

Minutes of the Board of Ward County Commissioners

July 6, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Emily Burkett, Jason Blowers, Jennifer Wiechmann, Kerriane Boetcher, Kristin Kowalczyk, Leona Lochthowe, Marisa Haman, Melissa Bliss, Noreen Barton, Robert Roed, Roza Larson, and Tammy Terras.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve Commission Meeting Minutes from June 15, 2021 and Special Meeting Minutes from June 24, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the regular bills totaling \$587,719.73 and Human Service Zone direct cost bills totaling \$13,592.92. Roll call; all voted yes; motion carried.

Bill List - 07/06/2021

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
186031	BURKETT, EMILY	4H TRAVEL--EXTENSION SERVICE	\$47.38
186031	BURKETT, EMILY	4H TRAVEL--EXTENSION SERVICE	\$12.12
186032	CDW GOVERNMENT INC	MDT BASES--SHERIFF	\$452.20
186032	CDW GOVERNMENT INC	TOUGH BOOKS--SHERIFF	\$7,397.76
186033	CLUTE OFFICE EQUIPMENT INC	CD/DVD ENVELOPES--STATES ATTORNEY	\$42.50
186034	DACOTAH PAPER CO	65 CASES OF TOILET PAPER--FACILITY MGMT	\$1,131.00
186035	DIGITAL OFFICE CENTRE	XEROX/7125 COPIER CONTRACT--JUVENILE DETENTION	\$43.69
186035	DIGITAL OFFICE CENTRE	XEROX/7120 COPIER CONTRACT--FACILITY MGMT	\$49.58
186035	DIGITAL OFFICE CENTRE	XEROX/7835 COPIER CONTRACT--IT	\$43.55
186036	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGMT	\$45.75
186036	ENERBASE FARMERS UNION/CENEX	PICKUP GAS--FACILITY MGMT	\$76.90
186036	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$9,024.56
186036	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL - MAY--TAX EQUALIZATION	\$138.09
186037	ESRI INC	ARCGIS YEARLY MAINTENANCE FEE--TAX EQUALIZATION	\$2,100.00
186037	ESRI INC	ARCGIS YEARLY MAINTENANCE FEE (P&Z)--TAX EQUALIZATION	\$400.00
186038	FASTENAL COMPANY	HP FILTERS AND SPECIALTY SCREWS--FACILITY MGMT	\$761.62
186038	FASTENAL COMPANY	HP FILTERS 16X25X2 & 20X20X1--FACILITY MGMT	\$493.74
186039	FERGUSON ENTERPRISES INC #1657	TOILET REPLACEMENT KITS - JUVENILE DETENTION--FACILITY MGMT	\$52.47
186039	FERGUSON ENTERPRISES INC #1657	SOLENOID ASSEMBLY--FACILITY MGMT	\$76.14
186039	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS - JUVENILE DETENTION--FACILITY MGMT	\$11.69
186039	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS--FACILITY MGMT	\$27.94
186039	FERGUSON ENTERPRISES INC #1657	SOLENOID/PISTON ASSEMBLY--FACILITY MGMT	\$74.00
186039	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS--FACILITY MGMT	\$16.96
186039	FERGUSON ENTERPRISES INC #1657	ADMIN WATER HEATER PARTS--FACILITY MGMT	\$26.08
186040	FIRST WESTERN INSURANCE	ADD 3 2021 DODGE DURANGO'S--INSURANCE	\$2,199.00

185947	FIRST WESTERN INSURANCE	ADD 2020 FORD VAN #8651 (SHERIFF DEPT)--INSURANCE	\$865.00
185947	FIRST WESTERN INSURANCE	DELETE 2002 FORD 7683 (DIVE TEAM)--INSURANCE	-\$201.00
186041	GAFFANEYS OF MINOT INC	TRANSFER STAMP--AUDITOR/TREAS.	\$17.50
186041	GAFFANEYS OF MINOT INC	TAPE & FOLDERS--STATES ATTORNEY	\$262.74
186042	GALLAGHER BENEFIT SERVICES, INC	CONSULTING FEES COMP STUDY--HUMAN RESOURCES	\$5,102.50
186043	GRAPHICS LETTERING & TRIM	APPLY DECALS--SHERIFF	\$360.00
186043	GRAPHICS LETTERING & TRIM	APPLY DECALS--SHERIFF	\$360.00
DD	HAUGAN, KELLY J	NW REGION EMERGENCY MGMT TRAINING--EMERGENCY MGMT	\$78.96
186044	HESI	MANIFEST BOX/TRANSPORTATION --JAIL OPERATIONS	\$128.60
186045	HUBER SPRINKLER SERVICE	SPRINKLER REPAIRS & STARTUP--FACILITY MGMT	\$222.00
186046	INFORMATION TECHNOLOGY DEPT	NET MOTION --SHERIFF	\$415.10
186047	KALIX	DOCUMENT DESTRUCTION--STATES ATTORNEY	\$135.42
186048	KEVINS PLUMBING & HEATING INC	REPAIR AND SERVICE BOTH BOILERS--FACILITY MGMT	\$90.00
186048	KEVINS PLUMBING & HEATING INC	REPAIRING HP 57--FACILITY MGMT	\$2,133.71
186048	KEVINS PLUMBING & HEATING INC	CH REPLACE MAIN WATER SUPPLY & INSTALL DRAIN--FACILITY MGMT	\$556.20
186048	KEVINS PLUMBING & HEATING INC	COUNTY NORTH ROOF TOP UNIT REPAIRED--FACILITY MGMT	\$448.98
186048	KEVINS PLUMBING & HEATING INC	HP 241 THERMOSTAT REPLACED--FACILITY MGMT	\$229.74
186048	KEVINS PLUMBING & HEATING INC	ADMIN HP 59, REPLACED ACTUATOR ON ZONE VALVE--FACILITY MGMT	\$221.17
186048	KEVINS PLUMBING & HEATING INC	HP 57 SERVICE CALL--FACILITY MGMT	\$85.00
186049	KIESLER'S POLICE SUPPLY, INC	POWDER PROJECTILES, GRAVITY HOPPER--JAIL OPERATIONS	\$494.00
186050	MAGIC CITY GARAGE DOOR INC	VSP GARAGE DOOR SERVICE AND REPAIR--FACILITY MGMT	\$155.50
186051	MAIN ELECTRIC CONSTRUCTION INC	REPLACED FLAGPOLE PULLEY & ROPE--FACILITY MGMT	\$213.96
186051	MAIN ELECTRIC CONSTRUCTION INC	LED LIGHT FIXTURES UNDER SKYWALK--FACILITY MGMT	\$1,530.00
186052	MARCO TECHNOLOGIES, LLC NW7128	INFORMACAST ASSISTANCE WARD CO--IT	\$292.50
186052	MARCO TECHNOLOGIES, LLC NW7128	INFORMACAST ASSISTANCE WARD CO--IT	\$370.00
186052	MARCO TECHNOLOGIES, LLC NW7128	CISCO SMARTNET EXTENDED SERVICE FOR SA GATEWAY--IT	\$84.00
185938	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	\$563.36
185938	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$562.86
185938	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	\$176.02
185938	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MGMT	\$80.93
185938	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGMT	\$52.78
185851	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$60.17
185938	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$1,042.30
DD	MILLER, MICHAEL K	TRAINING BISMARCK--SHERIFF	\$66.50
186053	MINOT CHRYSLER CENTER INC	ALL WEATHER CAR MATS--SHERIFF	\$165.00
186054	MINOT CITY OF, WATER DEPT	WATER JAIL--FACILITY MGMT	\$3,633.85
186054	MINOT CITY OF, WATER DEPT	WATER 900 BLDG--FACILITY MGMT	\$22.19
186054	MINOT CITY OF, WATER DEPT	WATER 900 BLDG--FACILITY MGMT	\$27.23
186054	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG--FACILITY MGMT	\$1,252.99
185953	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE--FACILITY MGMT	\$804.42
186055	MINOT DAILY NEWS INC	CENTRAL POWER PUBLIC HEARING 06/17/21--GENERAL	\$25.08
186055	MINOT DAILY NEWS INC	REG COMMISSION MEETING 06/01/21--GENERAL	\$244.72

186055	MINOT DAILY NEWS INC	REG COMMISSION MEETING 05/18/21--GENERAL	\$228.00
186056	MONSON DENTAL CENTER	INMATE DENTAL C.E.--JAIL OPERATIONS	\$774.00
186056	MONSON DENTAL CENTER	INMATE DENTAL J.W.--JAIL OPERATIONS	\$349.00
186056	MONSON DENTAL CENTER	INMATE DENTAL T.E.--JAIL OPERATIONS	\$320.00
DD	NCK INTERNAL REVENUE SERVICE	FICA TAX ADJUSTMENT - 4TH QTR 2020 (MEALS)--GENERAL	\$35.88
185954	ND ASSOC OF COUNTIES	VISION OUTLOOK PROGRAM (5 PARTICIPANTS)--HUMAN RESOURCES	\$75.00
186057	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$450.00
186057	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$50.00
186058	NDAC - SUPERINTENDENTS	NDACS CONVENTION 2021--SCHOOL SUPERINTENDENT	\$50.00
186058	NDAC - SUPERINTENDENTS	2021 DUES AND MEMBERSHIP--SCHOOL SUPERINTENDENT	\$50.00
186059	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH--FACILITY MGMT	\$55.00
186060	NORTHWEST TIRE & RETREAD INC	TIRES--SHERIFF	\$757.76
186060	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR--SHERIFF	\$30.80
186061	OLE OLSON'S TOWING & RECOVERY	TOW FORD EXPLORER--SHERIFF	\$133.00
186061	OLE OLSON'S TOWING & RECOVERY	TOW 2020 FORD EXPLORER--SHERIFF	\$201.50
186062	P & C ELECTRIC MOTOR REPAIR IN	30 AMP MOTOR REPAIR--FACILITY MGMT	\$145.80
186063	PSYCHOLOGICAL RESOURCES	EVALUATION - HAWKINS--SHERIFF	\$135.00
186064	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	\$459.19
186065	SCHOCKS SAFE & LOCK INC	900 BUILDING RE-KEYED AND KEYS--FACILITY MGMT	\$170.75
185955	SRT	TELEPHONES --AUDITOR/TREAS.	\$1,801.23
185955	SRT	TELEPHONES --HUMAN SERVICES	\$953.25
185958	SRT	TELEPHONES - EMERGENCY MGMT--FACILITY MGMT	\$49.18
185828	SRT	TELEPHONES - MAY--SHERIFF	\$586.07
185958	SRT	TELEPHONES--SHERIFF	\$471.35
186066	STEINS INC	20" RED BUFFING PADS--FACILITY MGMT	\$85.54
186066	STEINS INC	AQUACAR COOLING TOWER CHEMICALS--FACILITY MGMT	\$279.06
186066	STEINS INC	FREIGHT CHARGE--FACILITY MGMT	\$4.00
186066	STEINS INC	AQUACAR CHEMICAL - COOLING TOWER--FACILITY MGMT	\$279.06
186066	STEINS INC	BROMMAX COOLING TOWER CHEMICAL--FACILITY MGMT	\$398.65
186066	STEINS INC	BROMMAX CHEMICAL - COOLING TOWER--FACILITY MGMT	\$398.65
186066	STEINS INC	14" VERSAMATIC VACUUM CLEANER--FACILITY MGMT	\$853.00
186066	STEINS INC	CARPET EXTRACTOR SERVICED AND PARTS--FACILITY MGMT	\$322.30
186066	STEINS INC	HAND SOAP--FACILITY MGMT	\$380.38
186067	STREICHER'S, INC	SPIKES--SHERIFF	\$1,561.95
186068	SUMMIT FOOD SERVICES LLC	MAY JUVENILE MEALS--JUVENILE DETENTION	\$419.09
186068	SUMMIT FOOD SERVICES LLC	CREDIT MEMO--JAIL OPERATIONS	-\$2,094.00
186068	SUMMIT FOOD SERVICES LLC	MAY INMATE MEALS--JAIL OPERATIONS	\$27,699.07
186069	SWANSTON EQUIPMENT CO	20 BOBCAT, 21 74" BUCKET--FACILITY MGMT	\$46,440.00
186070	T&C CREDIT UNION	REFUND FOR T&C CREDIT UNION EVENT--SHERIFF	\$50.00
186071	THE SIDWELL COMPANY	ANNUAL GIS MAINTENANCE--GENERAL	\$14,766.00
185829	THOMAS LAW FIRM	JUNE 2021 INDIGENT DEFENSE--GENERAL	\$2,000.00
186072	THOMPSON LARSON FUNERAL HOME MNT	TRANSFER RO STATE MEDICAL EXAMINER (FK)--GENERAL	\$500.00
186073	THORSRUD SUPPLY COMPANY INC	3 BABY CHANGING SIGNS--FACILITY MGMT	\$306.00

186074	TRINITY HEALTH	BAC TEST--SHERIFF	\$20.00
186075	TRINITY MEDICAL GROUP	PHYSICAL--SHERIFF	\$89.00
186076	UNIFORM CENTER	UNIFORMS/BODY ARMOR--SHERIFF	\$5,480.20
186077	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$27.96
186077	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICES	\$509.07
186077	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$2,663.03
186077	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$191.38
185830	US POSTAL SERVICE	POST OFFICE BOX--SHERIFF	\$284.00
186078	VALVOLINE INSTANT OIL CHANGE	OIL CHANGES--SHERIFF	\$248.75
186079	VANGUARD APPRAISALS INC	VANGUARD DATA ARCHIVE YEARLY FEE--TAX EQUALIZATION	\$2,800.00
185956	VERIZON WIRELESS - NJ PO	AIRCARDS/CELLS--SHERIFF	\$1,381.21
185852	VERIZON WIRELESS - NJ PO	BLDG INSPECTOR CELL PHONE--TAX EQUALIZATION	\$42.60
185956	VERIZON WIRELESS - NJ PO	IT CELL PHONES--IT	\$142.80
186080	VOICE PRODUCTS INC	EQUIPMENT CHARGE FOR INTERVIEW ROOMS--SHERIFF	\$266.00
186081	WARD COUNTY HIGHWAY DEPT	BLADING RUSHVILLE TWP--AUDITOR/TREAS.	\$5,390.00
186081	WARD COUNTY HIGHWAY DEPT	TAX FORECLOSURE ROOF REPAIR--GENERAL	\$223.55
186082	WESTERN STEEL & PLUMBING INC	FLEX HOSE--FACILITY MGMT	\$35.19
DD	WIECHMANN, JENNIFER A	BURLINGTON CITY COUNCIL - GRANT SIGNATURE--EMERGENCY MGMT	\$9.52
185831	WILHELM TIM	JUNE 2021 INDIGENT DEFENSE--GENERAL	\$2,000.00
185853	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	\$186.00
185853	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$4,356.17
185853	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	\$8,090.05
185832	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$35.20
		Total General Bills	\$185,628.89

	PARK BILLS	PARK BILLS	
186026	CIRCLE SANITATION	OLD SETTLERS PARK - JUNE	\$205.25
186027	MENARDS - MINOT	LOCK, DRILL BIT	\$20.98
186027	MENARDS - MINOT	TOILET TISSUE, CLEANERS	\$69.02
186027	MENARDS - MINOT	PAINT	\$49.98
186027	MENARDS - MINOT	CABLE TIES	\$15.94
186027	MENARDS - MINOT	BRUSHES	\$17.97
186027	MENARDS - MINOT	BUCKET	\$24.97
186027	MENARDS - MINOT	FENCING, HOSES	\$2,478.93
186028	MINOT RESTAURANT SUPPLY	GARBAGE LINERS, TOWELS	\$80.45
186029	WARD COUNTY HIGHWAY DEPT	PARK MAINTENANCE - 05/31/21	\$15,699.61
DD-1397	WEX BANK	DIESEL	\$450.06
186030	XCEL ENERGY	PUMP - 401 APRK RD BURLINGTON	\$21.59
186030	XCEL ENERGY	8711 PROJECT RD N	\$290.95
		Total Park Board Bills	\$19,425.70

	ROAD BILLS	ROAD BILLS	
185992	ACME ELECTRIC INC	CHAINSAW OIL	\$38.66
185992	ACME ELECTRIC INC	IMPACT WRENCH	\$139.00
185992	ACME ELECTRIC INC	SPRAYER	\$129.99

185993	AMERICAN TRUCK & TRAILER	DOOR HOLD BACK	\$8.50
185994	ARAMARK	JANITORIAL SERVICE	\$551.84
185995	CAPITAL ONE TRADE CREDIT	BOLTS, WASHERS	\$5.79
185995	CAPITAL ONE TRADE CREDIT	BOW RAKES	\$24.98
185995	CAPITAL ONE TRADE CREDIT	HOSE, FITTINGS	\$49.97
185995	CAPITAL ONE TRADE CREDIT	SUPPLIES	\$21.38
185996	COMPUTER STORE INC	SERVICE CONTRACT	\$3,000.00
185997	DAKOTA PIPE & STEEL	PLATES	\$1,149.00
185998	FASTENAL COMPANY	SPIKES	\$709.06
185998	FASTENAL COMPANY	CLIPS	\$7.13
185999	GENERAL EQUIPMENT & SUPPLIES	HOSE, CLAMPS	\$72.86
186000	GERDAU	FLAT IRON	\$106.25
186000	GERDAU	IRON PLATES	\$1,080.00
186001	HOUSTON ENGINEERING INC	PROFESSIONAL SERVICES - BRIDGE	\$16,846.88
186002	J & J STRIPING	COUNTY STRIPING 06/24/2021	\$174,541.94
186003	LAWSON PRODUCTS INC	SCREWS, BOLTS, PINS	\$574.09
186004	MATERIAL TESTING SERVICES LLC	GRAVEL TESTING	\$729.00
186005	MCGEE, HANKLA & BACKES	LEGAL SERVICE	\$1,020.50
186006	MDU - BISMARCK OFFICE	KENMARE SHOP	\$94.59
186006	MDU - BISMARCK OFFICE	IRON STORAGE WAREHOUSE	\$126.42
186006	MDU - BISMARCK OFFICE	200 72ND ST SE	\$233.63
186006	MDU - BISMARCK OFFICE	200 72ND ST SE ADMIN BUILDING	\$245.10
186006	MDU - BISMARCK OFFICE	ADMIX WAREHOUSE	\$196.23
186006	MDU - BISMARCK OFFICE	ROC BUILDING	\$43.60
185945	MDU - BISMARCK OFFICE	201 72ND AVE NE	\$174.42
186007	MENARDS - MINOT	TOILET PARTS, HOSE MENDER	\$5.66
186007	MENARDS - MINOT	TOILET FLAP	\$5.97
186007	MENARDS - MINOT	SCREWS	\$34.90
186007	MENARDS - MINOT	MAILBOX	\$15.97
186007	MENARDS - MINOT	CLIPS, HOSE, EPOXY	\$43.60
186007	MENARDS - MINOT	COUPLINGS, ADAPTERS	\$104.68
186007	MENARDS - MINOT	MAILBOX SUPPORT	\$9.58
186008	MINOT CITY OF, LANDFILL	DUMPING FEE	\$14.35
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$4.64
186008	MINOT CITY OF, LANDFILL	DUMPING FEE	\$32.64
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$4.80
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$6.96
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$8.24
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$4.80
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$17.68
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$14.96
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$8.56
186008	MINOT CITY OF, LANDFILL	DUMPING FEE	\$5.00
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$29.76
186008	MINOT CITY OF, LANDFILL	TREE DISPOSAL	\$10.32
186009	MINOT CITY OF, WATER DEPT	200 72ND ST SE	\$246.18
186010	MINOT'S FINEST COLLISION CENTER	VEHICLE REPAIRS	\$4,489.07
186011	MUUS LUMBER CO	BRIDGE PLANKS	\$95.59
186011	MUUS LUMBER CO	BRIDGE PLANKS	\$47.80
186012	ND DEPT OF TRANSPORTATION	PROGRESS EST #1 - 5	\$154,672.63

186013	NORTHERN PLAINS EQUIPMENT CO I	BELTS	\$56.00
186014	OTTERTAIL POWER CO	DOUGLAS SHOP	\$103.12
DD	PATTERSON, KYLE D	SIDNI TRAINING	\$172.76
DD	PATTERSON, KYLE D	NDSAA/DRE SUMMER 2021 CONFERENCE	\$268.80
DD	PATTERSON, KYLE D	VISION ZERO PRESENTATION IN BEULAH	\$113.12
DD	PATTERSON, KYLE D	SOUTH PRAIRIE PRESENTATION WITH SHERIFF	\$19.60
186015	PRAXAIR	CUT-OFF WHEEL (100)	\$411.70
186015	PRAXAIR	GAUGES	\$58.32
186016	PROLAWN	LAWN SPRAYING	\$198.00
186017	RYAN GMC INC	SWITCH, LATCH	\$220.07
186018	SAFETY KLEEN	SOLVENT CLEAN	\$185.85
186019	SHERWIN-WILLIAMS	PAINT	\$48.25
186019	SHERWIN-WILLIAMS	POLY KIT, TUBING	\$35.15
186019	SHERWIN-WILLIAMS	BRUSHES, ROLLERS	\$26.70
186020	SIGNSTODAY	DECALS	\$45.60
186021	SOFTREE TECHNICAL SYSTEMS INC	ROAD ENGINEERING SUBSCRIPTION	\$950.00
186022	SRT	OFFICE TELEPHONE	\$562.20
186023	SWANSTON EQUIPMENT CO	CYLINDER, PIN	\$649.21
186023	SWANSTON EQUIPMENT CO	HUBS, PIN	\$792.27
186024	VERIZON CONNECT NWF INC	MONTHLY CHARGE	\$391.56
DD- 1397	WEX BANK	FUEL, GAS, OIL	\$14,797.31
186025	WHITING SYSTEMS INC	UNION END, NUT	\$79.11
185946	XCEL ENERGY	900 13TH ST SE	\$82.31
185946	XCEL ENERGY	COLD STORAGE	\$28.38
185946	XCEL ENERGY	900 13TH ST SE	\$461.98
185946	XCEL ENERGY	BERTHOLD SHOP	\$31.82
185946	XCEL ENERGY	900 13TH ST SE - FIRE ALARM, SHOP, GARAGE	\$19.75
185946	XCEL ENERGY	COLD STORAGE	\$1.05
		Total Road Bills	\$382,665.14

GRAND TOTAL	\$587,719.73
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Ms. Nicole Egeberg, citizen of Ward County appeared regarding a petition labeled “North Dakota for Legal Immigrants & Second Amendment for Ward County.” This petition is to “Ban sanctuary cities and illegal immigrants/aliens/refugees in Ward County, North Dakota” and “Add Ward County, North Dakota as a 2nd Amendment gun sanctuary county.” Ms. Egeberg discussed illegals coming into our airport and how concerning it is to many in our area.

Sheriff Robert Roed appeared and stated the protocol now is when encountering an illegal, the border patrol is called and the border patrol tells the Sheriff’s Department what to do with the illegal, such as release on the spot or detain for them to come and pick up.

Ms. Egeberg stressed the need to be proactive and emphasizing to keep the right to bear arms in place. State’s Attorney Roza Larson appeared stating that there needs to be correct verbiage written in regard to becoming a 2nd Amendment gun sanctuary county in order to not end up in court fighting over an illegal alien/possession of firearm issue. One concern is being able to enforce current laws that ND has that prohibits felons and illegal aliens from firearms and ensuring that these people can still be arrested.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve having Sheriff Roed and Ms. Larson look at the two petitioned items and come back at next Commission meeting with clear language in order to support the petition.

John MacMartin, President of Minot Area Chamber EDC presented Annual Report information on the Minot Area Chamber EDC. COVID affected business, trade shows stopped, and no traveling was done for marketing last year. With the appropriation from the state legislature, rail expansion will be extended into Gavin Yard. In regard to ownership, the banks and Minot Area Chamber EDC are in negotiations to have the Minot Area Chamber EDC be the owner at the port and lease to a private operator.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve increasing contribution from \$63,000 to \$65,000 to help project succeed in becoming a private enterprise. Roll call; Anderson, Rostad, Weppler and Fjeldahl voted yes; Pietsch voted no; motion carried.

Renae Korslien, General Manager of North Dakota State Fair Center presented the Annual Report on the North Dakota State Fair Center and described how they survived COVID hitting last year. Ms. Korslien felt they are getting back on track. Three grants were applied for and two have been received in the amounts of \$25,000 and \$100,000.

Melissa Bliss, Human Services Zone Director, appeared to discuss putting a shower in the 425 building where a shelter care and attendant care facility is housed and run by Youthworks. At present, these youths are being transferred from the Youthworks location to the 3rd floor of the administration building to take showers. There is a concern regarding safety of kids and moving them from building to building.

Moved by Comm. Weppler, seconded by Comm. Pietsch to have plans reviewed by the Building Committee within the next 2 weeks and report back at the next Commission meeting on July 20, 2021. Roll call; all voted yes; motion carried.

Jason Blowers, Information Technology Director, appeared to hold a discussion on setting up county email accounts for board members. There are approximately 43 board members at present and the cost of setting up and maintaining this service was addressed.

County Engineer Dana Larsen, appeared and stated he was at the Water Resource Board Meeting and personal email addresses were being used to send out information. The Board would like to have a county email provided for each member.

Moved by Comm. Pietsch, seconded by Comm. Weppler to have the Ward County Water Resource Board members set up with governmental email addresses. Moving forward, other boards that wish to come before the Commission and ask for the same thing have the opportunity to do so. Roll call; all voted yes; motion carried.

Recess at 10:37 AM.

Meeting was reconvened at 10:44 AM

Noreen Barton, Tax Equalization Director, appeared regarding adjustments to Tax Roll Memorandum.

1. Structure value removed from parcel:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Schloer, Gerald & Julene	BT030990000031 Olt 3 of NW Less S2 & Hwy S3-155-84	2021	\$64,000	\$35,000	\$2,880	\$1,575

2. Structure value added to parcel:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Schloer, Gearld & Julene	BT030990000032 S2 of Olt 3 of NW S3-155-84	2021	\$51,000	\$63,000	\$2,295	\$2,835

3. MH value removed from tax roll, moved to Dealers Lot:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Dakota West Credit Union	HA5105672 Big Dipper Housing MHP Lot 28	2021	\$33,000	\$0.00	\$1,485	\$0.00

4. Property replatted for 2020, remove from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Four Seasons Construction INC.	MI02D1308000 22 Statesboro Addn. Lot 2B Block 8	2020	\$8,000	\$0.00	\$400	\$0.00

5. Property purchased by City of Minot, value prorated 5 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI192130000990 Lenox Park Addn. Lot 99	2021	\$20,000	\$8,000	\$1,000	\$400

6. Property was estimated with basement finish, recent inspection concluded reduction is needed to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hochhalter, Justin & Sarah	MI31D910100110 The Bluffs Addn. Lot 11 Block 1	2021	\$465,000	\$412,000	\$20,925	\$18,540

Moved by Comm. Wepler, seconded by Comm. Rostad to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Ms. Barton presented information regarding 2021 Valuations and New Growth.

Leona Lochthowe, Facility Management Director appeared regarding the need for a floor scrubber, a small carpet extractor, and a larger battery-operated carpet extractor.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve purchasing the floor scrubber from Stein's Inc., and the electric carpet extractor and battery operated extractor from G&P Commercial Sales. Roll call; all voted yes; motion carried.

Ms. Lochthowe continued with 900 Building updates. Johnson Controls is offering a yearly contract to cover building systems (mechanical and control systems) with a 4% yearly increase to cover labor increase and mileage. Their contract can also include preventative maintenance on the gas boiler and rooftop unit. Another service needed is pest elimination. Ecolab Lab currently has mice traps in building and can provide services. In regard to cleaning of the building, previous service by Maintenance Plus can be resumed. Sheriff's Department has rekeyed their portion of the building and is maintaining their building at the current time. The other areas of the building have been rekeyed as well.

Doug Diedrichsen, Planning and Zoning Administrator, appeared regarding a Special Use Permit for Central Power Electric Cooperative, Inc. for the following described property: 25400 303rd Avenue SW, Ryder, ND 58779. The applicant is requesting this permit for a power infrastructure project (Power Substation). Planning Commission recommends approval of the Special Use Permit based on findings of fact and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the Special Use Permit for Central Power Electric Cooperative, Inc. as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Special Use Permit Application was submitted by Randy Hanson for an accessory dwelling unit on the following described property: 7201 139th St. SE, Norwich, ND 58768. Planning Commission recommends approval of the Special Use Permit based on finding of facts and staff recommendations.

Special Use Permit Application was submitted by Jordan Rodgers for an accessory dwelling unit on the following described property: NE4 9-151-82 Iota Flats. Planning Commission recommends approval of the Special Use Permit based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the Special Use Permit for Randy Hanson and the Special Use Permit for Jordan Rodgers as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Phillip Lowe submitted a Subdivision Plat Application and is proposing to parcel two subdivision lots for the following described property: Proposed Lot 1 and 2 Tande Second Addition to Rice Lake.

Proposed Lot 1 is 13,812.43 Sq. ft., proposed Lot 2 is 14,012.83 Sq. ft. Ward County zoning applies with Rice Lake Township recommending approval. The proposed lot meets the minimum zoning requirements for Rice Lake Recreational District. Planning Commission recommends approval of the Subdivision Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Weppeler, seconded by Comm. Anderson to approve the Subdivision Plat Application from Phillip Lowe as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Luke Schaefer submitted a Subdivision Plat Application and is proposing to parcel a single subdivision lot for the following described property: Proposed Lot 2 Towery's Third Addition to Rice Lake. Proposed Lot 1 is 51,379.75 Sq. ft. Ward County zoning applies with Rice Lake Township recommending approval. The proposed lot meets the minimum zoning requirements for Rice Lake Recreational District. Planning Commission recommends approval of the Subdivision Plat Application based on findings of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the Subdivision Plat Application from Luke Schaefer as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Central Power Electric Cooperative, Inc. submitted an Outlot Plat Application and is proposing to parcel Outlot 4 for the following described property: Proposed Outlot 4 being a portion of SE4SE4 4-151-86. The proposed outlot is 2.13 acres. This outlot is for public utilities purposes. Ward County zoning applies with the township recommendation pending. The proposed outlot meets minimum zoning requirements for Ward County. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve the Outlot Plat Application from Central Power Electric Cooperative, Inc. as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Jordan Peterson submitted an Outlot Plat Application and is proposing to parcel an outlot for the following described property: Proposed Outlot 2 being a portion of Government Lots 2&3 19-153-83. Proposed outlot 2 is 5.26 acres. This outlot is for residential purposes. Freedom Township zoning applies with the township recommending approval. The proposed outlot meets minimum 5-acre requirement for Freedom Township and meets minimum zoning requirements for Ward County. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Weppeler, seconded by Comm. Anderson to approve the Outlot Plat Application from Jordan Peterson as recommended by Planning & Zoning Committee. Roll call; all voted yes; motion carried.

Robert Barfield submitted an Outlot Plat Application and is proposing to parcel Outlot 3 for the following described property: Proposed Outlot 3 Sublot A of Outlot 1 and a portion of Outlot 1 lying in the SW4 27-154-84. Proposed outlot is 3.00 acres. This outlot is for future agricultural purposes. Burt Township zoning applies with the township recommending approval with conditions. The proposed outlot meets minimum 3-acre requirement Burt Township requirement and meets minimum zoning requirements for Ward County. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the Outlot Plat Application from Robert Barfield for as recommended by Planning & Zoning Committee with the stipulation that the outlot cannot be used for residential or commercial purposes within Burt Township Ordinances. Roll call; all voted yes; motion carried.

Daniel Reishus submitted an Outlot Plat Application and is proposing to parcel two outlots for the following described property: Proposed Outlot 5 & 6 being a portion of Outlot 4 and a portion of Outlot 3 lying in the NE4 36-153-81. Proposed outlot 5 is 14.80 acres, proposed outlot 6 is 2.20 acres. Outlot 5 is for future agricultural purposes. Outlot 6 is for future residential purposes. Ward County zoning applies with the township recommending approval. The proposed outlot meets minimum zoning requirements for Ward County. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Discussion was held regarding ROW dedication.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the Outlot Plat Application from Robert Barfield as recommended by Planning & Zoning Committee. Motion withdrawn.

Continued discussion was held regarding ROW for roads.

Moved by Comm. Pietsch, seconded by Comm. Anderson to have Ward County do away with the enforcement of dedication of 75-foot ROW for plots during the plotting process of outlots (1-2 lots), similar to what was done with the township roads. Roll call; Pietsch, Anderson, and Fjeldahl voted yes; Rostad and Weppler voted no; motion carried.

States Attorney Roza Larson appeared and stated that a justification for not enforcing the 75-foot ROW for each plat authorized should be made until the new ordinances are in place that removes the 75-foot ROW.

Motion was made by Comm. Pietsch, seconded by Comm. Anderson to approve the Outlot Plat Application from Daniel Reishus with the finding that it is being approved without ROW dedication because a dedication would create a nonconforming lot of less than 2.0 acres. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared and held a discussion regarding electronic time card vendor approval.

Moved by Comm. Weppler, seconded by Comm. Rostad to move forward with purchasing software from Executime Vendor. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the following payroll amendments: S. Dickinson, Building & Grounds; J. Medler, Equipment Operator II; Adam Peterson, Equipment Operator II; Cory Hammer, Equipment Operator II; Joe Skovgard, Equipment Operator II; and S. James, Administrative Assistant II. Roll call; all voted yes; motion carried.

At 11:57 Comm. Rostad left the meeting.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Anderson to receive and file the following correspondence: Letters from NDACo and Ulteig; Minot Chamber of Commerce - Economy at a Glance; Ward County Highway Committee Minutes for May 2021. Roll call; all voted yes; motion carried.

Discussion held regarding correspondence from Merchant McIntyre Associates and the possible need to open a position for a person to explore grant information and resources for the county. County Engineer Dana Larsen appeared and stated there are companies who can help with grant funding and administration of the grants.

Ms. Terras appeared and expressed concern about it possibly being difficult to secure a person for such a position. Discussion on the feasibility of there being enough work for a full-time position and would need to look at a salary range.

Motion was made by Comm. Wepler, seconded by Comm. Anderson to have both the Human Resource department and Auditor department explore the idea of securing a position or a consultant that would focus on grant funding for the county. Roll call; all voted yes; motion carried.

Ms. Haman spoke regarding setting budget hearing dates. Hays Group is presenting on July 14, 2021 between 9-11 AM so would like to plan hearings for the entire day of July 14 and another half day. After further discussion scheduling July 14 for a full day and either July 19 or July 20 for a half day was agreed upon.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve canceling outstanding checks for B. Broome, S. Miles, S. Miles, A. Nelson, S. Reis, and Williamson Development. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve duplicate warrant to be issued to Three Affiliated Tribes in the amount of \$21.29 and Corelogic in the amount of \$14,333.89. Roll call; all vote yes; motion carried.

Ms. Haman presented an update on the American Rescue Plan Act Update.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the Detention Service Agreement. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the County Deed for foreclosed property sold by realtor. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the raffle permits for Minot Association of Builders and Dakota Hope Clinic. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Wepler to table item until a NDSF Foundation representative can be present to answer questions regarding the gaming information. Roll call; all voted yes; motion carried.

County Engineer Dana Larsen appeared regarding road haying along county roads. The Highway Department normally starts mowing the last week of June but the Highway Department is looking at holding off until the third week of July to allow any farmers to cut hay for their cattle.

Moved by Comm. Wepler, seconded by Comm. Anderson to appoint Tami Ware as a member of the Ward County Library Board to serve a 3-year term expiring June 30, 2024. Roll call; all voted yes; motion carried.

Comm. Wepler attended the July 9, 2021 All Seasons Committee meeting. No final action was taken.

Comm. Wepler attended the July 12, 2021 Personnel Committee meeting. No final action was taken.

At 12:36 PM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 20TH DAY OF JULY, 2021

Chairman, Ward County Commission

ATTEST:
