AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS
Tuesday, April 18, 2023
9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance Call to Order – Chairman Fjeldahl Order of Business

Roll Call

1. Approve Agenda

2. Review and approve the minutes from the Commission Meeting on April 4, 2023

3. Review and approve the regular bills totaling $452,502.52 and HS Zone direct cost bills totaling $23,671.11

4. Kyle Patterson – Vision Zero Regional Coordinator
    A.) Commemorative Coin awards

5. Shana Forster, Ph.D. – NDSU Extension Center Director
    A.) NDSU Extension Retirement/Recruitment

6. Kelly Haugan – Emergency Management Director
    A.) Emergency Declaration update

7. Robert Roed – Ward County Sheriff
    A.) Tyler Technologies, Inc. Amendment regarding CJIS Security Addendum

8. Brian Vangsness – Facility Management Director
    A.) Approval for use of 900 Building area for CDL training

9. Lolly Gorze – Human Resources Director
    A.) Pay Amendments

10. Marisa Haman – Auditor/Treasurer
    A.) Receive and file the following correspondence: Letter from Department of the Air Force dated March 31, 2023; letter from Widmer Roel dated April 11, 2023 regarding governance planning; Bylaws for the following: Makoti Development Corp. and Ward County Historical Society; Economy at a Glance April 2023; NDSU Quarterly Report Jan-March, 2023; Ward County Department Head meeting minutes for March 15, 2023
    B.) Receive and file Monthly Reports including financials
    C.) Approval of County Deeds – tax sale
    D.) Cancellation of stale-dated checks
    E.) Tabled foreclosed property bid
    F.) 2022 Ward County Annual Report for Sheriff's Department and Tax Equalization Department
    G.) Approval of Liquor Licenses for Minot Gun Club and Kenmare Country Club
    H.) Approval of Raffle Permits for Souris River Basin Longbeards and North Dakota Equine Association
    I.) Budget calendar for 2024
    J.) Railroad parking lot use – Industrial Builders, Inc.
    K.) Joint meeting discussion
    L.) Legislative discussion

Minutes of the Board of Ward County Commissioners

April 4, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugan, Kerrianne Boetcher, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the agenda with the following revisions: Item 9A, updated First District Health Unit Bylaws; 9I, updated Meeting Room Rental Agreement and Contract; addition of 9K, Morgan Building update. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the minutes of the Regular Commission Meeting on March 21, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the regular bills totaling $141,010.71 and Human Service Zone direct cost bills totaling $2,172.05. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve auditor authorization to prepay the lease bills from Enterprise FM Trust which will then be approved at monthly meetings. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization, presented the Tax Roll Memorandum.

Moved by Comm. Weppler, seconded by Comm. Olson to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Jason Blowers, Information Technology Director, appeared to present the Electro Watchman, Inc. Monitoring Agreement. One piece of information touched on was the request from Electro Watchman to provide a list of Ward County employees who need access to the administrative building after hours.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the Electro Watchman, Inc. Monitoring Agreements as presented and have the agreements signed on behalf of the Sheriff's Department. Roll call; all voted yes; motion carried.

Dana Larsen, County Highway Engineer, appeared regarding a county wide crack seal, micro surfacing, and chip seal project. A low bid in the amount of $4,185,933.69 from Asphalt Surface Technologies Corp was received.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the low bid of $4,185,933.69 from Asphalt Surface Technologies Corp for the county wide crack seal, micro surfacing, and chip sealing project on 87 miles of county roads. Roll call; all voted yes; motion carried.

Mr. Larsen spoke regarding County Road 14 (72nd St. and 37th Ave. SE) improvements. The low bid was received from Farden Construction in the amount of $1,750,262.32.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the low bid of $1,750,262.32 from Farden Construction for base stabilization, aggregate base, and paving of County Road 14 (72nd St. and 37th Ave. SE). Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen presented a bid tab for Afton and Maryland Township bridges. ARPA funds in the amount of $130,250.00 have been previously awarded between the two projects. Wagner Construction submitted the low bid of $487,752.40.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the low bid of $487,752.40 from Wagner Construction for the bridge replacement in Afton and Maryland Township. Roll call; all voted yes; motion carried.

Travis Schmit, Assistant Highway Engineer, appeared with the Land Use Authority and the NFIP. A concern that needs to be addressed is the requirement for all townships to have planning and zoning through Ward County as well as building permits issued through Ward County. There are townships in the flood plain in which Ward County does not control planning and zoning and the federal government is looking at not underwriting policies for these communities if Ward County is not issuing the flood plain permits. The bottom line is that all building permits will need to come before the county for review and all townships will need to adopt flood plain requirements and adopt Ward County's ordinance.

Moved by Comm. Rostad, seconded by Comm. Weppler to notify the townships of the above-referenced requirements with a deadline of April 30, 2023 for their feedback to the requirements. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson approve the sending of the letter brought forth in the packet and have the chairman sign. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendment: T. Ochoa, Jail.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the payroll amendment as presented. Roll call; all voted yes; motion carried.

Ms. Gorze also presented an Employee Referral Incentive program.

Moved by Comm. Anderson, seconded by Comm. Weppler to accept the terms of the Employee Referral Incentive program. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Olson to pull the letter from ND Transportation on the MPO process for Minot and Ward County and receive and file the following correspondence: Customs and Border Protection Press Release; Bylaws for the following: Ward County Council on Aging, DeSour Valley Economic Development Corporation, Kenmare Community Development Corporation #2, Minot Area Chamber EDC, Souris Basin Planning Council, First District Health Unit, and Domestic Violence Crisis Center, Inc. Roll call; all voted yes; motion carried.

Discussion was held regarding the letter from the ND Transportation on the MPO process for Minot and Ward County. Highway Engineer Dana Larsen and Planning & Zoning Administrator Doug Diedrichsen spoke to some of the logistics regarding an MPO. There is a non-commission meeting at the new city hall on June 1, 2023 from 5:30 PM to 7:30 PM.

Moved by Comm. Olson, seconded by Comm. Anderson to receive and file the ND Transportation letter as presented above. Roll call; all voted yes; motion carried.

Ms. Haman presented the NDIRF letter regarding the annual meeting being held on March 17, 2023.

Moved by Comm. Rostad, seconded by Comm. Weppler to sign the proxy and appoint the chairperson of NDIRF Board of Directors to vote on behalf of Ward County. Roll call; all voted yes; motion carried.

In regard to the tabled foreclosed property bid, there are no updates to report.

Ms. Haman presented the 2022 Ward County Annual Reports for the Library and State’s Attorney Office for receive and file. Roza Larson spoke to the report for the State’s Attorney’s office and Kerrianne Boetcher spoke to the report for the Library.

Moved by Comm. Rostad, seconded by Comm. Anderson to receive and file the 2022 Ward County Annual Reports for the Library and State’s Attorney’s Office. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve cancelling the remaining taxes on the Kenmare properties but to add to the cancellation notice the following after County Board…“specifically designated for parks.” Roll call; all voted yes; motion carried.

There will be a discussion on the Joint Powers Agreement attached to this packet at the Liaison meeting to be held Thursday, April 13, 2023, at 1:00 PM.

Moved by Comm. Weppler, seconded by Comm. Rostad to move forward with the Joint Powers Agreement with appropriate name changes. Roll call; all voted yes; motion carried.

Ms. Haman presented a draft of the Guidelines of the Elmer Jesme Joint Meetings of the Board of County Commissioners. In the draft were several items to vote on.

Moved by Comm. Weppler, seconded by Comm. Anderson to recommend that the name of the committee be: Guidelines of the Northcentral Elmer Jesme Joint Meetings of the Board of County Commissioners. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to use as a treasurer Option 1 – Deposit funds with NDACo under Commissioners Region 2 NDACo and adjacent participating counties. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to agree that the Expenses of the Joint Boards of County Commissioners paragraph be approved. Roll call; all voted yes; motion carried.

Ms. Haman brought forth a memo regarding Opioid remediation funds with guidelines in which the funds may be used. There is also a new bill, HB 1447, which discusses on how funds may be handled.

Roza Larson, State's Attorney, appeared to address HB 1447. This bill addresses political subdivisions and states if the county recovers any funds as a result of opioid litigation and choose to retain these funds, the funds need to be given to local public health units, otherwise it goes to the state general fund. A discussion was held.

Moved by Comm. Anderson, seconded by Comm. Olson to oppose House Bill 1447. Roll call; all voted yes; motion carried.

Discussion was held regarding building a taskforce to look at the opioid settlement fund money and formulate a process that might make sense moving forward.

Moved by Comm. Weppler, seconded by Comm. Olson to build a taskforce to look at opioid fund management. Roll call; Comm. Weppler and Olson voted yes; Comm. Anderson, Rostad, and Fjeldahl voted no. Motion failed.

Ms. Haman presented the Meeting Room Rental Agreement and Contract. A few changes were discussed as follows: The VA shall be excluded from paying any rental fees. The room rate for each additional or partial hour beyond meeting room rates as listed shall be $25.00 per hour for one room and $50.00 per hour for two or more rooms together. The reservation may be made for up to 6 months in advance.

A letter will be sent out stating “After close review, this is our new meeting room policy” along with a copy of the new contract.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the Meeting Room Rental Agreement and Contract with the changes as discussed above. Roll call; all voted yes; motion carried.

A brief legislative discussion was held with a mention of House Bill 1213 which has passed the house.

A discussion was held on the Morgan building. Upgrades to the building are estimated to be under $10,000.00. The Commission would like to get a recommendation on updates from the Human Service Zone before making any decisions.

Comm. Anderson and Comm. Olson attended the 9-1-1 Committee meeting held on Wednesday, March 8, 2023 at 9:00 AM. No action was taken.

Comm. Anderson, Comm. Fjeldahl, Comm. Olson, Comm. Rostad, and Comm. Weppler attended the Building and Grounds Committee meeting held on Tuesday, March 21, 2023 at 11:00 AM. No action was taken.

At 11:47 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 04/18/2023 BILL LIST

GENERAL BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	MARCH 2023 TRANSACTIONS--SEE JP BILL LIST	$128,445.99
	AUTO DOCTOR	REAR BRAKES #33--SHERIFF	$352.49
	AUTO DOCTOR	FRONT BRAKES/ROTORS #20--SHERIFF	$600.00
	AUTO DOCTOR	INSTALL POLICE EQUIP/BUILD EQUIP COVER FOR REAR #15--SHERIFF	$2,150.00
	AUTO DOCTOR	WIPER BLADE #15--SHERIFF	$16.00
	AUTO DOCTOR	3RD BRAKE LIGHT ASSY #33--SHERIFF	$322.45
	AUTO DOCTOR	FRONT BRAKES/ROTORS-REPLACE EMERG LIGHTS #16--SHERIFF	$675.00
	AUTO DOCTOR	REMOVE POLICE EQUIP #17 CRASHED--SHERIFF	$450.00
	AUTO DOCTOR	REPAIR TIRE #32--SHERIFF	$20.00
	AUTO DOCTOR	INSTALL POLICE EQUIP/BUILD EQUIP COVER FOR REAR #31--SHERIFF	$2,150.00
	AUTO DOCTOR	CK BRAKES-REPAIR PRINTER/HOOKUP--SHERIFF	$80.00
	AUTO DOCTOR	CK OUT HEATER PROBLEMS #12--SHERIFF	$50.00
	AUTO DOCTOR	WIPER BLADE #16--SHERIFF	$15.00
	AUTO DOCTOR	REPLACE CABIN FILTER/CLEAN HEATER CORE #4--SHERIFF	$81.90
	AUTO DOCTOR	REMOVE POLICE EQUIPMENT #14--SHERIFF	$450.00
	BERG, JENNIFER E	OVERNIGHT TRAVEL 3/27/23-3/31/23 BISMARCK--JAIL OPERATIONS	$273.60
	BURKETT, EMILY	DAY TRIPS 03/01/23-03/30/23 MARCH TRAVEL--EXTENSION SERVICE	$111.16
	BURKETT, EMILY	OVERNIGHT TRAVEL 3/24/23-03/26/23 FARGO--EXTENSION SERVICE	$75.44
	COLE PAPERS INC	4347 REVOLUTION BAGS/56 GAL TRASH BAGS--FACILITY MGMT	$635.50
	DACOTAH PAPER CO	TOILET PAPER FOR JAIL/3858 60 GAL TRASH BAGS--FACILITY MGMT	$3,418.70
	DAKOTA FIRE EXTINGUISHER INC	SERVICE FOR NEW JAIL--FACILITY MANAGEMENT	$1,131.53
	DIGNAN, HEATHER	OVERNIGHT TRAVEL 4/3/23-4/6/23 FARGO--VET SERVICES	$506.34
	ECOLAB PEST ELIMINATION INC	PEST CONTROL FOR 900 BUILDING--FACILITY MANAGEMENT	$102.85
191219	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP - DIESEL FOR BOBCAT--FACILITY MANAGEMENT	$835.86
191219	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	$157.37
	FERGUSON ENTERPRISES INC #1657	TSTAT ELEC--FACILITY MANAGEMENT	$26.36
	FERGUSON ENTERPRISES INC #1657	ELEMENT--FACILITY MANAGEMENT	$82.40
	FERGUSON ENTERPRISES INC #1657	ELEMENT, T&P VALVE, TSTAT ELEC--FACILITY MANAGEMENT	$70.14
	FIRST WESTERN INSURANCE	NOTARY BOND - ASHLEY HARRIS--JAIL OPERATIONS	$50.00
	GILSTAD, BROCK A	OVERNIGHT TRAVEL 4/3/23-4/6/23 FARGO--VET SERVICES	$501.10
	GREEK, DANAE M	DAY TRIP 03/29/23 KENMARE--HUMAN RESOURCES	$68.91
191220	HOFFARTH SANITATION	TRASH SERVICE MARCH 2023--FACILITY MANAGEMENT	$600.00
	KAYLOR, NICOLE J	DAY TRIPS 03/14/23-03/31/23 MARCH TRAVEL--EXTENSION SERVICE	$22.60
	MILLER, KEITH D	OVERNIGHT TRAVEL 3/27/23-3/31/23 BISMARCK--SHERIFF	$122.50
	MINOT'S FINEST COLLISION CENTER	DEDUCT 2020 JEEP GR CHEROKEE VIN #LC334333--SHERIFF	$1,000.00
	MINOT'S FINEST COLLISION CENTER	REPAIRS 2020 JEEP GR CHEROKEE VIN #LC334333--INSURANCE	$7,130.20
	MORELLI, LAURA L	DAY TRIPS 1/4/23-3/30/23 JAN, FEB & MAR TRAVEL--EXTENSION	$33.74
	ND ASSOC OF COUNTIES	2023 COUNTY DAY REGISTRATION - LOLLY GORZE--GENERAL	$50.00
	ND ASSOC OF COUNTIES	2023 COUNTY DAY REGISTRATION - MARISA HAMAN--GENERAL	$50.00
	ND ASSOC OF COUNTIES	2023 COUNTY DAY REGISTRATION - NOREEN BARTON--GENERAL	$50.00
	NDSAA	SA & ASST SA ASSOC 2023 DUES-1 $300; 5@$150--STATES ATTORNEY	$1,050.00
	NDSU EXTENSION SERVICE	STATE FLEET MOTOR POOL-E BURKETT-RAPID CITY SD--EXTENSION	$442.00
	REINHARDT SANDRA	MEDICATION TRAINING-JUVENILE 3 @ $125.00--JUVENILE DETENTION	$375.00
	REINHARDT SANDRA	MEDICATION TRAINING - JAIL 6 @ $125.00--JAIL OPERATIONS	$750.00
	SOURIS BASIN PLANNING	2023 JOINT POWERS MEMBERSHIP--GENERAL	$39,000.00
	STARNES, BRADLEY W	OVERNIGHT TRAVEL 4/3/23-4/6/23 FARGO--VET SERVICES	$498.48
	STEINS INC	CWT-26 55GAL TRASH BAGS--FACILITY MANAGEMENT	$1,746.66
	STEINS INC	RED BUFFING PADS--FACILITY MANAGEMENT	$107.64
	STEINS INC	CWT-26 TRASH BAGS, SOAP, PEROXIDE--FACILITY MANAGEMENT	$823.37
	SUMMIT FOOD SERVICES LLC	MEALS FOR JUVENILE DET - MARCH 2023--JUVENILE DETENTION	$598.94
191175	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - APRIL 2023--GENERAL	$2,000.00
	THORSRUD SUPPLY COMPANY INC	ARPA PROJ #27 - HOLLOW METAL WOOD DOOR--FACILITY MGMT	$3,793.00
191176	TRINITY HEALTH	Q2 2023 CONTRACT - CORONER--GENERAL	$11,250.00
	TYLER TECHNOLOGIES INC	EXECUTIME PROF SERVICES 02/02/23--HUMAN RESOURCES	$260.00
191221	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	$148.74
191221	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	$57.76
191221	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	$7.65
191221	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	$68.39
191221	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	$21.67
191221	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	$2,361.60
191221	UNITED MAILING SERVICES INC	SERVICES--GENERAL	$236.19
	VILLAGE FAMILY SERVICE CENTER	EAP YEARLY CONTRACT 1/1/23-12/31/23--HUMAN RESOURCES	$8,670.00
	WESTERN AGENCY INC	ADD ENTERPRISE ENDORS-ADDL INSURED(3 UNITS)--INSURANCE	$114.00
	WESTERN AGENCY INC	ADD 2 2023 CHEVY TRAVERSES - SHERIFF DEPT--INSURANCE	$2,462.00
	WESTERN AGENCY INC	REMOVE 2018 FORD EXPLORER #7543--INSURANCE	-($746.00)
	WHITEHEAD, AMY D	OVERNIGHT TRAVEL 3/27/23-3/31/23 BISMARCK--SHERIFF	$122.50
191177	WILHELM TIM	2023 INDIGENT DEFENSE - APRIL 2023--GENERAL	$2,000.00
	WOOSTER, NICHOLAS H	OVERNIGHT TRAVEL 3/27/23-3/31/23 BISMARCK--SHERIFF	$122.50
191222	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MANAGEMENT	$7,477.29

		Total General Bills:	$238,784.51

PARK BOARD BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	MARCH 2023 TRANSACTIONS--SEE JP BILL LIST	$390.90
	BURLINGTON ELECTRIC INC	INSTALL PHOTO EYE - OLD SETTLERS PARK	$217.95
191232	XCEL ENERGY	UTILITIES - BURLINGTON	$58.05
		Total Park Board Bills:	$666.90

ROAD/HIGHWAY BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	MARCH 2023 TRANSACTIONS--SEE JP BILL LIST	$8,720.43
	ARAMARK UNIFORM SERVICES	JANITORIAL SERVICES - MARCH	$639.66
191223	BERTHOLD CITY	UTILITIES	$113.00
	BOLTON & MENK, INC	PROJ #0T.4129784 PROF SVCS SWSE BYPASS	$22,500.00
	BUTLER MACHINERY	MOTOR, WIPER, EDGES, FLUIDS	$12,296.85
	CAPITAL ONE TRADE CREDIT	BOLTS, WASHERS, NUTS #144	$80.46
	CAPITAL ONE TRADE CREDIT	BOLTS, NUTS, WASHERS	$36.64
	DAKOTA FLUID POWER INC	SEALS	$46.01
	DAKOTA FLUID POWER INC	ELBOW, NUT	$26.67
	DAKOTALAND AUTOGLASS	WINDSHIELD GASKET	$370.00
	DRAWZ, JEFFREY C	PERM EASEMENT NE/4 NE/4 22-154-83 0.106 ACRES	$660.00
	DRAWZ, JEFFREY C	PERM EASEMENT NE/4 NE/4 22-154-83 0.048 ACRES	$330.00
191224	ENERBASE FARMERS UNION/CENEX	GASOLINE, DIESEL, DEF FLUID	$14,773.48
191224	ENERBASE FARMERS UNION/CENEX	PROPANE	$68.88
	FARDEN CONSTRUCTION INC	PROJ CP-1483(21) PROJECT FINAL CR14	$66,696.71
191225	FARMERS UNION OIL CO	GASOLINE, DIESEL	$5,953.54
191225	FARMERS UNION OIL CO	TOOL, HOSE ENDS, NOZZEL, FITTINGS	$106.51
191226	FARMERS UNION OIL CO - KENMARE	DIESEL, GAS	$3,288.33
191226	FARMERS UNION OIL CO - KENMARE	LP HEATING	$820.80
191226	FARMERS UNION OIL CO - KENMARE	SEALANT, ICE MELT, DIESEL INLET/HOOK	$144.97
191226	FARMERS UNION OIL CO - KENMARE	WIPER BLADE, BULB	$55.56
	GENERAL TRADING CO	TAP	$13.60
	GENERAL TRADING CO	VALVE, GUAGE	$61.97
	GERDAU	CHANNEL & FLAT IRON	$69.31
	GOETTLE, LARRY	DAMAGE @TEMP EASEMENT NW4 14-158-87 PRCL 4,6 & 8 0.16 ACRES	$3,850.00
	GOETTLE, LARRY	PERM EASEMENT NW4 14-158-87 PRCL 1,2,3,5,7 & 12 0.57 ACRES	$4,984.65
	GOETTLE, LARRY	TEMP EASEMENT NW4 14-158-87 PRCL 4,6 & 8 0.16 ACRES	$330.00
	GOOSENECK IMPLEMENT COMPANY	WIPER BLADES, PAIL	$452.60
191227	HOFFARTH SANITATION	SANITATION SERVICE - MARCH	$195.00
	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT CLAIMS - K SALMI	$2,600.00
	JOHNSON CONTROLS	ANNUAL SERVICE CONTRACT - AGREEMENT #1-128627215872	$25,419.00
	JOHNSON CONTROLS	REPLACE IGNITER & SENSON ON BOILER - BLDG A	$583.83
	JOHNSON CONTROLS	REPLACE SEAL IN BOILER PUMP - BLDG B	$1,411.45
	LAWSON PRODUCTS INC	PAINT	$955.39
	LINDE GAS & EQUIPMENT INC.	WIRE	$399.38
	MAINTENANCE PLUS INC	GENERAL CLEANING, TOILET PAPER, TOWELS	$1,488.25
191228	MDU - BISMARCK OFFICE	HEAT	$1,194.68
191228	MDU - BISMARCK OFFICE	UTILITIES - BERTHOLD	$347.56
191228	MDU - BISMARCK OFFICE	UTILITIES-KENMARE	$93.63
	MENARDS - MINOT	FUNNEL, PLIERS, 5" VISE W/ SWIVEL BASE	$111.28
	MENARDS - MINOT	PROPANE TORCH	$57.98
	MENARDS - MINOT	SHOVEL HANDLE, BATTERIES	$29.85
	MENARDS - MINOT	SPRAY PAINT	$79.84
	MENARDS - MINOT	SUPPLIES, WALL MOUNT	$13.97
	MENARDS - MINOT	SQUEEGE, GREASE, MASKS	$81.52
	MENARDS - MINOT	SOAP	$8.49
	NAPA AUTO PARTS	FILTERS, CLEANERS	$1,929.14
	NAPA AUTO PARTS	WIPES, TOWELS	$502.30
	NORTHWEST TIRE & RETREAD INC	TIRES & TIRE REPAIR	$1,809.35
191229	OTTERTAIL POWER CO	UTILITIES - SAWYER	$78.70
	RDO/POWERPLAN	EDGES	$2,780.00
	SUB-SITE CONSTRUCTION LLC	PLUMBING - UNDERGROUND - SAWYER SHOP	$2,000.00
	SUNDRE SAND & GRAVEL INC	309.22 TONS SALT SAND	$9,851.46
	SWANSTON EQUIPMENT CO	CAP	$32.94
	SWANSTON EQUIPMENT CO	OIL FILTER	$86.64
	SYSTEMS TECHNOLOGY	BACKFLOW TEST - MAIN BLDG	$350.00
	SYSTEMS TECHNOLOGY	ANNUAL SPRINKLER INSP - MAIN BLDG	$300.00
	SYSTEMS TECHNOLOGY	BACKFLOW TEST - WASHBAY	$350.00

	SYSTEMS TECHNOLOGY	ANNUAL SPRINKLER INSPECTION - WASHBAY	$300.00
	SYSTEMS TECHNOLOGY	BACKFLOW TEST - MAIN SHOP	$350.00
	SYSTEMS TECHNOLOGY	ANNUAL SPRINKLER INSPECTION - MAIN SHOP	$300.00
191230	TRI N PROPANE	UTILITIES	$567.19
	WESTLIE MOTOR CO	CONTROLS, FAN, THERMOSTAT, COOLANT	$6,776.46
	WESTLIE MOTOR CO	WIRE ASSY, REPLACE STEERING, SWITCH	$1,607.05
191231	XCEL ENERGY	UTILITIES	$63.73
		Total Road/Highway Bills:	$212,596.69

VISION ZERO BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	MARCH 2023 TRANSACTIONS--SEE JP BILL LIST	$47.40
	PATTERSON, KYLE D	LYFT TO AIRPORT 4/5/23 SEATTLE WA	$49.82
	PATTERSON, KYLE D	OVERNIGHT 3/31/23-4/5/23 SEATTLE WA - MARCH PORTION	$63.20
	PATTERSON, KYLE D	OVERNIGHT 3/31/23-4/5/23 SEATTLE WA - APRIL PORTION	$294.00
		Total Vision Zero Bills:	$454.42

GRAND TOTAL $452,502.52

JP MORGAN PURCHASE CARD BILL LIST - 04/18/2023 MEETING
MARCH 2023 TRANSACTIONS

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0002.300.2300	LA QUINTA--LODGING--AUDITOR	$ 88.20
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--STAPLER--AUDITOR	6.18
GENERAL (COMMISSION BILLS)	001.0002.300.2400	NDRIN--MONTHLY SUBSCIPTION 3/4/23--AUDITOR	30.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--MAGNETIC FILE POCKET--AUDITOR	19.79
GENERAL (COMMISSION BILLS)	001.0002.300.2400	FIRESIDE OFFICE--ADJ. DESK BASE--AUDITOR	535.00
GENERAL (COMMISSION BILLS)	001.0002.300.2400	AMAZON--SHEET PROTECTORS--AUDITOR	14.79
GENERAL (COMMISSION BILLS)	001.0002.300.2400	VERIZON--PHONE 3/9/23--AUDITOR	42.40
GENERAL (COMMISSION BILLS)	001.0003.300.2300	LA QUINTA--LODGING--TAX	88.20
GENERAL (COMMISSION BILLS)	001.0003.300.2300	CENEX--FUEL--TAX	14.00
GENERAL (COMMISSION BILLS)	001.0003.300.2500	DOC--MAINT. CONTRACT 3/10/23--TAX	41.90
GENERAL (COMMISSION BILLS)	001.0003.300.2900	NDRIN--MONTHLY SUBSCIPTION 3/13/23--TAX	30.00
GENERAL (COMMISSION BILLS)	001.0003.300.2900	VERIZON--PHONE 3/1/22--BLDG INSP--TAX	42.40
GENERAL (COMMISSION BILLS)	001.0004.300.2400	MPF--WATER/SNACKS WITNESSES--STATES ATTNY	69.31
GENERAL (COMMISSION BILLS)	001.0004.300.2400	VISTAPRINT--BUS. CARDS/HOLDER--STATES ATTNY	39.79
GENERAL (COMMISSION BILLS)	001.0004.300.2500	AMAZON--SCANSNAP--STATES ATTNY	520.99
GENERAL (COMMISSION BILLS)	001.0004.300.2900	LEXISNEXIS--MTH CONTRACT 2/28--STATES ATTNY	580.00
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 3/24/23--STATES ATTNY	182.59
GENERAL (COMMISSION BILLS)	001.0004.300.2900	ABM--LEASE CONTRACT 3/24/23--STATES ATTNY	45.00
GENERAL (COMMISSION BILLS)	001.0005.300.2400	PFC PROD.--MARRIAGE LIC. ENVELOPES--RECORDER	353.00
GENERAL (COMMISSION BILLS)	001.0005.300.2400	CLUTE--TYPEWRITER RIBBONS--RECORDER	41.70
GENERAL (COMMISSION BILLS)	001.0006.300.2400	AMAZON--KEYBOARD--SHERIFF	87.00
GENERAL (COMMISSION BILLS)	001.0006.300.2400	AMAZON--FLASH DRIVE--SHERIFF	83.51
GENERAL (COMMISSION BILLS)	001.0006.300.2400	LOWE'S PRINTING--PLAQUE--SHERIFF	26.95
GENERAL (COMMISSION BILLS)	001.0006.300.2403	WEST HILL RANCH GRP--FUEL--SHERIFF	33.40
GENERAL (COMMISSION BILLS)	001.0006.300.2403	ARCO--FUEL--SHERIFF	47.79
GENERAL (COMMISSION BILLS)	001.0006.300.2403	SHELL--FUEL--SHERIFF	58.94
GENERAL (COMMISSION BILLS)	001.0006.300.2403	CENEX--FUEL--SHERIFF	52.41
GENERAL (COMMISSION BILLS)	001.0006.300.2403	HOLIDAY--FUEL--SHERIFF	55.16
GENERAL (COMMISSION BILLS)	001.0006.300.2403	HOLIDAY--FUEL---NEED VOUCHER/INVOICE--SHERIFF	36.02
GENERAL (COMMISSION BILLS)	001.0006.300.2405	GALLS--HANDCUFF KEYS--SHERIFF	23.76
GENERAL (COMMISSION BILLS)	001.0006.300.2405	APPLIED CONCEPTS--RADAR--SHERIFF	2,995.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	UNIFORM CENTER--UNIFORMS--SHERIFF	391.95
GENERAL (COMMISSION BILLS)	001.0006.300.2405	VERIZON--CELL/AIRCARDS 3/10/23--SHERIFF	1,549.28
GENERAL (COMMISSION BILLS)	001.0006.300.2405	OLE OLSONS TOWING--TOW BILL--SHERIFF	719.00
GENERAL (COMMISSION BILLS)	001.0006.300.2405	MENARDS--DOWELS UNIFORM CLOSET--SHERIFF	19.96
GENERAL (COMMISSION BILLS)	001.0006.300.2500	AMAZON--KEYBOARD--SHERIFF	129.96
GENERAL (COMMISSION BILLS)	001.0006.300.2500	GALLS--TURNIQUET--SHERIFF	93.75
GENERAL (COMMISSION BILLS)	001.0006.300.2500	TLO TRANSUNION--GPS TRACKER--SHERIFF	144.00
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 158832 3/27/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	MENARDS--POWER WASHER PARTS--SHERIFF	55.97
GENERAL (COMMISSION BILLS)	001.0006.300.2506	GFCISTORE--GFI FOR POWERWASHER--SHERIFF	205.90
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 158792 3/27/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 157174 2/28/23--SHERIFF	33.68
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--FLAT REPAIR 3/27/23--SHERIFF	36.71
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 157349 3/3/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 157543 3/6/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 157253 3/1/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	CITY/MINOT--TIRE DISPOSAL--SHERIFF	50.00
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 158493 3/22/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	NW TIRE--TIRES 3/27/23--SHERIFF	767.27
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 157271 3/2/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.300.2506	VALVOLINE--OIL CHANGE 157788 3/10/23--SHERIFF	34.29
GENERAL (COMMISSION BILLS)	001.0006.301.2110	PSYCHOLOGICAL RES.--PSYCH. EVALS--SHERIFF	150.00
GENERAL (COMMISSION BILLS)	001.0006.301.2110	TMG--EMPL. EXAM--SHERIFF	115.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	SABRE--TRAINING--SHERIFF	180.00
GENERAL (COMMISSION BILLS)	001.0006.301.2300	AXON--TASER INSTRUCTOR RENEWAL--SHERIFF	495.00
GENERAL (COMMISSION BILLS)	001.0006.301.2510	PACKTRACK--SVC CREDIT SUBSCRIPTION--SHERIFF	(56.00)
GENERAL (COMMISSION BILLS)	001.0006.301.2510	PACKTRACK--HANDLER SUBSCRIPTION--SHERIFF	140.00
GENERAL (COMMISSION BILLS)	001.0006.301.2510	PINKERTON AN. HOSP.--TAX REFUND--SHERIFF	(2.84)
GENERAL (COMMISSION BILLS)	001.0006.301.2510	WEST OAKS ANIMAL HOSP.--K9 SHOTS--SHERIFF	450.62
GENERAL (COMMISSION BILLS)	001.0006.301.2510	PINKERTON AN. HOSP.--EMERG. K9 VISIT--SHERIFF	741.59
GENERAL (COMMISSION BILLS)	001.0007.300.2400	FASTENAL--SOAP--JAIL	1,486.62
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--MISC. CLEANING/SOAP--JAIL	4,320.29
GENERAL (COMMISSION BILLS)	001.0007.300.2400	WAL-MART--WIPES--JAIL	466.88
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BOB BARKER--SOAP/TOOTHBRUSH--JAIL	663.86
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--STAMP--JAIL	14.44
GENERAL (COMMISSION BILLS)	001.0007.300.2400	STEIN'S--LAUNDRY SOAP--JAIL	231.84
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BOB BARKER--TOOTHPASTE--JAIL	434.34
GENERAL (COMMISSION BILLS)	001.0007.300.2400	AMAZON--LAUNDRY SOAP--JAIL	286.05
GENERAL (COMMISSION BILLS)	001.0007.300.2400	MENARDS--PLUNGERS/FILTER--JAIL	25.17
GENERAL (COMMISSION BILLS)	001.0007.300.2400	BOB BARKER--TOOTHBRUSHES/MATT. COVERS--JAIL	671.98
GENERAL (COMMISSION BILLS)	001.0007.300.2405	AMAZON--SEAM RIPPER--JAIL	21.28
GENERAL (COMMISSION BILLS)	001.0007.300.2405	GALLS--LIEUTENANT BARS--JAIL	16.45
GENERAL (COMMISSION BILLS)	001.0007.300.2405	HOME DEPOT--SHELVING/HANGERS--JAIL	184.44
GENERAL (COMMISSION BILLS)	001.0007.300.2500	AMAZON--NETWORK CARD ADAPTER--JAIL	283.00
GENERAL (COMMISSION BILLS)	001.0007.300.2500	AMAZON--ELECTRICAL USP RACK--JAIL	961.58
GENERAL (COMMISSION BILLS)	001.0007.300.2500	AMAZON--CONVERTER--JAIL	13.53
GENERAL (COMMISSION BILLS)	001.0007.300.2500	AMAZON--CONVERTER--JAIL	15.99
GENERAL (COMMISSION BILLS)	001.0007.300.2812	AMAZON--FOOD STORAGE BAGS--JAIL	46.24
GENERAL (COMMISSION BILLS)	001.0007.300.2812	AMAZON--PILL COUNTING TRAY--JAIL	53.70
GENERAL (COMMISSION BILLS)	001.0007.300.2812	PSYCHOLOGICAL RES.--PSYCH. EVALS --JAIL	450.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS/MED. SUPPLIES--JAIL	327.49
GENERAL (COMMISSION BILLS)	001.0007.300.2812	PUREWAY--MANIFEST BOX 12/7/22--JAIL	118.10
GENERAL (COMMISSION BILLS)	001.0007.300.2812	PUREWAY--MANIFEST BOX 2/7/23--JAIL	118.10

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0007.300.2812	ULINE --MED. SUPPLIES--JAIL	42.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	ULINE --MEDS/MED. SUPPLIES--JAIL	460.78
GENERAL (COMMISSION BILLS)	001.0007.300.2812	ZORO--REFUND LOCKS--JAIL	(10.64)
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MED. SUPPLIES--JAIL	573.39
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--MED. SUPPLIES--JAIL	81.70
GENERAL (COMMISSION BILLS)	001.0007.300.2812	BOB BARKER--NAIL CLIPPERS--JAIL	27.68
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 188--JAIL	602.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 181--JAIL	88.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 182--JAIL	458.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 184--JAIL	349.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 185--JAIL	404.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 186--JAIL	375.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MONSON DENTAL--INMATE DENTAL 187--JAIL	249.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	THRIFTY RX--INMATE MEDS 2/28/23--JAIL	13,546.30
GENERAL (COMMISSION BILLS)	001.0007.300.2812	PSYCHOLOGICAL RES.--PSYCH. EVALS--JAIL	150.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS/MED. SUPPLIES--JAIL	887.51
GENERAL (COMMISSION BILLS)	001.0007.300.2812	ULINE --MEDS--JAIL	222.20
GENERAL (COMMISSION BILLS)	001.0007.300.2812	THRIFTY RX--INMATE MEDS--JAIL	349.27
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--MEDS--JAIL	74.18
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MENARDS--DOOR LOCK--JAIL	98.97
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TRINITY CORP.--MEDS--JAIL	190.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TRINITY HOSP.--INMATE MEDICAL 01-'23--JAIL	3,343.24
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TRINITY HOSP.--INMATE MEDICAL 02-'23--JAIL	10,290.00
GENERAL (COMMISSION BILLS)	001.0007.300.2812	TMG--INMATE MEDICAL 2/1/23 & 3/1/23--JAIL	31,821.40
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MCKESSON--MEDS--JAIL	385.83
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--MEDS--JAIL	25.28
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MPF--MEDS--JAIL	59.96
GENERAL (COMMISSION BILLS)	001.0007.300.2812	MPF--MEDS--JAIL	16.98
GENERAL (COMMISSION BILLS)	001.0007.300.2812	WAL-MART--MED. SUPPLIES--JAIL	37.18
GENERAL (COMMISSION BILLS)	001.0007.300.2812	KEYCARE RX--MEDS--JAIL	7.99
GENERAL (COMMISSION BILLS)	001.0007.300.2812	THRIFTY RX--MEDS--JAIL	349.27
GENERAL (COMMISSION BILLS)	001.0007.301.2301	CALIBRE PRESS--TRAINING--JAIL	716.00
GENERAL (COMMISSION BILLS)	001.0007.301.2301	BEST BUY--IPAD--JAIL	249.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	ADOBE--MONTHLY FEE 3/20/23--JAIL	39.99
GENERAL (COMMISSION BILLS)	001.0007.301.2301	GRAMMARLY--SUBSCRIPTION 12-MONTH--JAIL	144.00
GENERAL (COMMISSION BILLS)	001.0007.301.2301	HOMETOWN RADIO GROUP--JOB FAIR 3/23/23--JAIL	125.00
GENERAL (COMMISSION BILLS)	001.0007.301.2301	TEEX--TRAINING--JAIL	80.00
GENERAL (COMMISSION BILLS)	001.0007.301.2810	ND WSI--WORK RELEASE 3/9/23--JAIL	109.68
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--DISH CLOTH--JUVENILE	9.99
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--STYLUS PACK--JUVENILE	25.99
GENERAL (COMMISSION BILLS)	001.0008.300.2400	DOC--MAINT. CONTRACT 3/9/23--JUVENILE	97.10
GENERAL (COMMISSION BILLS)	001.0008.300.2400	WAL-MART--MISC. SUPPLIES--JUVENILE	128.75
GENERAL (COMMISSION BILLS)	001.0008.300.2400	AMAZON--WIPES/BOTTLE NOZZLE--JUVENILE	58.40
GENERAL (COMMISSION BILLS)	001.0008.300.2405	MIDCO--CABLE SVCS 2/18/23--JUVENILE	30.00
GENERAL (COMMISSION BILLS)	001.0008.300.2405	MIDCO--CABLE SVCS 2/18/23 & 3/18/23--JUVENILE	60.00
GENERAL (COMMISSION BILLS)	001.0008.300.2405	CHARMTEX--CLOTHING--JUVENILE	656.60
GENERAL (COMMISSION BILLS)	001.0008.300.2405	NETFLIX--STREAMING SVC 3/17/23--JUVENILE	19.99
GENERAL (COMMISSION BILLS)	001.0008.300.2500	AMAZON--BLUETOOTH RADIO--JUVENILE	49.39
GENERAL (COMMISSION BILLS)	001.0008.300.2500	AMAZON--SHOE RACK--JUVENILE	33.11
GENERAL (COMMISSION BILLS)	001.0008.300.2500	AMAZON--CART STORAGE--JUVENILE	33.94
GENERAL (COMMISSION BILLS)	001.0008.300.2500	AMAZON--MOUSE PADS --JUVENILE	8.99
GENERAL (COMMISSION BILLS)	001.0008.300.2500	AMAZON--NOTE PADS/CHARGER--JUVENILE	20.98
GENERAL (COMMISSION BILLS)	001.0008.300.2812	CULLIGAN--WATER BOTTLES--JUVENILE	27.75
GENERAL (COMMISSION BILLS)	001.0008.300.2812	THRIFTY RX--MEDS--JUVENILE	67.89
GENERAL (COMMISSION BILLS)	001.0008.301.2110	PSYCHOLOGICAL RES.--PSYCH. EVALS--JUVENILE	150.00
GENERAL (COMMISSION BILLS)	001.0008.301.2301	HAMPTON INN--LODGING--JUVENILE	88.20
GENERAL (COMMISSION BILLS)	001.0008.301.2301	COMFORT INN--LODGING--JUVENILE	88.20
GENERAL (COMMISSION BILLS)	001.0009.300.2300	4-H ONLINE--TRAINING REG. FEE--EXTENSION	60.00
GENERAL (COMMISSION BILLS)	001.0009.300.2300	BUDGET RENT-A-CAR--CAR RENTAL--EXTENSION	471.52
GENERAL (COMMISSION BILLS)	001.0009.300.2300	HOLIDAY INN--LODGING--EXTENSION	351.40
GENERAL (COMMISSION BILLS)	001.0009.300.2300	FARMERS UNION--FUEL--EXTENSION	19.92
GENERAL (COMMISSION BILLS)	001.0009.300.2300	CASEYS--FUEL--EXTENSION	54.25
GENERAL (COMMISSION BILLS)	001.0009.300.2300	THE COFFEE SHOP--FUEL--EXTENSION	56.07
GENERAL (COMMISSION BILLS)	001.0009.300.2300	FARMERS UNION--FUEL--EXTENSION	60.35
GENERAL (COMMISSION BILLS)	001.0009.300.2300	THE COFFEE SHOP--FUEL--EXTENSION	63.84
GENERAL (COMMISSION BILLS)	001.0009.300.2300	HOLIDAY INN--LODGING--EXTENSION	196.00
GENERAL (COMMISSION BILLS)	001.0009.300.2400	EXTREME CANOPY--CANOPY TENTS X2--EXTENSION	1,790.00
GENERAL (COMMISSION BILLS)	001.0009.300.2400	QUICKEN--MEMBERSHIP RENEW--EXTENSION	64.37
GENERAL (COMMISSION BILLS)	001.0009.300.2400	QUICKEN--TAX REFUND--EXTENSION	(4.49)
GENERAL (COMMISSION BILLS)	001.0010.300.2400	CLUTE--PRINTER PAPER--VET	184.50
GENERAL (COMMISSION BILLS)	001.0011.300.2300	LA QUINTA--LODGING--SUPT. SCHOOLS	88.20
GENERAL (COMMISSION BILLS)	001.0013.300.2407	STEINS--EXTRACTION CLEANER--FACILITY	130.26
GENERAL (COMMISSION BILLS)	001.0013.300.2407	MENARDS--TEXTURE SPRAY/BATTERIES--FACILITY	31.97
GENERAL (COMMISSION BILLS)	001.0013.300.2407	MENARDS--CLEANING SUPPLIES--FACILITY	67.56
GENERAL (COMMISSION BILLS)	001.0013.300.2502	HARBOR FREIGHT--CREEPER/OIL PAN--FACILITY	54.98
GENERAL (COMMISSION BILLS)	001.0013.300.2502	MENARDS--BIT--FACILITY	14.47
GENERAL (COMMISSION BILLS)	001.0013.300.2502	MENARDS--LOCKS/LIGHT PLATES--FACILITY	241.87
GENERAL (COMMISSION BILLS)	001.0013.300.2502	MENARDS--HEX KEY SET--FACILITY	17.97
GENERAL (COMMISSION BILLS)	001.0013.300.2502	HARBOR FREIGHT--WRENCH/MAG. HOLD.--FACILITY	22.98
GENERAL (COMMISSION BILLS)	001.0013.300.2502	MENARDS--LED LIGHTS/HEARING PROT.--FACILITY	46.93
GENERAL (COMMISSION BILLS)	001.0013.300.2502	AMAZON--RECHARG. BATTERIES--FACILITY	118.96
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--ANCHORS--FACILITY	7.12
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--TAPCONS/WASHERS--FACILITY	23.50
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--ANCHORS/NUTS/BOLTS/WASH--FACILITY	17.68
GENERAL (COMMISSION BILLS)	001.0013.300.2506	NW TIRE--FIRE PANEL BATTERIES--FACILITY	530.00
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MARKS PLUMBING--PNEUMATIC VALVE--FACILITY	382.64
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MAC'S--NUTS/BOLTS--FACILITY	10.11
GENERAL (COMMISSION BILLS)	001.0013.300.2506	GOOSENECK--SPROCKET/CHAIN--FACILITY	275.35

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MENARDS--ADHESIVE--FACILITY	12.68
GENERAL (COMMISSION BILLS)	001.0013.300.2506	MACS--BULK FASTENER--FACILITY	14.90
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/23--EMERG. MGT.--FACILITY	39.90
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/23--DET. CTR--FACILITY	264.82
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/23--SHERIFF--FACILITY	481.05
GENERAL (COMMISSION BILLS)	001.0013.300.2601	SRT--PHONE 2/22/23--GENERAL--FACILITY	2,832.67
GENERAL (COMMISSION BILLS)	001.0013.300.2601	VERIZON--PHONE 3/9/23--FAC. CELL--FACILITY	49.87
GENERAL (COMMISSION BILLS)	001.0013.300.2611	VERENDRYE--ELECTRICITY CO. N 3/3/23--FACILITY	195.00
GENERAL (COMMISSION BILLS)	001.0013.300.2614	CITY/MINOT--WATER 315 C.H. 2/23/23--FACILITY	240.86
GENERAL (COMMISSION BILLS)	001.0013.300.2615	CITY/MINOT--WATER DET. CTR 2/23/23--FACILITY	3,482.27
GENERAL (COMMISSION BILLS)	001.0013.300.2616	NPRWD--WATER FOR CO. N. 2/27/23--FACILITY	55.14
GENERAL (COMMISSION BILLS)	001.0013.300.2617	CITY/MINOT--WATER 225 ADMIN. 2/23/23--FACILITY	280.46
GENERAL (COMMISSION BILLS)	001.0013.300.2618	CITY/MINOT--WATER 425 BLDG 3/2/23--FACILITY	42.86
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-12TH 2/23/23--FACILITY	38.75
GENERAL (COMMISSION BILLS)	001.0013.300.2619	CITY/MINOT--WATER 900-13TH 1/26/23--FACILITY	27.23
GENERAL (COMMISSION BILLS)	001.0013.300.2705	SCHOCKS--DRILL OUT CORES/KEYS JAIL--FACILITY	303.90
GENERAL (COMMISSION BILLS)	001.0013.300.2705	DOC--MAINT. CONTRACT 3/9/23--FACILITY	49.12
GENERAL (COMMISSION BILLS)	001.0013.300.2705	DAKOTA SUPPLY--REPAIR KIT--FACILITY	160.00
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS PLUMBING--VALVE/DUAL TEMP--FACILITY	1,397.98
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS PLUMBING--PML2 VALVE--FACILITY	1,799.82
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MENARDS--MISC. SUPPLIES--FACILITY	25.93
GENERAL (COMMISSION BILLS)	001.0013.300.2705	SCHOCKS--KEYS--FACILITY	14.00
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MENARDS--DETERGENT/TRAP/CLAMPS--FACILITY	77.16
GENERAL (COMMISSION BILLS)	001.0013.300.2705	OFFICE DEPOT--FOLDERS/HIGHLIGHTERS--FACILITY	106.52
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS PLUMBING--RETURN FILLER--FACILITY	(770.00)
GENERAL (COMMISSION BILLS)	001.0013.300.2705	DAKOTA SUPPLY--REPLACEMENT LIGHTS--FACILITY	340.00
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MARKS PLUMBING--TEMP VALVE--FACILITY	(632.70)
GENERAL (COMMISSION BILLS)	001.0013.300.2705	SCHOCKS--KEYS--FACILITY	15.00
GENERAL (COMMISSION BILLS)	001.0013.300.2705	EASY KEYS--KEYS--FACILITY	43.02
GENERAL (COMMISSION BILLS)	001.0013.300.2705	MENARDS--CLEANER/TAPCON/TRIM--FACILITY	62.67
GENERAL (COMMISSION BILLS)	001.0013.300.2705	DAKOTA SUPPLY--PUMP/COUPLING/PIPE--FACILITY	694.91
GENERAL (COMMISSION BILLS)	001.0013.300.2705	AMAZON--WALL SWITCH CARD READER--FACILITY	340.74
GENERAL (COMMISSION BILLS)	001.0013.300.2705	AMAZON--CLOCK--FACILITY	41.79
GENERAL (COMMISSION BILLS)	001.0013.300.2705	AMAZON--LIGHT COVERS--FACILITY	34.98
GENERAL (COMMISSION BILLS)	001.0013.300.2705	AMAZON--LIGHT COVERS--AUDITOR	69.97
GENERAL (COMMISSION BILLS)	001.0013.300.2709	MENARDS--TRAILER HITCH--FACILITY	55.35
GENERAL (COMMISSION BILLS)	001.0013.300.2709	MAC'S--BC NUTS/BOLTS--FACILITY	12.26
GENERAL (COMMISSION BILLS)	001.0013.300.2709	MENARDS--CASTERS/BLOWER--FACILITY	102.88
GENERAL (COMMISSION BILLS)	001.0013.300.2709	MENARDS--RETURN CASTERS--FACILITY	(32.89)
GENERAL (COMMISSION BILLS)	001.0014.300.2300	HOLIDAY INN--LODGING--EMERG. MGT	352.80
GENERAL (COMMISSION BILLS)	001.0014.300.2400	AMAZON--KEY RINGS--EMERG. MGT	11.87
GENERAL (COMMISSION BILLS)	001.0014.300.2400	AMAZON--KEY BOX--EMERG. MGT	29.95
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERENDRYE--ELECTRIC. SVARC 3/3--EMERG. MGT	109.00
GENERAL (COMMISSION BILLS)	001.0014.300.2400	DOC--MAINT. CONTRACT 3/9/23--EMERG. MGT	31.24
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERIZON--PHONE 2/12/23--EMERG. MGT	156.36
GENERAL (COMMISSION BILLS)	001.0014.300.2400	VERIZON--PHONE 3/12/23--EMERG. MGT	156.36
GENERAL (COMMISSION BILLS)	001.0014.300.2400	SRT--PHONES EOC 3/22/23--EMERG. MGT	48.61
GENERAL (COMMISSION BILLS)	001.0015.300.2300	HARLEY'S--OIL CHANGE/AIR FILTER--PLANNING	81.88
GENERAL (COMMISSION BILLS)	001.0015.300.2500	DOC--MAINT. CONTRACT 3/10/23--PLANNING	10.39
GENERAL (COMMISSION BILLS)	001.0019.300.2408	USPS--POSTAGE--GENERAL	12.90
GENERAL (COMMISSION BILLS)	001.0019.300.2409	MDN--MTG MINUTES 1-17--GENERAL	220.41
GENERAL (COMMISSION BILLS)	001.0019.300.2409	MDN--MTG MINUTES 2-7--GENERAL	295.46
GENERAL (COMMISSION BILLS)	001.0019.300.5802	TRINITY HOSP.--CORONER 2/28/23--GENERAL	2,017.68
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMAS FAMILY--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMPSON-LARSON--TRANSFER TO M.E.--GENERAL	900.00
GENERAL (COMMISSION BILLS)	001.0019.300.5802	THOMAS FAMILY--TRANSFER TO M.E.--GENERAL	500.00
GENERAL (COMMISSION BILLS)	001.0090.300.2300	SHRM/PAYPAL--CONF. REG. 2023 STATE DG--HR	359.00
GENERAL (COMMISSION BILLS)	001.0090.300.2300	SHRM/PAYPAL--CONF. REG. 2023 STATE LG--HR	359.00
GENERAL (COMMISSION BILLS)	001.0090.300.2300	SHRM--CP CERTIFICATION EXAM--HR	335.00
GENERAL (COMMISSION BILLS)	001.0090.300.2300	CANDLEWOOD SUITES--LODGING--HR	98.10
GENERAL (COMMISSION BILLS)	001.0090.300.2300	CANDLEWOOD SUITES--LODGING--HR	(9.90)
GENERAL (COMMISSION BILLS)	001.0090.300.2400	RECORD KEEPERS--SHREDDING 2/28/23--HR	17.50
GENERAL (COMMISSION BILLS)	001.0090.300.2400	VERIZON--PHONE 2/9/23--HR	42.62
GENERAL (COMMISSION BILLS)	001.0090.300.2400	ZOOM--PRO ANNUAL 12/15/22-12/14/23--HR	25.05
GENERAL (COMMISSION BILLS)	001.0090.300.2400	ZOOM--MONTHLY FEE 3/20/23-4/19/23--HR	7.99
GENERAL (COMMISSION BILLS)	001.0090.300.2400	OFFICE DEPOT--BUS. CARD STOCK--HR	25.99
GENERAL (COMMISSION BILLS)	001.0090.300.2400	RECORD KEEPERS--SHREDDING 1/31/23--HR	17.50
GENERAL (COMMISSION BILLS)	001.0090.300.2400	VERIZON--PHONE 3/9/23--HR	42.62
GENERAL (COMMISSION BILLS)	001.0090.300.2500	DOC--MAINT. CONTRACT 2/10/23--HR	72.25
GENERAL (COMMISSION BILLS)	001.0090.300.2500	DOC--MAINT. CONTRACT 3/9/23--HR	68.87
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--WIRELESS MOUSE--IT	104.84
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--VINYL NUMBER STICKERS--IT	14.98
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--WIRELESS MOUSE--IT	169.90
GENERAL (COMMISSION BILLS)	001.0091.300.2400	BATTERIES PLUS--BATTERIES--IT	134.70
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--LEATHER NOTEBOOK/DISCS/MOUSE--IT	83.33
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--SURGE PROTECTORS--IT	78.84
GENERAL (COMMISSION BILLS)	001.0091.300.2400	DOC--MAINT. CONTRACT 3/9/23--IT	54.73
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--RETURN WIRELESS MOUSE--IT	(99.99)
GENERAL (COMMISSION BILLS)	001.0091.300.2400	AMAZON--TELECOM DICTINARY--IT	34.49
GENERAL (COMMISSION BILLS)	001.0091.300.2500	BEST BUY--EVO INTERNAL SSD--IT	39.99
GENERAL (COMMISSION BILLS)	001.0091.300.2500	VIMEO PREMIUM--PREMIUM LIVESTREAM--IT	900.00
GENERAL (COMMISSION BILLS)	001.0091.300.2500	VERIZON--PHONE 3/9/23--IT	142.20
GENERAL (COMMISSION BILLS)	001.0092.300.2300	HARLEY'S--TIRES/OIL CHANGE--HUM. SVCS	930.80
GENERAL (COMMISSION BILLS)	001.0092.300.2400	LOWE'S PRINTING--FORMS--HUM. SVCS	153.35
GENERAL (COMMISSION BILLS)	001.0092.300.2400	KALIX/PAYPAL--CONF. SHREDDING--HUM. SVCS	217.56
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	279.78
GENERAL (COMMISSION BILLS)	001.0092.300.2400	LOWE'S PRINTING--FORMS--HUM. SVCS	172.25
GENERAL (COMMISSION BILLS)	001.0092.300.2400	OFFICE DEPOT--TONER--HUM. SVCS	245.78

TYPE	ACCT	VENDOR--ITEM PURCHASED--DEPARTMENT	AMOUNT
GENERAL (COMMISSION BILLS)	001.0092.300.2500	CLUTE--MAINT. CONTRACT 2/28/23--HUM. SVCS	570.09
GENERAL (COMMISSION BILLS)	001.0092.300.2601	SRT--PHONE LD 2/22/23--HUM. SVCS	394.10
GENERAL (COMMISSION BILLS)	166.0037.300.2999	REI--LEGAL LIBRARY 1/1/23--COMMISSARY	380.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--FRAUD CREDIT/AMAZON--COMMISSARY	(34.39)
GENERAL (COMMISSION BILLS)	166.0037.300.2999	JP MORGAN--FRAUD CREDIT FROM JP--COMMISSARY	(195.63)
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--KITCHEN SHOES--COMMISSARY	119.88
GENERAL (COMMISSION BILLS)	166.0037.300.2999	REI--LEGAL LIBRARY 2/1/23--COMMISSARY	380.00
GENERAL (COMMISSION BILLS)	166.0037.300.2999	BOB BARKER--CLOTHES/HOT POTS--COMMISSARY	847.19
GENERAL (COMMISSION BILLS)	166.0037.300.2999	BOB BARKER--UNDER CLOTHING--COMMISSARY	78.93
GENERAL (COMMISSION BILLS)	166.0037.300.2999	TEXON TOWEL--LAUNDRY BAGS--COMMISSARY	1,363.60
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MIDCO--CABLE SVCS 2/18/23--COMMISSARY	213.57
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOK--COMMISSARY	7.20
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	22.54
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	72.01
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--PENCIL/ENVELOPE/DEOD.--COMMISSARY	306.45
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MIDCO--CABLE SVCS 2/18/23 & 3/18/23--COMMISSARY	430.39
GENERAL (COMMISSION BILLS)	166.0037.300.2999	WAL-MART--GATORADE/TOWELS--COMMISSARY	131.94
GENERAL (COMMISSION BILLS)	166.0037.300.2999	CABLE TIES & MORE--ZIP TIES--COMMISSARY	626.75
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--PAPERBAGS--COMMISSARY	110.85
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--TOWELS--COMMISSARY	229.90
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--ZIP TIES--COMMISSARY	139.80
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--DICE--COMMISSARY	19.98
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--CARDS/CHECKERS--COMMISSARY	272.84
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	29.98
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--ZIP TIES--COMMISSARY	48.12
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--ZIP TIES--COMMISSARY	52.51
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--ZIP TIES--COMMISSARY	48.12
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--FRAUD CREDIT/AMAZON--COMMISSARY	(161.24)
GENERAL (COMMISSION BILLS)	166.0037.300.2999	BOB BARKER--HOT POTS--COMMISSARY	345.78
GENERAL (COMMISSION BILLS)	166.0037.300.2999	JOANN--CLOTH/CUTTER/SCISSORS--COMMISSARY	118.77
GENERAL (COMMISSION BILLS)	166.0037.300.2999	MENARDS--GATORADE--COMMISSARY	58.32
GENERAL (COMMISSION BILLS)	166.0037.300.2999	USPS--POSTAGE--COMMISSARY	22.80
GENERAL (COMMISSION BILLS)	166.0037.300.2999	AMAZON--BOOKS--COMMISSARY	23.97
GENERAL (COMMISSION BILLS)	506.0013.300.2998	SHERWIN WILLIAMS--ARPA PRJ #27-PAINT--ARPA	69.31
GENERAL (COMMISSION BILLS)	506.0013.300.2998	SHERWIN WILLIAMS--ARPA PRJ #27-PAINT--ARPA	69.31
PARK	001.0016.300.2600	NPRWD--WATER RICE LAKE 2/27/23--PARK	66.00
PARK	001.0016.300.2600	VERENDRYE--ELECTRICITY R.L. & N.C. 3/3/23--PARK	118.00
PARK	001.0016.300.2600	SRT--INTERNET SVC.-OLD SETTLERS. 2/22/23--PARK	99.90
PARK	001.0016.300.2600	RTC--INTERNET SVC.-NELSON CARLSON. 3/1/23--PARK	107.00
HIGHWAY (ROAD)	130.0024.300.2300	WINGATE INN--LODGING--HIGHWAY	88.20
HIGHWAY (ROAD)	130.0024.300.2300	WINGATE INN--LODGING--HIGHWAY	88.20
HIGHWAY (ROAD)	130.0024.300.2300	WINGATE INN--LODGING--HIGHWAY	88.20
HIGHWAY (ROAD)	130.0024.300.2300	EXPRESSWAY SUITES--LODGING--HIGHWAY	176.40
HIGHWAY (ROAD)	130.0024.300.2300	EXPRESSWAY SUITES--LODGING--HIGHWAY	176.40
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--EXPANSION FILE JACKETS--HIGHWAY	64.33
HIGHWAY (ROAD)	130.0024.300.2400	AMAZON--PRIME RENEWAL--HIGHWAY	179.00
HIGHWAY (ROAD)	130.0024.300.2400	MPF--POSTAGE--HIGHWAY	315.00
HIGHWAY (ROAD)	130.0024.300.2400	FEDEX--POSTAGE BOX--HIGHWAY	4.75
HIGHWAY (ROAD)	130.0024.300.2400	FEDEX--POSTAGE--HIGHWAY	68.26
HIGHWAY (ROAD)	130.0024.300.2400	MDN--BIDS--R&B MAT. EQUIP. RENTAL--HIGHWAY	82.16
HIGHWAY (ROAD)	130.0024.300.2414	GAMMA SCI.--SVC/MAINT. RETROREFL.--HIGHWAY	960.00
HIGHWAY (ROAD)	130.0024.300.2506	SUPERPUMPER--FUEL--HIGHWAY	45.90
HIGHWAY (ROAD)	130.0024.300.2506	SIMONSONS--FUEL--HIGHWAY	39.10
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON CONNECT--NETWORK FLEET 3/1--HIGHWAY	566.18
HIGHWAY (ROAD)	130.0024.300.2600	CITY/MINOT--WATER HWY BLDG 2/23/23--HIGHWAY	74.54
HIGHWAY (ROAD)	130.0024.300.2600	NPRWD--WATER DOUGLAS 2/27/23--HIGHWAY	58.40
HIGHWAY (ROAD)	130.0024.300.2600	CIRCLE SANITATION--SANITATION 3/20--HIGHWAY	18.50
HIGHWAY (ROAD)	130.0024.300.2600	VERENDRYE--ELECTRIC. 200s/201/2900 3/3--HIGHWAY	4,820.00
HIGHWAY (ROAD)	130.0024.300.2600	SRT--OFFICE PHONE 2/22/23--HIGHWAY	547.29
HIGHWAY (ROAD)	130.0024.300.2600	VERIZON--CELL PHONE-HWY 11/28/23--HIGHWAY	259.62
VISION ZERO	132.0024.300.2600	VERIZON--CELL PHONE-VZ 2/28/23--VISION ZERO	47.40
			$ 137,604.72

MARCH 2023 TRANSACTIONS

TRANSACTION BREAKDOWN BY FUND		
GENERAL (COMMISSION BILLS)	$	128,445.99
PARK		390.90
HIGHWAY (ROAD)		8,720.43
VISION ZERO		47.40
	$	**137,604.72**
		-

WARD COUNTY HUMAN SERVICE ZONE
LISTING OF BILLS
ZONE BOARD REVIEW- April 18, 2023

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Dakota Dental Health Center	FC-Medical Expense	40.00
Nicci Domres	Employee Travel	267.47
Pam Erickson	FHRR-Emerg needs support	275.92
Amanda Garcia-Hughes	Employee Travel/FC Meal	391.66
Theresa Gochanour	Employee Travel/Meals	93.81
Jenna Hansen	Employee Travel	94.98
Information Technology Dept	33-VPNs	165.00
LabCorp	S&P-Paternity Testing	190.00
Haley Ledford	Employee Travel	154.58
Christine/Adam Morse	FHRR-Mileage for Med Appts	1341.44
Trinity Hospitals	FC-Medical Expense	692.00
Kristy Voecks	Employee Travel/FC Meal	185.52
	SUB TOTAL	**3,892.38**
JP Morgan (FHRR $0.00)		19,778.73
TOTAL		**23,671.11**

NDSU Extension Financial Partnership between County and State Base Policy[1]

Effective July 1, 2019

NDSU Extension is committed to maintaining nonformal education in all counties if the county provides a financial commitment and an Extension presence is desired by local interests. The financial commitment includes having the county pay 50% of the salary costs for the Extension agents and all the operating expenses. Operating expenses include office space, travel, telephone, secretarial support and other costs relating to running an office such as paper, copying, mail, office supplies, etc. Computer equipment and other technology costs may be covered through a combination of state and county funds as determined by both parties. NDSU pays the other 50% of the salaries and all fringe benefits. NDSU provides sick and annual leave payout, most training programs, access to specialists, curricula, educational materials, email and website service, payroll processing, supervision (in collaboration with the county commission), hiring and coaching/mentoring. Annual county budget requests, initiated by the county Extension coordinator in consultation with NDSU Extension administration, are acted upon by the Board of County Commissioners.

NDSU Extension pays the full salary and invoices the county for half. By doing this, the county and NDSU equally share the salary paid to Extension agents and educators. NDSU is the employer of record.

Annual salary adjustments for Extension agents and educators are directed by the North Dakota Legislature, North Dakota State University system and based on annual performance review and periodic market review. Annual performance reviews are conducted with the Extension agent and a county commissioner. Raise considerations are then discussed and determined by NDSU Extension district directors. Consequently, counties are asked to budget salary adjustments for Extension agents according to the raise decisions. Counties automatically are invoiced for salary and raise adjustments. If the county is unable to pay the increase, the balance will be carried until such a time that the county has adequate funding to cover the increase.

County commissioners are invited to collect feedback from county residents prior to evaluation and annual performance review meetings.

NDSU | EXTENSION

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[1] *This policy was unanimously supported by a committee appointed by the North Dakota County Commissioners Association (NDCCA), North Dakota Association of Counties (NDACo) and the NDSU Extension in October 1998. It was reviewed and updated in consultation with the North Dakota County Commissioners Association Board of Directors in 2004, 2011, and 2019. This policy is intended to be reviewed on a biennial basis.*

Updated: 4/14/2020, Saved in: SharePoint/NDSU Extension Leadership Team/Base Policy and Related Docs

AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc., a Delaware corporation with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and Minot/Ward County, ND, with offices at 515 2nd Ave SW, Minot ND ("Client").

WHEREAS, Tyler and the Client are parties to a License Agreement with an effective date of September 30, 1991 (the "Agreement");

WHEREAS, for purposes related to this Amendment, Ward County Sheriff's Office is an Affiliated Organization under the Client's Agreement; and

WHEREAS, Tyler and Client now desire to amend the Agreement.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. Appendix H attached to this Amendment is hereby added to the Agreement; Section 20-General of the Agreement is hereby amended to list Appendix H, CJIS Security Addendum, and; the following Section 20.02 is added as a new subsection to the Agreement:

   "20.02. To the extent required by applicable law for Tyler to perform it's services set forth in the Agreement, Tyler will adhere to the FBI Criminal Justice Information Services (CJIS) policies including, but not limited to, the CJIS Security Addendum, Appendix H attached to this Agreement as Exhibit G."

2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.

3. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Amendment as of the date of signature of the last party to sign as indicated below.

Tyler Technologies, Inc.

By: Sherry Clark

Name: Sherry Clark

Title: Group General Counsel

Date: 3/29/23

Minot/Ward County, ND

By: ____________________

Name: ____________________

Title: ____________________

Date: ____________________

Exhibit G
Appendix H-CJIS Security Addendum

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FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM

Legal Authority for and Purpose and Genesis of the Security Addendum

Traditionally, law enforcement and other criminal justice agencies have been responsible for the confidentiality of their information. Accordingly, until mid-1999, the Code of Federal Regulations Title 28, Part 20, subpart C, and the National Crime Information Center (NCIC) policy paper approved December 6, 1982, required that the management and exchange of criminal justice information be performed by a criminal justice agency or, in certain circumstances, by a noncriminal justice agency under the management control of a criminal justice agency.

In light of the increasing desire of governmental agencies to contract with private entities to perform administration of criminal justice functions, the FBI sought and obtained approval from the United States Department of Justice (DOJ) to permit such privatization of traditional law enforcement functions under certain controlled circumstances. In the Federal Register of May 10, 1999, the FBI published a Notice of Proposed Rulemaking, announcing as follows:

> 1. Access to CHRI [Criminal History Record Information] and Related Information, Subject to Appropriate Controls, by a Private Contractor Pursuant to a Specific Agreement with an Authorized Governmental Agency To Perform an Administration of Criminal Justice Function (Privatization). Section 534 of title 28 of the United States Code authorizes the Attorney General to exchange identification, criminal identification, crime, and other records for the official use of authorized officials of the federal government, the states, cities, and penal and other institutions. This statute also provides, however, that such exchanges are subject to cancellation if dissemination is made outside the receiving departments or related agencies. Agencies authorized access to CHRI traditionally have been hesitant to disclose that information, even in furtherance of authorized criminal justice functions, to anyone other than actual agency employees lest such disclosure be viewed as unauthorized. In recent years, however, governmental agencies seeking greater efficiency and economy have become increasingly interested in obtaining support services for the administration of criminal justice from the private sector. With the concurrence of the FBI's Criminal Justice Information Services (CJIS) Advisory Policy Board, the DOJ has concluded that disclosures to private persons and entities providing support services for criminal justice agencies may, when subject to appropriate controls, properly be viewed as permissible disclosures for purposes of compliance with 28 U.S.C. 534.
>
> We are therefore proposing to revise 28 CFR 20.33(a)(7) to provide express authority for such arrangements. The proposed authority is similar to the authority that already exists in 28 CFR 20.21(b)(3) for state and local CHRI systems. Provision of CHRI under this authority would only be permitted pursuant to a specific agreement with an authorized governmental agency for the purpose of providing services for the administration of criminal justice. The agreement would be required to incorporate a security addendum approved by the Director of the FBI (acting for the Attorney General). The security

> addendum would specifically authorize access to CHRI, limit the use of the information to the specific purposes for which it is being provided, ensure the security and confidentiality of the information consistent with applicable laws and regulations, provide for sanctions, and contain such other provisions as the Director of the FBI (acting for the Attorney General) may require. The security addendum, buttressed by ongoing audit programs of both the FBI and the sponsoring governmental agency, will provide an appropriate balance between the benefits of privatization, protection of individual privacy interests, and preservation of the security of the FBI's CHRI systems.
>
> The FBI will develop a security addendum to be made available to interested governmental agencies. We anticipate that the security addendum will include physical and personnel security constraints historically required by NCIC security practices and other programmatic requirements, together with personal integrity and electronic security provisions comparable to those in NCIC User Agreements between the FBI and criminal justice agencies, and in existing Management Control Agreements between criminal justice agencies and noncriminal justice governmental entities. The security addendum will make clear that access to CHRI will be limited to those officers and employees of the private contractor or its subcontractor who require the information to properly perform services for the sponsoring governmental agency, and that the service provider may not access, modify, use, or disseminate such information for inconsistent or unauthorized purposes.

Consistent with such intent, Title 28 of the Code of Federal Regulations (C.F.R.) was amended to read:

> § 20.33 Dissemination of criminal history record information.
>
> a) Criminal history record information contained in the Interstate Identification Index (III) System and the Fingerprint Identification Records System (FIRS) may be made available:
>
>   1) To criminal justice agencies for criminal justice purposes, which purposes include the screening of employees or applicants for employment hired by criminal justice agencies.
>
>   2) To noncriminal justice governmental agencies performing criminal justice dispatching functions or data processing/information services for criminal justice agencies; and
>
>   3) To private contractors pursuant to a specific agreement with an agency identified in paragraphs (a)(1) or (a)(6) of this section and for the purpose of providing services for the administration of criminal justice pursuant to that agreement. The agreement must incorporate a security addendum approved by the Attorney General of the United States, which shall specifically authorize access to criminal history record information, limit the use of the information to the purposes for which it is provided, ensure the security and confidentiality of the information consistent with these regulations, provide for sanctions, and contain such other provisions as the Attorney General may require. The power

> and authority of the Attorney General hereunder shall be exercised by the FBI Director (or the Director's designee).

This Security Addendum, appended to and incorporated by reference in a government-private sector contract entered into for such purpose, is intended to insure that the benefits of privatization are not attained with any accompanying degradation in the security of the national system of criminal records accessed by the contracting private party. This Security Addendum addresses both concerns for personal integrity and electronic security which have been addressed in previously executed user agreements and management control agreements.

A government agency may privatize functions traditionally performed by criminal justice agencies (or noncriminal justice agencies acting under a management control agreement), subject to the terms of this Security Addendum. If privatized, access by a private contractor's personnel to NCIC data and other CJIS information is restricted to only that necessary to perform the privatized tasks consistent with the government agency's function and the focus of the contract. If privatized the contractor may not access, modify, use or disseminate such data in any manner not expressly authorized by the government agency in consultation with the FBI.

FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM

The goal of this document is to augment the CJIS Security Policy to ensure adequate security is provided for criminal justice systems while (1) under the control or management of a private entity or (2) connectivity to FBI CJIS Systems has been provided to a private entity (contractor). Adequate security is defined in Office of Management and Budget Circular A-130 as "security commensurate with the risk and magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of information."

The intent of this Security Addendum is to require that the Contractor maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

This Security Addendum identifies the duties and responsibilities with respect to the installation and maintenance of adequate internal controls within the contractual relationship so that the security and integrity of the FBI's information resources are not compromised. The security program shall include consideration of personnel security, site security, system security, and data security, and technical security.

The provisions of this Security Addendum apply to all personnel, systems, networks and support facilities supporting and/or acting on behalf of the government agency.

1.00 Definitions

1.01 Contracting Government Agency (CGA) – the government agency, whether a Criminal Justice Agency or a Noncriminal Justice Agency, which enters into an agreement with a private contractor subject to this Security Addendum.

1.02 Contractor – a private business, organization or individual which has entered into an agreement for the administration of criminal justice with a Criminal Justice Agency or a Noncriminal Justice Agency.

2.00 Responsibilities of the Contracting Government Agency.

2.01 The CGA will ensure that each Contractor employee receives a copy of the Security Addendum and the CJIS Security Policy and executes an acknowledgment of such receipt and the contents of the Security Addendum. The signed acknowledgments shall remain in the possession of the CGA and available for audit purposes. The acknowledgement may be signed by hand or via digital signature (see glossary for definition of digital signature).

3.00 Responsibilities of the Contractor.

3.01 The Contractor will maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed and all subsequent versions), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

4.00 Security Violations.

4.01 The CGA must report security violations to the CJIS Systems Officer (CSO) and the Director, FBI, along with indications of actions taken by the CGA and Contractor.

4.02 Security violations can justify termination of the appended agreement.

4.03 Upon notification, the FBI reserves the right to:

a. Investigate or decline to investigate any report of unauthorized use;

b. Suspend or terminate access and services, including telecommunications links. The FBI will provide the CSO with timely written notice of the suspension. Access and services will be reinstated only after satisfactory assurances have been provided to the FBI by the CGA and Contractor. Upon termination, the Contractor's records containing CHRI must be deleted or returned to the CGA.

5.00 Audit

5.01 The FBI is authorized to perform a final audit of the Contractor's systems after termination of the Security Addendum.

6.00 Scope and Authority

6.01 This Security Addendum does not confer, grant, or authorize any rights, privileges, or obligations on any persons other than the Contractor, CGA, CJA (where applicable), CSA, and FBI.

6.02 The following documents are incorporated by reference and made part of this agreement: (1) the Security Addendum; (2) the NCIC 2000 Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20. The parties are also subject to applicable federal and state laws and regulations.

6.03 The terms set forth in this document do not constitute the sole understanding by and between the parties hereto; rather they augment the provisions of the CJIS Security Policy to provide a minimum basis for the security of the system and contained information and it is understood that there may be terms and conditions of the appended Agreement which impose more stringent requirements upon the Contractor.

6.04 This Security Addendum may only be modified by the FBI, and may not be modified by the parties to the appended Agreement without the consent of the FBI.

6.05 All notices and correspondence shall be forwarded by First Class mail to:

Information Security Officer

Criminal Justice Information Services Division, FBI

1000 Custer Hollow Road

Clarksburg, West Virginia 26306

FEDERAL BUREAU OF INVESTIGATION
CRIMINAL JUSTICE INFORMATION SERVICES
SECURITY ADDENDUM

CERTIFICATION

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

____________________________________ ________________
Printed Name/Signature of Contractor Employee Date

Sherry Clark Sherry Clark 3/29/23
Printed Name/Signature of Contractor Representative Date

Tyler Technologies, Inc./Group General Counsel
Organization and Title of Contractor Representative

WARD COUNTY
HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
RACHEL STEVENSON, SHRM-CP
ASHLEY PERALES

Memorandum

To: Commissioners

From: Lolly Gorze, Human Resources Director

Date: April 12, 2023

Re: Human Resource's Agenda Items for April 18, 2023 Commission Meeting

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Human Resources Office's Agenda items for the April 18, 2023 Commission Meeting are as follows:

1. Pay Amendments

Pay Amendments for the meeting on April 18, 2023

Jimmy Bolen Correctional Officer *(New Hire/backfill for Jack Lisle)*	Jail	Full-Time @$2005.41/Semi-Month. 04/03/2023
Mara Coons Correctional Officer (New *Hire backfill for Connor Kircher)*	Jail	Full-Time @1956.50/Semi Month 04/17/2023

Status Change

Terminations (current and pending)

Mercedes Drechsel	In Home Services Case Manager	HSZ	4.3.23	Resignation - Transfer to State Agency
Rachel Christensen	Patrol Deputy	Sheriff's Office	4.3.23	Resignation - Going to 3 Affiliated Tribes
Haley Ledford	Family Service Specialist	HSZ	4.6.23	Resignation
Steve Fournier		Highway	May	Retirement
Kim Rossland	Office Manager	Highway	5.15.23	Retirement
Gary Groce	Court Security Officer	Sheriff's Office	5.31.23	Retirement
Gerald Hammers	Equipment Operator III	Highway	6.1.223	
Daniel Raub	Facility	Building & Grounds	Sept/Oct	Retirement

Featured Job Opportunities

Assistant State's Attorney

Posted April 12, 2023 8:00 AM | Closes May 12, 2023 11:59 PM

You can find the Online Ward County Application: HERE Assistant State's Attorney The Ward County Human Resources Department will be accepting applications for... Full Description

Correctional Officer

Posted March 29, 2023 3:45 PM | Closes April 12, 2023 11:59 PM

The Ward County Application Form can be found HERE GENERAL DESCRIPTION OF POSITION: This position is located at the Ward County Jail. Duties at this level are... Full Description

Office Manager - Highway Department

Posted April 6, 2023 9:00 AM | Closes April 24, 2023 4:30 PM

Office Manager - Highway Department The Ward County Human Resources Department will be accepting applications for the position of Office Manager available in the Ward... Full Description

Apply Online

Office Manager/Secretary-Treasurer Water Resource Board

Posted April 5, 2023 12:30 PM | Closes April 19, 2023 4:30 PM

Office Manager / Secretary-Treasurer Water Resource Board *This position is not eligible for Ward County benefits. Other benefits are available. Schedule: 24... Full Description

Patrol Deputy

Posted March 20, 2023 8:00 AM | Closes April 12, 2023 11:59 PM

Online Ward County Application The Ward County Sheriff's Department is currently taking applications for the position of Deputy Sheriff. Applications must be... Full Description

Apply Online

DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE GLOBAL STRIKE COMMAND

31 March 2023

Beth A. Hart, GS-15, DAF
Reply to: Sentinel (GBSD) Project EIS
10306 Eaton Place, Suite 340
Fairfax, VA 22030

Dear Stakeholder

Pursuant to the National Environmental Policy Act of 1969 (NEPA) (Title 42 *United States Code* § 4321); the Council on Environmental Quality regulations for implementing NEPA (Title 40 *Code of Federal Regulations* [CFR] Parts 1500–1508); and the Air Force Environmental Impact Analysis Process (EIAP) as codified in 32 CFR Part 989, the Air Force has prepared a Final Environmental Impact Statement (EIS) that analyzes the potential environmental consequences associated with the proposed deployment of the Ground Based Strategic Deterrent (GBSD) Intercontinental Ballistic Missile (ICBM) weapon system, called Sentinel, and decommissioning and disposal of the aging Minuteman III ICBM weapon system. The Bureau of Indian Affairs, Bureau of Land Management, Bureau of Reclamation, U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, U.S. Forest Service, and Wyoming Army National Guard are cooperating agencies for the EIS.

The purpose of the Proposed Action is to replace all land-based Minuteman III missiles deployed in the continental U.S. with the technologically advanced Sentinel system. The Proposed Action is needed to meet national security requirements and to comply with the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Publ. L. 115-232 § 1663, 132 Stat. 2153), which directs the Air Force to develop and implement a strategy "to accelerate the development, procurement, and fielding of the ground based strategic deterrent program."

In addition to replacing all land-based Minuteman III ICBMs with the Sentinel ICBMs, all launch facilities, communication systems, infrastructure, and technologies would be modernized and replaced as necessary to support the Sentinel system. Decommissioning and disposal activities would include destruction of all Minuteman III weapon systems and associated components to prevent their further use for their originally intended purpose. While certain components and subsystems of the Minuteman III have been upgraded, most of the fundamental infrastructure used today is the nearly 50-year-old original equipment. The Proposed Action would not include generating or disposing of nuclear material, and the number of land-based nuclear missiles would remain unchanged. The nuclear warheads from the Minuteman III system would be used for the Sentinel system. Deployment of the Sentinel system would begin in 2023, extending the capabilities of the land-based leg of the U.S. nuclear triad through at least 2075.

Construction and operational activities would take place on-base and in the missile fields at Francis E. Warren (F.E.) Air Force Base (AFB), WY; Malmstrom AFB, MT; and Minot AFB, ND. Additional construction, maintenance, training, storage, testing, support, decommissioning, and disposal actions would occur at Hill AFB, UT; the Utah Test and Training Range, UT; Camp Guernsey, WY; and Camp Navajo, AZ. Deployment of the Sentinel system would begin in 2023 at F.E. Warren AFB, and be implemented at Malmstrom AFB and Minot AFB over the next 15 years. The proposed Sentinel deployment activities would include the construction and renovation of approximately 1,569,000 square feet of on-base facilities, and the refurbishment of all 450 launch facilities and 45 missile alert facilities, construction of 62 new communication towers on newly acquired properties, the establishment of approximately 3,000 miles of new utility corridors, and the potential to conduct utility work within the nearly 5,000 miles of existing utility easements throughout the missile fields of F.E. Warren, Malmstrom, and Minot AFBs. During construction, a workforce hub would be established in or near Great Falls and Lewistown, MT, Kimball, NE, and Minot, ND, housing up to 3,000 temporary workers and support personnel each, and 19 centralized construction laydown areas would be established in or near Stoneham, CO; Augusta, Belt, Denton, Judith Gap, Lewistown, Stanford, Vaughn, and Winifred, MT; Kimball and Sydney, NE; Balfour, Bowbells, Garrison, Mohall, Ruso, Stanley, and Wabek, ND; and Albin, WY. While there would be no construction at Camp Navajo, the proposed Sentinel deployment activities would include use of the existing missile storage area during Minuteman III decommissioning and disposal activities.

The EIS evaluates two alternatives to the Proposed Action, the Reduced Utility Corridors Alternative and the No Action Alternative (as required by NEPA). The Reduced Utility Corridors Alternative would replace all land-based Minuteman III ICBMs deployed in the continental United States with Sentinel ICBMs, as would the Proposed Action. And, while it includes most of the elements of the Proposed Action, it also proposes establishing appreciably fewer miles of new utility corridors and reutilizing marginally fewer miles of existing utility corridors. Under the No Action Alternative, the Air Force would continue to maintain and operate the Minuteman III weapon system in its current configuration, and the Sentinel weapon system would not be deployed.

The Draft EIS was published on July 1, 2022, and a Federal Register notice was published on the same date. The Air Force requested that comments on the draft be submitted within 45 days of the notice to ensure their consideration in the Final EIS. The Final EIS includes changes made to the Draft in response to substantive comments received. In addition to the changes in the analysis and content of the EIS, the Final EIS includes responses to all substantive comments received during the 45-day public comment period. These responses are located in Volume II, Appendix B.

A Notice of Availability (NOA) of the Final EIS will be published in the *Federal Register* on or about March 31, 2023. The Final EIS will be posted on the project website (www.gbsdeis.com) on the day the NOA is published. Advertisements also will be published in local newspapers notifying the public that the Final EIS is available.

Thank you for your participation in the Air Force's Environmental Impact Analysis Process and your contributions to improving the analysis presented in the Final EIS. If you are unable to access the website or would like to request printed or digital copies of materials, please send an email to gbsdeis@tetratech.com.

Sincerely

HART.BETH.A.1244107997 Digitally signed by HART.BETH.A.1244107997 Date: 2023.03.22 13:48:53 -05'00'

BETH A. HART, GS-15, DAF
Division Chief, Site Activation Task Force

WIDMER ROEL
CPAs • BUSINESS ADVISORS

4220 31st Avenue S.
Fargo, ND 58104-8725

Phone: 701.237.6022
Toll Free: 888.237.6022
Fax: 701.280.1495

April 11, 2023

To the County Commission
Ward County
C/O Marisa Haman, County Auditor/Treasurer
225 3rd St. SE
Minot, ND 58701

Dear Ms. Haman:

This letter is provided in connection with our engagement to audit the financial statements of **Ward County** as of and for the year ended December 31, 2022. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit, including significant risks we have identified.

Our Responsibilities

As stated in our engagement letter dated April 11, 2023, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and in accordance with Government Auditing Standards for the purpose of forming and expressing an opinion about whether the financial statements, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit does not relieve you or management of your respective responsibilities.

Planned Scope of the Audit

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. However, we will communicate to you at the conclusion of our audit any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that come to our attention;
- Our views relating to qualitative aspects of the entity's significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;
- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

Although we are currently in the planning stage of our audit, we have identified the following significant risks during our audit to date that require special audit consideration:

- Management override
- Cash Reconciliations
- Revenue Recognition
- Budget Compliance

This information is intended solely for the information and use of Board of Directors and management of **Ward County** and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

Widmer Roel PC

Widmer Roel PC

1984

BYLAWS
OF
MAKOTI DEVELOPMENT CORP.

Article I. The name of the corporation shall be the Makoti Development Corp. with the principal office of the corporation in the State of North Dakota at Makoti, County of Ward.

Article II. There shall be Capital Stock of $ 75,000 consisting of 3000 shares at $25 per share. The president and secretary shall sign the share certificates. The method of transferring certificates shall be by approval of the board of director's. In the case of lost certificates there will be a $10 fee to reissue certificates.

Article III. Stockholder's meetings: The time of the annual meeting shall be within the first three months of the year as determined by the board of director's. The method of calling meeting will be by Public Notice placed on Main Street of Makoti 1 week prior to meeting. The president of the corporation shall preside over the meeting. In the event the president can not be present another officer or director will preside over the meeting. Method of voting shall be 1 vote per shareholder or paid member present at meeting. A quorum shall consist of at least 5 stockholders or paid members.

Article IV. Directors: The number of directors shall consist of at least 5 but not more than 7. One of these directors shall be appointed by the elected board by recommendation of Ward County. The remaining directors shall be voted in at the annual meeting by the election of the officers whom will be directors. The election of any other directors shall also be at the annual meeting. The term of office shall be for 2 years with the understanding that the vice president at the end of his 2 year term will become president for 2 years. Regular and special meeting shall be no fewer than 4 per year with a quorum being a majority of the directors. The directors shall have a duty of presenting an annual statement to the shareholders and paid members at the annual meeting.

Article V. The officers shall consist of President, Vice President, Secretary, and Treasurer; and the duties of each one. The President presides over stockholders' and directors' meetings; signs all contracts, stock certificates, and checks; has general supervision of the corporation and its officers. The Vice-President acts in the absence of the President. The Secretary issues all notices of directors' and stockholders' meetings, and keeps the minutes; has charge of the corporate seal; attests and signs all stock certificates and written contracts of the corporation. The Treasurer has custody of all money and securities; signs all checks and keeps all books of account.

Article VI. Funds and Dividends: The funds are deposited as the directors designate. Dividends are declared only from profits and by resolution of the board of directors.

Article VII. Amendments: These may be made by vote of the eligible voters present at any annual, regular, or special meeting provided there is a Public Notice of meeting and amendment on Main Street of Makoti 1 week prior to meeting.

CORPORATION FOR PROFIT
SUBMIT DUPLICATE ORIGINALS

RECEIVED AUG 3 '84

ARTICLES OF INCORPORATION

OF

MAKOTI DEVELOPMENT CORP.

We, the undersigned natural persons of the age of eighteen years or more, acting as incorporators of a corporation under the North Dakota Business Corporation Act, adopt the following Articles of Incorporation for such corporation:

Article 1. The name of said corporation shall be: MAKOTI DEVELOPMENT CORP.
(Shall contain the word "corporation", "company", "incorporated", or "limited", or shall contain an abbreviation of one such words)

Article 2. The period of its duration is: Perpetual
("Perpetual unless limited")

Article 3. The purposes for which the corporation is organized are:

1. To encourage the industrial and commercial growth and development of the City of Makoti and its adjacent trade territory, and to encourage and assist industries and enterprises now located or which hereafter may locate in said area.

2. To buy, sell, mortgage or lease real estate, to construct buildings thereon, to plat and develop residential and commercial sites, and to carry on a development business.

3. To assist and cooperate with the officials of the City of Makoti and the County of Ward in creating a plan for the development of said City and the areas tributary thereto, and to foster the future development of such area.

4. To engage in manufacturing, industrial and commercial enterprises incident to the development of new industries or expansion of existing enterprises.

5. To join with and enter into agreements for cooperative relationships with any persons, firms, associations, or corporations, governmental, municipal or otherwise, in and about the development of the aforesaid area and the establishment or expansion of industries and enterprises therein.

6. To acquire by purchase, subscription or otherwise, and to hold and dispose of stocks, bonds or other obligations of any corporation formed for or engaged in any one or more of the kinds of businesses or purposes above indicated.

7. To loan money on real estate, chattels or other security.

8. To issue bonds or other evidences of debt, and to secure the same by pledges or deeds of trust or mortgages upon any of the property belonging to the corporation.

9. To act as agent or trustee on behalf of others, to carry out any of the purposes hereinbefore set forth.

0. To do all other acts necessary to effecuate the foregoing purposes.

Article 10. The name and address of each incorporator is:
(Not less than three)

Name	Street Address	City	State
Loren Quandt	-	Makoti,	N.D. 58756
Terry Petrick	-	Makoti,	N.D. 58756
Robert Hauff	-	Makoti,	N.D. 58756

We, the above named incorporators, being first duly sworn, say that we each have read the foregoing Articles of Incorporation and know the contents thereof, and verily believe the statements made therein to be true.

x Loren Quandt
x Terry Petrick
x Robert Hauff

Dated July 30, 19 84.

Subscribed and sworn to before me this 30th day of July 19 84.

NOTARIAL SEAL

Notary Public

State of North Dakota

ROBERT J. PETZ
Notary Public, WARD COUNTY, N. Dak.
My Commission Expires MAY 13, 1987

My Commission Expires 19

Certificate No. 37461

Filing Date August 7 19 84.

Ben Meier
(Secretary of State)

(By Deputy)

Fees:

Filing articles and issuing certificate	$20.00
+ Capitalization fees:	
$30,000.00 or less	30.00
$10.00 for every additional $10,000.00 of its authorized shares or fraction thereof in excess of $30,000.00	

TOTAL FEES: $

Ward County Historical Society

Constitution and By-Laws

Article I: Name

The name of this society shall be the *Ward County Historical Society*.

Article II: Purpose

- The Ward County Historical Society shall be a non-profit corporation under charter of the State of North Dakota, and section 501 (c) (3) of the United States Internal Revenue Code. Its existence shall be perpetual.

- Its purpose shall be social, educational and preservation of Ward County history.

- The activities of the Society shall be to receive, maintain, preserve, interpret, and display artifacts connected with the prehistory, history, heritage, and culture of Ward County and its surrounding area.

- The organization shall support historic preservation and cultural resource management at all levels.

Constitutional By-Laws

Article I: Board of Directors

9

- The Ward County Historical Society Board of Directors shall consist of seven members. With only one member per household.
- The length of term for members of the Board of Directors shall be three years with staggered terms. The Board of Directors may, if needed, adjust the length of individual director terms, to allow the board positions to be staggered in future elections, thereby complying with the constitutional requirement for staggered terms.
- The Ward County Historical Society Board of Directors shall have the power to conduct all affairs of the Ward County Historical Society.
- The Ward County Historical Society Board of Directors shall decide all questions of policy that cannot be acted upon at a general meeting of the Society, and perform other functions as designated in the by-laws.

- The President of the Board of Directors shall render an annual report at the Annual Meeting to the membership and Board of Directors, which takes place in January of each year.

- Board membership requires regular attendance at all meetings. Absences by Board members from any three regular board meetings during the year (barring extenuating circumstances as excused), shall constitute sufficient reason for dismissal; subject to a majority vote of the remaining board members.
- Any board member unable to fulfill his or her duties and responsibilities will be expected to voluntarily resign their board membership. Vacancies on the board shall be filled by the nominees in order of the largest number of votes received at the previous annual board election. Where no such board nominee is willing or able to accept the position, the board shall by majority vote fill the vacancy from the membership at large. Replacement board members shall serve out the remainder of the term of the replaced board members.
- The Board of Directors shall, as needed have the authority to employ, set salary, and approve a job description for support staff.

Article II: Officers

- The office of President, Vice-President, Secretary, and Treasurer shall be filled from the elected board of directors, by an election of the Board of Directors from a slate of nominees presented to the board.
- The term of office for an officer shall be for one year. An officer may serve two consecutive terms, or the rules may be waived in accordance with a two-thirds board approval.
- The board officers shall constitute of the Executive Committee.
- The board president shall have executive supervision over the activities of the Society. including all media events within that scope provided by the by-laws. The president shall preside over all meetings and report annually on the activities of the Society. The president shall appoint board members to each standing committee, and designate delegates as needed not otherwise provided for in the by-laws.
- The Vice-President shall assume the duties of the President in the event of the President's absence.
- The Secretary shall keep the minutes of all meetings of the society and the boards of directors, maintain a list of all members, render an annual account of the membership and shall be responsible for the correspondence of the society and board of directors. The secretary shall inform the board members in writing of all meetings at least one week in advance of meetings, and include a copy of the minutes of the last meeting recorded.
- The Secretary shall send cards, flowers, or other appropriate acknowledgements for members in good standing for a special occasion as designated by the membership.
- The Treasurer shall be responsible for the safekeeping of Society funds and maintaining financial records. The Treasurer shall deposit all monies received with a board-designated financial institution. Money to be paid out shall be done by numbered checks to be signed by the Treasurer. The Treasurer shall receive annual dues from the members, and the Treasurer shall render a financial report at each meeting and an annual report based on the calendar year of the society for the annual meeting.

Article III: Election of Board of Directors

- Board members shall be elected by a majority of votes cast by secret ballot at the Annual Meeting.
- The President shall appoint a nominating committee composed of the Vice President, one Board Member, and a member of the general membership, three months before the Annual Meeting.
- The nominating committee shall select from the membership at least one name for each open board position. Nominations may also be made from the floor at the time of the Annual Meeting.
- Newly elected Board members shall take office immediately following the close of the general meeting at the Annual Meeting.

Article IV: Board of Directors

- The Board of Directors shall meet at least monthly on a date predetermined by board consensus. The date shall be published and announced to the Society membership. All meetings shall be open.
- As of January 1, 2015, the January monthly meeting shall serve as the Annual Meeting of the Ward County Historical Society.
- Special meetings may be called by the President, or by any four members of the Board of Directors.
- Standing committees will meet as necessary to meet the needs of the Society. Committee chairpersons shall report to the President on a monthly basis about their activities and events. The chairperson will report these activities and events during the monthly meeting of the Board of Directors.

Article V: Membership

- Membership in the Ward County Historical Society is open to anyone interested in the preservation and presentation of the history of Ward County and area.
- The general membership shall be the voting body at general meetings of the membership at large.
- Different types of membership are: Single membership, Family membership (defined as household and children under the age of eighteen), Single life membership, Family life membership.
- An organization, business, or corporation is eligible for honorary membership as determined by the board of directors

Article VI: Quorum

A quorum shall consist of a majority of the Board of Directors and shall constitute no less than four members of the board for the conduct of regular and special meetings.

Article VII: Dues

- The dollar amount for annual dues for membership in the Society shall be established by a majority vote of the Board of Directors.

- Members may be dropped from the membership rolls after two attempts by the Society's Secretary to renew their membership upon request with a written notice.

Articles VIII: Committees

The Board of Directors shall establish any and all standing committees.

Article IX: Robert's Rules of Order

Parliamentary authority; the rules contained in *Robert's Rules of Order*, shall govern the proceedings of the society, except in such cases as are governed by the Constitution, or the Society By-Laws.

Article X: Amendment to the Constitution

This Constitution may be amended at any general membership meeting by a majority vote of members present, provided a written notice of at least 15 days has been given to the membership.

Article XI: Adoption of the Constitution

This Constitution shall be provisional until it or an amended version shall be adopted by a majority of votes cast by the Board Members.

Adopted: January 6, 2015

Minot, ND and Ward County
Economy at a Glance

MINOT AREA
CHAMBER EDC

April 2023

WORKFORCE (Job Service North Dakota)

	Feb 2023	Jan 2023	Feb 2022	Feb 2021
Minot Unemployment Rate	2.5%	2.4%	3.3%	6.1%
Ward County Unemployment Rate	3.0%	2.9%	3.4%	6.2%
ND Unemployment Rate	2.6%	2.6%	2.7%	4.6%
US Unemployment Rate	3.9%	3.9%	4.1%	6.6%

SALES TAX COLLECTIONS (CITY OF MINOT, 1%, FINANCE)

	Feb 2023	Feb 2022	YTD 2023	YTD 2022
Minot	$925,716.34	$805,979.58	$2,222,020.71	$2,171,763

TAXABLE SALES & PURCHASES (OFFICE OF ND STATE TAX COMMISSIONER)

4th Quarter	2022	2021	2020	2019
Minot	$1,220,070,662	$1,104,792,284	$1,011,978,277	$1,097,183,985
Ward County	$1,346,254,272	$1,195,462,114	$1,055,849,648	$1,154,765,397

REAL ESTATE (MINOT MULTIPLE LISTING)

	Feb 2023	Feb 2022	YTD 2023	YTD 2022
Number of single family homes sold in Minot	40	53	64	114
All Sold (Minot & rural surrounding area)	57	62	90	148
Average Sale Price for Minot	$234,435	$226,084	$233,436	$229,779
Average Sale Price All Market	$227,350	$231,269	$220,878	$226,802

TRANSPORTATION (MINOT INTERNATIONAL AIRPORT)

	Feb 2023	Feb 2022	YTD 2023	YTD 2022
Passenger Boardings	10,548	10,997	21,795	20,790

BUILDING (CITY OF MINOT COMMUNITY DEVELOPMENT DEPARTMENT)

	Feb 2023 Permits/Values	Feb 2022 Permits/Values	YTD 2023 Permits/Values	YTD 2022 Permits/Values
New Residential (Single Family, Townhouse & Condo)	0/$0	0/$0	0/$0	0/$0
New Commercial	$65,372,000	$40,000	$65,372,000	$647,000
Valuation of all permits	$65,873,500	$ 325,000	$66,162,500	$7,653,000

LODGING (VISIT MINOT)

	Feb 2023	Feb 2022	YTD 2023	YTD 2022
Lodging Tax (2%)	$54,727	$26,680	$ 95,257	$71,012
Occupancy Rate	46%	45%	43%	44%

1020 20th Ave SW, PO Box 940, Minot, ND 58702 ▯ 701-852-6000 ▯ www.minotchamberedc.com ▯ minot@minotchamberedc.com

January, February, March 2023

QUARTERLY NARRATIVE REPORT

NDSU EXTENSION
WARD COUNTY

HOLLY ARNOLD, Parent Family Educator
Holly.Arnold@ndsu.edu
ELLEN BJELLAND, Family & Community Wellness
Ellen.Bjelland@ndsu.edu
PAIGE BRUMMUND, Ag & Natural Resources

EMILY BURKETT, 4-H & Youth Development
Emily.Burkett@ndsu.edu
EMILY HOW, Horticulture
Emily.How@ndsu.edu
TRISHA JESSEN, Family Nutrition

NICOLE KAYLOR, Administrative Assistant
Nicole.Kaylor@ndsu.edu
LAURA MORELLI, Administrative Assistant
Laura.Morelli@ndsu.edu
SHIRRELL OTT, Administrative Assistant

Growing Fruits in North Dakota

Emily How presented an online webinar series called *Growing Fruits in North Dakota*. This three-part series explored fruits which are North Dakota backyard friendly, from seed to harvest. **Emily H.** taught growing techniques and pest control. **Ellen Bjelland** led a session focusing on preserving the various fruits. It was a fun class with several experienced home food preservers on the call. Overall, it was an excellent turnout with over 100 people viewing the series.

National Guard Herb Program

Emily H. had the opportunity to work with the North Dakota National Guard and other horticulture agents across the state to deliver a program on growing herbs. There was a great attendance in Ward County with 19 people attending to learn about growing herbs.

Master Gardener Planning Meeting

Holly Arnold assisted **Emily H.** in facilitation of the January Master Gardener meeting using the *Appreciative Inquiry 4D Cycle.* An *Appreciative Inquiry* puts emphasis on an organization's positive aspects and its potentials, rather than weaknesses and loose points.

Horticulture Around the Community

Emily H. presented at a variety of locations, such as Edgewood Vista, Minot Commission on Aging, and various service organizations on topics such as starting seeds, square foot gardening, and soil. She also taught insect lessons at Minot Public Schools Community Learning Centers (CLC).

Eat Smart Live Strong for Seniors

Trisha Jessen completed the *Eat Smart Live Strong* series at Parker Senior Center. Older adult participants focused on two key behaviors to improve their health and quality of life: Eating 3 ½ cups of fruits and vegetables every day and participating in at least 30 minutes of physical activity most days of the week. Participants were given healthy recipe tasting and physical activity demonstrations as well as weekly tracking sheets.

Healthy Habits on a Budget for Adults

Trisha taught monthly nutrition education at Milton Young Towers, a public housing site; Second Story, a center for people with developmental disabilities; Harmony Center, a center for people with mental disabilities; and North Central Human Service Center, an addictions unit for adults currently in treatment. Adults learned about healthy eating concepts and were given strategies to stretch their food dollars.

Adult Finances Lesson

At the request of Darla Kleen at the Minot Commission on Aging, **Ellen** led a financial check-up lesson for older adults. She talked about the importance of doing an annual "check-up", including a net worth statement, setting up an emergency fund, and regularly checking your credit report. There was a lot of knowledge within the group and great discussion.

Powerful Tools for Caregivers

Along with facilitators from Fargo and Hebron, **Ellen** started a *Powerful Tools for Caregivers* class. This seven-week class focuses on the caregiver, self-care, how to reduce stress, and how to improve communications under difficult situations.

Winter Walk Minot at the Zoo

Trisha and **Ellen** belong to Minot Area Team Wellness, a coalition focused on promoting wellness activities in our community.

In March, the group hosted a morning winter walk at the Roosevelt Park Zoo. Plans are being finalized for the spring/summer weekly walks that run May 3rd through July 19th.

Video for Sunnyside Elementary Parents

Sunnyside Elementary School is comprised of students where 68% of the youth receive either free or reduced rate school meals. Their administration requested an educational video to be created for families to help cover strategies to eat well on a budget. **Trisha** created a *Now Serving Tasty Healthy Meals on a Budget* video and families who viewed the video and answered questions received a variety of incentives provided by the school.

Real Colors

As part of Building Tomorrow's Leaders, **Ellen** delivered the *Real Colors* temperament test to Kenmare's student council members. They learned their personal "color" as well as how to relate to other colors.

Nutrition Education for 3rd Grade

Trisha taught *Go Wild with Fruits and Veggies* to four classrooms. This is a five-week curriculum that encourages students to eat more fruits and vegetables and to become more physically active. Lessons are interactive, focus on area wildlife, and there are weekly tasting opportunities. Education and recipes were given to the families.

Virtual Kids Baking School

Ellen, along with agents from Bottineau, McHenry, McKenzie, Mountrail, Williams, and Renville counties collaborated in the *Virtual Kids Baking School*. About 80 youth signed up to learn about making pancakes, tortillas, pretzels, pizzas and scones. The group met on Sunday evenings via Zoom to review the week's lesson and answer any questions from students.

On the Move to Better Health

Ellen taught the *On the Move to Better Health* series to 2nd and 5th grade students in Plaza in February. She also taught a high school Family and Consumer Sciences (FACS) class about the Mediterranean Diet, how to select and purchase olive oil, and how to create nutritious grain bowls.

KMOT Ag Expo

Emily Burkett, Paige Brummund, and **Emily H.** taught at the Living Ag Classroom during the KMOT Ag Expo. The program reached 413 youth from the surrounding area. Extension agents from around the state also taught lessons regarding agricultural careers with the participants, including agribusiness, food scientist, farmer, Extension agent, and veterinarian.

Paige also assisted with staffing at the NDSU North Central Research Extension Center booth and engaged with area farmers and ranchers during the event.

Parent Education Programming

Holly coordinated the following parent education programs for Region II, including Ward County:

- *Active Parenting for Stepfamilies*
  (1 series/3 sessions/11 participants) on-line
- *Nurtured Heart*
  (1 series/6 sessions/10 participants) on-line
- *Parenting the Love and Logic Way*
  (1 series/5 sessions/16 participants) in-person
- *Positive Discipline*
  (1 series/6 sessions11 participants) in-person
- *Parents Forever*
  (1 series/2 sessions/5 participants) on-line
- Presentation to Foster Care Providers
  (1 session/28 participants) in-person

All numbers are unduplicated-each participant counted once (76 people benefitted from parent education during the quarter.)

13 foster parents and 8 childcare providers received training hours for their licensing.

In addition to parent education programming, **Holly** provided a TV interview on parenting.

Parent Education - attendee comments

"I have noticed a huge change in my household for the better! I will use these tools for the rest of my life."

"I have learned to address my children and talk to them more calmly and with more respect, also."

"This class gives me more power in my patience with children."

"I better understand how much our actions as parents affects our children."

"This program has helped me to significantly decrease arguing and backtalk."

"This class went above and beyond my expectations. It has made such a difference in parenting my kids."

"This class has made huge difference at home and work."

"I am letting my children make more decisions and allowing them to solve more of their problems instead of jumping in to solve them."

ND Prevent Child Abuse

To prepare for Prevent Child Abuse month in April, **Holly** applied for and received a ND Prevent Child Abuse grant which will be used for activities and materials during April in an effort to educate the public to prevent child abuse and/or neglect.

Plants for Positive Discipline

Holly and **Emily H.** teamed up to create a fun icebreaker activity for the *Positive Discipline* class. **Emily H.** propagated several different houseplants and provided care tips for the propagates. Labels created by **Laura Morelli** and **Nicole Kaylor** for the plants included care instructions for each individual plant as well as personality traits of the plant and how they might relate to a child. **Holly** used these plants and their personifications for a lesson during this parenting class.

Giving Hearts Day

In conjunction with *Giving Hearts Day* in February, Ward County 4-H announced the winners of their Thank You Card contest. *Giving Hearts Day* gives people the opportunity to choose multiple organizations to donate money to.

2023 Winners Left to Right: Senior (ages 13-18) - Amber Braasch; Junior (ages 8-12) -Ehli Brexton; 2nd row: Cloverbud (ages 5-7) - Layla Burtch

4-H STEM

Emily B. taught *Explorers of the Deep* STEM curriculum to 569 students from Bell Elementary, Kenmare, McKinley Elementary, Minot CLC, Nedrose, Peppers 4-H club, Rocky Acres 4-H club, Roosevelt Elementary, and Sawyer. **Emily B.** will continue this program until the end of the school year.

4-H Ambassadors

The Ward County 4-H Ambassadors, organized by **Emily B.**, received a $500 grant to make tie blankets for the animal shelter. The Ambassadors also raised $280 through Penny Wars within the 4-H clubs. The money will be donated to Trinity Cancer Care Center.

4-H Shooting Sports

4-H Air Rifle and Archery began at the turn of the new year. The Ward County 4-H Air Rifle team consisted of 15 participants and was coached by Nathan Sutton. The team competed in hybrid and in-person matches hosted by Bowman, Devils Lake, Minot, and West Fargo.

The Ward County 4-H Archery team had 40 participants and was coached by Bryan Korgel. The youth competed hybrid and in-person competitions hosted by Bismarck, Bottineau, Cando, Minot, New England, Watford City, and West Fargo.

The Ward County 4-H Shooting Sports hosted a training and certification class for archery instructors. Brian Korgel led the training and certified archery instructors from around the state in January.

The Ward County 4-H Shooting Sports also hosted the Northwest District Air Rifle and Archery Match. Thanks to many volunteers, Air Rifle and Archery contests were held under the same roof at the ND State Fairgrounds. **Shirrell Ott** was very instrumental in registering the 248 participants.

Consumer Decision Making

As part of the statewide Consumer Decision Making program team, **Ellen** reviewed materials and wrote classes focused on protein bars.

Livestock Judging

Ward County 4-H had eight consistent youth participating in Livestock Judging. The group was coached by Colby and Jim Hennessy and competed in various contests around the state. The team placed ninth overall at the state contest in Fargo. One Senior received recognition for being in the top 10 in reasons and sheep classes.

Paige hosted and taught a youth and volunteer reasons workshop to provide education on livestock selection.

Horse Contests

Ward County 4-H had 20 youth compete in Horse Judging, Hippology, Quiz Bowl, and speeches and demonstrations this season. The teams would meet with either **Emily B.** or **Paige** in Minot and Berthold for practices. The teams traveled to Beulah, Bismarck, Crookston (MN), Minot, Rapid City (SD), and Underwood for several contests.

In January, **Paige** assisted with a 4-H horse reasons workshop in Bismarck. The workshop helped educate youth and adults on organizing and giving reasons for horse judging.

Ward County hosted the Northwest Horse Contest in March. A significant effort from **Paige**, **Emily B.**, **Shirrell**, **Laura**, and **Nicole** and other volunteers helped make the event possible for the 30 contestants.

Ward County 4-H had 13 contestants compete successfully at the state horse contests in Fargo hosted by NDSU. In Horse Judging, the Junior team took second, and the Senior team took fifth. Ward County also had two Seniors recognized for top ten honors in halter classes, overall, performance classes, and reasons. Five Juniors from Ward County received recognition for top ten awards in halter classes, overall, performance classes, and reasons. In Hippology, the Senior team placed second and one of the Intermediate teams earned sixth place. In addition, two seniors placed first and second overall as individuals. The Ward County Senior team won the Horse Quiz bowl; this allows them to represent North Dakota at the Western National Roundup in Denver next January. One of the Junior teams earned second place in the Quiz Bowl. In addition, seven Ward County contestants entered the speech/illustrated talk competition and placed in the top four in their respective categories. **Emily B.** traveled with the team and organized their registration, while **Paige** helped officiate the state horse judging contest.

Western National Roundup Contest

Paige coached the Senior Ward County 4-H Hippology team which represented North Dakota at the Western National Roundup in Denver. The team was named the overall national champion! Members Emily Fannik of Max, Olivia Lebrun of Berthold, Anne Schauer of Carpio, and Mikaela Woodruff of Edgeley also brought home individual top honors. Additionally, the team earned a state championship in the Quiz Bowl event and are eligible to compete at the national level again in 2024. Competitive teams not only become experts in the subject matter of the contest, but also teach life skills such as time management, group decision-making, professionalism, and self confidence.

Agriculture Programming

During the winter season, **Paige** facilitated, taught, participated in, and organized a variety of crop production meetings geared towards producer education. Some of the programs in Ward County included:

- ND Crop Scout School;
- Ward County Agricultural Improvement Association events;
- the release of new public seed varieties in Ward County through the seed increase grower program; and
- promotion of the various NDSU Extension taught online webinars pertaining to crop production, marketing, and farm business management.

NDSU Extension also took the lead and collaborated with the Ward County Weed Officer and the ND Department of Agriculture to recertify approximately 140 farmers and ranchers for the use of restricted pesticides on their operations and serves as a testing site for commercial pesticide applicators as well.

Livestock

Paige provided programming and consultation regarding ration development, feeds, and forage production, and general livestock husbandry. The severe winter conditions of this season presented challenges with caring for livestock in the area. **Paige** assisted producers in the verification of death losses due to the April 2022 blizzards and assisted them in navigating the livestock indemnity program in partnership with the Farm Service Agency.

Office Meet and Greet

We met with our 2023 portfolio holder, County Commissioner Howard "Bucky" Anderson, as well as the newest Commissioner, Jason Olson. We shared what their roles entail and answered any questions pertaining to Extension.

NDSU | EXTENSION
WARD COUNTY

Ward County Department Head Meeting

Wednesday, March 15, 2023 9:00 am – 10:00 am.

Location: Ward Co. Admin. Bldg. – Meeting Rooms 105-106

AGENDA

I. **Old Business:**
   a. None

II. **New Business:**
   a. **Open Records Requests:** We are a public entity so we have to respond to these requests. Larry from the Sheriff's office gave some overview on this as well as some helpful tips to accommodate these requests.
   b. **Referral Bonuses:** Already implemented in the Sheriff's office and the jail. Lolly will be presenting this to the commission at next meeting. Hiring office is responsible for paying out referral bonus.

III. **Department Head Roundtable:**

Auditor/Marisa: Busy with tax foreclosures. Been looking at agenda software and funding may be available through peg funding. Looking into see if the local cable company participates in this.

HR/Lolly: Mailed out 1095 tax documents. Still training but feel it's going very well with.

NDSU Extension/Emily: Ellen will be retiring soon, no official date as of yet. NDSU is looking for letter size hanging folders. 4-H judging is this weekend.

Sheriff's Office/Larry: Experimenting with key fob issues from the panel switch over, please be patient. 2 new hires started last week, down one position at the moment. Baxi got a new handler as his previous handler has left.

Tax Equalization/Noreen: Notice of Increases went out. Sent out about 1,600. Getting ready for Tax Equalization meetings in April.

Recorder/Kristin: Busy trying to finish up tax foreclosures.

Human Services/Kristi: Have another youth up in the office. Have 6 foster care vacancies as well as several other positions. Please refer qualified individuals.

IT/Jason: Electro Watchman is here and switching all the panels. Courthouse is done and they are currently working on the Sheriff's office and jail. Administration building is now scheduled for April 10th. New IT technician started this week and is working out very well.

Emergency Management/Kelly: Received initial draft of the Hazard Mitigation Plan. Ken is updating cities emergency plan.

Library/Kerrianne: Crafty Crew on Thursday and Stem next week. Have two new hires starting. Watching some legislative bills.

Highway Dept./Dana: March 20th is the public input meeting for the Blue Bridge. This is the last of its kind in Ward County and the highway department is looking to refurbish it. They are applying for funding for this project. There is also a video on the county's website in regards to the SW corridor project.

Superintend of Schools: Finished up Spelling Bee.

Meeting Adjourned.
Dates of Upcoming Department Head Meetings:

- **April 19, 2023**
- **May 17, 2023**
- **June 21, 2023**
- **July 19, 2023**
- **August 16, 2023**

WARD COUNTY

Fund Balances

Fiscal Year: 2023-2023

Month: March
Year: 2023
Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
001	GENERAL	$6,962,438.99	$13,160,482.38	($5,361,633.26)	$0.00	$14,761,288.11	$14,710,451.14	$50,836.97
100	LIBRARY	$42,508.65	$384,857.10	($106,422.83)	$0.00	$320,942.92	$317,582.92	$3,360.00
101	BOOKMOBILE REPLACEMENT	$85,094.55	$18,144.12	$0.00	$0.00	$103,238.67	$103,238.67	$0.00
110	911 WIRED/WIRELSS	$776,565.47	$1,808,841.39	($629,753.60)	$0.00	$1,955,653.26	$1,955,653.26	$0.00
111	911 DEPRECIATION	$518,875.94	$135,000.00	$0.00	$0.00	$653,875.94	$653,875.94	$0.00
120	24/7 SOBRIETY	$179,385.35	$40,453.43	($35,383.58)	$0.00	$184,455.20	$184,455.20	$0.00
130	HIGHWAY	$121,236.52	$2,462,978.35	($1,394,843.10)	$0.00	$1,189,371.77	$1,189,371.77	$0.00
131	HIGHWAY USERS	$3,079,672.24	$1,169,921.78	$0.00	$0.00	$4,249,594.02	$4,249,594.02	$0.00
132	VISION ZERO OUTREACH	($3,572.97)	$26,414.58	($30,252.72)	$0.00	($7,411.11)	($7,411.11)	$0.00
133	HIGHWAY-CO INFRASTRUCTURE DIST.	$0.00	$5,554,776.84	$0.00	$0.00	$5,554,776.84	$5,554,776.84	$0.00
140	WEED	$77,018.80	$331,971.29	($36,558.46)	$0.00	$372,431.63	$372,431.63	$0.00
150	HUMAN SERVICE ZONE	$906,825.45	$3,194,567.37	($1,301,434.79)	$0.00	$2,799,958.03	$2,799,958.03	$0.00
151	HUMAN SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
160	STATE ATTORNEY CONTINGENCY	$10,547.80	$0.00	($950.17)	$0.00	$9,597.63	$9,597.63	$0.00
161	CRIME/VICTIM WITNESS	$2,586.80	$6,346.75	($4,717.82)	($1,409.21)	$2,806.52	$2,806.52	$0.00
162	MARRIAGE LICENSE - DVCC	($6,160.00)	$4,060.00	($3,570.00)	$0.00	($5,670.00)	($5,670.00)	$0.00
163	DIST CT REIMBURSEMENTS	($23,158.99)	$0.00	$0.00	$0.00	($23,158.99)	($23,158.99)	$0.00
164	FOSTER CARE RECRUIT/RETAIN	$47,960.51	$0.00	($3,826.53)	$0.00	$44,133.98	$44,133.98	$0.00
165	EMPLOYEE BENEFITS	$99,329.27	$22,243.21	($5,046.97)	$0.00	$116,525.51	$116,525.51	$0.00
166	JAIL INMATE TRUST (COMMISSARY)	$390,516.51	$35,299.92	($29,977.82)	$0.00	$395,838.61	$395,838.61	$0.00
200	TELECOMMUNICATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
201	DISABLED VETERAN CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
202	HOMESTEAD CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
203	UTILITIES CENTRAL ASSESS	$1,283.99	$0.00	$0.00	$0.00	$1,283.99	$1,283.99	$0.00
204	GAS AND OIL PRODUCTION	$27,964.67	$0.00	$0.00	$0.00	$27,964.67	$27,964.67	$0.00
205	STATE AID DISTRIBUTION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
206	HAZARDOUS CHEMICAL	$44,923.21	$0.00	$0.00	$0.00	$44,923.21	$44,923.21	$0.00
207	GAMBLING TAX	$3,112.52	$2,167.23	$0.00	$0.00	$5,279.75	$5,279.75	$0.00
208	FIRST DISTRICT HEALTH UNIT	$61,565.89	$687,992.21	($680,423.87)	$0.00	$69,134.23	$69,134.23	$0.00
209	STATE MEDICAL CENTER	$16,848.09	$318,266.89	($312,815.85)	$0.00	$22,299.13	$22,299.13	$0.00
210	STATE FAIR	$19,947.42	$325,203.11	($321,442.87)	$0.00	$23,707.66	$23,707.66	$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2023-2023

Month: March
Year: 2023
Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
211	TOWNSHIPS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
212	CITIES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
213	SCHOOLS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
214	GARRISON DIVERSION	$3,952.08	$324,260.01	($319,006.46)	$0.00	$9,205.63	$9,205.63	$0.00
215	WEATHER MODIFICATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
216	WATER MANAGEMENT DISTRICT	$24,506.31	$810,526.71	($797,935.71)	$0.00	$37,097.31	$37,097.31	$0.00
217	SENIOR CITIZENS	$4,261.95	$615,036.51	($611,263.71)	$0.00	$8,034.75	$8,034.75	$0.00
218	SOIL CONSERVATION	$1,619.92	$190,700.91	($187,465.49)	$0.00	$4,855.34	$4,855.34	$0.00
219	SOURIS RIVER JOINT BOARD	$12,084.83	$595,711.42	($588,396.20)	$0.00	$19,400.05	$19,400.05	$0.00
220	UNORGANIZED TOWNSHIP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
221	ASSINIBOINE RIVER BASIN BOARD	($87.53)	$6,294.38	($6,202.84)	$0.00	$4.01	$4.01	$0.00
222	PREPAID TAXES	$19,639,157.86	($19,008,555.50)	($261,629.71)	$0.00	$368,972.65	$368,972.65	$0.00
223	ESTIMATED TAXES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
224	PAID UNDER PROTEST	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
225	TAX DEED SALES	$103,944.47	$30,573.14	($36,270.76)	$0.00	$98,246.85	$98,246.85	$0.00
226	STATE PILT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
300	CONSTRUCTION FUND	$871,291.51	$0.00	$0.00	$0.00	$871,291.51	$871,291.51	$0.00
301	SALES TAX BOND	$7,608,543.81	$1,976,153.28	($5,931,075.00)	$0.00	$3,653,622.09	$3,653,622.09	$0.00
302	BOND SURPLUS	($0.42)	$31.91	$0.00	$0.00	$31.49	$31.49	$0.00
400	SPECIAL DISTRICT FINANCE	$173,311.64	$0.00	$0.00	$0.00	$173,311.64	$173,311.64	$0.00
401	APPLE GROVE SPECIALS	$4,326.27	$3,416.01	$0.00	$0.00	$7,742.28	$7,742.28	$0.00
402	19TH AVE / 56TH ST	$75,552.98	$34,618.09	$0.00	$0.00	$110,171.07	$110,171.07	$0.00
403	ROBINWOOD SPECIALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
404	WEST HILLS ACRES SPECIALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
405	COUNTRY CLUB HEIGHTS/APPLE GROVE	$121,747.52	$33,038.58	$0.00	$0.00	$154,786.10	$154,786.10	$0.00
406	Undesignated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
500	EMERGENCY	$738,145.56	$81.10	$0.00	$0.00	$738,226.66	$738,226.66	$0.00
501	EMERGENCY FEMA TWP	$68,438.89	$0.00	$0.00	$0.00	$68,438.89	$68,438.89	$0.00
502	EMERGENCY FEMA COUNTY	$91,388.83	$0.00	$0.00	$0.00	$91,388.83	$91,388.83	$0.00
503	CDBG PROJECTS	($31,411.52)	$0.00	$0.00	$0.00	($31,411.52)	($31,411.52)	$0.00
504	GRANTS - HOMELAND SECURITY (HSGP)	$2,855.00	$0.00	$0.00	$0.00	$2,855.00	$2,855.00	$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2023-2023

Month: March
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Fund Type:

☑ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
505	GRANTS - DEPT. OF JUSTICE (DOJ)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
506	AMERICAN RESCUE PLAN ACT '21	$12,071,481.72	$52,832.33	($438,491.80)	$0.00	$11,685,822.25	$11,685,822.25	$0.00
507	OPIOID SETTLEMENT	$15,794.97	$31,167.53	$0.00	$0.00	$46,962.50	$46,962.50	$0.00
508	LATCF	$0.00	$50,000.00	$0.00	$0.00	$50,000.00	$50,000.00	$0.00
601	ASSET FORFEITURES - SHERIFF	$148,014.28	$4.71	$0.00	$0.00	$148,018.99	$148,018.99	$0.00
602	DRUG PROCEEDS - SA	$37,895.83	$0.00	$0.00	$0.00	$37,895.83	$37,895.83	$0.00
603	PARK IMPROVEMENT	$81,229.29	$96,901.75	$0.00	$0.00	$178,131.04	$178,131.04	$0.00
604	DOC PRESERVATION	$358,760.63	$19,543.25	($46,794.40)	$0.00	$331,509.48	$331,509.48	$0.00
605	NDSU EXTENSION ACTIVITIES	$19,912.94	$2,670.87	($2,411.88)	$0.00	$20,171.93	$20,171.93	$0.00
606	MINOT PARENT RESOURCE	$1,526.02	$1,733.69	($1,418.70)	$0.00	$1,841.01	$1,841.01	$0.00
701	UNCLAIMED PROPERTY	$36,213.73	$831.86	($1,060.82)	$0.00	$35,984.77	$35,984.77	$0.00
702	VENDING COMMISSIONS	$13,375.08	$172.19	$0.00	$0.00	$13,547.27	$13,547.27	$0.00
703	GAME & FISH LICENSES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
800	PAYROLL	$50.00	($50.00)	$0.00	$0.00	$0.00	$888,001.04	($888,001.04)
801	AFTON TOWNSHIP	$868.08	$107,527.56	($102,771.84)	$0.00	$5,623.80	$5,623.80	$0.00
802	ANNA TOWNSHIP	$133.90	$17,378.90	($17,399.40)	$0.00	$113.40	$113.40	$0.00
803	BADEN TOWNSHIP	$156.76	$38,087.34	($37,878.07)	$0.00	$366.03	$366.03	$0.00
804	BERTHOLD TOWNSHIP	$267.79	$59,708.86	($55,761.78)	$0.00	$4,214.87	$4,214.87	$0.00
805	BRILLIAN TOWNSHIP	$395.99	$25,966.06	($25,998.11)	$0.00	$363.94	$363.94	$0.00
806	BURLINGTON TOWNSHIP	$1,012.77	$52,282.97	($52,591.11)	$0.00	$704.63	$704.63	$0.00
807	BURT TOWNSHIP	$244.93	$48,496.31	($47,661.92)	$0.00	$1,079.32	$1,079.32	$0.00
808	CAMERON TOWNSHIP	$179.62	$25,430.00	($25,177.04)	$0.00	$432.58	$432.58	$0.00
809	CARBONDALE TOWNSHIP	$294.76	$25,861.78	($25,765.71)	$0.00	$390.83	$390.83	$0.00
810	CARPIO TOWNSHIP	$277.59	$29,428.29	($29,029.01)	$0.00	$676.87	$676.87	$0.00
811	DENMARK TOWNSHIP	$305.17	$19,624.78	($19,669.17)	$0.00	$260.78	$260.78	$0.00
812	DES LACS TOWNSHIP	$274.33	$33,824.21	($33,658.61)	$0.00	$439.93	$439.93	$0.00
813	ELMDALE TOWNSHIP	$298.52	$14,722.74	($14,803.06)	$0.00	$218.20	$218.20	$0.00
814	EUREKA TOWNSHIP	$1,172.06	$102,158.88	($100,280.18)	$0.00	$3,050.76	$3,050.76	$0.00
815	EVERGREEN TOWNSHIP	$96.65	$17,215.93	($15,999.57)	$0.00	$1,313.01	$1,313.01	$0.00
816	FOXHOLM TOWNSHIP	$335.23	$38,155.78	($37,711.22)	$0.00	$779.79	$779.79	$0.00
817	FREEDOM TOWNSHIP	$650.90	$34,199.90	($33,749.44)	$0.00	$1,101.36	$1,101.36	$0.00

Fund Balances

Fiscal Year: 2023-2023

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☑ Include Cash Balance

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
818	GASMAN TOWNSHIP	$531.69	$22,505.44	($22,597.54)	$0.00	$439.59	$439.59	$0.00
819	GREELY TOWNSHIP	$111.42	$17,191.00	($16,305.34)	$0.00	$997.08	$997.08	$0.00
820	GREENBUSH TOWNSHIP	$294.71	$20,624.13	($20,609.89)	$0.00	$308.95	$308.95	$0.00
821	HARRISON TOWNSHIP	$3,743.07	$218,896.36	($216,747.21)	$0.00	$5,892.22	$5,892.22	$0.00
822	HIDDENWOOD TOWNSHIP	$281.84	$30,797.63	($30,901.75)	$0.00	$177.72	$177.72	$0.00
823	HILTON TOWNSHIP	$37.27	$19,146.72	($18,936.72)	$0.00	$247.27	$247.27	$0.00
824	IOTA FLAT TOWNSHIP	$310.25	$38,806.77	($38,710.88)	$0.00	$406.14	$406.14	$0.00
825	KENMARE TOWNSHIP	$384.85	$32,186.09	($30,840.91)	$0.00	$1,730.03	$1,730.03	$0.00
826	KIRKELIE TOWNSHIP	$544.42	$67,811.39	($66,752.93)	$0.00	$1,602.88	$1,602.88	$0.00
827	LINTON TOWNSHIP	$124.10	$15,645.19	($15,456.21)	$0.00	$313.08	$313.08	$0.00
828	LUND TOWNSHIP	$163.29	$16,196.62	($15,630.80)	$0.00	$729.11	$729.11	$0.00
829	MANDAN TOWNSHIP	$244.93	$24,673.11	($24,172.37)	$0.00	$745.67	$745.67	$0.00
830	MARGARET TOWNSHIP	$235.14	$43,613.95	($42,631.00)	$0.00	$1,218.09	$1,218.09	$0.00
831	MARYLAND TOWNSHIP	$432.96	$33,103.41	($32,975.34)	$0.00	$561.03	$561.03	$0.00
832	MAYLAND TOWNSHIP	$488.69	$29,408.26	($29,480.30)	$0.00	$416.65	$416.65	$0.00
833	MCKINLEY TOWNSHIP	$421.29	$36,427.51	($35,950.98)	$0.00	$897.82	$897.82	$0.00
834	NEDROSE TOWNSHIP	$3,470.83	$273,697.39	($269,027.52)	$0.00	$8,140.70	$8,140.70	$0.00
835	NEW PRAIRE TOWNSHIP	$785.87	$47,439.26	($46,630.22)	$0.00	$1,594.91	$1,594.91	$0.00
836	NEWMAN TOWNSHIP	$1,267.59	$24,481.85	($25,063.80)	$0.00	$685.64	$685.64	$0.00
837	ORLIEN TOWNSHIP	$218.81	$25,778.47	($25,017.11)	$0.00	$980.17	$980.17	$0.00
838	PASSPORT TOWNSHIP	$189.42	$33,250.79	($33,266.54)	$0.00	$173.67	$173.67	$0.00
839	REE TOWNSHIP	$173.09	$24,359.16	($23,864.88)	$0.00	$667.37	$667.37	$0.00
840	RICE LAKE TOWNSHIP	$177.70	$20,843.33	($20,709.20)	$0.00	$311.83	$311.83	$0.00
842	ROLLING GREEN TOWNSHIP	$1,174.13	$31,077.90	($31,814.20)	$0.00	$437.83	$437.83	$0.00
843	RUSHVILLE TOWNSHIP	($105,473.34)	$25,827.20	($1,400.00)	$0.00	($81,046.14)	($81,046.14)	$0.00
844	RYDER TOWNSHIP	$897.04	$37,959.19	($38,398.94)	$0.00	$457.29	$457.29	$0.00
845	SAUK PRAIRE TOWNSHIP	$396.25	$31,028.90	($30,807.76)	$0.00	$617.39	$617.39	$0.00
846	SAWYER TOWNSHIP	$813.48	$43,743.74	($44,138.92)	$0.00	$418.30	$418.30	$0.00
847	SHEALY TOWNSHIP	$163.29	$20,338.68	($20,177.53)	$0.00	$324.44	$324.44	$0.00
848	SPENCER TOWNSHIP	$377.48	$21,057.50	($21,022.66)	$0.00	$412.32	$412.32	$0.00
849	SPRING LAKE TOWNSHIP	$167.85	$17,387.34	($17,314.88)	$0.00	$240.31	$240.31	$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2023-2023

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
850	ST MARYS TOWNSHIP	$317.63	$20,390.16	($20,469.55)	$0.00	$238.24	$238.24	$0.00
851	SUNDRE TOWNSHIP	$1,558.23	$127,410.07	($124,462.29)	$0.00	$4,506.01	$4,506.01	$0.00
852	SURREY TOWNSHIP	$623.76	$118,890.65	($118,005.70)	$0.00	$1,508.71	$1,508.71	$0.00
853	TATMAN TOWNSHIP	$5,329.76	$26,302.33	($26,819.79)	$0.00	$4,812.30	$4,812.30	$0.00
854	TOLGEN TOWNSHIP	$14.16	$17,570.85	($17,450.87)	$0.00	$134.14	$134.14	$0.00
855	TORNING TOWNSHIP	$422.45	$19,372.83	($19,614.93)	$0.00	$180.35	$180.35	$0.00
856	VANG TOWNSHIP	$154.01	$17,730.01	($17,420.65)	$0.00	$463.37	$463.37	$0.00
857	WATERFORD TOWNSHIP	$2,860.83	$33,383.74	($33,327.55)	$0.00	$2,917.02	$2,917.02	$0.00
858	WILLIS TOWNSHIP	$244.93	$52,338.42	($52,362.20)	$0.00	$221.15	$221.15	$0.00
859	BERTHOLD CITY	$797.88	$440,398.77	($436,469.16)	$0.00	$4,727.49	$4,727.49	$0.00
860	BURLINGTON CITY	$1,879.99	$531,308.70	($522,121.22)	$0.00	$11,067.47	$11,067.47	$0.00
861	CARPIO CITY	$328.48	$38,338.61	($38,254.66)	$0.00	$412.43	$412.43	$0.00
862	DES LACS CITY	$0.00	$20,682.87	($20,503.34)	$0.00	$179.53	$179.53	$0.00
863	DONNYBROOK CITY	$117.06	$12,026.02	($11,223.91)	$0.00	$919.17	$919.17	$0.00
864	DOUGLAS CITY	$12.94	$3,449.03	($3,421.49)	$0.00	$40.48	$40.48	$0.00
865	KENMARE CITY	$2,754.83	$471,252.89	($460,498.57)	$0.00	$13,509.15	$13,509.15	$0.00
866	MAKOTI CITY	$350.22	$14,020.85	($13,840.06)	$0.00	$531.01	$531.01	$0.00
867	MINOT CITY	$201,275.39	$24,866,967.24	($24,466,473.32)	$0.00	$601,769.31	$601,769.31	$0.00
868	RYDER CITY	$28.19	$13,530.56	($13,052.22)	$0.00	$506.53	$506.53	$0.00
869	SAWYER CITY	$576.50	$72,621.49	($66,547.26)	$0.00	$6,650.73	$6,650.73	$0.00
870	SURREY CITY	$632.26	$678,065.60	($667,264.39)	$0.00	$11,433.47	$11,433.47	$0.00
871	UNITED AMBULANCE DISTRICT	$317.81	$152,298.18	($148,985.04)	$0.00	$3,630.95	$3,630.95	$0.00
872	BERTHOLD RURAL FIRE	$134.09	$647.92	($500.97)	$0.00	$281.04	$281.04	$0.00
873	BURLINGTON RURAL FIRE	$1,242.11	$119,013.34	($118,178.88)	$0.00	$2,076.57	$2,076.57	$0.00
874	CARPIO RURAL FIRE	$199.10	$8,286.10	($8,309.75)	$0.00	$175.45	$175.45	$0.00
875	DEERING RURAL FIRE	$71.76	$7,835.47	($7,764.64)	$0.00	$142.59	$142.59	$0.00
876	DES LACS RURAL FIRE	$355.75	$24,320.32	($24,243.59)	$0.00	$432.48	$432.48	$0.00
877	DONNYBROOK RURAL FIRE	$42.39	$9,253.78	($9,189.78)	$0.00	$106.39	$106.39	$0.00
878	DOUGLAS RURAL FIRE	$1.06	$3,637.55	($3,628.56)	$0.00	$10.05	$10.05	$0.00
879	GLENBURN RURAL FIRE	$110.65	$9,317.33	($9,088.53)	$0.00	$339.45	$339.45	$0.00
880	KENMARE RURAL FIRE	$101.83	$30,838.72	($30,305.13)	$0.00	$635.42	$635.42	$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2023-2023

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
881	MAX RURAL FIRE	$431.65	$27,851.28	($27,684.07)	$0.00	$598.86	$598.86	$0.00
882	MINOT RURAL FIRE	$5,059.51	$563,879.80	($550,828.14)	$0.00	$18,111.17	$18,111.17	$0.00
883	PLAZA RURAL FIRE	$39.19	$4,292.95	($4,011.27)	$0.00	$320.87	$320.87	$0.00
884	RYDER MAKOTI RURAL FIRE	$820.19	$62,055.22	($61,919.81)	$0.00	$955.60	$955.60	$0.00
885	SAWYER RURAL FIRE	$339.46	$7,135.40	($6,876.92)	$0.00	$597.94	$597.94	$0.00
886	SURREY RURAL FIRE	$209.31	$34,989.37	($34,488.92)	$0.00	$709.76	$709.76	$0.00
887	VELVA RURAL FIRE	$74.60	$3,717.35	($3,727.31)	$0.00	$64.64	$64.64	$0.00
888	BERTHOLD CITY PARK	$16.83	$23,592.43	($23,487.01)	$0.00	$122.25	$122.25	$0.00
889	CARPIO CITY PARK	$25.57	$2,720.65	($2,713.48)	$0.00	$32.74	$32.74	$0.00
890	DES LACS CITY PARK	$0.00	$1,598.06	($1,584.22)	$0.00	$13.84	$13.84	$0.00
891	DONNYBROOK CITY PARK	$10.92	$14.95	($23.88)	$0.00	$1.99	$1.99	$0.00
892	KENMARE CITY PARK	$250.62	$47,595.30	($46,029.18)	$0.00	$1,816.74	$1,816.74	$0.00
893	MAKOTI CITY PARK	$4.54	$2,935.93	($2,879.37)	$0.00	$61.10	$61.10	$0.00
894	MINOT CITY PARK	$59,724.41	$9,860,020.52	($9,717,729.12)	$0.00	$202,015.81	$202,015.81	$0.00
895	RYDER CITY PARK	$1.64	$787.80	($758.41)	$0.00	$31.03	$31.03	$0.00
896	SURREY CITY PARK	$101.78	$64,648.90	($64,068.55)	$0.00	$682.13	$682.13	$0.00
897	MINOT SCHOOL 1	$155,306.73	$29,048,414.35	($28,420,332.50)	$0.00	$783,388.58	$783,388.58	$0.00
898	VELVA SCHOOL 2	$582.15	$25,730.02	($25,397.60)	$0.00	$914.57	$914.57	$0.00
899	NEDROSE SCHOOL 4	$6,896.53	$3,021,099.61	($2,979,109.07)	$0.00	$48,887.07	$48,887.07	$0.00
900	UNITED SCHOOL 7	$17,826.09	$2,418,847.96	($2,393,640.70)	$0.00	$43,033.35	$43,033.35	$0.00
901	BOWBELLS SCHOOL 14	$422.24	$8,008.01	($8,388.23)	$0.00	$42.02	$42.02	$0.00
902	SAWYER SCHOOL 16	$11,929.56	$766,662.80	($745,064.17)	$0.00	$33,528.19	$33,528.19	$0.00
903	GLENBURN SCHOOL 26	$3,052.90	$374,286.73	($307,896.59)	$0.00	$69,443.04	$69,443.04	$0.00
904	KENMARE SCHOOL 28	$5,495.41	$1,163,205.98	($1,137,714.81)	$0.00	$30,986.58	$30,986.58	$0.00
905	SURREY SCHOOL 41	$1,305.40	$1,076,878.22	($1,060,841.42)	$0.00	$17,342.20	$17,342.20	$0.00
906	MAX SCHOOL 50	$559.38	$287,923.64	($284,609.42)	$0.00	$3,873.60	$3,873.60	$0.00
907	GARRISON SCHOOL 51	$0.00	$5,447.24	($5,424.48)	$0.00	$22.76	$22.76	$0.00
908	SOUTH PRAIRE SCHOOL 70	$4,490.64	$2,797,572.09	($2,756,503.03)	$0.00	$45,559.70	$45,559.70	$0.00
909	LEWIS AND CLARK SCHOOL 161	$5,094.71	$2,461,826.29	($2,390,187.32)	$0.00	$76,733.68	$76,733.68	$0.00
910	RICE LAKE RECREATION DIST	$13,511.01	$180,570.07	($191,405.46)	$0.00	$2,675.62	$2,675.62	$0.00
911	RICE LAKE SEWER ASSESSMENT	$16,050.56	$147,437.94	($161,246.80)	$0.00	$2,241.70	$2,241.70	$0.00

Fund Balances

Fiscal Year: 2023-2023

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Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
912	GARRISON MAX AMBULANCE DIST.	$0.00	$122,319.66	($120,573.93)	$0.00	$1,745.73	$1,745.73	$0.00
	Grand Total:	$56,193,805.17	$100,168,624.17	($102,518,680.48)	($1,409.21)	$53,842,339.65	$54,676,143.72	($833,804.07)

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2300 - TRAVEL	$4,500.00	$4,500.00	$4,378.43	$61.57	$121.57	2.70%
2900 - CONTINGENCY MISCELLANEOUS	$250,000.00	$250,000.00	$250,000.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$116,075.00	$116,075.00	$87,092.70	$9,658.30	$28,982.30	24.97%
2101 - RETIREMENT	$15,392.00	$15,392.00	$11,548.93	$1,280.70	$3,843.07	24.97%
2102 - SOCIAL SECURITY	$7,197.00	$7,197.00	$5,452.39	$575.89	$1,744.61	24.24%
2103 - MEDICARE	$1,683.00	$1,683.00	$1,275.04	$134.66	$407.96	24.24%
2104 - HEALTH INSURANCE	$75,780.00	$75,780.00	$53,580.96	$7,399.68	$22,199.04	29.29%
2105 - LIFE INSURANCE	$17.00	$17.00	$12.80	$1.40	$4.20	24.71%
0001 - COMMISSIONERS Total:	$470,644.00	$470,644.00	$413,341.25	$19,112.20	$57,302.75	12.18%
0002 - AUDITOR						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,000.00	$3,000.00	$2,845.01	$10.50	$154.99	5.17%
2400 - OFFICE SUPPLIES	$12,400.00	$12,400.00	$9,335.40	$1,272.62	$3,064.60	24.71%
2500 - OFFICE EQUIPMENT	$4,160.00	$4,160.00	$4,160.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$465,575.00	$465,575.00	$349,670.60	$38,631.30	$115,904.40	24.89%
2101 - RETIREMENT	$61,470.00	$61,470.00	$46,102.44	$5,122.52	$15,367.56	25.00%
2102 - SOCIAL SECURITY	$28,742.00	$28,742.00	$22,001.85	$2,246.50	$6,740.15	23.45%
2103 - MEDICARE	$6,722.00	$6,722.00	$5,145.64	$525.40	$1,576.36	23.45%
2104 - HEALTH INSURANCE	$164,576.00	$164,576.00	$123,432.08	$13,714.64	$41,143.92	25.00%
2105 - LIFE INSURANCE	$27.00	$27.00	$20.28	$2.24	$6.72	24.89%
0002 - AUDITOR Total:	$746,672.00	$746,672.00	$562,713.30	$61,525.72	$183,958.70	24.64%
0003 - TAX EQUALIZATION						
300 - GENERAL GOVT						
2300 - TRAVEL	$20,000.00	$20,000.00	$19,186.90	$363.01	$813.10	4.07%
2400 - OFFICE SUPPLIES	$1,700.00	$1,700.00	$1,700.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$1,200.00	$1,200.00	$1,052.53	$62.13	$147.47	12.29%
2509 - OFFICE SOFTWARE	$29,150.00	$29,150.00	$23,650.00	$0.00	$5,500.00	18.87%
2900 - CONTINGENCY MISCELLANEOUS	$5,500.00	$5,500.00	$4,773.86	$197.40	$726.14	13.20%
304 - PAYROLL						
2000 - SALARIES	$437,405.00	$437,405.00	$328,447.80	$35,962.44	$108,957.20	24.91%
2101 - RETIREMENT	$58,000.00	$58,000.00	$43,552.26	$4,768.62	$14,447.74	24.91%
2102 - SOCIAL SECURITY	$27,119.00	$27,119.00	$20,412.43	$2,213.41	$6,706.57	24.73%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	$6,342.00	$6,342.00	$4,773.50	$517.66	$1,568.50	24.73%
2104 - HEALTH INSURANCE	$129,360.00	$129,360.00	$97,020.00	$10,780.00	$32,340.00	25.00%
2105 - LIFE INSURANCE	$24.00	$24.00	$18.12	$1.96	$5.88	24.50%
0003 - TAX EQUALIZATION Total:	$715,800.00	$715,800.00	$544,587.40	$54,866.63	$171,212.60	23.92%
0004 - STATES ATTORNEY						
300 - GENERAL GOVT						
2300 - TRAVEL	$7,000.00	$7,000.00	$5,399.64	$1,216.00	$1,600.36	22.86%
2400 - OFFICE SUPPLIES	$25,000.00	$25,000.00	$24,046.19	$582.54	$953.81	3.82%
2500 - OFFICE EQUIPMENT	$2,310.00	$2,310.00	$2,114.04	$0.00	$195.96	8.48%
2900 - CONTINGENCY MISCELLANEOUS	$49,020.00	$49,020.00	$38,042.77	$2,211.55	$10,977.23	22.39%
304 - PAYROLL						
2000 - SALARIES	$1,480,822.00	$1,480,822.00	$1,155,518.33	$105,345.92	$325,303.67	21.97%
2101 - RETIREMENT	$190,655.00	$190,655.00	$149,077.04	$13,933.04	$41,577.96	21.81%
2102 - SOCIAL SECURITY	$89,827.00	$89,827.00	$70,618.79	$6,209.70	$19,208.21	21.38%
2103 - MEDICARE	$21,008.00	$21,008.00	$16,515.83	$1,452.24	$4,492.17	21.38%
2104 - HEALTH INSURANCE	$365,881.00	$365,881.00	$288,764.44	$25,705.52	$77,116.56	21.08%
2105 - LIFE INSURANCE	$71.00	$71.00	$55.04	$5.32	$15.96	22.48%
0004 - STATES ATTORNEY Total:	$2,231,594.00	$2,231,594.00	$1,750,152.11	$156,661.83	$481,441.89	21.57%
0005 - RECORDER						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,000.00	$3,000.00	$2,316.16	$483.84	$683.84	22.79%
2400 - OFFICE SUPPLIES	$3,000.00	$3,000.00	$2,838.51	$161.49	$161.49	5.38%
2900 - CONTINGENCY MISCELLANEOUS	$500.00	$500.00	$500.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$226,917.00	$226,917.00	$170,187.66	$18,909.78	$56,729.34	25.00%
2101 - RETIREMENT	$30,089.00	$30,089.00	$22,566.68	$2,507.44	$7,522.32	25.00%
2102 - SOCIAL SECURITY	$14,069.00	$14,069.00	$10,782.01	$1,095.66	$3,286.99	23.36%
2103 - MEDICARE	$3,290.00	$3,290.00	$2,521.28	$256.24	$768.72	23.37%
2104 - HEALTH INSURANCE	$88,797.00	$88,797.00	$66,597.96	$7,399.68	$22,199.04	25.00%
2105 - LIFE INSURANCE	$14.00	$14.00	$10.64	$1.12	$3.36	24.00%
0005 - RECORDER Total:	$369,676.00	$369,676.00	$278,320.90	$30,815.25	$91,355.10	24.71%
0006 - SHERIFFS OFFICE						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$8,748.14	$1,019.67	$1,251.86	12.52%
2403 - FUEL, GAS, OIL	$160,000.00	$160,000.00	$127,501.28	$12,157.07	$32,498.72	20.31%
2405 - RADIO/UNIFORM	$262,906.00	$262,906.00	$230,280.41	$10,069.37	$32,625.59	12.41%
2500 - OFFICE EQUIPMENT	$40,810.00	$40,810.00	$39,778.02	$141.00	$1,031.98	2.53%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2506 - REPAIRS & MAINTENANCE	$50,000.00	$50,000.00	$37,171.70	$5,006.30	$12,828.30	25.66%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	$5,500.00	$5,500.00	$5,201.00	$0.00	$299.00	5.44%
2300 - TRAVEL	$86,600.00	$86,600.00	$83,220.40	$2,437.40	$3,379.60	3.90%
2503 - AUTO/STREET EQUPMENT PURCHASES	$175,000.00	$175,000.00	$175,000.00	$0.00	$0.00	0.00%
2510 - K9	$2,500.00	$2,500.00	$2,593.89	($123.89)	($93.89)	-3.76%
304 - PAYROLL						
2000 - SALARIES	$2,808,557.00	$2,808,557.00	$2,164,991.12	$228,647.67	$643,565.88	22.91%
2101 - RETIREMENT	$393,984.00	$393,984.00	$302,653.50	$31,067.21	$91,330.50	23.18%
2102 - SOCIAL SECURITY	$162,278.00	$162,278.00	$123,169.68	$13,907.35	$39,108.32	24.10%
2103 - MEDICARE	$37,952.00	$37,952.00	$28,805.61	$3,252.56	$9,146.39	24.10%
2104 - HEALTH INSURANCE	$822,879.00	$822,879.00	$634,573.88	$63,788.64	$188,305.12	22.88%
2105 - LIFE INSURANCE	$138.00	$138.00	$103.84	$11.76	$34.16	24.75%
0006 - SHERIFFS OFFICE Total:	$5,019,104.00	$5,019,104.00	$3,963,792.47	$371,382.11	$1,055,311.53	21.03%
0007 - JAIL						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$85,000.00	$85,000.00	$68,869.92	$8,317.88	$16,130.08	18.98%
2405 - RADIO/UNIFORM	$27,000.00	$27,000.00	$25,676.63	$1,300.38	$1,323.37	4.90%
2500 - OFFICE EQUIPMENT	$78,000.00	$78,000.00	$73,061.91	$3,350.68	$4,938.09	6.33%
2506 - REPAIRS & MAINTENANCE	$67,515.00	$67,515.00	$66,456.95	$907.30	$1,058.05	1.57%
2800 - CONTRACTS	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2812 - MEDICAL	$784,200.00	$784,200.00	$735,400.81	$16,375.71	$48,799.19	6.22%
2815 - PRISONER BOARD/MEALS	$475,000.00	$475,000.00	$364,283.38	$35,289.05	$110,716.62	23.31%
301 - PUBLIC SAFETY						
2301 - TRAINING/STAFF DEVELOPMENT	$25,000.00	$25,000.00	$23,471.98	$804.15	$1,528.02	6.11%
2810 - COMMUNITY SERVICE/RESTITUTION	$1,500.00	$1,500.00	$1,457.49	$42.51	$42.51	2.83%
304 - PAYROLL						
2000 - SALARIES	$2,802,568.00	$2,802,568.00	$2,154,967.48	$214,162.34	$647,600.52	23.11%
2101 - RETIREMENT	$420,431.00	$420,431.00	$326,179.13	$31,221.34	$94,251.87	22.42%
2102 - SOCIAL SECURITY	$173,759.00	$173,759.00	$134,425.61	$13,006.55	$39,333.39	22.64%
2103 - MEDICARE	$40,637.00	$40,637.00	$31,437.78	$3,041.95	$9,199.22	22.64%
2104 - HEALTH INSURANCE	$875,653.00	$875,653.00	$682,832.12	$62,636.72	$192,820.88	22.02%
2105 - LIFE INSURANCE	$172.00	$172.00	$131.40	$13.16	$40.60	23.60%
0007 - JAIL Total:	$5,861,435.00	$5,861,435.00	$4,693,652.59	$390,469.72	$1,167,782.41	19.92%
0008 - JUVENILE DETENTION						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$8,000.00	$8,000.00	$7,626.21	$128.15	$373.79	4.67%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2405 - RADIO/UNIFORM	$13,800.00	$13,800.00	$13,709.02	$45.49	$90.98	0.66%
2500 - OFFICE EQUIPMENT	$17,490.00	$17,490.00	$16,769.11	$92.19	$720.89	4.12%
2812 - MEDICAL	$10,000.00	$10,000.00	$6,658.04	$2,922.67	$3,341.96	33.42%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	$540.00	$540.00	$390.00	$0.00	$150.00	27.78%
2300 - TRAVEL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2301 - TRAINING/STAFF DEVELOPMENT	$4,000.00	$4,000.00	$4,000.00	$0.00	$0.00	0.00%
2815 - PRISONER BOARD/MEALS	$13,000.00	$13,000.00	$10,222.59	$640.57	$2,777.41	21.36%
304 - PAYROLL						
2000 - SALARIES	$572,952.00	$572,952.00	$434,180.52	$46,257.16	$138,771.48	24.22%
2101 - RETIREMENT	$88,834.00	$88,834.00	$67,569.48	$7,159.56	$21,264.52	23.94%
2102 - SOCIAL SECURITY	$35,523.00	$35,523.00	$27,074.65	$2,815.55	$8,448.35	23.78%
2103 - MEDICARE	$8,308.00	$8,308.00	$6,332.16	$658.48	$1,975.84	23.78%
2104 - HEALTH INSURANCE	$178,107.00	$178,107.00	$143,092.92	$11,671.36	$35,014.08	19.66%
2105 - LIFE INSURANCE	$37.00	$37.00	$27.76	$3.08	$9.24	24.97%
2107 - UNEMPLOYMENT	$0.00	$0.00	($3,888.00)	$0.00	$3,888.00	0.00%
0008 - JUVENILE DETENTION Total:	$951,591.00	$951,591.00	$734,764.46	$72,394.26	$216,826.54	22.79%
0009 - EXTENSION						
300 - GENERAL GOVT						
2300 - TRAVEL	$28,000.00	$28,000.00	$22,452.48	$2,565.66	$5,547.52	19.81%
2400 - OFFICE SUPPLIES	$19,000.00	$19,000.00	$13,912.91	$793.05	$5,087.09	26.77%
2500 - OFFICE EQUIPMENT	$6,400.00	$6,400.00	$4,400.00	$0.00	$2,000.00	31.25%
304 - PAYROLL						
2000 - SALARIES	$106,462.00	$106,462.00	$79,846.96	$8,871.68	$26,615.04	25.00%
2001 - SHARED SALARIES	$131,754.00	$131,754.00	$99,979.28	$0.00	$31,774.72	24.12%
2101 - RETIREMENT	$14,117.00	$14,117.00	$10,587.86	$1,176.38	$3,529.14	25.00%
2102 - SOCIAL SECURITY	$6,601.00	$6,601.00	$4,956.17	$533.82	$1,644.83	24.92%
2103 - MEDICARE	$1,544.00	$1,544.00	$1,159.34	$124.84	$384.66	24.91%
2104 - HEALTH INSURANCE	$31,382.00	$31,382.00	$23,536.64	$2,615.12	$7,845.36	25.00%
2105 - LIFE INSURANCE	$11.00	$11.00	$8.48	$0.84	$2.52	22.91%
2300 - TRAVEL	$0.00	$0.00	($864.45)	$0.00	$864.45	0.00%
0009 - EXTENSION Total:	$345,271.00	$345,271.00	$259,975.67	$16,681.39	$85,295.33	24.70%
0010 - VET SERVICES						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,500.00	$5,500.00	$5,140.00	$0.00	$360.00	6.55%
2400 - OFFICE SUPPLIES	$6,200.00	$6,200.00	$6,200.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$0.00	$0.00	($381.82)	$231.82	$381.82	0.00%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
304 - PAYROLL						
2000 - SALARIES	$159,291.00	$159,291.00	$119,093.46	$13,399.18	$40,197.54	25.24%
2101 - RETIREMENT	$21,122.00	$21,122.00	$15,791.78	$1,776.74	$5,330.22	25.24%
2102 - SOCIAL SECURITY	$9,876.00	$9,876.00	$7,438.86	$812.38	$2,437.14	24.68%
2103 - MEDICARE	$2,310.00	$2,310.00	$1,740.00	$190.00	$570.00	24.68%
2104 - HEALTH INSURANCE	$66,598.00	$66,598.00	$49,948.72	$5,549.76	$16,649.28	25.00%
2105 - LIFE INSURANCE	$11.00	$11.00	$8.48	$0.84	$2.52	22.91%
0010 - VET SERVICES Total:	$270,908.00	$270,908.00	$204,979.48	$21,960.72	$65,928.52	24.34%
0011 - SUPT SCHOOLS						
300 - GENERAL GOVT						
2300 - TRAVEL	$2,500.00	$2,500.00	$2,276.36	$0.00	$223.64	8.95%
2400 - OFFICE SUPPLIES	$650.00	$650.00	$521.35	$78.65	$128.65	19.79%
2500 - OFFICE EQUIPMENT	$200.00	$200.00	$200.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$200.00	$200.00	($331.52)	$31.52	$531.52	265.76%
304 - PAYROLL						
2000 - SALARIES	$33,777.00	$33,777.00	$25,332.84	$2,814.72	$8,444.16	25.00%
2101 - RETIREMENT	$4,479.00	$4,479.00	$3,402.36	$358.88	$1,076.64	24.04%
2102 - SOCIAL SECURITY	$2,095.00	$2,095.00	$1,784.50	$103.50	$310.50	14.82%
2103 - MEDICARE	$490.00	$490.00	$417.40	$24.20	$72.60	14.82%
2104 - HEALTH INSURANCE	$11,100.00	$11,100.00	$8,325.12	$924.96	$2,774.88	25.00%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.16	$0.28	$0.84	21.00%
0011 - SUPT SCHOOLS Total:	$55,495.00	$55,495.00	$41,931.57	$4,336.71	$13,563.43	24.44%
0012 - FACILITY MGT						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$700.00	$700.00	$700.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$602,183.00	$602,183.00	$451,996.16	$50,062.28	$150,186.84	24.94%
2101 - RETIREMENT	$79,319.00	$79,319.00	$59,483.90	$6,611.70	$19,835.10	25.01%
2102 - SOCIAL SECURITY	$37,087.00	$37,087.00	$28,022.68	$3,021.44	$9,064.32	24.44%
2103 - MEDICARE	$8,674.00	$8,674.00	$6,554.21	$706.60	$2,119.79	24.44%
2104 - HEALTH INSURANCE	$184,455.00	$184,455.00	$131,833.08	$17,540.64	$52,621.92	28.53%
2105 - LIFE INSURANCE	$48.00	$48.00	$36.24	$3.92	$11.76	24.50%
0012 - FACILITY MGT Total:	$917,466.00	$917,466.00	$683,626.27	$77,946.58	$233,839.73	25.49%
0013 - FACILITY UTILITIES						
300 - GENERAL GOVT						
2407 - JANITORIAL SUPPLIES	$24,360.00	$24,360.00	$23,347.78	$950.94	$1,012.22	4.16%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2500 - OFFICE EQUIPMENT	$960.00	$960.00	$960.00	$0.00	$0.00	0.00%
2501 - NON-OFFICE EQUIPMENT PURCHASES	$47,000.00	$47,000.00	$46,838.27	$0.00	$161.73	0.34%
2502 - TOOLS	$7,250.00	$7,250.00	$7,065.62	$184.38	$184.38	2.54%
2506 - REPAIRS & MAINTENANCE	$226,515.00	$226,515.00	$224,329.85	$2,085.15	$2,185.15	0.96%
2601 - TELEPHONES	$33,000.00	$33,000.00	$27,959.80	$2,486.59	$5,040.20	15.27%
2603 - GARBAGE & LANDFILL	$8,000.00	$8,000.00	$6,200.00	$600.00	$1,800.00	22.50%
2604 - GAS COURTHOUSE	$14,400.00	$14,400.00	$5,505.79	$2,509.70	$8,894.21	61.77%
2605 - GAS JAIL	$38,400.00	$38,400.00	$17,414.74	$6,639.22	$20,985.26	54.65%
2606 - GAS COUNNTY NORTH BLDG	$2,400.00	$2,400.00	($259.91)	$646.54	$2,659.91	110.83%
2607 - GAS ADMIN BLDG	$16,800.00	$16,800.00	$10,472.70	$1,882.14	$6,327.30	37.66%
2608 - GAS 425 BUILDING	$2,160.00	$2,160.00	$1,873.98	$286.02	$286.02	13.24%
2609 - ELECTRICITY COURTHOUSE	$55,400.00	$55,400.00	$55,067.04	$0.00	$332.96	0.60%
2610 - ELECTRICITY JAIL	$82,000.00	$82,000.00	$39,215.81	$12,722.91	$42,784.19	52.18%
2611 - ELECTRICITY COUNTY NORTH	$1,400.00	$1,400.00	$993.00	$198.00	$407.00	29.07%
2612 - ELECTRICITY ADMIN BLDG	$93,900.00	$93,900.00	$68,718.19	$7,894.15	$25,181.81	26.82%
2613 - ELECTRICITY 425 BLDG	$2,050.00	$2,050.00	$2,050.00	$0.00	$0.00	0.00%
2614 - WATER COURTHOUSE	$10,000.00	$10,000.00	$9,429.91	$264.62	$570.09	5.70%
2615 - WATER JAIL	$50,000.00	$50,000.00	$43,356.23	$3,007.07	$6,643.77	13.29%
2616 - WATER COUNTY NORTH	$500.00	$500.00	$389.89	$55.11	$110.11	22.02%
2617 - WATER ADMIN BLDG	$12,000.00	$12,000.00	$11,484.81	$232.94	$515.19	4.29%
2618 - WATER 425 BLDG	$900.00	$900.00	$822.20	$34.94	$77.80	8.64%
2619 - WATER 900 BLDG	$3,200.00	$3,200.00	$2,902.72	$73.90	$297.28	9.29%
2620 - ELECTRICITY 900 BLDG	$30,000.00	$30,000.00	$27,547.31	$773.28	$2,452.69	8.18%
2621 - GAS 900 BLDG	$19,200.00	$19,200.00	$12,004.26	$2,281.53	$7,195.74	37.48%
2705 - OFFICE/JAIL BUILDING	$187,150.00	$187,150.00	$160,735.37	$6,044.66	$26,414.63	14.11%
2709 - SNOW REMOVAL	$40,000.00	$40,000.00	$30,327.83	$4,821.07	$9,672.17	24.18%
0013 - FACILITY UTILITIES Total:	$1,008,945.00	$1,008,945.00	$836,753.19	$56,674.86	$172,191.81	17.07%
0014 - EMERGENCY MANAGEMENT						
300 - GENERAL GOVT						
2300 - TRAVEL	$8,500.00	$8,500.00	$8,449.37	$0.00	$50.63	0.60%
2400 - OFFICE SUPPLIES	$10,250.00	$10,250.00	$9,329.45	$378.20	$920.55	8.98%
2500 - OFFICE EQUIPMENT	$16,000.00	$16,000.00	$16,000.00	$0.00	$0.00	0.00%
2509 - OFFICE SOFTWARE	$600.00	$600.00	$600.00	$0.00	$0.00	0.00%
2800 - CONTRACTS	$37,657.51	$37,657.51	$37,657.51	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$22,900.00	$22,900.00	$12,150.00	$0.00	$10,750.00	46.94%
304 - PAYROLL						
2000 - SALARIES	$178,455.00	$178,455.00	$137,322.70	$15,165.86	$41,132.30	23.05%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2101 - RETIREMENT	$23,663.00	$23,663.00	$18,208.89	$2,010.98	$5,454.11	23.05%
2102 - SOCIAL SECURITY	$11,064.00	$11,064.00	$8,557.68	$925.66	$2,506.32	22.65%
2103 - MEDICARE	$2,588.00	$2,588.00	$2,001.85	$216.48	$586.15	22.65%
2104 - HEALTH INSURANCE	$40,564.00	$40,564.00	$27,168.88	$4,465.04	$13,395.12	33.02%
2105 - LIFE INSURANCE	$11.00	$11.00	$8.48	$0.84	$2.52	22.91%
0014 - EMERGENCY MANAGEMENT Total:	$352,252.51	$352,252.51	$277,454.81	$23,163.06	$74,797.70	21.23%
0015 - PLANNING AND ZONING						
300 - GENERAL GOVT						
2300 - TRAVEL	$12,000.00	$12,000.00	$12,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$2,000.00	$2,000.00	$2,000.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$1,000.00	$1,000.00	$893.40	$31.82	$106.60	10.66%
2509 - OFFICE SOFTWARE	$700.00	$700.00	$700.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$83,731.00	$83,731.00	$62,798.20	$6,977.60	$20,932.80	25.00%
2101 - RETIREMENT	$11,103.00	$11,103.00	$8,327.34	$925.22	$2,775.66	25.00%
2102 - SOCIAL SECURITY	$5,191.00	$5,191.00	$3,919.96	$423.68	$1,271.04	24.49%
2103 - MEDICARE	$1,214.00	$1,214.00	$916.76	$99.08	$297.24	24.48%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$16,650.24	$1,849.92	$5,549.76	25.00%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.16	$0.28	$0.84	21.00%
0015 - PLANNING AND ZONING Total:	$144,143.00	$144,143.00	$113,209.06	$10,307.60	$30,933.94	21.46%
0016 - PARK						
300 - GENERAL GOVT						
2300 - TRAVEL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2400 - OFFICE SUPPLIES	$4,000.00	$4,000.00	($1,174.89)	$0.00	$5,174.89	129.37%
2403 - FUEL, GAS, OIL	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2414 - MATERIALS/SERVICES	$18,000.00	$18,000.00	$16,458.26	$0.00	$1,541.74	8.57%
2506 - REPAIRS & MAINTENANCE	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	0.00%
2600 - UTILITIES	$10,000.00	$10,000.00	$8,979.00	$429.76	$1,021.00	10.21%
2708 - PARK MAINTENANCE	$100,000.00	$100,000.00	$95,508.62	$4,491.38	$4,491.38	4.49%
2800 - CONTRACTS	$20,000.00	$20,000.00	$20,000.00	$0.00	$0.00	0.00%
2999 - EXPENDITURES	$6,000.00	$6,000.00	$6,000.00	$0.00	$0.00	0.00%
0016 - PARK Total:	$170,000.00	$170,000.00	$157,770.99	$4,921.14	$12,229.01	7.19%
0017 - INSURANCE						
300 - GENERAL GOVT						
2701 - PROPERTY & LIABILITY INSURANCE	$400,000.00	$400,000.00	$98,624.65	$8,178.35	$301,375.35	75.34%
2702 - WORKFORCE SAFETY	$145,000.00	$145,000.00	($24,945.16)	$0.00	$169,945.16	117.20%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0017 - INSURANCE Total:	$545,000.00	$545,000.00	$73,679.49	$8,178.35	$471,320.51	86.48%
0018 - GEN OFFICE SUPPLIES/EQUIP						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	0.00%
0018 - GEN OFFICE SUPPLIES/EQUIP Total:	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	0.00%
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
2408 - POSTAGE	$99,000.00	$99,000.00	$88,885.72	$2,627.57	$10,114.28	10.22%
2409 - PUBLISHING PRINTING	$15,000.00	$15,000.00	$13,984.85	$534.83	$1,015.15	6.77%
2410 - TECHNOLOGY PURCHASES/MAINT	$100,000.00	$100,000.00	$19,645.18	$0.00	$80,354.82	80.35%
2411 - ELECTIONS	$8,000.00	$8,000.00	$7,820.12	$0.00	$179.88	2.25%
2412 - CO OWNED PROPERTY MAINT	$25,000.00	$25,000.00	$22,806.40	$0.00	$2,193.60	8.77%
2801 - ANNUAL AUDIT	$50,000.00	$50,000.00	$50,000.00	$0.00	$0.00	0.00%
2805 - HISTORICAL SOCIETY	$85,000.00	$85,000.00	$0.00	$15,000.00	$85,000.00	100.00%
2806 - ECONOMIC DEVELOPMENT CORP	$155,500.00	$155,500.00	$500.00	$27,000.00	$155,000.00	99.68%
2807 - SOURIS BASIN PLANNING	$39,000.00	$39,000.00	$39,000.00	$0.00	$0.00	0.00%
2808 - DISTRICT COURT	$102,650.00	$102,650.00	$71,459.00	$4,000.00	$31,191.00	30.39%
2809 - DOMESTIC VIOLENCE CRISIS CENTER	$50,118.00	$50,118.00	$0.00	$0.00	$50,118.00	100.00%
2810 - COMMUNITY SERVICE/RESTITUTION	$12,500.00	$12,500.00	$12,500.00	$0.00	$0.00	0.00%
2811 - COMMUNITY PARTNERS	$34,850.00	$34,850.00	$0.00	$34,850.00	$34,850.00	100.00%
2813 - ATTENDANT CARE	$70,000.00	$70,000.00	$52,736.05	$11,509.30	$17,263.95	24.66%
2900 - CONTINGENCY MISCELLANEOUS	$119,550.00	$119,550.00	$117,106.00	$1,124.00	$2,444.00	2.04%
5802 - CORONER	$80,000.00	$80,000.00	$51,637.28	$13,909.00	$28,362.72	35.45%
0019 - GENERAL MISCELLANEOUS Total:	$1,046,168.00	$1,046,168.00	$548,080.60	$110,554.70	$498,087.40	47.61%
0090 - HUMAN RESOURCE						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$4,512.40	$0.00	$487.60	9.75%
2400 - OFFICE SUPPLIES	$23,550.00	$23,550.00	$21,922.71	$479.14	$1,627.29	6.91%
2500 - OFFICE EQUIPMENT	$2,360.00	$2,360.00	$2,283.64	$0.00	$76.36	3.24%
2509 - OFFICE SOFTWARE	$0.00	$0.00	($520.00)	$0.00	$520.00	0.00%
2703 - EMPLOYEE ASSISTANCE PROGRAM	$10,000.00	$10,000.00	$10,000.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$13,200.00	$13,200.00	$12,656.81	$75.54	$543.19	4.12%
304 - PAYROLL						
2000 - SALARIES	$227,948.00	$227,948.00	$174,665.38	$17,518.42	$53,282.62	23.37%
2101 - RETIREMENT	$30,226.00	$30,226.00	$23,257.12	$2,322.96	$6,968.88	23.06%
2102 - SOCIAL SECURITY	$14,133.00	$14,133.00	$10,897.46	$1,063.48	$3,235.54	22.89%
2103 - MEDICARE	$3,305.00	$3,305.00	$2,548.29	$248.72	$756.71	22.90%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2104 - HEALTH INSURANCE	$66,598.00	$66,598.00	$49,948.72	$5,549.76	$16,649.28	25.00%
2105 - LIFE INSURANCE	$11.00	$11.00	$8.48	$0.84	$2.52	22.91%
0090 - HUMAN RESOURCE Total:	$396,331.00	$396,331.00	$312,181.01	$27,258.86	$84,149.99	21.23%
0091 - IT						
300 - GENERAL GOVT						
2300 - TRAVEL	$15,000.00	$15,000.00	$6,000.00	$0.00	$9,000.00	60.00%
2400 - OFFICE SUPPLIES	$38,550.00	$38,550.00	$37,623.57	$820.99	$926.43	2.40%
2500 - OFFICE EQUIPMENT	$273,853.00	$273,853.00	$201,946.11	$2,549.03	$71,906.89	26.26%
2509 - OFFICE SOFTWARE	$1,200.00	$1,200.00	$1,153.80	$0.00	$46.20	3.85%
2900 - CONTINGENCY MISCELLANEOUS	$5,000.00	$5,000.00	$4,823.00	($10.80)	$177.00	3.54%
304 - PAYROLL						
2000 - SALARIES	$271,167.00	$271,167.00	$210,694.66	$21,379.79	$60,472.34	22.30%
2101 - RETIREMENT	$35,493.00	$35,493.00	$27,836.79	$2,834.95	$7,656.21	21.57%
2102 - SOCIAL SECURITY	$16,595.00	$16,595.00	$12,958.23	$1,288.04	$3,636.77	21.91%
2103 - MEDICARE	$3,881.00	$3,881.00	$3,030.51	$301.22	$850.49	21.91%
2104 - HEALTH INSURANCE	$66,598.00	$66,598.00	$48,098.80	$7,399.68	$18,499.20	27.78%
2105 - LIFE INSURANCE	$14.00	$14.00	$11.20	$1.12	$2.80	20.00%
0091 - IT Total:	$727,351.00	$727,351.00	$554,176.67	$36,564.02	$173,174.33	23.81%
0092 - INDIRECT						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,700.00	$3,700.00	$3,633.63	$66.37	$66.37	1.79%
2400 - OFFICE SUPPLIES	$36,700.00	$36,700.00	$32,750.04	$1,695.21	$3,949.96	10.76%
2500 - OFFICE EQUIPMENT	$27,000.00	$27,000.00	$25,592.93	$707.11	$1,407.07	5.21%
2601 - TELEPHONES	$18,500.00	$18,500.00	$15,845.36	$1,282.79	$2,654.64	14.35%
2701 - PROPERTY & LIABILITY INSURANCE	$12,500.00	$12,500.00	($352.00)	$0.00	$12,852.00	102.82%
2900 - CONTINGENCY MISCELLANEOUS	$100.00	$100.00	$100.00	$0.00	$0.00	0.00%
0092 - INDIRECT Total:	$98,500.00	$98,500.00	$77,569.96	$3,751.48	$20,930.04	21.25%
001 - GENERAL Total:	$22,454,346.51	$22,454,346.51	$17,092,713.25	$1,559,527.19	$5,361,633.26	23.88%
100 - LIBRARY						
0020 - LIBRARY						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$4,006.21	$0.00	$993.79	19.88%
2400 - OFFICE SUPPLIES	$14,500.00	$14,500.00	$13,023.52	$1,197.20	$1,476.48	10.18%
2403 - FUEL, GAS, OIL	$20,500.00	$20,500.00	$16,640.17	$1,529.85	$3,859.83	18.83%
2404 - BOOKS, PERIODICALS, AV MATERIALS	$38,000.00	$38,000.00	$35,714.79	$691.67	$2,285.21	6.01%
2418 - LIBRARY AUTOMATION	$12,280.00	$12,280.00	$9,147.81	$0.00	$3,132.19	25.51%
2501 - NON-OFFICE EQUIPMENT PURCHASES	$11,000.00	$11,000.00	$11,000.00	$0.00	$0.00	0.00%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2600 - UTILITIES	$14,273.00	$14,273.00	$8,975.28	$56.36	$5,297.72	37.12%
2900 - CONTINGENCY MISCELLANEOUS	$400.00	$400.00	$400.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$243,245.00	$243,245.00	$182,166.98	$21,989.99	$61,078.02	25.11%
2101 - RETIREMENT	$29,355.00	$29,355.00	$22,212.64	$2,211.80	$7,142.36	24.33%
2102 - SOCIAL SECURITY	$15,081.00	$15,081.00	$11,564.67	$1,274.10	$3,516.33	23.32%
2103 - MEDICARE	$3,527.00	$3,527.00	$2,704.60	$297.99	$822.40	23.32%
2104 - HEALTH INSURANCE	$89,463.00	$89,463.00	$72,649.82	$6,012.50	$16,813.18	18.79%
2105 - LIFE INSURANCE	$21.00	$21.00	$15.68	$1.96	$5.32	25.33%
0020 - LIBRARY Total:	$496,645.00	$496,645.00	$390,222.17	$35,263.42	$106,422.83	21.43%
100 - LIBRARY Total:	$496,645.00	$496,645.00	$390,222.17	$35,263.42	$106,422.83	21.43%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
300 - GENERAL GOVT						
2505 - BOOKMOBILE REPLACEMENT	$85,000.00	$85,000.00	$85,000.00	$0.00	$0.00	0.00%
0020 - LIBRARY Total:	$85,000.00	$85,000.00	$85,000.00	$0.00	$0.00	0.00%
101 - BOOKMOBILE REPLACEMENT Total:	$85,000.00	$85,000.00	$85,000.00	$0.00	$0.00	0.00%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
300 - GENERAL GOVT						
2300 - TRAVEL	$5,000.00	$5,000.00	$4,465.06	$246.03	$534.94	10.70%
2305 - PSAP TRAVEL	$750.00	$750.00	$750.00	$0.00	$0.00	0.00%
2420 - QUEST FEDERAL ACCESS/LONG DISTANCE	$132,570.00	$132,570.00	$116,168.26	$5,465.58	$16,401.74	12.37%
2421 - 911 SRT UTILITIES	$58,000.00	$58,000.00	$48,580.00	$4,710.00	$9,420.00	16.24%
2422 - 911 SIGNAGE	$15,000.00	$15,000.00	$15,000.00	$0.00	$0.00	0.00%
2500 - OFFICE EQUIPMENT	$3,250.00	$3,250.00	$3,004.35	$0.00	$245.65	7.56%
2508 - DISPATCH DEPRECIATION	$135,000.00	$135,000.00	$0.00	$135,000.00	$135,000.00	100.00%
2602 - CITYWATCH PHONE LINES	$14,000.00	$14,000.00	$0.00	$0.00	$14,000.00	100.00%
2701 - PROPERTY & LIABILITY INSURANCE	$300.00	$300.00	$9.36	$0.00	$290.64	96.88%
2818 - WIRED/WIRELESS SHARE TO NDACO	$498,000.00	$498,000.00	$373,157.80	$43,664.00	$124,842.20	25.07%
2819 - CENTRAL DISPATCH OPERATIONS	$1,788,888.00	$1,788,888.00	$1,503,764.57	$285,123.43	$285,123.43	15.94%
2820 - MOTOROLA TOWER MAINTENANCE	$49,400.00	$49,400.00	$32,367.00	$0.00	$17,033.00	34.48%
2821 - KENMARE TOWER RENT	$2,300.00	$2,300.00	$1,340.00	$0.00	$960.00	41.74%
2999 - EXPENDITURES	$100,000.00	$100,000.00	$100,000.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$65,524.00	$65,524.00	$48,380.49	$4,834.28	$17,143.51	26.16%
2101 - RETIREMENT	$8,689.00	$8,689.00	$6,775.90	$637.70	$1,913.10	22.02%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2102 - SOCIAL SECURITY	$4,063.00	$4,063.00	$3,013.62	$295.22	$1,049.38	25.83%
2103 - MEDICARE	$950.00	$950.00	$704.59	$69.04	$245.41	25.83%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$16,650.24	$1,849.92	$5,549.76	25.00%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.16	$0.28	$0.84	21.00%
0021 - 911 WIRED/WIRELESS Total:	$2,903,888.00	$2,903,888.00	$2,274,134.40	$481,895.48	$629,753.60	21.69%
110 - 911 WIRED/WIRELSS Total:	$2,903,888.00	$2,903,888.00	$2,274,134.40	$481,895.48	$629,753.60	21.69%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$164,000.00	$164,000.00	$128,616.42	$8,771.95	$35,383.58	21.58%
304 - PAYROLL						
2000 - SALARIES	$55,732.00	$55,732.00	$55,732.00	$0.00	$0.00	0.00%
2101 - RETIREMENT	$8,889.00	$8,889.00	$8,889.00	$0.00	$0.00	0.00%
2102 - SOCIAL SECURITY	$3,455.00	$3,455.00	$3,455.00	$0.00	$0.00	0.00%
2103 - MEDICARE	$808.00	$808.00	$808.00	$0.00	$0.00	0.00%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$22,200.00	$0.00	$0.00	0.00%
2105 - LIFE INSURANCE	$4.00	$4.00	$4.00	$0.00	$0.00	0.00%
0023 - 24/7 SOBRIETY Total:	$255,088.00	$255,088.00	$219,704.42	$8,771.95	$35,383.58	13.87%
120 - 24/7 SOBRIETY Total:	$255,088.00	$255,088.00	$219,704.42	$8,771.95	$35,383.58	13.87%
130 - HIGHWAY						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	$15,000.00	$15,000.00	$12,856.93	$394.50	$2,143.07	14.29%
2400 - OFFICE SUPPLIES	$75,000.00	$75,000.00	$57,375.49	$5,094.99	$17,624.51	23.50%
2403 - FUEL, GAS, OIL	$550,000.00	$550,000.00	$416,459.43	$34,619.67	$133,540.57	24.28%
2414 - MATERIALS/SERVICES	$900,000.00	$900,000.00	$780,753.09	$27,536.47	$119,246.91	13.25%
2503 - AUTO/STREET EQUPMENT PURCHASES	$900,000.00	$900,000.00	$900,000.00	$0.00	$0.00	0.00%
2506 - REPAIRS & MAINTENANCE	$350,000.00	$350,000.00	$281,796.97	$9,550.21	$68,203.03	19.49%
2600 - UTILITIES	$200,000.00	$200,000.00	$152,980.65	$18,203.17	$47,019.35	23.51%
2704 - INSURANCE DUE TO GENERAL	$100,000.00	$100,000.00	($1,889.04)	$0.00	$101,889.04	101.89%
2711 - ROAD CONSTRUCTION	$3,104,806.70	$3,104,806.70	$3,076,039.00	$9,725.04	$28,767.70	0.93%
304 - PAYROLL						
2002 - SALARIES	$2,628,326.00	$2,628,326.00	$2,036,140.67	$209,032.81	$592,185.33	22.53%
2101 - RETIREMENT	$308,736.00	$308,736.00	$233,858.29	$25,359.59	$74,877.71	24.25%
2102 - SOCIAL SECURITY	$162,956.00	$162,956.00	$126,267.12	$12,781.00	$36,688.88	22.51%
2103 - MEDICARE	$38,111.00	$38,111.00	$29,530.47	$2,989.12	$8,580.53	22.51%
2104 - HEALTH INSURANCE	$659,817.00	$659,817.00	$496,010.64	$56,069.44	$163,806.36	24.83%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2105 - LIFE INSURANCE	$118.00	$118.00	$88.46	$10.36	$29.54	25.03%
2107 - UNEMPLOYMENT	$9,000.00	$9,000.00	$8,759.43	$0.00	$240.57	2.67%
0024 - HIGHWAY Total:	$10,001,870.70	$10,001,870.70	$8,607,027.60	$411,366.37	$1,394,843.10	13.95%
130 - HIGHWAY Total:	$10,001,870.70	$10,001,870.70	$8,607,027.60	$411,366.37	$1,394,843.10	13.95%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	$8,000.00	$8,000.00	$2,797.84	$4,563.46	$5,202.16	65.03%
2400 - OFFICE SUPPLIES	$2,500.00	$2,500.00	$2,336.81	$31.19	$163.19	6.53%
2600 - UTILITIES	$1,000.00	$1,000.00	$905.22	$47.40	$94.78	9.48%
2999 - EXPENDITURES	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$63,653.00	$63,653.00	$47,739.86	$5,304.38	$15,913.14	25.00%
2101 - RETIREMENT	$8,440.00	$8,440.00	$6,329.92	$703.36	$2,110.08	25.00%
2102 - SOCIAL SECURITY	$3,950.00	$3,950.00	$2,962.24	$330.34	$987.76	25.01%
2103 - MEDICARE	$923.00	$923.00	$691.99	$77.26	$231.01	25.03%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$16,650.24	$1,849.92	$5,549.76	25.00%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.16	$0.28	$0.84	21.00%
0024 - HIGHWAY Total:	$111,670.00	$111,670.00	$81,417.28	$12,907.59	$30,252.72	27.09%
132 - VISION ZERO OUTREACH Total:	$111,670.00	$111,670.00	$81,417.28	$12,907.59	$30,252.72	27.09%
140 - WEED						
0025 - WEED						
300 - GENERAL GOVT						
2300 - TRAVEL	$3,800.00	$3,800.00	$2,971.91	$149.21	$828.09	21.79%
2400 - OFFICE SUPPLIES	$5,500.00	$5,500.00	$2,884.63	$54.30	$2,615.37	47.55%
2415 - BIO EXPENSES	$1,000.00	$1,000.00	$1,000.00	$0.00	$0.00	0.00%
2424 - CHEMICALS	$105,000.00	$105,000.00	$105,000.00	$0.00	$0.00	0.00%
2425 - SPRAYING EXPENSES	$48,000.00	$48,000.00	$47,875.20	$124.80	$124.80	0.26%
2800 - CONTRACTS	$75,000.00	$75,000.00	$75,000.00	$0.00	$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	$2,500.00	$2,500.00	$2,500.00	$0.00	$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	$116,524.00	$116,524.00	$93,768.02	$7,668.66	$22,755.98	19.53%
2101 - RETIREMENT	$11,805.00	$11,805.00	$8,853.84	$983.72	$2,951.16	25.00%
2102 - SOCIAL SECURITY	$5,520.00	$5,520.00	$4,115.96	$473.18	$1,404.04	25.44%
2103 - MEDICARE	$1,291.00	$1,291.00	$962.58	$110.69	$328.42	25.44%
2104 - HEALTH INSURANCE	$22,200.00	$22,200.00	$16,650.24	$1,849.92	$5,549.76	25.00%
2105 - LIFE INSURANCE	$4.00	$4.00	$3.16	$0.28	$0.84	21.00%

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date:3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0025 - WEED Total:	$398,144.00	$398,144.00	$361,585.54	$11,414.76	$36,558.46	9.18%
140 - WEED Total:	$398,144.00	$398,144.00	$361,585.54	$11,414.76	$36,558.46	9.18%
Grand Total:	$36,706,652.21	$36,706,652.21	$29,111,804.66	$2,521,146.76	$7,594,847.55	20.69%

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
160 - STATE ATTORNEY CONTINGENCY						
0031 - STATE ATTORNEY CONTINGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$6,000.00	$6,000.00	$5,049.83	$25.54	$950.17	15.84%
0031 - STATE ATTORNEY CONTINGENCY Total:	$6,000.00	$6,000.00	$5,049.83	$25.54	$950.17	15.84%
160 - STATE ATTORNEY CONTINGENCY Total:	$6,000.00	$6,000.00	$5,049.83	$25.54	$950.17	15.84%
Grand Total:	$6,000.00	$6,000.00	$5,049.83	$25.54	$950.17	15.84%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0040 - HOMESTEAD CREDIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$830,512.00	$830,512.00	$830,512.00	$0.00	$0.00	0.00%
0040 - HOMESTEAD CREDIT Total:	$830,512.00	$830,512.00	$830,512.00	$0.00	$0.00	0.00%
0046 - FIRST DISTRICT HEALTH UNIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$0.00	$0.00	($680,423.87)	$264,055.48	$680,423.87	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	$0.00	$0.00	($680,423.87)	$264,055.48	$680,423.87	0.00%
208 - FIRST DISTRICT HEALTH UNIT Total:	$830,512.00	$830,512.00	$150,088.13	$264,055.48	$680,423.87	81.93%
Grand Total:	$830,512.00	$830,512.00	$150,088.13	$264,055.48	$680,423.87	81.93%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
300 - GENERAL GOVT						
2719 - SALES TAX BOND PAYMENT	$5,832,250.00	$5,832,250.00	$46,375.00	$5,785,875.00	$5,785,875.00	99.20%
2720 - GO TAX BOND PAYMENT	$290,850.00	$290,850.00	$145,650.00	$145,200.00	$145,200.00	49.92%
0065 - SALES TAX BOND Total:	$6,123,100.00	$6,123,100.00	$192,025.00	$5,931,075.00	$5,931,075.00	96.86%
301 - SALES TAX BOND Total:	$6,123,100.00	$6,123,100.00	$192,025.00	$5,931,075.00	$5,931,075.00	96.86%
Grand Total:	$6,123,100.00	$6,123,100.00	$192,025.00	$5,931,075.00	$5,931,075.00	96.86%

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	$700,000.00	$700,000.00	$700,000.00	$0.00	$0.00	0.00%
0072 - EMERGENCY Total:	$700,000.00	$700,000.00	$700,000.00	$0.00	$0.00	0.00%
500 - EMERGENCY Total:	$700,000.00	$700,000.00	$700,000.00	$0.00	$0.00	0.00%
Grand Total:	$700,000.00	$700,000.00	$700,000.00	$0.00	$0.00	0.00%

End of Report

General Ledger - 2023 MONTHLY EXPENSES

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($187,443.55)	$29,464.73	$187,443.55	0.00%
0001 - COMMISSIONERS Total:	$0.00	$0.00	($187,443.55)	$29,464.73	$187,443.55	0.00%
0007 - JAIL						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($41,414.08)	$41,414.08	$41,414.08	0.00%
0007 - JAIL Total:	$0.00	$0.00	($41,414.08)	$41,414.08	$41,414.08	0.00%
0016 - PARK						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($66,956.00)	$0.00	$66,956.00	0.00%
0016 - PARK Total:	$0.00	$0.00	($66,956.00)	$0.00	$66,956.00	0.00%
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($18,555.41)	$0.00	$18,555.41	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$0.00	$0.00	($18,555.41)	$0.00	$18,555.41	0.00%
0020 - LIBRARY						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($113,987.67)	$0.00	$113,987.67	0.00%
0020 - LIBRARY Total:	$0.00	$0.00	($113,987.67)	$0.00	$113,987.67	0.00%
0024 - HIGHWAY						
300 - GENERAL GOVT						
2998 - ARPA	$0.00	$0.00	($10,135.09)	$10,135.09	$10,135.09	0.00%
0024 - HIGHWAY Total:	$0.00	$0.00	($10,135.09)	$10,135.09	$10,135.09	0.00%
506 - AMERICAN RESCUE PLAN ACT '21 Total:	$0.00	$0.00	($438,491.80)	$81,013.90	$438,491.80	0.00%
Grand Total:	$0.00	$0.00	($438,491.80)	$81,013.90	$438,491.80	0.00%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0000 - GENERAL						
200 - PROPERTY TAXES						
1001 - TAXES	($2,415,790.00)	($2,415,790.00)	($155,832.64)	($41,860.87)	($2,259,957.36)	93.55%
1114 - HISTORICAL SOCIETY	($85,000.00)	($85,000.00)	($9,100.50)	($1,369.92)	($75,899.50)	89.29%
1130 - ADVERTISING & PROMOTION TAX	($155,500.00)	($155,500.00)	($16,335.04)	($2,514.55)	($139,164.96)	89.50%
1131 - COMPREHENSIVE HEALTH TAX	($3,092,548.00)	($3,092,548.00)	($346,823.84)	($49,686.47)	($2,745,724.16)	88.79%
1133 - SOCIAL SECURITY TAX	($771,962.00)	($771,962.00)	($88,570.31)	($12,392.71)	($683,391.69)	88.53%
1159 - OVER/UNDER TAXES	$0.00	$0.00	$3.00	$0.00	($3.00)	0.00%
1165 - STABILIZATION	$0.00	$0.00	$2.94	($0.60)	($2.94)	0.00%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	($17,500.00)	($17,500.00)	($17,500.00)	$0.00	$0.00	0.00%
1003 - STATE AID DISTRIBUTION	($2,800,000.00)	($2,800,000.00)	($2,046,766.35)	($230,890.35)	($753,233.65)	26.90%
1004 - HOMESTEAD CREDIT	($49,500.00)	($49,500.00)	($49,500.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($75,000.00)	($75,000.00)	($75,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($105,000.00)	($105,000.00)	($105,000.00)	$0.00	$0.00	0.00%
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$352.80	($352.80)	($352.80)	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($93,107.00)	($93,107.00)	($0.43)	($93,106.57)	($93,106.57)	100.00%
1009 - PERMITS & LICENSES	($40,000.00)	($40,000.00)	($35,084.40)	($4,699.40)	($4,915.60)	12.29%
1010 - POSTAGE, COPIES, PHONES	($1,000.00)	($1,000.00)	($4,684.69)	($81.75)	$3,684.69	-368.47%
1011 - ASSESSING SERVICE EQUAL	($78,000.00)	($78,000.00)	($78,000.00)	$0.00	$0.00	0.00%
1012 - COUNTY OFFICE FEES	($360,000.00)	($360,000.00)	($271,396.49)	($32,248.81)	($88,603.51)	24.61%
1014 - ELECTION REIMBURSEMENT	($8,000.00)	($8,000.00)	($8,000.00)	$0.00	$0.00	0.00%
1015 - CITY TRANSFER FINES/FEES	($200.00)	($200.00)	($80.00)	($60.00)	($120.00)	60.00%
1016 - CAMPING FEES	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
1089 - CRIME VICTIM WITNESS FEES	($5,600.00)	($5,600.00)	($4,190.79)	($518.97)	($1,409.21)	25.16%
203 - PUBLIC SAFETY CHARGES						
1017 - HOUSING JUVENILES	($100,000.00)	($100,000.00)	($52,359.95)	($8,530.50)	($47,640.05)	47.64%
1018 - HOUSING PRISONERS	($1,250,000.00)	($1,250,000.00)	($986,753.91)	($77,916.56)	($263,246.09)	21.06%
1019 - CRIMINAL MILEAGE	($140,000.00)	($140,000.00)	($102,727.63)	($14,854.33)	($37,272.37)	26.62%
1020 - SPECIAL POLICING	($20,000.00)	($20,000.00)	($15,627.26)	($4,455.24)	($4,372.74)	21.86%
1087 - CORRECTIONAL REVENUE	$0.00	$0.00	$2,250.00	($975.00)	($2,250.00)	0.00%
1163 - K9	$0.00	$0.00	$106.09	($23.59)	($106.09)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($275,000.00)	($275,000.00)	($231,201.50)	($2,491.82)	($43,798.50)	15.93%
1030 - CONFERMENT OF BENEFITS	($50,000.00)	($50,000.00)	($50,000.00)	$0.00	$0.00	0.00%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1049 - GAMBLING TAX	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($40,000.00)	($40,000.00)	($32,198.48)	($2,761.23)	($7,801.52)	19.50%
1038 - INTEREST EARNINGS	($45,000.00)	($45,000.00)	$147,671.82	($57,003.69)	($192,671.82)	428.16%
207 - RENTS						
1039 - COLLECTED RENT	($560.00)	($560.00)	($560.00)	$0.00	$0.00	0.00%
208 - GRANTS						
1043 - LAW ENFORCEMENT GRANT	($100,000.00)	($100,000.00)	($75,507.35)	($23,268.58)	($24,492.65)	24.49%
1400 - OTHER GRANTS	$0.00	$0.00	$21,958.19	$0.00	($21,958.19)	0.00%
210 - PURCHASE CARD REVENUE						
1025 - REIMBURSEMENTS - GENERAL	($15,000.00)	($15,000.00)	($15,000.00)	$0.00	$0.00	0.00%
0000 - GENERAL Total:	($12,199,267.00)	($12,199,267.00)	($4,711,456.72)	($662,064.31)	($7,487,810.28)	61.38%
0007 - JAIL						
200 - PROPERTY TAXES						
1001 - TAXES	($4,735,247.00)	($4,735,247.00)	($496,255.83)	($76,752.61)	($4,238,991.17)	89.52%
1004 - HOMESTEAD CREDIT	($32,000.00)	($32,000.00)	($32,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($50,000.00)	($50,000.00)	($50,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($46,000.00)	($46,000.00)	($46,000.00)	$0.00	$0.00	0.00%
1132 - CAPITAL PROJECT TAX	$0.00	$0.00	$14.90	($2.32)	($14.90)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($32,000.00)	($32,000.00)	($26,883.42)	($1,870.05)	($5,116.58)	15.99%
0007 - JAIL Total:	($4,895,247.00)	($4,895,247.00)	($651,124.35)	($78,624.98)	($4,244,122.65)	86.70%
0009 - EXTENSION						
200 - PROPERTY TAXES						
1001 - TAXES	($340,138.00)	($340,138.00)	($36,472.85)	($5,491.86)	($303,665.15)	89.28%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($2,000.00)	($2,000.00)	($2,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($3,000.00)	($3,000.00)	($3,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($640.44)	($132.38)	($359.56)	35.96%
0009 - EXTENSION Total:	($346,138.00)	($346,138.00)	($42,113.29)	($5,624.24)	($304,024.71)	87.83%
0010 - VET SERVICES						
200 - PROPERTY TAXES						
1001 - TAXES	($269,568.00)	($269,568.00)	($29,109.64)	($4,362.20)	($240,458.36)	89.20%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($1,800.00)	($1,800.00)	($1,800.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($3,000.00)	($3,000.00)	($3,000.00)	$0.00	$0.00	0.00%

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($709.40)	($106.29)	($290.60)	29.06%
0010 - VET SERVICES Total:	($275,368.00)	($275,368.00)	($34,619.04)	($4,468.49)	($240,748.96)	87.43%
0016 - PARK						
200 - PROPERTY TAXES						
1001 - TAXES	($167,500.00)	($167,500.00)	($15,667.83)	($2,746.60)	($151,832.17)	90.65%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($1,800.00)	($1,800.00)	($1,242.06)	($171.03)	($557.94)	31.00%
1004 - HOMESTEAD CREDIT	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($1,500.00)	($1,500.00)	($1,500.00)	$0.00	$0.00	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($300.00)	($300.00)	$44.93	($344.93)	($344.93)	114.98%
1016 - CAMPING FEES	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,200.00)	($1,200.00)	($1,017.37)	($66.75)	($182.63)	15.22%
0016 - PARK Total:	($178,300.00)	($178,300.00)	($25,382.33)	($3,329.31)	($152,917.67)	85.76%
0017 - INSURANCE						
200 - PROPERTY TAXES						
1001 - TAXES	($536,000.00)	($536,000.00)	($52,005.94)	($8,761.53)	($483,994.06)	90.30%
1007 - CENTRAL ASSESSED UTILITY	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	($3,500.00)	($3,500.00)	($3,500.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($5,500.00)	($5,500.00)	($5,500.00)	$0.00	$0.00	0.00%
1090 - INS AUTO, PROPERTY & OTHER	($50,000.00)	($50,000.00)	($24,389.57)	($18,448.08)	($25,610.43)	51.22%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($2,000.00)	($2,000.00)	($1,421.99)	($212.33)	($578.01)	28.90%
0017 - INSURANCE Total:	($602,000.00)	($602,000.00)	($91,817.50)	($27,421.94)	($510,182.50)	84.75%
0092 - INDIRECT						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$85.59	($13.20)	($85.59)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($440,000.00)	($440,000.00)	($219,470.19)	$0.00	($220,529.81)	50.12%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$60.21	($9.29)	($60.21)	0.00%
0092 - INDIRECT Total:	($440,000.00)	($440,000.00)	($219,324.39)	($22.49)	($220,675.61)	50.15%
001 - GENERAL Total:	($18,936,320.00)	($18,936,320.00)	($5,775,837.62)	($781,555.76)	($13,160,482.38)	69.50%
100 - LIBRARY						

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	($408,325.00)	($408,325.00)	($38,374.35)	($7,381.78)	($369,950.65)	90.60%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($7,000.00)	($7,000.00)	($4,614.34)	($731.28)	($2,385.66)	34.08%
1004 - HOMESTEAD CREDIT	($2,500.00)	($2,500.00)	($2,500.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($4,000.00)	($4,000.00)	($4,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
1051 - LOCAL GOVT SHARE TO LIBRARY	($38,400.00)	($38,400.00)	($28,320.00)	($3,360.00)	($10,080.00)	26.25%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($1,378.00)	($1,378.00)	($0.27)	($1,377.73)	($1,377.73)	99.98%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($2,500.00)	($2,500.00)	($2,101.15)	($233.35)	($398.85)	15.95%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,200.00)	($1,200.00)	($728.66)	($195.27)	($471.34)	39.28%
1038 - INTEREST EARNINGS	($200.00)	($200.00)	($7.13)	($81.81)	($192.87)	96.44%
208 - GRANTS						
1046 - LIBRARY STATE AID	($29,000.00)	($29,000.00)	($29,000.00)	$0.00	$0.00	0.00%
0020 - LIBRARY Total:	($499,503.00)	($499,503.00)	($114,645.90)	($13,361.22)	($384,857.10)	77.05%
100 - LIBRARY Total:	($499,503.00)	($499,503.00)	($114,645.90)	($13,361.22)	($384,857.10)	77.05%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	($20,000.00)	($20,000.00)	($1,865.72)	($321.21)	($18,134.28)	90.67%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$9.84	($4.86)	($9.84)	0.00%
0020 - LIBRARY Total:	($20,000.00)	($20,000.00)	($1,855.88)	($326.07)	($18,144.12)	90.72%
101 - BOOKMOBILE REPLACEMENT Total:	($20,000.00)	($20,000.00)	($1,855.88)	($326.07)	($18,144.12)	90.72%
110 - 911 WIRED/WIRELSS						
0021 - 911 WIRED/WIRELESS						
200 - PROPERTY TAXES						
1001 - TAXES	($731,388.00)	($731,388.00)	($69,662.57)	($11,427.91)	($661,725.43)	90.48%
1004 - HOMESTEAD CREDIT	($7,000.00)	($7,000.00)	($7,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($10,000.00)	($10,000.00)	($10,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($2,500.00)	($2,500.00)	($2,500.00)	$0.00	$0.00	0.00%
2824 - MINOT 911 TAX	($650,000.00)	($650,000.00)	$92,054.54	($12,876.45)	($742,054.54)	114.16%
201 - INTERGOVERNMENTAL						

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$441.00	($441.00)	($441.00)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($1,500,000.00)	($1,500,000.00)	($1,102,492.33)	($123,862.85)	($397,507.67)	26.50%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($1,000.00)	($1,000.00)	($592.73)	($200.20)	($407.27)	40.73%
1038 - INTEREST EARNINGS	($2,000.00)	($2,000.00)	$4,705.48	($2,516.53)	($6,705.48)	335.27%
0021 - 911 WIRED/WIRELESS Total:	($2,903,888.00)	($2,903,888.00)	($1,095,046.61)	($151,324.94)	($1,808,841.39)	62.29%
110 - 911 WIRED/WIRELSS Total:	($2,903,888.00)	($2,903,888.00)	($1,095,046.61)	($151,324.94)	($1,808,841.39)	62.29%
111 - 911 DEPRECIATION						
0022 - 911 DEPRECIATION						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	$0.00	$0.00	$135,000.00	($135,000.00)	($135,000.00)	0.00%
0022 - 911 DEPRECIATION Total:	$0.00	$0.00	$135,000.00	($135,000.00)	($135,000.00)	0.00%
111 - 911 DEPRECIATION Total:	$0.00	$0.00	$135,000.00	($135,000.00)	($135,000.00)	0.00%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($205,000.00)	($205,000.00)	($164,546.57)	($14,439.00)	($40,453.43)	19.73%
0023 - 24/7 SOBRIETY Total:	($205,000.00)	($205,000.00)	($164,546.57)	($14,439.00)	($40,453.43)	19.73%
120 - 24/7 SOBRIETY Total:	($205,000.00)	($205,000.00)	($164,546.57)	($14,439.00)	($40,453.43)	19.73%
130 - HIGHWAY						
0024 - HIGHWAY						
200 - PROPERTY TAXES						
1001 - TAXES	($2,620,814.00)	($2,620,814.00)	($380,607.13)	($43,546.05)	($2,240,206.87)	85.48%
1153 - FARM TO MARKET	$0.00	$0.00	$0.86	$0.00	($0.86)	0.00%
1154 - COUNTY ROAD DEPT TAX	($150,000.00)	($150,000.00)	($14,901.04)	($42.69)	($135,098.96)	90.07%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	($10,000.00)	($10,000.00)	($10,000.00)	$0.00	$0.00	0.00%
1003 - STATE AID DISTRIBUTION	($160,000.00)	($160,000.00)	($109,785.70)	($15,392.30)	($50,214.30)	31.38%
1004 - HOMESTEAD CREDIT	($22,000.00)	($22,000.00)	($22,000.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($30,000.00)	($30,000.00)	($30,000.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($31,000.00)	($31,000.00)	($31,000.00)	$0.00	$0.00	0.00%
1028 - REIMBURSEMENTS - CITY	($10,000.00)	($10,000.00)	($10,000.00)	$0.00	$0.00	0.00%
1029 - REIMBURSEMENTS - TWP	($40,000.00)	($40,000.00)	($35,985.00)	($2,400.00)	($4,015.00)	10.04%
203 - PUBLIC SAFETY CHARGES						
1021 - OVERWEIGHT FEES	($60,000.00)	($60,000.00)	($55,034.93)	($2,025.01)	($4,965.07)	8.28%
204 - MISCELLANEOUS						

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1025 - REIMBURSEMENTS - GENERAL	($200,000.00)	($200,000.00)	($174,807.65)	($19,241.54)	($25,192.35)	12.60%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	($21,000.00)	($21,000.00)	($17,715.06)	($1,145.30)	($3,284.94)	15.64%
0024 - HIGHWAY Total:	($3,354,814.00)	($3,354,814.00)	($891,835.65)	($83,792.89)	($2,462,978.35)	73.42%
130 - HIGHWAY Total:	($3,354,814.00)	($3,354,814.00)	($891,835.65)	($83,792.89)	($2,462,978.35)	73.42%
131 - HIGHWAY USERS						
0024 - HIGHWAY						
208 - GRANTS						
1047 - HIGHWAY USERS GRANT	($4,400,000.00)	($4,400,000.00)	($3,230,078.22)	($311,866.72)	($1,169,921.78)	26.59%
0024 - HIGHWAY Total:	($4,400,000.00)	($4,400,000.00)	($3,230,078.22)	($311,866.72)	($1,169,921.78)	26.59%
131 - HIGHWAY USERS Total:	($4,400,000.00)	($4,400,000.00)	($3,230,078.22)	($311,866.72)	($1,169,921.78)	26.59%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($111,670.00)	($111,670.00)	($85,255.42)	($8,422.21)	($26,414.58)	23.65%
0024 - HIGHWAY Total:	($111,670.00)	($111,670.00)	($85,255.42)	($8,422.21)	($26,414.58)	23.65%
132 - VISION ZERO OUTREACH Total:	($111,670.00)	($111,670.00)	($85,255.42)	($8,422.21)	($26,414.58)	23.65%
133 - HIGHWAY-CO INFRASTRUCTURE DIST.						
0024 - HIGHWAY						
201 - INTERGOVERNMENTAL						
1027 - REIMBURSEMENTS - STATE	$0.00	$0.00	$5,554,776.84	$0.00	($5,554,776.84)	0.00%
0024 - HIGHWAY Total:	$0.00	$0.00	$5,554,776.84	$0.00	($5,554,776.84)	0.00%
133 - HIGHWAY-CO INFRASTRUCTURE DIST. Total:	$0.00	$0.00	$5,554,776.84	$0.00	($5,554,776.84)	0.00%
140 - WEED						
0025 - WEED						
200 - PROPERTY TAXES						
1001 - TAXES	($342,144.00)	($342,144.00)	($36,469.89)	($5,281.53)	($305,674.11)	89.34%
1031 - LAND OWNER REIMB	($20,000.00)	($20,000.00)	($15,794.50)	$0.00	($4,205.50)	21.03%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($50,000.00)	($50,000.00)	($32,790.54)	($5,275.25)	($17,209.46)	34.42%
1004 - HOMESTEAD CREDIT	($1,500.00)	($1,500.00)	($1,500.00)	$0.00	$0.00	0.00%
1005 - VETERANS CREDIT	($1,500.00)	($1,500.00)	($1,500.00)	$0.00	$0.00	0.00%
1007 - CENTRAL ASSESSED UTILITY	($2,000.00)	($2,000.00)	($2,000.00)	$0.00	$0.00	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	($4,500.00)	($4,500.00)	$14.08	($4,514.08)	($4,514.08)	100.31%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	$0.00	0.00%

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date:3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$210.80	($96.94)	($210.80)	0.00%
1038 - INTEREST EARNINGS	($500.00)	($500.00)	($342.66)	($84.99)	($157.34)	31.47%
208 - GRANTS						
1048 - WEED CONTROL GRANT	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	$0.00	0.00%
0025 - WEED Total:	($428,144.00)	($428,144.00)	($96,172.71)	($15,252.79)	($331,971.29)	77.54%
140 - WEED Total:	($428,144.00)	($428,144.00)	($96,172.71)	($15,252.79)	($331,971.29)	77.54%
Grand Total:	($30,859,339.00)	($30,859,339.00)	($5,765,497.74)	($1,515,341.60)	($25,093,841.26)	81.32%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
200 - PROPERTY TAXES						
1001 - TAXES	($747,512.00)	($747,512.00)	($83,240.89)	($12,016.56)	($664,271.11)	88.86%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	($76,000.00)	($76,000.00)	($53,066.88)	($7,029.74)	($22,933.12)	30.18%
1007 - CENTRAL ASSESSED UTILITY	($7,000.00)	($7,000.00)	($7,000.00)	$0.00	$0.00	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$787.98	($290.16)	($787.98)	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	($830,512.00)	($830,512.00)	($142,519.79)	($19,336.46)	($687,992.21)	82.84%
208 - FIRST DISTRICT HEALTH UNIT Total:	($830,512.00)	($830,512.00)	($142,519.79)	($19,336.46)	($687,992.21)	82.84%
Grand Total:	($830,512.00)	($830,512.00)	($142,519.79)	($19,336.46)	($687,992.21)	82.84%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$28.92	($5.82)	($28.92)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	($6,600,000.00)	($6,600,000.00)	($4,660,028.28)	($540,895.64)	($1,939,971.72)	29.39%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$10.16	($2.08)	($10.16)	0.00%
1038 - INTEREST EARNINGS	$0.00	$0.00	$36,142.48	($36,142.48)	($36,142.48)	0.00%
0065 - SALES TAX BOND Total:	($6,600,000.00)	($6,600,000.00)	($4,623,846.72)	($577,046.02)	($1,976,153.28)	29.94%
301 - SALES TAX BOND Total:	($6,600,000.00)	($6,600,000.00)	($4,623,846.72)	($577,046.02)	($1,976,153.28)	29.94%
302 - BOND SURPLUS						
0066 - BOND SURPLUS						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$23.60	($4.74)	($23.60)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$8.31	($1.70)	($8.31)	0.00%
0066 - BOND SURPLUS Total:	$0.00	$0.00	$31.91	($6.44)	($31.91)	0.00%
302 - BOND SURPLUS Total:	$0.00	$0.00	$31.91	($6.44)	($31.91)	0.00%
Grand Total:	($6,600,000.00)	($6,600,000.00)	($4,623,814.81)	($577,052.46)	($1,976,185.19)	29.94%

End of Report

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
200 - PROPERTY TAXES						
1001 - TAXES	$0.00	$0.00	$64.02	($13.97)	($64.02)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	$0.00	$0.00	$17.08	($3.57)	($17.08)	0.00%
0072 - EMERGENCY Total:	$0.00	$0.00	$81.10	($17.54)	($81.10)	0.00%
500 - EMERGENCY Total:	$0.00	$0.00	$81.10	($17.54)	($81.10)	0.00%
Grand Total:	$0.00	$0.00	$81.10	($17.54)	($81.10)	0.00%

End of Report

WARD COUNTY

General Ledger - 2023 MONTHLY REVENUE

Fiscal Year: 2023-2023 From Date3/1/2023 To Date:3/31/2023

FUND / DEPT / ELEMENT / OBJECT	2023 Adopted	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
506 - AMERICAN RESCUE PLAN ACT '21						
0000 - GENERAL						
206 - INTEREST						
1038 - INTEREST EARNINGS	$0.00	$0.00	$52,832.33	($17,916.90)	($52,832.33)	0.00%
0000 - GENERAL Total:	$0.00	$0.00	$52,832.33	($17,916.90)	($52,832.33)	0.00%
506 - AMERICAN RESCUE PLAN ACT '21 Total:	$0.00	$0.00	$52,832.33	($17,916.90)	($52,832.33)	0.00%
507 - OPIOID SETTLEMENT						
0019 - GENERAL MISCELLANEOUS						
204 - MISCELLANEOUS						
1401 - OTHER REVENUES	$0.00	$0.00	$31,167.53	$0.00	($31,167.53)	0.00%
0019 - GENERAL MISCELLANEOUS Total:	$0.00	$0.00	$31,167.53	$0.00	($31,167.53)	0.00%
507 - OPIOID SETTLEMENT Total:	$0.00	$0.00	$31,167.53	$0.00	($31,167.53)	0.00%
508 - LATCF						
0000 - GENERAL						
206 - INTEREST						
1038 - INTEREST EARNINGS	$0.00	$0.00	$50,000.00	($50,000.00)	($50,000.00)	0.00%
0000 - GENERAL Total:	$0.00	$0.00	$50,000.00	($50,000.00)	($50,000.00)	0.00%
508 - LATCF Total:	$0.00	$0.00	$50,000.00	($50,000.00)	($50,000.00)	0.00%
Grand Total:	$0.00	$0.00	$133,999.86	($67,916.90)	($133,999.86)	0.00%

End of Report

Ward County Sheriff's Department
Monthly Report
March 2023

Patrol Division

-Patrol submitted 77 cases
-Responded to the Dakota Boys and Girls Ranch 5 times
-108 arrests were made by Patrol
- A total of 501 citations were issued

K-9

Baxi has been assigned a new handler and will be in training for the next two months

Investigations

- 91 new cases assigned with 106 criminal offences
- 23 cases assigned out for investigation
- 68 cases assigned for follow up
- 15 cases filed inactive
- 1 cases were closed with no prosecution
- 9 cases were sent to the States Attorney's Office for review
- 5 cases cleared by arrest
- 2 open ICAC investigations
- 5 Domestic Violence Reports were received
- 3 Reports of child abuse and neglect were received
- Search warrants were obtained and executed for numerous cases.

Civil Process

- 417 Papers received for service
- $14,974.78 in revenue taken in

Total calls for service

-There were a total of 1,874 calls for service

Bomb Team

-Regular training conducted

SWAT/Crisis Negotiations teams

3/5 Negotiations familiarization, worked with negotiation's equipment, covering capabilities and best use.
3/13 Range day cancelled due to weather
3/19 Operational planning and surveillance training, culminating in small groups briefing an operations plan
3/21 Training was held at the Ward County Law Enforcement Range

Transports

- 29 trips taken
- 54 people moved

Warrants

- 9 individuals were arrested on 11 outstanding warrants by our warrants officer.

School Resource Deputy

We had a few minor incidents of kids throwing food in the lunch room and students taking items off the secretary's desk. We had one medical call in the Technology Education room where a student cut his thumb with an x-acto knife and then fainted from seeing the blood. The school's enjoyed their spring break this month and the count down until the end of the year has begun.

Adopt-An-SRO

- Deputy Smith was out at Des Lacs on 3/24/23 and had lunch with the kids. On 3/25/23, he administered PBT's at prom. No child had a BAC. Deputy Smith also visited with parents and kids after prom.
- Nobody is assigned to South Prairie Public School at this time.
- Deputy Whitehead was out to Sawyer School on 3/2/23 for approximately 1.5 hours. She joined them for their Dr. Seuss activities and read a book to the younger students in the library.

Deputy Appearances

March 2nd, 2023

Sergeant Conrad Kossan attended the Minot State University Career Fair. While there he talked to the college students about what the Sheriff's Department has to offer them if they were to looking at becoming a Ward County Sheriff's Department Deputy. He explained the hiring process, the patrol schedule, benefits and the academy.

Ward County Drug Task Force

Active cases- 11
Search warrants- 2
Total persons arrested- 5
Marijuana- 2 gm/ Street value $80.00
BC Bud- 4gm/ Street value $40.00
Pseudoephedrine mushrooms 57 gm/ Street value $400.00
ICE Meth- 7 gm/ Street Value $400.00.00
Other drugs- 67 gm/ Street Value $7,150.00
Currency seized- $1,345.00
Firearms seized with arrest- 2/ Street value $1,100.00
Assisting other agency with cases-7

Respectfully submitted,

Sheriff Robert Roed

WCDC February Revenue

		2023 Total
Billing other agencies	$91,169.16	$264,540.67
Medical/Medication	$2,645.33	$6,908.15
Work release Room and Board	$80.00	$80.00
Restitution	$100.00	$125.00
Electronic Monitoring	$524.00	$536.00
IBF	$12,291.56	$35,299.92

WCDC February Expenses

February Medical Bills

		2023 Total
Hazmat Removal	$236.20	$522.85
Dental	$2,425.00	$2,425.00
Medication/Medical Supplies	$18,742.63	$39,227.77
Medical Bills	$13,633.24	$25,883.86
NP Contract and other Physicians Bills	$31,821.40	$42,455.40
1st District Contract		$5,374.12
CMT Training		$90.00
Psych.Tests	$150.00	$450.00
Month Total	**$67,008.47**	**$116,429.00**

WCDC February Medical Stats

		2023 Total
Sick Call at the Jail	107	319
Doctor's Appointments	25	62
ER Visits	9	27
TB Tests	48	151
Physicals	44	136
Mental Health	58	175

February Booking Numbers

		2023 Total	ADP
Bookings	3317	896	
Average Daily Count	151	471	157
Average at 0000 hours	141	443	151

Ward County Juvenile Detention Housing Bill for the Month of March 2023

Medication	
Postage	
Hospital Visit	
Total Out of County Housing Bill	$10,340.00
Total Monthly Bill	$10,340.00
Year To Date Billing 2023	$34,639.50

WCJD March Medical Stats **2023 Total**

Sick call	8	21
ER Visits	0	0
Mental Health	7	24

March Booking Numbers **2023 Total**

Bookings	9	26

Ward County State's Attorney Revised Monthly Report

March 2023
Date

239/232 Number of warrantless arrests/jail appearances **(Pull from Monthly Stats)**

_37__Number of new felony victim crimes **(v/w)**

_66__Number of new misdemeanor victim crimes **(v/w)**

___24___Number of felony warrant requests **(Pull from Attny Assignment List)**

__29___Number of misdemeanor warrant requests **(Pull from Attny Assignment List)**

_324__All Subpoenas issued **(Admins and v/w)**

___56__Number of trials scheduled **(Case Clerks)**

_10_Change of plea **(v/w)** _1_ Trials Commenced

_19_Continued _4_different case went to trial _1_defendant request

_8_State request **(v/w)** _6_Cont. per Judge
____COVID19

_16_Dismissed ____witnesses not located; _1_insufficient evidence

_11_other **(v/w)** _4__judicial economy

__3___ Pretrial Diversion **(v/w)**

_24__Victim crime **(v/w)**

__9___Mental Health petitions **(Admins)**

__48___Juvenile hearings **(take from Juvenile Calendar)**

__335___LERMS/Justware downloads per SA number **(Case Clerks)**

__8272__Odyssey notifications **(Case Clerks)**

__348___PHONE CALLS **(Front Desk – not including other Admins answering when front desk is gone)**

__31___NO LIABILITY INSURANCE DISMISSALS **(Admins)**

__30___PETITIONS TO REVOKE PROBATION

AG's Witness Fee Reimbursement	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**
Motion/Restitution Hearings	$298.00	$25						
Preliminary Hearings	$566.01	$641.76	$475.00					
Jury Trial	$50	$780.54						
Juvenile Hearings	$150	$25						
Monthly Total	$1,064.01	$1,472.30	$475.00					
Total for 2023	*$1,064.01*	$2,536.31	$3,011.31					

Contingency Fund WFR	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**
Traffic/Juvenile Deprivation / Forfeiture	$50	$25						
Total for 2023	$50	$75	$0					

Combined Total for 2023	*$1,114.01*	$2,611.31	$3,011.31

**Depleated AG Budget - Came out of SA Budget January - June

Septmber **October** **November** **December**

Septmber **October** **November** **December**

WARD COUNTY VETERANS SERVICES OFFICE

Director - Bradley Starnes
701-857-6490

Veterans Service Officer - Brock Gilstad
701-857-6492

Administrative Assistant – Heather Rahn
Fax 701-857-6491

Veterans Services March 2023 Monthly Report

Summary and Key Points:

Brock has recovered from his surgery so we are back to working full steam. We attended the Vietnam Veterans day celebration at the sleep in, Minot on March 29, 2023. It was a fabulous turnout and it was an honor to be there on behalf of Ward Co. We continued to stay updated on all VA regulations and new policies.

Below you will find the office numbers for the month of March 2023.

Office Numbers:

Brad Starnes, Director - 71

Brock Gilstad, VSO – 55

As always, claim appointments are actual claims sent into the VA for monetary compensation. Other functions are done on a walk in basis and are not counted in this tally. Our office sees about 10-15 walk ins a day along with an average of 50 phone calls.

Future Dates of Events – N/A

Furthermore, as always, I am extremely grateful to be in this positon and will do whatever needs to be done in order for Ward County, ND to be the best in the state for serving our Veteran community. If more information is required or you have a need to discuss any matter, please feel free to reach out to me at any time day or night. If after hours, I can be reached on my cell phone at 731-227-9511 or at the office during normal business hours.

Bradley Starnes, USAF Veteran
Veterans Services Director
Ward County Veterans Services

Email: Bradley.Starnes@co.ward.nd.us
D: 701.857.6492 | F: 701.857.6491

225 3rd St SE, Minot, ND 58701
http://www.wardnd.com/

WARD COUNTY NORTH DAKOTA

DIRECTOR OF TAX EQUALIZATION

Noreen Barton
Ward County Tax Director
PO Box 5005
Minot, ND 58702-5005
(701) 857-6430
noreen.barton@wardnd.com
www.wardnd.com

REVENUE VOUCHER

TO THE TREASURER OF WARD COUNTY
NORTH DAKOTA

DEPARTMENT: BUILDING INSPECTOR

It is hereby certified that the following is a complete and correct account of all fees and monies collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period: **February – March 2023**

Date	Permit #	Receipt #	Amount
2/23/2023	2272	24589	$16.20
3/7/2023	2273	24660	$365.40
3/22/2023	2274	24800	$3,822.00
3/31/23	2276	24845	$387.00
		TOTAL	$4,590.60

County Officer required by law to file a sworn statement of fees collected should execute the following affidavit:

I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected and for which I am required by law to account.

Noreen Barton
Officer

Tax Director
Title

Subscribed and sworn to before this 5th day of April, ~~2022~~. 2023

ELIZABETH PIETSCH
Notary Public
State of North Dakota
My commission expires Oct. 19, 2025

Elizabeth Pietsch
Notary Public

REVENUE VOUCHER

TO THE TREASURER OF WARD COUNTY
NORTH DAKOTA

DEPARTMENT: COUNTY RECORDER

It is hereby certified that the following is a complete and correct account of all fees and moneys collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period February 1, 2023
To February 28, 2023

Signed
Date March 29, 2023

SOURCE OF REVENUE RECEIPT

Tender Type Journal Summary

Included Tenders:
ACH, Check, CreditCard, MoneyOrder, OnAccount, cash, overshort
Ward Recorder
From 2/1/23 12:00 AM To 2/28/23 11:59 PM

ID / Description	Check	Money Order	Cash	Total Deposit	ACH	Credit Card	Over/Short	Total Distribution
Revenue								
001-000-341-1500-001 - Real Estate	9,819.00		296.00	**10,115.00**	2,731.00	95.00		**12,941.00**
001-000-341-1500-002 - Copies	702.64		173.00	**875.64**		217.00		**1,092.64**
001-000-341-1500-003 - Plats			34.00	**34.00**		62.00		**96.00**
001-000-341-1500-004 - Filing Fees	1,150.00		10.00	**1,160.00**				**1,160.00**
001-000-341-1500-008 - Reports	80.00			**80.00**				**80.00**
001-000-341-1500-012 - Wills	20.00			**20.00**				**20.00**
001-000-341-1500-013 - Marriage Fees - County			1,050.00	**1,050.00**				**1,050.00**
001-000-341-1500-015 - Passports	2,870.00		105.00	**2,975.00**				**2,975.00**
001-000-341-1500-017 - Passport Card	175.00		35.00	**210.00**				**210.00**
419-0000-341-1700 - Marriage Fees - State			1,225.00	**1,225.00**				**1,225.00**
464-0000-369-0100 - Preservation Fee	1,083.00		60.00	**1,143.00**	321.00	18.00		**1,482.00**
Total for Revenue	**15,899.64**	**0.00**	**2,988.00**	**18,887.64**	**3,052.00**	**392.00**	**0.00**	**22,331.64**

County officer required by law to file a sworn statement of fees collected should execute the following affidavit:
I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

Officer

County
Title

ELIZABETH PIETSCH
Notary Public
State of North Dakota
My commission expires Oct. 19, 2025

Subscribed and sworn to before me this 29th day of March, 2023

My Commission expires 10-19-2025. Elizabeth Pietsch
Notary Republic

Printed: 4/3/2023 9:58:34AM
By: shannon.larson

Ward County Sheriff's Office
Revenue Voucher

TO THE TREASURER OF WARD COUNTY, MINOT NORTH DAKOTA, FROM THE SHERIFF'S DEPARTMENT

It is hereby certified that the following is a complete and correct account of all fees and monies collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period **March 01, 2023 through March 31, 2023**

SOURCE OF REVENUE RECEIPT	ACCOUNT #	TOTAL FEES COLLECTED
Civil Fees	001-0000-203-1019	14,665.68
Copies	001-0000-202-1010	76.75
Direct Deposits *		232.35
	TOTAL	**14,974.78**

County Officer required by law to file a sworn statement of fees collected should execute the following affidavit:
I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

Officer

Sheriff

Title

Ward County
North Dakota

Subscribed and sworn to before me this 3 day of April, 2023.

Shannon Larson

Notary Public

SHANNON LARSON
Notary Public
State of North Dakota
My Commission Expires Feb. 1, 2027

** Auditor Direct Payment fee adjustments*

MOTION

Moved by Comm. _______________, seconded by Comm. _______________ to approve the County Deed for the sale of the following property:

Name of Purchaser	**Description**
CAPRICORN PROPERTY MANAGEMENT LLC PARCEL #KM200062300070	TOLLEYS PLAT LOT 7 & N2 L8 B23 KENMARE CITY
CAPRICORN PROPERTY MANAGEMENT LLC PARCEL #BN130520100020	HIGHLANDS RANCH LOT 2 BLK 1 HARRISON S7 A .11
CAPRICORN PROPERTY MANAGEMENT LLC PARCEL #BN130520200010	HIGHLANDS RANCH LOT 1 BLK 2 HARRISON S7 A .11
CAPRICORN PROPERTY MANAGEMENT LLC PARCEL #SW000059900040	CASSEDAYS ADDN TO SAWYER OLT D SAWYER-S16 SFD

ADOPTED: April 18, 2023 Roll call: ____ Yes _____ No

Motion Carried / Denied

____

Chair
Ward County Board of Commissioners

ATTEST:

____

Auditor/Treasurer
Ward County

(County Deed to Purchase at Sale) – NDCC 57-28-16 (Parcel #KM200062300070)

COUNTY DEED

THIS INDENTURE, made this 18th day of April, 2023, between the County of Ward, North Dakota, party of the first part whose address is PO Box 5005, Minot ND 58702, and Capricorn Property Management LLC whose address is PO Box 155, Minot, ND 58702 party of the second part, witnesseth:

WHEREAS, the real property hereinafter described was acquired by the County through tax deed proceedings for the nonpayment of taxes levied and extended against said property for the years of 2019 to 2022 inclusive, with interest and penalties, accrued pursuant to law and thereafter foreclosed upon according to North Dakota Law for nonpayment:

WHEREAS, the real property was offered for sale, and sold pursuant to authority of law, on the _____ day of __________, ______, and at the sale, the second party became the purchaser of the whole thereof for the sum of Four Hundred Fifty Two and 19/100---($452.19)---Dollars, which sum has been paid in full;

NOW, THEREFORE, the said County as party of the first part, in consideration of the premises, and pursuant to authority of law, hereby does grant, bargain, sell and convey to the second party, the second party's heirs and assigns, that certain real property situated in said County of Ward, North Dakota, described as follows, to-wit:

TOLLEYS PLAT LOT 7 & N2 L8 B23 KENMARE CITY

TO HAVE AND TO HOLD, the above described real property with all of the appurtenances thereunto belonging to the said party of the second part, their heirs and assigns forever, except that said property is conveyed subject to installments of special assessments certified or to be certified to the County Auditor or what may become due subsequent to the time of service of the notice of expiration of the period of redemption.

IN WITNESS WHEREOF John Fjeldahl and Marisa Haman, as Chair of the Board of County Commissioners and County Auditor/Treasurer, respectively, of said County, hereby do set their hands the day and year first above written, and do cause the seal of said County to be affixed thereto.

I certify that the requirement for this statement
Of full consideration does not apply as is
Exempted by ____ of NDCC11-18-02.2(6)
Signed ____________________ Dated ________
Grantee or Agent

WARD COUNTY, NORTH DAKOTA

____
Chair, Ward County Commissioners

____
County Auditor/Treasurer

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

On this 18th day of April, 2023 personally appeared before me, a Notary Public within the aforesaid County and State, John Fjeldahl and Marisa Haman to me personally known to be the Chair of the Board of County Commissioners and the Auditor/Treasurer, respectively, of the said County, and acknowledged to me that they executed the foregoing deed for and on behalf of said County.

____

Notary Public
Ward County, North Dakota
My Commission Expires: ____________________

(County Deed to Purchase at Sale) – NDCC 57-28-16 (Parcel #BN130520100020)

COUNTY DEED

THIS INDENTURE, made this 18th day of April, 2023, between the County of Ward, North Dakota, party of the first part whose address is PO Box 5005, Minot ND 58702, and Capricorn Property Management LLC whose address is PO Box 155, Minot, ND 58702 party of the second part, witnesseth:

WHEREAS, the real property hereinafter described was acquired by the County through tax deed proceedings for the nonpayment of taxes levied and extended against said property for the years of 2019 to 2022 inclusive, with interest and penalties, accrued pursuant to law and thereafter foreclosed upon according to North Dakota Law for nonpayment:

WHEREAS, the real property was offered for sale, and sold pursuant to authority of law, on the _____ day of __________, ______, and at the sale, the second party became the purchaser of the whole thereof for the sum of One Thousand One Hundred Ninety Five and 56/100---($1,195.56)---Dollars, which sum has been paid in full;

NOW, THEREFORE, the said County as party of the first part, in consideration of the premises, and pursuant to authority of law, hereby does grant, bargain, sell and convey to the second party, the second party's heirs and assigns, that certain real property situated in said County of Ward, North Dakota, described as follows, to-wit:

HIGHLANDS RANCH LOT 2 BLK 1 HARRISON S7 A .11

TO HAVE AND TO HOLD, the above described real property with all of the appurtenances thereunto belonging to the said party of the second part, their heirs and assigns forever, except that said property is conveyed subject to installments of special assessments certified or to be certified to the County Auditor or what may become due subsequent to the time of service of the notice of expiration of the period of redemption.

IN WITNESS WHEREOF John Fjeldahl and Marisa Haman, as Chair of the Board of County Commissioners and County Auditor/Treasurer, respectively, of said County, hereby do set their hands the day and year first above written, and do cause the seal of said County to be affixed thereto.

I certify that the requirement for this statement
Of full consideration does not apply as is
Exempted by ____ of NDCC11-18-02.2(6)
Signed __________________ Dated ________
Grantee or Agent

WARD COUNTY, NORTH DAKOTA

____
Chair, Ward County Commissioners

____
County Auditor/Treasurer

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

On this 18th day of April, 2023 personally appeared before me, a Notary Public within the aforesaid County and State, John Fjeldahl and Marisa Haman to me personally known to be the Chair of the Board of County Commissioners and the Auditor/Treasurer, respectively, of the said County, and acknowledged to me that they executed the foregoing deed for and on behalf of said County.

____

Notary Public
Ward County, North Dakota
My Commission Expires: ____________________

(County Deed to Purchase at Sale) – NDCC 57-28-16 (Parcel #BN130520200010)

COUNTY DEED

THIS INDENTURE, made this 18th day of April, 2023, between the County of Ward, North Dakota, party of the first part whose address is PO Box 5005, Minot ND 58702, and Capricorn Property Management LLC whose address is PO Box 155, Minot, ND 58702 party of the second part, witnesseth:

WHEREAS, the real property hereinafter described was acquired by the County through tax deed proceedings for the nonpayment of taxes levied and extended against said property for the years of 2019 to 2022 inclusive, with interest and penalties, accrued pursuant to law and thereafter foreclosed upon according to North Dakota Law for nonpayment:

WHEREAS, the real property was offered for sale, and sold pursuant to authority of law, on the _____ day of __________, ______, and at the sale, the second party became the purchaser of the whole thereof for the sum of One Thousand One Hundred Ninety Five and 56/100---($1,195.56)---Dollars, which sum has been paid in full;

NOW, THEREFORE, the said County as party of the first part, in consideration of the premises, and pursuant to authority of law, hereby does grant, bargain, sell and convey to the second party, the second party's heirs and assigns, that certain real property situated in said County of Ward, North Dakota, described as follows, to-wit:

HIGHLANDS RANCH LOT 1 BLK 2 HARRISON S7 A .11

TO HAVE AND TO HOLD, the above described real property with all of the appurtenances thereunto belonging to the said party of the second part, their heirs and assigns forever, except that said property is conveyed subject to installments of special assessments certified or to be certified to the County Auditor or what may become due subsequent to the time of service of the notice of expiration of the period of redemption.

IN WITNESS WHEREOF John Fjeldahl and Marisa Haman, as Chair of the Board of County Commissioners and County Auditor/Treasurer, respectively, of said County, hereby do set their hands the day and year first above written, and do cause the seal of said County to be affixed thereto.

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Of full consideration does not apply as is
Exempted by ____ of NDCC11-18-02.2(6)
Signed __________________ Dated ________
Grantee or Agent

WARD COUNTY, NORTH DAKOTA

____
Chair, Ward County Commissioners

____
County Auditor/Treasurer

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

On this 18th day of April, 2023 personally appeared before me, a Notary Public within the aforesaid County and State, John Fjeldahl and Marisa Haman to me personally known to be the Chair of the Board of County Commissioners and the Auditor/Treasurer, respectively, of the said County, and acknowledged to me that they executed the foregoing deed for and on behalf of said County.

____

Notary Public
Ward County, North Dakota
My Commission Expires: ________________

(County Deed to Purchase at Sale) – NDCC 57-28-16 (Parcel #SW000059900040)

COUNTY DEED

THIS INDENTURE, made this 18th day of April, 2023, between the County of Ward, North Dakota, party of the first part whose address is PO Box 5005, Minot ND 58702, and Capricorn Property Management LLC whose address is PO Box 155, Minot, ND 58702 party of the second part, witnesseth:

WHEREAS, the real property hereinafter described was acquired by the County through tax deed proceedings for the nonpayment of taxes levied and extended against said property for the years of 2018 to 2021 inclusive, with interest and penalties, accrued pursuant to law and thereafter foreclosed upon according to North Dakota Law for nonpayment:

WHEREAS, the real property was offered for sale, and sold pursuant to authority of law, on the _____ day of __________, ______, and at the sale, the second party became the purchaser of the whole thereof for the sum of Four Thousand Five Hundred Thirty Eight and 23/100---($4,538.23)---Dollars, which sum has been paid in full;

NOW, THEREFORE, the said County as party of the first part, in consideration of the premises, and pursuant to authority of law, hereby does grant, bargain, sell and convey to the second party, the second party's heirs and assigns, that certain real property situated in said County of Ward, North Dakota, described as follows, to-wit:

CASSEDAYS ADDN TO SAWYER OLT D SAWYER-S16 SFD

TO HAVE AND TO HOLD, the above described real property with all of the appurtenances thereunto belonging to the said party of the second part, their heirs and assigns forever, except that said property is conveyed subject to installments of special assessments certified or to be certified to the County Auditor or what may become due subsequent to the time of service of the notice of expiration of the period of redemption.

IN WITNESS WHEREOF John Fjeldahl and Marisa Haman, as Chair of the Board of County Commissioners and County Auditor/Treasurer, respectively, of said County, hereby do set their hands the day and year first above written, and do cause the seal of said County to be affixed thereto.

I certify that the requirement for this statement
Of full consideration does not apply as is
Exempted by ____ of NDCC11-18-02.2(6)
Signed __________________ Dated ________
Grantee or Agent

WARD COUNTY, NORTH DAKOTA

____
Chair, Ward County Commissioners

____
County Auditor/Treasurer

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

On this 18th day of April, 2023 personally appeared before me, a Notary Public within the aforesaid County and State, John Fjeldahl and Marisa Haman to me personally known to be the Chair of the Board of County Commissioners and the Auditor/Treasurer, respectively, of the said County, and acknowledged to me that they executed the foregoing deed for and on behalf of said County.

____

Notary Public
Ward County, North Dakota
My Commission Expires: __________________

WARD COUNTY NORTH DAKOTA
Auditor / Treasurer's Office

April 18, 2023

Board of County Commissioners
Ward County
Minot, ND 58701

Dear Commissioners:

I hereby request authorization to cancel the following checks which will have been outstanding for ninety days or longer, as of April 17th 2023:

Drawn On First International Bank & Trust

Check #	Payee	Amount $	Check Date
189858	BORDERS, BRENDA.	25.00	10/10/22
189892	ORTEGA, JACQUELYN	724.16	10/13/22
189964	WARD TITLE	19.11	10/21/22
189965	WARD TITLE	102.75	10/21/22
189974	XGP PROPERTIES LLC	155.58	10/25/22
190091	LEWIS, JON S	11.00	11/10/22
190203	REIS, SHAWN	25.00	11/22/22
190296	RODRIGUEZ, ADRIAN J	60.00	12/6/22
190297	WILES, MACIE	4.00	12/6/22
190299	ZASTE, JOSHUA D	5.00	12/6/22
190305	KUNNANZ, ALOUISE	172.00	12/6/22

Maris

Marisa Haman
Ward County Auditor/Treasurer

Ward County Sheriff’s Department
2022
Annual Report

Introduction

The Ward County Sheriff’s Department navigated another busy year in 2022. We continue to operate with high numbers statistically for most categories and divisions. We continue to be aggressive in many areas to include fundraising and looking for grants with the overall safety of the citizens of Ward County as our main priority. Our entire staff is always working hard and they are constantly providing results and bringing safety to the Ward County community.

Patrol Division

The patrol division, as always, is considered the backbone of any department. Patrol contacts consist of the majority of the contacts that Law Enforcement Officers have with the public as they are often the first to respond to most incident calls. The division is overseen by the Captain and is supervised by one Lieutenant and three Sergeants. Additionally the Patrol Division has fourteen deputies assigned with one deputy assigned as the K9 Deputy with partner Baxi. One additional Deputy is assigned as our School Resource Officer. The Patrol Division provides 24-hour coverage, seven days a week, including weekends and holidays.

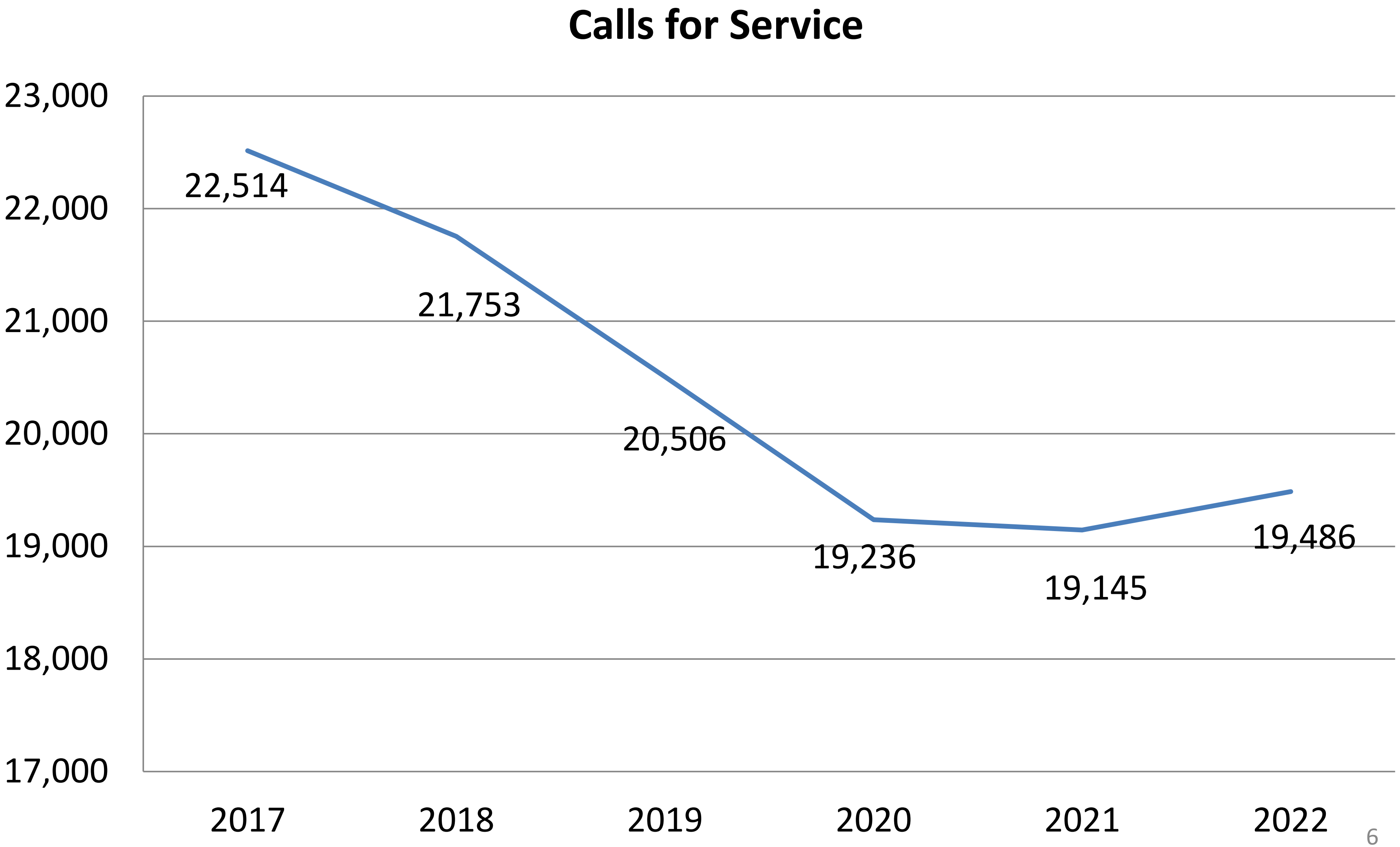
Patrol Division

The main duties of the Patrol Division are traffic enforcement, responding to calls for service, traffic crash investigations, responding to crimes in progress, prisoner transports, serving subpoenas and civil process, and responding to alarm calls. Deputies also work extra duties and special events, such as the North Dakota State Fair, the Norsk Hostfest, and other various events. In addition, deputies participated in state-funded grant programs, such as Alcohol Saturation Patrol and “Click it or Ticket.” The department also participates in another grant program where we conduct additional patrols and intelligence gathering within Ward County along the US highway routes going towards the Canadian border.

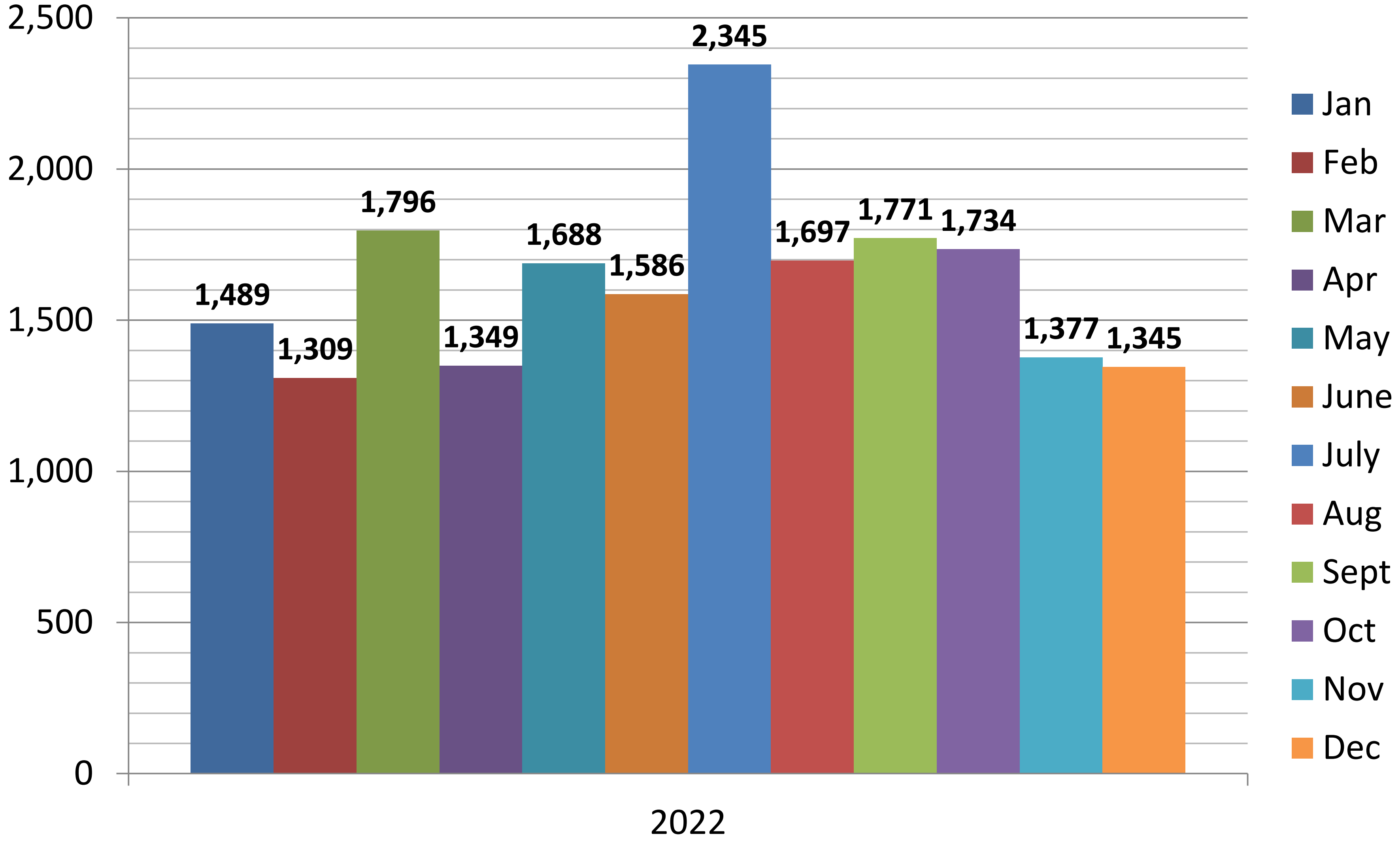
Patrol Division

Each year for the past several years, there has been a large number of calls for service.. In 2022, there were **19,486** calls for service, an increase of **341** calls over the prior year. With the increase, that is a daily average of **53.39** calls per day. The following graph depicts a consistent high number in the calls for service over the prior six years.

Patrol Division



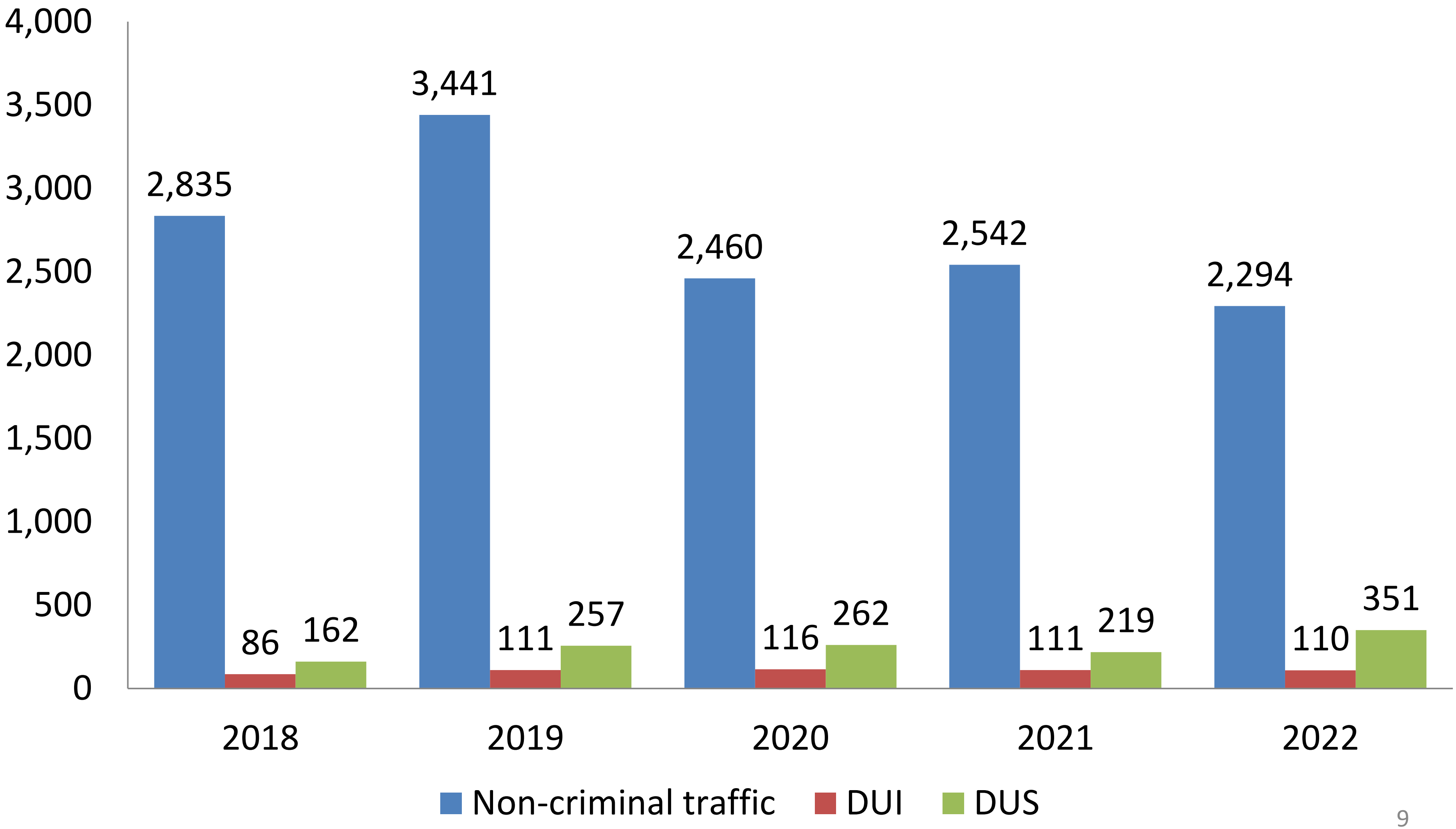
All Reported Incidents



Patrol Division

Because patrol deputies spend most of their time on patrol, they make frequent contacts with the public. Many times these contacts lead to traffic citations. In addition, many of these contacts reveal that persons are wanted or need to be served with civil process. The following graph represents the some of the activity and citations issued by the Department during the past five years.

Patrol Division
Traffic-Related Activity

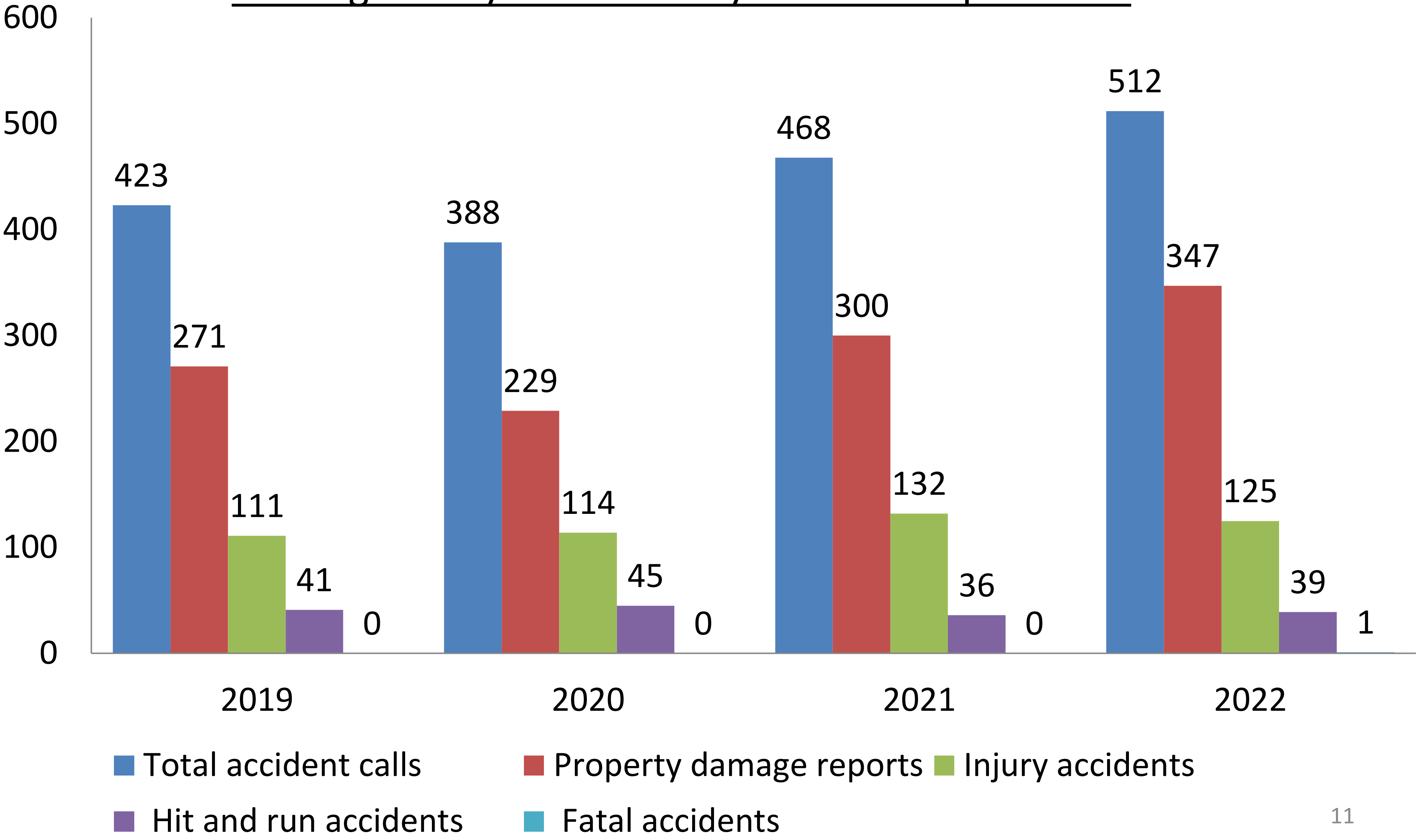


Accidents

Traffic accidents remain a common call for a Deputy. Property damage accidents make up a majority of the accident calls. Some accidents result in minor damage and do not require that a State Crash Report be completed. In 2022, Deputies were involved in the investigation of a total of **512** accidents, showing a slow increase in accident calls.

Accidents

Investigated by Ward County Sheriff's Department

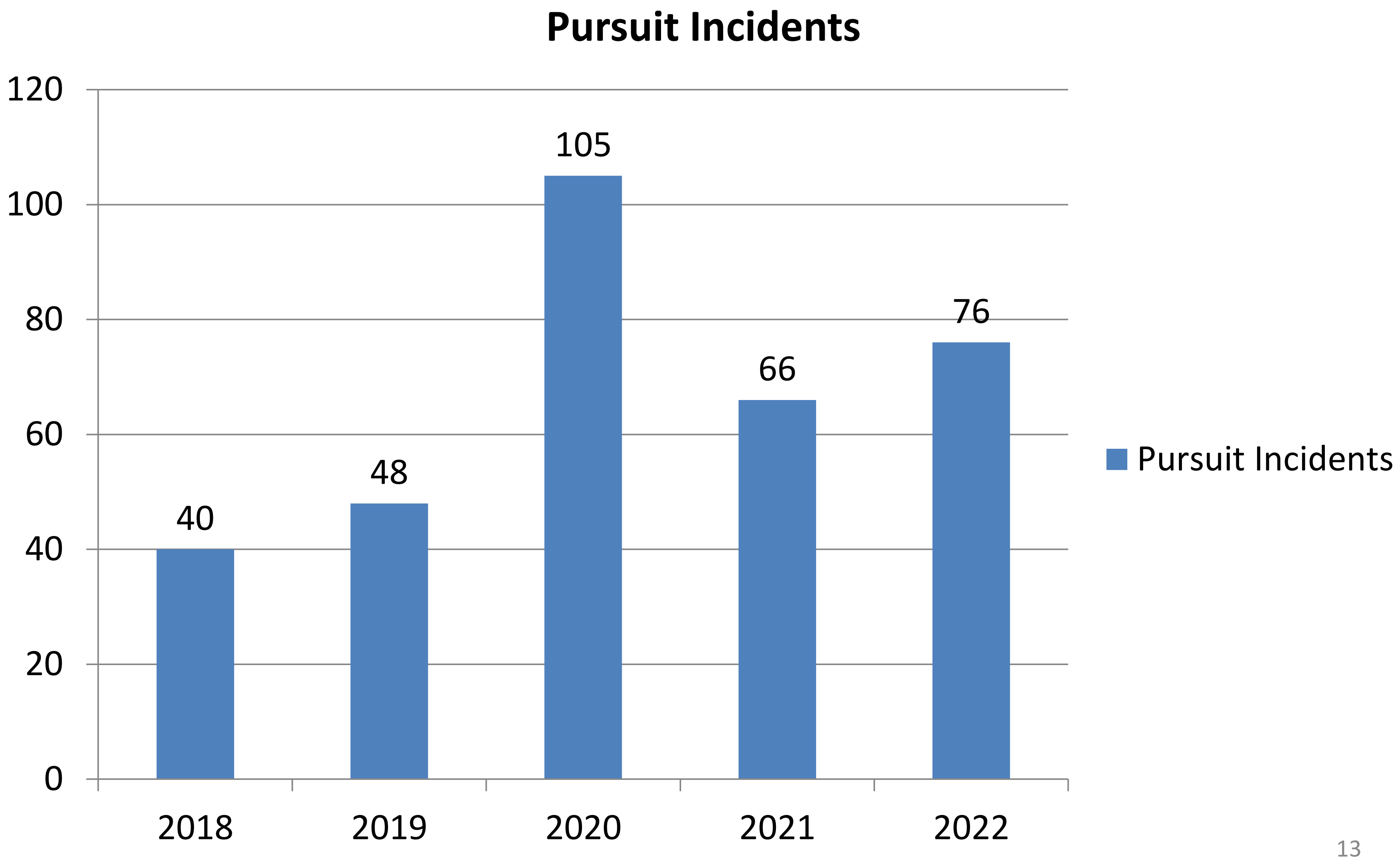


	2019	2020	2021	2022
Total accident calls	423	388	468	512
Property damage reports	271	229	300	347
Injury accidents	111	114	132	125
Hit and run accidents	41	45	36	39
Fatal accidents	0	0	0	1

Patrol Division

While on patrol, deputies can find themselves responding to a variety of calls. Some of these calls will require that deputies deal with situations in which people fail to stop and are actively fleeing in a motor vehicle and attempting to elude being caught. Some of the suspects in these cases have active warrants, are in possession of illegal items or are intoxicated. The pursuits can be initiated by Deputies or are due to Deputies assisting other agencies with a pursuit inside Ward County. The following numbers represent the number of pursuits that Deputies were involved in in 2022.

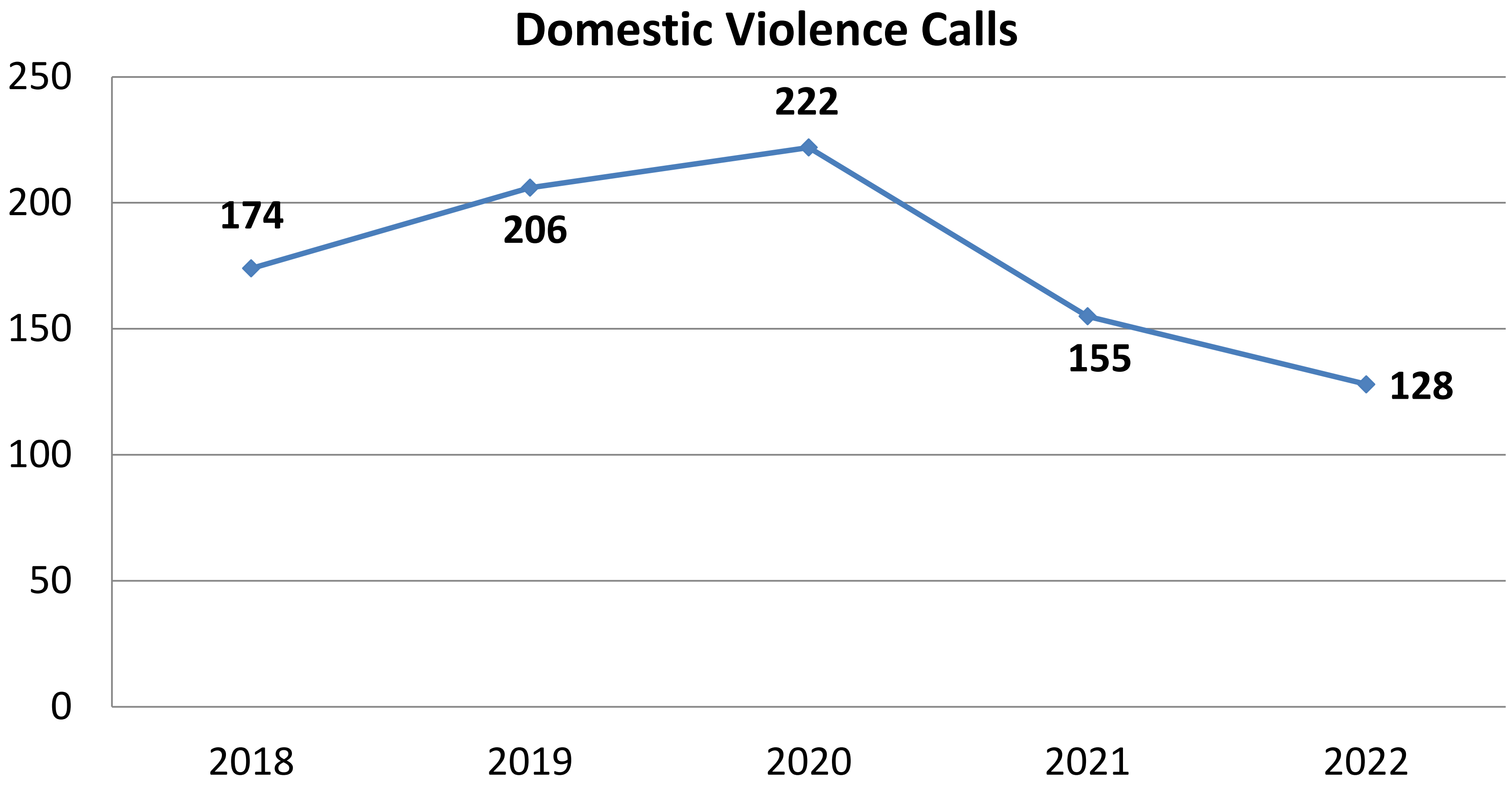
Patrol Division



Domestic Violence Incidents

Like other areas of responsibility for law enforcement, domestic violence calls have remained a constant however, in 2022 the number of domestic disturbance calls we responded to again slightly decreased from previous years. The domestic violence calls have consistently remained at an alarmingly high number and although we had a decrease, those calls are always some of the most complex and dangerous for everyone involved. The following depicts the steady rate of such calls.

Domestic Violence



K9


K-9
CAUTION K9 STAY BACK
SHERIFF
WARD COUNTY
SHERIFF


K-9
CAUTION K9 STAY BACK
SHERIFF
RD COUNTY


SHERIFF
WARD COUNTY
SHERIFF
RIFF K-9

K9

The Ward County Sheriff's Department was able to raise funds with the help of several community partners to add a K9 to the Department in June of 2020. Deputy Michael Miller and K9 Baxi have trained hard and produced great numbers to help keep our communities safe. We have witnessed a progressive impact on the protection of the community everyday from these partners.

K9

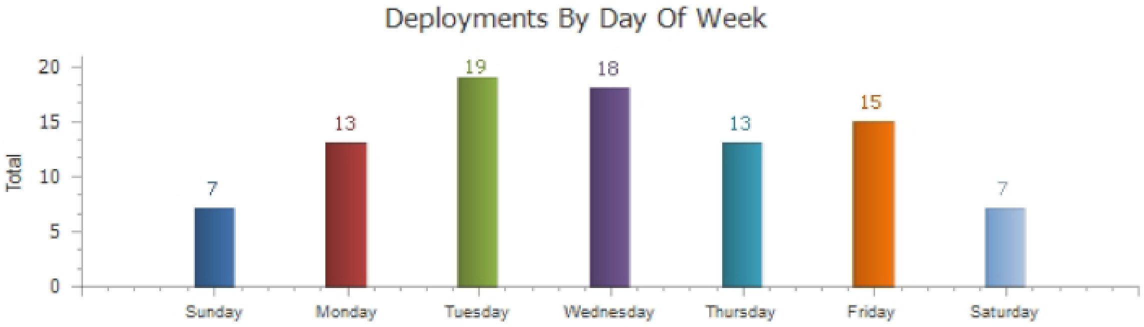
Deputy Miller and Baxi were involved in **83** deployments in 2022. Out of those deployments, Baxi had **46** indications and **75** seizure incidents that resulted in **47** separate arrests**.** Deputy Miller and Baxi have accumulated a total of **234.5** training hours for 2022. The following slides depict the training and deployment summary for Baxi in 2022.

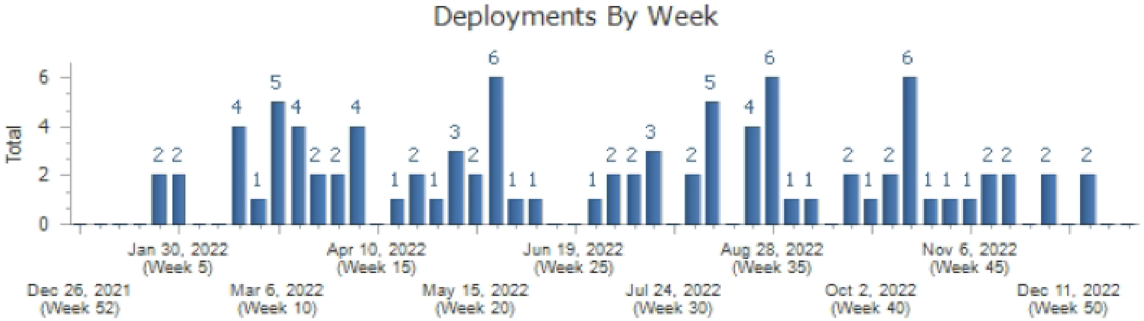
Deployment Summary

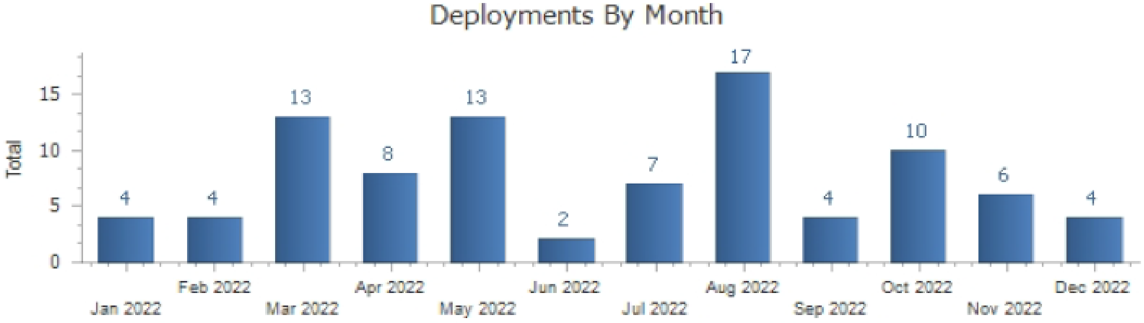
Michael Miller and K9 Baxi, Ward County Sheriffs Office
Using all 92 Records from January 1, 2022 to December 31, 2022

Overview

Total Deployments: 92 **Detection Deployments:** 83 **Patrol Deployments:** 9



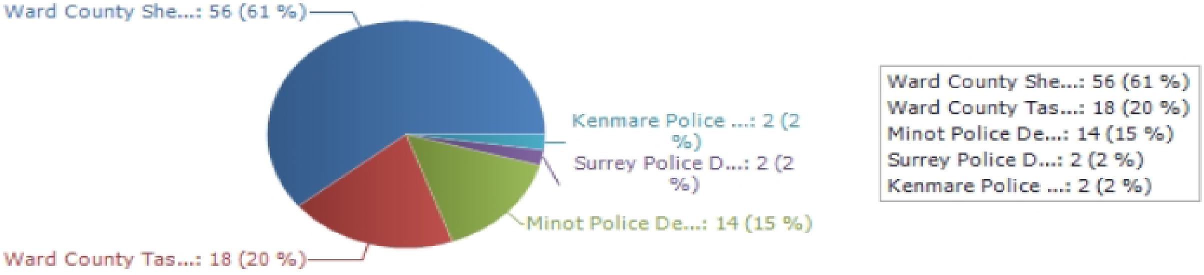




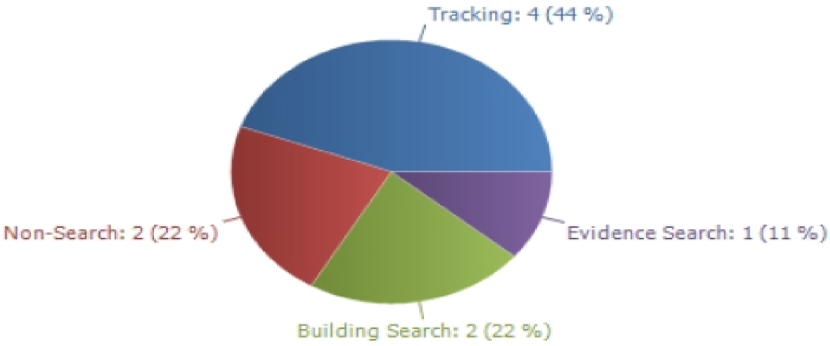
Deployment Summary

Michael Miller and K9 Baxi, Ward County Sheriffs Office
Using all 92 Records from January 1, 2022 to December 31, 2022

Top 25 Requesting Agencies



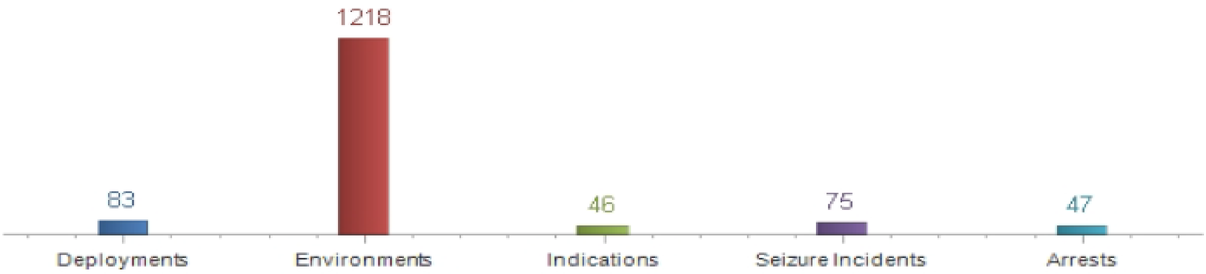
Patrol Types



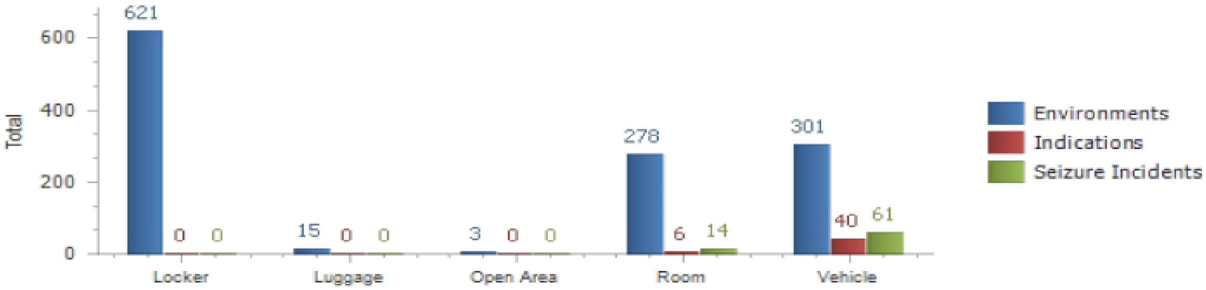
Deployment Summary

Michael Miller and K9 Baxi, Ward County Sheriffs Office
Using all 92 Records from January 1, 2022 to December 31, 2022

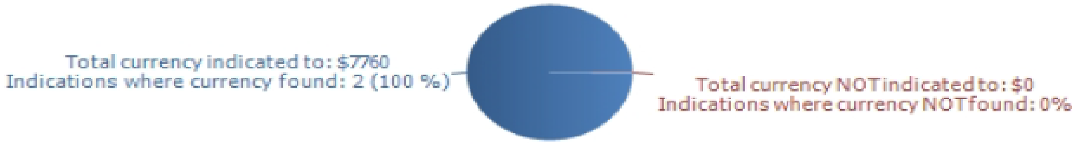
Detection Statistics



Detection Environments



Currency Indication Ratio



Deployment Summary

Michael Miller and K9 Baxi, Ward County Sheriffs Office
Using all 92 Records from January 1, 2022 to December 31, 2022

Currency Indications

Packaging Around Currency

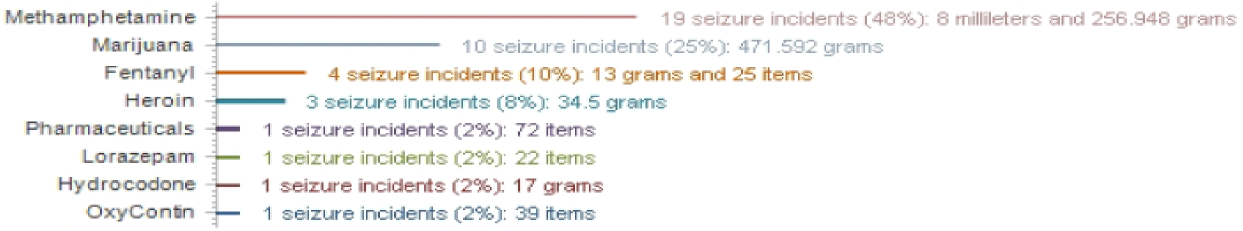
None: 1 (50%)
Backpack: 1 (50%)

Drug Paraphernalia Indications

Packaging Around Drug Paraphernalia

None: 12 (42%)
Backpack: 4 (14%)
Vehicle: 4 (14%)
Plastic: 3 (10%)
Purse: 2 (7%)
Camera Case: 1 (3%)
Various: 1 (3%)
Denim: 1 (3%)

Drug Indications



Packaging Around Drugs

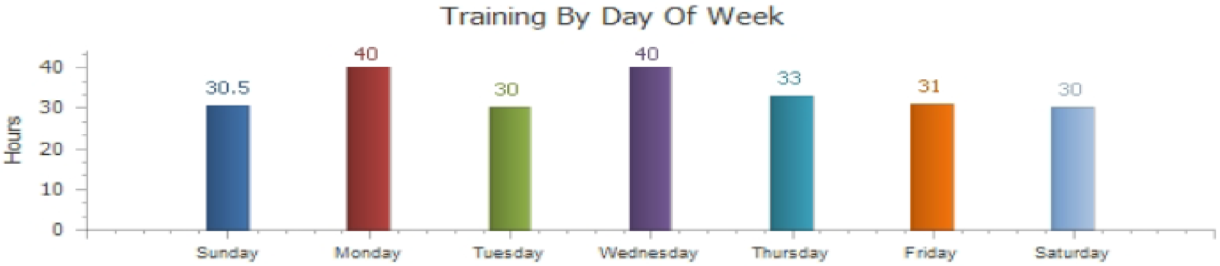
Plastic: 18 (45%)
Vehicle: 7 (17%)
Backpack: 4 (10%)
Purse: 3 (7%)
Hypodermic Needle: 1 (2%)
Camera Case: 1 (2%)
Coat: 1 (2%)
Pocket: 1 (2%)
Aluminum Foil: 1 (2%)
Small Safe: 1 (2%)
Hotel Room: 1 (2%)
None: 1 (2%)

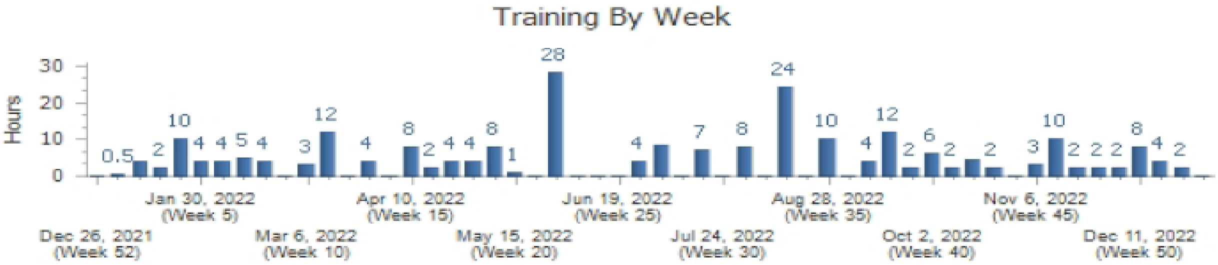
Training Summary

Michael Miller and K9 Baxi, Ward County Sheriffs Office
Using all 133 Records from January 1, 2022 to December 31, 2022

Overview

Total Training Time:	234.5 hours		
Events Attended:	55	**Total Event Duration:**	210.5 hours
Events With Training:	54	**Avg. Event Time:**	3.9 hours
Performed Detection Exercises:	40	**Performed Patrol Exercises:**	80
Classes Attended:	12	**Total Class Duration:**	24.0 hours





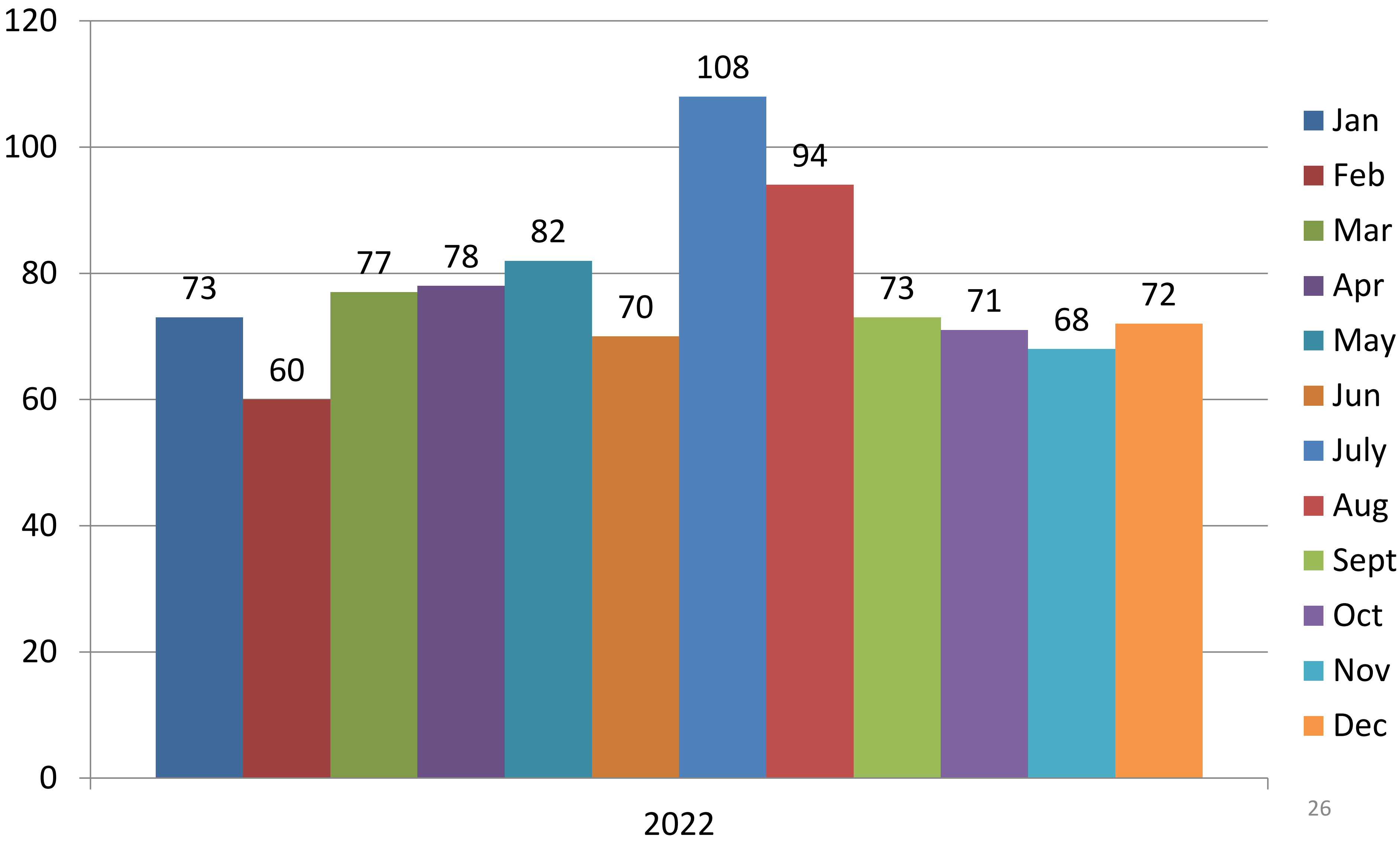
Investigations Division

The investigations division is overseen by the Captain. It is supervised by a Lieutenant and further comprised of one Sergeant, and four Deputies. Two of the deputies are assigned to the Ward County Narcotics Task Force as Narcotics Investigators and they are supervised by the Task Force Coordinator. The other division investigators are responsible for investigating misdemeanor and felony criminal cases. They handle a variety of criminal investigations (i.e. theft, burglary, robbery, arson, assaults, sexual assaults, computer crimes, internet crimes against children, financial crimes, fraud, child abuse/neglect, vulnerable adult crimes, animal abuse/neglect cases, and death cases).

Investigations Division

The investigations division reviews all incident reports. Incident reports are all reported crimes and/or any incidents that require a written report. In 2022 the investigations division received **1,065** cases, which is just 42 fewer cases then the prior year, with a total of **1,462** offenses that were reported. All the criminal cases reported were assigned for either further investigation or case follow up. A total of **926** people were arrested by the Ward County Sheriff’s Department, covering **1,354** separate counts in 2022.

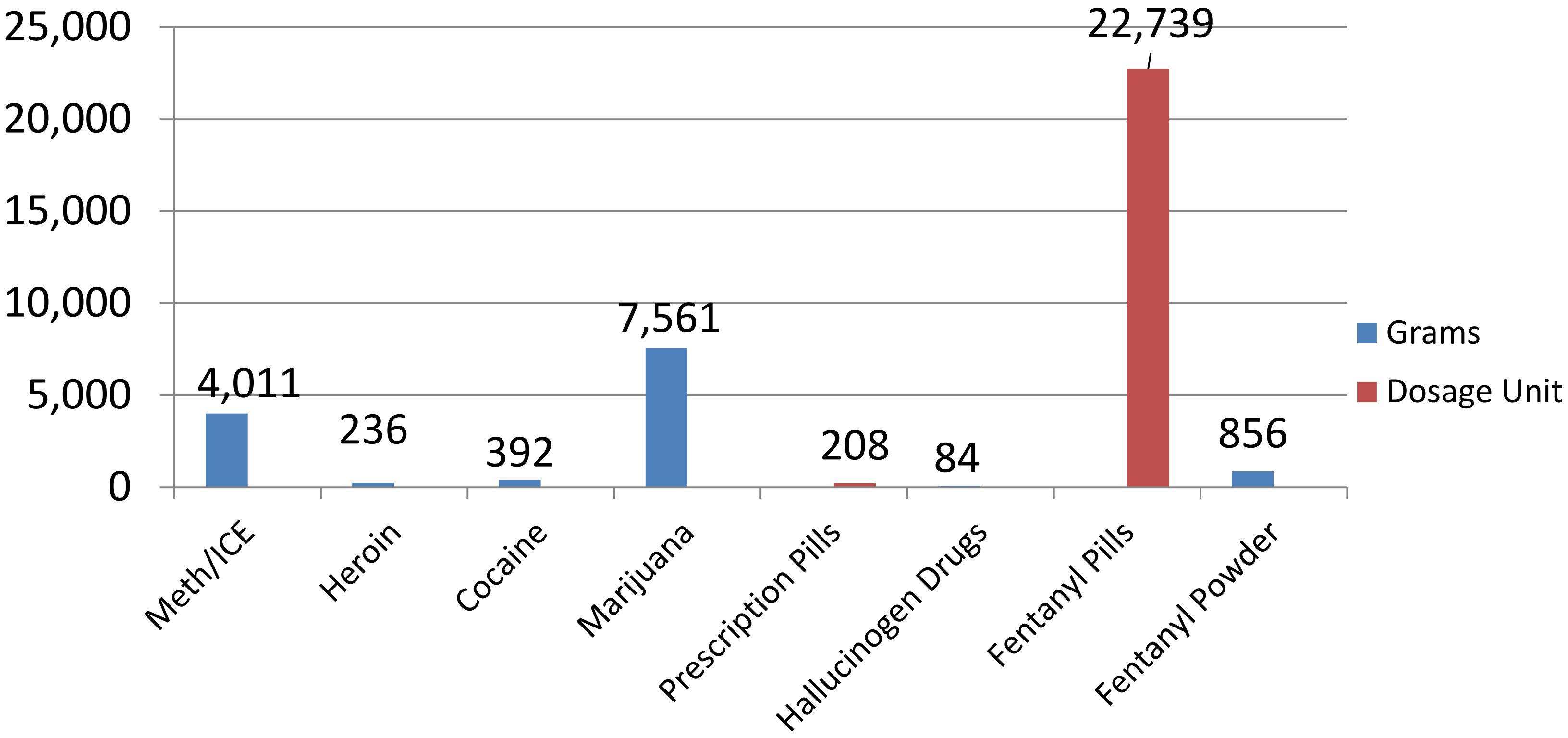
All Criminal Arrests



Ward County Narcotics Task Force

The Ward County Sheriff’s Department has two deputies assigned to the Ward County Narcotics Task Force. Additionally, other area members include officers the Minot Police Department, US Border Patrol and special agents from the North Dakota Bureau of Criminal Investigation. This multi-jurisdictional drug task force focuses on a variety of drug activities. Their activities include street-level drug buys, drug conspiracy investigations, drug search warrants, intelligence gathering, informant utilization, and the seizure of assets derived from the sale of illegal drugs. The following depicts the various types and amounts of illegal drugs seized by the Ward County Narcotics Task Force in selected cases for 2022.

Narcotics Seized
2022



452 grams equal 1 pound

Narcotics Violations

Many times, traffic stops result in searches and arrests that yield illegal controlled substances or paraphernalia. The Ward County Sheriff’s Department and the Ward County Narcotics Task Force continued to charge out numerous combined narcotic and narcotic equipment arrests in 2022.

Civil Process Division

The Civil Process Division, which is supervised by the Administrative Captain, is comprised of a Lieutenant, four deputies which includes the Court Officer, and is responsible for a variety of duties within the Ward County Sheriff’s Department. Those duties include, but are not limited to, the service of civil and criminal process, executing court orders and judgments, executing the eviction process, assisting landlords and tenants with disputes, collecting delinquent personal property taxes, conducting foreclosure sales for the county, dealing with mental health committals, escorting prisoners to and from court and medical appointments, and responding to calls for service.

Civil Process Division

Mental Health Committals are some of the most time consuming and sensitive issues that this division deals with. Each incident can initially take several hours with additional follow up in the form of several court hearings. In 2022, we served 123 mental health committals.

Civil Process Division

In Ward County, we continue to see increases in yearly numbers associated with the various special execution sales including foreclosures. In total Ward County received **49** requests to schedule sales in 2022. This process requires significant amounts of time to process, set up and complete for each request.

Civil Process Division

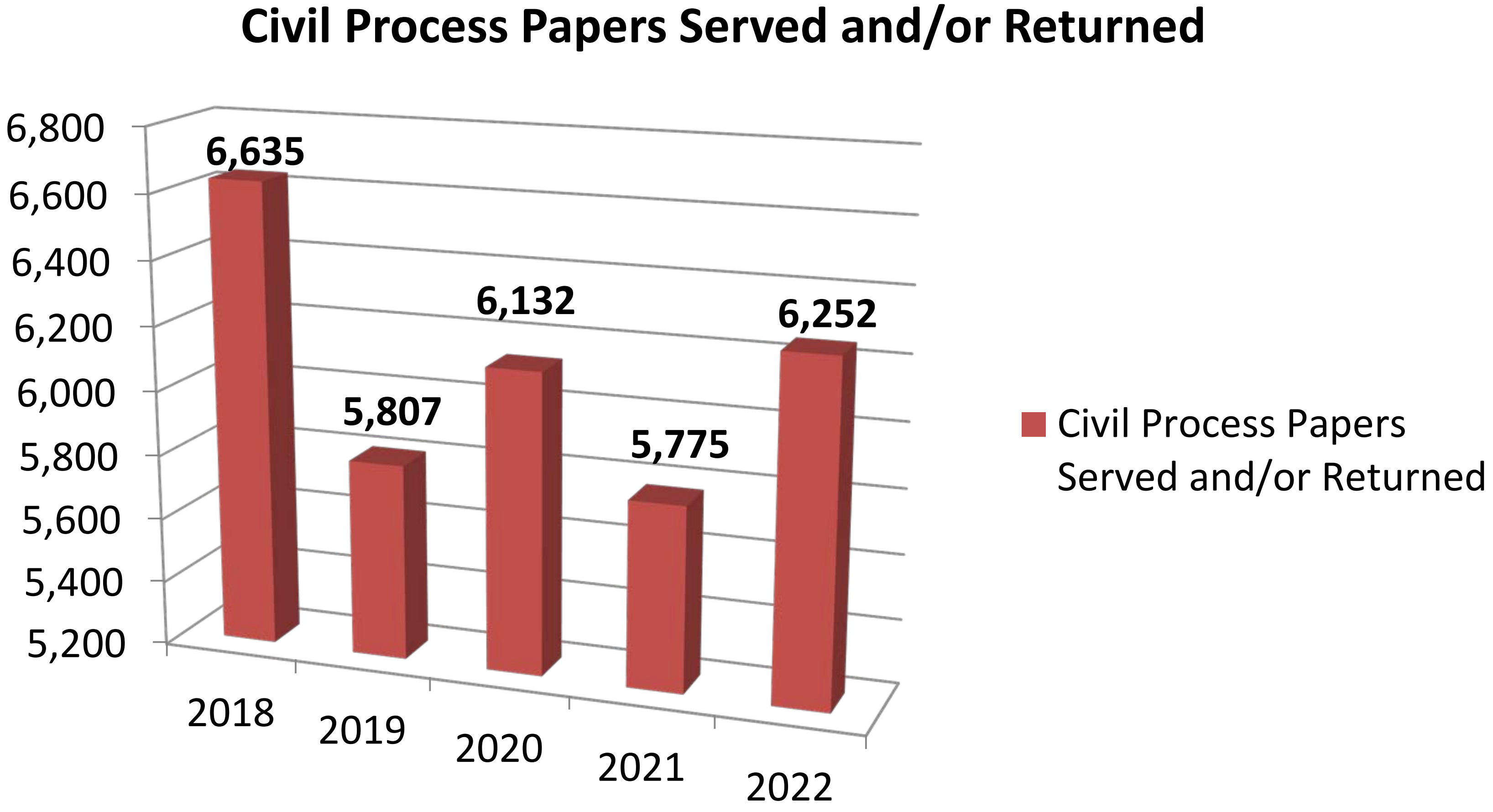
The Civil Process Division served and/or returned **6252** pieces of civil process in 2022.

The division generated **$139,953.72** in revenue from the service of process by years end.

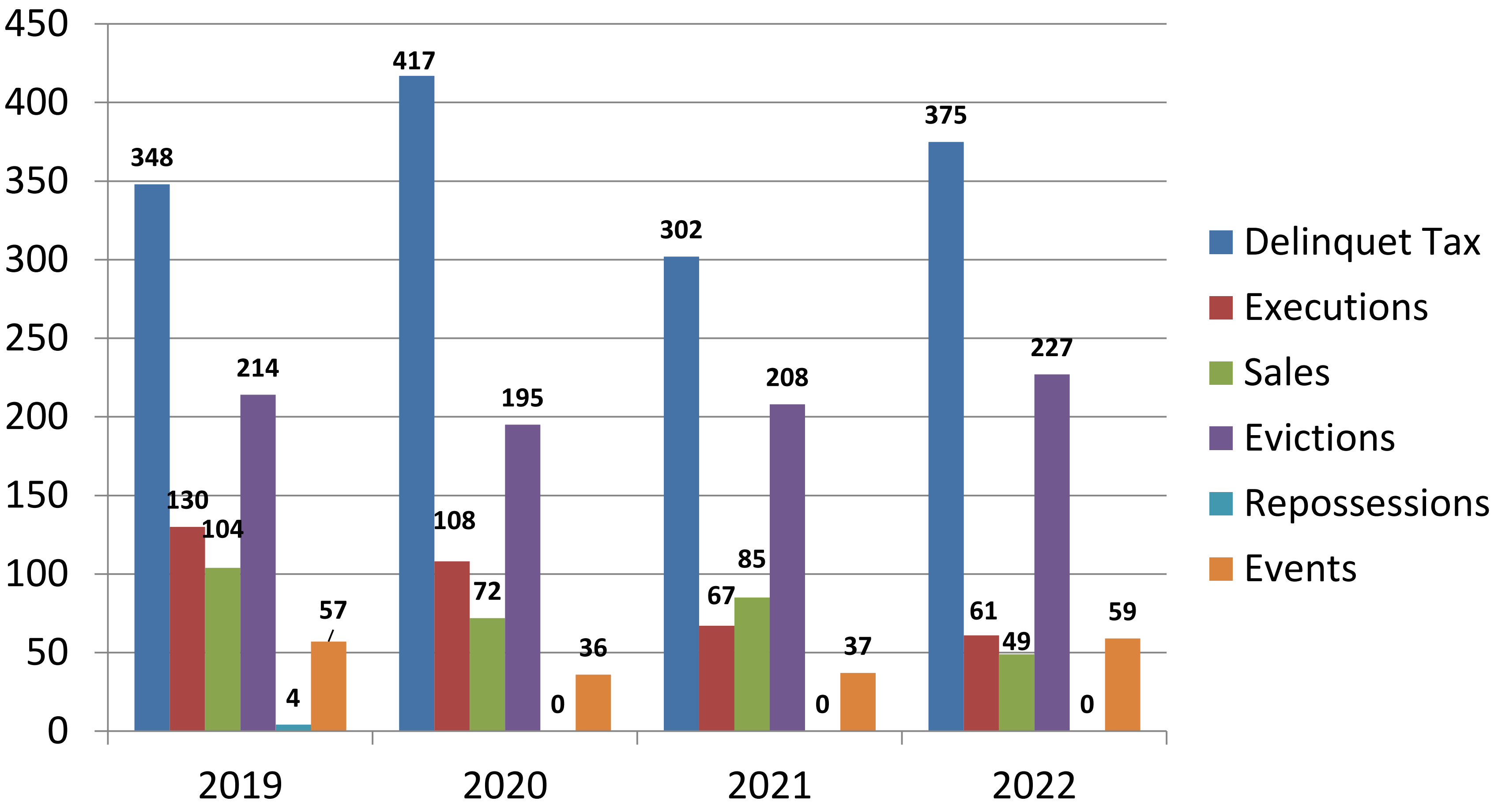
In October 2022, the Ward County Tax Equalization Office turned over **375** delinquent accounts to the Civil Process Division for collection. As of March 31, 2023, all accounts have been resolved.

The division also received **61** executions of judgments for collection, **227** evictions and **59** Requests for Law Enforcement Security at various events.

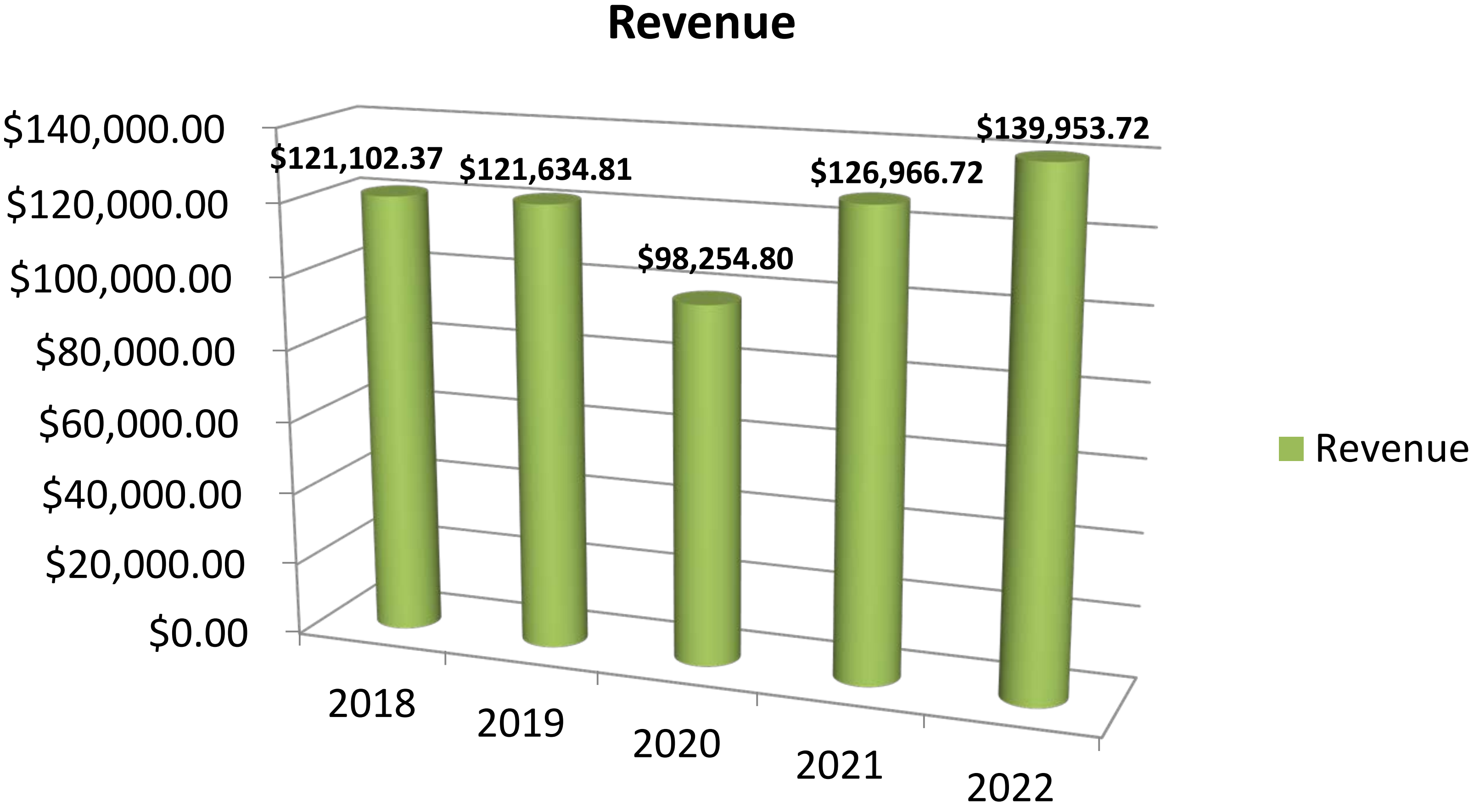
Pieces of Process Served and/or Returned



Delinquent Tax, Foreclosures & Executions



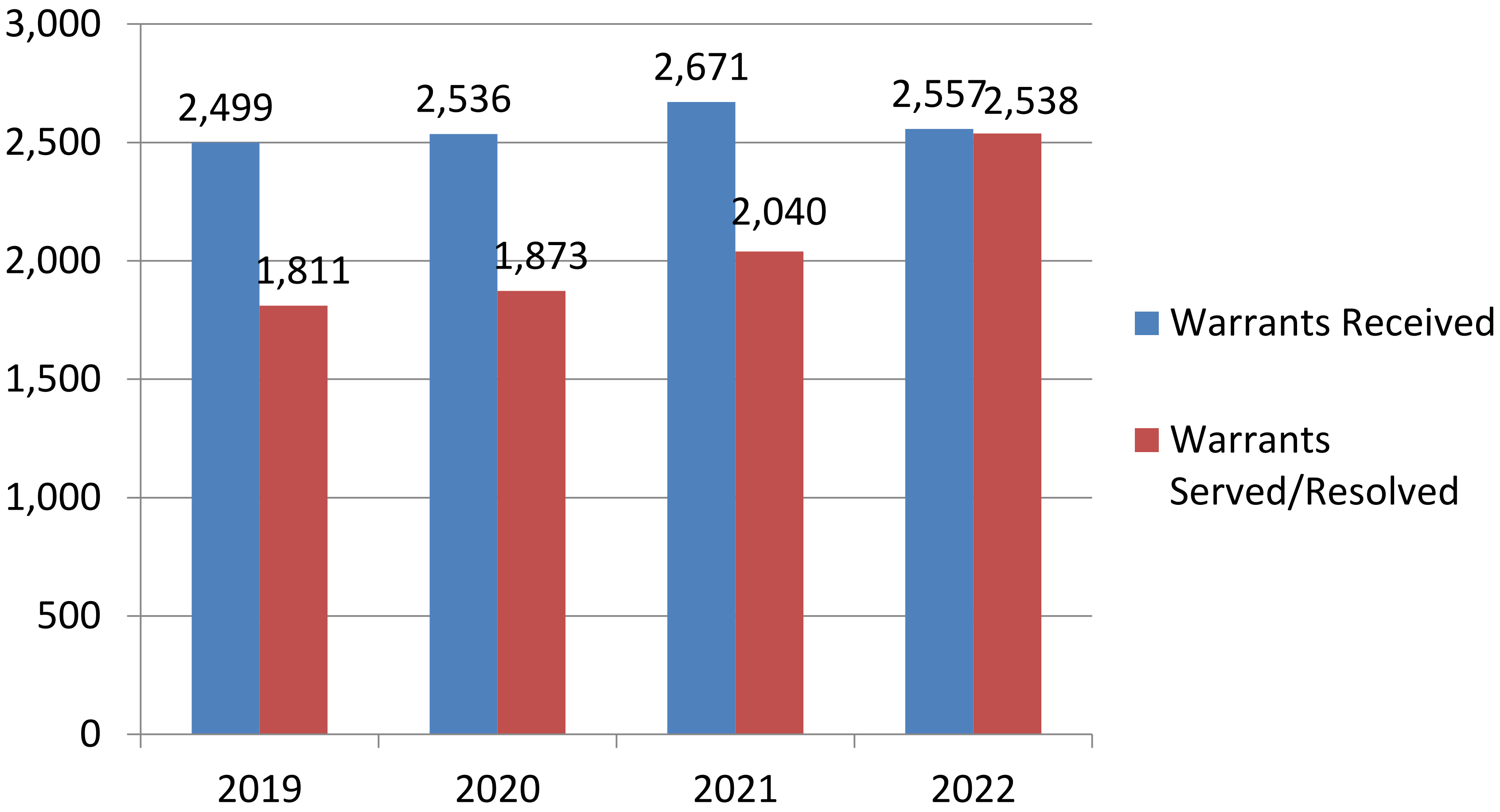
Civil Process Revenue



Warrants

The Ward County Sheriff's Department receives all felony warrants from all law enforcement agencies within Ward County. In addition, we receive numerous misdemeanor warrants to serve as well. The research and service of warrants is the responsibility of one Deputy assigned as the Warrants Officer. The Warrants Officer is supervised by the Investigations Lieutenant and the Administrative Captain. In 2022, the Ward County Sheriff's Department received a total of **2,557** warrants for service. At years end, **2,538** warrants had been either served, cancelled, or dismissed. As of January 1, 2022, we have **2,745** active warrants.

Warrants



3,000
2,500
2,000
1,500
1,000
500
0
2,499
1,811
2,536
1,873
2,671
2,040
2,557
2,538
2019
2020
2021
2022
Warrants Received
Warrants Served/Resolved

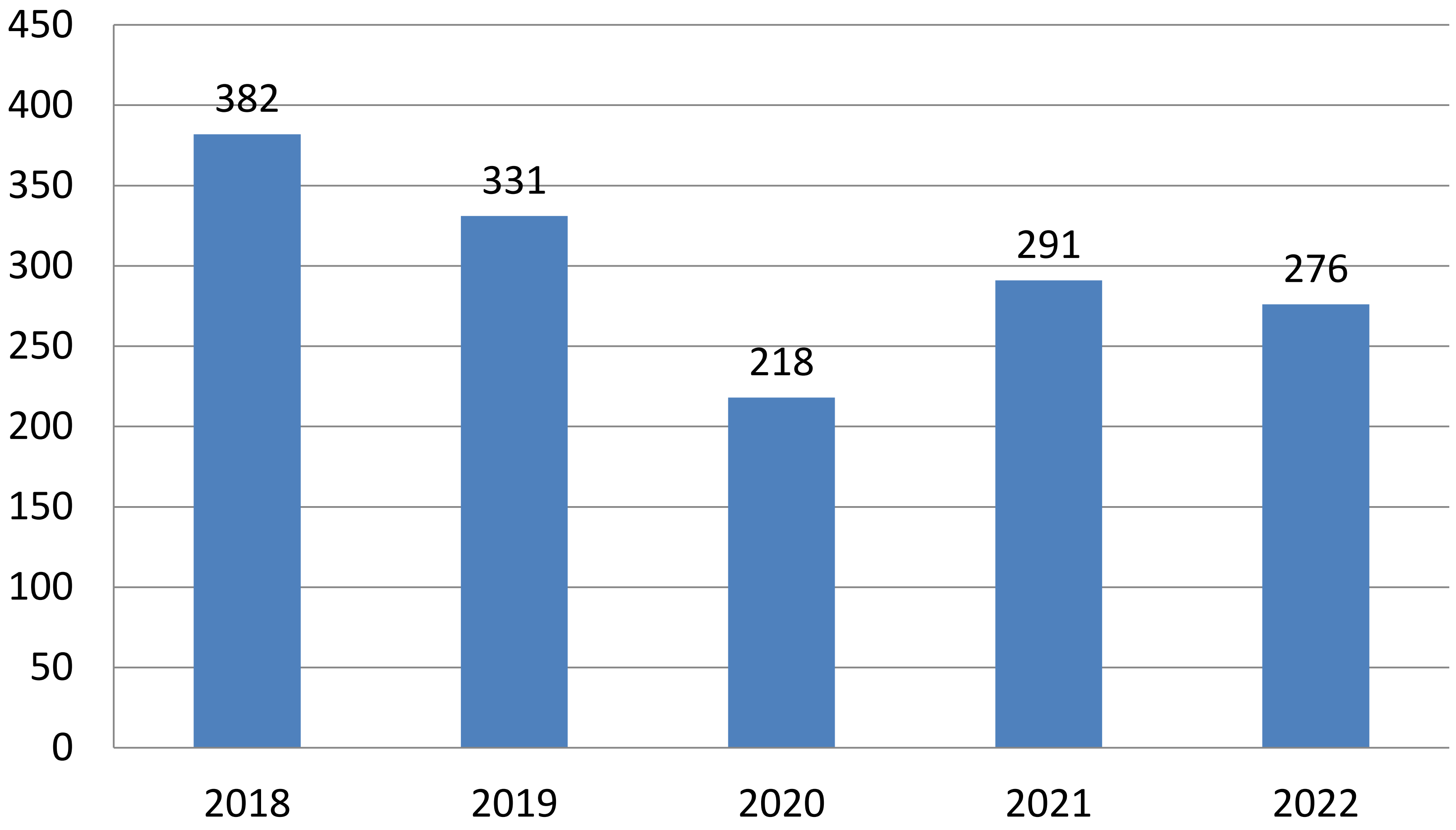
Transports

The Ward County Sheriff’s Department expends a great deal of time and energy transporting prisoners. Prisoners are transported to and from the North Dakota State Prison, all detention facilities in the state, court hearings, psychological assessments, and the North Dakota State Hospital. Additionally several extraditions are completed each year to detention facilities located in other states to pick up subjects on Felony Warrants.

Transports

In 2022, our transport Deputy was scheduled to work 251 days, not including any training days, vacation days, or sick days used. The Sheriff’s Department conducted transports on **184** days, taking **276** separate transports, and moving a total of **419** people. Transports uses three main transport vans on a daily basis. In addition, the Sheriff’s Department conducted **8** extraditions from jurisdictions out of state in 2022.

Transports/Trips



Training

The Ward County Sheriff’s Department strives to make sure all of the employees have consistent and high quality training. The requirement for North Dakota Peace Officers is that they each receive a minimum of 60 hours of training every three years to maintain their Law Enforcement License. The Sheriff’s Department is committed to providing more training than the minimum standard to ensure all deputies can provide the best possible service to the community.

Training

In 2022, the Ward County Sheriff’s Department had 42 sworn Law Enforcement Officers participate in **4,817** hours of training. Four Deputies and one Detention Sergeant attended the Law Enforcement Basic Academy, which covered 2,425 hours. The remaining 37 sworn officers which are comprised of 30 Sheriff’s Department staff, 2 Court Security staff, and 5 Jail staff, participated in 2,392 hours of training. That averages to just over **64.6** hours of training for each deputy in 2022, to keep our deputies as some of the better trained and best overall Law Enforcement Officers in the state.

Crime Prevention

The Ward County Sheriff’s Department has always been involved in the communities that we serve and 2022 not any different. Deputies attended 15 separate community events throughout Ward County including National Night Out, Coffee with a Cop, Tip a Cop, Special Olympics Polar Plunge, Stuff a Squad and Cops N Kids just to name a few.

Community Awareness

The Ward County Sheriff’s Department attended several community meetings throughout 2022 in order to remain involved in all of our communities. Some of the various meeting that Deputies attended are numerous separate city council meetings in all of the Ward County communities, Domestic Violence meetings, Northern Plains Children's Advocacy Center meetings, and meetings for the ongoing SIRN radio project.

Ward County Detention Center

Ward County Detention Center

The Ward County Detention Center Staff is responsible with the care, custody, and control of individuals brought into the facility for criminal, civil, and/or mental health proceedings.

Ward County Detention Center Staff consists of the Detention Center Commander-1 Major position, Assistant Detention Commander-1 Captain position, 1 Adult Detention Lieutenant position, 5 Sergeant positions, 4 Corporal positions, 33 full-time Correctional Officer positions, 1 Corporal full time 24/7 Officer, 1 Corporal full time Medical Officer, 1 full time Programs Officer, 1 full time transport officer, 1 full time court officer, and 2 Administrative office staff. These positions provide care, custody, and control 24 hours a day seven days a week.

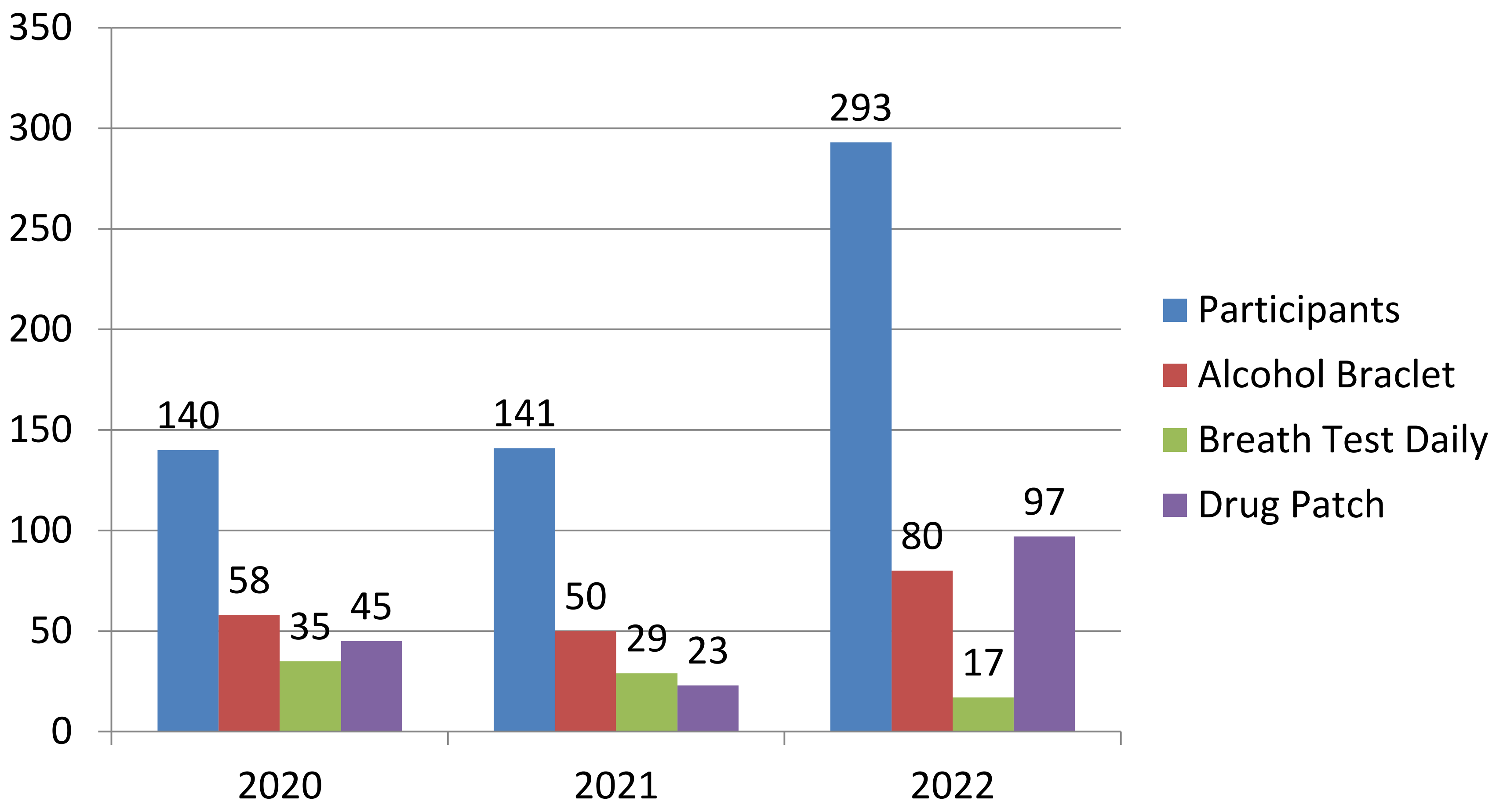
Ward County Detention Center

In 2022, the Detention Center staff booked **3,545** individuals into the Ward County Detention Center on numerous different charges.

The Ward County Detention Center continues with the 24/7 Sobriety Program. The program served **293** participants in 2022. We currently have **80** alcohol monitoring bracelets in use. There are **17** participants taking part in twice daily breath testing and another **97** on the Drugs of abuse patch. In 2022 we started a new part of the program with Remote breath testing and we have 11 participants with that. The numbers are constantly fluctuating with some participants graduating and others being added to the program.

Detention Center Bookings

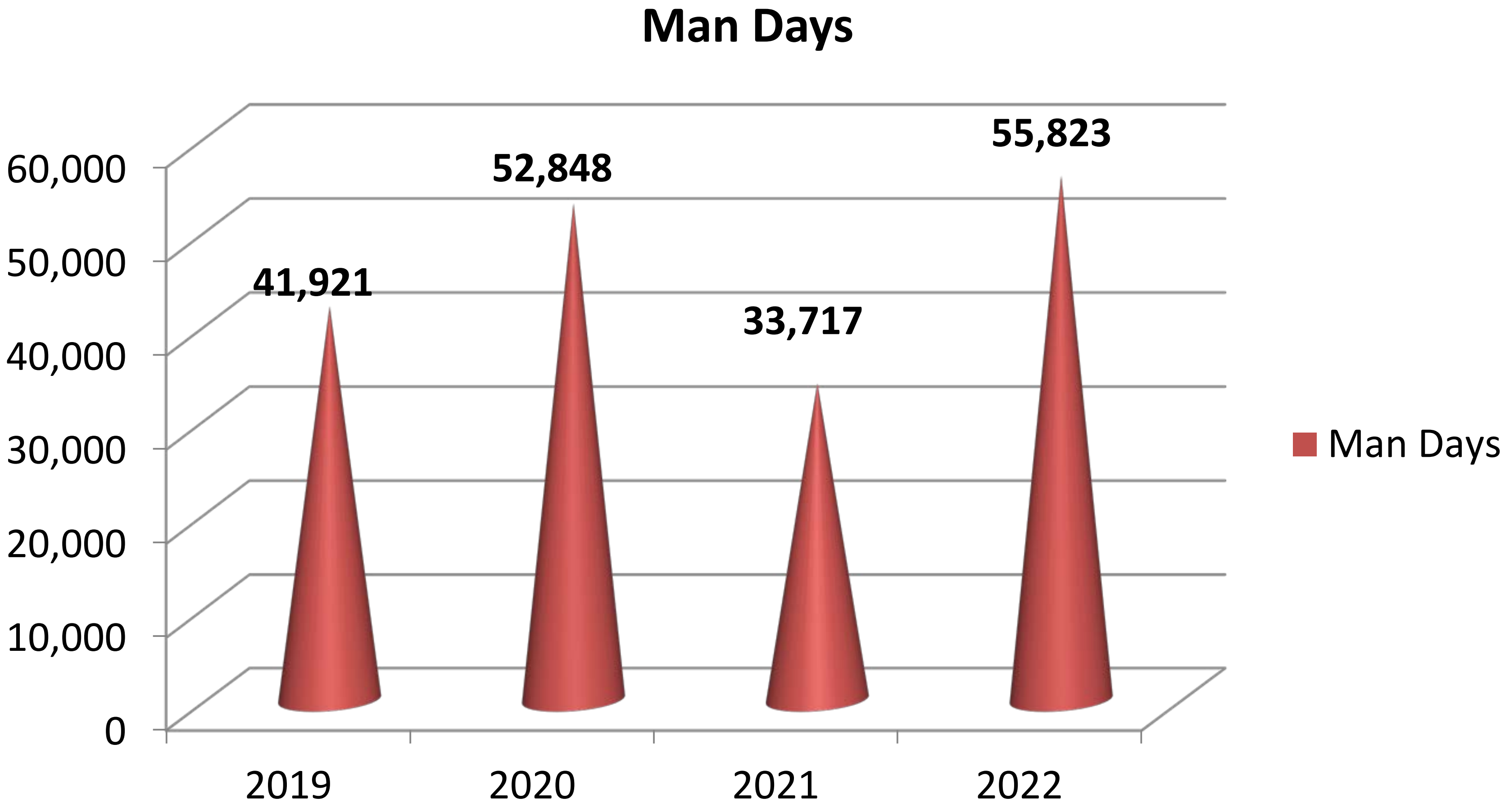
Detention Center 24/7 Program



Ward County Detention Center

In 2022, the “Man days”, the number of prisoners’ times the number of days incarcerated, was **55,823** Man days. The current capacity of the WCDC is 286 inmates. The WCDC will look to add more contracts to fill the empty bed space.

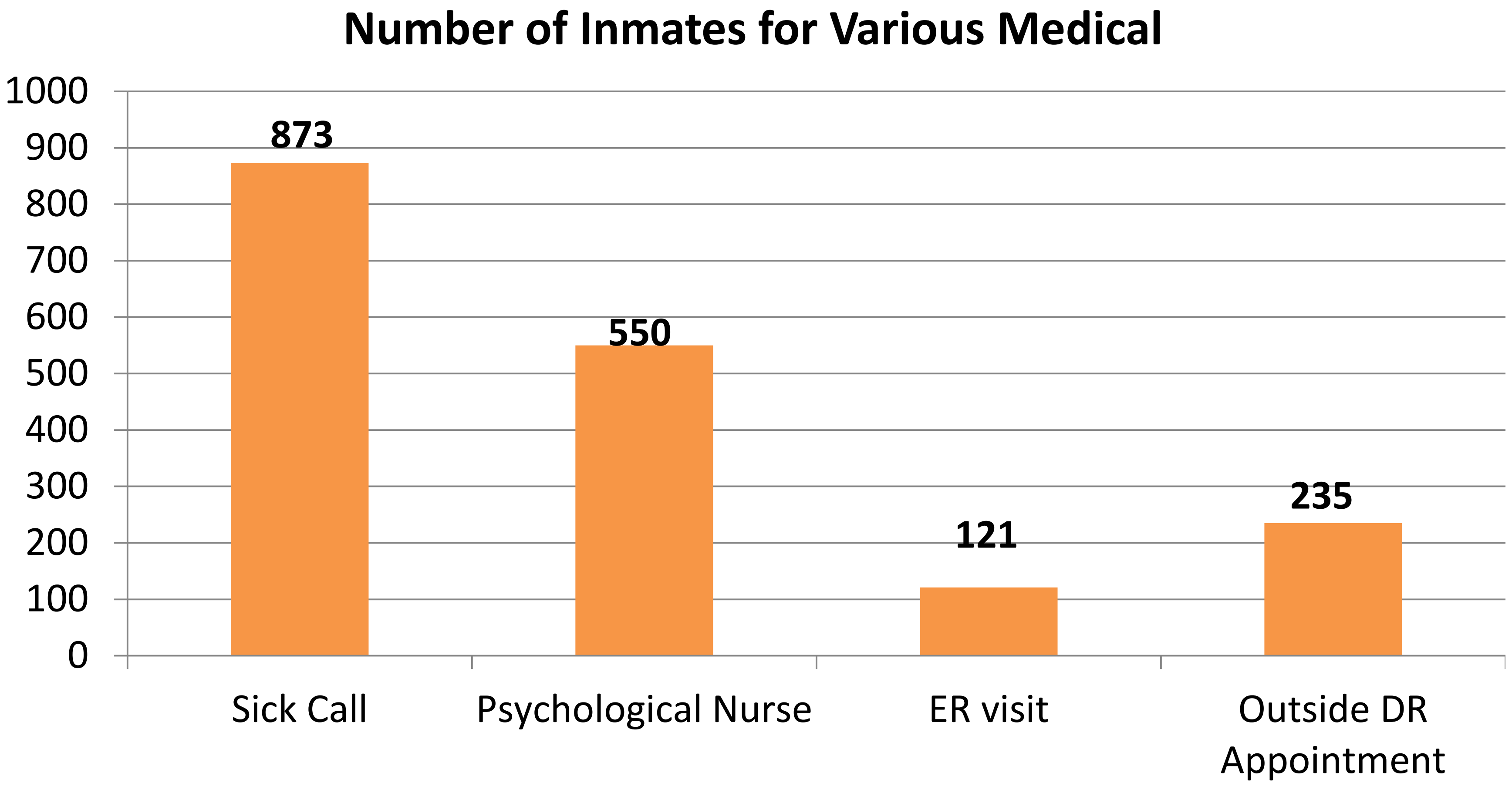
Detention Center Mandays Per Year



Detention Center Medical

In 2022 the Ward County Detention Center continued to contract with 3 Medical positions for Nurse Practitioners and 1 Psychological Nurse Practitioner. These positions have proved to be extremely useful in providing medical service to all of the inmates. **873** inmates were seen at sick call, **550** inmates were seen by a Psychological Nurse, **121** inmates were taken to Trinity ER, and **235** inmates had to be taken to other doctors appointments at facilities outside of the jail. The amount spent on medical for inmates in 2022 was **$575,707.01**.

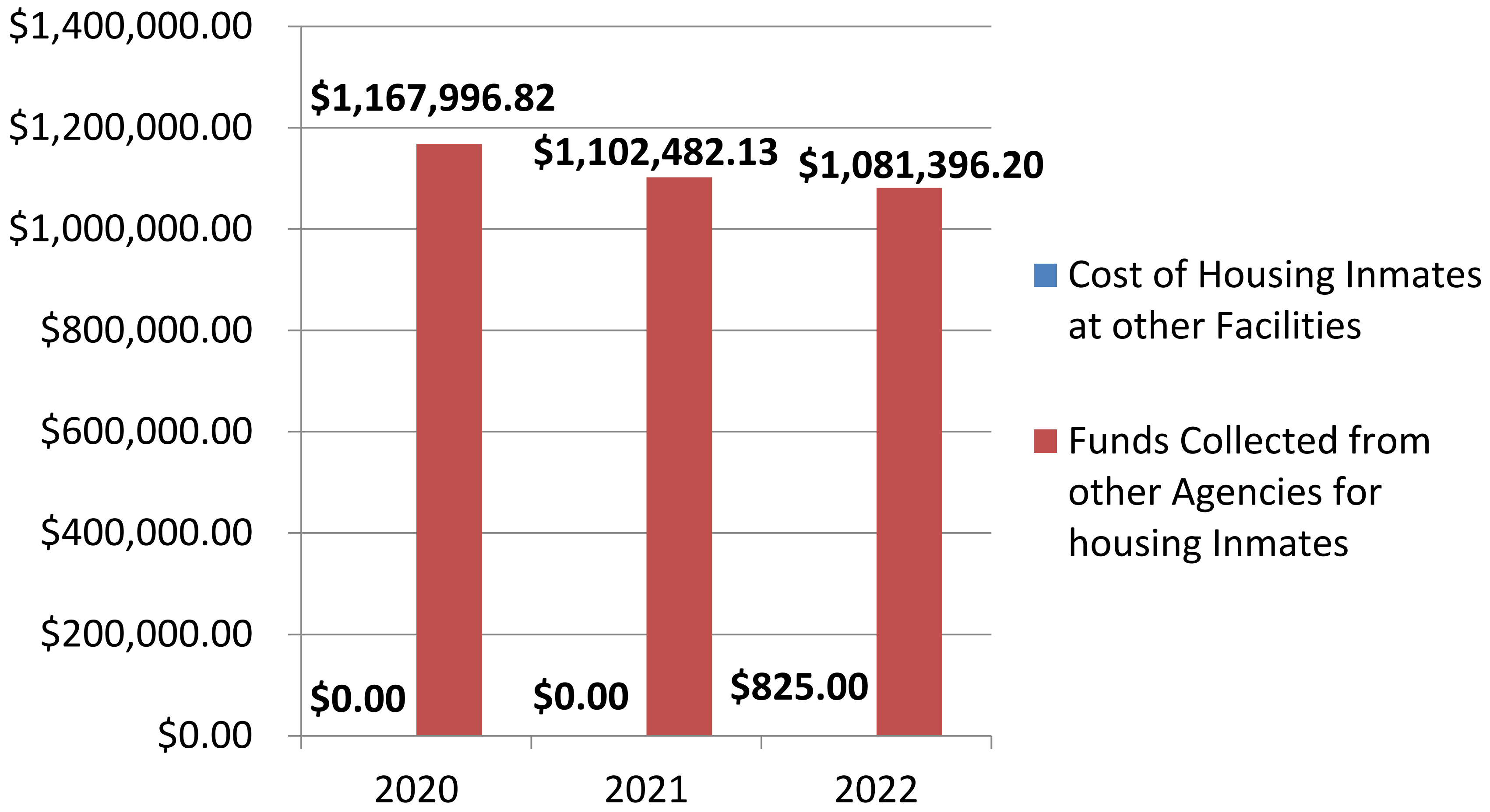
Detention Center Medical



Detention Center Inmate Costs

The Detention Center also housed several inmates throughout the year on charges from other jurisdictions. The Detention Center billed **$1,081,396.20** to those various agencies for housing their inmates, including the U.S. Marshal’s Service.

Detention Center Inmate Costs



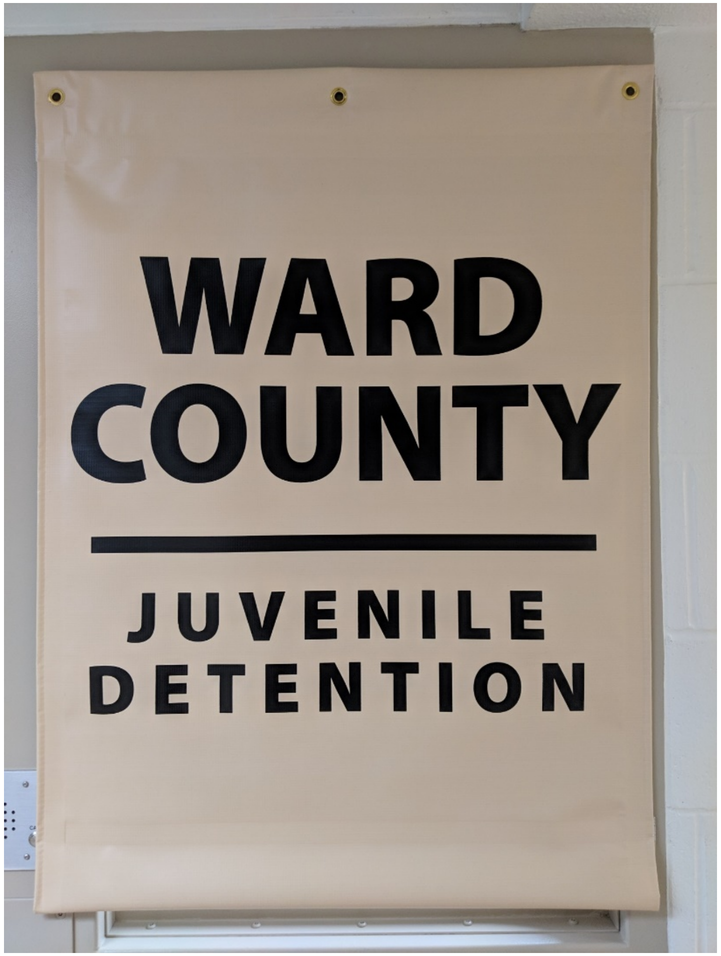
Detention Center Training

The Ward County Detention Center continues to provide training to all of their employees to ensure that all officers are properly trained. The state of ND requires that Detention Center officers complete 48 hours of training every 3 years. In 2022 the Detention Center Staff attended **1,797** hours of training to not only meet those standards but to exceed them.

Detention Center Training

The Ward County Detention Center continues to provide the training for the 3 week Corrections Basic that is approved and required by the State of ND. The Detention Center put on 2 separate Corrections Basic trainings in 2022. Those sessions provided the training for **8** Detention Center officers and **23** officers representing **8** different agencies throughout ND.

Ward County Juvenile Detention Center



Juvenile Detention

The Ward County Juvenile Detention Center provides area agencies, Law Enforcement officials, courts, and others with a better and more efficient avenue to help at risk youth and protect their community.

The Detention Center is overseen by the Sheriff and the staff consisting of the Detention Commander-Major, Assistant Detention Commander-Captain, 1 Juvenile Detention Lieutenant, 1 Corporal and 9 full time correctional officers. The make up of the staff is a recent change to assist in reducing staff turnover and to better provide a high quality facility for the youth in the community.

Juvenile Detention

Juvenile Correctional Officers are tasked with all of the same duties and standards of other correctional officers. In addition to regular duties, they take on call time, assist in transports, and assist with off site guard duties.

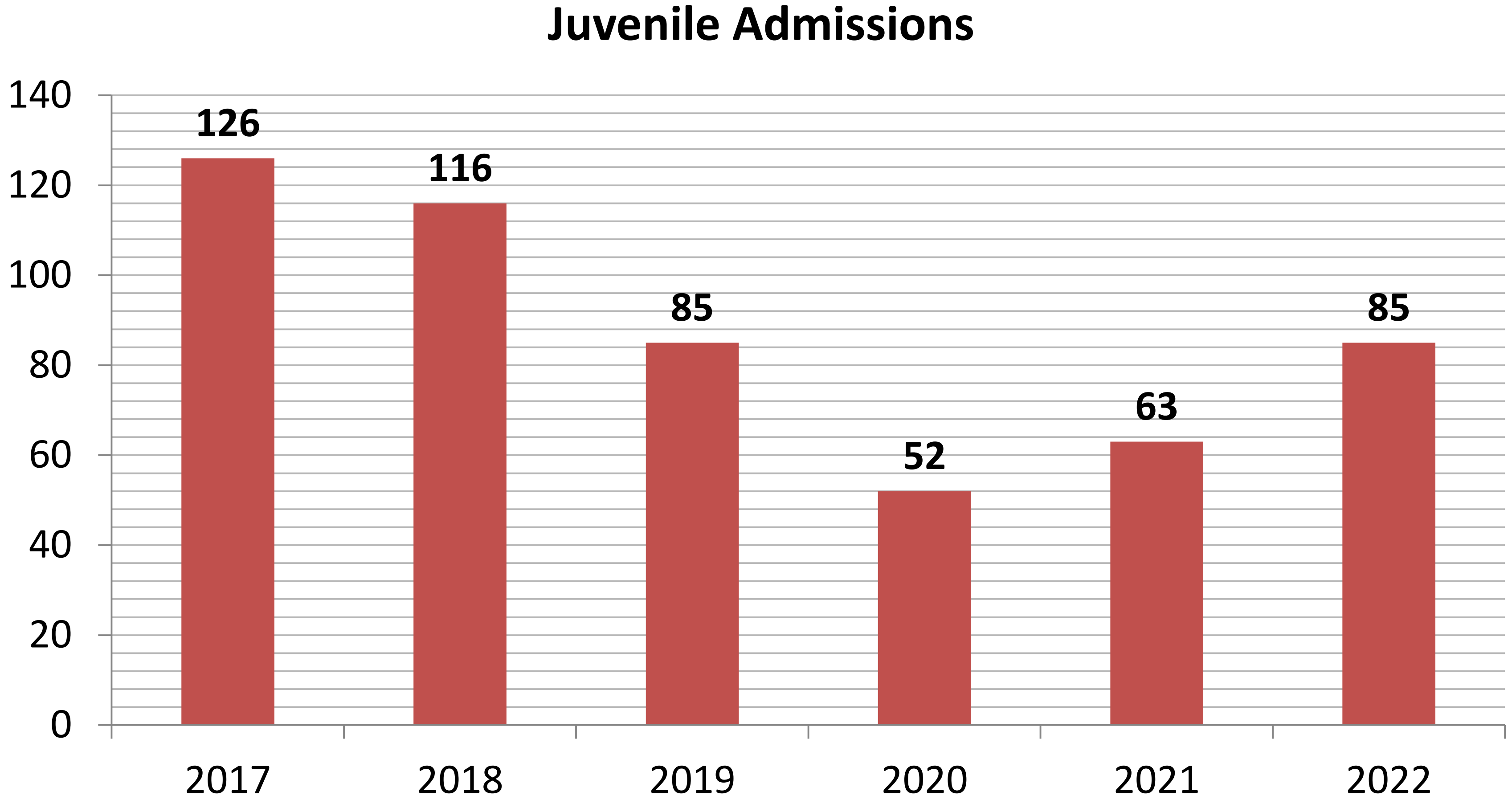
Juvenile Detention Offices assisted with **6** separate transports of juveniles.

Juvenile Detention

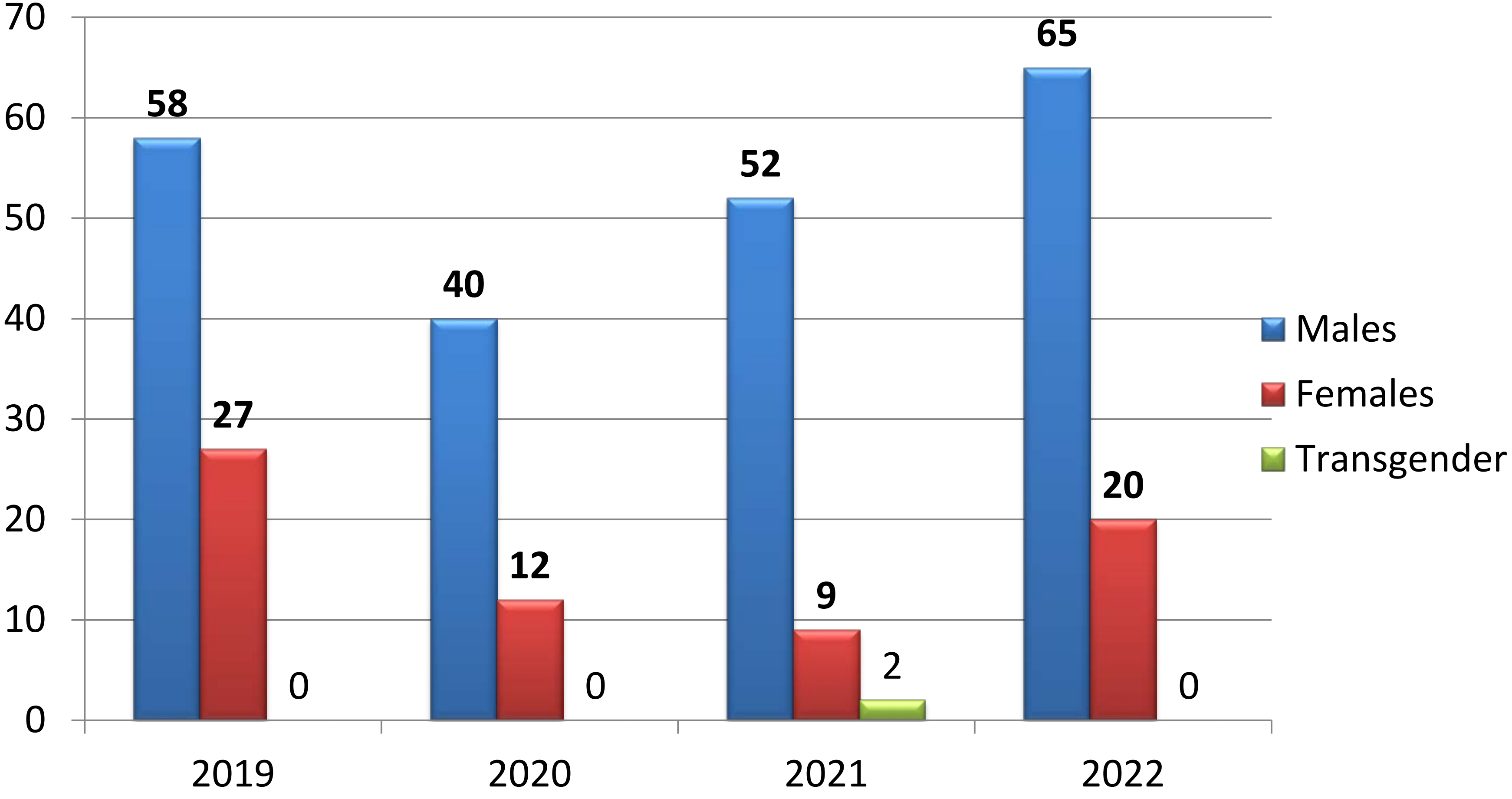
The detention center continues to house numerous juveniles every year from both in and out of North Dakota.

In 2022 the detention center housed **82** juveniles, which is just over a 30% increase from the prior year. Also, we continue to see that the juveniles are staying in the detention center longer than in previous years.

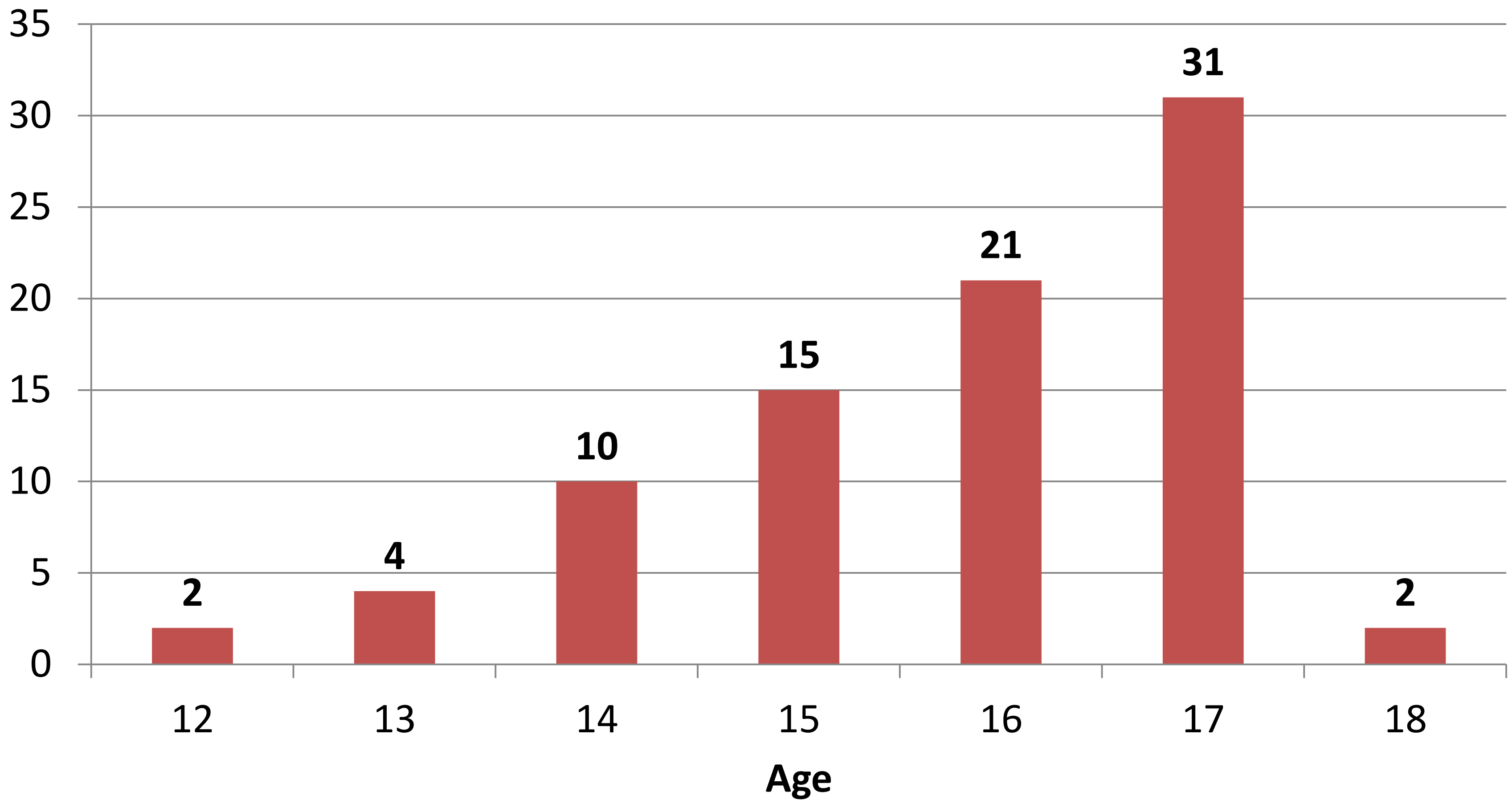
Juvenile Detention



Juvenile Detention Admissions by Gender



2022 Juvenile Admissions by Age

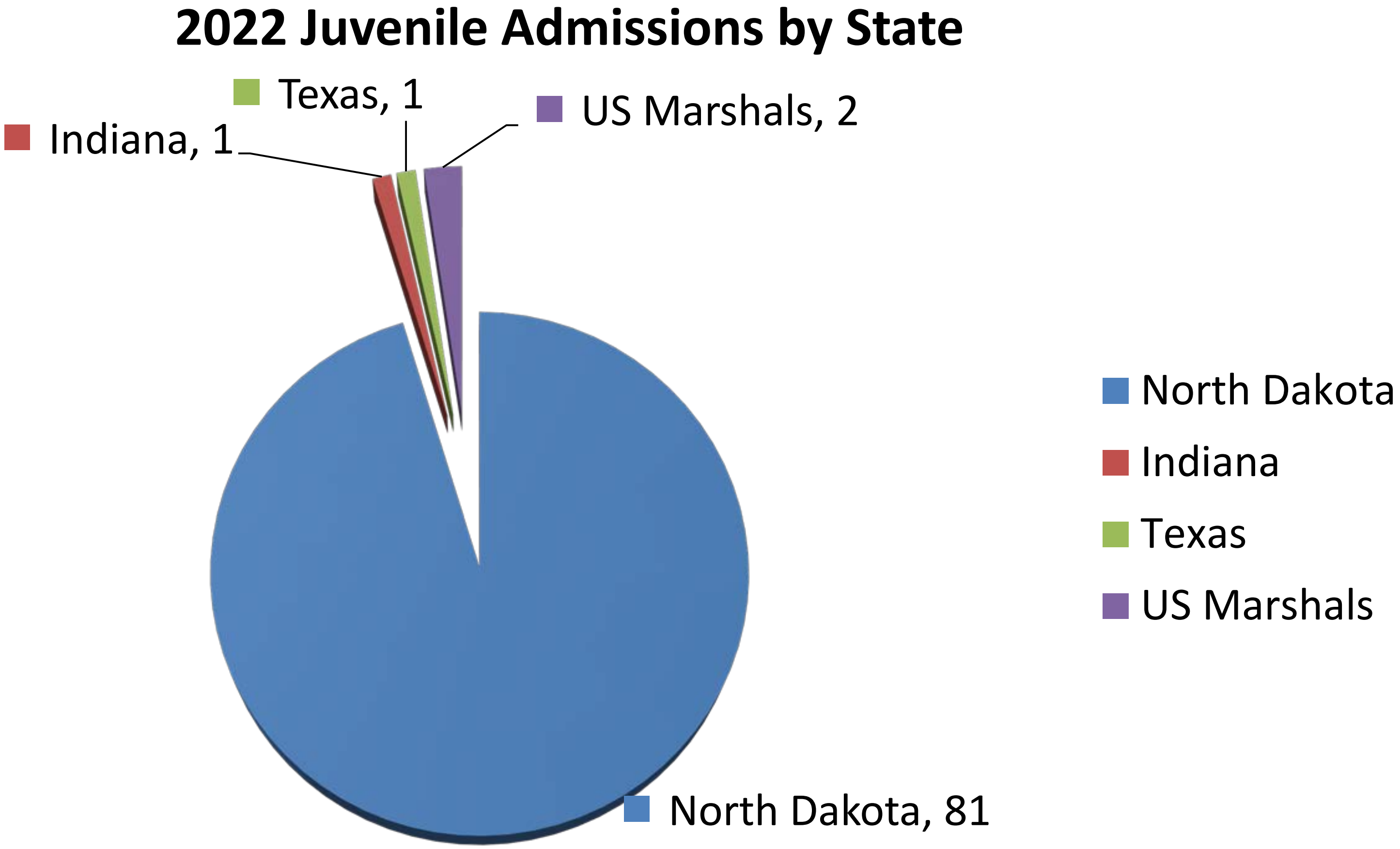


Juvenile Detention

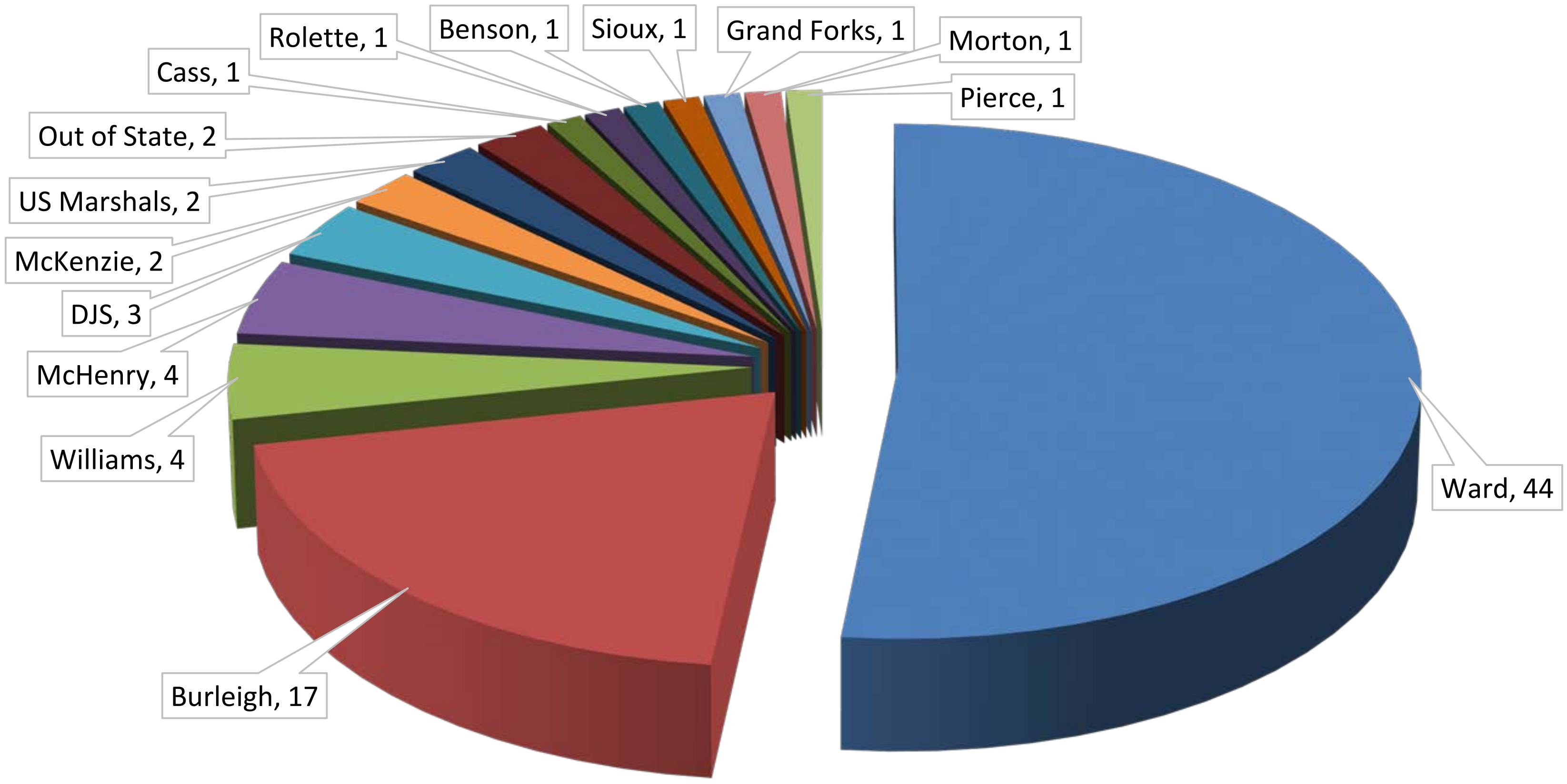
As in previous years, there were numerous types of offenses that were committed by the juveniles housed in the detention center. A total of **148** offenses were committed by the **85** juveniles housed at the detention center.

Most of the juveniles housed at the detention center reside in North Dakota with a much smaller number residing from other states. In 2022 the juvenile detention center housed two separate juveniles from other states, Indiana and Texas. There were also two unknown as the two juveniles were house under the contract with the US Marshal Service.

Juvenile Detention



North Dakota Juvenile Admissions by County 2022

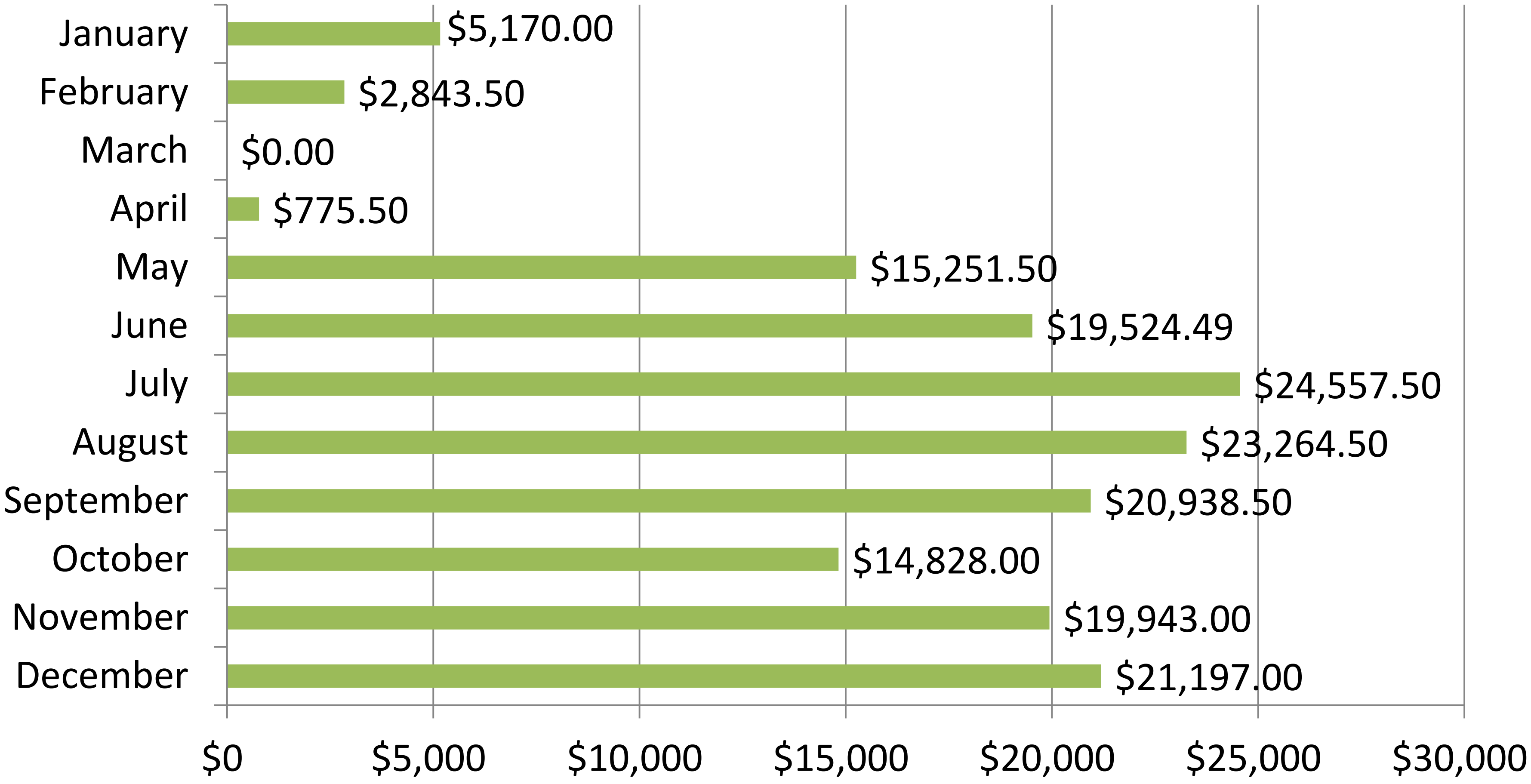


Juvenile Detention Revenue

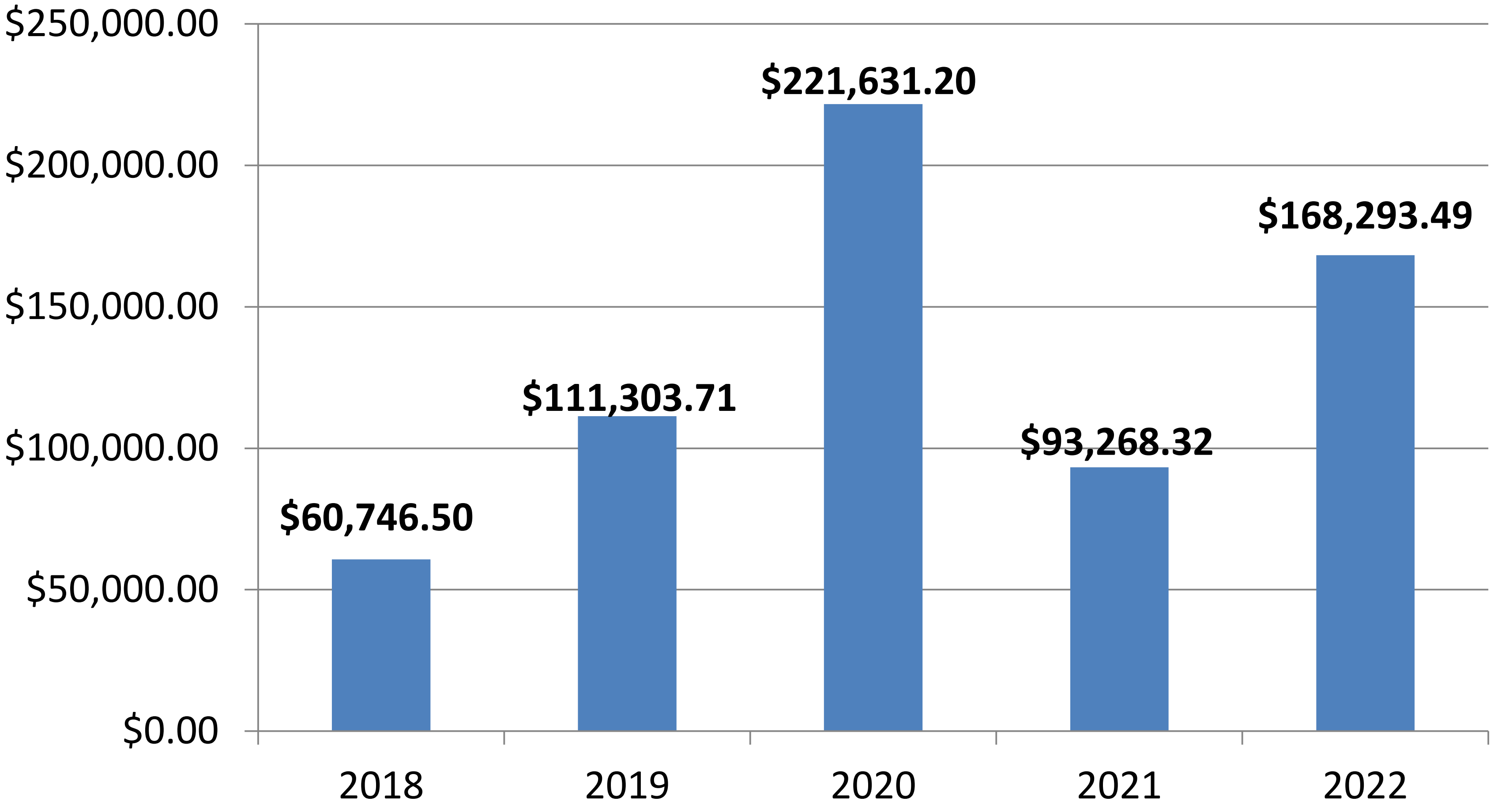
When juveniles from other jurisdictions are housed at the detention center, they are notified that a daily rate of **$258.50** is charged to that agency after the initial 24 hour period of the juvenile being housed.

In 2022 a total of **$168,293.49** was received for housing juveniles from other Jurisdictions.

Detention Revenue by Month



Detention Revenue by Year



The staff at the Ward County Sheriff’s Department, Ward County Detention Center and the Ward County Juvenile Detention Center continue to be committed to providing the citizens of Ward County with high quality, professional, and around the clock service to ensure that all of our Ward County communities remain a safe environment for everyone.

DIRECTOR OF TAX EQUALIZATION

Noreen Barton
Ward County Tax Director
PO Box 5005
Minot, ND 58702-5005
(701) 857-6430
noreen.barton@wardnd.com
www.wardnd.com

March 31, 2023

Board of County Commissioners
225 3rd St. SE
Minot, ND 58701

Honorable Commissioners,

The 2022 annual report of the Ward County Tax Equalization Department is a summary of the 2022 assessment roll and a review of what occurred in terms of real estate value, appraisal activity, building permit applications and planning & zoning from January through December 2022. This report will include the total 2022 True and Full value of all taxable property located in Ward County that is not exempt by state law. The True and Full market valuation of taxable real property, property transfers, sales, new construction, and property division and consolidations all combine to give a tax base for Ward County's 2022 property tax year.

All procedures of assessment and appraisal are conducted according to North Dakota Tax Department guidelines, the North Dakota Century Code, and nationally recognized principles of mass appraisal of real property. The Director of Tax Equalization and three Assessors in the Tax Equalization Department hold Class 1 Assessor Certifications from the ND State Tax Department. The Tax Equalization Department is committed to development and use of processes that support integrated data management, providing Ward County with the most current and accurate source of property information. This department strives to provide all Ward County taxpayers with a fair and equitable assessment.

In 2022, the Ward County Tax Equalization office completed residential and commercial reappraisals of two townships, Carbondale and Passport and one city, City of Berthold. Letters were sent out in the spring of 2022 to the property owners. It is the property owner's responsibility to call our office and set up an appointment for an interior/exterior inspection. If the property owner did not set up an appointment the Assessors placed a notice on the front door of the residence, completed an exterior inspection, measured the exterior of the structures and updated the photos.

The Ward County Building Inspector provides services to 48 townships and two cities, City of Kenmare and City of Donnybrook, that have current joint powers agreements with Ward County to provide their permitting authority and a statistical breakdown is included in this report.

The Planning and Zoning area includes 41 townships and the statistical breakdown is included in this report.

The Ward County Tax Equalization office is budgeted for the Director of Tax Equalization, Deputy Director of Tax Equalization, three Property Appraisers, a Building Inspector, an Administrative Assistance and the Planning & Zoning Administrator to conduct the following activities:

- Estimating the market value or True and Full value of over 20,248 properties each assessment year.
- Measuring and listing all new construction.
- Providing data related to legal descriptions, lot sizes, property tax estimates, and building information to all county and city departments and the public.
- Administering over 1000 tax exemptions and tax credits on a yearly basis.
- Explaining, defending, or recommending changes to the assessed value of various properties in abatement proceedings.
- Assisting all county departments in determining market value of land and building as relating to the conducting of county business for foreclosure or sale of county property.
- Administer Manufactured Home taxation as outlined in North Dakota Century Code for over 2300 properties.
- Act as the building permitting authority for 48 townships and 2 cities.
- Planning & Zoning Administrator promotes sound growth and planning policies by preparing, implementing and administering land use plans, policies, rules and regulations for 41 townships.

I would like to thank all of the Tax Equalization office staff for a job well done in meeting the challenges of the department's goals and deadlines this past year.

The Tax Equalization Staff, at the present time, includes:

- Jeff Mutchler – Deputy Director of Tax Equalization
- Nicholas Metzigian – Property Appraiser II
- Julie Straabe – Property Appraiser II
- Erica Brewer – Property Appraiser I
- Aaron Rust – Building Inspector
- Patti Eisenzimmer – Administrative Assistance
- Doug Diedrichsen – Planning & Zoning Administrator

Regards,

Noreen Barton
Director of Tax Equalization

2022 Sales Ratio Study

North Dakota property tax is an ad valorem tax. This means, simply, a tax according to value. The true and full value for tax purposes must reflect the market value of the property. To maintain equitable assessments and achieve an accurate portrayal of the market our office conducts a sales ratio study annually. It is the intent of the ND legislature that local assessors use the results of the sales ratio study as a guide in making and equalizing assessments of property.

The State Board of Equalization adopted a tolerance level of 90 to 100 percent for agricultural, residential and commercial assessments for the 2022 sales ratio study. This means that our final ratio analysis, after adjustments, must have a median between 90 and 100 percent. Adjustments made to the classes of property resulted in the final ratios listed below:

2022 Assessment Ratio Study for Ward County (excluding City of Minot)

	2021 Measurements		**Tolerance**
Median Ratio Residential	95.4%	State Mandated	90-100%
Median Ratio Commercial	91.3%	State Mandated	90-100%
Median Ratio Agricultural Land	94.0%	State Mandated	90-100%

2022 Assessment Ratio Study for City of Minot

	2021 Measurements		**Tolerance**
Median Ratio Residential	92.5%	State Mandated	90-100%
Median Ratio Commercial	94.7%	State Mandated	90-100%

The sales ratio study is conducted annually by the ND State Tax Commissioner’s Office to insure that the local jurisdictions comply with setting appropriate property values. Every sale of property in Ward County is filed with the state indicating the adjusted sales price and the true and full value. If the prior year sales percentage were not within the tolerance range, which for 2022 was 90-100% of the true and full value, then Ward County would need to decrease or increase the valuations to bring the overall values into compliance. Value adjustments for new construction or exemptions expiring are not considered in these increases.

DEFINITION

- <u>Median Ratio</u>: A measure of central tendency. Median is affected by the number of observations and is not distorted by the size of extreme ratios. The State Board of Equalization, when equalizing residential and commercial property assessments, uses this. Individual ratios of the sales are arranged in order of magnitude, and then the middle ratio in the series is the “Median Ratio”.

True and Full, Assessed, and Taxable Value Comparison

True & Full Value	2021	2022	Change	Percent
Commercial Land	788,122,700	782,960,200	-5,162,500	-0.66%
Commercial Bldg	1,434,447,000	1,527,699,500	93,252,500	6.50%
Total Commercial	**2,222,569,700**	**2,310,659,700**	**88,090,000**	**3.96%**
Residential Land	828,806,000	837,060,400	8,254,400	1.00%
Residential Bldg	3,133,527,000	3,376,443,000	242,916,000	7.75%
Total Residential	**3,962,333,000**	**4,213,503,400**	**251,170,400**	**6.34%**
Total Agricultural Land	**683,739,400**	**685,337,900**	**1,598,500**	**0.23%**
Total All Property	**6,868,642,100**	**7,209,501,000**	**340,858,900**	**4.96%**

*The 2021 and 2022 assessment roll total reflects values that were certified to the State Tax Department. These values have changed during the years due to abatements and prorations.

Assessed Values	2021	2022	Change	Percent
(50% of True & Full Value)				
Commercial Land	394,061,350	391,480,100	-2,581,250	-0.66%
Commercial Bldg	717,223,500	763,849,750	46,626,250	6.50%
Total Commercial	**1,111,284,850**	**1,155,329,850**	**44,045,000**	**3.96%**
Residential Land	414,403,000	418,530,200	4,127,200	1.00%
Residential Bldg	1,566,763,500	1,688,221,500	121,458,000	7.75%
Total Residential	**1,981,166,500**	**2,106,751,700**	125,585,200	6.34%
Total Agricultural Land	**341,869,700**	**342,668,950**	**799,250**	**0.23%**
Total All Property	**3,434,321,050**	**3,604,750,500**	**170,429,450**	**4.96%**

Taxable Value	2021	2022	Change	Percent
(10% of Assessed Value for Commercial and Agricultural land and 9% of Assessed Value for Residential)				
Commercial Land	39,406,135	39,148,010	-258,125	-0.66%
Commercial Bldg	71,722,350	76,384,975	4,662,625	6.50%
Total Commercial	**111,128,485**	**115,532,985**	**4,404,500**	**3.96%**
Residential Land	37,296,270	37,667,718	371,448	1.00%
Residential Bldg	141,008,715	151,939,935	10,931,220	7.75%
Total Residential	**178,304,985**	**189,607,653**	**11,302,668**	**6.34%**
Total Agricultural Land	**34,186,970**	**34,266,895**	**79,925**	**0.23%**
Total All Property	**323,620,440**	**339,407,533**	**15,787,093**	**4.88%**

Existing Property True and Full Value Change Comparison

	2021	2022	Change	Percent
Commercial	2,220,522,400	2,313,758,700	93,236,300	4.20%
Residential	3,955,595,400	4,205,843,400	250,248,000	6.33%
Agricultural	683,679,600	685,748,900	2,069,300	0.30%
Total	**6,859,797,400**	**7,205,351,000**	**345,553,600**	**5.04%**

*The totals after adjustments have been made for changes in class and for property that was included on the 2021 assessment roll but not in the 2022 due to demolition, local to state assessed, taxable to non-taxable, abatements, corrections, adjustments, and exemptions.

Homestead Credit & Disabled Veterans Credit Comparison

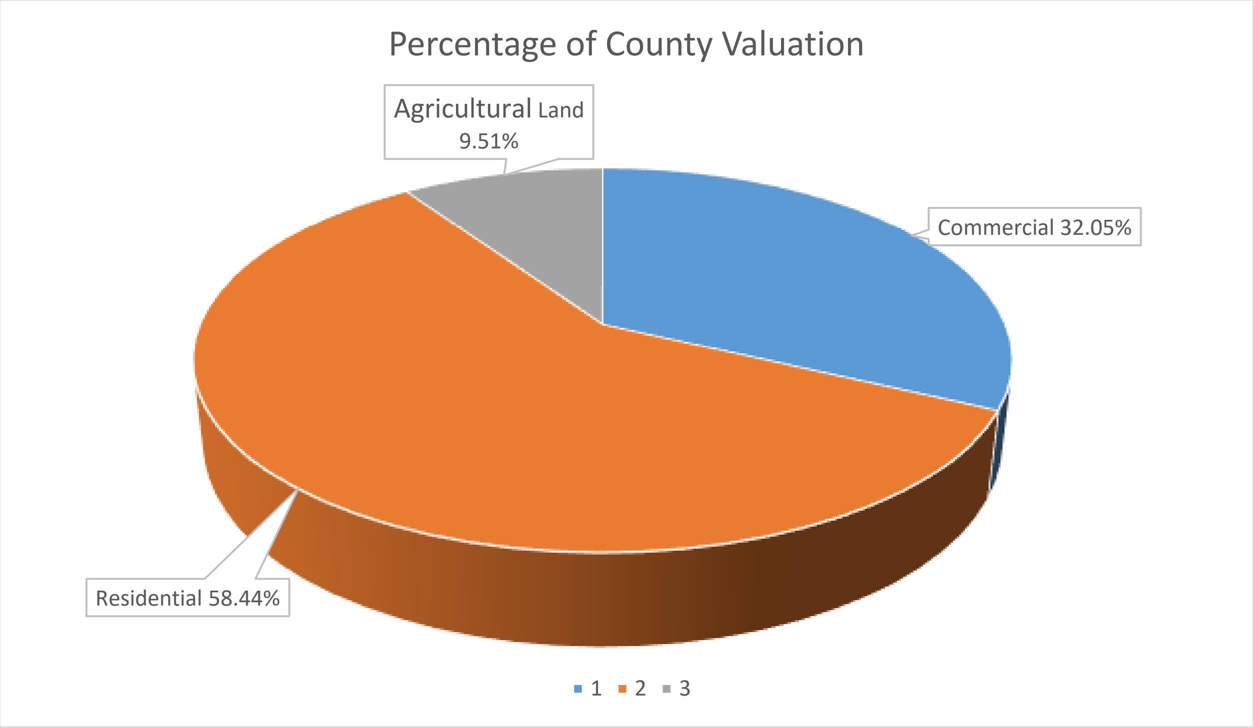
2021	No of Credits	Total Taxable Value
Homestead Credit	656	$2,269,584
Disabled Veterans Credit	659	$3,801,521
2022	No of Credits	Total Taxable Value
Homestead Credit	544	$2,044,059
Disabled Veterans Credit	742	$4,460,594
Difference 2021-2022	**No of Credits**	**Total Taxable Value**
Homestead Credit	**-112**	**-$225,525**
Disabled Veterans Credit	**83**	**$659,073**

*The totals are what were submitted on the abstract for the year. If a credit was filed after the current year abstract was submitted, the credit was submitted on the abstract for the following year. The totals also include the City of Minot’s credits.

*Ward County does not lose any revenue due to the Homestead Credit or Disabled Veterans Credit. The State Treasurer reimburses the revenue that is not collected due to the credit.

2022 True and Full Value

True and Full Value	2021	2022	Change	% of Change	% of Total
Commercial	2,222,569,700	2,310,659,700	88,090,000	3.96%	32.05%
Residential	3,962,333,000	4,213,503,400	251,170,400	6.34%	58.44%
Agricultural Land	683,739,400	685,337,900	1,598,500	0.23%	9.51%
Total All Property	6,868,642,100	7,209,501,000	340,858,900	4.96%	100.00%



*The 2022 True and Full Value reflects the values that were certified to the State Tax Department in June of 2022.

Ward County Assessing Services Annual Income

Year	# of Jurisdictions	Revenue Produced
2022	64	63798
2021	64	64733
2020	64	63347
2019	64	63226
2018	64	64618
2017	64	63974
2016	61	60510
2015	49	52899
2014	42	50210
2013	41	51270

Building Permit Total Comparison

	2022		**2021**		**2020**		**2019**	
	#Permits	Valuations	#Permits	Valuations	#Permits	Valuations	#Permits	Valuation
Commercial Permits	7	3,147,617	6	1,137,000	3	1,003,223	3	143,000
Single Family Dwellings	8	3,570,301	16	5,639,038	11	4,016,367	15	2,776,000
Relocated Single Family Dwellings	3	291,160	9	515,500	9	261,500	7	142,900
Outbuildings	12	1,335,271	18	1,028,243	14	554,000	14	657,000
Additions/Remodels/Decks	6	560,358	6	292,234	15	630,500	8	145,500
Cell Tower Upgrades	0	0	3	152,690	3	235,000	3	175,000
Billboards	0	0	0	0	0	0	0	0
Total Valuation of Permits Issued		8,904,707		8,764,705		6,700,590		4,039,400
Moving Permits		$340.98		$524	3	$380	6	$1,049
Total Income from Permit Fees		**$40,370**		**$39,977**		**$30,465**		**$23,679**

Ward County Planning and Zoning Statistics:

	2022		2021		2020	
Application Type	#Permits	Fees Collected	# Permits	Fees Collected	# Permits	Fees Collected
Outlot Plat Applications	36	$1800.00	46	$2300.00	39 (w/46 Lots)	$2100.00
Subdivision Plat Applications	3	$450.00	5	$ 750.00	2	$ 300.00
Subdivision Plat Lot Fees	11	$275.00	11	$ 275.00		
Variance Applications/Public Hearing Notices	4	$400.00	6	$ 600.00	6	$ 200.00
Special Use Permit Application/Public Hearing Notice	2	$400.00	4	$ 800.00	1	$ 200.00
Right of Way Vacation Request	4	None	2		1	
Development Reviews	46	None	56		25	
USDA Zoning Request Letters	2	None	5		7	
Estimated Total Fees Collected for P&Z Applications Processed		**$3225.00**		**$4725.00**		**$2800.00**

2022 Information:

The Right of Way Vacation Requests were from Dale & Peggy Anderson, Kirt Sechrist, The City of Minot and the Dakota Boys and Girls Ranch

The Ward County Planning Commission met 12 times in calendar year 2022

- The seven Planning Commissioners that are not also County Commissioners are paid $50 per meeting attended

2022 FEE SCHEDULE:

$50 per Outlot Plat Application

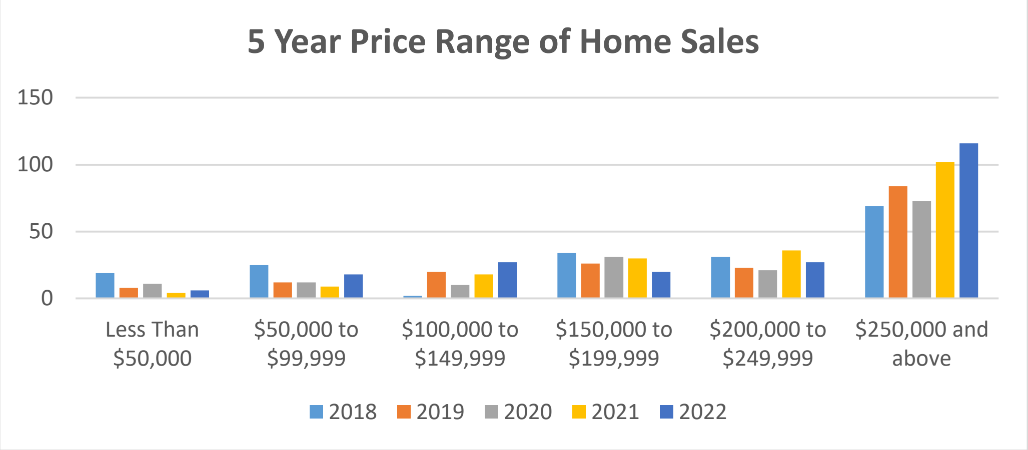
$100 for each Variance Application

$200 for each Special Use Permit Application

$150 application fee + $25 per lot platted for Subdivision Plat Applications

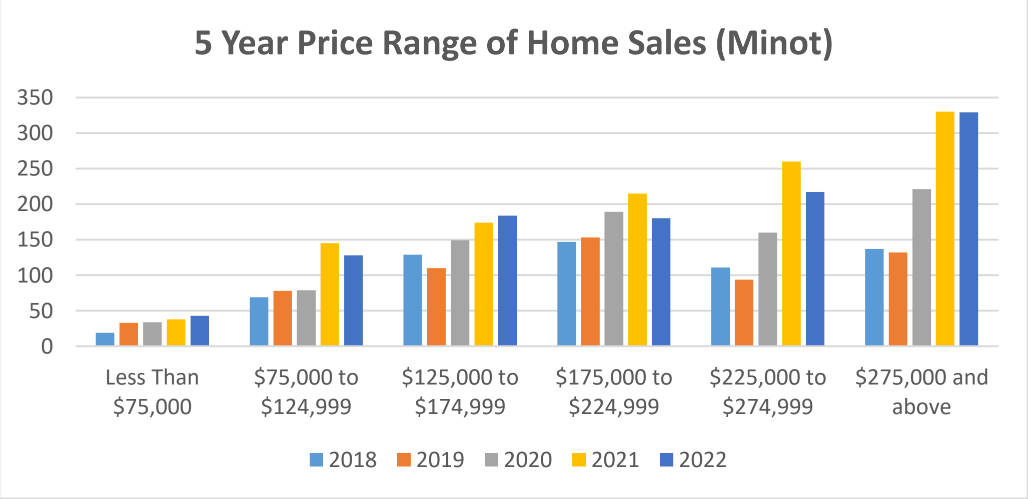
5-Year Price Range of Homes Sold (Not Including Minot)

	2018	2019	2020	2021	2022
Less Than $50,000	19	8	11	4	6
$50,000 to $99,999	25	12	12	9	18
$100,000 to $149,999	2	20	10	18	27
$150,000 to $199,999	34	26	31	30	20
$200,000 to $249,999	31	23	21	36	27
$250,000 and above	69	84	73	102	116
Total Residential Sales	180	173	158	199	214
Average Sale Price	$221,000	$253,000	$246,000	$255,000	$273,000



5-Year Price Range of Homes Sold (Minot)

	2018	2019	2020	2021	2022
Less Than $75,000	19	33	34	38	43
$75,000 to $124,999	69	78	79	145	128
$125,000 to $174,999	129	110	149	174	184
$175,000 to $224,999	147	153	189	215	180
$225,000 to $274,999	111	94	160	260	217
$275,000 and above	137	132	221	330	329
Total Residential Sales	612	600	832	1162	1081
Average Sale Price	$225,000	$213,000	$223,000	$233,000	234,000



APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: Minot Gun Club
(indicate whether an individual, partnership, or corporation)

The license is to be mailed to: P.O. Box 615 Minot ND 58701
(mailing address)

The legal description of the proposed licensed premises is:

E 25' Lot 3&4 S30 156-82 McKinley-S1 A157

Type of license applied for: (circle applicable fees)

LICENSE FEES	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	$500	[✓ $500]	$375
Supper Club Alcoholic Beverage	n/a	$750	n/a
Supper Club Beer & Wine	n/a	$375	n/a
TOTAL FEE			
GOLF COURSE LICENSE FEES	**ON & OFF SALE**	**ON-SALE ONLY**	**OFF-SALE ONLY**
Golf Course Alcoholic Beverage License (on-sale and off-sale)	$1,000	$750	n/a
Beer and Wine Only	$500	$375	n/a
TOTAL FEE			

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

Matthew Monson	Bryon Evenson
Arlene Monson	
Greg Vaage	

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Arlene Monson
secretary

Signed ______________________
President
Position, if corporation

Signed ______________________
TREASURER
Position, if corporation

Signed ______________________
VP
Position, if corporation

Subscribed and sworn to before me this 13 day of March, 2023.

JENNIFER COOPER
Notary Public
State of North Dakota
My Commission Expires March 1, 2027

____
Notary Public, Ward County, North Dakota

My Commission Expires: 3-1-2027

Auditor/Treasurer's check list:

Property Taxes Current?	yes
Personal Information Attachments	yes
Payment of Fee	yes
Township Board Consent (New applications only)	
Fire Marshall or Chief Approval	yes
1st District Health Unit Approval (existing Bldg. Only)	Not applicable
Scale drawing of proposed licensed premises, Square footage	yes
Scale drawing of parking area, No. of spaces	yes

State's Attorney's Review (initial where appropriate)
________ comments attached ________ reviewed without comment

Sheriff's Review: (initial where appropriate)
________ comments attached ________ reviewed without comment

TO: The Ward County Commissioners

I hereby certify that the scale drawing of the licensed premises set forth below, and the parking lot serving said premises, have not changed since I last submitted the drawings to the County Commission.

Signed (owner, manager or president of a Corporation)

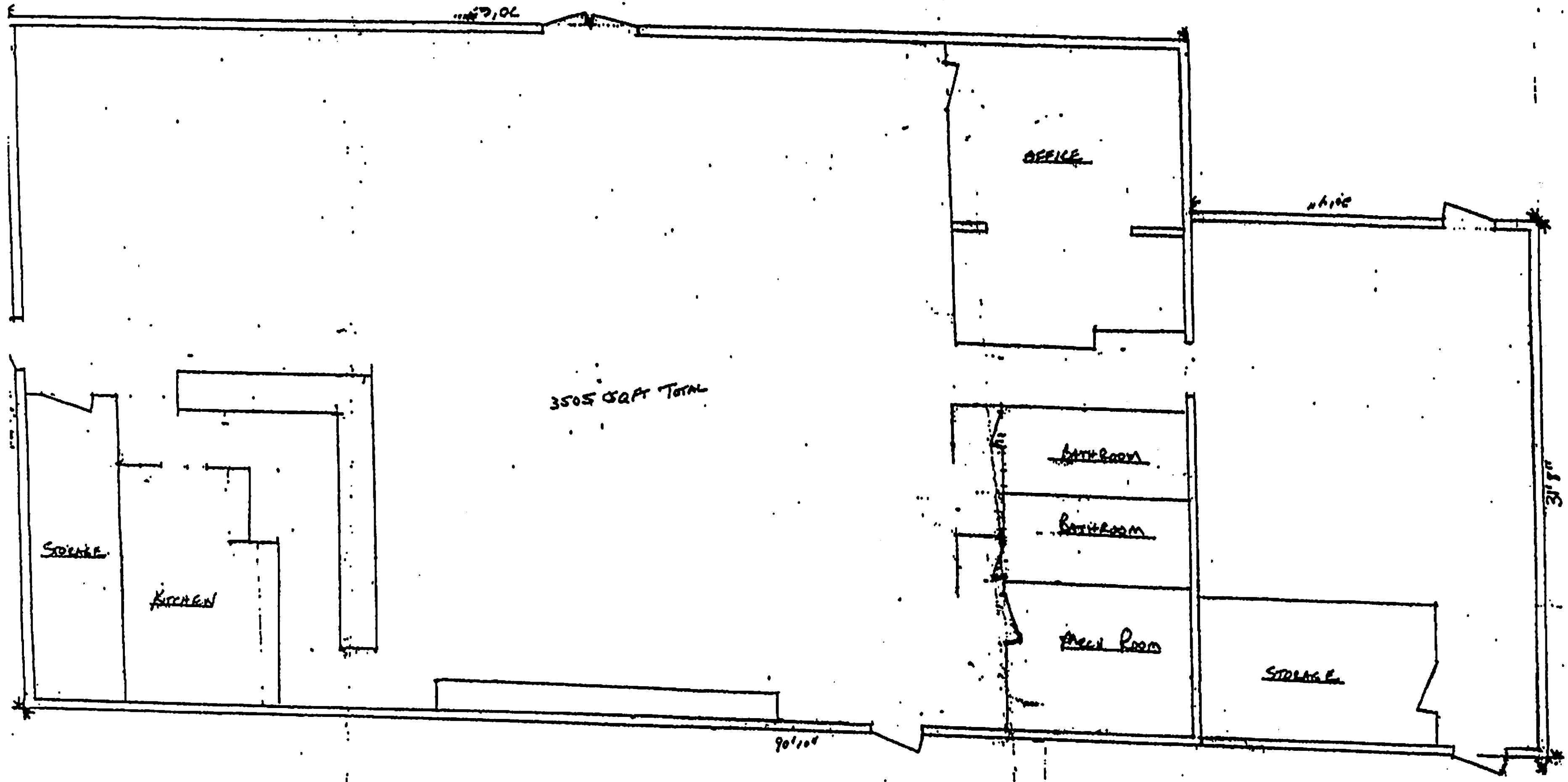
Matthew Monson
Printed Name

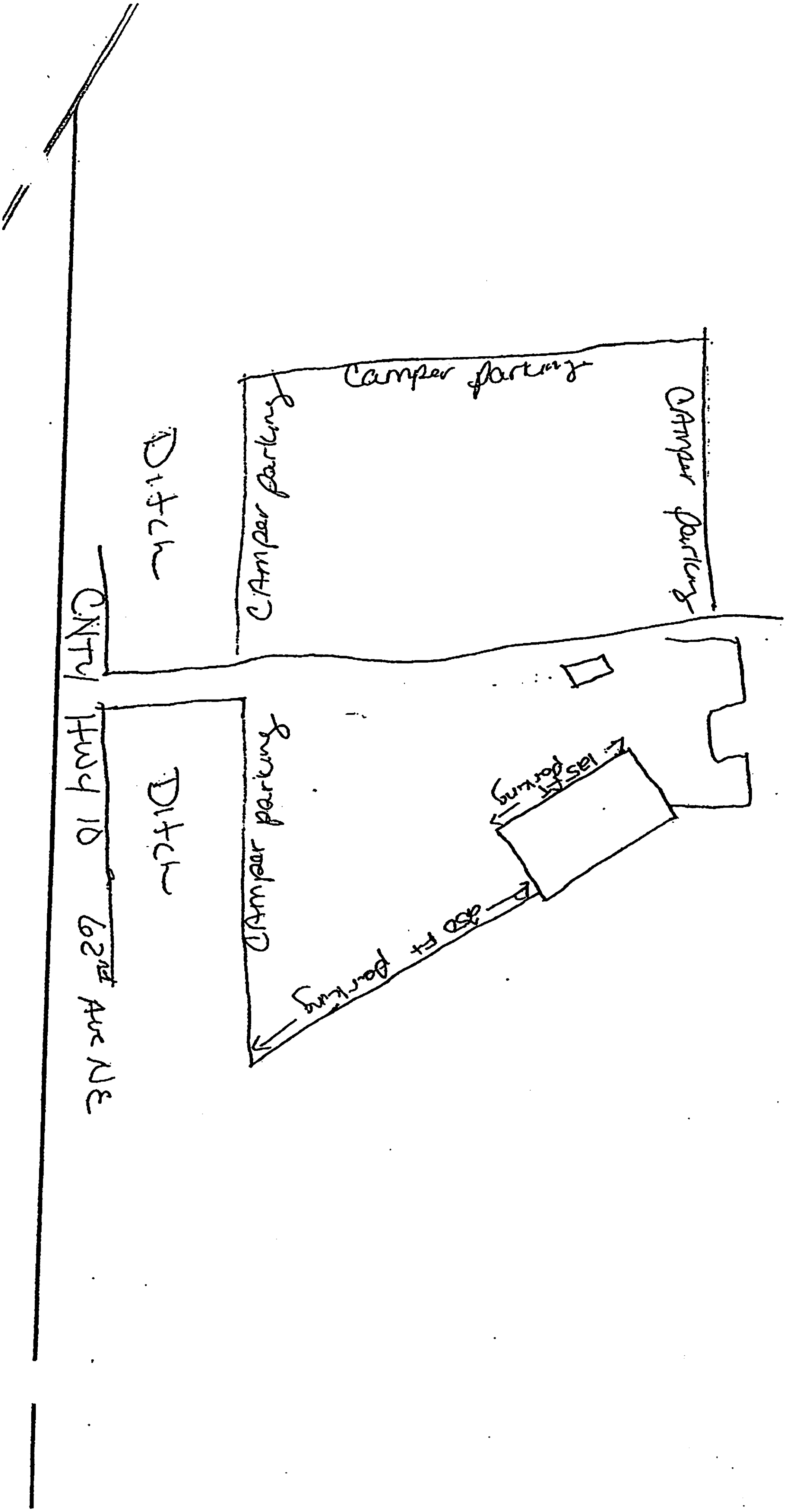
701-720-6235
Daytime Phone Number

4-4-2023
Date

Minot Gun Club
Name of Licensed Premises

Return to:
Ward County Auditor/Treasurer
PO Box 5005
Minot ND 58702-5005


70'6"
OFFICE
20'4"
3505 SQFT TOTAL
BATHROOM
BATHROOM
MECH ROOM
STORAGE
KITCHEN
STORAGE
31'8"
90'10"


Camper parking
Camper parking
Camper parking
Camper parking
Ditch
Ditch
Cnty Hwy 10
62nd Ave NE
185 ft parking
350 ft parking

ASSEMBLY OCCUPANCY INSPECTION

MINOT RURAL FIRE DEPARTMENT
400 31ST Ave SW
Minot, ND 58701

Facility Minot Gun Club	Date 3-21-2023
Location 1331 62nd Ave NE	Type of Usage (bar, drinking/dining) Beer Sales
Inspector Darrin Mineke	Accompanied by Greg Vaage 701-629-5014

Occupant Load

The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage for the concentrated use area (i.e. dance floor) and the square footage for the nonconcentrated area

Concentrated Use Area: ____________ sq ft ÷ 7 = ☐

Nonconcentrated Use Area: 3200 sq ft ÷ 15 = ☐

Occupant Load 214

Minimum Number of Exits

A minimum number of exits are required based on the occupant load.

Occupant Load	Minimum Number of Exits
50 – 599	2
600 – 699	3
1000 or more	4

Exit Capacity

The Exit Capacity needs to be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2

Total Exit Width: 152

÷ 0.2

Exit Capacity: 760

Inspection Point	Yes	No	N/A	Inspection Point	Yes	No	N/A
1. The minimum number of exits are provided	X			14. Vertical openings are enclosed and have a door. (including basements)			X
2. Exits are separated from each other	X			15. Storage area underneath an exit stairway is of 1 hour fire resistive construction.			X
3. Exits are free of obstructions.	X			16. Hazardous rooms, i.e. furnace, storage rooms, are of 1 hour fire resistive construction. (excluding basement only)	X		
4. Exit doors ar at least 28 inches in clear width.	X			17. Finishes on walls and ceilings are of noncombustible or fire rated materials (i.e. sheetrock)	X		
5. The Exit capacity is equal to or greater than the occupant load as calculated above.	X			18. Normal lighting is provided.	X		
6. The travel distance to any exit is less or equal to 200 feet.	X			19. Emergency lighting is provided.	X		
7. Front doors with deadbolt locks are unlocked and have a sign indicating that they are to be unlocked during business hours.	X			20. Exit signs are lighted externally or internally.	X		
8. Exits common with other occupancies within the same building are adequate for all.			X	21. Electrical extension cords/outlets are used properly and not overloaded.	X		
9. Exit signs are provided.	X			22. Food preparation areas producing grease laden vapors have a hood venting system protected by an automatic extinguishing system.			X
10. Directional exit signs are provided, if needed.			X	23. The hood venting and extinguishing system is inspected on a regular basis. (minimum once a year)			X
11. Corridors and aisles are 36 inches in clear width.	X			24. At least one 2A rated fire extinguisher is provided, and K Type for kitchen with hood systems.			X
12. For more than 100 occupants, secondary exit doors are unlocked or are provided with panic hardware.	X			25. The extinguishers are maintained on a regular basis. Due in March 2023	X		
13. All exit doors swing in the direction of travel (including screen/storm doors).	X			26. General housekeeping is consistent with good fire safety practices.	X		

Comments:
Power was shut off to the building at the time of inspection.
No hazards noted at the time of inspection.
Kitchen area is not being used currently and if used, hood system will have to be serviced.
A remodel project is planned for 2023.

gjvaage@yahoo.com

Important: A plan of correction is to be submitted to the inspection agency within 90 days of the inspection date. The plan of correction is to address the intended method used to correct each inspection point checked "No".

Owner/Occupant Signature Greg Vaage	Date: 3-21-2023

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES

STATE OF NORTH DAKOTA
COUNTY OF WARD

The undersigned, being the individual alcoholic beverage applicant, or the partners in an application by a partnership, or an officer or officers of the corporation in an application by a corporation duly authorized to make such application and representations, and being first duly sworn on oath, represent and state the following: **(please type or print)**

The license is to be issued to: Kenmare Country Club
(indicate whether an individual, partnership, or [✓ corporation])

The license is to be mailed to: PO Box 135, Kenmare ND 58746
(mailing address)

The legal description of the proposed licensed premises is:
see attached Sheet

Type of license applied for: (circle applicable fees)

LICENSE	ON & OFF SALE	ON-SALE ONLY	OFF-SALE ONLY
Liquor (no beer)	$1,000	$1,000	$750
Beer and Wine	500	500	375
Supper Club Alcoholic Beverage	N/A	750	N/A
Supper Club Beer & Wine	N/A	375	N/A
Sunday Event Permits (see separate application)			
TOTAL FEE	$1000.00		

The individual owner(s), all partners in a partnership, and all officers and shareholders in a corporation, whichever is applicable are applicants and are named as follows:

See Attached Sheet

A personal information sheet is attached for each individual named above as well as a personal information sheet for the proposed manager or managers of the licensed premises.

The real estate taxes on the proposed licensed premises are paid and no taxes are due.

The applicant does hereby consent and agree that the Ward County Sheriff or any of his Deputies, the Ward County State's Attorney of any of his Assistants, and any of the Ward County Commissioners may enter upon the premises described in this application at any hour of the day or night and that they, or either, or any of them shall have free and unlimited access to the Premises for the purpose of inspecting the Premises and the records of this applicant relating to the purchase and sale of alcoholic beverages. Applicant further consents and agrees that the above ability to inspect includes any area subject to or adjacent to an Event Permit Premises or Sunday Permit Premises.

The applicant does hereby acknowledge that he has read the 1993 Resolution to Reform Alcoholic Beverage Retail Sale Licensure and Regulation in Ward County and Title 5 of the North Dakota Century Code and understands the nature and gravity of the responsibilities, duties, obligations, and limitations placed upon him by virtue of holding a Ward County license and selling alcoholic beverages to the public.

Signed ______________________

President

Position, if corporation

Signed ______________________

V President

Position, if corporation

Signed ______________________

Treasurer

Position, if corporation

Subscribed and sworn to before me this 30th day of March, 2023.

SARAH J KNUTSON
Notary Public
State of North Dakota
My Commission Expires August 24, 2023

Sarah J Knutson

Notary Public, Ward County, North Dakota

My Commission Expires: August 24th 2023

Auditor/Treasurer's check list:

Property Taxes Current? ✓
Personal Information Attachments ✓
Payment of Fee ✓
Township Board Consent (New applications only) —
Fire Marshall or Chief Approval ✓
1st District Health Unit Approval (existing Bldg. Only) ________
Scale drawing of proposed licensed premises,
Square footage ✓
Scale drawing of parking area, No. of spaces ________

State's Attorney's Review (initial where appropriate)
________ comments attached RCL reviewed without comment

Sheriff's Review: (initial where appropriate)
________ comments attached ________ reviewed without comment

AN ABSTRACT OF THE RECORD TITLE

To the following described p[illegible]ises, in the County of Ward, and State [illegible] North Dakota, to-wit:

The NE¼NW¼ Section 18, Township 160 North, Range 88 West, less portion South and West of the Minneapolis, St. Paul & Sault Ste. Marie Railway Co. sold to the United States of America; and the SE¼SW¼ Section 7, Township 160 North, Range 88 West, except the Right of Way of the Minneapolis, St. Paul and Sault Ste. Marie Railway Co.; and that portion of the NE¼SW¼ Section 7, Township 160 North, Range 88 West described as follows, to-wit: Starting at the Southeast corner of said NE¼SW¼ Section 7, Township 160 North, Range 88 West, thence North 471 feet to a point, thence West 1320 feet to a point, thence South 471 feet to a point, thence East 1320 feet to a point, comprising the southernmost 14.27 acres of said NE¼SW¼ Section 7, Township 160 North, Range 88 West, the total acreage of all which totals approximately 67.33 acres.

o0o

A strip of land in the SW corner of the SE¼ Section 7, Township 160 North, Range 88 West of the 5th P.M., described as follows: Beginning at the SW corner of the above described quarter section, thence straight East along the quarter line to a point 84½ feet from the corner; thence straight North 109 rods, parallel with the West line of said quarter section; thence straight West 84½ feet on a line parallel with the South line of said quarter section, to the West quarter line; thence straight South 109 rods, to the point of beginning.

o0o

Kenmare Country Club – Officers & Directors

Shane Harris, President
710 Park Ave
Kenmare ND 58746
701-217-0070 (Cell)
SS#: 501-11-2112

Brandon Nelson, V President
715 5th Ave NW
Kenmare ND 58746
701-217-0197
SS#: 502-06-9659

Kacy Keysor, Secretary
PO Box 235
Kenmare, ND 58746
701-848-6299 – C
SS#: 503-17-0921

Sharlet Jensen, Treasurer
4 8th St NW
Kenmare, ND 58746
701-240-3847 C / 385-3202 W / 385-4633 - H
SS#: 501-70-6717

Steve Simoneau, Director
507 4th Ave NE
Kenmare, ND 58746
385-4414 – H
339-0322 - C
SS#: 501-76-5007

Kyle Hennix, Director
PO Box 432
Kenmare, ND 58746
701-720-9720 – C
SS#: 501-11-3092

Stan Freeman, Director
PO Box 691
Kenmare, ND 58746
385-4394 – H
848-6149 – C
SS#: 701-52-7256

All officers and directors are responsible for the discretion of funds and contributions that are received.

TO: The Ward County Commissioners

I hereby certify that the scale drawing of the licensed premises set forth below, and the parking lot serving said premises, have not changed since I last submitted the drawings to the County Commission.

Sharlet Jensen
Signed (owner, manager or president of a Corporation)

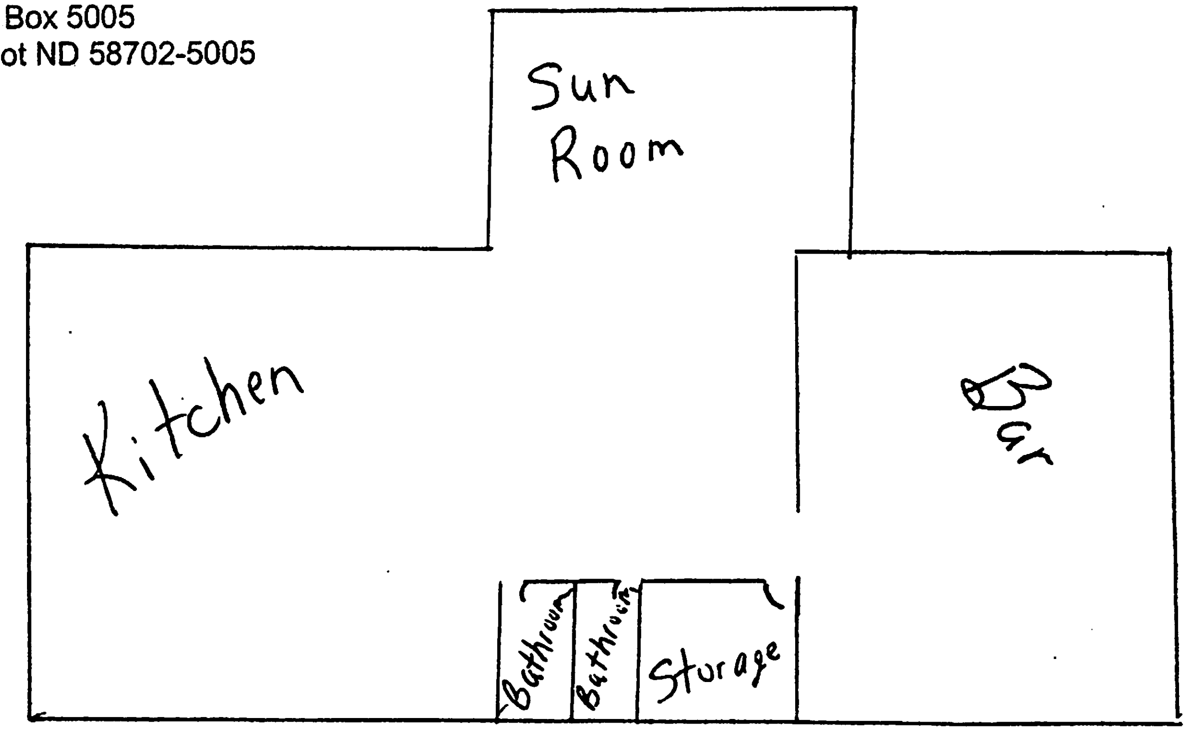
Sharlet Jensen
Printed Name

701- ~~385~~ 240-3847 (cell)
Daytime Phone Number

3-28-2023
Date

Kenmare Country Club
Name of Licensed Premises

Return to:
Ward County Auditor/Treasurer
PO Box 5005
Minot ND 58702-5005



FIRE SAFETY CHECKLIST FOR ASSEMBLIES/LIQUOR LICENSE

OFFICE OF ATTORNEY GENERAL
NORTH DAKOTA STATE FIRE MARSHAL
SFN 16838 (08-2020)

The International Fire Code (IFC), 2018 Edition has been adopted by the North Dakota State Fire Marshal's Office. Fire code violations shall be corrected immediately. The noted code sections are commonly encountered and generally applicable to commercial buildings being used for assembly purposes.

Facility: Kenmare Country Club

Owner/Responsible Party Name: Sharlet Jensen

Address: PO Box 135

City: Kenmare

State: ND

ZIP Code: 58746

Email Address: ndnvlupe@restel.net

Telephone Number: 701-240-3847 (cell- Sharlet)

The occupant load is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage of the concentrated use area (i.e. dance floor) and the square footage of the non-concentrated area (i.e. tables and chairs).

Concentrated Use Area: 2295 sq ft / 7 = 0327

Non Concentrated Use Area: 314. sq ft / 15 = 020

A minimum number of exits is required based on the occupant load. IFC 1006.2

Occupant Load	Minimum Number of Exits
50-500	[✓ 2]
501-999	3
1000 or more	4

The exit capacity must be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2.

Total Exit Width: 6X22 = 168
/ 0.2

Exit Capacity: 6 0840

	Compliant	Non-compliant
Means of Egress Sizing - IFC 1005 The exit capacity is equal to or greater than the occupant load, as calculated.	☒	☐
Number of Exits Required - IFC 1006.2 Minimum number of exits required are provided.	☒	☐
Exit signs and Egress Lighting - IDFC 1104.3 & 1104.5 Exit signs and egress/emergency lighting are installed as required to mark and light exits, and have emergency power back-up.	☒	☐
Exit Size and Requirements - IFC 1104.7 Exit/Egress doors are at least 28 inches in clear width, require no more than 5 lbs of force to open, and require a single action and no special knowledge or effort to open. Exits are free from any storage impeding the means of egress. IF multiple exits are required, they are located separately (IFC 1007.1.1).	☒	☐
Minimum Aisle Width - IFC 1104.23 Corridors and aisles are a minimum of 36 inches in clear width.	☒	☐
Panic and Fire Exit Hardware - IFC 1010.1.10 New buildings or when a change of occupancy/use has occurred, spaces with an occupant load of 50 or more are equipped with panic hardware or fire exit hardware.	☐	☐
Direction of Swing - IFC 10.1.2.1 Doors swing in the direction of egress travel when serving a room or area where the occupant load is 50 or more.	☒	☐
Fire Rated Separations - IFC 701.2 Where required, existing fire-resistance rated construction is properly maintained.	☐	☐
Combustible Storage - IFC 315 Combustible storage is maintained in a way that does not pose a threat of fire. Attic, under-floor, and concealed spaces used for storage of combustible materials are protected with a fire-rated barrier or fire sprinklers.	☒	☐
Interior Wall and Ceiling Finish in Existing buildings - IFC 803 Materials used as wall and ceiling finish are of non-combustible materials, or meet minimum flame spread criteria.	☒	☐
Electrical Safety - IFC 604 Electrical panels have a working space of 36 inches in front of them. Extension cords shall not be used for permanent wiring. Electrical devices are used in accordance with manufacturer's instructions and IFC. Electrical equipment and covers are properly maintained.	☒	☐
Heating Systems - IFC 603 To reduce likelihood of accidental ignition, combustibles and/or flammables are at least 18" away from heating systems (e.g. furnace, water heater, etc.) Heating systems and equipment are properly maintained to prevent fire and safety hazards.	☒	☐
Fire Extinguishers - IFC 906 The structure has an approved and properly maintained fire extinguisher on each level of the building, and within 75' of any point in the building. Fire extinguisher is accessible and annual maintenance is documented appropriately. Cooking equipment involving solid fuels, or vegetable or animal oils and fats, is protected by a Class K-rated portable extinguisher (IFC 906.4).	☒	☐
Cooking Hood Suppression Systems - IFC 607 Where commercial cooking produces grease laden vapors that accumulate on walls or ceilings presenting a fire hazard, a type I hood ventilation system is installed and protected by a fire suppression system.	☐	☐
Fire Alarm Systems - IFC 907.2.1 In new buildings or change of occupancy/use, a manual fire alarm system is installed in Group A occupancies where the occupant load is 300 or more.	☐	☐
Automatic Sprinkler Systems Group A - IFC 903.2.1 In new buildings or when a change of occupancy/use has occurred, an automatic sprinkler system is installed where the fire area: exceeds 5,000 square feet, or has an occupant load of 100 or more, or is located on a floor other than ground level.	☐	☐
Existing Building/License Sprinkler Requirement Group A-2 - IFC 1103.5.1 Where a State Liquor License is required and the Group A-2 Assembly has an occupant load over 300, the fire area is equipped with an automatic sprinkler system.	☐	☐

Completed by (Fire Authority)

Contact Telephone Number or Email Address: 701-848-6334

Date: 3/29/23

Remarks (reason for inspection, other violations noted, correction process, plan of correction needs, further remarks etc.)

First District
PUBLIC HEALTH
Health Unit

Environmental Health Division
801 11th Ave SW
Minot ND 58701
Phone: (701) 852-1376
Fax: (701) 852-5043
www.fdhu.org

Food Establishment Inspection Report

License #: LR1640	Score: 100
Establishment: KENMARE COUNTRY CLUB	Date: 08/08/2022
Address: 51400 436TH NW AVE	Time In: 3:00 PM
City/State/Zip: KENMARE ND 58746-0135	Time Out: 3:15 PM
County: Ward	Purpose: 1-Regular
Owner: KENMARE COUNTRY CLUB	Risk Level: 2
Telephone: (701) 385-3202	EHP Code: 02

Compliance Status: IN = In Compliance; OUT = Out of Compliance; N/O = Not Observed; N/A = Not Applicable; COS = Corrected On-Site; R = Repeat Violation

No. of Risk Factor/Intervention Violations: 0
No. of Repeat Risk Factor/Intervention Violations: 0

Foodborne Illness Risk Factors and Public Health Interventions

Risk Factors: Important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury.

Public Health Interventions: Control measures to prevent foodborne illness or injury.

Supervision

1	IN	PIC present, demonstrates knowledge, & performs duties		
2	IN	Approved food safety education/training/RBS certification		

Employee Health

3	IN	Management, food employee and conditional employee;knowledge, responsibilities, and reporting		
4	IN	Proper use of restriction and exclusion		
5	IN	Procedures for clean-up of diarrheal and vomiting events		

Good Hygienic Practice

6	IN	Proper eating, tasting, drinking, or tobacco use		
7	IN	No discharge from eyes, nose, and mouth		

Preventing Contamination by Hands

8	IN	Hands clean and properly washed		
9	NA	No bare hand contact with ready-to-eat food		
10	IN	Adequate handwashing facilities supplied and accessible		

Approved Source

11	IN	Food obtained from approved source		
12	NO	Food received at proper temperature		
13	IN	Food in good condition, safe, and unadulterated		
14	NA	Required records available: shellstock tags, parasitedestruction		

Protection from Contamination

15	IN	Food separated and protected		
16	IN	Food-contact surfaces; cleaned & sanitized		
17	IN	Proper disposition of returned, previously served, reconditioned & unsafe food		

Time/Temperature Control for Safety

18	NO	Proper cooking time and temperatures		
19	NA	Proper reheating procedures for hot holding		
20	NA	Proper cooling times and temperatures		
21	NO	Proper hot holding temperatures		
22	IN	Proper cold holding temperatures		
23	IN	Proper date marking and disposition		
24	NA	Time as a Public Health Control; procedures & records		

Consumer Advisory

25	NA	Consumer advisory provided for raw/undercooked food		

Highly Susceptible Populations

26	NA	Pasteurized foods used; prohibited foods not offered		

Food/Color Additives and Toxic Substances

27	NA	Food additives: approved and properly used		
28	IN	Toxic substances properly identified, stored, and used		

Conformance with Approved Procedures

29	NA	Compliance with procedures, variances, specialized processes, HACCP, etc.		

Temperatures, observations, & corrective actions on Page 2.

Good Retail Practices

Good Retail Practices: Preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Safe Food and Water

30	NA	Pasteurized eggs used where required		
31	IN	Water and ice from approved source		
32	NA	Variance obtained for specialized processing methods		

Food Temperature Control

33	IN	Proper cooling methods used; adequate equipment for temperature control		
34	NO	Plant food properly cooked for hot holding		
35	NA	Approved thawing methods used		
36	IN	Thermometers provided, accurate, and maintained		

Food Identification

37	IN	Food properly labeled; original container		

Prevention of Food Contamination

38	IN	Insects, rodents, and animals not present		
39	IN	Contamination prevented during food preparation,storage, and display		
40	IN	Personal cleanliness		
41	NA	Wiping cloths; properly used and stored		
42	NA	Washing fruits and vegetables		

Proper Use of Utensils

43	NA	In-use utensils: properly stored		
44	IN	Utensils, equipment, and linens: properly stored, dried, and handled		
45	IN	Single-use/single-service articles: properly stored andused		
46	NA	Gloves used properly		

Utensils, Equipment and Vending

47	IN	Food and non-food contact surfaces cleanable, properlydesigned, constructed, used, and maintained		
48	IN	Warewashing facilities: installed, maintained, and used; test strips		
49	IN	Non-food contact surfaces clean		

Physical Facilities

50	IN	Hot and cold water available; adequate pressure		
51	IN	Plumbing installed, proper backflow devices		
52	IN	Sewage & wastewater properly disposed		
53	IN	Toilet facilities: properly constructed, supplied, & cleaned		
54	IN	Garbage & refuse properly disposed; facilities maintained		
55	IN	Physical facilities installed, maintained, and clean		
56	IN	Adequate ventilation and lighting; designated areas used		

Follow-up Required: No

Received By:

Inspector's Signature:

Temperature Observations

Item/Location	Temperature	Item/Location	Temperature	Item/Location	Temperature
AMBIENT TEMPERATURE/Refrigerator	38°F				

Critical	Code Reference	Line	Observation and Corrective Actions
		55	Extinguisher tagged October 2021

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (2-2023)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☒ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group: Souris River Basin Longbeards
Dates of Activity *(Does not include dates for the sales of tickets)*: 5/13/2023
Organization or Group Contact Person: D.J. Randolph
E-mail: NWTFminot@gmail.com
Telephone Number: 701-720-2134
Business Address: 4562 Valley Rd
City: Velva
State: ND
ZIP Code: 58790
Mailing Address (if different): Same
City: —
State: —
ZIP Code: —

SITE INFO

Site Name: Hunter Den - Foxholm
County: Ward
Site Physical Address: 12530 182nd ST NW
City: Tagus
State: ND
ZIP Code: 58718

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

5/13/23

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50	Cash	300
Raffle Board	Fishing Package	2000
50/50	Cash	300
	Total *(limit $40,000 per year)*	$ 2600

Intended Uses of Gaming Proceeds: Support habit, youth & ladies programs.

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☐ No ☒ Yes - Total Retail Value: 11,000 (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Name: D.J. Randolph
Title: President
Telephone Number: 701-720-2134
E-mail Address: NWTFminot@gmail.com
Signature of Organization or Group's Top Official: DJ Randolph
Title: President
Date: 3/17/23

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (2-2023)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group: North Dakota Equine Association

Dates of Activity *(Does not include dates for the sales of tickets)*: Aug. 14, 2023

Organization or Group Contact Person: Darcy Sandstrom

E-mail: sandstrom@srt.com

Telephone Number: 701-720-0995

Business Address: 6785 13th St SE

City: Minot

State: ND

ZIP Code: 58701

Mailing Address (if different): 6785 13th St SE

City: Minot

State: ND

ZIP Code: 58701

SITE INFO

Site Name:

County: WARD

Site Physical Address: 6785 13th St SE

City: Minot

State: ND

ZIP Code: 58701

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Raffle August 14th, Live facebook drawing

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Value of Prize
Raffle	$500 cash	$500
Raffle	$500 cash	$500
Raffle	$500 cash	$500
Raffle	Black stone 17" griddle	$150
Raffle	$250 beef bundle	$250
Raffle	Equine First Aid kit	$150
	Total	$2,050

Intended Uses of Gaming Proceeds operating expense for public funding & public education on everything equus - Promot equine education - Kids events -

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☒ No ☒ Yes - Total Retail Value: 3,650.00 (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Name:

Title:

Telephone Number:

E-mail Address:

Signature of Organization or Group's Top Official:

Title: President

Date: April 3-2023

WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: North Dakota Equine Association

2. Type of gaming applied for: circle one

   Bingo [✓ Raffle(s)] Sports Pool

3. Date of event(s): May 1st to July 31 2023

4. Name of the event (if any): None

5. Person in charge of gaming event: Darcy Sandstrom

   Weekday telephone number: 701-720-0995

6. Has your organization received a local gaming permit from Ward County in the past? yes
   If not, please refer to the attached Ward County gaming resolution and provide with your application the following:

   a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.

   b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes or your organization.

7. Attach a permit fee of $25.00. If a check is used, make it payable to the Ward County Auditor.

8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

   Name: ______________________

   Address: ______________________

   ____

Budget Calendar

2024 Budget

May 2023	June 2023	July 2023	August 2023	September/ October 2023
First or second week of May *Auditor disseminate preliminary budget worksheets to Departments*	*June 1st Preliminary worksheets due back to Auditor* *Commission provide salary/insurance/ expectation guidance*	*Departmental Budget Hearings*	*August 1st* *Approve Preliminary Budget & set time/date/place for budget hearing (hearing must be held between Sept 7th & Oct 7th)* *Estimated Tax Statements mailed by August 31st, 2023*	*Hold Budget Hearing & address any final budgetary changes* *1st regular Commission Meeting in October approve final budget*

Date 4/13/2023

Marisa Haman, Ward County Auditor/Treasurer