

Ward County Human Service Zone Board

Minutes

June 15, 2021 – 7:30 a.m.

Second Floor-Ward County Commissioner's Chambers

PRESENT:

Melissa Bliss, Zone Director
Secretary
Clayton Fegley
Mac McLeod
Hiedi Folstad-Miller
John Fjeldahl
John Pietsch
Shelly Wepler

ABSENT: Rich Berg

Karen Schultz-Zone Board

designee

MOTION:

It was moved by Clayton Fegley, seconded by Shelly Wepler and unanimously carried by the Board that the Agenda for June 15, 2021 be approved.

MOTION:

It was moved by Shelly Wepler, seconded by Mac McLeod and unanimously carried by the Board that the minutes for the regular board meeting of May 18, 2021 be approved.

MOTION:

It was moved by Mac McLeod, seconded by Shelly Wepler and unanimously carried by the Board to receive and file the May 2021 Expenditures and bills for June 1st and June 15th.

MOTION:

It was moved by Shelly Wepler, seconded by John Fjeldahl and unanimously carried by the Board to receive and file the Budget Recap Expense Report for May 2021.

MOTION:

It was moved by Mac McLeod, seconded by John Pietsch and unanimously carried by the Board to receive and file the May 2021 Budget Revenue Report.

MOTION:

It was moved by Shelly Wepler, seconded by Mac McLeod and unanimously carried by the Board to receive and file the May 2021 Foster Care Recruitment and Retention report .

Unfinished Business:

Director Bliss handed out a draft of an MOU concerning the use of the County's 425 Building for Shelter and Attendant Care and the lack of a shower in the building for the youth to use when placed for more than one or two nights. Currently, the Shelter residents have to be walked or driven to the Administration Building by Youthworks staff in order to use a shower located in the Human Service Department on the 3rd floor of the Administration Building. There was discussion concerning safety, liability and inconvenience issues as a result of this arrangement. There were questions regarding the cost of installing a shelter, knowing that the use of the building is really a stop-gap measure until a more permanent solution could be put

into place. Shelly Weppler moved that a request be made to the County Commission to install a shower in the 425 Building to meet the immediate needs of the youth currently being placed in Shelter Care and Attendant Care. This was seconded by Hiedi Folstad-Miller. Before the motion could be voted on, there was an amendment brought forward by John Fjeldahl, seconded by John Pietsch, that the motion include approaching the Oppen Foundation for a possible grant to assist with the cost of installing a shower. A roll call vote on the amendment was taken with six yeas and one nay. The amended motion was then voted on and unanimously passed.

New Business:

1. 2021 Budget Recalculation – Director Bliss passed out information concerning the recalculation for the second half of the annual payment to be received by the Human Service Zone for 2021. She also stated that the 2022 budget has been submitted and will be reviewed with the Board at the next meeting.

2. Employee Service Awards-Director Bliss asked for Board input as to where employee service awards should be presented. It was agreed that 3 & 5 year awards would be presented at the Zone Board meetings. 10, 20, 30, 40 year & retirement awards will be presented at County Commission meetings.

Director's Report:

Director Bliss briefed regarding personnel. She stated that an In-Home worker has been hired to fill an open CPS Centralized Intake position, so there is one opening in the In-Home Unit. CPS positions are now filled, with all on board with the exception of one starting in August.

The meeting was adjourned at 8:52 a.m.

Melissa Bliss, Ward CHSZ Director

Date

Mac McLeod, Secretary