

AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS

Tuesday, February 7, 2023

9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance

Call to Order – Chairman Fjeldahl

Order of Business

Roll Call

1. Approve Agenda
2. Review and approve the minutes from the Commission Meeting on January 17, 2023
3. Review and approve the regular bills totaling \$940,923.99 and HS Zone direct cost bills totaling \$8,703.46 and December JP bills totaling \$28,251.04; total HS Zone \$36,954.50
4. Noreen Barton – Director of Tax Equalization
 - A.) Abatement Hearing – Denise Pettit
 - B.) Tax Roll Adjustments
 - C.) 2023 County Board of Equalization meeting date and time
5. Robert Roed – Ward County Sheriff
 - A.) Asset forfeiture money
6. Major Paul Olthoff – Detention Center
 - A.) On-call pay
7. Kerianne Boetcher – Library Administrator
 - A.) Bookmobile update
 - B.) Wheelie Award
8. Doug Diedrichsen - Planning & Zoning Administrator
 - A.) Plat applications (2)
9. Dana Larsen – Highway Engineer
 - A.) Non-compliant mailbox supports
10. Travis Schmidt – Assistant Highway Engineer
 - A.) ARPA update
11. Lolly Gorze – Human Resources Director
 - A.) Pay Amendments
12. Marisa Haman – Auditor/Treasurer
 - A.) Receive and file the following correspondence: NDSU Quarterly Report Oct-Dec, 2022; Ward County Highway Committee Minutes dated January 25, 2023; Personnel Committee Meeting minutes dated November 23, 2022; Union Silos Public Art Project letter dated January 2023; Court Facilities Improvement Advisory Committee letters dated January 24, 2023 and January 25, 2023; US Department of the Interior letter dated January 20, 2023
 - B.) Receive and file revised Monthly Reports (December 2022)
 - C.) Request for Duplicate Warrants – J. Harper, D. Arellano, S. Pecka, A. Nesson
 - D.) Approve 2023 Contract for De Sour Valley Development Corporation
 - E.) Approval of County Deeds – tax sale
 - F.) Foreclosed property bids – at minimum sales price
 - G.) Foreclosed property bids – below minimum sales price
 - H.) Grant Agreement between ND Dept. of Corrections and DJS, NDACo, Ward County, and Youthworks
 - I.) Prairie Dog Funding
 - J.) Approval of Raffle Permit – Minot Association of Builders
 - K.) Update on RFP real estate attorney consulting on property matters
 - L.) Legislative discussion

Minutes of the Board of Ward County Commissioners
January 17, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Rostad, and Weppler present and Commissioner Olson present via telephone. Also present were department heads Brian Vangsness, Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugen, Kristi Frederick, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the agenda with the following changes: Deletion of item #4 (postponed to a later date); addition of 8C, Permission to bid; addition of 10J, Park Board resignation and Special Assessment Commission. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the minutes of the Regular Commission Meeting on January 3, 2023 and the Special Commission Meeting on January 10, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the regular bills totaling \$494,796.97 and Human Service Zone direct cost bills totaling \$8,707.64. Roll call; all voted yes; motion carried.

Ryan Ackerman of Ackerman-Estvold appeared to give a Souris River Joint Board update and progress report on area projects. Mr. Ackerman also stated at this time the flood risk remains low for the Minot area with the Canadian basin being dry and watershed predicted to be average to below average.

Noreen Barton, Director of Tax Equalization, appeared regarding 2023 Ag Land Valuations. The recommendation from the Soils Committee is to adopt Ward County's Average Agricultural Value Per Acre (\$644.77) at 92.5% of the State Tax Commissioners Certified Value. Ms. Barton recommends the commission adopt an average valuation of \$606.08, which represents a tolerance level of 94% and meets the allowed tolerance levels set by the State Board of Equalization.

Moved by Comm. Rostad, seconded by Comm. Weppler to adopt an average valuation of \$606.08, which represents a tolerance level of 94%, which meets the allowed tolerance levels set by the State Board of Equalization. Roll call; Comm. Rostad, Weppler, and Olson voted yes; Comm. Anderson and Fjeldahl voted no; motion carried.

Planning and Zoning Administrator Doug Diedrichsen appeared with a plat application from Brennan Stromberg for the following described property: Proposed Outlot 15 of the SW4SE4 4-156-84. The applicant is proposing to parcel an outlot, proposed Outlot 15 is 5.87 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning

Commission recommends approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Weppler to approve the plat application from Brennan Stromberg as presented. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared with three items. The first item is in regard to federal funding for Minot to Burlington Multiuse Path. Ward County was awarded 80/20 funding to repair and overlay the multiuse path.

Moved by Comm. Weppler, seconded by Comm. Anderson to accept the \$605,247.00 in Transportation Alternative Funding for the Minot to Burlington Multiuse Path project, and authorize the Highway Department to design and bid the project through the NDDOT for the 2024 Construction Season and authorize the chairman to sign the NDDOT Construction Agreement. Roll call; Comm. Rostad, Weppler, and Olson voted yes; Comm. Anderson and Fjeldahl voted no; motion carried.

Mr. Larsen spoke to applying for RAISE grant for planning funding. Estimated cost for applying is \$30,000.00 and Lance Meyer with the City of Minot is hoping to be able to split the cost with Ward County for this grant application. This grant would allow for environmental analysis, feasibility studies, community engagement, cost analysis, and equity analysis to bring Ward County up to almost a full design. This data can then be used to apply for the next grant step.

Moved by Comm. Rostad, seconded by Comm. Weppler to authorize the Highway Department spend up to \$15,000 to hire Bolton and Menk and to work with the City of Minot and the NDDOT to prepare a RAISE planning grant for Phases I and II of the SW & SE Connector Corridor Study. Roll call; all voted yes; motion carried.

Mr. Larsen then asked for one or two commissioners to volunteer as leadership should the City of Minot wish to meet regarding the RAISE grant. Comm. Fjeldahl and Comm. Anderson both volunteered.

Lastly, Mr. Larsen brought forth a request for permission to bid on some 2023 projects.

Moved by Comm. Anderson, seconded by Comm. Weppler to authorize the Highway Department to bid out the micro surfacing and the chip seal projects as presented for 2023. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following payroll amendments: K. Kossan, Emergency Management; J. Jackson, Deputy.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file the following correspondence: Economy at a Glance dated January 2023; letter from City of Surrey dated December 6, 2023; Natural Resources Save the Date public meeting notice for March 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to receive and file Monthly Reports including financials. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the four (4) County Deeds through tax sale as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the 2022/2023 Budget Amendments and Transfers as presented. Roll call; all voted yes; motion carried.

Ms. Haman presented two Notice to Remove Letters from First District Health Unit on properties located in Ward County. A Notice of Resolution and Necessity will need to be completed on each property.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file both items 10 E and F which are the Notice to Remove Letters from First District Health Unit. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the Gaming Site Authorization for North Dakota Cowboy Hall of Fame and Raffle Permit for Minot Rifle and Pistol Club. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve Roza Larson moving forward with the city attorney to review the Joint Powers Agreement between the City of Minot, Ward County, and First District Health Unit within the 2-mile extraterritorial zoning areas. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve advertising for the recently vacated Park Board seat and to re-advertise for the open position with the Special Assessment Commission. Roll call; all voted yes; motion carried.

Recess was called by Chairman Fjeldahl at 10:14 AM to prepare for abatement hearing.

Meeting reconvened at 10:26 AM.

Noreen Barton, Director of Tax Equalization, appeared to conduct an abatement hearing from Stonehaven Development Inc./55th Holdings, LLC regarding tax years 2020 and 2021. Recommendation from the Tax Equalization office is to deny the abatements within the City of Minot due to them not being

qualified for agricultural land value. Ms. Barton also recommends denying the abatements in Nedrose Township due to the properties being adjusted fairly compared to other similar properties.

Jessica Klein, Attorney at Olson & Burns, spoke on behalf of her client, 55th Holdings, LLC. Ms. Klein presented 738 parcels and is requesting new valuations for the lots presented ranging from 1 cent per square foot up to \$1.00 per square foot or any lower valuation the commission may choose. Ms. Klein stated that approximately 68 acres were farmed last year.

Damon Druse, Minot City Assessor, appeared to discuss that 4, and possibly even 6 or 7 of the 7 of the required conditions to exclude the property from assessment as agricultural land have been met. Mr. Druse answered questions from the Commissioners and stated 55th Holdings, LLC property is being treated the same as all the other lots in Minot with similar characteristics.

Moved by Comm. Anderson, seconded by Comm. Weppeler to accept the Ward County Tax Equalization Director's opinion and deny the abatement request for the lands located in the City of Minot and Nedrose Township as presented. Roll call; all voted yes; motion carried.

At 11:16 AM with no further business, the meeting was adjourned.

REGULAR COMMISSION MEETING 02/07/2023 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	AVI SYSTEMS INC	EXTRON MAINTENANCE--SHERIFF	\$433.91
190659	BERTHOLD DEVELOPMENT CORP	HISTORICAL SOCIETY - 2023 ALLOCATION--GENERAL	\$25,000.00
	BURLINGTON RURAL FIRE DISTRICT	ARPA PROJ #71-ZODIAC GRAND RAID DIVE BOAT--COMMISSIONERS	\$7,000.00
	BURT TOWNSHIP	ARPA PROJ #40 - CULVERT REPL SECTION 9/16--COMMISSIONERS	\$18,000.00
	BURT TOWNSHIP	ARPA PROJ #40 - CULVERT REPL SECTION 21/22--COMMISSIONERS	\$8,000.00
	CARBONDALE TOWNSHIP	ARPA PROJ #42 CULVERT REPL PROJECT, S 19/20--COMMISSIONERS	\$10,000.00
	CARBONDALE TOWNSHIP	ARPA PROJ #53 GRAVELING, SECTIONS 19, 20, 21--COMMISSIONERS	\$12,250.00
	CIVICPLUS	ANNUAL FEE FOR HOSTING & SUPPORT OF WEBSITE--IT	\$10,339.23
	COMPUTER STORE INC	M510 PRINTER REPAIR GRINDING NOISE--IT	\$45.00
DD	DOMESTIC VIOLENCE CRISIS CENTE	2023 ALLOCATION--GENERAL	\$50,118.00
190643	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	\$83.25
	FARGO GLASS & PAINT	ACOUSTICAL WALL PANEL - COURT GRANT - 2022 GRANT--GENERAL	\$14,993.00
	FIRST WESTERN INSURANCE	2023-2024 GENERAL LIABILITY POLICY RENEWAL--HUMAN SERVICES	\$10,929.00
	FIRST WESTERN INSURANCE	2023-2024 BUSINESS AUTO POLICY RENEWAL--HUMAN SERVICES	\$1,923.00
	HAGEN, STEPHANIE	MILEAGE--TAX EQUALIZATION	\$46.51
	HAGEN, STEPHANIE	SOILS MEETING COMMITTEE--TAX EQUALIZATION	\$50.00
	HAMAN, MARISA M	DAY TRIP 01/24/23 MANDAN ND--AUDITOR AND TREASURER	\$144.49
	HANER, ARDEN	MILEAGE--TAX EQUALIZATION	\$5.90
	HANER, ARDEN	SOILS COMMITTEE MEETING--TAX EQUALIZATION	\$50.00
190660	HOFFARTH SANITATION	TRASH SERVICE--FACILITY MANAGEMENT	\$600.00
	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$336.00
	JOHNSON, JODI L	DAY TRIP 1/23/23 BISMARCK--SCHOOL SUPERINTENDENT	\$223.64
	JOHNSON, RUTH ANN	DEPOSITIONS (4) ST VS RICE & (1) POLKOSNIK--STATES ATTORNEY	\$822.25
	KELLER, BRIAN	MILEAGE--TAX EQUALIZATION	\$3.93
	KELLER, BRIAN	SOILS COMMITTEE MEETING--TAX EQUALIZATION	\$50.00
190661	LAKE CO HISTORICAL SOCIETY	HISTORICAL SOCIETY - 2023 ALLOCATION--GENERAL	\$16,000.00
	LARSON, ROZANNA C	OVERNIGHT TRAVEL 01/18/23-01/20-23 BISMARCK--STATES ATTORNEY	\$207.96
190662	MAKOTI DEVELOPMENT CORP	ECONOMIC DEV CORP - 2023 ALLOCATION--GENERAL	\$10,000.00
	MANDAN TOWNSHIP	ARPA PROJ 55-MANDAN TOWNSHIP-ROAD GRAVEL--COMMISSIONERS	\$6,000.00
	MARCO TECHNOLOGIES	MARCO CONTRACT - LEASE & SERV 1/20/23-1/20/24--EXTENSION	\$2,635.98
	MARCO TECHNOLOGIES	MARCO CONTRACT - LEASE & SERV 1/20/23-1/20/24--EXTENSION	\$2,000.00
	MARCO TECHNOLOGIES, LLC NW7128	CISCO SMARTNET & ENDPOINT PROTECTION--IT	\$14,421.40
190644	MDU - BISMARCK OFFICE	NATURAL GAS FOR COURTHOUSE--FACILITY MANAGEMENT	\$3,214.72
190644	MDU - BISMARCK OFFICE	NATURAL GAS FOR JAIL--FACILITY MANAGEMENT	\$2,892.06
190644	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MANAGEMENT	\$2,644.49
190644	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	\$2,760.23
190644	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$406.79
190644	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$5,110.62
	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - JANUARY 2023--GENERAL	\$5,754.65
	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT PROG TRANS FEES--SHERIFF	\$150.00
	ND DEPT OF TRUST LANDS	2021/22 UNCLAIMED TAX FORECLOSURE SALE PROCEEDS--GENERAL	\$17,802.21
190663	ND EMERGENCY MGMT ASSOC	MEMBERSHIP DUES-HAUGEN, KOSSAN, EISENBRAUN--EMERG MGMT	\$150.00
	ND RECORDERS ASSOCIATION	2023 MEMBERSHIP DUES--RECORDER	\$200.00
	ND STATE RADIO COMM	TERMINAL FEE 1/1/22-12/31/22--SHERIFF	\$600.00
	NDACVSO	NDACTVSO DUES - BRAD STARNES--VET SERVICES	\$50.00
	NDACVSO	NDACTVSO DUES - BROCK GILSTAD--VET SERVICES	\$50.00
	NDACVSO	NDACTVSO DUES - HEATHER DIGNAN--VET SERVICES	\$50.00
	NDACVSO	SPRING CONFERENCE - BRAD STARNES--VET SERVICES	\$120.00
	NDACVSO	SPRING CONFERENCE - BROCK GILSTAD--VET SERVICES	\$120.00
	NDACVSO	SPRING CONFERENCE - HEATHER DIGNAN--VET SERVICES	\$120.00
	NDCCAA	MEMBERSHIP RENEWAL - 2023 DUES--JAIL OPERATIONS	\$100.00
	NDSU DEPT 7510	2022 Q4 - SHARED SALARIES - H ARNOLD--EXTENSION SERVICE	\$3,238.14
	NDSU DEPT 7510	2022 Q4 - SHARED SALARIES - ELLEN,PAIGE,EMILY B&H--EXTENSION	\$28,536.58
	NDSU DEPT 7510	2022 Q4 - SHARED TRAVEL/MEALS - BRUMMUND--EXTENSION	\$17.50
	NDSU EXTENSION - WARD COUNTY	2023 MEMBERSHIP DUES-MINOT AREA TEAM WELLNESS--EXTENSION	\$25.00
	NORTHERN PLAINS CHILDREN'S ADVOCACY CN	ARPA PROJ #93-FORENSIC INTERVIEWS, THERAPY--COMMISSIONERS	\$15,380.33
	P & C ELECTRIC MOTOR REPAIR IN	BEARING FOR PUMP MOTOR IN JAIL--FACILITY MANAGEMENT	\$450.70
	REINHARDT SANDRA	MED CERTIFICATIONS (2 HRS)--JAIL OPERATIONS	\$90.00
	RELIANCE TELEPHONE OF GRAND FORKS	PHONE CARDS--INMATE TRUST (COMMISSARY)	\$200.00
190664	RYDER HISTORICAL SOCIETY	HISTORICAL SOCIETY - 2023 ALLOCATION--GENERAL	\$7,000.00
	SUMMIT BODYWORKS LLC	ARPA PROJ #18 PMT 1 - DOWN PAYMENT ON BOOKMOBILE--LIBRARY	\$113,987.67
	SUMMIT FOOD SERVICES LLC	DECEMBER MEALS FOR JUVENILE DETENTION--JUVENILE DETENTION	\$1,298.80
	SUMMIT FOOD SERVICES LLC	INMATE MEALS - DECEMBER 2022--JAIL OPERATIONS	\$36,798.57
	SUNDRE SAND & GRAVEL INC	SAND/SALT MIX FOR PARKING LOTS--FACILITY MANAGEMENT	\$444.13
190665	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - FEBRUARY 2023--GENERAL	\$2,000.00
190665	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - JANUARY 2023--GENERAL	\$2,000.00
190666	TRINITY HEALTH	Q1 2023 CONTRACT -- CORONER--GENERAL	\$11,250.00
190645	TYLER TECHNOLOGIES INC	EXECUTIVE TRAINING--HUMAN RESOURCES	\$520.00
190667	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$50.93

190667	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$22.92
190667	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$180.63
190667	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$53.76
190667	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$1,000.69
190667	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$208.81
	WARD CO DIVE RESCUE	2023 WC DIVE TEAM ANNUAL BUDGET--EMERGENCY MANAGEMENT	\$10,500.00
190668	WARD CO HISTORICAL SOCIETY	HISTORICAL SOCIETY - 2023 ALLOCATION--GENERAL	\$47,000.00
	WESTERN AGENCY INC	2023 GEN LIABILITY/INLAND MARINE/AUTO--INSURANCE	\$293,091.00
190669	WESTERN AGENCY INC	ADD 2 WALK N ROLL PACKERS (HWY)--INSURANCE	\$7.00
190669	WESTERN AGENCY INC	ADD 2013 GMC (DIVE TEAM)--INSURANCE	\$9.00
190669	WESTERN AGENCY INC	ADD 2022 PACIFICA (JAIL)--INSURANCE	\$90.00
190647	WEX HEALTH, INC.	FSA MONTHLY FEES - DECEMBER--HUMAN RESOURCES	\$161.00
190670	WILHELM TIM	2023 INDIGENT DEFENSE - FEBRUARY 2023--GENERAL	\$2,000.00
190670	WILHELM TIM	2023 INDIGENT DEFENSE - JANUARY 2023--GENERAL	\$2,000.00
190646	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	\$16,240.47
190646	XCEL ENERGY	ELECTRICITY FOR SOO LINE PARKING LOT--FACILITY MANAGEMENT	\$62.19
190671	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	\$859.47
190671	XCEL ENERGY	ELECTRICITY 900 BLDG - COLD STORAGE--FACILITY MANAGEMENT	\$35.14
190646	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MANAGEMENT	\$194.67
190646	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MANAGEMENT	\$8,889.95
		Total General Bills:	\$870,903.27

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	KEVINS PLUMBING & HEATING INC	WATER LINE HOOKUP - OLD SETTLERS	\$211.74
190658	XCEL ENERGY	UTILITIES - OLD SETTLERS	\$39.57
190658	XCEL ENERGY	UTILITIES - OLD SETTLERS PARK	\$59.80
		Total Park Board Bills:	\$311.11

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	AAA HEATING & SHEET METAL INC	REPAIR HEATER - DOUGLAS SHOP	\$1,394.00
	AAA HEATING & SHEET METAL INC	REPAIR HEATER - DOUGLAS SHOP	\$1,025.00
	ACME TOOLS GRAND FORKS	GREASE GUN	\$369.00
	ACME TOOLS GRAND FORKS	HOLE SAW, MARKERS	\$35.52
	B & G ELECTRIC LLC	REP POLE ELECTRIC	\$330.00
	B & G ELECTRIC LLC	SAWYER BATHROOM	\$853.56
	DAKOTA FLUID POWER INC	POWER SHIFT	\$2,378.27
	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	\$61.16
	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	\$38.06
	DAKOTA SALES & SUPPLY	CHAIN, LINKS, HOOKS	\$211.70
	DAKOTALAND AUTOGLASS	INSTALL WINDOWS (BACK & LOWER) #95A	\$325.25
	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$275.00
	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$118.71
	FRONTIER PRECISION	TRIMBLE SUBSCRIPTION	\$1,650.00
	LINDE GAS & EQUIPMENT INC.	WELDING SUPPLIES	\$543.35
	MAGIC CITY GARAGE DOOR INC	DOOR REPAIR	\$329.00
	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT SERVICE	\$72.00
190654	MDU - BISMARCK OFFICE	UTILITIES	\$107.73
190654	MDU - BISMARCK OFFICE	UTILITIES	\$1,049.90
190654	MDU - BISMARCK OFFICE	UTILITIES	\$2,584.55
190654	MDU - BISMARCK OFFICE	UTILITIES	\$840.54
190654	MDU - BISMARCK OFFICE	UTILITIES	\$2,562.85
190654	MDU - BISMARCK OFFICE	UTILITIES	\$328.05
190654	MDU - BISMARCK OFFICE	UTILITIES	\$1,319.55
	MENARDS - MINOT	TRACK, PEGS	\$30.96
	MENARDS - MINOT	CLEANERS	\$57.60
	MENARDS - MINOT	TOOL SET, PLIERS	\$317.79
	MENARDS - MINOT	SHEETING, PAINT	\$478.41
	MENARDS - MINOT	DISH SOAP, TOWELS	\$38.36
	MENARDS - MINOT	SHEETING, WRENCHES	\$327.60
	MENARDS - MINOT	SILICONE, LIGHTS	\$128.36
	MENARDS - MINOT	AIR FRESHENERS	\$16.90
	MENARDS - MINOT	WIRE, BRACKETS	\$144.88
	MENARDS - MINOT	HYDRANT, ADAPTERS	\$803.10
	MENARDS - MINOT	BATHROOM MATERIAL	\$805.37
	MENARDS - MINOT	SUPPLIES	\$73.14
	MENARDS - MINOT	MATERIALS - BROOM	\$57.45
	MENARDS - MINOT	ELBOWS, ADAPTERS	\$81.33

	MENARDS - MINOT	BATHROOM MATERIAL	\$13.97
	ND ASSOC OF COUNTIES	DRUG/ALCOHOL ANNUAL RANDOM TESTING FEE	\$1,190.70
	ND DEPT OF TRANSPORTATION.	RR COSSING FINAL - CR 19 - RPS-9999(403)	\$916.98
	ND DEPT OF TRANSPORTATION.	BRIDGE INSPECT - PROJ BRC-BRS-0099(008)	\$1,120.77
	ND DEPT OF TRANSPORTATION.	STRUCTURE REPLACEMENT - BRIDGE EST #1 - PROJ BRO-0051(055)	\$3,753.04
	ND DEPT OF TRANSPORTATION.	ESTIMATE - BRIDGE 181ST ST SE- PROJ BRO-0051(055)	\$952.11
	NDACE - GENNY DIENSTMANN	2023 MEMBERSHIP DUES	\$550.00
	NORTHERN PLAINS EQUIPMENT CO I	WIPER BLADES	\$22.12
	NORTHERN PLAINS EQUIPMENT CO I	FILTERS	\$480.83
	NORTHERN PLAINS EQUIPMENT CO I	FILTERS	\$226.95
190655	OTTERTAIL POWER CO	UTILITIES	\$682.00
	RDO/POWERPLAN	WIPER BLADES	\$118.32
	RDO/POWERPLAN	WINDOW PANES, AIR FILTER, BREATHER #95A	\$2,269.44
	RDO/POWERPLAN	WIPER ARMS	\$164.26
	RDO/POWERPLAN	PIN FASTENERS - #93A	\$230.14
	SAFETY KLEEN	SOLVENT CLEAN	\$205.61
	SIGN SOLUTIONS USA	SIGNS	\$143.46
	SIGN SOLUTIONS USA	POSTS	\$6,112.14
	SUNDRE SAND & GRAVEL INC	SALT SAND - 368 TONS	\$11,389.60
	SUNDRE SAND & GRAVEL INC	SALT SAND - 460.42 TONS	\$14,250.00
	SWANSTON EQUIPMENT CO	MOTOR	\$1,511.15
	SWANSTON EQUIPMENT CO	FILTERS	\$341.11
	SWANSTON EQUIPMENT CO	HYD CAP	\$81.45
190656	TRI N PROPANE	UTILITIES	\$283.50
190656	TRI N PROPANE	UTILITIES	\$170.29
190656	TRI N PROPANE	UTILITIES	\$237.95
190657	XCEL ENERGY	UTILITIES	\$92.72
Total Road/Highway Bills:			\$69,674.61

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
	PATTERSON, KYLE D	OVERNIGHT TRAVEL 01/23/23-01/24/23 WATFORD CITY	\$35.00
Total Vision Zero Bills:			\$35.00

GRAND TOTAL \$940,923.99

WARD COUNTY HUMAN SERVICE ZONE

LISTING OF BILLS

BILLS PAID - February 7, 2023

ZONE BOARD REVIEW- February 21, 2023

HUMAN SERVICE ZONE

VENDOR	DESCRIPTION	AMOUNT
Amanda Garcia-Hughes	Employee Travel/Child Meals	106.83
Kory Gartner	Employee Meals	190.00
Jenna Hansen	Employee Travel	90.62
Lab Corp	S/P-Paternity Testing	114.00
Haley Ledford	Employee Travel	109.26
Mountain Plains Youth Service	Safe Beds-LT/ID	7920.00
Al/Elisia Sadler	FC-Med Exp/Not Medicaid Pd	82.75
Souris Basin Transit	Tokens for Transportation	90.00
TOTAL		8,703.46



Noreen Barton
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To: Ward County Commissioners

From: Noreen Barton, Ward County Director of Tax Equalization

Date: January 31, 2023

Subject: Property Tax Abatement or Refund of Taxes for 2021 for a residential parcel. The parcel number for the property is MI14.276.000.2170 and the owner of record for this parcel is Denise Pettit.

Summary

Property owners have the right to appeal their assessment through the form of an abatement per NDCC 57-23-04. This abatement is for tax year 2021 Denise M Pettit has filed the abatement:

Parcel #MI14.276.000.2170 Legal Description: Normal Park Addition Lot 217 City of Minot. The applicant is requesting the taxes be waived because she qualifies for 100% Homestead Credit.

Impact

Any financial impact for the city or other governing body should not be considered in the deliberation of the 2021 assessment. The determination is to whether the assessment was fair, equitable, and a reasonable estimate of the True and Full Value as defined by NDCC 57-02-01.15 "True and full value" means the value determined by considering the earning or productive capacity, if any, the market value, if any, and all other matters that affect the actual value of the property to be assessed" and 57-02-11.1 "All real property subject to taxation must be listed and assessed every year with reference to its value, on February first of that year".

Recommendation

The City of Minot denied the 2021 application in its entirety based on the ND State Guidelines for Property Tax Credits for ND Homeowners and Renters guidelines.

After reviewing the applicant's application, the application was not correctly filled out according to NDCC 57-23-04 "*It must state the grounds relied upon for such abatement or refund*". The 2021 total assessment value was \$114,000 (Land 28,000 & Improvements 86,000). The application listed the 2021 total as 144,00 (Land \$114,000 & improvements \$30,000).

I did receive an email from the ND State Tax Commissioner Office from the State Supervisor of Assessments. She stated in the email the ruling on this matter is left to the local level. The applicant filed the abatement after the assessment date of February 1, 2021. The ND State Guidelines for Property Tax Credits for ND Homeowners and Renters state the applicant must reside on the property and have an interest in the property as of the assessment date (#19 of the guidelines which is part of the City of Minot Assessor's supporting data and information). The property was purchased by the applicant on February 19, 2021 which is after the assessment date of February 1, 2021.

List of Attachments

1. Applications for Abatement or Refund of Taxes
2. Email from State Supervisor of Assessment, Melanie Aeschliman
3. Quit Claim Deed
4. Ward County Letter of Notification for the Abatement Hearing
5. City of Minot Assessor's Office Supporting Data and Information
6. Applicant's Supporting Document (HC Application)

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota

County of Ward

Name Denise M Pettit

Address 600 13th St NW Minot, ND 58703

Assessment District

Property I.D. No. MI142760002170

Telephone No. 701-822-2226 (Denise is deaf so only texting)

Legal description of the property involved in this application:

Normal park addition Lot 217

Total true and full value of the property described above for the year 2021 is:

Land \$ 114,000
Improvements \$ 30,000 Garage built
Total \$ 144,000
(1)

Total true and full value of the property described above for the year 2022 should be:

Land \$ 138,000
Improvements \$ 3,000
Total \$ 141,000
(2)

The difference of \$ _____ true and full value between (1) and (2) above is due to the following reason(s):

- ☐ 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- ☐ 2. Residential or commercial property's true and full value exceeds the market value
- ☐ 3. Error in property description, entering the description, or extending the tax
- ☐ 4. Nonexisting improvement assessed
- ☐ 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- ☐ 6. Duplicate assessment
- ☐ 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
- ☐ 8. Error in noting payment of taxes, taxes erroneously paid
- ☒ 9. Property qualifies for Homestead Credit (N.D.C.C. § 57-02-08.1) or Disabled Veterans Credit (N.D.C.C. § 57-02-08.8). Attach a copy of the application.
- ☒ 10. Other (explain) Filed for ownership 2-19-2021 18 days after deadline

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: January 2021
Terms: Cash _____ Contract _____ Trade _____ Other (explain) Mother died and gave house to Denise
Was there personal property involved in the purchase price? yes Estimated value: \$ 4,000.00
2. Has the property been offered for sale on the open market? yes If yes, how long? _____
Asking price: \$ _____ Terms of sale: no
3. The property was independently appraised: yes Purpose of appraisal: _____
Market value estimate: \$ _____
Appraisal was made by whom? _____
4. The applicant's estimate of market value of the property involved in this application is \$ 135,000
5. The estimated agricultural productive value of this property is excessive because of the following condition(s): 0

Applicant asks that taxes be waived as homestead application was filed 18 days after deadline - Denise is disabled & didn't know

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Denise M Pettit - 11-9-22

RECEIVED NOV 21 2022

Recommendation of the Governing Body of the City or Township

Recommendation of the governing board of City of Mint

On Jan 17, 2023, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be denied

Dated this 18 day of January, 2023


City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____

County Auditor

Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor

Date

**Application For Abatement
Or Refund Of Taxes**

Name of Applicant

Denise Pettit

County Auditor's File No.

Date Application Was Filed
in The County Auditor

11/21/22

Date County Auditor Mailed
Application to Township
or City Auditor

(must be within five business days of filing date)

Noreen Barton

From: Aeschliman, Melanie <maeschliman@nd.gov>
Sent: Wednesday, January 25, 2023 2:11 PM
To: Noreen Barton
Subject: FW: HC application

EXTERNAL email received. DO NOT open suspicious emails.

From: Aeschliman, Melanie
Sent: Wednesday, January 25, 2023 2:09 PM
To: Damon Druse <damon.druse@minotnd.gov>
Cc: noreen.barton@co.ward.nd; Myers, Shelli L. <slmyers@nd.gov>
Subject: RE: HC application

Afternoon,

The Tax Department has met and discussed the current abatement and the consideration of issuing a response/statement to the City and County regarding this matter. We cannot request the City or County approve the abatement as this office and the State Board of Equalization does not have authority to grant exemptions. *Grand Forks Homes, Inc. v. State ex rel. State Board of Equalization* in part, provided ruling on this matter found it was left to the local level.

The Property Tax Guideline, application, and brochure, provided by our office to help administer this specific credit does state February 1 as the final valuation date. Other sections of code state the duties of the assessment professional are to establish a value as of February 1. Without a given date the applications, abatements, and appeals, would be impossible for any county or city to manage. You are aware of the abatement process set forth in code, which allows the local government to hear the abatement and weigh in on the decision.

Thank you,

Melanie Aeschliman
State Supervisor of Assessments &
Property Tax Division Director
NORTH DAKOTA OFFICE OF STATE TAX COMMISSIONER
P: 701-328-3143 | tax.nd.gov



From: Damon Druse <damon.druse@minotnd.gov>
Sent: Monday, January 23, 2023 8:30 AM

To: Aeschliman, Melanie <maeschliman@nd.gov>

Subject: HC application

***** CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

Melanie,

This is a request from our City Attorney. We were wondering if some language like this could also be included with your possible letter to the Ward County Commissioners for their consideration when they discuss Denise Pettit's application?

A request re: the Homestead Credit letter of support. If the tax director is supportive of sending a letter to Ward County, would you mind including a line or two confirming that the City handled this matter in accordance with their authority under state law and the tax department guidelines. We just want to make sure everyone understands the City processed the application by the book – no one at the City wanted to deny this application, but it appeared to all involved that the City didn't have the authority to approve it.

Thank you for all your time spent discussing this matter and for taking this up with the tax director. It's very much appreciated.

I will let you know when Ward County sets their meeting to discuss Denise Pettit's request.

Thanks again for taking the time to discuss this matter and please let me know if you have any additional question.

Damon Druse

City of Minot, Asst City Assessor

Office Phone: 701 857-4160

3049580
03/03/2021 10:04:03 AM Page: 1 of 1 \$20.00
DEED 03/03/2021 10:04:03 AM
Kristin Kowalczyk, County Recorder Ward, ND
Recorder's Office, Ward, ND 03/03/2021 10:04:03 AM
I certify that this instrument was filed for record this date.
Kristin Kowalczyk, County Recorder
by [Signature] 3049580



QUIT CLAIM DEED

THIS INDENTURE, made this 19 day of February, 2021, between Denise Pettit, as Attorney in Fact for Helen Pettit, a single person, Grantor, whether one or more, and Denise Pettit, Grantee, whose post office address is 600 13th Street NW, Minot, ND 58703.

For and in consideration of the sum of Ten and More Dollars, Grantor does hereby QUIT CLAIM, AND GRANT, (provided, that the use of the word grant herein only includes after acquired title under NDCC 47-10-15 and expressly does not include any of the implied covenants under NDCC 47-10-19), to said Grantee, all of the following real property lying and being in the County of Ward, and State of North Dakota, and described as follows, to-wit:

✓ Lot 217, Normal Park, an addition to the City of Minot, Ward County, North Dakota

WITNESS, the hand of the Grantor.

[Signature]
Denise Pettit as attorney in fact for Helen Pettit

I certify that the requirement for a report of statement of full consideration paid does not apply because this deed is for one of the transactions exempted by subdivision B of N.D.C.C. Sec 11-18-02.2(6).

Signed: [Signature] Dated 2-19-21
(Grantee or Agent)

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

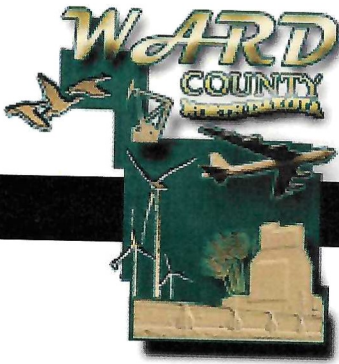
MARSHALL KNAUP
Notary Public, State of North Dakota
My Commission Expires October 4, 2022

On this 19 day of February, 2021, before me, a Notary Public in and for said county and state, personally appeared Denise Pettit as attorney in fact for Helen Pettit, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that she executed the same as attorney in fact for Helen Pettit.

[Signature]
Notary Public
For the State of ~~Minnesota~~ North Dakota
My Commission Expires:

This legal description was taken from earlier recorded instruments.

Taxes and special assessments paid and transfer accepted this 30 day of March, 2021
[Signature]
Ward County Auditor / Treasurer



Auditor / Treasurer's Office

January 24th, 2023

Denise Pettit
600 13th St NW
Minot, ND 58703

Dear Property Owner or Personal Representative:

Under Section 57-23-05 of the North Dakota Century Code, it becomes the responsibility of the County Auditor to notify applicants for abatement of taxes as to when they may appear, before the Board of County Commissioners for a hearing on their application.

Your applications for abatement of the 2021 taxes for parcel number MI142760002170 have been returned to this office by the local governing board.

If you wish to be heard on this matter, you may appear before the Board of County Commissioners during their normal scheduled meeting, which begins at **9:00 AM on February 7th, 2023.** The hearing will be held in the Commissioners Chambers on the 2nd floor of the Ward County Administration Building Suite 218. If you have any questions, please contact my office at 701.857.6417.

Respectfully,

Marisa Haman
Ward County



TO: Mayor Tom Ross
Members of the City Council

FROM: Damon Druse, Assistant City Assessor

DATE: January 9, 2023

SUBJECT: 2021 Abatement request for residential parcel MI 14.276.000.2170 owned by Denise Pettit.

I. RECOMMENDED ACTION

The City Assessor's office recommends **Denial** of the abatement request.

II. DEPARTMENT CONTACT PERSONS

Assistant City Assessor, Damon Druse | 701-857-4160
damon.druse@minotnd.gov

III. DESCRIPTION

A. Background

1. Property owners have the right to appeal their assessment through the form of an abatement per NDCC 57-23-04. This abatement request goes back to the tax years 2021 for the residential parcel identified as MI14.276.000.2170. Additional attachments and information are included with this agenda item regarding the parcel that is the subject of this abatement request and our recommendation. The City of Minot Assessor's Office recommends denial based on the following reasons:

It appears the owner is filing an abatement for 2021 because they believe they qualified for Homestead Credit for Senior Citizens & Disabled Persons. This property was purchased by the applicant on February 19, 2021. The City of Minot Assessor's Office discussed the matter with the City Attorney and also with the State Tax Commissioner's Office. According to the guidelines from the State Tax Commissioner's Office the applicant must reside on the property, as of the assessment date (Feb 1, of each year), AND have an interest in the property. Generally, such an interest can best be established by a written record or document, such as a deed, contract for deed, life estate, or declaration of homestead per the ND Guideline for Property Tax Credits for ND Homeowners and Renters. Based on the February 19, 2021 purchase date the applicant would not qualify for the 2021 tax statement.

2. It is the City of Minot Assessor's Office's opinion that the property was assessed fairly with consideration to its location, and improvements as compared to other similar properties. Additionally, it is our position that the property was assessed properly within the property tax assessment laws of the State of North Dakota.

IV. IMPACT:

A. Strategic Impact:

It is the City of Minot Assessor's Office's position that granting the request would be inconsistent with the State of North Dakota Tax Commissioners Office guidelines.

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

Any financial impact for the city or other governing body should not be considered in the deliberation of the 2021 assessment of the parcel attached to this memo as the issue is whether the assessment was fair, equitable, and a reasonable estimate of the True and Full Value as defined by NDCC, 57-02-0.15 "*True and full value*" means the value determined by considering the earning or productive capacity, if any, the market value, if any, and all other matters that affect the actual value of the property to be assessed..... and 57-02-11.1 *All real property subject to taxation must be listed and assessed every year with reference to its value, on February first of that year.*

V. CITY COUNCIL ASPIRATIONS

N/A

VI. ALTERNATIVES

Council is required by state law to provide a recommendation either to grant or reject the application in whole or in part.

VII. TIME CONSTRAINTS

The deadline for notifying the applicant of their hearing was met and the date of the hearing was scheduled within the deadline based on NDCC 57-23-04. The Minot City Council's recommendation determined on January 17, 2023 will go forward to the Ward County Commission for their final action.

VIII. LIST OF ATTACHMENTS

1. Homestead Credit Guideline from ND State Tax Commissioners Office
2. Abatement application & information provided by the applicant
3. Assessor's property record card

Parcel Summary

Minot City, ND

PDF 1 WORKING

PN	MI14.276.000.2170	Section	14276	Deeded Acres	0.158
Deed	PETTIT, DENISE	Township		Lot	2170
Contract		Range		Block	000
Address	600 13TH ST NW, MINOT	Loc. / Class	Urban / Residential		
Map Area	Longfellow				
Route Number	000-000-000				
Legal	NORMAL PARK ADDITION LOT 217				

Land Basis	Front	Rear	Side 1	Side 2	R. Lot	SF	Acres
SqFt X Rate						6,875.00	0.158
Sub Total						6,875.00	0.158
Grand Total						6,875.00	0.158



Ph 1 of 1 05/16/2022

Residential Dwelling

Occupancy	Single-Family / Owner Occupied
Style/YrBl	1 Story Frame 1949
TLA/GLA	696 / 696 Ttl Rms
Bsmt/Attic	Full / None
Heat/AC	FHA - Gas / Yes AC
Bsmt Finish	696/ 0/ 0 Fireplaces
Ttl Bdrms	2 Above 2
Condition	Very Good Grade 5+10

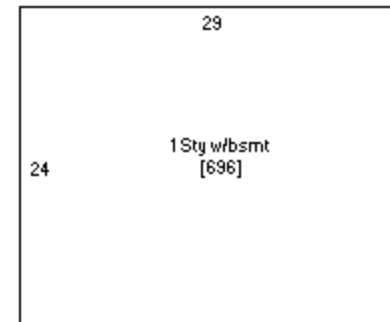
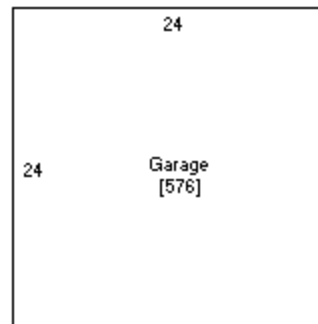
Plumbing

Full Bath - 3 Fixt	1	Det Frame	576 SF
3/4 Bath - 3 Fixt	1		

Garage

	PrYr 2022	PrYr 2021	PrYr 2020
Land	\$28,000	\$28,000	\$28,000
LandC	\$0	\$0	\$0
Dwelling	\$110,000	\$86,000	\$84,000
Impr	\$0	\$0	\$0
Total	\$138,000	\$114,000	\$112,000

Sale Amount	Sale Date	Recording	
\$0	02/19/2021	3049580	





NORTH DAKOTA OFFICE OF STATE TAX COMMISSIONER

GUIDELINE - PROPERTY TAX: CREDITS FOR ND HOMEOWNERS AND RENTERS

HOMEOWNERS

A homeowner may qualify for a reduction in the taxable value of the homestead.

Eligibility Requirements

Age

1. The applicant must be 65 years of age or older in the year for which the application for a property tax credit is made, **except** if the applicant is totally and permanently disabled, there is *no* age requirement.
2. In instances where a husband and wife are living together and both parties are 65 years of age or older, only one may apply for the credit. In no instance shall a husband and wife living together both be entitled to a credit.
3. In instances where a husband and wife are living together and only one is 65 years of age or older, the spouse who is 65 years of age or older is eligible to apply for the credit.

Disability

4. The applicant must be permanently and totally disabled. A person who becomes disabled after February 1 is eligible for the credit for that year.
5. Permanently and totally disabled means the inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or has lasted or can be expected to last for a continuous period of not less than twelve months. Substantial gainful activity is established annually by the U.S. Social Security Administration and found at www.ssa.gov; search for substantial gainful activity.
6. Proof of permanent and total disability must be established with a certificate from a licensed physician or a written determination of disability from the social security administration or any federal or state agency authorized to certify an individual's disability.
- * 7. The initial physician's certificate or determination establishing eligibility remains in effect until circumstances change. An assessor may require a new physician's certificate if there is evidence of a change in eligibility, for example, an increase in wages or salary which might indicate the applicant is now engaged in substantial gainful activity. For 2019, substantial gainful activity was set at \$1,220 a month for people with disabilities and \$2,040 a month if the person is blind. For 2020, substantial gainful activity was set at \$1,260 a month for people with disabilities and \$2,110 a month if the person is blind. For 2021, substantial gainful activity was set at \$1,310 a month for people with disabilities and \$2,190 a month if the person is blind. For 2022, substantial gainful activity was set at \$1,350 a month for people with disabilities and \$2,260 a month if the person is blind.

Income

8. Income received by the applicant, plus the income of a spouse and any dependents, for the calendar year preceding the assessment date may not exceed \$42,000 after deduction of eligible medical expenses. Income from *all* sources is considered.
9. The income of a spouse is not included with the income of the applicant if the spouse is not dependent upon the applicant, and a premarital agreement specifically provides that spousal support is eliminated. Where the spouse has legal interest in the property but is not dependent upon the applicant, the amount of credit for which the applicant is eligible is reduced by the amount of the spouse's interest. The status of the agreement should be verified each year.
10. Income includes but is not limited to:
 - Social security benefits
 - Pensions, including military pension and I.R.A.
 - Salaries and wages
 - Dividends and Interest
 - Net gains from the sale of property
 - Net rental income
 - Net profit from any business, including farming and ranching
 - Unemployment compensation benefits
 - Alimony
11. Items which are not income for purposes of homestead credit include but are not limited to:
 - Life insurance proceeds
 - Money received from gifts or inheritance
 - Social security lump sum death payments
 - Workers compensation payments, including survivor benefits
 - Insurance policy proceeds for illness, injury or dismemberment
 - Insurance policy proceeds for casualty losses to property
 - Child support
 - Federal fuel assistance
 - Renters refund
 - Food stamps
 - VA disability
 - TANF (Temporary Assistance for Needy Families)
12. By law, stipends from the following *federal* programs are not considered income:
 - Foster Grandparents Program
 - Retired Senior Volunteer Program
 - Senior Companion Program
 - Vista Program
13. Applicants may deduct from their income the amount of medical expenses actually paid by them or by any person dependent upon them and not reimbursed by insurance or other form of compensation. Medical expenses that have been incurred but not paid are not deductible. The term medical expenses has the same meaning as it has for federal income tax purposes. Prescription drugs are deductible but over-the-counter drugs are not deductible.

14. Income other than from a particular business cannot be reduced by offsetting against it an operating loss of that business (including a casualty loss incurred by the business). An operating loss of a business cannot be carried over to the next year and deducted from the income of that business in that year.
15. Applicants' financial information is confidential. Therefore, the data on questions 4 through 11 on the application cannot be divulged but may be provided to local officials where necessary to perform their official duties.

Assets

16. In addition to age or disability and income requirements, the applicant may not, on the assessment date, have assets in excess of \$500,000 including the market value of the homestead.
17. Assets include anything of value owned by the applicant; for example: real estate, personal property, life insurance death proceeds, cash value of insurance policies, savings accounts, or any assets gifted or otherwise divested within the last three years.

Additional Requirements

18. Homestead is defined as contiguous land and improvements not to exceed \$125,000 in value. Lots that are otherwise contiguous (share a common point) will not lose contiguity if separated by a public road or right of way.
19. The applicant must reside on the property for which the credit is claimed and, as of the assessment date, have an interest in the property. Generally, such an interest can best be established by a written record or document, such as a deed, contract for deed, life estate, or declaration of homestead.
20. An applicant who resides in one unit of a multi-unit building is eligible for the credit for the property up to a maximum of \$125,000 in value.
21. When a husband and wife hold property in joint tenancy, the eligible applicant is entitled to a full credit. See No. 9 under Income on page G-2 where there is a non-dependent spouse and a premarital agreement eliminating spousal support. When property is owned in joint tenancy with person(s) other than the applicant's spouse, the value of the property is to be apportioned on the basis of the number of joint tenants and the credit is calculated from the portion allocated to each eligible applicant.

Example:

A husband and wife own a residence in joint tenancy with their son who is not a dependent. The true and full value of the property is \$76,000 (\$3,420 taxable value). The husband and wife have 2/3 interest in the property and qualify for a 40% homestead credit.

\$3,420 x 2/3 interest	=	\$2,280
	x	40%
Homestead Credit	\$	912 taxable value

22. An applicant who is temporarily absent from the homestead is still eligible for the credit if the homestead awaits the applicant's return and is not rented.
23. A person whose homestead is exempt as a farm residence pursuant to N.D.C.C. § 57-02-08(15) is not eligible for this credit.

24. A legal representative of a qualified homeowner may make application for the credit on behalf of the owner.
25. If a recipient of the homeowner's property tax credit sells the homestead, the credit is portable and may be applied to the recipient's new homestead.
26. In the event of the applicant's death, all benefits terminate at the end of the taxable year.
27. If there is more than one tax credit having the same priority, the tax credits must be allowed in the order that is most beneficial to the taxpayer (see examples 34 and 35).

Computing the Credit for Homeowners

28. The property tax credit is given in the form of reduced property tax assessment.
29. The credit applies directly to the taxable value of the homestead. The maximum credit allowed beginning with the 2016 assessment is calculated as follows:

If the applicant's income is		Taxable value is reduced by	Maximum reduction
\$ 0	22,000	100%	\$5,625
22,001	26,000	80%	4,500
26,001	30,000	60%	3,375
30,001	34,000	40%	2,250
34,001	38,000	20%	1,125
38,001	42,000	10%	563

30. The Senior Citizens or Disabled Persons Property Tax Credit is subject to adjustment, equalization, and abatement in the same manner as other real property tax assessments.

Calculations: Various Scenarios (Assume all applicants qualify)

31. Facts: Taxable Value (TV) of homestead for 2016 is greater than \$5,625. Applicant's income provides an 80% homestead credit.

Taxable Value (TV) of homestead		\$ 8,775
Maximum TV credit allowed	\$ 5,625	
x Applicant's interest in property (100%)	x 1.00	
TV of credit allowed for 100% interest	\$ 5,625	
x Homestead credit allowed (80%)	x .80	
TV of credit		- 4,500
TV of homestead after homestead credit (\$8,775 - \$4,500)		\$ 4,275

32. Facts: Taxable value (TV) of homestead is less than \$5,625. Applicant's income provides a 60% credit. Applicant is single and co-owns the homestead with a non-spouse.

Taxable Value (TV) of homestead		\$ 4,005
TV of credit available (TV of homestead less than \$5,625)	\$ 4,005	
x Applicant's interest in the property (50%)	x .50	
TV of credit allowed for 50% interest	\$ 2,003	
x Homestead credit allowed (60%)	x .60	
TV of credit		- 1,202
TV of homestead after homestead credit (\$4,005 - \$1,202)		\$ 2,803

33. Facts: An applicant's income provides a 60% credit. Applicant is married and is living with the spouse. Applicant sold House No. 1 on March 31, and bought and moved into House No. 2 on April 1. The applicant was eligible for the credit for House No. 1 from January 1 through March 31. Applicant was eligible for credit for House No. 2 from April 1 through December 31.

Homestead No. 1

Taxable Value (TV) of homestead		\$ 7,560
Maximum TV credit allowed	\$5,625	
x Applicant's interest in property (100%)	x 1.00	
TV of credit allowed for this applicant	5,625	
x Homestead credit allowed (60%)	x .60	
TV of credit	\$ 3,375	
x Percentage of year applicant is eligible for credit January 1 – March 31 (3/12 = 0.25 or 25%)	x .25	
TV of Applicant's credit for 3 months		- 844
TV of Homestead No. 1 after homestead credit (\$7,560 - \$844)		\$ 6,716

Homestead No. 2

Taxable Value (TV) of homestead		\$ 9,450
Maximum TV credit allowed	\$5,625	
x Applicant's interest in property (100%)	x 1.00	
TV of credit allowed for this applicant	5,625	
x Homestead credit allowed (60%)	x .60	
TV of credit	\$ 3,375	
x Percentage of year applicant is eligible for credit April 1 – December 31 (9/12 = 0.75 or 75%)	x .75	
TV of Applicant's credit for 9 months		- 2,531
TV of Homestead No. 2 after homestead credit (\$9,450 - \$2,531)		\$ 6,919

- * 34. Facts: Applicant qualifies for 50% disabled veterans credit and 80% homestead credit. The applicant is married, is living with the spouse, owned the homestead for 12 months and has 100% ownership.

Taxable Value (TV) of homestead (land and bldgs.) = \$ 7,628

DVC applied first:

Maximum TV allowed	\$7,628	
x Applicant's interest in the property	x 1.00	
TV of credit allowed for this applicant	7,628	
x Disability percentage (50%)	x .50	
TV of credit	\$ 3,814	
x Percentage of year applicant is eligible for credit		
January 1 – December 31	x 1.00	
TV of Homestead after disabled veterans credit		- 3,814
		\$ 3,814

HPC applied to remaining taxable value (\$3,814).

Remaining Taxable Value		\$ 3,814
x Applicant's interest in the property	x 1.00	
TV of credit allowed for this applicant	3,814	
x Homestead percentage (80%)	x .80	
TV of credit	\$ 3,051	
x Percentage of year applicant is eligible for credit		
January 1 – December 31	x 1.00	
TV of Homestead after both credits applied		- 3,051
		\$ 763

Taxpayer will owe taxes on the remaining 763 taxable value (7,628 - (3,814+3,051) = 763).

NOTE - Remember to perform calculations to determine which credit should be applied first to determine the greater benefit for the applicant.

- * 35. Facts: Applicant qualifies for 100% disabled veterans credit and 100% homestead credit. The applicant is married, is living with the spouse, owned the homestead for 12 months and has 100% ownership.

Taxable Value (TV) of homestead (land and bldgs.) = \$ 15,000

DVC applied first:

Maximum TV allowed	\$8,100
x Applicant's interest in the property	x 1.00
TV of credit allowed for this applicant	8,100
x Disability percentage (100%)	x 1.00
TV of credit	\$ 8,100
x Percentage of year applicant is eligible for credit	
January 1 – December 31	x 1.00

TV of Homestead after disabled veterans credit	- 8,100
	<u>\$ 6,900</u>

HPC applied to remaining taxable value (\$6,900).

Maximum TV allowed	\$ 5,625	
x Applicant's interest in the property	x 1.00	
TV of credit allowed for this applicant	<u>5,625</u>	
x Disability percentage (100%)	x 1.00	
TV of credit	<u>\$ 5,625</u>	
x Percentage of year applicant is eligible for credit		
January 1 – December 31	x 1.00	
TV of Homestead after both credits applied		- 5,625
		<u>\$ 1,275</u>

Taxpayer will owe taxes on the remaining 1,275 taxable value ($15,000 - (8,100 + 5,625) = 1,275$).

NOTE - Remember to perform calculations to determine which credit should be applied first to determine the greater benefit for the applicant.

Funding of the Property Tax Credit

36. The state reimburses the counties for the full amount of credit allowed to each homeowner.

RENTERS

A renter may qualify for a refund of a portion of the rent deemed to represent property taxes.

Eligibility Requirements

Age/Disability

37. A renter must meet the same age or disability requirements as a homeowner.

Income

38. A renter must meet the same income requirements as a homeowner. The income in the previous year cannot exceed \$42,000.

Assets

39. A renter is not subject to any asset requirements.

Additional Requirements

40. Federal rent subsidy is excluded from the calculation of rent and income.

41. Heat, lights, water and garbage service, telephone, cable TV or furniture costs may not be considered as part of rent costs. If the landlord pays for utilities or provides furniture, the applicant must deduct the cost of those items from rent when applying for a refund. If the renter pays for the utilities and furniture or cable TV, the renter may not add the cost of those items to the rent when applying for the refund. Rent paid for a garage may not be included.
42. No refund may be made to a person who pays rent or fees for any living quarters, including a nursing home, that are exempt from taxation; however, qualified renters are eligible for a refund if the living quarters are subject to payments in lieu of property taxes.
43. A person who received a homeowner's property tax credit is not eligible for a renter's property tax refund for the same year. Exception: a qualifying owner of a mobile home located on a rented lot may apply for the homeowner's property tax credit on the mobile home and a renter's refund of part of the lot rent paid.
44. Application for the refund must be filed with the Office of State Tax Commissioner *before* June 1 following the year for which the refund is claimed. However, for good cause, the tax commissioner may grant an extension of time to file an application.
45. There is no provision for applying for a prior year's renter's property tax refund.

Computing The Renter's Property Tax Refund

46. In order for the applicant to receive a refund of part of the rent paid, 20% of the annual rent payments must exceed 4% of the applicant's annual income. The renter receives a refund of the difference.

Example:

- A renter pays \$450 rent per month (\$5,400 per year).
 - The renter's income is \$18,000.
 - 20% of \$5,400 is \$1,080.
 - 4% of \$18,000 is \$720.
 - \$1,080 minus \$720 equals \$360.
- The renter is entitled to a refund of \$360.

47. A refund may not exceed \$400. A qualifying applicant will receive no less than a \$5 refund.
48. The estate of a deceased applicant may apply for a refund for the portion of the previous year during which the applicant paid rent.

* Indicates significant change since last revised.



December 1, 2022

Denise Pettit
600 13th St NW
Minot, ND 58703

Re: **NOTICE OF HEARING**

DATE: TUESDAY JANUARY 17, 2023
TIME: 5:30 P.M.
LOCATION: MINOT CITY HALL COUNCIL CHAMBERS
515 2nd Ave. SW
Minot, ND 58701

Denise Pettit,

The City of Minot Assessor's Office received your application for a 2022 abatement or refund of taxes for the following property:

Normal Park Addition Lot 217, located in Minot, ND.

This property is assigned the following Assessor's Parcel Number: **MI14.276.000.2170**
The owner of record for the property is Denise Pettit.

Pursuant to NDCC Chapter 57-23-06, you are hereby given notice of a hearing to be held before the Minot City Council to consider your request. The hearing will be held during the normally scheduled Minot City Council meeting: Tuesday January 17, 2023 at 5:30 PM in the City Hall Council Chambers located at 515 2nd Ave SW, Minot ND. You may waive, in writing, the hearing before the City Council at any time before the hearing.

By filing an application for this abatement, NDCC 57-23-05.1 states you are consenting to an inspection of the property listed in the abatement application by an authorized assessment official. The properties must be open to inspection to the person having authorization to make the appraisal upon giving reasonable notice to the applicant.

Please contact the Assessor's Office to schedule an appointment to perform a walk thru of your property. We schedule appointments M-F 9:00 to 3:30.

Please be aware that all information used to support the requested valuation including sales, last purchase price recorded, most recent appraisals and income and expense statements of the property should be effective or related to dates prior to February 1st, 2022 for the 2022 assessment.

This information should be provided to the assessor's office by January 11, 2023 so the information you submit can be placed in the packet of information provided to the Minot City Council members. You will also want to provide all of this same information and/or additional information you want the Ward County Commission to consider, directly to the Ward County Tax Director.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Damon Druse
Minot Asst City Assessor
701-857-4160
damon.druse@minotnd.gov



HOMESTEAD CREDIT APPLICATION FOR SENIOR CITIZENS & DISABLED PERSONS
OFFICE OF STATE TAX COMMISSIONER
 24757 (12/2014)

For the Year of 2021

File application with the local assessor
 prior to February 1 of the year for
 which the credit is requested.

To: (Assessor)

City or Twp.:

County:

Applicant Information

Name: <u>Denise M Pettit</u>		Date of Birth: <u>3-11-1958</u>
Address: <u>6000 13th St NW</u>		Phone No.:
Legal Description of Applicant's Homestead Property:		Parcel No: <u>MI14276002170</u>
Lot <u>217</u>	Block	Addition <u>Normal park</u>
		City <u>Mindot</u>

1. Which of the following would best describe the type of ownership of the homestead property (check only one):

- A. Is recorded in your (and spouse's) name as owner ☒ D. Is held under a life estate in property ☐
 B. Is being purchased by you under a contract for deed ☐ E. Is held in a revocable trust ☐
 C. Is held in joint tenancy with one other than spouse ☐

2. Is the above-described property exempt as a farm residence? Yes ☐ No ☒

3. Do you have assets in excess of \$500,000 including the value of any assets gifted or otherwise divested within the last three years, and including the market value of your homestead? Yes ☐ No ☒

To Be Completed By The Assessor

Application is: Approved ☐ Denied ☐ % reduction allowed this applicant or a maximum of \$

Reason for denial:

Date: Signature of Assessor:

Income and Medical Expense Information

The Following is an Accurate Account of Total Income for the Preceding Calendar Year
 (See the back of this application for explanation of income from all sources)

4. Applicant's and spouse's income from Social Security benefits (exclude Medicare):	\$	
5. Applicant's and spouse's income from salary and wages:	\$	
6. Applicant's and spouse's income from interest:	\$	
7. Applicant's and spouse's income from all other sources:	\$	
8. Dependents' total income from all sources:	\$	
9. Total income from all sources (add lines 4, 5, 6, 7, and 8):	\$	
Medical expenses actually paid during the year and not paid for by insurance:		
Total amount of health and hospital insurance premiums (exclude Medicare):	\$	
Medicine and drugs:	\$	
Doctor, dentist, and hospital costs:	\$	
Hearing aids, eyeglasses, dentures, etc.:	\$	
Transportation costs for medical care: (56 cents per mile)	\$	
Nursing home care costs and/or home nursing care costs:	\$	
10. Total medical expenses:	\$	
11. Income from all sources excluding medical expenses (line 9 less line 10):	\$	

Applicant Signature

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return. I am willing to furnish proof of age, income, and assets if requested to do so by someone authorized to administer this assessment credit. I reside on the property described in this application and I hereby claim the Homestead Credit on this property as provided for in N.D.C.C. § 57-02-08.1.

RECEIVED NOV 21 2022

Denise M Pettit - 11-71-2021 47



Noreen Barton
Ward County Tax Director
PO Box 5005
Minot, ND 58702-5005
(701) 857-6430
noreen.barton@wardnd.com
www.wardnd.com

MEMO

DATE: 2/7/23

TO: Ward County Commissioners

FROM: Noreen Barton Director of Tax Equalization

RE: Tax Roll Adjustments & Items for Consideration and Action on February 7, 2023

1. MH Burned down in November 2022 prorated for 2022:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Olson, Geraldine & Joseph	HA190990000080 Olt 8 of SENE S19-155-83	200 62 nd St SW Minot, ND 58701	2022	\$39,000	\$38,000	\$1,755	\$1,710

2. Only 5 Acres are buildable, property needs an adjustment to reflect Market Value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hodge, Thomas	KK150170000010 Lot 1 Dakota Valley Addn. S15-156-84	Unassigned	2022	\$71,000	\$46,000	\$3,550	\$2,300

3. Reduced the value for 2023, changing the condition of the MH:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
White, Kayla & Michael	MI5103316 Woodridge MHP Lot 8	405 31 st Ave SE Lot 8 Minot, ND 58701	2023	\$35,000	\$29,000	\$1,575	\$1,305

4. Property Owner qualifies for Tax Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Prairie Grit Adaptive Sports	NE321470300190 Quality Warehouse Condos Condo 3 Unit 19 on Olt 30 of SENW S32-155-82	2515 31 st St SE STE 19 Minot, ND 58701	2022	\$99,000	\$0.00	\$4,950	\$0.00

5. Removing MH value has been removed from the Mobile Home Park:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Shelkey, Neil C/O Shelkey, Katie	NE5104906 Holiday Park Lot A44	5110 Hwy 2 E Lot A44 Minot, ND 58701	2023	\$6,000	\$0.00	\$270	\$0.00
Taylor, Randy	MI5104981 Holiday Village Lot 820	1325 27 th St SE Lot 820 Minot, ND 58701	2023	\$39,000	\$0.00	\$1,755	\$0.00
Gullickson, Larry	MI5104852 Holiday Village Lot 167	1325 27 th St SE Lot 167 Minot, ND 58701	2023	\$39,000	\$0.00	\$1,755	\$0.00
Englehard, Travis	MN5102311 Olt 1 of SENE S17-157-85	24301 Hwy 52 N Carpio, ND 58725	2023	\$2,000	\$0.00	\$90	\$0.00

6. Removing value of MH is not liveable:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Vogel, Dustin & Rittenbach, Juli	SR240060400120 Logan Lots 10,11,12 Block 4	8211 93 rd St SE Minot, ND 58701	2022	\$42,000	\$34,000	\$1,890	\$1,530

7. Property Owner qualifies for Farm Resident Exemption under Farm Laborer Category:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Roark, Michael & Stephanie	BA340990000050 Olt 5 of SESE S34-159-88	29701 464 th St NW Kenmare, ND 58746	2022	\$126,000	\$11,000	\$5,725	\$550

8. Recent Inspection concluded that reduction is needed to reflect Market Value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Goodman, Myron & Dina	MI262430100200 Milla Vista Addn. Lot 20 Block 1	1421 8 th St SW Minot, ND 58701	2022	\$146,000	\$129,000	\$6,570	\$5,805
Goodman, Myron & Padilla, Dina	MI150181200050 Blaisdell Bird Addn. Lot 5 Block 12	417 17 th St NW Minot, ND 58703	2022	\$137,000	\$124,000	\$6,165	\$5,580
Eisenzimmer, Robert	MI240820000040 Ehr's 3 rd Addn. Lot 4	608 10 th Ave SE Minot, ND 58701	2022	\$145,000	\$65,000	\$6,525	\$2,925
Dreschel, Kevin	MI243260000111 Blaisdells S/D Block 13 Ramstads Riverview S/D E95' Lot 11	612 1 st St SE Minot, ND 58701	2022	\$90,000	\$69,000	\$4,050	\$3,105

9. Property was damaged by fire:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Stenvold, Joe	MI243220000020 Grandview S/D Lot 2 Block 11 Ramstads Riverview S/D Lot 2	612 Mount Curve Ave Minot, ND 58701	2022	\$127,000	\$50,000	\$5,715	\$2,250

Lynae Schroeder

From: Robert Roed
Sent: Wednesday, February 1, 2023 10:49 AM
To: Lynae Schroeder
Subject: Commissioners agenda

Lynae,

I need to get on the agenda of the next Commissioners meeting. It will be for a motion to spend asset forfeiture money. Asking for \$6,450 to buy three less than lethal belts to be used for prisoner transport to court appearances.

Thanks,

Bob

SHERIFF ROBERT ROED
WARD COUNTY SHERIFF'S DEPARTMENT
204 Front Street S.E.
Minot, ND 58701
(701)857-6500 Office
(701)857-6520 Fax
robert.roed@wardnd.com





Sheriff's Department



Robert Roed
Sheriff

On-Call Pay

The WDCD lost 16 out of its 52 positions in 2022. The majority of Jails in the state have spent the last few years without being fully staffed. Our current minimum staffing per shift is six officers. In the past few months we have been down to five officers several times. We are currently in need of an incentive for Officers to fill shifts. I would like to propose a paid on call list. The WDCD Captain will prepare the 28-day schedule and have a sign-up sheet for the shifts that may need coverage and ensure that we stay at our minimum staffing. Officers will voluntarily select shifts on their off days. They will be required to be on call and report for duty within an hour.

Compensation

Officers will receive \$75 per shift that they sign up for. They would receive this sum whether they are called in or not. If they are called in they will also receive their hourly rate from the time they are called.

Budget

For 2023, this amount would come out the salary line item. In 2022, there would have been enough in that line item to cover this expense. If we are fully staffed, then there would be no need for the on-call pay.

Referral incentive

Working as an officer, you are aware of what kind of people would be suited to work in Corrections. Last year one of our officers referred two employees for employment. Having an incentive to refer potential employees would hopefully bring more viable candidates.

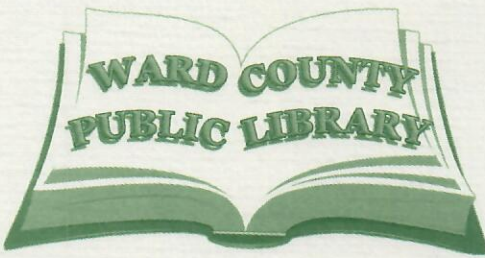
Compensation

If a current WDCD refers someone for employment at the WDCD and they are hired. The employee that did the referral will receive a bonus of \$500 dollars if the new employee makes it through their six-month probationary period.

Budget

This would also be taken out of the salaries line item. I would then track this and propose an attached line item under salaries for 2024.

Major Paul Olthoff



Phone 701-852-5388
Toll Free 1-800-932-8932

PO Box 5005
Minot, ND 58702
225 3rd St. SE
Minot, ND 58701

February 7th, 2023

Ward County Commission
225 3rd St SE
Minot, ND 58701

Chairman Fjeldahl,

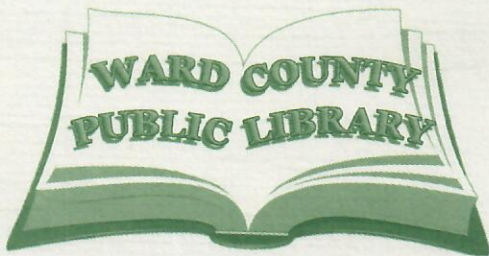
Over the course of 2023, the bookmobile committee has formed last year met and sent out requests for bids on a new bookmobile. Three bids were received and reviewed by the committee who gave a recommendation to the Ward County Public Library Board. After discussion, it was decided to continue with Summit Bodyworks out of Fort Lupton, Colorado.

We were able to meet with Summit virtually to make some decisions on the drawings and to confirm the changes made to the bid process. The purchase agreement and drawings were signed on January 17th, 2023 with the total coming to \$341,963.00. A down payment of \$113,987.67 was due at the time of the signed agreement. The final 2/3rds is due before the vehicle leaves their facilities. When we started this process, we had a total of \$300,000 for a bookmobile replacement between the library's funds and the ARPA funding. We are in the process of researching and applying for grants to fund the remaining amount.

Sincerely,

Kerriane Boetcher, Library Director

Ward County Public Library



Phone 701-852-5388
Toll Free 1-800-932-8932

PO Box 5005
Minot, ND 58702

225 3rd St. SE
Minot, ND 58701

February 7th, 2023

Ward County Commission
225 3rd St SE
Minot, ND 58701

Chairman Fjeldahl,

The Wheelie awards is presented by the North Dakota State Library to a North Dakota bookmobile in recognition of the administrators and staff that provide exceptional service with the financial resources at their disposal. This honor is bestowed on those performing the best across a range of per-capita measures within a peer-group of bookmobiles. The metrics considered for the Wheelie award are total circulation per capita, bookmobile stops, and mileage.

This award was first handed out in 2017 and Ward County has won it every year since 2018. The library would like to thank the Commission for their support of the library and bookmobile. We look forward to serving Ward and Mountrail Counties for many years to come.

Sincerely,

Kerriane Boetcher, Library Director

Ward County Public Library



Douglas Diedrichsen
Planning and Zoning Admin.
701-857-6405
PO Box 5005
Minot, ND 58702-5005

DATE: January 30, 2023
TO: Ward County Board of Commissioners
FROM: Doug Diedrichsen, Planning and Zoning Administrator
SUBJECT: Planning and Zoning Items from Planning Commission

MEMORANDUM

Plats

1. Phil Lowe/Preston Phillips

Application for a **SubdivisionPlat** for the following described property:

Proposed Lot 1 & 2 Tande Third Addition being Lots 2 & 3, Tande Addition and Lot 1, Tande Addition to Rice Lake

The applicant is proposing to parcel two Subdivision lots, proposed lot 1 is 19,488.50 sq. ft. proposed lot 2 is 12,315.65 sq. ft. These lots are for future residential purposes. Ward County zoning applies with the township recommendation pending (Jan 17th ends 60-day response period).

Planning Commission recommends **Approval** of the Plat Application based on finding of facts and staff recommendations.

2. Quentin Carlson

Application for a **Plat** for the following described property:

Proposed Outlots 1&2 being a portion of NW4NE4 25-157-82

The applicant is proposing to parcel two outlots, proposed outlet 1 is 9.81 acres, proposed outlet 2 is 5.34 acres. These outlots are for future residential/agricultural purposes. Ward County zoning applies with the township recommending approval.

Planning Commission recommends **Approval** of the Plat Application based on finding of facts and staff recommendations.



Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

SUBDIVISION PLAT APPLICATION \$150 + \$25/LOT

APPLICANT INFORMATION

Name: **Phil Lowe**

Phone: **701-833-7225**

Email Address: **phil@lowesfloral.com**

Mailing Address: **1620 4th Ave NE, Minot, ND 58701**

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): **Tande Third Addition to Rice Lake, Ward County, North Dakota**

Legal Description: **Being Lots 2 & 3, Tande Addition and Lot 1, Tande Second Addition to Rice Lake**

Address: (If Applicable)

Proposed use: **Residential**

Existing Use: **Residential**

of Lots Proposed: **2**

OWNER OF RECORD INFORMATION

Name: **Philip M Lowe Marital Trust**

Phone: **701-833-7225**

Address: **1620 4th Ave NE, Minot, ND 58701**

Email Address: **phil@lowesfloral.com**

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: 

Date: **10-26-2022**

**** Please submit with this application, a surveyors' preliminary plat. This application will have two hearings before the Planning and Zoning Commission**

OFFICIAL USE

Current Zoning: Rural	Amnt: 200.00	Paid: ☒ Yes ☐ No	Total Paid: 200.00 check
Date Received: 10/26/22	Received By: 		
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____ ☐ WRD rcmd sent _____ Received _____ ☐ Rcdr Rvw sent _____ Received _____ ☐ Staff report written		PC Action: First Reading _____ Second _____ Reading _____	
		CC Action:	

**Planning/Zoning Office**

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

SUBDIVISION PLAT APPLICATION \$150 + \$25/LOT**APPLICANT INFORMATION**Name: **Preston Phillips**

Phone:

Email Address:

Mailing Address: **1726 Evergreen Ave SW, Minot, ND 58701****SUBJECT PROPERTY INFORMATION**Proposed Name of Plat(s): **Tande Third Addition to Rice Lake, Ward County, North Dakota**Legal Description: **Being Lots 2 & 3, Tande Addition and Lot 1, Tande Second Addition to Rice Lake**

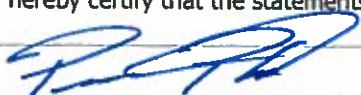
Address: (If Applicable)

Proposed use: **Residential**Existing Use: **Residential**# of Lots Proposed: **2****OWNER OF RECORD INFORMATION**Name: **Preston S. & Jessica L. Phillips, Et al.**

Phone:

Address: **1726 Evergreen Ave SW, Minot, ND 58701**

Email Address:

If applicant is different than the owner, please explain the position of the applicant as to the property in question:**SIGNATURE**☒ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.Signature of applicant: Date: **10-26-22****** Please submit with this application, a surveyors' preliminary plat. This application will have two hearings before the Planning and Zoning Commission****OFFICIAL USE**

Current Zoning:	Amnt:	Paid: Yes / No	Total Paid:
Date Received:	Received By:		
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____ ☐ WRD rcmd sent _____ Received _____ ☐ Rcdr Rvw sent _____ Received _____ ☐ Staff report written		PC Action: First Reading Reading Second	CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Planning Commission Staff Report

Item #: 1

Recommendations

Staff: **Approval w/conditions**

Township: **Pending** Jan. 17th (60 days)

Water Board: **Approval w/conditions**

Meeting Date: 1st Reading Dec. 15th, 2022

2nd Reading Jan. 19th, 2023

Applicant: Phil Lowe/Preston Phillips

1620 4th Ave NE, Minot ND 58701

701.833.7225

Owner: Phil Lowe/Preston Phillips

Current legal description: being Lots 2 & 3, Tande Addition and Lot 1, Tande Addition to Rice Lake

Proposed legal description: Lot 1 & 2 Tande Third Addition being Lots 2 & 3, Tande Addition and Lot 1, Tande Addition to Rice Lake

Address: (if applicable) N/A

Township: Rice Lake Township

Current Zoning: Ward County

Zoning Ordinance Reference: Zoning District 2 (Rural)

PROJECT DESCRIPTION:

The applicant is requesting to subdivide for a future residential use.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, pending recommendations from the Township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Lot 1 is 19,488.50 sq. ft., proposed Lot 2 is 12,315.65 sq. ft.
2. The land is currently residential and will be used for residential purposes.
3. The lot have access from Rice Lake Rd. on the northwest side of the proposed lots.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is proposing to parcel two subdivision lots for residential purpose. lot 1 is 19,488.50 sq. ft., Lot 2 is 12,315.65 sq. ft. The proposed lots do not meet the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

No comment as only combining/resizing lots.

TOWNSHIP RECOMMENDATION:

Pending 12/12/22

WATERBOARD RECOMMENDATION:

Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

1. A storm water management plan may be required if the subject property:
 - has a special use permit applied for
2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.
3. Development of properties adjacent to Rice Lake should meet Ward County minimum elevation guidelines to account for the natural overflow elevation of Rice Lake and for wave run-up.

TANDE THIRD ADDITION
TO RICE LAKE, WARD COUNTY, NORTH DAKOTA
(BEING LOTS 2 AND 3, TANDE ADDITION AND LOT 1, TANDE SECOND ADDITION
TO RICE LAKE, WARD COUNTY, NORTH DAKOTA)



NOTES:
PLATS SUBJECT TO ALL PRIOR EASEMENTS
OF RECORD.
BEARINGS AND DISTANCES MAY VARY FROM
PREVIOUS PLATS DUE TO DIFFERENT METHODS
OF MEASUREMENTS.
COORDINATES SHOWN ARE NORTH DAKOTA
STATE PLANE (NORTH ZONE).

Scale 1" = 30'

0 30' 60'

• - SET AS REBAR WITH CAP
• - EXISTING IRON IN PLACE

LINE BEARING DISTANCE
L 1 S 14°48'56.8" W 50.01'
L 2 S 01°08'33.7" W 52.94'
L 3 S 21°16'07.3" W 50.00'
L 4 S 20°51'23.1" W 31.43'
L 5 N 77°23'58.4" W 15.37'

AGEAGE BREAKDOWN:
LOT 1 = 19486.86 SQ. FT.
LOT 2 = 12315.71 SQ. FT.
TOTAL = 31802.57 SQ. FT.
OR 0.73 ACRES

DESCRIPTION

KNOW ALL MEN BY THESE PRESENTS THAT PHILIP M. LOWE, TRUSTEE OF THE PHILIP M. LOWE MARITAL TRUST AGREEMENT, BEING OWNER AND PROPRIETOR OF LOT 3, TANDE ADDITION TO RICE LAKE, WARD COUNTY, NORTH DAKOTA AND LOT 1, TANDE SECOND ADDITION TO RICE LAKE, WARD COUNTY, NORTH DAKOTA AND PRESTON S. PHILLIPS, JESSICA L. PHILLIPS, MARK R. DEMORY AND MARILYN E. DEMORY, BEING OWNERS AND PROPRIETORS OF LOT 2, TANDE ADDITION TO RICE LAKE, WARD COUNTY, NORTH DAKOTA, WHICH IS MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT 2, TANDE SECOND ADDITION TO RICE LAKE, WARD COUNTY, NORTH DAKOTA, A PLAT ON RECORD AT THE WARD COUNTY RECORDERS OFFICE, THENCE N 22°09'43.4" E, A DISTANCE OF 181.54 FEET; THENCE S 71°23'58.9" E, A DISTANCE OF 158.67 FEET; THENCE S 14°48'56.8" W, A DISTANCE OF 50.01 FEET; THENCE S 01°08'33.7" W, A DISTANCE OF 52.94 FEET; THENCE S 21°16'07.3" W, A DISTANCE OF 50.00 FEET; THENCE S 20°51'23.1" W, A DISTANCE OF 31.43 FEET; THENCE N 77°23'58.4" W, A DISTANCE OF 15.37 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 0.73 ACRES. HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN HEREON TO BE KNOWN AS TANDE THIRD ADDITION TO RICE LAKE, WARD COUNTY, NORTH DAKOTA, IN WITNESS WHERE OF THE OWNERS HAVE HEREUNTO AFFIXED THEIR SIGNATURES.

PHILIP M. LOWE, TRUSTEE
OF THE PHILIP M. LOWE MARITAL
TRUST AGREEMENT
(NOW OWNER OF LOT 1,
TANDE THIRD ADDITION)

PRESTON S. PHILLIPS
(NOW OWNER OF LOT 2,
TANDE THIRD ADDITION)

JESSICA L. PHILLIPS
(NOW OWNER OF LOT 2,
TANDE THIRD ADDITION)

Mark R. Demory
(NOW OWNER OF LOT 2,
TANDE THIRD ADDITION)

MARILYN E. DEMORY
(NOW OWNER OF LOT 2,
TANDE THIRD ADDITION)

STATE OF NORTH DAKOTA
COUNTY OF WARD

ON THIS 1ST DAY OF December, 2022, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, APPEARED PRESTON S. PHILLIPS, JESSICA L. PHILLIPS, MARK R. DEMORY AND MARILYN E. DEMORY WELL KNOWN TO ME TO BE THE PERSON DESCRIBED IN THE FOREGOING DESCRIPTION AND WHO ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS THEIR AS THEIR OWN FREE ACT AND DEED.

CHAD ATTENTION
Notary Public
State of North Dakota
My Commission Expires Nov. 11, 2024

NOTARY PUBLIC, COUNTY OF WARD, STATE OF NORTH DAKOTA

STATE OF NORTH DAKOTA
COUNTY OF WARD

ON THIS 28th DAY OF December, 2022, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, APPEARED PHILIP M. LOWE, WELL KNOWN TO ME TO BE THE PERSON DESCRIBED IN THE FOREGOING DESCRIPTION AND WHO ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS HIS OWN FREE ACT AND DEED.

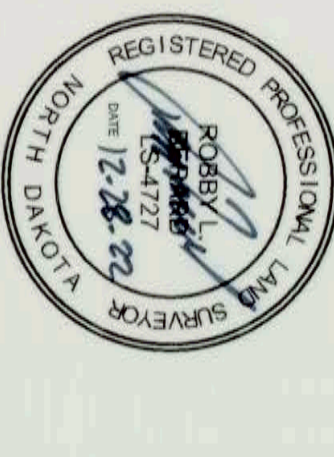
ROBBY L. BERARD
Notary Public
State of North Dakota
My Commission Expires Dec. 19, 2023

NOTARY PUBLIC, COUNTY OF WARD, STATE OF NORTH DAKOTA

SURVEYORS CERTIFICATE

I, ROBBY L. BERARD, REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED AND PLATTED THE FOREGOING DESCRIBED TRACT OF LAND, THAT LOTS, DISTANCES, AREAS AND LOCATIONS AS SHOWN ON THE FOREGOING PLAT AND CONTAINED IN THE DESCRIPTION THEREOF, ARE TRUE AND CORRECT TO THE BEST OF MY INFORMATION, KNOWLEDGE AND BELIEF.

ROBBY L. BERARD, RLS NO. 4727

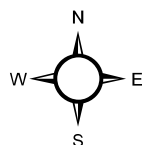


STATE OF NORTH DAKOTA
COUNTY OF WARD

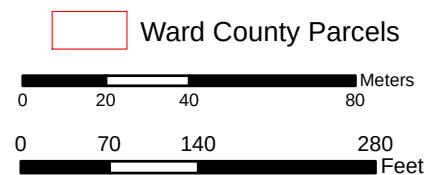
ON THIS 30th DAY OF December, 2022, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, APPEARED ROBBY L. BERARD, REGISTERED LAND SURVEYOR, WELL KNOWN TO ME TO BE SUCH AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE FOREGOING SURVEYOR'S CERTIFICATE AS HIS OWN FREE ACT AND DEED.

CHAD ATTENTION
Notary Public
State of North Dakota
My Commission Expires Nov. 11, 2024

NOTARY PUBLIC, COUNTY OF WARD, STATE OF NORTH DAKOTA



Phil Lowe & Preston Phillips
SD Plat Application
3-152-85
Rice Lake Township



**Planning/Zoning Office**

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT**APPLICANT INFORMATION**Name: *Quentin Carlson*Phone: *701-833-7673*

Email Address:

Mailing Address: *768 16th AVE Court West. West Fargo, ND 58078***SUBJECT PROPERTY INFORMATION**Proposed Name of Plat(s): *Outlot 2*Legal Description: *25-157-82*

Address: (If Applicable)

Proposed use:

Existing Use:

Number of Lots Proposed: *1***OWNER OF RECORD INFORMATION**Name: *Quentin Carlson*Phone: *701-833-7673*Address: *768 16th AVE Court West Fargo, ND 58078*

Email Address:

If applicant is different than the owner, please explain the position of the applicant as to the property in question:**SIGNATURE**

OI, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: *Quentin Carlson*Date: *11-29-22***** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.****OFFICIAL USE**

Current Zoning:	Paid: Yes / No	Amount Paid:	Payment method/date:
Date Received:	Received By:		
Staff Check List: ☐ Tnsp rcmd sent _____ Received _____ ☐ WRD rcmd sent _____ Received _____ ☐ Rcdr Rvw sent _____ Received _____ ☐ Staff report written	PC Action:	CC Action:	



Planning/Zoning Office

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

PLAT APPLICATION \$50/LOT

APPLICANT INFORMATION

Name: Quentin Carlson

Phone: 701-833-7673

Email Address:

Mailing Address: 768 16th AVE Court West. West Fargo, ND 58078

SUBJECT PROPERTY INFORMATION

Proposed Name of Plat(s): Outlot 1

Legal Description: 25-157-82

Address: (If Applicable)

Proposed use:

Existing Use:

Number of Lots Proposed: 1

OWNER OF RECORD INFORMATION

Name: Quentin Carlson

Phone: 701-833-7673

Address: 768 16th AVE Court West Fargo, ND 58078

Email Address:

If applicant is different than the owner, please explain the position of the applicant as to the property in question:

SIGNATURE

☐ I, the undersigned, hereby certify that the statements contained herein are true and correct to the best of my knowledge.

Signature of applicant: Quentin Carlson

Date: 11-29-22

** Please submit with this application, an official, notarized and signed surveyor's plat. All Landowners names and signatures must the plat.

OFFICIAL USE

Current Zoning:

Paid: Yes / No

Amount Paid:

Payment method/date:

Date Received:

Received By:

Staff Check List:

- ☐ Tnsp rcmd sent _____ Received _____
- ☐ WRD rcmd sent _____ Received _____
- ☐ Rcdr Rvw sent _____ Received _____
- ☐ Staff report written

PC Action:

CC Action:



PO Box 5005
Minot, ND 58702-5005
(701) 857-6405

Planning Commission Staff Report

Item #: 2

Recommendations

Staff: **Approval w/ Conditions**

Township: **Approval w/o conditions**

Water Board: **Approval w/conditions**

Meeting Date: Jan. 12th, 2023

Applicant: Quentin Carlson
768 16th Ave Court West, West Fargo, ND 55078
701.833.7673

Owner: Quentin Carlson

Current legal description: NW4NE4 25-157-82

Proposed legal description: Outlots 1&2 being a portion of NW4NE4 25-157-82

Address: (if applicable) N/A

Township: Tatman Township

Current Zoning: Ward County Rural

Zoning Ordinance Reference: Ward County Zoning Dist. 2

PROJECT DESCRIPTION:

The applicant is requesting to outlot for a future agricultural/residential use.

RECOMMENDATION:

Staff recommends approval based on the findings of fact, recommendations from the township, Water Board and County Highway Department.

FINDINGS OF FACT:

1. Proposed Outlot 1 is 9.81 acres, Proposed Outlot 2 is 5.34 acres
2. The land is currently residential/agricultural and will be used for residential/agricultural purposes.
3. The outlots 1&2 have access from 156th Ave NE on the north side of the proposed outlots.



PLANNING AND ZONING CONSIDERATIONS:

The applicant is proposing to parcel two outlots for a residential/agricultural purpose. Outlot 1 is 9.81 acres, outlot 2 is 5.34 acres. The proposed outlots meet the 2.00 acre Ward County minimum.

HIGHWAY ENGINEERING CONSIDERATIONS:

Both Outlot 1 and Outlot 2 access 156th Ave NE; which is a township level road. Any change in access to be permitted with the respective township.

TOWNSHIP RECOMMENDATION:

Based upon review Tatman Township has responded and the Tatman Township Board of Supervisors has recommended the plat be approved without comment or objection.

WATERBOARD RECOMMENDATION:

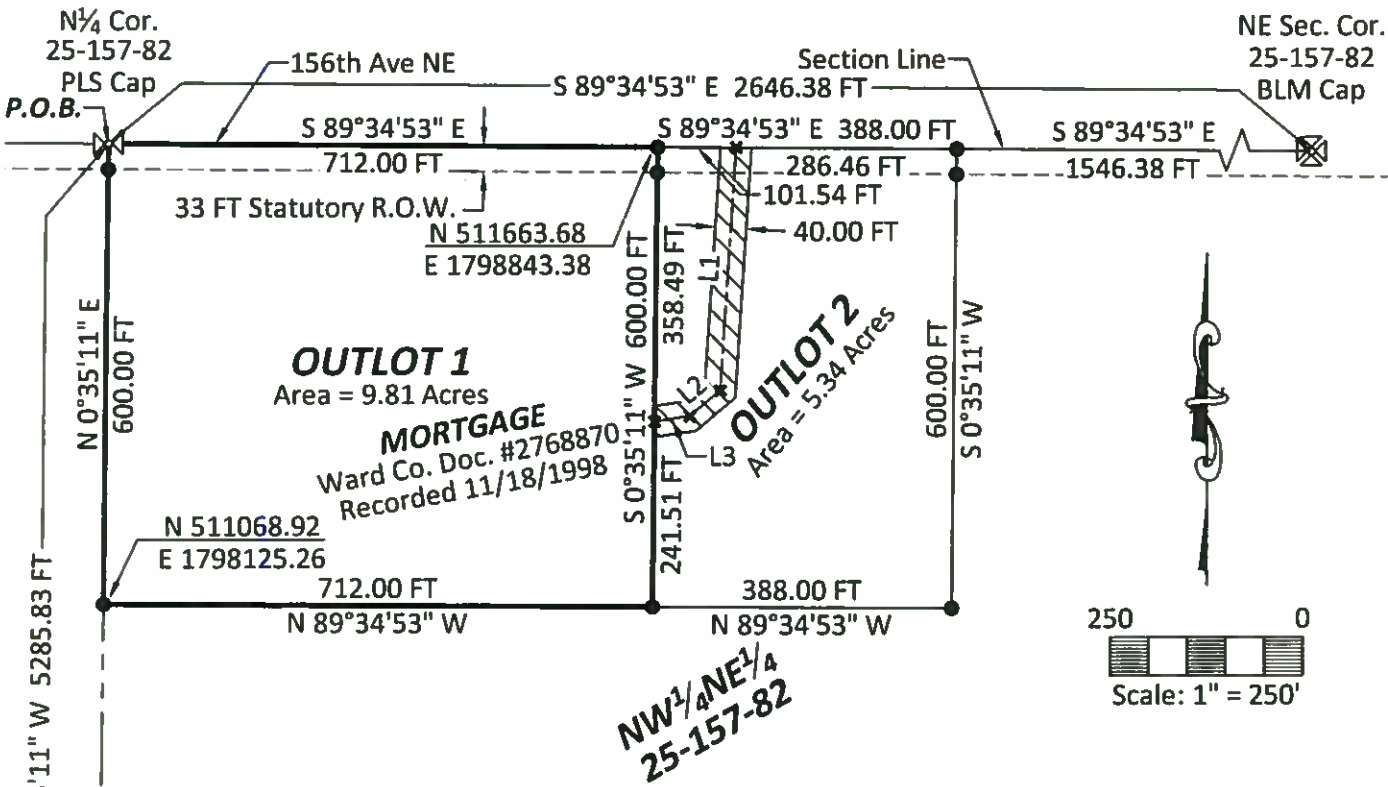
Based upon review and recommendation of the Water Resource Board Engineer, the plat is returned without objection but with the following recommendations:

1. A storm water management plan may be required if the subject property:
 - has a special use permit applied for
2. No development as a result of this plat should obstruct any watercourse or divert surface water flows.

PLAT OF OUTLOT 1

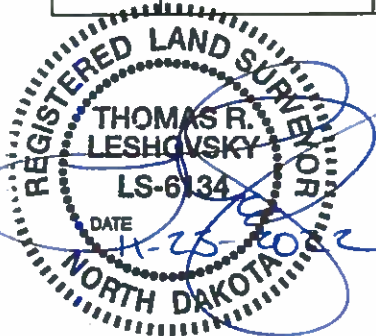
being a Portion of the NW 1/4 NE 1/4, Section 25, Township 157 N, Range 82 W

Owners Quentin E & Cindy K Carlson



Line Table		
Line #	Direction	Length
L1	S 3°37'56" W	317.97 FT
L2	S 49°25'25" W	51.58 FT
L3	N 81°31'01" E	46.39 FT

- - Denotes Property Corners Set 18" #5 Rebar with PLS Cap #6134
- x - Denotes Traverse Point
- ⊗ - Denotes Section Corners
- ⊗ - Denotes Quarter Corners
- ▨ - Denotes 40' Access Easement Area = 0.38 Acres



- - Denotes Property Corners Set 18" #5 Rebar with PLS Cap #6134
- ⊗ - Denotes Section Corners
- ⊗ - Denotes Quarter Corners

NOTES:

Basis of Bearing and Coordinates obtained from NGS OPUS Solution NAD 83 North Dakota North (3301) Int. Feet.

Bearings and Distances may vary from previous plats due to different methods of measurement.

Plat is subject to all prior Easements of record.

DESCRIPTION:

being a Portion of the Outlot 1 of the NW 1/4 NE 1/4, Section 25, Township 157 N, Range 82 W described as follows:

Beginning at the North Quarter Corner, of Section 25, Township 157 N, Range 82 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 89°34'53" E, on the North Line of the Northeast Quarter, of said Section 25, a distance of 712.00 FT; Thence S 0°35'11" W, being Parallel with the North-South Quarter Line, of said Section 25, a distance of 600.00 FT; Thence N 89°34'53" W, being Parallel with the North Line of the Northeast Quarter, of said Section 25, a distance of 712.00 FT, to a Point on the North-South Quarter Line, of said Section 25; Thence N 0°35'11" E, on the North-South Quarter Line, of said Section 25, a distance of 600.00 FT, to the Point of Beginning.

Said described tract of land contains 9.81 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227

THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hands and seal this 29 day of Nov, 2022

Signed in the presence of
(Seal)

Melissa Kellerman
(Seal)

Quentin E Carlson
Cynth K Carlson

MELISSA KELLERMAN
Notary Public
State of North Dakota
My Commission Expires June 14, 2026
STATE OF NORTH DAKOTA }ss

County of Cass

On this 29 day of November in the year 2022 before me, a Notary Public in and for said County and State, personally appeared Quentin Carlson & Cynthia Carlson

known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

Mullerman

My Commission Expires: 06-14-2026

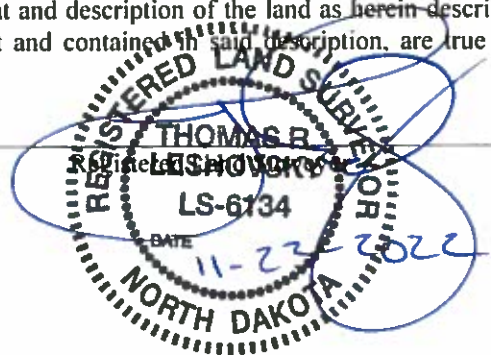
Notary Public

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Quentin Carlson made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA }ss

County of Ward



Subscribed and sworn to before me this 23rd day of November, 2022

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2023

[Signature]
Notary Public

My Commission Expires: _____

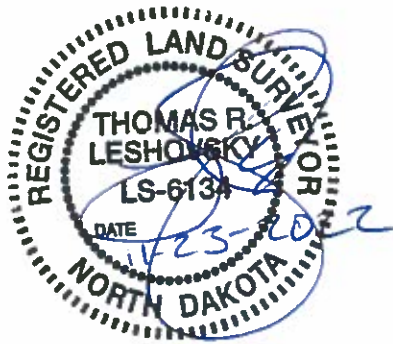
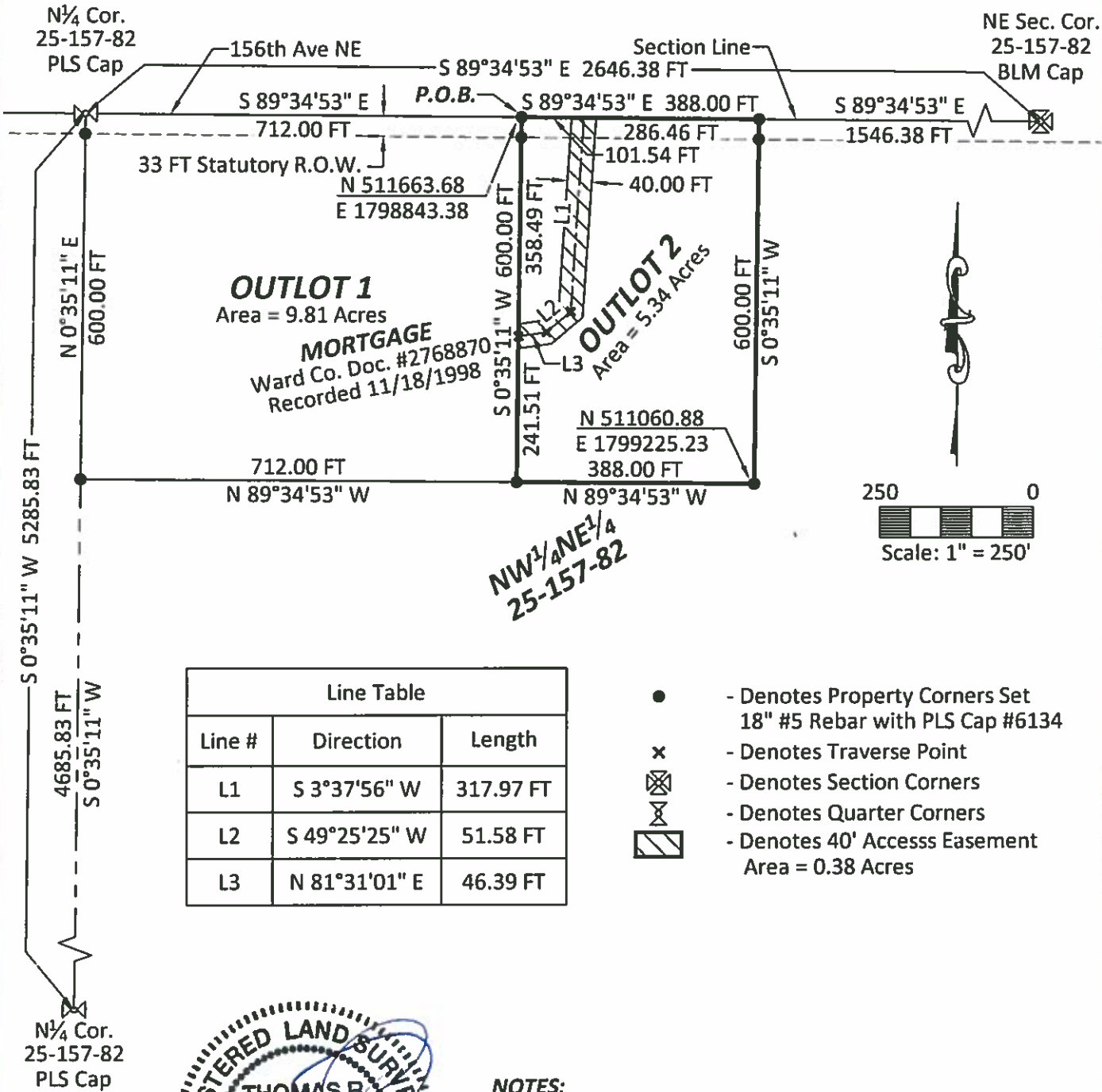
Approved _____, 20____

Approved _____, 20____

PLAT OF OUTLOT 2

being a Portion of the NW¼NE¼, Section 25, Township 157 N, Range 82 W

Owners Quentin E & Cindy K Carlson



DESCRIPTION:

being a Portion of the Outlot 2 of the NW¼NE¼, Section 25, Township 157 N, Range 82 W described as follows:

Commencing at the North Quarter Corner, of Section 25, Township 157 N, Range 82 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 89°34'53" E, on the North Line of the Northeast Quarter, of said Section 25, a distance of 712.00 FT, to the Point of Beginning; Thence S 89°34'53" E, on the North Line of the Northeast Quarter, of said Section 25, a distance of 388.00 FT; Thence S 0°35'11" W, being Parallel with the North-South Quarter Line, of said Section 25, a distance of 600.00 FT; Thence N 89°34'53" W, being Parallel with the North Line of the Northeast Quarter, of said Section 25, a distance of 388.00 FT; Thence N 0°35'11" E, being Parallel with the North-South Quarter Line, of said Section 25, a distance of 600.00 FT, to the Point of Beginning.

Said described tract of land contains 5.34 Acres more or less.



WOLD
ENGINEERING, P.C.

Bottineau: 228-2292
Minot: 852-0338
Bismarck: 258-9227

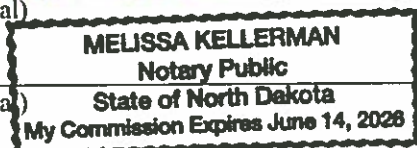
THE UNDERSIGNED, Owners of the within described property, in accordance with the provisions of Sec. 57-02-39, Revised Code of 1943, and upon demand of the County Auditor of Ward County, North Dakota, have caused to be made the within and foregoing plat of said land with the lots as herein described, hereby donate and dedicate all the streets and alleys hereon shown to the public for public use, and have caused the same to be placed on record, as provided by law.

IN TESTIMONY WHEREOF the said owner has here unto set their hand S and seal this 29 day of Nov, 2022

Signed in the presence of
(Seal)

Melissa Kellerman

(Seal)



(Seal)

STATE OF NORTH DAKOTA }ss

County of Cass

On this 29 day of November in the year 2022, before me, a Notary Public in and for said County and State, personally appeared Quentin Carlson & Cynthia Carlson

known to me to be the person who described in, and who executed the foregoing instrument and acknowledged that he executed the same.

My Commission Expires: 06-14-2026

[Signature]

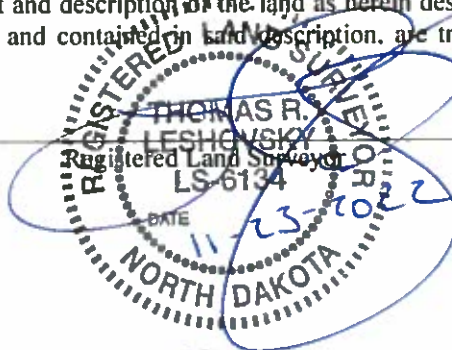
Notary Public

SURVEYOR'S CERTIFICATE

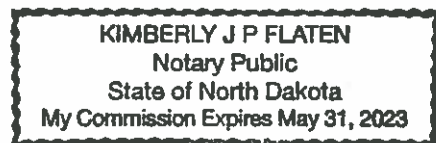
I, Thomas R. Leshovsky Registered Land Surveyor, do hereby certify that at the request of Quentin Carlson made the within and foregoing plat and description of the land as herein described, and that the lots, distances, area and location, as indicated on said plat and contained in said description, are true and correct.

STATE OF NORTH DAKOTA }ss

County of Ward



Subscribed and sworn to before me this 23rd day of November, 2022.



[Signature]
Notary Public

My Commission Expires: _____

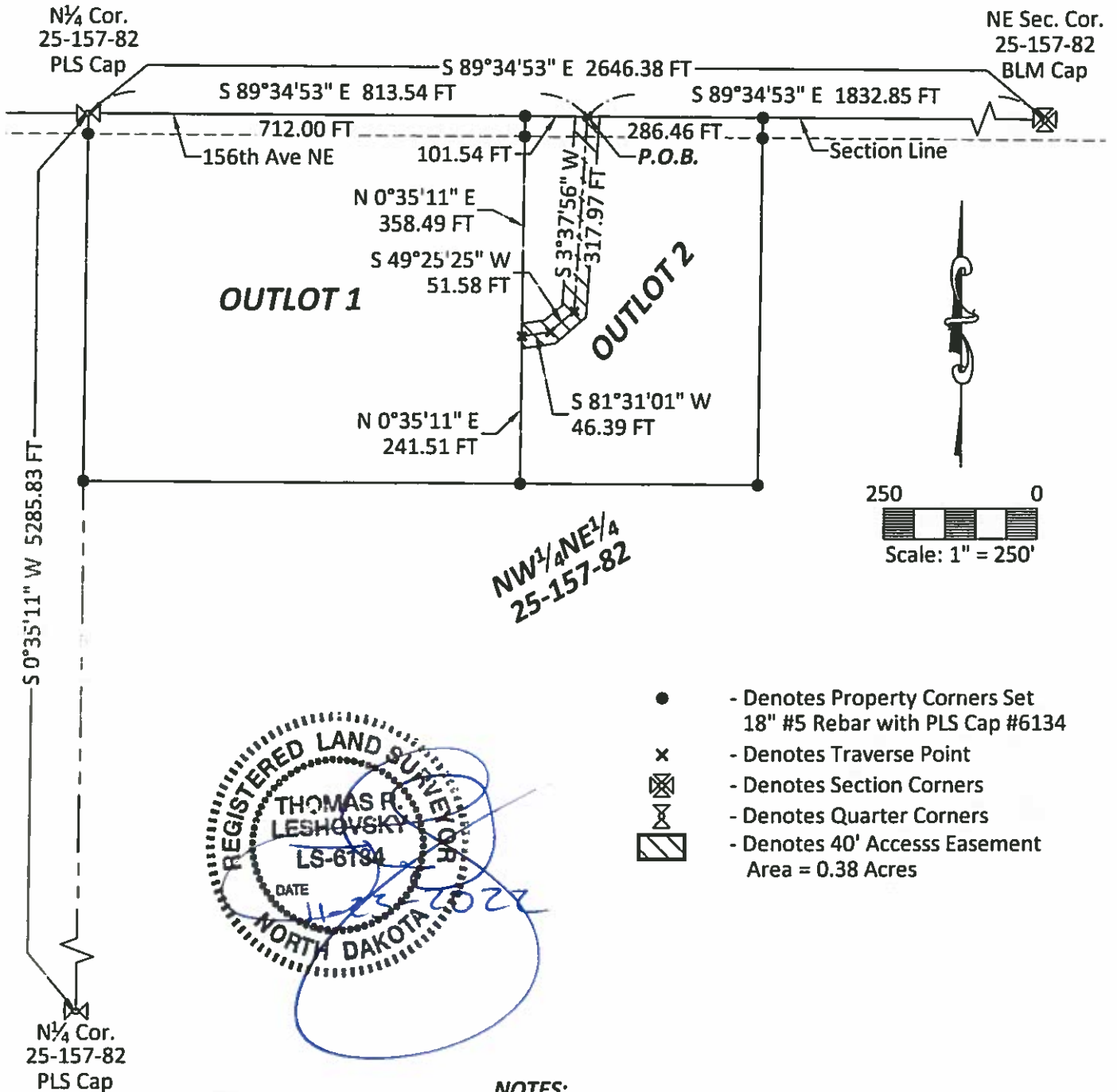
Approved _____, 20____

Approved _____, 20____

EXHIBIT "A"

being a Portion
of the NW $\frac{1}{4}$ NE $\frac{1}{4}$, Section 25, Township 157 N, Range 82 W

Owners Quentin E & Cindy K Carlson



NOTES:

Basis of Bearing and Coordinates obtained from NGS OPUS Solution NAD 83 North Dakota North (3301) Int. Feet.

Bearings and Distances may vary from previous plats due to different methods of measurement.

Plat is subject to all prior Easements of record.

ACCESS EASEMENT DESCRIPTION:

Being 20.00 FT on each side of the following described Centerline; Commencing at the North Quarter Corner, of Section 25, Township 157 N, Range 82 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 89°34'53" E, on the North Line of the Northeast Quarter, of said Section 25, a distance of 813.54 FT, to the Point of Beginning;

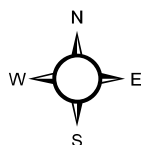
Thence S 3°37'56" W, a distance of 317.97 FT; Thence S 49°25'25" W, a distance of 51.58 FT; Thence S 81°31'01" W, a distance of 46.39 FT.

Said described tract of land contains 0.38 Acres more or less.



WOLD
ENGINEERING, P.C.

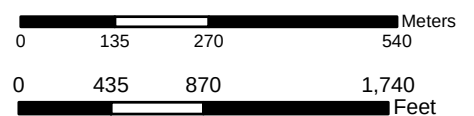
Bozineau: 228-2252
Minot: 852-0338
Bismarck: 258-9227



Quentin Carlson
Plat Application
25-157-82
Tatman Township



Ward County Parcels





Ward County Highway Department

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

Ward County Agenda Items January 17, 2023

A. Non-Compliant Mailbox Supports

Last fall we had a property owner along a Ward County Road install a new mailbox that did not meet regulatory standards and we sent them a notice to remove the mailbox/obstruction from the right-of-way. We provided the landowner with the standards which are both on the Ward County Website, and on the USPS website. The property owner complied with the request but pointed out that a number of other mailboxes along the county road do not meet the requirements and they felt that if they had to bring their mailbox into compliance then the other mailboxes should have to be brought into compliance. Below is a picture of the non-compliant mailbox which generated the safety concern.



We had our staff document the mailboxes along the county roads in the area that do not meet the American Association of State Highway and Transportation Officials (AASHTO) standards adopted by Federal Highway, NDDOT, and the County. Attached is a copy of a sample letter address to owners of mailboxes with non-compliant mailbox supports, along with a spreadsheet showing the PIN, address, issue found, corrective action, and pictures of the issues. Since there are a number of mailboxes that don't meeting the AASHTO Standards, we wanted to bring the issue before the board before taking actions. Some of the supports only need minor modifications to bring them into compliance, but there are a number of supports that will have to replace to meet the adopted standards.

Federal Highway implemented the AASHTO guidelines for mailbox support standards in 1989 and required all County Roads to meet these standards. Attached is a copy of the letter Ward County received in March of 1988. Both the State and the County have adopted the standard for their roadways. I have also attached a copy of a resolution from 1998 where Ward County set a date to bring mailboxes into compliance.

This topic was discussed at the October 6, 2022 highway committee. The highway committee recommended moving forward with sending out the notices. Normally this is something we would just send out and take care of but since there are a large number of notices, I wanted to update the commission and be able to answer questions. Some of the corrections would not take much work and would consist of drilling a 1-inch hole within 3-inches from the ground surface perpendicular to the roadway. However, some will need to be replaced. I would estimate the cost for the county or a contractor to remove and install a new support would be around \$300 for a single and up to \$500 for mailbox system supporting three to four boxes. This would include materials and labor.

I would need a motion to approve sending out the attached notice to mailbox owners how have mailboxes and supports that do not meet the Ward County and American Association of State Highway and Transportation Officials (AASHTO) standards



Example

NORTH DAKOTA STATE HIGHWAY DEPARTMENT

600 East Boulevard Avenue
Bismarck, North Dakota
58505-0700



George A. Sinner, Governor
Walter R. Hjelle, Commissioner
Ray Zink, Chief Engineer

M E M O

TO: County/Consulting Engineers

FR: Henry Wisness, Secondary Roads Engineer *HW*

DT: March 14, 1988

RE: Mailbox Guidelines

Attached for your information is a copy of the A.A.S.H.T.O. guidelines for location, construction, etc., of mailboxes on federal aid projects. They will take effect for any federal aid projects constructed in 1989.

Additional guidelines for North Dakota projects may be developed and sent to you at a later date.

HSW:rw

**RESOLUTION ON PERMITTING MAILBOXES ON
COUNTY HIGHWAY RIGHT-OF-WAY**

WHEREAS, North Dakota Century Code, Chapter 24-07-17, gives the Board of County Commissioners the sole authority and responsibility to operate and maintain the county highway system as designated and selected by them, and

WHEREAS, the Ward County Board of Commissioners has determined that various policies and procedures are necessary to protect the public, and

WHEREAS, crash tests and accident statistics show that most mailbox installations can cause serious damage to vehicles and injury to passengers, now therefore

BE IT RESOLVED, that rural Ward County begin a program to replace hazardous mailbox installations in order that Ward County highways may be made as safe as possible, and

BE IT FURTHER RESOLVED, that the County Engineer is delegated the authority by the Board of County Commissioners to review existing mailbox installations, review plans for new installations and approve applications and enforce this Resolution of the Board of County Commissioners

BE IT FURTHER RESOLVED, that all mailbox stands shall comply with this resolution by July 15, 2000 or be removed off the Ward County Highway Right-of-way.

Adopted by the Board of Ward County Commissioners this _____ day of December, 1998.

Attest:

Ward County Auditor



Ward County Highway Department

200 72nd Street SE · P.O. Box 5005 · Minot, ND 58702-5005 · 701-838-2810

<<Date>>

<<Address Block>>

Subject: Obstruction of Right-of-Way
 Unauthorized Mailbox Support
 <<Pin>>

Dear <<Last Name>>

It has come to our attention that the construction of your mailbox support located at <<Physical Address>> does not meet regulatory standards and is considered an encroachment/obstruction of the right-of-way.

In 2021, there was a total of 1,393 injuries and a total of 57 fatalities resulting from vehicles departing from their driving lane in North Dakota. Lane departures are the most common type of crash resulting in injuries in rural areas. In order to help the safety of the traveling public, your mailbox support consisting of <<Issue Found>> needs to be resolved. <<Corrective Action>>

Enclosed is a copy of the Ward County standards for installing mailboxes on County roads and a copy of the North Dakota Department of Transportation D-766-1 mailbox detail. These standards help ensure that the mailbox support is strong enough to stand up to the elements but will break away if struck by a vehicle. Mailbox supports that do not break away can cause bodily harm to a driver and their passengers.

North Dakota Century Code,

Chapter 24-5-23

Encroachment upon county roads, ditches, approaches - Liability for damages states, "A landowner who encroaches upon a county road or its ditches or approaches must be given notice by the board of commissioners for that county that the encroachment has been discovered. If the landowner fails to remedy the encroachment within twenty days after receiving the notice, that landowner is liable to the county for damages resulting from the encroachment. The board of commissioners for that county shall issue to the landowner written notice of the amount of damages determined to be a result of the encroachment. If the landowner fails to pay the county for the damages, the expense of the repair must be charged to the land of the landowner. The expenses charged become a part of the taxes to be levied against the land for the ensuing year and must be collected in the same manner as other real estate taxes are collected and placed to the credit of the county that incurred the expense of the repair."

Chapter 24-5-24

County and township road rights of way - Removal of obstructions states, "The governing body having authority over the right of way of a county or township road may develop and implement rules governing the disposal of any stored hay or other obstruction placed on the right of way."

On February 7th, 2023; the Board of Ward County Commissioners approved the encroachment/obstruction of the right-of-way notices to be sent out to the respective property owners.

Your assistance is required to fix the mailbox support as outlined **no later than June 15th, 2023**. If the mailbox support is not corrected by June 15th, 2023; Ward County will remove the right of way obstruction and will bill the respective property owner for all associated costs.

If you have any questions and/or comments, please feel free to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Travis Schmit".

Travis Schmit, PE, CFM
Asst. Co. Engineer

Enclosed:

<<Pin>> Current Mailbox Support Picture

Ward County Standards for Installing Mailboxes on County Roads

North Dakota Department of Transportation D-776-1 Mailbox Detail

PIN	Mailing Address 1	City	State	Zip	Property Address	Issue Found	Corrective Action
SR050090000010	4020 38TH ST SE	MINOT	ND	58701	4020 38TH ST SE	6 x 4 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050120400031	4220 38TH ST SE	MINOT	ND	58701	4220 38TH ST SE	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050120400040	4500 38TH ST SE	MINOT	ND	58701	4500 38TH ST SE	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050120400050	4510 38TH ST SE	MINOT	ND	58701	4510 38TH ST SE	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050120400060	4520 38TH ST SE	MINOT	ND	58701	4520 38TH ST SE	6 -inch round wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050990000210	5210 38TH ST SE	MINOT	ND	58701	5210 38TH ST SE	2 1/2 -inch steel pipe in a steel hub	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050990000200	5111 38TH ST SE	MINOT	ND	58701	5111 38TH ST SE	4 x 4 -inch wooden post in plastic bucket with bricks	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR050990000040	5211 38TH ST SE	MINOT	ND	58701	5211 38TH ST SE	3 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR060990000100	PO BOX 244	AUDUBON	MN	56511	2120 54TH AVE SE	4 x 4 -inch wooden post in a metal cream can	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR060990000160	9400 72ND ST SE	MINOT	ND	58701	2021 54TH AVE SE	large welded metal chain links	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR060990000110	1501 54TH AVE SE	MINOT	ND	58701	1501 54TH AVE SE	2 1/2 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
AF010990000042	1205 54TH AVE SE	MINOT	ND	58701	1205 54TH AVE SE	decorative tree post on concrete base	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less. In addition, topsoil will
AF010390000010	1021 54TH AVE SE	MINOT	ND	58701	1021 54TH AVE SE	3 1/2 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

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AF01005U050000	1001 54TH AVE SE	MINOT	ND	58701	1001 54TH AVE SE	antique water hydrant	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
AF010990000270	3010 S BROADWAY #4	MINOT	ND	58701	5313 BROADWAY S	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR100990000200	5820 COUNTY RD 19 S	MINOT	ND	58701	5820 COUNTY RD 19 S	6 x 4 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040430000010	5020 REBBA DR	MINOT	ND	58701	5020 REBBA DR	4 x 4 -inch wooden post in a metal cream can	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040430000020	5000 REBBA DR	MINOT	ND	58701	5000 REBBA DR	non conforming mailbox	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040430000030	5001 REBBA DR	MINOT	ND	58701	5001 REBBA DR	non conforming mailbox	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040430000050	5110 REBBA DR	MINOT	ND	58701	5110 REBBA DR	non conforming mailbox	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040430000060	5021 REBBA DR	MINOT	ND	58701	5021 REBBA DR	non conforming mailbox	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040010000090	4911 COUNTY RD 19 S	MINOT	ND	58701	4911 S COUNTY RD 19	antique water hydrant	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040990000270	4801 COUNTY RD 19 S	MINOT	ND	58701	4801 COUNTY RD 19 S	6 -inch round wooden post system	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR040990000310	4900 49TH ST SE	MINOT	ND	58701	4900 49TH ST SE	6 -inch round wooden post system	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR040990000290	4480 49TH ST SE	MINOT	ND	58701	4480 49TH ST SE	6 -inch round wooden post system	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR040990000300	4500 49TH ST SE	MINOT	ND	58701	4500 49TH ST SE	6 -inch round wooden post system	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.

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SR040170200100	4501 COUNTY RD 19 S	MINOT	ND	58701	4501 COUNTY RD 19 S	cream separator base	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040170400010	4410 COUNTY RD 19 S	MINOT	ND	58701	4420 COUNTY RD 19 S	large metal wheel	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040170200090	4421 COUNTY ROAD 19 S	MINOT	ND	58701	4421 COUNTY RD 19 S	large metal wheel	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040170200040	4301 COUNTY RD 19 S	MINOT	ND	58701	4301 COUNTY RD 19 S	cream separator base	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR040170300040	4000 COUNTY RD 19 S	MINOT	ND	58701	4000 COUNTY RD 19 S	steel beam and steel supports	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR040170100050	4001 COUNTY RD 19 S	MINOT	ND	58701	4001 COUNTY RD 19 S	steel beam and steel supports	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR040170300050	4010 COUNTY RD 19 S	MINOT	ND	58701	4010 COUNTY RD 19 S	steel beam and steel supports	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR040170100060	4520 37TH ST SE	MINOT	ND	58701	4111 COUNTY RD 19 S	steel beam and steel supports	You'r mailbox must be reinstalled on a metal support system as outlined in the ND Department of Transportation Standard D-766-1 for multiple mailboxes.
SR140990000250	8311 79TH AVE SE	MINOT	ND	58701	8311 79TH AVE SE	8 -inch round wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR230990000011	8503 79TH AVE SE	MINOT	ND	58701	8510 79TH AVE SE	large metal wheel base	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR240990000190	8620 79TH AVE SE	MINOT	ND	58701	8620 79TH AVE SE	6 -inch round wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR130990000140	PO BOX 1516	MINOT	ND	58702	9311 79TH AVE SE	steel pipe resting on metal keg and wheel base	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR240990000020	8010 93RD ST SE	MINOT	ND	58701	8010 93RD ST SE	4 x 4 -inch wooden post inside of a metal cream can	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

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SR240500000050	PO BOX 1725	MINOT	ND	58702	8400 COUNTY RD 19 S	5 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR130990000045	7810 COUNTY RD 19 S	MINOT	ND	58701	7810 COUNTY RD 19 S	6 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR130990000050	7820 COUNTY RD 19 S	MINOT	ND	58701	7820 COUNTY RD 19 S	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR140990000030	7001 COUNTY RD 19 S	MINOT	ND	58701	0 *UNASSIGNED	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR14005U020000	6911 COUNTY RD 19 S	MINOT	ND	58701	6911 COUNTY RD 19 S	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR140990000180	6910 COUNTY RD 19 S	MINOT	ND	58701	6910 COUNTY RD 19 S	wood utility post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR140990000410	6901 COUNTY ROAD 19 S	MINOT	ND	58701	6901 COUNTY ROAD S	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR140990000380	6890 COUNTY RD 19 S	MINOT	ND	58701	6890 COUNTY RD 19 S	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR140990000370	6881 COUNTY RD 19 S	MINOT	ND	58701	6881 COUNTY RD 19 S	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR140990000360	6800 COUNTY RD 19 S	MINOT	ND	58701	6800 COUNTY RD 19 S	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR150480000010	6604 COUNTY RD 19 S	MINOT	ND	58701	6604 COUNTY RD 19 S	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SW110041000060	125 CENTRAL AVE E	SAWYER	ND	58781	125 CENTRAL AVE E	6 -inch round wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SE10005U010000	PO BOX 1283	SAWYER		58781	810 CENTRAL AVE W	8 -inch round wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

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PIN	Mailing Address 1	City	State	Zip	Property Address	Issue Found	Corrective Action
SE100990000150	705 CENTRAL AVE W	SAWYER	ND	58781	705 CENTRAL AVE W	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SW100170100030	610 CENTRAL AVE W	SAWYER	ND	58781	550 2ND AVE SW	6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SW110090000020	405 MAIN ST N	SAWYER	ND	58781	405 MAIN ST N	brick support post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SW110100100013	410 N MAIN ST	SAWYER	ND	58781	410 MAIN ST N	multi wooden post system	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE340990000060	3501 55TH ST SE	MINOT	ND	58701	3501 55TH ST SE	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE340380000050	2333 55TH ST SE	MINOT	ND	58701	2333 55TH ST SE	6 -inch round wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE330990000200	3400 55TH ST SE	MINOT	ND	58701	3400 55TH ST SE	6 x6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SR030010000000	4103 55TH ST SE	MINOT	ND	58701	6220 37TH AVE SE	large metal industrial spring	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE34005U090000	6761 37TH AVE SE	MINOT	ND	58701	6761 37TH AVE SE	double 6 -inch round wooden posts	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE340990000110	6771 37TH AVE SE	MINOT	ND	58701	6771 37TH AVE SE	6 x 4 -inch wooden post with bricks around base	The bricks must be removed along with a minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter
NE340990000100	3690 72ND ST SE	MINOT	ND	58701	3690 72ND ST SE	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE34005U360000	2840 72ND ST SE	MINOT	ND	58701	2840 72ND ST SE	4 -inch PVC with fence post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE26005U190000	1919 72ND ST SE	MINOT	ND	58701	1919 72ND ST SE	4 x 4 -inch wooden post in garbage can	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

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NE26005U080000	1925 72ND ST SE	MINOT	ND	58701	1925 72ND ST SE	large metal post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE260540000020	1801 72ND ST SE	MINOT	ND	58701	1801 72ND ST SE	decorative brick post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
NE260990000120	1711 72ND ST SE	MINOT	ND	58701	1711 72ND ST SE	6 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
HA190340000200	6810 COUNTY RD 12 W	MINOT	ND	58701	6810 COUNTY RD 12 W	6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
HA20005U110000	5120 HWY 2E LOT 1A	MINOT	ND	58701	6020 COUNTY RD 12 W	3 1/2 -inch steel post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
EE320990000030	4620 46TH AVE NW	MINOT	ND	58703	4620 46TH AVE NW	4 -inch steel square post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
EE32099000001B	4710 46TH AVE NW	MINOT	ND	58701	4710 46TH AVE NW	4 -inch steel square post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
EE320990000020	4720 46TH AVE NW	MINOT	ND	58703	4720 46TH AVE NW	cream can filled with concrete	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
HA160980000130	4100 COUNTY RD 15 W	MINOT	ND	58703	4100 COUNTY RD 15 W	4 -inch steel square post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
HA070990000220	6900 COUNTY RD 15 W	MINOT	ND	58703	6900 COUNTY RD 15 W	metal bucket filled with sand and supported with a cynder block	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
BT120990000160	7613 COUNTY RD 15 W	MINOT	ND	58703	7613 COUNTY RD 15 W	3 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
BT010030000030	7911 COUNTY RD 15 W	MINOT	ND	58703	7911 COUNTY RD 15 W	4 -inch metal tube with supporting steel brackets	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
BT010080000020	7951 COUNTY RD 15 W	MINOT	ND	58703	7951 COUNTY RD 15 W	large plastic bucket filled with sand	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

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KK360990000013	8011 COUNTY RD 15 W	MINOT	ND	58701	8011 COUNTY RD 15 W	3 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK360990000111	8110 COUNTY ROAD 15 W	MINOT	ND	58703	8110 COUNTY RD 15 W	3 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2501000000050	8438 COUNTY RD 15 W	MINOT	ND	58703	8438 COUNTY RD 15 W	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2501600000010	8440 COUNTY RD 15 W	MINOT	ND	58703	8440 COUNTY RD 15 W	6 x 6 -inch wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2509900000050	8620 COUNTY RD 15 W	MINOT	ND	58703	8620 COUNTY RD 15 W	plastic drum	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2509900000040	8700 W COUNTY RD 15	MINOT	ND	58701	8700 COUNTY RD 15 W	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2509900000010	8810 COUNTY RD 15 W	MINOT	ND	58703	8810 COUNTY RD 15 W	cream can filled with concrete	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2509900000100	PO BOX 470	MINOT	ND	58702	8821 COUNTY RD 15 W	4 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK26005U0300000	2700 54TH AVE SE	MINOT	ND	58701	9001 COUNTY RD 15 W	6 -inch round wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK2309900000015	9300 COUNTY RD 15 W	MINOT	ND	58703	9300 COUNTY RD 15 W	3 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK1500800000050	.0200 COUNTY ROAD 15 W	MINOT	ND	58703	10200 COUNTY RD 15 W	4 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK1001300000050	11200 COUNTY RD 15 W	MINOT	ND	58703	11001 COUNTY ROAD 15 W	6 -inch wooden round post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK0909900000010	11211 COUNTY RD 15 W	MINOT	ND	58703	11211 COUNTY RD 15 W	4 -inch steel pipe	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN	Mailing Address 1	City	State	Zip	Property Address	Issue Found	Corrective Action
KK110990000010	11100 100TH ST NW	MINOT	ND	58703	11100 100TH ST NW	bucket filled with concrete	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK100990000030	11200 COUNTY RD 15 W	MINOT	ND	58703	11200 COUNTY RD 15 W	patio pavers with metal rim bolted to larger metal post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK040990000100	12500 COUNTY RD 15 W	MINOT	ND	58703	12500 COUNTY RD 15 W	decorative wooden barrels filled with soil	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
KK040990000020	12501 COUNTY RD 15 W	MINOT	ND	58703	12501 COUNTY RD 15 W	decorative wooden barrels filled with soil	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
HA190340000210	6820 COUNTY ROAD 12 W	MINOT	ND	58701	6820 COUNTY RD 12 W	6 -inch round wooden post	A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.
SE100990000160	715 CENTRAL AVE W	SAWYER	ND	58781	715 CENTRAL AVE W	large wooden post	You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050090000010



A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050120400031



A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050120400040



A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050120400050



A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050120400060



A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050990000210



You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR050990000200



Your mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light gauge pipe that is 2-inches in diameter or less.

PIN: SR050990000040



You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR060990000100



You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR060990000160



You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: SR060990000110



Your mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light gauge pipe that is 2-inches in diameter or less.



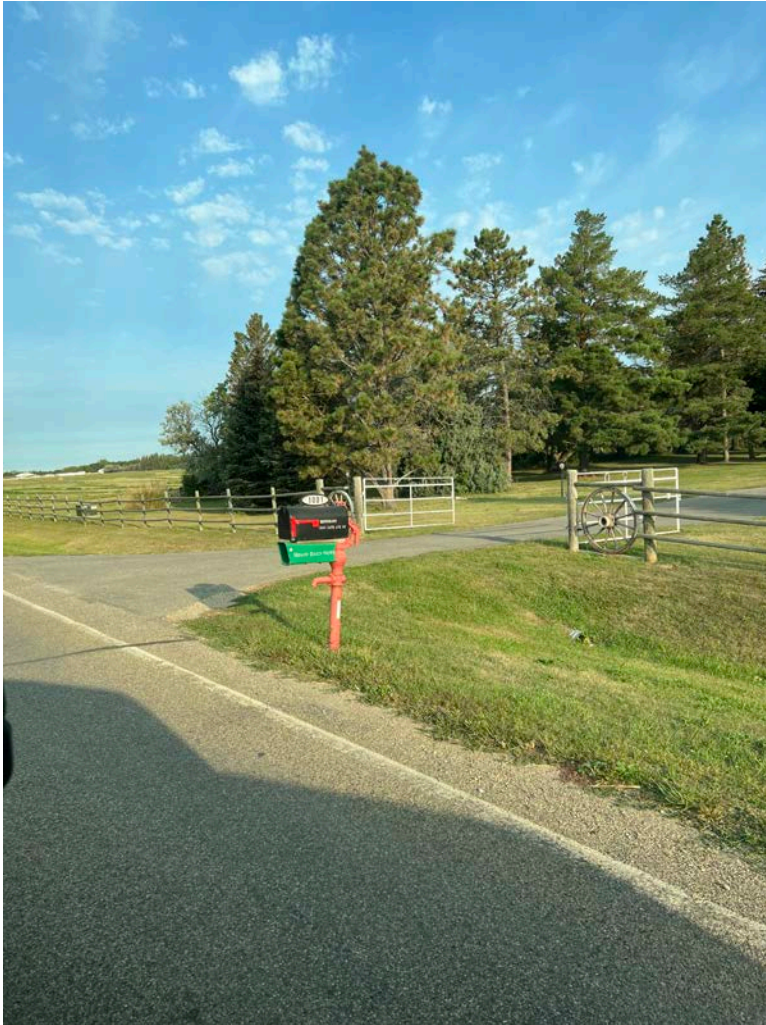
A minimum of a 1-inch hole must be drilled within 3-inches from the ground surface perpendicular to the roadway or reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: AF010390000010



You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: AF01005U050000



You're mailbox must be reinstalled on a support system consisting of either a 4" x 4" wooden post or a light guage pipe that is 2-inches in diameter or less.

PIN: AF010990000270



PIN: SR100990000200



PIN: SR040430000010



PIN: SR040430000020



PIN: SR040430000030



PIN: SR040430000050



PIN: SR040430000060



PIN: SR040010000090



PIN: SR040990000270



PIN: SR040990000310



PIN: SR040990000290



PIN: SR040990000300



PIN: SR040170200100



PIN: SR040170400010



PIN: SR040170200090



PIN: SR040170200040



PIN: SR040170300040



PIN: SR040170100050



PIN: SR040170300050



PIN: SR040170100060



PIN: SR140990000250



PIN: SR230990000011



PIN: SR240990000190



PIN: SR130990000140



PIN: SR240990000020



PIN: SR240500000050



PIN: SR130990000045



PIN: SR130990000050



PIN: SR140990000030



PIN: SR14005U020000



PIN: SR140990000180



PIN: SR140990000410



PIN: SR140990000380



PIN: SR140990000370



PIN: SR140990000360



PIN: SR150480000010



PIN: SW110041000060



PIN: SE10005U010000



PIN: SE100990000150



PIN: SW100170100030



PIN: SW110090000020



PIN: SW110100100013



PIN: NE340990000060



PIN: NE340380000050



PIN: NE330990000200



PIN: SR030010000000



PIN: NE34005U090000



PIN: NE340990000110



PIN: NE340990000100



PIN: NE34005U360000



PIN: NE26005U190000



PIN: NE26005U080000



PIN: NE260540000020



PIN: NE260990000120



PIN: HA190340000200



PIN: HA20005U110000



PIN: EE320990000030



PIN: EE32099000001B



PIN: EE320990000020



PIN: HA160980000130



PIN: HA070990000220



PIN: BT120990000160



PIN: BT010030000030



PIN: BT010080000020



PIN: KK360990000013



PIN: KK360990000111



PIN: KK250100000050



PIN: KK250160000010



PIN: KK250990000050



PIN: KK250990000040



PIN: KK250990000010



PIN: KK250990000100



PIN: KK26005U030000



PIN: KK230990000015



PIN: KK150080000050



PIN: KK100130000050



PIN: KK090990000010



PIN: KK110990000010



PIN: KK100990000030







PIN: HA190340000210



PIN: SE100990000160





Ward County Highway Department

900 13th St. SE • P.O. Box 5005 • Minot, ND 58702-5005 • (701) 838-2810 • Fax (701) 838-3801

Standards for Installing Mailboxes on County Roads

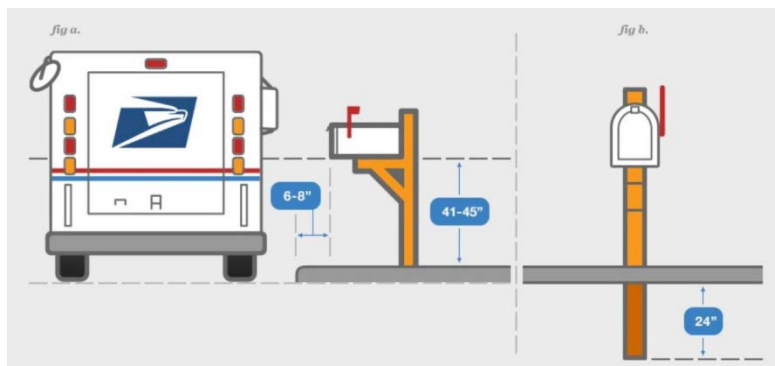
Roadside mailboxes need to be strong to stand up to the elements, convenient for the mail carrier to reach inside, and installed to ensure safety for passersby. Please follow the guidelines below to make sure your mailbox meets these requirements.

Ward County requires that mailboxes and newspaper delivery boxes located within the right-of-way to be constructed and installed in a manner that does not substantially interfere with the safety of the traveling public and the operation and maintenance of the County road system. A mailbox installation that does not conform to the provisions of this policy will be considered a safety hazard. Any violation could result in a written order requiring the owner to remove the safety hazard. If the safety hazard is not removed, Ward County will remove the hazard and bill the owner under North Dakota Century Code 24-06-29

Mailbox Standards

Mailbox: Mailboxes should have a Postmaster General's seal of approval, shall be constructed from sheet metal, plastic, or similar weight materials and shall not exceed 11 lbs.

Height: Mailboxes are typically installed with the bottom of the mailbox located 41 to 45 inches above the roadway surface. Refer to your local post office regulations for specific mailbox height requirements.



Number of Mailboxes on One Post: No more than two mailboxes may be mounted on one support post, unless the support post and mailbox arrangement meets the [American Association of State Highway and Transportation Officials \(AASHTO\) standards](#) or [ND DOT standards](#).

Eliminating Fixed Objects on Roadside: Ward County standards ensure that the roadside remains free of fixed objects that can be dangerous to travelers, and prohibits planting or construction of any object along a roadway that will visually obstruct the view necessary for safe operation of motor vehicles on the road. In general, non-breakaway objects should be located 12 - 18 feet from the edge of the travel lane for a road posted at 55 mph

or under, and 20-34 feet for roads over 55 mph. A mailbox should be located to ensure that a vehicle stopped at a mailbox doesn't interfere with the adjacent travel lane (exceptions may be made for very low-volume, low-speed, or local roads). Careful consideration should be given to determine the location of the mailbox to ensure the mailbox doesn't obstruct the view of vehicles pulling out of a driveway and onto the roadway.

Support System: The mailbox support system should be anchored no more than 24 inches into the ground, as shown in *figure b* and should bend or fall away if a car hits the support system. The Federal Highway Administration recommends a 4" x 4" wooden support or light gauge pipe that is 2-inches in diameter or less.

Urban Areas: Mailboxes that are located in urban areas should be installed in such a way so the front of the mailbox is set back from the face of the curb 6 to 12 inches.

Examples

Approved: Mailboxes supported by 4"x 4" wood post and/or light gauge pipe that is 2-inches in diameter or less.

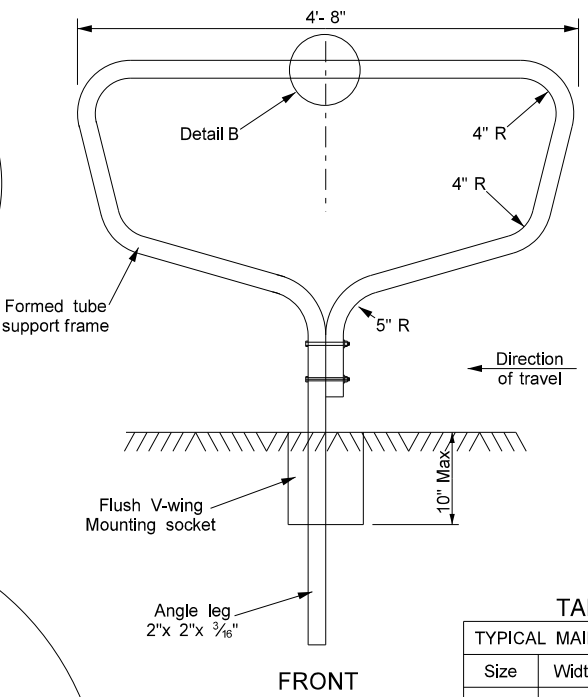
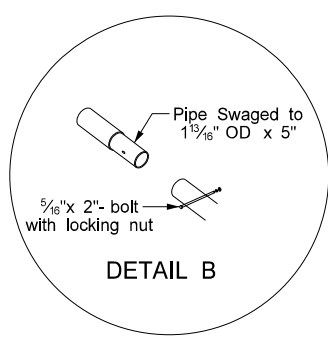
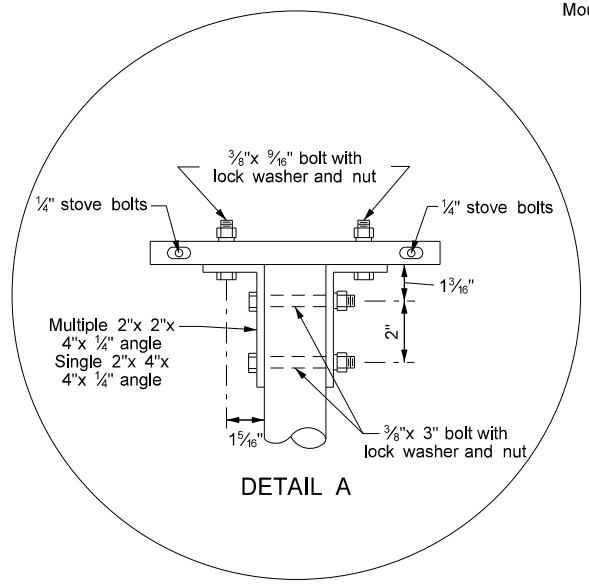
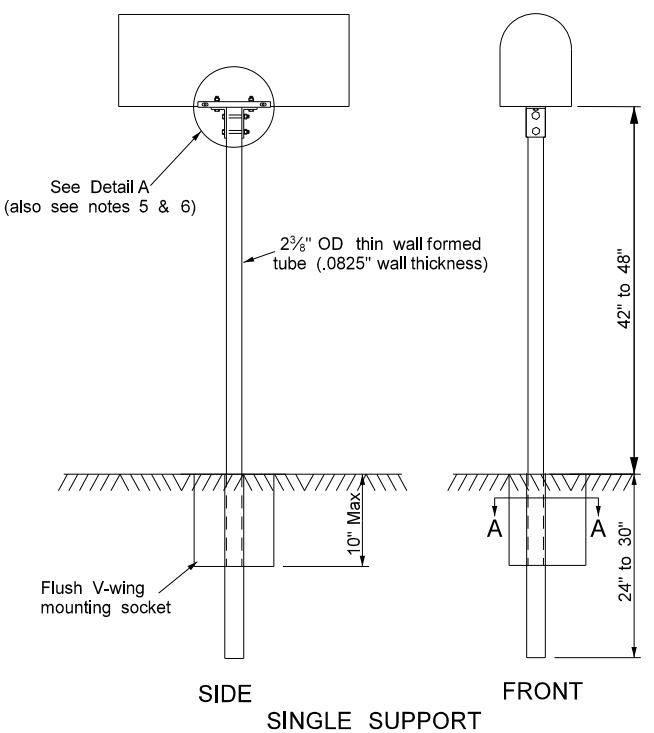
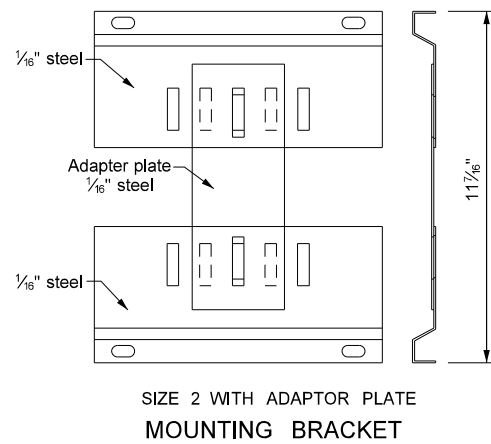
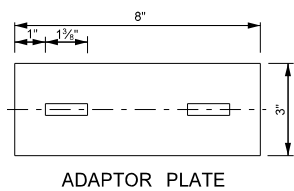
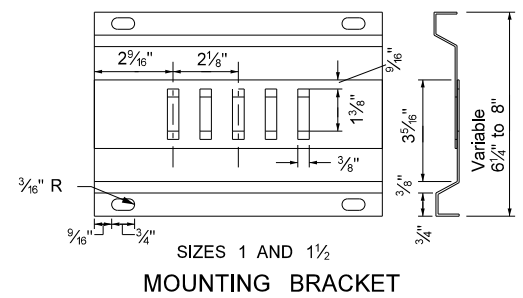
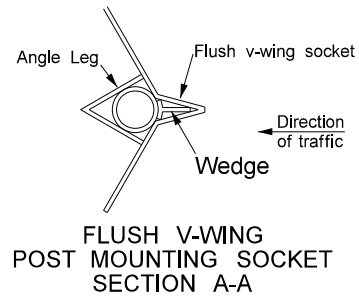
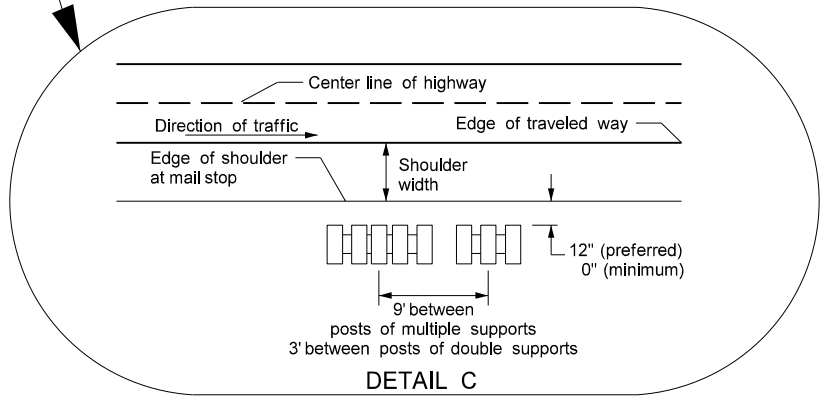
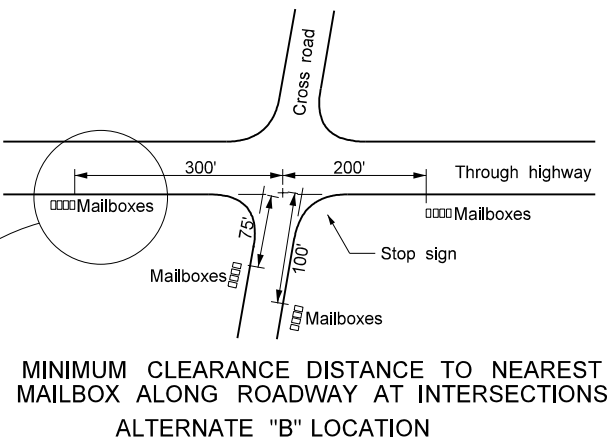
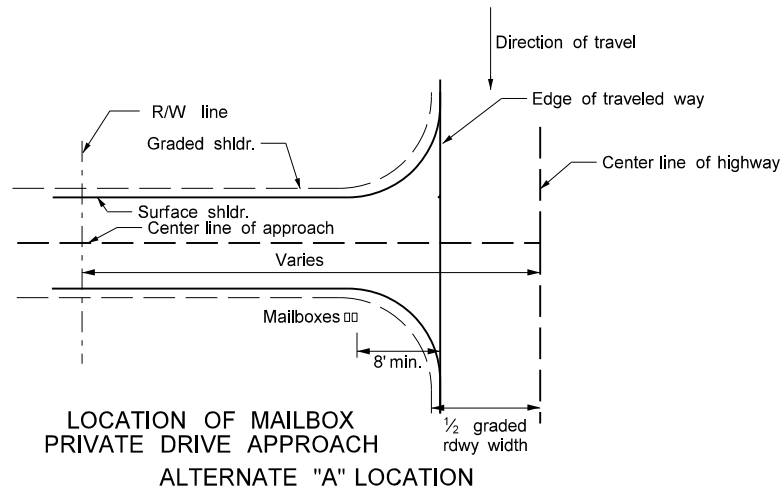


Prohibited: Mailboxes supported by structures such as non-breakaway masonry columns, railroad ties, tractor wheels, plow blades, concrete barrels, and any other non-breakaway style support system.



MAILBOX LOCATION DETAILS

D-766-1



- Notes:
- The mailbox support and hardware details shall consist of the "V-Loc Mailbox Support System" manufactured by:

Tapco
Traffic & Parking Control Co. Inc.

Any other equal support system meeting the requirements of NCHRP Report 350, which has been crash tested, and approved by the Federal Highway Administration may be used. Approved alternate mailbox assemblies shall be installed in the manner and arrangement crash tested.
 - The preferred location for all mailboxes is the Alternate "A" location. However, the Engineer may approve the Alternate "B" location if warranted by existing field conditions.
 - Postal regulations require that mailboxes must be located on the right-hand side of the road in the direction traveled by the carrier. Therefore, the Engineer shall contact the local carrier or postmaster before installing new mailboxes to verify the direction of travel.
 - Mailboxes installed on private drive approaches must always be located on the downstream side of the approach.
 - Install angle connection parallel to traffic flow for size 2 mailbox mounted on single posts.
 - Size 2 mailbox mounted on multiple support requires 2 each, 3/8" by 9/16" bolts with lock washers and nuts to attach the adapter plate to mounting bracket. The unit will then require 4 angle connections to attach to the formed tube support frame. See Detail A.
 - Space multiple support frames a minimum of 4 feet apart. Space single support frames a minimum of 3 ft apart. Do not place more than five No. 1 mailboxes, three No. 2 mailboxes, or any combination of four No. 1-A and No. 2 mailboxes on multiple support frames.

TABLE A
TYPICAL MAILBOX DIMENSIONS

Size	Width	Height	Length
1	6.5"	8.5"	19"
1A	8"	10.5"	21"
2	11.5"	13.5"	23.5"

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION	
9-15-2010	
REVISIONS	
DATE	CHANGE

This document was originally issued and sealed by

Roger Weigel,
Registration Number
PE- 2930 ,
on 9/15/2010 and the original document is stored at the
North Dakota Department
of Transportation

ARPA PROJECT TRACKING

Project No.	Contact Person	Department	Project	Approved/Adjusted		Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
				Amount	Agreements Signed				
1		NDSU Ext.	Appliances for 900 Bld	\$ 5,500.00		12/7/2021	\$ 4,483.92	\$ 41,915.65	10%
						2/3/2022	\$ 369.97	\$ 41,545.68	10%
			Elect, Plumb, & Cabinets for 900 Bld	\$ 5,000.00		9/6/2022	\$ 745.00	\$ 40,800.68	12%
						7/6/2022	\$ 1,028.44	\$ 39,772.24	14%
			SRT Wiring Connection for 900 Bld	\$ 12,778.57				\$ 39,772.24	14%
						12/14/2021	\$ 1,211.29	\$ 38,560.95	17%
						1/18/2022	\$ 1,500.00	\$ 37,060.95	20%
						2/1/2022	\$ 24.40	\$ 37,036.55	20%
						5/17/2022	\$ 4,554.48	\$ 32,482.07	30%
						5/17/2022	\$ 1,705.00	\$ 30,777.07	34%
						6/7/2022	\$ 1,325.00	\$ 29,452.07	37%
						7/6/2022	\$ 650.00	\$ 28,802.07	38%
						7/6/2022	\$ 1,902.50	\$ 26,899.57	42%
						9/20/2022	\$ 8,996.00	\$ 17,903.57	61%
			Moving Expenses	\$ 14,125.00					
						10/18/2022	\$ 11,931.59	\$ 5,971.98	87%
2		Admin	Administration Costs	\$ 26.86		3/1/2022	\$ 26.86		
3		Auditor's Off.	Reception Desks	\$ 11,775.00		8/1/2021	\$ 5,337.13		
4	Marisa Haman	Auditor's Off.	Ballot/Tax Payment Drop Box	\$ 1,720.00		5/17/2022	\$ 11,775.00	\$ -	100%
5	Marisa Haman	Commission	Extension/Reconf. Comm. Desk	\$ 1,875.00		6/3/2022	\$ 1,720.00	\$ -	100%
6	Marisa Haman	Auditor's Off.	Voting Booths	\$ 12,288.00		8/2/2022	\$ 1,875.00	\$ -	100%
7	Major Larry Hubbard	Sheriff's Off.	Fuel Tank Conv at 900 Facil.	\$ 20,913.44		7/13/2022	\$ 11,893.90	\$ 394.10	97%
8	Major Larry Hubbard	Sheriff's Off.	Cameras at 900 Facil.	\$ 19,500.00					
9	Carolyn Probst	Courts	Blinds & Carpet	\$ 49,515.44		12/6/2022	\$ 19,500.00	\$ -	100%
10	Dana Larsen	Hwy Dept.	Loss Revenue	\$ 1,885,548.14		11/1/2022	\$ 20,951.00	\$ 28,564.44	42%
11	Dana Larsen	Hwy Dept.	Add to Bld. C	\$ 2,000,000.00					
12	Dana Larsen	Hwy Dept.	Water Service for Sawyer Shop	\$ 10,000.00		6/27/2022	\$ 135.09	\$ 1,999,864.91	0.01%
13	Jason Blowers	IT	Meeting Room Networking	\$ 4,500.00					
						6/3/2022	\$ 730.00	\$ 3,770.00	16%
						8/2/2022	\$ 739.99	\$ 3,030.01	33%
14	Jason Blowers	IT	VMware Server	\$ 13,495.59					
						7/6/2022	\$ 13,495.59	\$ -	100%
15	Jason Blowers	IT	VMware License	\$ 5,456.65					
						5/17/2022	\$ 5,456.65	\$ -	100%
16	Major Paul Olthoff	Jail	Camera Replacements	\$ 46,009.68					
						12/29/2022	\$ 4,595.60	\$ 41,414.08	10%
17	Major Larry Hubbard	Sheriff's Off.	East Ext. Camera	\$ 17,000.00					
						12/20/2022	\$ 17,000.00	\$ -	100%
18	Kerrianne Boetcher	Library	Bookmobile	\$ 223,600.00					
						11/3/2022	\$ 26.86	\$ 223,573.14	0.01%
							\$ 113,987.67	\$ 109,585.47	51%
19	Emily Burkett	NDSU Ext.	Owl Pro	\$ 999.00					
						4/24/2022	\$ 949.00	\$ 50.00	100%
20	Travis Schmit	Parks	Security Cameras at OSP	\$ 4,500.00					
							\$ 4,199.50	\$ 300.50	93%
							\$ 903.54	\$ -	100%
21	Travis Schmit	Parks	Water Line Imp.	\$ 77,000.00					
							\$ 62,456.00	\$ 14,544.00	100%
22	c/o Travis Schmit	Ward County	Olson Apt. Demo	\$ 167,123.31					
						8/16/2022	\$ 1,480.00	\$ 164,329.31	1%
						8/16/2022	\$ 1,044.00	\$ 163,285.31	2%
						8/2/2022	\$ 149.31	\$ 163,136.00	2%
						9/6/2022	\$ 40,086.00	\$ 123,050.00	26%
						10/5/2022	\$ 102,024.00	\$ 21,026.00	87%
						10/18/2022	\$ 22,340.00	\$ (1,314.00)	100%

ARPA PROJECT TRACKING

Project No.	Contact Person	Department	Project	Approved/Adjusted Amount	Agreements Signed	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
23	Derrill Fick	Weed	Drone	\$ 25,000.00					
24	Jennifer Wiechmann	Emerg. Mngt.	Dispatch recording Equipment	\$ 28,389.81					
25		IT	Electro Access Control	\$ 145,479.99		9/6/2022	\$ 4,872.49	\$ 140,607.50	3%
26		Hwy Dept	Salt Storage Shed	\$ 337,500.00		10/4/2022	\$ 120.87	\$ 337,379.13	0.04%
27		Facilities	Break Room Door	\$ 5,913.00					
28		Dive Team	Truck	\$ 12,200.00					
29		NDSU Ext.	Ergonomic Workspace (Stand Up Desk)	\$ 1,000.00		10/4/2022 11/3/2022 12/5/2022	\$ 1,000.00 \$ (553.01) \$ 194.64	\$ - \$ 553.01 \$ 358.37	100% 45% 64%
30		MPYSC Properties LLC	Youthworks Short Term Care and Assessment Center and Transitional Housing Units	\$ 350,000.00		8/31/2022 11/15/2022	\$ 328,630.00 \$ 13,258.00	\$ 21,370.00 \$ 8,112.00	94% 98%
31	Dana Larsen	Maryland Township/Ward County	Place Holder for Additiona Funding for Youthworks Culvert Instalton on 167th Street NE - Maryland Twp	\$ 100,000.00 \$ 46,000.00					
32	Dana Larsen	Afton Township/Ward County	Culvert Instalton on 16th Street SW - Afton Twp	\$ 84,250.00					
33	Dana Larsen	Burlington Township/Ward County	Box Culvert Instalton on 11th Ave SW - Burlington Twp	\$ 109,650.00					
34	Dana Larsen	Tatman Township/Ward County	Culvert Instalton on 142ND Ave NE - Tatman Twp	\$ 102,250.00					
35	Dana Larsen	Eureka Township/Ward County	Box Culvert Instalton on 13th Street NE - Eureka Twp	\$ 114,250.00					
36	Dana Larsen	Brilliant Township/Ward County	Box Culvert Instalton on 153rd Street SE - Brilliant Twp	\$ 142,000.00					
37	Dana Larsen	Newman Township/Ward County	Box Culvert Instalton on 275 Ave SE - Newman Twp	\$ 106,400.00					
38	Dana Larsen	Newman Township/Ward County	Box Culvert Instalton on 111th Street SE - Newman Twp	\$ 174,750.00					
39	Shannon Hanson	Burt Township	Burt 9/16 Culvert Replacement	\$ 18,000.00	MOA, Entity, W9		\$ 18,000.00	\$ -	100%
40	Shannon Hanson	Burt Township	Burt 21/22 Culvert Replacement	\$ 8,000.00	MOA, Entity, W9		\$ 8,000.00	\$ -	100%
41	Blaine Huff	carbondale township	culvert project	\$ 7,500.00	MOA, Entity, W9				
42	Blaine Huff	carbondale township	culvert projects	\$ 10,000.00	MOA, Entity, W9		\$ 10,000.00	\$ -	100%
43	Blaine Huff	carbondale township	culvert projects	\$ 7,000.00	MOA, Entity, W9				
44	Howard Rodgers	Iota Flat Township	Section 3/4 culverts	\$ 19,772.50					
45	Howard Rodgers	Iota Flat Township	Section 10/15 culvert	\$ 9,071.32					
46	Derrill Fick	Kirkelie Township	Culvert Placement Site 1	\$ 1,805.50					
47	Derrill Fick	Kirkelie Township	Culvert Placement Site 2	\$ 1,805.50					
48	Mark Stotsbery	Mark Stotsbery	Margaret Township Culvert Project	\$ 175,000.00	MOA, Entity				
49	Kathy Kopp	Rolling Green Township	Culvert Repalcement	\$ 4,500.00					
50	Donny L Malcomb	Shealy Township	Shealy culvert replacement	\$ 8,500.00	MOA, Entity, W9		\$ 6,800.00	\$ 1,700.00	80%
51	Brock Mikkelson	Willis Township	Chip Morlange	\$ 25,000.00	MOA				
52	Bryan Korgel	Afton Township	30th Street Improvement	\$ 60,000.00					
53	blaine huff	carbondale township	gravel projects	\$ 12,250.00	MOA, Entity, W9		\$ 12,250.00	\$ -	100%

ARPA PROJECT TRACKING

Project No.	Contact Person	Department	Project	Approved/Adjusted		Agreements Signed	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
				Amount						
54	blaine huff	carbondale township	gravel projects	\$ 12,250.00		MOA, Entity, W9				
55	Rebecca Jungemann	Mandan Township	Road Improvements	\$ 11,000.00		MOA, W9, Entity	10/18/2022	\$ 5,000.00 \$ 6,000.00	\$ 6,000.00 -	45% 100%
56	Mark A. Vollmer	Surrey and Maryland Township	Surrey-Maryland Township City of Surrey 111th St NE	\$ 25,000.00						
57	Randy Kunz , Park Board President	Berthold Park District	Athletic Field Refurbishment	\$ 21,864.70						
58	Jeanine Kabanuk	Burlington Recreation Commission	Burlington Splash Pad	\$ 15,000.00		MOA				
59	Alexis Huff, Secretary	Donnybrook Park District	City Park Improvements	\$ 10,000.00						
60	Nicole Michalenko, Secretary	Kenmare Park District	Swimming Pool & Bath House Replacement	\$ 50,000.00						
61	Tia Huber	Minot Family YMCA	Inclusive Play Area	\$ 30,000.00		MOA				
62	Moore Engineering - Josh Reiner	City of Berthold	Berthold 2022 Sewer Water & Street Improvements	\$ 937,467.59		MOA				
63	Patrick Samson	City of Burlington, North Dakota	City of Burlington Water and Sewer Replacements - Ida Ave. & 1st Ave	\$ 376,255.77		MOA, W9				
64	Moore Engineering Inc. - Josh Reiner	City of Carpio	City of Carpio - WasteWater	\$ 1,472,663.71		MOA				
65	Chris Huus - Council Member	City of Makoti	City of Makoti - Sanitary Sewer Improvements	\$ 262,351.01		MOA, Entity, W9	12/29/2022 12/29/2022	\$ 25,945.12 \$ 3,750.00	\$ 236,405.89 \$ 232,655.89	10% 11%
66	Nicole Michalenko	City of Donnybrook	Donnybrook Community Center Update	\$ 8,169.61						
67	Moore Engineering - Josh Reiner	City of Sawyer	Sawyer - 2022 Water Sewer & Street Improvements	\$ 318,319.22						
68	JEFF McELWAIN/ENGINEER	WEST RIVER WATER AND SEWER DISTRICT	WEST RIVER WATER AND SEWER DISTRICT - HYDRANT REPLACEMENT	\$ 56,040.62		MOA, Entity, W9				
69	Derrill Fick	Burlington Rural Fire District, Incorporated	SNOW EQUIPMENT- TRUCK PLOW	\$ 8,000.00		MOA, Entity, W9	11/15/2022	\$ 8,000.00	\$ -	100%
70	Derrill Fick	Burlington Rural Fire District, Incorporated	Dive Equipment	\$ 11,780.00		MOA, Entity, W9	11/15/2022	\$ 11,780.00	\$ -	100%
71	Derrill Fick	Burlington Rural Fire District, Incorporated	DIVE BOAT AND TRAILER	\$ 7,000.00		MOA, Entity, W9		\$ 7,000.00	\$ -	100%
72	Derrill Fick	Burlington Rural Fire District, Incorporated	PERSONAL PROTECTIVE EQUIPMENT	\$ 26,000.00		MOA, Entity, W9	12/6/2022	\$ 13,200.00	\$ 12,800.00	51%
73	Derrill Fick	Burlington Rural Fire District, Incorporated	SIRN 20/20 RADIO PURCHASE	\$ 31,200.00		MOA, Entity, W9				
74	Chief Philip Crabb	Burlington Police Department	Police Vehicles	\$ 56,000.00		MOA, Entity				
75	Kelly Grotte	Des Lacs Fire Protection District	800 Mhz radios	\$ 41,721.40		MOA, Entity, W9		\$ 41,632.72	\$ 88.68	100%
76	Chuck Leet	Kenmare Fire Department	Radio Replacement project for all radios	\$ 50,000.00		MOA, Entity, W9				
77	Rex Weltikol	Minot Rural Fire Department	800 Mhz radios	\$ 50,000.00		MOA, Entity, W9	11/15/2022	\$ 50,000.00	\$ -	100%
78	Katie Kampman	Sawyer Fire Protection District	Radio Replacement	\$ 23,558.00		Waiting on Applicant				
79	CHIEF JORDAN MAURO	SURREY FIRE PROTECTION DISTRICT	SIRN 2020 RADIO PURCHASE	\$ 50,000.00						
80	Jody Reinisch	Ryder-Makoti Rural Fire Protection District	New Radios for Fire Trucks	\$ 10,000.00						
81	blaine huff	carbondale township	rip rap project	\$ 4,000.00		MOA, Entity, W9				

ARPA PROJECT TRACKING

Project No.	Contact Person	Department	Project	Approved/Adjusted Amount	Agreements Signed	Date of Exp Paid	Expense Amount	Funds Remaining	Project Complete
82			Des Lacs Cemetery Retaining Wall	\$ 115,000.00					
83	Derrill Fick	Kirkelie Township	Project Road Stabilization Site 2	\$ 10,000.00					
84	Derrill Fick	Kirkelie Township	Project Road Stabilization Site 1	\$ 10,000.00					
85	Derrill Fick	Kirkelie Township	Project Road Stabilization Site 3	\$ 7,900.00					
86	McKinzie Jensen	City of Kenmare	City of Kenmare - Portable Generator	\$ 20,000.00					
87	McKinzie Jensen	City of Kenmare	City of Kenmare - Sanitary Sewer Assessment	\$ 20,000.00	MOA				
88	Nicole Michalenko	City of Donnybrook	Donnybrook Community Center Update	\$ 7,875.00					
89	Jill McDonald and Taylor Heine	Domestic Violence Crisis Center	Emergency Shelter	\$ 92,121.60	MOA, Entity, W9	12/20/2022	\$ 12,039.05	\$ 80,082.55	13%
90	Jill McDonald and Taylor Heine	Domestic Violence Crisis Center	Domestic Violence High-Risk Team (DVHRT)	\$ 28,583.70	MOA, Entity, W9	12/20/2022	\$ 2,268.15	\$ 26,315.55	8%
91	Lisa Bartlett	Kenmare Wheels and Meals	KWM Service Vehicle	\$ 13,500.00	MOA, Entity, W9	10/5/2022	\$ 13,500.00	\$ -	100%
92	Roger Reich	Minot Commission on Aging	Title III Equipment	\$ 4,161.30	MOA, Entity, W9	10/5/2022	\$ 4,161.30	\$ -	100%
93	Christal Halseth	Northern Plains Children's Advocacy Center	Northern Plains Children's Advocacy Center	\$ 100,000.00	MOA,SAM,W9	11/1/2022 12/20/2022	\$ 16,013.07 \$ 10,620.60 \$ 11,721.53 \$ 15,380.33	\$ 83,986.93 \$ 73,366.33 \$ 61,644.80 \$ 46,264.47	16% 27% 38% 54%
94	Elizabeth Larsen	Project BEE	Mobile Shower/Laundry Truck	\$ 27,675.00	MOA, Entity, W9				
95	Shelbi Waters	Souris valley animal Shelter	Animal Welfare Services	\$ 20,000.00	MOA				
96	Shelly Bohl	The Difference - A Holistic Approach	Healing our Communities	\$ 5,000.00	MOA, Entity				
97	Elizabeth Larsen	Project BEE	Broadway Circle Completion	\$ 1,380,270.00	MOA, Entity W9				
98	Kerry G. Israel	The Sanctuary Sober Living Home for Women	"Secure the Sanctuary" Sober Living Home for Women	\$ 271,792.16	MOA, ENTITY, W9	9/15/2022	\$ 271,792.00	\$ 0.16	100%
99	Stephanie Schoenrock	Minot Convention and Visitors Bureau	Visit Minot/Ward County - Tourism Promotion	\$ 96,000.00	MOA				
100	Jean Burke, Board Secretary	Ward County Historical Society	Ward County Historical Society Pioneer Village Museum Technology Update	\$ 1,860.03					
101	David Leite, President	Ward County Historical Society	Ward Co Historical Soc. Multi Use Building Infrastructure	\$ 6,294.00					
102	David Leite, President	Ward County Historical Society	Ward Co Historical Soc. Multi Use Building Foundation	\$ 21,500.00					
103		Ward County HR	Execu Time	\$ 30,500.00		10/7/2022	\$ 30,500.00	\$ -	100%
				Approved Projects	\$ 13,138,157.72		\$ 1,468,182.14	\$ 11,669,975.58	
				Unallocated Funds	\$ 313.29				
				External Projects	\$ 7,932,929.24				
				Internal Projects	\$ 5,205,228.48				

Waiting on 23 of the 63 external entities to submit their signed MOA to Ward County (Deadline of 4/1/2023).

There is 102 projects and a total of 24 are 100 percent complete (23 percent complete overall).



WARD COUNTY

HUMAN RESOURCES DEPARTMENT

LOLLY GORZE, SHRM-CP
DIRECTOR

HUMAN RESOURCE GENERALISTS:
ASHLEY PERALES
DANAE GREEK

Memorandum

To: Commissioners
From: Lolly Gorze, Human Resources Director
Date: February 1, 2023
Re: Human Resource's Agenda Items for February 7, 2023

Human Resources Office's Agenda items for the February 7, 2023 Commission Meeting are as follows:

1. Pay Amendments

Pay Amendments for the meeting on February 7, 2023

John Pitner
IT Specialist II
(Move up on Step due to compression of pay)

IT

Full-Time
@\$2717.10 /Semi-Month. 02/01/2023

Brad Fetting
IT Specialist II
(Promotion from I to II)

IT

Full-Time
@\$2523.10/Semi-Month. 02/01/2023

Separations:

Carla Carlson	Eligibility Worker	Human Services	1.31.23	Retirement
McKenzie Leggett		HSZ	2.3.23	Quit
Stacy Zietz		Highway	2.3.23	Retirement
Steve Fournier		Highway	May	Retirement

QUARTERLY NARRATIVE REPORT

NDSU

EXTENSION
WARD COUNTY

EXTENDING KNOWLEDGE >> CHANGING LIVES



HOLLY ARNOLD, Parent Family Educator
Holly.Arnold@ndsu.edu



ELLEN BJELLAND, Family & Community Wellness
Ellen.Bjelland@ndsu.edu



PAIGE BRUMMUND, Ag & Natural Resources
Paige.F.Brummund@ndsu.edu



EMILY BURKETT, 4-H & Youth Development
Emily.Burkett@ndsu.edu



EMILY HOW, Horticulture
Emily.How@ndsu.edu



TRISHA JESSEN, Family Nutrition
Trisha.Jessen@ndsu.edu



NICOLE KAYLOR, Administrative Assistant
Nicole.Kaylor@ndsu.edu



LAURA MORELLI, Administrative Assistant
Laura.Morelli@ndsu.edu



SHIRRELL OTT, Administrative Assistant
Shirrell.Ott@ndsu.edu

County commissions, North Dakota State University and U.S. Department of Agriculture cooperating. NDSU does not discriminate in its programs and activities on the basis of age, color, gender expression/identity, genetic information, marital status, national origin, participation in lawful off-campus activity, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to current employee, or veteran status, as applicable. Direct inquiries to Vice Provost, Title IX/ADA Coordinator, Old Main 201, (701) 231-7708, ndsu.eaaa@ndsu.edu.

20 Years of Service ~ Trisha Jessen



NDSU Extension and Research Extension Center faculty and staff were honored for their years of service at the NDSU Extension and Research Extension Center fall conference in Fargo. **Trisha Jessen** received a 20 years of service certificate.

Program Excellence Award ~ Paige Brummund

NDSU Extension teams are honored for their excellence in Extension programming. This year's recipient is the *Youth Tractor Safety* team. **Paige Brummund** was a involved in this team throughout the planning stages and teaching during the Tractor Safety Schools during the summer of 2022.



National Association of Extension 4-H Youth Development Professionals (NAE4-HYDP) ~ Emily Burkett

Emily Burkett received an Achievement of Service award at the NAE4-HYDP conference in Madison, WI.



NAE4-HYDP is the professional organization for those dedicated to promoting, strengthening, enhancing and advocating for the 4-H youth development profession.

On the Move to Better Health

Trisha taught *On the Move to Better Health* to 4th and 5th grade students. This five-lesson curriculum promotes healthy behaviors and getting regular physical activity. Youth from three schools and six classrooms tracked their behavior on a map each week and families received wellness newsletters and nutritious recipes.

Sunnyside School requested a video to share with their families on how to eat healthy on a budget. **Trisha** created a 12-minute video highlighting several tips. Families that answered a few questions after watching the video are eligible to receive a gift basket provided by the school.



Healthy Habits on a Budget for Adults

Trisha taught monthly nutrition education at Milton Young Towers, a public housing site; Second Story, a center for people with developmental disabilities; Harmony Center, a center for people with mental disabilities; and North Central Human Service Center addictions unit for adults currently in treatment. Adults learned about healthy eating concepts and were given strategies to stretch their food dollars.

Trisha also assisted Milton Young Towers in starting a weekly fitness group called *Fit Forward and Happy Health*. Residents meet each Tuesday to participate in 30 minutes of physical activity including stretching, cardio and hand weights.

Magic City Campus ~ Healthy Living

Ellen presented a lesson on brain health for Magic City Campus' healthy living class. The lesson focused on foods, physical activity, and memory techniques to keep our brains healthy across the lifespan.

Extension Homemakers

Few original Extension Homemakers are left in Ward County, but Lund Homemakers from the Makoti area continue to meet. **Ellen** presented the New Nordic Diet for the group in October.

Eat Smart Live Strong for Seniors

Trisha started a four-lesson series at Parker Senior Center. *Eat Smart Live Strong* sessions are interactive and designed to help older adults adopt two behaviors that may improve their health and overall well-being. The behaviors are eating 3 ½ cups of produce every day and participating in at least 30 minutes of physical activity most days. Recipes are demonstrated and exercises are performed together.

Winter Walk Minot ~ Minot Area Team Wellness



Trisha and **Ellen Bjelland** belong to Minot Area Team Wellness, a coalition focused on promoting wellness activities in our community. The group hosts an evening winter walk at Oak Park each December. **Trisha** organized this year's walk, where walkers enjoyed free admission to the Minot Sertoma holiday light show, received an NDSU wellness

calendar and an LED Christmas light bulb necklace.



Practicum Student

Ellen served as preceptor for a University of Alabama dietetics practicum this fall. Mayci Herbert spent a month with Extension, learning about what we do and our various programs. As part of her practicum, she taught *On the Move to Better Health* to Nedrose 5th graders, as well as developed two lessons centered on the Mediterranean Diet. One of the lessons was on what to look for when purchasing extra virgin olive oil. Extension staff did a taste test of several oils and learned just how different olive oil can be! Several of us have applied this information since.

Parent & Family Resource Center | Region 2

Parent education programming for this quarter*:

- Active Parenting for Parents of 5-12 Year Olds (1 series/6 sessions/12 participants) online
- Active Parenting: Crossroads of Parenting and Divorce (1 series/5 sessions/6 participants) online
- Nurtured Heart (1 series/5 sessions/13 participants) online
- Parenting Children with Strong Emotions (1 series/4 sessions/10 participants) online
- Positive Discipline (1 series/6 sessions/9 participants) in-person
- Parents Forever (1 series/2 sessions/6 participants) online
- Nurturing Parenting Program (1 series/15 sessions/7 participants) in-person
- Hope's House, Residential Alcohol/Drug Treatment Center (7 sessions/13 participants) in-person

**all numbers are unduplicated-each participant counted once (76 people benefitted from parent education during the quarter.*

Hope's House ceased operations on December 9 due to the resignation of their licensed addiction counselor (LAC). They plan to re-open when they are able to hire a LAC. There is a shortage of LACs in the state.

Nine foster parents completed classes and received education hours to continue as licensed foster care providers. There is no fee charged for them to attend training.

The parent programming at the jail is on a temporary break. The facilitator for the program took a temporary teaching position and the back-up facilitator has not yet been trained to use the Turning Points curriculum. The hope is to resume classes sometime in February 2023.

Some parent comments after completing a class:

"I plan to stop using punitive punishments and replace them with more logical and loving disciplines that actually work in the long run."

"I am seeing my child in a different light."

"I am changing those generational modes of discipline (punishment)."

"I am more cognizant of opportunities to grow as a parent."

"I plan to have family meetings and use encouraging statements."

"This class is exactly what I needed when I needed it!"

A mom of a young child stated, "everything is different with her child since giving him more control and responsibilities. He feels capable and conflict has been replaced by conversation."

Marketplace for Kids

McHenry County Extension agent, Kendra Metcalfe and **Ellen** taught a lesson on manners for *Marketplace for Kids* held at Minot State University in December. About 110 students attended the class in the five sessions.

Multi-County Project Exploration Day

Ward County hosted Multi-County Project Exploration Day in October. The sessions covered ranged from archery to crochet. Several Extension agents and volunteers taught 160 youth from across North Dakota. **Emily H.** made her 4-H teaching debut.

Drift Prairie Day

Emily B., along with staff from the Upper Souris Wildlife Refuge hosted Drift Prairie Day in October. There were seven youth in attendance from the Minot area. Drift Prairie Day offers youth a day filled with outdoor activities including fishing, fun with bugs, Geocaching, hiking, a Lake Darling Dam tour, nutrition, making a paracord bracelet, identifying range plants, and raptor/predator birds.

Ellen led a lesson on "hobo lunches". Students prepared their own lunches from hamburger, potatoes, carrots and onions, learning about knife skills and nutrition.

4-H STEM

Emily B. began teaching the new 4-H STEM project at area schools. Every year, National 4-H comes out with a new STEM project theme. This year youth will be "Explorers of the Deep" a STEM project about ocean exploration. This quarter, **Emily B.** reached 161 students from Berthold, Nedrose, Surrey, and Perkett Elementary schools. She plans to attend more schools and teach during Minot's CLC after-school program in the coming months.



National 4-H Hippology Contest, Denver Colorado

Paige and **Emily B.**, along with community volunteers, coached Ward County youth in preparation for the National 4-H Hippology Contest. The team from Ward County represented the entire state of North Dakota and earned the National Champion Team title, sweeping the contest with first - fourth place individual placings.

Congratulations!



4-H Horse Judges Certification

Paige taught the annual training for the 4-H Horse Judges Certification course in Minot, with more classes to be held in the spring.

4-H Family Consumer Science

Ellen is co-chair of the 4-H FCS program planning team. One of the team's goals was to develop a lesson on fibers - characteristics of fibers and how to care for them. The team met during NDSU Extension's fall conference to finalize the lesson and presented the lesson at three of the Regional 4-H Leaders trainings in November (the fourth was cancelled due to poor roads). The team is also developing additional lessons to be included in 4-H Fiber Arts learning trunks.

Professional Organization Involvements

As chair of the ND Jump\$tart Coalition, **Ellen** hosted monthly board meetings and gathered input for a strategic planning meeting to be held in January.

Holly Arnold accepted an invitation to serve on the Magic City Campus Careers with Children Advisory Committee.

Paige Brummund continues to serve on the 4-H Foundation on behalf of the ND Association of Agricultural Extension Agents.

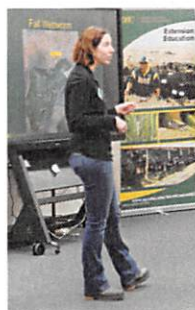
Horticulture, Lawns, and Tree Programs

Emily How had the opportunity to travel to New Town for an Indigenous Education Workshop. This workshop, hosted by the Nueta, Hidatsa, Sahnish College, explored the gardening techniques of the Buffalo Bird Woman. This recount of history included the story of Indigenous gardening and how the community is impacted by gardening. An interesting aspect discussed was the different seed varieties that are native to North Dakota and the continuation of these varieties through a local seed bank.

Emily H. gave a statewide webinar to the Extension Master Gardeners on holiday house-plants. This webinar reached 74 participants and discussed how to care for holiday plants and encourage the reblooming process.

Emily H. had several media opportunities as well. Over the course of the last three months, she has participated in several interviews for KX news on topics ranging from how to take a soil sample to caring for your Christmas Tree. **Emily H.** has also started writing articles for both the Kenmare News and Minot Daily News.

Exploring Tree Troubles Workshop



Emily H. offered an *Exploring Tree Troubles* workshop in December, both in-person and via Zoom. The in-person workshop included an interactive opportunity where participants were tasked with trying to diagnose the tree trouble. **Emily H.** invited the City of Minot Forester, who discussed



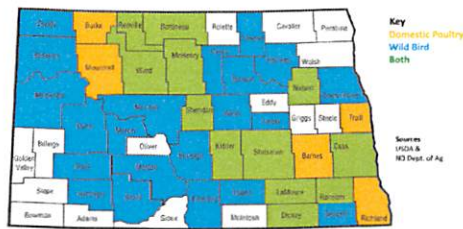
proper pruning techniques, and the Ward County Soil Conservation District, who discussed proper tree care and planting.

The online version was provided as a "Lunch and Learn" opportunity; providing discussion about various tree troubles and solutions. Overall, this program reached 33 members of Ward County.

Disaster-related Education

Extension provides disaster related information to the public. This fall, much of the programming was directed towards disaster education, recovery, and preparedness. Examples include:

HPAI in North Dakota 11-10-2022



- Highly Pathogenic Avian Influenza affected Ward County flocks during the fall migration. Producers with afflicted flocks were assisted by the State Board of Animal Health to depopulate their flocks. **Paige** assisted by contacting all residents in the control zone areas to inform flock caretakers that the disease has been identified locally. She also educated the producers on what symptoms to look for in their flock and how to best prevent the disease from spreading from wild to domestic birds.

- Livestock Water Quality continued to be a concern due to the dry summer and fall causing an increase in total dissolved solids (TDS) and sulfates to unacceptable levels in livestock water sources. **Paige** provided testing of livestock water sources and provided education on ways to improve production and reduce risk of loss.
- Nitrate toxicity was also a concern this year especially with the substantial increase in annual forages planted onto PP acres in the county. These forages are at a higher risk of nitrate accumulation. **Paige** assisted in testing annual forage, submitting samples to the lab for analysis, and developing rations with acceptable levels of nitrates, allowing producers to best utilize the feed resources available to them.

Field Surveys and Samples

Paige conducted a variety of fall harvest surveys and field samples across the county; such as the yield surveys, wheat midge soil survey, pigweed ID sampling, and more.

Ag Producers Meetings

Paige also facilitated and attended a number of ag producers meetings in the county, such as the Ag Lenders Outlook conference, North Dakota Crop Improvement Association programs, and farm business management meetings.

Advisory Council Meeting

The NDSU Extension Ward County Advisory Council meeting was facilitated by the Extension agents in October. Advisory Council members are selected volunteers who help NDSU Extension meet the needs of local citizens and assist in making an impact toward positive change. The group meets one to two times per year.

NDSU Extension Fall Conference

Trisha, Ellen, Emily B., Holly, and Paige attended the annual NDSU Extension Fall Conference in Fargo. This multi-day conference offered professional development opportunities, networking, and a recognition ceremony.

Paige presented on two topics during the conference. She shared her efforts in planning the *Dinner on the Prairie* program with other agents who may want to offer the program in their area of the state. **Paige** also reported on and shared her involvement with the *Livestock Water Quality* program.

Professional Development

Holly and Emily B. attended a two-day training of *Crucial Conversations-Tools for Talking when the Stakes are High*. NDSU has been offering this valuable training to employees for several years and hopes to have the majority of Extension personnel to complete this training.

NDSU

EXTENSION
WARD COUNTY

Subject: Ward County Highway Committee Minutes

Time: Wednesday, January 25, 2023 at 10:00am

Place: Ward County Highway Department, Board Room

Attendance: Comm. Fjeldahl, Comm. Anderson, County Engineer Dana Larsen, and Asst. County Engineer Travis Schmit.

The Hwy Committee meeting started off with discussion on the value of offer to purchase right-of-way for the prior County Road 18 project, as the right-of-way had been dedicated from the outlotting process and since given back to the landowner through the commission reversal process. The committee agreed with the value established and acquisition will commence in the coming weeks.

Further discussion was had on the bid opening for an addition to Building C as costs came in significantly over the architects' estimate. It was discussed that the property adjacent to the Hwy Department (Prior IPS, legal description Energy Park 5th Addition, Lots 1, 5, & 6) might be for sale in the future. The property currently has a 24,000 square foot building on the property. The committee agreed that if the current renters won't be releasing the property, then take photos and documentation to bring back to the committee before any potential offers are determined.

Mr. Larsen brought up the needs of Kenmare ambulance, as they are looking at putting up a shop/building in Kenmare on land that either the City of Kenmare and/or Ward County owns. Following further discussion, it was noted for Mr. Larsen to follow back with Kenmare and refer them on the foreclosure lot on 3rd Ave and just south of the County highway within the City of Kenmare.

Conversations continued with discussions on future construction projects set for the next four years of road improvements. As discussion on projects continued, Comm. Fjeldahl noted that he received information from a resident on Mountrail County potentially paving their county road that continues west from Ward County 14. It was recommended for Mr. Larsen to follow up with Mountrail County and find out what they are proposing for roadway improvements and report back for the next Highway Committee meeting.

With no further discussion on future projects, the meeting was adjourned at 3:03pm.

Personnel Committee Meeting

November 23rd, 2022

A meeting of the Ward County Personnel Committee was held at 12:16 p.m. on November 23rd, 2022, with Commissioners Fjeldahl and Weppler present. Also present were department heads Noreen Barton, Lolly Gorze, and Marisa Haman.

Ms. Gorze advised she was made aware of a situation last week involving an employee requesting to moonlight for another government entity. Ms. Gorze stated she had advised the employee that although she did not see a conflict of interest with the policy, she had concerns about perception with this particular situation.

Discussion was held regarding the conflict of interest and moonlighting policies.

Comm. Weppler questioned if a memorandum of understanding between the county and Kenmare City would be a better solution than an employee having an outside agreement with the city. Discussion ensued.

Discussion about how the county could ensure that the employee isn't working on this contract work during county work hours and/or on county equipment or software. Ms. Barton appeared stating that the employee had advised they would not use county time or equipment to do the work and that the city would provide them with a computer and phone.

The committee agreed to bring their recommendation to the full board if the employee wants to pursue the opportunity.

Ms. Gorze next presented a complaint filed by the prior Emergency Management Director about an employee in the Emergency Management office. The letter had just been found on November 22nd, 2022.

Ms. Gorze outlined other disciplinary information in the employees file. She recommended sharing with the employee, asking for employee response to the complaint. Ms. Gorze stated she wanted to give the employee opportunity to defend herself and ensure employee is aware of the documented complaint. Committee agreed with Ms. Gorze's recommendation and no further action was taken.

With no further business the meeting was adjourned at 12:33 pm



January 2023

Greetings Minot EDC Member Investors!

The Union Silos Public Art Project is turning the old Minot Farmers Union grain silos at 318 1st Ave. NE (behind Souris River Brewing) into the largest work of art in North Dakota! This is a volunteer-led, community based effort to create a cultural attraction in the heart of downtown Minot and has the backing and support of the Minot EDC Board of Directors, Visit Minot, and the City of Minot.

To make this happen, we are asking for your help and financial support. The overall cost of the project is \$355,000 and includes specialized paints, equipment rentals, community engagement events, and artist fees for world famous muralist Guido van Helten. To date we have raised over \$67,000 in gifts, pledges, and in-kind donations from leading community champions such as Town and Country Credit Union, EPIC, MACF Give 360, The Aggie Foundation, Full Tilt Marketing, and the Kiwanis Club of Minot. We would like to add your name to the list of businesses and individuals who make this monument possible for future generations.

Please consider devoting a portion of your marketing and community support budgets to this project. Gifts of all sizes are appreciated and helpful. If you are looking to make a larger impact, enclosed is a list of larger business support packages for you to consider, starting at \$2,500. We are also looking for in-kind donations of short-term artist housing (4 months), use of a 85-150' lift (3 months), and the purchase of specialized outdoor paint.

The Minot Area Council of the Arts is serving as the 501(c)(3) fiscal agent for Union Silos, meaning that all gifts are charitable and tax-deductible. The property owner is in full support, the structure is sound, the paint should last 30+ years, and the project is in alignment with future development plans of the City of Minot and Souris River Joint Board.

Thank you for making the Union Silos Public Art Project part of the magic in Minot! All the best in 2023!

Sincerely,

A stylized, handwritten signature in black ink, appearing to be "TB" with a long horizontal flourish extending to the right.

Tim Baumann
Community Builder
Union Silos Project

A handwritten signature in black ink, appearing to be "Chelsea Gleich" in a cursive style.

Chelsea Gleich
Community Builder
Union Silos Project

A handwritten signature in black ink, appearing to be "Cole Krueger" in a cursive style.

Cole Krueger
Community Builder
Union Silos Project



DONOR BENEFITS

Your organization will play a vital role in cementing Minot's place as a vibrant community and arts hub for years to come, including driving increased tourism and supporting economic growth.

	\$100,000+	\$50,000+	\$10,000+	\$2500+
Mentions in news releases & community presentations	X			
Logo placement on plaque outside	x	x	Name Only	
Artist meet-n-greet opportunity	x	x	x	
Silobration! Mural unveiling community celebration	Logo Signage + Stage Time	Logo Signage + Recognition	Logo Placement	
Commemorative Coffee Table Book	Full Page Feature	Half Page Ad	Quarter Page Ad	Logo Placement
Union Silos social media shout-outs	Social media feature + at least 4 additional mentions	Dedicated thank you post + at least 3 addtl mentions	Dedicated thank you post + at least 2 addtl mentions	Dedicated thank you post
Website recognition	Logo	Logo	Logo	Name Only

Contact our community builders!

Tim Baumann | 715.307.2116
 Chelsea Gleich | 701.390.4044
unionsilosminot@gmail.com

<https://ndunionsilos.com>

Find us on Facebook & Instagram
 at Union Silos ND!

PAYMENT DETAILS

All checks should be made payable to the Minot Area Council of the Arts with Union Silos in the memo line.

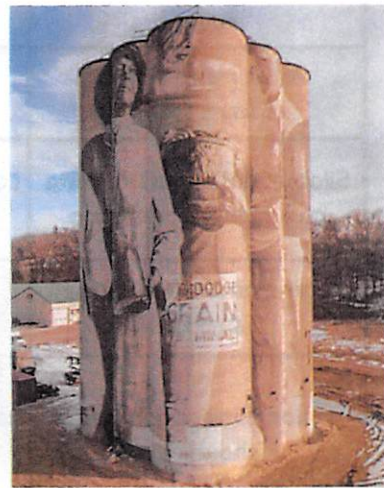
Mail to: Minot Area Council of the Arts
 3 Main Street S Suite 2
 Minot, ND 58701



IMAGINE WHAT COULD BE

The exact artwork that will appear on our silos will be inspired by the community input sessions, as well as photos and videos that Guido gathers while he's here. No specific people will appear in the work and our Community Builder group will have final artwork approval.

Check out some of the other Monuments projects Guido van Helten has already completed to get an idea for what ours might look like!



Court Facilities Improvement Advisory Committee

600 E Boulevard Ave
Bismarck, ND 58505-0530
Phone: (701) 328-2689
Fax: (701) 328-2092

Sally Holewa, Chair

January 24, 2023

Mr. John Fjeldahl, Chairman
Ward County Commission
301 254th St SW
Berthold, ND 58718-9183

RE: Court Facilities Improvement Grant Award – Notification

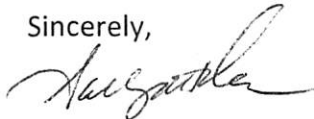
Dear Commissioner Fjeldahl,

The Court Facilities Improvement Advisory Committee recently reviewed applications for court facilities improvement grants submitted by [Ward County Application #1](#).

I am pleased to inform you that the Committee approved a grant to the county in the amount of \$7,198.00, which reflects the 25% contribution by the county. This grant award is for the project presented in the county's application and briefly described to replace the heat pump in courtroom 101.

Grant dollars, up to the amount awarded, will be disbursed to the county at the time the project is completed and upon receipt by the Committee of the attached reimbursement request form, accompanied by copies of all relevant receipts for project expenses. As a condition of the grant award, the county must provide an initial progress report within 60 days of receipt of this notification and monthly reports thereafter concerning the status of the project and the estimated completion date. The project must be commenced, absent good cause, within 120 days of this award notification.

Sincerely,



Sally Holewa, Chair
Court Facilities Improvement Advisory Committee

SH/lmz

[cc: County Auditor](#)

Court Facilities Improvement Advisory Committee

600 E Boulevard Ave
Bismarck, ND 58505-0530
Phone: (701) 328-2689
Fax: (701) 328-2092

Sally Holewa, Chair

January 24, 2023

Mr. John Fjeldahl, Chairman
Ward County Commission
301 254th St SW
Berthold, ND 58718-9183

RE: Court Facilities Improvement Grant Award – Notification

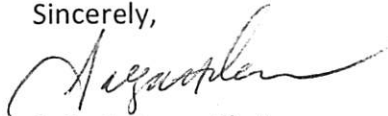
Dear Commissioner Fjeldahl,

The Court Facilities Improvement Advisory Committee recently reviewed applications for court facilities improvement grants submitted by Ward County Application #2.

I am pleased to inform you that the Committee approved a grant to the county in the amount of \$58,811.00, which reflects the 25% contribution by the county. This grant award is for the project presented in the county's application and briefly described to renovate courtroom 100 for better use of space and to provide a safer environment for the judge and staff.

Grant dollars, up to the amount awarded, will be disbursed to the county at the time the project is completed and upon receipt by the Committee of the attached reimbursement request form, accompanied by copies of all relevant receipts for project expenses. As a condition of the grant award, the county must provide an initial progress report within 60 days of receipt of this notification and monthly reports thereafter concerning the status of the project and the estimated completion date. The project must be commenced, absent good cause, within 120 days of this award notification.

Sincerely,



Sally Holewa, Chair

Court Facilities Improvement Advisory Committee

SH/lmz

cc: County Auditor

Court Facilities Improvement Advisory Committee

600 E Boulevard Ave
Bismarck, ND 58505-0530
Phone: (701) 328-2689
Fax: (701) 328-2092

Sally Holewa, Chair

January 25, 2023

Mr. John Fjeldahl, Chairman
Ward County Commission
301 254th St SW
Berthold, ND 58718-9183

RE: Ward County 2022 Court Facility Grant Progress Update

The Court Facilities Improvement Advisory Committee met on January 20, 2023 and reviewed the progress of the grant that was awarded to Ward County to add panic buttons, acoustical wall panels to the courtroom and additional circuits.

The Committee approved an extension of the award in order to allow the county to complete these projects.

Since your letter of November 22, 2022 indicates that the project was to have been completed by early January 2023, please provide a progress report on this grant no later than May 1, 2023.

Sincerely,



Sally Holewa, Chair
Court Facilities Improvement Advisory Committee

SH/lmz

cc: County Auditor
Clerk of District Court



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
North Dakota Field Office
99 23rd Avenue West, Suite A
Dickinson, North Dakota 58601
<http://www.blm.gov/montana-dakotas>



January 20, 2023

Commission Chair, Ward County
315 3rd St. SE
Minot, ND 58701-3959

Subject: Notice of Availability of Draft Resource Management Plan and Associated Draft Environmental Impact Statement for the North Dakota Field Office

Dear Commission Chair:

The Bureau of Land Management (BLM) is releasing the Draft Resource Management Plan and Environmental Impact Statement for the North Dakota Field Office on January 20, 2023. This will initiate a 90-day public comment period. The document can be found on the BLM's e-Planning website at: <https://eplanning.blm.gov/eplanning-ui/project/1505069/510> or at <https://eplanning.blm.gov> and searching *North Dakota Resource Management Plan Revision*.

The BLM encourages the public to review and provide comments on the Draft RMP/EIS. In particular we are seeking constructive feedback regarding the adequacy of the alternatives considered, the analysis of the respective management decisions, and any new information that would help us produce the Proposed RMP/Final EIS (which is the next phase of the planning process). In developing the Proposed RMP/Final EIS, the decision-maker may select management decisions from each of the alternatives analyzed in the Draft RMP/EIS to create a management strategy that best meets the needs of the resources and values in this area, under the BLM's multiple use and sustained yield mandate.

For information about upcoming public meetings and how to submit electronic comments, please visit the BLM's e-Planning website (at the above address). Hard copy comments may be submitted to North Dakota Field Office, Attention: ND RMP, 99 23rd Ave. West, Suite A, Dickinson, North Dakota 58601. Comments will be accepted for 90 calendar days. The BLM can best use your comments and resource information submissions if received during this review period.

Before including your address, phone number, email address, or other personal identifying information in comments, you should be aware that your entire comment—including your personal identifying information—may be made publicly available at any time. While you can request us to withhold your personal identifying information from public review, BLM cannot guarantee that it will be able to do so.

Thank you for your continued interest in the North Dakota RMP/EIS. We appreciate the information and suggestions you contribute to the planning process.

Sincerely,

Loren Wickstrom
North Dakota Field Manager

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month: December ☒ Include Cash Balance

Year: 2022

Fund Type: ☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance	Cash Balance	Variance
001	GENERAL	\$7,845,287.31	\$19,130,821.70	(\$19,988,888.02)	(\$24,572.00)	\$6,882,438.89	\$8,814,788.79	\$147,650.20
100	LIBRARY	(\$105,404.54)	\$587,084.88	(\$439,171.87)	\$0.00	\$42,508.85	\$39,308.85	\$3,200.00
101	BOOKMOBILE REPLACEMENT	\$84,791.63	\$302.92	\$0.00	\$0.00	\$85,094.55	\$85,094.55	\$0.00
110	911 WIRED/WIRELESS	\$450,077.21	\$2,581,592.48	(\$2,235,104.22)	\$0.00	\$776,585.47	\$776,585.47	\$0.00
111	911 DEPRECIATION	\$391,884.44	\$1,500.00	(\$9,288.50)	\$135,000.00	\$518,875.94	\$518,875.94	\$0.00
120	24/7 SOBRIETY	\$188,423.93	\$187,132.92	(\$204,171.50)	\$0.00	\$179,385.35	\$179,385.35	\$0.00
130	HIGHWAY	\$782,889.57	\$6,398,329.78	(\$9,294,554.83)	\$2,224,572.00	\$121,238.52	\$121,238.52	\$0.00
131	HIGHWAY USERS	\$950,903.57	\$4,328,768.67	\$0.00	(\$2,200,000.00)	\$3,078,672.24	\$3,078,672.24	\$0.00
132	VISION ZERO OUTREACH	(\$17,055.03)	\$114,384.84	(\$100,882.78)	\$0.00	(\$3,572.97)	(\$3,572.97)	\$0.00
140	WEED	\$143,717.84	\$243,685.29	(\$310,384.13)	\$0.00	\$77,018.80	\$77,018.80	\$0.00
150	HUMAN SERVICE ZONE	\$597,282.10	\$5,892,460.95	(\$5,582,917.80)	\$0.00	\$808,825.45	\$808,825.45	\$0.00
151	HUMAN SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
160	STATE ATTORNEY CONTINGENCY	\$12,128.98	\$0.00	(\$1,581.16)	\$0.00	\$10,547.80	\$10,547.80	\$0.00
161	CRIME/VICTIM WITNESS	\$1,770.94	\$26,728.88	(\$20,402.17)	(\$5,508.85)	\$2,588.80	\$2,588.80	\$0.00
162	MARRIAGE LICENSE - DVCC	(\$6,285.00)	\$18,800.00	(\$18,795.00)	\$0.00	(\$6,160.00)	(\$6,160.00)	\$0.00
163	DIST CT REIMBURSEMENTS	(\$24,261.98)	\$18,883.99	(\$17,881.00)	\$0.00	(\$23,158.99)	(\$23,158.99)	\$0.00
164	FOSTER CARE RECRUIT/RETAIN	\$85,352.99	\$0.00	(\$17,392.48)	\$0.00	\$47,960.51	\$47,960.51	\$0.00
165	EMPLOYEE BENEFITS	\$104,817.89	\$89,824.14	(\$75,312.76)	\$0.00	\$99,329.27	\$99,329.27	\$0.00
168	JAIL INMATE TRUST (COMMISSARY)	\$371,120.35	\$137,384.35	(\$117,888.19)	\$0.00	\$390,516.51	\$390,516.51	\$0.00
200	TELECOMMUNICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201	DISABLED VETERAN CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203	UTILITIES CENTRAL ASSESS	\$1,283.99	\$0.00	\$0.00	\$0.00	\$1,283.99	\$1,283.99	\$0.00
204	GAS AND OIL PRODUCTION	\$27,884.67	\$0.00	\$0.00	\$0.00	\$27,884.67	\$27,884.67	\$0.00
205	STATE AID DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
206	HAZARDOUS CHEMICAL	\$40,535.71	\$4,387.50	\$0.00	\$0.00	\$44,923.21	\$44,923.21	\$0.00
207	GAMBLING TAX	\$3,112.57	\$6,982.95	(\$8,983.00)	\$0.00	\$3,112.52	\$3,112.52	\$0.00
208	FIRST DISTRICT HEALTH UNIT	\$61,492.98	\$785,264.38	(\$785,191.45)	\$0.00	\$61,565.89	\$61,565.89	\$0.00
209	STATE MEDICAL CENTER	\$15,848.74	\$330,788.37	(\$328,590.02)	\$0.00	\$18,048.09	\$18,048.09	\$0.00
210	STATE FAIR	\$20,352.47	\$376,148.11	(\$376,553.16)	\$0.00	\$19,947.42	\$19,947.42	\$0.00
211	TOWNSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month:

December

Year:

2022

Fund Type:

☒ Include Cash Balance

☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
212	CITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
213	SCHOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
214	GARRISON DIVERSION	\$4,152.92	\$359,488.00	(\$359,688.84)	\$0.00	\$3,952.08	\$3,952.08	\$0.00
215	WEATHER MODIFICATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
216	WATER MANAGEMENT DISTRICT	\$26,627.20	\$1,192,797.10	(\$1,194,917.99)	\$0.00	\$24,506.31	\$24,506.31	\$0.00
217	SENIOR CITIZENS	\$4,471.93	\$646,063.90	(\$646,273.88)	\$0.00	\$4,261.95	\$4,261.95	\$0.00
218	SOIL CONSERVATION	\$567.98	\$182,996.64	(\$181,944.70)	\$0.00	\$1,619.92	\$1,619.92	\$0.00
219	SOURIS RIVER JOINT BOARD	\$12,716.84	\$661,306.46	(\$661,938.47)	\$0.00	\$12,084.83	\$12,084.83	\$0.00
220	UNORGANIZED TOWNSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221	ASSINIBOINE RIVER BASIN BOARD	(\$78.90)	\$3,393.18	(\$3,401.81)	\$0.00	(\$87.53)	(\$87.53)	\$0.00
222	PREPAID TAXES	\$28,990,469.79	(\$8,846,353.64)	(\$504,958.29)	\$0.00	\$19,639,157.86	\$19,639,157.86	\$0.00
223	ESTIMATED TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
224	PAID UNDER PROTEST	\$880.67	(\$880.67)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
225	TAX DEED SALES	\$80,537.01	\$144,406.72	(\$120,999.26)	\$0.00	\$103,944.47	\$103,944.47	\$0.00
226	STATE PILT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300	CONSTRUCTION FUND	\$871,291.51	\$0.00	\$0.00	\$0.00	\$871,291.51	\$871,291.51	\$0.00
301	SALES TAX BOND	\$6,312,469.97	\$7,377,789.84	(\$6,095,650.00)	\$13,934.00	\$7,608,543.81	\$7,608,543.81	\$0.00
302	BOND SURPLUS	\$1,921.79	\$12,011.79	\$0.00	(\$13,934.00)	(\$0.42)	(\$0.42)	\$0.00
400	SPECIAL DISTRICT FINANCE	\$173,311.64	\$0.00	\$0.00	\$0.00	\$173,311.64	\$173,311.64	\$0.00
401	APPLE GROVE SPECIALS	\$0.00	\$4,326.27	\$0.00	\$0.00	\$4,326.27	\$4,326.27	\$0.00
402	19TH AVE / 56TH ST	\$39,391.95	\$36,161.03	\$0.00	\$0.00	\$75,552.98	\$75,552.98	\$0.00
403	ROBINWOOD SPECIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	WEST HILLS ACRES SPECIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
405	COUNTRY CLUB HEIGHTS/APPLE GROVE	\$85,473.64	\$36,273.88	\$0.00	\$0.00	\$121,747.52	\$121,747.52	\$0.00
406	Undesignated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
500	EMERGENCY	\$737,228.65	\$916.91	\$0.00	\$0.00	\$738,145.56	\$738,145.56	\$0.00
501	EMERGENCY FEMA TWP	\$68,438.89	\$0.00	\$0.00	\$0.00	\$68,438.89	\$68,438.89	\$0.00
502	EMERGENCY FEMA COUNTY	\$91,388.83	\$0.00	\$0.00	\$0.00	\$91,388.83	\$91,388.83	\$0.00
503	CDBG PROJECTS	(\$31,411.52)	\$0.00	\$0.00	\$0.00	(\$31,411.52)	(\$31,411.52)	\$0.00
504	GRANTS - HOMELAND SECURITY (HSGP)	\$2,855.00	\$0.00	\$0.00	\$0.00	\$2,855.00	\$2,855.00	\$0.00
505	GRANTS - DEPT. OF JUSTICE (DOJ)	\$0.00	\$6,085.98	(\$6,085.98)	\$0.00	\$0.00	\$0.00	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month: December
Year: 2022
Fund Type:

☒ Include Cash Balance
☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
506	AMERICAN RESCUE PLAN ACT '21	\$6,571,333.70	\$6,638,966.53	(\$1,138,818.51)	\$0.00	\$12,071,481.72	\$12,071,481.72	\$0.00
507	OPIOID SETTLEMENT	\$0.00	\$15,794.97	\$0.00	\$0.00	\$15,794.97	\$15,794.97	\$0.00
601	ASSET FORFEITURES - SHERIFF	\$90,319.41	\$66,520.07	(\$8,825.20)	\$0.00	\$148,014.28	\$148,014.28	\$0.00
602	DRUG PROCEEDS - SA	\$20,021.74	\$22,352.20	(\$4,478.11)	\$0.00	\$37,895.83	\$37,895.83	\$0.00
603	PARK IMPROVEMENT	\$184,146.94	\$27,560.02	(\$130,477.67)	\$0.00	\$81,229.29	\$81,229.29	\$0.00
604	DOC PRESERVATION	\$413,562.52	\$50,854.80	(\$105,656.69)	\$0.00	\$358,760.63	\$358,760.63	\$0.00
605	NDSU EXTENSION ACTIVITIES	\$21,281.87	\$5,566.98	(\$6,935.91)	\$0.00	\$19,912.94	\$19,912.94	\$0.00
606	MINOT PARENT RESOURCE	\$1,238.16	\$9,413.71	(\$9,125.85)	\$0.00	\$1,526.02	\$1,526.02	\$0.00
701	UNCLAIMED PROPERTY	\$35,615.45	\$13,570.02	(\$12,971.74)	\$0.00	\$36,213.73	\$36,213.73	\$0.00
702	VENDING COMMISSIONS	\$12,504.07	\$871.01	\$0.00	\$0.00	\$13,375.08	\$13,375.08	\$0.00
703	GAME & FISH LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	PAYROLL	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	\$688,243.48	(\$688,193.48)
801	AFTON TOWNSHIP	\$793.67	\$119,642.22	(\$119,567.81)	\$0.00	\$868.08	\$868.08	\$0.00
802	ANNA TOWNSHIP	\$127.81	\$22,017.86	(\$22,011.57)	\$0.00	\$133.90	\$133.90	\$0.00
803	BADEN TOWNSHIP	\$149.40	\$46,543.01	(\$46,535.65)	\$0.00	\$156.76	\$156.76	\$0.00
804	BERTHOLD TOWNSHIP	\$643.08	\$72,636.37	(\$73,011.64)	\$0.00	\$267.79	\$267.79	\$0.00
805	BRILLIAN TOWNSHIP	\$666.83	\$35,820.01	(\$36,090.85)	\$0.00	\$395.99	\$395.99	\$0.00
806	BURLINGTON TOWNSHIP	\$248.99	\$64,853.34	(\$64,089.56)	\$0.00	\$1,012.77	\$1,012.77	\$0.00
807	BURT TOWNSHIP	\$233.43	\$52,743.38	(\$52,731.88)	\$0.00	\$244.93	\$244.93	\$0.00
808	CAMERON TOWNSHIP	\$171.18	\$29,821.01	(\$29,812.57)	\$0.00	\$179.62	\$179.62	\$0.00
809	CARBONDALE TOWNSHIP	\$283.15	\$34,061.43	(\$34,049.82)	\$0.00	\$294.76	\$294.76	\$0.00
810	CARPIO TOWNSHIP	\$264.56	\$33,741.49	(\$33,728.46)	\$0.00	\$277.59	\$277.59	\$0.00
811	DENMARK TOWNSHIP	\$202.31	\$27,732.15	(\$27,629.29)	\$0.00	\$305.17	\$305.17	\$0.00
812	DES LACS TOWNSHIP	\$261.44	\$49,378.49	(\$49,365.60)	\$0.00	\$274.33	\$274.33	\$0.00
813	ELMDALE TOWNSHIP	\$340.19	\$36,533.79	(\$36,575.46)	\$0.00	\$298.52	\$298.52	\$0.00
814	EUREKA TOWNSHIP	\$37.95	\$117,375.64	(\$116,241.53)	\$0.00	\$1,172.06	\$1,172.06	\$0.00
815	EVERGREEN TOWNSHIP	\$116.10	\$19,112.30	(\$19,131.75)	\$0.00	\$96.65	\$96.65	\$0.00
816	FOXHOLM TOWNSHIP	\$1,185.00	\$45,350.56	(\$46,200.33)	\$0.00	\$335.23	\$335.23	\$0.00
817	FREEDOM TOWNSHIP	\$636.64	\$39,372.52	(\$39,358.26)	\$0.00	\$650.90	\$650.90	\$0.00
818	GASMAN TOWNSHIP	\$428.63	\$49,119.42	(\$49,016.36)	\$0.00	\$531.69	\$531.69	\$0.00
819	GREELY TOWNSHIP	\$106.99	\$18,248.25	(\$18,243.82)	\$0.00	\$111.42	\$111.42	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month: December
Year: 2022
Fund Type:

☒ Include Cash Balance
☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
820	GREENBUSH TOWNSHIP	\$189.86	\$24,158.04	(\$24,053.19)	\$0.00	\$294.71	\$294.71	\$0.00
821	HARRISON TOWNSHIP	\$3,355.24	\$248,868.21	(\$248,480.38)	\$0.00	\$3,743.07	\$3,743.07	\$0.00
822	HIDDENWOOD TOWNSHIP	\$267.87	\$38,513.76	(\$38,499.59)	\$0.00	\$281.84	\$281.84	\$0.00
823	HILTON TOWNSHIP	\$102.71	\$23,607.56	(\$23,673.00)	\$0.00	\$37.27	\$37.27	\$0.00
824	IOTA FLAT TOWNSHIP	\$295.68	\$48,715.29	(\$48,700.72)	\$0.00	\$310.25	\$310.25	\$0.00
825	KENMARE TOWNSHIP	\$311.24	\$41,230.09	(\$41,156.48)	\$0.00	\$384.85	\$384.85	\$0.00
826	KIRKELIE TOWNSHIP	\$529.36	\$79,753.27	(\$79,738.21)	\$0.00	\$544.42	\$544.42	\$0.00
827	LINTON TOWNSHIP	\$118.27	\$16,827.75	(\$16,821.92)	\$0.00	\$124.10	\$124.10	\$0.00
828	LUND TOWNSHIP	\$155.62	\$23,456.32	(\$23,448.65)	\$0.00	\$163.29	\$163.29	\$0.00
829	MANDAN TOWNSHIP	\$597.09	\$29,842.80	(\$30,194.96)	\$0.00	\$244.93	\$244.93	\$0.00
830	MARGARET TOWNSHIP	\$689.64	\$51,582.82	(\$52,037.32)	\$0.00	\$235.14	\$235.14	\$0.00
831	MARYLAND TOWNSHIP	\$292.57	\$40,747.27	(\$40,606.88)	\$0.00	\$432.96	\$432.96	\$0.00
832	MAYLAND TOWNSHIP	\$220.98	\$35,220.09	(\$34,952.38)	\$0.00	\$488.69	\$488.69	\$0.00
833	MCKINLEY TOWNSHIP	\$401.50	\$73,647.92	(\$73,628.13)	\$0.00	\$421.29	\$421.29	\$0.00
834	NEDROSE TOWNSHIP	\$3,291.18	\$191,401.64	(\$191,221.99)	\$0.00	\$3,470.83	\$3,470.83	\$0.00
835	NEW PRAIRE TOWNSHIP	\$511.36	\$63,328.63	(\$63,054.12)	\$0.00	\$785.87	\$785.87	\$0.00
836	NEWMAN TOWNSHIP	\$1,197.97	\$33,121.20	(\$33,051.58)	\$0.00	\$1,267.59	\$1,267.59	\$0.00
837	ORLIEN TOWNSHIP	\$208.53	\$30,043.38	(\$30,033.10)	\$0.00	\$218.81	\$218.81	\$0.00
838	PASSPORT TOWNSHIP	\$281.22	\$38,896.56	(\$38,988.36)	\$0.00	\$189.42	\$189.42	\$0.00
839	REE TOWNSHIP	\$219.79	\$31,384.16	(\$31,430.86)	\$0.00	\$173.09	\$173.09	\$0.00
840	RICE LAKE TOWNSHIP	\$162.13	\$21,185.55	(\$21,169.98)	\$0.00	\$177.70	\$177.70	\$0.00
842	ROLLING GREEN TOWNSHIP	\$489.18	\$36,868.51	(\$36,183.56)	\$0.00	\$1,174.13	\$1,174.13	\$0.00
843	RUSHVILLE TOWNSHIP	(\$116,565.68)	\$52,367.78	(\$41,275.44)	\$0.00	(\$105,473.34)	(\$105,473.34)	\$0.00
844	RYDER TOWNSHIP	\$560.59	\$45,018.85	(\$44,682.40)	\$0.00	\$897.04	\$897.04	\$0.00
845	SAUK PRAIRE TOWNSHIP	\$575.82	\$40,066.34	(\$40,245.91)	\$0.00	\$396.25	\$396.25	\$0.00
846	SAWYER TOWNSHIP	\$698.67	\$52,026.04	(\$51,911.23)	\$0.00	\$813.48	\$813.48	\$0.00
847	SHEALY TOWNSHIP	\$155.62	\$21,535.88	(\$21,528.21)	\$0.00	\$163.29	\$163.29	\$0.00
848	SPENCER TOWNSHIP	\$527.59	\$29,410.36	(\$29,560.47)	\$0.00	\$377.48	\$377.48	\$0.00
849	SPRING LAKE TOWNSHIP	\$40.46	\$18,926.53	(\$18,799.14)	\$0.00	\$167.85	\$167.85	\$0.00
850	ST MARYS TOWNSHIP	\$135.41	\$23,603.90	(\$23,421.68)	\$0.00	\$317.63	\$317.63	\$0.00
851	SUNDRE TOWNSHIP	\$1,534.46	\$143,572.33	(\$143,548.56)	\$0.00	\$1,558.23	\$1,558.23	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month: December
Year: 2022
Fund Type:

☒ Include Cash Balance
☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
852	SURREY TOWNSHIP	\$1,415.28	\$136,620.18	(\$137,411.70)	\$0.00	\$623.76	\$623.76	\$0.00
853	TATMAN TOWNSHIP	\$5,079.48	\$76,527.66	(\$76,277.38)	\$0.00	\$5,329.76	\$5,329.76	\$0.00
854	TOLGEN TOWNSHIP	\$49.31	\$17,912.92	(\$17,948.07)	\$0.00	\$14.16	\$14.16	\$0.00
855	TORNING TOWNSHIP	\$164.96	\$20,969.45	(\$20,711.96)	\$0.00	\$422.45	\$422.45	\$0.00
856	VANG TOWNSHIP	\$133.83	\$20,923.45	(\$20,903.27)	\$0.00	\$154.01	\$154.01	\$0.00
857	WATERFORD TOWNSHIP	\$2,795.69	\$63,025.72	(\$62,980.58)	\$0.00	\$2,860.83	\$2,860.83	\$0.00
858	WILLIS TOWNSHIP	\$316.97	\$66,099.22	(\$66,171.26)	\$0.00	\$244.93	\$244.93	\$0.00
859	BERTHOLD CITY	\$655.46	\$438,869.50	(\$438,727.08)	\$0.00	\$797.88	\$797.88	\$0.00
860	BURLINGTON CITY	\$3,520.19	\$596,555.75	(\$596,195.95)	\$0.00	\$1,879.99	\$1,879.99	\$0.00
861	CARPIO CITY	\$1,915.59	\$58,860.94	(\$60,448.05)	\$0.00	\$328.48	\$328.48	\$0.00
862	DES LACS CITY	\$0.00	\$21,098.29	(\$21,098.29)	\$0.00	\$0.00	\$0.00	\$0.00
863	DONNYBROOK CITY	\$0.00	\$13,373.75	(\$13,256.69)	\$0.00	\$117.06	\$117.06	\$0.00
864	DOUGLAS CITY	\$111.69	\$10,381.84	(\$10,480.59)	\$0.00	\$12.94	\$12.94	\$0.00
865	KENMARE CITY	\$3,323.20	\$404,651.72	(\$405,220.09)	\$0.00	\$2,754.83	\$2,754.83	\$0.00
866	MAKOTI CITY	\$449.62	\$23,010.38	(\$23,109.78)	\$0.00	\$350.22	\$350.22	\$0.00
867	MINOT CITY	\$209,505.46	\$26,732,354.91	(\$26,740,584.98)	\$0.00	\$201,275.39	\$201,275.39	\$0.00
868	RYDER CITY	\$164.90	\$15,272.51	(\$15,409.22)	\$0.00	\$28.19	\$28.19	\$0.00
869	SAWYER CITY	\$658.13	\$91,797.31	(\$91,878.94)	\$0.00	\$576.50	\$576.50	\$0.00
870	SURREY CITY	\$4,663.02	\$902,658.25	(\$906,689.01)	\$0.00	\$632.26	\$632.26	\$0.00
871	UNITED AMBULANCE DISTRICT	\$1,046.45	\$158,669.78	(\$159,398.42)	\$0.00	\$317.81	\$317.81	\$0.00
872	BERTHOLD RURAL FIRE	\$210.88	\$19,903.87	(\$19,980.66)	\$0.00	\$134.09	\$134.09	\$0.00
873	BURLINGTON RURAL FIRE	\$971.86	\$128,706.28	(\$128,436.03)	\$0.00	\$1,242.11	\$1,242.11	\$0.00
874	CARPIO RURAL FIRE	\$105.40	\$19,488.91	(\$19,393.21)	\$0.00	\$199.10	\$199.10	\$0.00
875	DEERING RURAL FIRE	\$76.86	\$8,530.05	(\$8,535.15)	\$0.00	\$71.76	\$71.76	\$0.00
876	DES LACS RURAL FIRE	\$158.78	\$26,309.21	(\$26,112.24)	\$0.00	\$355.75	\$355.75	\$0.00
877	DONNYBROOK RURAL FIRE	\$0.64	\$9,776.14	(\$9,734.39)	\$0.00	\$42.39	\$42.39	\$0.00
878	DOUGLAS RURAL FIRE	\$12.70	\$4,047.52	(\$4,059.16)	\$0.00	\$1.06	\$1.06	\$0.00
879	GLENBURN RURAL FIRE	\$109.42	\$12,373.06	(\$12,371.83)	\$0.00	\$110.65	\$110.65	\$0.00
880	KENMARE RURAL FIRE	\$209.37	\$32,600.31	(\$32,707.85)	\$0.00	\$101.83	\$101.83	\$0.00
881	MAX RURAL FIRE	\$332.78	\$56,234.76	(\$56,135.89)	\$0.00	\$431.65	\$431.65	\$0.00
882	MINOT RURAL FIRE	\$4,134.69	\$622,998.94	(\$622,074.12)	\$0.00	\$5,059.51	\$5,059.51	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month:

December

Year:

2022

Fund Type:

☒ Include Cash Balance

☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
883	PLAZA RURAL FIRE	\$37.35	\$5,138.35	(\$5,134.51)	\$0.00	\$39.19	\$39.19	\$0.00
884	RYDER MAKOTI RURAL FIRE	\$584.88	\$67,398.17	(\$67,162.86)	\$0.00	\$820.19	\$820.19	\$0.00
885	SAWYER RURAL FIRE	\$345.92	\$10,562.36	(\$10,568.82)	\$0.00	\$339.46	\$339.46	\$0.00
886	SURREY RURAL FIRE	\$260.76	\$21,715.87	(\$21,767.32)	\$0.00	\$209.31	\$209.31	\$0.00
887	VELVA RURAL FIRE	\$142.34	\$4,887.53	(\$4,955.27)	\$0.00	\$74.60	\$74.60	\$0.00
888	BERTHOLD CITY PARK	\$11.20	\$21,789.86	(\$21,784.23)	\$0.00	\$16.83	\$16.83	\$0.00
889	CARPIO CITY PARK	\$28.03	\$2,795.17	(\$2,797.63)	\$0.00	\$25.57	\$25.57	\$0.00
890	DES LACS CITY PARK	\$0.00	\$1,522.82	(\$1,522.82)	\$0.00	\$0.00	\$0.00	\$0.00
891	DONNYBROOK CITY PARK	\$0.00	\$1,000.31	(\$989.39)	\$0.00	\$10.92	\$10.92	\$0.00
892	KENMARE CITY PARK	\$289.68	\$35,631.43	(\$35,670.49)	\$0.00	\$250.62	\$250.62	\$0.00
893	MAKOTI CITY PARK	\$6.02	\$3,674.71	(\$3,676.19)	\$0.00	\$4.54	\$4.54	\$0.00
894	MINOT CITY PARK	\$70,974.78	\$9,589,429.70	(\$9,600,680.07)	\$0.00	\$59,724.41	\$59,724.41	\$0.00
895	RYDER CITY PARK	\$9.64	\$879.68	(\$887.68)	\$0.00	\$1.64	\$1.64	\$0.00
896	SURREY CITY PARK	\$75.20	\$86,390.71	(\$86,364.13)	\$0.00	\$101.78	\$101.78	\$0.00
897	MINOT SCHOOL 1	\$169,906.78	\$23,622,417.56	(\$23,637,017.61)	\$0.00	\$155,308.73	\$155,308.73	\$0.00
898	VELVA SCHOOL 2	\$2,313.39	\$30,496.78	(\$32,228.02)	\$0.00	\$582.15	\$582.15	\$0.00
899	NEDROSE SCHOOL 4	\$8,891.56	\$3,303,075.58	(\$3,305,070.61)	\$0.00	\$6,896.53	\$6,896.53	\$0.00
900	UNITED SCHOOL 7	\$10,603.85	\$2,456,852.34	(\$2,449,630.10)	\$0.00	\$17,826.09	\$17,826.09	\$0.00
901	BOWBELLS SCHOOL 14	\$0.00	\$8,592.55	(\$8,170.31)	\$0.00	\$422.24	\$422.24	\$0.00
902	SAWYER SCHOOL 16	\$9,704.40	\$811,393.67	(\$809,168.51)	\$0.00	\$11,929.56	\$11,929.56	\$0.00
903	GLENBURN SCHOOL 26	\$1,625.36	\$430,945.63	(\$429,518.09)	\$0.00	\$3,052.90	\$3,052.90	\$0.00
904	KENMARE SCHOOL 28	\$8,006.47	\$1,270,304.13	(\$1,272,815.19)	\$0.00	\$5,495.41	\$5,495.41	\$0.00
905	SURREY SCHOOL 41	\$3,491.30	\$1,196,756.50	(\$1,198,942.40)	\$0.00	\$1,305.40	\$1,305.40	\$0.00
906	MAX SCHOOL 50	\$421.18	\$377,139.07	(\$377,000.87)	\$0.00	\$559.38	\$559.38	\$0.00
907	GARRISON SCHOOL 51	\$0.00	\$5,511.23	(\$5,511.23)	\$0.00	\$0.00	\$0.00	\$0.00
908	SOUTH PRAIRE SCHOOL 70	\$24,146.20	\$2,520,072.12	(\$2,539,727.68)	\$0.00	\$4,490.64	\$4,490.64	\$0.00
909	LEWIS AND CLARK SCHOOL 161	\$15,128.65	\$2,639,643.78	(\$2,649,677.72)	\$0.00	\$5,094.71	\$5,094.71	\$0.00
910	RICE LAKE RECREATION DIST	\$152.67	\$229,314.49	(\$215,956.15)	\$0.00	\$13,511.01	\$13,511.01	\$0.00
911	RICE LAKE SEWER ASSESSMENT	\$0.00	\$193,411.80	(\$177,361.24)	\$0.00	\$16,050.56	\$16,050.56	\$0.00
912	GARRISON MAX AMBULANCE DIST.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WARD COUNTY

Fund Balances

Fiscal Year: 2022-2022

Month: December

Year: 2022

Fund Type:

☒ Include Cash Balance

☐ FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
	Grand Total:	\$57,326,262.82	\$132,211,873.33	(\$133,473,822.13)	\$129,491.15	\$56,193,805.17	\$56,731,148.45	(\$537,343.28)

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0001 - COMMISSIONERS						
300 - GENERAL GOVT						
2300 - TRAVEL	\$4,500.00	\$4,500.00	\$3,244.25	\$510.00	\$1,255.75	27.91%
2900 - CONTINGENCY MISCELLANEOUS	\$250,000.00	\$250,000.00	\$234,032.80	\$1,892.20	\$15,967.20	6.39%
304 - PAYROLL						
2000 - SALARIES	\$112,150.00	\$112,150.00	(\$0.88)	\$9,345.98	\$112,150.88	100.00%
2101 - RETIREMENT	\$14,871.00	\$14,871.00	\$0.34	\$1,239.24	\$14,870.66	100.00%
2102 - SOCIAL SECURITY	\$6,954.00	\$6,954.00	\$171.79	\$572.86	\$6,782.21	97.53%
2103 - MEDICARE	\$1,627.00	\$1,627.00	\$40.83	\$133.98	\$1,586.17	97.49%
2104 - HEALTH INSURANCE	\$73,863.00	\$73,863.00	(\$1,403.74)	\$7,399.68	\$75,266.74	101.90%
2105 - LIFE INSURANCE	\$18.00	\$18.00	\$1.20	\$1.40	\$16.80	93.33%
0001 - COMMISSIONERS Total:	\$463,983.00	\$463,983.00	\$236,086.59	\$21,095.34	\$227,896.41	49.12%
0002 - AUDITOR						
300 - GENERAL GOVT						
2300 - TRAVEL	\$3,000.00	\$3,000.00	\$1,562.11	\$255.00	\$1,437.89	47.93%
2400 - OFFICE SUPPLIES	\$12,200.00	\$12,200.00	\$72.26	\$2,374.78	\$12,127.74	99.41%
2500 - OFFICE EQUIPMENT	\$19,160.00	\$19,160.00	\$272.69	\$1,761.14	\$18,887.31	98.58%
304 - PAYROLL						
2000 - SALARIES	\$451,163.00	\$451,163.00	\$8,015.43	\$37,324.83	\$443,147.57	98.22%
2101 - RETIREMENT	\$59,559.00	\$59,559.00	\$963.03	\$4,949.26	\$58,595.97	98.38%
2102 - SOCIAL SECURITY	\$27,848.00	\$27,848.00	\$2,147.13	\$2,165.98	\$25,700.87	92.29%
2103 - MEDICARE	\$6,513.00	\$6,513.00	\$502.21	\$506.55	\$6,010.79	92.29%
2104 - HEALTH INSURANCE	\$160,413.00	\$160,413.00	(\$692.78)	\$13,714.64	\$161,105.78	100.43%
2105 - LIFE INSURANCE	\$28.00	\$28.00	\$1.12	\$2.24	\$26.88	96.00%
0002 - AUDITOR Total:	\$739,884.00	\$739,884.00	\$12,843.20	\$63,054.42	\$727,040.80	98.26%
0003 - TAX EQUALIZATION						
300 - GENERAL GOVT						
2300 - TRAVEL	\$20,000.00	\$20,000.00	\$9,597.88	\$1,734.63	\$10,402.12	52.01%
2400 - OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$1,093.21	\$455.43	\$906.79	45.34%
2500 - OFFICE EQUIPMENT	\$1,000.00	\$1,000.00	\$282.36	\$86.64	\$717.64	71.76%
2509 - OFFICE SOFTWARE	\$31,050.00	\$31,050.00	\$11,900.00	\$14,250.00	\$19,150.00	61.67%
2900 - CONTINGENCY MISCELLANEOUS	\$6,000.00	\$6,000.00	\$3,119.38	\$269.92	\$2,880.62	48.01%
304 - PAYROLL						
2000 - SALARIES	\$424,112.00	\$424,112.00	\$1,765.88	\$35,217.80	\$422,346.12	99.58%
2101 - RETIREMENT	\$56,237.00	\$56,237.00	\$233.77	\$4,669.89	\$56,003.23	99.58%
2102 - SOCIAL SECURITY	\$26,295.00	\$26,295.00	\$457.43	\$2,167.42	\$25,837.57	98.26%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	\$6,150.00	\$6,150.00	\$107.15	\$506.88	\$6,042.85	98.26%
2104 - HEALTH INSURANCE	\$104,451.00	\$104,451.00	(\$22,182.10)	\$10,780.00	\$126,633.10	121.24%
2105 - LIFE INSURANCE	\$25.00	\$25.00	\$1.48	\$1.96	\$23.52	94.08%
0003 - TAX EQUALIZATION Total:	\$677,320.00	\$677,320.00	\$6,376.44	\$70,140.57	\$670,943.56	99.06%
0004 - STATES ATTORNEY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$7,000.00	\$7,000.00	\$5,537.01	\$137.50	\$1,462.99	20.90%
2400 - OFFICE SUPPLIES	\$25,000.00	\$25,000.00	\$6,050.05	\$5,461.23	\$18,949.95	75.80%
2500 - OFFICE EQUIPMENT	\$2,310.00	\$2,310.00	\$1,898.11	\$66.11	\$411.89	17.83%
2900 - CONTINGENCY MISCELLANEOUS	\$47,520.00	\$47,520.00	\$26,323.48	\$6,155.26	\$21,196.52	44.61%
304 - PAYROLL						
2000 - SALARIES	\$1,473,531.00	\$1,473,531.00	\$184,056.52	\$97,890.06	\$1,289,474.48	87.51%
2101 - RETIREMENT	\$191,147.00	\$191,147.00	\$22,960.94	\$12,854.75	\$168,186.06	87.99%
2102 - SOCIAL SECURITY	\$89,499.00	\$89,499.00	\$13,007.67	\$5,778.16	\$76,491.33	85.47%
2103 - MEDICARE	\$20,931.00	\$20,931.00	\$3,041.65	\$1,351.34	\$17,889.35	85.47%
2104 - HEALTH INSURANCE	\$343,941.00	\$343,941.00	\$60,437.68	\$23,855.60	\$283,503.32	82.43%
2105 - LIFE INSURANCE	\$74.00	\$74.00	\$9.04	\$5.04	\$64.96	87.78%
0004 - STATES ATTORNEY Total:	\$2,200,953.00	\$2,200,953.00	\$323,322.15	\$153,555.05	\$1,877,630.85	85.31%
0005 - RECORDER						
300 - GENERAL GOVT						
2300 - TRAVEL	\$3,000.00	\$3,000.00	\$604.84	\$510.00	\$2,395.16	79.84%
2400 - OFFICE SUPPLIES	\$3,000.00	\$3,000.00	\$1,053.08	\$1,417.14	\$1,946.92	64.90%
2900 - CONTINGENCY MISCELLANEOUS	\$500.00	\$500.00	\$470.00	\$30.00	\$30.00	6.00%
304 - PAYROLL						
2000 - SALARIES	\$220,546.00	\$220,546.00	\$1,301.98	\$18,270.50	\$219,244.02	99.41%
2101 - RETIREMENT	\$29,244.00	\$29,244.00	\$172.52	\$2,422.66	\$29,071.48	99.41%
2102 - SOCIAL SECURITY	\$13,674.00	\$13,674.00	\$979.53	\$1,059.78	\$12,694.47	92.84%
2103 - MEDICARE	\$3,198.00	\$3,198.00	\$229.02	\$247.87	\$2,968.98	92.84%
2104 - HEALTH INSURANCE	\$86,550.00	\$86,550.00	(\$373.76)	\$7,399.68	\$86,923.76	100.43%
2105 - LIFE INSURANCE	\$14.00	\$14.00	\$0.56	\$1.12	\$13.44	96.00%
0006 - RECORDER Total:	\$359,726.00	\$359,726.00	\$4,437.77	\$31,358.75	\$355,288.23	98.77%
0006 - SHERIFFS OFFICE						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$10,000.00	\$10,000.00	\$199.41	\$1,518.67	\$9,800.59	98.01%
2403 - FUEL, GAS, OIL	\$130,000.00	\$130,000.00	(\$13,452.94)	\$11,187.38	\$143,452.94	110.35%
2405 - RADIO/UNIFORM	\$272,003.00	\$272,003.00	\$77,466.36	\$19,583.92	\$194,536.64	71.52%
2500 - OFFICE EQUIPMENT	\$39,210.00	\$39,210.00	\$5,310.74	\$8,633.15	\$33,899.26	86.46%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2506 - REPAIRS & MAINTENANCE	\$50,000.00	\$50,000.00	\$5,396.28	\$6,312.69	\$44,603.72	89.21%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	\$5,500.00	\$5,500.00	\$104.00	\$659.00	\$5,396.00	98.11%
2300 - TRAVEL	\$86,600.00	\$86,600.00	\$31,543.18	\$6,713.21	\$55,056.82	63.58%
2503 - AUTO/STREET EQUIPMENT PURCHASES	\$130,000.00	\$130,000.00	(\$9,112.48)	\$0.00	\$139,112.48	107.01%
2510 - K9	\$4,241.61	\$4,241.61	(\$122.36)	\$2,354.60	\$4,363.97	102.88%
304 - PAYROLL						
2000 - SALARIES	\$2,671,794.00	\$2,671,794.00	\$85,712.02	\$216,428.19	\$2,586,081.98	96.79%
2101 - RETIREMENT	\$381,987.00	\$381,987.00	\$25,504.86	\$29,728.12	\$356,482.14	93.32%
2102 - SOCIAL SECURITY	\$147,484.00	\$147,484.00	(\$10,106.50)	\$13,160.05	\$157,590.50	106.85%
2103 - MEDICARE	\$34,492.00	\$34,492.00	(\$2,363.91)	\$3,077.77	\$36,855.91	106.85%
2104 - HEALTH INSURANCE	\$733,415.00	\$733,415.00	(\$25,231.05)	\$64,108.16	\$758,646.05	103.44%
2105 - LIFE INSURANCE	\$147.00	\$147.00	\$8.04	\$11.48	\$138.96	94.53%
0006 - SHERIFFS OFFICE Total:	\$4,696,873.61	\$4,696,873.61	\$170,855.65	\$383,476.39	\$4,526,017.96	96.36%
0007 - JAIL						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$85,000.00	\$85,000.00	\$2,450.04	\$9,705.78	\$82,549.96	97.12%
2405 - RADIO/UNIFORM	\$62,000.00	\$62,000.00	\$9,544.93	\$9,551.23	\$52,455.07	84.60%
2500 - OFFICE EQUIPMENT	\$45,000.00	\$45,000.00	\$2,906.61	\$26,055.93	\$42,093.39	93.54%
2506 - REPAIRS & MAINTENANCE	\$59,650.00	\$59,650.00	\$2,731.85	\$286.47	\$56,918.15	95.42%
2800 - CONTRACTS	\$5,000.00	\$5,000.00	\$3,570.65	\$0.00	\$1,429.35	28.59%
2812 - MEDICAL	\$709,200.00	\$709,200.00	\$127,715.46	\$207,981.27	\$581,484.54	81.99%
2814 - CONTRACT INVESTIGATION	\$4,000.00	\$4,000.00	(\$100.00)	\$0.00	\$4,100.00	102.50%
2815 - PRISONER BOARD/MEALS	\$375,000.00	\$375,000.00	(\$27,143.47)	\$71,006.71	\$402,143.47	107.24%
301 - PUBLIC SAFETY						
2301 - TRAINING/STAFF DEVELOPMENT	\$25,000.00	\$25,000.00	\$36.17	\$4,009.86	\$24,963.83	99.86%
2810 - COMMUNITY SERVICE/RESTITUTION	\$1,500.00	\$1,500.00	\$505.01	\$250.00	\$994.99	66.33%
304 - PAYROLL						
2000 - SALARIES	\$2,742,694.00	\$2,742,694.00	\$193,658.18	\$221,797.07	\$2,549,035.82	92.94%
2101 - RETIREMENT	\$413,533.00	\$413,533.00	\$42,491.51	\$30,906.87	\$371,041.49	89.72%
2102 - SOCIAL SECURITY	\$170,046.00	\$170,046.00	\$15,290.25	\$13,466.79	\$154,755.75	91.01%
2103 - MEDICARE	\$39,769.00	\$39,769.00	\$3,576.47	\$3,149.53	\$36,192.53	91.01%
2104 - HEALTH INSURANCE	\$815,448.00	\$815,448.00	\$83,490.63	\$66,768.28	\$731,957.37	89.76%
2105 - LIFE INSURANCE	\$180.00	\$180.00	\$16.83	\$14.47	\$163.17	90.65%
0007 - JAIL Total:	\$5,553,020.00	\$5,553,020.00	\$460,741.12	\$664,950.26	\$5,092,278.88	91.70%
0008 - JUVENILE DETENTION						
300 - GENERAL GOVT						

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2400 - OFFICE SUPPLIES	\$10,000.00	\$10,000.00	\$4,880.98	\$2,314.05	\$5,119.02	51.19%
2405 - RADIO/UNIFORM	\$13,800.00	\$13,800.00	\$232.74	\$3,115.38	\$13,567.26	98.31%
2500 - OFFICE EQUIPMENT	\$17,445.00	\$17,445.00	\$2,273.63	\$254.36	\$15,171.37	86.97%
2812 - MEDICAL	\$10,000.00	\$10,000.00	\$255.87	\$915.13	\$9,744.13	97.44%
2814 - CONTRACT INVESTIGATION	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%
301 - PUBLIC SAFETY						
2110 - PSYCHOLOGICAL TESTING/PHYSICALS	\$540.00	\$540.00	\$255.00	\$0.00	\$285.00	52.78%
2300 - TRAVEL	\$2,000.00	\$2,000.00	\$1,360.64	\$0.00	\$639.36	31.97%
2301 - TRAINING/STAFF DEVELOPMENT	\$4,000.00	\$4,000.00	\$1,736.54	\$80.00	\$2,263.46	56.59%
2815 - PRISONER BOARD/MEALS	\$10,000.00	\$10,000.00	\$1,000.50	\$1,656.02	\$8,999.50	90.00%
304 - PAYROLL						
2000 - SALARIES	\$560,463.00	\$560,463.00	\$34,734.64	\$40,950.49	\$525,728.36	93.80%
2101 - RETIREMENT	\$86,842.00	\$86,842.00	\$7,102.64	\$6,424.00	\$79,739.36	91.82%
2102 - SOCIAL SECURITY	\$34,749.00	\$34,749.00	\$3,055.51	\$2,476.64	\$31,693.49	91.21%
2103 - MEDICARE	\$8,127.00	\$8,127.00	\$714.72	\$579.23	\$7,412.28	91.21%
2104 - HEALTH INSURANCE	\$178,314.00	\$178,314.00	\$23,453.54	\$10,906.16	\$154,860.46	86.85%
2105 - LIFE INSURANCE	\$40.00	\$40.00	\$4.16	\$2.80	\$35.84	89.60%
2107 - UNEMPLOYMENT	\$0.00	\$0.00	(\$4,894.56)	\$4,894.56	\$4,894.56	0.00%
0008 - JUVENILE DETENTION Total:	\$938,320.00	\$938,320.00	\$76,166.55	\$74,568.82	\$862,153.45	91.88%
0009 - EXTENSION						
300 - GENERAL GOVT						
2300 - TRAVEL	\$26,000.00	\$26,000.00	\$1,811.82	\$5,140.52	\$24,188.18	93.03%
2400 - OFFICE SUPPLIES	\$17,500.00	\$17,500.00	\$292.46	\$1,465.45	\$17,207.54	98.33%
2500 - OFFICE EQUIPMENT	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$102,863.00	\$102,863.00	\$123.35	\$8,151.37	\$102,739.65	99.88%
2001 - SHARED SALARIES	\$125,834.00	\$125,834.00	\$20,995.80	\$0.00	\$104,838.20	83.31%
2101 - RETIREMENT	\$10,835.00	\$10,835.00	\$62.34	\$902.87	\$10,772.66	99.42%
2102 - SOCIAL SECURITY	\$6,378.00	\$6,378.00	\$272.59	\$506.35	\$6,105.41	95.73%
2103 - MEDICARE	\$1,492.00	\$1,492.00	\$64.18	\$118.42	\$1,427.82	95.70%
2104 - HEALTH INSURANCE	\$30,588.00	\$30,588.00	(\$59.48)	\$2,615.12	\$30,647.48	100.19%
2105 - LIFE INSURANCE	\$7.00	\$7.00	\$0.28	\$0.56	\$6.72	96.00%
2300 - TRAVEL	\$0.00	\$0.00	(\$25.00)	\$0.00	\$25.00	0.00%
0009 - EXTENSION Total:	\$323,497.00	\$323,497.00	\$25,538.34	\$18,900.66	\$297,958.66	92.11%
0010 - VET SERVICES						
300 - GENERAL GOVT						
2300 - TRAVEL	\$5,500.00	\$5,500.00	\$1,725.12	\$0.00	\$3,774.88	68.63%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2400 - OFFICE SUPPLIES	\$6,960.00	\$6,960.00	\$5,773.60	\$247.00	\$1,186.40	17.05%
2500 - OFFICE EQUIPMENT	\$0.00	\$0.00	(\$2,694.00)	\$1,347.00	\$2,694.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$155,905.00	\$155,905.00	\$2,303.66	\$12,825.22	\$153,601.34	98.52%
2101 - RETIREMENT	\$20,408.00	\$20,408.00	\$40.44	\$1,700.61	\$20,367.56	99.80%
2102 - SOCIAL SECURITY	\$9,542.00	\$9,542.00	\$242.81	\$776.77	\$9,299.19	97.46%
2103 - MEDICARE	\$2,232.00	\$2,232.00	\$57.25	\$181.66	\$2,174.75	97.44%
2104 - HEALTH INSURANCE	\$64,913.00	\$64,913.00	(\$104.19)	\$5,549.76	\$65,017.19	100.16%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$0.92	\$0.84	\$10.08	91.64%
0010 - VET SERVICES Total:	\$265,471.00	\$265,471.00	\$7,345.61	\$22,628.86	\$258,125.39	97.23%
0011 - SUPT SCHOOLS						
300 - GENERAL GOVT						
2300 - TRAVEL	\$2,500.00	\$2,500.00	\$1,189.06	\$0.00	\$1,310.94	52.44%
2400 - OFFICE SUPPLIES	\$650.00	\$650.00	(\$386.45)	\$761.45	\$1,036.45	159.45%
2500 - OFFICE EQUIPMENT	\$200.00	\$200.00	(\$273.93)	\$0.00	\$473.93	236.97%
2900 - CONTINGENCY MISCELLANEOUS	\$200.00	\$200.00	\$94.79	\$12.99	\$105.21	52.61%
304 - PAYROLL						
2000 - SALARIES	\$32,635.00	\$32,635.00	\$0.57	\$2,719.49	\$32,634.43	100.00%
2101 - RETIREMENT	\$4,327.00	\$4,327.00	\$166.13	\$346.73	\$4,160.87	96.16%
2102 - SOCIAL SECURITY	\$2,024.00	\$2,024.00	\$837.21	\$97.60	\$1,186.79	58.64%
2103 - MEDICARE	\$473.00	\$473.00	\$195.50	\$22.82	\$277.50	58.67%
2104 - HEALTH INSURANCE	\$10,819.00	\$10,819.00	(\$46.52)	\$924.96	\$10,865.52	100.43%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$0.64	\$0.28	\$3.36	84.00%
0011 - SUPT SCHOOLS Total:	\$53,832.00	\$53,832.00	\$1,777.00	\$4,886.32	\$52,055.00	96.70%
0012 - FACILITY MGT						
300 - GENERAL GOVT						
2300 - TRAVEL	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$608,216.00	\$608,216.00	\$48,793.73	\$48,326.40	\$559,422.27	91.98%
2101 - RETIREMENT	\$82,072.00	\$82,072.00	\$9,056.57	\$6,381.53	\$73,015.43	88.97%
2102 - SOCIAL SECURITY	\$38,437.00	\$38,437.00	\$5,134.21	\$2,909.28	\$33,302.79	86.64%
2103 - MEDICARE	\$8,990.00	\$8,990.00	\$1,201.64	\$680.38	\$7,788.36	86.63%
2104 - HEALTH INSURANCE	\$196,215.00	\$196,215.00	\$12,253.26	\$17,540.64	\$183,961.74	93.76%
2105 - LIFE INSURANCE	\$53.00	\$53.00	\$7.92	\$3.92	\$45.08	85.06%
0012 - FACILITY MGT Total:	\$946,983.00	\$946,983.00	\$89,447.33	\$75,842.15	\$857,535.67	90.55%
0013 - FACILITY UTILITIES						
300 - GENERAL GOVT						

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2407 - JANITORIAL SUPPLIES	\$20,300.00	\$20,300.00	(\$16,397.31)	\$163.03	\$36,697.31	180.77%
2501 - NON-OFFICE EQUIPMENT PURCHASES	\$40,200.00	\$40,200.00	\$19,508.22	\$23.55	\$20,691.78	51.47%
2502 - TOOLS	\$5,750.00	\$5,750.00	\$2,079.98	\$0.00	\$3,670.02	63.83%
2506 - REPAIRS & MAINTENANCE	\$213,585.00	\$213,585.00	\$26,149.25	\$0.00	\$187,435.75	87.76%
2601 - TELEPHONES	\$33,000.00	\$33,000.00	\$4,412.81	\$4,888.94	\$28,587.19	86.63%
2603 - GARBAGE & LANDFILL	\$7,000.00	\$7,000.00	(\$235.70)	\$600.00	\$7,235.70	103.37%
2604 - GAS COURTHOUSE	\$12,000.00	\$12,000.00	(\$4,659.04)	\$2,830.08	\$16,659.04	138.83%
2605 - GAS JAIL	\$32,000.00	\$32,000.00	(\$14,918.15)	\$8,032.64	\$46,918.15	146.62%
2606 - GAS COUNNTY NORTH BLDG	\$2,000.00	\$2,000.00	(\$1,410.65)	\$0.00	\$3,410.65	170.53%
2607 - GAS ADMIN BLDG	\$14,000.00	\$14,000.00	\$2,171.53	\$2,303.67	\$11,828.47	84.49%
2608 - GAS 425 BUILDING	\$1,800.00	\$1,800.00	\$870.48	\$291.68	\$929.52	51.64%
2609 - ELECTRICITY COURTHOUSE	\$51,300.00	\$51,300.00	\$51,026.20	\$0.00	\$273.80	0.53%
2610 - ELECTRICITY JAIL	\$76,000.00	\$76,000.00	(\$100,487.79)	\$13,201.56	\$176,487.79	232.22%
2611 - ELECTRICITY COUNTY NORTH	\$1,300.00	\$1,300.00	\$84.00	\$310.00	\$1,216.00	93.54%
2612 - ELECTRICITY ADMIN BLDG	\$87,000.00	\$87,000.00	(\$20,448.80)	\$8,978.80	\$107,448.80	123.50%
2613 - ELECTRICITY 425 BLDG	\$1,900.00	\$1,900.00	\$1,807.98	\$0.00	\$92.02	4.84%
2614 - WATER COURTHOUSE	\$16,000.00	\$16,000.00	\$6,135.03	\$755.72	\$9,864.97	61.66%
2615 - WATER JAIL	\$48,000.00	\$48,000.00	\$4,493.45	\$6,576.80	\$43,506.55	90.64%
2616 - WATER COUNTY NORTH	\$500.00	\$500.00	(\$399.31)	\$110.00	\$899.31	179.86%
2617 - WATER ADMIN BLDG	\$11,000.00	\$11,000.00	(\$30.51)	\$1,756.46	\$11,030.51	100.28%
2618 - WATER 425 BLDG	\$800.00	\$800.00	\$107.21	\$76.88	\$692.79	86.60%
2619 - WATER 900 BLDG	\$3,000.00	\$3,000.00	\$938.00	\$351.63	\$2,062.00	68.73%
2620 - ELECTRICITY 900 BLDG	\$28,000.00	\$28,000.00	\$18,037.67	\$790.07	\$9,962.33	35.58%
2621 - GAS 900 BLDG	\$16,000.00	\$16,000.00	\$3,429.87	\$2,430.70	\$12,570.13	78.56%
2705 - OFFICE/JAIL BUILDING	\$160,110.00	\$160,110.00	(\$2,795.29)	\$27,118.27	\$162,905.29	101.75%
2709 - SNOW REMOVAL	\$62,200.00	\$62,200.00	\$9,697.20	\$7,125.04	\$52,502.80	84.41%
0013 - FACILITY UTILITIES Total:	\$944,745.00	\$944,745.00	(\$10,833.67)	\$88,715.52	\$955,578.67	101.15%
0014 - EMERGENCY MANAGEMENT						
300 - GENERAL GOVT						
2300 - TRAVEL	\$8,500.00	\$8,500.00	\$3,875.81	\$10.00	\$4,624.19	54.40%
2400 - OFFICE SUPPLIES	\$10,250.00	\$10,250.00	\$5,108.53	\$917.47	\$5,141.47	50.16%
2500 - OFFICE EQUIPMENT	\$6,500.00	\$6,500.00	\$4,284.81	\$0.00	\$2,215.19	34.08%
2800 - CONTRACTS	\$65,000.00	\$65,000.00	\$37,657.51	\$0.00	\$27,342.49	42.07%
2900 - CONTINGENCY MISCELLANEOUS	\$13,500.00	\$13,500.00	\$1,872.00	\$0.00	\$11,628.00	86.13%
304 - PAYROLL						
2000 - SALARIES	\$172,421.00	\$172,421.00	\$6,728.37	\$10,581.11	\$165,692.63	96.10%
2101 - RETIREMENT	\$22,863.00	\$22,863.00	\$998.52	\$1,403.06	\$21,864.48	95.63%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2102 - SOCIAL SECURITY	\$10,690.00	\$10,690.00	\$639.59	\$641.88	\$10,050.41	94.02%
2103 - MEDICARE	\$2,500.00	\$2,500.00	\$149.51	\$150.12	\$2,350.49	94.02%
2104 - HEALTH INSURANCE	\$39,539.00	\$39,539.00	\$594.86	\$2,615.12	\$38,944.14	98.50%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$1.20	\$0.56	\$9.80	89.09%
0014 - EMERGENCY MANAGEMENT Total:	\$351,774.00	\$351,774.00	\$61,910.71	\$16,319.32	\$289,863.29	82.40%
0015 - PLANNING AND ZONING						
300 - GENERAL GOVT						
2300 - TRAVEL	\$10,000.00	\$10,000.00	\$4,735.38	\$1,785.34	\$5,264.62	52.65%
2400 - OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$1,232.10	\$564.20	\$767.90	38.40%
2500 - OFFICE EQUIPMENT	\$1,000.00	\$1,000.00	\$462.88	\$60.27	\$537.12	53.71%
2509 - OFFICE SOFTWARE	\$500.00	\$500.00	\$100.00	\$0.00	\$400.00	80.00%
2900 - CONTINGENCY MISCELLANEOUS	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$80,900.00	\$80,900.00	\$0.19	\$6,741.55	\$80,899.81	100.00%
2101 - RETIREMENT	\$10,727.00	\$10,727.00	(\$0.27)	\$893.93	\$10,727.27	100.00%
2102 - SOCIAL SECURITY	\$5,016.00	\$5,016.00	\$102.68	\$409.04	\$4,913.32	97.95%
2103 - MEDICARE	\$1,173.00	\$1,173.00	\$23.98	\$95.66	\$1,149.02	97.96%
2104 - HEALTH INSURANCE	\$21,638.00	\$21,638.00	(\$92.94)	\$1,849.92	\$21,730.94	100.43%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$0.64	\$0.28	\$3.36	84.00%
0015 - PLANNING AND ZONING Total:	\$140,458.00	\$140,458.00	\$14,064.64	\$12,400.19	\$126,393.36	89.99%
0016 - PARK						
300 - GENERAL GOVT						
2400 - OFFICE SUPPLIES	\$530.00	\$530.00	\$0.00	\$180.00	\$530.00	100.00%
2414 - MATERIALS/SERVICES	\$47,618.48	\$47,618.48	\$0.00	\$0.00	\$47,618.48	100.00%
2506 - REPAIRS & MAINTENANCE	\$754.00	\$754.00	\$0.00	\$0.00	\$754.00	100.00%
2600 - UTILITIES	\$9,953.60	\$9,953.60	\$0.00	\$913.70	\$9,953.60	100.00%
2708 - PARK MAINTENANCE	\$91,256.05	\$91,256.05	(\$0.06)	\$2,314.89	\$91,256.11	100.00%
2800 - CONTRACTS	\$140,885.65	\$140,885.65	\$0.00	\$0.00	\$140,885.65	100.00%
2999 - EXPENDITURES	\$5,124.89	\$5,124.89	\$0.00	\$0.00	\$5,124.89	100.00%
0016 - PARK Total:	\$296,122.67	\$296,122.67	(\$0.06)	\$3,408.59	\$296,122.73	100.00%
0017 - INSURANCE						
300 - GENERAL GOVT						
2701 - PROPERTY & LIABILITY INSURANCE	\$370,000.00	\$370,000.00	(\$16,336.98)	\$594.00	\$386,336.98	104.42%
2702 - WORKFORCE SAFETY	\$150,000.00	\$150,000.00	\$9,757.97	\$0.00	\$140,242.03	93.49%
0017 - INSURANCE Total:	\$520,000.00	\$520,000.00	(\$6,579.01)	\$594.00	\$526,579.01	101.27%
0018 - GEN OFFICE SUPPLIES/EQUIP						
300 - GENERAL GOVT						

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2400 - OFFICE SUPPLIES	\$20,000.00	\$20,000.00	\$19,230.79	\$59.44	\$769.21	3.85%
2401 - COMPUTER SUPPLIES/MAINT	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	0.00%
0018 - GEN OFFICE SUPPLIES/EQUIP Total:	\$20,500.00	\$20,500.00	\$19,730.79	\$59.44	\$769.21	3.75%
0019 - GENERAL MISCELLANEOUS						
300 - GENERAL GOVT						
2408 - POSTAGE	\$99,000.00	\$99,000.00	\$31,593.13	\$23,155.47	\$67,406.87	68.09%
2409 - PUBLISHING PRINTING	\$15,000.00	\$15,000.00	\$1,141.24	\$2,866.12	\$13,858.76	92.39%
2410 - TECHNOLOGY PURCHASES/MAINT	\$92,055.00	\$92,055.00	(\$7,554.96)	\$0.00	\$99,609.96	108.21%
2411 - ELECTIONS	\$150,000.00	\$150,000.00	\$65,656.63	\$13,768.61	\$84,343.37	56.23%
2412 - CO OWNED PROPERTY MAINT	\$25,000.00	\$25,000.00	\$16,799.99	\$62.80	\$8,200.01	32.80%
2413 - NUISANCE ABATEMENTS	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	0.00%
2801 - ANNUAL AUDIT	\$50,000.00	\$50,000.00	\$13,153.66	\$0.00	\$36,846.34	73.69%
2805 - HISTORICAL SOCIETY	\$75,897.00	\$75,897.00	\$0.00	\$0.00	\$75,897.00	100.00%
2806 - ECONOMIC DEVELOPMENT CORP	\$140,000.00	\$140,000.00	\$79.00	\$0.00	\$139,921.00	99.94%
2807 - SOURIS BASIN PLANNING	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$39,000.00	100.00%
2808 - DISTRICT COURT	\$124,011.00	\$124,011.00	\$74,447.30	\$4,312.00	\$49,563.70	39.97%
2809 - DOMESTIC VIOLENCE CRISIS CENTER	\$43,756.00	\$43,756.00	\$0.00	\$0.00	\$43,756.00	100.00%
2810 - COMMUNITY SERVICE/RESTITUTION	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.00%
2813 - ATTENDANT CARE	\$70,000.00	\$70,000.00	\$944.20	\$11,509.30	\$69,055.80	98.65%
2900 - CONTINGENCY MISCELLANEOUS	\$498,275.00	\$498,275.00	\$421,444.68	\$44,970.57	\$76,830.32	15.42%
5802 - CORONER	\$80,000.00	\$80,000.00	(\$15,216.90)	\$6,031.14	\$95,216.90	119.02%
304 - PAYROLL						
2102 - SOCIAL SECURITY	\$0.00	\$0.00	(\$455.14)	\$0.00	\$455.14	0.00%
2103 - MEDICARE	\$0.00	\$0.00	(\$106.44)	\$0.00	\$106.44	0.00%
312 - GRANTS						
1400 - OTHER GRANTS	\$0.00	\$0.00	(\$12,954.32)	\$0.00	\$12,954.32	0.00%
0019 - GENERAL MISCELLANEOUS Total:	\$1,528,994.00	\$1,528,994.00	\$603,972.07	\$106,676.01	\$925,021.93	60.50%
0090 - HUMAN RESOURCE						
300 - GENERAL GOVT						
2300 - TRAVEL	\$7,250.00	\$7,250.00	\$2,676.30	\$3,326.06	\$4,573.70	63.09%
2400 - OFFICE SUPPLIES	\$28,050.00	\$28,050.00	\$1,456.65	\$1,745.73	\$26,593.35	94.81%
2500 - OFFICE EQUIPMENT	\$2,360.00	\$2,360.00	\$2,002.73	\$0.00	\$357.27	15.14%
2703 - EMPLOYEE ASSISTANCE PROGRAM	\$10,000.00	\$10,000.00	\$1,000.00	\$0.00	\$9,000.00	90.00%
2900 - CONTINGENCY MISCELLANEOUS	\$13,200.00	\$13,200.00	\$7,643.80	\$806.90	\$5,556.20	42.09%
304 - PAYROLL						
2000 - SALARIES	\$222,642.00	\$222,642.00	(\$7,665.62)	\$17,289.70	\$230,307.62	103.44%
2101 - RETIREMENT	\$29,522.00	\$29,522.00	\$941.55	\$2,244.38	\$28,580.45	96.81%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2102 - SOCIAL SECURITY	\$13,804.00	\$13,804.00	(\$322.10)	\$1,059.57	\$14,126.10	102.33%
2103 - MEDICARE	\$3,228.00	\$3,228.00	(\$75.73)	\$247.79	\$3,303.73	102.35%
2104 - HEALTH INSURANCE	\$52,226.00	\$52,226.00	(\$13,740.19)	\$5,549.76	\$65,966.19	126.31%
2105 - LIFE INSURANCE	\$11.00	\$11.00	\$0.64	\$0.84	\$10.36	94.18%
0090 - HUMAN RESOURCE Total:	\$382,293.00	\$382,293.00	(\$6,081.97)	\$32,270.73	\$388,374.97	101.59%
0091 - IT						
300 - GENERAL GOVT						
2300 - TRAVEL	\$15,000.00	\$15,000.00	\$9,347.17	\$0.00	\$5,652.83	37.69%
2400 - OFFICE SUPPLIES	\$79,180.00	\$79,180.00	\$65,691.75	\$2,361.87	\$13,488.25	17.03%
2500 - OFFICE EQUIPMENT	\$332,396.00	\$332,396.00	\$122,893.37	\$25,431.38	\$209,502.63	63.03%
2509 - OFFICE SOFTWARE	\$1,030.00	\$1,030.00	\$1,030.00	\$0.00	\$0.00	0.00%
2900 - CONTINGENCY MISCELLANEOUS	\$5,000.00	\$5,000.00	\$66.64	\$1,659.50	\$4,933.36	98.67%
304 - PAYROLL						
2000 - SALARIES	\$258,616.00	\$258,616.00	\$98.11	\$21,153.15	\$258,517.89	99.96%
2101 - RETIREMENT	\$34,293.00	\$34,293.00	\$53.18	\$2,804.90	\$34,239.82	99.84%
2102 - SOCIAL SECURITY	\$16,034.00	\$16,034.00	\$392.27	\$1,281.77	\$15,641.73	97.55%
2103 - MEDICARE	\$3,750.00	\$3,750.00	\$91.99	\$299.76	\$3,658.01	97.55%
2104 - HEALTH INSURANCE	\$64,913.00	\$64,913.00	(\$2,129.74)	\$7,399.68	\$67,042.74	103.28%
2105 - LIFE INSURANCE	\$14.00	\$14.00	\$0.56	\$1.12	\$13.44	96.00%
0091 - IT Total:	\$810,226.00	\$810,226.00	\$197,535.30	\$62,393.13	\$612,690.70	75.62%
0092 - INDIRECT						
300 - GENERAL GOVT						
2300 - TRAVEL	\$2,900.00	\$2,900.00	\$1,001.91	\$56.14	\$1,898.09	65.45%
2400 - OFFICE SUPPLIES	\$35,700.00	\$35,700.00	\$13,162.47	\$2,283.24	\$22,537.53	63.13%
2500 - OFFICE EQUIPMENT	\$17,800.00	\$17,800.00	\$6,981.18	\$1,396.91	\$10,818.82	60.78%
2601 - TELEPHONES	\$18,500.00	\$18,500.00	\$1,623.15	\$3,367.35	\$16,876.85	91.23%
2701 - PROPERTY & LIABILITY INSURANCE	\$12,500.00	\$12,500.00	\$2,052.00	\$71.00	\$10,448.00	83.58%
2900 - CONTINGENCY MISCELLANEOUS	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	0.00%
0092 - INDIRECT Total:	\$87,500.00	\$87,500.00	\$24,920.71	\$7,174.64	\$62,579.29	71.52%
001 - GENERAL Total:	\$22,302,475.28	\$22,302,475.28	\$2,313,577.26	\$1,914,469.16	\$19,988,898.02	89.63%
100 - LIBRARY						
0020 - LIBRARY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$4,500.00	\$4,500.00	\$1,746.71	\$0.00	\$2,753.29	61.18%
2400 - OFFICE SUPPLIES	\$13,000.00	\$13,000.00	\$7,617.16	\$2,027.96	\$5,382.84	41.41%
2403 - FUEL, GAS, OIL	\$18,638.00	\$18,638.00	(\$10,036.40)	\$5,087.91	\$28,674.40	153.85%
2404 - BOOKS, PERIODICALS, AV MATERIALS	\$36,000.00	\$36,000.00	(\$133.78)	\$5,816.66	\$36,133.78	100.37%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2418 - LIBRARY AUTOMATION	\$12,280.00	\$12,280.00	\$4,380.70	\$0.00	\$7,899.30	64.33%
2501 - NON-OFFICE EQUIPMENT PURCHASES	\$10,500.00	\$10,500.00	\$8,834.07	\$0.00	\$1,665.93	15.87%
2600 - UTILITIES	\$14,273.00	\$14,273.00	\$1,354.06	\$123.13	\$12,918.94	90.51%
2900 - CONTINGENCY MISCELLANEOUS	\$400.00	\$400.00	\$400.00	\$0.00	\$0.00	0.00%
304 - PAYROLL						
2000 - SALARIES	\$233,840.00	\$233,840.00	\$13,448.41	\$18,233.63	\$220,391.59	94.25%
2101 - RETIREMENT	\$28,362.00	\$28,362.00	(\$12,189.76)	\$2,356.17	\$40,551.76	142.98%
2102 - SOCIAL SECURITY	\$14,498.00	\$14,498.00	\$2,036.17	\$1,043.45	\$12,461.83	85.96%
2103 - MEDICARE	\$3,391.00	\$3,391.00	\$476.33	\$244.06	\$2,914.67	85.95%
2104 - HEALTH INSURANCE	\$70,756.00	\$70,756.00	\$3,353.10	\$5,400.34	\$67,402.90	95.26%
2105 - LIFE INSURANCE	\$24.00	\$24.00	\$3.56	\$1.68	\$20.44	85.17%
2107 - UNEMPLOYMENT	\$350.00	\$350.00	\$350.00	\$0.00	\$0.00	0.00%
0020 - LIBRARY Total:	\$460,812.00	\$460,812.00	\$21,640.33	\$40,334.99	\$439,171.67	95.30%
100 - LIBRARY Total:	\$460,812.00	\$460,812.00	\$21,640.33	\$40,334.99	\$439,171.67	95.30%
110 - 911 WIRED/WIRELESS						
0021 - 911 WIRED/WIRELESS						
300 - GENERAL GOVT						
2300 - TRAVEL	\$5,000.00	\$5,000.00	\$1,721.53	\$609.73	\$3,278.47	65.57%
2305 - PSAP TRAVEL	\$750.00	\$750.00	\$490.80	\$0.00	\$259.20	34.56%
2420 - QUEST FEDERAL ACCESS/LONG DISTANCE	\$71,000.00	\$71,000.00	\$5,372.09	\$10,941.16	\$65,627.91	92.43%
2421 - 911 SRT UTILITIES	\$58,000.00	\$58,000.00	\$1,480.00	\$9,420.00	\$56,520.00	97.45%
2422 - 911 SIGNAGE	\$15,000.00	\$15,000.00	\$3,626.06	\$3,299.45	\$11,373.94	75.83%
2500 - OFFICE EQUIPMENT	\$3,250.00	\$3,250.00	\$1,731.72	\$0.00	\$1,518.28	46.72%
2508 - DISPATCH DEPRECIATION	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$135,000.00	100.00%
2602 - CITYWATCH PHONE LINES	\$12,500.00	\$12,500.00	\$3,625.00	\$0.00	\$8,875.00	71.00%
2701 - PROPERTY & LIABILITY INSURANCE	\$300.00	\$300.00	\$81.00	\$0.00	\$219.00	73.00%
2818 - WIRED/WIRELESS SHARE TO NDACO	\$495,400.00	\$495,400.00	\$7,862.70	\$43,224.00	\$487,537.30	98.41%
2819 - CENTRAL DISPATCH OPERATIONS	\$1,583,074.00	\$1,583,074.00	\$264,590.58	\$109,563.50	\$1,318,483.42	83.29%
2820 - MOTOROLA TOWER MAINTENANCE	\$48,225.00	\$48,225.00	(\$518.66)	\$0.00	\$48,743.66	101.08%
2821 - KENMARE TOWER RENT	\$2,300.00	\$2,300.00	\$44.00	\$1,296.00	\$2,256.00	98.09%
2999 - EXPENDITURES	\$2,000.00	\$2,000.00	(\$1,757.35)	\$0.00	\$3,757.35	187.87%
304 - PAYROLL						
2000 - SALARIES	\$63,308.00	\$63,308.00	\$3,714.43	\$1,286.09	\$59,593.57	94.13%
2101 - RETIREMENT	\$8,623.00	\$8,623.00	\$928.06	\$0.00	\$7,694.94	89.24%
2102 - SOCIAL SECURITY	\$3,925.00	\$3,925.00	\$292.42	\$79.74	\$3,632.58	92.55%
2103 - MEDICARE	\$918.00	\$918.00	\$68.50	\$18.64	\$849.50	92.54%
2104 - HEALTH INSURANCE	\$21,638.00	\$21,638.00	\$1,756.98	\$0.00	\$19,881.02	91.88%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$0.92	\$0.00	\$3.08	77.00%
0021 - 911 WIRED/WIRELESS Total:	\$2,530,215.00	\$2,530,215.00	\$295,110.78	\$179,738.31	\$2,235,104.22	88.34%
110 - 911 WIRED/WIRELESS Total:	\$2,530,215.00	\$2,530,215.00	\$295,110.78	\$179,738.31	\$2,235,104.22	88.34%
111 - 911 DEPRECIATION						
0022 - 911 DEPRECIATION						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$9,288.50	\$9,288.50	\$0.00	\$0.00	\$9,288.50	100.00%
0022 - 911 DEPRECIATION Total:	\$9,288.50	\$9,288.50	\$0.00	\$0.00	\$9,288.50	100.00%
111 - 911 DEPRECIATION Total:	\$9,288.50	\$9,288.50	\$0.00	\$0.00	\$9,288.50	100.00%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$164,000.00	\$164,000.00	\$34,146.98	\$15,280.00	\$129,853.02	79.18%
304 - PAYROLL						
2000 - SALARIES	\$53,278.00	\$53,278.00	\$3,727.65	\$4,352.02	\$49,550.35	93.00%
2101 - RETIREMENT	\$8,498.00	\$8,498.00	\$594.58	\$694.16	\$7,903.42	93.00%
2102 - SOCIAL SECURITY	\$3,304.00	\$3,304.00	\$298.12	\$262.24	\$3,005.88	90.98%
2103 - MEDICARE	\$773.00	\$773.00	\$70.05	\$61.33	\$702.95	90.94%
2104 - HEALTH INSURANCE	\$8,951.00	\$8,951.00	(\$4,201.95)	\$1,544.36	\$13,152.95	146.94%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$1.07	\$0.23	\$2.93	73.25%
0023 - 24/7 SOBRIETY Total:	\$238,808.00	\$238,808.00	\$34,636.50	\$22,194.34	\$204,171.50	85.50%
120 - 24/7 SOBRIETY Total:	\$238,808.00	\$238,808.00	\$34,636.50	\$22,194.34	\$204,171.50	85.50%
130 - HIGHWAY						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$15,000.00	\$15,000.00	\$8,503.30	\$1,987.70	\$6,496.70	43.31%
2400 - OFFICE SUPPLIES	\$75,000.00	\$75,000.00	\$19,368.03	\$10,131.71	\$55,631.97	74.18%
2403 - FUEL, GAS, OIL	\$400,000.00	\$400,000.00	(\$228,954.24)	\$46,673.69	\$628,954.24	157.24%
2414 - MATERIALS/SERVICES	\$800,000.00	\$800,000.00	\$120,704.98	\$126,918.24	\$679,295.02	84.91%
2503 - AUTO/STREET EQUIPMENT PURCHASES	\$900,000.00	\$900,000.00	\$363,821.21	\$47,600.00	\$536,178.79	59.58%
2506 - REPAIRS & MAINTENANCE	\$350,000.00	\$350,000.00	(\$27,603.54)	\$24,350.05	\$377,603.54	107.89%
2600 - UTILITIES	\$160,000.00	\$160,000.00	\$679.45	\$17,119.51	\$159,320.55	99.58%
2704 - INSURANCE DUE TO GENERAL	\$100,000.00	\$100,000.00	(\$13,846.84)	\$0.00	\$113,846.84	113.85%
2711 - ROAD CONSTRUCTION	\$2,768,525.00	\$2,768,525.00	(\$394,091.10)	\$33,105.95	\$3,162,616.10	114.23%
304 - PAYROLL						
2002 - SALARIES	\$2,571,983.00	\$2,571,983.00	\$125,122.90	\$211,753.66	\$2,446,860.10	95.14%
2101 - RETIREMENT	\$299,988.00	\$299,988.00	\$6,724.32	\$24,746.40	\$293,263.68	97.76%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2102 - SOCIAL SECURITY	\$158,866.00	\$158,866.00	\$8,939.63	\$13,128.67	\$149,926.37	94.37%
2103 - MEDICARE	\$37,154.00	\$37,154.00	\$2,090.88	\$3,070.41	\$35,063.12	94.37%
2104 - HEALTH INSURANCE	\$664,766.00	\$664,766.00	\$25,399.62	\$53,134.80	\$639,366.38	96.18%
2105 - LIFE INSURANCE	\$124.00	\$124.00	\$6.96	\$9.80	\$117.04	94.39%
2107 - UNEMPLOYMENT	\$9,000.00	\$9,000.00	(\$1,014.39)	\$0.00	\$10,014.39	111.27%
0024 - HIGHWAY Total:	\$9,310,406.00	\$9,310,406.00	\$15,851.17	\$613,730.59	\$9,294,554.83	99.83%
130 - HIGHWAY Total:	\$9,310,406.00	\$9,310,406.00	\$15,851.17	\$613,730.59	\$9,294,554.83	99.83%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
300 - GENERAL GOVT						
2300 - TRAVEL	\$8,000.00	\$8,000.00	\$5,941.89	(\$25.15)	\$2,058.11	25.73%
2400 - OFFICE SUPPLIES	\$3,500.00	\$3,500.00	\$1,319.54	\$328.28	\$2,180.46	62.30%
2500 - OFFICE EQUIPMENT	\$750.00	\$750.00	\$750.00	\$0.00	\$0.00	0.00%
2600 - UTILITIES	\$750.00	\$750.00	\$211.33	\$47.42	\$538.67	71.82%
304 - PAYROLL						
2000 - SALARIES	\$61,500.00	\$61,500.00	\$0.00	\$5,125.00	\$61,500.00	100.00%
2101 - RETIREMENT	\$8,155.00	\$8,155.00	\$0.04	\$679.58	\$8,154.96	100.00%
2102 - SOCIAL SECURITY	\$3,813.00	\$3,813.00	(\$9.35)	\$318.57	\$3,822.35	100.25%
2103 - MEDICARE	\$892.00	\$892.00	(\$1.93)	\$74.50	\$893.93	100.22%
2104 - HEALTH INSURANCE	\$21,638.00	\$21,638.00	(\$92.94)	\$1,849.92	\$21,730.94	100.43%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$0.64	\$0.28	\$3.36	84.00%
0024 - HIGHWAY Total:	\$109,002.00	\$109,002.00	\$8,119.22	\$8,398.40	\$100,882.78	92.55%
132 - VISION ZERO OUTREACH Total:	\$109,002.00	\$109,002.00	\$8,119.22	\$8,398.40	\$100,882.78	92.55%
140 - WEED						
0025 - WEED						
300 - GENERAL GOVT						
2300 - TRAVEL	\$3,500.00	\$3,500.00	\$2,422.94	\$0.00	\$1,077.06	30.77%
2400 - OFFICE SUPPLIES	\$5,000.00	\$5,000.00	\$1,359.14	\$109.54	\$3,640.86	72.82%
2415 - BIO EXPENSES	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
2424 - CHEMICALS	\$95,000.00	\$95,000.00	(\$2,297.70)	\$28,265.00	\$97,297.70	102.42%
2425 - SPRAYING EXPENSES	\$35,000.00	\$35,000.00	\$22,583.61	\$4,690.42	\$12,416.39	35.48%
2800 - CONTRACTS	\$65,000.00	\$65,000.00	\$2,511.08	\$21,701.00	\$62,488.92	96.14%
2900 - CONTINGENCY MISCELLANEOUS	\$2,000.00	\$2,000.00	\$472.27	\$665.00	\$1,527.73	76.39%
304 - PAYROLL						
2000 - SALARIES	\$111,514.00	\$111,514.00	\$19,715.59	\$7,167.83	\$91,798.41	82.32%
2101 - RETIREMENT	\$11,405.00	\$11,405.00	(\$0.30)	\$950.46	\$11,405.30	100.00%
2102 - SOCIAL SECURITY	\$6,759.00	\$6,759.00	\$1,087.87	\$450.68	\$5,671.13	83.90%

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
2103 - MEDICARE	\$1,581.00	\$1,581.00	\$254.67	\$105.40	\$1,326.33	83.89%
2104 - HEALTH INSURANCE	\$21,638.00	\$21,638.00	(\$92.94)	\$1,849.92	\$21,730.94	100.43%
2105 - LIFE INSURANCE	\$4.00	\$4.00	\$0.64	\$0.28	\$3.36	84.00%
0025 - WEED Total:	\$359,401.00	\$359,401.00	\$49,016.87	\$65,955.53	\$310,384.13	86.36%
140 - WEED Total:	\$359,401.00	\$359,401.00	\$49,016.87	\$65,955.53	\$310,384.13	86.36%
Grand Total:	\$35,320,407.78	\$35,320,407.78	\$2,737,952.13	\$2,844,821.32	\$32,582,455.65	92.25%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
160 - STATE ATTORNEY CONTINGENCY						
0031 - STATE ATTORNEY CONTINGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$6,000.00	\$6,000.00	\$4,418.84	\$260.90	\$1,581.16	26.35%
0031 - STATE ATTORNEY CONTINGENCY Total:	\$6,000.00	\$6,000.00	\$4,418.84	\$260.90	\$1,581.16	26.35%
160 - STATE ATTORNEY CONTINGENCY Total:	\$6,000.00	\$6,000.00	\$4,418.84	\$260.90	\$1,581.16	26.35%
Grand Total:	\$6,000.00	\$6,000.00	\$4,418.84	\$260.90	\$1,581.16	26.35%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0040 - HOMESTEAD CREDIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$789,960.00	\$789,960.00	\$789,960.00	\$0.00	\$0.00	0.00%
0040 - HOMESTEAD CREDIT Total:	\$789,960.00	\$789,960.00	\$789,960.00	\$0.00	\$0.00	0.00%
0046 - FIRST DISTRICT HEALTH UNIT						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$0.00	\$0.00	(\$785,191.45)	\$11,869.79	\$785,191.45	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	\$0.00	\$0.00	(\$785,191.45)	\$11,869.79	\$785,191.45	0.00%
208 - FIRST DISTRICT HEALTH UNIT Total:	\$789,960.00	\$789,960.00	\$4,768.55	\$11,869.79	\$785,191.45	99.40%
Grand Total:	\$789,960.00	\$789,960.00	\$4,768.55	\$11,869.79	\$785,191.45	99.40%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
300 - GENERAL GOVT						
2719 - SALES TAX BOND PAYMENT	\$5,804,750.00	\$5,804,750.00	\$0.00	\$0.00	\$5,804,750.00	100.00%
2720 - GO TAX BOND PAYMENT	\$290,850.00	\$290,850.00	(\$50.00)	\$0.00	\$290,900.00	100.02%
0065 - SALES TAX BOND Total:	\$6,095,600.00	\$6,095,600.00	(\$50.00)	\$0.00	\$6,095,650.00	100.00%
301 - SALES TAX BOND Total:	\$6,095,600.00	\$6,095,600.00	(\$50.00)	\$0.00	\$6,095,650.00	100.00%
Grand Total:	\$6,095,600.00	\$6,095,600.00	(\$50.00)	\$0.00	\$6,095,650.00	100.00%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Expenditures

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
300 - GENERAL GOVT						
2999 - EXPENDITURES	\$700,000.00	\$700,000.00	\$700,000.00	\$0.00	\$0.00	0.00%
0072 - EMERGENCY Total:	\$700,000.00	\$700,000.00	\$700,000.00	\$0.00	\$0.00	0.00%
500 - EMERGENCY Total:	\$700,000.00	\$700,000.00	\$700,000.00	\$0.00	\$0.00	0.00%
Grand Total:	\$700,000.00	\$700,000.00	\$700,000.00	\$0.00	\$0.00	0.00%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
001 - GENERAL						
0000 - GENERAL						
200 - PROPERTY TAXES						
1001 - TAXES	(\$3,071,952.00)	(\$3,071,952.00)	(\$169,848.20)	(\$15,633.98)	(\$2,902,103.80)	94.47%
1103 - ADVERTISING & PROMOTION	(\$140,000.00)	(\$140,000.00)	(\$140,000.00)	\$0.00	\$0.00	0.00%
1114 - HISTORICAL SOCIETY	(\$75,897.00)	(\$75,897.00)	(\$4,528.71)	(\$388.18)	(\$71,368.29)	94.03%
1130 - ADVERTISING & PROMOTION TAX	\$0.00	\$0.00	\$132,892.24	(\$724.96)	(\$132,892.24)	0.00%
1131 - COMPREHENSIVE HEALTH TAX	(\$2,881,745.00)	(\$2,881,745.00)	(\$147,664.17)	(\$14,782.97)	(\$2,734,080.83)	94.88%
1133 - SOCIAL SECURITY TAX	(\$743,475.00)	(\$743,475.00)	(\$38,344.27)	(\$3,798.62)	(\$705,130.73)	94.84%
1159 - OVER/UNDER TAXES	\$0.00	\$0.00	\$27.52	(\$3.49)	(\$27.52)	0.00%
1165 - STABILIZATION	\$0.00	\$0.00	\$1,150.49	(\$3.07)	(\$1,150.49)	0.00%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	(\$8,000.00)	(\$8,000.00)	\$16,572.25	(\$1,842.89)	(\$24,572.25)	307.15%
1003 - STATE AID DISTRIBUTION	(\$2,000,000.00)	(\$2,000,000.00)	\$813,579.73	(\$255,717.38)	(\$2,813,579.73)	140.68%
1004 - HOMESTEAD CREDIT	\$0.00	\$0.00	\$49,508.52	\$0.00	(\$49,508.52)	0.00%
1005 - VETERANS CREDIT	\$0.00	\$0.00	\$78,272.78	\$0.00	(\$78,272.78)	0.00%
1007 - CENTRAL ASSESSED UTILITY	(\$175,000.00)	(\$175,000.00)	(\$67,691.37)	\$0.00	(\$107,308.63)	61.32%
1027 - REIMBURSEMENTS - STATE	\$0.00	\$0.00	\$3,285.12	\$0.00	(\$3,285.12)	0.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$93,106.00)	(\$93,106.00)	\$0.57	\$0.00	(\$93,106.57)	100.00%
1009 - PERMITS & LICENSES	(\$50,000.00)	(\$50,000.00)	\$7,385.88	(\$12,370.00)	(\$57,385.88)	114.77%
1010 - POSTAGE, COPIES, PHONES	(\$1,500.00)	(\$1,500.00)	\$3,581.17	(\$4,034.45)	(\$5,081.17)	338.74%
1011 - ASSESSING SERVICE EQUAL	(\$75,000.00)	(\$75,000.00)	(\$11,202.00)	\$0.00	(\$63,798.00)	85.06%
1012 - COUNTY OFFICE FEES	(\$400,000.00)	(\$400,000.00)	(\$32,748.22)	(\$26,796.16)	(\$367,251.78)	91.81%
1014 - ELECTION REIMBURSEMENT	(\$10,000.00)	(\$10,000.00)	(\$9,800.00)	\$0.00	(\$200.00)	2.00%
1015 - CITY TRANSFER FINES/FEES	(\$300.00)	(\$300.00)	(\$182.40)	\$0.00	(\$117.60)	39.20%
1016 - CAMPING FEES	(\$4,000.00)	(\$4,000.00)	\$4,759.75	\$0.00	(\$8,759.75)	218.99%
1089 - CRIME VICTIM WITNESS FEES	(\$7,000.00)	(\$7,000.00)	(\$1,491.15)	(\$567.20)	(\$5,508.85)	78.70%
203 - PUBLIC SAFETY CHARGES						
1017 - HOUSING JUVENILES	(\$130,000.00)	(\$130,000.00)	\$15,401.74	(\$20,353.86)	(\$145,401.74)	111.85%
1018 - HOUSING PRISONERS	(\$1,250,000.00)	(\$1,250,000.00)	(\$104,880.72)	(\$97,270.98)	(\$1,145,119.28)	91.61%
1019 - CRIMINAL MILEAGE	(\$100,000.00)	(\$100,000.00)	\$34,591.80	(\$7,773.75)	(\$134,591.80)	134.59%
1020 - SPECIAL POLICING	\$0.00	\$0.00	\$48,928.93	(\$10,020.00)	(\$48,928.93)	0.00%
1087 - CORRECTIONAL REVENUE	\$0.00	\$0.00	\$600.00	(\$600.00)	(\$600.00)	0.00%
1163 - K9	\$0.00	\$0.00	\$1,515.59	(\$7.49)	(\$1,515.59)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$312,400.00)	(\$312,400.00)	\$38,214.16	(\$2,006.26)	(\$350,614.16)	112.23%

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1030 - CONFERMENT OF BENEFITS	(\$30,000.00)	(\$30,000.00)	\$38,763.00	\$0.00	(\$68,763.00)	229.21%
1049 - GAMBLING TAX	(\$5,000.00)	(\$5,000.00)	\$1,983.00	(\$6,983.00)	(\$6,983.00)	139.66%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$50,000.00)	(\$50,000.00)	(\$13,668.96)	(\$3,578.94)	(\$36,331.04)	72.66%
1038 - INTEREST EARNINGS	(\$50,000.00)	(\$50,000.00)	\$61,122.89	(\$26,324.37)	(\$111,122.89)	222.25%
207 - RENTS						
1039 - COLLECTED RENT	(\$5,000.00)	(\$5,000.00)	(\$4,440.00)	\$0.00	(\$560.00)	11.20%
208 - GRANTS						
1043 - LAW ENFORCEMENT GRANT	(\$95,000.00)	(\$95,000.00)	\$91,513.39	(\$59.76)	(\$186,513.39)	196.33%
1400 - OTHER GRANTS	\$0.00	\$0.00	\$7,500.00	\$0.00	(\$7,500.00)	0.00%
210 - PURCHASE CARD REVENUE						
1025 - REIMBURSEMENTS - GENERAL	(\$20,000.00)	(\$20,000.00)	(\$4,216.25)	\$0.00	(\$15,783.75)	78.92%
0000 - GENERAL Total:	(\$11,784,375.00)	(\$11,784,375.00)	\$700,444.10	(\$511,641.76)	(\$12,484,819.10)	105.94%
0007 - JAIL						
200 - PROPERTY TAXES						
1001 - TAXES	(\$4,451,057.00)	(\$4,451,057.00)	(\$152,220.74)	(\$23,140.82)	(\$4,298,836.26)	96.58%
1004 - HOMESTEAD CREDIT	(\$36,000.00)	(\$36,000.00)	(\$3,372.82)	\$0.00	(\$32,627.18)	90.63%
1005 - VETERANS CREDIT	(\$40,700.00)	(\$40,700.00)	\$10,618.09	\$0.00	(\$51,318.09)	126.09%
1007 - CENTRAL ASSESSED UTILITY	(\$46,000.00)	(\$46,000.00)	\$5,840.40	\$0.00	(\$51,840.40)	112.70%
1132 - CAPITAL PROJECT TAX	\$0.00	\$0.00	\$8.76	\$0.00	(\$8.76)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$32,000.00)	(\$32,000.00)	(\$5,309.03)	(\$2,343.83)	(\$26,690.97)	83.41%
0007 - JAIL Total:	(\$4,605,757.00)	(\$4,605,757.00)	(\$144,435.34)	(\$25,484.65)	(\$4,461,321.66)	96.86%
0009 - EXTENSION						
200 - PROPERTY TAXES						
1001 - TAXES	(\$318,097.00)	(\$318,097.00)	(\$10,937.75)	(\$1,648.64)	(\$307,159.25)	96.56%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	(\$2,500.00)	(\$2,500.00)	(\$174.19)	\$0.00	(\$2,325.81)	93.03%
1005 - VETERANS CREDIT	(\$2,900.00)	(\$2,900.00)	\$764.66	\$0.00	(\$3,664.66)	126.37%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$1,883.60	(\$166.26)	(\$1,883.60)	0.00%
0009 - EXTENSION Total:	(\$323,497.00)	(\$323,497.00)	(\$8,463.68)	(\$1,814.90)	(\$315,033.32)	97.38%
0010 - VET SERVICES						
200 - PROPERTY TAXES						
1001 - TAXES	(\$261,671.00)	(\$261,671.00)	(\$9,806.87)	(\$1,352.10)	(\$251,864.13)	96.25%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	(\$1,800.00)	(\$1,800.00)	\$102.21	\$0.00	(\$1,902.21)	105.68%

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1005 - VETERANS CREDIT	(\$2,000.00)	(\$2,000.00)	\$1,005.88	\$0.00	(\$3,005.88)	150.29%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$1,450.93	(\$135.87)	(\$1,450.93)	0.00%
0010 - VET SERVICES Total:	(\$265,471.00)	(\$265,471.00)	(\$7,247.85)	(\$1,487.97)	(\$258,223.15)	97.27%
0016 - PARK						
200 - PROPERTY TAXES						
1001 - TAXES	(\$157,300.00)	(\$157,300.00)	(\$5,221.82)	(\$820.27)	(\$152,078.18)	96.68%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$1,800.00)	(\$1,800.00)	\$284.06	(\$189.42)	(\$2,084.06)	115.78%
1004 - HOMESTEAD CREDIT	(\$1,300.00)	(\$1,300.00)	(\$144.89)	\$0.00	(\$1,155.11)	88.85%
1005 - VETERANS CREDIT	(\$1,400.00)	(\$1,400.00)	\$413.77	\$0.00	(\$1,813.77)	129.56%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$350.00)	(\$350.00)	(\$5.07)	\$0.00	(\$344.93)	98.55%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$136,122.67)	(\$136,122.67)	(\$5,645.00)	(\$136,122.67)	(\$130,477.67)	95.85%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,200.00)	(\$1,200.00)	(\$250.56)	(\$83.74)	(\$949.44)	79.12%
0016 - PARK Total:	(\$299,472.67)	(\$299,472.67)	(\$10,569.51)	(\$137,216.10)	(\$288,903.16)	96.47%
0017 - INSURANCE						
200 - PROPERTY TAXES						
1001 - TAXES	(\$511,400.00)	(\$511,400.00)	(\$16,817.21)	(\$2,652.85)	(\$494,582.79)	96.71%
1007 - CENTRAL ASSESSED UTILITY	(\$4,500.00)	(\$4,500.00)	\$1,468.04	\$0.00	(\$5,968.04)	132.62%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	(\$4,000.00)	(\$4,000.00)	(\$258.08)	\$0.00	(\$3,741.92)	93.55%
1005 - VETERANS CREDIT	(\$4,600.00)	(\$4,600.00)	\$1,302.85	\$0.00	(\$5,902.85)	128.32%
1090 - INS AUTO, PROPERTY & OTHER	(\$5,000.00)	(\$5,000.00)	\$360,860.57	(\$115,810.13)	(\$365,860.57)	7317.21%
204 - MISCELLANEOUS						
1090 - INS AUTO, PROPERTY & OTHER	\$0.00	\$0.00	\$2,117.00	\$0.00	(\$2,117.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$3,015.28	(\$267.05)	(\$3,015.28)	0.00%
0017 - INSURANCE Total:	(\$529,500.00)	(\$529,500.00)	\$351,688.45	(\$118,730.03)	(\$881,188.45)	166.42%
0092 - INDIRECT						
200 - PROPERTY TAXES						
1001 - TAXES	\$0.00	\$0.00	\$45.81	(\$9.81)	(\$45.81)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.18	\$0.00	(\$0.18)	0.00%
204 - MISCELLANEOUS						

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1025 - REIMBURSEMENTS - GENERAL	(\$134,350.00)	(\$134,350.00)	\$306,709.62	\$0.00	(\$441,059.62)	328.29%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$27.25	(\$9.79)	(\$27.25)	0.00%
0092 - INDIRECT Total:	(\$134,350.00)	(\$134,350.00)	\$306,782.86	(\$19.60)	(\$441,132.86)	328.35%
001 - GENERAL Total:	(\$17,942,422.67)	(\$17,942,422.67)	\$1,188,199.03	(\$796,395.01)	(\$19,130,621.70)	106.62%
100 - LIBRARY						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	(\$492,047.00)	(\$492,047.00)	(\$28,203.76)	(\$2,087.41)	(\$463,843.24)	94.27%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$7,000.00)	(\$7,000.00)	\$1,911.23	(\$809.91)	(\$8,911.23)	127.30%
1004 - HOMESTEAD CREDIT	(\$1,400.00)	(\$1,400.00)	\$1,409.69	\$0.00	(\$2,809.69)	200.69%
1005 - VETERANS CREDIT	(\$1,400.00)	(\$1,400.00)	\$3,250.73	\$0.00	(\$4,650.73)	332.20%
1007 - CENTRAL ASSESSED UTILITY	(\$5,000.00)	(\$5,000.00)	\$9,366.59	\$0.00	(\$14,366.59)	287.33%
1051 - LOCAL GOVT SHARE TO LIBRARY	(\$38,400.00)	(\$38,400.00)	\$0.00	(\$3,200.00)	(\$38,400.00)	100.00%
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$1,378.00)	(\$1,378.00)	(\$0.27)	\$0.00	(\$1,377.73)	99.98%
1015 - CITY TRANSFER FINES/FEES	\$0.00	\$0.00	\$52.50	\$0.00	(\$52.50)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$2,500.00)	(\$2,500.00)	\$162.50	(\$118.70)	(\$2,662.50)	106.50%
1164 - DONATION	\$0.00	\$0.00	\$20.00	\$0.00	(\$20.00)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,200.00)	(\$1,200.00)	\$777.56	(\$198.44)	(\$1,977.56)	164.80%
1038 - INTEREST EARNINGS	(\$700.00)	(\$700.00)	(\$419.61)	(\$45.42)	(\$280.39)	40.06%
208 - GRANTS						
1046 - LIBRARY STATE AID	(\$29,000.00)	(\$29,000.00)	\$18,732.70	\$0.00	(\$47,732.70)	164.60%
0020 - LIBRARY Total:	(\$580,025.00)	(\$580,025.00)	\$7,059.86	(\$6,459.88)	(\$587,084.86)	101.22%
100 - LIBRARY Total:	(\$580,025.00)	(\$580,025.00)	\$7,059.86	(\$6,459.88)	(\$587,084.86)	101.22%
101 - BOOKMOBILE REPLACEMENT						
0020 - LIBRARY						
200 - PROPERTY TAXES						
1001 - TAXES	\$0.00	\$0.00	\$251.16	(\$4.12)	(\$251.16)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	\$0.00	\$0.00	\$9.82	\$0.00	(\$9.82)	0.00%
1005 - VETERANS CREDIT	\$0.00	\$0.00	\$7.03	\$0.00	(\$7.03)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$34.91	(\$0.86)	(\$34.91)	0.00%

WARD COUNTY

General Ledger - 2022 Monthly Revenue

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FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
0020 - LIBRARY Total:	\$0.00	\$0.00	\$302.92	(\$4.98)	(\$302.92)	0.00%
101 - BOOKMOBILE REPLACEMENT Total:	\$0.00	\$0.00	\$302.92	(\$4.98)	(\$302.92)	0.00%
110 - 911 WIRED/WIRELESS						
0021 - 911 WIRED/WIRELESS						
200 - PROPERTY TAXES						
1001 - TAXES	(\$342,440.00)	(\$342,440.00)	(\$8,659.90)	(\$1,741.86)	(\$333,780.10)	97.47%
1004 - HOMESTEAD CREDIT	(\$5,600.00)	(\$5,600.00)	\$2,028.41	\$0.00	(\$7,628.41)	136.22%
1005 - VETERANS CREDIT	(\$7,000.00)	(\$7,000.00)	\$5,135.39	\$0.00	(\$12,135.39)	173.36%
1007 - CENTRAL ASSESSED UTILITY	(\$2,500.00)	(\$2,500.00)	\$2,342.69	\$0.00	(\$4,842.69)	193.71%
2824 - MINOT 911 TAX	(\$664,675.00)	(\$664,675.00)	(\$33,300.00)	(\$3,996.63)	(\$631,375.00)	94.99%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$1,500,000.00)	(\$1,500,000.00)	\$61,563.76	(\$124,544.81)	(\$1,561,563.76)	104.10%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$1,000.00)	(\$1,000.00)	\$600.41	(\$166.36)	(\$1,600.41)	160.04%
1038 - INTEREST EARNINGS	(\$7,000.00)	(\$7,000.00)	\$1,666.72	(\$2,306.15)	(\$8,666.72)	123.81%
0021 - 911 WIRED/WIRELESS Total:	(\$2,530,215.00)	(\$2,530,215.00)	\$31,377.48	(\$132,755.81)	(\$2,561,592.48)	101.24%
110 - 911 WIRED/WIRELESS Total:	(\$2,530,215.00)	(\$2,530,215.00)	\$31,377.48	(\$132,755.81)	(\$2,561,592.48)	101.24%
111 - 911 DEPRECIATION						
0022 - 911 DEPRECIATION						
201 - INTERGOVERNMENTAL						
1027 - REIMBURSEMENTS - STATE	\$0.00	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)	0.00%
0022 - 911 DEPRECIATION Total:	\$0.00	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)	0.00%
111 - 911 DEPRECIATION Total:	\$0.00	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)	0.00%
120 - 24/7 SOBRIETY						
0023 - 24/7 SOBRIETY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$205,000.00)	(\$205,000.00)	(\$17,867.08)	(\$16,682.00)	(\$187,132.92)	91.28%
0023 - 24/7 SOBRIETY Total:	(\$205,000.00)	(\$205,000.00)	(\$17,867.08)	(\$16,682.00)	(\$187,132.92)	91.28%
120 - 24/7 SOBRIETY Total:	(\$205,000.00)	(\$205,000.00)	(\$17,867.08)	(\$16,682.00)	(\$187,132.92)	91.28%
130 - HIGHWAY						
0024 - HIGHWAY						
200 - PROPERTY TAXES						
1001 - TAXES	(\$2,848,406.00)	(\$2,848,406.00)	(\$248,800.33)	(\$14,900.50)	(\$2,599,605.67)	91.27%
1153 - FARM TO MARKET	\$0.00	\$0.00	\$6.62	(\$5.86)	(\$6.62)	0.00%
1154 - COUNTY ROAD DEPT TAX	(\$150,000.00)	(\$150,000.00)	\$6,629.46	\$0.00	(\$156,629.46)	104.42%
201 - INTERGOVERNMENTAL						
1002 - OIL & GAS TAX	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	\$0.00	0.00%

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
1003 - STATE AID DISTRIBUTION	(\$160,000.00)	(\$160,000.00)	\$27,567.20	(\$17,047.39)	(\$187,567.20)	117.23%
1004 - HOMESTEAD CREDIT	(\$24,000.00)	(\$24,000.00)	(\$3,459.21)	\$0.00	(\$20,540.79)	85.59%
1005 - VETERANS CREDIT	(\$25,000.00)	(\$25,000.00)	\$7,923.41	\$0.00	(\$32,923.41)	131.69%
1007 - CENTRAL ASSESSED UTILITY	(\$31,000.00)	(\$31,000.00)	\$2,195.01	\$0.00	(\$33,195.01)	107.08%
1027 - REIMBURSEMENTS - STATE	\$0.00	\$0.00	\$3,000,000.00	\$0.00	(\$3,000,000.00)	0.00%
1028 - REIMBURSEMENTS - CITY	(\$5,000.00)	(\$5,000.00)	\$56,101.53	\$0.00	(\$61,101.53)	1222.03%
1029 - REIMBURSEMENTS - TWP	(\$60,000.00)	(\$60,000.00)	\$19,508.57	(\$950.00)	(\$79,508.57)	132.51%
203 - PUBLIC SAFETY CHARGES						
1021 - OVERWEIGHT FEES	(\$100,000.00)	(\$100,000.00)	(\$43,948.91)	(\$5,889.69)	(\$56,051.09)	56.05%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$575,000.00)	(\$575,000.00)	(\$421,459.12)	(\$4,305.44)	(\$153,540.88)	26.70%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	(\$22,000.00)	(\$22,000.00)	(\$4,340.45)	(\$1,525.67)	(\$17,659.55)	80.27%
0024 - HIGHWAY Total:	(\$4,010,406.00)	(\$4,010,406.00)	\$2,387,923.78	(\$44,624.55)	(\$6,398,329.78)	159.54%
130 - HIGHWAY Total:	(\$4,010,406.00)	(\$4,010,406.00)	\$2,387,923.78	(\$44,624.55)	(\$6,398,329.78)	159.54%
131 - HIGHWAY USERS						
0024 - HIGHWAY						
208 - GRANTS						
1047 - HIGHWAY USERS GRANT	(\$4,800,000.00)	(\$4,800,000.00)	(\$471,231.33)	(\$433,576.06)	(\$4,328,768.67)	90.18%
0024 - HIGHWAY Total:	(\$4,800,000.00)	(\$4,800,000.00)	(\$471,231.33)	(\$433,576.06)	(\$4,328,768.67)	90.18%
131 - HIGHWAY USERS Total:	(\$4,800,000.00)	(\$4,800,000.00)	(\$471,231.33)	(\$433,576.06)	(\$4,328,768.67)	90.18%
132 - VISION ZERO OUTREACH						
0024 - HIGHWAY						
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$109,002.00)	(\$109,002.00)	\$5,362.84	(\$9,067.28)	(\$114,364.84)	104.92%
0024 - HIGHWAY Total:	(\$109,002.00)	(\$109,002.00)	\$5,362.84	(\$9,067.28)	(\$114,364.84)	104.92%
132 - VISION ZERO OUTREACH Total:	(\$109,002.00)	(\$109,002.00)	\$5,362.84	(\$9,067.28)	(\$114,364.84)	104.92%
140 - WEED						
0025 - WEED						
200 - PROPERTY TAXES						
1001 - TAXES	(\$132,401.00)	(\$132,401.00)	\$2,902.90	(\$737.60)	(\$135,303.90)	102.19%
1031 - LAND OWNER REIMB	(\$27,000.00)	(\$27,000.00)	\$6,291.93	(\$19,574.50)	(\$33,291.93)	123.30%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$50,000.00)	(\$50,000.00)	\$14,283.09	(\$5,842.49)	(\$64,283.09)	128.57%
1004 - HOMESTEAD CREDIT	(\$2,800.00)	(\$2,800.00)	(\$1,731.58)	\$0.00	(\$1,068.42)	38.16%
1005 - VETERANS CREDIT	(\$3,300.00)	(\$3,300.00)	(\$1,692.02)	\$0.00	(\$1,607.98)	48.73%
1007 - CENTRAL ASSESSED UTILITY	(\$38,000.00)	(\$38,000.00)	(\$36,400.77)	\$0.00	(\$1,599.23)	4.21%

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
202 - CHARGES FOR SERVICES						
1006 - TELECOMMUNICATION	(\$4,500.00)	(\$4,500.00)	\$14.08	\$0.00	(\$4,514.08)	100.31%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$500.00)	(\$500.00)	(\$176.77)	\$0.00	(\$323.23)	64.65%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$1,478.40	(\$78.69)	(\$1,478.40)	0.00%
1038 - INTEREST EARNINGS	(\$1,000.00)	(\$1,000.00)	(\$784.97)	(\$32.54)	(\$215.03)	21.50%
208 - GRANTS						
1048 - WEED CONTROL GRANT	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	\$0.00	0.00%
0026 - WEED Total:	(\$264,501.00)	(\$264,501.00)	(\$20,815.71)	(\$26,265.82)	(\$243,685.29)	92.13%
140 - WEED Total:	(\$264,501.00)	(\$264,501.00)	(\$20,815.71)	(\$26,265.82)	(\$243,685.29)	92.13%
Grand Total:	(\$30,441,571.67)	(\$30,441,571.67)	\$3,111,811.79	(\$1,465,831.39)	(\$33,553,383.46)	110.22%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
208 - FIRST DISTRICT HEALTH UNIT						
0046 - FIRST DISTRICT HEALTH UNIT						
200 - PROPERTY TAXES						
1001 - TAXES	(\$704,560.00)	(\$704,560.00)	(\$30,099.13)	(\$3,618.65)	(\$674,460.87)	95.73%
201 - INTERGOVERNMENTAL						
1003 - STATE AID DISTRIBUTION	(\$70,000.00)	(\$70,000.00)	\$15,662.86	(\$7,785.63)	(\$85,662.86)	122.38%
1004 - HOMESTEAD CREDIT	(\$4,000.00)	(\$4,000.00)	\$1,090.24	\$0.00	(\$5,090.24)	127.26%
1005 - VETERANS CREDIT	(\$5,000.00)	(\$5,000.00)	\$3,051.32	\$0.00	(\$8,051.32)	161.03%
1007 - CENTRAL ASSESSED UTILITY	(\$6,400.00)	(\$6,400.00)	\$1,752.40	\$0.00	(\$8,152.40)	127.38%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$3,846.69	(\$363.84)	(\$3,846.69)	0.00%
0046 - FIRST DISTRICT HEALTH UNIT Total:	(\$789,960.00)	(\$789,960.00)	(\$4,695.62)	(\$11,768.12)	(\$785,264.38)	99.41%
208 - FIRST DISTRICT HEALTH UNIT Total:	(\$789,960.00)	(\$789,960.00)	(\$4,695.62)	(\$11,768.12)	(\$785,264.38)	99.41%
Grand Total:	(\$789,960.00)	(\$789,960.00)	(\$4,695.62)	(\$11,768.12)	(\$785,264.38)	99.41%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
301 - SALES TAX BOND						
0065 - SALES TAX BOND						
200 - PROPERTY TAXES						
1001 - TAXES	\$0.00	\$0.00	\$11,379.96	(\$30.48)	(\$11,379.96)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	\$0.00	\$0.00	\$224.99	\$0.00	(\$224.99)	0.00%
1005 - VETERANS CREDIT	\$0.00	\$0.00	\$66.06	\$0.00	(\$66.06)	0.00%
204 - MISCELLANEOUS						
1025 - REIMBURSEMENTS - GENERAL	(\$6,000,000.00)	(\$6,000,000.00)	\$1,320,365.69	(\$678,571.62)	(\$7,320,365.69)	122.01%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$3,037.41	(\$10.05)	(\$3,037.41)	0.00%
1038 - INTEREST EARNINGS	(\$15,000.00)	(\$15,000.00)	\$27,715.73	(\$28,738.43)	(\$42,715.73)	284.77%
0065 - SALES TAX BOND Total:	(\$6,015,000.00)	(\$6,015,000.00)	\$1,362,789.84	(\$707,350.58)	(\$7,377,789.84)	122.66%
301 - SALES TAX BOND Total:	(\$6,015,000.00)	(\$6,015,000.00)	\$1,362,789.84	(\$707,350.58)	(\$7,377,789.84)	122.66%
302 - BOND SURPLUS						
0066 - BOND SURPLUS						
200 - PROPERTY TAXES						
1001 - TAXES	\$0.00	\$0.00	\$9,293.09	(\$24.88)	(\$9,293.09)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	\$0.00	\$0.00	\$183.59	\$0.00	(\$183.59)	0.00%
1005 - VETERANS CREDIT	\$0.00	\$0.00	\$53.93	\$0.00	(\$53.93)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$2,481.18	(\$8.20)	(\$2,481.18)	0.00%
0066 - BOND SURPLUS Total:	\$0.00	\$0.00	\$12,011.79	(\$33.08)	(\$12,011.79)	0.00%
302 - BOND SURPLUS Total:	\$0.00	\$0.00	\$12,011.79	(\$33.08)	(\$12,011.79)	0.00%
Grand Total:	(\$6,015,000.00)	(\$6,015,000.00)	\$1,374,801.63	(\$707,383.66)	(\$7,389,801.63)	122.86%

End of Report

WARD COUNTY

General Ledger - 2022 Monthly Revenue

Fiscal Year: 2022-2022 From Date:12/1/2022 To Date:12/31/2022

FUND / DEPT / ELEMENT / OBJECT	2022 ADOPTED	Adjusted Budget	Budget Balance	Range To Date	Year To Date	percent Used
500 - EMERGENCY						
0072 - EMERGENCY						
200 - PROPERTY TAXES						
1001 - TAXES	\$0.00	\$0.00	\$739.26	(\$17.37)	(\$739.26)	0.00%
201 - INTERGOVERNMENTAL						
1004 - HOMESTEAD CREDIT	\$0.00	\$0.00	\$24.05	\$0.00	(\$24.05)	0.00%
1005 - VETERANS CREDIT	\$0.00	\$0.00	\$12.78	\$0.00	(\$12.78)	0.00%
206 - INTEREST						
1024 - INTEREST & PENALTY PROP TAX	\$0.00	\$0.00	\$140.82	(\$4.43)	(\$140.82)	0.00%
0072 - EMERGENCY Total:	\$0.00	\$0.00	\$916.91	(\$21.80)	(\$916.91)	0.00%
500 - EMERGENCY Total:	\$0.00	\$0.00	\$916.91	(\$21.80)	(\$916.91)	0.00%
Grand Total:	\$0.00	\$0.00	\$916.91	(\$21.80)	(\$916.91)	0.00%

End of Report

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: HARPER, JESSICA
Address: 1312 5TH AVE NW
MINOT, ND 58703

Lost, mutilated, defaced or destroyed warrant information:

Check No: 189152 Date issued: 7/11/2022 Amount: \$25.00

AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

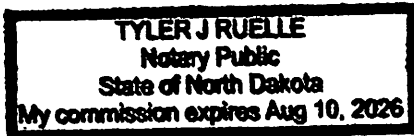
Signed by the applicant this 10th day of January, 2023.

Applicant 444/8167

STATE OF NORTH DAKOTA)
) SS
COUNTY OF WARD)

On this 10th day of January, 2023, before me the undersigned, personally appeared Jessica twedt, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.



Notary Public, Ward County, North Dakota

My commission expires: _____

Application approved this _____ day of _____, 20____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this _____ day of _____, 20____.

Duplicate warrant number _____

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: ARELLANO, DONNA

Address: ~~404 17TH AVE SE~~
~~MINOT, ND 58701~~

1213 7th St NE
Minot, ND 58703

Lost, mutilated, defaced or destroyed warrant information:

Check No: 188530

Date issued: 5/3/2022

Amount: \$300.00

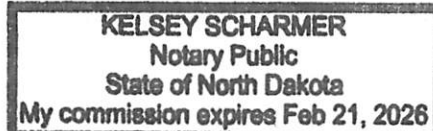
AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 17th day of Jan, 2023.

Donna Arellano
Applicant

STATE OF NORTH DAKOTA)
)
COUNTY OF WARD) SS



On this 17th day of January, 2023, before me the undersigned, personally appeared Donna Arellano, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.

Kelsey Scharmer
Notary Public, Ward County, North Dakota

My commission expires: 2-21-2026

Application approved this ____ day of _____, 20____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this ____ day of _____, 20____.

Duplicate warrant number _____

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: SHAN PECKA
Address: 304 8TH AVE SE
MINOT ND 58701

Lost, mutilated, defaced or destroyed warrant information:

Check No: 189595 Date issued: 09/06/2022 Amount: \$350.00

AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 23 day of January, 20 23.

Applicant

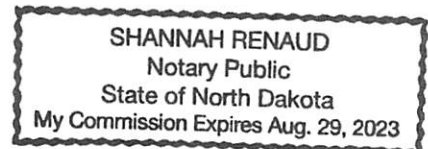
STATE OF NORTH DAKOTA)
) SS
COUNTY OF WARD)

On this 23 day of January, 20 23, before me the undersigned, personally appeared Shan Pecka, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.

Shannah Renaud
Notary Public, Ward County, North Dakota

My commission expires: August 29, 2023



Application approved this ____ day of _____, 20 ____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this ____ day of _____, 20 ____.

Duplicate warrant number _____

REQUEST FOR DUPLICATE WARRANT
(NDCC 21-06-03)

Applicant: NESSON, ALVIE
Address: 2802 11TH ST SE
MINOT, ND 58701

Lost, mutilated, defaced or destroyed warrant information:

Check No: 188982 Date issued: 6/21/2022 Amount: \$57.58

AGREEMENT

The undersigned applicant hereby requests the Board of Ward County Commissioners to authorize the issuance of a duplicate warrant as set forth above, and agrees to hold Ward County harmless for all loss that may occur and all costs, damages, expenses that said Ward County may sustain by reason of the issuance of said duplicate warrant. Applicant further certifies that the original warrant was either lost, mutilated, defaced or destroyed, and has not been cashed or deposited to the benefit of the applicant, the applicant's heirs, executors or any person known to the applicant.

Signed by the applicant this 13 day of Jan, 2023.

Alvie Nesson
Applicant

STATE OF NORTH DAKOTA)
) SS
COUNTY OF WARD)

On this 13 day of January, 2023 before me the undersigned, personally appeared Alvie Nesson, to me known to be the person described in and who executed the foregoing agreement.

Witness my hand and seal the day and year above written.

TIFFANY L. GROSCHE
Notary Public
State of North Dakota
My Commission Expires June 4, 2023

Tiffany L. Grosche
Notary Public Ward County, North Dakota

My commission expires: June 4, 2023

Application approved this ____ day of _____, 20____.

Chair, Ward County Board

Ward County Auditor/Treasurer

Duplicate warrant issued this ____ day of _____, 20____.

Duplicate warrant number _____

CONTRACT

THIS AGREEMENT entered into this 31 day of Dec, 2022, by and between WARD COUNTY, North Dakota, hereinafter called County, and DESOUR VALLEY DEVELOPMENT CORPORATION, Burlington, North Dakota, hereinafter called DSVDC:

WHEREAS, County does not have sufficient staff and personnel to carry on an effective advertising and promotional campaign within the limit of funds available to them; and

WHEREAS, DSVDC is staffed and experienced in advertising and promoting industrial and business expansion in Ward County;

WITNESSETH:

1. County hereby agrees to hire DSVDC to conduct an advertising and promotion campaign for Ward County.
2. DSVDC hereby agrees to use its best efforts to advertise and promote the advantages of Ward County to business and industry and agrees to use its best efforts to attract and assist industry and business in locating within Ward County.
3. County hereby agrees to pay to DSVDC the sum of \$30,000 in 2023 as full compensation, payable on or before April 15, 2023. DSVDC hereby agrees to accept the same. DSVDC agrees to certify to Ward County by July 31, 2023 that said funds were expended in the manner set out in paragraph two above or return the funds to Ward County prior to December 31, 2023.
4. DSVDC hereby agrees that a member of the County Board shall be a member of the DSVDC Board of Directors and shall approve or disapprove the conduct of DSVDC in fulfilling this Agreement.
5. This Agreement shall continue in force for calendar year 2023, and may be renewed at the discretion of both parties for periods beyond 2023.

WARD COUNTY

BY: _____
Chair, Ward County Commissioners

DESOUR VALLEY DEVELOPMENT CORP

BY: Marla Joss
Chair, DSVDC

ADDRESS: P.O. Box 206
Burlington, ND 58722
PHONE: 701-240-3313

ATTEST: _____
Ward County Auditor/Treasurer

ATTEST: Kayle Olson
Secretary

MOTION

Moved by Comm. _____, seconded by Comm. _____ to approve the
County Deed for the sale of the following property:

<u>Name of Purchaser</u>	<u>Description</u>
HERM, KIMBERLY PARCEL #KM180120000100	NORTHWOOD HEIGHTS 2ND ADDITION LOT 10 KENMARE CITY-S28
HERM, KIMBERLY PARCEL #KM270240200010	NIEDERRITER'S 4TH ADDITION LOT 1 BLOCK 2 KENMARE CITY A 1.74

ADOPTED: February 7, 2023

Roll call: ____ Yes ____ No

Motion Carried / Denied

Chair
Ward County Board of Commissioners

ATTEST:

Auditor/Treasurer
Ward County

(County Deed to Purchase at Sale) – NDCC 57-28-16 (Parcel #KM180120000100)

COUNTY DEED

THIS INDENTURE, made this 7th day of February, 2023, between the County of Ward, North Dakota, party of the first part whose address is PO Box 5005, Minot ND 58702, and Kimberly Herm, whose address is 6 Sycamore Ct N, Homosassa, FL 34446 party of the second part, witnesseth:

WHEREAS, the real property hereinafter described was acquired by the County through tax deed proceedings for the nonpayment of taxes levied and extended against said property for the years of 2016 to 2019 inclusive, with interest and penalties, accrued pursuant to law and thereafter foreclosed upon according to North Dakota Law for nonpayment:

WHEREAS, the real property was offered for sale, and sold pursuant to authority of law, on the _____ day of _____, _____, and at the sale, the second party became the purchaser of the whole thereof for the sum of Seven Hundred Fifteen and 04/100---(\$715.04)---Dollars, which sum has been paid in full;

NOW, THEREFORE, the said County as party of the first part, in consideration of the premises, and pursuant to authority of law, hereby does grant, bargain, sell and convey to the second party, the second party's heirs and assigns, that certain real property situated in said County of Ward, North Dakota, described as follows, to-wit:

NORTHWOOD HEIGHTS 2ND ADDITION LOT 10 KENMARE CITY-S28

TO HAVE AND TO HOLD, the above described real property with all of the appurtenances thereunto belonging to the said party of the second part, their heirs and assigns forever, except that said property is conveyed subject to installments of special assessments certified or to be certified to the County Auditor or what may become due subsequent to the time of service of the notice of expiration of the period of redemption.

IN WITNESS WHEREOF John Fieldahl and Marisa Haman, as Chair of the Board of County Commissioners and County Auditor/Treasurer, respectively, of said County, hereby do set their hands the day and year first above written, and do cause the seal of said County to be affixed thereto.

I certify that the requirement for this statement
Of full consideration does not apply as is
Exempted by _____ of NDCC11-18-02.2(6)
Signed _____ Dated _____

Grantee or Agent

WARD COUNTY, NORTH DAKOTA

Chair, Ward County Commissioners

County Auditor/Treasurer

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

On this 7th day of February, 2023 personally appeared before me, a Notary Public within the aforesaid County and State, John Fieldahl and Marisa Haman to me personally known to be the Chair of the Board of County Commissioners and the Auditor/Treasurer, respectively, of the said County, and acknowledged to me that they executed the foregoing deed for and on behalf of said County.

Notary Public
Ward County, North Dakota
My Commission Expires: _____

(County Deed to Purchase at Sale) – NDCC 57-28-16 (Parcel #KM270240200010)

COUNTY DEED

THIS INDENTURE, made this 7th day of February, 2023, between the County of Ward, North Dakota, party of the first part whose address is PO Box 5005, Minot ND 58702, and Kimberly Herm, whose address is 6 Sycamore Ct N, Homosassa, FL 34446 party of the second part, witnesseth:

WHEREAS, the real property hereinafter described was acquired by the County through tax deed proceedings for the nonpayment of taxes levied and extended against said property for the years of 2016 to 2019 inclusive, with interest and penalties, accrued pursuant to law and thereafter foreclosed upon according to North Dakota Law for nonpayment:

WHEREAS, the real property was offered for sale, and sold pursuant to authority of law, on the _____ day of _____, _____, and at the sale, the second party became the purchaser of the whole thereof for the sum of Five Hundred Forty Seven and 78/100---(\$547.78)---Dollars, which sum has been paid in full;

NOW, THEREFORE, the said County as party of the first part, in consideration of the premises, and pursuant to authority of law, hereby does grant, bargain, sell and convey to the second party, the second party's heirs and assigns, that certain real property situated in said County of Ward, North Dakota, described as follows, to-wit:

**NIEDERRITER'S 4TH ADDITION LOT 1 BLOCK 2
KENMARE CITY A 1.74**

TO HAVE AND TO HOLD, the above described real property with all of the appurtenances thereunto belonging to the said party of the second part, their heirs and assigns forever, except that said property is conveyed subject to installments of special assessments certified or to be certified to the County Auditor or what may become due subsequent to the time of service of the notice of expiration of the period of redemption.

IN WITNESS WHEREOF John Fjeldahl and Marisa Haman, as Chair of the Board of County Commissioners and County Auditor/Treasurer, respectively, of said County, hereby do set their hands the day and year first above written, and do cause the seal of said County to be affixed thereto.

I certify that the requirement for this statement
Of full consideration does not apply as is
Exempted by ____ of NDCC11-18-02.2(6)

Signed _____ Dated _____
Grantee or Agent

WARD COUNTY, NORTH DAKOTA

Chair, Ward County Commissioners

County Auditor/Treasurer

STATE OF NORTH DAKOTA)
) ss.
COUNTY OF WARD)

On this 7th day of February, 2023 personally appeared before me, a Notary Public within the aforesaid County and State, John Fjeldahl and Marisa Haman to me personally known to be the Chair of the Board of County Commissioners and the Auditor/Treasurer, respectively, of the said County, and acknowledged to me that they executed the foregoing deed for and on behalf of said County.

Notary Public
Ward County, North Dakota
My Commission Expires: _____

MEMORANDUM

To: Ward County Commissioners
From: Sarah L Walker
Date: February 7, 2023
Subject: Foreclosed Property Bid

Please review the submitted bid for the following tax foreclosed property:

PARCEL #	MI130160000682
ADDRESS	UNASSIGNED LAND, MINOT, ND 58701
LEGAL DESCRIPTION	BELMONT ADDITION SOUTH 5 OF LOT 68
MINIMUM SALE PRICE	\$216.29
BID PRICE SUBMITTED	\$216.29

PARCEL #	MI142590400112
ADDRESS	313 6TH AVE NW
LEGAL DESCRIPTION	NORTH MINOT ADDITION E1/2 LOT 11 BLOCK 4
MINIMUM SALE PRICE	\$2,241.42
BID PRICE SUBMITTED	\$2,241.42

Accepted and Approved:

Denied:

Chair
Ward County Commissioners

Chair
Ward County Commissioners



From: Jamie Chitolie [mailto:jchitolie@msn.com]
Sent: Monday, January 16, 2023 2:11 PM
To: Sarah Walker <Sarah.Walker@co.ward.nd.us>
Subject: Foreclosure-bid

EXTERNAL email received. DO NOT open suspicious emails.

January 16, 2023

Hello I would like to make a bid on the following foreclosed property.

Parcel # MI130160000682
Bid: \$216.29

Thank you,

Jamie Chitolie
Realtor
701-500-7523

Carpe diem!

Sarah Walker

From: Jamie Chitolie <JChitolie@msn.com>
Sent: Monday, January 16, 2023 2:27 PM
To: Sarah Walker
Subject: RE: Foreclosure-bid

EXTERNAL email received. DO NOT open suspicious emails.

Name on deed: Jamie Chitolie
Address for deed: 617 11 St NE, Minot, ND. 58703.

ty

Carpe diem!

----- Original message -----

From: Sarah Walker <Sarah.Walker@co.ward.nd.us>
Date: 1/16/23 2:13 PM (GMT-06:00)
To: Jamie Chitolie <jchitolie@msn.com>
Subject: RE: Foreclosure-bid

Can I also get the information about how you would like the deed to read (just your name or someone else) and an address to put on the deed?

Thanks.

Sarah L. Walker
Account Technician, Ward County
Auditor/Treasurer Department

Ward County Administrative Building
225 3rd St SE, PO Box 5005
Minot, ND 58702
P: 701.857.6418
F: 701.857.6424
sarah.walker@wardnd.com

Sarah Walker

From: Jamie Chitolie <jchitolie@msn.com>
Sent: Wednesday, January 18, 2023 11:21 AM
To: Sarah Walker
Subject: Foreclosure-Bid

EXTERNAL email received. DO NOT open suspicious emails.

01-18-2023

Good morning, please see new bid for property below.

Parcel # MI42590400112

Bid: \$2, 241.42

Names for Deed: Jamie Chitolie & Angela Olson

Address for Deed: PO Box 155 Minot , ND. 58702.

Thank you,

Jamie Chitolie

Carpe diem!

MEMORANDUM

To: Ward County Commissioners
From: Sarah L Walker
Date: February 7, 2023
Subject: Foreclosed Property Bid

Please review the submitted bid for the following tax foreclosed property:

PARCEL #	SY190240000240
ADDRESS	UNASSIGNED LAND
LEGAL DESCRIPTION	LOT 24 SPRINGTIME ADDITION SURREY CITY S41
MINIMUM SALE PRICE	\$1,632.14
OUTSTANDING TAXES	\$1,540.25 (through 2/28/2023)
BID PRICE SUBMITTED	\$1,000.00

PARCEL #	SY190240000250
ADDRESS	UNASSIGNED LAND
LEGAL DESCRIPTION	LOT 24 SPRINGTIME ADDITION SURREY CITY S41
MINIMUM SALE PRICE	\$1,632.14
OUTSTANDING TAXES	\$1,540.25 (through 2/28/2023)
BID PRICE SUBMITTED	\$1,000.00

Accepted and Approved:

Denied:

Chair
Ward County Commissioners

Chair
Ward County Commissioners

From: Auditor.Treasurer
To: Sarah Walker
Subject: FW: Bid for foreclosed properties in Surrey
Date: Monday, January 23, 2023 10:02:23 AM
Attachments: image003.png

Hi Sarah,

Can you please prepare this bid for review at the 2/7/23 commission meeting? I did let Crystal know the board doesn't typically accept bids under taxes owed but she wanted to try anyways.

Thanks,

Marisa Haman
Auditor/Treasurer
p:701.857.6417
f:701.857.6424
marisa.haman@wardnd.com



From: Curb 2 Curb [mailto:curb2curb@outlook.com]
Sent: Friday, January 20, 2023 2:17 PM
To: Auditor.Treasurer <Auditor.Treasurer@co.ward.nd.us>
Subject: Bid for foreclosed properties in Surrey

EXTERNAL email received. DO NOT open suspicious emails.

Hello Auditor and Ward County Commissioners,

Curb 2 Curb LLC would like to offer to purchase 2 properties on the tax foreclosure list. Lot SY190240000240, also known as lot 24 Springtime Addition Surrey City S41 for \$1,000. Also lot SY190240000250, also known as lot 25 Springtime Addition Surrey City S41 for \$1,000. This is a total bid of \$2,000 for both lots. I understand this is lower than the asking price, however it is a reasonable price considering the challenges in this subdivision, and the fact that we have also recently purchased

other lots in this subdivision for \$1,000 each from the Ward County tax auction.

Thank you for your consideration and I look forward to your response.

Crystal Hendrickson

Cell: 701-389-0355

Curb 2 Curb LLC

2001 62nd St SE Minot, ND 58701

www.Curb2CurbOnline.com

GRANT AGREEMENT

This Agreement is made by and between the North Dakota Department of Corrections and Rehabilitation and its Division of Juvenile Services (DJS) (STATE), the North Dakota Association of Counties (NDACo), Ward County and Youthworks (GRANTEE).

WHEREAS, DJS has determined the Attendant Care services referred to in the paragraph below entitled "Scope of Services" form an appropriate basis for the expenditure of Federal grant funds (CFDA number 16.540) from the Office of Juvenile Justice and Delinquency Prevention (OJJDP); and

WHEREAS, NDACo has agreed to assist DJS in obtaining, coordinating, and administering these services; and

WHEREAS, Ward County proposes to support GRANTEE as an agency authorized to provide services for youth picked up by law enforcement that need a temporary placement option;

WHEREAS, Youthworks (GRANTEE) is an appropriate agency to provide Attendant Care services for delinquent youth as defined in the North Dakota Attendant Care Program Guidelines (Guidelines), as well as short-term shelter services for Children in Need of Services (CHINS).

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

I. TERM OF THE AGREEMENT

The term of this agreement shall be from January 1, 2023 – December 31, 2023.

II. SCOPE OF SERVICES

The GRANTEE shall:

1. Provide a placement facility that law enforcement can access twenty-four hours a day, seven days a week for youth ages 10-17 who need a non-secure short-term placement either due to delinquency (Attendant Care) or for Children in Need of Services (shelter). This includes space for youth to recreate, eat and engage with staff during wake hours, and sleeping space.
2. Provide services to delinquent youth in conformance with all provisions of the Guidelines, including the development of policies and procedures for the supervision of youth.
3. Screen youth for appropriateness, including assessing for immediate mental health needs, history of violence and/or sexual aggression, and current affect and behavior.
4. Notify the Juvenile Court of any youth placed in the facility within 12 hours of being placed.

5. Provide for an assessment of youth while at the facility, release arrangements, short-term case management support and/or counseling for youth exiting the facility to reduce the likelihood of further contact with law enforcement.
6. Submit to NDACo all reports and documentation required by the Guidelines;
7. Allow NDACo to conduct on-site programmatic monitoring of the Attendant Care services, as required pursuant to federal guidelines.

Youth may need to be medically-cleared prior to entry into the facility and/or may not be appropriate due to aggressive behaviors that are likely to occur while at the facility (threatening or aggressive behavior, or non-compliance with the staff).

In the event that more than two youth are referred for placement at the same time, GRANTEE will make every effort to take the additional youth. GRANTEE may provide services to other agencies seeking to place youth, but priority will be given to the WARD COUNTY. GRANTEE will bill a daily rate to those agencies that are not part of this agreement and will track all money collected for purposes of subsequent contract periods.

III. COMPENSATION

DJS, through NDACo, shall provide reimbursement to the GRANTEE for Attendant Care services outlined in the Guidelines. Ward County shall provide \$5,754.65 per month to GRANTEE subject to annual appropriation to support the salary of the GRANTEE's Short Term Care and Assessment Center Coordinator.

The GRANTEE agrees to account for any and all grant funds that may be in possession of the GRANTEE throughout the term of this grant and to return any unexpended funds within 30 days after final closing of the grant. WARD COUNTY may elect to roll any unexpended funds into the subsequent contract period, as applicable.

GRANTEE will provide a credit in any subsequent contract period for the amount collected by agencies utilizing the site that are not part of the agreement.

IV. GRANTEE ASSURANCES

The GRANTEE agrees to comply with North Dakota Century Code chapters 27-20.2, 27-20.3, and 27-20.4, and the grant conditions and assurances established by OJJDP for sub-grant recipients of federal funds as detailed in the Office of Justice Programs Financial Guide and associated Federal Circulars.

The GRANTEE agrees to comply (and will require any subgrantees or contractors to comply) with any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 USC § 10228(c) & 10221(a)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 USC § 11182(b)); 28 CFR Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures), including Title VI of the Civil Rights Act of 1964, as amended, Section 815(c)(1) of the Justice System Improvement Act of 1979, Equal Employment Opportunity Program Guidelines, Section 504 of the Rehabilitation Act of 1973, as amended, and the Age Discrimination Act of 1975; the

Americans with Disabilities Act of 1990 (42 USC §§ 12131-34); Title IX of the Education Amendments of 1972 (20 USC §§ 1681, 1683, 1685-86); and 28 CFR Part 38 (U.S. Department of Justice Regulations – Partnerships with Faith-Based and Other Neighborhood Organizations).

To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, GRANTEE agrees to take steps to ensure the persons with Limited English Proficiency (LEP) have meaningful access to its programs. Meaningful access may entail providing language assistance, including oral and written translation, where necessary. GRANTEE is encouraged to consider the need for language services for LEP persons both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding LEP obligations can be found at <http://www.lep.gov>.

The GRANTEE agrees to designate a civil rights contact person who has lead responsibility in insuring that all applicable civil rights requirements, assurances, and conditions are met and who shall act as a liaison in all civil rights matters with the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs and the Office for Civil Rights, Office of Justice Programs.

The GRANTEE will inform the public and subgrantees of affected persons' rights to file a complaint of discrimination with the Office for Civil Rights, Office of Justice Programs for investigation. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs and the North Dakota Department of Corrections and Rehabilitation, Division of Juvenile Services (DJS).

The GRANTEE will develop an Equal Employment Opportunity Plan (EEOP) and submit an EEOP Utilization Report to the Office for Civil Rights, Office of Justice Programs, if it is a government agency or private business that is receiving an award of \$25,000 or greater and has 50 or more employees. The GRANTEE, if not required to submit an EEOP Utilization Report, will certify that it is exempt from this requirement by submitting an EEOP Certification Form. The EEOP Utilization Report or Certification Form, as applicable, should be submitted via the EEO Reporter Tool found at: <https://ojp.gov/about/ocr/eeop.htm>.

The GRANTEE shall not retaliate against individuals for taking action or participating in action to secure rights protected by the above referenced laws.

V. **AUTHORITY TO CONTRACT**

The GRANTEE shall not have the authority to contract on behalf of or incur obligations on behalf of NDACo, DJS, or Ward County without written approval of NDACo DJS, and Ward County. If such subcontract is approved, it shall acknowledge the binding

nature of this agreement, and incorporate this agreement, together with its attachments as appropriate.

VI. INDEPENDENT ENTITY

The GRANTEE shall perform as an independent entity under this agreement. The GRANTEE, its employees, agents or representatives are not employees of NDACo, DJS, or Ward County. No part of this agreement shall be construed to represent the creation of an employer/employee relationship.

VII. AUDIT RESPONSIBILITY

The GRANTEE agrees to keep such financial records as are required for sub-grants of OJJDP grant awards, as detailed in the Office of Justice Programs, Financial Guide and associated Federal Circulars. These records shall be made available to NDACo, DJS, and Ward County, or their agents, upon request at any time during normal business hours. The GRANTEE agrees to include these funds in the annual audit of its organization, and further agrees to allow NDACo, DJS, or Ward County or their agents, to conduct an audit at the expense of NDACo, DJS or Ward County, or their agents.

VIII. RETENTION/PRIVACY OF RECORDS

The GRANTEE agrees to retain the financial records identified in paragraph VII above, for a period of six years or until an audit is completed and closed, whichever occurs later.

The GRANTEE further agrees to assure the privacy and confidentiality of client records in conformance with all applicable State and federal laws and regulations. The GRANTEE understands that except for the records that are confidential or that have been identified as exempt, this Agreement, and any records generated pursuant to this Agreement may be subject to disclosure under applicable state and federal law.

IX. TERMINATION OF AGREEMENT

If, the GRANTEE shall fail to fulfill in a timely and proper manner its obligations under this agreement, NDACo, DJS, or Ward County shall thereupon have the right to terminate this agreement by giving written notice 30 days prior to termination to the GRANTEE of such termination. Notwithstanding a termination pursuant to this paragraph, the GRANTEE shall not be relieved of liability to NDACo, DJS or Ward County, and NDACo, DJS, or Ward County may withhold any payment otherwise due to the GRANTEE.

DJS, NDACo, and Ward County may also terminate this Agreement upon delivery of written notice to the GRANTEE, or on any later date stated on the notice under any of the following conditions:

- a. If funding from federal, state, or other sources is not obtained and continued at levels sufficient for the services specified in the Agreement. The Agreement may be modified by the consent of the parties in writing to accommodate any reduction in funds;
- b. If federal or state laws or rules are modified or interpreted in a way that the funding or services are no longer allowable or appropriate or are no longer

eligible for funding or payment authorized by this Agreement;

- c. If any license, permit or certificate required by rule or law, or by the terms of the Agreement between the parties, is for any reason denied, revoked, suspended or not renewed.

X. INTERACTING AND MODIFICATION

This agreement constitutes the entire agreement between the GRANTEE, NDACo, DJS and Ward County. No alteration or amendment shall be effective unless it is reduced to writing, signed by the parties and attached hereto.

XI. APPLICABLE LAW

This agreement shall be governed by and construed in accordance with the laws of the state of North Dakota.

XII. CAPTIONS

The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.

XIII. EXECUTION AND COUNTERPARTS

This agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

XIV. NOTICES

All notices, certificates or other communications shall be sufficiently given when delivered or mailed, postage prepaid, to the parties at their respective places of business.

XV. ASSIGNMENT

This agreement shall not be assigned or transferred without the expressed written consent of the parties.

XVI. SUCCESSORS IN INTEREST

The provisions of the agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective successors and permitted assigns.

XVII. FORCE MAJEURE

The GRANTEE shall not be held responsible for delay or default caused by fire, riot, acts of God and war and other events that are beyond the GRANTEE's reasonable control, provided notice is given to NDACo, DJS, and Ward County of any such delay or default.

XVIII. SEVERABILITY

The parties agree that if any term or provision of this agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the

remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular term or provision held to be invalid.

XIX. INDEMNITY

GRANTEE agrees to defend, indemnify, and hold harmless the State of North Dakota, its agencies, officers and employees (STATE), NDACo, and WARD COUNTY from and against claims based on the vicarious liability of the STATE or its agents, NDACo or WARD COUNTY, but not against claims based on the STATE'S, NDACo's or WARD COUNTY' contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. This obligation to defend, indemnify, and hold harmless does not extend to professional liability claims arising from professional errors and omissions. The legal defense provided by GRANTEE for the STATE, NDACo or WARD COUNTY under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the STATE is necessary. Any attorney appointed to represent the STATE must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. § 54-12-08. GRANTEE also agrees to reimburse the STATE, NDACo and WARD COUNTY for all costs, expenses and attorneys' fees incurred if the STATE, NDACo or WARD COUNTY prevails in an action against GRANTEE in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this Contract.

XX. INSURANCE

If GRANTEE is a political subdivision, then GRANTEE shall have liability coverage pursuant to N.D.C.C. 32-12.1. If GRANTEE is not a political subdivision then GRANTEE shall secure and keep in force during the term of this Contract and GRANTEE shall require all subcontractors, prior to commencement of an agreement between GRANTEE and the subcontractor, to secure and keep in force during the term of this Contract, from insurance companies, government self-insurance pools or government self-retention funds, authorized to do business in North Dakota, the following insurance coverages:

1. Commercial general liability, including premises or operations, contractual, and products or completed operations coverages (if applicable), with minimum liability limits of \$1,000,000 per occurrence.
2. Automobile liability, including Owned (if any), Hired, and Non-Owned automobiles, with minimum liability limits of \$250,000 per person and \$1,000,000 per occurrence.
3. Workers compensation coverage meeting all statutory requirements. The policy shall provide coverage for all states of operation that apply to the performance of this Contract.

The insurance coverages listed above must meet the following additional requirements:

1. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the GRANTEE.
2. This insurance may be in policy or policies of insurance, primary and excess,

- including the so-called umbrella or catastrophe form and must be placed with insurers rated "A- "or better by A.M. Best Company, Inc., provided any excess policy follows form for coverage. Less than an "A- "rating must be approved by the STATE. The policies shall be in form and terms approved by the STATE.
3. The duty to defend, indemnify, and hold harmless the STATE, NDACo and WARD COUNTY under this Contract shall not be limited by the insurance required in this Contract.
 4. The State of North Dakota and its agencies, officers, and employees (STATE), NDACo and WARD COUNTY shall be endorsed on the commercial general liability policy, including any excess policies (to the extent applicable), as additional insured. The STATE, NDACo and WARD COUNTY shall have all the benefits, rights and coverages of an additional insured under these policies that shall not be limited to the minimum limits of insurance required by this Contract or by the contractual indemnity obligations of the GRANTEE.
 5. A "Waiver of Subrogation" waiving any right to recovery the insurance company may have against the STATE, NDACo and WARD COUNTY.
 6. The GRANTEE shall furnish a certificate of insurance to the undersigned State, NDACo and WARD COUNTY representative prior to commencement of this Contract. All endorsements shall be provided as soon as practicable.
 7. Failure to provide insurance as required in this Contract is a material breach of contract entitling the STATE, NDACo and WARD COUNTY to terminate this Contract immediately.
 8. GRANTEE shall provide at least 30-day notice of any cancellation or material change to the policies or endorsements. GRANTEE shall provide on an ongoing basis, current certificates of insurance during the term of this Contract. A renewal certificate will be provided 10 days prior to coverage expiration.

XXI. SPOILATION

GRANTEE shall promptly notify STATE and WARD COUNTY of all potential claims that arise or result from this Contract. GRANTEE shall also take all reasonable steps to preserve all physical evidence and information that may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and grants to STATE and WARD COUNTY the opportunity to review and inspect the evidence, including the scene of an accident.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY,
AND VOLUNTARY EXCLUSION FOR LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Grantee

Signature of Authorized Official

Date

Printed Name and Title of Authorized Official

Signatures

In Witness Whereof the parties hereto have entered into this Agreement as evidenced by their signatures below:

For the Department of Corrections and Rehabilitation – Division of Juvenile Services:

Lisa Bjergaard, Director

Date

For the North Dakota Association of Counties:

Aaron Birst, Executive Director

Date

For Ward County:

Commission Chair

Date

**AGREEMENT FOR PROVISION OF ATTENDANT CARE
AND EMERGENCY SHELTER CARE SERVICES**

This AGREEMENT is entered into by and between Ward County, hereinafter referred to as the "County" and Mountain Plains Youth Services, hereinafter referred to as "Youthworks".

ARTICLE 1

Youthworks agrees as follows:

- A. To provide a non-secure Attendant Care program and site in conformance with the North Dakota Attendant Care program guidelines.
- B. To provide emergency care for eligible youth years at any facility operated by Youthworks.
- C. Youthworks reserves the right to reject any child who is not deemed suitable for placement in this facility based on the admissions criteria. Youthworks further agrees not to discriminate against any child due to sex, race, color, religion, disability, or national origin.
- D. To conduct evaluations and family intervention within 24 hours to 48 hours after placement and to provide appropriate programs and/or referrals available for children place.
- E. Youthworks will at all times hereafter during the existence of this Agreement and three years thereafter indemnify the County against any and all liability, loss, damages, costs or expenses which the County may hereafter sustain, incur or be required to pay: (1) by reason of any qualified recipient's suffering personal injury, death, or property loss or damage either while participating in or receiving from Youthworks the care and services to be furnished by Youthworks under this Agreement, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered, or otherwise contracted for by Youthworks, or by any officer, agent, or employee thereof, or (2) by reason of any qualified recipient causing injury to, or damage to, the property or person of another during any time when Youthworks or any officer, agent, or employee thereof has undertaken or is furnishing the care and services called for under this Agreement; provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of the County or any of the officers, agents, employees, or representatives of the County.
- F. Youthworks will not, except upon the written consent of the eligible individual or his/her responsible parent, guardian, or custodian, release any information concerning such individual for any purpose not directly connected with the services outlined in paragraphs "A", "B" and "C" of this agreement, provided by the County or Youthworks.

- G. Youthworks shall perform as an independent entity under this agreement. Youthworks employees, agents or representatives are not employees of the County. No part of this Agreement shall be construed to represent the creation of an employer/employee relationship.**
- H. Youthworks shall not assign this Agreement and shall not enter into subcontracts for any of the work contemplated under this Agreement without written consent of the County, or its designee.**
- I. Youthworks will provide monthly reports to the Director of Ward County Zone Board and the Ward County Sheriff, or their designees, in a form agreed upon by the parties. That report, at a minimum shall state whether the child was placed in Attendant Care or Emergency Care, the number of children in placement under this agreement, the number of bed days used per child, the dates of admission and discharge, the number of days each child was in care, and the name of the caseworker arranging for placement. "Bed days" refers to the number of nights an eligible person stays in a Youthworks facility.**
- J. Youthworks will provide Attendant Care on a 24/7 basis.**

ARTICLE II

The County agrees as follows:

- A. To pay Youthworks subject to annual appropriation as a retainer the following: \$5,754.65 per month.**
- B. Shall determine eligibility of qualified recipients for emergency care and shelter bed services.**
- C. Shall give reasonable notification to Youthworks prior to placement of qualified emergency care and shelter bed recipients.**

ARTICLE III

The County and Youthworks mutually agree:

- A. To jointly assist in providing information to make appropriate assessment of the child's needs and to develop and ongoing treatment plan.**
- B. To share information jointly acquired or obtained by a referring agency for purposes directly connected with the County's or Youthwork's responsibilities with respect to services provided.**

- C. To determine appropriateness of emergency services for each qualified recipient based on the recipient's needs.
- D. To provide reasonable notifications prior to terminating the provision of emergency shelter to an eligible recipient of care.

ARTICLE IV - TERM

The term of this Agreement shall be in effect from the signature date of the Agreement until terminated.

ARTICLE V - TERMINATION

- A. It is mutually agreed that this Agreement may be terminated by either party at any time, with or without cause, upon thirty (30) day notice, in writing delivered by mail or in person.
- B. It is agreed that this Agreement terminates in the event reimbursement to the County from federal and state sources is not obtained or not sufficient; however, any obligations or liabilities of either party already accrued prior to such termination shall remain.
- C. It is agreed that this Agreement terminates if federal or state laws or rules are modified or interpreted in a way that the funding or services are no longer allowable or appropriate or are no longer eligible for funding or payment authorized by this Agreement.
- D. It is agreed that this Agreement terminates if any license, permit, or certificate required by rule or law, or by the terms in the Agreement between the parties, is for any reason denied, revoked, suspended or not renewed.

ARTICLE VI - NOTICES

All notices, certificates, or other communications shall be sufficiently given when delivered or mailed, postage prepaid, to the parties at their respective places of business as set forth below, or at a place designated hereafter in writing by the parties:

Ward County Auditor/Treasurer
PO Box 5005
Minot ND 58702-5005

Mountain Plains Youth Services
217 W Rosser Ave
Bismarck ND 58501

The Parties hereby execute and authorize this Agreement as of the latest date shown below:

Ward County

By: John Feltch
Chairman, Ward County Commission

Date: 3/17/2020

BY: Melanie Heintz ED
Mountain Plain Youth Services

Date: 3/12/2020

GRANT AGREEMENT

WHEREAS, the Division of Juvenile Services (DJS) of the North Dakota Department of Corrections and Rehabilitation has determined the services referred to in the North Dakota Attendant Care Program Guidelines (Guidelines), form an appropriate basis for the expenditure of federal funds from the Office of Juvenile Justice and Delinquency Prevention (OJJDP); and

WHEREAS, the North Dakota Association of Counties (NDACo) has agreed to assist DJS in obtaining, coordinating, administering, and monitoring Attendant Care services as defined in the Guidelines; and,

WHEREAS, Ward County (GRANTEE) is an appropriate agency to provide the Attendant Care services as defined in the Guidelines.

NOW, THEREFORE, the parties enter into the following:

AGREEMENT

I. TERM OF THE GRANT

The term of this agreement shall be in effect from January 1, 2015 until terminated pursuant to section IX. This agreement supersedes all previous agreements associated with the scope of services.

II. SCOPE OF SERVICES

The GRANTEE shall:

1. Provide Attendant Care services in conformance with all provisions of the North Dakota Attendant Care Program Guidelines (Guidelines);
2. Receive approval from DJS of a non-secure Attendant Care site;
3. Identify an individual or agency authorized to coordinate Attendant Care services;
4. Recruit and train individuals to serve as Attendant Care workers for the supervision of the youth placed at the Attendant Care site;
5. Ensure that all Attendant Care workers are over the age of 18, have had CPR/First Aid training, and a criminal background check;
6. Develop policies and procedures for the supervision of youth as outlined in the Guidelines;
7. Provide Attendant Care services to adjacent jurisdictions when the services are not filled with youth placed by local agencies;
8. Submit to NDACo all reports and documentation required by the Guidelines;
9. Allow NDACo to conduct on-site programmatic monitoring of Attendant Care services, as required pursuant to federal guidelines;
10. Attempt to comply with the requirements of Section 223(a) (11), (12) (A), (13) of the Juvenile Justice and Delinquency Prevention Act, which require the removal of status and non-offending juveniles from all secure confinement, and require the removal of all juveniles from adult jails.

III. COMPENSATION

DJS, through NDACo, shall provide reimbursement to the GRANTEE for Attendant Care services outlined in the Guidelines. GRANTEE may elect that reimbursement for the costs outlined in the Guidelines be sent directly to a third party provider of services.

IV. GRANTEE ASSURANCES

The GRANTEE agrees to comply with the grant conditions and assurances established by OJJDP for subgrant recipients of federal funds as detailed in the Office of Justice Programs Financial Guide and associated Federal Circulars.

The GRANTEE agrees to comply (and will require any subgrantees or contractors to comply) with any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 USC § 3789d); the Victims of Crime Act (42 USC § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 USC § 5672(b)); the Civil Rights Act of 1964 (42 USC § 2000d); the Rehabilitation Act of 1973 (29 USC § 794); the Americans with Disabilities Act of 1990 (42 USC §§ 12131-34); the Education Amendments of 1972 (20 USC §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 USC §§ 6101-07); 28 CFR Part 35 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 CFR Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 CFR Part 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations).

To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, GRANTEE agrees to take reasonable steps to ensure the persons with Limited English Proficiency (LEP) have meaningful access to its programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. GRANTEE is encouraged to consider the need for language services for LEP persons served or encountered both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding LEP obligations can be found at <http://www.lep.gov>.

The GRANTEE agrees to designate a civil rights contact person who has lead responsibility in insuring that all applicable civil rights requirements, assurances, and conditions are met and who shall act as a liaison in all civil rights matters with the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs and the Office for Civil Rights, Office of Justice Programs.

The GRANTEE will inform the public and subgrantees of affected persons' rights to file a complaint of discrimination with the Office for Civil Rights, Office of Justice Programs for investigation. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs

and the North Dakota Department of Corrections and Rehabilitation, Division of Juvenile Services (DJS).

The GRANTEE will provide an Equal Employment Opportunity Plan (EEOP) to the Office for Civil Rights, Office of Justice Programs and DJS, if required to submit one; otherwise it will provide a certification to the Office of Civil Rights, Office of Justice Programs and DJS that it has a current EEOP on file, if required to maintain one. If the award amount is less than \$25,000, or GRANTEE has less than 50 employees, regardless of the amount of the award, no EEOP is required. Information about civil rights obligations can be found at <http://www.ojp.usdoj.gov/ocr/>.

The GRANTEE shall not retaliate against individuals for taking action or participating in action to secure rights protected by the above referenced laws.

V. AUTHORITY TO CONTRACT

The GRANTEE shall not have the authority to contract on behalf of or incur obligations on behalf of NDACo or DJS without written approval of NDACo and DJS. If such subcontract is approved, it shall acknowledge the binding nature of this agreement, and incorporate this agreement, together with its attachments as appropriate.

VI. INDEPENDENT ENTITY

The GRANTEE shall perform as an independent entity under this agreement. The GRANTEE, its employees, agents or representatives are not employees of NDACo or DJS. No part of this agreement shall be construed to represent the creation of an employer/employee relationship.

VII. AUDIT RESPONSIBILITY

The GRANTEE agrees to keep such financial records as are required for sub-grants of OJJDP Formula Grant awards, as detailed in the Office of Justice Programs Financial Guide and associated Federal Circulars. These records shall be made available to DJS, NDACo, or their agents, upon request at any time during normal business hours. The GRANTEE agrees to include these funds in the annual audit of its organization, and further agrees to allow DJS, NDACo, or their agents, to conduct an audit at the expense of DJS, NDACo, or their agents.

VIII. RETENTION/PRIVACY OF RECORDS

The GRANTEE agrees to retain the financial records identified in paragraph VII above, for a period of three years or until an audit is completed and closed, whichever occurs later. The GRANTEE further agrees to assure the privacy of client records in conformance with all applicable State and federal laws and regulations.

IX. TERMINATION OF AGREEMENT

If through good cause, the GRANTEE shall fail to fulfill in a timely and proper manner its obligations under this agreement, NDACo or DJS shall thereupon have the right to terminate this agreement by giving written notice 30 days prior to termination to the GRANTEE of such termination. Notwithstanding a termination pursuant to this paragraph, the GRANTEE shall not be relieved of liability to NDACo or DJS, and NDACo or DJS may withhold any payment otherwise due to the GRANTEE.

DJS and NDACo may terminate this Agreement upon delivery of written notice to the GRANTEE, or on any later date stated on the notice under any of the following conditions:

- a. If funding from federal, state, or other sources is not obtained and continued at levels sufficient for the services specified in the Agreement. The Agreement may be modified by the consent of the parties in writing to accommodate any reduction in funds;
- b. If federal or state laws or rules are modified or interpreted in a way that the funding or services are no longer allowable or appropriate or are no longer eligible for funding or payment authorized by this Agreement;
- c. If any license, permit or certificate required by rule or law, or by the terms of the Agreement between the parties, is for any reason denied, revoked, suspended or not renewed.

X. INTERACTING AND MODIFICATION

This agreement constitutes the entire agreement between the parties, supersedes all prior agreements and understandings, and may not be modified unless it is reduced to writing, signed by the parties and attached hereto.

XI. APPLICABLE LAW

This agreement shall be governed by and construed in accordance with the laws of the state of North Dakota.

XII. CAPTIONS

The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.

XIII. EXECUTION AND COUNTERPARTS

This agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

XIV. NOTICES

All notices, certificates or other communications shall be sufficiently given when delivered or mailed, postage prepaid, to the parties at their respective places of business as set forth below or at a place designated hereafter in writing by the parties:

NDACo	Division of Juvenile Services	Ward County
P.O. Box 877	P.O. Box 1898	315 3 rd St SE
Bismarck, ND 58502-0877	Bismarck, ND 58502-1898	Minot, ND 58701-3959

XV. ASSIGNMENT

This agreement shall not be assigned or transferred without written consent of the parties.

XVI. SUCCESSORS IN INTEREST

The provisions of the agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective successors and permitted assigns.

XVI. FORCE MAJEURE

The GRANTEE shall not be held responsible for delay or default caused by fire, riot, acts of God and war and other events that are beyond the GRANTEE's reasonable control, provided notice is given to NDACo and DJS of any such delay or default.

XVII. SEVERABILITY

The parties agree that if any term or provision of this agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular term or provision held to be invalid.

The Parties hereby execute and authorize this Agreement as of the latest date shown below:

GRANTEE

By: John Feldahl
Title: Commission Vice Chair
Date: 12-30-14

STATE OF NORTH
DAKOTA, BY AND
THROUGH ITS
DEPARTMENT OF
CORRECTIONS AND
REHABILITATION AND THE
DIVISION OF JUVENILE SERVICES

By: Lisa Breigaard
Title: Director
Date: 12-24-14

NORTH DAKOTA
ASSOCIATION OF
COUNTIES

By: Mark Johnson
Title: Executive Director
Date: 12/24/14

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY,
AND VOLUNTARY EXCLUSION FOR LOWER TIER COVERED TRANSACTIONS**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Ward County
Name of Grantee

John Feldahl
Signature of Authorized Official

12-30-14
Date

John Feldahl, Vice Chair of Commissioners
Printed Name and Title of Authorized Official



Auditor / Treasurer's Office

Marisa Haman
Auditor/Treasurer

Misty Hester
Deputy

To: Commissioners
From: Marisa Haman/Auditor-Treasurer
Date: February 7th, 2023
Re: Prairie Dog Funding – HB 1066

We received an allocation for Prairie Dog- HB 1066 in the amount of \$5,554,766. I created a new fund (133) to keep these monies separate for tracking and reporting purposes.

Attached is a printout with a brief overview of the funds and what projects they can be used on.

All Ward County townships will also be receiving funds in the amount of \$9,160.53 per township.

OFFICE OF STATE

TREASURER

Home / Operation Prairie Dog/House Bill 1066 / County and Township Infrastructure Fund

County and Township Infrastructure Fund

House Bill 1066 allocates up to \$115,000,000 per biennium to non-oil-producing counties and the townships within these non-oil-producing counties for "road and bridge infrastructure projects".

Amounts:

The \$115,000,000 is to be divided between the counties and townships as follows:

- 13%, or \$14,950,000, among the townships in non-oil-producing counties,
- 87%, or \$100,050,000, among the non-oil-producing counties.

The township amount will be split evenly among all townships in non-oil counties that maintain road miles. Based on current certifications to the Office of State Treasurer, this will result in approximately \$9,160 going to each township. This money will be distributed to the county for further allocation to the organized townships. In the case of unorganized townships, the county will retain the money for use on unorganized township roads.

The county amount will be allocated to the non-oil-producing counties based on the most recently completed Upper Great Plains Transportation Institute's needs study. The distribution to each county is to be proportional to each county's total estimated needs relative to the combined needs of all eligible counties.

Eligible Projects:

HB 1066 defines "road and bridge infrastructure projects" as follows...

"Road and bridge infrastructure projects" means the projects associated with the construction of new unpaved and paved road and bridge infrastructure or associated with the maintenance, repair, or replacement of existing unpaved and paved road and bridge infrastructure.

Timing:

As with the municipal amounts, the timing of these distributions will be dependent on when the County and Township Infrastructure Fund bucket is filled during the biennium. Distributions will occur the month after the fund reaches its biennial cap of \$115,000,000, or the end of the biennium if it doesn't fill completely.

Reporting Requirements:

By November 30 of each even numbered year, each county that receives a distribution from this fund is required to provide a report to the Office of State Treasurer on the usage of the funds received. This reporting will be done online via the Office of State Treasurer's website and will provide for review of the reported information by the general public.

Failure to report in a timely manner or in the correct format will make said county ineligible for funding during the subsequent biennium. Using the funding in a manner inconsistent with the requirements for eligible projects will reduce any future grants to that county by the amount spent on ineligible projects.

[Click here to be taken to the reporting page.](#)



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
OFFICE OF ATTORNEY GENERAL
SFN 9338 (08/2019)

Application for: ☒ Local Permit * ☐ Restricted Event Permit (one event per year)

Name of Nonprofit Organization or group of people permit is issued to Mint Association of Builders	Date(s) of Activity March 3 to March 4	For a raffle, provide drawing date(s): March 4, 2023	
Person Responsible for the Gaming Operation and Disbursement of Net Income Enka Kelly	Title Executive Officer	Business Phone Number 701-852-0496	
Business Address 606 Burdick Expy W-Suite B	City Minot	State ND	Zip Code 58701
Mailing Address (if different)	City	State	Zip Code
Name of Site Where Game(s) will be Conducted ND State Fair Center	Site Address 2005 Burdick Expy		
City Minot	State ND	Zip Code 58701	County Ward
Check the Game(s) to be Conducted: * Poker, Twenty-one, and Paddlewheels may be Conducted only by a Restricted Event Permit. ☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker * ☐ Twenty-one * ☐ Paddlewheels *			

DESCRIPTION AND RETAIL VALUE OF PRIZES TO BE AWARDED

Game Type	Description of Prize	Retail Value of Prize
Raffle	(5) Guns	\$1,800 total

Game Type	Description of Prize	Retail Value of Prize

Total: (Limit \$40,000 per year)
\$1,500.00

Intended uses of gaming proceeds: **Raffle proceeds are used for the MAB mission to promote affordable housing, workforce development, and provide scholarships for students entering careers in the building trades.**

Does the organization presently have a state gaming license? ☒ No ☐ Yes - If "Yes," the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240.

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1-June 30? ☒ No ☐ Yes - If "Yes," the organization or group does not qualify for a local permit or restricted event permit.

Has the organization or group received a local permit from any city or county for the fiscal year July 1-June 30? ☒ No ☐ Yes - If "Yes," indicate the total value of all prizes previously awarded: \$ _____. This amount is part of the total prize limit of \$40,000 per year.

Signature of Organization or Group's Top Official Enka Kelly	Date 1/27/2023	Title Executive Officer	Business Phone Number 701-852-0496
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WARD COUNTY LOCAL GAMING PERMIT
SUPPLEMENTARY APPLICATION
(please type or print)

1. The name of your organization: Minot Association of Builders
2. Type of gaming applied for: circle one
Bingo Raffle(s) Sports Pool
3. Date of event(s): March 3-4, 2023
4. Name of the event (if any): Minot Home & Garden Show
5. Person in charge of gaming event: Erika Kelly
- Weekday telephone number: 701-852-0466
6. Has your organization received a local gaming permit from Ward County in the past? _____
If not, please refer to the attached Ward County gaming resolution and provide with your application the following:
- a. Evidence of the non-profit status of your organization. This may include a copy of your organization's Charter, constitution, by-laws, or articles of incorporation which is dated and signed by an officer of the organization attesting to the authenticity of the document and which clearly identifies the non-profit nature of your organization. A copy of an IRS determination on non-profit state may also be provided.
- b. Evidence your organization serves a "public-spirited" role in the community. This would include documents related to the formation or operation of your organization which specifically state the purposes of your organization. Financial records which identify the way in which the organization's funds are spent and pamphlets or brochures may also be helpful in identifying the purposes or your organization.
7. Attach a permit fee of \$25.00. If a check is used, make it payable to the Ward County Auditor.
8. If different then shown on the application, to which name and address do you wish your permit to be mailed?

Name: _____

Address: _____
