

Minutes of the Board of Ward County Commissioners

March 1, 2022

The regular meeting of the Ward County Commission was called to order by Chairman Rostad at 9:00 AM with Commissioners Anderson, Fjeldahl, Pietsch, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Derrill Fick, Emily Burkett, Jason Blowers, Jennifer Wiechmann, Kerriane Boetcher, Kristin Kowalczyk, Marisa Haman, Noreen Barton, Robert Roed, Roza Larson, and Tammy Terras.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the agenda with the following additions: Item 1.5, Resolution of Support for Ukraine; item 12.5, Jason Blowers, Information Technology Director regarding letter for .Gov Domain Registration; and item 13H, Corrective Quit Claim Deed. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve the Resolution of Support for Ukraine. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the minutes from the regular Commission Meeting on February 15, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve the regular bills totaling \$5,959,975.14 and HS Zone Direct Cost bills totaling \$1,635.78. Roll call; all voted yes; motion carried.

Bill List - 03/01/2022

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
188153	AUTO DOCTOR	FRONT BRAKES--SHERIFF	\$410.15
188153	AUTO DOCTOR	REPLACE EMERGENCY LIGHT--SHERIFF	\$100.00
188153	AUTO DOCTOR	INSTALL EQUIPMENT--SHERIFF	\$1,800.00
188153	AUTO DOCTOR	VEHICLE REPAIRS - PURGE VALVE--SHERIFF	\$144.27
188153	AUTO DOCTOR	VEHICLE REPAIRS - REPLACE BATTERY--SHERIFF	\$145.25
188153	AUTO DOCTOR	INSTALL EQUIPMENT--SHERIFF	\$1,800.00
DD	BJELLAND, ELLEN M	TEACH CHILDREN AND ADULTS 01/04 - 01/20 --EXTENSION SERVICE	\$56.41
DD	BJELLAND, ELLEN M	TEACH CHILDREN AND ADULTS 01/21 -01/28- -EXTENSION SERVICE	\$37.45
DD	CARPIO RURAL FIRE DISTRICT	CHARITBLE GAMING DONATION FOR RADIOS--EMERGENCY MGMT	\$2,000.00
188154	DACOTAH PAPER CO	24X32 CAN LINERS--FACILITY MGMT	\$281.80
188155	ECOLAB PEST ELIMINATION INC	900 COLD STORAGE & OFFICE PEST CONTROL--FACILITY MGMT	\$102.85
188156	ENERBASE FARMERS UNION/CENEX	DIESEL--FACILITY MGMT	\$73.60
188156	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGMT	\$55.51
188156	ENERBASE FARMERS UNION/CENEX	UNLEADED GAS--FACILITY MGMT	\$65.00
188156	ENERBASE FARMERS UNION/CENEX	JANUARY 2022 GAS FOR TAX EQUALIZATION --TAX EQUALIZATION	\$223.88
188157	INFORMATION TECHNOLOGY DEPT	NET MOTION --SHERIFF	\$343.90
188157	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AZURE AD, EMAIL, VPN CLIENT--IT	\$1,032.50
188157	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
188158	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 12/31/21 - 01/31/22-- STATES ATTORNEY	\$809.86
188159	LIGHT AND SIREN	LIGHT MOUNTS--SHERIFF	\$122.80
188160	MARCO TECHNOLOGIES, LLC NW7128	KONICA COPIER CONTRACT --EXTENSION SERVICE	\$802.69
188160	MARCO TECHNOLOGIES, LLC NW7128	HPE SUPPORT 1 YEAR RENEWAL SERVER-- IT	\$1,152.00
188077	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	\$2,366.03
188077	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$2,372.09

188077	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	\$1,803.22
188073	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$1,708.82
188077	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	\$246.08
188051	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$791.56
188077	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$3,439.46
188161	MIDSTATES WIRELESS	MAINTENANCE AGREEMENT--SHERIFF	\$17,033.00
188161	MIDSTATES WIRELESS	LABOR TECH - RESET REPEATER--JAIL OPERATIONS	\$101.25
188162	MOUNTAIN PLAINS YOUTH SERVICES	JANUARY 2022 SHELTER CONTRACT--GENERAL	\$5,754.65
188162	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT--GENERAL	\$5,754.65
188163	ND DEPT HUM SERV	INMATE MEDICAL - JANUARY 2022--JAIL OPERATIONS	\$2,456.87
188164	ND DEPT OF ENVIRONMENTAL QUALITY	BOILER INSPECTION --FACILITY MGMT	\$3,060.00
188165	ND ENVELOPE CO	ENVELOPES - 5,000 WINDOW--HUMAN RESOURCES	\$182.55
188165	ND ENVELOPE CO	ENVELOPES - 500 REG--JAIL OPERATIONS	\$17.05
188165	ND ENVELOPE CO	ENVELOPES - 500 WINDOW--PLANNING & ZONING	\$18.26
188165	ND ENVELOPE CO	ENVELOPES - 1,500 REG/3,500 WINDOW--SHERIFF	\$178.95
188165	ND ENVELOPE CO	ENVELOPES - 4,000 REG--STATES ATTORNEY	\$136.44
188165	ND ENVELOPE CO	ENVELOPES - 5,000 REG--AUDITOR/TREAS	\$170.55
188166	ND SHERIFFS & DEPUTIES ASSOC	ANNUAL DUES 2022--SHERIFF	\$950.00
188167	NDCCAA	MEMBERSHIP RENEWAL--JAIL OPERATIONS	\$100.00
188168	RELIANCE TELEPHONE OF GRAND FORKS INC	PHONE CARDS--JAIL OPERATIONS	\$100.00
DD	RIVERSIDE TECHNOLOGIES, INC	HP Z2 TWR PC'S--IT	\$14,365.00
DD	RIVERSIDE TECHNOLOGIES, INC	HPZ2 TWR WBLURAY PC'S--IT	\$10,305.00
DD	RIVERSIDE TECHNOLOGIES, INC	7 HP Z2 G5 PC'S --IT	\$8,085.00
188169	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS	\$496.38
188170	SUMMIT FOOD SERVICES LLC	JANUARY 2022 MEALS FOR JUVENILES--JUVENILE DET.	\$537.00
188170	SUMMIT FOOD SERVICES LLC	INMATE MEALS - JANUARY 2022--JAIL OPERATIONS	\$31,749.58
188171	SUNSET LAW ENFORCEMENT LLC	AMMO--SHERIFF	\$6,048.00
188172	TYLER TECHNOLOGIES INC	VETRASPEC STATE SOLUTION RENEWAL - 3 USERS--VET SERVICES	\$1,347.00
188173	UNITED MAILING SERVICES INC	MAIL SERVICE 01/24 - 02/04--EXTENSION SERVICE	\$802.84
188173	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICES	\$365.59
188174	US BANK CM-9690	TAX REFUND BOND 2020 PRINCIPLE/INT PAYMENT--AUDITOR/TREAS	\$5,618,375.00
188175	US BANK CM-9705	GO CORR. BOND 2017 INTEREST PAYMENT--AUDITOR/TREAS	\$145,200.00
188176	WARD COUNTY HIGHWAY DEPT	RUSHVILLE SNOW REMOVAL--AUDITOR/TREAS	\$975.00
187997	WEX HEALTH, INC.	FSA MONTHLY FEES--HUMAN RESOURCES	\$175.00
187977	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	\$14,107.01
188074	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MGMT	\$585.90
188074	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	\$57.53
188052	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	\$50.17
		Total General Bills	\$5,913,945.15

