

Minutes of the Board of Ward County Commissioners

April 6, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Emily Goff, Jason Blowers, Jennifer Wiechmann, Kerrienne Boetcher, Kristin Kowalczyk, Marisa Haman, Noreen Barton, Robert Roed and Tammy Terras.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve Commission meeting minutes from March 2, 2021 and March 16, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad, to approve the regular bills totaling \$271,270.97 and Human Service Zone direct cost bills totaling \$13,159.40. Roll call; all voted yes; motion carried.

Bill List - 04/06/2021

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
185182	ACCURATE CONTROLS INC	HIGH PERFORMANCE WORK STATION--JAIL OPERATIONS	\$4,081.86
185183	ADVANCED BUSINESS METHODS	YEARLY EQUIPMENT SERVICES--VET SERVICES	\$206.98
185184	ALL AMERICAN TROPHIES	PLAQUE--SHERIFF	\$32.00
185185	AUTO DOCTOR	REPLACED BATTERY--SHERIFF	\$185.35
185185	AUTO DOCTOR	FRONT BRAKES--SHERIFF	\$344.44
185185	AUTO DOCTOR	REPLACED BRAKES--SHERIFF	\$645.34
185185	AUTO DOCTOR	REPLACED HUB BEARING, REAR BRAKES--SHERIFF	\$480.80
185185	AUTO DOCTOR	REMOVED POLICE EQUIPMENT--SHERIFF	\$450.00
185185	AUTO DOCTOR	REPLACE LIGHT & SIREN BOX, REPAIR TIRE--SHERIFF	\$95.00
185185	AUTO DOCTOR	REPAIRED FRONT BRAKES--SHERIFF	\$344.44
185185	AUTO DOCTOR	REPLACE HEATER MODE ACTUATOR--SHERIFF	\$179.25
185185	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$25.00
185185	AUTO DOCTOR	REPLACED BATTERY--SHERIFF	\$183.99
185185	AUTO DOCTOR	REPAIRED REAR BRAKES--SHERIFF	\$239.77
185185	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$20.00
185185	AUTO DOCTOR	WIPERS--SHERIFF	\$30.00
185185	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$188.58
185185	AUTO DOCTOR	INSTALLED NEW POLICE EQUIPMENT--SHERIFF	\$1,800.00
185185	AXON ENTERPRISE INC	2019 TASER 7 2 YEAR CERT PLAN--JAIL OPERATIONS	\$2,160.00
185187	BALCO UNIFORMS CO INC	UNIFORMS--SHERIFF	\$372.10
185187	BALCO UNIFORMS CO INC	UNIFORMS--SHERIFF	\$137.20
185188	CLUTE OFFICE EQUIPMENT INC	M553 BLK TONER--VET SERVICES	\$169.98
185188	CLUTE OFFICE EQUIPMENT INC	M553 CYN TONER--VET SERVICES	\$84.99
185188	CLUTE OFFICE EQUIPMENT INC	M553 MGT TONER--VET SERVICES	\$84.99
185189	DAKOTA FIRE EXTINGUISHER INC	NEW JAIL ANNUAL FIRE EXTINGUISHER SERVICE--FACILITY MGMT	\$208.86
185189	DAKOTA FIRE EXTINGUISHER INC	OFFICE BLDG ANNUAL FIRE EXTINGUISHER SERVICE--FACILITY MGMT	\$763.02
185189	DAKOTA FIRE EXTINGUISHER INC	COURTHOUSE ANNUAL FIRE EXTINGUISHER SERVICE--FACILITY MGMT	\$254.17
185189	DAKOTA FIRE EXTINGUISHER INC	OLD JAIL ANNUAL FIRE EXTINGUISHER SERVICE--FACILITY MGMT	\$472.04
185190	DAKOTALAND AUTOGLASS	WINDSHIELD CHIP REPAIR--SHERIFF	\$40.00
185191	DATASPEC INC	YEARLY PROGRAM FEE (3 ACCOUNTS FOR VETRASPEC)--VET SERVICES	\$1,347.00

185192	DIGITAL OFFICE CENTRE	XEROX/7120 COPIER CONTRACT--FACILITY MGMT	\$54.01
185192	DIGITAL OFFICE CENTRE	XEROX/7125 COPIER CONTRACT--JUVENILE DETENTION	\$86.90
185192	DIGITAL OFFICE CENTRE	XEROX/5945 COPIER CONTRACT--EMERGENCY MGMT	\$7.30
185193	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGMT	\$55.84
184998	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$8,356.54
185194	FERGUSON ENTERPRISES INC #1657	THERMO GAUGE ADMIN HEAT LOOP--FACILITY MGMT	\$40.24
185194	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS, VALVES, SHOWER HEADS--FACILITY MGMT	\$2,925.75
185194	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS--FACILITY MGMT	\$203.81
185194	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS - TEES--FACILITY MGMT	\$52.83
185195	FIRE EXTINGUISHING SYSTEMS INC	KITCHEN FIRE SUPPRESSION INSPECTION & MAINT.-FACILITY MGMT	\$274.85
185196	GALLAGHER BENEFIT SERVICES, INC	CONSULTING FEES, COMP STUDY--HUMAN RESOURCES	\$3,515.00
DD	HAUGAN, KELLY J	G191 EOC/ICS INTERFACE CLASS BISMARCK--EMERGENCY MGMT	\$120.96
185197	INFORMATION TECHNOLOGY DEPT	NET MOTION--SHERIFF	\$457.10
DD	INNOVATIVE OFFICE SOLUTIONS, LLC	MISCELLANEOUS OFFICE SUPPLIES--STATES ATTORNEY	\$199.75
185096	INTERNATIONAL TRAVEL AGENCY	FLIGHT & FEES MARK MCGINNINS LEGAL TRAINING--STATES ATTORNEY	\$548.40
185198	INTOXIMETERS	MOUTH PIECES--SHERIFF	\$90.00
185199	KALIX	DOCUMENT DESTRUCTION--STATES ATTORNEY	\$68.45
DD	KENNY, CASEY S	TRAINING - BOWMAN ND--JAIL OPERATIONS	\$385.84
185200	KEVINS PLUMBING & HEATING INC	HP 225 STATES ATTORNEY--FACILITY MGMT	\$85.00
185201	MATTHEW BENDER	ND COURT RULES 02/21 SUPPLEMENT--STATES ATTORNEY	\$179.61
185089	MCGINNIS, MARK J	2021 LEGAL UPDATE, TRAINING, CAR, GAS, PER DIEM--STATES ATT.	\$5,552.09
185087	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	\$1,705.31
185087	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$1,695.39
185087	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	\$1,347.06
185087	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGMT	\$239.27
185087	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$1,917.68
184969	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$560.40
185118	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES --COMMISSARY	\$155.65
185118	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES --JUVENILE DETENTION	\$30.00
185118	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES 02/16/21 - 03/15/21--COMMISSARY	\$155.65
185118	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES 02/16/21 - 03/15/21--JUVENILE DETENTION	\$30.00
185202	MINOT CITY OF, WATER DEPT	WATER JAIL--FACILITY MGMT	\$2,876.85
185202	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE--FACILITY MGMT	\$238.61
185202	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG--FACILITY MGMT	\$299.17
185203	MINOT DAILY NEWS INC	NOTICE OF PUBLIC HEARING 03/18/21 LUNDEEN--GENERAL	\$25.84
185203	MINOT DAILY NEWS INC	NOTICE OF PUBLIC HEARING 04/06/21 VACATION--GENERAL	\$15.20
185203	MINOT DAILY NEWS INC	REG. COMMISSION MEETING 02/16/21--GENERAL	\$155.80
185203	MINOT DAILY NEWS INC	2021 TWP/CITY EQUILIZATION MEETING--GENERAL	\$316.16

185203	MINOT DAILY NEWS INC	NOTICE OF PUBLIC HEARING 04/06/21 MORELLI--GENERAL	\$26.60
185204	MONSON DENTAL CENTER	INMATE DENTAL (A.B.)--JAIL OPERATIONS	\$311.00
185205	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$200.00
185205	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$375.00
185206	ND SHERIFFS & DEPUTIES ASSOC	ANNUAL DUES--SHERIFF	\$950.00
185207	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH--FACILITY MGMT	\$55.00
185208	NORTHWEST TIRE & RETREAD INC	FLAT TIRE REPAIR--SHERIFF	\$22.61
185208	NORTHWEST TIRE & RETREAD INC	TIRES - UNIT #27--SHERIFF	\$766.76
185208	NORTHWEST TIRE & RETREAD INC	TIRES UNIT #14--SHERIFF	\$766.76
185208	NORTHWEST TIRE & RETREAD INC	FLAT REPAIR--SHERIFF	\$30.80
185208	NORTHWEST TIRE & RETREAD INC	TIRES--SHERIFF	\$165.79
185208	NORTHWEST TIRE & RETREAD INC	TIRE MOUNT--SHERIFF	\$79.96
185209	NYBAKKEN BODY SHOP INC	INSURANCE - 2020 FORD INTERCEPTOR--INSURANCE	\$3,162.76
185209	NYBAKKEN BODY SHOP INC	VEHICLE REPAIRS DEDUCTIBLE--SHERIFF	\$1,000.00
185210	O'DAY EQUIPMENT	WATER FINDING PASTE--FACILITY MGMT	\$16.86
185211	PROGRESSIVE BUSINESS PUBLICATIONS	SUBSCRIPTION RENEWAL--SHERIFF	\$159.00
185212	R&M PAINTING AND WOODWORKING	CH PAINTING ND SEAL WALL IN ATRIUM--FACILITY MGMT	\$3,500.00
185213	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	\$454.64
185214	ROUGH RIDER INDUSTRIES	OFFICE FURNITURE--STATES ATTORNEY	\$5,536.00
185215	SCHOCKS SAFE & LOCK INC	KEYS--FACILITY MGMT	\$12.00
185215	SCHOCKS SAFE & LOCK INC	KEYS--FACILITY MGMT	\$16.00
185216	SHERWIN-WILLIAMS	WORLDLY GRAY PAINT--FACILITY MGMT	\$139.35
185097	SLEEP INN & SUITES	ROOM FOR MARK MCGINNIS - LEGAL TRAINING--STATES ATTORNEY	\$395.00
185094	SLEEP INN & SUITES	TRAINING DAY 1; FOOD, MEETING ROOM, GRATUITY--STATES ATTORNEY	\$583.20
185094	SLEEP INN & SUITES	TRAINING DAY 2; FOOD AND GRATUITY--STATES ATTORNEY	\$283.20
185094	SLEEP INN & SUITES	TRAINING DAY 3; FOOD AND GRATUITY--STATES ATTORNEY	\$283.20
185094	SLEEP INN & SUITES	TRAINING DAY 4; FOOD AND GRATUITY--STATES ATTORNEY	\$283.20
185094	SLEEP INN & SUITES	TRAINING DAY 5; FOOD AND GRATUITY--STATES ATTORNEY	\$160.48
185119	SRT	EMERGENCY MGMT TELEPHONES--FACILITY MGMT	\$58.77
185119	SRT	DETENTION TELEPHONE--FACILITY MGMT	\$313.98
185119	SRT	EOC PHONES--EMERGENCY MGMT	\$48.51
185098	SRT	TELEPHONE--HUMAN SERVICES	\$950.51
185098	SRT	TELEPHONES--AUDITOR/TREAS.	\$1,953.91
184954	SRT	TELEPHONES--SHERIFF	\$464.10
185217	STEINS INC	FLOOR STRIPPER CHEMICAL--FACILITY MGMT	\$201.38
185217	STEINS INC	AQUACAR COOLING TOWNER CHEMICAL--FACILITY MGMT	\$562.12
185217	STEINS INC	VERSAMATIC VACUUM 14"--FACILITY MGMT	\$734.14
185217	STEINS INC	EQUITY SPRAY BUFF--FACILITY MGMT	\$116.64
185218	SUMMIT FOOD SERVICES LLC	JUVENILE MEALS, FEB 2021--JUVENILE DETENTION	\$382.36
185218	SUMMIT FOOD SERVICES LLC	INMATE MEALS, FEB 2021--JAIL OPERATIONS	\$26,466.00
185219	SWANSTON EQUIPMENT CO	BOBCAT PREVENTIVE MAINTENANCE PARTS--FACILITY MGMT	\$629.26

185220	THOMPSON LARSON FUNERAL HOME MNT	TRANSFER OF REMAINS TO STATE MEDICAL (R.M.)--GENERAL	\$500.00
185221	TRINITY HEALTH	BAC TEST--SHERIFF	\$10.00
185222	TRINITY HOSPITAL	BODY TRANSPORT D.E. 02/16/21--GENERAL	\$332.86
185222	TRINITY HOSPITAL	BODY TRANSPORT L.N. 02/09/21--GENERAL	\$369.70
185222	TRINITY HOSPITAL	BODY TRANSPORT T.G. 02/03/21--GENERAL	\$420.46
185223	TURNKEY CORRECTIONS	PENCILS, PAPER, ENVELOPES, DEODERANT, SHAMPOO--JAIL OPS	\$71.35
185223	TURNKEY CORRECTIONS	DEBIT CARD FEES--JAIL OPERATIONS	\$68.00
185223	TURNKEY CORRECTIONS	PENCILS, PAPER, ENVELOPES, DEODERANT, SHAMPOO--JAIL OPS	\$67.50
185223	TURNKEY CORRECTIONS	DEBIT CARD FEES--JAIL OPERATIONS	\$66.00
185223	TURNKEY CORRECTIONS	BLANK CHECK STOCK--JAIL OPERATIONS	\$48.95
185223	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$139.00
185224	TYLER TECHNOLOGIES INC	IVEE HR MODULE SUPPORT/MAINTENANCE--HUMAN RESOURCES	\$2,217.60
185225	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$150.00
185225	UNITED MAILING SERVICES INC	POSTAGE--AUDITOR/TREAS.	\$1,307.08
185225	UNITED MAILING SERVICES INC	SERVICES--AUDITOR/TREAS.	\$305.15
185225	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$100.00
185226	VALVOLINE INSTANT OIL CHANGE	OIL CHANGES--SHERIFF	\$650.50
185095	VERIZON WIRELESS - NJ PO	AIRCARDS AND CELL--SHERIFF	\$1,381.44
185088	VERIZON WIRELESS - NJ PO	CELL PHONE BILL--EMERGENCY MGMT	\$131.91
184970	VERIZON WIRELESS - NJ PO	MONTHLY BLDG INSPECTORS CELL PHONE--TAX EQUALIZATION	\$42.59
184955	VERIZON WIRELESS - NJ PO	AIR CARDS AND CELL PHONES--SHERIFF	\$1,382.01
185090	WARD CO SHERIFF RESERVES	CHECK REORDER/TRUST ACCOUNT--SHERIFF	\$121.00
185227	WARD CO STATES ATTORNEY	SEARCH WARRANT TRAINING--SHERIFF	\$2,682.00
185228	WCTOA	ANNUAL DUES TWP OFFICERS ASSOCIATION RUSHVILLE--GENERAL	\$150.00
185229	WESTLIE MOTOR CO	TIRES--SHERIFF	\$607.00
185229	WESTLIE MOTOR CO	2020 FORD TRANSPORT VEHICLE--JAIL OPERATIONS	\$36,439.90
185230	WHEELER CONSTRUCTION INC	ADDED ELECTRICAL RECEPTICLES--AUDITOR/TREAS.	\$1,100.00
185230	WHEELER CONSTRUCTION INC	4 DATA AND 2 PANIC DROPS AUDITOR'S OFFICE--FACILITY MGMT	\$886.01
185230	WHEELER CONSTRUCTION INC	ADMIN GENERATOR REPLACED ATS CONTROLLER--FACILITY MGMT	\$5,650.00
185230	WHEELER CONSTRUCTION INC	PANIC ALARMS--SHERIFF	\$2,114.71
185230	WHEELER CONSTRUCTION INC	RECESSED LED FIXTURE DRIVERS--FACILITY MGMT	\$311.38
185231	WIDMER ROEL PC	ANNUAL AUDIT FOR 2020 (SERVICES THROUGH 02/28/2021)--GENERAL	\$3,000.00
184971	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	\$8,386.17
184971	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	\$215.58
184971	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$4,039.18
184971	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	\$7,493.91
184971	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$46.43
		Total General Bills	\$186,273.68

	PARK BILLS	PARK BILLS	
185180	SRT	INTERNET	\$11.25
185181	XCEL ENERGY	PUMP 401 PARK RD BURLINGTON	\$62.80
185181	XCEL ENERGY	8711 PROJECT RD N	\$47.37

185076	VERENDRYE ELECTRIC	SIREN - RICE LAKE	\$41.00
		Total Park Board Bills	\$162.42

	ROAD BILLS	ROAD BILLS	
185149	ACME ELECTRIC INC	WASH JET	\$27.00
185149	ACME ELECTRIC INC	GASKET	\$2.36
185149	ACME ELECTRIC INC	FILTERS, BAR NUTS	\$28.46
185149	ACME ELECTRIC INC	SPARK PLUGS	\$12.08
185149	ACME ELECTRIC INC	IMPACT WRENCH	\$249.00
185149	ACME ELECTRIC INC	FILTER	\$23.38
185150	AMERICAN TRUCK & TRAILER	SCREWS	\$32.40
185151	ARAMARK	JANITORIAL SERVICE	\$526.51
185152	B & G ELECTRIC LLC	OIL BAY LIGHTS	\$3,927.00
185153	BUTLER MACHINERY	BATTERIES, RETAINER	\$2,877.20
185154	CAPITAL ONE TRADE CREDIT	FITTINGS, FASTENERS	\$28.96
185154	CAPITAL ONE TRADE CREDIT	RACHETING LOADBINDER	\$80.00
185154	CAPITAL ONE TRADE CREDIT	CHAIN COIL, VALVE	\$7.63
185154	CAPITAL ONE TRADE CREDIT	WASHERS, FASTENERS	\$21.33
185154	CAPITAL ONE TRADE CREDIT	RACKING SPANS	\$1,500.98
185154	CAPITAL ONE TRADE CREDIT	SOCKETS, PARTS	\$90.84
185154	CAPITAL ONE TRADE CREDIT	FOAM, MIRROR	\$39.88
185154	CAPITAL ONE TRADE CREDIT	RETURNED SUPPORTS	-\$140.00
185155	DAKOTA FIRE EXTINGUISHER INC	ANNUAL SERVICE ON FIRE EXTINGUISHERS	\$1,415.00
185156	DAKOTA FLUID POWER INC	HOSE	\$44.65
185157	DAKOTA PIPE & STEEL	TUBING	\$319.40
185158	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$102.85
185158	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$118.71
185158	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$275.00
185159	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL	\$949.27
185160	FARSTAD OIL	ANTIFREEZE, FLUIDS	\$297.50
185160	FARSTAD OIL	FUEL, GAS, OIL	\$1,419.26
185161	FASTENAL COMPANY	PARTS	\$40.98
185162	GERDAU	TUBING, IRON, PLATES	\$711.30
185162	GERDAU	PLATE, IRON TUBING	\$800.00
185162	GERDAU	WHITE ALUMINUM	\$41.50
185163	HENKE MANUFACTURING CORP	WING	\$9,936.00
185164	HOME OF ECONOMY INC	PAINT	\$14.18
185164	HOME OF ECONOMY INC	NOZZLE	\$5.99
185164	HOME OF ECONOMY INC	STRAINER	\$39.99
185164	HOME OF ECONOMY INC	VALVES	\$27.98
185164	HOME OF ECONOMY INC	FAUCET, BEARING	\$10.98
185165	JOHNSON CONTROLS	REPAIRED BOILER ALARM	\$510.20
185165	JOHNSON CONTROLS	REPLACED PUMP SEAL	\$1,200.00
185165	JOHNSON CONTROLS	REPLACE SENSOR	\$494.80

185166	LAWSON PRODUCTS INC	CLAMPS, SCREWS	\$588.44
185166	LAWSON PRODUCTS INC	SCREWS, BOLTS, CAPS	\$382.09
185166	LAWSON PRODUCTS INC	SCREWS	-(35.37)
185167	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT SERVICE	\$72.00
185168	MDU - BISMARCK OFFICE	607 4TH AVE NE KENMARE	\$99.62
185168	MDU - BISMARCK OFFICE	IRON STORAGE WAREHOUSE	\$695.63
185168	MDU - BISMARCK OFFICE	200 72ND ST SE MINOT	\$1,361.77
185168	MDU - BISMARCK OFFICE	ADMIN BUILDING 200 72ND ST SE	\$379.21
185168	MDU - BISMARCK OFFICE	ADMIX WAREHOUSE	\$837.57
185168	MDU - BISMARCK OFFICE	ROC BUILDING	\$154.96
185084	MDU - BISMARCK OFFICE	900 13TH ST SE MINOT	\$1,336.99
185077	MDU - BISMARCK OFFICE	201 72ND AVE NE	\$1,124.63
185169	MENARDS - MINOT	PAINT, BRUSHES	\$124.77
185169	MENARDS - MINOT	BUSHINGS, VALVES	\$371.49
185169	MENARDS - MINOT	SUPPLIES	\$29.70
185169	MENARDS - MINOT	SCISSORS, SANDING BLOCK	\$17.80
185169	MENARDS - MINOT	PIPING, HARD BOARD	\$1,041.28
185169	MENARDS - MINOT	GLUE GUN, STICKS	\$23.69
185169	MENARDS - MINOT	RETURNED SCREWS	-(8.38)
185169	MENARDS - MINOT	DROP CLOTH, PAINT	\$71.27
185169	MENARDS - MINOT	RETURNED GLUE GUN	-(14.97)
185169	MENARDS - MINOT	CAULKING, MOUSE TRAP	\$19.98
185169	MENARDS - MINOT	VALVES, ADAPTER	\$48.48
185169	MENARDS - MINOT	TRANSMITTER, BLEACH	\$68.33
185169	MENARDS - MINOT	POWER STRIP	\$7.19
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$493.50
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$155.40
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$166.60
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$227.50
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$250.25
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$240.10
185170	MINOT CITY OF, LANDFILL	DUMPING FEES	\$226.80
185170	MINOT CITY OF, LANDFILL	DUMPING FEE	\$277.55
185170	MINOT CITY OF, LANDFILL	BRIDGE MATERIAL FEE	\$64.40
185170	MINOT CITY OF, LANDFILL	BRIDGE MATERIAL, TREES	\$84.35
185170	MINOT CITY OF, LANDFILL	BRIDGE MATERIAL, TREES	\$12.88
185170	MINOT CITY OF, LANDFILL	TREES AT BRIDGE - VELVA, SAWYER	\$25.60
185170	MINOT CITY OF, LANDFILL	BRIDGE MATERIAL	\$55.76
185171	MINOT DAILY NEWS INC	MATERIAL AND SERVICE AD	\$83.60
185171	MINOT DAILY NEWS INC	FUEL STATION BIDS	\$115.52
185171	MINOT DAILY NEWS INC	CRACK SEAL PUBLICATION	\$124.64
185171	MINOT DAILY NEWS INC	LOAD RESTRICTION AD	\$50.16
185172	NOVA FIRE PROTECTION INC	ANNUAL INSPECTION - ADMIN BUILDING	\$220.00

185172	NOVA FIRE PROTECTION INC	ANNUAL INSPECTION - BUILDING B	\$220.00
185172	NOVA FIRE PROTECTION INC	ANNUAL INSPECTION - BUILDING C	\$220.00
185172	NOVA FIRE PROTECTION INC	ANNUAL INSPECTION - BUILDING D	\$220.00
185172	NOVA FIRE PROTECTION INC	ANNUAL INSPECTION - ADMIN 2	\$220.00
185173	OTTERTAIL POWER CO	DOUGLAS SHOP	\$443.17
DD	PATTERSON, KYLE D	VISION ZERO COORDINATOR TRAINING	\$45.50
185174	RDO/POWERPLAN	FUEL, GAS, OIL	\$2,326.80
185174	RDO/POWERPLAN	EDGES	\$2,200.00
185174	RDO/POWERPLAN	WINDOW PANE	\$555.88
185174	RDO/POWERPLAN	SCREWS, CURTAIN	\$39.12
185174	RDO/POWERPLAN	BREATHER	\$57.70
185174	RDO/POWERPLAN	CURTAIN	\$97.26
185175	SRT	OFFICE PHONE	\$547.60
185176	SUNDRE SAND & GRAVEL INC	SALT SAND	\$14,144.27
185177	SWANSTON EQUIPMENT CO	COUPLER	\$56.37
185177	SWANSTON EQUIPMENT CO	FLUIDS	\$471.70
185178	TECTA AMERICA	ROOF REPAIRS QUOTE B010876	\$600.00
185078	TRI N PROPANE	SAWYER SHOP	\$262.85
185179	VALS SCHWINN CYCLING INC	NEW CHAINS, SHARPEN CHAINS FOR CHAINSAW	\$174.35
185079	VERENDRYE ELECTRIC	200 72ND ST SE	\$4,768.00
185079	VERENDRYE ELECTRIC	201 72ND AVE NE	\$125.00
185079	VERENDRYE ELECTRIC	2900 46TH AVE NE	\$34.00
185080	VERIZON WIRELESS - NJ PO	CELL PHONE SERVICE	\$291.08
185080	VERIZON WIRELESS - NJ PO	VZ CELL PHONE SERVICE	\$32.59
DD-1170	WEX BANK	FUEL, GAS, OIL	\$16,416.09
185081	XCEL ENERGY	900 13TH ST SE MINOT	\$84.53
185081	XCEL ENERGY	900 13TH ST SE MINOT COLD STORAGE	\$84.39
185081	XCEL ENERGY	900 13TH ST SE MINOT	\$704.03
185081	XCEL ENERGY	17 CENTRAL AVE E BERTHOLD	\$59.26
		Total Road Bills	\$85,284.87

GRAND TOTAL	\$271,720.97
--------------------	---------------------

Director of Tax Equalization Noreen Barton appeared with a memorandum of tax roll adjustments for the Commission approvals.

1. Property is Tax Exempt:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hope Lutheran Church	SY190230100000 Block 1 Mahoney's 3 rd Addn.	2020	\$32,000	\$0.00	\$1,600	\$0.00

2. MH removed without a Moving Permit:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
----------------	-------------	----------------	-----------------	-----------------	-------------------	-------------------

Gray, Bree	BN5105039 Burlington MHP Lot 8	2021	\$53,000	\$0.00	\$2,385	\$0.00
Lemar, Chad	MI5103670 Gold Nugget MHP Lot A16	2021	\$3,000	\$0.00	\$135	\$0.00
Lafferty, Patrick	Wheatland Village MHP Lot 136	2021	\$20,000	\$0.00	\$900	\$0.00
Helmers, Eileen	Olt 1 of SE S27-161-88	2021	\$4,000	\$0.00	\$180	\$0.00

3. MH removed from Tax Roll was burnt down:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Jones, Megan	MI5104483 Jefferson MHP Lot D15	2021	\$3,000	\$0.00	\$135	\$0.00
Hill, Sherry	MI5105184 Wheatland Village MHP Lot 91	2021	\$10,000	\$0.00	\$450	\$0.00

4. Removed MH from Sheriff's Sale for 2020 and 2021 MH sustained Fire damage in March 2021:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Deck, Eric	MI5101070 Jefferson MHP Lot 3	2021	\$11,000	\$0.00	\$495	\$0.00
Deck, Eric	MI5101070 Jefferson MHP Lot 3	2020	\$11,000	\$0.00	\$495	\$0.00

5. Remove from Tax Roll, MH moved out of the County:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
LDG Investments	MI5105383 Jefferson MHP Lot A29	2021	\$12,000	\$0.00	\$540	\$0.00
First Western Bank	MI5105166 Holiday Village Lot 801	2021	\$40,000	\$0.00	\$1,800	\$0.00
Leier, Heather	MI5105301 Wheatland Village Lot 101	2021	\$10,000	\$0.00	\$450	\$0.00

6. Remove from Tax Roll, MH moved to Landfill:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ratliff, Christian & Emerald	MI5104225 Jefferson MHP Lot A24	2021	\$2,000	\$0.00	\$90	\$0.00
Eaton, Patricia	MI5102287 Western Village Lot 51	2021	\$4,000	\$0.00	\$180	\$0.00
Leonard, Greg	TA5101943 Parkway Estates Lot 85	2021	\$2,000	\$0.00	\$90	\$0.00

7. Remove the value for 2020, this parcel is exempt:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Minot Retreiver Club Inc.	KK340990000061 Lot A of Olt 6 of W2SW S34-156-84	2020	\$29,000	\$0.00	\$1,450	\$0.00

8. Removing the Residential Value, the structures are no longer, vacant lot for 2021:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Barrette, Anthony	WA16005U040000 S350' of W545' of SWSW S16-157-83	2021	\$115,000	\$14,000	\$5,175	\$700
Forward Building Investment	HA101090000020 Davis Addn. Lot 2 S1-155-83	2021	\$169,000	\$68,000	\$7,605	\$3,400
Forward Building Investment	HA101090000010 Davis Addn. Lot 1 S1-155-83	2021	\$103,000	\$60,000	\$4,635	\$3,000

9. Removing the Residential Value for 2020, the structures destroyed by fire in 2019 now a vacant lot: Value was pro-rated for 2019 tax year:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Forward Building Investment	HA101090000010 Davis Addn. Lot 1 S1-155-83	2020	\$103,000	\$60,000	\$4,635	\$3,000
Forward Building Investment	HA101090000010 Davis Addn. Lot 1 S1-155-83	2019	\$103,000	\$77,000	\$4,635	\$3,465

10. Property Owner qualifies for Farm Exemption

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
----------------	-------------	----------------	-----------------	-----------------	-------------------	-------------------

Schepp, Kristen & Melissa	KK040990000051 Sublot A of Olt 5 S4-156-84	2020	\$249,000	\$1,000	\$11,210	\$50.00
Christensen, Walter	BA310010000000 NE S31-159-88	2020	\$286,000	\$100,000	\$13,370	\$5,000
Zablotney, Richard	NE15005U040000 N2NW S15-155-82	2020	\$291,000	\$53,000	\$13,360	\$2,650
Severance, Colin	RY020030000000 SW S2-151-86	2020	\$206,000	\$70,000	\$9,615	\$3,500
Severance, Colin	RY020030000000 SW S2-151-86	2019	\$203,000	\$70,000	\$9,470	\$3,500
Spalla, Marion & Raymond	LU140030000000 SW S14-153-87	2020	\$283,000	\$70,000	\$13,085	\$3,500
Albers, Ernest	SA030020000000 NW S3-157-84	2020	\$412,000	\$110,000	\$19,090	\$5,500

11. Minot Country Club area was replatted summer 2020, this parcel should have been deleted:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Golf Minot Inc.	MI06F370000010 The Bluffs 11 th Addn. Lot 1	2020	\$997,000	\$0.00	\$49,850	\$0.00

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the tax roll adjustment as presented. Roll call; all voted yes; motion carried.

Ms. Barton introduced the new County Building Inspector Kristopher Wolla to the Commission.

Moved by Comm. Weppler, seconded by Comm. Anderson to open the public hearing regarding Robert Pritchett's request to vacate the statutory Right of Way adjoining his property known as lots 6, 7, and the north half of lot 8, Nessons Plat of Rice Lake, Section 10, Township 152 North, Range 85 West at 9:14 AM. Roll call; all vote yes; motion carried.

No one from the public came forward for or against the vacation of the statutory right of way.

Moved by Comm. Pietsch, seconded by Comm. Anderson to close the public hearing at 9:16 AM.

Moved by Comm. Pietsch, seconded by Comm. Anderson to table the decision regarding Robert Pritchett's request to vacate the statutory Right of Way adjoining his property known as lots 6, 7, and the north half of lot 8, Nessons Plat of Rice Lake, Section 10, Township 152 North, Range 85 West to allow time for the Commission to review documentation. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to open the public hearing regarding a variance application from Clarence and Nichole Lundeen at 9:18 AM. Roll call; all voted yes; motion carried.

Application for a variance was submitted by Clarence and Nichole Lundeen for the following described property: 487 N Rice Lake Road, Douglas; North Shore addition lot 15 Rice Lake. The applicant is requesting a variance for the front yard setback off the property line for a garage to be constructed on the property. The owner is requesting to build 0 feet from the property line with an 18-foot setback requirement. This would be 18 feet of setback relief abutting the road right of way.

No one from the public came forward for or against the variance.

Planning Commission recommends denial of the variance based on finding of facts and existing utility easements under the proposed construction site

Moved by Comm. Rostad, seconded by Comm. Pietsch to close the public hearing at 9:23 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to deny the variance application from Clarence and Nichole Lundeen based on finding of facts and existing utility easements under the proposed construction site. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler to open the public hearing regarding a variance application from Matthew Morelli at 9:24 AM. Roll call; all voted yes; motion carried.

Matthew Morelli submitted an application for a variance for the following described property: 190 Rice Lake Rd S Douglas; Sandy Beach Addition to Rice Lake Park lot 2 plus the East 15 feet of lot 3 block 2 Rice Lake. The applicant is requesting variance for the side yard setback off the east property line for a garage addition to be constructed on to the property. The owner is requesting to build 5 feet from the property line with a 7.5-foot setback requirement. This would be 2.5 feet of setback relief.

No one from the public came forward for or against the variance.

Planning Commission recommends approval of the variance application based on findings of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Anderson to close the public hearing at 9:25 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the variance application from Matthew Morelli. Roll call; all voted yes; motion carried.

Bob Pritchett submitted an application for a subdivision plat for the following described property: Proposed lot 1 Ryan's 2nd Subdivision to Rice Lake. The applicant is proposing to parcel a single subdivision lot. The proposed lot 1 is 2.09 acres. Ward County zoning applies with Rice Lake Township recommending approval. The proposed lot meets the minimum zoning requirements for Ward County.

Planning and Zoning recommends approval of the subdivision plat application based on findings of facts and staff recommendations.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the plat application submitted by Bob Pritchett. Roll call; Commissioners Rostad and Weppler voted yes, Commissioners Pietsch, Anderson and Fjeldahl voted no motion failed.

St. Anthony's Perpetual Care Association submitted an application for a subdivision plat for the following described property: Proposed lot 1 of the replat of St. Anthony's Cemetery. The application is proposing a single subdivision lot. Lot 1 is 2.25 acres. The lot is an existing cemetery that requires a boundary adjustment. Ward County zoning applies with Carbondale Township recommending approval. The proposed lot meets minimum zoning requirements for Ward County.

Planning Commission recommends approval of the subdivision plat based on finding of facts and staff recommendation. Mr. Diedrichsen informed the Commission one of the owners of the property has passed away since the plat process began with no final estate planning in place.

Moved by Comm. Wepler, seconded by Comm. Pietsch to table the plat application from St. Anthony's Perpetual Care Association until the owner's estate can be finalized. Roll call; all voted yes; motion carried.

Kelsey Meredith submitted an application for a plat for the following described property: Proposed Outlot 2 being a portion of Outlot 1; 16-157-85. The applicant is proposing to parcel Outlot 2, the proposed parcel is 10.49 acres. The outlot is for future residential purposes. Ward County zoning applies with no recommendation received from Des Lacs Township. The proposed outlot meets minimum zoning requirements for Ward County.

Planning Commission recommends approval of the plat application based on findings of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the plat application from Kelsey Meredith. Roll call; all voted yes; motion carried.

Jerald and Sheila Schoenwald submitted an application for a plat for the following described property: Proposed Outlot 2 NE 32-152-81. The applicant is proposing to parcel Outlot 2, the proposed parcel is 9.38 acres. The outlot is for future residential purposes. Brilliant Township zoning with the township recommending approval. The proposed outlot meets minimum zoning requirements for Ward County and Brilliant Township.

Planning Commission recommends approval of the plat application based on findings of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve of the plat application from Jerald and Sheila Schoenwald based on findings of facts and staff recommendations. Roll call; all voted yes; motion carried.

Highway Engineer Dana Larsen appeared. He informed the Commission the Highway Committee met on March 22, 2021 to discuss options for the Old Highway Department facility. The Committee discussed several options and is recommending to not subdivide or sell the old highway department. They are recommending relocating other departments for the County North building to the facility; with the exception of the Recorder's Office storage which can be moved to Building-E of the new highway facility.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve not selling the old highway facility located at 900 13th St SE, Minot and continue discussion for the best utilization of the space. Roll call; all voted yes; motion carried.

Mr. Larsen continued with a request to install a fueling station at the new Highway Department Facility. He gave the Commission three bids with a recommendation to accept the bid from Westmor.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve awarding the installation of the fueling station to Westmor and include the bid alternatives for the 15,000-gallon diesel tank and the 5,000-gallon fuel tank for a total of \$312,471.07. Roll call; all voted yes; motion carried.

Mr. Larsen also presented the Commission with bids for the 2021 County Ward Route crack clean and seal project. The project will crack seal 59 miles of County road.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve awarding Lot Pros Inc the 2021 County wide crack seal project for a total of \$130,291.05. Roll call; all voted yes; motion carried.

Mr. Larsen gave the Commission an update regarding the SW and SE corridor study around Minot. Three companies submitted proposals and interviews will be held next Tuesday.

Human Resource Director Tammy Terras appeared requesting guidance from the Commission regarding the Families First Coronavirus Response Act policy. On January 5, 2021 the Commission extended the use of unused COVID-19 leave from 2020 into 2021 through March 31, 2021. Ms. Terras gave the Commission a couple of options regarding this policy.

Moved by Comm. Wepler, seconded by Comm. Pietsch to table the decision until the April 20, 2021 meeting to allow Ms. Terras to draft a policy and bring the Commission more data. Roll call; all voted yes; motion carried.

Ms. Terras continued with informing the Commission President Biden signed the American Rescue Plan Act. Two items within this act will have impact to Ward County benefits. This effects the Dependent Care Reimbursement Increase and COBRA. The American Rescue Plan Act allows employees to increase their dependent care spending account from \$5,000 to \$10,500.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve Ms. Terras recommendation and give employees the option to increase their dependent care spending account from \$5,000 to \$10,500. Commissioners Rostad, Wepler and Anderson voted yes, Commission Pietsch and Fjeldahl voted no; motion carried.

During continued discussion regarding the American Rescue Plan Act Ms. Terras informed the Commission the item regarding COBRA is Federal Law and the County must follow and abide to the guidelines.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the payroll amendments for J. Mutchler- Tax Equalization and K. Wolla- Building Inspector. Roll call; all voted yes; motion carried.

Comm. Fjeldahl asked Assistant State's Attorney Todd Schwartz if a person can be fined for starting a fire during the County Burn Ban. Mr. Swartz, Emergency Management Director Jennifer Wiechmann and Sheriff Roed responded to Comm. Fjeldahl's question.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Wepler, seconded by Comm. Rostad to receive and file the following correspondence: Highway Committee- meeting minutes March 3 & 24, 2021; Minot Area Chamber- Economy at a Glance; Moody Investors Service- Annual Comment of Ward County; ND Division of Waste Management- Waste Transport Permit letters; Terry Traynor NADACo- COVID Relief Bill; Department Head meeting minutes- July 2020-February 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to receive and file the receipt for the JP Morgan annual cash back. Roll call; all voted yes; motion carried.

Ms. Haman read a memo she wrote regarding the Auditor/Treasurer Office furniture and configuration. Ms. Haman requested authorization to request bids for new office furniture for her departments 2022 budget. She also requested on guidance regarding reconfiguring the office to help with sound control.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve Ms. Haman requesting bids for office furniture for the 2022 budget. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve Ms. Haman discuss reconfiguring the Auditor/Treasurer's Office with the Building Committee and request bids for the project. Roll call; all voted yes; motion carried.

Ms. Haman continued with informing the Commission the City of Surrey will be holding a special election July 20, 2021. The County Auditor/Treasurer's office will help with this election.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve waving \$164.50 for property taxes for Kendall Berg, giving him the early discount amount due to health issues. Roll call; all voted yes, except Comm. Pietsch who voted no; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the liquor license application for Kenmare Country Club. Roll call; all vote yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Pietsch to approve an Event permit for The Hunter's Den. Roll; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the Raffle permit for ND Equine Association. Roll call; all vote yes; motion carried.

The final item for the Commission consideration is a letter from Michael Pankow regarding the purchase of foreclosed property located at 439 17th St NW, Minot.

Moved by Comm. Weppler, seconded by Comm. Anderson to table a decision on the foreclosed property sale to allow the State's Attorney's Office to review the letter. Roll call; Commissioners Weppler and Anderson voted yes, Commissioners Rostad, Pietsch and Fjeldahl voted no; motion failed.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve the sale of the property located at 439 17th St NW, Minot for \$37,500 and enter into a real estate agreement with Michael Pankow deeding him the property and if title cannot be quieted within 120 days Mr. Pankow has the option to quit claim the property to Ward County and shall receive a refund of the purchase price minus taxes currently owing. Roll call; all voted yes, except Comm. Rostad who voted no; motion carried.

At 11:30 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 20th DAY OF APRIL, 2021

Chairman, Ward County Commission

ATTEST:
