

Minutes of the Board of Ward County Commissioners

April 20, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Emily Goff, Jason Blowers, Jennifer Wiechmann, Kristin Kowalczyk, Marisa Haman, Melissa Bliss, Noreen Barton, Robert Roed, Roza Larson and Tammy Terras.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve Commission meeting minutes from April 6, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Pietsch, to approve the regular bills totaling \$283,709.57 and Human Service Zone direct cost bills totaling \$4,587.93. Roll call; all voted yes; motion carried.

Bill List - 04/20/2021

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
DD	JP MORGAN	JP MORGAN REMAINING MAR. 2021--MISC ITEMS	\$59,361.77
185354	ADVANCED BUSINESS METHODS	CANON/IR C5550i II--STATES ATTORNEY	\$182.59
185354	ADVANCED BUSINESS METHODS	CANON/IR 4245 COPIER CONTRACT--STATES ATTORNEY	\$45.00
185355	AMERICAN CABLING SOLUTIONS LLC	COURTHOUSE NW FIBER TROUBLESHOOTING/REPAIR--IT	\$589.40
185356	AXON ENTERPRISE INC	CARTRIDGE BATTERY PACK (2)--JAIL OPERATIONS	\$166.16
185357	BURKETT, EMILY	4-H TRAVEL 03/03 - 03/17--EXTENSION SERVICE	\$363.64
185357	BURKETT, EMILY	GAS 03/06/2021--EXTENSION SERVICE	\$68.88
185357	BURKETT, EMILY	GAS 03/13/2021--EXTENSION SERVICE	\$22.39
185357	BURKETT, EMILY	4-H TRAVEL, HIPPOLOGY PRACTICE--EXTENSION SERVICE	\$18.59
185358	CDW GOVERNMENT INC	FUJITSU SCAN SNAP--JAIL OPERATIONS	\$449.74
185358	CDW GOVERNMENT INC	LOGITECH MEETUP CAMERA PART--IT	\$834.31
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/520i COPIER CONTRACT--HUMAN SERVICES	\$140.00
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/5003i COPIER CONTRACT--HUMAN SERVICES	\$54.38
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/5500i COPIER CONTRACT--HUMAN SERVICES	\$123.60
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA 5501i COPIER CONTRACT--HUMAN SERVICES	\$127.31
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/3011i COPIER CONTRACT--HUMAN SERVICES	\$101.15
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/3550i COPIER CONTRACT--HUMAN SERVICES	\$61.74
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/5003i COPIER CONTRACT--HUMAN SERVICES	\$54.38
185359	CLUTE OFFICE EQUIPMENT INC	KYOCERA/3550i COPIER CONTRACT--HUMAN SERVICES	\$59.74
185359	CLUTE OFFICE EQUIPMENT INC	MONTHLY LEASE FOR COPIER--TAX EQUALIZATION	\$93.77
185360	COMPUTECH INC	(2) HP M477 CLEANUP--IT	\$655.96
185361	COVERTRACK GROUP INC	TRACKING DEVICE--SHERIFF	\$1,710.00
185362	DIGITAL OFFICE CENTRE	XEROX/7835 COPIER CONTRACT--IT	\$58.25
DD	EISENZIMMER, GRANT J	BLOOMINGTON MN EXTRADITION--SHERIFF	\$136.80
DD	EISENZIMMER, GRANT J	TRANSPORT, DICKINSON, JAMESTOWN, BURLEIGH--SHERIFF	\$31.50
18536	ENERBASE FARMERS UNION/CENEX	FILLED DEISEL CONTAINER--FACILITY MGMT	\$83.43
185363	ENERBASE FARMERS UNION/CENEX	FILLED GAS CONTAINERS--FACILITY MGMT	\$63.30

185363	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$9,673.31
185363	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	\$81.07
185364	EVANS, CARRIE L	(5) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$250.00
185365	FASTENAL COMPANY	HP FILTERS FOR THE JAIL--FACILITY MGMT	\$733.21
185366	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS--FACILITY MGMT	\$101.41
185366	FERGUSON ENTERPRISES INC #1657	PUMP SEAL KIT--FACILITY MGMT	\$116.81
185366	FERGUSON ENTERPRISES INC #1657	ZURN REPAIR KITS--FACILITY MGMT	\$28.99
DD	FIRST INTERNATIONAL BANK & TRUST	CHECK DEPOSIT SLIPS FOR ACCT XX2423--GENERAL	\$36.00
DD	FIRST INTERNATIONAL BANK & TRUST	CHECK DEPOSIT SLIPS ACCT. XX6237--GENERAL	\$76.00
185367	FIRST WESTERN INSURANCE	NOTARY BOND DANIEL MOSS--JAIL OPERATIONS	\$50.00
185368	GAFFANEYS OF MINOT INC	HAND SOAPS--STATES ATTORNEY	\$24.95
185369	HANSON, SHANNON	(4) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$200.00
185370	HELLER, MARVIN	(4) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$200.00
185371	HIGH POINT NETWORKS	TAXWISE VMWARE ASSISTANCE--IT	\$131.25
185372	HOFFARTH SANITATION	TRASH SERVICE--FACILITY MGMT	\$600.00
185373	INFORMATION TECHNOLOGY DEPT	NET MOTION--SHERIFF	\$457.10
185373	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AD PLAN, VPN CLIENT, 02/28/21--IT	\$1,014.35
185373	INFORMATION TECHNOLOGY DEPT	WAN ACCESS 03/31/2021--IT	\$1,014.35
185373	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AZURE AD PLAN, SSL VPN CLIENT--IT	\$959.00
185373	INFORMATION TECHNOLOGY DEPT	WAN ACCESS, AD PLAN, VPN CLIENT, 08/31/20--IT	\$970.35
185373	INFORMATION TECHNOLOGY DEPT	TC 381 - PEXIP VIRTUAL MEETING ROOM 01/31/2021--IT	\$16.75
185373	INFORMATION TECHNOLOGY DEPT	TC 381 PEXIP VIRTUAL MEETING ROOM 02/28/21--IT	\$16.75
185373	INFORMATION TECHNOLOGY DEPT	PEXIP VIRTUAL MEETING ROOM 03/31/31--IT	\$16.75
185373	INFORMATION TECHNOLOGY DEPT	TC 381 PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - I.H.--EXTENSION SERVICE	\$1,100.00
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - K.S.--HIGHWAY	\$1,295.00
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - K.T.--HIGHWAY	\$132.45
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - L.D. --HIGHWAY	\$206.00
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - P.B.--HIGHWAY	\$862.50
DD	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - T.P.--HIGHWAY	\$220.20
DD	JOHNSON, JODI L	DISTRIBUTE FIRST AID KITS FROM GRANT--SCHOOL SUPERINTENDENT	\$50.40
DD	JOHNSON, JODI L	STATE SPELLING BEE BISMARCK--SCHOOL SUPERINTENDENT	\$146.72
185374	KALIX	CONFIDENTIAL SHREDDING--HUMAN SERVICES	\$241.24
185374	KALIX	CONFIDENTIAL SHREDDING--HUMAN SERVICES	\$365.93
185375	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 12-09-20 - 01-09-21--STATES ATTORNEY	\$1,115.14
DD	KAYLOR, NICOLE J	NCREC PESTICIDE TRAINING SESSIONS--EXTENSION SERVICE	\$21.34
185376	KEVINS PLUMBING & HEATING INC	JAIL - FRESH AIR INTAKE CONDENSATE FROM DUCTS--FACILITY MGMT	\$85.00
185375	KEVINS PLUMBING & HEATING INC	JAIL AHU 4.2 BEARINGS MAKING NOISE--FACILITY MGMT	\$85.00
185377	KOOP, TODD	(5) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$250.00
185378	LIVINGSTON, NORMAN J	(5) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$250.00
185379	LOWES PRINTING	NOTARY STAMP - JENNIFER SCHLECHT--STATES ATTORNEY	\$30.00

185379	LOWES PRINTING	BOND ENVELOPES--SHERIFF	\$442.30
185379	LOWES PRINTING	LETTERHEAD--SHERIFF	\$226.45
185379	LOWES PRINTING	MAILING LABELS--SHERIFF	\$162.95
185379	LOWES PRINTING	10,000 PRINTED ENVELOPES--HUMAN SERVICES	\$522.95
DD	LUKS, PATRICK M	DULUTH MN EXTRADITION --SHERIFF	\$105.80
DD	LUKS, PATRICK M	BLOOMINGTON MN EXTRADITION --SHERIFF	\$136.80
DD	LUKS, PATRICK M	BURLEIGH TRANSPORT--SHERIFF	\$10.50
185380	MARCO TECHNOLOGIES	COPIER CONTRACT PAYMENT--IT	\$1,982.92
185381	MATTHEW BENDER	ND ADVANCED CODE SERVICE--STATES ATTORNEY	\$77.81
185289	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$268.80
185382	MIDSTATES WIRELESS	CABLES--SHERIFF	\$148.00
185383	MINNESOTA CHECMICAL CO	JAIL DRYER BELTS--FACILITY MGMT	\$96.17
185384	MINOT CITY OF, WATER DEPT	WATER 425 BLDG--FACILITY MGMT	\$49.36
185385	MINOT DAILY NEWS INC	SCHOOL ANNEXATION HEARING--GENERAL	\$68.40
185385	MINOT DAILY NEWS INC	NOTICE OF PUBLIC HEARING LOWE VARIANCE 04/15/21--GENERAL	\$25.84
185386	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT--GENERAL	\$5,754.65
185387	ND STATE RADIO COMM	LICENSE RENEWAL FEE--STATES ATTORNEY	\$180.00
185387	ND STATE RADIO COMM	TERMINAL FEES--STATES ATTORNEY	\$600.00
185388	NDBOA	NDBOA ANNUAL DUES--TAX EQUALIZATION	\$30.00
185389	NDSU DEPT 3110	DOCUMENT CAMERA - EPSON ELPDC20--EXTENSION SERVICE	\$100.00
185389	NDSU DEPT 3110	SHIPPING CHARGE--EXTENSION SERVICE	\$15.65
185390	NDSU DEPT 7510	SHARED SALARIES--EXTENSION SERVICE	\$3,112.57
185390	NDSU DEPT 7510	SHARED SALARIES--EXTENSION SERVICE	\$21,921.39
185391	NDSU EXTENSION SERVICE/WARD CO	PFRC SPRING WORKSHOP REGISTRATION--EXTENSION SERVICE	\$50.00
DD	OLTHOFF, PAUL J	JAIL ADMIN MEETING--JAIL OPERATIONS	\$160.58
185392	PODRYGULA, STEPHAN	(5) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$250.00
DD	RAY, CHRISTOPHER B	JUVENILE TRAINING GRAND FORKS--JUVENILE DETENTION	\$236.32
DD	RAY, CHRISTOPHER B	JAIL ADMIN MEETING--JAIL OPERATIONS	\$38.50
185135	REHAB SERVICES, INC.	2021 ALLOCATION 2ND QUARTER--GENERAL	\$3,000.00
185393	RELX INC. DBA LEXISNEXIS	CONTRACT FEES--STATES ATTORNEY	\$580.00
185394	SCHOCKS SAFE & LOCK INC	KEYS 208952--FACILITY MGMT	\$16.00
185394	SCHOCKS SAFE & LOCK INC	KEYS 209191--FACILITY MGMT	\$12.00
DD	SCHUMAKER, MARK D	(5) PLANNING COMMISSION PAY--PLANNING AND ZONING	\$250.00
185287	SRT	TELEPHONES--SHERIFF	\$671.97
185136	THOMAS LAW FIRM	APRIL 2021 INDIGENT DEFENSE--GENERAL	\$2,000.00
185396	UNITED MAILING SERVICES INC	POSTAGE--AUDITOR/TREAS.	\$1,601.65
185396	UNITED MAILING SERVICES INC	SERVICES--AUDITOR/TREAS.	\$176.65
185396	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$350.00
185396	UNITED MAILING SERVICES INC	MAIL PROCESSING 02/22 - 03/05--HUMAN SERVICES	\$532.00
185396	UNITED MAILING SERVICES INC	MAIL PROCESSING 03/08 - 03/19--HUMAN SERVICES	\$390.40
185397	VALVOLINE INSTANT OIL CHANGE	OIL CHANGES--SHERIFF	\$568.00
185290	VERENDRYE ELECTRIC	ELECTRICITY COUNTY NORTH--FACILITY MGMT	\$124.00
185291	VERIZON WIRELESS - NJ PO	BLDG INSPECTORS CELL PHONE--TAX EQUALIZATION	\$42.60
185250	VERIZON WIRELESS - NJ PO	CELL PHONES--IT	\$142.77

185398	WATCHGUARD VIDEO	CABLES--SHERIFF	\$335.00
185288	WEX HEALTH, INC.	FSA FEES 03/31/2021--HUMAN RESOURCES	\$147.00
185137	WILHELM TIM	APRIL 2021 INDIGENT DEFENSE--GENERAL	\$2,000.00
DD	WOOSTER, NICHOLAS H	DULUTH MN EXTRADITION--SHERIFF	\$105.80
185251	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	\$7,525.75
185292	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	\$198.41
185292	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$44.31
		Total General Bills	\$146,488.87

	PARK BILLS	PARK BILLS	
185353	WARD COUNTY HIGHWAY DEPT	PARK MAINTENANCE 03/31/2021	\$5,203.57
		Total Park Board Bills	\$5,203.57

	ROAD BILLS	ROAD BILLS	
185321	3-D SPECIALTIES INC	SIGNS	\$77.63
185321	3-D SPECIALTIES INC	SIGNS	\$53.46
185321	3-D SPECIALTIES INC	SIGNS	\$137.09
185322	ACME ELECTRIC INC	OIL, MARKER	\$22.39
185323	AMERICAN TRUCK & TRAILER	POST PULLER AND INSTALLATION	\$9,652.53
185324	ARAMARK	JANITORIAL SERVICE	\$650.51
185243	BERTHOLD CITY	BERTHOLD SHOP	\$111.00
185325	BUTLER MACHINERY	FUEL CAP, HANDLES, BATTERY	\$365.38
185326	DAKOTA FLUID POWER INC	HOSE ASSEMBLY	\$32.59
185326	DAKOTA FLUID POWER INC	HOSE ASSEMBLY	\$41.21
185327	DAKOTA PIPE & STEEL	FLAT IRON	\$32.60
185328	DAKOTALAND AUTOGLASS	GLASS INSTALL	\$233.69
185328	DAKOTALAND AUTOGLASS	MATERIALS/SERVICES	-\$10.00
185329	DRAIN DOCTOR	CLEAN FLOOR DRAIN	\$200.00
185330	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL	\$8,435.99
185330	ENERBASE FARMERS UNION/CENEX	SCREEN STRAP	\$124.95
185331	FARMERS UNION OIL CO	FUEL, GAS, OIL	\$2,238.57
185332	FARMERS UNION OIL CO - KENMARE	FUEL, GAS, OIL	\$2,163.22
185332	FARMERS UNION OIL CO - KENMARE	LP HEATING	\$607.50
185333	GENERAL TRADING CO	TOWELS, STRAPS, CLEANERS	\$733.14
185334	GERDAU	SHEETING, FLAT IRON	\$323.70
185335	HOFFARTH SANITATION	SANITATION SERVICE	\$195.00
185336	JOHNSON CONTROLS	REPLACED EXHAUST FANS	\$1,522.05
185336	JOHNSON CONTROLS	BOILER REPAIRS	\$3,332.94
185336	JOHNSON CONTROLS	REPLACED EXHAUST PIPE	\$2,700.00
185244	KENMARE CITY OF	KENMARE SHOP	\$90.00
185337	MAGIC CITY GARAGE DOOR INC	DOOR REPAIRS	\$370.00
185338	MAINTENANCE PLUS INC	GENERAL CLEANING, SUPPLIES	\$1,451.39
185245	MDU - BISMARCK OFFICE	BERTHOLD SHOP	\$142.95
185339	MENARDS - MINOT	LUMBER, FILLER	\$83.22
185339	MENARDS - MINOT	TRAPS, HOOKS	\$40.45
185339	MENARDS - MINOT	TRAPS	\$2.94
185339	MENARDS - MINOT	STUDS, SCREWS	\$20.87
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$29.68

185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$220.50
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$361.55
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$405.30
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$506.45
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$735.35
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$311.85
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$173.60
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$10.64
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$22.56
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$12.16
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$7.28
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$74.20
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$45.36
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$34.72
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$17.84
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$26.00
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$20.16
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$122.85
185340	MINOT CITY OF, LANDFILL	DUMPING FEE	\$35.12
185246	MINOT CITY OF, WATER DEPT	12TH ST SE	\$29.76
185246	MINOT CITY OF, WATER DEPT	900 13TH ST SE	\$27.23
185246	MINOT CITY OF, WATER DEPT	200 72ND ST SE BUILDING B	\$621.05
185341	NAPA AUTO PARTS	BRAKES	\$698.29
185341	NAPA AUTO PARTS	FILTERS, INJECTORS	\$1,630.01
185341	NDSPLS ADM OFFICE	MEMBERSHIP DUES 2021	\$75.00
185247	NORTH PRAIRIE RURAL WATER	DOUGLAS SHOP	\$107.84
185343	NORTHWEST TIRE & RETREAD INC	TIRES, MOUNTING, SPARES	\$1,273.27
185343	NORTHWEST TIRE & RETREAD INC	TIRES, MOUNTING, SPARES	\$1,308.44
185248	OTTERTAIL POWER CO	SAWYER SHOP	\$60.03
185344	PRAXAIR	DISCS	\$184.97
185345	RDO/POWERPLAN	EDGES, ELEMENTS	\$2,586.60
185346	SAFETY KLEEN	SOLVENT CLEAN	\$185.85
185347	SIGNSTODAY	SIGN NUMBERS	\$77.70
185249	TRI N PROPANE	SAWYER SHOP 03/30/21	\$270.15
185348	TRUENORTH STEEL	CULVERTS, BANDS, ENDS	\$52,965.25
185348	TRUENORTH STEEL	CULVERT	\$4,307.25
185349	VERIZON CONNECT NWF INC	MONTHLY CHARGE	\$391.56
185349	VERIZON WIRELESS - NJ PO	CELL PHONE SERVICE	\$323.20
185351	WESTERN STEEL & PLUMBING INC	CHECK VALVE	\$80.53
185352	WESTLIE MOTOR CO	MODULE, VALVES	\$5,664.64
185352	WESTLIE MOTOR CO	REPAIRS & MAINTENANCE	-(\$20.00)
185352	WESTLIE MOTOR CO	SWITCH, REPL SENSOR, FUEL PUMP	\$2,135.72
DD	WEX BANK	FUEL, GAS, OIL	\$17,680.66
		Total Road Bills	\$132,017.13

GRAND TOTAL	\$283,709.57
--------------------	---------------------

State’s Attorney Roza Larson presented Karen Pfeifer a 10 Years of Service Ward County Centennial coin.

Human Service Zone Director Melissa Bliss presented Connie Zieske with a Ward County Centennial gold coin. Ms. Zieske was recognized for her 38 years and 10 months of service at the Ward County Human Service Zone. Ms. Zieske will be retiring April 30, 2021.

Scott Wegner of Arntson Stewart Wenger appeared along with Roger Mazurek from the YMCA. They requested to hold a public hearing during the May 18, 2021 Commission meeting to request the Commission sponsor refinancing of the YMCA's MIDA Bonds.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the request and hold a public hearing regarding the MIDA Bonds during the May 18, 2021 Commission meeting. Roll call; all vote yes; motion carried.

State's Attorney Roza Larson appeared and informed the Commission sales of tax foreclosed properties cannot be sold for less the minimum sale price set for the November tax sale even if a realtor is used. She further stated the County cannot negotiate the terms of the sale.

Michael Pankow appeared regarding a tax foreclosed property he would like to purchase for less than the minimum sale price due to the poor condition of the property as well as legal fees required to obtain a clear title of property. It was stated that any agreements made for less than the minimum sale price are null and void.

Moved by Comm. Weppler, seconded by Seconded by Comm. Pietsch to open the public hearing at 9:30 AM regarding the moving permit application for Aaron Ottmar. Roll call; all voted yes; motion carried.

Mr. Ottmar is requesting to move a double garage from the City of Minot to Logan.

No one from the public came forward for or against the moving permit.

Moved by Comm. Pietsch, seconded by Comm. Rostad to close the public hearing at 9:31 AM. Roll call; all voted yes; motion carried.

Building Inspector Leo Schmidt recommended approving the moving permit.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the moving permit for Aaron Ottmar as presented. Roll call; all voted yes; motion carried.

IT Director Jason Blowers appeared requesting two commissioners to be part of a committee to redesign the County Website. Commissioners Rostad and Weppler volunteered for the Committee.

Highway Engineer Dana Larsen informed the Commission interviews were held April 13, 2021 to select an engineering firm to complete the SW and SE Connector Corridor Study. Three firms submitted proposals and the recommendation is to select Bolton and to complete the study. The study is to be completed April 30, 2022 and has a budget of \$250,000 with an 80/20 split with the Federal Highway Administration.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the recommendation and select Bolton and Menk to complete the SW and SE Connector Corridor study and authorize the Chairman to sign the engineering contract. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning and Zoning Administrator appeared regarding a Right of Way vacation request from Robert Pritchett that was tabled during the April 6, 2021 meeting.

Moved by Comm. Wepler, seconded by Comm. Rostad to remove from the table the Right of Way vacation request from Robert Pritchett. Roll call; all voted yes, except Commissioners Anderson and Fjeldahl who voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the Right of Way vacation request from Robert Pritchett.

Discussion was held. Comm. Wepler withdrew her motion.

Moved by Comm. Rostad, seconded by Comm. Wepler to table the Right of Way vacation request and plat application from Robert Pritchett and recommend Mr. Diedrichsen work with the surveyor and Mr. Pritchett to create a new subdivision plat that extends the ROW from the county road that exists to the statutory ROW. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras congratulated five County employees who attended and graduated from the NACO High Performance Leadership Academy. Justin Vollmer, Kristin Kowalczyk, Bradley Starnes, Leona Lochthowe and Dana Larsen each presented what they learned during the 12-week academy to the Commission. The Commission then presented each employee with their graduation materials.

Ms. Terras continued with a draft of the Commission Board Appointment Policy and Board/Commission application.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the Commission Board Appointment Policy and Board/Commission application as presented. Roll call; all voted yes; motion carried.

The Commission was given options regarding the continuation of the Families First Coronavirus Response Act Policy which expired on March 31, 2021.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve and adopt the updated policy with amendments per American Rescue Plan Act April 1, 2021 until September 30, 2021 and apply for tax credits available. Roll call; all voted yes, except Comm. Pietsch.

Ms. Terras then presented the Commission with an update regarding the Compensation Study and two components of the Compensation study survey instrument which are the recommended participant list and benefits packages survey.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the recommended participant list and potential consideration organizations from the participant list presented. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve including the basic benefits survey for the participants in the Compensation Study. Roll call; all voted yes; motion carried.

Ms. Terras continued with requesting the Commission to hold a special meeting May 6, 2021 with Hayes Company to discuss health insurance benefits for 2022.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve holding a health insurance strategy meeting with Hayes Company on May 6, 2021 at 9:00 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the following payroll amendments: L. Schroeder- Auditor/Treasurer; E. Brewer- Tax Equalization; J. Murray-Facilities

Management; L. Vise- State's Attorney; S. Eslinger- Highway Department. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Anderson to receive and file the following correspondence: Minot Chamber of Commerce- Economy at a Glance; Alliant Group-Energy Efficient Commercial Building deduction; Personnel Committee meeting minutes- March 11, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to receive and file the monthly reports including financials. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file the 2020 annual reports for Auditor/Treasurer; State's Attorney's Office and Facilities Management. Roll call; all vote yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve canceling the list of outstanding checks as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the liquor license application for the Minot Gun Club. Roll call; all vote yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the raffle permit for Minot Fireworks Association. Roll call; all vote yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the gaming site authorization for the NDSF Foundation. Roll call; all vote yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve Marisa Haman attending the NDIRF annual meeting and voting on behalf of Ward County. Roll call; all vote yes; motion carried.

Comm. Pietsch attended the April 15, 2021 Planning & Zoning Commission meeting. No final action was taken.

Comm. Rostad attended the March 22, 2021 Park Board meeting. No final action was taken.

At 11:40 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 4th DAY OF MAY, 2021

Chairman, Ward County Commission

ATTEST:
