Special Meeting Minutes of the Board of Ward County Commissioners

December 29, 2021

The special meeting of the Ward County Commission was called to order by Chairman Rostad at 9:00 AM with Commissioners Anderson, Fjeldahl, Pietsch, and Weppler present. Also present were department heads Derrill Fick, Emily Burkett, Jason Blowers, Jennifer Wiechmann, Kerrianne Boetcher, Kristin Kowalczyk, Marisa Haman, Noreen Barton, and Roza Larson.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the regular bills totaling $366,118.27 and Human Service Zone direct cost bills totaling $8,552.21. Roll call; all voted yes; motion carried.

Bill List - 12/29/2021

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
DD	JP MORGAN	JP MORGAN--DECEMBER 1st-27th 2021--MISC ITEMS	$134,135.56
187562	BIG M CONSTRUCTION INC	REMODEL OF YOUTHWORKS PORTION OF 425 BLDG--FACILITY MGMT	$14,374.00
DD	BJELLAND, ELLEN M	4-H FOUNDATION AWARDS LUNCHEON BISMARCK--EXTENSION SERVICE	$124.32
DD	BJELLAND, ELLEN M	TEACH AT 4-H LEADERS FORUM--EXTENSION SERVICE	$43.12
DD	BJELLAND, ELLEN M	4-H PROGRAM PLANNING--EXTENSION SERVICE	$150.08
187563	BRUMMUND PAIGE	4-H NATIONAL CONVENTION AIRLINE --EXTENSION SERVICE	$431.80
187564	CLUTE OFFICE EQUIPMENT INC	DESK CALENDARS--AUDITOR/TREAS.	$35.95
187564	CLUTE OFFICE EQUIPMENT INC	DESK CALENDARS--AUDITOR/TREAS.	$53.94
187565	CONVERGINT TECHNOLOGIES	SERVICE CALL FOR REAR COURTHOUSE DOOR--FACILITY MGMT	$880.00
187565	CONVERGINT TECHNOLOGIES	DOOR STRIKE REPLACEMENT BACK CH DOOR--FACILITY MGMT	$731.96
187565	CONVERGINT TECHNOLOGIES	COURTHOUSE DOOR LOCK REPAIR--FACILITY MGMT	$592.50
187566	DIGITAL OFFICE CENTRE	XEROX/7835 COPIER CONTRACT--IT	$52.81
187567	ELWOOD STAFFING SERVICES INC	SHELTER SECURITY WK ENDING 10/10/21--GENERAL	$316.54
187567	ELWOOD STAFFING SERVICES INC	SHELTER SECURITY WK ENDING 12/08/21--GENERAL	$1,300.08
187568	ENERBASE FARMERS UNION/CENEX	DIESEL FOR TANKS--FACILITY MGMT	$160.58
187568	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGMT	$63.48
187569	ES & S INC	BALLOT LAYOUT - SCHOOL--GENERAL	$27.55
187569	ES & S INC	EXPRESSVOTE PROGRAMMING - SCHOOL--GENERAL	$371.70
187569	ES & S INC	SCANNER MEDIA PROGRAMMING - SCHOOL--GENERAL	$831.21
187570	EVANS, CARRIE L	PLANNING COMMISSION MEETINGS (3)--PLANNING AND ZONING	$150.00
187571	FORUM COMMUNICATIONS PRINTING	FLOOD INSURANCE INSERTS--EMERGENCY MGMT	$1,819.53
187571	FORUM COMMUNICATIONS PRINTING	2021 TAX STATEMENT MAILING--GENERAL	$15,488.51
187572	HELLER, MARVIN	PLANNING COMMISSION MEETINGS (3)--PLANNING AND ZONING	$150.00
187573	HENDRICKSON, CRYSTAL	PLANNING COMMISSION MEETINGS (3)--PLANNING AND ZONING	$150.00
187574	HIGH POINT NETWORKS	INTRADYNE IAP STANDARD SUPPORT--IT	$2,000.00
187575	INFORMATION TECHNOLOGY DEPT	WAN, AZURE, EMAIL, VPN, DIRECTORY USER FEE--IT	$1,009.10
187575	INFORMATION TECHNOLOGY DEPT	TC 381 - PEXIP VIRTUAL MEETING ROOM --IT	$16.75
187576	INTERSTATE POWER SYSTEMS INC	SUPPLIES & DIAGNOSTIC/TECH SVC FROM 07/2021--FACILITY MGMT	$146.17
187577	KIBLER, ROBERT EUGENE	PLANNING COMMISSION MEETINGS (2)--PLANNING AND ZONING	$100.00
187578	LIVINGSTON, NORMAN J	PLANNING COMMISSION MEETINGS (3)--PLANNING AND ZONING	$150.00
187579	MARCO TECHNOLOGIES, LLC NW7128	900 BLDG PROJECTOR/RACKS/MOUNT/CABLES--EXTENSION SERVICE	$1,211.29

187580	MARQUART, ANDREW	MENTAL HEALTH ATTY FEES--GENERAL	$108.00
187440	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGMT	$1,783.01
187440	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	$1,568.40
187440	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGMT	$1,212.31
187440	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MGMT	$1,122.84
187440	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGMT	$175.03
187440	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGMT	$2,049.34
187581	MIDSTATES WIRELESS	ENERBASE GRANT - RADIO FOR COMMAND TRLR--EMERGENCY MGMT	$4,500.00
187582	MIDWEST GLASS AND DOOR INC	CLEAN/CAULK DOOR--FACILITY MGMT	$300.00
187583	NATIONAL ASSOCIATION OF COUNTIES	2022 COUNTY DUES--GENERAL	$1,234.00
187584	ND ASSOC OF COUNTIES	2022 COUNTY DUES--GENERAL	$38,600.00
187585	ND COUNTY COMMISSIONERS ASSN	2022 NDCCA DUES--GENERAL	$1,650.00
187586	ND DEPT HUM SERV	INMATE MEDICAL - SEPTEMBER 2021--JAIL OPERATIONS	$1,232.52
187586	ND DEPT HUM SERV	INMATE MEDICAL - OCTOBER 2021--JAIL OPERATIONS	$3,032.99
187586	ND DEPT HUM SERV	INMATE MEDICAL - NOVEMBER 2021--JAIL OPERATIONS	$3,785.77
187586	ND DEPT HUM SERV	INMATE MEDICAL - OCTOBER 2020--JAIL OPERATIONS	$5,216.03
187586	ND DEPT HUM SERV	INMATE MEDICAL - NOVEMBER 2020--JAIL OPERATIONS	$9,591.94
187586	ND DEPT HUM SERV	INMATE MEDICAL - DECEMBER 2020--JAIL OPERATIONS	$8,007.41
187587	NDSU DEPT 3110	ENVELOPES AND ENCLOSURES--EXTENSION SERVICE	$252.50
187587	NDSU DEPT 3110	EXTENSION FOLDERS (250)--EXTENSION SERVICE	$125.00
187588	PLAINJANS INC	COTTON GLOVES - 144 PAIR--EXTENSION SERVICE	$659.16
187589	PODRYGULA, STEPHAN	PLANNING COMMISSION MEETINGS (3)--PLANNING AND ZONING	$150.00
DD	RAFIU, HABEEB T	TRAINING RUGBY--SHERIFF	$122.50
187590	REINHARDT SANDRA	CMT TRAINING - 3.5 HRS--JAIL OPERATIONS	$157.50
187591	RIVER CITY SUPPLY	SANITIZER SPRAY PENS --EXTENSION SERVICE	$1,955.54
187592	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	$491.56
187592	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	$493.97
DD	ROSTAD, JAMES A	KCDC KENMARE--COMMISSIONERS	$53.76
187593	SCHUMAKER, MARK D	PLANNING COMMISSION MEETINGS (3)--PLANNING AND ZONING	$150.00
187594	SUMMIT FOOD SERVICES LLC	INMATE MEALS - NOVEMBER 2021--JAIL OPERATIONS	$28,158.84
187594	SUMMIT FOOD SERVICES LLC	NOVEMBER MEALS FOR JUVENILE--JUVENILE DETENTION	$509.56
187595	TYLER TECHNOLOGIES INC	EXECUTIME PROJECT--HUMAN RESOURCES	$780.00
187596	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICES	$533.56
187541	VERIZON WIRELESS - NJ PO	IT CELL PHONES--IT	$142.50
187597	WARD CO 4-H COUNCIL	HP TONER AMAZON PURCHASE--EXTENSION SERVICE	$389.56
187598	WHEELER CONSTRUCTION INC	RELOCATE FIRE ALARM ROOM 106--IT	$690.00
187598	WHEELER CONSTRUCTION INC	INSTALL AND CABLE IR SENSOR FOR CAMERA--IT	$200.00
		Total General Bills	**$298,253.63**

	VENDOR: PARK BILLS	**PARK BILLS**	
187561	XCEL ENERGY	PUMP 401 PARK RD BURLINGTON	$31.61

Total Park Board Bills	$31.61

	VENDOR: ROAD BILLS	ROAD BILLS	
DD	JP MORGAN	JP MORGAN--DECEMBER 1st-27th 2021--MISC ITEMS	$1,557.77
187548	ACME ELECTRIC INC	DIGITAL ANGLE GAUGE	$26.99
187548	ACME ELECTRIC INC	CUTTING WHEEL	$59.90
187548	ACME ELECTRIC INC	CHOP SAW	$199.99
187548	ACME ELECTRIC INC	SCISSOR LIFT	$12,995.00
187548	ACME ELECTRIC INC	SHOVEL	$49.99
187549	ARAMARK UNIFORM SERICES	JANITORIAL SERVICE	$750.95
187550	FIRST WESTERN INSURANCE	BOBCAT LOADERS	$9.00
187551	MDU - BISMARCK OFFICE	IRON STORAGE WAREHOUSE	$1,154.38
187551	MDU - BISMARCK OFFICE	200 72ND ST SE	$953.98
187551	MDU - BISMARCK OFFICE	ADMIN BLDG 200 72ND ST SE	$514.74
187551	MDU - BISMARCK OFFICE	ADMIX WAREHOUSE	$1,333.52
187551	MDU - BISMARCK OFFICE	ROC BUILDING	$139.15
187552	MENARDS - MINOT	PIPES, ADAPTERS	$12.59
187552	MENARDS - MINOT	TOTE, STRAPS	$37.44
187553	MINOT DAILY NEWS INC	EQUIPMENT AD	$79.00
187554	ND DEPT OF TRANSPORTATION.	PROGRESS EST 2218942	$16,596.94
187555	NDACE - GENNY DIENSTMANN	DUES J. V.	$100.00
187556	NDSPLS ADM OFFICE	DUES 2022 J. J.	$75.00
187557	OTTERTAIL POWER CO	DOUGLAS SHOP	$375.67
187558	SUNDRE SAND & GRAVEL INC	SALT SAND	$10,238.11
187559	SWANSTON EQUIPMENT CO	3 BOBCAT LOADERS	$18,000.00
187559	SWANSTON EQUIPMENT CO	SEALS, ORINGS	$124.93
187559	SWANSTON EQUIPMENT CO	NOZZLES	$382.38
187559	SWANSTON EQUIPMENT CO	REMOVE/INSTALL RADIO BEACON	$572.40
187559	SWANSTON EQUIPMENT CO	REMOVE/INSTALL RADIO BEACON	$572.40
187559	SWANSTON EQUIPMENT CO	REMOVE/INSTALL RADIO BEACON	$572.40
187560	VERIZON CONNECT NWF INC	MONTHLY CHARGE	$348.41
		Total Road Bills	$67,833.03

GRAND TOTAL	$366,118.27

Noreen Barton, Director of Tax Equalization, appeared and spoke to the Joint Powers Agreement with the City of Kenmare.

Moved by Pietsch, seconded by Fjeldahl to approve signing the Joint Powers Agreement with Kenmare which will have Ward County do inspections and building permits. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Weppler, seconded by Anderson to approve signing the Opioid Settlement paperwork to opt in as a participant. Roll call; all voted yes; motion carried.

Moved by Pietsch, seconded by Fjeldahl to approve the precinct districts as presented. Roll call; all voted yes; motion carried.

Moved by Weppler, seconded by Fjeldahl to approve the year-end budget amendments with the only change being the Park increase coming out of the 603 Park improvement fund and not the general fund. Roll call; all voted yes; motion carried.

Moved by Weppler, seconded by Pietsch to approve the 2022 Liquor License for Veterans of Foreign Wars. Roll call; all voted yes; motion carried.

Moved by Fjeldahl, seconded by Weppler to approve the appointments of Commissioners and other boards. Roll call; all voted yes; motion carried.

At 9:21 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 4TH DAY OF JANUARY, 2022

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Chairman, Ward County Commission

ATTEST:

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