

Ward County Human Service Zone Board

Minutes

July 19th, 2022 – 7:30 a.m.

Second Floor-Ward County Commissioner's Chambers

PRESENT:

Kristi Frederick, Zone Director
Rich Berg
Hiedi Folstad-Miller
John Pietsch
Mac McLeod
Shelly Weppler

ABSENT:

Matthew Ruby

Also present was Karen Schultz, Zone Board Secretary designee and Amy Boyle, Account Budget Specialist.

MOTION:

It was moved by Rich Berg, seconded by Shelly Weppler and unanimously carried by the Board that the Agenda for July 19th, 2022 be approved as presented.

MOTION:

It was moved by Mac McLeod, seconded by Shelly Weppler and unanimously carried by the Board that the minutes for the regular board meeting of June 21st, 2022 be approved.

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MOTION:

It was moved by Shelly Weppler, seconded by Hiedi Folstad-Miller and unanimously carried by the Board to receive and file the June 2022 Expenditures, bills for July 5th and July 19th, 2022, Budget Recap and Budget Revenue for June 2022 and the FC R & R Report.

The 2023 Budget Breakdown was reviewed and Amy Boyle provided an additional page for Indirect Costs.

An update of personnel updates indicated the following current job postings: HSPA IV – CPS Supervisor; CPS-Family Service Specialist, Foster Care-Family Service Specialist, two Eligibility Workers and two In Home Family Service Specialists.

Director Frederick also gave updates on office moves within the agency, laptop replacements being shipped and the implementation of a call center within the Eligibility Unit to better serve our clients.

Nancy Conlee and Lindsay Coca, both HSPA IV – In Home supervisors, gave an informational presentation to the Board. The unit currently consists of two supervisors, 3 parent aides and 8 case managers, when fully staffed. It was explained how this unit has a more in depth assessment of families with need identified by impending dangers. Nancy spoke about the recent implementation of Statewide policy for this unit. It was noted that an area of need within the community has to do with the lack of family support to provide safety and stability. Lindsay also spoke about the 3 parent aides in the unit and what their role is, caseloads and how referrals are obtained. The information provided by the supervisors produced good discussion with Board members.

Kristi Frederick brought forth a request for approval to submit a grant application to the St Joseph's Community Health Foundation for assistance with obtaining another vehicle to assist with the ongoing transportation needs. Currently the agency has ownership of two vans.

MOTION:

It was moved by John Pietsch , seconded by Mac McLeod and unanimously passed by the Board with a roll call vote, to support the submission of a grant application to St. Joseph's Community Health Foundation.

The agency currently does not have bids for new vehicles, however, those will be obtained and submitted with the grant application which is due August 15th. Director Frederick indicated that she can bring bids back to the Board if the grant is awarded to the Ward CHSZ.

Director Frederick stated that the amended MOU between Youthworks and the Ward County Commission has been accepted. Kristi has been in contact with Cory Pederson and is looking into temporary alternatives for the housing of youth in need of care with the August 1st implementation of new regulations. She also spoke of obtaining a variance for the fire code on the current building.

The probation evaluation for Director Frederick was presented to all present members of the Ward CHSZ Board in which an overall rating of achieves/exceeds was given to the Director. Positive verbal comments were also given from the Board at this time praising Kristi for her good work, overcoming challenges of the position, caring for her staff and looking for ways to improve efficiency in the agency. Director Frederick indicated she felt blessed and honored and will continue to do her best.

Mtg adjourned at 8:35.

Kristi Frederick, Ward CHSZ Director

Date

Hiedi Folstad-Miller, Secretary