	VENDOR: PARK BILLS	PARK BILLS	
188152	MENARDS - MINOT	LUMBER	\$29.61
187985	VERENDRYE ELECTRIC	SECURITY - NC, SIREN - RL	\$110.00
		Total Park Board Bills	\$139.61
	VENDOR: VISION ZERO BILLS	VISION ZERO BILLS	
187986	VERIZON WIRELESS - NJ PO	CELL PHONE SERVICE	\$42.47
		Total VISION ZERO Bills	\$42.47
	VENDOR: ROAD BILLS	ROAD BILLS	
188135	ACME ELECTRIC INC	GEAR HEAD, COVER	\$90.29
188135	ACME ELECTRIC INC	GRINDER, WHEELS	\$190.94
188135	ACME ELECTRIC INC	IMPACT DRIVER, BITS	\$138.99
188136	AMERICAN TRUCK & TRAILER	WASHERS, PLUGS	\$99.75
188136	AMERICAN TRUCK & TRAILER	SEALS, BEARINGS	\$280.04
187979	BERTHOLD CITY	BERTHOLD SHOP	\$119.40
188137	BUTLER MACHINERY	BATTERIES, HOSE	\$1,638.79
188137	BUTLER MACHINERY	FILTER	\$65.38
188137	BUTLER MACHINERY	OIL	\$301.36
188138	DAKOTA FLUID POWER INC	CONNECTORS	\$100.09
188138	DAKOTA FLUID POWER INC	PIPE	\$115.61
188139	DAKOTA PIPE & STEEL	TUBING	\$400.00
188140	DOUGLAS CITY	SEWER	\$180.00
187980	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL	\$10,719.35
187980	ENERBASE FARMERS UNION/CENEX	WASHER FLUID - 35 GALLONS	\$67.00
188141	GENERAL EQUIPMENT & SUPPLIES	CLAMPS	\$43.02
188142	GERDAU	TUBING, IRON	\$176.25
DD	HAMMER, CORY D	HAZMAT CERTIFICATION	\$86.50
188143	HOME OF ECONOMY INC	COUPLERS, ADAPTERS	\$346.99
188143	HOME OF ECONOMY INC	VALVES, ADAPTERS	\$123.94
187981	KENMARE CITY OF	KENMARE SHOP	\$35.00
188144	MCGEE, HANKLA & BACKES	LEGAL SERVICE - BRIDGE	\$3,061.50
187982	MDU - BISMARCK OFFICE	201 72ND ST NE	\$1,562.41
188145	MENARDS - MINOT	PAINT	\$77.94
188145	MENARDS - MINOT	POSTS	\$19.56
188145	MENARDS - MINOT	LUMBER, ROOFING	\$200.50
188145	MENARDS - MINOT	LUMBER (RETURNED)	-\$79.02
188145	MENARDS - MINOT	LATCH, HOOKS	\$43.50
188146	MINOT AUTO SUPPLY	SUPPLIES	\$43.35
188147	RDO EQUIPMENT CO	FUEL, GAS, OIL	\$3,200.00
188147	RDO EQUIPMENT CO	HARDWARE	\$16.48
188148	SUNDRE SAND & GRAVEL INC	SALT SAND	\$10,112.62
188149	SWANSTON EQUIPMENT CO	WIPER BLADES	\$102.96
188150	TECTA AMERICA	ROOF REPAIR BLDG C	\$5,276.00
188151	TRI N PROPANE	SAWYER SHOP	\$417.53

187983	VERENDRYE ELECTRIC	200 72ND ST SE	\$5,433.00
187983	VERENDRYE ELECTRIC	201 72ND AVE NE	\$102.00
187983	VERENDRYE ELECTRIC	2900 46TH AVE NE	\$34.00
187984	VERIZON WIRELESS - NJ PO	CELL PHONE SERVICE	\$904.89
		Total Road Bills	\$45,847.91

GRAND TOTAL	\$5,959,975.14
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Major Paul Olthoff, Jail Commander and Sheriff Robert Roed appeared to present Tom Miltenberger with his 10-year Service Award. Kristin Kowalczyk, County Recorder, appeared and presented Danielle Ritchie with her 10-year Service Award.

Moved by Comm. Weppler, seconded by Comm. Pietsch to open a public hearing at 9:11 AM regarding a ROW Vacation Application for the following described property: Proposed vacation section line between section 28 and 33 of Harrison Township. Jason Sorenson from the Public Works Department came forward and spoke on reuse projects regarding landfills.

Moved by Comm. Weppler, seconded by Comm. Pietsch to close the public hearing at 9:16 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the ROW vacation request of section line between sections 28 and 33 of Harrison Township. Roll call; all voted yes; motion carried.

Kyle Patterson, Vision Zero Regional Coordinator, appeared to give a Vision Zero Recap. Mr. Patterson spoke regarding coverage area, events held over the past year, interactive events and tools, and plans for growing Vision Zero Schools in the region.

Sheriff Robert Roed appeared regarding Youthworks shelter care and the new standards for housing conditions. Once these new standards are put in place, the Youthworks building will be delinquent in 16 of these standards. There will be a meeting on March 8, 2022, at 10 AM with further discussion on this issue.

Noreen Barton, Director of Tax Equalization, appeared regarding the Joint Powers Agreement with the City of Donnybrook. This agreement gives Donnybrook’s building permit and building inspection authority to Ward County.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the Joint Powers Agreement between the city of Donnybrook and Ward County and have the Chairman sign. Roll call; all voted yes; motion carried.

Ms. Barton continued with adjustments to Tax Roll Memorandum.

1. The Land use type was incorrect in database:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Brandvold, John & Shirley	LI27005U010000 S2NE W2SE S27-153-86	1239 34 th Ave SW Minot, ND 58701	2021	\$85,000	\$48,000	\$4,250	\$2,400
Brandvold, John & Shirley	LI27005U010000 S2NE W2SE S27-153-86	1239 34 th Ave SW Minot, ND 58701	2020	\$84,000	\$47,000	\$4,200	\$2,350

2. After Interior Inspection found basement unfinished and the above garage living quarters has unfinished flooring:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Howe, Bradley & Sharon	HA191530000030 Trestle Ridge 4 th Addn.	1520 61 st St SW Minot, ND 58701	2021	\$911,000	\$869,000	\$40,995	\$39,105
Howe, Bradley & Sharon	HA191530000030 Trestle Ridge 4 th Addn.	1520 61 st St SW Minot, ND 58701	2020	\$905,000	\$863,000	\$40,725	\$38,835

3. MH will be added to Real Estate under parcel (NE280990000030) remove the value for 2022:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Dunkel, Tammy	NE5105795 Olt 3 of NWNW S28-155-82	1141 42 nd St SE Minot, ND 58701	2022	\$49,000	\$0.00	\$2,205	\$0.00

4. Property, Acreage was miscalculated:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Behm, Leonard & Karen	HA19005U060000 Por. N of GN SESE S9-155-83	3901 Hwy 2 & 52 W Minot, ND 58701	2021	\$31,000	\$10,000	\$1,550	\$500
Behm, Leonard & Karen	HA19005U060000 Por. N of GN SESE S9-155-83	3901 Hwy 2 & 52 W Minot, ND 58701	2020	\$30,000	\$10,000	\$1,500	\$500

5. Property was replatted:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Colton Lee Communities ND LLC	BT24005U060000 SESE N GN RY LS Highlands R S13 NENE LS Highlands Ranch S24-155-84	Unassigned Burlington, ND 58722	2021	\$7,000	\$0.00	\$350	\$0.00
Colton Lee Communities ND LLC	BT24005U060000 SESE N GN RY LS Highlands R S13 NENE LS Highlands Ranch S24-155-84	Unassigned Burlington, ND 58722	2020	\$7,000	\$0.00	\$350	\$0.00

6. Remove MH value for 2022, is already taxed on parcel HA190990000080:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Olson, Joseph	HA5100744 Olt 8 of SESE S19-155-83	200 62 nd St SW Minot, ND 58701	2022	\$6,000	\$0.00	\$270	\$0.00

7. Parcel has to be reactivated MH moved from MH Park to Parcel (NE13005U050000) under same School District:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Wald, Levi	NE5103663 E2SE S13-155-82	Unassigned Minot, ND 58701	2022	\$0.00	\$18,000	\$0.00	\$810

8. MH removed from park and from residential lots:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Meadowlark Builders	MI5105033 Holiday Village Lot 112	1325 27 th St SE Lot 112 Minot, ND 58701	2022	\$40,000	\$0.00	\$1,800	\$0.00
Volk, Robie	MI5105104 Parkview MHP Lot 21	625 15 th St SE Lot 21 Minot, ND 58701	2022	\$48,000	\$0.00	\$2,160	\$0.00
Arguelles, Jose & Jennie	MI5103776 Woodridge MHP Lot 121	406 31 st Ave SE Lot 121 Minot, ND 58701	2022	\$21,000	\$0.00	\$945	\$0.00
Barr, Emily	MI5102290 Dakota Park South Lot 124	1104 Coolidge Ave Minot, ND 58701	2020	\$6,000	\$0.00	\$270	\$0.00
Wold, Lawren & Lynette	MI5105749 SE S1-156-82	2819 8 th St SE Minot, ND 58701	2022	\$7,000	\$0.00	\$315	\$0.00
Wold, Lwren & Lynette	MI5105750 SE S1-156-82	2819 8 th St SE Minot, ND 58701	2022	\$7,000	\$0.00	\$315	\$0.00
Kraft, Tyrel	SY5100636 Knudson's Addn. Lot 4	104 2 nd Ave NW Lot 4 Surrey, ND 58785	2022	\$8,000	\$0.00	\$360	\$0.00

9. Value change for 2022, a new MH is located on this parcel:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hoelscher, Bruce	KK5103777 SESE S4 & S2SW NWSW SWNW & Lot 4 LS RD S3-156-84	11323 128 th Ave NW Berthold, ND 58718	2022	\$7,000	\$43,000	\$315	\$1,935

10. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hennessy, Francis & Jean	DL080010000000 NE S8-155-85	2515 212 th St NW Berthold, ND 58718	2021	\$429,000	\$106,000	\$19,835	\$5,300
Erber, Dennis & Karen	TA150020000000 NW S15-157-82	2900 184 th Ave NE Glenburn, ND 58740	2021	\$253,000	\$107,000	\$11,915	\$5,350

11. Continuation of #10:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Mau, Andrew	SN050990000040 Olt 4 of SW LS RW S5-159-89	38300 534 th St NW Kenmare, ND 58746	2021	\$605,000	\$20,000	\$27,325	\$1,000
Wheeling, Daniel & Aimee	SB220020000000 NWNW LS Hwy S22-160-87	42000 394 th St NW Kenmare, ND 58746	2021	\$326,000	\$24,000	\$14,790	\$1,200
Wheeling, Daniel & Aimee	SB220020000000 NWNW LS Hwy S22-160-87	42000 394 th St NW Kenmare, ND 58746	2020	\$367,000	\$24,000	\$16,635	\$1,200
Endresen, Duane & Lavone	VA24005U010000 SWNW N2SW SWSW S24-153-85	16910 177 th Ave SW Minot, ND 58701	2021	\$219,000	\$21,000	\$9,960	\$1,050
Jacobson, Collin	TR300030000000 E2SW Lots 3 & 4 S30-153-84	8301 66 th Ave SE Minot, ND 58701	2021	\$126,000	\$73,000	\$6,035	\$3,650
Jacobson, Collin	TR300030000000 E2SW Lots 3 & 4 S30-153-84	8301 66 th Ave SE Minot, ND 58701	2020	\$124,000	\$71,000	\$5.935	\$3,550
Erickson, Claryce	FR210030000000 SW Less Rd S21-153-83	17501 46 th St SW Minot, ND 58701	2021	\$337,000	\$95,000	\$15,640	\$4,750
Schumacher, Blaine & Virginia	AF19005U020000 NESESW & SENESW S19-154-83	6900 93 rd Ave SW Minot, ND 58701	2021	\$142,000	\$4,000	\$6,405	\$200
Braaflat, Eric & Traci	LU330040000000 SE LS RD & ROW S33-153-87	19850 366 th St SW Plaza, ND 58771	2021	\$530,000	\$82,000	\$24,260	\$4,100
Beaudoin Joshua & Tracy	RU09005U040000 SESE S8 SWSW S9-151-83	31603 16 th St SW Douglas, ND 58735	2020	\$121,000	\$25,000	\$5,570	\$1,250
Samson, Sam	RU09005U040000 SWSW S9-151-83	31603 16 th St SW Douglas, ND 58735	2021	\$125,000	\$7,000	\$5,660	\$350
Walsh, Jerome	NE090020000000 NW LS S2SWNWNW Olt 4 S9-155-82	2800 42 nd St NE Minot, ND 58703	2021	\$339,000	\$89,000	\$15,700	\$4,450

12. Incorrect SF, SF and value have been adjusted:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Central Power Electric Cooperative INC	MI03F510000010 Trinity Health 3 rd Addn. Lot 1	Unassigned	2021	\$18,000	\$2,000	\$900	\$100
Trinity Health	MI03F510000020 Trinity Health 3 rd Addn. Lot 2	Unassigned	2021	\$2,000	\$18,000	\$100	\$900

13. Property purchased by Exempt Organization, exempt 1 month from date of purchase 12/21:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
North Dakota State Fair Association	MI190920001290 Elmwood Addn. Lots 126, 127, 128 & 129 Less Portion of Lot 127 for Hwy	1900 Burdick Expy. E Minot, ND 58701	2021	\$253,000	\$232,000	\$11,385	\$10,440

14. Property sold to the City of Minot 12/03/21 prorate value 11 months, exempt 1 month:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI190920000350 Elmwood Addn. Lots 33 & 35	1704 Burdick Expy. E Minot, ND 58701	2021	\$132,000	\$121,000	\$5,940	\$5,445

15. MH removed from Park without a moving permit:

Property Owner	Description	Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Spokely, Aislynn & Blake	MI512990 Woodridge MHP Lot 103	406 31 st Ave SE Lot 103 Minot, ND 58701	2022	\$23,000	\$0.00	\$1,035	\$0.00
Hulberg, Nicholas & Paige	MI5103892 Woodridge MHP Lot 910	800 31 st Ave SE Lot 910 Minot, ND 58701	2022	\$22,000	\$0.00	\$990	\$0.00

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer appeared regarding County Road 1 & 2 pavement overlay project. The low bid was \$3,098,928.76 from Bechtold Paving Inc. and will have a split of 80% Federal, 20% Ward County.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve the attached Resolution awarding the contract to Bechtold Paving Inc. for Project SC-CVD-5100(022) for the paving of County Road 1 & 2 west of Kenmare and to authorize the Chairman to sign the construction contracts. Roll call; all voted yes; motion carried.

Mr. Larsen continued with asking permission to purchase two side-dump trailers.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve purchasing two new HMI side-dump trailers for \$65,900.00 each and authorize the highway department to sell our 1957 Easton trailer at North West Auction. Roll call; all voted yes; motion carried.

Travis Schmit, Assistant County Engineer, appeared to speak about the American Rescue Plan Act internal update. A draft application has been prepared, categories have been put on an Exhibit A showing funding allowed, and a proposed review process was presented. Mr. Schmit stated the Ward County staff who have agreed to oversee applications are Marisa Haman, Dana Larsen, Jennifer Wiechmann, and himself. A discussion was held.

Moved by Comm. Weppler, seconded by Comm. Anderson to pull premium pay for essential workers (#3) from Exhibit A of allowable funding for American Rescue Plan Act dollars. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Fjeldahl to approve remainder of allowable funding categories (#1, 2, and 4) on Exhibit A regarding American Rescue Plan Act dollars. Roll call; all voted yes; motion carried.

A discussion was held on the application and deadline date for applying for ARPA dollars.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve moving forward with proposed application as presented with a deadline of May 1, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Anderson to set a deadline date of April 1, 2022, for internal department applications. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve a Special Meeting to be held on April 12, 2022, at 9:00 AM to review internal department applications. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve a Special Meeting to be held on May 24, 2022, at 9:00 AM to review outside applications. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning & Zoning Administrator appeared and stated the Plat Application for Austin Hanson is delayed due to a paperwork issue.

Tammy Terras, Human Resources Director, appeared regarding pay amendments.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the following payroll amendment: G. Guillier, Jail. Roll call; all voted yes; motion carried.

Jason Blowers, Information Technology Director, appeared regarding a new domain name registration.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the domain letter with the following changes: To remove "As County Commissioner Chairman Jim Rostad for Ward County, ND; I request..." and replace with "Ward County Commission for Ward County, ND; requests..." and the last sentence "I understand that if I wish to retire wardnd.gov, I must submit..." be changed to read "I understand that if the Ward County Commission wishes to retire wardnd.gov, we must submit..." and finally add to letter "by action of the Ward County Commission we authorize the Chairperson to sign." Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to receive and file the following correspondence: North Dakota Environmental Quality letter, Economy at a Glance February 2021, Ward County Highway Committee minutes from February 9, 2022, and the Annual Report from Weed Control office. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to receive and file Ward County Fund Balances for the month of January 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the Makoti Threshers Association Contract and have the Chairman sign. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve and sign the Widmer Roel Audit Documentation Agreement. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Fjeldahl to approve the Raffle Permits for Minot Association of Builders and Minot Rifle & Pistol Club and the 2022 Liquor License for Kenmare Country Club. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve and sign the Corrective Quit Claim Deed at which time it will be recorded. Roll call; all voted yes; motion carried.

At 10:46 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 15TH DAY OF MARCH, 2022

Chairman, Ward County Commission

ATTEST:
