

Minutes of the Board of Ward County Commissioners

October 6, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:01 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Emily Burkett, Jason Blowers, Jennifer Wiechmann, Kristin Kowalczyk, Marisa Haman, Melissa Bliss, Noreen Barton, Robert Roed, Roza Larson, and Tammy Terras.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve the agenda with the addition of 12I Renaissance Zone. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve Commission Meeting Minutes on September 21, 2021 and Budget Public Hearing Meeting Minutes on September 23, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the regular bills totaling \$156,853.10 and Human Service Zone direct cost bills totaling \$9,134.19. Roll call; all voted yes; motion carried.

Bill List - 10/06/2021

CHECK/DD	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	AMOUNT
DD	BRANDT, HEATHER R	JP MORGAN CONFERENCE BISMARCK--AUDITOR AND TREASURER	\$122.08
186870	CENTRAL MACHINING & PUMP REPAIR INC	MACHINE SHAFT - 900 BLDG ROOF UNIT--FACILITY MANAGEMENT	\$79.33
186871	CHILDREN'S HOSPITAL COLORADO	MEDICAL RECORDS - 51-21-CR-2316--STATES ATTORNEY	\$26.90
186872	CLUTE OFFICE EQUIPMENT INC	OFFICE SUPPLIES--STATES ATTORNEY	\$3.25
186873	DAKOTA FIRE EXTINGUISHER INC	RECHARGE EXTINGUISHERS--SHERIFF	\$454.25
186874	DIGITAL OFFICE CENTRE	COLOR MULTI PRINTER--TAX EQUALIZATION	\$225.00
186874	DIGITAL OFFICE CENTRE	XEROX/7120 COPIER CONTRACT--FACILITY MANAGEMENT	\$68.18
186874	DIGITAL OFFICE CENTRE	COPIER MAINT.--IT	\$59.50
DD	EISENZIMMER, GRANT J	BILLINGS MT TRAINING--SHERIFF	\$176.00
186875	ELWOOD STAFFING SERVICES INC	SHELTER - SECURITY WK ENDING 09/12/21--GENERAL	\$2,080.13
186876	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MANAGEMENT	\$69.33
186876	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MANAGEMENT	\$43.68
186876	ENERBASE FARMERS UNION/CENEX	DIESEL-GENERATORS & BACKUP-JAIL BOILER--FACILITY MANAGEMENT	\$5,338.00
186877	FERGUSON ENTERPRISES INC #1657	MECHANICAL RM PLUMBING REPL. PARTS--FACILITY MANAGEMENT	\$1,603.80
186877	FERGUSON ENTERPRISES INC #1657	ACORN PLUMBING REPLACEMENT PARTS--FACILITY MANAGEMENT	\$114.34
186877	FERGUSON ENTERPRISES INC #1657	MIXING VALVE & KIT REPLACEMENT PARTS--FACILITY MANAGEMENT	\$1,674.30
186877	FERGUSON ENTERPRISES INC #1657	PLUMBING REPLACEMENT PARTS--FACILITY MANAGEMENT	\$124.06
186878	FIRST WESTERN INSURANCE	NOTARY BOND--RECORDER	\$50.00
186878	FIRST WESTERN INSURANCE	NOTARY BOND--RECORDER	\$50.00
186879	FORUM COMMUNICATIONS PRINTING	2021 TAX ESTIMATE NOTICES MAILING--GENERAL	\$13,288.52
186880	GALLAGHER BENEFIT SERVICES, INC	CONSULTING FEES: COMP STUDY--HUMAN RESOURCES	\$4,652.50
186881	GRAND HOTEL	SHELTER - 09/04/21 - 09/11/21--GENERAL	\$790.30
186882	GRAPHICS LETTERING & TRIM	REMOVE DECALS--SHERIFF	\$240.00
186883	HARLEY'S SERVICE CENTER	TIRE ROTATION --HUMAN SERVICES	\$114.98
DD	HAUGAN, KELLY J	CITY COUNCIL MEETING EOP APPROVAL--EMERGENCY MANAGEMENT	\$63.84
186884	HIGH POINT NETWORKS	EXECUTIME PROJECT - SERVER LICENSES--HUMAN RESOURCES	\$1,239.75

186885	INFORMATION TECHNOLOGY DEPT	NET MOTION--SHERIFF	\$450.10
186885	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, VPN CLIENT, ACTIVE DIRECTORY USER FEE--IT	\$992.35
186885	INFORMATION TECHNOLOGY DEPT	TC-381 - PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
186886	INTERNATIONAL TRAVEL AGENCY	FLIGHT FOR CHRISTOPHER NELSON TO DENVER CO--STATES ATTORNEY	\$704.80
186887	JOHNSON CONTROLS FIRE PROTECTION, LP	SERVICE CALL - HORN CIRCUIT REWORK--JAIL OPERATIONS	\$2,169.22
186888	KALIX	DOCUMENT DESTRUCTION--STATES ATTORNEY	\$52.91
186888	KALIX	CONFIDENTIAL SHREDDING--HUMAN SERVICES	\$160.58
186889	LOWES PRINTING	ABANDONED VEH STICKERS--SHERIFF	\$176.75
DD	MAHONEY, ROBERT D	TRAINING MEAL PER DIEM--SHERIFF	\$45.50
186890	MAHONEY, SAMANTHA	TRAINING MEAL PER DIEM--SHERIFF	\$45.50
186891	MARCO TECHNOLOGIES, LLC NW7128	KONICA/A79M011 C458 COLOR COPY CHARGE --SHERIFF	\$62.84
186891	MARCO TECHNOLOGIES, LLC NW7128	KONICA/A79M011 C458 ANNUAL MAINT. AGREEMENT--SHERIFF	\$1,143.55
186892	MATTHEW BENDER	2021 ND CODE SUPP PKG & INDEX--GENERAL	\$300.36
186731	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$91.83
186731	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$395.47
186731	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MANAGEMENT	\$162.07
186731	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	\$126.16
186731	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MANAGEMENT	\$25.58
186731	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$1,507.95
186893	MONSON DENTAL CENTER	INMATE DENTAL--JAIL OPERATIONS	\$912.00
186894	NARDINI FIRE EQUIPMENT	INSPECTION OF SYSTEM--FACILITY MANAGEMENT	\$1,066.00
DD	NESS, TODD S	MILEAGE - JP MORGAN 2021 CONF.--AUDITOR AND TREASURER	\$125.44
186895	NORTH STAR MUTUAL	SVARC BLDG INS. 10/24/21-10/24/22--EMERGENCY MANAGEMENT	\$589.00
186807	POST BOARD	LICENSES FOR 11 PEOPLE--SHERIFF	\$495.00
186896	QUALITY INN - BISMARCK	LODGING FOR VANGARD USER GROUP MEETING--TAX EQUALIZATION	\$864.00
186897	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR AND TREASURER	\$491.56
186898	ROUGH RIDER INDUSTRIES	TACKBOARDS FOR FRONT STAFF--STATES ATTORNEY	\$291.00
186899	SEYMOUR, JORDAN	MILEAGE FOR HEARING--STATES ATTORNEY	\$142.68
186900	STEINS INC	EQUITY SPRAY BUFF--FACILITY MANAGEMENT	\$99.34
186901	SUMMIT FOOD SERVICES LLC	INMATE MEALS AUGUST 2021--JAIL OPERATIONS	\$28,992.47
186901	SUMMIT FOOD SERVICES LLC	AUGUST JUVENILE MEALS--JUVENILE DETENTION	\$453.80
186902	THOMPSON LARSON FUNERAL HOME MNT	TRANSFER TO STATE MEDICAL EXAMINER AB--GENERAL	\$500.00
186903	TRINITY HEALTH	EMPLOYEE ANTIBODY TESTING X2--GENERAL	\$120.00
186904	TURNKEY CORRECTIONS	MISC. SUPPLIES--COMMISSARY	\$56.95
186904	TURNKEY CORRECTIONS	DEBIT CARD FEES--COMMISSARY	\$85.00
186904	TURNKEY CORRECTIONS	LAW LIBRARY--COMMISSARY	\$142.00
186904	TURNKEY CORRECTIONS	LAW LIBRARY--COMMISSARY	\$136.00
186905	TYLER TECHNOLOGIES INC	EXECUTIME PROJECT--HUMAN RESOURCES	\$520.00
186906	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$56.23
186906	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICES	\$645.54
186906	UNITED MAILING SERVICES INC	MAIL SERVICES--GENERAL	\$223.87
186816	VERIZON WIRELESS - NJ PO	CELL/AIR CARDS--SHERIFF	\$1,380.58
186907	VERIZON WIRELESS - NJ PO	IT CELL PHONES--IT	\$142.59

186908	WARD CO SOCIAL SERVICES	REIMB. MORALE FUND - POSTAGE DUE ACCOUNT--HUMAN SERVICES	\$50.00
186909	WESTLIE MOTOR CO	STEP ASSEMBLY--SHERIFF	\$304.00
186909	WESTLIE MOTOR CO	ELECTRICAL MAINTENANCE--SHERIFF	\$114.10
DD	WIECHMANN, JENNIFER A	ACTIVE SHOOTER PROC./DRILL MEETING--EMERGENCY MANAGEMENT	\$63.84
Total General Bills			\$80,445.28

CHECK/DD	VENDOR: PARK BILLS	DESCRIPTION/DEPT: PARK BILLS	AMOUNT
186821	CIRCLE SANITATION	SANITATION SERVICE--PARK	\$205.25
186821	CIRCLE SANITATION	JULY SANITATION SERVICE--PARK	\$532.00
186821	CIRCLE SANITATION	AUGUST SANITATION SERVICE--PARK	\$332.50
186868	MENARDS - MINOT	LETTERS--PARK	\$3.96
186868	MENARDS - MINOT	STAIN, TRIM--PARK	\$117.90
186869	MINOT RESTAURANT SUPPLY	TOWELS--PARK	\$26.50
186822	XCEL ENERGY	PUMP 401 PARK RD BURLINGTON--PARK	\$45.04
186822	XCEL ENERGY	8711 PROJECT RD N--PARK	\$310.36
Total Park Board Bills			\$1,573.51

CHECK/DD	VENDOR: HIGHWAY (ROAD) BILLS	DESCRIPTION/DEPT: HIGHWAY (ROAD) BILLS	AMOUNT
186845	3-D SPECIALTIES INC	FITTINGS--HIGHWAY ROAD OPERATION	\$44.22
186817	A-1 EVANS SEPTIC TANK SERVICE	PORABLETOILET RENTAL--HIGHWAY ROAD OPERATION	\$320.00
186846	ACME TOOLS GRAND FORKS	CUTTER, CHISEL--HIGHWAY ROAD OPERATION	\$102.24
186846	ACME TOOLS GRAND FORKS	MAGNETS, PUNCHES--HIGHWAY ROAD OPERATION	\$33.95
186846	ACME TOOLS GRAND FORKS	BITS--HIGHWAY ROAD OPERATION	\$236.96
186846	ACME TOOLS GRAND FORKS	BATTERY PACK--HIGHWAY ROAD OPERATION	\$199.00
186846	ACME TOOLS GRAND FORKS	BITS, WIRE BRUSHES--HIGHWAY ROAD OPERATION	\$145.45
186846	ACME TOOLS GRAND FORKS	CAULK GUN, MIXER--HIGHWAY ROAD OPERATION	\$24.98
186818	ARAMARK UNIFORM SERICES	JANITORIAL SERVICE AUGUST--HIGHWAY ROAD OPERATION	\$764.20
186847	COLE PAPERS INC	COPY PAPER--HIGHWAY ROAD OPERATION	\$261.64
186848	DUCKS UNLIMITED INC	WETLAND MITIGATION 2022-2033--HIGHWAY ROAD OPERATION	\$23,680.00
186849	ECOLAB PEST ELIMINATION INC	PEST CONTROL--HIGHWAY ROAD OPERATION	\$118.71
186849	ECOLAB PEST ELIMINATION INC	PEST CONTROL--HIGHWAY ROAD OPERATION	\$275.00
186850	FARSTAD OIL	DRUM CREDIT--HIGHWAY ROAD OPERATION	-\$140.00
186850	FARSTAD OIL	GREASE, OIL--HIGHWAY ROAD OPERATION	\$1,961.01
186851	GERDAU	CHANNEL FLAT IRON--HIGHWAY ROAD OPERATION	\$360.25
186852	J & J STRIPING	PROJECT FINAL - COUNTY STRIPING--HIGHWAY ROAD OPERATION	\$3,562.08
186853	JIMS WELDING INC	PUNCH FLATS--HIGHWAY ROAD OPERATION	\$100.00
186854	LAWSON PRODUCTS INC	LOCK NUTS--HIGHWAY ROAD OPERATION	\$481.44
186854	LAWSON PRODUCTS INC	TIES, NUTS, SCREWS--HIGHWAY ROAD OPERATION	\$529.24
186855	LOT PROS INC	PROJECT FINAL - CRACK SEALING--HIGHWAY ROAD OPERATION	\$38,131.58
186856	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT SVC.--HIGHWAY ROAD OPERATION	\$72.00
186857	MDU - BISMARCK OFFICE	UTILITIES--HIGHWAY ROAD OPERATION	\$51.39
186857	MDU - BISMARCK OFFICE	UTILITIES--HIGHWAY ROAD OPERATION	\$316.30
186857	MDU - BISMARCK OFFICE	UTILITIES--HIGHWAY ROAD OPERATION	\$87.77
186857	MDU - BISMARCK OFFICE	UTILITIES--HIGHWAY ROAD OPERATION	\$237.06
186857	MDU - BISMARCK OFFICE	UTILITIES--HIGHWAY ROAD OPERATION	\$108.54

186857	MDU - BISMARCK OFFICE	UTILITIES--HIGHWAY ROAD OPERATION	\$32.83
186819	MDU - BISMARCK OFFICE	201 72ND AVE NE--HIGHWAY ROAD OPERATION	\$72.42
186858	MENARDS - MINOT	BATTERIES, RODENT SUPPLIES--HIGHWAY ROAD OPERATION	\$89.13
186859	MINOT CITY OF, LANDFILL	DUMPING FEE--HIGHWAY ROAD OPERATION	\$59.15
186859	MINOT CITY OF, LANDFILL	DUMPING FEE--HIGHWAY ROAD OPERATION	\$11.12
186860	MINOT CITY OF, WATER DEPT	WATER/SEWER--HIGHWAY ROAD OPERATION	\$806.36
186861	MINOT DAILY NEWS INC	MOWING NOTICE 8/21/21-8/28/21--HIGHWAY ROAD OPERATION	\$66.36
186862	NORTH PRAIRIE RURAL WATER	WATER--HIGHWAY ROAD OPERATION	\$226.15
186863	O'DAY EQUIPMENT	PUMP HOSE--HIGHWAY ROAD OPERATION	\$142.24
186820	OTTERTAIL POWER CO	DOUGLAS SHOP--HIGHWAY ROAD OPERATION	\$100.64
DD	PATTERSON, KYLE D	MILEAGE 9/21/21--VISION ZERO--HIGHWAY ROAD OPERATION	\$135.52
186864	PRAXAIR	HOSE, GLOVES, GLASSES--HIGHWAY ROAD OPERATION	\$149.87
186865	SAFETY KLEEN	SOLVENT CLEAN--HIGHWAY ROAD OPERATION	\$185.85
186866	SRT	OFFICE TELEPHONE--HIGHWAY ROAD OPERATION	\$672.44
186867	SWANSTON EQUIPMENT CO	CLAMPING HANDLE--HIGHWAY ROAD OPERATION	\$19.22
Total Road Bills			\$74,834.31

GRAND TOTAL	\$156,853.10
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Tammy Terras, Human Resources Director appeared and asked Kristin Kowalczyk to present Elizabeth Pietsch with her 10-year service award.

Jennifer Wiechmann, Emergency Management Director, appeared regarding the Ward County Multi-Hazard Mitigation Plan Recommendation. Ms. Wiechmann presented three separate proposals to choose from. There is a cost share of 75% FEMA, 10% state, and 15% local. A discussion was held.

Moved by Comm. Wepler, seconded by Comm. Rostad to follow the recommendation of Emergency Management Director Jennifer Wiechmann and approve the proposal from KLJ. Roll call; Comm. Wepler, Rostad, Pietsch, and Anderson all voted yes; Comm. Fjeldahl voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve adding a penalty tied to the contract with withholding 33% of the compensation until after the project has been completed. Roll call; all voted yes; motion carried.

Noreen Barton, Tax Equalization Director, appeared regarding adjustments to Tax Roll Memorandum.

- 1. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Fegley, Greg	FO190030000000 E2SW Lots 3 & 4 Less Hwy S19-156-85	2021	\$256,000	\$117,000	\$12,105	\$5,850
Smith, Michael & Cynthia	WI17005U020000 E2NE S17-153-82	2021	\$399,000	\$62,000	\$18,260	\$3,100

Smith Michael & Cynthia	WI17005U020000 E2NE S17-153-82	2020	\$389,000	\$62,000	\$17,815	\$3,100
Lochthowe, Mildred	HA04005U030000 S2NW SWNE Less S2SWNE & Por. Olt 1 S4-155- 83	2021	\$266,000	\$56,000	\$12,250	\$2,800
Poleschook, Cordell	RU120990000010 Olt 1 of SW S12-151-83	2021	\$212,000	\$20,000	\$9,640	\$1,000
Opland, Mark & Jackie	RO10005U060000 NENW Less Olts. 2 & 3 & RD S10- 154-85	2021	\$248,000	\$19,000	\$11,250	\$950
Melin, Trevor	DE230990000010 Olt. 1of NE S23-161-88	2021	\$302,000	\$8,000	\$13,630	\$400

2. MH is no longer livable has been removed from the tax roll for MH 2021:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hanson, Tennessee	VA5105600 E2NE S30-153- 85	2021	\$6,000	\$0.00	\$270	\$0.00

3. MH has been removed from tax roll due to a fire, value prorated:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Burdick, Richard & Lana	NE5100223 Minot Mobile Estates Condo 110	2021	\$20,000	\$8,300	\$900	\$374
Burdick, Richard & Lana	NE230520001100 Minot Mobile Estates Condo 110	2021	\$47,000	\$39,400	\$2,115	\$1,773

4. Recent review of residence indicated no basement finish:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Pardon, Cody & Courtney	BN130560200110 Highlands Ranch 3 rd Addn. Lot 11 Block 2	2021	\$453,000	\$389,000	\$20,385	\$17,505

5. Property purchased by the City of Minot, value prorated:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI133520500080 Roachs 3 rd Addn. Lot 8 Block 5	2021	\$179,000	\$74,000	\$8,055	\$3,330
City of Minot	MI192130000980 Lenox Park Addn. Lot 98	2021	\$20,000	\$13,000	\$1,000	\$650

6. Property was estimated as part of 2020 review area, recent review of property indicates a change is needed to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hanson, Boyd & Phyllis	MI357680000020 Dakota South Condo #11 on Lot 4 Thompsons 12 th Plat Unit 8	2021	\$241,000	\$200,000	\$10,845	\$9,000

7. Property was estimated for 2021 assessment, recent review of property indicated an unfinished flood damage property. Reduction is needed to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bernsdorf, Terry & Karen	MI225000300030 Westfield Addn. Lot 3 Block 3	2021	\$135,000	\$72,000	\$6,075	\$3,240

8. Manufactured Home is unlivable, utilities / public services disconnected since the Fall of 2018:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Williams, Curtis & Sandra	MI28B740000260 Plainview 2 nd Addn. Lot 26	2021	\$103,000	\$56,000	\$4,635	\$2,520
Williams, Curtis & Sandra	MI28B740000260 Plainview 2 nd Addn. Lot 26	2020	\$100,000	\$56,000	\$4,500	\$2,520
Williams, Curtis & Sandra	MI28B740000260 Plainview 2 nd Addn. Lot 26	2019	\$73,000	\$56,000	\$3,285	\$2,520

9. Property estimated to have full basement finish, inspection indicated only small portion finished:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Baker, Deborah	MI260770000060 Edison 4 th Addn. Lot 6	2021	\$273,000	\$240,000	\$12,285	\$10,800

10. MH has been removed from the park without a moving permit:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Mckeon, Joanne	MI5100946 Western Village Lot 69	2021	\$7,000	\$0.00	\$315	\$0.00

Mckeon, Joanne	MI5100946 Western Village Lot 69	2020	\$7,000	\$0.00	\$315	\$0.00
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11. Property sold or owned by Ward County (exempt):

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ward County	MI01D970030180 Stony Ridge Condominiums on Olt 13 S1-154-83 Unit 18 Bldg. 3	2021	\$25,000	\$0.00	\$1,250	\$0.00
Ward County	MI01D970030180 Stony Ridge Condominiums on Olt 13 S1-154-83 Unit 18 Bldg. 3	2020	\$25,000	\$0.00	\$1,250	\$0.00
Ward County	MI01D970030180 Stony Ridge Condominiums on Olt 13 S1-154-83 Unit 18 Bldg. 3	2019	\$25,000	\$0.00	\$1,250	\$0.00
Ward County	MI10C980000070 Market at North Hill Addn. Lot 7	2021	\$4,000	\$0.00	\$200	\$0.00
Ward County	MI10C980000070 Market at North Hill Addn. Lot 7	2020	\$4,000	\$0.00	\$200	\$0.00
Ward County	MI10C980000070 Market at North Hill Addn. Lot 7	2019	\$4,000	\$3,000	\$200	\$150

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ward County	MI018190000040 Ridgedale Industrial Park Lot 4	2021	\$126,000	\$0.00	\$6,300	\$0.00
Ward County	MI018190000040 Ridgedale Industrial Park Lot 4	2020	\$126,000	\$95,000	\$6,300	\$4,750
Ward County	MI142590400112 North Minot Addn. E ½ Lot 11 Block 4	2021	\$21,000	\$0.00	\$1,050	\$0.00
Ward County	MI142590400112 North Minot Addn. E ½ Lot 11 Block 4	2020	\$21,000	\$0.00	\$1,050	\$0.00
Ward County	MI142590400112 North Minot Addn. E ½ Lot 11 Block 4	2019	\$21,000	\$16,000	\$1,050	\$800

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Ms. Barton informed the Commission that the city of Surrey will be discontinuing the building inspector services with Ward County as of November 12, 2021. The city of Surrey has hired their own inspector. Ms. Barton was asked to get a copy of the minutes from the Surrey meeting regarding this decision.

Dana Larsen, Highway Engineer appeared regarding Sawyer/Velva Township Bridge project. Cost share funding for this project is 80/20.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the attached North Dakota Department of Transportation agreement and authorize the Chairman to sign the Cost Participation, Construction, and Maintenance Agreement for Project No. BRO-0051(055). Roll call; all voted yes; motion carried.

Discussion on damages relating to this project will be held in the near future.

Mr. Larsen presented the County Road 1 and 2 Pavement Overlay project which will be using Federal Aid as well in the Kenmare area.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the attached North Dakota Department of Transportation agreement and authorize the Chairman to sign the Cost Participation, Construction, and Maintenance Agreement for Project No. SC-5100(022). Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning and Zoning Administrator, appeared regarding a Plat Application Township approval for unincorporated Rushville Township. Mr. Diedrichsen recommends approval for the Plat Application for Cordell Poleschook for the following described property: Proposed Outlot 2 SW4SW4 12-151-83. The proposed outlot 2 is 6.25 acres. This outlot is for future residential purposes. Ward County zoning applies.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve as the Board of Rushville Township the Plat Application for Cordell Poleschook as recommended by Mr. Diedrichsen. Roll call; all voted yes; motion carried.

Sheriff Robert Roed appeared regarding an overtime grant contract from the North Dakota Department of Transportation.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve and authorize the Chairman to sign the NDDOT Contract. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared and discussed the renewal for the 2022 Dental Provider.

Moved by Comm. Pietsch, seconded by Comm. Wepler to reapprove Delta Dental as the Dental Provider for 2022 with the increase as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve the following payroll amendments: J. Phillips, Jail; L. Lochthowe, Facilities; S. Tyler, Facilities; P. Thomas, Jail; H. Nygard, Jail. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Rostad to remove the Vaccine Passport issue from the table. Roll call; all voted yes; motion carried.

Jeff A. Hoverson appeared and presented two resolutions regarding the Vaccine Passport issue.

Lisa Clute from First District Health District appeared and disagreed with the resolutions as presented.

State's Attorney Roza Larson stated she is still waiting to hear from the Attorney General on this issue.

Moved by Comm. Pietsch, seconded by Comm. Anderson to receive and file both Version 1 and Version 2 of the resolution. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file the following Correspondence: Letter from Bolton & Menk regarding Southwest & Southeast Connector Corridor Study; Letter from United Agronomy on Anhydrous Ammonia testing; Letter and emails from Office of Local Defense Community Cooperation on noise impact; Order from Public Service Commission on Tree and Shrub Mitigation Specification. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to select Western Agency for Property/Liability Insurance beginning with the January, 2022 policy and Western Agency would be renewed with the July 2022 policy. The policies would be reviewed for proposals again in 3 years. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the Roger Ward Moving quote of \$14,125 to move the NDSU Extension Center to the 900 Building with disassembling and reassembling desks and fund it using Revenue Loss dollars from the American Rescue Plan Act. Roll call; all voted yes; motion carried.

Holly Arnold, Parent Educator, NDSU Extension Service appeared regarding the Annual Grant Agreement between Ward County and NDSU. There was a discussion on amount of funds that were to be received.

Moved by Comm. Weppler, seconded by Comm. Anderson to table this agreement in order to get a better clarification on what funds Ward County is to receive. Roll call; all voted yes; motion carried.

Emily Yanish spoke by phone regarding the Youthworks Attendant Care Contract.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the Youthworks Memorandum of Understanding that has been brought forth allowing Youthworks to place non-Ward County custodial youth. The date of the contract is from October 6, 2021 through December 31, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to remove from the table the NDSU Agreements as clarification was brought back by Holly Arnold. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve signing the Annual Grant Agreement between Ward County and North Dakota State University as presented. Roll call; all voted yes; motion carried.

Discussion on the budget was held and the use of ARPA funding and loss of revenue. A special meeting has been set for 10:00 AM Friday, October 8, 2021 to address Motions 1-3.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the recommendation of setting minimum sales prices by taking the taxes owed including penalty and interest x 20% plus realtor commission. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the extension of the Renaissance Zone Program. Roll call; Wepler, Rostad, Anderson, and Fjeldahl voted yes; Pietsch voted no; motion carried.

Comm. Wepler attended the September 28, 2021 Foreclosure Committee meeting. No final action was taken.

At 11:03 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 19TH DAY OF OCTOBER, 2021

Chairman, Ward County Commission

ATTEST:
