

AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS

Tuesday, May 7, 2024

9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance

Call to Order – Chairman Fjeldahl

Order of Business

Roll Call

1. Approve Agenda
2. Review and approve the meeting minutes from the Regular Commission Meeting on April 16, 2024
3. Review and approve the regular bills totaling \$1,323,147.85 and HS Zone direct bills totaling \$80,521.99
4. 20-Year Service Award
 - A. Jodi Johnson (Superintendent of Schools)
5. Public Hearing
 - A. Tyler Erber – Outlot Plat & Variance
6. Public Hearing
 - A. Foreclosed property minimum sales price
7. Lolly Gorze – Human Resources Director
 - A. Pay Amendments
 - B. Coroner Position
8. Kristi Frederick – Human Service Zone Director
 - A. Letter to the Ward County Commission
 - B. Ward 2024 Approval Letter
 - C. Addendum – WCHSZ
9. Beth Pietsch – Planning and Zoning Administrator
 - A. Martin Peterson-Steffes Group- Douglas & Leona Petersen-Outlot Plat
 - B. Warren Anderson-Outlot Plat
 - C. Kenneth Faul-Outlot Plat
 - D. Jerrold & Connie Schmit-Outlot Plat
10. Noreen Wilkie – Director of Tax Equalization
 - A. Tax Roll Adjustments and Items for Consideration
11. Dana Larsen – Highway Engineer
 - A. Bids for Graveling in the Kenmare area
 - B. Bids for Crack Sealing
 - C. Bids for Center and Edgeline Striping

12. Marisa Haman – Auditor/Treasurer

- A. Receive and file the following correspondence:
 - i. Letter from Apex Engineering Group, dated May 1, 2024
 - ii. Letter from the City of Minot, dated April 15, 2024
- B. Receive and file Highway Department Annual Report
- C. Request for duplicate warrant:
 - i. L. Feldner
 - ii. A. Miller
- D. Approval of Raffles
 - i. Action Agility Dog Training Club
- E. Approval of Gaming Site Authorization
 - i. North Dakota Association for The Disabled, Inc. for Bingorama and The Grainhopper
 - ii. Aggie Foundation for Wildwood Country Club
 - iii. MSU Beaver Boosters for Pinks
 - iv. Minot Jr. Golf Association Inc. for Vardon Golf Club
- F. Foreclosed Property Bid
- G. Upcoming Board Openings
- H. Reschedule November 5th Commission Meeting
- I. 2025 Budget Calendar

Minutes of the Board of Ward County Commissioners

April 16, 2024

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:02 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Brock Gilstad, Dana Larsen, Derrill Fick, Jason Blowers, Jodi Johnson, Kelly Haugan, Kerrienne Boetcher, Kristi Frederick, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Olson, to approve the agenda with the addition of items 9D. Hydraulic Services for Future Bridge Replacement Projects and 11. Jason Blowers, Broadcom – VMware Licensing Transition. Roll call: all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Weppler, to approve the minutes from the Regular Commission Meeting on April 2, 2024. Roll call: all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson, to approve the regular bills totaling \$418,971.06 and HS Zone direct bills totaling \$26,320.72 Roll call: all voted yes; motion carried.

Kerrienne Boetcher, Library Director, came forward and presented the 2023 Wheelie Bookmobile Award. This is the sixth year that Ward County has won the award.

Moved by Comm. Weppler, seconded by Comm. Rostad, to adopt the Rules of Conduct Policy Draft as written. Roll call: all voted yes; motion carried.

Lolly Gorze, Human Resources Director, appeared with the following payroll amendments: L. Linnertz, Veteran and M. Rode, Sheriff.

Moved by Comm. Olson, seconded by Comm. Weppler, to approve the payroll amendments as presented. Roll call: all voted yes; motion carried.

Jodi Johnson, Superintendent of Schools, appeared requesting an endorsement for a grant to the INSPIRITUS Community Health Foundation for basic needs supplies for schools to have available for students.

Moved by Comm. Rostad, seconded by Comm. Anderson, to approve application for grant. Roll call: all voted yes; motion carried.

Robert Roed, Ward County Sheriff, came forward with a request to purchase a mass casualty trailer with an Enbridge Grant in the amount of \$5,500.00. The trailer will be purchased from Tractor Supply in Minot for a 6'x12' enclosed trailer. Any remaining funds from the grant will be used to purchase medical supplies to stock the trailer.

Moved by Comm. Weppler, seconded by Comm. Olson, to approve the purchase of a mass casualty trailer with any remaining funds to be used for medical supplies. Roll call: all voted yes; motion carried.

Dana Larsen, Highway Engineer, appeared and presented a 2024 material, supplies and services bid list.

Moved by Comm. Rostad, seconded by Comm. Weppler, to approve the recommendation as shown on the March 12, 2024 bid list which includes bids for both metal and concrete culvert, hot mix (HBP), cold mix, dust control, and equipment rental.

Mr. Larsen presented a realtors' agreement for the Rice Lake properties.

Moved by Comm. Weppler, seconded by Comm. Anderson, to authorize the Chairman to sign the Century 21 Morrison Realty realtors' agreement. Roll call: all voted yes; motion carried.

Mr. Larsen presented the bids for the Galusha Ranch Paving District. Four bids were received with the lowest responsive bid from Bechtold Paving Inc. for \$955,851.00. The Engineer's Opinion of Probable Cost (EOPC) for the project was \$1,159,701.50. The bid was 17.5% below the EOPC, within the expected tolerance, and below the total estimated project budget developed during project planning. Justin Ahmann, Ackerman Estvold, came forward and answered any questions about the project and the timeline.

Moved by Comm. Rostad, seconded by Comm. Weppler, to approve the bid from Bechtold Paving Inc. Roll call: all voted yes; motion carried.

Mr. Larson requested hiring a consultant to finish the Hydraulic study on four bridges in Ward County that need replacement. The cost would be roughly \$10,000 per bridge with a goal of having the study done within the year.

Moved by Comm. Weppler, seconded by Comm. Rostad, to approve the hiring of a consultant to do a hydraulic study of the four bridges. Roll call: all voted yes; motion carried.

Auditor/Treasurer, Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Olson, to receive and file the following correspondence: Fire Emergency and Restriction and a letter dated March 22, 2024, from NDIRF. Roll call: all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson, to receive and file the Ward County State's Attorney Annual Report.

Discussion was held. Roza Larson, State's Attorney, advised the office is currently down 1.5 attorneys and there will be two other staff members retiring.

Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad, to receive and file monthly reports including financials.

Discussion was held regarding opioid settlement funds. Comm. Wepler stated that there are ongoing discussions with First District Health about how to use those funds.

Comm. Wepler raised concern with the Park office supplies year to date expenditures that are listed as 522.49% used. Dana Larsen came forward and stated that the Rice Lake property taxes came out of that account; it was suggested that the taxes come out of an expenses line.

Roll call: all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson, to receive and file the Thunder Butte Pipeline response and documents. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson, to remove Payment in Lieu of Taxes documents from the table. Roll call: all voted yes; motion carried.

Ms. Haman presented the 2023 PILT receipt. Discussion was held regarding if the MAFB should be included in the entitlement acres. Ms. Haman will double check with NACo.

Moved by Comm. Olson, seconded by Comm. Anderson, to receive and file the PILT documents. Roll call: all voted yes; motion carried.

Discussion ensued on the Appointment to be made for Dakota College at Bottineau, Comm. Olson and Comm. Anderson will be appointed.

Moved by Comm. Weppler, seconded by Comm. Rostad, to receive and file the letter from Dakota Collage at Bottineau. Roll call: all voted yes; motion carried.

Ms. Haman requested to set new minimum sales price for foreclosed properties.

Moved by Comm. Weppler, seconded by Comm. Rostad, to approve the sales prices as presented. Roll call: all voted yes; motion carried.

Chairman Fjeldahl opened the Spring Lake land lease bid from Gordon Wilcox, for \$552.00 per year for the next 5 years.

Moved by Comm. Weppler, seconded by Comm. Olson, to accept the bid and write up the contract for Gordon Wilcox. Roll call: all voted yes; motion carried.

Chairman Fjeldahl then opened three bids for the Rice Lake Flexible Farm Lease: Brad Haugen, \$8,000.00 per year; Greg Severson, \$4,950.00 per year; and Robert Magandy, \$5,000.00 per year.

Moved by Comm. Weppler, seconded by Comm. Rostad, to accept the \$8,000.00 bid and write up the contract for Brad Haugen. Roll call: all voted yes; motion carried.

Ms. Haman presented the scope changes for ARPA funds.

Moved by Comm. Weppler, seconded by Comm. Anderson, to approve a scope change for ARPA funds awarded to Ward County Emergency Management from dispatch equipment to a call/training simulator. Roll call: all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad, to approve a scope change for ARPA funds awarded to the dive team from using the funds for the purchase of a new truck to using the funds for reimbursement of repairs done on a used truck that was purchased. Roll call: all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson, to approve a scope change for ARPA funds awarded to MPYSC Properties LLC to use a remaining \$3,000.00 to purchase and install a ramp or lift to improve access to the Youthworks home. Roll call: all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad, to table the \$100,000.00 placeholder for additional funds for Youthworks. Roll call: Comm. Weppler and Rostad voted yes, Comm. Olson, Anderson, and Chair Fjeldahl voted no; motion failed.

Moved by Comm. Olson, seconded by Comm. Anderson, to deny the scope change for ARPA funds awarded to MPYSC Properties LLC to use their placeholder funds for expenses incurred in 2023 and 2024 or for the purchase of a new property, and to put the \$100,000.00 back into available ARPA funds. Roll call: all voted yes, motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler, to approve a scope change for ARPA funds awarded to Ward County from using the funds to replace a bridge in Newman Township to using the funds to replace a bridge in Tatman Township. Roll call: all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Weppler, to approve a scope change for ARPA funds awarded to Afton Township for reshaping of a road with milling in chloride flake to doing a reshaping and overlay of 6" of recycled asphalt with chloride spray. Roll call: all voted yes; motion carried.

Discussion was held regarding how to use or disperse the remaining ARPA funds. It was agreed upon to bring back to the Commission at the first meeting in June.

Moved by Comm. Rostad, seconded by Comm. Weppler, to receive and file the ARPA update report. Roll call: all voted yes; motion carried.

Chairman Fjeldahl presented a letter from Ulteig inviting him, Dana Larsen, and Marisa Haman to participate in the US Highway 52 stakeholder working group.

Ms. Haman presented an application for grant money from ND Rural Slum and Blight Grant to help fund the destruction of blighted Hotel Irwin in Kenmare.

Moved by Comm. Weppler, seconded by Comm. Rostad, to have Ms. Haman submit an application for the ND Rural Slum and Blight Grant. Roll call: all voted yes; motion carried.

Jason Blowers, Information Technology Administrator, came forward and requested the approval to sign a 5-year contract with Broadcom VMware Essentials to lock in the price since it has already increased and it is suspected that it will increase again since VMware was acquired by Broadcom.

Moved by Comm. Weppler, seconded by Comm. Rostad, to approve the 5-year contract at a cost of \$15,960.00 to be paid with ARPA funds. Roll call: all voted yes; motion carried.

At 10:53 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 05/07/2024 BILL LIST

GENERAL BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
	ABRA MINOT	DEDUCTIBLE (REMAINING CHARGES)--SHERIFF	\$998.23
	ABRA MINOT	VEHICLE REPAIRS--SHERIFF	\$1,732.05
	BADGER, MYRA J	DAY TRIP MILEAGE FOR MARCH--EXTENSION	\$37.12
	BEKKA'S BUTTONS	PATCHES--SHERIFF	\$10.00
	BLEDSON, GREGORY S	OVERNIGHT PER DIEM FTO TRAINING DICKINSON--SHERIFF	\$202.00
	BRUMMUND, PAIGE F	OVERNIGHT MILEAGE LEADERSHIP CONFERENCE FARGO--EXTENSION	\$381.90
	BRUMMUND, PAIGE F	OVERNIGHT PER DIEM LEADERSHIP CONFERENCE FARGO--EXTENSION	\$72.00
	BRUMMUND, PAIGE F	OVERNIGHT MILEAGE AG SAFETY TRAINING BISMARCK & MEDORA--EXTEN.	\$298.82
	BRUMMUND, PAIGE F	OVERNIGHT PER DIEM AG SAFETY TRAINING BISMARCK & MEDORA--EXTEN.	\$58.00
	BRUMMUND, PAIGE F	DAY TRIP MILEAGE 03/12 - 03/28--EXTENSION	\$40.20
	BURKETT, EMILY	OVERNIGHT MILEAGE 4-H TRAINING MEDORA--EXTENSION	\$265.32
	BURKETT, EMILY	OVERNIGHT PER DIEM 4-H TRAINING MEDORA--EXTENSION	\$14.00
	CARPIO CITY AUDITOR	ARPA #64 PMT #6 CARPIO CITY WASTEWATER--ARPA	\$19,638.00
	CLEMENS, DALE H	OVERNIGHT PER DIEM TRAINING ST CLOUD MN--SHERIFF	\$43.50
	COLE PAPERS INC	PEROXIDE, FLOOR, GLASS, & CARPET CLEANERS--FACILITY MGMT	\$439.24
	COLE PAPERS INC	MAXIPLUS CLEANING SYSTEM--FACILITY MGMT	\$94.35
	COLE PAPERS INC	EASY TRAP SWEEP & DUST SHEETS--FACILITY MGMT	\$344.30
	COLE PAPERS INC	TP FOR JAIL--FACILITY MGMT	\$5,589.40
194297	COLE PAPERS INC	PINK BURNISHING PADS --FACILITY MGMT	\$7.00
	COLE PAPERS INC	ADVANCE BURNISHER--FACILITY MGMT	\$2,425.57
	DAKOTA SUPPLY GROUP	PLUMBING FITTINGS --FACILITY MGMT	\$18.81
	DAKOTA SUPPLY GROUP	SLOAN REPAIR HANDLE KIT--FACILITY MGMT	\$8.50
	DAKOTA SUPPLY GROUP	IDEAL 3 WIRE DISC--FACILITY MGMT	\$322.84
	DAKOTA SUPPLY GROUP	DRAIN SNAKE CABLE, TORCH FOR CAST IRON--FACILITY MGMT	\$297.98
	DAVIS, STEPHENIE L	DAY TRIP MILEAGE ND SUPREME COURT ORAL ARGUMENTS --STATES ATT	\$147.40
	DONNYBROOK CITY AUDITOR	ARPA #66 PMT #1 DONNYBROOK PUMP STATIONS--ARPA	\$8,169.61
	DONNYBROOK CITY AUDITOR	ARPA #88 PMT #1 COMMUNITY CENTER UPDATES--ARPA	\$1,986.33
	ELECTRO WATCHMAN INC	PANIC ALARM MONITORING SERVICE--IT	\$479.40
	ELECTRO WATCHMAN INC	LATCF - REPLACE CARD READERS - INSTALL ACCESS CONTROL--LATCF	\$64,749.11
	ELECTRO WATCHMAN INC	LATCF - ADDITIONAL ID CARDS, FOBS, & SLEEVES--LATCF	\$946.50
	ES & S INC	ELECTION AUDIO PROGRAMMING EXPRESSVOTE--GENERAL	\$3,596.00
	ET SYSTEMS	UPGRADE STRUXUREWARE BAS SOFTWARE--FACILITY MGMT	\$9,037.50
	FERGUSON ENTERPRISES INC #1657	4" COUPLING--FACILITY MGMT	\$34.67
	FERGUSON ENTERPRISES INC #1657	3/4 BRS PRESS & PUSH--FACILITY MGMT	\$87.67
	FERGUSON ENTERPRISES INC #1657	DIELEC UNION GASKET FOR JAIL SEWER PIPE--FACILITY MGMT	\$4.02
	FERGUSON ENTERPRISES INC #1657	4 X 10 SOIL PIPE--FACILITY MGMT	\$498.90
	FERGUSON ENTERPRISES INC #1657	4 X 4 PVC COUPLING--FACILITY MGMT	\$30.44
	GILSTAD, BROCK A	OVERNIGHT MILEAGE VSO CERTIFICATION FARGO--VET SERVICES	\$385.92
	GILSTAD, BROCK A	OVERNIGHT PER DIEM VSO CERTIFICATION FARGO--VET SERVICES	\$149.00
	HAUGAN, KELLY J	DAY TRIP MILEAGE - PLANNING MEETING BISMARCK--EMERGENCY MGMT	\$148.74
	HAWKINS, JACOB	OVERNIGHT PER DIEM FTO TRAINING DICKINSON--SHERIFF	\$202.00
	HIGH POINT NETWORKS	ARPA #115 - BROADCOM VMWARE--ARPA	\$15,960.00
	HOW, EMILY	DAY TRIP MILEAGE APRIL 2024--EXTENSION	\$124.89
	HOW, EMILY	DAY TRIP MILEAGE MARCH 2024--EXTENSION	\$11.05
	HOW, EMILY	DAYTRIP MILEAGE FEBRUARY 2024--EXTENSION	\$38.86
	HURTEAU, CHARLES G	OVERNIGHT MILEAGE ATTEND PER-294, TEST EOP BISMARCK--EMERGENCY MG	\$148.74
DD-1351	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - AM Q4 2023--AUDITOR/TREAS	\$3,126.13
	KAYLOR, NICOLE J	OVERNIGHT PER DIEM SUPPORT STAFF CONFERENCE FARGO--EXTENSION	\$72.00
	KLJ ENGINEERING LLC	INV# 10172523 MHMP HOURS--EMERGENCY MGMT	\$1,065.74
	KLJ ENGINEERING LLC	INV# 10174451 MHMP HOURS--EMERGENCY MGMT	\$1,413.01
	KLJ ENGINEERING LLC	INV# 10176945 MHMP HOURS--EMERGENCY MGMT	\$2,895.64
	KLJ ENGINEERING LLC	INV# 10178398 MHMP HOURS--EMERGENCY MGMT	\$7,405.26
	KLJ ENGINEERING LLC	INV# 10181101 MHMP HOURS--EMERGENCY MGMT	\$3,539.80
	KLJ ENGINEERING LLC	INV# 10200735 MHMP HOURS--EMERGENCY MGMT	\$12,961.17
	KOSSAN, CONRAD P	OVERNIGHT PER DIEM TRAINING FARGO--SHERIFF	\$135.00
	LARSON, ROZANNA C	SUPPLIES TO BE USED FOR JURY TRIAL WITNESSES--STATES ATT	\$52.46
	LARSON, ROZANNA C	DAY TRIP MILEAGE ND SUPREME COURT ORAL ARGUMENTS--STATES ATT	\$147.40
	MARCO TECHNOLOGIES, LLC NW7128	CRESTON DIGITAL MEDIA --IT	\$1,288.25
	MARCO TECHNOLOGIES, LLC NW7128	AV CRESTON SCALER SUPPORT--IT	\$45.68
	MARGARET TOWNSHIP	ARPA #48 PMT #2 MARGARET TWP CULVERT--ARPA	\$38,408.75
194269	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MGMT	\$1,113.40
194269	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGMT	\$140.75
194269	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	\$1,029.03
194269	MDU - BISMARCK OFFICE	GAS JAIL BLDG SUP.--FACILITY MGMT	\$2,793.43
194269	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	\$671.91
194269	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	\$1,820.24
194189	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGMT	\$114.03
	MORELLI, LAURA L	OVERNIGHT MILEAGE SUPPORT STAFF CONFERENCE FARGO--EXTENSION	\$400.26
	MORELLI, LAURA L	OVERNIGHT PER DIEM SUPPORT STAFF CONFERENCE FARGO--EXTENSION	\$72.00
	ND DEPT HUM SERV	INMATE MEDICAL JANUARY 2024--JAIL OPERATIONS	\$3,258.95

	ND RECORDERS ASSOCIATION	2024 CONFERENCE REGISTRATION --RECORDER	\$200.00
	ND STATE RADIO COMM	ANNUAL LETS LICENSE RENEWAL 2024--STATES ATT	\$143.00
	ND STATE RADIO COMM	LETS Q1 2024--STATES ATT	\$600.00
	ND STATE RADIO COMM	LETS LICENSE RENEWAL 2024--SHERIFF	\$143.00
	ND STATE RADIO COMM	LETS TERMINAL FEES Q1 2024--SHERIFF	\$600.00
	NDSU DEPT 3110	SOFTWARE ORDER FOR SHIRRELL, LAURA, & NICOLE--EXTENSION	\$513.00
	NDSU DEPT 7510	SHARED SALARIES H ARNOLD--EXTENSION	\$3,497.73
	NDSU DEPT 7510	SHARED SALARIES - PB, EB, EH, MB--EXTENSION	\$27,605.94
	NYBAKKEN BODY SHOP INC	DEDUCTIBLE--SHERIFF	\$500.00
	NYBAKKEN BODY SHOP INC	VEHICLE REPAIRS--SHERIFF	\$3,327.78
	OSTRUM, RYAN	OVERNIGHT PER DIEM FTO TRAINING DICKINSON--SHERIFF	\$202.00
	OTT, SHIRRELL W	OVERNIGHT PER DIEM SUPPORT STAFF CONFERENCE FARGO--EXTENSION	\$58.00
	POWERS, KAYLA D	OVERNIGHT PER DIEM - EXTRADITION CHICAGO--STATES ATT	\$93.00
	REINHARDT SANDRA	CMT TRAINING 1 & 2, RECERT--JAIL OPERATIONS	\$775.00
	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE MARCH 2024--AUDITOR/TREAS	\$501.20
	SOURIS BASIN PLANNING	SOURIS BASIN PLANNING 2024 ALLOCATION--GENERAL	\$38,972.00
	STARK COUNTY	POSTAGE FOR HARD DRIVE BREJO CASE--STATES ATT	\$6.60
	SUMMIT BODYWORKS LLC	ARPA #18 PMT #2 BOOKMOBILE PROGRESSIVE--ARPA	\$108,737.67
	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DET. - MARCH 2024--JUVENILE DETENTION	\$709.36
	SUMMIT FOOD SERVICES LLC	INMATE MEALS MARCH 2024--JAIL OPERATIONS	\$45,049.74
194318	THOMAS LAW FIRM	2024 INDIGENT DEFENSE MAY 2024--GENERAL	\$2,000.00
194360	THOMPSON LARSON FUNERAL HOME MN	REFUND --RECORDER	\$10.00
	TURNKEY CORRECTIONS	LAW LIBRARY--COMMISSARY	\$161.00
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--COMMISSARY	\$90.00
	TURNKEY CORRECTIONS	INDIGENT SUPPLIES --COMMISSARY	\$104.05
	TURNKEY CORRECTIONS	LAW LIBRARY--COMMISSARY	\$169.00
	UNITED MAILING SERVICES INC	POSTAGE - 04/15 - 04/26--GENERAL	\$701.91
	UNITED MAILING SERVICES INC	SERVICES - 04/15 - 04/26--GENERAL	\$187.73
194298	UNITED MAILING SERVICES INC	POSTAGE - 04/01 - 04/12--EXTENSION	\$198.33
194298	UNITED MAILING SERVICES INC	SERVICES - 04/01 - 04/12--EXTENSION	\$63.53
	UNITED MAILING SERVICES INC	POSTAGE - 04/01 - 04/12--GENERAL	\$200.00
	UNITED MAILING SERVICES INC	SERVICES - 04/01 - 04/12--GENERAL	\$165.30
	WALKER, SARAH L	TAX FORECLOSURE TRAINING FOR STAFF--AUDITOR/TREAS	\$573.75
	WEST CENTRAL REGIONAL JUVENILE CE	HOUSING CB 08/29/23 - 08/31/23--JAIL OPERATIONS	\$1,020.00
	WESTERMAN, DUSTIN R	OVERNIGHT PER DIEM - EXTRADITION CHICAGO--STATES ATT	\$93.00
	WIDMER ROEL PC	AUDIT OF 2023 FINANCIAL SMTS THRU 03/31--GENERAL	\$19,000.00
	WIDMER ROEL PC	CONSULTING SVC EVAL OF ARPA PMTS - PROJECT BEE--GENERAL	\$7,500.00
194319	WILHELM TIM	2024 INDIGENT DEFENSE MAY 2024--GENERAL	\$2,000.00
DD-1319	XCEL ENERGY	ELECTRICITY SOO LINE PARKING LOT--FACILITY MGMT	\$34.29
DD-1339	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MGMT	\$744.79
DD-1338	XCEL ENERGY	ELECTRICITY 900 BLDG - COLD STORAGE--FACILITY MGMT	\$28.36
DD-1318	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGMT	\$95.24
DD-1318	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGMT	\$4,742.34
DD-1318	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGMT	\$8,807.20
DD-1317	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGMT	\$6,951.46
		Total General Bills:	\$512,122.47

	CAPITAL ONE TRADE CREDIT	INV #D59057 TARP STRAPS	\$27.04
	CAPITAL ONE TRADE CREDIT	INV #D57840 SHOP SUPPLIES	\$279.48
	CAPITAL ONE TRADE CREDIT	INV #D57582 PARTS FOR UNIT 24	\$244.89
	CAPITAL ONE TRADE CREDIT	INV #D56284 SHOP SUPPLIES	\$116.99
	CAPITAL ONE TRADE CREDIT	INV #D56011 SHOP SUPPLIES	\$50.06
	DAKOTA FLUID POWER INC	INV #7197540 HYDRAULIC HOSE ASSEMBLY FOR UNIT 2609	\$135.90
	DAKOTA FLUID POWER INC	INV #7197678 HYDRAULIC HOSE ASSEMBLY FOR UNIT 2609	\$187.66
	DAKOTA FLUID POWER INC	INV #7196931 SOLENOID FOR UNIT 2112	\$384.51
	DAKOTA FLUID POWER INC	INV #7196124 HYDRAULIC HOSE ASSEMBLY FOR UNIT 136	\$69.31
	DAKOTA FLUID POWER INC	INV #7195355 HYDROLIC HOSE ASSEMBLY KITS	\$629.15
	DAKOTA FLUID POWER INC	INV #7194597 PARTS FOR UNIT 24	\$43.41
	DAKOTA FLUID POWER INC	INV #7193527 HYDROLIC HOSE FOR UNIT 24	\$98.95
	DAKOTA FLUID POWER INC	INV #7193581 FITTINGS FOR HYDROLIC HOSE ON UNIT 24	\$94.58
	DAKOTA FLUID POWER INC	INV #7191406 HYDROLIC HOSE FOR UNIT 64	\$76.23
	DAKOTALAND AUTOGLASS	INV #1296716 ADHESIVE CLEANER	\$40.55
	DAKOTALAND AUTOGLASS	INV #1295811 WINDSHIELD FOR UNIT 141	\$450.00
	DAKOTALAND AUTOGLASS	INV #1295958 LABOR & SUPPLIES TO INSTALL WINDOW FOR UNIT 97A	\$701.70
	EAPC ARCHITECTS ENGINEERS	INV #56980 ENGINEERING SERVICES FOR BLDG C ADDITION	\$1,300.00
	FACTORY MOTOR PARTS COMPANY	INV #93-240397 BRAKE CLEANER FOR MINOT SHOP	\$116.16
	GENERAL TRADING CO	INV #310274 SHOP SUPPLIES	\$75.27
	GENERAL TRADING CO	INV #310181 SHOP SUPPLIES	\$227.80
	GERDAU	INV #9013278500 SHEET METAL FOR UNIT 24	\$131.20
	HOME OF ECONOMY INC	INV #3738311 FUEL CAPS FOR UNIT 502	\$60.98
DD-1347	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - KS Q1 2024	\$2,783.00
DD-1349	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT - KS Q4 2023	\$797.52
194266	KENMARE CITY OF	UTILITIES - WATER, SEWER, LANDFILL	\$57.50
	LAWSON PRODUCTS INC	INV #9311450726 BAND SAW BLADES FOR SHOP	\$954.35
	MAGIC CITY GARAGE DOOR INC	INV #24-0994 GARAGE DOOR REPAIR ON BLDG D	\$278.50
	MARCO TECHNOLOGIES, LLC NW7128	INV #12439036 MONTHLY SUBSCRIPTION	\$36.00
194299	MDU - BISMARCK OFFICE	KENMARE SHOP	\$99.69
194299	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG D	\$642.84
194299	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG B	\$899.91
194299	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG A	\$548.77
194299	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG C	\$655.52
194299	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG E	\$126.04
194267	MDU - BISMARCK OFFICE	GAS 201 72ND AVE NE SHOP	\$845.11
	MENARDS - MINOT	INV #56110 SHOP SUPPLIES	\$112.72
	MENARDS - MINOT	INV #56038 SUPPLIES FOR UNIT 193	\$33.94
	MENARDS - MINOT	INV #56045 PARTS FOR UNIT 24	\$31.02
	MENARDS - MINOT	INV #56046 SHOP SUPPLIES	\$61.78
	MENARDS - MINOT	INV #55637 SHOP SUPPLIES	\$29.04
	MENARDS - MINOT	INV #55542 SHOP SUPPLIES	\$163.90
	MENARDS - MINOT	INV #55458 SHOP SUPPLIES	\$32.97
	MENARDS - MINOT	INV #55491 SHOP SUPPLIES	\$9.65
	NORTH DAKOTA ONE CALL	INV #2410934 LOCATION FOR SIGN REPAIR	\$1.30
194300	OTTERTAIL POWER CO	ELECTRIC - DOUGLAS SHOP	\$224.13
	PARKLAND USA CORP DBA FARSTAD OIL	INV #020326-24 GREASE FOR SHOP	\$552.83
	RDO/POWERPLAN	INV #P9346207 WINDOW PANES FOR UNIT 97A	\$4,552.60
	ROLAC CONTRACTING INC	ARPA #11 PMT #2 FOR BLDG C ADDITION	\$785,637.00
	SWANSTON EQUIPMENT CO	INV #P64529 FEMALE COUPLER FOR UNIT 5205	\$105.89
	TJD SERVICE	INV #1969 REPLACE EXHAUST INDUCER MOTOR IN KENMARE	\$1,027.05
	TUFF TRUCKS INC	INV #3955 FLOOR LINERS FOR UNIT 1709	\$224.90
DD-1340	XCEL ENERGY	ELECTRICITY - BERTHOLD	\$72.01
		Total Road/Highway Bills:	\$809,531.14

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	SCHOEN, MOLLY C	OVERNIGHT MILEAGE - WORKSHOP GRAND FORKS	\$275.90
	SCHOEN, MOLLY C	OVERNIGHT PER DIEM - WORKSHOP GRAND FORKS	\$58.00
	SCHOEN, MOLLY C	04/10/2024 UBER FARE	\$56.90
	SCHOEN, MOLLY C	OVERNIGHT PER DIEM - LIFESAVERS CONFERENCE DENVER	\$283.60
	SCHOEN, MOLLY C	OVERNIGHT PER DIEM - VZ PARTNER CONFERENCE BISMARCK	\$72.00
		Total Vision Zero Bills:	\$746.40

GRAND TOTAL **\$1,323,147.85**

WARD COUNTY HUMAN SERVICE ZONE

LISTING OF BILLS

BILLS PAID - April 15, 2024

ZONE BOARD REVIEW- April 16, 2024

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Ryan Honda of Minot	2024 Honda Pilot Touring	47653.70
TOTAL		47,653.70

WARD COUNTY HUMAN SERVICE ZONE

LISTING OF BILLS

BILLS PAID - April 24, 2024

ZONE BOARD REVIEW- May 21, 2024

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Job Service North Dakota	2023 Q4 Unemployment	44.40
Job Service North Dakota	2024 Q1 Unemployment	6.72
TOTAL		51.12

WARD COUNTY HUMAN SERVICE ZONE**LISTING OF BILLS****BILLS PAID - May 7, 2024****ZONE BOARD REVIEW- May 21, 2024****HUMAN SERVICE ZONE**

VENDOR	DESCRIPTION	AMOUNT
Skyler Ballard	Employee Travel 1/24/24-3/14/24	65.66
Lindsay Coca	Employee Meals 4/9-4/12/24	94.00
Amanda Garcia-Hughes	Employee Travel 4/2-4/10/24	82.41
Kimberly Harris	Client Supp-diapers/clothing/food	200.00
Allison Kosanda	Employee Travel/Meals 4/16-4/19	189.60
Lisa Kremer	S&P-Groceries/Clothing-April 24	396.19
LabCorp	Paternity Testing-March 24	152.00
Slim Lee	Employee Travel 3/11-4/26/24	132.66
Jenna Lyon-Aasand	Employee Travel 2/2-3/28/24	395.97
Jenna Lyon-Aasand	Employee Travel/Meals 4/1-4/30	198.44
Mountain Plains Youth Service	Minot-Shelter Care March JP	2,600.00
Mountain Plains Youth Service	Minot-Shelter Care March/April	17,680.00
Mountain Plains Youth Service	Minot-Shelter Care March LM	2,080.00
Katie Nelson	Employee Travel 2/15-2/22	198.64
Katie Nelson	Employee Travel/Meals 3/5-3/26	283.07
Shalisha Norton	Employee Travel 4/1-4/30/24	204.35
Valerie Potter	Employee Travel 4/3-4/18/24	51.30
Preble Medical Services	DNA Paternity Test AB&DP	465.00
Kerena Saltzgiver	S&P-Maintain Placement Asstnce	3,448.66
Thompson Larson Funeral Home	GA Burial-LK	3,500.00
United Mailing Services, Inc.	Postage/Service 4/1-4/12/24	203.68
United Mailing Services, Inc.	Postage/Service 4/15-4/26/24	135.54
DHHS Bureau of Vital Records	Birth Certs for AM, JM, AM, FM	60.00
TOTAL		32,817.17

#	Parcel#	Property Address	Legal	T & F Value	Recommended Sale Price	Total Taxes and Specials Due	12% to Cover Future Costs	Grand Total
2023 Ward County Tax Properties								
CITY OF KENMARE								
108	KM000010100180	120 CENTRAL AVE S	ORIG KENMARE LOTS 14-15-16-17-18 LESS STREET BLOCK 1 KENMARE CITY S28	42,000.00	16,591.09	\$14,813.47	\$1,777.62	\$16,591.09
115	KM000011600100	514 2ND AVE NW KENMARE, ND 58746	ORIGINAL KENMARE L10 B16 KENMARE	7,000.00	572.36	\$511.04	\$61.32	\$572.36
2022 Ward County Tax Properties								
CITY OF SAWYER								
699	SW110041500022	0 UNASSIGNED SAWYER, ND 58781	CASSEDAYS ADDN TO SAWYER ALL EXC E140' OF LOTS 1&2 B15 SAWYER	5,000.00	13,922.70	\$12,430.98	\$1,491.72	\$13,922.70
2021 Ward County Tax Properties								
CITY OF BURLINGTON								
283	BN130560400010	0 *UNASSIGNED MINOT, ND 58701	HIGHLANDS RANCH 3RD ADDITION LOT 1 BLK 4 BURLINGTON CITY S-7 A 43.99	7,000.00	251,620.72	\$224,661.36	\$26,959.36	\$251,620.72
284	BN130560400030	0 *UNASSIGNED MINOT, ND 58701	HIGHLANDS RANCH 3RD ADDITION LOT 3 BLK 4 BURLINGTON CITY S-7 A 78.52	34,000.00	452,813.18	\$404,297.48	\$48,515.70	\$452,813.18
SAWYER CITY								
790	SW000059900040	0 *UNASSIGNED SAWYER, ND 58781	CASSEDAYS ADDN TO SAWYER OLT D SAWYER-S16 SFD	47,000.00	6,398.88	\$5,713.29	\$685.59	\$6,398.88
2020 Ward County Tax Properties								
BURLINGTON CITY								
287	BN130560400040	0 *UNASSIGNED MINOT, ND 58701	HIGHLANDS RANCH 3RD ADDITION LOT 4 BLK 4 BURLINGTON CITY S-7 A 48.32	0.00	257,121.87	\$229,573.10	\$27,548.77	\$257,121.87
MINOT CITY								
668	MI241490000030	708 BURDICK EXPY E MINOT, ND 58701	ELLIS S/D LOT 1 BLK 3 HECKERS THIRD ADDN LOT 3	8,000.00	21,364.67	\$19,075.60	\$2,289.07	\$21,364.67

#	Parcel#	Property Address	Legal	T & F Value	Recommended Sale Price	Total Taxes and Specials Due	12% to Cover Future Costs	Grand Total
2019 Ward County Tax Properties								
KENMARE CITY								
399	KM200062600030	0 *UNASSIGNED	TOLLEYS PLAT LOT 3 BLK 26 KENMARE CITY-528	1,000.00	514.21	\$459.12	\$55.09	\$514.21
400	KM200062600050	0 *UNASSIGNED	TOLLEYS PLAT LOT 5 BLK 26 KENMARE CITY-528	1,000.00	514.21	\$459.12	\$55.09	\$514.21
405	KM270240100021	0 *UNASSIGNED	NIEDERRITERS 4TH ADDITION LOT 2A BLOCK 1 KENMARE CITY S-28 A .158	5,000.00	1,070.70	\$955.98	\$114.72	\$1,070.70
406	KM270240100022	0 *UNASSIGNED	NIEDERRITERS 4TH ADDITION LOT 2B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
407	KM270240100031	0 *UNASSIGNED	NIEDERRITERS 4TH ADDITION LOT 3A BLOCK 1 KENMARE CITY-528 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
408	KM270240100032	0 *UNASSIGNED	NIEDERRITERS 4TH ADDITION LOT 3B BLOCK 1 KENMARE CITY S-28 A .096	3,000.00	673.77	\$601.58	\$72.19	\$673.77
409	KM270240100041	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 4A BLOCK 1 KENMARE CITY S-28 A .145	4,000.00	872.22	\$778.77	\$93.45	\$872.22
410	KM270240100042	0 *UNASSIGNED	NIEDERRITERS 4TH ADDITION LOT 4B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
411	KM270240100051	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 5A BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
412	KM270240100052	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 5B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
413	KM270240100061	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 6A BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
414	KM270240100062	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 6B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
415	KM270240100071	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 7A BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
416	KM270240100072	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 7B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
417	KM270240100081	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 8A BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
418	KM270240100082	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 8B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
419	KM270240100091	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 9A BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
420	KM270240100092	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 9B BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
421	KM270240100101	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 10A BLOCK 1 KENMARE CITY S-28 A .101	3,000.00	673.77	\$601.58	\$72.19	\$673.77
422	KM270240100102	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 10B BLOCK 1 KENMARE CITY S-28 A .134	4,000.00	872.22	\$778.77	\$93.45	\$872.22
424	KM270240200021	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 2A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
425	KM270240200022	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 2B BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
426	KM270240200031	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 3A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
427	KM270240200032	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 3B BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
428	KM270240200041	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 4A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
429	KM270240200042	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 4B BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
430	KM270240200051	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 5A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
431	KM270240200052	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 5B BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
432	KM270240200061	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 6A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
433	KM270240200062	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 6B BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
434	KM270240200071	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 7A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
435	KM270240200072	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 7B BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
436	KM270240200081	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 8A BLOCK 2 KENMARE CITY S-28 A .088	3,000.00	673.77	\$601.58	\$72.19	\$673.77
437	KM270240200082	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 8B BLOCK 2 KENMARE CITY S-28 A .116	4,000.00	872.22	\$778.77	\$93.45	\$872.22
445	KM270240200122	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 12B BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
446	KM270240200131	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 13A BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
447	KM270240200132	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 13B BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
448	KM270240200141	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 14A BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77

#	Parcel#	Property Address	Legal	T & F Value	Recommended Sale Price	Total Taxes and Specials Due	12% to Cover Future Costs	Grand Total
2019 Ward County Tax Properties cont.								
KENMARE CITY								
449	KM270240200142	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 14B BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	596.09	\$532.22	\$63.87	\$596.09
450	KM270240200151	0 *UNASSIGNED	NIEDERRIER'S 4TH ADDITION LOT 15A BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
451	KM270240200152	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 15B BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
452	KM270240200161	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 16A BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
453	KM270240200162	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 16B BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	584.70	\$522.05	\$62.65	\$584.70
454	KM270240200171	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 17A BLOCK 2 KENMARE CITY S-28 A .089	3,000.00	673.77	\$601.58	\$72.19	\$673.77
455	KM270240200172	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 17B BLOCK 2 KENMARE CITY S-28 A .095	3,000.00	673.77	\$601.58	\$72.19	\$673.77
456	KM270240200181	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 18A BLOCK 2 KENMARE CITY S-28 A .116	4,000.00	694.06	\$619.70	\$74.36	\$694.06
457	KM270240200182	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 18B BLOCK 2 KENMARE CITY S-28 A .072	2,000.00	475.34	\$424.41	\$50.93	\$475.34
458	KM270240200191	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 19A BLOCK 2 KENMARE CITY S-28 A .072	2,000.00	475.34	\$424.41	\$50.93	\$475.34
459	KM270240200192	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 19B BLOCK 2 KENMARE CITY S-28 A .072	2,000.00	475.34	\$424.41	\$50.93	\$475.34
460	KM270240200201	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 20A BLOCK 2 KENMARE CITY S-28 A .072	2,000.00	475.34	\$424.41	\$50.93	\$475.34
461	KM270240200202	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 20B BLOCK 2 KENMARE CITY S-28 A .071	2,000.00	419.34	\$374.41	\$44.93	\$419.34
464	KM270240300030	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 3 BLOCK 3 KENMARE CITY S-28 A .299	9,000.00	1,864.51	\$1,664.74	\$199.77	\$1,864.51
465	KM270240300040	0 *UNASSIGNED	NIEDERRITER'S 4TH ADDITION LOT 4 BLOCK 3 KENMARE CITY S-28 A .322	8,000.00	1,666.09	\$1,487.58	\$178.51	\$1,666.09
466	KM270240300050	0 *UNASSIGNED	NIEDRRITER'S 4TH ADDITION LOT 5 BLOCK 3 KENMARE CITY S-28 A .273	8,000.00	1,666.09	\$1,487.58	\$178.51	\$1,666.09
MINOT CITY								
511	MI10C980000070	0 UNASSIGNED	MARKET AT NORTH HILL ADDITION LOT 7 DETENTION POND	1,000.00	844.13	\$753.69	\$90.44	\$844.13
2018 Ward County Tax Properties								
MINOT CITY								
277	MI01D970030170	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 17 BLDG 13	25,000.00	23,885.04	\$21,325.93	\$2,559.11	\$23,885.04
278	MI01D970030180	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 18 BLDG 13	25,000.00	23,885.04	\$21,325.93	\$2,559.11	\$23,885.04
279	MI01D970030190	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 19 BLDG 13	25,000.00	23,885.04	\$21,325.93	\$2,559.11	\$23,885.04
280	MI01D970030200	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 20 BLDG 13	25,000.00	23,885.04	\$21,325.93	\$2,559.11	\$23,885.04
281	MI01D970030210	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 21 BLDG 13	30,000.00	24,566.28	\$21,934.18	\$2,632.10	\$24,566.28
282	MI01D970030220	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 22 BLDG 13	30,000.00	24,566.28	\$21,934.18	\$2,632.10	\$24,566.28
283	MI01D970030230	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 23 BLDG 13	30,000.00	24,566.28	\$21,934.18	\$2,632.10	\$24,566.28
284	MI01D970030240	13 SW 43RD AVE	STONY RIDGE CONDOMINIUMS-ON OLT 13 SEC 1-154-83 UNIT 24 BLDG 13	30,000.00	24,566.28	\$21,934.18	\$2,632.10	\$24,566.28

#	Parcel#	Property Address	Legal	T & F Value	Recommended Sale Price	Total Taxes and Specials Due	12% to Cover Future Costs	Grand Total
2017 Ward County Tax Properties								
KENMARE CITY								
108	KM200053000060	*UNASSIGNED	NIEDERRITERS PLAT LOTS 1-6 BLOCK 30 KENMARE CITY	7,000.00	3,848.70	\$3,436.34	\$412.36	\$3,848.70
111	KM200060100020	518 SE 3RD AVE	TOLLEYS PLAT LOTS 2 & 3 BLOCK 1 KENMARE CITY-S28	39,000.00	13,797.22	\$12,318.95	\$1,478.27	\$13,797.22
123	KM200062600040	*UNASSIGNED	TOLLEYS PLAT LOT 4 BLK 26 KENMARE CITY	5,000.00	490.19	\$437.67	\$52.52	\$490.19
MINOT CITY								
139	MI01D970040250	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 25 BLOCK 9 BLDG 4	25,000.00	24,669.92	\$22,026.71	\$2,643.21	\$24,669.92
140	MI01D970040260	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 26 BLOCK 9 BLDG 4	25,000.00	24,669.92	\$22,026.71	\$2,643.21	\$24,669.92
141	MI01D970040270	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 27 BLOCK 9 BLDG 4	25,000.00	24,669.92	\$22,026.71	\$2,643.21	\$24,669.92
142	MI01D970040280	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 28 BLOCK 9 BLDG 4	25,000.00	24,669.92	\$22,026.71	\$2,643.21	\$24,669.92
143	MI01D970040290	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 29 BLOCK 9 BLDG 4	30,000.00	25,508.11	\$22,775.10	\$2,733.01	\$25,508.11
144	MI01D970040300	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 30 BLOCK 9 BLDG 4	30,000.00	25,508.11	\$22,775.10	\$2,733.01	\$25,508.11
145	MI01D970040310	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 31 BLOCK 9 BLDG 4	30,000.00	25,508.11	\$22,775.10	\$2,733.01	\$25,508.11
146	MI01D970040320	9 SW 43RD AVE	STONY RIDGE CONDO UNIT 32 BLOCK 9 BLDG 4	30,000.00	25,508.11	\$22,775.10	\$2,733.01	\$25,508.11
147	MI01D970050330	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 33 BLOCK 5 BLDG 5	25,000.00	25,230.48	\$22,527.21	\$2,703.27	\$25,230.48
148	MI01D970050340	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 34 BLOCK 5 BLDG 5	25,000.00	25,112.00	\$22,421.43	\$2,690.57	\$25,112.00
149	MI01D970050350	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 35 BLOCK 5 BLDG 5	25,000.00	25,112.00	\$22,421.43	\$2,690.57	\$25,112.00
150	MI01D970050360	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 36 BLOCK 5 BLDG 5	25,000.00	25,112.00	\$22,421.43	\$2,690.57	\$25,112.00
151	MI01D970050370	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 37 BLOCK 5 BLDG 5	30,000.00	26,068.67	\$23,275.60	\$2,793.07	\$26,068.67
152	MI01D970050380	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 38 BLOCK 5 BLDG 5	30,000.00	26,946.60	\$24,165.24	\$2,899.83	\$27,065.07
153	MI01D970050390	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 39 BLOCK 5 BLDG 5	30,000.00	27,065.07	\$24,165.24	\$2,899.83	\$27,065.07
154	MI01D970050400	5 SW 43RD AVE	STONY RIDGE CONDO UNIT 40 BLOCK 5 BLDG 5	30,000.00	27,065.07	\$24,165.24	\$2,899.83	\$27,065.07
2016 Ward County Tax Properties								
KENMARE CITY								
97	KM200062300040	*UNASSIGNED	TOLLEYS PLAT LOT 4 BLOCK 23	2,000.00	1,252.91	\$1,118.67	\$134.24	\$1,252.91
98	KM200062600060	*UNASSIGNED	TOLLEYS PLAT LOT 6 BLOCK 26	4,000.00	2,113.10	\$1,886.70	\$226.40	\$2,113.10
Ward County Tax Properties Prior to 2015								
MINOT CITY								
	MI240720400012	710 1ST AVE SE	EASTWOOD PARK ADDN EAST 44.66 LOT 1 BLOCK 4	10,000.00	5,647.98	\$5,042.84	\$605.14	\$5,647.98



WARD COUNTY HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
MYRNA MOBERG
DANAE GREEK

Memorandum

To: Commissioners
From: Lolly Gorze, Human Resources Director
Date: May 7, 2024
Re: Human Resource's Agenda Items for May 7, 2024 Commission Meeting

Human Resources Office's Agenda items for the May 7, 2024 Commission Meeting are as follows:

1. Pay Amendments
2. Service Award
 - a. Jodi Johnson, Superintendent of Schools, 20 years of service 5.1.2024
3. Coroner Position

Pay Amendments

5/7/2024

New Hires/Rehires

Name	Dept	Title	FT/PT	Pay	Start Date
Kim Salmi	Highway	Seasonal Park Maintenance	Seasonal	\$18.86	4.22.24
Jacob Foster	Highway	Equipment Operator III	FT	\$28.55	4.29.24
Noah Bass	Jail	Correctional Officer	FT	\$24.65	5.1.24
Lisa Hall	Library	Library Assistant	PT	\$16.60	5.1.24
Austin Flax	Library	Library Assistant	PT	\$16.60	5.1.24
Jasmine Williams	Jail	Correctional Officer	FT	\$24.65	5.6.24

Dept Change/Promotion

Name	Dept	Title	FT/PT	Pay	Start Date

Seperations	Dept	Title			End Date
Valerie Potter	HSZ	Family Service Specialist			4.30.24
Dorian Ulibarri-Chavez	Jail	Correctional Officer			5.1.24
Seok Jun (Slim) Lee	HSZ	Family Service Specialist			5.10.24

COLA - 6 Month Step

Increase	Dept	Title			Eff Date
Charles Hurteau	EM	Assistant Emergency Manager			5.1.24
Oscar Vera	Highway	Equipment Operator II			5.15.24
Rachael Wyum	Auditor	Accounting Tech 1			5.16.24

Featured Job Opportunities

Assistant County Engineer

Posted March 12, 2024 2:00 PM | Open Until Filled

Assistant County Engineer Ward County Highway Department is hiring for a Senior Assistant County Engineer and will underfill an Assistant County Engineer for the right... [Full Description](#)

Assistant State's Attorney

Posted March 12, 2024 8:30 AM | Open Until Filled

You can find the Online Ward County Application: [HERE](#) Assistant State's Attorney The Ward County Human Resources Department will be accepting applications for... [Full Description](#)

Correctional Officer

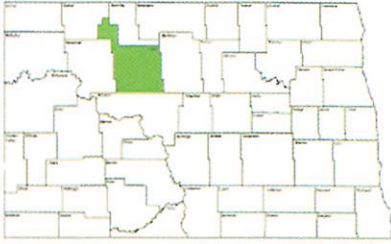
Posted April 18, 2024 2:00 PM | Open Until Filled

Correctional Officer The Ward County Human Resources Department will be accepting applications for the position of a Correctional Officer in the Ward County Detention... [Full Description](#)

Senior Assistant County Engineer

Posted March 12, 2024 2:00 PM | Open Until Filled

Senior Assistant County Engineer Ward County Highway Department is hiring for a Senior Assistant County Engineer. Starting F Range: \$107,995.37 - \$113,462.64 Annually... [Full Description](#)



Ward County Human Service Zone

225 3rd St SE
PO Box 2209
Minot, ND 58702-2209
701-852-3552

April 23, 2024

Ward County Commission
C/O: Chairman Fjeldahl
315 3rd St. SE
Minot, ND 58701

Chairman Fjeldahl, and Commissioners Weppler, Olson, Anderson, and Rostad

The Ward County Human Service Zone (WCHSZ) updates the Zone Plan and Zone Addendum annually. North Dakota Health and Human Services approved the 2024 Zone Plan. There were no changes, and it was effective April 1, 2024. The approval letter was received, ratified, and filed by the Human Service Zone Board on April 16, 2024; it is now submitted to the Ward County Commission for receipt, ratification, and filing.

Also on April 16, 2024, the Human Service Zone Board received, ratified, and filed the 2024 WCHSZ Human Resources (HR) Policy Addendum, as approved by the state. The Zone is required to present the Addendum to the County Commission to receive, ratify, and file. Changes include:

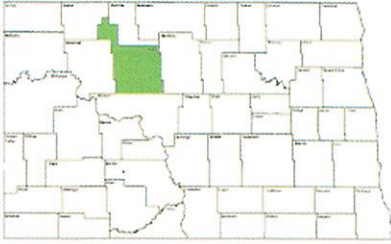
- Chapter 2 (pg. 2) – added Personal Cell Phone Usage at Work.
- Chapter 5 (pg. 2) – added Meal Periods to clarify length of meal break and standard mealtimes.
- Chapter 5 (pg. 2) – added Non-exempt Human Service Zone Team Members to clarify caps on compensatory time accrual, and requirements for supervisor approval prior to acquisition.
- Chapter 7 (pgs. 6-7) – updated Retirement by ensuring vesting schedule matches NDPERS.
- Chapter 13 (pg. 8) – added Grievance Complaints which identifies the County HR Director as point of contact for unresolved complaints and concerns after formal Zone grievance procedures have been followed, as well as for complaints regarding the Zone Director.
- Local Policies of the Ward County Human Service Zone (pgs. 10-11) – updated to reflect November 2023 changes in leave donation; changes were made in consultation with state HR partners and the Zone Board, and mirror Zone HR Policy as developed by State partners.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kristi Frederick', with a long horizontal stroke extending to the right.

Kristi Frederick, MSW, CSW
Director, Ward County Human Service Zone

Economic Assistance Phone: (866) 614-6005 Email: applyforhelp@nd.gov
Child Welfare Fax: (701) 857-0756
www.co.ward.nd.us/215/Human-Service-Zone
Kristi Frederick, Director



Ward County Human Service Zone

225 3rd St SE
PO Box 2209
Minot, ND 58702-2209
701-852-3552

Cc: Ward County Human Services Zone Board
Kristen Hasbargen, Director of Zone Operations
Jason Coffey, Fiscal Administration

Economic Assistance Phone: (866) 614-6005 Email: applyforhelp@nd.gov
Child Welfare Fax: (701) 857-0756
www.co.ward.nd.us/215/Human-Service-Zone
Kristi Frederick, Director

March 29, 2024

Kristi Frederick, Director
Ward County Human Service Zone
225 3rd St SE
Minot, ND 58702

Dear Ms. Frederick:

The Department of Health and Human Services (Department) has received the Ward County Human Service Zone's Plan Update dated February 7, 2024, as well as the required supporting documents. The Department approves the Ward County Human Service Zone's updated Plan. The plan will have a start date of April 1, 2024.

Please communicate the approval with the county commissioners of the counties that comprise the Ward County Human Service Zone.

Sincerely,



Kristen Hasbargen
Director of Zone Operations

OFFICE OF THE COMMISSIONER

GOVERNOR
Doug Burgum

COMMISSIONER
Wayne Salter

Addendum: 2024
The Ward County Human Service Zone

The Ward County Human Service Zone (WCHSZ) will adhere to the policies outlined in the ND Health and Human Service Zone Human Resource Policies Manual, with the exceptions/clarifications contained in the following Addendums, approved by the Ward County Human Service Zone Board and Ward County Commission:

Chapter 2: Responsibilities

Dress/Image

Ask yourself this question regarding your clothing: Is my outfit **truly** appropriate for court or my professional interactions for today?

Clothing not listed in the Zone Policy Manual but deemed inappropriate for Ward County Human Service Zone staff include:

- Rubber or foam flip flop sandals (i.e., beach shoes); garden Crocs or similar style shoes
 - Shoes need to be appropriate for court
- T-shirts/sweatshirts with large logos; political or controversial messaging; advertising for alcoholic beverages/bars, etc.
- Crop tops

Other policies:

- The length of skirts/dresses should be near the knee or below and should not be so long that it drags on the ground.
- Yoga and athletic pants, like leggings, must be worn with a top or dress that goes to mid-thigh and must not be adorned with a logo

Exceptions to some of these rules may be made by the Zone Director for special occasions. The Zone Director or designee makes final decisions.

All Ward County Human Service Zone employees will wear and visibly display their badge while on the clock during the standard business hours of 8:00 AM to 4:30 PM. Additionally, employees will wear and visibly display their badge when they are working non-traditional hours (e.g., on-call, evening contacts).

Staff may put their badge in their pockets, bags, folders, etc., when in public places with clients. Examples include stores, life skills training in the community, medical appointments.

Personal Cell Phone Usage at Work

Ward County Human Service Zone provides department-owned cell phones to all Children and Families Services team members. No team member is allowed to conduct any type of business on a personal cell phone for any reason. Team Members shall have no expectation of privacy regarding department-owned equipment. All communications are subject to North Dakota Open Records Law.

Any personal use of your personal cell phone should be limited during working hours and usage should not have an adverse impact on job performance.

Chapter 4: Recruitment, Selection, Reference & Background Checks

Criminal History Records Checks

In addition to the specific fingerprint background checks required for Economic Assistance workers and certain administrative positions, Ward County Human Service Zone will also conduct in and out of state criminal background records check on all other offers of employment, regardless of their access to certain databases.

Chapter 5: Team Member Work Hours & Personnel Records

Hours of Work

The standard work week for the Ward County Human Service Zone is Sunday at 12:00 am to Saturday at 11:59 pm. Office hours for the Ward County Human Service Zone are Monday-Friday from 8:00 am – 4:30 pm.

Meal Periods

The Meal Period is scheduled as a thirty (30) minute unpaid break that should be taken between 11:00 am and 1:00 pm.

Non-exempt Human Service Zone Team Members

Ward County Human Service Zone limits compensatory time accrual to a maximum of 40 hours. All compensatory time must be authorized prior to accrual. The accrued hours can be kept on the books for any length of time. Amounts accrued over 40 hours will automatically be paid out. The Zone Director may require that all compensatory time earned during certain situations (e.g., mandatory overtime) be paid out.

On-Call

The local procedure was established by Ward County Human Service Zone as directed by the North Dakota Department of Human Services; the procedure was unanimously

approved by the Ward County Human Service Zone Board on 12/21/2021. The procedure reads as follows:

Procedure

The On-Call Worker (OCW) will be contacted by Minot Central Dispatch via the agency designated cell phone: 701-818-7278. Dispatch will provide the OCW with the name of the individual requesting contact (on-site officer), the phone number of the person requesting assistance, and general information regarding the situation. The OCW will then contact the requesting party and respond to the need as necessary. In situations in which Dispatch is unable to reach the OCW, a message will be left on the agency's cell phone voice mail, and Dispatch will attempt to contact a supervisor on that supervisor's personal cell phone.

Please note that the OCW does not have the authority to place children under the Zone's custody. The OCW is to be available to answer questions and give support and information as needed.

In the event an officer removes a child(ren) and then places that child(ren) in protective custody, all care, custody, and control will then immediately vest with the Ward County Human Service Zone, and the OCW will then make proper placement arrangements for the child(ren).

When talking with on-site officers, the OCW will collect the following information:

1. Inquire as to children's medical conditions, COVID, allergies, TB exposure, lice, medications, etc.
2. Inquire as to possible relatives. If options are provided, run CPS/Frame and ND Courts Search.
3. If immediately placing with relatives, collect names, addresses, any other identifying information; review agency expectations, draft and leave a copy of a supervisor-approved written safety plan, and complete a brief home walk-through of the relative's home to assess for immediate safety.

The OCW shall report each on-call situation to the Supervisor and follow up with an email to the assigned case worker, if applicable. A Supervisor will be available for consultation.

On Call Hours

The OCW rotation, including hours of on-call, is subject to change dependent on business need.

As of July 1, 2023, the OCW rotation schedule begins each Friday at 4:30 p.m. and ends the following Friday at 8:00 a.m. The OCW is responsible for arranging the transfer of the agency's cell phone at the beginning and end of their respective on-call

duties. It is imperative that the cell phone remains charged. On the weeks with holidays being on a Friday, the worker will take the phone on Thursday at 4:30 p.m.

During regular business hours (8:00 a.m. to 4:30 p.m.), the assigned cell phone must be kept with the OCW. If the OCW is in the office and a call comes in on an existing CPS, In-Home, or Foster Care case, the regularly assigned case worker is responsible for responding. Workers in the Ward County Human Service Zone office do not always carry the phone while in the office; LE, etc. should call directly to the office to reach the worker needed.

Chapter 7: Leave & Human Service Zone Team Member Benefits

Annual Leave Usage

The Ward County Human Service Zone will use annual leave in quarter-hour increments.

Balance Limits

No more than 240 hours of annual leave may be carried forward beyond December 31 of each year.

Sick Leave Usage

The Ward County Human Service Zone will use sick leave in quarter-hour increments.

Payment of Balance

Any team member hired prior to, on, or after January 1, 2021, with at least ten years of continuous Human Service Zone employment is eligible for a payment of ten percent of their unused sick leave balance upon terminating their employment.

Compensatory Time Earned

Ward County Human Service Zone limits compensatory time accrual to a maximum of 40 hours. All compensatory time must be authorized prior to accrual. The accrued hours can be kept on the books for any length of time. Amounts accrued over 40 hours will automatically be paid out. The Zone Director may require that all compensatory time earned during certain situations (e.g., mandatory overtime) be paid out.

If a team member works extra hours in a week during which they used annual or sick leave, the annual/sick leave will be reduced accordingly, on a first used basis, before any compensatory time is banked as earned time.

Leave without Pay

Human Service Zone Team Members taking non-paid leave will have their accrued benefits (vacation, sick leave, etc.) reduced proportionately by the percent of the month

they did not work. Employees will also be required to prepay their portion of other benefits (including health coverage) as well as the County's portion of their premiums except when on Family and Medical Leave where the employee pays only their portion of the premium. Failure by the employee to make sure sufficient funds are available may result in loss of coverage. Paid holidays that fall in a timesheet period where NO hours are paid, will not be paid.

Workers Compensation

The Ward County Human Service Zone's Designated Medical Providers (DMPs) are Trinity Health, Sanford Health, and CHI St. Alexius Health.

Group Benefit Programs

Human Service Zone Team Members are eligible for group benefits if they are employed in a regular status position and work a minimum of 20 hours per week and at least 20 weeks each year, effective the beginning of the month following the hire date. Should a Human Service Zone Team Member terminate employment, the benefits end as of the last day of the month following the Human Service Zone Team Member's separation date, except for those employees aged 62 or qualified for retirement using the Rule of 85.

Health Insurance

For eligible full time Human Service Zone Team Members, the Human Service Zone covers premiums at 100%. For eligible part time Human Service Zone Team Members, the premium is provided at a prorated rate. Temporary Human Service Zone Team Members may purchase coverage for dependents at his or her own expense. The Human Service Zone offers one health insurance plan:

- Preferred Provider Organization (PPO)
A PPO is a network of doctors and other healthcare providers that offers discounted care to members.

Dental/Vision Insurance

Eligible Full/Part Time Human Service Zone Team Members in a position which is regularly funded and not of limited duration are offered dental and vision insurance; however, the Human Service Zone Team Member is responsible for the entire premium. Temporary Human Service Zone Team Members are not eligible for dental/vision insurance. Individuals that participate in the dental/vision plan will be required to have coverage for a full calendar year. Coverage may only be cancelled during open enrollment or a qualifying event.

Life Insurance

Basic life insurance benefit is \$12,000; The Human Service Zone pays the full premium amount.

Supplemental coverage for Human Service Zone Team Member or dependents may be purchased at the Human Service Zone Team Member's own expense.

Temporary Human Service Zone Team Members who work a minimum of 20 hours per week and at least 20 weeks each year may purchase life insurance at their own expense.

Flexible Spending Accounts/Flex Comp

There are three voluntary ways an individual can participate in the Flex Comp plan:

- ***Pre-tax eligible premiums***
 - Insurance premiums are deducted pre-tax, unless HR receives written notification from the team member requesting otherwise.
 - If a Human Service Zone Team Member elects to pretax an insurance premium, they may not change or drop coverage during the plan year unless a qualified change of status occurs.
- ***Medical flexible spending account (FSA)***
 - Allows a Human Service Zone Team Member to set aside money from his or her paycheck on a pretax basis to use for eligible out of pocket medical expenses.
 - Use it or lose it benefit.
 - Up to \$3,050 annual election.
- ***Dependent care flexible spending account***
 - Allows a Human Service Zone Team Member to set aside money from his or her paycheck on a pretax basis to use for eligible out of pocket daycare expenses.
 - Use it or lose benefit.
 - Up to \$5,000 annual election.

Retirement

Regular and temporary status Human Service Zone Team Members are offered a retirement benefit; however temporary status Human Service Zone Team Members are responsible for the entire contribution.

- ***NDPERS Defined Benefit Hybrid Plan (similar to a pension plan)***
 - An account is established on the member's behalf and contributions are made to the account by the member and the Human Service Zone. If vested at retirement, members are guaranteed a monthly benefit for life. Members will receive the benefit determined under the plan regardless of the performance of the plan's investment.
 - The Human Service Zone Team Member contribution is 2% and the Human Service Zone's contribution is 14.26%
 - The vesting schedule is listed below:

Years of Service	Percent Vested
Less than 3 years	0%
After 3 full years	100%

- **457 Deferred Compensation Supplemental Plan**

- This is an optional benefit provided to regular status Human Service Zone Team Members.
- The annual minimum Human Service Zone Team Member contribution is \$300 (\$25 a month). The annual maximum Human Service Zone Team Member contribution is \$23,000.

Non-Human Service Zone Sponsored Benefit Plans

Non-Human Service Zone sponsored benefits are NOT offered and administered by the ND Public Employees Retirement System (NDPERS) but can be payroll deducted. The following benefits plans are non-Human Service Zone sponsored:

- Aflac

Employee Assistance Program

The Employee Assistance Program (EAP) is available to all regular status Human Service Zone Team Members and their immediate family members (spouse and children living in the same household as the Team Member and dependent children attending school). A Human Service Zone Team Member or Member's immediate family may contact a designated EAP provider directly for assistance.

All Human Service Zone Team Member contacts with the EAP are confidential. The Human Service Zone does not have access to EAP files and will not know about a Team Member's participation.

Human Service Zone Team Members may use annual leave, sick leave, or family sick leave to cover absences from work for purposes of participation in the EAP.

The EAP for Ward County Human Service Zone is The Village.

Chapter 8: Family & Medical Leave and GINA

Family Medical Leave Act (FMLA)

The Ward County Human Service Zone's Designee and Point of contact for FMLA leave is the Ward County Human Resources (HR) Department.

Chapter 13: Grievance Complaints – Filing and Appeal Procedures

The Ward County Human Resources (HR) Director will serve as point of contact for informal complaints or concerns outside the scope of formal grievance procedures when resolution has not been achieved within the appropriate chain of command review, or if the complaint or concern is regarding the Zone Director directly.

Chapter 14: Separations and Re-Employment

Retirement:

A Human Service Zone Team Member separation is considered retired when one of the three applies:

- Human Service Zone Team Member is age 55 (age 60 if hired on or after 1/1/2016) or older and has 3 years of eligible service credit;
- Human Service Zone Team Member meets the rule of 85 (rule of 90 with minimum age of 60 if hired on or after 1/1/2016);
- Human Service Zone Team Member is age 65 while actively employed with the Human Service Zone.

Deductions and Insurance Benefits

The Ward County Human Service Zone Team Member's basic life insurance and health insurance premiums paid by the Human Service Zone will end the last day of the month following the Team Member's separation date. Dental and vision insurance will end the last day of the current month following the Human Service Zone Team Member's separation date.

The Human Service Zone Team Member may elect COBRA continuation for his or her health, dental, and vision insurances.

Life insurance is eligible for conversion from the group plan to an individual policy.

Human Service Zone Team Members under age 65, retiring and drawing a pension, have the option of continuing their levels of Human Service Zone Team Member supplemental, dependent, and spouse supplemental life coverage in effect at the time of retirement by having the premium deducted from their pension. Human Service Zone Team Members aged 65 and over can only continue the basic life plan.

Flex Comp medical spending and dependent care account deductions are withheld from the final paycheck.

Chapter 15: Infant at Work

The Ward County Human Service Zone has chosen to opt out of the Infant at Work Program.

Chapter 16: Weather

Emergencies and Inclement Weather

Authority to Close

The authority to close the Ward County Administration Building and/or issue a delayed reporting will rest with the Ward County Commission Chairman and the Sheriff or their designees. Ward County Human Service Zone employees will adhere to the County's office closure/delayed reporting decisions.

Procedure

Prior to the workday beginning, the Chairman and Sheriff through a joint decision will determine the availability of travel on county roads and highways. If found to be extremely hazardous the Sheriff will contact Minot Central Dispatch to forward a press release to local TV and radio stations and shall make emergency notification calls per the list supplied to Minot Central Dispatch by the Ward County Emergency Manager's Office for an announcement concerning a closure/delay when possible before employees depart for work.

After the workday begins, if the Sheriff and Chairman of the County Commission determine that weather conditions have or may degrade to the point that travel will not be advisable during the workday, the Sheriff will issue a notification to all working employees and to Minot Central Dispatch indicating that the county will be closed for business at the specified time.

Essential Personnel

Ward County Human Service Zone Emergency On-Call must, if possible, use every means to respond to emergency calls. Those essential personnel working during a designated weather or emergency closure will be compensated hour for hour with compensatory time.

Salaried Non-Essential Personnel

Salaried non-essential personnel will receive regular duty pay with no penalty for their absence from work due to the weather/emergency related closure.

Hourly Personnel

Hourly part-time employees, such as temporary employees, will not be compensated for unworked hours during the weather/emergency closure time.

Time of Closure

All days (i.e. holidays, weekends, etc.) that are designated as weather/emergency closures will be issued with a start and stop time however, the stop time may be

determined at a later date when the Sheriff has obtained additional information as to conditions surrounding the emergency. If a storm closure occurs while an employee is on approved leave, the employee will be treated as a working employee.

Chapter 17: Teleworking

The Ward County Human Service Zone provides Teleworking for Economic Assistance team members. The Director, in conjunction with the appropriate managers, will make Teleworking decisions for all other staff on a case-by-case basis, until or unless other policy is developed.

Economic Assistance and other Teleworking staff are expected to work during office closures.

Local Policies of the Ward County Human Service Zone

Donated Leave

This local policy is available for use by all Ward County Human Service Zone employees regardless of length of employment. The policy does not extend to interns, temporary employees, or limited term appointments.

Any Ward County Human Service Zone employee experiencing a circumstance that meets Family and Medical Leave (FML) criteria described below (see Eligibility) may request leave donations from other Ward County Human Service Zone employees.

A Ward County Human Service Zone employee may donate earned annual leave and/or sick leave to any Ward County Human Service Zone employee with an approved request for donated leave.

A Ward County Human Service Zone employee cannot receive leave from nor donate leave to anyone outside the Ward County Human Service Zone.

Eligibility

A Ward County Human Service Zone employee is eligible to receive donated leave pursuant to the following:

- a. The Zone Director determines if the request meets the defined criteria utilizing medical paperwork from a physician.
- b. The requesting Ward County Human Service Zone employee must be experiencing a circumstance that meets the Family and Medical Leave (FML) criteria described in this section.
- c. The employee is suffering or has a relative suffering from a serious health condition that makes the team member unable to work or perform any one of the essential functions of their job. Examples would include an illness, injury, impairment, or physical or mental condition that has caused or is likely to cause the employee to take leave without pay or terminate employment.

- d. A serious health condition means extreme or life threatening. It does not include conditions associated with normal pregnancy, including c-sections.
- e. A relative is defined as, and limited to, the spouse, child, stepchild, foster child, grandparent, or parent of an employee including stepparent.
- f. The requesting employee has exhausted or will soon exhaust (i.e., within 1 day of beginning leave) all their existing annual leave, sick leave, and accrued compensatory time prior to using any donated leave.
- g. The employee has abided by Ward County Human Service Zone policies regarding the use of annual, sick, and compensatory leave accruals.
- h. The employee's use of donated leave does not exceed 12 weeks (480 hours) over a twelve-month period.

Procedures

Refer to the policy located on the public drive.

Donor Conditions

A Ward County Human Service Zone employee may donate earned annual leave and/or sick leave to another Ward County Human Service Zone employee only pursuant to the following conditions:

- a. The receiving employee has exhausted, or will exhaust, all annual leave, sick leave, and compensatory time.
- b. The condition has caused, or is likely to cause, the receiving employee to go on leave without pay or terminate employment.
- c. The donating employee must retain an annual leave balance of at least forty (40) hours if choosing to donate annual leave.
- d. The donating employee must retain a sick leave balance of at least forty (40) hours if choosing to donate sick leave.

Other Conditions

Donated leave may only be used by the recipient for the purposes specified in this policy and identified in the approved request.

Donated leave is not payable in cash. Any donated leave not used by the recipient for the approved condition will be returned to the donor.

Employees may accrue annual or sick leave hours while on donated leave status. Accrued leave will be prorated based on the hours of leave without pay that were used.

All donated leave must be given voluntarily. No Ward County Human Service Zone employee may be coerced, threatened, intimidated, or financially induced into donating earned annual leave or sick leave.

Non-Weather / Non-Emergency Related Office Closures

In instances where the Ward County Commission decides to close the County offices early or grant a day off for non-weather or non-emergency related reasons, the Ward County Human Service Zone will comply with the office closure.

Voting

Ward County Human Service Zone employees may use their morning, afternoon or lunch break to vote in federal, state and local elections if the employee is working in the office and voting is taking place in the Ward County Administration Building. Voting outside of the Administration Building will require an employee to use personal time if done during the workday.

Use of Personal Vehicle

Ward County Human Service Zone employees are required to use Zone vehicles for agency business when they are available. Any exceptions must be sought in advance of the trip and approved by the worker's supervisor, with email notice provided to the accounting / budget specialist. The local Zone Use of a Personal Vehicle policy is provided during orientation.

The Ward County Human Service Zone uses a policy like the North Dakota Office of Management and Budget Policy 511 – Use of a Personal Vehicle, which is pursuant to NDCC 54-06-09. Specific to Ward County Human Service Zone:

Insurance: When an employee drives a Ward County Human Service Zone vehicle, the Zone's liability coverage is primary should an accident occur. If a Zone employee drives a personal vehicle on Zone business, the employee's personal insurance is primary. If an employee must drive a personal vehicle because no Zone vehicles are available, the Zone's liability coverage is primary. Zone employees must provide annual proof of personal vehicle liability coverage.

Mileage: The reimbursement rate for required use of personal vehicles is generally higher than the reimbursement rate for elected use of personal vehicles. Reimbursement rates are established annually by the U.S. General Services Administration (GSA); they are subject to change dependent on criteria established by the GSA. The Ward County Human Service Zone will review the GSA website semi-annually (December 31 and June 30) for rate changes and update the WCHSZ Travel Voucher to accurately reflect any changes and calculations.

When a Ward County Human Service Zone vehicle is not available and the employee must use their personal vehicle, the employee will be reimbursed for mileage in

accordance with the higher rate for Privately Owned Vehicle (POV) established by the GSA.

When a Ward County Human Service Zone vehicle is available and the employee elects to use their personal vehicle, the employee will be reimbursed for mileage in accordance with the lower rate for Privately Owned Vehicle (POV) established by the GSA.

Approvals Record

Updates ratified by Ward County Commission / Ward County HSZ Board	Date Ratified Per Commission & Zone Board Minutes	Chair
Commission		
HSZ Board		
Commission		John Fjeldahl
HSZ Board	April 16, 2024	Kristi Frederick
Commission	September 5, 2023	John Fjeldahl
HSZ Board	August 15, 2023	Kristi Frederick
Commission	June 7, 2022	James Rostad
HSZ Board	May 17, 2022	Kristi Frederick
Commission	December 1, 2020	Original Addendum
HSZ Board	December 1, 2020	Original Addendum



Planning and Zoning Dept.
701-857-6405
PO Box 5005
Minot, ND 58702-5005

DATE: May 7, 2024
TO: Ward County Board of Commissioners
FROM: Beth Pietsch, Planning and Zoning Dept.
SUBJECT: Planning and Zoning Items from Planning Commission

MEMORANDUM

Public Hearings:

1. **Tyler Erber-Outlot plat & Variance- Public Reading** (Page 4 of P & Z Packet)

Application for a **Outlot Plat and Variance** for the following described property:

Proposed Outlot 1 of the NWNW of Sec 21-157-82 Tatman Twp

The applicant is proposing to create parcel containing 4.00 acres for future rural residential and agricultural use.

Variance App: The variance is needed as the proposed parcel is in District 1. The applicant is currently living in the old farm house in the existing farm yard and farms the land in the surrounding area. After his residence on the proposed outlot is complete, the old farm house will be removed/tore down. So the new structure being brought in is a replacement to the area, not an additional structure.

Ward County zoning applies with the township and MAFB recommending approval.

Planning Commission recommends Approval of the Variance and Outlot Plat application based on finding of facts and staff recommendations.

Regular Agenda:

2. **Martin Peterson-Steffes Group- Douglas & Leona Petersen-Outlot Plat** (Page 15 of P & Z Packet)

Application for a **Outlot Plat** for the following described property:

Proposed Outlot 7&8 being a portion of Gov't Lot 7 of Sec 3-152-85
Rice Lake Twp

The applicant is proposing to create two parcels with proposed Outlot 7 containing 5.45 acres and Outlot 8 containing 25.49 acres for agricultural purposes. Ward County zoning applies, with the township recommending approval.

Planning Commission recommends Approval of the Outlot Plat based on finding of facts and staff recommendations.

3. **Warren Anderson-Outlot Plat** (Page 26 of P & Z Packet)

Application for a **Outlot Plat** for the following described property:

Proposed Outlot 45 coming out of all of Outlot 42 in the NENW Sec 14-154-82 Sundre Twp

The applicant is proposing to create a parcel containing 4.73 acres for residential use. This is a replat to include previously dedicated RoW after applicant completed the Right of Way Reversal process.

Ward County zoning applies with the township recommending approval.

Planning Commission recommends Approval of the Outlot Plat based on finding of facts and staff recommendations.

4. **Kenneth Faul-Outlot Plat** (Page 44 of P & Z Packet)

Application for a **Outlot Plat** for the following described property:

Proposed Outlot 1 being portion of Gov't lots 2 & 3 of Sec 3-151-83 Rushville Twp

The applicant is proposing to create a parcel containing 10.67 acres for future residential use.

Ward County zoning applies and Rushville is a non-organized twp.

Planning Commission recommends Approval of the Outlot Plat based on finding of facts and staff recommendations.

5. **Jerrold & Connie Schmit-Outlot Plat** (Page 53 of P & Z Packet)

Application for a **Outlot Plat** for the following described property:

Proposed Outlot 2 being all of outlot 1 and portion of NENW of Sec 20-160-87 Sauk Prairie Twp

The applicant is proposing to create a parcel containing 3.68 acres for future residential use.

Ward County zoning applies with the township recommending approval.

Planning Commission recommends Approval of the Outlot Plat based on finding of facts and staff recommendations.

Minutes of the Ward County Planning Commission

March 21, 2024

The meeting of the Ward County Planning Commission was called to order at 7:00 PM by Chairman Heller with Commissioners Evans, Fjeldahl, Hendrickson, Kibler, Livingston, and Schumaker present. Also present were Planning & Zoning Administrator Beth Pietsch, State's Attorney Roza Larson, and Secretaries Rachael Wyum and Amanda Mahlum.

Moved by Comm. Evans, seconded by Comm. Hendrickson to approve the Planning and Zoning Commission Meeting regular minutes from February 15, 2024. Roll call; all voted yes; motion carried.

Moved by Comm. Evans, seconded by Comm. Kibler to open a public hearing at 7:00 PM regarding the final recommendations for a Special Use Permit submitted by LCC Telecom-Vertical Bridge- Dennis Andreson. Roll call; all voted yes; motion carried.

Christopher Madigan from LCC Telecom spoke and stated nothing has changed.

Commissioner Podrygula entered the meeting at 7:02 PM.

Moved by Comm. Evans, seconded by Comm. Podrygula to close the public hearing at 7:03 PM regarding the final recommendations for a Special Use Permit submitted by LCC Telecom-Vertical Bridge- Dennis Andreson. Roll call; all voted yes; motion carried.

Moved by Comm. Evans, seconded by Comm. Podrygula to approve the application for a Special Use Permit submitted by LCC Telecom-Vertical Bridge-Dennis Andreson as presented for the following described property: SE¼, less S400' of the E250' of Sec 34-154-81 New Prairie Twp. For the Special Use Permit, the applicant is requesting to build a 290' wireless telecommunication tower (with 10' lighting rod) within a 100x100 foot lease area. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Kiber to place the application for an Outlot Plat and Variance submitted by Tyler Erber back on the table. Roll call; all voted yes; motion carried.

Highway Engineer, Dana Larsen entered the meeting at 7:07 PM.

A Discussion was held between Tyler Erber and Comm. Livingston.

Moved by Comm. Evans, seconded by Comm. Podrygula to approve the application for Outlot Plat and Variance submitted by Tyler Erber as presented. Roll call; all voted yes; motion carried.

At the next meeting there will be a discussion on the Notice of Meetings along with electing of the Chairman and Vice-Chairman.

Beth Pietsch is currently working on the reformatting of the Planning and Zoning document and Dana Larsen will go through and re-write the information regarding the gravel pit.

There being no further business, the meeting was adjourned at 7:15 PM.

Chairperson, Ward County Planning Commission

Attest:

Ward County Auditor, Secretary



Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT

APPLICANT INFORMATION

Name: Tyler Erber Phone: 701-509-8480
Email Address: _____
Mailing Address: 1320 170th AVE NE Glenburn, ND 58740

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): Outlot 1
Legal Description: 21-157-82
Address: (If Applicable) _____
Proposed use: _____ Existing Use: _____ Number of Lots Proposed: 1

OWNER OF RECORD INFORMATION

Name: Tyler Erber Phone: 701-509-8480
Address: 1320 170th AVE. NE Glenburn, ND 58740
Email Address: _____

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

OL the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: [Signature] Date: _____

**** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.**

OFFICIAL USE

Current Zoning: District #1 Paid: Yes / No Amount Paid: 50 Payment method/date: Cash
Date Received: 1/18/2024 Received By: B. Petersen
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____
☐ WRD rcmd sent _____ Received _____
☐ Rcdr Rvw sent _____ Received _____
☐ Staff report written _____
PC Action: _____ CC Action: _____



PLANNING & ZONING ADMINISTRATOR

Planning & Zoning Administrator
PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

VARIANCE APPLICATION \$100

APPLICANT INFORMATION

Name: Tyler ErberEmail Address: tylershop.1995@hotmail.comPhone: 701-509-8480Current Address: 1320 170th Ave NECity: GlenburnState: NDZIP Code: 58740Legal description of subject property: Proposed Outlot 1 of Sec. 21-157-82- Tatman Twp

REASON* FOR VARIANCE

☐ Exceptional shallowness of parcel☐ Oddly shaped parcel☐ Exceptional topographical conditions☐ Reasonable use of parcel is not possible☐ Unique preexisting circumstances☒ Other: District #1 - MAFB

*Financial inconvenience is NOT an exceptional hardship, thus does not qualify as a reason for a variance.

DESCRIBE THE PROPOSED PROJECT

We are requesting this variance to replace an old farm house that is within the zoned area around the Minot Air Force Base. This is a replacement home not an additional home. The proposed home would be a main single level home with a basement totalling about 3900 square feet plus a garage once complete. The house is being constructed off site & hauled in via semi. This is a shorter house than the current house on the farmstead. I am a 5th generation farmer on this land & am working hard to grow & sustain my family's legacy. I have no plans on leaving this land that has stood the test of time.

VARIANCE TO WHAT ORDINANCE

☐ Set back requirements☐ Building height☐ Square footage☐ Parking☐ Landscaping☒ Other: _____

SIGNATURES

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant:

Date:

9-21-24

OFFICIAL USE

Date Received by Staff: 2/22/2024Received by: B. PictschPaid: ☒ Yes No; Type: Cash

Staff Check List:

☐ PHN to MDN☐ PHN to Ntfn Area☐ Comment Received Y _____ N _____☐ Staff report written

PC Action:

1st Reading: 3/21

2nd Reading:

CC Action:

X _____

Date: _____



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Planning Commission Staff Report

Meeting Date: February 15th, 2024-TABLED

1st Reading: March 21st, 2024

2nd Reading: April 18th, 2024

Applicant: Tyler Erber
1320 170th Ave NE
Glenburn, ND 58740
701-509-8480

Owner: Dennis & Karen Erber

Current legal description: Portion of the NWNW Sec 21-157-82

Proposed legal description: Outlot 1 coming out a portion of the NWNW Sec. 21-157-82
Tatman Township

Address: (if applicable) N/A

Township: Tatman Township

Current Zoning: Ward County District #1

Zoning Ordinance Reference: Ward County Zoning #1

PROJECT DESCRIPTION:

The applicant is requesting to outlot parcel for future rural residential use to continue farming on the family farm.

Variance is required as parcel and new structure is located in District #1.

RECOMMENDATION:

Staff recommends approval of plat and Variance based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 1 is 4.00 acres
2. The land is currently agricultural and will be used for rural residential purposes.
3. The proposed outlot 1 has access from 170th Ave NE.

Item #: 1

Recommendations

Staff: **Approved w/conditions**

Township: **Approved w/o conditions**

Water Board: **Approved w/conditions**

MAFB: **Comments included**

4. The applicant is currently living in the old farm house in the existing farm yard and farms the land in the surrounding area. After his residence on the proposed outlot is complete, the old farm house will be removed/tore down.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is requesting to outlot parcel for rural residential use. Outlot 1 is 4.00 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

Proposed outlot 1 is located just to the east of an existing farmstead and is located off of an existing Tatman Township Road. It appears the proposed outlot does not have an existing approach and any new approached would need to be permitted through the township. I would also advise to touch base with the township to see if they have any concerns with a new approach located just to the east of two existing farmstead approaches.

*I contacted Tatman Chairman letting him know of these findings. They were aware, stated that the area was completely flat and they do not see a concern at this time.

TOWNSHIP RECOMMENDATION:

Based upon review Tatman Township has responded and the Tatman Township Board of Supervisors has recommended the plat and Variance be approved without comment or objection.

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

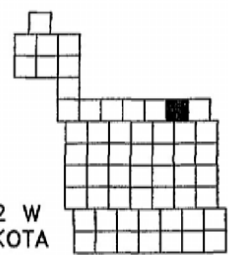
- 1. A storm water management plan may be required if the subject property:
 - has a special use permit applied for*
- 2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.*

MAFB CONSIDERATIONS:

The way I'm reading this is that Mr. Erber is buying a manufactured home as a replacement home and with the manufactured home placed on a foundation system. This seems very acceptable to me. No issues from Minot AFB on these plats or variances.

Sam Warren

Community Planner



CODE: TA



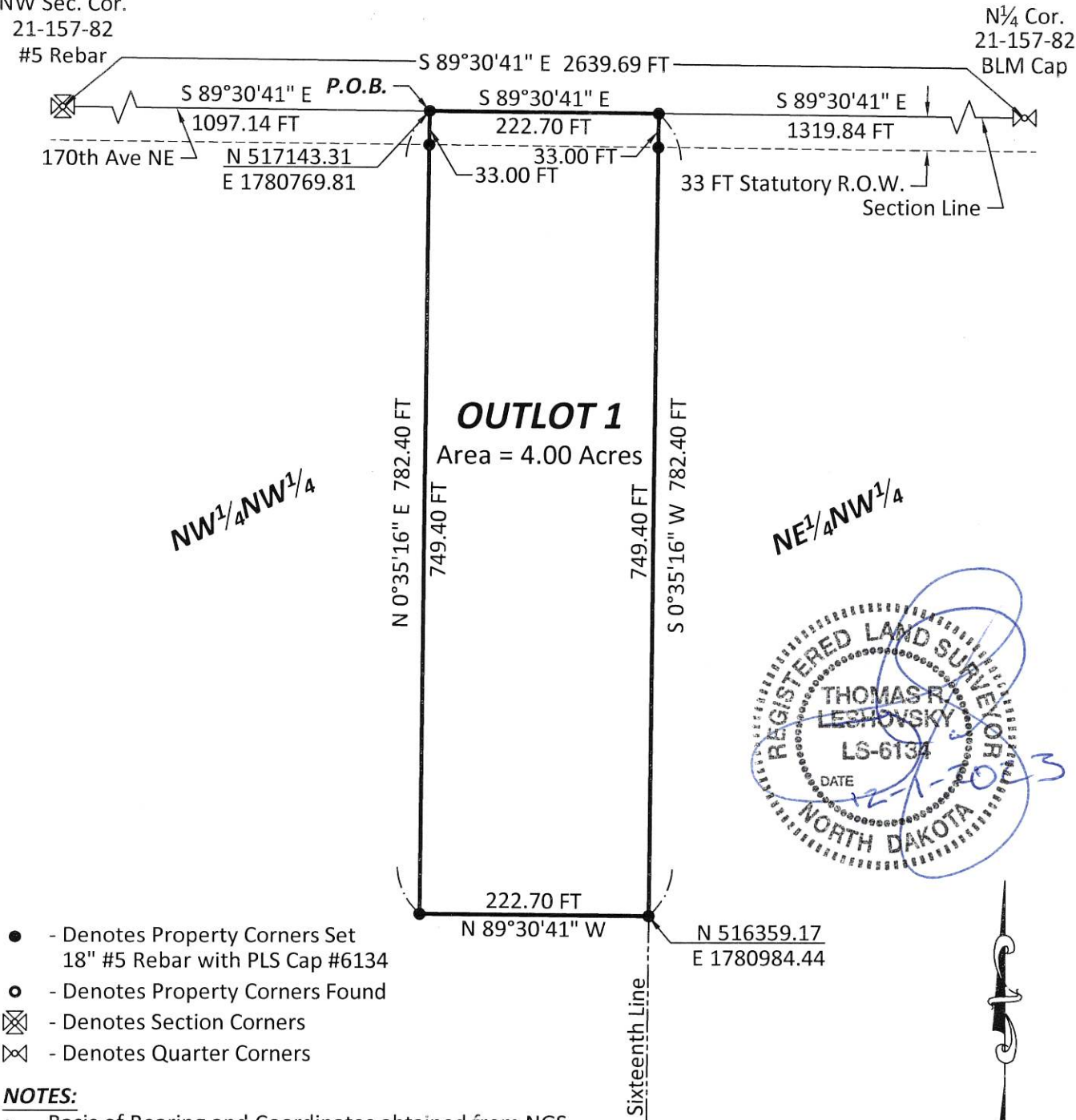
 **ACKERMAN SURVEYING
& ASSOCIATES, INC.**
*Lot Surveys - Subdivisions - Land Boundaries - Land Planning
Topographic & Construction Surveys - GPS Services*
Robby B. Ackerman, Robby L. Berard & Aaron J. Anderson
Registered Land Surveyors
6608 Highway 2 East
Minot, ND 58701
(701) 838-0786
Fax: (701) 837-1990
www.ackermansurvey.com
email: landsurvey@art.com

PLAT OF OUTLOT 1

of lying in the NW¹/₄NW¹/₄, Section 21, Township 157 N, Range 82 W

Owners Dennis & Karen Erber

NW Sec. Cor.
21-157-82
#5 Rebar



- - Denotes Property Corners Set
18" #5 Rebar with PLS Cap #6134
- - Denotes Property Corners Found
- ⊗ - Denotes Section Corners
- ⊗ - Denotes Quarter Corners

NOTES:

- Basis of Bearing and Coordinates obtained from NGS
OPUS Solution NAD 83 North Dakota North (3301) Int.
Feet.
- Bearings and Distances may vary from previous plats
due to different methods of measurement.
- Plat is subject to all prior Easements of record.

DESCRIPTION:

Outlot 1 of lying in the NW¹/₄NW¹/₄, Section 21, Township 157 N, Range 82 W described as follows:

Beginning at the Northwest Corner of Section 21, Township 157 N, Range 82 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 89°30'41" E, on the North Line, of the NW ¹/₄, of said Section 21, a distance of 1097.14 FT, to the Point of Beginning;

Thence S 89°30'41" E, on the North Line, of the NW ¹/₄, of said Section 21, a distance of 222.70 FT, to the Northeast Corner of the NW ¹/₄NW ¹/₄; Thence S 0°35'16" W, on the East Line, of the NW ¹/₄NW ¹/₄, of said Section 21, a distance of 782.40 FT; Thence N 89°30'41" W, being Parallel with the North Line, of the NW ¹/₄, of said Section 21, a distance of 222.70 FT; Thence N 0°35'16" E, being Parallel with the East Line, of the NW ¹/₄NW ¹/₄, of said Section 21, a distance of 782.40 FT, to the Point of Beginning.

Said described tract of land contains 4.00 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227

THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hands and seal this 18th day of January, 2024

Signed in the presence of
(Seal) _____
(Seal) _____
(Seal) _____

Dennis Erber
Karen Erber

STATE OF NORTH DAKOTA }ss
County of Ward
On this 18 day of January in the year 2024, before me, a Notary Public in and for said County and State, personally appeared Dennis Erber, Karen Erber

known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission Expires: _____
Margie Newman
Notary Public

MARGIE NEWMAN
Notary Public
State of North Dakota
My Commission Expires May 10, 2026

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Tyler Erber made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

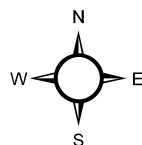
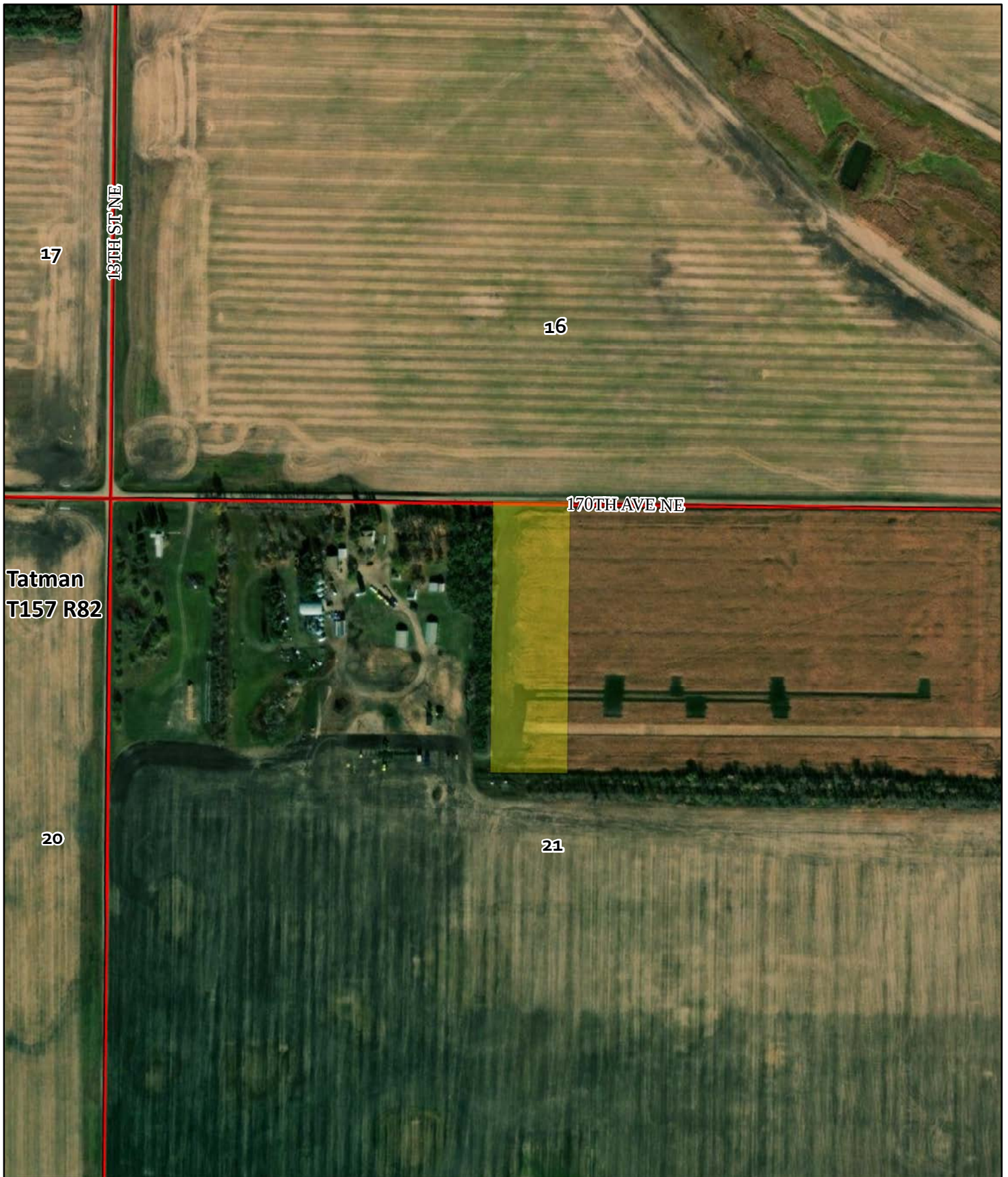
STATE OF NORTH DAKOTA }ss
County of Ward
Subscribed and sworn to before me this 15th day of December, 2023.

Kimberly J P Flaten
Notary Public
State of North Dakota
My Commission Expires May 31, 2027

Kimberly J P Flaten
Notary Public

THOMAS R. LESHOVSKY
Registered Land Surveyor
LS-6134
DATE 12-1-2023
NORTH DAKOTA

Approved _____, 20____ Approved _____, 20____



Tyler Erber
Outlot Plat Application
21-157-82
Tatman Township

Ward County Parcels

Plats Applications

0 335 670 Feet

OLI

✓ NWNW

21-157-82

DENNIS & KAREN ERBER

Recorders Outlot Plat Checklist:

Property Outlot coming out of
looks to be correct

YES

NO

Signed by parties we show on deed

YES

NO

Doc #

2920541

Signed by Surveyor

YES

NO

Notarized (signer(s) & surveyor)

YES

NO

Surveyor's Seal on drawing on front
And on back with signatures

YES

NO

Outlot Number Available

YES

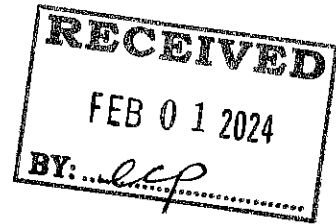
NO

Additional Comments:

- NOTARY STAMP MARGIE NEWMAN
EXPIRES - IS THE DATE CLEAR ON ORIGINAL PLAT?
ON

Final Recorder Review

Dan Ritchie 1/24/24 Date



Township Board Plat Recommendation

TO: Board of Ward County Commissioners

The Tatman Township Board, Ward County, North Dakota has reviewed the plat for which Tyler Erber, have requested approval.

The plat is described as:

Proposed Outlot 1 port of NWNW Sec 21-157-82, Tatman Township

It is the conclusion of the Township Board of Supervisors that:

☒ the plat be approved

☐ the plat not be approved, because _____

Comments or suggestions for amendment: _____

Signed: _____

Chairman Tatman Township Board of Supervisors

Date: _____

1/31/24

**Planning/Zoning Office**

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT**APPLICANT INFORMATION**

Name: Martin Peterson

Phone: 320 905 5325

Email Address: martin.peterson@steffesgroup.com

Mailing Address: 14083 51st Street NW, Williston, ND 58801

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): Outlot 7 & Outlot 8

Rice Lake Twp

Legal Description: Gov't Lot 7, Section 3, T152N, R85W, 5th P.M., Ward County, ND

Address: (If Applicable)

Proposed use: AG

Existing Use: AG

Number of Lots Proposed: 2

OWNER OF RECORD INFORMATION

Name: Douglas Petersen & Leona Petersen c/o Randall Petersen

Phone:

Address: 605 19th Avenue SE Apt. C, Minot, ND 58701

Email Address:

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

3r party executor by court order

SIGNATURE☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant:

Date:

**** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.**

OFFICIAL USE

Current Zoning: Rural 1 Ag	Paid: Yes/ No	Amount Paid: 100.-	Payment method/date: CC 3/15/2024
Date Received: 3/15/2024	Received By: B. Pietsch		
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____ ☐ WRD rcmd sent _____ Received _____ ☐ Rcdr Rvw sent _____ Received _____ ☐ Staff report written	PC Action: April 18:		CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

**Planning Commission
Staff Report**

Item #: 2

Recommendations

Staff: Approved w/conditions

Township: Approved w/o conditions

Water Board: Approved w/conditions

Meeting Date: April 18th, 2024

Applicant: Doug & Leona Petersen c/o Martin Peterson-Steffes Group
14083 51st St NW
Williston, ND 58801
320-905-5325

Owner: Doug & Leona Petersen

Current legal description: Portion of Gov't lot 7 of Sec 3-152-85

Proposed legal description: Outlot 7 & 8 coming out of a portion of Gov't lot 7 of Sec 3-152-85 Rice Lake Township

Address: (if applicable) N/A

Township: Rice Lake Township

Current Zoning: Rural/Ag

Zoning Ordinance Reference: Ward County Zoning #2

PROJECT DESCRIPTION:

The applicant is requesting to outlot parcel for agricultural use.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 7 is 5.45 acres and Outlot 8 is 25.49 acres.
2. The land is currently agricultural.
3. The proposed outlots have access from Rice Lake Road.

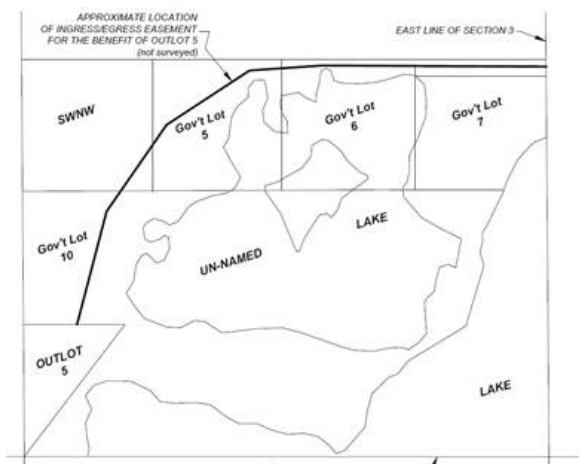


PLANNING AND ZONING CONSIDERATIONS:

The applicant is requesting to outlot parcels for agricultural use. Proposed Outlot 7 is 5.45 acres and Outlot 8 is 25.49 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

It should be noted that there is an access easement on the proposed outlot 7 for access to outlot 5



TOWNSHIP RECOMMENDATION:

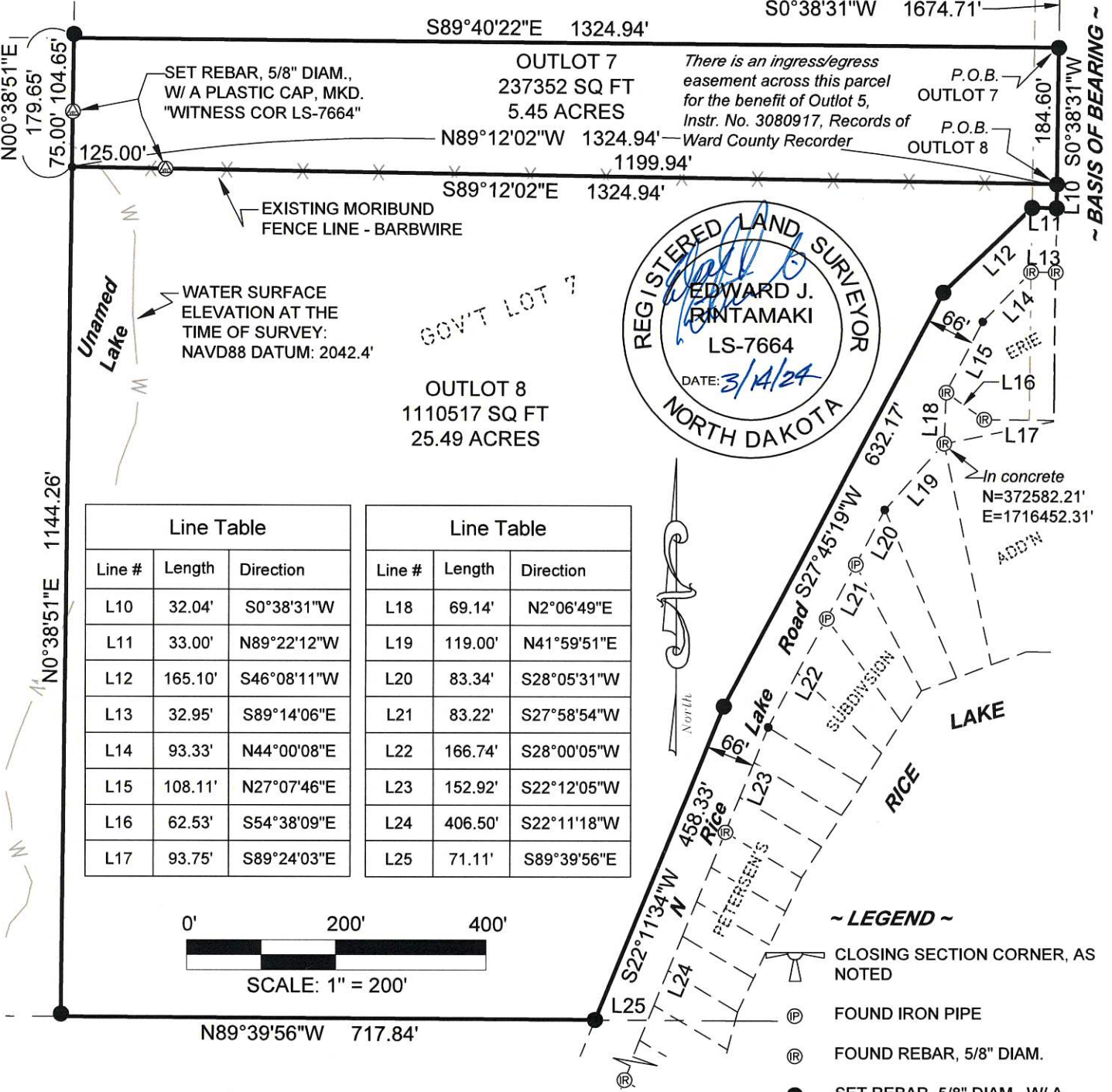
Based upon review Rice Lake Township has responded and the Rice Lake Township Board of Supervisors has recommended the plat be approved without comment or objection.

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

- 1. A storm water management plan may be required if the subject property:
- has a special use permit applied for*
- 2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.*
- 3. Development of properties adjacent to Rice Lake should meet Ward County minimum elevation guidelines to account for the natural overflow elevation of Rice Lake and for wave run-up.*

OUTLOTS 7 & 8
SITUATE IN GOV'T LOT 7, SEC. 3, T152N, R85W, 5TH P.M.,
WARD COUNTY, NORTH DAKOTA



~ BASIS OF BEARING ~
THE BASIS OF BEARING FOR THIS SURVEY IS NAD 83, NORTH DAKOTA STATE PLANE COORDINATES, NORTH ZONE 3301, USFT
POINT OF ORIGIN: NDMax
LAT 47°49'37.03345"N;
LONG 101°17'42.96375"W
HEIGHT: 2077.061'
NAVD88 DATUM CONVERTED TO NGVD29 DATUM
COMBINED SCALE FACTOR: 0.999845139
GROUND DISTANCES SHOWN

~ SURVEYOR'S CERTIFICATE ~
I, EDWARD J RINTAMAKI, A REGISTERED LAND SURVEYOR WITH 49TH LATITUDE LAND SURVEY, LLC, DO HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION DURING THE MONTH OF JANUARY, 2024, AND THIS PLAT IS A CORRECT REPRESENTATION OF THAT SURVEY SHOWN HEREON, AND THAT THE MONUMENTS ARE PLACED AS SHOWN, AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NORTH DAKOTA.

EDWARD J RINTAMAKI
REGISTERED LAND SURVEYOR NO. LS-7664
STATE OF NORTH DAKOTA
49TH LATITUDE LAND SURVEY, LLC

3/14/24
DATE

OUTLOTS 7 & 8

SITUATE IN GOV'T LOT 7, SEC. 3, T152N, R85W, 5TH P.M.,
WARD COUNTY, NORTH DAKOTA

~ BOUNDARY DESCRIPTION - OUTLOT 7 ~

A TRACT OF LAND, BEING A PORTION OF THE GOV'T LOT 7, SECTION 3, TOWNSHIP 152 NORTH, RANGE 85 WEST, 5TH PRINCIPAL MERIDIAN, WARD COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHEAST CORNER OF SECTION 3, MONUMENTED WITH AN ORIGINAL STONE;

THENCE SOUTH 00°38'31" WEST, A DISTANCE OF 1674.71 FEET, TO THE NORTHEAST CORNER OF GOVERNMENT LOT 7, MONUMENTED WITH A REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664"; THE POINT OF BEGINNING;

THENCE AROUND THE SUBJECT PARCEL, IN A CLOCKWISE MANNER, THE FOLLOWING FOUR (4) COURSES;

1. SOUTH 00°38'31" WEST, A DISTANCE OF 184.60 FEET, TO A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
2. THENCE NORTH 89°12'02" WEST, A DISTANCE OF 1324.94 FEET, TO THE WEST BOUNDARY LINE OF GOVERNMENT LOT 7;
3. THENCE ALONG THE WEST BOUNDARY LINE OF GOVERNMENT LOT 7, NORTH 00°38'51" WEST, A DISTANCE OF 179.65 FEET, TO THE NORTH BOUNDARY LINE OF GOVERNMENT LOT 7, MONUMENTED WITH A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
4. THENCE SOUTH 89°40'22" EAST, A DISTANCE OF 1324.94 FEET, TO THE POINT OF BEGINNING, CONTAINING 5.45 ACRES, OF LAND, MORE OR LESS;

HEREAFTER TO BE KNOWN AS OUTLOT 7, SITUATE IN GOV'T LOT 7, SECTION 3, T152N, R85W, 5TH P.M., WARD COUNTY, NORTH DAKOTA.

SUBJECT TO: ANY EXISTING RIGHTS OF WAY, EASEMENTS, COVENANTS, CONDITIONS, RIGHTS, RESERVATIONS, RESTRICTIONS, ENCUMBRANCES OR APPLICABLE SUBDIVISION, BUILDING AND ZONING ORDINANCES AND USE REGULATIONS, OF RECORD OR IN VIEW.

~ BOUNDARY DESCRIPTION - OUTLOT 8 ~

A TRACT OF LAND, BEING A PORTION OF THE GOV'T LOT 7, SECTION 3, TOWNSHIP 152 NORTH, RANGE 85 WEST, 5TH PRINCIPAL MERIDIAN, WARD COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHEAST CORNER OF SECTION 3, MONUMENTED WITH AN ORIGINAL STONE;

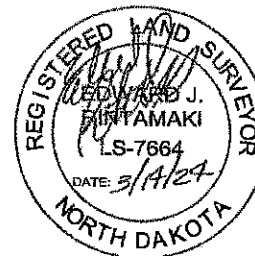
THENCE SOUTH 00°38'31" WEST, A DISTANCE OF 1859.31 FEET, TO A REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664"; THE POINT OF BEGINNING;

THENCE AROUND THE SUBJECT PARCEL, IN A CLOCKWISE MANNER, THE FOLLOWING EIGHT (8) COURSES;

1. SOUTH 00°38'31" WEST, A DISTANCE OF 32.04 FEET, TO THE NORTH RIGHT OF WAY LINE OF NORTH RICE LAKE ROAD, MONUMENTED WITH A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
2. THENCE ALONG THE SAID RIGHT OF WAY LINE, NORTH 89°22'12" WEST, A DISTANCE OF 33.00 FEET, TO A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
3. THENCE SOUTH 46°08'11" WEST, A DISTANCE OF 165.10 FEET, TO A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
4. THENCE SOUTH 27°45'19" WEST, A DISTANCE OF 832.17 FEET, TO A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
5. THENCE SOUTH 22°11'34" WEST, A DISTANCE OF 458.33 FEET, TO THE SOUTH BOUNDARY LINE OF GOVERNMENT LOT 7, MONUMENTED WITH A SET REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
6. THENCE ALONG THE SOUTH BOUNDARY LINE OF GOVERNMENT LOT 7, NORTH 89°39'56" WEST, A DISTANCE OF 717.84 FEET, TO THE SOUTHWEST CORNER OF GOVERNMENT LOT 7, MONUMENTED WITH A REBAR, 5/8 INCH DIAMETER, WITH A PLASTIC CAP, MARKED "EJR LS-7664";
7. THENCE ALONG THE WEST BOUNDARY LINE OF GOVERNMENT LOT 7, NORTH 00°38'51" EAST, A DISTANCE OF 1144.26 FEET;
8. THENCE SOUTH 89°12'02" EAST, A DISTANCE OF 1324.94 FEET, TO THE POINT OF BEGINNING, CONTAINING 25.49 ACRES, OF LAND, MORE OR LESS;

HEREAFTER TO BE KNOWN AS OUTLOT 8, SITUATE IN GOV'T LOT 7, SECTION 3, T152N, R85W, 5TH P.M., WARD COUNTY, NORTH DAKOTA.

SUBJECT TO: ANY EXISTING RIGHTS OF WAY, EASEMENTS, COVENANTS, CONDITIONS, RIGHTS, RESERVATIONS, RESTRICTIONS, ENCUMBRANCES OR APPLICABLE SUBDIVISION, BUILDING AND ZONING ORDINANCES AND USE REGULATIONS, OF RECORD OR IN VIEW.



	13046 74th Street NW Alamo, ND 58830 Contact: 701.580.2651 www.49latitudelandsurvey.net		FILE NAME 23_136 Peterson Boundary_SURVEY.DWG	
	SCALE 200 Ft/In		DATE 03/14/24	DRAWN BY EJR
	JOB 23_136		REVISION 1/1	SHEET 2/3
	Prepared for: Doug & Leona Petersen			

OUTLOTS 7 & 8
SITUATE IN GOV'T LOT 7, SEC. 3, T152N, R85W, 5TH P.M.,
WARD COUNTY, NORTH DAKOTA

~ OWNER'S CERTIFICATION ~

THE UNDERSIGNED, REFEREE APPOINTED BY THE DISTRICT COURT, NORTH CENTRAL JUDICIAL DISTRICT, CASE NO. 51-2022-CV-00595, ORDER TO CONVEY DESCRIBED PROPERTY, IN ACCORDANCE WITH THE PROVISIONS OF THE NORTH DAKOTA CENTURY CODE, SITUATE IN WARD COUNTY, NORTH DAKOTA, HAS CAUSED TO BE MADE THE WITHIN AND FOREGOING PLAT OF SAID LAND, WITH THE LOTS AS HEREIN DESCRIBED, AND HAS CAUSED THE SAME TO BE PLACED ON RECORD, AS PROVIDED BY LAW.

IN TESTIMONY WHEREOF, THE SAID OWNERS HAVE HEREUNTO SET THEIR HAND AND SEAL THIS ____ DAY OF _____, IN THE YEAR 20____.

MARTIN PETERSON, COURT APPOINTED REFEREE

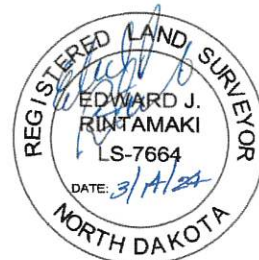
DATE

BE IT KNOWN ON THIS ____ DAY OF _____, IN THE YEAR 20____, BEFORE ME PERSONALLY APPEARED MARTIN PETERSON, KNOWN TO ME TO BE THE PERSON WHO IS DESCRIBED IN THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME AND WHO EXECUTED THE SAME.

STATE OF NORTH DAKOTA)
):SS
COUNTY OF WARD)

MY COMMISSION EXPIRES: _____

~ WARD COUNTY RECORDER ~



 LATITUDELANDSURVEY® <i>Prepared for: Doug & Leona Petersen</i>	13046 74th Street NW Alamo, ND 58830 Contact: 701.580.2651 www.49latitudelandsurvey.net	FILE NAME 23_136 Peterson Boundary_SURVEY.DWG		
		SCALE 200 Ft/In	DATE 03/14/24	DRAWN BY EJR
		JOB 23_136	REVISION 1/1	SHEET 3/3



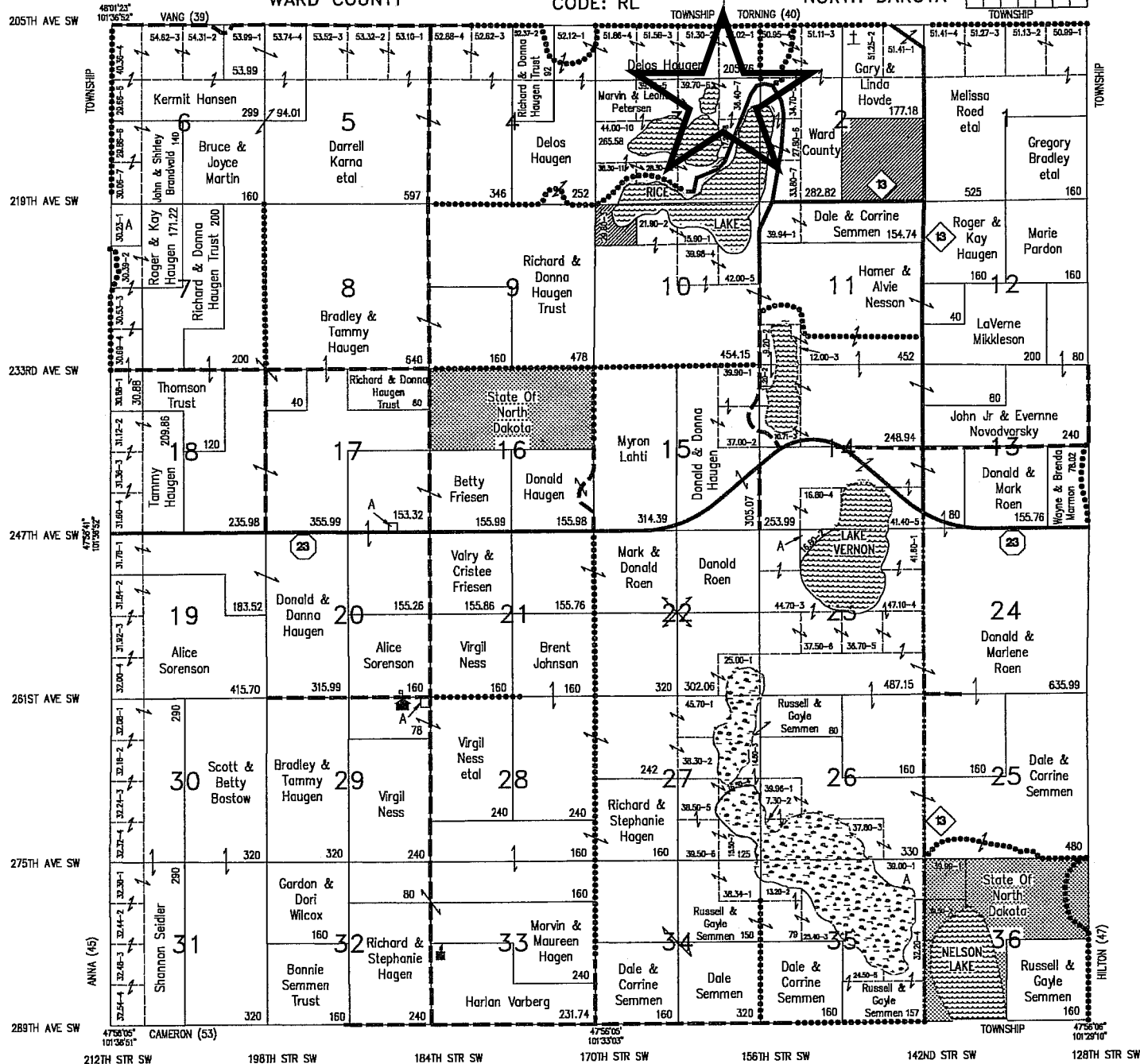
MAP OF RICE LAKE

TOWNSHIP: 152 N
WARD COUNTY

MIDLAND ATLAS COMPANY LLC COPYRIGHT 2011

CODE: RL

RANGE: 85 W
NORTH DAKOTA

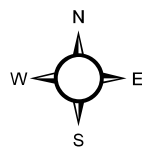
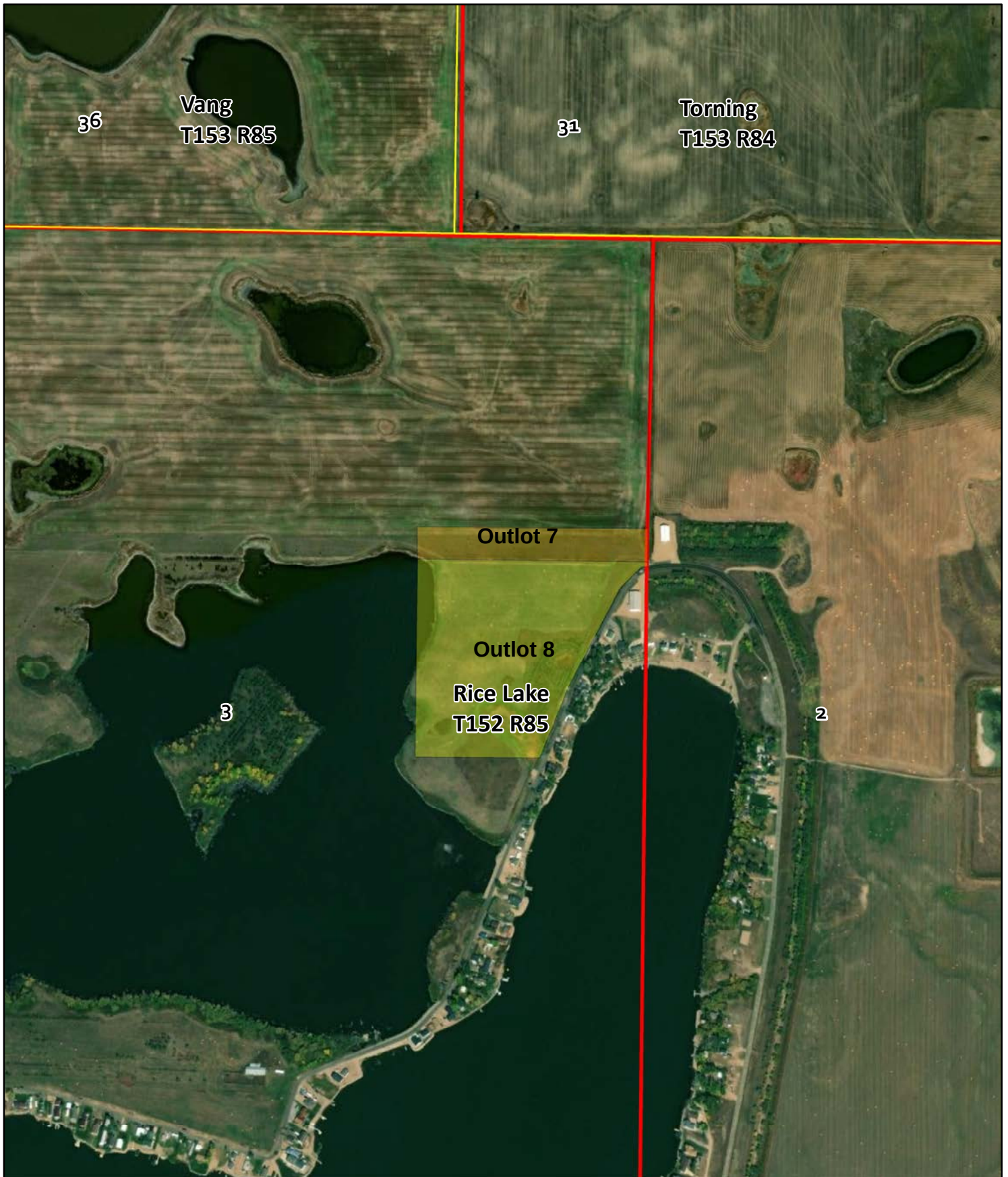


SEE LETTERED SMALL TRACTS DIRECTORY FOLLOWING TOWNSHIP MAPS

EXCAVATING INC.
ALL TYPES OF EXCAVATING
COMMERCIAL/MUNICIPAL
Certified Tank Removal & Installation
Excavating - Grading/Fill
Gravel/Crushed Asphalt
Water/Sewer - Septic Systems
Basements - Trucking
Demolition - Landscaping
Email: mailbox@excavatinginc.com
5820 Hwy 2 East, Minot, ND
(701) 839-1817 (701) 277-1884

Hovde Insurance Agency
Car - Home - Commercial - Health - Life - Disability
Long Term Care - State Farm Bank
Darrel V. Hovde, Agent
111 11th Ave SW - PO Box 1866
Minot, ND
(Next to Town's Supercenter Bldg-4th fl.)
(701) 852-2757 - Res. (701) 838-5679 - Fax: (701) 852-3320

ACKERMAN SURVEYING & ASSOCIATES, INC.
Lot Surveys - Subdivisions - Land Boundaries - Land Planning
Topographic & Construction Surveys - GPS Services
Rolly B. Ackerman, Robby L. Berard & Aaron J. Anderson
Registered Land Surveyors
6008 Highway 2 East
Minot, ND 58701
(701) 838-0786
www.ackermansurvey.com
email: landsurvey@arc.com

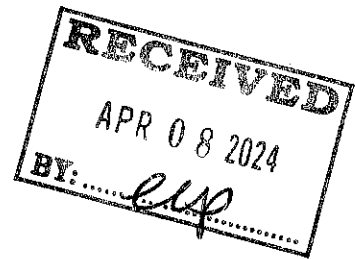


Leona & Doug Petersen
c/o Steffes Group
Outlot Plat Application
Sec 3-152-85
Rice Lake Township

 Ward County Parcels

 PlatsApplications

0 650 1,300
Feet



Township Board Plat Recommendation

TO: Board of Ward County Commissioners

The Rice Lake Township Board, Ward County, North Dakota has reviewed the plat for which Peterson c/o Steffes Group, have requested approval.

The plat is described as:

Proposed Outlot 7 & 8 port of Gov't lot 7 Sec 3-152-85, Rice Lake Township

It is the conclusion of the Township Board of Supervisors that:

☒ the plat be approved

☐ the plat not be approved, because _____

Comments or suggestions for amendment: _____

Signed: [signature]
Chairman Rice Lake Township Board of Supervisors

Date: 4-1-24

MARTINI
PETERSON

600 Lot 7
SENE

3-152-85

Recorders Outlot Plat Checklist:

Property Outlot coming out of
looks to be correct

☒ YES

NO

Signed by parties we show on deed

YES

NO - NO SIGNATURE

Doc # MARTIN

ORCSA - 3080051

MARTIN PETERSON

Signed by Surveyor

☒ YES

NO

Notarized (signer(s) & surveyor)

YES

☒ NO

Surveyor's Seal on drawing on front
And on back with signatures

☒ YES

NO

Outlot Number Available

☒ YES

NO

Additional Comments:

Final Recorder Review D. Ritchie 4-4-24 Date



Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT

APPLICANT INFORMATION

Name: <u>Warren Anderson</u>	Phone: <u>701-240-2047</u>
Email Address:	
Mailing Address: <u>6751 66th AVE SE Minot, ND 58701</u>	

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): <u>Outlot 45 Sec. 14-154-82 Sundre TWP</u>		
Legal Description: <u>Being all of otl 42 in NENW 14-154-82</u>		
Address: (If Applicable)		
Proposed use: <u>residential</u>	Existing Use: <u>residential</u>	Number of Lots Proposed: <u>1</u>

OWNER OF RECORD INFORMATION

Name: <u>Warren Anderson</u>	Phone: <u>701-240-2047</u>
Address: <u>6751 66th AVE SE Minot, ND 58701</u>	
Email Address:	

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: <u>[Signature]</u>	Date: <u>2/21/24</u>
--	----------------------

** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.

OFFICIAL USE

Current Zoning: <u>District #6</u>	Paid: ☒ Yes / ☐ No	Amount Paid: <u>50 -</u>	Payment method/date: <u>Cash 2/26/2024</u>
Date Received: <u>2/26/2024</u>	Received By: <u>B. Patsch</u>		
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____ ☐ WRD rcmd sent _____ Received _____ ☐ Rcdr Rvw sent _____ Received _____ ☐ Staff report written	PC Action: <u>April 18th</u>		CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

**Planning Commission
Staff Report**

Item #: 3

Recommendations

Staff: Approved w/conditions

Township: Approved w/o conditions

Water Board: Approved w/conditions

Meeting Date: April 18, 2024

Applicant: Warren Anderson
6751 66th Ave SE
Minot, ND 58701
701-240-2047

Owner: Warren & Wendy Anderson

Current legal description: Being all of Outlot 42 in the NENW of 14-154-82

Proposed legal description: Outlot 45 being all of Outlot 42 in the NENW of 14-154-82 Sundre Township

Address: (if applicable) 6751 66th Ave SE, Minot, ND 58701

Township: Sundre Township

Current Zoning: Rural Residential

Zoning Ordinance Reference: Ward County Zoning #6

PROJECT DESCRIPTION:

The applicant is requesting to outlot parcel for rural residential use and to include vacated road dedication in parcel.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 45 is 4.73 acres
2. The land is currently used as rural residential purposes and will continue to do so.
3. The proposed outlot 45 has access from 66th Ave SE.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is requesting to outlot parcel for rural residential use. Outlot 45 is 4.73 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

Replat of right-of-way reversal, previously approved by the Ward County Commission. One item of note, there is no longer any Right-of-Way for the existing township road and the road would fall under public roads by prescription, NDCC 24-07-01

TOWNSHIP RECOMMENDATION:

Based upon review Sundre Township has responded and the Sundre Township Board of Supervisors has recommended the plat be approved without comment or objection.

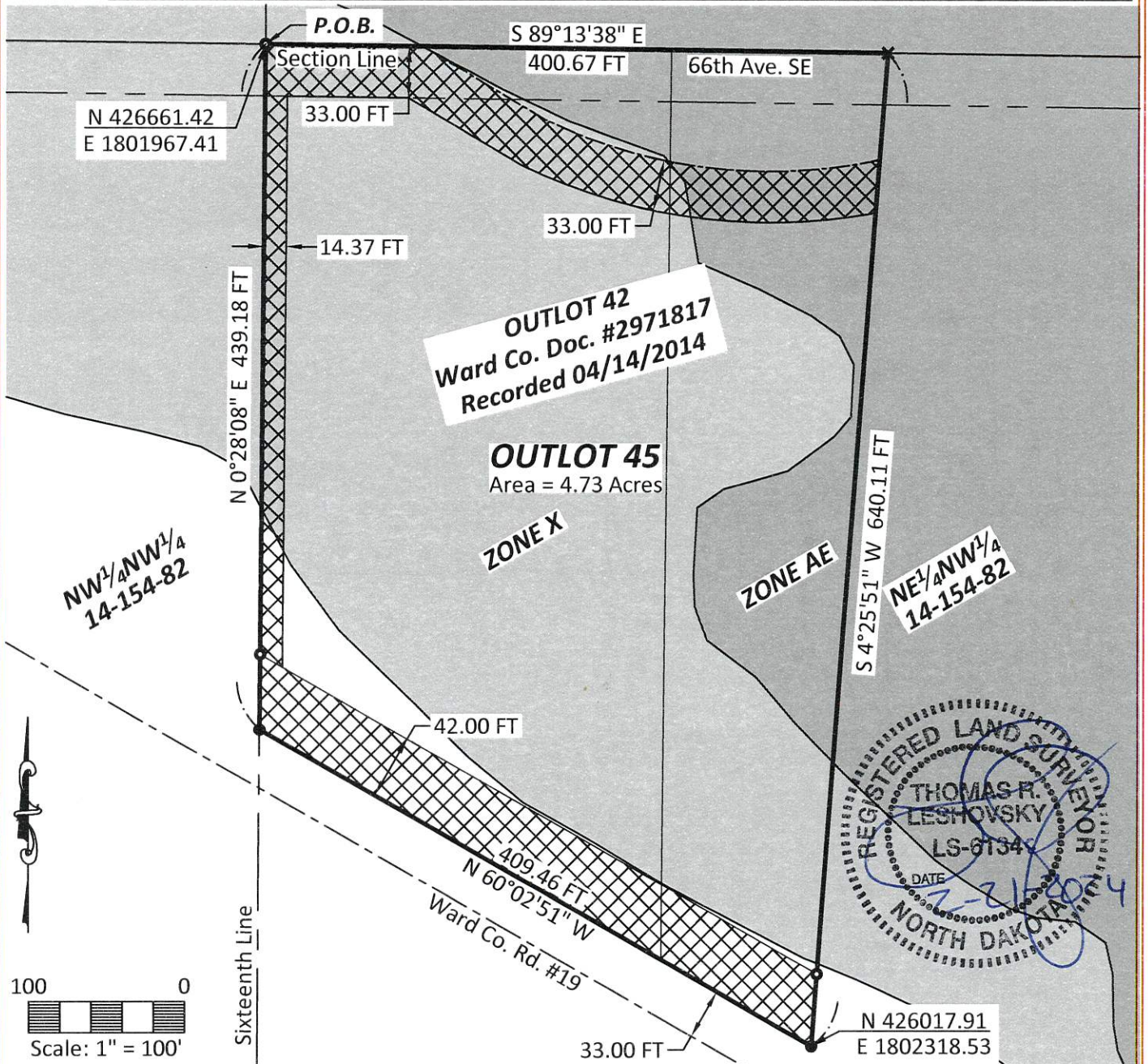
WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

- 1. A storm water management plan may be required if the subject property:*
 - has a special use permit applied for*
- 2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.*

PLAT OF OUTLOT 45

being a all of Outlot 42
of lying in the NE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 14, Township 154 N, Range 82 W
Owners Warren J. & Wendy S. Anderson



- - Denotes Property Corners Set 18" #5 Rebar with PLS Cap #6134
- - Denotes Property Corner Found
- x - Denotes Traverse Point
- ⊗ - Denotes Road Dedication Vacated by Ward County Document #3071396 Recorded 01/09/2023
Area = 0.83 Acres

NOTES:

- Plat is subject to all prior Easements of Record.
- Bearings and Distances may vary from previous plats due to different methods of measurement.
- State Plane Coordinates shown are North Dakota (North Zone) NAD83 U.S. Survey Feet. NGS OPUS Solution was used to establish coordinates.
- Flood Information obtained off of FEMA FIRM Map Number 38101C0820D, Effective Date: January 19, 2000.

DESCRIPTION:

being a all of Outlot 42
Outlot 45 of lying in the NE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 14, Township 154 N, Range 82 W described as follows:
Beginning at the Northwest Property Corner of Outlot 42, a Plat being on file at the Ward County Recorder's Office, lying in the NE $\frac{1}{4}$ NW $\frac{1}{4}$, of Section 14, Township 154 N, Range 82 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 89°13'38" E, on the North Line, of said NE $\frac{1}{4}$ NW $\frac{1}{4}$, a distance of 400.67 FT, to the Northeast Property Corner of said Outlot 42; Thence S 0°25'51" W, on the East Property Line of said Outlot 42, a distance of 640.11 FT, to a Point being on the North Right of Way Line of Ward Co. Rd. #19; Thence N 60°02'51" W, on the said North Right of Way Line of Ward Co. Rd. #19, a distance of 409.46 FT, to a Point being on the West Line, of said NE $\frac{1}{4}$ NW $\frac{1}{4}$; Thence N 0°28'08" E, on the West Line, of said NE $\frac{1}{4}$ NW $\frac{1}{4}$, a distance of 439.18 FT, to the Point of Beginning.

Said described tract of land contains 4.73 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227

THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hand S and seal this 22nd day of February, 2024

Signed in the presence of
(Seal)

(Seal)

(Seal)

STATE OF NORTH DAKOTA } ss

County of Ward

On this 22nd day of February in the year 2024, before me, a Notary Public in and for said County and State, personally appeared

Warren J and Wendy S. Anderson
known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission Expires:

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2027

Notary Public

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Warren Anderson made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA } ss

County of Ward

Subscribed and sworn to before me this 21st day of February, 2024.

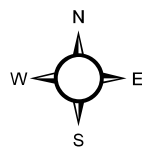
KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2027

Notary Public

My Commission Expires:

Approved _____, 20____

Approved _____, 20____



Warren Anderson
Outlot Plat Application
14-154-82
Sundre Township

 Ward County Parcels

 PlatsApplications

0 170 340
Feet





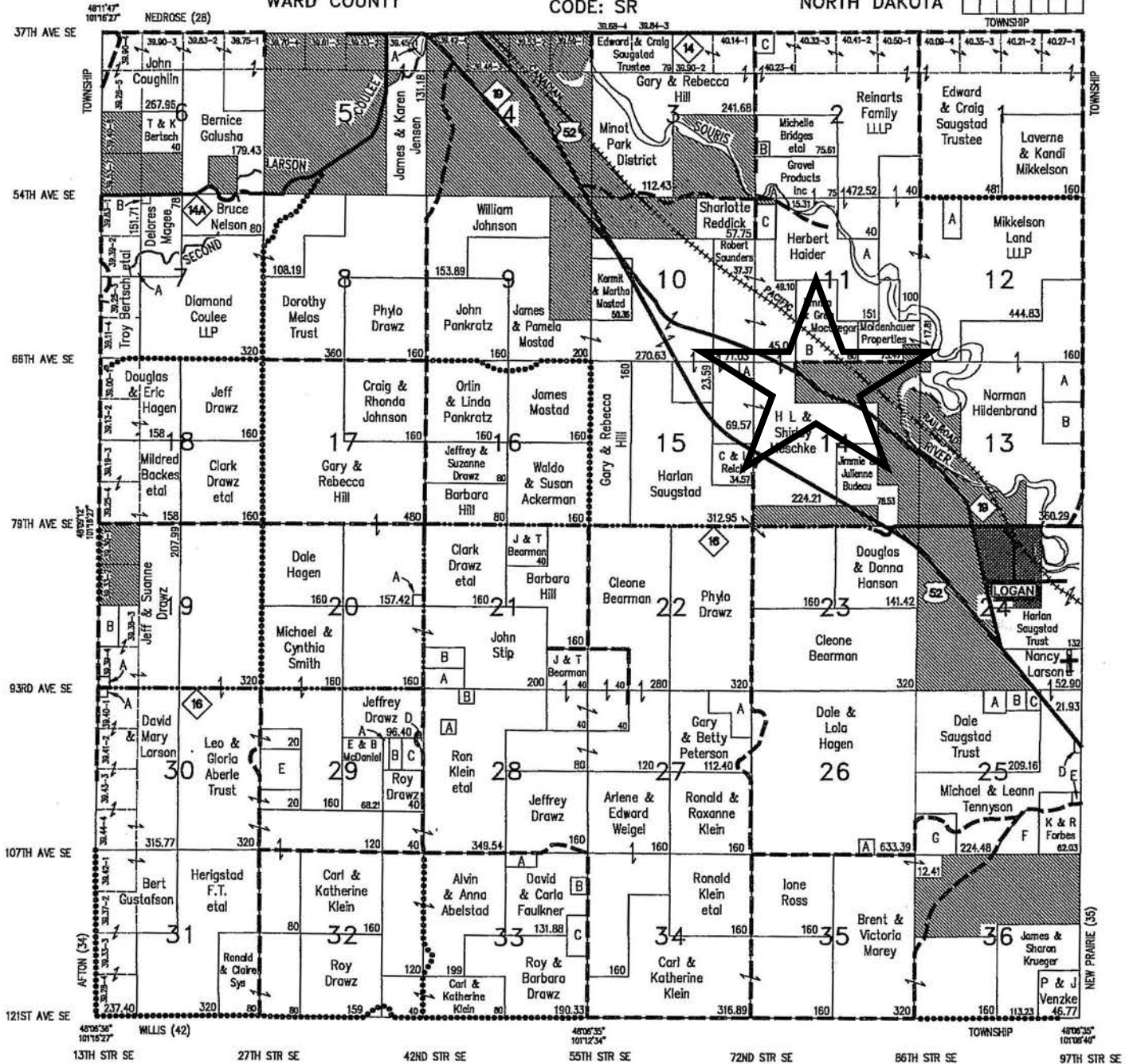
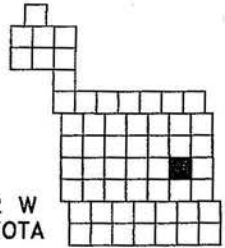
MAP OF SUNDRE

TOWNSHIP: 154 N
WARD COUNTY

MIDLAND ATLAS COMPANY LLC COPYRIGHT 2011

CODE: SR

RANGE: 82 W
NORTH DAKOTA



SEE LETTERED SMALL TRACTS DIRECTORY FOLLOWING TOWNSHIP MAPS

EXCAVATING INC.
ALL TYPES OF EXCAVATING
COMMERCIAL/MUNICIPAL
Excavating - Grading/Fill
Gravel/Crushed Asphalt
Water/Sewer - Septic Systems
Basements - Trucking
Demolition - Landscaping
Email: mailbox@excavatinginc.com
5820 Hwy 2 East, Minot, ND
(701) 839-1817 (701) 277-1884

Hovde Insurance Agency
Car - Home - Commercial - Health - Life - Disability
Long Term Care - State Farm Bank
Darrel V. Hovde, Agent
111 11th Ave SW - PO Box 1806
Minot, ND
(Next to Todd's Supercenter Ride-R-Shop)
(701) 852-2757 - Res. (701) 838-5679 - Fax: (701) 852-3320

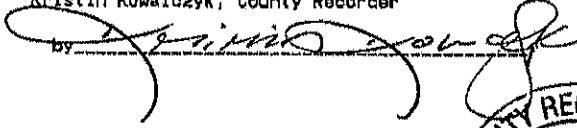
ACKERMAN SURVEYING & ASSOCIATES, INC.
Let Surveys - Subdivisions - Land Boundaries - Land Planning
Topographic & Construction Surveys - GPS Services
Rolly B. Ackerman, Robby L. Berard & Aaron J. Anderson
Registered Land Surveyors
6008 Highway 2 East, Minot, ND 58701
(701) 838-0786 Fax: (701) 837-1990
www.ackermansurvey.com email: landsurvey@art.com

3070103

11/18/2022 10:52:22 AM Page: 1 of 3 \$0.00
RIGHT OF WAY REVERSAL WARD COUNTY RECORDER
Kristin Kowalczyk, County Recorder Ward, ND



Recorder's Office, Ward, ND 11/18/2022 10:52:22 AM
I certify that this instrument was filed for record this date.
Kristin Kowalczyk, County Recorder

by 

3070103



Outlot Right of Way Reversal

In accordance with an amendment to Ward County Home Rule Charter, the Outlot will be amended as indicated in the Ward County Commission minutes attached.

Legal Description: Outlot 42 of 14-154-82

Approved at the Ward County Commission meeting on October 18, 2022

Marginal # 2971817

3071396

01/09/2023 11:18:36 AM Page: 1 of 8 \$0.00
RIGHT OF WAY REVERSAL WARD COUNTY RECORDER
Kristin Kowalczyk, County Recorder Ward, ND





Recorder's Office

Dedicated Right-of-Way Reversal Comments

 PIN: SR140990000420

Recorder's Office

This outlot has multiple right of ways. Recommendation is to reverse all back to the original 33' statutory right of way. This would result in an addition of 0.77 acres returned back to the landowner.

Reviewed By: Kristin Kowalczyk

Title: County Recorder

Date: 08/16/2022

Highway Department

The dedicated right of way on the west side of the plat and along the north boundary can be reversed back to the landowner. The additional 42 feet of right of way dedicated along County Road 19 can be reversed back to the landowner as well. Acres that can be given back total 0.77 acres. Acres were never reduced down when ROW was dedicated from tax roll. There is a correction on acreage that was discovered after the approval process. See attached documentation.
Correction on acreage is below.

Reviewed By: Travis Schmit

Title: Asst. Co. Engineer

Date: 09/01/2022

Township

Sent email informing township of application. 9/13/2022

Reviewed By:

Title:

Date:

Commission

Meeting Date:

- ☒ 1. Outlot 42 in Section 14, Township 154, Range 82 has 4.34 acres of land currently being taxed and there is 0.77 acres of dedicated ROW. Total acres to be accessed once reversal is complete is 4.34 acres and will be the total acres of ownership. Total acres of ownership is corrected to 4.72.
- ☐ 2. _____ setback shown on Outlot _____ in Section _____, Township _____, Range _____ for all intent purposes is considered erroneous.
- ☐ 3. Outlot _____ has an area of special interest for ROW to be acquired. It's recommended that the Highway Department reach out to the respective landowner(s) as this is a previously completed road project.

Kristin Kowalczyk, Ward County Recorder, appeared to present a Memorandum regarding Right of Way Reversal applications.

Applications 1 and 2 are from Rick Haugen, Outlot 12, Section 13-155-85 and Outlot 10, Section 13-155-85.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve applications and reduce the dedicated ROW way to what the applications state. Roll call; all voted yes; motion carried.

Application 3 is from David and Nancy Peterson, Outlot 1, Section 19-153-83.

Moved by Comm. Weppier, seconded by Comm. Anderson to approve the dedicated right of way reversal. Roll call; all voted yes; motion carried.

Application 4 is from Trevor Tranby, Outlot 15, Section 34-156-84.

Moved by Comm. Weppier, seconded by Comm. Pietsch to approve the dedicated right of way reversal. Roll call; all voted yes; motion carried.

Application 5 is from Larry Stone, Outlot 1, Section 9-157-81.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve the dedicated right of way reversal. Roll call; all voted yes; motion carried.

Application 6 is from Warren Anderson, Outlot 42, Section 14-154-82.

Moved by Comm. Weppier, seconded by Comm. Anderson to approve the dedicated right of way reversal. Roll call; all voted yes; motion carried.

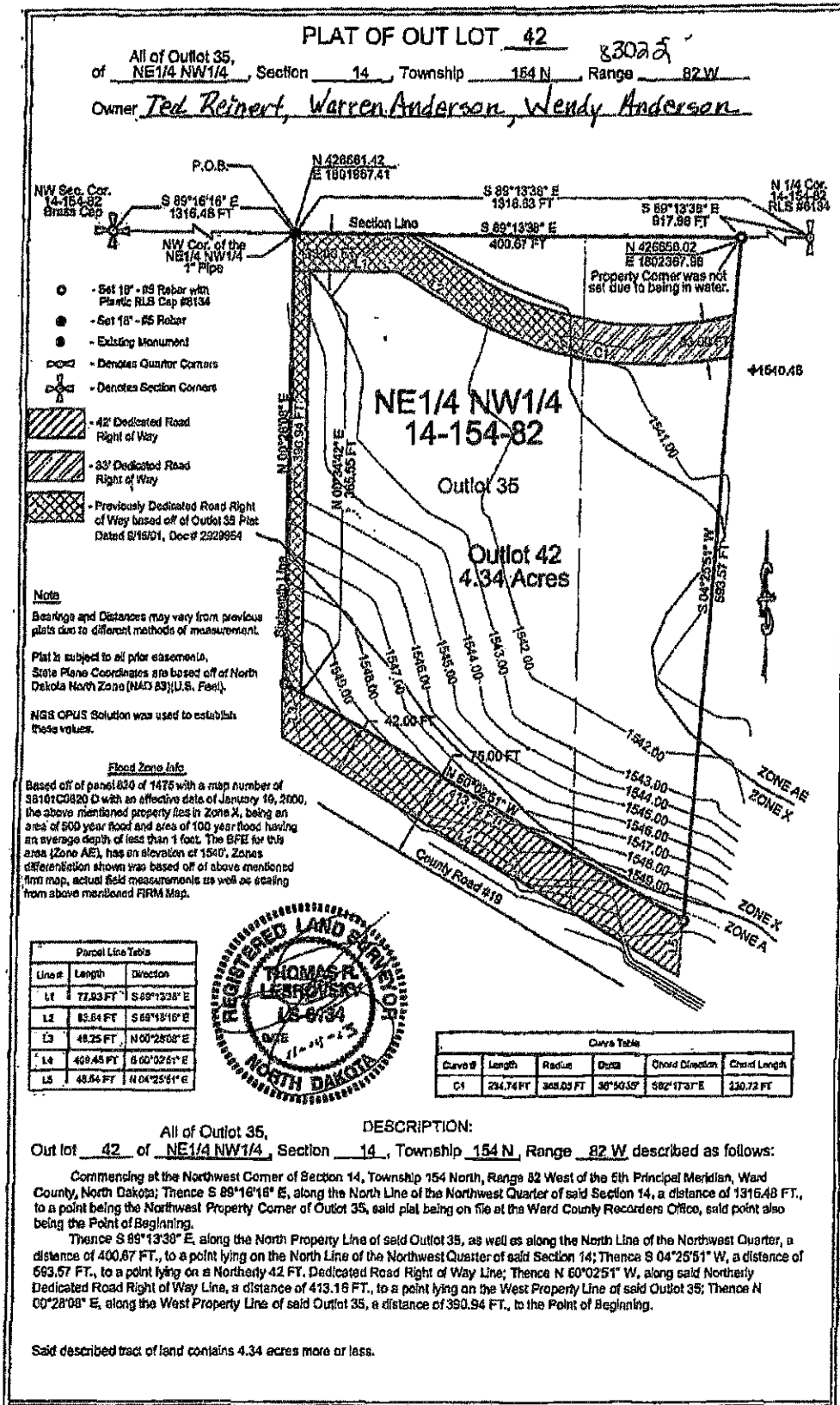
Applications 7 and 8 fall within the city of Minot's extraterritorial area and not in our jurisdiction.

Moved by Comm. Weppier, seconded by Comm. Fjeldahl to pull the remaining two applications for further discussion with Ward County State's Attorney, Minot City Planning and Zoning, Ward County Planning, and Ward County Highway Department to establish guidelines on these type of applications. Chairman Rostad will call the City Manager to set up a meeting with the above. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resources Director, asked Dana Larsen to present Jerry Hammer with his 10-year Service Award.

Moved by Comm. Weppier, seconded by Comm. Fjeldahl to open a public hearing at 9:58 AM in order to reduce the sales price for the Rice Lake property submitted bid, Parcel #RL030090000060. Roll call; all voted yes; motion carried.

No one from the public came forward to speak.



THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-0239, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hand s and seal this 22 day of November, 2013.

Signed in the presence of
(Seal)

(Seal)

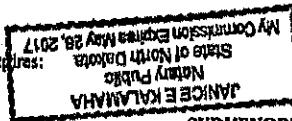
(Seal)

STATE OF NORTH DAKOTA } ss
County of Ward

On this 22 day of November in the year 2013, before me, a Notary Public in and for said County and State, personally appeared Ted Reinert, Warren Anderson and Wendy Anderson

Known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission Expires:



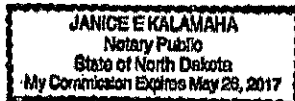
Notary Public

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Janice E. Kalamaha made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA } ss
County of Ward

Subscribed and sworn to before me this 19 day of November, 2013.



My Commission Expires:

Approved _____, 20____

Approved January 7, 2013

Jerome D. Brown
Ward County Comm. Chair

TAXES AND SPECIAL ASSESSMENTS paid
and transfer accepted this 14th day
of April, 2014
Janice E. Kalamaha
Ward County Auditor

Recorder's Office, Ward, ND 04/14/2014 01:28:57 PM
I certify that this instrument was filed for record this date.
Betty Brown, County Recorder
by Betty Brown 2871817



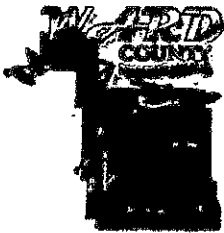
Kristin Kowalczyk

From: Travis Schmit
Sent: Wednesday, January 4, 2023 9:16 AM
To: Kristin Kowalczyk
Subject: FW: ROW Reversal
Attachments: Warren Anderson 14-154-82.pdf

Hi Kristin,

Can you apply the correction as noted for Warren Anderson's Property (SR140990000420), being Outlot 42, 14-154-82 as noted below.

Thanks,
Travis



Travis Schmit, PE, CFM
Asst. Co. Engineer
Ward County Highway Department
Email: Travis.Schmit@co.ward.nd.us
D: 701.418.3615 | O: 701.838.2810
200 72nd Street SE, PO Box 5005, Minot, ND 58701
<http://www.co.ward.nd.us>

From: Travis Schmit
Sent: Wednesday, December 21, 2022 9:47 AM
To: 'warren@all-statecontracting.com' <warren@all-statecontracting.com>
Cc: Kristin Kowalczyk <Kristin.Kowalczyk@co.ward.nd.us>
Subject: ROW Reversal

Good Morning Warren,

Attached, please find a PDF of the cad drawing that was done using the bearings and distances from the Plat of Outlot 42. As noted during our phone conversation, our initial ROW reversal had an error and your total acres after the reversal is complete should be the 4.72 acres (increasing your acres on the tax roll by 0.38 acres). When you're looking at the outlot plat drawing by Tom with Wold Engineering you'll notice the dark black line outlining the property with the exception of the right-of-way adjacent to County Road 19; which accounts for the 4.34 acres. Then the right-of-way adjacent to County Road 19 is the 0.38 acres difference.

Please review and I'll wait to hear back from you before we take any further action on the County side just to make sure we have everything addressed before we run the correction.

Also, below is a link to our approach permit. As noted via our phone conversation, there is no charge for the approach permit.

<https://www.co.ward.nd.us/DocumentCenter/View/50/Ward-County-Approach-Permit>

Feel free to contact me with any questions and/or comments.

Sincerely,
Travis



Travis Schmit, PE, CFM
Asst. Co. Engineer
Ward County Highway Department

Email: Travis.Schmit@co.ward.nd.us
D: 701.418.3615 | O: 701.838.2810

200 72nd Street SE, PO Box 5005, Minot, ND 58701
<http://www.co.ward.nd.us>

Rerecord

Recorder's Office, Ward, ND 01/09/2023 11:18:36 AM
I certify that this instrument was filed for record this date.
Kristin Kowalczyk, County Recorder

by *Kristin Kowalczyk*

3071396



Township Board Plat Recommendation

TO: Board of Ward County Commissioners

The Sundre Township Board, Ward County, North Dakota has reviewed the plat for which Warren Anderson, have requested approval.

The plat is described as:

Proposed Outlot 45 being all of Outlot 42 in NENW Sec 14-154-82, Sundre Township

It is the conclusion of the Township Board of Supervisors that:

☒ the plat be approved

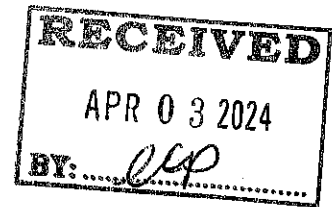
☐ the plat not be approved, because _____

Comments or suggestions for amendment: _____

Signed: Derek Mores
Chairman Sundre Township Board of Supervisors

Date: 4-3-24

Township Board Plat Recommendation



TO: Board of Ward County Commissioners

The Sundre Township Board, Ward County, North Dakota has reviewed the plat for which Warren Anderson, have requested approval.

The plat is described as:

Proposed Outlot 45 being all of Outlot 42 in NENW Sec 14-154-82, Sundre Township

It is the conclusion of the Township Board of Supervisors that:

☒ the plat be approved

☐ the plat not be approved, because _____

Comments or suggestions for amendment: _____

Signed: [Signature]
Chairman Sundre Township Board of Supervisors

Date: 3/27/2024

WARREN
ANDERSON

NENW 14-154-82

OTL 45

OL 42 - 2971817

Recorders Outlot Plat Checklist:

Property Outlot coming out of
looks to be correct

YES

NO

Signed by parties we show on deed

Doc #

2971818

YES

NO

Signed by Surveyor

YES

NO

Notarized (signer(s) & surveyor)

YES

NO

Surveyor's Seal on drawing on front
And on back with signatures

YES

NO

Outlot Number Available

YES

NO

Additional Comments:

Final Recorder Review

Jan Ritchie

Date 4-2-24



WARD COUNTY OFFICE OF PLANNING & ZONING

Planning & Zoning Administrator
PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

PLAT APPLICATION \$50/LOT

APPLICANT INFORMATION

Name: Kenneth Faul Phone: 701-722-3628
Email Address: _____
Mailing Address: 30401 55th St SE Max ND 58759

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): Outlot 1 Sec 3-151-83 - Rushville Twp
Legal Description: Gov't lots 2 & 3 NWNE & NENW Sec 3-151-83
Address: (If Applicable) _____
Proposed use: rural residential Existing Use: Ag Number of Lots Proposed: 1

OWNER OF RECORD INFORMATION

Name: Kenneth & Vanda Faul Phone: 701-722-3628
Address: 30401 55th St SE Max ND 58759
Email Address: _____

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

Residential - deeding over to grandson for residential purposes.

SIGNATURE

☐ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: Kenneth Faul Date: 3-8-24

** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.

OFFICIAL USE

Current Zoning: <u>Rural/Ag District #2</u>	Paid: <u>6</u> / No	Amount Paid: <u>50</u>	Payment method/date: <u>Cash 3/8/2024</u>
Date Received: <u>3/8/2024</u>	Received By: <u>B. Pietsch</u>		
Staff Check List: ☐ Tnsp rcmd: sent _____ rcvd _____ ☐ WRD rcmd: sent _____ rcvd _____ ☐ Rcdr Rvw: sent _____ rcvd _____ ☐ Staff report written	PC Action: <u>April 18-</u>	CC Action:	
Certified Mail Tracking #: _____			



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Planning Commission Staff Report

Item #: 4

Recommendations

Staff: **Approved w/conditions**

Township: **Unorganized Twp**

Water Board: **Approved w/conditions**

Meeting Date: April 18th, 2024

Applicant: Kenneth Faul
30401 55th St SE
Max, ND 58759

Owner: Kenneth & Vanda Faul

Current legal description: Portion of Gov't 2 & 3 of NWNE & NENW Sec 3-151-83

Proposed legal description: Outlot 1 coming out a portion of Gov't 2 & 3 of NWNE & NENW
Sec 3-151-83 Rushville Township

Address: (if applicable) N/A

Township: Rushville Township

Current Zoning: Rural/Ag

Zoning Ordinance Reference: Ward County Zoning #2

PROJECT DESCRIPTION:

The applicant is requesting to outlot parcel for Grandson's future rural residential use

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 1 is 10.67 acres
2. The land is currently agricultural and will be used for rural residential purposes.
3. The proposed outlot 1 has access from Ward County Road #22.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is requesting to outlot parcel for rural residential use. Outlot 1 is 10.67 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

Proposed outlot would be located off of County Road 22. There is an existing field access but any changes or improvements to the approach will need to be permitted through the county and approval will be based on safety and sight distance.



TOWNSHIP RECOMMENDATION:

Rushville is an unorganized township.

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

- 1. A storm water management plan may be required if the subject property:
- has a special use permit applied for*
- 2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.*

PLAT OF OUTLOT 1

of lying in Gov't Lots 2 and 3, Section 3, Township 151 N, Range 83 W

Owners Kenneth William & Vanda M Faul

NW Sec. Cor.

3-151-83

PLS #6134 Cap

N 1/4 Cor.

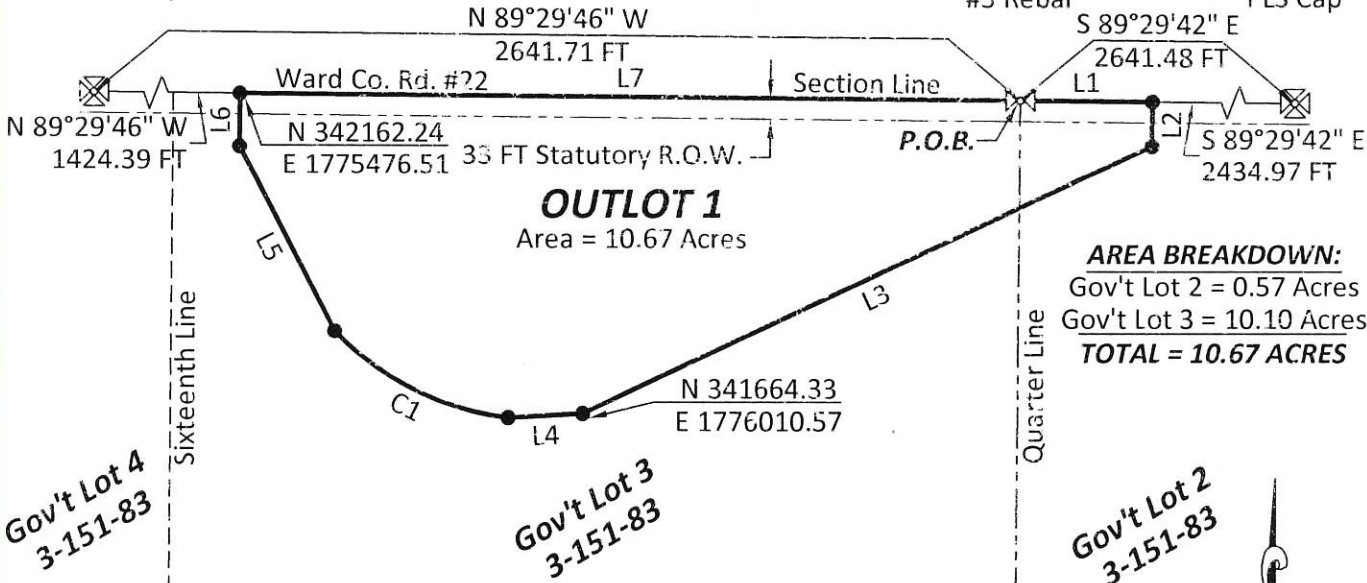
3-151-83

#5 Rebar

SW Sec. Cor.

3-151-83

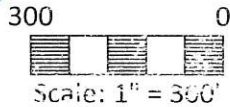
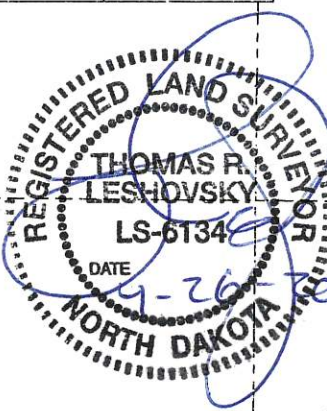
PLS Cap



AREA BREAKDOWN:
Gov't Lot 2 = 0.57 Acres
Gov't Lot 3 = 10.10 Acres
TOTAL = 10.67 ACRES

Curve Table					
Curve #	Length	Radius	Δ	Chord Direction	Chord Length
C1	307.54 FT	443.48 FT	39°43'58"	N 63°47'20" W	301.41 FT

Line Table		
Line #	Direction	Length
L1	S 89°29'42" E	206.51 FT
L2	S 0°30'18" W	70.01 FT
L3	S 64°57'09" W	981.29 FT
L4	S 86°49'02" W	116.39 FT
L5	N 27°12'43" W	324.17 FT
L6	N 0°30'14" E	83.03 FT
L7	S 89°29'46" E	1217.31 FT



SW 1/4 NW 1/4
3-151-83

SE 1/4 NW 1/4
3-151-83

SW 1/4 NE 1/4
3-151-83

NOTES:

Basis of Bearing and Coordinates obtained from NGS OPUS Solution NAD 83 North Dakota North (3301) U.S. Feet.

Bearings and Distances may vary from previous plats due to different methods of measurement.

Plat is subject to all prior Easements of record.

DESCRIPTION:

Outlot 1 of lying in Gov't Lots 2 and 3, Section 3, Township 151 N, Range 83 W described as follows:

Beginning at the North Quarter Corner, of Section 3, Township 151 N, Range 83 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 89°29'42" E, on the North Line, of Gov't Lot 2, of said Section 3, a distance of 206.51 FT; Thence S 0°30'18" W, being Perpendicular to the North Line of Gov't Lot 2, of said Section 3, a distance of 70.01 FT; Thence S 64°57'09" W, a distance of 981.29 FT; Thence S 86°49'02" W, a distance of 116.39 FT; Thence Along a Curve to the Right, said Curve having a Length of 307.54 FT, a Radius of 443.48 FT, and a Delta Angle of 39°43'58"; Thence N 27°12'43" W, a distance of 324.17 FT; Thence N 0°30'14" E, being Perpendicular to the North Line of Gov't Lot 3, of said Section 3, a distance of 83.03 FT, to a Point being on the North Line, of Gov't Lot 3, of said Section 3; Thence S 89°29'46" E, on the said North Line, of Gov't Lot 3, of said Section 3, a distance of 1217.31 FT, to the Point of Beginning.

Said described tract of land contains 10.67 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 532-0238
Bismarck: 258-9227

THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hand S and seal this 8 day of March, 2024

Signed in the presence of
(Seal)

(Seal)

(Seal)

Kenneth Faul

Vanda M. Faul

STATE OF NORTH DAKOTA }ss

County of Ward

On this 8 day of March in the year 2024, before me, a Notary Public in and for said County and State, personally appeared Kenneth Faul & Vanda Faul

known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission

ELIZABETH PIETSCH
Notary Public
State of North Dakota

My Commission expires Oct. 19, 2025

Elizabeth Pietsch
Notary Public

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Kaylon Faul made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA }ss

County of Ward

Subscribed and sworn to before me this 26th day of April, 2023

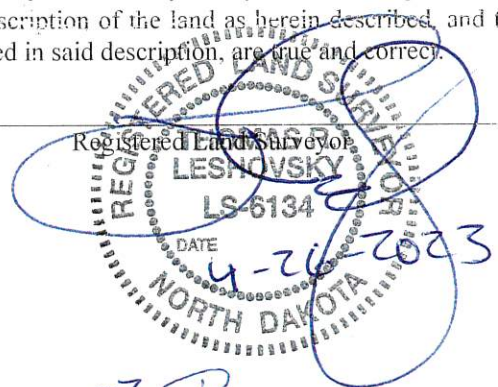
KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2023

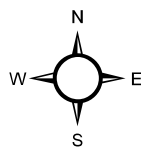
Kimberly J P Flaten
Notary Public

My Commission Expires: _____

Approved _____, 20____

Approved _____, 20____





Kenneth Faul
Outlot Plat Application
3-151-83
Rushville Township

Ward County Parcels

PlatsApplications

0 405 810 Feet



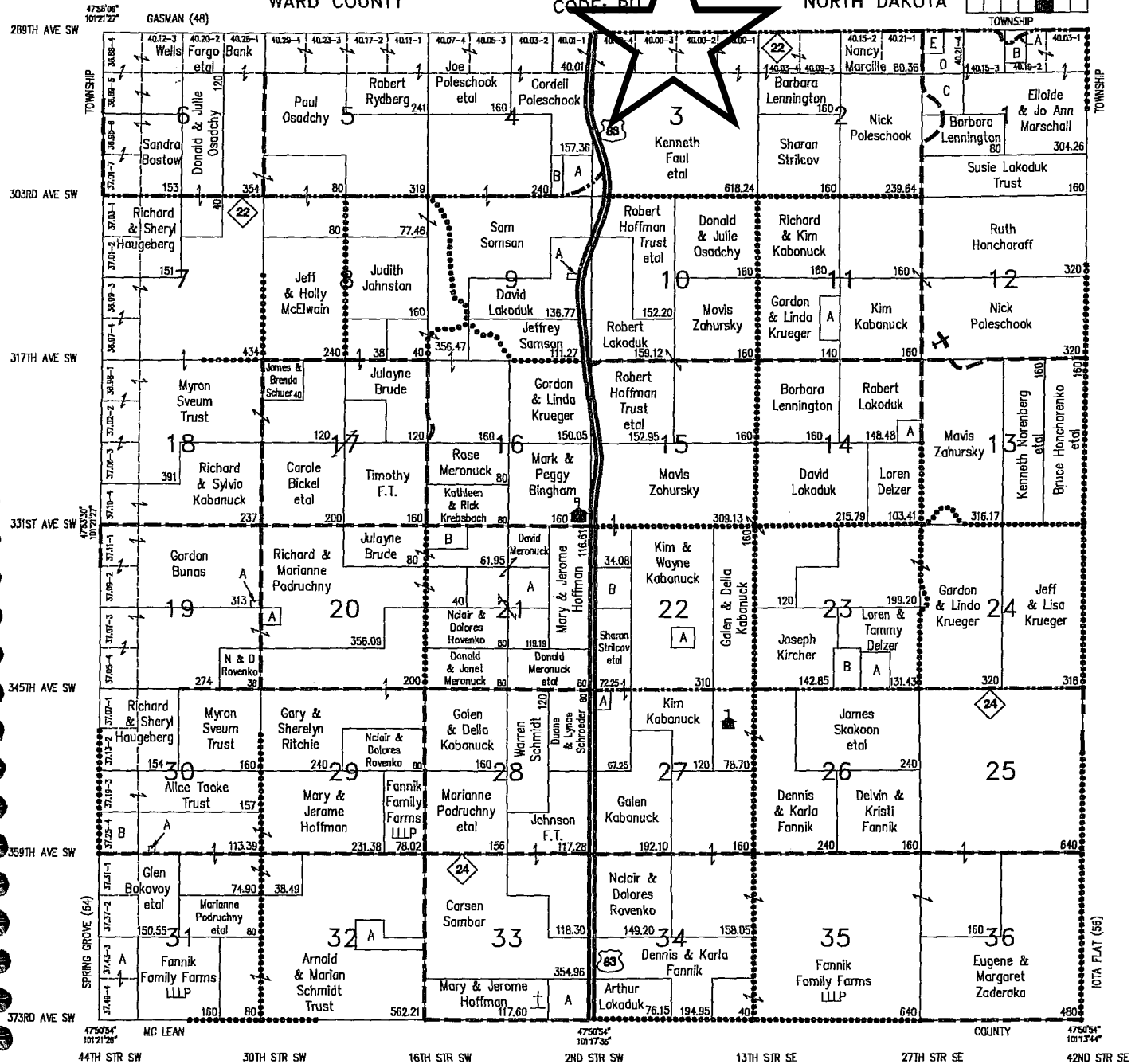
MAP OF RUSHVILLE

TOWNSHIP: 151 N
WARD COUNTY

MIDLAND ATLAS COMPANY LLC COPYRIGHT 2011

RANGE: 83 W
NORTH DAKOTA

CODE: RLL



SEE LETTERED SMALL TRACTS DIRECTORY FOLLOWING TOWNSHIP MAPS

EXCAVATING INC.
ALL TYPES OF EXCAVATING
COMMERCIAL/MUNICIPAL
Excavating - Grading/Fill
Gravel/Crushed Rock Hauls
Water/Electric/Sanitary Systems
Basements - Trucking
Demolition - Landscaping
Email: mail@excavatinginc.com
5820 Hwy 2 East, Minot, ND
(701) 839-1817 (701) 277-1884

Hovde Insurance Agency
Car - Home - Commercial - Health - Life - Disability
Long Term Care - State Farm Bank
Darrel V. Hovde, Agent
111 11th Ave SW - PO Box 1806
Minot, ND
(Next to Food's Supermarket, Hilde-N-Shine)
(701) 852-2757 - Res. (701) 838-5679 - Fax: (701) 852-3320

**ACKERMAN SURVEYING
& ASSOCIATES, INC.**
Lot Surveys - Subdivisions - Land Boundaries - Land Planning
Topographic & Construction Surveys - GPS Services
Rolly B. Ackerman, Robby L. Berard & Aaron J. Anderson
Registered Land Surveyors
6008 Highway 2 East - Box (701) 838-0786 www.ackermansurvey.com
Minot, ND 58701 - Fax (701) 837-1990 email: land@ackermansurvey.com

KENNETH FAUL
- VANDA
OTL 1

3-151-83

600 LOTS 2+3
2 NWNE / 3 NENE

Recorders Outlot Plat Checklist:

Property Outlot coming out of
looks to be correct

YES

NO

Signed by parties we show on deed

YES

NO

Doc #

725701

Signed by Surveyor

YES

NO

Notarized (signer(s) & surveyor)

YES

NO

Surveyor's Seal on drawing on front
And on back with signatures

YES

NO

Outlot Number Available

YES

NO

Additional Comments:

Final Recorder Review

D. Ritchie

4-4-24

Date



Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT

APPLICANT INFORMATION

Name: JERROLD & CONNIE SCHMIT

Phone: (701) 217-0150

Email Address: honker1126@hotmail.com

Mailing Address: 41501 422ND AVE NW, KENMARE, ND 58746

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): OUTLOT 2 20-160-87 Sauk Prairie TWP

Legal Description: BEING OUTLOT 1 AND AN UNPLATTED PORTION OF NE1/4NW1/4 20-160-87

Address: (If Applicable) 41501 422ND AVE NW, KENMARE, ND 58746

Proposed use: RESIDENTIAL

Existing Use: RESIDENTIAL

Number of Lots Proposed: 1

OWNER OF RECORD INFORMATION

Name: JERROLD & CONNIE SCHMIT

Phone: (701) 217-0150

Address: 41501 422ND AVE NW, KENMARE, ND 58746

Email Address: honker1126@hotmail.com

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: Jerrold Schmit Connie Schmit Date: 2-26-2024

** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.

OFFICIAL USE

Current Zoning: District #2 Paid: Yes / No Amount Paid: 50- Payment method/date: Check 2/26/2024

Date Received: 2/26/2024 Received By: B. Pietsch

Staff Check List:

- ☐ Tnsp rcmd sent _____ Received _____
☐ WRD rcmd sent _____ Received _____
☐ Rcdr Rvw sent _____ Received _____
☐ Staff report written

PC Action:

Apr. 1 18th

CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Planning Commission Staff Report

Item #: 5

Recommendations

Staff: **Approved w/o comments**

Township: **Approved w/o comments**

Water Board: **Approved w/ comments**

Meeting Date: April 18th, 2024

Applicant: Jerrold & Connie Schmit
41501 422nd Ave NW
Kenmare, ND 58746
701-217-0150

Owner: Jerrold & Connie Schmit

Current legal description: Being all of Otl 1 and an unplatted port of the NENW Sec 20-160-87

Proposed legal description: Outlot 2 being all of Otl 1 and an unplatted port of the NENW Sec 20-160-87 Sauk Prairie Township

Address: (if applicable) N/A

Township: Sauk Prairie Township

Current Zoning: Ag/Rural residential

Zoning Ordinance Reference: Ward County Zoning #2

PROJECT DESCRIPTION:

The applicant is requesting to outlot parcel for rural residential use.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 2 is 3.68 acres
2. The land is currently and will continue to be rural residential purposes.
3. The proposed outlot 2 has access from Ct. Rd 2.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is requesting to outlot parcel for rural residential use. Outlot 2 is 3.68 acres. The proposed outlot meets the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

No comments.

TOWNSHIP RECOMMENDATION:

Based upon review Sauk Prairie Township has responded and the Sauk Prairie Township Board of Supervisors has recommended the plat be approved without comment or objection.

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

- 1. A storm water management plan may be required if the subject property:*
 - has a special use permit applied for*
- 2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.*



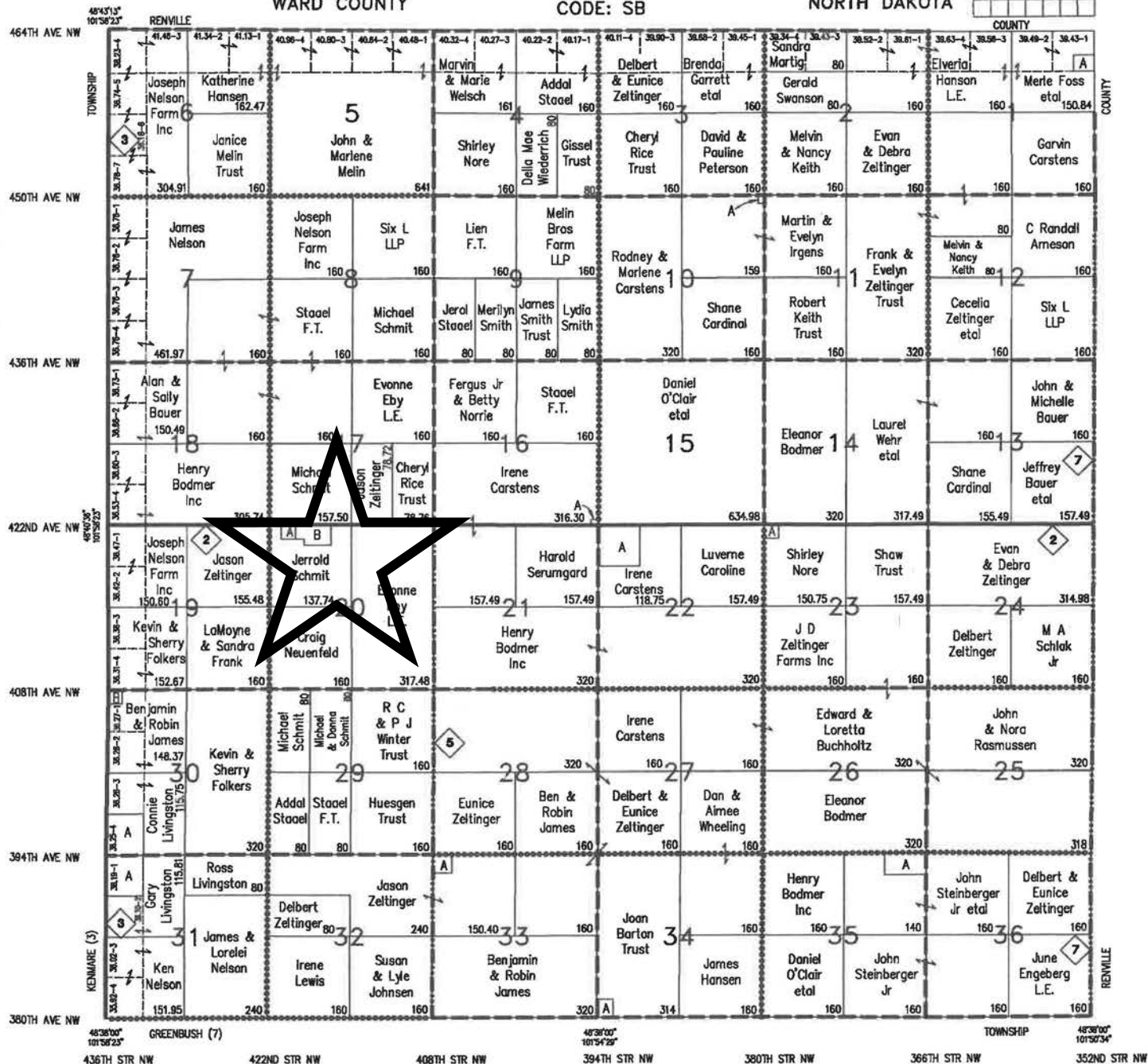
TOWNSHIP: 160 N
WARD COUNTY

MIDLAND ATLAS COMPANY LLC COPYRIGHT 2011

CODE: SB

RANGE: 87 W
NORTH DAKOTA

MAP OF SAUK PRAIRIE



SEE LETTERED SMALL TRACTS DIRECTORY FOLLOWING TOWNSHIP MAPS

EXCAVATING INC.

**Certified
Tank
Removal &
Installation**

ALL TYPES OF EXCAVATING

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Gravel/Crushed Asphalt
Water/Sewer - Septic Systems
Basements - Trucking
Demolition - Landscaping
Email: mailbox@excavatinginc.com
6218 53rd Ave SW, Fargo, ND

(701) 839-1817

(701) 277-1884



Hovde Insurance Agency

Car - Home - Commercial - Health - Life - Disability
Long Term Care - State Farm Bank

Darrel V. Hovde, Agent

111 11th Ave SW - PO Box 1066
Minot, ND
(Next to Zed's Supercenter Ride-R-Shop)

(701) 852-2757 - Res. (701) 838-5679 - Fax: (701) 852-3320



ACKERMAN SURVEYING & ASSOCIATES, INC.

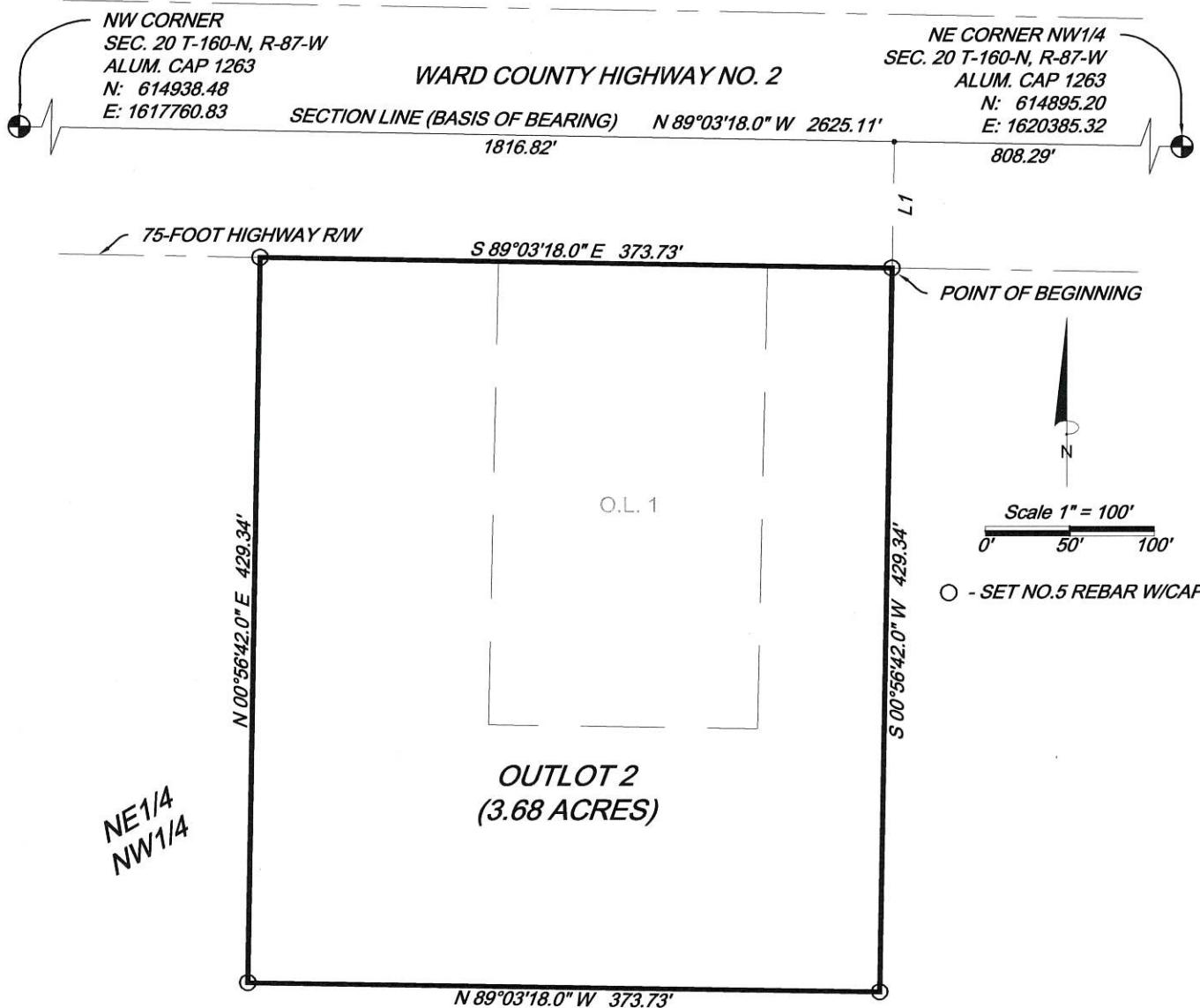
Lot Surveys - Subdivisions - Land Boundaries - Land Planning
Topographic & Construction Surveys - GPS Services
Rolly B. Ackerman, Robby L. Berard & Aaron J. Anderson
Registered Land Surveyors

6008 Highway 2 East
Minot, ND 58701
Phone: (701) 838-0786
Fax: (701) 837-1990
www.ackermansurvey.com
email: landsurvey@rsr.com

PLAT OF OUTLOT 2

BEING OUTLOT 1 AND AN UNPLATTED PORTION OF NE1/4NW1/4, Section 20, Township 160 North, Range 87 West

Owners: JERROLD & CONNIE SCHMIT



LINE	BEARING	DISTANCE
L1	S 00°56'42.0\" W	75.00'

NOTES:
PLAT IS SUBJECT TO ALL PRIOR EASEMENTS OF RECORD.

BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS PLATS DUE TO DIFFERENT METHODS OF MEASUREMENTS.

COORDINATES SHOWN ARE NORTH DAKOTA STATE PLANE (NORTH ZONE).

COMBINATION FACTOR OF 1.0009867234 TO CONVERT STATE PLANE DISTANCES TO GROUND DISTANCES.

MIDSTATES VRS USED TO ESTABLISH STATE PLANE COORDINATES

ACKERMAN SURVEYING & ASSOCIATES, INC.
1907 17TH STREET SE
MINOT, ND 58701
(701) 838-0786



Outlot 2, BEING OUTLOT 1 AND AN UNPLATTED PORTION OF NE1/4NW1/4, Section 20, Township 160 North, Range 87 West, Described as follows:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 160 NORTH, RANGE 87 WEST, WARD COUNTY, NORTH DAKOTA; THENCE N 89°03'18.0" W, ALONG THE NORTH BOUNDARY OF SECTION 20, A DISTANCE OF 808.29 FEET; THENCE S 00°56'42.0" W, A DISTANCE OF 75.00 FEET TO THE SOUTH RIGHT-OF WAY OF WARD COUNTY HIGHWAY NO. 2 AND THE POINT OF BEGINNING; THENCE CONTINUING S 00°56'42.0" W, A DISTANCE OF 429.34 FEET; THENCE N 89°03'18.0" W, A DISTANCE OF 373.73 FEET; THENCE N 00°56'42.0" E, A DISTANCE OF 429.34 FEET TO THE SOUTH RIGHT-OF WAY OF WARD COUNTY HIGHWAY NO. 2; THENCE ALONG SAID RIGHT-OF-WAY S 89°03'18.0" E, A DISTANCE OF 373.73 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 3.68 ACRES.

THE UNDERSIGNED, owners_ of the within described property, in accordance with the provisions of Section 57-02-39 of the North Dakota Century Code, and upon demand of the County Auditor of _WARD_ County, North Dakota, have_ caused to be made the within and foregoing plat of said land, with the lots as therein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use.

IN TESTIMONY WHEREOF the said owners_ have_ hereunto set their_____ hands_ and seal this _____ day of _____, 20_____.

Jerrold Schmit (Seal) Connie Schmit (Seal)
JERROLD SCHMIT CONNIE SCHMIT
_____(Seal) _____(Seal)

STATE OF NORTH DAKOTA } ss.
County of Ward

On this 22nd day of February in the year 2024, before me, a Notary Public in and for said County and State, personally appeared JERROLD & CONNIE SCHMIT

known to me to be the persons_ who are_ described in, and who executed the foregoing instrument and acknowledged that _they_ executed the same.

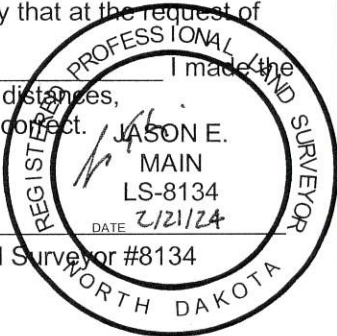
My Commission Expires:

ROBBY L BERARD
Notary Public
State of North Dakota
My Commission Expires Dec. 28, 2027

[Signature]
Notary Public

SURVEYOR'S CERTIFICATE

I, JASON E. MAIN, Registered Land Surveyor, do hereby certify that at the request of JERROLD & CONNIE SCHMIT within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.



[Signature]
JASON E. MAIN Registered Land Surveyor #8134

Subscribed and sworn to before me this 21st day of February 2024

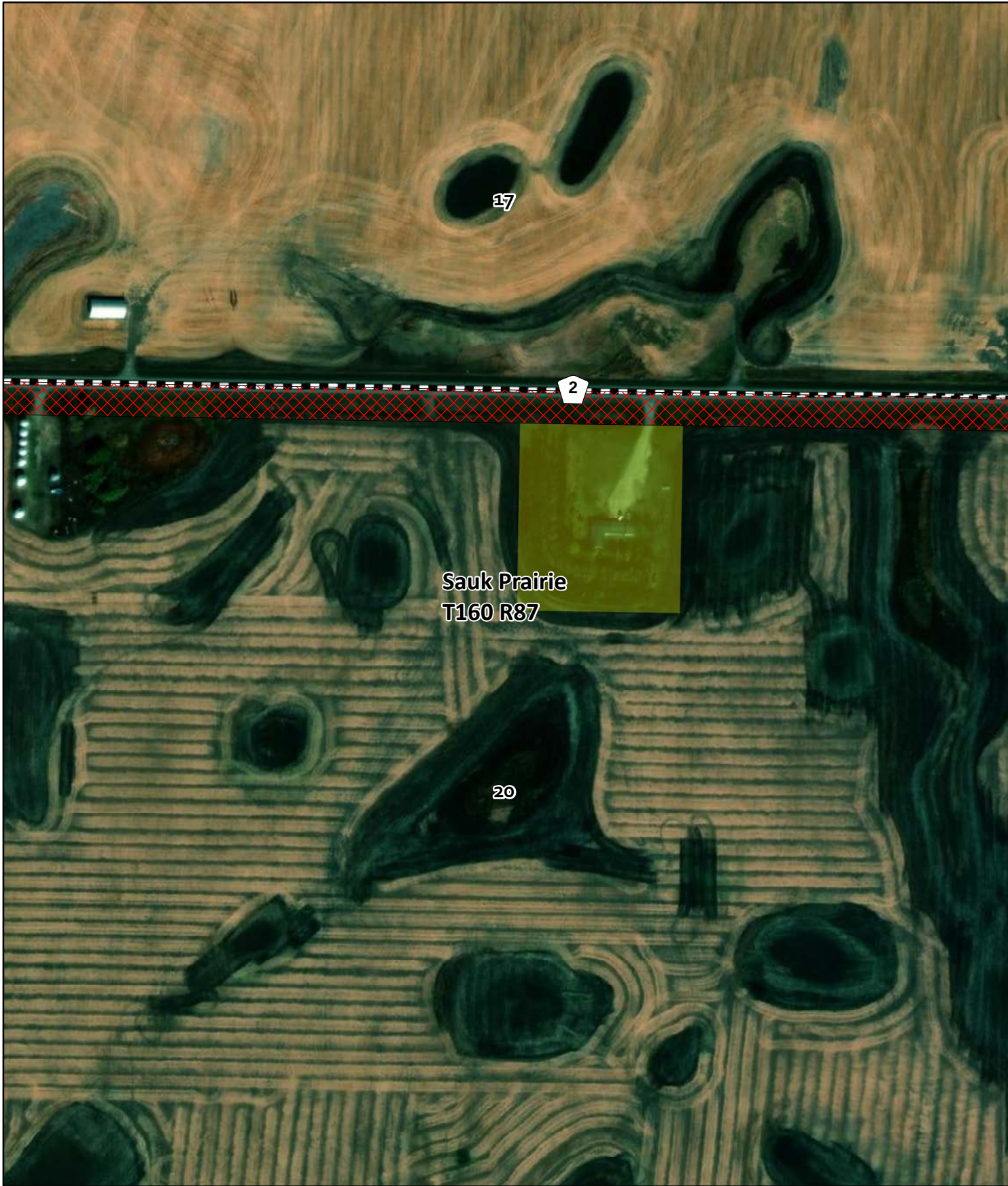
My Commission Expires:

ROBBY L BERARD
Notary Public
State of North Dakota
My Commission Expires Dec. 28, 2027

[Signature]
Notary Public

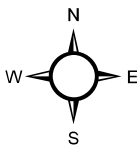
Approved _____, 20____

Approved _____, 20____

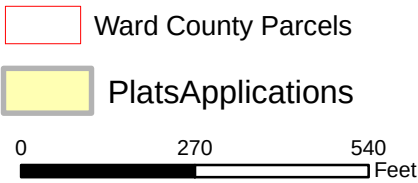


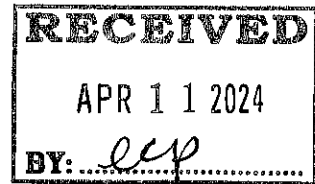
Sauk Prairie
T160 R87

20



Jerrold & Connie Schmit
Outlot Plat Application
Sec 20-160-87
Sauk Prairie Township





Township Board Plat Recommendation

TO: Board of Ward County Commissioners

The Sauk Prairie Township Board, Ward County, North Dakota has reviewed the plat for which Jerrold & Connie Schmit, have requested approval.

The plat is described as:

Proposed Outlot 2 being all of Outlot 1 and a port of NENW Sec
20-160-87, Sauk Prairie Township

It is the conclusion of the Township Board of Supervisors that:

☒ the plat be approved

☐ the plat not be approved, because _____

Comments or suggestions for amendment: _____

Signed: [signature]
Chairman Sauk Prairie Township Board of Supervisors

Date: 4-10-2024

JERROLD + CONNIE
SCHMIDT

588408
OL 1
20-160-87
NEW

Recorders Outlot Plat Checklist:

Property Outlot coming out of
looks to be correct

YES

NO

Signed by parties we show on deed

Doc # 736441

716090

588409

YES

NO

Signed by Surveyor

YES

NO

Notarized (signer(s) & surveyor)

YES

NO

Surveyor's Seal on drawing on front
And on back with signatures

YES

NO

Outlot Number Available

YES

NO

Additional Comments:

DATE ABOVE OWNER SIGNATURES BLANK
- RECORDABLE BY
NOTARY DATE

Final Recorder Review D. Ritchie 4-4-24 Date

**DIRECTOR OF TAX EQUALIZATION**

Noreen Wilkie
Ward County Tax Director
PO Box 5005
Minot, ND 58702-5005
(701) 857-6430
noreen.barton@wardnd.com
www.wardnd.com

MEMO

DATE: 5/7/24

TO: Ward County Commissioners

FROM: Noreen Wilkie, Director of Tax Equalization

RE: Tax Roll Adjustments & Items for Consideration and Action on May 7, 2024

1. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Grigsby, Matt & Guy	TA120040000000 SE S12-157-82	19101 72 nd ST NE Minot, ND 58701	2023	\$252,000	\$121,000	\$11,940	\$6,050
Erickson, Arlo & Melissa	HT260010000000 NE S26-152-84	26200 62 nd ST SW Douglas, ND 58735	2023	\$151,000	\$81,000	\$7,200	\$4,050
Erickson, Arlo & Melissa	HT230990000010 Olt 1 of SESE Less Row S23-152-84	26000 62 nd ST SW Douglas, ND 58735	2023	\$322,000	\$6,000	\$14,520	\$300
Haaland, Aaron & Wendy	CP260990000010 Olt 1 of NESE S26-157-86	14901 282 nd ST NW Carpio, ND 58725	2023	\$203,000	\$3,000	\$9,135	\$150
Roen, Levi	EE330990000060 Olt 6 of NW S33-156-83	4201 62 nd Ave NW Minot, ND 58701	2023	\$63,000	\$4,000	\$2,850	\$200
Vollmer, Keith & Brenda	SU350990000020 Olt 2 of SWSW S35-155-81	3601 153 rd ST SE Surrey, ND 58785	2023	\$285,000	\$400	\$12,825	\$20
Vollmer, Keith & Brenda	SU350990000020 Olt 2 of SWSW S35-155-81	3601 153 rd ST SE Surrey, ND 58785	2022	\$233,400	\$400	\$10,505	\$20
Vollmer, Kirk	SU350990000100 Olt 10 of NW S35-155-81	2201 153 rd ST SE Norwich, ND 58768	2023	\$152,000	\$4,000	\$6,855	\$200
Schmidt, Neil	GE210990000010 Olt 1 of SENE S21-151-81	33650 167 th ST SE Benedict, ND 58716	2023	\$268,000	\$1,000	\$12,060	\$50

2. MH is not liveable remove from tax roll:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Smiley, Krisan	TA5101864 Minot Gardens LLC Lot 91	13001 2 nd ST NW Lot 91 Minot, ND 58703	2024	\$3,000	\$0.00	\$135	\$0.00
Smiley, Krisan	TA5101864 Minot Gardens LLC Lot 91	13001 2 nd ST NW Lot 91 Minot, ND 58703	2023	\$3,000	\$0.00	\$135	\$0.00
Trainor, Cynthia	TA5102364 Minot Gardens LLC Lot 42	13001 2 nd ST NW Lot 42 Minot, ND 58703	2024	\$5,000	\$0.00	\$225	\$0.00
Trainor, Cynthia	TA5102364 Minot Gardens LLC Lot 42	13001 2 nd ST NW Lot 42 Minot, ND 58703	2023	\$5,000	\$0.00	\$225	\$0.00



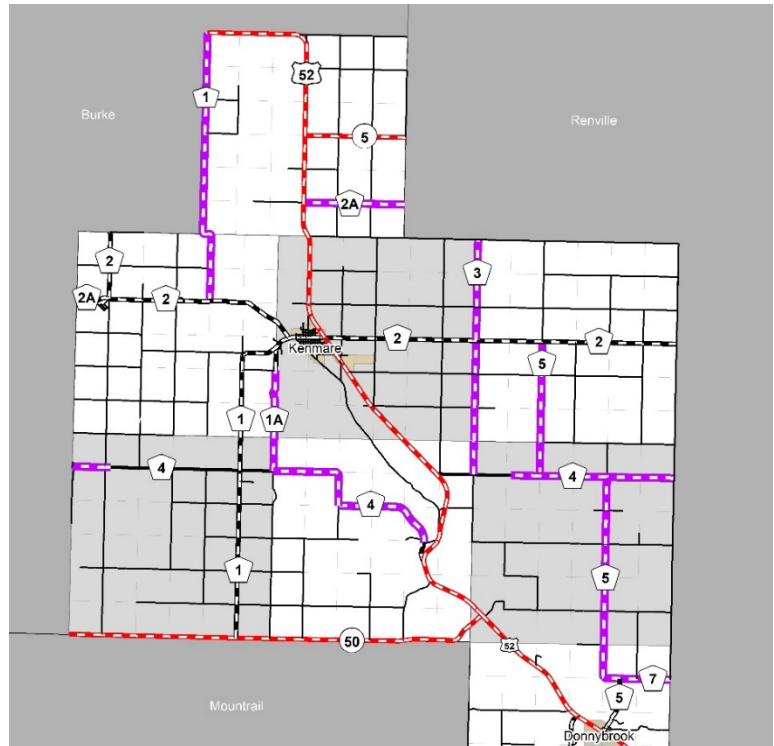
Ward County Highway Department

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

Ward County Agenda Items May 7, 2024

A. Bids for Graveling in the Kenmare area

Attached is a copy of the bid tab for the graveling project in the Kenmare area. The base bid would gravel 45.7 miles of roadways in the Kenmare area which would consist of all the gravel roads in the gooseneck and show in the map below. The base bid for this work was \$3,559,584.80. Option 1 would add 4 inches of gravel to County Roads 5 and 6 from Carpio West and north to Donnybrook. The cost to add the additional 14 miles was \$1,055,015.94. Option 2 would add an additional inch of gravel to the base bid and the cost was an additional \$928,480.50. Option 3 would add 4 miles of County Road 8, just west of SH 8, and the cost to add this to the project was \$280,070.96. The low bidder was around 14% over our engineering estimate. It would be my recommendation to award the base bid plus options 1 which would total \$4,614,600.74. With \$1.9 million coming from our 133 account (prairie dog funding) and the remainder coming from our 134 account (Sales Tax)



I would need a motion to award the low bid for the base bid plus option 1 from Farden Construction totaling \$4,614,600.74 to gravel 59.7 miles of County Road in the Kenmare, Donnybrook, and Carpio area, consisting of County Road 1, 1A, 2A, 3, 4, 5, 6, and 7 with funding to come from the 133 account (prairie dog funding) and the remainder coming from the 134 account (Sales Tax)

B. Bids for Crack Sealing

Attached are the bid tabs for crack sealing on County Road 23 and 25 in Sawyer and County Road 23 south of Sawyer. The low bid was for \$93,000 and was from Northwest Asphalt & Maintenance. The two lowest bids were within \$1,800 of each other.

I would need a motion to award the low bid of \$93,000 to Northwest Asphalt & Maintenance to perform crack sealing on County Road 23 and 25 in Sawyer and County Road 23 south of Sawyer to the county line.

C. Bids for Center and Edgeline Striping

Attached are the bid tabs for the countywide Center and Edgeline Striping on 299 miles of county paved roadways. The low bid was for \$229,543.37 and was from Traffic Safety Services.

I would need a motion to award the low bid of \$229,543.37 to Traffic Safety Services to perform countywide Center and Edgeline Striping on 299 miles of county paved roadways.

2024 Ward County Graveling Project (#9071561)

Owner: Ward County, ND - Highway Department

04/29/2024 02:00 PM CDT

Option 1 - County Road 5 & 6 (4 inches)

Option 2 - County Road 1, 2, 3, 4, 5 &7 (+1 inch)

Option 3 - Portion of County Road 8

Base Bid - County Road 1 ,2, 3, 4, 5 &7 (3 -4 inches)

1 Yes

0 No

0 No

Section	Line	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Farden Construction, Inc.		Wm. D. Scepaniak, Inc.	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid	1	0103-0100	Contract Bond	LS	1	\$17,920.00	\$17,920.00	\$36,000.00	\$36,000.00	\$45,000.00	\$45,000.00
	2	0216-0100	Water	M Gal	4186	\$30.00	\$125,580.00	\$55.00	\$230,230.00	\$50.00	\$209,300.00
	3	0230-0106	Roadway Reshaping	Mile	45.68	\$3,000.00	\$137,040.00	\$3,000.00	\$137,040.00	\$3,000.00	\$137,040.00
	4	0302-0309	Crushed Concrete 1? to 3?	Ton	312	\$35.00	\$10,920.00	\$25.00	\$7,800.00	\$50.00	\$15,600.00
	5	0302-0356	Aggregate Surface Course CL -13 (PI) Modified	Ton	112560	\$25.00	\$2,814,000.00	\$26.83	\$3,019,984.80	\$31.65	\$3,562,524.00
	6	0702-0100	Mobilization	LS	1	\$50,000.00	\$50,000.00	\$123,500.00	\$123,500.00	\$375,428.80	\$375,428.80
	7	0704-1000	Traffic Control Signs	Unit	710	\$3.50	\$2,485.00	\$5.50	\$3,905.00	\$4.00	\$2,840.00
	8	0704-1081	Vertical Panels - Back to Back	Each	25	\$30.00	\$750.00	\$45.00	\$1,125.00	\$16.00	\$400.00
						\$3,158,695.00		\$3,559,584.80		\$4,348,132.80	
Option 1	9	0216-0100	Water	M Gal	1959	\$30.00	\$58,770.00	\$55.00	\$107,745.00	\$50.00	\$97,950.00
	10	0230-0106	Roadway Reshaping	Mile	14	\$3,000.00	\$42,000.00	\$3,000.00	\$42,000.00	\$3,300.00	\$46,200.00
	11	0302-0355	Aggregate Surface Course CL -13 Hauling & Placing C	Ton	22746	\$8.00	\$181,968.00	\$17.27	\$392,823.42	\$13.92	\$316,624.32
	12	0302-0356	Aggregate Surface Course CL -13 (PI) Modified	Ton	24036	\$25.00	\$600,900.00	\$21.32	\$512,447.52	\$41.50	\$997,494.00
						\$883,638.00		\$1,055,015.94		\$1,458,268.32	
Option 2	13	0302-0356	Aggregate Surface Course CL -13 (PI) Modified	Ton	35037	\$25.00	\$875,925.00	\$26.50	\$928,480.50	\$42.00	\$1,471,554.00
							\$875,925.00		\$928,480.50		\$1,471,554.00
Option 3	14	0216-0100	Water	M Gal	384	\$30.00	\$11,520.00	\$50.00	\$19,200.00	\$50.00	\$19,200.00
	15	0230-0106	Roadway Reshaping	Mile	4	\$3,000.00	\$12,000.00	\$3,000.00	\$12,000.00	\$3,300.00	\$13,200.00
	16	0302-0356	Aggregate Surface Course CL -13 (PI) Modified	Ton	10088	\$25.00	\$252,200.00	\$24.67	\$248,870.96	\$37.33	\$376,585.04
							\$275,720.00		\$280,070.96		\$408,985.04
Total For All Options						\$5,193,978.00		\$5,823,152.20		\$7,686,940.16	
Base Bid + Options 1						\$4,042,333.00			\$4,614,600.74	\$5,806,401.12	

2024 Route Crack Clean & Seal (#9068711)

Owner: Ward County, ND - Highway Department

04/29/2024 02:00 PM CDT

Section Line Title Item Item Code Item DescriptionUofM Quantity						Engineer Estimate		Northwest Asphalt & Maintenance		Asphalt Surface Technologies Corp.		Knife River - Central ND Division	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	1	0103-0100	Contract Bond	LS	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$284.00	\$284.00	\$1,500.00	\$1,500.00
	2	0702-0100	Mobilization	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$48,250.00	\$48,250.00
	3	0950-0001	Route Crack Clean and Seal	Lbs	29000	\$2.50	\$72,500.00	\$3.00	\$87,000.00	\$3.00	\$87,000.00	\$20.52	\$595,080.00
Base Bid Total:						\$83,500.00			\$93,000.00	\$94,784.00		\$644,830.00	

Ward County Pavement Markings 2024 (#9068698)

Owner: Ward County, ND - Highway Department

04/29/2024 02:00 PM CDT

Section	Line					Engineer Estimate		Traffic Safety Services		West River Striping Co.	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Title	Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	1	0103-0100	Contract Bond	LS	1	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
	2	0702-0100	Mobilization	LS	1	\$3,000.00	\$3,000.00	\$10,000.00	\$10,000.00	\$9,500.00	\$9,500.00
	3	0762-0103	Pvmt MK Painted -Message	Ln Ft	792	\$6.50	\$5,148.00	\$6.00	\$4,752.00	\$8.45	\$6,692.40
	4	0762-1104	Pvmt MK Painted 4IN Line (Centerline)	Ln Ft	1091337	\$0.09	\$98,220.33	\$0.09	\$98,220.33	\$0.10	\$108,042.36
	5	0762-1105	Pvmt MK Painted 4IN Line (Edgeline)	Ln Ft	1209206	\$0.09	\$108,828.54	\$0.09	\$108,828.54	\$0.10	\$119,711.39
	6	0762-1105	Pvmt MK Painted 4IN Line (White Passing Lane)	Ln Ft	700	\$0.09	\$63.00	\$0.09	\$63.00	\$0.10	\$69.30
	7	0762-1108	Pvmt MK Painted 8IN Line	Ln Ft	9818	\$0.25	\$2,454.50	\$0.25	\$2,454.50	\$0.18	\$1,767.24
	8	0762-1124	Pvmt MK Painted 24IN Line	Ln Ft	175	\$6.50	\$1,137.50	\$7.00	\$1,225.00	\$5.15	\$901.25
Base Bid Total:						\$221,351.87			\$229,543.37	\$251,683.95	

May 1, 2024

PROJECT NOS. SU-CRP-4-989(134), PCN 23860
SU-4-989(136), PCN 24303
City of Minot Projects 4780 and 4780.1
16TH STREET SW RECONSTRUCTION
WARD COUNTY

The City of Minot, in cooperation with the North Dakota Department of Transportation and Federal Highway Administration, is proposing a roadway improvement on 16th Street SW from 14th Avenue SW to 2nd Avenue SW in Minot, ND. Please refer to the enclosed Project Location Map.

The original Solicitation of Views was distributed on June 29, 2023; since that time some changes to the project have occurred. When this project was initiated in May 2023, study area boundaries were along 16th Street SW from 14th Avenue SW to 2nd Avenue SW. Environmental field studies (including the aquatic resource delineation and cultural resource survey) and the Public Input Meeting were completed using those boundaries.

During alternative development, it was determined that funding would not be available to construct the entire project corridor. The decision was made to split the project into two at the logical termini location of Burdick Expressway. Additionally, the proposed retention pond scenarios and intersection alternatives required areas to be included within the study area that were not included at the time of the original Solicitation (shown in green hatch on the Project Location Map).

The proposed project consists of the following:

- Reconstruction and possible roadway widening between 14th Ave SW and Burdick Expy.
- Reconstruction and concrete pavement repair within existing curblines between Burdick Expy and 2nd Ave SW.
- New curb, gutter, and sidewalk.
- Possible realignment/reconfiguration of the 5th Ave SW intersection.
- Possible reconfiguration of the 7th Ave SW intersection.
- Shared-use path construction between 14th Ave SW and Burdick Expy.
- New storm sewer, sanitary sewer, and watermain throughout the corridor.
- Proposed retention pond at the SW corner of the 11th Ave SW intersection.
- Traffic signal replacements at the 11th Ave SW and 2nd Ave SW intersections.
- New lighting throughout the corridor.
- Traffic is expected to be detoured during construction.

The south project (PCN 23860) is expected to be constructed during the 2025 construction season. The north project (PCN 24303) is expected to be constructed during the 2028 construction season.

The project may require permanent and/or temporary right-of-way. The right-of-way required would mostly be in linear strips parallel to the project area.

To ensure that all social, economic, and environmental effects are considered in the development of this project, we are soliciting your views and comments on the proposed project pursuant to Section 102(2) (D) (IV) of the National Environmental Policy Act of 1969, as amended. We are particularly interested in any property which your department may own or have an interest in and which would be adjacent to the proposed roadway improvement. We would also appreciate being made aware of any proposed developments your department may be contemplating in the areas under consideration for the proposed roadway facility. Any information that might help us in our studies would be appreciated.

Information or comments relating to environmental or other matters that you might furnish will be used in determining if this project is a "categorical exclusion" or whether an "Environmental Assessment" or a "Draft Environmental Impact Statement" will be prepared. If your comments have not changed since the last Solicitation, you do not need to re-submit them. All comments submitted will be included in the environmental document.

It is requested that any comments or information be forwarded to our office on or before May 31, 2024. If no reply is received by this date, it will be assumed that you have no further comments on this project.

If further information is desired regarding the proposed roadway improvement, please contact Matt Kinsella at Matt.Kinsella@apexenggroup.com or (701) 373-7987 in Fargo, ND.

A handwritten signature in blue ink that reads "Matthew T. Kinsella".

MATTHEW T. KINSELLA, PE

MK/kbt

Attachment: Project Location Map





Planner@minotnd.gov

www.minotnd.gov



April 15, 2024

Dear Property Owner:

The City of Minot Planning Commission will meet in regular session on Tuesday, May 7th, 2024, at 5:30p.m. in the Council Chambers of City Hall located at 10 3rd Ave. SW. At that meeting, a public hearing request by Richard Pederson & Anita Lantto, owners for a request of a conditional use permit for a "R1" Single-Family Residential District lot. The legal description for the property is Outlot 18 lying in the southeast 1/4 of the northwest 1/4 Section 24, Township 155 north, Range 83 west, County of Ward, North Dakota.

The subject property address is 118 5th Street SE.

Each item is available for review and on file at the Minot City Public Works building located at 1025 31st St. SE, Minot, ND 58702 between 8:00am and 4:30pm Monday through Friday preceding the public hearing. Chapter 9.1 and Article 10 of the Land Development Ordinance of the City of Minot provides the relevant application procedures pertaining to each application, including protest and appeals available, for each respective application type. Interested members of the public are encouraged to contact the Planning Division by phone at 701-857-4122 or by e-mail at planner@minotnd.gov for additional information on each item and associated protest and appeals procedures available.

Our records indicate that you own property within the notification area surrounding the affected property. **This requested change is only for the subject property. It will not change the zoning/use of the property that you own in the area.**

Any person needing special accommodation for the meeting is requested to notify the Planning Department at 857-4122. Live stream of this meeting is available at <https://www.facebook.com/cityofminot>.

Additional information may have been submitted by the applicant following the mailing of this letter. Should you have any questions concerning this matter, or if you would like to review further maps or information, you may contact the Planning Department at 1025 31st Street SE, 701-857-4122 or by emailing planner@minotnd.gov.

Regards,

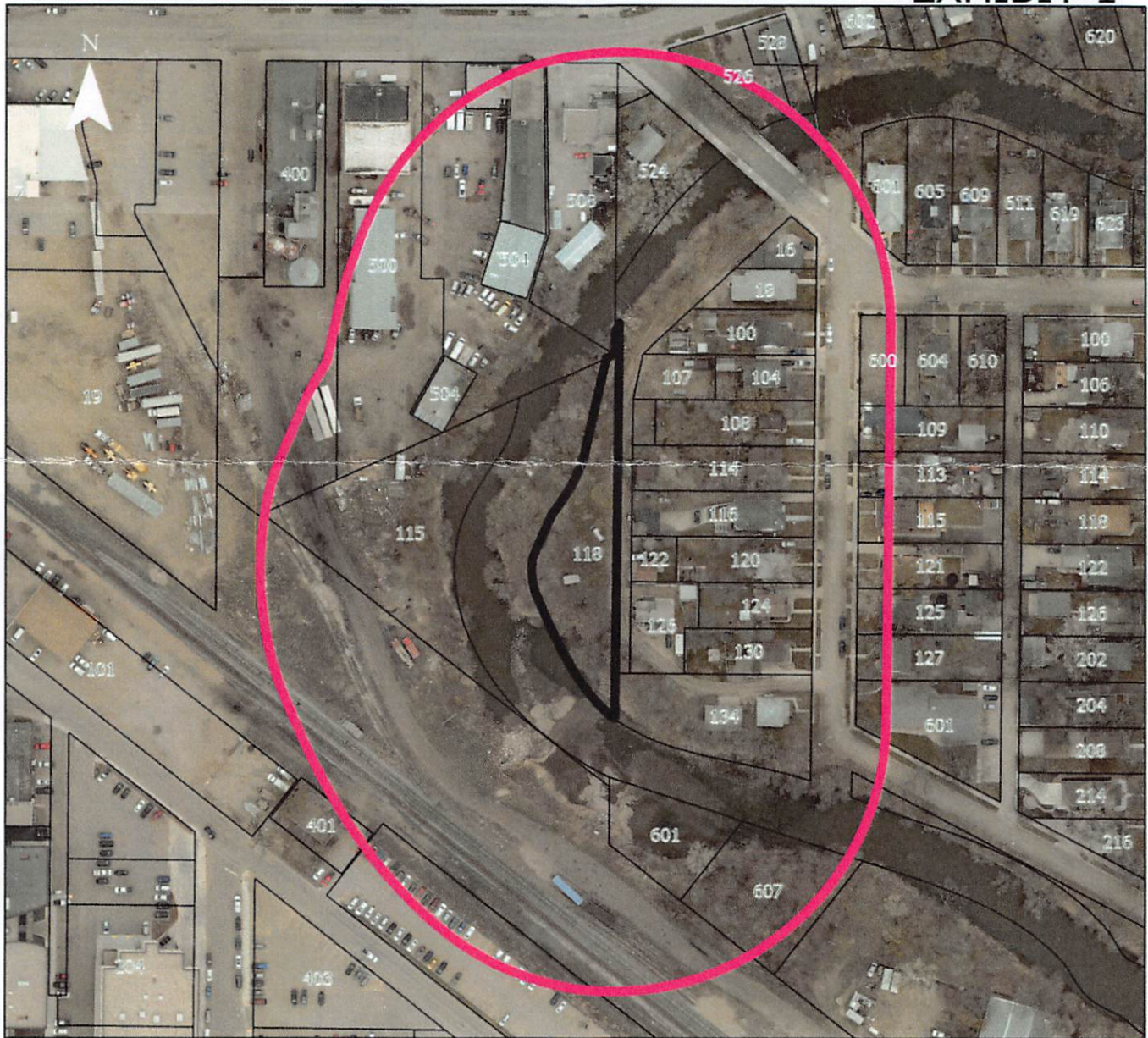
Doug Diedrichsen
Principal Planner



701-857-4122



1025 31st St. SE
Minot, ND. 58701



0 125 250 500 Feet

-  Case # 2024-03-03
-  Case 3 2024-03-03 Notification Area

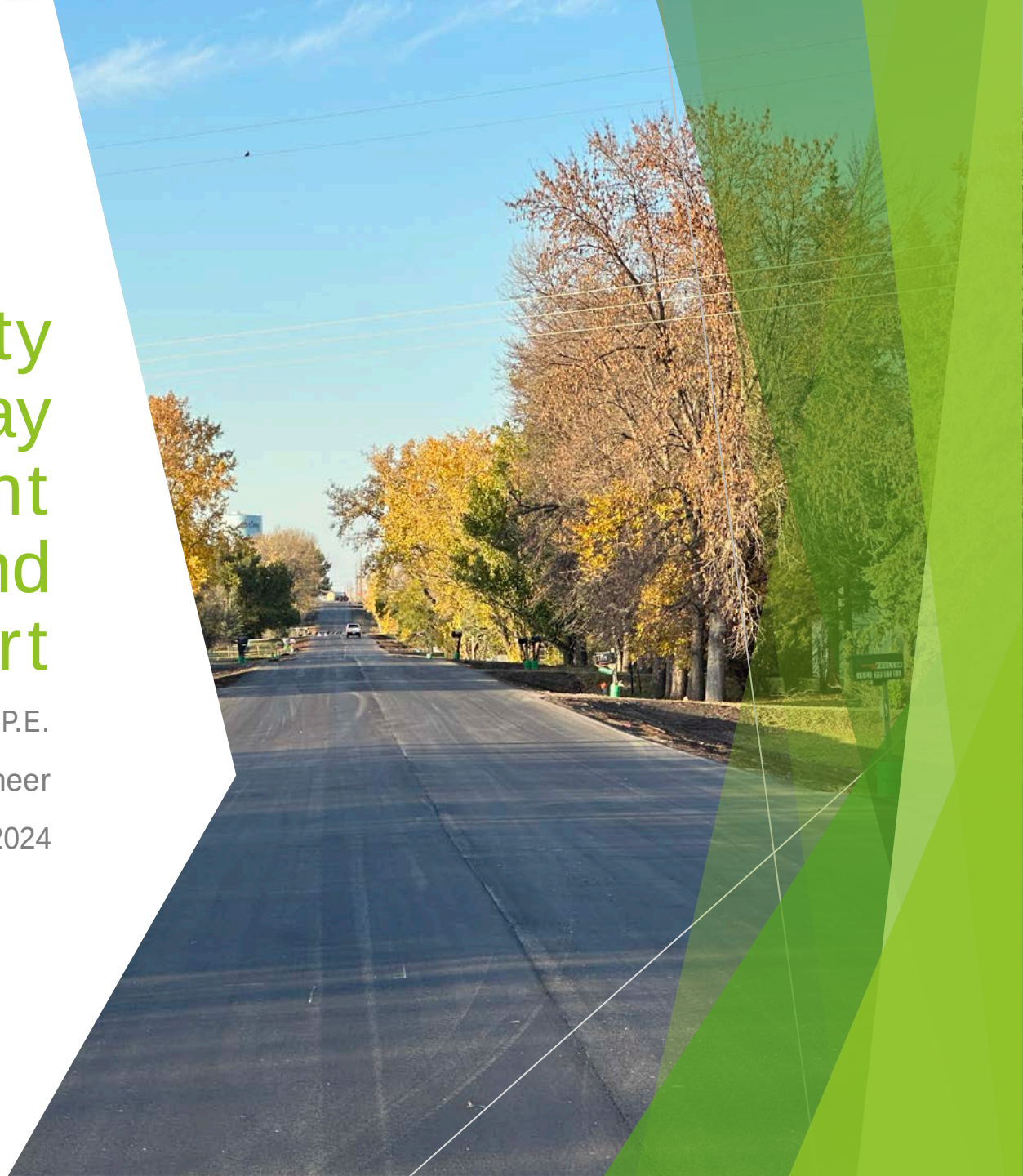


Ward County Highway Department 2023-Year End Report

Dana G. Larsen, P.E.

Ward County Engineer

Date April 8th 2024



WARD COUNTY HIGHWAY DEPARTMENT BUDGET SUMMARY

CODE	DESCRIPTION	BUDGET	EXPENSES	BUDGET BALANCE
130.0024.300.2300	TRAVEL	\$15,000.00	\$7,487.64	\$7,512.36
130.0024.300.2400	OFFICE SUPPLIES	\$75,000.00	\$72,201.33	\$2,798.67
130.0024.300.2403	FUEL, GAS, OIL	\$550,000.00	\$556,161.39	(\$6,161.39)
130.0024.300.2414	MATERIALS, SUPPLIES & SERVICES	\$900,000.00	\$952,241.12	(\$52,241.12)
130.0024.300.2503	CAPITOL IMPROVEMENTS	\$900,000.00	\$857,836.66	\$42,163.34
130.0024.300.2506	EQUIPMENT REPAIRS AND MAINTENANCE	\$350,000.00	\$477,233.93	(\$127,233.93)
130.0024.300.2600	UTILITIES	\$200,000.00	\$144,743.45	\$55,256.55
130.0024.300.2704	INSURANCE REIMBURSEMENT	\$100,000.00	\$101,889.04	(\$1,889.04)
130.0024.300.2711	ROAD CONSTRUCTION	\$3,104,806.70	\$2,923,875.56	\$180,931.14
130.0024.304.2000	SALARIES	\$0.00	\$11,113.44	(\$11,113.44)
130.0024.304.2002	LABORERS SALARIES	\$2,628,326.00	\$2,379,326.57	\$248,999.43
130.0024.304.2101	RETIREMENT	\$308,736.00	\$284,829.18	\$23,906.82
130.0024.304.2102	SOCIAL SECURITY	\$162,956.00	\$146,746.14	\$16,209.86
130.0024.304.2103	MEDICARE	\$38,111.00	\$34,319.78	\$3,791.22
130.0024.304.2104	HEALTH INSURANCE	\$659,817.00	\$680,333.24	(\$20,516.24)
130.0024.304.2105	LIFE INSURANCE	\$118.00	\$112.84	\$5.16
130.0024.304.2107	UNEMPLOYMENT	\$9,000.00	\$2,840.57	\$6,159.43
130.0024.304.2109	CAR USE (TAXABLE FRINGE)	\$0.00	\$726.00	(\$726.00)
133.0024.307.2999	ROAD CONSTRUCTION - PRAIRIE DOG	\$3,648,702.16	\$3,648,702.16	\$0.00
TOTAL		\$13,650,572.86	\$13,282,720.04	\$367,852.82

WARD COUNTY HIGHWAY DEPARTMENT REVENUE

	DESCRIPTION	BUDGET	RECEIPTS	BALANCE
130.0000.208.1400	OTHER GRANTS	\$0.00	\$0.00	\$0.00
130.0024.200.1001	TAXES	\$2,620,814.00	\$2,382,714.53	-\$238,099.47
130.0024.200.1153	FARM TO MARKET	\$0.00	\$0.86	\$0.86
130.0024.200.1154	COUNTY ROAD DEPT TAX	\$150,000.00	\$136,252.12	-\$13,747.88
130.0024.201.1002	OIL & GAS TAX	\$10,000.00	\$0.00	-\$10,000.00
130.0024.201.1003	STATE AID DISTRIBUTION	\$160,000.00	\$213,717.48	\$53,717.48
130.0024.201.1004	HOMESTEAD CREDIT	\$22,000.00	\$17,778.46	-\$4,221.54
130.0024.201.1005	VETERANS CREDIT	\$30,000.00	\$35,898.48	\$5,898.48
130.0024.201.1007	CENTRAL ASSESSED UTILITY	\$31,000.00	\$26,772.36	-\$4,227.64
130.0024.201.1026	FEDERAL AID REIMBURSEMENTS	\$0.00	\$0.00	\$0.00
130.0024.201.1027	REIMBURSEMENTS - STATE	\$0.00	\$0.00	\$0.00
130.0024.201.1028	REIMBURSEMENTS - CITY	\$10,000.00	\$5,145.19	-\$4,854.81
130.0024.201.1029	REIMBURSEMENTS - TWP	\$40,000.00	\$76,451.44	\$36,451.44
130.0024.203.1021	OVERWEIGHT FEES	\$60,000.00	\$170,322.62	\$110,322.62
130.0024.204.1025	REIMBURSEMENTS - GENERAL	\$200,000.00	\$184,258.61	-\$15,741.39
130.0024.206.1024	INTEREST & PENALTY PROP TAX	\$21,000.00	\$14,507.89	-\$6,492.11
131.0024.208.1047	HIGHWAY USERS GRANT	\$4,400,000.00	\$5,918,726.18	\$1,518,726.18 *
133.0024.201.1027	STATE FUNDING - PRAIRIE DOG	\$5,554,766.84	\$5,554,776.84	\$10.00
134.0024.204.1025	SALES TAX	\$0.00	\$0.00	\$0.00
	YEAR END TRANSFER	\$0.00	\$5,241.64	\$5,241.64
TOTAL		\$13,309,580.84	\$ 14,742,564.70	\$1,432,983.86

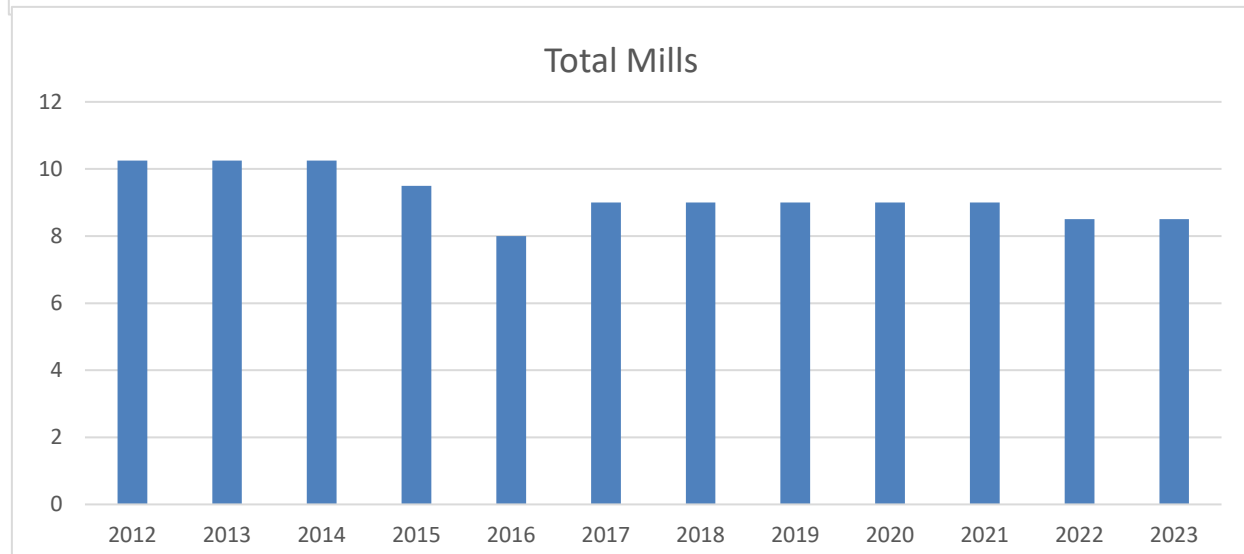
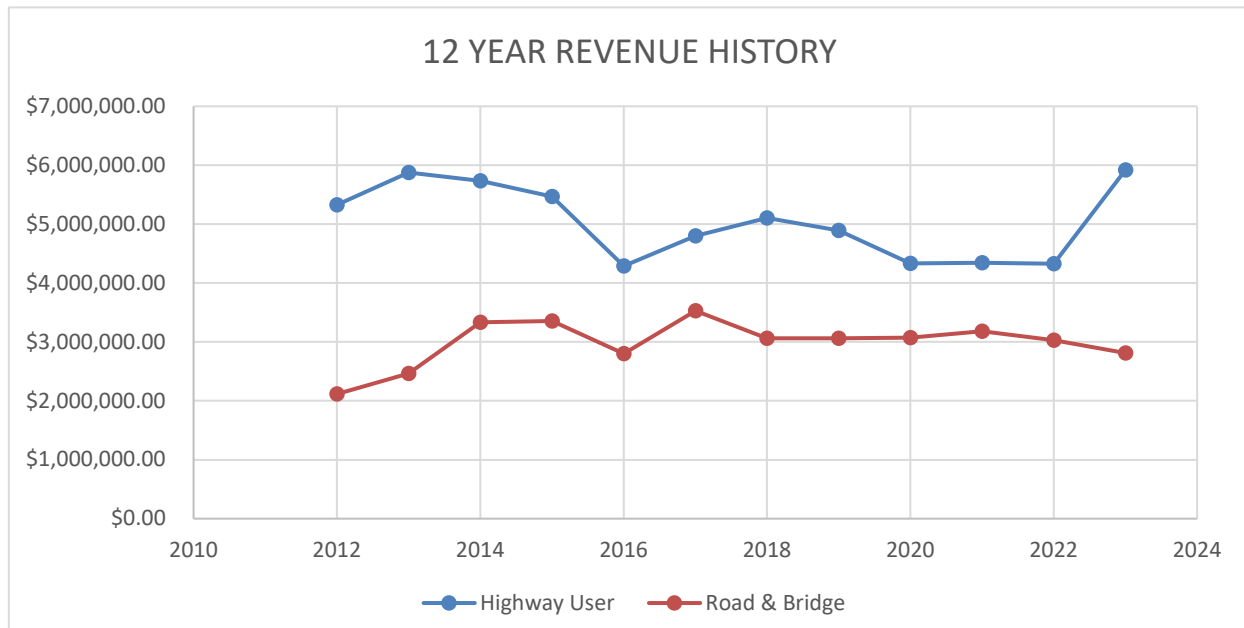
*\$1,386,907.64 was from a biannual deposit into the highway distribution which was a part of legislation to increase highway user funds.

WARD COUNTY HIGHWAY DEPARTMENT REVENUE SUMMARY

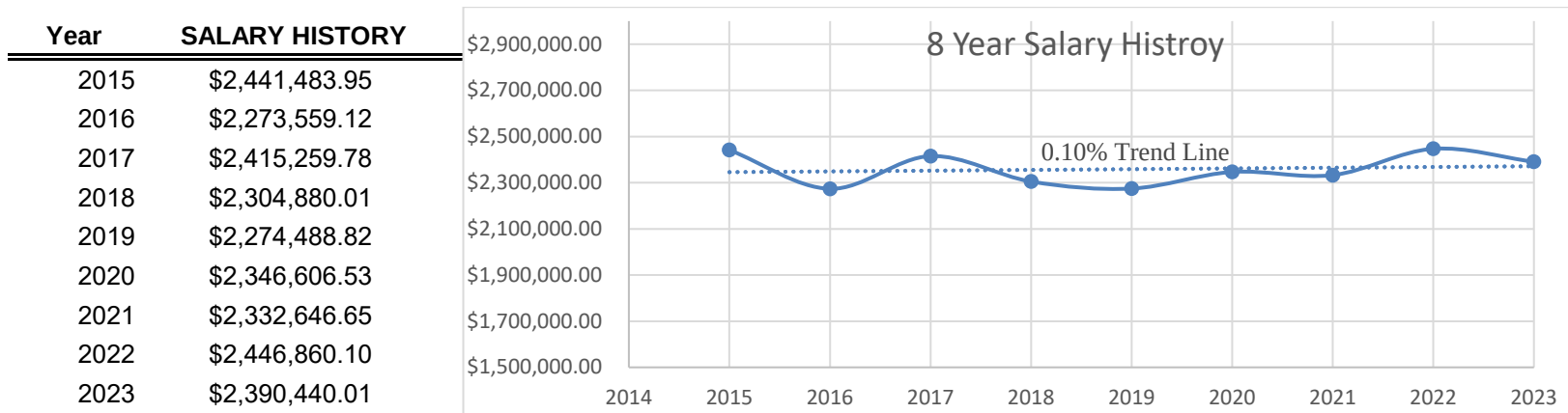
DESCRIPTION	2020	2021	2022	2023
BALANCE AS OF JANUARY 1	\$5,509,316.98	\$1,692,179.92	\$1,743,793.14	\$3,200,908.76
130.0000.208.1400 OTHER GRANTS	\$1,730.79	\$1,720.39	\$0.00	\$0.00
130.0024.200.1001 ROAD & BRIDGE MILL LEVY	\$2,664,189.45	\$2,740,070.61	\$2,599,605.67	\$2,382,714.53
130.0024.200.1153 ROAD & BRIDGE MILL LEVY PREVIOUS	\$0.00		\$6.62	\$0.86
130.0024.200.1154 OTHER MILL LEVY PREVIOUS	\$167,555.13	\$167,038.85	\$156,629.46	\$136,252.12
130.0024.201.1002 OIL AND GAS TAX			\$0.00	\$0.00
130.0024.201.1003 STATE AID DISTRIBUTION	\$158,987.05	\$189,965.81	\$187,567.20	\$213,717.48
130.0024.201.1004 HOMESTEAD CREDIT	\$24,043.74	\$22,119.34	\$20,540.79	\$17,778.46
130.0024.201.1005 VETERANS CREDIT	\$27,024.96	\$31,345.95	\$32,923.41	\$35,898.48
130.0024.201.1007 CENTRAL ASSESSED UTILITY	\$31,040.08	\$31,700.34	\$33,195.01	\$26,772.36
130.0024.201.1026 FEDERAL AID REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
130.0024.201.1027 REIMBURSEMENT STATE			\$3,000,000.00	\$0.00
130.0024.201.1028 REIMBURSEMENT CITY	\$11,219.01	\$10,320.82	\$61,101.53	\$5,145.19
130.0024.201.1029 REIMBURSEMENT TOWNSHIP	\$56,694.91	\$43,472.22	\$79,508.57	\$76,451.44
130.0024.203.1021 OVERWEIGHT FEES	\$95,120.03	\$60,151.50	\$56,051.09	\$170,322.62
130.0024.204.1025 REIMBURSEMENTS GENERAL	\$178,241.91	\$180,048.36	\$153,540.88	\$184,258.61
130.0024.206.1024 INTEREST & PENALTY PROPERTY TAX	\$22,411.66	\$20,856.85	\$17,659.55	\$14,507.89
131.0024.208.1047 HIGHWAY USERS GRANT	\$4,332,116.83	\$4,341,568.40	\$4,328,768.67	\$5,918,726.18
133.0024.201.1027 STATE FUNDING - PRAIRIE DOG				\$5,554,776.84
134.0024.204.1025 SALES TAX				\$0.00
YEAR END TRANSFER	\$9,920.00	\$15,408.00	\$24,572.00	\$5,241.64
TOTAL REVENUE	\$7,780,295.55	\$7,855,787.44	\$10,751,670.45	\$14,742,564.70
HIGHWAY DEPARTMENT EXPENSES	\$11,597,432.61	\$7,804,174.22	\$9,294,554.83	\$13,282,720.04
BALANCE AS OF DECEMBER 31	\$1,692,179.92	\$1,743,793.14	\$3,200,908.76	\$4,660,753.42

WARD COUNTY HIGHWAY DEPARTMENT 12 YEAR REVENUE HISTORY

Year	Highway User	Road & Bridge	Total Mills
2012	\$5,325,567.20	\$2,115,601.41	10.25
2013	\$5,873,428.33	\$2,465,406.09	10.25
2014	\$5,735,220.97	\$3,332,073.14	10.25
2015	\$5,466,788.81	\$3,353,451.73	9.5
2016	\$4,289,155.66	\$2,803,275.97	8
2017	\$4,800,616.67	\$3,528,183.04	9
2018	\$5,101,808.84	\$3,060,316.59	9
2019	\$4,891,468.85	\$3,063,464.49	9
2020	\$4,332,116.83	\$3,072,840.41	9
2021	\$4,341,568.40	\$3,182,240.90	9
2022	\$4,328,768.67	\$3,030,461.54	8.5
2023	\$5,918,726.18	\$2,813,133.43	8



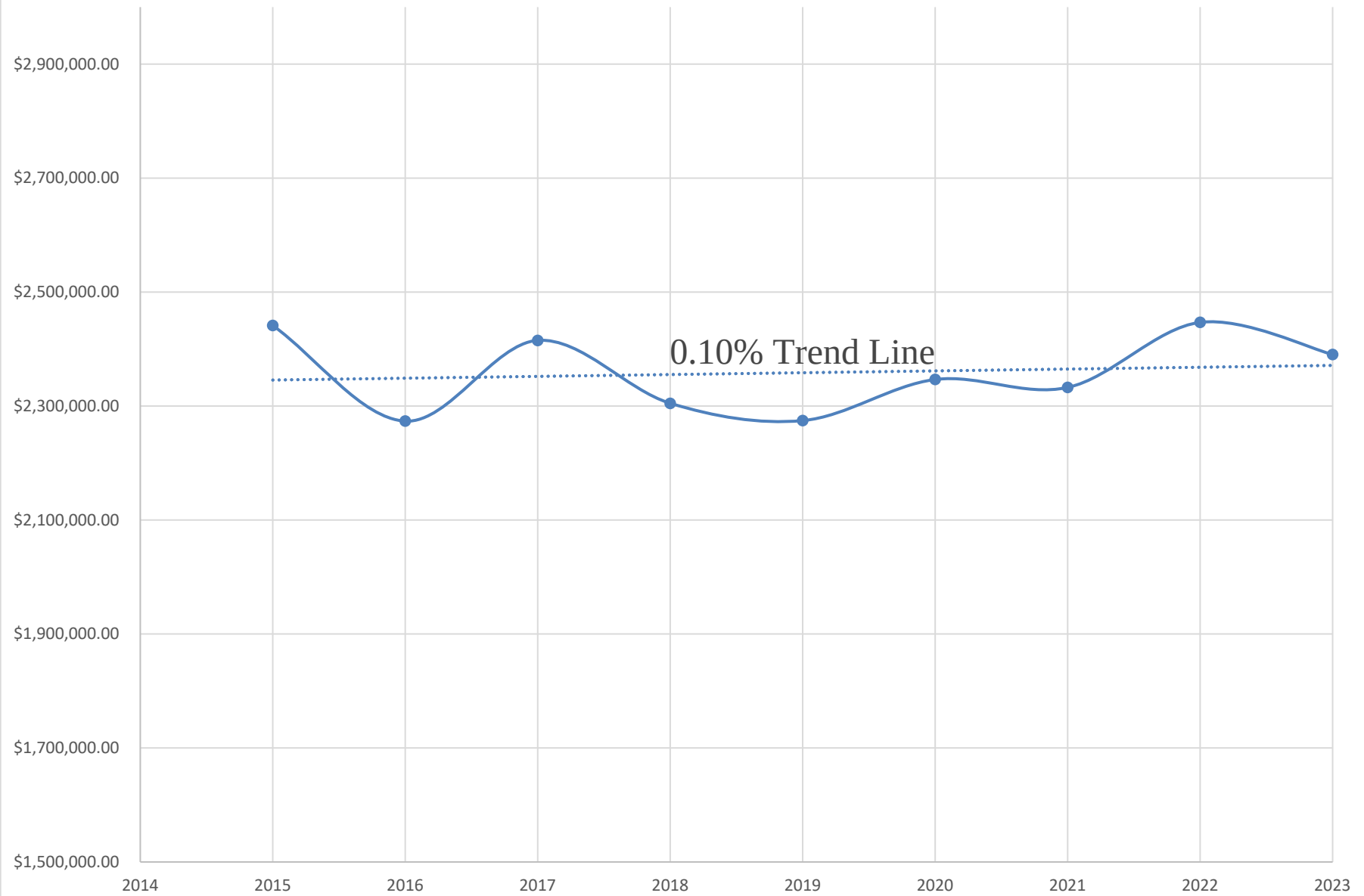
WARD COUNTY HIGHWAY DEPARTMENT SALARY HISTORY



WORKMANS COMPENSATION JOURNAL BY CLASSIFICATION

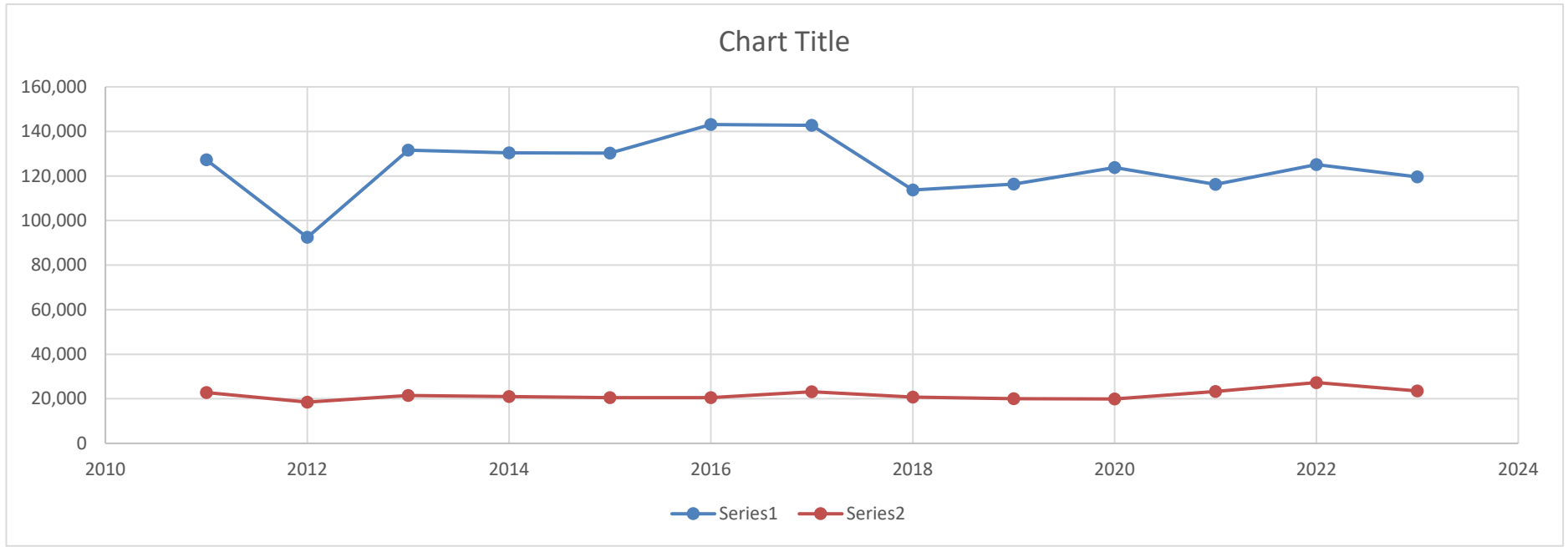
CLASS NUMBER	DESCRIPTION	2023 HOURS	2023 AMOUNT
121	OVERTIME	328.00	\$11,529.77
122	COVID LEAVE	0	\$0.00
123	VACATION LEAVE	4,337.00	\$140,829.98
124	SICK LEAVE	2,565.00	\$78,272.13
125	HOLIDAY LEAVE	2,600.00	\$81,968.08
126	JURY LEAVE		
128	COUNTY CLOSURE		
129	FUNERAL LEAVE		
5506	RD CONSTR/PAV/SRF/ROW	35,920.00	\$988,432.34
5606	ENG / AST ENG / ROAD SUP	4,990.00	\$270,357.97
8227	OFFICE ENG/SURVEY	628.00	\$22,707.42
8380	EQUIPMENT REPAIR	5,284.50	\$176,899.75
8810	CLERICAL OFFICE EMPL	1,724.50	\$52,320.94
9015	ENGINEERING/SURVEYING	5,643.00	\$204,582.21
9402	ST&RD CLN/SNOW/SAND	4,786.25	\$137,442.01
9410	SHOP/REPAIRS/MISC.	4,178.00	\$119,323.14
9552	SIGN CONST/REPAIR	1,651.50	\$53,820.77

8 Year Salary Histroy



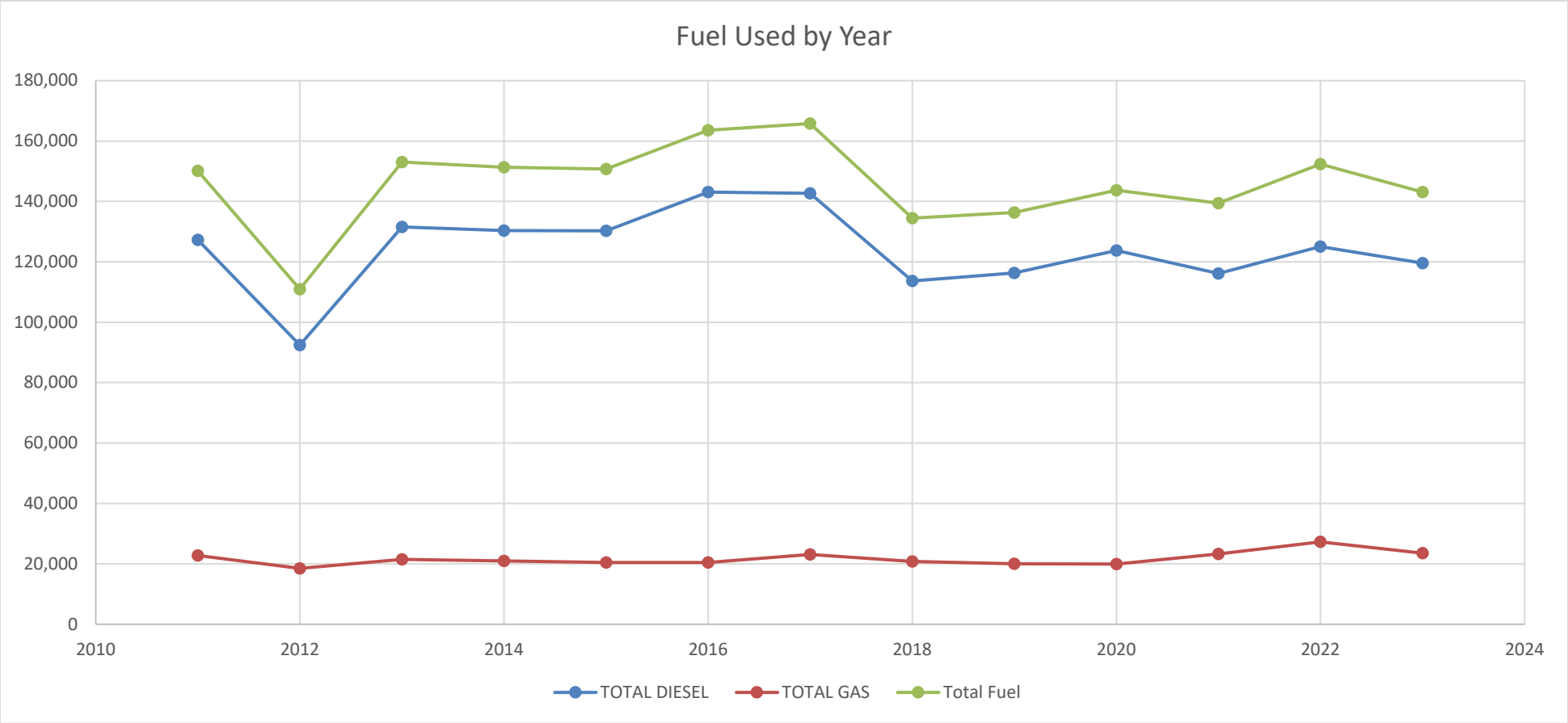
FUEL QUANTITIES

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
BERTHOLD	14452	10298	13902	13665	13428	15140	14496	11267	12978	10,561	11,484	14,318	12,024
DOUGLAS	7500	7702	6148	5635	5122	6331	6576	5205	5848	4,351	4,291	6,378	7,563
MINOT	72714	54070	79498	80858.5	82219	82607	80202	65630	73228	77,881	71,927	87,225	75,902
KENMARE	5195	3947	4257	4279	4301	5466	5835	4126	4613	4,619	4,335	6,311	5,217
SAWYER	5909	7095	8102	7185.5	6269	8074	8153	6011	5691	6,762	6,142	6,794	6,997
UNIT #29	7856	0	18459	18703.5	18948	25477	27426	21467	13995	19,619	17,994	4,037	11,897
UNIT #30	13696	9324	1172										
TOTAL DIESEL	127,322	92,436	131,538	130,327	130,287	143,095	142,688	113,706	116,353	123,793	116,173	125,063	119,600
TOTAL GAS	22,807	18,508	21,471	20,973	20,475	20,475	23,117	20,803	20,000	19,906	23,262	27,284	23,522



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
TOTAL DIESEL	127,322	92,436	131,538	130,327	130,287	143,095	142,688	113,706	116,353	123,793	116,173	125,063	119,600
TOTAL GAS	22,807	18,508	21,471	20,973	20,475	20,475	23,117	20,803	20,000	19,906	23,262	27,284	23,522
Total Fuel	150,129	110,944	153,009	151,300	150,762	163,570	165,805	134,509	136,353	143,699	139,435	152,347	143,122

Total Cost	\$503,616	\$411,191	\$560,349	\$485,606	\$321,199	\$293,130	\$416,700	\$377,866	\$346,791	\$242,762	\$405,125	\$556,161	\$556,161
Average \$/Gal	\$3.35	\$3.71	\$3.66	\$3.21	\$2.13	\$1.79	\$2.51	\$2.81	\$2.54	\$1.69	\$2.91	\$3.65	\$3.89

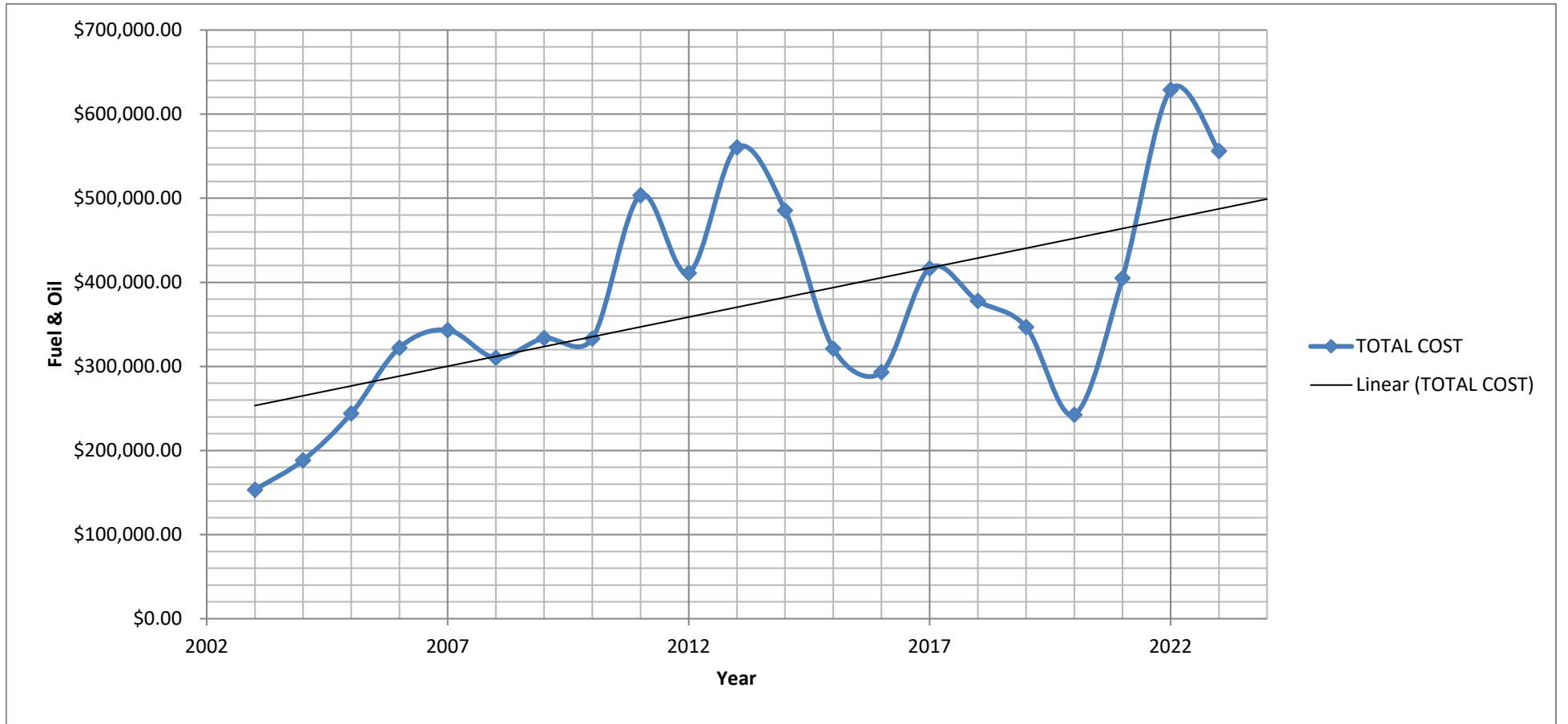


**WARD COUNTY HIGHWAY DEPARTMENT
GAS, DIESEL FUEL, OIL, AND ETC.**

YEAR	TOTAL COST	MINOT DIESEL	GAS	OIL & GREASE & ANTIF. & DEF FLUID	BERTHOLD DIESEL	DOUGLAS DIESEL	KENMARE DIESEL	SAWYER DIESEL	MISC. DIESEL	UNIT 30 DIESEL	UNIT 29 DIESEL
2003	\$153,357.44	\$57,089.14	\$10,964.03	\$9,007.33	\$13,946.33	\$8,719.56	\$5,781.57	\$10,387.22	\$899.59	\$15,427.83	\$21,134.84
2004	\$188,483.09	\$84,566.45	\$17,633.34	\$9,236.30	\$18,901.21	\$12,769.76	\$9,119.45	\$12,275.48	\$1,348.05	\$17,041.45	\$5,591.60
2005	\$244,080.89	\$93,561.30	\$29,063.51	\$14,653.90	\$22,573.92	\$8,735.85	\$9,259.40	\$11,142.53	\$1,807.42	\$28,172.23	\$25,110.83
2006	\$322,286.69	\$95,578.77	\$35,969.91	\$13,101.67	\$21,659.21	\$11,282.88	\$10,063.99	\$14,809.85	\$0.00	\$39,841.71	\$79,978.70
2007	\$343,266.16	\$110,550.57	\$48,230.41	\$10,604.04	\$19,357.83	\$13,096.12	\$9,612.02	\$18,473.56	\$0.00	\$53,839.38	\$59,502.23
2008	\$310,206.66	\$119,075.97	\$46,683.57	\$16,050.09	\$23,109.78	\$15,028.98	\$11,926.38	\$20,797.70	\$0.00	\$48,909.74	\$8,624.45
2009	\$333,591.22	\$ 132,810.82	\$ 35,196.49	\$ 20,944.10	\$ 32,475.81	\$ 19,585.43	\$ 11,023.14	\$ 24,110.85	\$ 831.43	\$ 46,971.35	\$ 9,641.80
2010	\$333,059.53	\$ 139,619.50	\$ 43,950.83	\$ 19,089.87	\$ 35,991.69	\$ 17,859.49	\$ 13,490.48	\$ 20,968.24	\$ 256.85	\$ 27,348.28	\$ 14,484.30
2011	\$503,615.71	\$ 219,538.21	\$ 68,302.34	\$ 21,803.78	\$ 52,743.01	\$ 40,536.88	\$ 18,214.95	\$ 20,306.11	\$ 349.06	\$ 34,729.27	\$ 27,092.10
2012	\$ 411,191.20	\$ 187,626.44	\$ 60,854.10	\$ 24,090.36	\$ 38,630.11	\$ 22,657.86	\$ 14,830.54	\$ 19,847.03	\$0.00	\$ 27,998.76	\$ 14,656.00
2013	\$ 560,348.72	\$ 278,897.82	\$ 71,455.10	\$ 27,628.81	\$ 48,559.69	\$ 17,693.68	\$ 15,749.68	\$ 26,511.93	\$1,114.51	\$ 14,762.99	\$ 57,974.51
2014	\$ 485,605.63	\$ 193,721.53	\$ 69,578.80	\$ 35,269.02	\$ 43,264.63	\$ 16,410.47	\$ 16,673.69	\$ 26,352.69	\$408.35	\$ 21,411.36	\$ 62,515.09
2015	\$ 321,198.58	\$ 138,939.80	\$ 45,777.85	\$ 20,724.33	\$ 31,133.84	\$ 9,997.57	\$ 9,579.19	\$ 11,476.05	\$1,356.24	\$ 8,219.69	\$ 43,994.02
2016	\$ 293,130.22	\$ 115,542.18	\$ 44,048.28	\$ 30,046.47	\$ 27,062.00	\$ 8,348.40	\$ 10,591.76	\$ 13,355.13	\$0.00	\$0.00	\$44,136.00
2017	\$ 416,699.93	\$ 171,347.24	\$ 49,082.65	\$ 40,213.23	\$ 34,748.46	\$ 17,738.63	\$ 16,277.65	\$ 20,878.13	\$177.56	\$ 4,840.00	\$ 61,396.38
2018	\$ 377,866.46	\$ 154,741.01	\$ 53,363.75	\$ 33,031.65	\$ 31,063.84	\$ 15,145.21	\$ 10,332.61	\$ 16,919.42	\$237.48	\$ 5,898.00	\$ 57,133.49
2019	\$ 346,790.52	\$ 166,297.93	\$ 45,682.99	\$ 25,183.80	\$ 34,510.44	\$ 14,585.93	\$ 15,953.10	\$ 12,651.92	\$0.00	\$0.00	\$ 31,924.41
2020	\$ 242,762.11	\$ 95,237.71	\$ 36,972.68	\$ 32,017.43	\$ 21,332.09	\$ 7,023.36	\$ 7,482.08	\$ 11,045.27	\$0.00	\$0.00	\$ 31,651.49

WARD COUNTY HIGHWAY DEPARTMENT GAS, DIESEL FUEL, OIL, AND ETC.

YEAR	TOTAL COST	MINOT DIESEL	GAS	OIL & GREASE & ANTIF. & DEF FLUID	BERTHOLD DIESEL	DOUGLAS DIESEL	KENMARE DIESEL	SAWYER DIESEL	MISC. DIESEL	UNIT 30 DIESEL	UNIT 29 DIESEL
2021	\$ 405,125.37	\$ 198,457.65	\$ 66,022.71	\$ 33,744.67	\$ 28,729.19	\$ 11,162.58	\$ 10,833.07	\$ 14,949.15	\$ 437.20	\$0.00	\$ 40,789.15
2022	\$ 628,954.24	\$ 348,506.17	\$ 81,092.56	\$ 39,108.11	\$ 58,980.86	\$ 25,304.05	\$ 25,203.80	\$ 24,347.94	\$ 782.05	\$0.00	\$ 25,628.70
2023	\$ 556,161.39	\$ 252,677.27	\$ 88,201.42	\$ 29,125.67	\$ 54,550.81	\$ 34,407.89	\$ 22,718.40	\$ 29,500.80	\$3,687.16	\$0.00	\$ 41,291.97



WARD COUNTY HIGHWAY DEPARTMENT

ANNUAL AMOUNT OF WORK FOR OTHERS

CODE	AGENCY	2022 AMOUNT	2023 AMOUNT
1	AFTON TOWNSHIP	\$325.32	\$0.00
2	ANNA TOWNSHIP	\$0.00	\$0.00
3	BADEN TOWNSHIP	\$0.00	\$0.00
4	BERTHOLD TOWNSHIP	\$2,242.00	\$0.00
5	BRILLIAN TOWNSHIP	\$0.00	\$0.00
6	BURLINGTON TOWNSHIP	\$0.00	\$0.00
7	BURT TOWNSHIP	\$0.00	\$0.00
8	CAMERON TOWNSHIP	\$0.00	\$0.00
9	CARBONDALE TOWNSHIP	\$8,230.00	\$0.00
10	CARPIO TOWNSHIP	\$0.00	\$0.00
11	DENMARK TOWNSHIP	\$1,130.00	\$586.00
12	DESLACS TOWNSHIP	\$0.00	\$0.00
13	ELMDALE TOWNSHIP	\$0.00	\$0.00
14	EUREKA TOWNSHIP	\$2,131.00	\$0.00
15	EVERGREEN TOWNSHIP	\$0.00	\$0.00
16	FOXHOLM TOWNSHIP	\$9,810.00	\$7,400.00
17	FREEDOM TOWNSHIP	\$0.00	\$0.00
18	GASMAN TOWNSHIP	\$150.00	\$0.00
19	GREELY TOWNSHIP	\$0.00	\$162.00
20	GREENBUSH TOWNSHIP	\$0.00	\$0.00
21	HARRISON TOWNSHIP	\$0.00	\$0.00
22	HIDDENWOOD TOWNSHIP	\$0.00	\$0.00
23	HILTON TOWNSHIP	\$0.00	\$0.00
24	IOTA FLAT TOWNSHIP	\$0.00	\$695.00
25	KENMARE TOWNSHIP	\$0.00	\$790.58
26	KIRKELIE TOWNSHIP	\$0.00	\$0.00
27	LINTON TOWNSHIP	\$2,950.00	\$1,486.00
28	LUND TOWNSHIP	\$0.00	\$0.00
29	MANDAN TOWNSHIP	\$0.00	\$0.00
30	MARGARET TOWNSHIP	\$0.00	\$0.00
31	MARYLAND TOWNSHIP	\$0.00	\$1,745.00
32	MAYLAND TOWNSHIP	\$0.00	\$0.00
33	McKINLEY TOWNSHIP	\$0.00	\$5,152.00
34	NEDROSE TOWNSHIP	\$0.00	\$0.00
35	NEWMAN TOWNSHIP	\$30.00	\$153.00
36	NEW PRAIRIE TOWNSHIP	\$3,037.65	\$0.00
37	ORLIEN TOWNSHIP	\$0.00	\$0.00
38	PASSPORT TOWNSHIP	\$0.00	\$0.00
39	REE TOWNSHIP	\$0.00	\$0.00
40	RICE LAIKE TOWNSHIP	\$0.00	\$0.00

CODE	AGENCY	2022 AMOUNT	2023 AMOUNT
40	ROLLING GREEN TOWNSHIP	\$0.00	\$0.00
41	RUSHVILLE TOWNSHIP	\$70,686.00	\$8,680.00
42	RYDER TOWNSHIP	\$6,650.00	\$0.00
43	SAUK PRAIRIE TOWNSHIP	\$0.00	\$0.00
44	SAWYER TOWNSHIP	\$0.00	\$0.00
45	SHEALY TOWNSHIP	\$0.00	\$0.00
46	SPENCER TOWNSHIP	\$0.00	\$0.00
47	SPRING LAKE TOWNSHIP	\$0.00	\$0.00
48	ST, MARY'S TOWNSHIP	\$0.00	\$0.00
49	SUNDRE TOWNSHIP	\$0.00	\$588.00
50	SURREY TOWNSHIP	\$0.00	\$0.00
51	TATMAN TOWNSHIP	\$3,490.00	\$37,444.00
52	TOLGEN TOWNSHIP	\$0.00	\$0.00
53	TORNING TOWNSHIP	\$0.00	\$0.00
54	VANG TOWNSHIP	\$974.60	\$0.00
55	WATERFORD TOWNSHIP	\$0.00	\$15,570.57
56	WILLIS TOWNSHIP	\$0.00	\$0.00
57	BERTHOLD CITY	\$0.00	\$0.00
60	BURLINGTON CITY	\$0.00	\$0.00
61	CARPIO CITY	\$0.00	\$0.00
62	DESLACS CITY	\$0.00	\$0.00
63	DONNYBROOK CITY	\$0.00	\$0.00
64	DOUGLAS CITY	\$0.00	\$0.00
65	KENMARE CITY	\$2,548.07	\$7,950.00
66	MAKOTI CITY	\$0.00	\$0.00
67	MINOT CITY	\$0.00	\$0.00
68	RYDER CITY	\$0.00	\$0.00
69	SAWYER CITY	\$0.00	\$0.00
70	SURREY CITY	\$0.00	\$0.00
71	COURTHOUSE	\$10,791.15	\$0.00
72	WATER RESOURCE BOARD	\$4,600.03	\$4,500.86
73	MISCELLANEOUS	\$2,475.00	\$6,600.00
74	PARK MAINTENANCE GENERAL	\$9,356.79	\$8,526.39
80	OLD SETTLERS PARK	\$37,925.45	\$32,875.17
81	RICE LAKE PARK	\$14,698.15	\$8,109.26
82	NELSON CARLSON LAKE PARK	\$7,404.92	\$5,910.47
83	FRISBEE GOLF PARK	\$3,884.31	\$5,227.10
84	TRAILS	\$4,295.62	\$9,063.18
85	EASTSIDE ESTATES	\$5,576.86	\$4,052.61
86	TALBOTTS	\$2,610.86	\$21,648.00
GRAND TOTAL		218,003.78	194,915.19

CONSTRUCTION COST BY PROJECT

CR	PROJECT NO.	MILES OR SITE	DESCRIPTION	ENG & SURVEYING & INSPEC	FEDERAL AID PAID BY NDDOT	CONST.	MATERIALS, ROW AND MISC.	TOTAL COST	COST PER MILE
	CP 5100(23)	87	County Wide - Crack Seal, Chip Seal, and Micro Surfacing	\$28,561.45		\$3,954,761.32		\$3,983,322.77	\$45,785.32
	STWB23	214	County Wide Striping	\$6,022.51		\$285,258.89		\$291,281.40	\$1,361.13
Twp	Bridge 142.44.0	1	Replaced Bridge with Culvert Structure	\$8,976.23		\$316,021.38		\$324,997.61	\$324,997.61
Twp	Bridge 155-35.0	1	Replaced Bridge with Culvert Structure	\$6,834.46		\$166,807.70		\$173,642.16	\$173,642.16
14	CP-1402(23)	3	Base Stabilization and Paving	\$113,376.73		\$1,701,563.23		\$1,814,939.96	\$604,979.99
	CW Patching		County Wide Patching	\$19,521.60		\$343,965.31		\$363,486.91	N/A
17	SW-SE-STUDY	1	SW & SE Connector Raise Grant	\$30,000.00				\$30,000.00	N/A
14	Sliver Widening	2	CR 14-30TH ST - CR17 - Final			\$67,222.34		\$67,222.34	\$33,611.17
17	Inslope Imprv.	1	CR 17 Inslope Flattening - WCHD			\$204,833.89		\$204,833.89	\$204,833.89
24	Graveling	3	CR 24 Graveling - WCHD 2409			\$245,622.22		\$245,622.22	\$81,874.07
22	Graveling	7.5	CR 22 Graveling - WCHD 2213			\$457,105.88		\$457,105.88	\$60,947.45
22	Graveling	3	CR 22 Graveling - WCHD 2209			\$255,417.24		\$255,417.24	\$85,139.08
TOTAL				\$213,292.98	\$0.00	\$7,998,579.40		\$8,211,872.38	

The Ward County Highway Department did not receive any direct reimbursements from Federal Highway

WARD COUNTY HIGHWAY SYSTEM VALUATION

DESCRIPTION		VALUATION
CAPITAL - FIXED ASSESTS:		\$14,497,446.70
HIGHWAY SYSTEM:		\$158,013,381.50
BRIDGE SYSTEM:		\$ 20,784,899.59
HIGHWAY MAINTENANCE MATERIAL INVENTORY:		
GRAVEL STOCKPILES:	\$513,979.86	
CUTTING EDGES:	\$14,803.80	
COLD MIX:	\$3,524.00	
GEOTEXTILE FABRIC & EROSION BLANKETS	\$824.14	
GAS	\$13,657.57	
DIESEL	\$38,573.79	
DEF FUEL ADDITIVE	\$12,057.50	
OIL	\$43,403.27	
OIL FILTERS	\$8,774.62	
AIR FILTERS	\$10,254.62	
FUEL FILTERS	\$5,551.03	
CULVERTS	\$523,455.65	
TIMBER BRIDGE STRINGERS & PLANK	\$10,410.12	
HIGHWAY MAINTENANCE MATERIAL INVENTORY TOTAL:		\$1,199,269.97
TOTAL VALUATION:		\$194,494,997.76

WARD COUNTY HIGHWAY DEPARTMENT CAPITAL IMPROVEMENTS - FIXED ASSEST

BEGINNING INVENTORY BALANCE **\$13,657,298.00**

CAPITAL ADDITIONS:

DESCRIPTION	
2023 T770 BOBCAT LOADER UNIT #5205	\$79,260.30
2023 T770 BOBCAT LOADER UNIT #5203	\$79,260.30
2023 T770 BOBCAT LOADER UNIT #5204	\$79,260.30
2024 FREIGHTLINER #2111	\$139,770.00
2024 FREIGHTLINER #2112	\$139,770.00
2023 FORD F250 CREW XLT-SHORT BOX UNIT #14	\$58,220.00
2023 WALK N ROLL UNIT #5932	\$23,980.00
2023 CHEV SILVERADO MD CREW CAB UNIT #170	\$65,179.00
2023 ERSKINE SNOWBLOWER UNIT #5934	\$11,400.00
2023 JOHN DEER SNOW PUSHER	\$7,300.00
2007 F250 PICKUP - TRANSFER FROM WEED	\$28,497.00
SALT/SAND BUILDING	\$357,937.00
FUEL ISLAND - Final Payment	\$37,314.80

SUB TOTAL \$1,107,148.70

CAPITAL DELETIONS

DESCRIPTION	
2021 T770 BOBCAT LOADER UNIT #163D	\$89,000.00
2021 T770 BOBCAT LOADER UNIT #164D	\$89,000.00
2021 T770 BOBCAT LOADER UNIT #165D	\$89,000.00

SUB TOTAL \$267,000.00

YEAR END INVENTORY BALANCE: \$14,497,446.70

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR PAVED or AGG SURFACED	OLD ESTIMATED VALUE/MILE	OLD ESTIMATED TOTAL VALUE	NET CHANGE	NEW ESTIMATED VALUE/MILE	NEW ESTIMATED TOTAL VALUE
1A	0101			2.8	From Co. Hwy 1 to Co. Hwy 4	14	\$52,000	\$145,600	\$0	\$52,000	\$145,600
1A	0101		1		From Co. Hwy 1 South 1 mile	04,22, 23	\$295,000	\$295,000	\$45,785	\$340,785	\$340,785
1	0102			8	From US Hwy 52 to Co. Hwy 2	14	\$103,000	\$824,000	\$0	\$103,000	\$824,000
1	0104	CMC	5		From Co. Hwy 2 to Co. Hwy 4	72,84,01,22,23	\$335,000	\$1,675,000	\$228,925	\$380,785	\$1,903,925
1	0150	CMC	5		From Co. Hwy 4 to S.H. 50	72,84,01,22,23	\$335,000	\$1,675,000	\$228,925	\$380,785	\$1,903,925
2	0201	CMC	8.8		From Co. Line to Co. Hwy 1 South	72,84,01,22,23	\$335,000	\$2,948,000	\$402,908	\$380,785	\$3,350,908
2A	0202			3	From US Hwy 52 to Co. Line	14	\$63,000	\$189,000	\$0	\$63,000	\$189,000
2	0203	CMC	4.5		From US Hwy 52 to Co. Hwy 3	84,90,99, 08, 23	\$282,000	\$1,269,000	\$206,033	\$327,785	\$1,475,033
2	0205	CMC	2		From Co. Hwy 3 to Co. Hwy 5	84,90,99, 08, 23	\$282,000	\$564,000	\$91,570	\$327,785	\$655,570
2	0207	CMC	4		From Co. Hwy 5 to Co. Hwy 7	84,90,99, 08, 23	\$282,000	\$1,128,000	\$183,140	\$327,785	\$1,311,140
2	0252	CMC	1		From Co. Hwy 1 to US Hwy 52	2014	\$4,350,000	\$4,350,000	\$0	\$4,350,000	\$4,350,000
3	0302	CMC		3	From Co. Line to Co. Hwy 2	14	\$110,000	\$330,000	\$0	\$110,000	\$330,000
3	0304			4	From Co. Hwy 2 to Co. Hwy 4	14	\$65,000	\$260,000	\$0	\$65,000	\$260,000
4	0401			5	From Co. Hwy 2 to Co. Hwy 1	14	\$75,000	\$375,000	\$0	\$75,000	\$375,000
4	0405	CMC		5	From US Hwy 52 to Co. Hwy 5		\$45,000	\$225,000	\$0	\$45,000	\$225,000
4	0407	CMC		2	From US Hwy 5 to Co. Line	14	\$75,000	\$150,000	\$0	\$75,000	\$150,000
4	0452			7.2	From Co. Hwy 1 to US Hwy 52	2016	\$53,000	\$381,600	\$0	\$53,000	\$381,600
4	0452		0.5		From Co. Hwy 1 to US Hwy 52	?	\$100,000	\$50,000	\$0	\$100,000	\$50,000
5	0504			4	From Co. Hwy 2 to Co. Hwy 4	14	\$57,000	\$228,000	\$0	\$57,000	\$228,000
5W	0505	CMC	5		From Co. Line to US Hwy 2	2010	\$242,630	\$1,213,150	\$228,925	\$288,415	\$1,442,075
5	0506	CMC		4	From US Hwy 52 to Co. Hwy 6	15, 23	\$110,000	\$440,000	\$0	\$110,000	\$440,000
5	0506	CMC	2.1		From US Hwy 52 to Co. Hwy 6	94,97,00, 09	\$335,000	\$703,500	\$0	\$335,000	\$703,500
5	0507	CMC		6.5	From Co. Hwy 4 to Co. Hwy 7	14	\$75,000	\$487,500	\$0	\$75,000	\$487,500
5	0508			2	From Co. Hwy 6 to Co. Hwy 8	12,19	\$135,000	\$270,000	\$0	\$135,000	\$270,000
5	0510			6	From Co. Hwy 8 to Co. Hwy 10	12,19	\$140,000	\$840,000	\$0	\$140,000	\$840,000
5	0520			7	From Co. Hwy 14 to Co. Hwy 20	19	\$70,000	\$490,000	\$0	\$70,000	\$490,000
5	0520			8	From Co. Hwy 14 to Co. Hwy 20	19	\$80,000	\$640,000	\$0	\$80,000	\$640,000
5	0552	CMC	1.7		From Co. Hwy 7 to US Hwy 52	94,00, 09	\$335,000	\$569,500	\$0	\$335,000	\$569,500

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR PAVED or AGG SURFACED	OLD ESTIMATED VALUE/MILE	OLD ESTIMATED TOTAL VALUE	NET CHANGE	NEW ESTIMATED VALUE/MILE	NEW ESTIMATED TOTAL VALUE
6	0605	CMC		4	From Co. Hwy 5 North to Co. Hwy 5 South	15	\$85,000	\$340,000	\$0	\$85,000	\$340,000
6	0611	CMC	5.7		From State Hwy 28 to Co. Hwy 11	97,98,10,20,22	\$324,000	\$1,846,800	\$0	\$324,000	\$1,846,800
6	0615	CMC	5.2		From Co. Hwy 11 to Co. Hwy 15	97,98,10,20,22	\$324,000	\$1,684,800	\$0	\$324,000	\$1,684,800
6	0617	CMC	4		From Co. Hwy 15 to Co. Hwy 17	97,98,10,20,22	\$324,000	\$1,296,000	\$0	\$324,000	\$1,296,000
6	0628	CMC		5	From Co. Hwy 5 to State Hwy 28	15	\$103,000	\$515,000	\$0	\$103,000	\$515,000
6	0683	CMC	5		From Co. Hwy 17 to US Hwy 83	97,98,10,20,22	\$324,000	\$1,620,000	\$0	\$324,000	\$1,620,000
7	0705			1.5	From Co. Hwy 5 to Co. Line	14	\$80,000	\$120,000	\$0	\$80,000	\$120,000
8	0805			7.5	From Co. Line to Co. Hwy 5	19	\$60,000	\$450,000	\$0	\$60,000	\$450,000
8	0815	CMC	0.3		From US Hwy 52 to Co. Hwy 15 North	02,06	\$170,000	\$51,000	\$0	\$170,000	\$51,000
8	0815	CMC	4.3		From US Hwy 52 to Co. Hwy 15 North	02,06	\$170,000	\$731,000	\$0	\$170,000	\$731,000
8	0817	CMC	3.1		From Co. Hwy 15 to Co. Hwy 17 South	02,06	\$170,000	\$527,000	\$0	\$170,000	\$527,000
8	0819	CMC	2.8		From US Hwy 83 to Co. Hwy 19 North	80,98,11	\$445,000	\$1,246,000	\$0	\$445,000	\$1,246,000
8	0821	CMC	5		From Co. Hwy 19 North to Co. Hwy 21	2013	\$650,000	\$3,250,000	\$0	\$650,000	\$3,250,000
8	0823	CMC	3		From Co. Hwy 21 to Co. Hwy 23	2013	\$650,000	\$1,950,000	\$0	\$650,000	\$1,950,000
8	0828			4	From Co. Hwy 5 to State Hwy 28	15	\$112,000	\$448,000	\$0	\$112,000	\$448,000
8	0883	CMC	5		From Co. Hwy 17 South to US Hwy 83	02,06	\$170,000	\$850,000	\$0	\$170,000	\$850,000
9A	0909			8.8	From Co. Hwy 10 to Co. Hwy 14	19	\$70,000	\$616,000	\$0	\$70,000	\$616,000
9A	0910		0.6		From Co. Hwy 2 to Co. Hwy 10	92,94,07,22	\$235,000	\$141,000	\$0	\$235,000	\$141,000
9	0914	CMC	10		From US Hwy 2 to Co. Hwy 14	06,07,22	\$280,000	\$2,800,000	\$0	\$280,000	\$2,800,000
9	0918	CMC	8		From Co. Hwy 14 to Co. Hwy 18 East	03,12, 23	\$420,000	\$3,360,000	\$366,280	\$465,785	\$3,726,280
9	0920	CMC	4.7		From Co. Hwy 18 to Co. Hwy 20 West	03,12, 23	\$420,000	\$1,974,000	\$215,190	\$465,785	\$2,189,190
9	0922	CMC	4		From State Hwy 23 to Co. Hwy 22 East	82,88,99,15	\$300,000	\$1,200,000	\$0	\$300,000	\$1,200,000
9	0923	CMC	3		From Co. Hwy 20 West to State Hwy 23	03,12, 23	\$420,000	\$1,260,000	\$137,355	\$465,785	\$1,397,355
9	0924	CMC	5		From Co. Hwy 22 East to Co. Line	88,99,15	\$300,000	\$1,500,000	\$0	\$300,000	\$1,500,000
10	1005			6	From Co. Line to Co. Hwy 5 North	15	\$80,000	\$480,000	\$0	\$80,000	\$480,000
10	1009	CMC	2		From Co. Hwy 5 North to Co. Hwy 9A	92,94,07,22	\$235,000	\$470,000	\$0	\$235,000	\$470,000
10	1009	CMC		2	From Co. Hwy 5 North to Co. Hwy 9A	15	\$150,000	\$300,000	\$0	\$150,000	\$300,000
10A	1010	CMC	2		From US Hwy 83 to Co. Hwy 19	03,13	\$500,000	\$1,000,000	\$0	\$500,000	\$1,000,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR PAVED or AGG SURFACED	OLD ESTIMATED VALUE/MILE	OLD ESTIMATED TOTAL VALUE	NET CHANGE	NEW ESTIMATED VALUE/MILE	NEW ESTIMATED TOTAL VALUE
NE	1012	CMC	5		From CR 19 East and South to CR 12	2012	\$1,800,000	\$9,000,000	\$0	\$1,800,000	\$9,000,000
10	1011	CMC	4.5		From Co. Hwy 9A to Co. Hwy 11	94,10,16,19	\$375,000	\$1,687,500	\$0	\$375,000	\$1,687,500
10	1013	CMC	5.1		From Co. Hwy 11 to Co. Hwy 13	94,10,16,19	\$375,000	\$1,912,500	\$0	\$375,000	\$1,912,500
10	1017	CMC	4		From Co. Hwy 10 West to Co. Hwy 17 Noi	94,12, 14	\$600,000	\$2,400,000	\$0	\$600,000	\$2,400,000
10	1019		0.9		From US Hwy 83 to Co. Hwy 19	14	\$360,000	\$324,000	\$0	\$360,000	\$324,000
10	1019		1.1		From US Hwy 83 to Co. Hwy 19	03, 14	\$360,000	\$396,000	\$0	\$360,000	\$396,000
10	1021		0.5	5.5	From Co. Hwy 19 then East 6 Miles		\$45,000	\$270,000	\$0	\$45,000	\$270,000
10	1052	CMC	7		From Co. Hwy 13 to US Hwy 2/52	94,16,19	\$375,000	\$2,625,000	\$0	\$375,000	\$2,625,000
10	1083	CMC	4.1		From Co. Hwy 17 North to US 83 Bypass	89,98,12	\$390,000	\$1,599,000	\$0	\$390,000	\$1,599,000
11	1110			7.8	From US Hwy 52 to Co. Hwy 10		\$45,000	\$351,000	\$0	\$45,000	\$351,000
11	1110		0.5		From US Hwy 52 to Co. Hwy 10	94	\$100,000	\$50,000	\$0	\$100,000	\$50,000
11	1114			7	From Co. Hwy 10 to Co. Hwy 14		\$35,000	\$245,000	\$0	\$35,000	\$245,000
11	1118			6	From Co. Hwy 14 to Co. Hwy 18 East	17	\$92,000	\$552,000	\$0	\$92,000	\$552,000
11	1120			3	From Co. Hwy 18 to Co. Hwy 20	17	\$68,000	\$204,000	\$0	\$68,000	\$204,000
11	1123			5.2	From Co. Hwy 18 to State Hwy 23	16	\$60,000	\$312,000	\$0	\$60,000	\$312,000
11	1152		4.8		From Co. Hwy 6 to US Hwy 52	02,06	\$170,000	\$816,000	\$0	\$170,000	\$816,000
12	1202	CMC	6		From Co. Hwy 19 to US Hwy 2 (Surrey)	80,95, 08	\$290,000	\$1,740,000	\$0	\$290,000	\$1,740,000
12A	1212		2		From US 2 to Co. Hwy 14	97,99,00, 10	\$230,000	\$460,000	\$0	\$230,000	\$460,000
12	1219	CMC	1		From Minot City Limits to Co. Hwy 19	80,98	\$140,000	\$140,000	\$0	\$140,000	\$140,000
12	1252			7.3	From Co. Hwy 13 to US Hwy 2/52	19,21	\$90,186	\$658,360	\$0	\$90,186	\$658,360
12	1252		2.2		From Co. Hwy 13 to US Hwy 2/52	89,93, 10	\$300,000	\$660,000	\$0	\$300,000	\$660,000
13	1310			4.7	From US 2 to Co. Hwy 10		\$45,000	\$211,500	\$0	\$45,000	\$211,500
13	1312			3	From Co. Hwy 10 to Co. Hwy 12	19	\$72,000	\$216,000	\$0	\$72,000	\$216,000
13	1314			2	From Co. Hwy 12 to Co. Hwy 14		\$35,000	\$70,000	\$0	\$35,000	\$70,000
13	1318			6	From Co. Hwy 14 to Co. Hwy 18 East		\$80,000	\$480,000	\$0	\$80,000	\$480,000
13	1320			3	From Co. Hwy 18 to Co. Hwy 20	17	\$72,000	\$216,000	\$0	\$72,000	\$216,000
13	1322	CMC		4	From State Hwy 23 to Co. Hwy 22	19	\$95,000	\$380,000	\$0	\$95,000	\$380,000
13	1323	CMC	5		From Co. Hwy 18 to State Hwy 23 & West	87,98,07, 23	\$260,400	\$1,302,000	\$228,925	\$306,185	\$1,530,925

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR PAVED or AGG SURFACED	OLD ESTIMATED VALUE/MILE	OLD ESTIMATED TOTAL VALUE	NET CHANGE	NEW ESTIMATED VALUE/MILE	NEW ESTIMATED TOTAL VALUE
13	1324			5	From Co. Hwy 22 to Co. Line (Douglas)	19	\$50,000	\$250,000	\$0	\$50,000	\$250,000
13	1324	CMC	0.5		From Co. Hwy 22 to Co. Line (Douglas)	95,99, 14	\$420,000	\$210,000	\$0	\$420,000	\$210,000
14	1402		4		From US Hwy 52 to US Hwy 2	00,10,15,18, 23	\$350,000	\$1,400,000	#####	\$800,000	\$3,200,000
14	1405	CMC		5	From Co. Line to Co. Hwy 5 South	12,19	\$175,000	\$875,000	\$0	\$175,000	\$875,000
14	1409	CMC		1.9	From Co. Hwy 5 South to Co. Hwy 9A Nor	12,19	\$175,000	\$332,500	\$0	\$175,000	\$332,500
14	1409	CMC	2.1		From Co. Hwy 5 South to Co. Hwy 9A Nor	99,12, 23	\$400,000	\$840,000	\$96,149	\$445,785	\$936,149
14	1411	CMC	4		From Co. Hwy 9A to Co. Hwy 11	99,12, 23	\$400,000	\$1,600,000	\$183,140	\$445,785	\$1,783,140
14	1413	CMC	4		From Co. Hwy 11 to Co. Hwy 13	82,92,97, 10, 23	\$330,000	\$1,320,000	\$183,140	\$375,785	\$1,503,140
14	1415	CMC	5		From Co. Hwy 13 to Co. Hwy 15 South	82,92,97,10, 23	\$330,000	\$1,650,000	\$228,925	\$375,785	\$1,878,925
14	1417	CMC	4		From Co. Hwy 15 to Co. Hwy 17	17,90,97	\$150,000	\$600,000	\$0	\$150,000	\$600,000
14	1452		5.8		From Co. Hwy 14 (16th St SE) to US Hwy	95,96,99,11,23	\$165,000	\$957,000	\$104,980	\$183,100	\$1,061,980
14	1483	CMC	2		From Co. Hwy 17 to US Hwy 83	92,97,04,21,22,23	\$521,250	\$1,042,500	\$85,000	\$563,750	\$1,127,500
15	1508			7	From Co. Line to Co. Hwy 8		\$35,000	\$245,000	\$0	\$35,000	\$245,000
15	1510			5.5	From Co. Hwy 8 to Co. Hwy 10 East	16	\$100,000	\$550,000	\$0	\$100,000	\$550,000
15	1510		2		From Co. Hwy 8 to Co. Hwy 10 East	98,12	\$370,000	\$740,000	\$0	\$370,000	\$740,000
15	1516			3	From Co. Hwy 14 to Co. Hwy 16	16	\$80,000	\$240,000	\$0	\$80,000	\$240,000
15	1517	CMC	2.6		From Co. Hwy 10 (Burlington) to Co. Hwy	78,98,12	\$390,000	\$1,014,000	\$0	\$390,000	\$1,014,000
15	1518			3	From Co. Hwy 16 to Co. Hwy 18	16	\$80,000	\$240,000	\$0	\$80,000	\$240,000
15	1522			4	From State Hwy 23 to Co. Hwy 22	19	\$60,000	\$240,000	\$0	\$60,000	\$240,000
15	1523			5.1	From Co. Hwy 18 to State Hwy 23	19	\$105,000	\$535,500	\$0	\$105,000	\$535,500
15	1524			6	From Co. Hwy 22 to Co. Line	19	\$60,000	\$360,000	\$0	\$60,000	\$360,000
15	1583	CMC	1.7		From Co. Hwy 17 So. to US Hwy 83 Bypa:	78,98,12	\$390,000	\$663,000	\$0	\$390,000	\$663,000
16	1623	CMC		6.3	From US Hwy 52 to Co. Line	2020	\$85,000	\$535,500	\$0	\$85,000	\$535,500
16	1623		0.9		From US Hwy 52 to Co. Line	2003	\$170,000	\$153,000	\$0	\$170,000	\$153,000
16	1652	CMC		6.8	From US Hwy 83 to US Hwy 52	20	\$388,000	\$2,638,400	\$0	\$388,000	\$2,638,400
16	1683			9	From 2 M. West of Co. Hwy 15 to US Hwy	16	\$70,000	\$630,000	\$0	\$70,000	\$630,000
17	1708			6	From Co. Line to Co. Hwy 8		\$45,000	\$270,000	\$0	\$45,000	\$270,000
17	1710			6	From Co. Hwy 8 to Co. Hwy 10		\$45,000	\$270,000	\$0	\$45,000	\$270,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR PAVED or AGG SURFACED	OLD ESTIMATED VALUE/MILE	OLD ESTIMATED TOTAL VALUE	NET CHANGE	NEW ESTIMATED VALUE/MILE	NEW ESTIMATED TOTAL VALUE
17	1714		2.2		From Co. Hwy 12 to Co. Hwy 14	94,96,12	\$465,000	\$1,023,000	\$0	\$465,000	\$1,023,000
17	1752	CMC	1.2		From Co. Hwy 15 to US Hwy 2/52	89,93,12	\$370,000	\$444,000	\$403,320	\$706,100	\$847,320
18	1811			8.4	From Co. Hwy 9 to Co. Hwy 11	16	\$65,000	\$546,000	\$0	\$65,000	\$546,000
18	1813			6	From Co. Hwy 11 to Co. Hwy 13 South	16	\$85,000	\$510,000	\$0	\$85,000	\$510,000
18	1815			3	From Co. Hwy 13 South to Co. Hwy 15 Nc	16	\$85,000	\$255,000	\$0	\$85,000	\$255,000
18	1852	CMC	4		From US Hwy 83 to US Hwy 52		\$25,000	\$100,000	\$0	\$25,000	\$100,000
18	1852	CMC	5		From US Hwy 83 to US Hwy 52	2017	\$745,000	\$3,725,000	\$0	\$745,000	\$3,725,000
18	1883			7	From Co. Hwy 15 to Us Hwy 83	16	\$70,000	\$490,000	\$0	\$70,000	\$490,000
19	1908			6	From Co. Line to Co. Hwy 8	21	\$162,500	\$975,000	\$0	\$162,500	\$975,000
19	1910	CMC	6		From Co. Hwy 8 to Co. Hwy 10A	91,94,11	\$380,000	\$2,280,000	\$0	\$380,000	\$2,280,000
19	1912	CMC	3		From Co. Hwy 10A to Co. Hwy 12	03	\$150,000	\$450,000	\$0	\$150,000	\$450,000
19	1916		3		From US Hwy 52 (Logan) to US Hwy 52	95	\$115,000	\$345,000	\$0	\$115,000	\$345,000
19	1952	CMC	3.2		From US Hwy 2/52 Bypass to US Hwy 52	91,95, 10,11	\$260,000	\$832,000	\$0	\$260,000	\$832,000
20	2009		4.2		From Co. Line to Co. Hwy 9 South	12,17,19	\$540,000	\$2,268,000	\$0	\$540,000	\$2,268,000
20	2011	CMC		6.9	From Co. Hwy 9 North to Co. Hwy 11 Nort	17	\$147,862	\$1,020,250	\$0	\$147,862	\$1,020,250
20	2011	CMC	0.1		From Co. Hwy 9 North to Co. Hwy 11 Nort	00	\$165,000	\$16,500	\$0	\$165,000	\$16,500
20	2013	CMC		6	From Co. Hwy 11 North to Co. Hwy 13	17	\$72,250	\$433,500	\$0	\$72,250	\$433,500
20	2015	CMC	5		From Co. Hwy 13 to Co. Hwy 15	86,98,07,23	\$295,000	\$1,475,000	\$228,925	\$340,785	\$1,703,925
20	2023			10	From US Hwy 83 to Co. Hwy 23	18	\$64,000	\$640,000	\$0	\$64,000	\$640,000
20	2025			3	From Co. Hwy 23 to Co. Line		\$25,000	\$75,000	\$0	\$25,000	\$75,000
20	2083		5		From Co. Hwy 15 to US Hwy 83	86,98,07,23	\$220,000	\$1,100,000	\$228,925	\$265,785	\$1,328,925
21	2108			6	From Co. Line to Co. Hwy 8	21	\$89,000	\$534,000	\$0	\$89,000	\$534,000
21	2122			3	From State Hwy 23 to Co. Hwy 22	18	\$57,000	\$171,000	\$0	\$57,000	\$171,000
21	2124			6	From Co. Hwy 22 to Co. Line	18	\$46,000	\$276,000	\$0	\$46,000	\$276,000
22	2209			3	From Co. Line to Co. Hwy 9		\$25,000	\$75,000	\$255,420	\$110,140	\$330,420
22	2213	CMC		7.5	From State Hwy 28 to Co. Hwy 13	22	\$155,000	\$1,162,500	\$457,125	\$215,950	\$1,619,625
22	2213	CMC	0.5		From State Hwy 28 to Co. Hwy 13	81,97,98	\$140,000	\$70,000	\$0	\$140,000	\$70,000
22	2215	CMC		6.1	From Co. Hwy 13 to Co. Hwy 15	19	\$50,000	\$305,000	\$0	\$50,000	\$305,000

WARD COUNTY HIGHWAY SYSTEM VALUATION

COUNTY HIGHWAY NO.	COUNTY SEGMENT NO.	CMC	PAVED MILES	GRAVEL MILES	SEGMENT DESCRIPTION	YEAR PAVED or AGG SURFACED	OLD ESTIMATED VALUE/MILE	OLD ESTIMATED TOTAL VALUE	NET CHANGE	NEW ESTIMATED VALUE/MILE	NEW ESTIMATED TOTAL VALUE
22	2221			7	From US Hwy 83 to Co. Hwy 21	18	\$64,000	\$448,000	\$0	\$64,000	\$448,000
22A	2222		0.5		Ryder to State 28		\$80,000	\$40,000	\$0	\$80,000	\$40,000
22	2223			3	From Co. Hwy 21 to Co. Hwy 23	18	\$70,000	\$210,000	\$0	\$70,000	\$210,000
22	2228	CMC	6		From Co. Hwy 9 to State Hwy 28	90,96,98,14	\$270,000	\$1,620,000	\$0	\$270,000	\$1,620,000
22	2283	CMC		4	From Co. Hwy 15 to US Hwy 83	20	\$85,000	\$340,000	\$0	\$85,000	\$340,000
23	2302	CMC	9		From Co. Hwy 8 to US Hwy 2	98, 05,09,15	\$435,000	\$3,915,000	\$0	\$435,000	\$3,915,000
23	2308	CMC	1.5		From Co. Line (Deering) to Co. Hwy 8	81,98,13	\$305,000	\$457,500	\$0	\$305,000	\$457,500
23	2316	CMC		6	From US Hwy 2 to Co. Hwy 16	20	\$130,000	\$780,000	\$0	\$130,000	\$780,000
23	2320	CMC	4.7		From US Hwy 52 to Co. Hwy 20	17,19	\$537,785	\$2,527,590	\$0	\$537,785	\$2,527,590
23	2322	CMC	3.1		From State Hwy 23 to Co. Hwy 22	89,99,09,17,19	\$482,785	\$1,496,634	\$0	\$482,785	\$1,496,634
23	2323	CMC	3		From Co. Hwy 20 to State Hwy 23	17,19	\$537,785	\$1,613,355	\$0	\$537,785	\$1,613,355
23	2324	CMC	6		From Co. Hwy 22 to Co. Line	89,92, 09,17,19	\$427,785	\$2,566,710	\$0	\$427,785	\$2,566,710
23	2352	CMC		4.5	From Co. Hwy 16 to US Hwy 52	20,21	\$130,000	\$585,000	\$0	\$130,000	\$585,000
23	2352	CMC	1.3		From Co. Hwy 16 to US Hwy 52	70,98, 10	\$275,000	\$357,500	\$0	\$275,000	\$357,500
24	2409			3	From Co. Line to Co. Hwy 9		\$25,000	\$75,000	\$245,625	\$106,875	\$320,625
24	2413	CMC	8.2		From State Hwy 28 to Co. Hwy 13	99,14	\$310,000	\$2,542,000	\$0	\$310,000	\$2,542,000
24	2415	CMC	4.8		From Co. Hwy 13 to Co. Hwy 15 North	99,14	\$310,000	\$1,488,000	\$0	\$310,000	\$1,488,000
24	2421			7	From US Hwy 83 to Co. Hwy 21	18	\$126,000	\$882,000	\$0	\$126,000	\$882,000
24	2423			3	From Co. Hwy 21 to Co. Hwy 23	18	\$47,000	\$141,000	\$0	\$47,000	\$141,000
24	2425			5	From Co. Hwy 23 to Co. Line	18	\$50,000	\$250,000	\$0	\$50,000	\$250,000
24	2483	CMC	5		From Co. Hwy 15 to US Hwy 83	99,14	\$440,000	\$2,200,000	\$0	\$440,000	\$2,200,000
25	2520			4	From US Hwy 52 to Co. Hwy 20		\$25,000	\$100,000	\$0	\$25,000	\$100,000
25	2523			2	From Co. Hwy 20 to State Hwy 23		\$25,000	\$50,000	\$0	\$25,000	\$50,000
25	2552		1		From Co. Hwy 23 (Sawyer) to US Hwy 52	98	\$245,000	\$245,000	\$0	\$245,000	\$245,000
Total Miles			312.1	396.8	TOTAL ROAD VALUE		\$150,948,748		\$158,013,382		
Grand Total Miles			708.9								

WARD COUNTY BRIDGE SYSTEM VALUATION

COUNTY BRIDGE NO.	YEAR BUILT	STRUCTURE TYPE	LENGTH FT.	WIDTH FT.	WARD COUNTY SEGMENT	COUNTY HWY #	OVER WHAT?	POSTED IN "TONS"	REPLACEMENT VALUE	SUFF. RATING	12/31/2019 ESTIMATED VALUATION
51-101-07.1	1940	CONCRETE BOX	3-9X9	32	0201	02	CREEK	NO	\$97,000.00	80.4	\$77,988.00
51-105-01.0	2014	CONCRETE BOX	3-12X8	132	0102	01	CREEK	NO	\$1,640,000.00	100	\$1,640,000.00
51-107-08.1	1983	CONCRETE BOX BM	47	31.6	0201	02	DESLACS	NO	\$110,000.00	99.8	\$109,780.00
51-107-08.2	2016	CONCRETE SLAB	80	36	0452	04	CREEK	NO	\$2,388,745.00	93.9	\$2,243,031.56
51-107-12.0	2021	CONCRETE BOX	2-9x9	72	0452	04	CREEK	NO	\$445,300.78	100	\$445,300.78
51-117-20.1	1960	CONCRETE BEAM	31	28.7	0552	05	DESLACS	NO	\$65,000.00	75.8	\$49,270.00
51-125-24.0	2010	CONCRETE SLAB	100	36	0611	06	DESLACS	NO	\$826,400.00	99.9	\$825,573.60
51-130-29.0	1972	CONCRETE BOX BM	55	30.3	1152	11	DESLACS	NO	\$120,000.00	73.8	\$88,560.00
51-131-29.0	1954	CONCRETE BEAM	31	29.1	0815	08	DESLACS	NO	\$65,000.00	91.5	\$59,475.00
51-134-29.0	1979	CONCRETE BOX BM	120	37.5	0815	08	SOURIS	NO	\$325,000.00	97.9	\$318,175.00
51-138-36.0	2019	CONCRETE BOX BM	275	36	1017	10	SOURIS	NO	\$4,920,000.00	98.8	\$4,860,960.00
51-139-39.1	1979	CONCRETE BOX	4-10X6	52	1714	17	CREEK	NO	\$120,000.00	100	\$120,000.00
51-140-38.0	1988	CONCRETE BOX BM	138	30.5	1715	17	DESLACS	NO	\$290,000.00	99.9	\$289,710.00
51-142-23.0	2013	CONCRETE BOX	3 -13X4	76	0683	06	CREEK	NO	\$560,000.00	100	\$560,000.00
51-146-41.0	2015	CONCRETE BOX	2-14x14	96	1452	14	CREEK	NO	\$1,160,000.00	95.5	\$1,107,800.00
51-146-41.1	1979	CONCRETE BOX	4-10X6	42	1452	14	CREEK	NO	\$110,000.00	100	\$110,000.00
51-147-41.0	1997	CONCRETE BOX BM	208	36.5	1402	14	SOURIS	NO	\$410,000.00	100	\$410,000.00
51-150-44.1	1967	CONCRETE BOX BM	111	30.7	1623	16	SOURIS	NO	\$1,003,300.00	90.7	\$909,993.10
51-151-25.0	1965	CONCRETE BOX BM	35	30.3	2108	21	CREEK	NO	\$75,000.00	81.4	\$61,050.00
51-151-44.0	1979	CONCRETE TEE BM	92	30.9	1623	16	SOURIS	NO	\$200,000.00	96.5	\$193,000.00
51-151-49.1	2007	CONCRETE BOX	2-14x10	64	1852	18	CREEK	NO	\$250,000.00	99	\$247,500.00
51-153-53.0	2008	CONCRETE BEAM	25	28.4	2023	20	CREEK	NO	\$180,000.00	96	\$172,800.00
51-153-53.1	2008	CONCRETE BOX	2-14x14	64	2320	23	CREEK	NO	\$290,000.00	99	\$287,100.00
51-154-31.0	1971	CONCRETE BEAM	25	33.4	2302	23	CREEK	NO	\$60,000.00	99	\$59,400.00
51-155-49.0	2022	CONCRETE BOX BM	277	36	2352	23	SOURIS	NO	\$5,538,432.55	100	\$5,538,432.55
GRAND TOTAL											\$ 20,784,899.59

PARK EXPENDITURES - 2023

MONTH	GENERAL	OLD SETTLERS	RICE LAKE	NELSON CARLSON	FRISBEE GOLF	TRAILS	EASTSIDE ESTATES	TALBOTT	WATER BOARD	MONTHLY TOTAL	GRAND TOTAL
JANUARY	\$ 1,330.00	\$ 99.37	\$ 5,124.89							\$ 6,554.26	\$ 6,554.26
FEBRUARY	\$ 50.00	\$ 409.61	\$ 116.00	\$ 178.00						\$ 753.61	\$ 7,307.87
MARCH		\$ 136.76	\$ 116.00	\$ 177.00				\$ 4,491.38		\$ 4,921.14	\$ 12,229.01
APRIL		\$ 375.90	\$ 114.00	\$ 177.00						\$ 666.90	\$ 12,895.91
MAY	\$ 4,747.17	\$ 193.92	\$ 4,325.95	\$ 167.00				\$ 4,925.00		\$ 14,359.04	\$ 27,254.95
JUNE	\$ 1,538.69	\$ 804.19	\$ 458.00	\$ 107.00						\$ 2,907.88	\$ 30,162.83
JULY	\$ 1,832.08	\$ 12,325.08	\$ 29,150.82	\$ 2,667.35	\$ 1,479.57	\$ 4,598.38	\$ 1,983.81	\$ 4,513.56	\$ 2,214.35	\$ 60,765.00	\$ 90,927.83
AUGUST	\$ 1,160.17	\$ 7,417.45	\$ 40,384.99	\$ 888.00	\$ 343.25	\$ 2,560.99	\$ 103.95	\$ 872.93	\$ 1,118.02	\$ 54,849.75	\$ 145,777.58
SEPTEMBER	\$ 16,385.43	\$ 942.60	\$ 682.31	\$ 1,476.70				\$ 535.23		\$ 20,022.27	\$ 145,777.58
OCTOBER	\$ 12,555.35	\$ 1,144.00	\$ 142.90	\$ 509.75				\$ 30.00		\$ 14,382.00	\$ 160,159.58
NOVEMBER	\$ 4,939.55	\$ 294.93	\$ 141.10	\$ 413.05						\$ 5,788.63	\$ 165,948.21
DECEMBER	\$ 2,117.50	\$ 295.98	\$ 54,499.97	\$ 331.50						\$ 57,244.95	\$ 223,193.16
TOTAL	\$ 46,655.94	\$ 24,439.79	\$ 135,256.93	\$ 7,092.35	\$ 1,822.82	\$ 7,159.37	\$ 2,087.76	\$ 15,368.10	\$ 3,332.37	\$ 243,215.43	

BUDGET AMT \$ 160,000.00

AMENDNT

BALANCE

REMAINING \$ (83,215.43)

MONTH	TRAVEL	OFFICE SUP	FUEL/OIL/GAS	MATL/SERV	EQUIPMENT REP/MAINT	UTILITIES	PK MAINT	CONTRT	EXPENDITURE	TOTALS
BUDGET	\$ 1,000.00	\$ 4,000.00	\$ 1,000.00	\$ 91,215.43	\$ 10,000.00	\$ 10,000.00	\$ 100,000.00	\$ 20,000.00	\$ 6,000.00	\$ 170,000.00
JANUARY		\$ 5,124.89		\$ 1,330.00		\$ 99.37				\$ 6,554.26
FEBRUARY		\$ 50.00		\$ 211.74		\$ 491.87				\$ 753.61
MARCH						\$ 429.76	\$ 4,491.38			\$ 4,921.14
APRIL				\$ 217.95		\$ 448.95				\$ 666.90
MAY		\$ 100.00		\$ 9,352.00	\$ 52.00	\$ 486.92	\$ 4,368.12			\$ 14,359.04
JUNE					\$ 1,538.69	\$ 1,369.19				\$ 2,907.88
JULY		\$ 100.00		\$ 26,080.55		\$ 797.16	\$ 33,787.29			\$ 60,765.00
AUGUST		\$ 38.25		\$ 38,571.90	\$ 820.24	\$ 1,105.32	\$ 14,314.04			\$ 54,849.75
SEPTEMBER		\$ 50.00		\$ 704.33		\$ 3,066.71	\$ 16,201.23			\$ 20,022.27
OCTOBER				\$ 391.85		\$ 1,796.65	\$ 12,193.50			\$ 14,382.00
NOVEMBER		\$ 50.00		\$ 159.30	\$ 99.71	\$ 590.07	\$ 4,889.55			\$ 5,788.63
DECEMBER		\$ 195.00		\$ 46,865.00		\$ 877.55	\$ 1,922.50	\$ 7,384.90		\$ 57,244.95
TOTAL	\$ 1,000.00	\$ (1,708.14)	\$ 1,000.00	\$ (32,669.19)	\$ 7,489.36	\$ (1,559.52)	\$ 7,832.39	\$ 12,615.10	\$ 6,000.00	\$ (73,215.43)

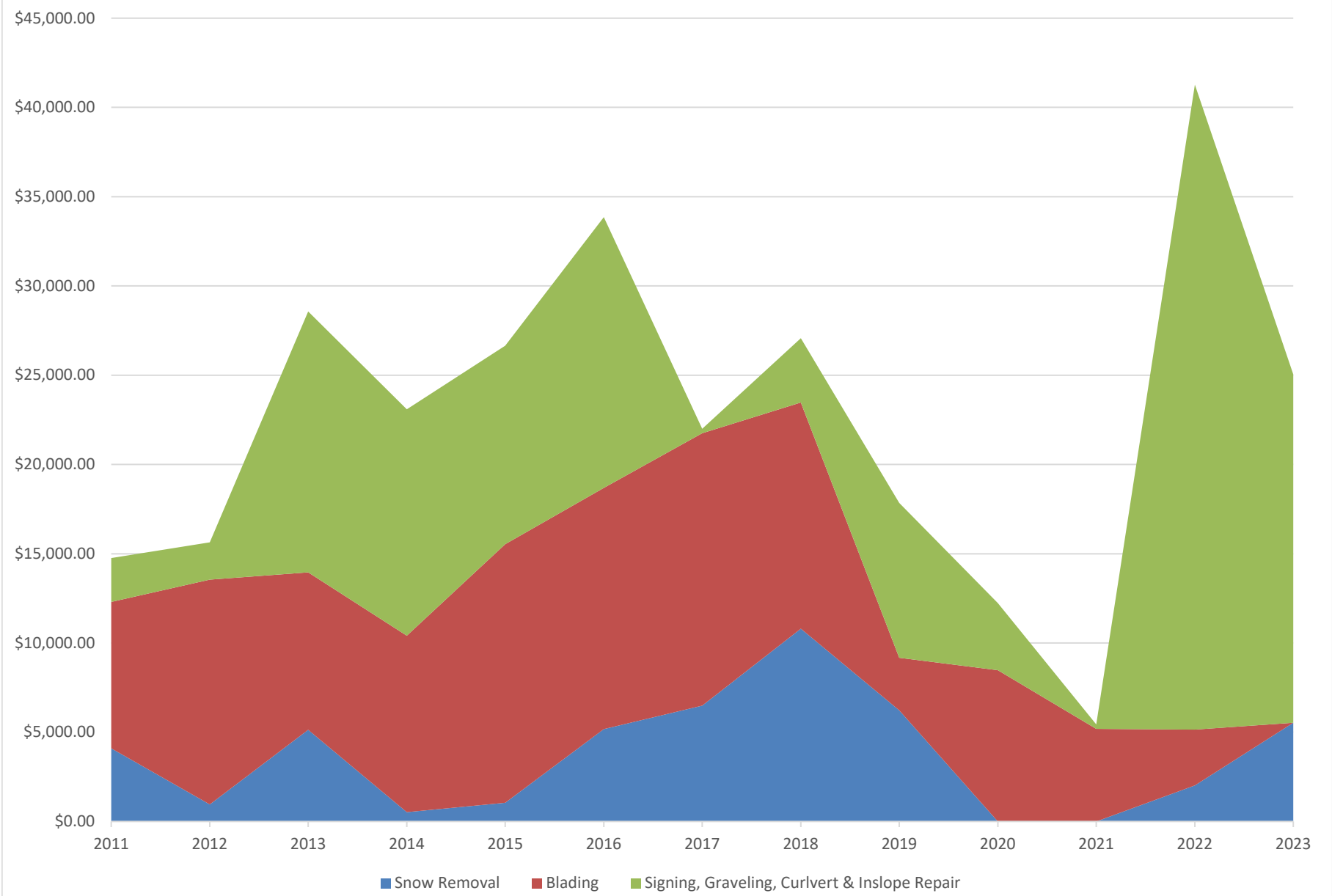
PARK REVENUE - 2023

MONTH	TAXES	STATE AID HOMESTEAD/ VETERAN CR	TELECOM	INTEREST PENALTY	PARK GRANT	RENT	GENERAL REIMB	CAMPING FEES	TOTAL
JANUARY	\$ 90,774.59	\$ 176.38		\$ 47.16			\$ 91,901.75		\$ 182,899.88
FEBRUARY	\$ 58,310.98	210.53		\$ 68.72		\$ 5,000.00			\$ 63,590.23
MARCH	\$ 2,746.60	171.03	344.93	\$ 66.75					\$ 3,329.31
APRIL	\$ 1,480.35	163.78	127.19		\$ 930.00				\$ 2,701.32
MAY					\$ 18,342.30			\$ 725.23	\$ 19,067.53
JUNE					\$ 757.84			\$ 1,702.00	\$ 2,459.84
JULY					\$ 9.00			\$ 4,191.83	\$ 4,200.83
AUGUST					\$ 13.00			\$ 3,341.38	\$ 3,354.38
SEPTEMBER					\$ 22.00			\$ 1,312.00	\$ 1,334.00
OCTOBER								\$ 332.00	\$ 332.00
NOVEMBER									\$ -
DECEMBER					\$ 26,950.00				\$ 26,950.00
TOTAL	\$ 153,312.52	\$ 721.72	\$ 472.12	\$ 182.63	\$ 47,024.14	\$ 5,000.00	\$ 91,901.75	\$ 11,604.44	\$ 310,219.32

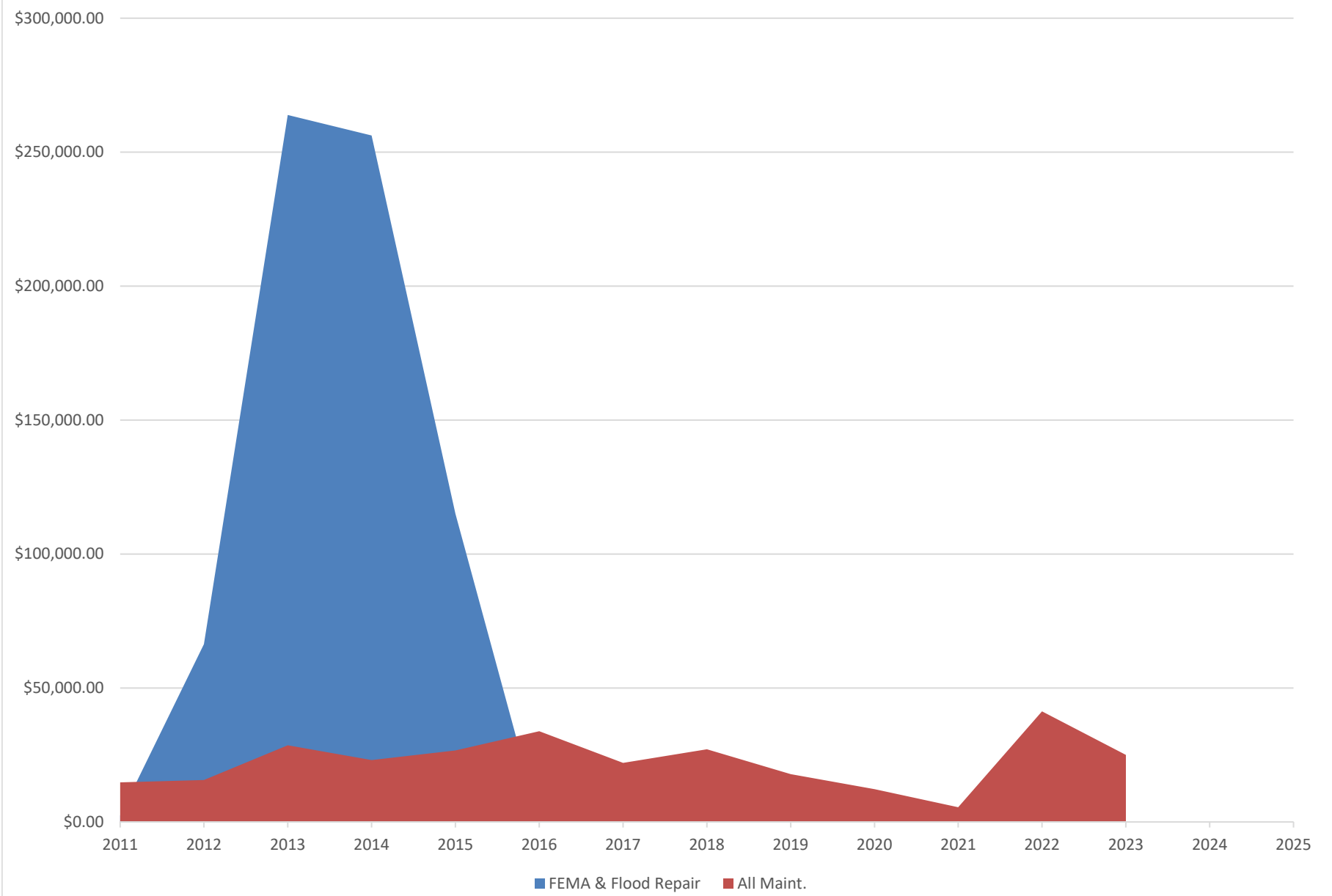
Rushville Township Summary								
	Snow Removal	Blading	Culvert Work & Inslope Repair	Sign Maint	Soft Spot Repair	Graveling	FEMA & Flood Repair	Tree Cutting, Dues, Fees, & Misc.
2011	\$4,100.00	\$8,198.02	\$924.00	\$0.00	\$0.00	\$0.00	\$2,390.39	\$1,539.46
2012	\$950.00	\$12,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,381.14	\$2,090.96
2013	\$5,135.00	\$8,820.00	\$9,304.24	\$763.81	\$0.00	\$1,609.60	\$263,871.00	\$2,943.13
2014	\$520.00	\$9,885.90	\$1,404.00	\$0.00	\$0.00	\$887.52	\$256,254.40	\$10,396.80
2015	\$1,045.00	\$14,490.00	\$1,491.35	\$0.00	\$6,566.40	\$0.00	\$115,054.25	\$3,064.09
2016	\$5,175.00	\$13,510.00	\$12,910.00	\$0.00	\$0.00	\$1,967.36	\$0.00	\$292.78
2017	\$6,495.00	\$15,260.00	\$0.00	\$246.68	\$0.00	\$0.00	\$0.00	\$0.00
2018	\$10,800.00	\$12,670.00	\$808.15	\$333.28	\$553.70	\$0.00	\$0.00	\$1,909.28
2019	\$6,225.00	\$2,940.00	\$0.00	\$176.07	\$0.00	\$7,275.78	\$0.00	\$1,233.00
2020	\$0.00	\$8,470.00	\$2,898.24	\$871.49	\$0.00	\$0.00	\$0.00	\$0.00
2021	\$0.00	\$5,190.00	\$0.00	\$253.19	\$0.00	\$0.00	\$0.00	\$0.00
2022	\$2,025.00	\$3,120.00	\$0.00	\$0.00	\$0.00	\$35,343.00	\$0.00	\$787.44
2023	\$5,531.27	\$0.00*	\$0.00	\$0.00	\$0.00	\$17,671.50	\$0.00	\$1,848.68
2024								
2025								
Total	\$48,001.27	\$115,153.92	\$29,739.98	\$2,644.52	\$7,120.10	\$64,754.76	\$703,951.18	\$26,105.62

* Blading was completed in Rushville, but the time was not separated from the blading on the county roads by the new blade operator, so Rushville was not billed for the the blading work in 2023

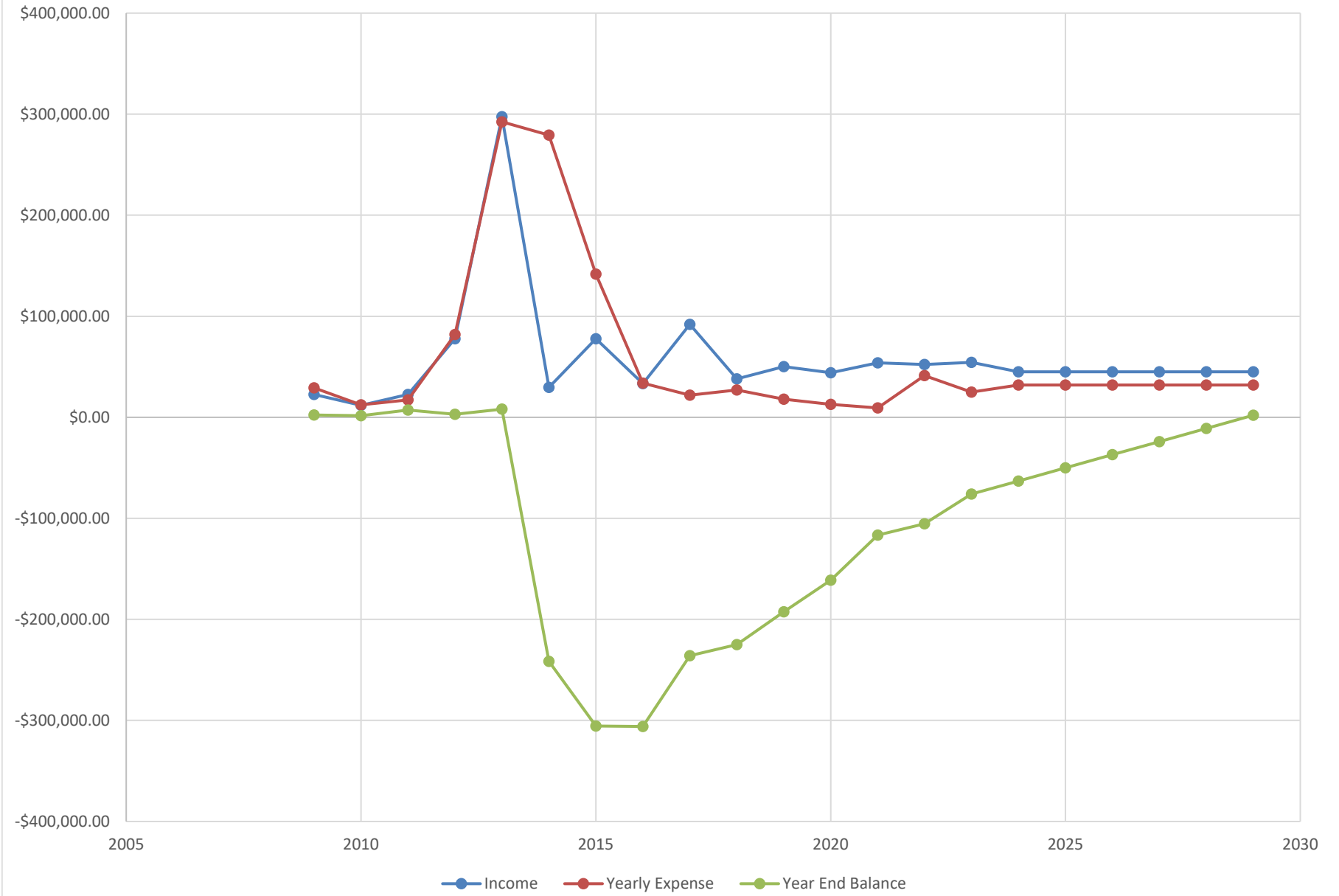
Rushville Maintenance - Not Including FEMA



Total Funds Spent - Rushville Township



Rushville Income, Expense, Year End Balance, Projected through 2029



REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: LINDA D FELDNER
Address: C/O DANIEL W FELDNER
620 34TH AVE SW UNIT D
MINOT, ND 58701

Lost, mutilated, defaced or destroyed warrant information:

Check #: 193987
Date issued: 03/25/2024
Amount: \$ 3,124.17

AGREEMENT

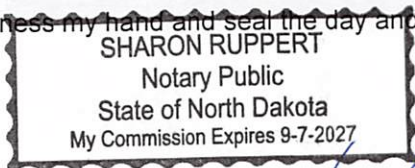
The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 11th day of April, 2024
Applicant

STATE OF North Dakota)
COUNTY OF WARD) SS

On this 11th day of April, 2024, before me the undersigned, personally appeared Linda D. Feldner, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.



Sharon Ruppert
Notary Public, WARD County, North Dakota

My commission expires: 09/07/2027

Application approved this ___ day of ___, 20__.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this ___ day of ___, 20__.

Duplicate warrant number _____

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: AUGUST MILLER
Address: 808 31ST AVE NW
MINOT, ND 5803

Lost, mutilated, defaced or destroyed warrant information:

Check #: 193470
Date issued: 02/15/2024
Amount: \$ 2,530.58

AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

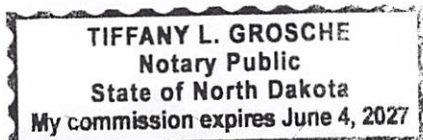
Signed by the applicant this 12 day of May, 2024

Applicant

STATE OF North Dakota)
COUNTY OF Ward) SS

On this 12 day of May, 2024, before me the undersigned, personally appeared August Miller, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.



Tiffany L. Grosche
Notary Public _____ County, Ward

My commission expires: _____

Application approved this _____ day of _____, 20____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this _____ day of _____, 20____.

Duplicate warrant number _____

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group Action Agility Dog Training Club		Dates of Activity (Does not include dates for the sales of tickets) June 7, 2024 - June 9, 2024	
Organization or Group Contact Person Kristi Fredriksen	E-mail	Telephone Number 701-852-4722	
Business Address	City	State	ZIP Code
Mailing Address (if different) 5300 19th Ave NW	City Minot	State ND	ZIP Code 58703

SITE INFO

Site Name Big 4 Boy Scout Camp		County Ward	
Site Physical Address 900 54th Street NW	City Minot	State ND	ZIP Code 58703
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle 6/7/24, 6/8/24, 6/9/24			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffles	Dog Related & Human Related Items	500.00
Total (limit \$40,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds promote responsible dog training & dog agility events	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Kristi Fredriksen	Telephone Number 701.721.9345	E-mail Address kristi.fredriksen@gmail.com
Signature of Organization Group's Permit Organizer 	Title Treasurer	Date 4/7/24

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or eight thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$8,000

The retail value of a merchandise prize cannot exceed \$8,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$40,000 per year.

If the value of the planned cash and merchandise prizes exceed \$40,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$40,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: Action Agility DTC
2. Type of gaming applied for: circle one
Bingo Raffle(s) Sports Pool
3. Date of event(s): 4/7 - 6/9 2024
4. Name of the event (if any): Action Agility NADAC Agility Trial
5. Person in charge of gaming event: Kristie Stredwick
- Weekday telephone number: _____
6. Has your organization received a local gaming permit from Ward County in the past? Yes
If not, please refer to the attached Ward County gaming resolution and provide with your application the following:
- a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.
- b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes of your organization.
7. Attach a permit fee of \$25.00. If a check is used, make it payable to the Ward County Auditor.
8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

Name: Kristi Fredriksen

Address: 5300 19th Ave NW
Minot ND 58703



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

North Dakota Association for The Disabled, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Bingorama

Street 1808 20th Ave SE	City Minot	ZIP Code 58701	County Ward
Beginning Date(s) Authorized 07/01/2024	Ending Date(s) Authorized 06/30/2025	Number of Twenty-One tables, if zero, enter "0" 0	

Specific location where games of chance will be conducted and played at the site (required)

Gaming will be conducted in the East side of the building (excluding restrooms).

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☐ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

☐ New application

☒ Renewal

Requested effective date: July 1, 2024

1. Applicant: North Dakota Association For The Disabled, inc.

2. Address of primary business office for the State of North Dakota:

2660 South Columbia Rd
Grand Forks, ND 58201

3. Phone number at primary business office: (701) 775-5577

4. Ward County business address (if different):

1808 20th Ave SE
Minot, ND 58701

5. Ward County phone number: (701) 838-8414

6. Proposed gaming site: Bingorama

7. Address: 1808 20th Ave SE
Minot, ND 58701

8. Owner of proposed gaming site: North Dakota Association For The Disabled, Inc.

9. Business owner proposed site (if different): N/A

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
NAME / TITLE	NAME / TITLE
Craig Hashbarger / President	Anne Putbrese / Vice President
Betty Wilkening / Secretary-Treasurer	Wendell Grondahl / Director
Mike Berg / Director	Tom Alexander / Director
Don Santer / Chief Executive Officer	Traci LaDouceur / Chief Financial Officer
Leslie Stastny / Client Services Representative	Brent Brooks / Gaming Manager
Byron Newnam / Blackjack Director	Jim Kendall / Blackjack Director

Are any paid staff members or members of your organization's Board of Directors related to one another? No If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? No If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>17</u>	part-time	<u>8</u>
2.	gaming	full-time	<u>19</u>	part-time	<u>65</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>0</u>
2.	gaming:	full-time	<u>6</u>	part-time	<u>25</u>

12. How long has the applicant's organization been in existence in North Dakota?
48 years

13. Is your organization a chapter of a national organization? No
If so, what organization? N/A

14a. What games are you applying to operate at the site applied for?

Bingo, Calcuttas, Pulltabs, Club Special, Tip Board, Seal Board, Punchboards,

Raffles, Sports Pools, Prize Board, Electronic Pulltabs, Pulltab Dispensing Device

14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? N/A

15. What is the seating capacity of the site? 600

16. What is the total square footage of the building for which you are applying for this Site Authorization? 24,000 sq. ft.

How many square feet will your gaming operation occupy? 14,000 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ N/A
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

N/A \$ /mo.

N/A \$ /mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

N/A \$ /mo.

N/A \$ /mo.

18. What is the total off street automobile parking capacity of this site? 350

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? No
If so, identify them:

N/A

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

7 days a Week - Unrestricted Hours

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of North Dakota Association For The Disabled, Inc. certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

Signed: [Signature]
Name: Don Santer
Title: Chief Executive Officer
Daytime Phone Number: (701) 795-6608
Date: 04-03-24

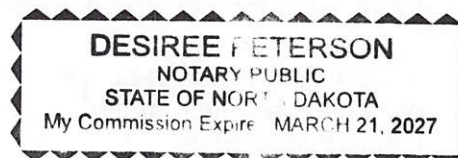
STATE OF NORTH DAKOTA

COUNTY OF Grand Forks } ss
~~WARD~~

On this 3rd day of April, 2024, before me, personally appeared Don Santer known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.

[Signature]
Notary Public
Ward County, North Dakota
Grand Forks

My Commission expires: 1



REQUESTED GAME LIST

SITE: Bingorama

☒ Bingo	☐ Club Special	☒ Sports Pools
☐ Electronic Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ Electronic 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☒ Pull Tab Jar	☒ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ Electronic Pull Tab Device		



ASSEMBLY OCCUPANCY INSPECTION

MINOT RURAL FIRE DEPARTMENT

400 31ST Ave SW

Minot, ND 58701

Facility BingoRama				Date 4-8-2024																																																																																																																			
Location 1808 20th Ave SE				Type of Usage (bar, drinking/dining) Gaming																																																																																																																			
Inspector Darrin Mineke/Ryan Rivas				Accompanied by Beverly Smith																																																																																																																			
Occupant Load The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage for the concentrated use area (i.e. dance floor) and the square footage for the nonconcentrated area Concentrated Use Area: _____ sq ft ÷ 7 = Nonconcentrated Use Area: _____ sq ft ÷ 15 = 9700 Occupant Load 646				Minimum Number of Exits A minimum number of exits are required based on the occupant load. Occupant Load Minimum Number of Exits 50 – 599 2 600 – 699 3 1000 or more 4		Exit Capacity The Exit Capacity needs to be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2 Total Exit Width: 262 Exit Capacity: 1310																																																																																																																	
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Important: A plan of correction is to be submitted to the inspection agency within 90 days of the inspection date. The plan of correction is to address the intended method used to correct each inspection point checked "No".

Owner/Occupant Signature Beverly Smith	Date: 4-8-2024
--	--



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

North Dakota Association for The Disabled, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

The Grainhopper

Street 2212 Valley St	City Minot	ZIP Code 58701	County Ward
Beginning Date(s) Authorized 07/01/2024	Ending Date(s) Authorized 06/30/2025	Number of Twenty-One tables, if zero, enter "0" 2	

Specific location where games of chance will be conducted and played at the site (required)

Gaming will be conducted in the entire bar (excluding restrooms).

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☐ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
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3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

☐

New application

☒

Renewal

Requested effective date: July 1, 2024

1. Applicant: North Dakota Association For The Disabled, inc.

2. Address of primary business office for the State of North Dakota:

2660 South Columbia Rd

Grand Forks, ND 58201

3. Phone number at primary business office: (701) 775-5577

4. Ward County business address (if different):

1808 20th Ave SE

Minot, ND 58701

5. Ward County phone number: (701) 838-8414

6. Proposed gaming site: The Grainhopper

7. Address: 2212 Valley Street

Minot, ND 58701

8. Owner of proposed gaming site: DBLD, Inc.

9. Business owner proposed site (if different): N/A

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
NAME / TITLE	NAME / TITLE
Craig Hashbarger / President	Anne Putbrese / Vice President
Betty Wilkening / Secretary-Treasurer	Wendell Grondahl / Director
Mike Berg / Director	Tom Alexander / Director
Don Santer / Chief Executive Officer	Traci LaDouceur / Chief Financial Officer
Leslie Stastny / Client Services Representative	Brent Brooks / Gaming Manager
Byron Newnam / Blackjack Director	Jim Kendall / Blackjack Director

Are any paid staff members or members of your organization's Board of Directors related to one another? No If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? No If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>17</u>	part-time	<u>8</u>
2.	gaming	full-time	<u>19</u>	part-time	<u>65</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>0</u>
2.	gaming:	full-time	<u>6</u>	part-time	<u>25</u>

12. How long has the applicant's organization been in existence in North Dakota?
48 years

13. Is your organization a chapter of a national organization? No
If so, what organization? N/A

Unrestricted (Coincide with bar hours)

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of North Dakota Association For The Disabled, Inc. certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

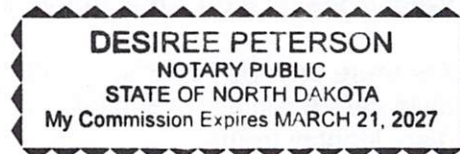
Signed: [Signature]
Name: Don Santer
Title: Chief Executive Officer
Daytime Phone Number: (701) 795-6608
Date: 03-03-24
34 PDS

STATE OF NORTH DAKOTA
COUNTY OF Grand Forks } ss
~~WARD~~

On this 3rd day of April, 2024, before me, personally appeared Don Santer known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.

[Signature]
Notary Public
Ward County, North Dakota
Grand Forks

My Commission expires: /



REQUESTED GAME LIST

SITE: Grainhopper

☒ Bingo	☐ Club Special	☒ Sports Pools
☐ Electronic Quick Shot Bingo	☐ Tip Board	☒ Twenty-One
☒ Raffles	☐ Seal Board	☒ Poker
☐ Electronic 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☒ Pull Tab Jar	☒ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ Electronic Pull Tab Device		



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) HOPR, LLC		Site Name The Grainhopper		Site Phone Number 701-838-4017
Site Address 2212 Valley St	City Minot	State ND	Zip Code 58701	County Ward
Organization North Dakota Association For The Disabled		Rental Period 4/1/2024 to 6/30/2028		Monthly Rent Amount
1. Is Bingo going to be conducted at the site? ☐ No ☒ Yes				
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts. ☒ No ☐ Yes				\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 <u> </u> X Rent per Table \$ <u> </u>				\$
Number of Tables with wagers over \$5 <u>2</u> X Rent per Table \$ <u>300</u>				\$ 600
3. Is Paddlewheels conducted at this site? Number of Tables <u> </u> X Rent per Table \$ <u> </u>				\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☒ Jar Bar ☐ Standard Dispensing Device				\$ 175
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>10</u>				\$ 1,250
Total Monthly Rent				\$ 2,025

6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Director of Operations	Date 3-27-24
Signature of Lessee 	Title CEO	Date 03-27-24



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Aggie Foundation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Wildwood Country Club

Street

8501 County Rd 15W

City

Minot

ZIP Code

58703

County

Ward

Beginning Date(s) Authorized

July 1st 2024

Ending Date(s) Authorized

June 30th 2025

Number of Twenty-One
tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

Electronic and Hardcard machine on West Wall

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐

Bingo

☐

Club Special

☐

Sports Pools

☐

ELECTRONIC Quick Shot Bingo

☐

Tip Board

☐

Twenty-One

☐

Raffles

☐

Seal Board

☐

Poker

☐

ELECTRONIC 50/50 Raffle

☐

Punchboard

☐

Calcuttas

☐

Pull Tab Jar

☐

Prize Board

☐

Paddlewheel with Tickets

☐

Pull Tab Dispensing Device

☐

Prize Board Dispensing Device

☐

Paddlewheel Table

☐

ELECTRONIC Pull Tab Device

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

New application

Renewal

Requested effective date: July 1st 2024

1. Applicant: Aggie Foundation
2. Address of primary business office for the State of North Dakota:
501 main St
Velva, ND 58790
3. Phone number at primary business office: (701) 527-0235
4. Ward County business address (if different):

5. Ward County phone number: (701) _____
6. Proposed gaming site: Wildwood Country Club
7. Address: 8401 County Rd 15W
Minot ND 58703
8. Owner of proposed gaming site: Aaron Faken
9. Business owner proposed site (if different): _____

10. List all administrative staff and the Board of Directors of the applicant

organization:

NAME

TITLE

Terry Peterson

President

Lance Selzler

VP

Wade Kittelson

Board Member

Josh Stahlecker

Treasurer

Jacob Josh Oster

Board Member

Trevor Kittelson

Board member

Shayla Marshall

Board member

Mindy Norton

Gaming Manager

Are any paid staff members or members of your organization's Board of Directors related to one another? No Yes If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? No If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

11a. How many total staff members and employees are paid by your organization?

1. non-gaming: full-time 0 part-time 0
2. gaming full-time 2 part-time 9

11b. How many of the above numbers reside in Ward County?

1. non-gaming: full-time 0 part-time 0
2. gaming: full-time 2 part-time 5

12. How long has the applicant's organization been in existence in North Dakota?
21 years (Tax Exempt Status Since 2012)

13. Is your organization a chapter of a national organization? No
If so, what organization? _____

Wade & Trevor
Kittelson are
Brothers

14a. What games are you applying to operate at the site applied for?

Pulltab dispensing device, Electronic Pulltab machines,
raffles, Bingo, Prize Board Dispensing Device, Sports Book, Calcuttas, Poker

14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? 0

15. What is the seating capacity of the site? 119

16. What is the total square footage of the building for which you are applying for this Site Authorization? 2324 sq. ft.

How many square feet will your gaming operation occupy? 56 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ 10.71
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

_____/mo.

_____/mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

_____/mo.

_____/mo.

18. What is the total off street automobile parking capacity of this site? 150

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? No
If so, identify them:

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

Monday - Saturday 8am - 2am
Sunday 8am¹² - 2am

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of Aggie Foundation certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

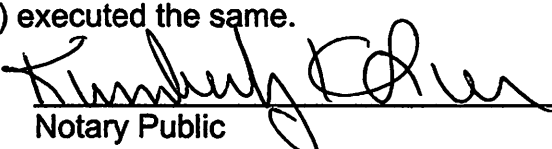
Signed: 
Name: Mindy Norton
Title: Gaming Manager
Daytime Phone Number: 701-527-0235
Date: 4-18-24

STATE OF NORTH DAKOTA

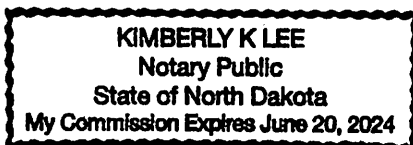
} ss

COUNTY OF WARD

On this 18 day of April, 2024, before me, personally appeared Mindy Norton known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.


Notary Public
Ward County, North Dakota

My Commission expires: 6-20-2024





RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) <u>Aaron Faken</u>		Site Name <u>Wildwood Country Club</u>		Site Phone Number <u>701-725-4653</u>	
Site Address <u>8401 County Rd 15W</u>		City <u>Minot</u>	State <u>ND</u>	Zip Code <u>58701</u>	County <u>Ward</u>
Organization <u>Aggie Foundation</u>		Rental Period <u>July 1st 2024</u> to <u>June 30th 2025</u>			Monthly Rent Amount
1. Is Bingo going to be conducted at the site? ☒ No ☐ Yes					
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.					
2. Is Twenty-One conducted at this site? ☒ No ☐ Yes					
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				\$ <u>0</u>	
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$ <u>0</u>	
3. Is Paddlewheels conducted at this site? ☒ No ☐ Yes					
Number of Tables _____ X Rent per Table \$ _____				\$ <u>0</u>	
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? ☐ No ☒ Yes					
Please Check: ☐ Jar Bar ☒ Standard Dispensing Device <u>only Quarters 2 and 3</u>				\$ <u>0</u>	
5. Are Electronic Pull-Tabs conducted at this site? ☐ No ☒ Yes					
If "Yes" please indicate the number of devices <u>5</u>				\$ <u>600</u>	
Total Monthly Rent				\$ <u>600</u>	
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐					

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <u>[Signature]</u>	Title <u>Member/Partner</u>	Date <u>3/29/24</u>
Signature of Lessee <u>[Signature]</u>	Title <u>Gaming Manager</u>	Date <u>3/29/24</u>



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

MSU Beaver Boosters Inc

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Pinks

Street 102 128th Ave NW	City Minot	ZIP Code 58703	County Ward
Beginning Date(s) Authorized 07/01/2024	Ending Date(s) Authorized 06/30/2025	Number of Twenty-One tables, if zero, enter "0" 1	

Specific location where games of chance will be conducted and played at the site (required)

Entire bar excluding the rest rooms

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☒ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☒ Twenty-One
☐ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☒ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) Shannon Michels		Site Name Pinks		Site Phone Number (701)852-2385	
Site Address 102 128th Ave NW		City Minot	State ND	Zip Code 58703	County Ward
Organization MSU Beaver Boosters Inc		Rental Period 07/01/2024 to 06/30/2025			Monthly Rent Amount
1. Is Bingo going to be conducted at the site?				☒ No	☐ Yes
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				☐ No	☐ Yes
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				☐ No	☒ Yes
Number of Tables with wagers over \$5 _____ X Rent per Table \$ 200.00				\$ 200.00	
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____				☒ No	☐ Yes
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☒ Jar Bar ☒ Standard Dispensing Device				☐ No	☒ Yes
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices 6				☐ No	☒ Yes
Total Monthly Rent <i>per month.</i>					\$ 1,350.00
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐					

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>Shannon Michels</i>	Title Owner	Date 3/29/2024
Signature of Lessee <i>Kevin J. Smith</i>	Title Board President	Date 4/10/2024

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

☐

New application

☒

Renewal

Requested effective date: 7/1/24

1. Applicant: MSU Beaver Boosters Inc

2. Address of primary business office for the State of North Dakota:

317 16th St. NW
Mundt ND 58703

3. Phone number at primary business office: (701) 839-1337

4. Ward County business address (if different):

5. Ward County phone number: (701) _____

6. Proposed gaming site: Pinks

7. Address: _____

102 128th Ave NW
Mundt ND 58703

8. Owner of proposed gaming site: Pinks

9. Business owner proposed site (if different): _____

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
<u>- See attached -</u>	

Are any paid staff members or members of your organization's Board of Directors related to one another? NO If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? No If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming	full-time	<u>10</u>	part-time	<u>10</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming:	full-time	<u>10</u>	part-time	<u>10</u>

12. How long has the applicant's organization been in existence in North Dakota?
42 years

13. Is your organization a chapter of a national organization? NO
If so, what organization? _____

14a. What games are you applying to operate at the site applied for?

Blackjack, Paddle wheel, Bingo, Pull tabs, Dispensing device, Electronic device, Raffle, Poker, Calcutta

14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? 2

15. What is the seating capacity of the site? 75

16. What is the total square footage of the building for which you are applying for this Site Authorization? 2000 sq. ft.

How many square feet will your gaming operation occupy? 50 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ N/A
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

N/A \$ _____/mo.

_____ \$ _____/mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

N/A \$ _____/mo.

_____ \$ _____/mo.

18. What is the total off street automobile parking capacity of this site? 100

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? No
If so, identify them:

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

Sunday-Saturday

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of MSU Beaver Boosters Inc. certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

Signed: Carrie Weisenberger
Name: Carrie Weisenberger
Title: asst. Comptroller
Daytime Phone Number: 701-444-0660
Date: 4/16/2024

STATE OF NORTH DAKOTA

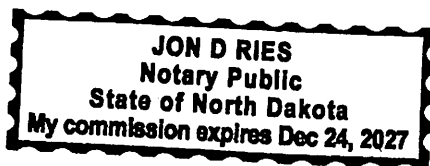
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COUNTY OF WARD

On this 16th day of April, 2024, before me, personally appeared CARRIE WEISENBERGER known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.

Jon D RIES
Notary Public
Ward County, North Dakota

My Commission expires: DEC. 24, 2027





GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Minot Junior Golf Association Inc

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Vardon Golf Club

Street 7101 County Rd 15 W	City Minot	ZIP Code 58703	County Ward
Beginning Date(s) Authorized 07/01/2024	Ending Date(s) Authorized 06/30/2025	Number of Twenty-One tables, if zero, enter "0" 2	

Specific location where games of chance will be conducted and played at the site (required)

Entire bar excluding rest rooms

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☐ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

APPLICATION FOR GAMING SITE AUTHORIZATION

WARD COUNTY, NORTH DAKOTA

This application shall be considered for approval in accordance with regulations for Site Authorizations adopted by the Ward County Commissioners. By completing and submitting this application the applicant acknowledges having read and understood the regulations. Should additional space be needed to answer any question(s) on this form, please attach additional pages with references to the questions responded to.

This application is for: (check one)

☐ New application

☒ Renewal

Requested effective date: 7/1/24

1. Applicant: Minot Jr. Golf Assoc. Inc

2. Address of primary business office for the State of North Dakota:

317 16th St. NW
Minot ND 58703

3. Phone number at primary business office: (701) 839-1337

4. Ward County business address (if different):

5. Ward County phone number: (701) _____

6. Proposed gaming site: Vardon Golf Club

7. Address: _____

7101 Co. Rd 15W
Minot ND 58701

8. Owner of proposed gaming site: Vardon Golf Club

9. Business owner proposed site (if different): _____

10. List all administrative staff and the Board of Directors of the applicant organization:

NAME	TITLE
<u>- See attached -</u>	

Are any paid staff members or members of your organization's Board of Directors related to one another? NO If so, please identify the names, positions and relationships on a separate page attached to this application.

Are any individuals who directly or indirectly receive funds or services from your organization's paid staff or Board of Directors? NO If so, please name the individuals, their titles, their funds or services received during the past year and their relationships with one another on a separate, attached page.

- 11a. How many total staff members and employees are paid by your organization?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming	full-time	<u>10</u>	part-time	<u>10</u>

- 11b. How many of the above numbers reside in Ward County?

1.	non-gaming:	full-time	<u>3</u>	part-time	<u>3</u>
2.	gaming:	full-time	<u>10</u>	part-time	<u>10</u>

12. How long has the applicant's organization been in existence in North Dakota?
_____ years

13. Is your organization a chapter of a national organization? NO
If so, what organization? _____

14a. What games are you applying to operate at the site applied for?

Dispensing device, Calcutta, Raffle

14b. If you plan to operate blackjack, how many tables, maximum, are you applying for? 0

15. What is the seating capacity of the site? 175

16. What is the total square footage of the building for which you are applying for this Site Authorization? 4100 sq. ft.

How many square feet will your gaming operation occupy? 10 sq. ft.

17. What is your cost per square foot for rental of your gaming site? \$ N/A
What additional services beyond floor space does this rent cover and what is the monthly cost of each?

N/A \$ _____/mo.

_____ \$ _____/mo.

What services will your organization provide for the lessor as part of your rental agreement and what do you estimate the monthly value to be for each?

N/A \$ _____/mo.

_____ \$ _____/mo.

18. What is the total off street automobile parking capacity of this site? 215

19. Are there any residences, schools, churches, hospitals, clinics, nursing homes, child care facilities, or similar facilities within 500 feet of this site? NO
If so, identify them:

20. For what days of the week and hours each day are you applying for authorization to operate gaming at this site?

Sunday - Saturday

Note: This application must be accompanied by all items listed in Ward County's Site Authorization Regulations before it will be presented to the County Commissioners for consideration.

I, the undersigned and authorized representative of Minot Jr. Golf Assoc Inc. certify the information presented on this application and all accompanying materials is true, accurate and correct and can and will be substantiated upon request of the Ward County Commissioners by records and documents pertaining to the operation of this organization and its gaming operation.

Signed: Carrie Weisenberger
Name: Carrie Weisenberger
Title: Asst. Comptroller
Daytime Phone Number: 701-441-0660
Date: 4/16/24

STATE OF NORTH DAKOTA

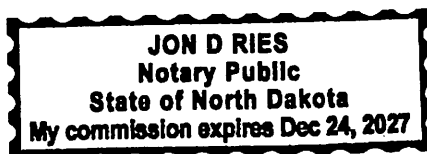
} ss

COUNTY OF WARD

On this 16th day of April, 2024, before me, personally appeared CARRIE WEISENBERGER known to me to be the person(s) who (is/are) described in, and who executed the within and foregoing instrument, and severally acknowledged that (he/she/they) executed the same.

[Signature]
Notary Public
Ward County, North Dakota

My Commission expires: DEC. 24, 2027





RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) 28 Club LLC DBA Vardon Club		Site Name Vardon Golf Club		Site Phone Number (701)858-0312	
Site Address 7101 County Road 15 W		City Minot	State ND	Zip Code 58703	County Ward
Organization Minot Junior Golf Association Inc		Rental Period 07/01/2024 to 06/30/2025			Monthly Rent Amount
1. Is Bingo going to be conducted at the site?				☒ No ☐ Yes	
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				☐ No ☐ Yes	\$
2. Is Twenty-One conducted at this site?				☒ No ☐ Yes	\$
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____					
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____					\$
3. Is Paddlewheels conducted at this site?				☒ No ☐ Yes	\$
Number of Tables _____ X Rent per Table \$ _____					
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site?				☐ No ☒ Yes	\$
Please Check: ☐ Jar Bar ☒ Standard Dispensing Device					
5. Are Electronic Pull-Tabs conducted at this site?				☒ No ☐ Yes	\$
If "Yes" please indicate the number of devices _____					
Total Monthly Rent					\$ 0.00
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐					
TERMS OF RENTAL AGREEMENT:					
This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.					
The LESSOR agrees that no game will be directly operated as part of the lessor's business.					
The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.					
The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.					
If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.					
The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.					
The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.					
The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.					
A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.					
At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.					
Signature of Lessor 		Title Owner		Date	
Signature of Lessee 		Title Board President		Date 4/8/24	

MEMORANDUM

To: Ward County Commissioners
From: Lynae Schroeder
Date: May 7, 2024
Subject: Foreclosed Property Bid

Please review the submitted bid for the following tax foreclosed property:

PARCEL #	KM000011600100
ADDRESS	514 2 ND AVE NW, KENMARE
LEGAL DESCRIPTION	ORIGINAL KENMARE L10 B16 KENMARE
MINIMUM SALE PRICE	\$572.36
BID PRICE SUBMITTED	\$572.36

Accepted and Approved:

Chair
Ward County Commissioners

Denied:

Chair
Ward County Commissioners

MEETING DATE

May 7, 2024

PREPARED BY

Amanda Mahlum

AGENDA ITEM # 12.G

Upcoming Board Openings

BACKGROUND

Ward County is currently accepting applications for the following board positions:

- Ward County Park Board (one position), 3-year term
- Ward County Public Library (two positions), 3-year term
- Ward County Reorganization Committee (two positions), 3-year term

The positions are open to residents of Ward County. Deadline to apply for the positions is May 22, 2024, at 4:00 PM. Applications may be picked up at the Ward County Auditor/Treasurer's Office, 225 3rd St. SE, Minot or on the County website at www.wardnd.com.

RECOMMENDATION

Set interview date.

FISCAL IMPACT

N/A

ATTACHMENTS

- I. Board Interest Application 2024



Board or Commission Application Form

Candidates must complete and sign this application to be considered for appointment or reappointment.

Name: _____
Last First Preferred

Home address: _____
Street City State Zip Code

Telephone: Cell (____) _____ Other (____) _____ Fax (____) _____

Email address: _____

Preferred method(s) of contact: ☐ Cell phone ☐ Other phone ☐ Email

Preference on which commission or committee you would like to serve? _____

Have you previously served on a Ward County commission or committee? _____

If yes, please list the commission(s) or committee(s) and the date(s) of service: _____

Have you applied for an appointment previously? ☐ Yes ☐ No

If yes, are you reapplying for another term? ☐ Yes ☐ No

Briefly explain why you would like to be considered for a Ward County volunteer commission or committee and what you hope to accomplish if appointed: _____

Are you able to regularly attend the scheduled meetings of the appointed body? ☐ Yes ☐ No

Educational background: _____

Professional and employment background: _____

Community volunteer experience: _____

List below any additional skills or qualifications you feel you could bring to this Board or Commission if selected to serve:

Please include at least two references:

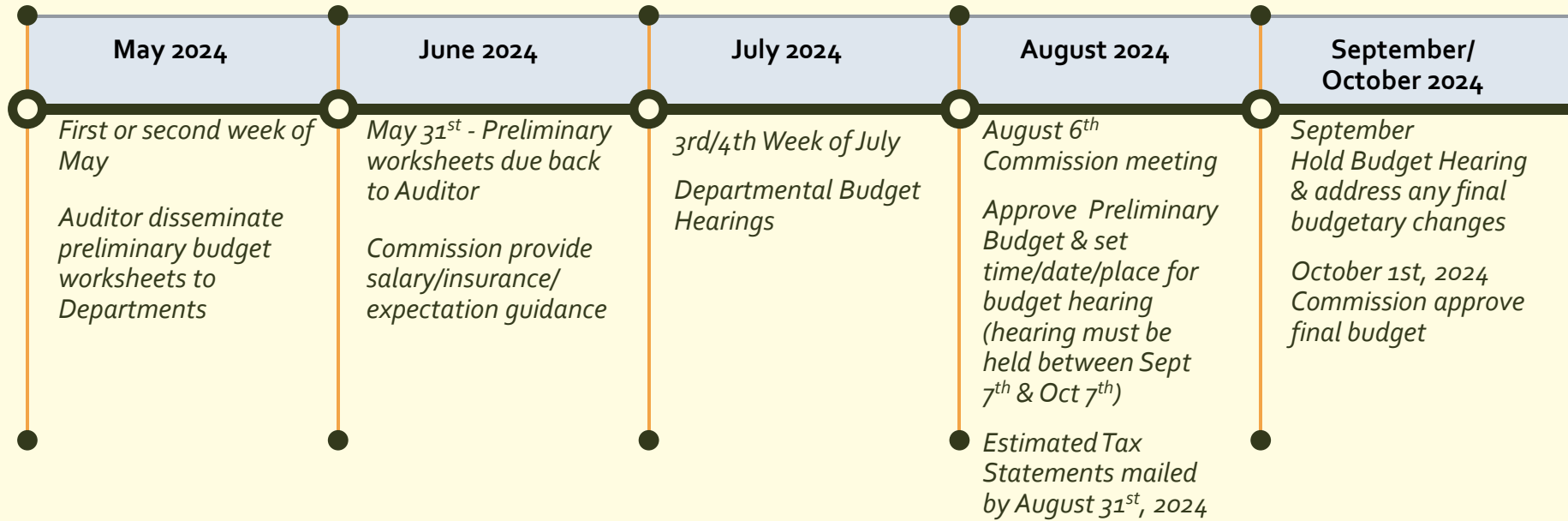
Name	Phone	Email

Signature of applicant _____ Date _____



Budget Calendar

2025 Budget



Date 5/1/2024

Marisa Haman, Ward County Auditor/Treasurer