

Minutes of the Board of Ward County Commissioners

September 7, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Dana Larsen, Emily Burkett, Jason Blowers, Jennifer Wiechmann, Kerianne Boetcher, Kristin Kowalczyk, Marisa Haman, Melissa Bliss, Noreen Barton, Robert Roed, Roza Larson, and Tammy Terras.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve Commission Meeting Minutes from August 17, 2021, Special Executive Meeting Minutes from August 24, 2021, and Special Meeting Minutes from August 24, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the regular bills totaling \$426,386.96 and Human Service Zone direct cost bills totaling \$7,978.20. Roll call; all voted yes; motion carried.

Bill List - 09/07/2021

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
186643	A-1 EVANS SEPTIC TANK SERVICE	FAIR SHACK PUMP--SHERIFF	\$150.00
186644	APPLIED CONCEPTS INC	RADAR--SHERIFF	\$830.00
186645	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$364.44
186645	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$50.00
186645	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$50.00
186645	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$746.66
186645	AUTO DOCTOR	REMOVE EQUIPMENT--SHERIFF	\$450.00
186646	AXON ENTERPRISE INC	TASER PROGRAM--SHERIFF	\$6,160.00
186647	BALCO UNIFORMS CO INC	UNIFORMS--SHERIFF	\$89.00
186647	BALCO UNIFORMS CO INC	UNIFORMS--SHERIFF	\$763.41
DD	BARTON, NOREEN A	NDAAP CONFERENCE--TAX EQUALIZATION	\$171.08
DD	BREWER, ERICA H	NDAAP CONFERENCE BISMARCK--TAX EQUALIZATION	\$140.00
186648	DIGITAL OFFICE CENTRE	XEROX/7835 COPIER CONTRACT--IT	\$67.82
186648	DIGITAL OFFICE CENTRE	XEROX/7125 COPIER CONTRACT--JUVENILE DETENTION	\$59.32
186648	DIGITAL OFFICE CENTRE	MAINTENANCE AGREEMENT--FACILITY MGMT	\$68.78
DD	EISENBRAUN, JULIE A	L388 ADV PIO BISMARCK--EMERGENCY MGMT	\$129.92
186649	ENERBASE FARMERS UNION/CENEX	FORKLIFT FILL COUNTY NORTH--FACILITY MGMT	\$24.09
186649	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGMT	\$48.35
186649	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGMT	\$113.94
186649	ENERBASE FARMERS UNION/CENEX	JULY GAS BILL--TAX EQUALIZATION	\$62.17
186650	FERGUSON ENTERPRISES INC #1657	PLUMBING FLOW CONTROL--FACILITY MGMT	\$132.06
186650	FERGUSON ENTERPRISES INC #1657	ADA HAND SHOWER WAND AND HOSE X2--FACILITY MGMT	\$545.58
186651	FIELD TRAINING SOLUTIONS	TRAINING (2)--SHERIFF	\$590.00
186652	GALLAGHER BENEFIT SERVICES, INC	CONSULTING FEES: COMP STUDY--HUMAN RESOURCES	\$10,173.75
186653	GRAPHICS LETTERING & TRIM	GRAPHIC REMOVAL--SHERIFF	\$220.00
186654	HESI	MANIFEST BOX/TRANSPORTATION--JAIL OPERATIONS	\$128.60
186655	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AZURE, EMAIL. VPN CLIENT--IT	\$998.70

186655	INFORMATION TECHNOLOGY DEPT	TC 381 PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
186544	KALIX	CONFIDENTIAL SHREDDING--HUMAN SERVICES	\$177.97
186544	KALIX	CONFIDENTIAL SHREDDING--HUMAN SERVICES	\$225.33
186432	LESS LETHAL LLC	RACC BELT BATTERY (2)--JAIL OPERATIONS	\$93.50
186656	LIGHT AND SIREN	SIREN SPEAKERS--SHERIFF	\$568.00
186656	LIGHT AND SIREN	LIGHT BAR--SHERIFF	\$3,560.00
186657	LOWES PRINTING	RETIREMENT PLAQUE--SHERIFF	\$24.95
186658	MAIN ELECTRIC CONSTRUCTION INC	NEW LIGHT UNDER COURT SKYWALK-- FACILITY MGMT	\$430.00
186658	MAIN ELECTRIC CONSTRUCTION INC	HOOK UP NEW HEAT PUMP CH DATA ROOM- FACILITY MGMT	\$374.59
186658	MAIN ELECTRIC CONSTRUCTION INC	REPAIR CONDUIT TO OUTDOOR LIGHT, COURT HOUSE--FACILITY MGMT	\$751.98
186659	MATTHEW BENDER	8/2021 ND COURT RULES ANNOTATION SUPP.--AUDITOR/TREAS.	\$27.08
186558	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MGMT	\$65.39
186545	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	\$81.07
186545	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$369.22
186545	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	\$76.59
186545	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGMT	\$22.50
186545	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$1,131.39
186433	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$21.75
186660	MEADE, ALLISON	PROGRAMMING/MASTER GARDENER BOOTH--EXTENSION SERVICE	\$8.68
DD	METZIGIAN, NICHOLAS A	NDAAO CONFERENCE--TAX EQUALIZATION	\$28.00
186661	MINOT CITY OF, WATER DEPT	WATER JAIL--FACILITY MGMT	\$4,088.05
186661	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE--FACILITY MGMT	\$2,038.33
186661	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG--FACILITY MGMT	\$1,025.89
186662	MINOT DAILY NEWS INC	PUBLIC HEARING, ERBER SP USE 08/19/21-- GENERAL	\$24.49
186662	MINOT DAILY NEWS INC	RFP INSURANCE--GENERAL	\$10.27
186662	MINOT DAILY NEWS INC	07/20/21 REG COMMISSION MEETING MINUTES--GENERAL	\$181.70
186663	MONSON DENTAL CENTER	INMATE DENTAL - JW--JAIL OPERATIONS	\$226.00
186663	MONSON DENTAL CENTER	INMATE DENTAL - TK--JAIL OPERATIONS	\$320.00
186664	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$450.00
186665	ND SAFETY COUNCIL INC	FIRST AID BOOKS--SHERIFF	\$332.64
186666	NDCEL	2021 NDCEL MEMBERSHIP DUES--SCHOOL SUPERINTENDENT	\$275.00
186667	NDIRF	REFUND OVERPAYMENT BOOKMOBIL CLAIM--AUDITOR/TREAS.	\$1,507.50
186668	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH--FACILITY MGMT	\$55.15
186669	NORTHWEST TIRE & RETREAD INC	TIRES--SHERIFF	\$761.32
186670	NOVA FIRE PROTECTION INC	JUVENILE DET. 5 YEAR & ANNUAL INSPECTION--FACILITY MGMT	\$620.00
186670	NOVA FIRE PROTECTION INC	CH 5 YEAR AND ANNUAL INSPECTIONS-- FACILITY MGMT	\$650.00
186670	NOVA FIRE PROTECTION INC	JAIL ANNUAL SPRINKLER INSPECTION -- FACILITY MGMT	\$325.00
186670	NOVA FIRE PROTECTION INC	OFFICE BLDG ANNUAL INSPECTION -- FACILITY MGMT	\$520.00
186671	OUTDOOR-FIT EXERCISE SYSTEMS INC.	CARDIO CLIMBER (2)--JAIL OPERATIONS	\$12,210.00
186672	PSYCHOLOGICAL RESOURCES	EVALS (2)--SHERIFF	\$270.00
DD	RIVERSIDE TECHNOLOGIES, INC	3 HP 850 G7 BNBPC--IT	\$3,222.00
186673	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	\$491.56
186674	RUNGE, GREGORY	INVOLUNTARY COMMITMENT CASE-- STATES ATTORNEY	\$113.60

186675	SCHOCKS SAFE & LOCK INC	KEYS--SHERIFF	\$11.25
DD	SCHROEDER, LYNAE R	PARK BOARD MEETING MINUTES RICE LAKE (MILEAGE)--AUDITOR/TREAS.	\$36.40
186577	SRT	EMERGENCY MGMT TELEPHONE--FACILITY MGMT	\$41.83
186577	SRT	DETENTION CENTER TELEPHONE--FACILITY MGMT	\$209.95
186559	SRT	TELEPHONES--AUDITOR/TREAS.	\$1,749.30
186559	SRT	TELEPHONES DHS--HUMAN SERVICES	\$961.76
186676	STEINS INC	HANDWASH--FACILITY MGMT	\$380.38
186676	STEINS INC	20 NATURAL BLEND WHITE PADS--FACILITY MGMT	\$55.55
186676	STEINS INC	SUCTION HOSE FOR FLOOR SCRUBBER--FACILITY MGMT	\$61.05
186677	STREICHER'S, INC	AMMO--SHERIFF	\$11,438.20
186678	SUMMIT FOOD SERVICES LLC	JULY 2021 INMATE MEALS--JAIL OPERATIONS	\$30,374.03
186678	SUMMIT FOOD SERVICES LLC	JULY JUVENILE INMATE MEALS--JUVENILE DETENTION	\$302.98
186679	THORSRUD SUPPLY COMPANY INC	2-CYLINDERS; DOORS #137 & #129--FACILITY MGMT	\$1,341.00
186680	TRINITY HEALTH	BAC TESTS--SHERIFF	\$10.00
186681	UNIFORM CENTER	UNIFORMS--SHERIFF	\$3,969.00
186682	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$24.16
186682	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICES	\$367.61
186682	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$167.44
186682	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICES	\$539.82
186682	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$49.91
186683	VALVOLINE INSTANT OIL CHANGE	BLDG INSPECTOR VEHICLE OIL CHANGE--TAX EQUALIZATION	\$44.48
186556	VERIZON WIRELESS - NJ PO	AIR CARDS AND CELL PHONES--SHERIFF	\$1,530.99
186546	VERIZON WIRELESS - NJ PO	IT CELL PHONES--IT	\$142.77
186441	VERIZON WIRELESS - NJ PO	BLDG INSPECOTRS CELL PHONE--TAX EQUALIZATION	\$42.59
186547	WARD CO AUDITOR	FORCLSURE SALE TAXES - MI190920001113--AUDITOR/TREAS.	\$151.77
186684	WARD CO LAW ENFORCEMENT RANGE	RANGE DUES--SHERIFF	\$1,500.00
186685	WHEELER CONSTRUCTION INC	INSTALL NW CABLING & LICENSE PLATE CAMERA MOUNT--IT	\$619.72
186685	WHEELER CONSTRUCTION INC	LED MODULES CEILING POD LIGHTS FOR OFFICE BLDG--FACILITY MGMT	\$900.00
186578	YWCA	GROCERIES FOR SHELTER GUEST--GENERAL	\$76.88
		Total General Bills	\$118,201.73

	PARK BILLS	PARK BILLS	
186632	ACME ELECTRIC INC	CONCRETE MIXER	\$77.00
186632	ACME ELECTRIC INC	CONCRETE MIXER	\$38.50
186632	ACME ELECTRIC INC	SHEETING	\$34.97
186633	MENARDS - MINOT	CONCRETE MIX, STAKES	\$349.40
186633	MENARDS - MINOT	BRASS SHUT-OFF	\$4.98
186633	MENARDS - MINOT	CONCRETE MIX	\$8.40
186633	MENARDS - MINOT	LUMBER, BRACE	\$462.58
186633	MENARDS - MINOT	CONCRETE FORMS, GLOVES	\$74.20

186633	MENARDS - MINOT	CABLE, ADAPTER	\$51.21
186633	MENARDS - MINOT	CONCRETE MIX	\$112.00
186633	MENARDS - MINOT	VALVE, PAINT	\$44.94
186633	MENARDS - MINOT	ADAPTERS, TEES	\$23.12
186633	MENARDS - MINOT	CONDUIT, BITS, WASHERS	\$205.19
186633	MENARDS - MINOT	FENCE, RAILINGS, POSTS	\$1,707.28
186633	MENARDS - MINOT	RETURN RAILS	-\$1,498.00
186633	MENARDS - MINOT	PAINT, CLEANERS	\$32.00
186634	MINOT RESTAURANT SUPPLY	GARBAGE LINERS	\$52.35
186548	VERENDRYE ELECTRIC	SIREN - RL, CAMERA - NC	\$99.00
186549	XCEL ENERGY	8711 PROJECT ROAD	\$425.79
		Total Park Board Bills	\$2,304.91

	ROAD BILLS	ROAD BILLS	
186605	ACME ELECTRIC INC	CHAINSAW CHAIN OIL	\$35.92
186605	ACME ELECTRIC INC	WATER PUMP	\$382.00
186550	ARAMARK UNIFORM SERICES	JANITORIAL SERVICE	\$551.81
186606	BECHTOLD PAVING INC	HOT MIX	\$3,480.00
186607	BUTLER MACHINERY	BATTERY, EDGES	\$5,004.61
186608	CENTRAL DAKOTA SPRINKLER	SPRINKLER REPAIRS	\$300.00
186609	DAKOTA WRECKING & SALVAGE INC	WIRE ROPE, CLIPS	\$1,699.60
186610	DAKOTALAND AUTOGLASS	PAINT	\$19.99
186610	DAKOTALAND AUTOGLASS	PAINT	\$367.27
186551	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$275.00
186611	FARMERS UNION LUMBER	STAKES, STRINGLINE, BITS	\$61.61
186612	FEDERAL LICENSING INC	LICENSING RENEWAL	\$120.00
186613	FINKE, TODD R	WETLAND EASEMENT PAYMENT (1099-S)	\$783.00
186614	FIRST WESTERN INSURANCE	TRAILER INSURANCE	\$10.00
186614	FIRST WESTERN INSURANCE	TRAILER CONTENTS	\$45.00
186615	FORTERRA PIPE & PRECAST	BOX CULVERT - CR 12W	\$138,824.00
186616	GERDAU	TUBING	\$123.75
186617	HOUSTON ENGINEERING INC	PROFESSIONAL SERVICE	\$19,942.60
186617	HOUSTON ENGINEERING INC	BRIDGE ENGINEERING	\$2,110.25
186617	HOUSTON ENGINEERING INC	GIS UPGRADE	\$302.98
186618	LAWSON PRODUCTS INC	REPLACEMENT DRAWERS	\$99.07
186618	LAWSON PRODUCTS INC	WASHERS, SCREWS	\$644.45
186619	LOT PROS INC	ESTIMATE #1 - CRACK SEALING	\$87,787.17
186620	LOWES PRINTING	ENVELOPES	\$90.05
186621	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT SERVICE	\$72.00
186622	MDU - BISMARCK OFFICE	KENMARE SHOP	\$52.03
186552	MDU - BISMARCK OFFICE	201 72ND AVE NE	\$61.77
186552	MDU - BISMARCK OFFICE	IRON STORAGE WAREHOUSE	\$104.21
186552	MDU - BISMARCK OFFICE	200 72ND ST SE	\$94.51
186552	MDU - BISMARCK OFFICE	200 72ND ST SE ADMIN BUILDING	\$110.93
186552	MDU - BISMARCK OFFICE	ADMIX WAREHOUSE	\$102.72

186552	MDU - BISMARCK OFFICE	ROC BUILDING	\$24.81
186623	MENARDS - MINOT	BATTERIES, SWEEPS	\$66.49
186623	MENARDS - MINOT	BROOMS, RATCHET	\$94.47
186623	MENARDS - MINOT	CLOTH TAPE	\$14.97
186623	MENARDS - MINOT	BATTERIES	\$44.84
186623	MENARDS - MINOT	SENSOR	\$18.99
186624	MINOT DAILY NEWS INC	PROJECT AD - CR #14	\$140.62
186625	NORTHERN PLAINS EQUIPMENT CO I	A/C UNIT, BELT	\$330.73
186625	NORTHERN PLAINS EQUIPMENT CO I	REPLACE HEAD GASKETS	\$3,946.74
186553	OTTERTAIL POWER CO	DOUGLAS SHOP	\$105.86
DD	PATTERSON, KYLE D	FORD DRIVING SKILLS, GRAND FORKS	\$285.32
186626	PRAXAIR DISTRIBUTION, INC	CONDUCTOR TUBE	\$66.60
186627	RDO/POWERPLAN	EDGES	\$4,400.00
186628	SOURCE ONE SUPPLY INC	REFLECTIVE NUMBERS	\$365.00
186629	SRT	OFFICE TELEPHONE	\$546.53
186554	VERENDRYE ELECTRIC	200 72ND ST SE	\$3,633.00
186560	VERIZON CONNECT NWF INC	MONTHLY CHARGE	\$368.06
186630	WALLWORK TRUCK CENTER	BEARING KIT	\$67.82
186630	WALLWORK TRUCK CENTER	BEARING KIT	\$67.82
DD	WEX BANK	FUEL, GAS, OIL	\$27,054.08
186631	WILBUR-ELLIS COMPANY	GRASS SEED	\$466.85
186555	XCEL ENERGY	900 13TH ST SE	\$82.55
186555	XCEL ENERGY	BERTHOLD SHOP	\$29.87
		Total Road Bills	\$305,880.32

GRAND TOTAL	\$426,386.96
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The Public Hearing regarding eminent domain was canceled due to a settlement being reached.

State’s Attorney Roza Larson appeared regarding the 2nd Amendment Resolution (Preservation Act). She presented a legal opinion and advised she has not heard back from the Attorney General regarding the 2nd Amendment Resolution. A discussion was held.

Moved by Comm. Wepler, seconded by Comm. Pietsch to receive and file the 2nd Amendment Resolution (Preservation Act) Opinion and Covid Passport Opinion information received today. Roll call; all voted yes; motion carried.

Noreen Barton, Tax Equalization Director, appeared regarding adjustments to Tax Roll Memorandum.

- 1. Property sold to City of Minot some values prorated:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI131510200080 Hendrecksons 1 st Addn. Lot 8 Block 2	2021	\$85,000	\$0.00	\$3,825	\$0.00

City of Minot	MI131520300060 Hendrecksons 2 nd Addn. Lot 6 Block 3	2021	\$181,000	\$105,000	\$9,050	\$5,250
City of Minot	MI132860200070 Oen's Addn. S/D Blocks 2 & 3 Lot 7 Block 2	2021	\$57,000	\$33,000	\$2,565	\$1,485
City of Minot	MI13A050000020 Oen's 2 nd Addn. Lot 2	2021	\$87,000	\$50,000	\$4,350	\$2,500
City of Minot	MI1315204040060 Hendrecksons 2 nd Addn. Lot 6 Block 4	2021	\$33,000	\$19,000	\$1,650	\$950
City of Minot	MI130160001350 Belmont Addn. Lot 135	2021	\$131,000	\$77,000	\$5,895	\$3,465

2. Continuation of #1:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI130160001360 Belmont Addn. Lot 136	2021	\$24,000	\$14,000	\$1,200	\$700
City of Minot	MI130160001370 Belmont Addn. Lot 137	2021	\$15,000	\$9,000	\$750	\$450
City of Minot	MI130160001380 Belmont Addn. Lot 138	2021	\$15,000	\$9,000	\$750	\$450
City of Minot	MI130160001340 Belmont Addn. Lot 134	2021	\$17,000	\$10,000	\$850	\$500

3. MH is no longer exempt, add to tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Cadwalader, Ann Marie	MI5104587 Prairie Bluffs MHP Lot 93	2021	\$0.00	\$42,000	\$0.00	\$1,890

4. Property sold to non-exempt, value prorated:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Wenstad, Steven	MI240720700090 Eastwood Park Addn. Lot 9 Block 7	2021	\$133,000	\$78,000	\$5,985	\$3,510

5. New MH moved into park, value prorated from date of sale:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ripplinger, Tom	NE5106007 Sunrise MHP Lot 15	2021	\$0.00	\$16,000	\$0.00	\$720
Ripplinger, Tom	NE5106008 Sunrise MHP Lot 10	2021	\$0.00	\$16,000	\$0.00	\$720
ERA LLLP	NE5106013 Eastridge Acres Lot 25	2020	\$0.00	\$2,100	\$0.00	\$95
ERA LLLP	NE5106013 Eastridge Acres Lot 25	2021	\$0.00	\$5,000	\$0.00	\$225
Teets, Robert	SR5106014 Olt 17 Being A Por. of Olt 14 S3-154-82	2021	\$0.00	\$28,000	\$0.00	\$1,260
Fecho, Blaine	MI5106012 Western Village MHP Lot 8	2021	\$0.00	\$26,000	\$0.00	\$1,170
Kraft, Tyrel	MI5106009 Wheatland Village MHP Lot 198	2021	\$0.00	\$31,000	\$0.00	\$1,395
Lenertz, Allen & Victoria	SE5106018 SENE N2NESE S9-153-81	2021	\$0.00	\$32,000	\$0.00	\$1,440
Lenertz, Allen & Victoria	SE5106018 SENE N2NESE S9-153-81	2020	\$0.00	\$13,000	\$0.00	\$585

Moved by Comm. Wepler, seconded by Comm. Rostad to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning and Zoning Administrator, appeared requesting a public hearing on Zoning Ordinance Amendment 2021-1.

Moved by Comm. Wepler, seconded by Comm. Rostad to open a public hearing on the Zoning Ordinance Amendment 2021-1 at 9:29 AM. Roll call; Wepler and Rostad voted yes; Pietsch, Anderson, and Fjeldahl voted no; motion failed.

Special Use Permit was submitted by Dennis and Karen Erber for the following described property: 2900 184th Ave NE, Glenburn, ND 58740. The applicant is requesting Special Use Permit for an accessory dwelling unit on property. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Special Use Permit Application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the Special Use Permit for Dennis and Karen Erber as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Plat Application was submitted by Austin Miller for the following described property: Proposed Outlot 5 lying in the SW4NE4 32-156-84. The applicant is proposing to parcel Outlot 5, 19.53 acres. This outlot is for future residential purposes. Ward County zoning applies with township recommending approval. The proposed outlot meets minimum zoning requirements for Ward County. Planning

Commission recommends approval of the Plat Application based on findings of fact and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the Plat Application for Austin Miller as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Plat Application was submitted by Jerald Schoenwald for the following described property: Proposed Outlots 2 & 3 lying in the NW4NE4 32-152-81. The applicant is proposing to parcel Outlot 2, 14.83 acres and Outlot 3, 5.85 acres. These outlots are for future residential purposes. Ward County zoning applies with township recommending approval. The proposed outlots meet minimum zoning requirements for Ward County. Planning Commission recommends approval of the Plat Application based on findings of fact and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve the Plat Application for Jerald Schoenwald as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared and held a discussion on 2022 Health Insurance Plan Renewal.

Moved by Comm. Rostad, seconded by Comm. Pietsch to pursue the BCBS self-funded NDPHIT Trust at a 10% increase over 2021 total and adopt as our health care plan as well as finding the \$458,578 to place as a deposit into the plan. Roll call; Rostad and Pietsch voted yes; Wepler, Anderson, and Fjeldahl voted no; motion failed.

Moved by Comm. Wepler, seconded by Comm. Anderson to go with the NDPERS Health Insurance plan. Roll call; Wepler, Anderson, and Fjeldahl voted yes; Rostad and Pietsch voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to authorize the chairman to sign the resolution moving us into NDPERS for health insurance. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to reclassify the HR Payroll position as an HR Generalist position and hire for an HR Generalist immediately. Roll call; Wepler, Pietsch, and Rostad voted yes; Anderson and Fjeldahl voted no; motion carried.

Ms. Terras gave a Compensation Study Timeline update. Gallagher is 85% done and will be providing a salary structure with options for review with the Personnel Committee and hope for a final report from Gallagher by September 21, 2021.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the following payroll amendments: A. Rust, Tax Equalization and J. Lund, Sheriff's Department. Roll call; all voted yes; motion carried.

Vaccine Passport issue remains tabled.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Pietsch to receive and file the following: Audited Financial Statements 2020 for Minot Fire Department Relief Association, Letter from NDDOT regarding Structure Replacement, Letter from Merchant McIntyre Associates; Email regarding International Souris River Study Board, Department Head Meeting Minutes for May, June, and July 2021, Economy at a Glance Sept 2021; Widmer Roel – 2020 Annual and Single Audit. Roll call; all voted yes; motion carried.

Dr. Scott Knutson appeared regarding the Coroner Contract. Volume and services have increased significantly and he is asking for an additional \$5,000 to help with administration costs.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve an additional \$5,000 to be added to the budget to help with rising services and administration costs. Roll call; all voted yes; motion carried.

Comm. Rostad stepped out at 10:30 AM.

Dr. Knutson continued with a discussion on purchasing hazmat suits and removal of body transportation services. He was requested to follow up with more information and to place on next years' budget.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve a duplicate warrant to be issued to Leon or LaVonne Wedar. Roll call; all voted yes; motion carried.

Comm. Rostad returned at 10:40 AM.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve writing off the uncollected invoice to Diane Aarseth. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to contact the City of Minot to find out more information on foreclosed property MI154350000012 and the current water situation. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Rostad to publish a Request for Proposal for a Grant Management Company as well as having the company look for additional funds for the County. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the special event permit for Pinks Bar & Grill; the raffle permits for South Prairie Athletic Boosters and X-Family Fundraising; and the gaming site authorization for Souris Valley Bowmen. Roll call; all voted yes; motion carried.

Travis Zablotney of Minot appeared to briefly discuss the 2nd Amendment issue.

Moved by Comm. Weppler, seconded by Comm. Anderson to have a recess. Roll call; all voted yes; motion carried.

The executive meeting of the Ward County Commission to discuss case Pietsch vs. Ward County was called to order by Chairman Fjeldahl at 11:04 AM with Commissioners, Anderson, Rostad, and Weppler present. Also present were Auditor/Treasurer Marisa Haman and State's Attorney Roza Larson. Attorney representing Ward County John Ward from Zuger, Kirmis and Smith was present by speaker phone.

Attorney John Ward of Zuger Kirims and Smith appeared.

Moved by Comm. Weppler, seconded by Comm. Rostad to close the executive session at 11:52 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to follow the advice of our legal counsel, Attorney Mr. Ward and to file a response to the cert. Roll call; Weppler and Rostad voted yes; Anderson and Fjeldahl voted no; motion failed.

Moved by Comm. Anderson, seconded by Comm. Rostad to close the regular meeting and go into executive session at 11:58 AM. Roll call; all voted yes; motion carried.

The executive meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 11:59 AM with Commissioners, Anderson, Rostad, and Wepler present. Also present were Auditor/Treasurer Marisa Haman and State's Attorney Roza Larson. Attorney representing Ward County John Ward from Zuger, Kirmis and Smith was present by speaker phone.

Moved by Comm. Rostad, seconded by Comm. Anderson to close the executive session at 12:14 PM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve Roza pursuing a meeting with NDIRF to see what our options are on the funding of the Pietsch vs. Ward County lawsuit and receive direction from NDIRF. Roll call; all voted yes; motion carried.

State's Attorney Roza Larson appeared regarding the opioid settlement. Ms. Larson is recommending to contact the attorneys representing the opioid litigation and get their opinion on what the Attorney General is telling us and whether or not to opt in on the settlement. Ms. Haman will talk with someone from the Attorney General's office regarding information.

At 12:21 PM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 21ST DAY OF SEPTEMBER, 2021

Chairman, Ward County Commission

ATTEST: