.86
189255	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	30.68
189255	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	629.76
189255	UNITED MAILING SERVICES INC	SERVICES--GENERAL	144.26
189337	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	908.23
189337	UNITED MAILING SERVICES INC	SERVICES--GENERAL	224.71
DD	VANGSNESS, BRIAN J	POSTAGE REIMBURSEMENT 05/20/22--GENERAL	0.67
DD	VANGSNESS, BRIAN J	POSTAGE REIMBURSEMENT 06/09/22--GENERAL	1.34
189338	WESTERN AGENCY INC	ANNUAL PROPERTY INSURANCE--INSURANCE	40,781.00
189195	WEX HEALTH, INC.	FSA MONTHLY FEES--HUMAN RESOURCES	161.00
189272	WILHELM TIM	2022 INDIGENT DEFENSE AUG 2022--GENERAL	2,000.00
DD	WOOSTER, NICHOLAS H	CLOTHING ALLOWANCE--SHERIFF	42.99
189256	XCEL ENERGY	ELECTRICITY SOO LINE PARKING LOT--FACILITY MANAGEMENT	32.99
189256	XCEL ENERGY	ELECTRICITY 900 BUILDING--FACILITY MANAGEMENT	649.26

189256	XCEL ENERGY	ELECTRICITY 900 COLD STORAGE-- FACILITY MANAGEMENT	26.09
Total General Bills:			\$ 108,951.53

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189312	CIRCLE SANITATION	SANITATION SERVICE	\$ 414.75
189263	CIRCLE SANITATION	SANITATION	745.50
189313	MENARDS - MINOT	RESTROOM SUPPLIES - RL	211.75
189313	MENARDS - MINOT	RATCHET, STRAPS - TALBOTT	66.95
189313	MENARDS - MINOT	BRUSH SET, PAINT	66.97
189313	MENARDS - MINOT	CABLE, TAPE	46.76
189264	XCEL ENERGY	UTILITIES OS	94.21
189264	XCEL ENERGY	UTILITIES OS	34.90
Total Park Board Bills:			\$ 1,681.79

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
189288	ACME TOOLS GRAND FORKS	MEASURING WHEEL	\$ 73.40
189288	ACME TOOLS GRAND FORKS	BATTERY	99.00
189288	ACME TOOLS GRAND FORKS	CRESCENT	17.99
189288	ACME TOOLS GRAND FORKS	BULB	3.68
189288	ACME TOOLS GRAND FORKS	BLOWER, BATTERY	338.00
189289	AMERICAN TRUCK & TRAILER	BRAKE ASSY, HUBS	306.38
189289	AMERICAN TRUCK & TRAILER	ADJUSTABLE CHANNEL	27.94
189258	ARAMARK UNIFORM SERICES	JANITORIAL SERVICES	636.36
189290	B & G ELECTRIC LLC	ELECTRIC REP	543.38
189291	BECHTOLD PAVING INC	HOT MIX	2,427.18
189291	BECHTOLD PAVING INC	HOT MIX	1,179.36
189291	BECHTOLD PAVING INC	HOT MIX	677.46
189291	BECHTOLD PAVING INC	HOT MIX	553.56
189291	BECHTOLD PAVING INC	HOT MIX	779.52
189291	BECHTOLD PAVING INC	HOT MIX	1,506.12
189291	BECHTOLD PAVING INC	HOT MIX	1,728.72
189292	BROCK WHITE COMPANY	ROLLER TRAMP	225.00
189293	BUTLER MACHINERY	REPL BRAKE, ACC, EDGES, HOSES	3,687.32
189294	CAPITAL ONE TRADE CREDIT	TURBO PT	129.99
189295	DAKOTA FLUID POWER INC	HOSE	71.32
189295	DAKOTA FLUID POWER INC	SEAL	4.84
189295	DAKOTA FLUID POWER INC	ELBOWS	13.98
189295	DAKOTA FLUID POWER INC	CONNECTOR	44.76
189295	DAKOTA FLUID POWER INC	HOSE ASSY	109.51
189296	DAKOTALAND AUTOGLASS	WINDSHIELD	250.00
189297	GENERAL EQUIPMENT & SUPPLIES	POWER LOCK	66.16
189298	HOUSTON ENGINEERING INC	PROF SVC - TRACKING	5,877.50
189299	JOHNSON CONTROLS	REPAIR LEAKING PIPES BLDG B & C	7,643.24
189299	JOHNSON CONTROLS	REPLACE TRANSFORMER - BLDG D	1,098.77
189300	MATERIAL TESTING SERVICES LLC	SIEVE ANALYSIS	815.00
189259	MDU - BISMARCK OFFICE	UTILITIES	66.03

189273	MDU - BISMARCK OFFICE	UTILITIES	149.58
189273	MDU - BISMARCK OFFICE	UTILITIES	195.19
189273	MDU - BISMARCK OFFICE	UTILITIES	193.04
189273	MDU - BISMARCK OFFICE	UTILITIES	165.87
189273	MDU - BISMARCK OFFICE	UTILITIES	26.60
189301	MENARDS - MINOT	TARP, TOWELS, LATCH	70.45
189301	MENARDS - MINOT	BATTERIES, TEE	28.66
189301	MENARDS - MINOT	BATTERIES, BLADES	105.21
189301	MENARDS - MINOT	SPRAYERS, CHLORINE	107.36
189301	MENARDS - MINOT	SHEARS, BLADES	28.97
189301	MENARDS - MINOT	STORAGE BAGS	6.58
189301	MENARDS - MINOT	PIPE, ADAPTER	10.72
189302	ND DEPT OF TRANSPORTATION.	PROGRESS EST #6, BRIDGE	131,724.42
189303	ND SURPLUS PROPERTY	COVERALLS	360.00
189304	NORTH DAKOTA ONE CALL	PROJECT LOCATES	40.30
189305	NORTHERN PLAINS EQUIPMENT CO I	HOSE CREDIT	(9.64)
189305	NORTHERN PLAINS EQUIPMENT CO I	CONNECTOR	53.03
189260	OTTERTAIL POWER CO	UTILITIES	112.44
189306	OVERHEAD DOOR CO INC	REPAIR DOOR JAMB	600.00
189307	PARKLAND USA CORP DBA FARSTAD OIL	GREASE	290.71
189308	SIGNSTODAY	DECALS	48.30
189309	SUNDRE SAND & GRAVEL INC	ROCK	231.84
189310	SWANSTON EQUIPMENT CO	LENS	16.35
189261	VERIZON CONNECT NWF INC	MONTHLY CHARGE	415.86
189311	WALLWORK TRUCK CENTER	CABLE, PLUG ASSY	315.08
189262	XCEL ENERGY	UTILITIES	27.24
		Total Road/Highway Bills:	\$ 166,315.63

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
		Total Vision Zero Bills:	-

GRAND TOTAL	276,948.95
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Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to open a public hearing at 9:04 AM regarding Tammy Holen's application for a moving permit.

The applicant is requesting to move a 24' x 32' garage presently located at 800 31st Avenue SE, Minot, ND to 311 North Rice Lake Road, Douglas, ND.

No one from the public came forward to speak to this issue.

Moved by Comm. Weppler, seconded by Comm. Anderson to close the public hearing at 9:05 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the application for a moving permit for Tammy Holen as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Weppler to open a public hearing at 9:06 AM regarding a Zoning Ordinance Amendment. Roll call; all voted yes; motion carried.

The amendment involves sections 5.2, 6.1 and 9.2 of the Ward County Floodplain Zoning Ordinance adopted January 15, 2013.

No one from the public came forward to speak to this issue.

Moved by Comm. Anderson, seconded by Comm. Pietsch to close the public hearing at 9:08 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve the Zoning Ordinance Amendment 2022-2 as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Anderson to open a public hearing at 9:09 AM regarding Enerbase Cooperative Resource’s application for a Special Use Permit for the following described property: Proposed Outlot 15 lying in the NW4SW4 & SW4SW4 10-151-86. Roll call; all voted yes; motion carried.

The applicant is requesting a Special Use Permit for a non-conforming commercial use on a rural zoned property. The owner is requesting an SUP for a commercial fueling station. Ward County zoning applies with the township recommending approval.

Sean Weeks from Ackerman-Estvold spoke on Enerbase’s behalf.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to close the public hearing at 9:13 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Anderson to approve the application for a Special Use Permit for Enerbase Cooperative Resources as presented. Roll call; all voted yes; motion carried.

Jennifer Wiechmann, Emergency Management Director, appeared regarding a cost share agreement as part of the Hazard Mitigation Grant Program.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the Local Match Letter and to have the chairman sign. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization, appeared regarding the Tax Roll Memorandum. Ms. Barton is requesting approval excluding item #5. Item #5 should be added as omitted tax instead of a correction.

1. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Beeter, Clinton Trust Etal	NP32005U010000 NESW W2SE S29 NWNE S32-154-81	10325 111 th St SE Minot, ND 58701	2022	\$220,000	\$88,000	\$10,340	\$4,400
Ness, James	FR350990000070 Olt 7 of SENE S35- 153-83	19800 Hwy 83 S Minot, ND 58701	2022	\$264,000	\$2,000	\$11,885	\$100
Ness, James	FR350990000070 Olt 7 of SENE S35- 153-83	19800 Hwy 83 S Minot, ND 58701	2021	\$216,000	\$2,000	\$9,730	\$100
Burtch, Richard & Nellie	ML250010000000 NE S25-156-81	1321 78 th St SE Minot, ND 58701	2021	\$246,000	\$93,000	\$11,530	\$4,650
Burtch, Richard & Nellie	ML250010000000 NE S25-156-81	1321 78 th St SE Minot, ND 58701	2020	\$205,000	\$92,000	\$9,685	\$4,600
Lee, James & Janice	NM330030000000 SW S33-152-82	7701 289 th Ave SE Max, ND 58759	2022	\$293,000	\$128,000	\$13,825	\$6,400

2. Property Owner qualifies for Blind Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bice, Frank & Patricia	MI5103360 Jefferson MHP Lot A33	3100 11 th Ave SE Lot A33 Minot, ND 58701	2022	\$30,000	\$0.00	\$1,350	\$0.00

3. Property Owner said no longer used for charitable purposes, prorated for 6 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Open Gate Church INC	MI111330300030 Goheens Addn. Lot 3 Block 3	2035 3 rd St NW Minot, ND 58703	2022	\$0.00	\$51,000	\$0.00	\$2,550

4. Property Sold 6/22, remove and prorate Wheel Chair Exemption for 6 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Urdike, Brian	MI27B320200060 Elk Ridge 4 th Addn. Lot 6 Block 3	1824 26 th ST SW Minot, ND 58701	2022	\$142,000	\$192,000	\$6,390	\$8,640

5. Property Leased from City of Minot, return to tax roll:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Westbra nd Real Estate Holdings LLC	MI21F710000030 Logistics Park of ND 1 st Addn Lot 3		2022	\$0.00	\$202,000	\$0.00	\$9,090
Westbra nd Real Estate Holdings LLC	MI212881530800 OltS S21-155-82 Olt 80 of NW	4900 Railway Ave Minot, ND 58703	2021	\$0.00	\$2,188,000	\$0.00	\$109,400
Westbra nd Real Estate Holdings LLC	MI212881530810 OltS S21-155-82 Olt 81 of N 1/2		2021	\$0.00	\$1,991,000	\$0.00	\$99,550
Westbra nd Real Estate Holdings LLC	MI21F710000010 Logistics Park of ND 1 st Addn. Lot 1		2022	\$0.00	\$733,000	\$0.00	\$36,650
Westbra nd Real Estate Holdings LLC	MI21F710000020 Logistics Park of ND 1 st Addn Lot 2	4900 Railway Ave Minot, ND 58701	2022	\$0.00	\$3,170,000	\$0.00	\$142,650

6. Property Annexed into the City of Minot:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Klein, Loren	MI292881530350 Olt 35 S29-155-82 Less ROW	1613 27 th St SE Minot, ND 58701	2022	\$0.00	\$7,000	\$0.00	\$350

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve adjustments to Tax Roll Memorandum with the exclusion of item #5 as presented. Roll call; all voted yes; motion carried.

Kristin Kowalczyk, Ward County Recorder, appeared to present a Memorandum regarding Right of Way Reversal applications.

Application 1 is from Joann Schmidt, Outlot 1 of Section 15-153-83. No correction needed by either the Recorder’s Office or Highway Department but there is a discrepancy in the Auditor’s Office which needs to be corrected.

Moved by Comm. Weppler, seconded by Pietsch to have the correction made in the Auditor’s Office as presented. Roll call; all voted yes; motion carried.

Application 2 is from Jerald and Therese Strokland, Outlot 2 of Section 1-153-83. Comment sheet from Recorder’s Office stated no action needed and the Highway Department commented no right of way was dedicated.

A discussion was held regarding the setback on this property.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve as recommended. Motion withdrawn.

Moved by Comm. Weppler, seconded by Comm. Anderson to pull this property from today’s list for review at a later date. Roll call; all voted yes; motion carried.

Application 3 is from Jerald and Therese Strokland, Outlot 1 of Section 11-153-83. Comment sheet from Recorder’s Office stated no dedicated right of way on the plat so no correction needed with the Highway Department showing a 40’ easement which is not referenced nor subtracted from plat and therefore no action is required.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to pull this property from today’s list for review at a later date. Roll call; all voted yes; motion carried.

Application 4 is from Jerald Strokland, Outlot 4 of Section 12-153-83. Comment sheet from Recorder’s Office stated no action is required as there is no dedicated right of way but there is a correction needed for tax purposes.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to pull this property from today’s list for review at a later date. Roll call; all voted yes; motion carried.

Application 5 is from Jerald and Therese Strokland, Outlot 1 of Section 7-153-82. Comment sheet from Recorder’s Office recommends a reduction from 75’ to 33’ of dedication.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the reduction from 75’ to 33’ statutory right of way. Roll call; all voted yes; motion carried.

Application 6 is from Thomas Hegre, Outlot 2 of Section 12-153-82. Comment sheet from Recorder's Office recommends a reduction from 75' to 33' right of way.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the reduction from 75' to 33' statutory right of way. Roll call; all voted yes; motion carried.

Application 7 is from Kris and Anna Heidelberger, Outlot 5 of Section 7-153-83. Comment sheet from Recorder's Office states no action required.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to pull this property from today's list for review at a later date. Roll call; all voted yes; motion carried.

Application 8 is from Stephen and Cynthia Whitesell, Outlot 2 of Section 4-155-83. Comment sheet from Recorder's Office recommends a reduction from 75' to 33' right of way.

Moved by Comm. Weppeler, seconded by Comm. Fjeldahl to approve the reduction from 75' to 33' statutory right of way. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning & Zoning Administrator appeared regarding a Plat Application for Enerbase Cooperative Resources for the following described property: Proposed Outlot 15 lying in the NW4SW4 & SW4SW4 10-151-86. The applicant is proposing to parcel an Outlot, proposed Outlot 15 is 5.30 acres. This outlot is for future commercial purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve the Plat Application for Enerbase Cooperative Resources as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Plat Application for Melvin Haider for the following described property: Proposed Outlots 18 & 19 being a portion of NE4NW4 34-156-84. The applicant is proposing to parcel two Outlots, proposed Outlot 18 is 2.32 acres proposed Outlot 19 is 2.32 acres. These outlots are for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve the Plat Application for Melvin Haider as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Plat Application for Patti Shelkey for the following described property: Proposed Outlot 2 being a portion of Outlot 1 lying in the NE4NE4 30-153-85. The applicant is proposing to parcel an Outlot, proposed Outlot 2 is 2.50 acres. This outlot is for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Fjeldahl, seconded by Comm. Weppeler to approve the Plat Application for Patti Shelkey as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer, appeared regarding the purchase of a side dump trailer. This spring the low bid for two side dump trailers was for HMI trailers and the tubs on both are warped. The supplier will take them back through Westlie's, but they cannot be replaced for about a year. The second highest bid was for a Midland trailer at \$70,635.00, which is a difference of \$4,735.00. The Midland trailer has a few more options such as a 5-year warranty, 2 lift axels, and more durable paint. These units will be available mid to end of September, 2022. Mr. Larsen recommends going with the Midland trailers.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve exchanging the HMI trailers for the Midland trailers at the higher cost. Roll call; all voted yes; motion carried.

Rachel Stevenson, Human Resources Generalist, appeared in place of Tammy Terras regarding pay amendments.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to approve the following payroll amendments: C. Boteler, Library and A. Perales, Human Resources. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Anderson, seconded by Comm. Pietsch to receive and file the following correspondence: Report from Ward County Emergency Management; letter from Youthworks dated July 7, 2022; letter from North Dakota Environmental Quality dated 7-13-2022; and City of Minot Planning Department letter dated July 6, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to authorize Basin Electric Power Cooperative access to perform land surveying, soil boring, and data gathering activities without violating any conditions of the lease. Roll call; all voted yes; motion carried.

Discussion on the fact that at the current time, we do not have any attendant or shelter care due to the changes in the laws imposed by the State of North Dakota. Youthworks is in the process of getting a building ready and becoming certified, but there is not set date in which they will be resuming care.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve duplicate warrants to be issued to M. Cole in the amount of \$100.00. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Fjeldahl to cancel all outstanding checks as presented, with the exception of removing check #188140 that has been cashed. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve implementing the Salary Study by giving the employees a 5% increase and then bringing any below minimum salaries onto the table that Ms. Terras had presented at budget hearings and using the figure of \$13,500.00 as the chart presented today is a rough estimate. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the 2023 Preliminary Budget as presented. Roll call; all voted yes; motion carried.

Budget Hearing date and time has been set for October 6, 2022 at 7:00 PM.

At 10:16 AM with no further business, the meeting was adjourned.

Interview with Clark Ranum for the Ward County Reorganization Board.

Moved by Comm. Wepler, seconded by Comm. Anderson to appoint Clarke Ranum as a member to the Ward County Reorganization Board to serve a 2-year term expiring June 30, 2024. Roll call; all voted yes; motion carried.

ACCEPTED AND APPROVED THIS 16TH DAY OF AUGUST, 2022

Chairman, Ward County Commission

ATTEST:
